

# COUNTY OF AUGUSTA, VIRGINIA 2017-2018 BUDGET



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### **Mission:**

The government of Augusta County exists to provide the citizens of the County with essential services which will address their individual and collective well-being. In partnership with the community of residents, the government of Augusta County pledges civic stewardship that is fiscally accountable, socially responsive and worthy of the citizens trust.

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## About Augusta County

### History:

The County of Augusta was formed in 1738 and named for Augusta, Princess of Wales and the mother of King George, III. The original western boundary of the County was the western edge of Virginia, which at that time was the Mississippi River. The present boundaries of the County were set in 1790.

### Location:

Situated in the Shenandoah Valley of Virginia, the County of Augusta is at the juncture of Interstates 64 and 81, and the headwaters of the James River and the Potomac River basins. It is 150 miles southwest of the nation's capital, Washington, D.C., 100 miles west of the state capital, Richmond, and 85 miles north of the City of Roanoke. Within the boundaries of the County of Augusta are the independent cities of Staunton, founded in 1747, and Waynesboro, founded in 1801.

### Government:

The County of Augusta is a political subdivision of the Commonwealth of Virginia administered by a seven member board elected by magisterial district for four year staggered terms. The Board of Supervisors elects one of its own to serve as Chairman and selects a County Administrator to oversee the general administration of the County.

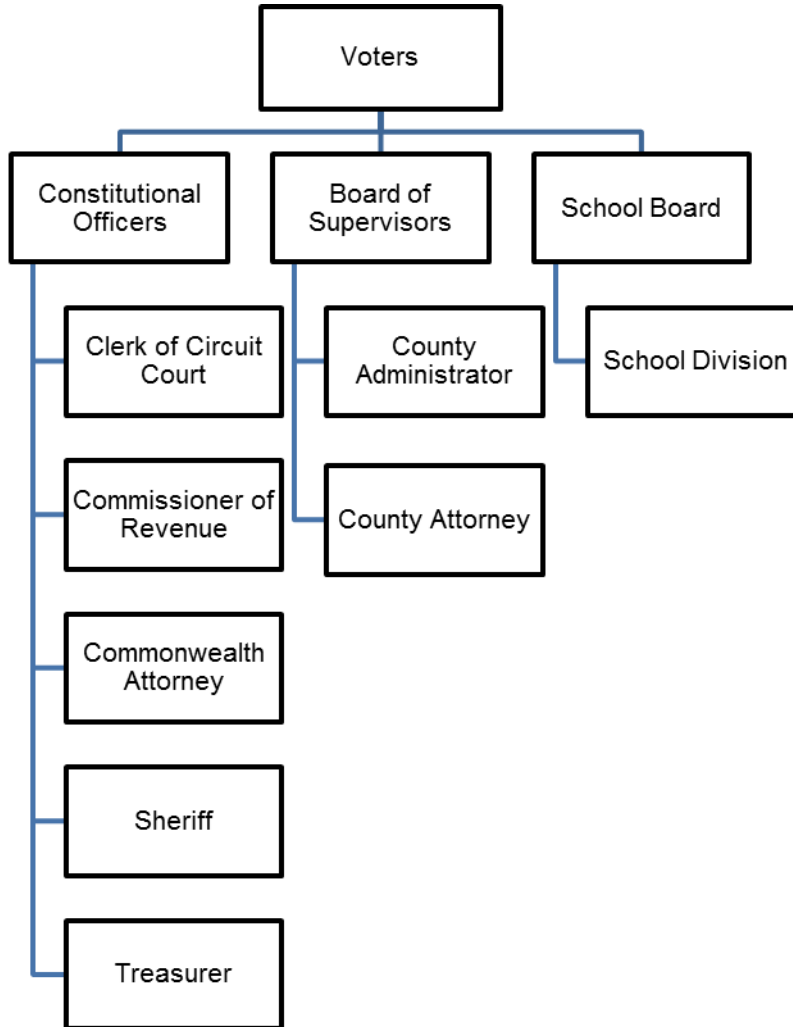
### Economy:

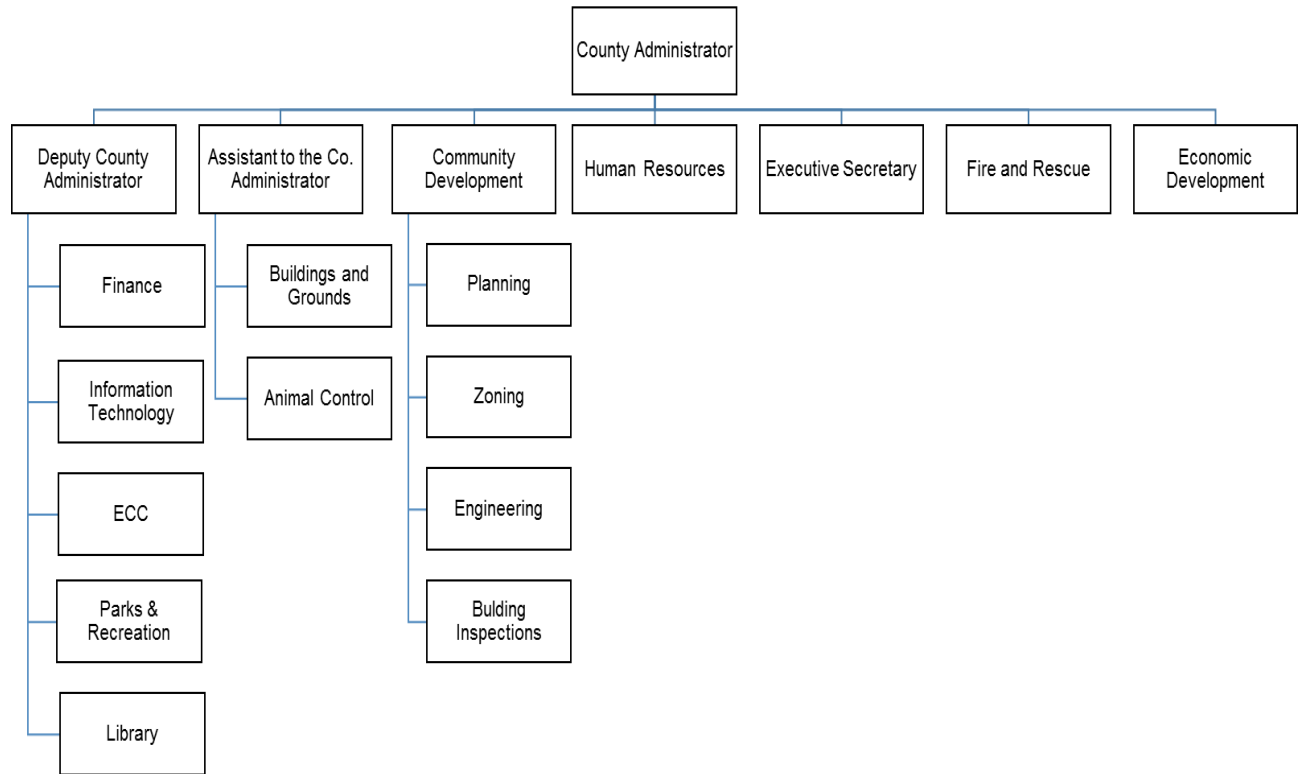
Although primarily a rural county, Augusta County's 2015 population was 73,314. Augusta County enjoys a diversified economy, with manufacturing accounting for approximately 21% of the jobs in the County. Manufacturing employs approximately 5,500 of 36,000 plus workers in the County's labor force and makes up approximately 3.2% of the total local property taxes. Agriculture is a large portion of the overall economy of the County. Augusta County is one of the top producers of many agricultural commodities in the state and this wealth of production overflows into many other industries of the County, including farm equipment manufacturers and dealers, transportation, energy, retail and the ever growing agritourism business. The unemployment rate for the County decreased from 4.7% in 2015 to 3.5% in 2016. The County's rate remains lower than that of the State's unemployment rate of 4.0% and compares favorably to the national unemployment rate of 5.1%.

### Taxes:

In fiscal year 2016, the County's local revenues increased by 5%. The main contributor to this increase was sales and use tax, which was up by 8% over the prior year. This is a good indicator that consumer spending may be gaining from the previous recession. The previous high collection for sales tax was in fiscal year 2008. The County has exceeded this previous high by \$406,000. This trend is in line with the total taxable sales for Augusta County as reported by the Virginia Department of Taxation, which increased by approximately 6.7% over the prior year. The County also realized an increase in general property taxes due to a slight growth in real estate assessments which are up by 1.19% over the previous fiscal year. The County also has a public service corporation complete a large infrastructure upgrade which created an increase in overall taxes received from public service corporations.

### Organizational Chart





March 27, 2017

## MEMORANDUM

TO: BOARD OF SUPERVISORS

FROM: Timothy K. Fitzgerald, County Administrator

SUBJECT: **FISCAL YEAR 2017-18 OPERATING BUDGET**

It is my pleasure and honor to submit to you for consideration the Fiscal Year 2017-2018 budget. This budget is balanced and provides for a spending plan for the next fiscal year. The budget has been prepared in accordance with section 15.2-2503 of the Code of Virginia as amended. The budget is comprised of multiple funds, including General, Fire Revolving, Asset Forfeiture, Economic Development Authority, Revenue Recovery, Shenandoah Valley Social Services, various Education funds, Debt Service and Capital Improvement.

The total fiscal year 2018 budget is \$90,805,635 which is an increase from fiscal year 2017 in the amount of \$1,378,115 or 1.5%. In order to fulfill the need of submitting a balanced budget, I have cut \$2,992,192 from agency requests. While these requests were well thought out, there simply was not enough revenue to cover all requests. A complete list of the cuts can be found in supporting department documentation.

### REVENUES:

As of January 15, 2016 the total assessed value of all taxable property in Augusta County was:

<u>Tax Rate</u>	<u>Assessment</u>	<u>Levy</u>	
REAL ESTATE:	\$ .58/\$100	\$6,858,965,626	\$39,782, 001
<u>Tax Rate</u>	<u>Assessment</u>	<u>Levy</u>	
PERSONAL PROPERTY:	\$2.50/\$100	\$ 548,775,660	\$13,719,392
	\$2.00/\$100	\$ 113,270,620	\$ 2,265,412



**REVENUES CONT:**

<b>PUBLIC SERVICE:</b>	<b><u>Tax Rate</u></b>	<b><u>Assessment</u></b>	<b><u>Levy</u></b>
<b>REAL ESTATE:</b>	\$ .58/\$100	\$ 426,021,034	\$ 2,470,922
<b>MOBILE HOMES:</b>	<b><u>Tax Rate</u></b>	<b><u>Assessment</u></b>	<b><u>Levy</u></b>
	\$ .58/\$100	\$ 33,278,350	\$ 193,014
<b>MACHINERY &amp; TOOLS:</b>	<b><u>Tax Rate</u></b>	<b><u>Assessment</u></b>	<b><u>Levy</u></b>
	\$ 2.00/\$100	\$ 203,912,920	\$ 4,078,258

Levies are increased by estimated growth to arrive at an approximate January 1, 2017 assessment. Reductions for collections rate, tax increment financing payments and exemptions per the Code of Virginia are applied to arrive at a final budget figure. Tax increment financing commitments and exemptions per the Code of Virginia total \$729,000 and \$131,000 respectively for Fiscal Year 2018. Total estimated growth in property tax revenue totals \$1.0 million or 1.8%. The FY17-18 budget is balanced assuming that the County's current tax rates are not changed. The following is a partial listing of tax rates and the revenue generated for each 1 cent increase in the tax rate:

Real Estate 58¢	= \$689,000
TPP \$2.50	= \$ 56,000
\$2.00	= \$ 11,000

**OTHER LOCAL TAXES:**

Other local taxes show a noteworthy estimated growth of \$631,000 or 4.3%. This category encompasses 16.7% of total revenues in the general fund. Consumer spending drives the success of local taxes and due to the rebounding economy, including low gas prices, sales, business license, recordation, meals and lodging taxes have grown. Tax increment financing commitments reduced revenue estimates for other local taxes by \$160,000.

**OTHER REVENUES:**

For Calendar year 2016, the County issued 826 building permits for a total of \$111.6 million in value. The number of new single family permits remained steady from 2015's 164 permits with a total of 163, and 53 units to 54 units. The overall value of permits issued in 2016 was significantly higher than 2015 due to school capital projects.

**STATE FUNDING:**

State funding is the third largest funding source for the general fund at \$12.0 million dollars or 13.2%. Revenues from the Commonwealth continue to show a decline in communications tax, which is offset by the Compensation Board's growth based on the General Assembly action, for a net decrease of \$137,000.

**FEDERAL FUNDING:**

Federal funding will drop off due to the conclusion of a two-year Staffing for Adequate Fire and Emergency Response (SAFER) grant to fund fire personnel.

**EXPENDITURES:**

The budget, as presented, is balanced with anticipated expenditures covered by estimated revenues. Below is an explanation of primary expenditure requests.

**PERSONNEL:**

Developing and supporting an excellent workforce remains a priority and as such the proposed budget allows for a 2% cost of living/merit increase for all full and part time employees, effective January 1, 2018 (budget impact of 1.0% for half year). The merit component would be based on the fall 2017 evaluations.

Position requests have increased from seventeen in FY2017 to twenty one in FY2018. With the turn in the economy in the late 2000's, positions were eliminated and remaining employees assumed more duties. Also, the increase in regulations and volume of work have affected job duties of employees.

Before 2009, the County performed pay and classification updates on a rotational basis. Each department or job family were evaluated in groups once every three to five years. Job descriptions were compared to current duties, updated as needed and then were compared to pay grades in comparable localities to arrive at the market salary for the position. If an employee fell into a higher pay grade, they only received an increase if their current salary was below the new paygrade. Therefore, the employee received room to grow within the new pay

grade and would continue to get cost of living and merit increases. Under this process little funding was needed to adjust for pay and classification changes in a rotational year. The 2017 Pay & Classification Plan was completed and changes are included in the respective departments. Now reinstated, the rotation will begin again with little effect on future budgets.

Health insurance is expected to increase 6.1% for CY2018. The County implemented Health Insurance Plan changes in CY2017, which reflected a zero increase for the current year.

Court functions show an increase for the addition of personnel associated with the appointments of a second Circuit Court Judge.

The additional 20 SAFER positions have provided a needed service to our citizens. However the Federal Grant to fund the positions expires in February of 2018. The proposed budget allocated \$731,000 toward the continued payment of these salaries. In FY18-19 we will need to fully fund these positions at a cost of \$1,116,650.

#### **EDUCATION:**

Education remains a priority in this balanced budget. The County's FY18 budget includes a proposed direct operating transfer to the School fund in the amount of \$40,932,841, which includes \$731,075 in new revenue from the shared revenue growth formula.

#### **GENERAL GOVERNMENT:**

General Government includes all County departments. There are minor increases across all departments. The largest increase is the reassessment. With the decision to conduct the reassessment in this fiscal year an additional expense of \$526,000 was included into the budget funded out of General Fund Balance.

#### **OUTSIDE AGENCIES:**

The County assists with funding to multiple community and regional agencies. The most significant increase is the contribution to the Middle River Regional Jail Authority which includes the first year of re-financed debt principal payment and additional medical staffing expenditures. Nominal increases were made to the Valley Community Services Board (VCSB), BRITE Transit and Office on Youth to further close the gap in requested funding, provide additional services or implement regional efforts to apply formula changes.

Finally, the budget reflects the local match required for the Children's Services Act (CSA) to provide services to youth and families. This expenditure has increased substantially due to the number of children coming into care and who need specialized education services.

#### **BALANCED BUDGET:**

As in past years, we have provided a balanced budget for your consideration. Because we have proposed budget reductions to balance the budget does not mean the unfunded requests are

without merit. We recognize that the Board reserves the right to modify revenues and expenditures to meet community needs. It is our role to assist the Board by providing a base budget (balanced with existing revenue) developed with the input of county agencies and constitutional officers. Additionally, the public and non-profit agencies have been provided an opportunity to submit their requests for taxpayers supported contributions.

**ACKNOWLEDGEMENTS:**

The development of a budget is not without the participation and assistance of a great number of people. I would especially like to thank Jennifer Whetzel and Lora Swortzel for their leadership, Jean Shrewsbury and her office for revenue projection assistance, Faith Duncan and Angie Michael for their patience and willingness to run calculations and preparing drafts. Department Heads, Constitutional Officers, and the Superintendent of Schools have been most cooperative throughout the development of this budget.

H:BUDGET/BUD17

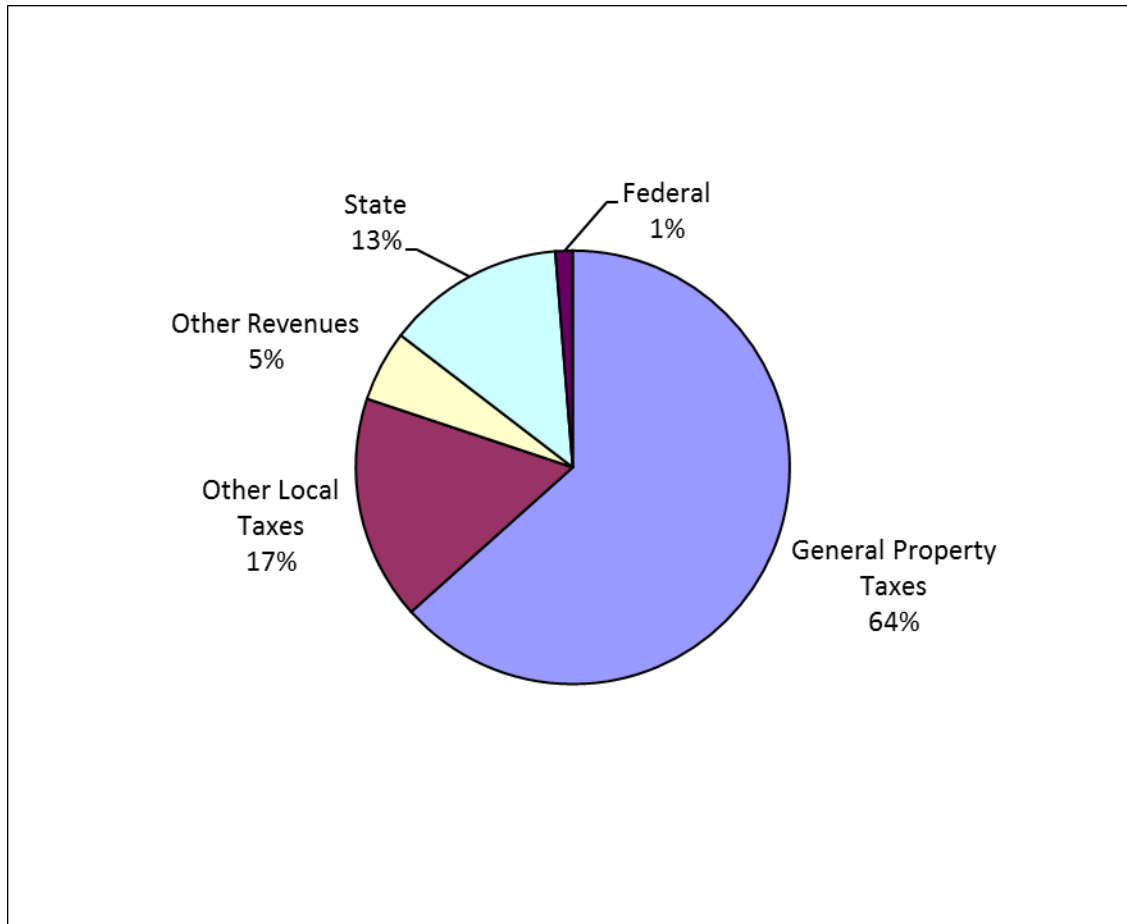
## Total Revenues

The Fiscal Year 2017-2018 total revenues are shown below. Major sources include property taxes, local taxes and funds from the Commonwealth of Virginia. Overall, this budget represents a 1.5% or \$1,378,115 increase over FY2016-2017 adopted budget.

**Augusta County  
Fiscal Year 2017-2018  
Recommended Revenues- General Fund**

General Property Taxes	\$ 57,412,000	63.2%
Other Local Taxes	\$ 15,165,000	16.7%
Permits, Priv. Fees, Reg. Licenses	\$ 616,250	0.7%
Fines & Forfeitures	\$ 224,000	0.3%
Use of Money and Property	\$ 645,000	0.7%
Charges for Services	\$ 2,474,650	2.7%
Miscellaneous	\$ 5,000	0.0%
Recovered Costs	\$ 217,265	0.2%
State	\$ 12,025,600	13.2%
Federal	\$ 1,170,870	1.3%
Non-Revenue Receipts	\$ 850,000	1.0%
Fund Balance	\$ 0	0.0%
<b>Total</b>	<b>\$ 90,805,635</b>	<b>100%</b>

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### **Real Estate**

Real Estate taxes are projected to increase by 0.5%, and constitute 43% of the County’s General Fund revenues for FY2017-2018. The overall value of real property in the County (excluding public service corporations) totaled \$6.9 billion as of January 1, 2016. The budget is based on a real estate tax of \$0.58 per \$100 of assessed value.

### **Public Service Corporations-Real Estate**

As of January 1, 2016, the assessed value of public service corporation real property in the County totaled \$4,263 million. The Fiscal Year 2018 estimate of this revenue is based on the value of assessed property and a tax rate of \$.58 per \$100 of assessed value. The estimate assumes that the levy of real property will be reduced as the housing market improves causing the sales assessment ratio to fall below 100% in 2017, to 94%.

### **Personal Property**

Personal Property tax is levied on the tangible property of individuals and businesses. For individuals, this is primarily associated with automobiles. For businesses, examples include motor vehicles, machinery, fixtures and tools.

In calendar year 2016, the assessed value of personal property for vehicles in the County totaled \$549 million. The Fiscal Year 2018 estimate of this revenue is based on a 3% increase of assessed property and a tax rate of \$2.50 per \$100 of assessed value. The estimate assumes that the assessed value of personal property will grow on average in the current fiscal year based on regional figures for tangible business property values. It also assumes that the total

overall number of registered vehicles will remain steady as a result of the economic conditions stabilizing in some areas.

As of January 1, 2016, the assessed value of business personal property in the County totaled \$113 million. The Fiscal Year 2018 estimate of this revenue is based on the value of assessed property and a tax rate of \$2.00 per \$100 of assessed value. The estimate assumes that the assessed value of personal property will decrease by 1% in the current fiscal year, continuing the prior year trend. Machinery and tools tax is expected to remain flat, with a value of \$204 million. Machinery and tools is also taxed at a rate of \$2.00 per \$100 of assessed value.

### **Local Sales Tax**

This revenue is projected to increase 2% in FY2017-2018 which is an increase of \$100,000 compared to the budget for FY2016-2017. This is mainly due to the continued rebound in the economy.

### **Business License (BPOL) Tax**

Business, Professional and Occupational License, also known as BPOL, is a tax levied on the gross receipts of persons and companies who are engaged in business in Augusta County. The recommended Fiscal Year 2017-2018 budget reflects estimated collections of \$3.45 million, which accounts for approximately 4% of local revenues.

### **Meals Tax**

The County imposes a 4% tax on food and beverages prepared for public consumption at food establishments throughout the County. The recommended Fiscal Year 2017-2018 budget reflects estimated collections of \$2.5 million which accounts for approximately 3% of local revenues.

### **State Revenues**

Approximately 13.2% of the County's total revenues from all sources represent state funds used in support of the County's general fund expenditures budget. These funds are classified as "categorical", "non-categorical" and "shared expenses" state aid.

**Non-categorical** – The County anticipates receiving a total of \$7.1 million or 8% of anticipated revenues from general fund sources in the form of non-categorical aid. Non-categorical aid includes revenues which are raised by the state and shared with the local government. The use of such revenues is at the discretion of the local government. These revenues include rolling stock, auto rental tax, mobile homes titling tax, and recordation and communication taxes. The largest source is the state funded portion of the Personal Property Tax Relief Act (PPTRA). This category is projected to reduce due to the continued decrease in state communications taxes.

**Categorical** – Includes revenues received from and designated by the Commonwealth for a specific use by the local government. For Augusta County, such revenues are usually received on a reimbursable basis from the state. Categorical aid is primarily rendered to specific departments, such as recycling, emergency communications, library or clerk of court. The anticipated amount of this aid is \$531,000 or 0.6% of revenue from general fund sources. This category remains stable with the prior year.

**Shared Expense**- This source of funds includes revenues collected from the Commonwealth for the state's share of expenditures in activities that are considered to be a state/local responsibility. Revenue from each source is shown in the activity that it benefits. Under the state's shared expense classification, the County expects to receive \$4.4 million or 5% of general fund revenues. These shared expenses are directed mostly to personnel costs for the Constitutional offices which include; Commonwealth's Attorney, Sheriff, Treasurer, Commissioner of Revenue, Registrar and Electoral Board, and Clerk of Circuit Court. This category shows a slight decrease for FY2017-2018, due in part to a 2% increase effective December 1, 2016 approved by the General Assembly not being realized due to the State deficit.

**Federal Revenues** – Federal revenues will provide \$1,170,870 or 1.3% of the \$90.8 million FY2017-2018 general fund operating budget. This represents a 28% decrease over FY2016-2017 original budget. This is mainly due to the completion of a two year Homeland Security Grant (SAFER) for funding twenty-one fire fighter positions.

#### **Other Funds**

**Fire Revolving Loan Fund** – This fund represents the funding from Virginia Department of Fire Programs Aid to Localities Entitlement program. The total budget is \$386,000 which is static in comparison to FY2016-2017. This fund does not expire, and accordingly carries a fund balance from year to year. In accordance with policy, the fund balance is used to provide no-interest loans to volunteer fire departments, with a lien held on purchased apparatus. Loan payments from the volunteer fire departments are posted as revenue in the Fire Revolving Loan Fund.

**Asset Forfeiture Fund** – This fund reflects asset seizures related to drug arrests and is budgeted at \$11,000. Revenues will be revised to actual based on asset seizure funds received during the year. This fund does not expire, and accordingly carries a fund balance from year to year.

**Economic Development Authority (EDA) Fund** – This fund authorizes the authority to acquire, own, lease or dispose of properties to the end that such activities may promote industry and develop trade by inducing enterprises to locate and remain in Virginia. It is budgeted at \$303,000 which represents payments from the County to the EDA for tax increment financing rebates.

**Revenue Recovery Fund** – This fund represents revenue received from ambulance transport services. The budget is \$1.51 million which is a 11% increase from FY2016-2017. The Revenue Recovery fund does not expire, and accordingly carries a fund balance from year to year. The fund balance is comprised of a contingency reserve and one quarter of revenue that is to be paid to the rescue agencies and County.

**County Capital Improvement Fund** – The capital improvements fund revenue budget is comprised of grant funding and debt proceeds related to current projects. This fund does not expire, and accordingly carries a fund balance from year to year. The fund balance is comprised of funding set aside for future capital replacements, capital projects, grant matches, reserves for rainy day funding, and regional projects.



## Revised Budget General Fund Expenditures

Fiscal Year 2016-2017 revised budget totals \$37.5 million in general fund expenditures, excluding transfers. This represents an increase of 0% or \$252,115 compared to adopted FY2016-2017 budget. The chart below outlines the major expenditure categories:

Adopted budget	\$	37,707,120
Decreases:		
Operations adjustments		(252,115)
<b>Revised Budget</b>	<b>\$</b>	<b>37,455,005</b>

### General Government

**Operations Adjustments** – Operations adjustments include changes in all other expenditure line items. Adjustments to the revised budget are due to increases or decreases in specific line items during the budget year, turnover of personnel, and increases in expenditures related to grant funding received mid-year. These items netted to \$252,115 in the revised budget.

Fiscal Year 2016-2017 adjustments were due to the completion of a pay and classification study that did not realize the estimated amount originally budgeted. There were long term vacancies in the Sheriff’s Department and Fire and Rescue that attributed to savings in the revised budget. Several departments had retirements or turnover that produced savings also.

## Total Expenditures

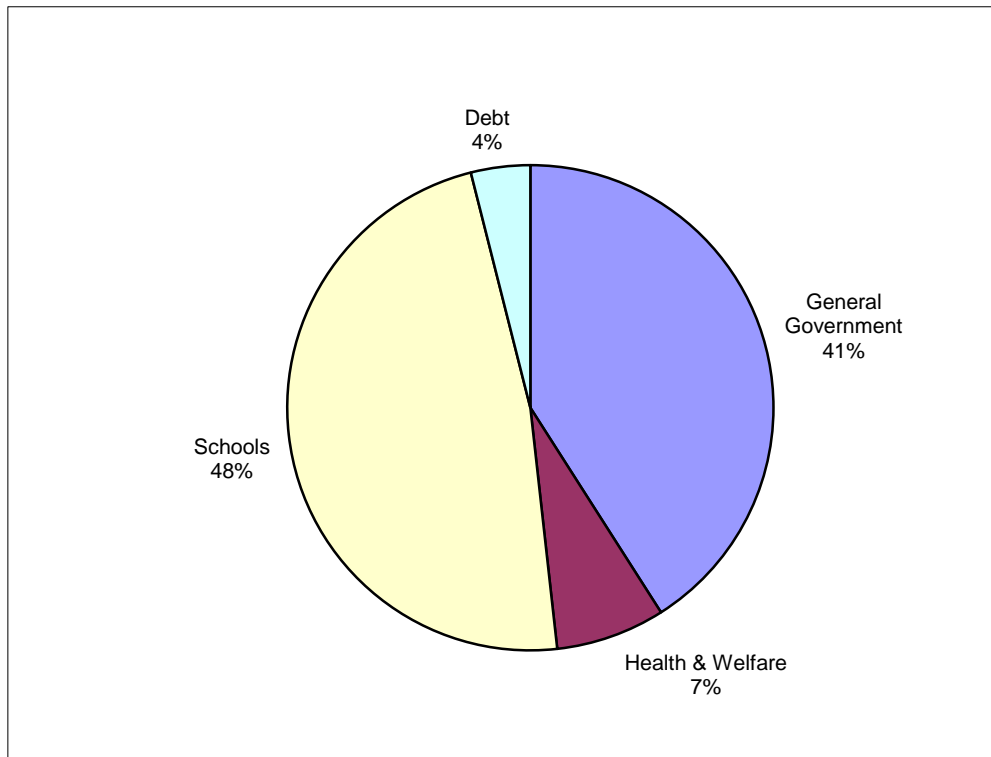
Fiscal Year 2017-2018 budget totals \$172.4 million, including \$116.5 million for School and School Related expenditures and \$70.6 million for all other operations. This represents an decrease of 9% compared to adopted FY2016-2017 budget due to the expenditures for three school capital projects in FY17. The chart below outlines the major expenditure categories:

**Augusta County  
Fiscal Year 2017-2018  
Adopted Expenditures- All Funds**

General Government	\$ 91,331,635	36.7%
Fire Revolving Loan	\$ 605,000	0.0%
Asset Forfeiture	\$ 48,000	0.0%
Economic Development	\$ 303,000	0.1%
Revenue Recovery	\$ 1,484,200	0.5%
Social Services	\$ 12,744,047	4.5%
Children’s Services	\$ 4,950,000	1.6%
County Capital Improvement	\$ 6,001,749	4.9%
School Operating	\$ 103,634,345	40.1%
School Cafeteria	\$ 4,353,292	1.7%
School Capital Improvement	\$ 4,152,918	5.2%
Debt Fund	\$ 9,592,934	3.3%
School Head Start	\$ 2,734,042	0.9%
Governor's School	\$ 1,594,867	0.6%
<b>Total</b>	<b>\$ 243,530,029</b>	<b>100%</b>

The General Government contributes \$40.9 million for School operations.

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**General Government**

**Employee Compensation** – The FY2017-2018 adopted budget includes an average 2% pay increase for full-time employees of the Government, including Social Services and Schools.

**Employee Health Insurance** – The County participates in the SAW Consortium for Health Insurance Consortium. The adopted budget includes a 6.1% increase in health insurance rates. The County continued to pay 97% of single coverage premiums, 77% of Spouse, and 74% for family coverage. The County implemented Health Insurance Plan changes in CY2017, which reflected a zero increase for the current year. The projection above is a worst case scenario based on consultant advice.

**New Positions** – The FY2017-2018 budget added 1.5 positions at the Library.

**General Government Administration**

The General Government Administration includes all county departments. There are minor increases across all departments. The largest increase is in the reassessment. With the decision to conduct the reassessment in this fiscal year an additional expense of \$526,000 was included into the budget funded out of the General Fund Balance. A Revenue Recovery position was also shifted from Public Safety to Finance.

**Judicial Administration**

Judicial Administration increased 7% or \$147,090. This change is due to the addition of an Executive Secretary position for the second Circuit Court Judge appointed by the General Assembly, and additional part time positions at the Circuit court Clerk’s office.

**Public Safety**

This budget continues to address the need of improving the quality of life in Augusta County. Public Safety, as a whole, had a change of 1% or \$119,904. The Sheriff's budget shows an increase in budget from FY17 to FY18 due in part to the reinstatement of the reserve program.

**Public Works**

Public Works, as a whole, had change of 1% or \$45,148. This is due to the addition of caretakers at County container sites and the reinstatement of a frozen maintenance position. Expenditures for buildings and grounds, container sites and recycling remain steady.

**Cultural**

Cultural budget as a whole remained steady. The addition of 1.5 library positions were incurred this year, but, turnover, and retirements helped offset this increase.

**Community Development**

Community Development budget as a whole remained steady. This was in part to an increase in tourism funding, retirement and staff changes, as well as an increase in hours for the part time staff in the extension office for 4-H.

**Health and Public Assistance**

Overall budget for Social Services decreased by 1% or \$413,920. Administrative increases are related to fringe benefits. Increases in Public Assistance are related to foster care and adoption subsidy payments. Children's Service's Act reflects an increase of 6% or \$200,000 as the number of cases and costs have increased in the past year.

**Debt Service**

The total Debt Service budget totals \$9.5 million, which reflects an increase of 39% or \$2,685,460 over the prior fiscal year original budget. The County issued new debt in FY17.

**Schools**

The combined County contribution to the Augusta County Public Schools totals \$40.9 million. This represents an increase of 2% compared to the prior year. The budget continued pay scale restructure, maintaining current instructional programming with consideration given to improve opportunities for "at risk" students and instructional programs centered on STEM, authentic assessments, and 21<sup>st</sup> Century skills. The school division continued its conversion to a digital platform in Pre-K-12 classrooms. Implementation of the fifth year of the six-year salary improvement plan while maintaining benefits for employees. Continue to address school maintenance "priority one" needs. Continue to address school bus replacements.

**Capital Projects**

The Fiscal Year 2014-2015 budget includes funding in the amount of \$6,001,749 for capital projects. Capital projects consist of several categories: infrastructure, depreciation accounts and current projects. Infrastructure accounts are designated by district and used upon Board approval for district specific projects. Budgeted items include Board approvals known at the time of budget preparation and appropriation. Depreciation accounts are savings for repair and replacement of equipment and buildings currently in use. These accounts are typically funded through year end fund balances. Current projects may be funded through prior appropriations or debt

service. The adopted budget does not include capital projects previously approved by the Board of Supervisors and currently in progress.

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## Budget Process

Augusta County's budget development begins each year in December and continues through the final budget adoption in May (see Budget Calendar). The process is designed to incorporate a rigorous internal review of each department's budget and to allocate resources across departmental programs based on a thorough examination of program alternatives and justifications. Each activity funded has been reviewed by the County's Finance Department, the County Administrator and the Board of Supervisors.

Prior to April 1, the County Administrator submits to the Board of Supervisors a proposed operating and capital budget for the fiscal year commencing the following July 1. The operating and capital budget includes proposed expenditures and the means of financing them. The following Funds have legally adopted budgets: General Fund, Fire Revolving Loan Fund, Asset Forfeiture Fund, Economic Development Fund, Revenue Recovery Fund, Virginia Public Assistance Fund, Children's Services Act Fund, School Operating Fund, School Cafeteria Fund, School Capital Projects Fund, Debt Fund, Head Start Fund, Governor's School Fund and County Capital Improvement Fund.

A public hearing is conducted in April to inform residents about the adopted budget and to obtain citizen comments to guide spending decisions.

By or in May, the Board of Supervisors makes its final revisions to the adopted budget and adopts the budget by appropriations resolution. Funds are appropriated at the department level. Budgets for all funds are adopted on a basis consistent with generally accepted accounting principles applicable to governmental units.

Appropriations lapse on June 30, for all County operating funds. The County's practice is to appropriate Capital Projects by Project. Appropriations for Capital Project Funds are continued until the completion of the applicable project or grant, even when the project or grant extends beyond the end of the fiscal year.

The Appropriations Resolution places legal restrictions on expenditures at the fund level. The appropriation for each function or category can be revised only by the Board of Supervisors. The County Administrator is authorized to transfer budgeted amounts between general government departments; however, the School Board is authorized to transfer budgeted amounts within the school system's categories.

The current budget has been appropriated at 100% which allows for departments and agencies to better utilize the monthly financial reports to monitor spending.

## Budget Calendar

### December/January

Department Directors develop requests, objectives, goals, accomplishments, and performance measures  
Department Directors review budgetary requests with Finance Department  
Human Resources and Finance develop payroll and fringe benefit expenditure estimates  
Preliminary Revenue estimates are formulated  
Preliminary growth number is provided to School Board

### February

County Administrator reviews department submissions to be included in the recommended budget and recommends changes  
Revenue estimates are refined

### March

The Board of Supervisors holds a work session to review the County Administrator's recommended budget, which includes revenue and expenditure estimates  
The Board of Supervisors approves the newspaper advertisement for public hearing on the adopted budget, capital improvement program and tax rate

### April

A public hearing is held to solicit taxpayer input on the adopted budget  
The Board of Supervisors holds its final work session, if needed

### May

The Board of Supervisors officially adopts the operating and capitals budgets, fixes tax rates  
The Board of Supervisors adopts the appropriations resolutions

## Basis of Accounting

In the Comprehensive Annual Finance Report (CAFR), governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, franchise taxes, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Accordingly, real and personal property taxes are recorded as revenues and receivables when billed, net of allowances for uncollectible amounts. Sales and utility taxes, which are collected by the state and subsequently remitted to the County, are recognized as revenues and receivables upon collection by the state, which is generally in a two month period preceding receipt by the County.

Licenses, permits, fines and rents are recorded as revenues when received. Intergovernmental revenues, consisting primarily of federal, state and other grants for the purpose of funding specific expenditures, are recognized when earned or at the time of the specific expenditure. Revenues from general purpose grants are recognized in the period to which the grant applies. All other revenue items are considered to be measurable and available only when cash is received by the government.

The government reports the following major governmental funds:

### **General Fund:**

The general fund is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund. In the CAFR, the general fund includes the activities of the Fire Revolving Loan, Asset Forfeiture, Revenue Recovery, and Economic Development funds.

### **Special Revenue Fund:**

The special revenue fund accounts for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted to expenditures for specified purposes. Special revenue funds consist of the Virginia Public Assistance Fund and Children's Services Act Fund, School fund, School cafeteria Fund, Head Start Fund, & Governor's School Fund.

### **Debt Service Fund:**

The debt service fund accounts for the resources accumulated and payments made for principal and interest on long-term general obligation debt of governmental funds. Debt service funds consist of the Debt Service Fund.

### **Capital Project Fund:**

The capital project fund accounts for financial resources to be used for the acquisition or construction of major capital facilities, other than those financed by proprietary funds. Capital project funds consist of the County Capital Improvements Fund.



**School Capital Projects Fund:**

The school capital projects fund accounts for the major construction expenditures for the school system. The majority of financing is provided from bond issues.

(This section left blank intentionally.)

**Fund Structure**

<b>County Fund</b>	<b>Fund Type</b>	<b>Function</b>
General Government	General Operating Fund	General Government Administration Judicial Administration Public Safety Public Works Health & Public Assistance Recreation & Library Community Development Non-Departmental
Fire Revolving Loan	General Fund	Public Safety
Asset Forfeiture	General Fund	Public Safety
Revenue Recovery	General Fund	Public Safety
Economic Development	General Fund	Community Development
Virginia Public Assistance Fund	Special Revenue Fund	Health & Public Assistance
Children’s Services Act	Special Revenue	Health & Public Assistance
School Operating	Special Revenue	Instruction Administration Transportation Maintenance Facilities Technology
School Cafeteria	Special Revenue	Food Services
Schools Capital Improvement	Schools Capital Project Fund	Capital Projects
Debt Service	Debt Service Fund	Debt Service
Head Start	Special Revenue	Instruction
Governor’s School	Special Revenue	Instruction
County Capital Improvement	Capital Project Fund	Capital Projects

## Basis of Budgeting

The budgets of governmental type fund (for example, the General, Special Revenue and Capital Projects Funds) are prepared on a modified accrual basis. Briefly, this means that obligations of the County (for example, outstanding purchase orders) are budgeted as expenditures, but revenues are recognized only when they are measurable and available.

It is required that a balanced budget be submitted to the Board of Supervisors, which means that estimated revenues meets estimated expenditures.

In all cases when goods and services are not received by year end, the encumbrances lapse.

The Comprehensive Annual Financial Report (CAFR) shows the status of the County's finances on the basis of "generally accepted accounting principles" (GAAP). In most cases this conforms to the way the County prepares the budget.

Prior to May 1, the County Board of Supervisors adopts the budget by resolution and funds are appropriated generally at the function level for the General Fund, and at the major category of expenditures level for the School Operating Fund.

Formal budgetary integration is employed as a management control device during the year for all funds except Trust and Agency Funds. Budgets are legally adopted annually for the County's General Fund and the School Operating Fund.

A budget is adopted for each grant or project in the Special Revenue Fund, or the County Capital Projects Fund, projects are appropriated in total for each fiscal year. The budget resolution specifies that the budget and appropriation for each grant or project continue until the expiration of the grant or completion of the project. All other appropriations lapse at year-end. Budgets for these grants and projects are not included herein since they are not legally adopted annually.

The level of control at which expenditures may not legally exceed appropriations is at the individual or project in the County Capital Projects Fund and at the total appropriation level for each fiscal year in the School Capital Projects Fund.

## Fund Balances

See attached:

1. FY2017-2018 Adopted Budget
2. FY2016-2017 Revised Budget
3. FY2016-2017 Original Budget

<u>COUNTY OF AUGUSTA</u>							
<u>ADOPTED BUDGET</u>							
<u>2017-2018</u>							
<u>FUND</u>	<u>BALANCE 7/1/2017</u>	<u>REVENUE</u>	<u>TRANSFERS IN</u>	<u>TOTAL AVAILABLE</u>	<u>EXPENDITURES</u>	<u>TRANSFERS OUT</u>	<u>BALANCE 6/30/2018</u>
GENERAL OPERATING FUND	6,500,000	89,955,635	850,000	97,305,635	38,599,293	52,732,342	5,974,000
FIRE REVOLVING LOAN FUND	2,620,096	386,000	-	3,006,096	605,000	-	2,401,096
ASSET FORFEITURE FUND	38,359	11,000	-	49,359	48,000	-	1,359
ECONOMIC DEVELOPMENT FUND	-	303,000	-	303,000	303,000	-	-
REVENUE RECOVERY FUND	601,500	1,351,600	160,000	2,113,100	634,200	850,000	628,900
VIRGINIA PUBLIC ASSISTANCE	4,300	11,613,517	1,130,530	12,748,347	12,744,047	-	4,300
CSA	-	3,165,000	1,785,000	4,950,000	4,950,000	-	-
SCHOOL OPERATING FUND-GROWTH	3,000	62,701,504	40,932,841	103,637,345	103,634,345	-	3,000
SCHOOL CAFETERIA FUND	1,801,193	4,353,292	-	6,154,485	4,353,292	-	1,801,193
SCHOOL CAPITAL IMPROVEMENT**	3,778,985	15,421	469,310	4,263,716	4,152,918	-	110,798
DEBT FUND	-	40,000	9,552,934	9,592,934	9,592,934	-	-
HEAD START FUND	(16)	2,734,042	-	2,734,026	2,734,042	-	(16)
GOVERNOR'S SCHOOL FUND	302,739	1,594,867	-	1,897,606	1,594,867	-	302,739
COUNTY CAPITAL IMPROVEMENT	25,607,921	1,698,686	1,502,395	28,809,002	3,201,081	2,800,668	22,807,253
<b>TOTALS</b>	<b>41,258,076</b>	<b>179,923,564</b>	<b>56,383,010</b>	<b>277,564,650</b>	<b>187,147,019</b>	<b>56,383,010</b>	<b>34,034,621</b>
							<b>34,034,621</b>

<u>COUNTY OF AUGUSTA</u>							
<u>REVISED BUDGET</u>							
<u>2016-2017</u>							
<u>FUND</u>	<u>BALANCE 7/1/2016</u>	<u>REVENUE</u>	<u>TRANSFERS IN</u>	<u>TOTAL AVAILABLE</u>	<u>EXPENDITURES</u>	<u>TRANSFERS OUT</u>	<u>BALANCE 6/30/2017</u>
GENERAL OPERATING FUND	8,329,247	89,695,035	825,000	98,849,282	37,455,005	54,894,277	6,500,000
FIRE REVOLVING LOAN FUND	2,839,096	386,000	-	3,225,096	605,000	-	2,620,096
ASSET FORFEITURE FUND	54,759	41,600	-	96,359	58,000	-	38,359
ECONOMIC DEVELOPMENT FUND	-	303,000	-	303,000	303,000	-	-
REVENUE RECOVERY FUND	550,000	1,301,600	160,000	2,011,600	585,100	825,000	601,500
VIRGINIA PUBLIC ASSISTANCE	4,300	10,865,512	1,124,885	11,994,697	11,990,397	-	4,300
CSA	-	3,165,000	1,785,000	4,950,000	4,950,000	-	-
SCHOOL OPERATING FUND-GROWTH	3,000	61,509,831	40,201,766	101,714,597	101,711,597	-	3,000
SCHOOL CAFETERIA FUND	1,801,193	4,244,569	-	6,045,762	4,244,569	-	1,801,193
SCHOOL CAPITAL IMPROVEMENT**	19,327,131	16,051,785	652,500	36,031,416	32,252,431	-	3,778,985
DEBT FUND	-	40,000	7,598,650	7,638,650	7,638,650	-	-
HEAD START FUND	14	3,473,337	-	3,473,351	3,473,367	-	(16)
GOVERNOR'S SCHOOL FUND	322,739	1,534,076	-	1,856,815	1,554,076	-	302,739
COUNTY CAPITAL IMPROVEMENT	26,999,543	2,668,014	4,763,098	34,430,655	7,431,112	1,391,622	25,607,921
<b>TOTALS</b>	<b>60,231,021</b>	<b>195,279,359</b>	<b>57,110,899</b>	<b>312,621,279</b>	<b>214,252,304</b>	<b>57,110,899</b>	<b>41,258,076</b>
							<b>41,258,076</b>

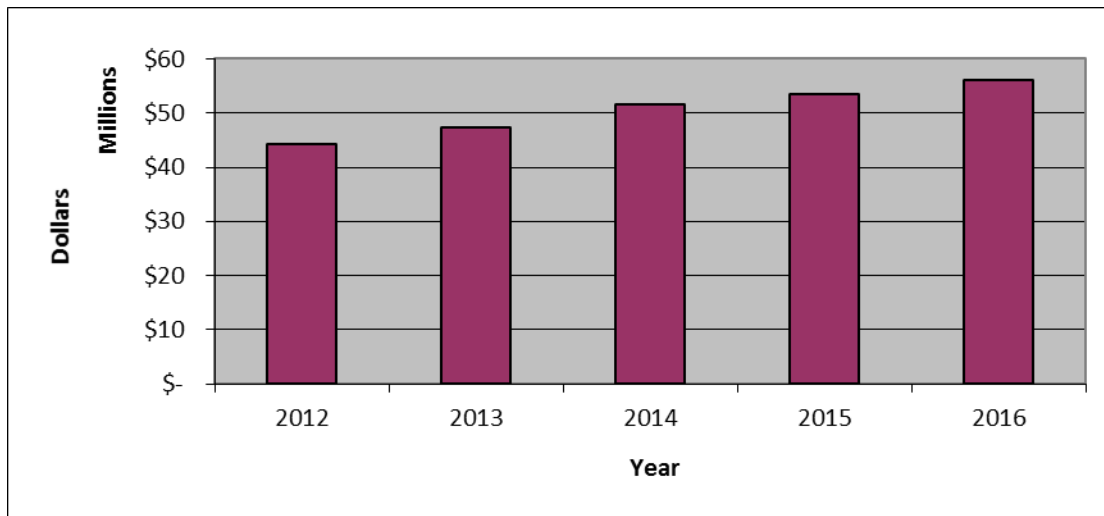
COUNTY OF AUGUSTA							
ORIGINAL							
2016-2017							
FUND	BALANCE 7/1/2016	REVENUE	TRANSFERS IN	TOTAL AVAILABLE	EXPENDITURES	TRANSFERS OUT	BALANCE 6/30/2017
GENERAL OPERATING FUND	6,500,000	88,632,520	795,000	95,927,520	37,707,120	51,720,400	6,500,000
FIRE REVOLVING LOAN FUND	2,544,056	383,000	-	2,927,056	405,000	-	2,522,056
ASSET FORFEITURE FUND	44,708	11,000	-	55,708	35,850	-	19,858
ECONOMIC DEVELOPMENT FUND	-	142,000	-	142,000	142,000	-	-
REVENUE RECOVERY FUND	457,383	1,201,600	160,000	1,818,983	653,100	795,000	370,883
VIRGINIA PUBLIC ASSISTANCE	4,300	10,865,512	1,124,885	11,994,697	11,990,397	-	4,300
CSA	-	2,618,000	1,582,000	4,200,000	4,200,000	-	-
SCHOOL OPERATING FUND-GROWTH	3,000	61,572,414	40,201,766	101,777,180	101,774,180	-	3,000
SCHOOL CAFETERIA FUND	1,548,573	4,451,300	-	5,999,873	4,451,300	-	1,548,573
SCHOOL CAPITAL IMPROVEMENT**	13,143,513	15,569,406	500,000	29,212,919	27,011,201	-	2,201,718
DEBT FUND	-	40,805	6,866,670	6,907,475	6,907,475	-	-
HEAD START FUND	(16)	3,000,743	-	3,000,727	3,000,743	-	(16)
GOVERNOR'S SCHOOL FUND	229,770	1,595,752	-	1,825,522	1,595,752	-	229,770
COUNTY CAPITAL IMPROVEMENT	22,482,074	2,705,584	2,429,201	27,616,859	5,134,785	1,144,122	21,337,952
<b>TOTALS</b>	<b>46,957,361</b>	<b>192,789,636</b>	<b>53,659,522</b>	<b>293,406,519</b>	<b>205,008,903</b>	<b>53,659,522</b>	<b>34,738,094</b>
							<b>34,738,094</b>

## Revenue Analysis

### General Fund

There are many factors used to assess and monitor the financial condition of a government, such as financial ratios, fund balance reserves, debt capacity and economic climate. One of the primary factors influencing financial condition is revenue growth from property taxes.

The following chart examines the growth in property taxes collected during the prior five fiscal years.



Total property tax collections have increased from \$44.2 million in fiscal year ending 2012 to \$56 million in 2016. The personal property tax rate for vehicles increased by \$.25 in FY13 and the real estate tax rate increased by \$.03 in 2014, \$.05 in 2015, and \$.02 in 2016, contributing to the growth in property tax revenues.

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## Local Revenue

The Fiscal Year 2017-2018 General Fund revenue budget is estimated at \$90.8 million of which, local revenues total \$76.8 million; state and federal revenues along with non-reserve receipts total \$14 million. The County's major local revenue sources are outlined in the schedule below. These estimates are based on both historical trends incorporated with professional judgment in projecting future activity.

Revenue Category	2015-2016 Actual Revenue	2016-2017 Revised Budget	2017-2018 Adopted Budget
Real Estate Tax	\$ 41,223,636	\$ 41,550,000	\$ 41,366,000
% of Total Tax	55%	55%	54%
Personal Property Tax	14,304,784	14,878,000	15,381,000
% of Total Tax	19%	19%	20%
Local Sales Tax	5,366,893	5,400,000	5,450,000
% of Total Tax	7%	7%	7%
Business License Tax	3,526,206	3,450,000	3,450,000
% of Total Tax	5%	5%	5%
Other Local Revenues	10,561,315	10,825,800	10,894,900
% of Total Local	14%	14%	14%
<b>Total Local Revenues</b>	<b>\$ 74,982,834</b>	<b>\$ 76,103,800</b>	<b>\$ 76,541,900</b>
<b>% of Total Local</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>

The explanations that follow provide a brief description of each major local revenue source in the Fiscal Year 2017-2018 budget.

### **Real Estate**

The County's rate to tax homes, land and mobile homes is \$0.58 per \$100 of assessed value. There was no change in the rate over the previous fiscal year. Real estate taxes are estimated to constitute 54% of local revenues for the upcoming fiscal year.

The chart below denotes assessed value for the most recent five years.

<b>Year</b>	<b>Assessed Value</b>
2016	\$ 6,858,965,626
2015	\$ 6,864,569,372
2014	\$ 6,695,714,711
2013	\$ 6,749,775,000
2012	\$ 6,682,945,000

### Personal Property

Personal property tax is levied on the tangible property of individuals and businesses. For individuals, this primarily includes boats and automobiles. For businesses, examples include motor vehicles, machines, fixtures and tools. The tax is levied at \$2.50 for every \$100 of assessed value.

The assessed value of personal property grew from \$548 million in 2017 to \$562 million budget for 2018, which represents a 2% increase. The chart below denotes assessed values for the most recent five years.

<b>\$2.50 PP</b>		<b>\$2.00 PP</b>	
<b>Year</b>	<b>Assessed Value</b>	<b>Year</b>	<b>Assessed Value</b>
2017-estimated	\$ 565,238,930	2017-estimated	\$ 112,137,914
2016	\$ 548,775,660	2016	\$ 113,270,620
2015	\$ 524,463,200	2015	\$ 114,815,020
2014	\$ 471,566,700	2014	\$ 139,182,250*
2013	\$ 462,444,840	2013	\$ 133,816,770*

\*The 2013& 2014 assessment were based off of a rate of \$1.90 for Personal Property.

### Local Option Sales Tax

Local sales tax is collected at the point of sale by merchants and remitted to the Commonwealth for distribution to localities. Of the 5.3% sales tax collected, 1% represents the local share and 4.3% is retained by the Commonwealth. Local sales tax is estimated to account for approximately 7% of local revenues in Fiscal Year 2017-2018.

### Meals Tax

The County imposes a 4% tax on food and beverages prepared for public consumption at food establishments throughout the County. The adopted Fiscal Year 2017-2018 budget reflects estimated collections of \$2,500,000 which accounts for approximately 3% of local revenues.

## Business License Tax (BPOL)

Business, Professional and Occupational License, also known as BPOL, is a tax levied on the gross receipts of persons and companies who are engaged in business in Augusta County. The adopted Fiscal Year 2017-2018 budget reflects estimated collections of \$3.45 million, which accounts for approximately 4% of local revenues.

## Other Local Revenue

This category includes all other local revenue not discussed above; specifically, Permits, Fees and Licenses, Fines and Forfeitures, Use of Money and Property, Service Charges, Miscellaneous and Recovered Costs. The schedule below denotes estimated Fiscal Year 2017-2018 revenues for selected sources.

Description	Estimated Revenue
Permits, Fees and License	\$ 616,250
Fines & Forfeitures	224,000
Use of Money and Property	645,000
Recovered Costs	217,265
Charges for Services	2,474,650
Miscellaneous	<u>5,000</u>
<b>Total</b>	<b><u>\$ 4,182,165</u></b>

## State and Federal Revenues

The Fiscal year 2017-2018 budget includes State and Federal revenues in the amount of \$13.1 million which accounts for 14.5% of total General Fund revenues. State and Federal revenues are divided into three major categories:

Revenue Category	2016-2017 Actual	2016-2017 Revised	2017-2018 Adopted
State: Non-categorical Aid	\$ 7,218,200	\$ 7,111,215	\$ 7,106,200
State: Other Categorical Aid	4,421,400	4,289,900	4,387,800
Federal Aid	1,494,320	1,489,820	1,170,870
<b>Total</b>	<b><u>\$ 13,133,920</u></b>	<b><u>\$ 12,890,935</u></b>	<b><u>\$ 12,664,870</u></b>

## School Funds

For Fiscal Year 2017-2018, the School Fund will receive \$1.8 million from local sources, \$40.9 million from the County, \$56.3 million from the Commonwealth of Virginia and \$4.4 million from the Federal government.

**State Standards of Quality Funds** – A majority of State funding is derived from the Standards of Quality (SOQ) program. These funds are distributed upon an equalized formula which takes into account a locality’s ability to pay. This composite index is applied to various revenue accounts to ensure an equitable distribution of state funds to all

school districts. For Fiscal Year 2017-2018, the Commonwealth will provide SOQ funding totaling 54.4% and the County must provide 39.5%. State SOQ funding includes the following sources:

SOQ Programs	Level of State Funding
Basic Aid	\$ 28,342,377
Sales Tax	11,897,797
Textbooks	701,146
Vocational Education	1,002,732
Gifted Education	306,568
Special Education	996,345
Prevention, Intervention & Remediation	887,769
VRS Retirement	3,678,814
Social Security	1,603,094
Group Life	108,576
Other	6,874,968
<b>Total State SOQ Funding</b>	<b>\$ <u>56,397,186</u></b>

### Cafeteria Sales

Meals are provided at all County schools. The Cafeteria Fund is self-supporting with Fiscal Year 2017-2018 revenues estimated at \$4.3 million. This represents a 2.6% increase over prior fiscal year.

## Financial Management Tools and Long Range Planning Documents

This section is intended to provide a brief description of some of the financial management tools and long range documents used by the County. These tools and planning documents include:

### Budget

The primary financial management tool used by the County is the annual budget process. This involves a comprehensive examination of all revenue and expenditure programs of the County complete with public hearings and approval by the Board of Supervisors.

### Quarterly Financial Reports

This presentation is a tool used to see a snap shot of all revenues and expenditures that have occurred on a quarterly basis. It is also used to project year end results. Administration uses this model to determine what adjustments need to be made during the year to ensure the year ends with a positive balance. The projections are presented to the Board of Supervisors on a quarterly basis, highlighting significant transactions.

### Monthly Financial Reports

Monthly review of revenue and expenditure summaries and balance sheets allow for financial oversight of departmental expenditures by Administration and applicable department heads.

### Capital Improvement Plan

It is County policy to balance the need for public facilities with the fiscal capability of the County to provide for those needs. The five-year Capital Improvement Program (CIP), submitted to the Board of Supervisors, is the vehicle through which stated need for public facilities is analyzed against the County’s ability to pay and stay within self-imposed debt guidelines.

### Financial Policies

The Board of Supervisors has adopted financial policies. These are guidelines used to assist with day to day planning and transactions. (See Appendix G)

### Debt

#### Outstanding Debt:

At the end of the fiscal year the County had the following outstanding debt:

		<u>2015</u>		<u>2016</u>
General obligation bonds	\$	48,919,633	\$	71,450,958
Revenue bonds		7,735,108		7,262,431
Premium on bond issue		3,199,756		5,335,352
Net OPEB obligation		1,396,000		1,580,000
Compensated absences		<u>1,637,827</u>		<u>1,611,150</u>
<b>Total</b>	<b>\$</b>	<b><u>62,888,324</u></b>	<b>\$</b>	<b><u>87,239,891</u></b>

**Debt Service to Maturity as of June 30, 2016:**

Year Ending		General Obligation Bonds			Revenue Bonds		
June 30,		Principal		Interest	Principal		Interest
2017	\$	4,421,880	\$	2,473,541	487,676	\$	249,122
2018		5,365,707		2,554,727	497,677		234,347
2019		5,466,668		2,309,264	517,676		214,553
2020		4,811,804		2,077,018	537,677		193,759
2021		4,418,004		1,875,600	557,676		171,866
2022-2026		22,758,481		6,440,514	2,908,383		522,473
2027-2031		12,793,414		2,608,917	1,588,382		77,447
2032-2036		11,415,000		1,013,641	167,284		0
<b>Total</b>	<b>\$</b>	<b>71,450,958</b>	<b>\$</b>	<b>21,353,222</b>	<b>7,262,431</b>	<b>\$</b>	<b>1,663,567</b>

**Fiscal Year Changes**

In FY16, the County issued bonds through the Virginia Public School Authority. Debt service payments were included in the 2017-2018 budget for the new debt issues.

**Future General Obligation Debt**

In Fiscal Year 2018, there are no current plans to issue debt for County or School projects.

**Augusta County  
Fiscal Year 2017-2018  
Total Revenues- All Funds**

	FY2015 - 2016 Revenues	FY2016 – 2017 Adopted	FY2016 - 2017 Revised	FY2017 - 2018 Adopted	% Change from FY2017
<b><u>General Operating Fund:</u></b>					
General Property Taxes	\$56,191,524	\$56,391,900	\$57,093,000	\$57,412,000	2%
Other Local Taxes	15,075,021	14,534,000	15,120,000	15,165,000	4%
Permits, Priv. Fees-Reg. Licenses	568,042	608,400	615,400	616,250	1%
Fines & Forfeitures	143,782	220,500	184,000	224,000	2%
Use of Money & Property	619,108	588,000	645,000	645,000	10%
Charges for Service	2,356,852	2,479,700	2,441,400	2,474,650	0%
Miscellaneous	28,505	5,000	5,000	5,000	0%
Recovered Costs	152,823	146,700	176,500	217,265	48%
Revenue from the Commonwealth	11,997,617	12,164,000	11,924,915	12,025,600	-1%
Revenue from the Federal Government	817,255	1,494,320	1,489,820	1,170,870	-22%
Non-Revenue Receipts	1,778,527	795,000	825,000	850,000	7%
Subtotal-General Operating Fund	\$89,729,056	\$89,427,520	\$90,520,035	\$90,805,635	2%
<b><u>Other:</u></b>					
Fire Revolving Loan Fund	\$376,596	\$383,000	\$386,000	\$386,000	1%
Asset Forfeiture Fund	47,171	11,000	41,600	11,000	0%
Economic Development Fund	141,734	142,000	303,000	303,000	113%
Revenue Recovery Fund	1,268,616	1,361,600	1,461,600	1,511,600	11%
Virginia Public Assistance Fund	11,074,575	11,990,397	11,990,397	12,744,047	6%
Children’s Services Act Fund	3,950,487	4,200,000	4,950,000	4,950,000	18%
School Operating Fund	97,679,456	101,774,180	101,711,597	103,634,345	2%
School Cafeteria Fund	4,328,804	4,451,300	4,244,569	4,353,292	-2%
School Capital Improvement Fund	32,074,331	16,069,406	16,704,285	484,731	-97%
Debt Fund	7,999,108	6,907,475	7,638,650	9,592,934	39%
Head Start Fund	2,844,543	3,000,743	3,473,337	2,734,042	-9%
Governor's School Fund	1,459,427	1,595,752	1,534,076	1,594,867	0%
County Capital Improvement Fund	10,995,880	5,134,785	7,431,112	3,201,081	-38%
<b>Total Revenues</b>	<b>\$263,969,784</b>	<b>\$246,449,158</b>	<b>\$252,390,258</b>	<b>\$236,306,574</b>	<b>-4%</b>

**Augusta County  
Fiscal Year 2017-2018  
Total Expenditures- All Funds**

	<b>FY2015 - 2016 Expenditures</b>	<b>FY2016 - 2017 Adopted</b>	<b>FY2016 - 2017 Revised</b>	<b>FY2017 - 2018 Adopted</b>	<b>% Change from FY2017</b>
<b><u>General Operating Fund:</u></b>					
General Government Administration	\$4,215,613	\$4,143,895	\$4,243,570	\$4,883,530	18%
Judicial Administration	1,913,506	2,033,355	2,073,083	2,180,445	7%
Public Safety	18,430,947	20,667,223	20,527,801	20,787,127	1%
Public Works	3,503,468	3,750,300	3,724,992	3,795,448	1%
Health & Public Assistance	827,167	862,080	853,936	857,372	-1%
Recreation & Library	2,777,307	2,953,469	2,952,846	2,994,720	1%
Community Development	1,529,525	1,663,197	1,654,621	1,663,586	0%
Non-departmental & Contingencies	56,312,161	53,354,001	56,318,433	54,169,407	2%
Subtotal-General Operating Fund	\$89,509,694	\$89,427,520	\$92,349,282	\$91,331,635	2%
<b><u>Other:</u></b>					
Fire Revolving Loan Fund	\$64,256	\$405,000	\$605,000	\$605,000	49%
Asset Forfeiture Fund	54,049	35,850	58,000	48,000	34%
Economic Development Fund	141,734	142,000	303,000	303,000	113%
Revenue Recovery Fund	1,237,899	1,448,100	1,410,100	1,484,200	2%
Virginia Public Assistance Fund	11,074,573	11,990,397	11,990,397	12,744,047	6%
Children's Services Act Fund	3,950,487	4,200,000	4,950,000	4,950,000	18%
School Operating Fund	97,679,474	101,774,180	101,711,597	103,634,345	2%
School Cafeteria Fund	4,076,188	4,451,300	4,244,569	4,353,292	-2%
School Capital Improvement Fund	12,564,143	27,011,201	32,252,431	4,152,918	-85%
Debt Fund	7,999,110	6,907,475	7,638,651	9,592,935	39%
Head Start Fund	2,844,513	3,000,743	3,473,367	2,734,042	-9%
Governor's School Fund	1,366,456	1,595,752	1,554,076	1,594,867	0%
County Capital Improvement Fund	11,963,928	6,278,907	8,822,734	6,001,749	4%
<b>Total Expenditures</b>	<b>\$244,526,504</b>	<b>\$258,668,425</b>	<b>\$271,363,204</b>	<b>\$243,530,030</b>	<b>-6%</b>



**Augusta County  
Fiscal Year 2017-2018  
General Operating Fund**

	FY2015 - 2016 Expenditures	FY2016 - 2017 Adopted	FY2016 - 2017 Revised	FY2017 - 2018 Adopted	% Change from FY2017
<b>Revenues:</b>					
General Property Taxes	\$56,191,524	\$56,391,900	\$57,093,000	\$57,412,000	2%
Other Local Taxes	15,075,021	14,534,000	15,120,000	15,165,000	4%
Permits, Priv. Fees-Reg. Licenses	568,042	608,400	615,400	616,250	1%
Fines & Forfeitures	143,782	220,500	184,000	224,000	2%
Use of Money & Property	619,108	588,000	645,000	645,000	10%
Charges for Service	2,356,852	2,479,700	2,441,400	2,474,650	0%
Miscellaneous	28,505	5,000	5,000	5,000	0%
Recovered Costs	152,823	146,700	176,500	217,265	48%
Revenue from the Commonwealth	11,997,617	12,164,000	11,924,915	12,025,600	-1%
Revenue from the Federal Government	817,255	1,494,320	1,489,820	1,170,870	-22%
Non-Revenue Receipts	1,778,527	795,000	825,000	850,000	7%
<b>Total Revenues</b>	<u>\$89,729,056</u>	<u>\$89,427,520</u>	<u>\$90,520,035</u>	<u>\$90,805,635</u>	<u>2%</u>
<b>Expenditures:</b>					
General Government Administration	\$4,215,613	\$4,143,895	\$4,243,570	\$4,883,530	18%
Judicial Administration	1,913,506	2,033,355	2,073,083	2,180,445	7%
Public Safety	18,430,947	20,667,223	20,527,801	20,787,127	1%
Public Works	3,503,468	3,750,300	3,724,992	3,795,448	1%
Health & Public Assistance	827,167	862,080	853,936	857,372	-1%
Recreation & Library	2,777,307	2,953,469	2,952,846	2,994,720	1%
Community Development	1,529,525	1,663,197	1,654,621	1,663,586	0%
Non-departmental & Contingencies	56,312,161	53,354,001	56,318,433	54,169,407	2%
<b>Total Expenditures</b>	<u>\$89,509,694</u>	<u>\$89,427,520</u>	<u>\$92,349,282</u>	<u>\$91,331,635</u>	<u>2%</u>

**Augusta County  
Fiscal Year 2017-2018  
Fire Revolving Loan Fund**

	FY2015 - 2016 Expenditures	FY2016 - 2017 Adopted	FY2016 - 2017 Revised	FY2017 - 2018 Adopted	% Change from FY2017
<b><u>Revenues:</u></b>					
Loan Repayments	\$145,779	\$150,000	\$150,000	\$150,000	0%
State Funds	230,817	233,000	236,000	236,000	1%
<b>Total Revenues</b>	<b>\$376,596</b>	<b>\$383,000</b>	<b>\$386,000</b>	<b>\$386,000</b>	<b>1%</b>
<b><u>Expenditures:</u></b>					
Disbursement of Loans	\$0	\$300,000	\$500,000	\$500,000	0%
Gear Purchases	64,256	105,000	105,000	105,000	0%
<b>Total Expenditures</b>	<b>\$64,256</b>	<b>\$405,000</b>	<b>\$605,000</b>	<b>\$605,000</b>	<b>0%</b>

**Augusta County  
Fiscal Year 2017-2018  
Asset Forfeiture Fund**

	FY2015 - 2016 Expenditures	FY2016 - 2017 Adopted	FY2016 - 2017 Revised	FY2017 - 2018 Adopted	% Change from FY2017
<b><u>Revenues:</u></b>					
Use of Money & Property	\$859	\$1,000	\$1,000	\$1,000	0%
Asset Forfeitures	46,312	10,000	40,600	10,000	0%
<b>Total Revenues</b>	<b>\$47,171</b>	<b>\$11,000</b>	<b>\$41,600</b>	<b>\$11,000</b>	<b>0%</b>
<b><u>Expenditures:</u></b>					
Operations	\$54,049	\$35,850	\$58,000	\$48,000	34%
<b>Total Expenditures</b>	<b>\$54,049</b>	<b>\$35,850</b>	<b>\$58,000</b>	<b>\$48,000</b>	<b>34%</b>

**Augusta County  
Fiscal Year 2017-2018  
Economic Development Fund**

	FY2015 - 2016 Expenditures	FY2016 - 2017 Adopted	FY2016 - 2017 Revised	FY2017 - 2018 Adopted	% Change from FY2017
<b><u>Revenues:</u></b>					
Local Funds	\$141,734	\$142,000	\$303,000	\$303,000	113%
<b>Total Revenues</b>	<b>\$141,734</b>	<b>\$142,000</b>	<b>\$303,000</b>	<b>\$303,000</b>	<b>113%</b>
<b><u>Expenditures:</u></b>					
Capital Contributions	\$141,734	\$142,000	\$303,000	\$303,000	113%
<b>Total Expenditures</b>	<b>\$141,734</b>	<b>\$142,000</b>	<b>\$303,000</b>	<b>\$303,000</b>	<b>113%</b>

**Augusta County  
Fiscal Year 2017-2018  
Revenue Recovery Fund**

	FY2015 - 2016 Expenditures	FY2016 - 2017 Adopted	FY2016 - 2017 Revised	FY2017 - 2018 Adopted	% Change from FY2017
<b><u>Revenues:</u></b>					
Use of Money & Property	\$1,366	\$1,600	\$1,600	\$1,600	0%
Miscellaneous Revenue	1,107,250	1,200,000	1,300,000	1,350,000	13%
Non-Revenue Receipts	160,000	160,000	160,000	160,000	0%
<b>Total Revenues</b>	<b>\$1,268,616</b>	<b>\$1,361,600</b>	<b>\$1,461,600</b>	<b>\$1,511,600</b>	<b>11%</b>
<b><u>Expenditures:</u></b>					
Volunteer Contributions	\$340,662	\$403,300	\$408,000	\$459,000	14%
Service Fees	59,415	67,500	69,000	69,000	2%
Contingencies	139,295	182,300	108,100	106,200	-42%
Transfers to Other Funds	698,527	795,000	825,000	850,000	7%
<b>Total Expenditures</b>	<b>\$1,237,899</b>	<b>\$1,448,100</b>	<b>\$1,410,100</b>	<b>\$1,484,200</b>	<b>2%</b>

**Augusta County  
Fiscal Year 2017-2018  
Virginia Public Assistance**

	FY2015 - 2016 Expenditures	FY2016 - 2017 Adopted	FY2016 - 2017 Revised	FY2017 - 2018 Adopted	% Change from FY2017
<b><u>Revenues:</u></b>					
State & Federal Funds	\$10,072,712	\$10,865,512	\$10,865,512	\$11,613,517	7%
Non-Revenue Receipts	1,001,863	1,124,885	1,124,885	1,130,530	1%
<b>Total Revenues</b>	<b>\$11,074,575</b>	<b>\$11,990,397</b>	<b>\$11,990,397</b>	<b>\$12,744,047</b>	<b>6%</b>
<b><u>Expenditures:</u></b>					
Administration	\$8,156,152	\$8,719,397	\$8,994,397	\$9,531,047	9%
Public Assistance	2,918,421	3,271,000	2,996,000	3,213,000	-2%
<b>Total Expenditures</b>	<b>\$11,074,573</b>	<b>\$11,990,397</b>	<b>\$11,990,397</b>	<b>\$12,744,047</b>	<b>6%</b>

**Augusta County  
Fiscal Year 2017-2018  
Children's Services Act**

	FY2015 - 2016 Expenditures	FY2016 - 2017 Adopted	FY2016 - 2017 Revised	FY2017 - 2018 Adopted	% Change from FY2017
<b><u>Revenues:</u></b>					
State Funds	\$2,520,543	\$2,618,000	\$3,165,000	\$3,165,000	21%
Transfers from Other Funds	1,429,944	1,582,000	1,785,000	1,785,000	13%
<b>Total Revenues</b>	<b>\$3,950,487</b>	<b>\$4,200,000</b>	<b>\$4,950,000</b>	<b>\$4,950,000</b>	<b>18%</b>
<b><u>Expenditures:</u></b>					
Children's Services Act	\$3,950,487	\$4,200,000	\$4,950,000	\$4,950,000	18%
<b>Total Expenditures</b>	<b>\$3,950,487</b>	<b>\$4,200,000</b>	<b>\$4,950,000</b>	<b>\$4,950,000</b>	<b>18%</b>

**Augusta County  
Fiscal Year 2017-2018  
School Operating Fund**

	FY2015 - 2016 Expenditures	FY2016 - 2017 Adopted	FY2016 - 2017 Revised	FY2017 - 2018 Adopted	% Change from FY2017
<b>Revenues:</b>					
From Local Funds	\$1,284,079	\$1,776,654	\$1,885,282	\$1,815,633	2%
From State Funds	53,670,517	55,191,797	54,960,442	56,397,185	2%
From Federal Funds	3,888,858	4,603,963	4,664,107	4,488,686	-3%
Non-Revenue Receipts	38,836,002	40,201,766	40,201,766	40,932,841	2%
<b>Total Revenues</b>	<b>\$97,679,456</b>	<b>\$101,774,180</b>	<b>\$101,711,597</b>	<b>\$103,634,345</b>	<b>2%</b>
<b>Expenditures:</b>					
Classroom Instruction	\$63,786,406	\$65,807,832	\$66,152,051	\$67,741,378	3%
Guidance Services	2,715,194	2,889,937	2,891,688	2,991,769	4%
School Social Worker Services	516,822	546,775	544,385	571,337	4%
Homebound Instruction	30,840	38,472	38,472	44,060	15%
Improvement of Instruction	1,672,314	1,766,263	1,860,875	1,902,688	8%
Media Services	1,904,194	1,983,773	1,953,027	2,012,750	1%
Technology Services	2,805,354	3,247,894	3,219,410	3,049,572	-6%
Office of the Principal	6,235,925	6,607,354	6,547,035	6,527,414	-1%
Board Services	236,630	211,692	234,818	240,032	13%
Executive Admin. Services	645,950	591,691	648,514	674,803	14%
Personnel Services	294,482	311,684	325,174	336,225	8%
Fiscal Services	555,433	579,945	615,255	617,556	6%
Data Processing Services	363,902	481,081	501,453	504,067	5%
Health Services	934,904	1,054,402	1,078,070	1,038,276	-2%
Psychological Services	429,917	422,097	459,238	436,516	3%
Speech/Audiology Services	9,596	21,900	10,700	15,500	-29%
Garage Management	389,747	369,335	461,398	384,690	4%
Bus, Replacement	348,910	258,910			-100%
Vehicle Operation Service	4,089,888	4,168,378	4,204,992	4,372,805	5%
Vehicle Maintenance Service	947,343	974,849	1,022,712	997,349	2%
Operations Management	438,871	356,519	375,837	385,673	8%
Building Service	7,530,918	8,667,565	8,065,427	8,364,970	-3%
Grounds Service	180,946	53,601	53,601	54,291	1%
Equipment Service	267,636	231,878	238,992	226,194	-2%
Vehicle Services	190,097	130,353	142,567	144,430	11%
Security Services	157,255	0	65,906	0	0%
<b>Total Expenditures</b>	<b>\$97,679,474</b>	<b>\$101,774,180</b>	<b>\$101,711,597</b>	<b>\$103,634,345</b>	<b>2%</b>



**Augusta County  
Fiscal Year 2017-2018  
School Cafeteria Fund**

	FY2015 - 2016 Revenues	FY2016 – 2017 Adopted	FY2016 - 2017 Revised	FY2017 - 2018 Adopted	% Change from FY2017
<b><u>Revenues:</u></b>					
From Local Funds	\$1,805,304	\$1,856,300	\$1,718,162	\$1,744,792	-6%
From State Funds	73,918	80,000	74,407	74,500	-7%
From Federal Fund	2,449,582	2,515,000	2,452,000	2,534,000	1%
<b>Total Revenues</b>	<b>\$4,328,804</b>	<b>\$4,451,300</b>	<b>\$4,244,569</b>	<b>\$4,353,292</b>	<b>-2%</b>
<b><u>Expenditures:</u></b>					
School Food Services	\$4,076,188	\$4,451,300	\$4,244,569	\$4,353,292	-2%
<b>Total Expenditures</b>	<b>\$4,076,188</b>	<b>\$4,451,300</b>	<b>\$4,244,569</b>	<b>\$4,353,292</b>	<b>-2%</b>

**Augusta County  
Fiscal Year 2017-2018  
School Capital Improvement Fund**

	FY2015 - 2016 Revenues	FY2016 – 2017 Adopted	FY2016 - 2017 Revised	FY2017 - 2018 Adopted	% Change from FY2017
<b><u>Revenues:</u></b>					
Use of Money & Property	\$20,243	\$55,042	\$68,444	\$0	-100%
Miscellaneous Revenue	13,924	14,364	14,412	15,421	7%
E-Rate Capital	0	0	436,640	0	0%
Non-Revenue Receipts	32,040,164	16,000,000	16,184,789	469,310	-97%
<b>Total Revenues</b>	<b>\$32,074,331</b>	<b>\$16,069,406</b>	<b>\$16,704,285</b>	<b>\$484,731</b>	<b>-97%</b>
<b><u>Expenditures:</u></b>					
Technology Initiative	\$1,146,640	\$0	\$396,654	0	0%
Transportation	0	0	252885	258,910	100%
Building Services	922,643	500,000	848,239	210,400	-58%
Wilson Middle School	1,587,539	1,288,864	948,247	0	-100%
H.K. Cassell Elementary	4,927,419	13,023,083	14,860,614	1,793,382	-86%
Riverheads Elementary	3,777,687	12,199,254	14,914,353	1,890,226	-85%
Bond Issuance Cost	202,215	0	31,439	0	0%
<b>Total Expenditures</b>	<b>\$12,564,143</b>	<b>\$27,011,201</b>	<b>\$32,252,431</b>	<b>\$4,152,918</b>	<b>-85%</b>

**Augusta County  
Fiscal Year 2017-2018  
Debt Fund**

	FY2015 - 2016 Revenues	FY2016 – 2017 Adopted	FY2016 - 2017 Revised	FY2017 - 2018 Adopted	% Change from FY2017
<b><u>Revenues:</u></b>					
Charges for Services	\$23,549	\$40,805	\$40,000	\$40,000	-2%
Non-Revenue Receipts	7,975,559	6,866,670	7,598,650	9,552,934	39%
<b>Total Revenues</b>	<b>\$7,999,108</b>	<b>\$6,907,475</b>	<b>\$7,638,650</b>	<b>\$9,592,934</b>	<b>39%</b>
<b><u>Expenditures:</u></b>					
Debt Service	\$7,999,110	\$6,907,475	\$7,638,651	\$9,592,935	39%
<b>Total Expenditures</b>	<b>\$7,999,110</b>	<b>\$6,907,475</b>	<b>\$7,638,651</b>	<b>\$9,592,935</b>	<b>39%</b>

**Augusta County  
Fiscal Year 2017-2018  
Head Start Fund**

	FY2015 - 2016 Revenues	FY2016 – 2017 Adopted	FY2016 - 2017 Revised	FY2017 - 2018 Adopted	% Change from FY2017
<b><u>Revenues:</u></b>					
From Federal Funds	\$2,844,543	\$3,000,743	\$3,473,337	\$2,734,042	-9%
<b>Total Revenues</b>	<b>\$2,844,543</b>	<b>\$3,000,743</b>	<b>\$3,473,337</b>	<b>\$2,734,042</b>	<b>-9%</b>
<b><u>Expenditures:</u></b>					
Class Room Instruction	\$1,716,072	\$1,661,841	\$2,023,131	\$1,505,138	-9%
Social Worker Services	419,311	481,971	496,779	456,514	-5%
Improvement of Instruction	132,982	203,384	217,207	179,322	-12%
Fiscal Services	277,998	293,491	355,045	282,459	-4%
Attendance Services	56,303	62,550	57,930	61,335	-2%
Health Services	126,522	162,657	189,489	152,645	-6%
Vehicle Operation Service	72,298	74,959	61,866	77,679	4%
Building Service	27,033	50,640	38,657	15,300	-70%
Transportation Services	15,994	9,250	33,263	3,650	-61%
<b>Total Expenditures</b>	<b>\$2,844,513</b>	<b>\$3,000,743</b>	<b>\$3,473,367</b>	<b>\$2,734,042</b>	<b>-9%</b>

**Augusta County  
Fiscal Year 2017-2018  
Governor's School Fund**

	FY2015 - 2016 Revenues	FY2016 – 2017 Adopted	FY2016 - 2017 Revised	FY2017 - 2018 Adopted	% Change from FY2017
<b>Revenues:</b>					
From Local Funds	\$118,869	\$132,000	\$132,000	\$132,000	0%
Miscellaneous Revenue	15,569	2,800	2,800	2,800	0%
Recovered Costs	749,414	787,106	777,771	816,532	4%
From State Funds	575,575	673,846	621,505	643,535	-4%
<b>Total Revenues</b>	<b>\$1,459,427</b>	<b>\$1,595,752</b>	<b>\$1,534,076</b>	<b>\$1,594,867</b>	<b>0%</b>
<b>Expenditures:</b>					
Class Room Instruction	\$1,139,504	\$1,273,810	\$1,270,162	\$1,272,058	0%
Guidance	0	0	0	31,623	100%
Improvement/Instruction	158,106	159,631	159,199	164,899	3%
Computer Technician	39,355	41,109	41,015	42,586	4%
Operations Management	29,491	61,200	33,700	33,700	-45%
Maintenance Service	0	60,002	50,000	50,001	-17%
<b>Total Expenditures</b>	<b>\$1,366,456</b>	<b>\$1,595,752</b>	<b>\$1,554,076</b>	<b>\$1,594,867</b>	<b>0%</b>

**Augusta County  
Fiscal Year 2017-2018  
County Capital Improvement Fund**

	FY2015 - 2016 Revenues	FY2016 – 2017 Adopted	FY2016 - 2017 Revised	FY2017 - 2018 Adopted	% Change from FY2017
<b>Revenues:</b>					
From Local Funds	\$25,042	\$9,048	\$9,048	\$0	-100%
Revenue from Use of Money and Property	23,303	18,350	18,780	15,500	-16%
Miscellaneous Revenue	435,072	200	30,500	0	-100%
Recovered Costs	128,011	127,000	167,000	127,000	0%
From State Funds	768,030	1,204,800	1,083,800	510,000	-58%
From Federal Funds	2,095,841	500,000	206,300	200,000	-60%
Non-Revenue Receipts	7,520,581	3,275,387	5,969,284	2,348,581	-28%
<b>Total Revenues</b>	<b>\$10,995,880</b>	<b>\$5,134,785</b>	<b>\$7,484,712</b>	<b>\$3,201,081</b>	<b>-38%</b>
<b>Expenditures:</b>					
Capital Outlays	\$8,404,054	\$5,134,785	\$7,431,112	\$3,201,081	-38%
Transfers to Other Funds	3,559,874	1,144,122	1,391,622	2,800,668	145%
<b>Total Expenditures</b>	<b>\$11,963,928</b>	<b>\$6,278,907</b>	<b>\$8,822,734</b>	<b>\$6,001,749</b>	<b>-4%</b>

**Augusta County  
Fiscal Year 2017-2018  
Departmental Budgets by Function  
General Government Administration**

Department	FY2015 – 2016 Expenditures	FY2016 - 2017 Adopted	FY2016 – 2017 Revised	FY2017 - 2018 Adopted	% Change from FY2017
Board of Supervisors	\$143,718	\$162,580	\$170,273	\$160,490	-1%
County Administrator	841,105	704,970	712,440	729,560	3%
Human Resources	212,908	263,775	266,312	271,795	3%
County Attorney	313,197	308,820	334,805	342,360	11%
Commissioner of Revenue	837,677	864,300	857,950	893,765	3%
Reassessment	0	0	0	526,000	100%
Board of Equalization	0	0	0	0	0%
Treasurer	538,863	524,255	523,665	534,940	2%
Finance	364,514	338,820	374,850	401,950	19%
Information Technology	681,381	688,275	718,595	726,145	6%
Board of Elections	282,250	288,100	284,680	296,525	3%
<b>Total General Government</b>	<b>\$4,215,613</b>	<b>\$4,143,895</b>	<b>\$4,243,570</b>	<b>\$4,883,530</b>	<b>18%</b>

## Board of Supervisors

### Mission:

The government of Augusta County exists to provide the citizens of the County with essential services which will address their individual and collective well-being. In partnership with the community of residents, the government of Augusta County pledges civic stewardship that is fiscally accountable, socially responsive, and worthy of the citizens trust.

### Department Overview:

The Board of Supervisors includes seven elected officials that represent the people of Augusta County. They are the governing board that makes the decisions that influences our local government and economy.

Augusta County is divided into seven districts. The Supervisor elected is that District's representative. Supervisors are elected on a staggered basis to a four year term. Board of Supervisors meetings occur on the second and fourth Wednesday of each month at 7:00 PM in the Board Room of the Augusta County Government Center.

### Strategic Goals and Objectives:

- Serve citizens of Augusta County
- Provide public safety and services
- Provide transportation services
- Provide public school education funding
- Adopt and utilize Comprehensive Plan
- Review and provide input on General Assembly legislation

### Budget Summary:

Item	FY2015 - 2016 Expenditures	FY2016 - 2017 Adopted	FY2016 - 2017 Revised	FY2017 - 2018 Adopted	% Change from FY2017
Personnel	\$92,585	\$97,315	\$96,555	\$97,150	-0.2%
Operating	51,133	65,265	73,718	63,340	-2.9%
<b>Total</b>	<b>\$143,718</b>	<b>\$162,580</b>	<b>\$170,273</b>	<b>\$160,490</b>	<b>-1.3%</b>

### Service and Performance Measures:

Item	CY2015 Actual	CY2016 Actual	CY2017 Planned
Regular BOS Meetings	24	24	24
BOS Staff Briefings	11	11	11
BOS Work Sessions	2	2	2
Special Meetings (Fire/Rescue, etc.)	2	2	2
Joint Meetings (School & ACSA Board)	1	1	1



**Accomplishments:**

**From Infrastructure (encumbered)**

<b>Beverley Manor – 8011</b>		
Performance Platform-Stuarts Draft		\$17,412.50
Rolla Mills Fire Flow Upgd		\$46,500.00
Scholastic Way Sidewalk Phase 4		\$30,000.00
Mill Place Walking Trail		\$59,722.85
Total		153,635.35
<b>Middle River – 8012</b>		
Weyers Cave Rec Grant		\$7,528.00
<b>North River – 8013</b>		
Rolla Mills Fire Flow Upgrade		\$46,500.00
Rt 42 & Roudabush Lane- Mirror		\$300.00
Total		\$46,800.00
<b>Pastures – 8014</b>		
Craigsville Open Top Container		\$300.00
<b>Riverheads – 8015</b>		
Spottswood Community Ctr - Roof		\$1,457.59
Spottswood Community Ctr - Signage		\$340.00
Performance Platform - Stuarts Draft		\$5,000.00
Total		\$6,797.59
<b>South River 8016</b>		
Performance Platform - Stuarts Draft		\$17,412.50
<b>Wayne – 8017</b>		
Kensington Drive Drainage Project		\$15,000.00
Kensington Drainage Project		\$1,200.00
Total		\$16,200.00
		\$248,673.44

## Parks and Recreation Matching Grant

<b>Beverly Manor – 8021</b>	
Mill Place Walking Trail	\$59,722.85

<b>South River – 8026</b>	
The Diamond Club-Track Restoration	\$2,400.00
<b>Grand Total</b>	<b>\$62,122.85</b>

## Ordinance Amendments

Increased fees for filing civil complaints  
 Amended polling location for the Crimora precinct  
 Repealed the Panhandling Ordinance  
 Adopted Illicit Discharge Detection and Elimination System  
 Daycare Centers  
 Amended to update ordinance in response to changes in the Federal Communications Regulations  
 Amended to protect public water supply sources  
 Revised the Middlebrook Agricultural and Forestal District

## Property Committee

Semi-annual meetings to discuss capital projects and County owned property. Projects are completed by various departments.

## Shared Services Committee

Semi-annual meetings to discuss shared services between County, Service Authority and Schools

## Road Projects

Rt. 636 Lifecore Drive and Shared Use Path  
 Woodrow Wilson shared use path

## Economic Development

Updated the Economic Development website with a fresh design and enhanced tools  
 Launched the Shenandoah Beerwerks Trail as a regional marketing initiative. Program has already received an Excellence in Marketing Achievement Award.  
 58 business visits conducted  
 Hosted plant managers luncheons in Stuarts Draft and Weyers Cave with an emphasis on apprenticeships  
 Completed direct site location consultant marketing missions to Dallas and Atlanta  
 With the Shenandoah Valley Partnership, hosted first-ever Shenandoah Valley Familiarization Tour for Site Location Consultants  
 With Staunton and Waynesboro, launched a web version of An Entrepreneur’s Guide to Starting a Business in Augusta County [www.augusta-startup.com](http://www.augusta-startup.com)  
 Launched Augusta County’s first-ever tourism grant program  
 Completion of Exit 91 improvements in Fishersville

Rezoned Blue Mountain site in Weyers Cave to industrial (500 acres)

Near completion of a new development plan for Mill Place Commerce Park (Presentation to Board in January)

**Other**

Fire/Rescue SAFER Grant

Animal Shelter Expansion

Headwaters Conservation District Dam Projects –Todd Lake

Courthouse Referendum

**Location:** Augusta County Government Center

County Administrator's Office

18 Government Center Lane

P.O. Box 590

Verona, VA 24482

**Phone:** (540) 245-5610

**Fax:** (540) 245-5621

**E-mail:** [coadmin@co.augusta.va.us](mailto:coadmin@co.augusta.va.us)

## County Administration

**Mission:**

To serve citizens of Augusta County, assist the Board of Supervisors and oversee day to day operations of County facilities and Departments.

**Department Overview:**

The Augusta County Administrator is the Chief Administrative Officer of the County government, and is appointed by and accountable to the Board of Supervisors (BOS). The County Administrator is responsible for implementing the policies and programs of the Board, and for coordinating and directing the daily operations of County government.

The County’s Administration Department consists of the County Administrator, Executive Secretary, Assistant to the County Administrator, Deputy County Administrator and the Government Center Receptionist. The County Administrator’s Office has numerous duties and responsibilities, in addition to carrying out and implementing the policies and programs for the BOS.

**Strategic Goals and Objectives:**

- Complete BOS agendas and minutes
- Assist BOS with Boards and Commissions
- Actively participate in various Boards and Commissions
- Maintain professional and civic involvement
- Manage miscellaneous infrastructure and CIP-related projects
- Manage legislative activities
- Manage new construction and renovation projects
- Prepare budget for Board of Supervisor’s consideration
- Special projects as assigned by BOS

**Budget Summary:**

Item	FY2015 - 2016 Expenditures	FY2016 - 2017 Adopted	FY2016 - 2017 Revised	FY2017 - 2018 Adopted	% Change from FY2017
Personnel	\$727,383	\$589,120	\$598,795	\$614,210	4.3%
Operating	113,722	115,850	113,645	115,350	-0.4%
<b>Total</b>	<b>\$841,105</b>	<b>\$704,970</b>	<b>\$712,440</b>	<b>\$729,560</b>	<b>3.5%</b>

**Service and Performance Measures:**

Item	FY2015 Actual	FY2016 Actual	CY2017 Planned
Regular BOS Meetings	25	24	24
BOS Staff Briefings	11	11	11
BOS Work Sessions	3	2	2
Special Meetings (Fire/Rescue, etc.)	2	2	2
Joint Meetings (School & ACSA Board)	2	2	2
Events (Spring Clean-up, etc.)	2	2	2

**Accomplishments:**

The County Administrator and his staff are members of various Boards and Commissions:

- Juvenile Detention Home Board
- Regional ASAP Board
- Shared Services Committee (ACSA, ACPS, County)
- Property Committee
- Governance
- Landfill Committee
- Middle River Regional Jail Authority
- Middle River WWTP Committee
- Emergency Services, Co-Director
- Shenandoah Valley Social Services Board
- Shenandoah Valley Animal Service Center Board of Directors
- BRITE Transit Advisory Committee
- Community Policy and Management Team (CPMT)

Professional and Civic Involvement (Timmy Fitzgerald/Jennifer Whetzel/Candy Hensley/Angie Michael):

- Staunton Rotary
- Virginia Local Government Manager's Association
- Virginia Municipal Clerks Association
- ICMA
- Virginia Government Finance Officers Association

The County Administrator's Office also coordinates the following special activities:

- Boards and Commissions recognition dinner
- Boards and Commissions brochure/resumes/recruitment process
- Legislative activities
- Farmers' Market
- Miscellaneous CIP-related projects
- Special projects as assigned

## Projects Completed:

Compactor Site Caretaker hiring  
Animal Shelter Expansion  
County Administration Renovations (minor)  
Polling Precincts  
Broadband Plan  
Self-Insurance plan changes  
Fire/Rescue Conference room renovations

## Planned Projects:

Social Services Building Bathroom Renovations – 50% Complete  
Scholastic Way, Phase 4 – Engineering 80% complete  
Narrowbanding – under contract  
Broadband – State Grant pending, point of contact  
Dumpsite Safety Improvements  
Circuit Courthouse Renovation/New Construction  
HVAC System – Component Replacement-plans 80% complete  
Fire/Rescue Strategic Plan  
Five Year Financial Plan  
USDA Security Improvements  
Sheriff's Office Renovations  
Polling Precincts ADA Requirements by Contractor  
Animal Control Ordinance Revisions

## Contact Information:

Timothy Fitzgerald, County Administrator  
Jennifer Whetzel, Deputy County Administrator  
Candy Hensley, Assistant to the County Administrator  
Angie Michael, Administrative Assistant  
Joyce Hoover, Government Center Receptionist

## Location: Augusta County Government Center

County Administrator's Office  
18 Government Center Lane  
P.O. Box 590  
Verona, VA 24482

**Phone:** (540) 245-5610

**Fax:** (540) 245-5621

**E-mail:** [coadmin@co.augusta.va.us](mailto:coadmin@co.augusta.va.us)

## Human Resources

**Mission:**

The Human Resources Office will provide quality services for the General Government, Shenandoah Valley Social Services, and Middle River Regional Jail in achieving strategic goals; recruiting, selecting, and retaining quality employees; administer a comprehensive Human Resources program that is consistent with federal, state and local laws/regulations which meets the needs of the divisions and the citizens of Augusta County.

**Department Overview:**

The Augusta County Human Resources Office serves general government, social services, regional jail, and the constitutional employees. Serving approximately 800 full and part-time personnel, the function of the Human Resources Office is to manage benefits and payroll, recruitment/retention, employee orientation and exit interviews, employee/supervisory training, worker’s compensation and the tuition assistance program. Benefits include VRS (Plan 1, 2 and Hybrid) Retirement, Group Life Insurance, Annual and sick leave, PTO leave, Short Term and Long Term Disability, Deferred Compensation, EAP Program, Flex Benefit Plan, Health Savings Account, Health Insurance, Dental Insurance, Cancer and Accident Insurance, Credit Union, and Direct Deposit. All quarterly and annual tax reporting is handled through this office. The annual evaluation program and regular and disability retirement is also managed from the Human Resources Office.

**Strategic Goals and Objectives:**

- Continue to use Health and Wellness dollars to provide for the well-being of employees.
- Continue to offer employee/supervisory training through EAP Program and other sources to save on training budget.
- Complete the updating of the Policy and Procedures Manual and Employee Handbook and have it online for employees to view.
- Work closely with Department Heads on personnel needs.
- Work closely with the DSS Director/Jail Superintendent on HR issues.
- Work with the SAW Consortium on the self-funding insurance.
- Stay current with the latest regulations and compliance requirements of the Affordable Care Act.

**Budget Summary:**

Item	FY2015-2016 Expenditures	FY2016 - 2017 Adopted	FY2016 - 2017 Revised	FY2017 - 2018 Adopted	% Change from FY2017
Personnel	\$186,539	\$234,215	\$235,742	\$240,995	2.9%
Operating	26,369	29,560	30,570	30,800	4.2%
<b>Total</b>	<b>\$212,908</b>	<b>\$263,775</b>	<b>\$266,312</b>	<b>\$271,795</b>	<b>3.0%</b>

**Service and Performance Measures:**

	<b>FY2015-2016 Actual</b>	<b>FY2016-2017 Expected</b>	<b>FY2017-2018 Expected</b>
New Recruits	97	155	60
% of Turnover	10%	14%	7%
Employee Training Offered	3	4	4
# of Direct Deposits	721	751	775
% of Employees on Direct Deposit	97%	95%	98%

Notes: The Service and Performance Measures include employees of Augusta County, Shenandoah Valley Social Services, and Middle River Regional Jail.

**Accomplishments:**

Completed the County’s Pay and Classification Plan Study.  
 Completed Fitness Room at the Augusta County Sheriff’s Office with the Wellness Dollars offered through Aetna.  
 Work closely with Department Heads/Constitutional Officers during transition periods.  
 Work closely with the DSS Director/Jail Superintendent on personnel issues.  
 SAW Consortium rolled out a new plan design in 2017 to include a POS plan and a HDHP with a Health Savings Account. Mandatory open enrollment meetings held and we had 98% of the employees in attendance.  
 New position orientation for 20 new Firefighter/EMS Providers in January 2016 and 15 new Correctional Officers in August 2016.  
 Hiring of our new Human Resources Technician. We now have a Benefits Technician and Payroll Technician.

**Contact Information:**

Faith Duncan, Human Resources Director  
 Amber May, Human Resources Technician-Benefits  
 Daniela Sprouse, Human Resources Technician - Payroll

**Location:** Augusta County Government Center  
 Human Resources Department  
 18 Government Center Lane  
 P.O. Box 590  
 Verona, VA 24482

**Phone:** (540) 245-5617

**Fax:** (540) 245-5175

**E-mail:** [jobs@co.augusta.va.us](mailto:jobs@co.augusta.va.us)



## County Attorney

### **Mission:**

The County Attorney's Office provides legal counsel to the Board of Supervisors and to all County Departments (except for the Department of Social Services), as well as County Constitutional Officers.

### **Department Overview:**

A brief summary of the many services this office provides include:

**Board of Supervisors:** Provide legal counsel to the Board as a whole and provide legal counsel to individual Board members on matters unique to their districts.

**Commissioner of Revenue:** Provide legal advice, research and approve refunds.

**County Administration:** Work with County Administration/staff on a myriad of legal issues affecting the County Board of Supervisors and departments.

**Review FOIA request replies.**

**County Code and Ordinances:** Attend Ordinance Committee meetings. Review ordinances and ads and work with County Administrator's Office on proper advertising of same. Prepare updates to the County Code and provide copies to all holders of the Code. Update website as changes are made to the Code.

**Economic Development:** Review contracts, agreements, and deeds.

**Finance Department:** Advise the Finance Department as to claims to be filed with the County's insurance companies, review procurement contracts and policies.

**Fire & Rescue:** Review and provide legal advice on FOIA requests, MOUs, agreements and documents, and give advice on personnel issues.

**Lawsuits:** Draft and file pleadings, properly research each case, schedule court hearings, prepare witnesses and defend in Court.

**Library Board:** Review and provide legal advice to the Board on proposed policy changes and procurement documents.

**Parks and Recreation:** Review and approve agreements, easements, and forms.

**Personnel:** Meet with personnel director and with affected department heads on any personnel issues.

**Sheriff's Department:** Meet with various personnel and prepare court filings for unclaimed bodies in Augusta County.

**Subdivision, Planning & Engineering:** Review and approve subdivision documents. Give advice to Subdivision Agent and County Engineer. Work with County Engineer and VDOT on land acquisitions for right of way, stormwater matters and erosion matters.

**Treasurer:** Lend support and advice to the Treasurer and his staff.

**Zoning:** Provide legal advice to the Board of Zoning appeals and attend all of its meetings. Work with Zoning Administrator on any zoning issues or violations.

### **Strategic Goals and Objectives:**

Provide timely, well researched legal services to the Board of Supervisors.

Assist the Ordinance Committee in updating the Augusta County Code.

Assist and provide legal advice to Community Development.

Assist and provide legal advice to the Board of Zoning Appeals.

Assist Personnel with any needed updates of the employee handbook.

Monitor legislation passed by the Virginia Legislature and recommend amendments to the County Code, if needed, based on any new legislation.

**Budget Summary:**

Item	FY2015 - 2016 Expenditures	FY2016 - 2017 Adopted	FY2016 - 2017 Revised	FY2017 - 2018 Recommended	% Change from FY2017
Personnel	\$197,822	\$197,380	\$223,255	\$230,610	16.8%
Operating	115,375	111,440	111,550	111,750	0.0%
<b>Total</b>	<b>\$313,197</b>	<b>\$308,820</b>	<b>\$334,805</b>	<b>\$342,360</b>	<b>11.0%</b>

**Service and Performance Measures (per list of accomplishments):**

Item	FY2016 – 2017
Court cases	6
Deeds and Easements	22
Legal Opinions (Aug 1 – Dec 31)	153
Legal Opinions (1/1/17 - 3/24/17)	78
Ordinance Updates	8

**Accomplishments: January to July 2016**

Together with outside counsel, continued the defense of *McKee Foods Corporation v. County of Augusta, Virginia*, an appeal of the 2011 through 2014 real property assessments.

Together with outside counsel, continued the defense of *Hershey Chocolate of Virginia, Inc. v. County of Augusta*, a challenge of the 2014 and 2015 assessments.

Prosecuted six zoning violation cases.

Continued to assist the County Treasurer collect delinquent taxes.

Continued to assist the Commissioner of Revenue’s Office obtain documents and records needed to determine the proper assessment for business license taxes.

Assisted with the preparation of several invitations to bid and requests for proposals issued by County for various goods and services.

Drafted various proposed ordinances.

Prepared and distributed updates for County Code.

Assisted departments drafting responses to requests under the Virginia Freedom of Information Act.

Reviewed several documents for the Emergency Services Department

Assisted Personnel Director on personnel issues.

Served as vice-chair of the outreach committee of the Local Government Attorneys Association of Virginia.

Was again reelected Treasurer of the Augusta County Bar Association.

**Accomplishments: August to December 2016**

This office received and completed 153 Legal requests from August 1 until December 2016 which include:

Researched various issues relating to the Courthouse referendum, including preparation of request for a Legal Opinion by the Attorney General.

Assisted Community Development with filing property liens.

Assisted departments with their responses to FOIA requests.

Assisted Economic Development with contracts, deeds, and agreements.

Assisted Emergency Services with agreements, leases, FOIA requests, and MOUs.

Assisted Personnel Director on personnel issues.

Attended all BZA meetings.

Reviewed ordinance amendments and participated in Ordinance Committee meetings.

From August 1, 2016 until December 31, 2016, the County Attorney's Office received and completed 153 legal opinion requests (see below). Many of these requests required additional follow-up legal research and reviews.

**Contact Information:**

James R. Benkahla, County Attorney  
Carol Satterwhite, Legal Administrative Assistant

**Location:** Augusta County Government Center  
County Attorney's Office  
18 Government Center Lane  
P.O. Box 590  
Verona, VA 24482

**Phone:** (540) 245-5017

**Fax:** (540) 245-5096

**E-mail:** [ctyatty@co.augusta.va.us](mailto:ctyatty@co.augusta.va.us)

## Commissioner of the Revenue

### Department Overview:

The Commissioner of the Revenue Office is responsible for the assessment of taxes on Personal Property, Real Estate, Consumer Utilities, Business License, Machinery & Tools, Meals and Lodging. In addition, they are responsible for the processing of all State Income Tax Returns and Estimated Taxes filed by county residents. The tax relief for the elderly and disabled program and the real estate exemption for disabled veterans program are also administered by the department.

The Commissioner of the Revenue is directly accountable to the public and recognizes the vital importance of individual customer service in carrying out all prescribed duties in a professional and responsible manner.

### Strategic Goals and Objectives:

Train & Mentor Tax staff in each area of tax responsibility

Mentor Tax Auditor to ensure a revolving audit program covering all areas of business taxation

Mentor New Real Estate Manager

Continue to work with County Administration and County Attorney to respond to and defend appeals of real estate general reassessed values

### Budget Summary:

Item	FY2015 - 2016 Expenditures	FY2016 - 2017 Adopted	FY2016 - 2017 Revised	FY2017 - 2018 Adopted	% Change from FY2017
Personnel	\$746,792	\$767,615	\$761,945	\$797,435	3.9%
Operating	90,885	96,685	96,005	96,330	-0.4%
<b>Total</b>	<b>\$837,677</b>	<b>\$864,300</b>	<b>\$857,950</b>	<b>\$893,765</b>	<b>3.4%</b>

### Service and Performance Measures:

Item	2016 Actual	Item	2016 Actual
Business Licenses issued	5,066	Land Use applications processed	5,994
Vehicles assessed	123,314	Land Use parcels rolled back	99
New vehicles added	25,319	Real Estate parcels assessed	40,366
Old vehicles removed	18,941	Mapping changes worked	225
Returns processed through mail	3,454	Parcel transfers	2,571
State tax returns prepared	290	Assessment due to new construction	1,416
State estimated taxes filed	734		
Tax relief applications processed	620		
Veterans applications approved	137		

**Accomplishments:**

	2014	2015	2016
Real Estate Assessed Tax	\$37,077,307	\$ 39,364,350	\$ 39,333,407
Personal Property Assessed Tax	\$14,510,213	\$ 15,562,446	\$ 16,033,525
Machinery & Tool Assessed Tax	\$ 3,471,194	\$ 3,841,498	\$ 4,078,732
Mobile Home Assessed Tax	\$ 173,303	\$ 186,548	\$ 193,776
Bank Franchise Tax	\$ 245,233	\$ 287,265	\$ 263,776
Business License Tax	\$ 3,328,377	\$ 3,635,771	\$ 3,512,195
Meals Tax	\$ 2,266,203	\$ 2,412,489	\$ 2,518,415
Lodging Tax	\$ 530,718	\$ 589,927	\$ 656,561
Utility License Tax	\$ 140,304	\$ 140,840	\$ 189,334
Utility Tax	\$ 2,011,857	\$ 2,046,361	\$ 2,075,813
Land Use Revalidation Fees	\$ 28,225	\$ 31,492	\$ 27,719
Land Use Rollback Tax	\$ 162,763	\$ 187,668	\$ 128,734
Mobile Home Titling Tax	\$ 100,823	\$ 96,012	\$ 85,286
Public Service	\$ 1,712,617	\$ 2,128,875	\$ 2,495,674
Audit Results	<u>\$ 255,321</u>	<u>\$ 459,558</u>	<u>\$ 674,617</u>
Revenue Generated	<u>\$ 66,014,458</u>	<u>\$ 70,971,100</u>	<u>\$ 72,267,564</u>

**Contact Information:**

Jean Shrewsbury, Commissioner of the Revenue

**Location:** Augusta County Government Center  
 Commissioner of Revenue Department  
 18 Government Center Lane  
 P.O. Box 590  
 Verona, VA 24482

**Phone:** (540) 245-5640  
 (540) 245-5647 (Real Estate)

**Fax:** (540) 245-5179

**E-mail:** [jshrewsbury@co.augusta.va.us](mailto:jshrewsbury@co.augusta.va.us)  
[lwagoner@co.augusta.va.us](mailto:lwagoner@co.augusta.va.us)

## Reassessment & Board of Equalization

### Department Overview:

**Reassessment**--The County is required to perform a general reassessment of real property, excluding public service properties, in accordance with Section 58.1-3252 of the Code of Virginia, 1950, as amended. To accomplish this task, the contractor performs a number of functions:

Assist the Board of Assessors or Committee in establishing the fair market value of each of the properties within the County.

Understand that in all cases uniformity and equality are required under the laws of the Commonwealth of Virginia with respect to classes of property, and ensure that all aspects of the reassessment program are conducted in accordance with the laws of the Commonwealth of Virginia.

Conduct a sales study, a sales survey land appraisal, a construction cost analysis and field analysis.

Advise taxpayers of the value assigned to their properties.

Provide an opportunity for property owners to appeal property value.

**Board of Equalization**—Local boards of equalization are made up of a majority of local citizen freeholders appointed by the circuit court. The Board of Equalization has specific powers that are limited to the review of real estate taxation. Chapter 32, Article 14 of Title 58.1 of the Code of Virginia, delineates the powers and responsibilities of local boards of equalization. The board of equalization must:

Hear or receive complaints concerning the fair market value or uniformity of real estate assessments.

Make public advertisement of its meetings.

Keep minutes of its meetings and make notifications of assessment change.

Correct any known duplication or omissions in the assessment roll.

Hear complaints concerning special assessment for agricultural, horticultural, forest and open space land use assessment.

Conduct its meeting in public.

Prepare an annual written report of their actions for public record.

### Budget Summary:

#### Reassessment:

Item	FY2016 – 2017 Expenditures	FY2016 - 2017 Adopted	FY2016 - 2017 Revised	FY2017 - 2018 Adopted	% Change from FY2017
Operating	\$0	\$0	\$0	\$526,000	100%

**Board of Equalization:**

Item	FY2016 – 2017 Expenditures	FY2016 - 2017 Adopted	FY2016 - 2017 Revised	FY2017 – 2018 Adopted	% Change from FY2017
Operating	\$0	\$0	\$0	\$0	0%

\*\*Reassessment is not an annual occurrence, therefore the budget will fluctuate for a full year of contractual work and one-half year of contractual work. Board of Equalization expenditures will cross two fiscal years as they are appointed for a calendar year.

## Treasurer

### **Mission:**

The County of Augusta Treasurer's Office mission is to provide great customer service in all venues and ensure the fiscal integrity of the County. By maintaining this commitment they:

Provide a professional environment where our employees can thrive and have access to educational opportunities.

Concentrate on implementation of technology solutions that will meet or exceed our service requirements.

Develop and implement more streamlined business processes for the convenience of the customer while adhering to the requirements of the law.

Listen to customer feedback and implementing changes when possible.

Strictly adhering to all federal, state and local laws governing the management of public funds.

Work with external brokers and the banking community to achieve the highest and safest investment returns for the County.

Take advantage of educational opportunities in the field of treasury management.

### **Department Overview:**

The County Treasurer is an elected constitutional office and, as such, is directly accountable to the citizens of Augusta County. The Treasurer's Office prepares, mails and collects all tax bills for real and personal property located in the County of Augusta. The office also pursues the collection of all delinquent taxes owed to the county. Additional revenues collected under the direct supervision of the Treasurer include: business licenses, receipts of State collected revenues and taxes; meals and lodging taxes and other various county fees and fines from all other county departments and school divisions as collected.

The County Treasurer's office is charged with the design of an effective cash management and investment program for the County and all of its agencies and acts as fiscal agent for the Augusta County Schools and their entities such as the Valley Vocational Center, Shenandoah Valley Regional Program, and Cafeteria Program.

The Treasurer also acts as a custodian for several other regional and state business funds, which includes maintaining all records, accounting for the investment of funds and the reporting of funds revenue and expenditures. These accounts include Valley ASAP, both Staunton & Lexington offices, Middle River Regional Jail Authority, and Valley Children's Center. Currently the Treasurer's office is responsible for the safety of all these funds. Our office oversees the balancing of approximately thirty or more accounts. Among other activities, these duties include managing the investments and adhering to its policy for the county; arranging for banking services and new accounts needed, processing retiree ach payments each month for the school board and county personnel, and health savings ach payments for personnel; forecasting all cash receipts and expenditures to meet the county's needs weekly and monthly, wiring funds to meet county obligations for school debt payments several times a year; maximizing investments not needed to meet current expenditures; working with external brokers, vendors and the banking community; and seeking new opportunities for investments and reporting all investment activities.

The County Treasurer's office makes all disbursements for the county that have been approved for payment by the Director of Finance. The Treasurer acts as the reconciliation agent for the County by working with the depository bank, county departments and external and internal auditors. Besides all that is mentioned above we are required by law to adhere to mandated duties per the Code of Virginia.



**Strategic Goals and Objectives:**

Keep current funding of all full time positions with a request for part time personal during our busiest tax collection deadlines.

Continue to explore new ways to offer citizen’s services at the least amount of expense to the County.

Continue to utilize the credit card arm via the web that just started at the end of November 2016, to generate more collections.

When possible, save money on postage, paper and printing. This has been in practice for several years.

**Budget Summary:**

Item	FY2015 - 2016 Expenditures	FY2016 - 2017 Adopted	FY2016 - 2017 Revised	FY2017 - 2018 Adopted	% Change from FY2017
Personnel	\$458,805	\$441,255	\$441,760	\$451,940	2.4%
Operating	80,058	83,000	81,905	83,000	0.0%
<b>Total</b>	<b>\$538,863</b>	<b>\$524,255</b>	<b>\$523,665</b>	<b>\$534,940</b>	<b>2.0%</b>

**Service and Performance Measures:**

Item	FY2015 – 2016 Actual	FY2016 – 2017 Planned
Real Estate Tax Bills Mailed	77380	80246
Personal Property Tax Bills Mailed	56455	62702
Delinquent Notices Mailed	13142	13141
DMV Stops Issued	0	0
Liens; (bank, wage, 3 <sup>rd</sup> party)	109	3554
Dog Tags Issued	7184	8229

**Accomplishments:**

Maintained office accreditation from Treasurer’s Association of Virginia again this year.

Money savings to locality due to not filling one full time position due to budget constraints

Since our affiliation with an outside collection agency in 2009, the amount of delinquent personal property that has been collected so far to date totals \$816,630.79. This amount is through December 2016. Again, this is without cost to the locality.

This year we have had quite the turnover in our office in personnel. We will go from 4 employees in the certification program to 7 enrolled. We are happy and appreciative, that we are able to continue to take TAV classes and attend district meets which has enabled us to remain certified with TAV, as required. We also gain information when we network with other localities as we discuss new and improved ways to offer existing services to our citizens at a lower or no cost benefit to our locality.

E-Checks were implemented in 2010 and were a success again for this year. They have tripled in the amount collected. Statistics for 2016 are \$2,991,966.95, up from last year \$522,170.82. In late November 2016, we started processing web credit card payments. Through December 2016, those figures came in at \$219,600.35. So far for

January we have had payments by credit card online of \$26,480.14. Additional fee percentage collected at the time of payment processing has allowed us to cover the costs associated with credit cards, so it is not cost to the county. For the 2016 year, payments at the counter only, generated an excess of more than \$2,000.00, to be used towards any collection costs incurred.

Currently we scan our mail and remittance to post to the customer's account. The numbers steadily increase each year. It still results in faster processing to all customer accounts. We continue to receive daily credit from our bank for these funds. So far we have scanned a total amount of \$24,662,483.24.

We are still utilizing the set off debt program with the state, an automated process, as a tool for collections. Many localities don't use this at all. It has generated \$84,285.40 in collection fees for the period of 2/1/16 thru 1/01/2017. These funds would be lost to our locality if our office didn't use this process.

**Contact Information:**

Richard T. Homes, Treasurer

**Location:** Augusta County Government Center  
Treasurer's Office  
18 Government Center Lane  
P.O. Box 590  
Verona, VA 24482

**Phone:** (540) 245-5660

**Fax:** (540) 245-5663

**Email:** [treasurer@co.augusta.va.us](mailto:treasurer@co.augusta.va.us)

## Finance

### Mission:

To maintain a well-organized, fiscally present finance department where work is distributed equally among staff and progress is made in achieving goals. Staff receives the training needed to remain up-to-date in accounting issues. First priority is to serve other County departments in a customer friendly manner, providing accurate data in a timely fashion.

### Department Overview:

The Finance Department is responsible for overseeing the financial operations of the County. This includes establishing and maintaining effective controls over the County's financial activities. Finance provides information to employees, departments, vendors and government agencies. Duties include:

Process accounts payable for all County departments

General ledger maintenance

Prepare and monitor miscellaneous billings and receivables

Debt issuance and management

External audit and cost allocation plan coordination

Preparation of Comprehensive Annual Financial Report

Internal financial statement preparation

Assist County Administrator in development of County budget

Procurement

Order office supplies for all County departments

Risk management

Grant administration and reporting

Maintain capital asset listing

Revenue Recovery

Special projects

Fiscal agent for Middle River Regional Jail, Shenandoah Valley Social Services, Shenandoah Valley Regional Program, Valley Vo-Tech, Valley ASAP and Valley Children's Center

### Strategic Goals and Objectives:

Obtain VGFOA Certificate (Accounting Specialist)

Assist School Board/Finance with financing of RES/HKC/WMMS construction and/or renovations

Assist with completion of the Narrowbanding project-leases, financing

Assist with the completion of 5 year Operating and Capital financial plan

Transition of new Finance Department staffing

Assist with documentation and reporting of SAFER Grant with Fire & Rescue and Personnel

Research new GASB Standards and implement as needed

Obtain VCA/VCO (Senior Purchasing Assistant)

Assist with documentation and reporting of Jail Mental Health Pilot grant with Middle River Regional Jail

Review and update Procurement Manual

Implement new fixed asset software with School Board

Review and update policies if needed to enforce new Uniform Guidance Cost Principles (2 CFR, Subpart E – Cost Principles) pertaining to expenditures of federal awards. Policies include Conflicts of Interest, Cash Management, and Procurement

Review GASB Statement No. 77 regarding Tax Abatement Disclosures and determine if disclosure is needed within the financial statements. Statement effective for Fiscal Year ending June 30, 2017

**Budget Summary:**

Item	FY2015 - 2016 Expenditures	FY2016 - 2017 Adopted	FY2016 - 2017 Revised	FY2017 - 2018 Adopted	% Change from FY2017
Personnel	\$349,914	\$322,200	\$353,860	\$383,365	19.0%
Operating	14,600	16,620	20,990	18,585	11.8%
<b>Total</b>	<b>\$364,514</b>	<b>\$338,820</b>	<b>\$374,850</b>	<b>\$401,950</b>	<b>18.6%</b>

\*\*\*Change in personnel figures are due to transition of revenue recovery staff member to department.

**Service and Performance Measures:**

Item	FY2014-2015 Actual	FY2015-2016 Actual	FY2016-2017 Expected
Purchase Orders	344	400	375
Special Projects	5	5	5
Number of AP Transactions	8,000	7,671	7,600
Number of ACH Transactions	1,250	5,118	5,000
Number of Checks Printed	25,889	25,129	25,000
Journal Entries	225	228	250
Solicitations issued	11	10	10
Contract Administration	20	20	20
eVA Orders	184	200	200
GFOA Certificate (Financial)	1	1	1

\*\*\*Special projects include: Route 608, Scholastic Way

**Accomplishments:**

Completed loan draws for Mill Place Water Tank project  
 Transitioned revenue recovery position to finance  
 Transitioned third party billing provider for revenue recovery  
 Implemented new Uniform Guidance requirements in completing the Schedule of Expenditure of Federal Awards (SEFA) in the FY16 Audit

**Contact Information:**

Misty Cook, Finance Director

**Location:** Augusta County Government Center  
Finance Department  
18 Government Center Lane  
P.O. Box 590  
Verona, VA 24482

**Phone:** (540) 245-5741

**Fax:** (540) 245-5742

**Email:** [ca@co.augusta.va.us](mailto:ca@co.augusta.va.us)

## Information Technology

### Mission:

The County of Augusta Information Technology (IT) Department partners with county departments in leveraging technology to effectively serve customers.

### Objectives:

Maintain a stable and secure infrastructure.

Provide leadership in evaluation and implementation of new technology solutions.

Provide an effective support framework to assist users in employing technology effectively and efficiently.

Provide citizens and users convenient access to appropriate information and services through technology.

Guide technology planning County-wide with forward-looking vision.

Collaborate with departments to make sound decisions regarding the use of technology

### Department Overview:

The Augusta County IT staff consists of seven full time employees and 2 part time employees. We have 10 major focus areas.

Network - Our network is comprised of **350 users, 29 departments** and over **700 devices**

Servers - We support **15 Physical servers** and **50 Virtual Servers**. All are running Windows Server 2008 or 2012.

Computers - Set up, support, and maintain Dell and HP computers running Windows 7 and Office 2010 or 2013. Over **500** computers on our network. **200** at ACGC and Sheriff's office.

Public Safety – Set up, maintain and support Mobile Data Terminals and related equipment- **67 Fire Rescue Toughbooks, 23 Station Pc's, 32 wireless access points, 21 routers, 1 Cradlepoint Cellular Router, 10 printers, 50 Sheriff's office Toughbooks, LPR, 40 ticket printers**

Peripherals- Other pertinent hardware that is supported by Augusta County IT- **50 Printers, 14 Wireless Access Points**

Website Administration

GIS- Coordinating all areas of GIS with Government Departments, Agencies and Citizens

AS 400- Augusta County's Financial System

Building Security- Create, maintain and issue ID badges. Support all security cameras, doors and scheduling

System Administration- **2 Barracuda Backups, Barracuda Spam Filter, Barracuda Firewall, Barracuda Archiver, Sonicwall VPN**

(This Area left intentionally blank)

The departments that are supported by the three areas of the Augusta County IT Department are:

Commonwealth Attorney	Registrar
Courts offices	Administration
Clerk of Court	Community Development
Supreme Court	Parks and Recreation
Juvenile Court	Finance
General District Court	Fire Rescue
Domestic Court	Emergency Operations Center
Service Authority	Sheriff's Office
Middle River Treatment Plant	Building Inspections
Fishersville Shop	Animal Control
Fishersville Treatment	Library- Fishersville/Churchville
Landfill	Middle River Regional Jail
Stuarts Draft Treatment Plant	Social Services
Treasurer	USDA
Commissioner-Real Estate	

**Strategic Goals and Objectives:**

- Continuing removing custom programming
- Continued Shared Services
- Continuing progressing with DRP
- Add Social Services back to our network completely
- CWA second phase implementation
- Look into implementing training sessions for employees
- Policies
- Documentation
- Cross-Training
- Update Job Descriptions and Job Ladders
- Upgrade VM (Virtual Server software)
- Upgrade VEAM (Virtual Server Backup Software)
- Upgrade storage
- Solution for old IIS server, FTP and Plan Review
- Documentation of county's physical and logical network resources
- Increase Map Types on GIS website

**Budget Summary:**

Item	FY2015 - 2016 Expenditures	FY2016 - 2017 Adopted	FY2016 - 2017 Revised	FY2017- 2018 Adopted	% Change from FY2017
Personnel	\$486,560	\$ 487,075	\$486,895	\$508,865	4.5%
Operating	194,821	201,200	231,700	217,280	8.0%
<b>Total</b>	<b>\$681,381</b>	<b>\$688,275</b>	<b>\$718,595</b>	<b>\$726,145</b>	<b>5.5%</b>

**Service and Performance Measures:**

Item	FY2016-2017
Equipment Supported	700
Users Supported	350

**Accomplishments:**

Continued Improved Support for Fire Rescue  
 Continued Removing Custom Programming  
 Moving forward with DRP, moving storage solution off site with server upgrades  
 Commonwealth Attorney’s Office Software Upgrade  
 Upgrade Servers in CWA  
 FireSolve Fire and Rescue District boundary creation  
 New virtual GIS server  
 GIS Website  
 New County Website  
 New IP based phone system  
 Switch Upgrades for basement  
 Switch Upgrades for Sheriff’s Office  
 ACFR ImageTrend Elite Project  
 Apparatus Cellular Data – Mobile Data Project  
 Acquired and installed Currentware Browse Control on legacy RA Mobile server  
 New Door Access and Camera Systems for Stations 10, 11, 16, and 25 (10, PLY, Craigsville RS, and Riverheads)  
 Work with projects to create and submit 1095’s followed by the ACA filing project – assisting BAI and Augusta County & schools  
 Removal of the last and most sensitive customized payroll program  
 Iseries Sungard upgrade for Service Authority  
 Extra support to the Treasurer’s office this year to help with the staffing transition with the loss of Suzanne and Angie and the three new employees.  
 January 1 Transition period  
 Getting a network monitoring system up  
 Writing a program to start/shutdown PCs  
 Upgrade and documentation of anti-virus  
 Making money back for the county



**Contact Information:**

Jackie Zetwick, Director of Information Technology

**Location:** Augusta County Government Center  
Information Technology Department  
18 Government Center Lane  
P.O. Box 590  
Verona, VA 24482

**Phone:** (540) 245-5400

**Fax:** (540) 245-5056

**E-mail:** [helpdesk@co.augusta.va.us](mailto:helpdesk@co.augusta.va.us)

## Board of Elections

**Mission:**

The mission of the Voter Registration Office is to provide opportunities, in an equitable and courteous manner, for all qualified citizens of the County of Augusta to register to vote, to promote the integrity of the electoral process by maintaining accurate and current voter registration records used in elections; to coordinate elections so they are conducted in a manner that secures the qualified citizen's right to vote and ensure that the results accurately reflect the voter's will; and to be an information resource for citizens regarding voter registration, elections and elected officials.

**Department overview:**

The Augusta County Office of Voter Registration processes voter registration applications and verifies accuracy and eligibility to register; this includes research and correspondence with applicants. The accuracy of records is essential and therefore steps such as cancelling felons, deceased, mentally incapacitated and non-citizen voters is critical to the integrity of this process. In addition to voter registration entry and compliance, elections are produced, officers of elections trained, election reference material and procedures are created and printed, voting equipment and electronic pollbooks are programmed, tested and sealed, and absentee ballots are mailed and in-person absentee voting performed in the office, among many other election preparation responsibilities. This office also receives the candidate filing forms and campaign finance reports for local elected officials and candidates.

**Strategic Goals & Objectives:**

Promote the integrity of the electoral process by voter outreach  
Provide in-depth training of the New Optical Scan Voting Equipment to Officer of Elections and Voters  
Continue to provide in-depth Electronic Pollbook Training to Officer of Election  
Produce a General Election founded by integrity and accuracy  
Potentially hold a June 2018 primary with integrity and accuracy  
Continue to train the Voting Equipment Manager on voting equipment and electronic pollbook coding, testing and deploying process  
Continue to train the Chief Assistant Registrar in every aspect of the office  
Train Officers of Election on election laws, voting equipment, forms and procedures prior to each election

**Budget Summary:**

Item	FY2015 - 2016 Expenditures	FY2016 - 2017 Adopted	FY2016 - 2017 Revised	FY2017 - 2018 Adopted	% Change from FY2017
Personnel	\$160,569	\$156,790	\$156,095	\$158,590	1.1%
Operating	121,681	131,310	128,585	137,935	5.0%
<b>Total</b>	<b>\$282,250</b>	<b>\$288,100</b>	<b>\$284,680</b>	<b>\$296,525</b>	<b>2.9%</b>

**Service and Performance Measures:**

Item	FY2016-2017 Planned	FY2016-2017 Actual	FY2017-FY2018 Estimated
Registered Voters	46,000	48,356 (1/9/17)	49,500
Elections Held	2	2	2
Polling Places	26	26	26
Officers of Election	160	215	160

**Accomplishments:**

Revised the process and format of Officer of Election training on law, procedure and document completion  
 Produced and held a General Election in November with minimal to no issues  
 Received approval to purchase Optical Scan Voting Equipment  
 Processed 7,178 Virginia Voter Registration Applications; deleted 136 felons, 419 deceased, and 5 mentally incapacitated voters. Submitted 201 notices to other states of their voters moving and registering in Virginia.

**Contact Information:**

Constance I. Messick, General Registrar  
 Robin L. Moyers, Chief Assistant Registrar

**Location:** Augusta County Government Center  
 Voter Registration  
 18 Government Center Lane  
 P.O. Box 590  
 Verona, VA 24482

**Phone:** (540) 245-5656

**Fax:** (540) 245-5037

**Augusta County  
Fiscal Year 2017-2018  
Departmental Budgets by Function  
Judicial Administration**

<b>Department</b>	<b>FY2015-2016 Actual Expenditures</b>	<b>FY2016-2017 Adopted Budget</b>	<b>FY2016-2017 Revised Budget</b>	<b>FY2017-2018 Adopted Budget</b>	<b>% Change from 2017</b>
Circuit Court	\$94,234	\$138,280	\$165,223	\$190,940	38%
General District Court	5,877	7,700	10,300	7,700	0%
Magistrate	3,196	3,755	3,765	4,300	15%
Clerk of the Circuit Court	806,234	840,780	872,790	924,145	10%
Commonwealth Attorney	1,003,965	1,042,840	1,021,005	1,053,360	1%
<b>Total Judicial Administration</b>	<b>\$1,913,506</b>	<b>\$2,033,355</b>	<b>\$2,073,083</b>	<b>\$2,180,445</b>	<b>7%</b>

## Circuit Court

### Department Overview:

The Circuit Court is the trial court with the broadest powers in Virginia. The Circuit Court handles all civil cases with claims of more than \$25,000. It shares authority with the general district courts to hear matters involving disputes between \$4,500 and \$25,000. The Circuit Court has the authority to hear serious criminal cases, called felonies.

The Circuit Court also handles family matters, including divorce. In addition, the Circuit Court hears cases appealed from the General District Court and from the Juvenile and Domestic Relations District Court. There is a Circuit Court in each city and county in Virginia.

### Budget Summary:

Item	FY2015 - 2016 Expenditures	FY2016 - 2017 Adopted	FY2016 - 2017 Revised	FY2017 - 2018 Adopted	% Change from FY2017
Personnel	\$81,577	\$121,880	\$147,573	\$174,790	43.4%
Operating	12,657	16,400	17,650	16,150	-1.5%
<b>Total</b>	<b>\$94,234</b>	<b>\$138,280</b>	<b>\$165,223</b>	<b>\$190,940</b>	<b>38.1%</b>

\*\*\*Change in personnel figures are due to hiring an additional Executive Secretary for the second judge appointed by the General Assembly.

## General District Court

### Department Overview:

There are 3 “departments” within each General District Court:

**Civil:** The general district court decides civil suits involving amounts of money up to \$25,000. There are 3 different suits that an individual may file, which are, Warrant in Debt (suits for money), Warrant in Detinue (suit for items), and Unlawful Detainer (suit for unpaid rent/eviction of property).

**Criminal:** The general district court decides cases in which a person is charged with a misdemeanor. A misdemeanor is any charge which carries a penalty of no more than one year in jail or a fine of up to \$2,500 or both. The general district court also holds preliminary hearings in felony cases. Preliminary hearings in felony cases are held to determine whether there is probable cause to believe the defendant committed the offense in order to justify holding the defendant for a grand jury hearing. The grand jury determines whether the accused will be indicted and held for trial by the circuit court.

**Traffic:** The general district court hears cases in which a person is charged with a traffic offense. Most traffic offenses are traffic infractions, which are generally punishable by a fine of not more than \$250. A person may also have a misdemeanor traffic offense which, just like a criminal misdemeanor charge, may carry a penalty of no more than one year in jail or a fine of up to \$2,500 or both.

### Strategic Goals and Objectives:

Continue high level of customer service

Ongoing training of all employees on-site as well as off-site when offered by Supreme Court

Continued training for all employees via online courses as they become available via Supreme Courts web-ex system

DMV access for employees to obtain driving transcripts/compliance summaries electronically

### Budget Summary:

Item	FY2015 - 2016 Expenditures	FY2016 - 2017 Adopted	FY2016 - 2017 Revised	FY2017 - 2018 Adopted	% Change from FY2017
Operating	\$5,877	\$7,700	\$10,300	\$7,700	0.0%

### Service and Performance Measures:

Item	FY2014-2015 Actual	FY2015-2016 Actual
Civil Cases	2,652	2,700
Criminal Cases	2,313	2,500
Traffic Cases	12,627	14,000

**Accomplishments:**

Continued enhancements on E-summons with Augusta County Sheriff's Office

From July 1, 2014 to June 30, 2015 this department collected over \$420,000.00 in fines and fees for Augusta County alone.

Continuing as a pilot for the Supreme Court of Virginia's introduction to "electronic scanning" in the district courts system (only 4 general district courts in the state are currently on this program)

Employees continue to provide outstanding service to the public as well as other agencies while remaining understaffed. Even with the additional positions, we are operating at 80% staff according to the Supreme Court of Virginia's staffing model

**Contact Information:**

**Christy Hostetter, Clerk of Court**

**Location: Augusta County General District Court  
6 East Johnson Street, Second Floor  
Staunton, VA 24401**

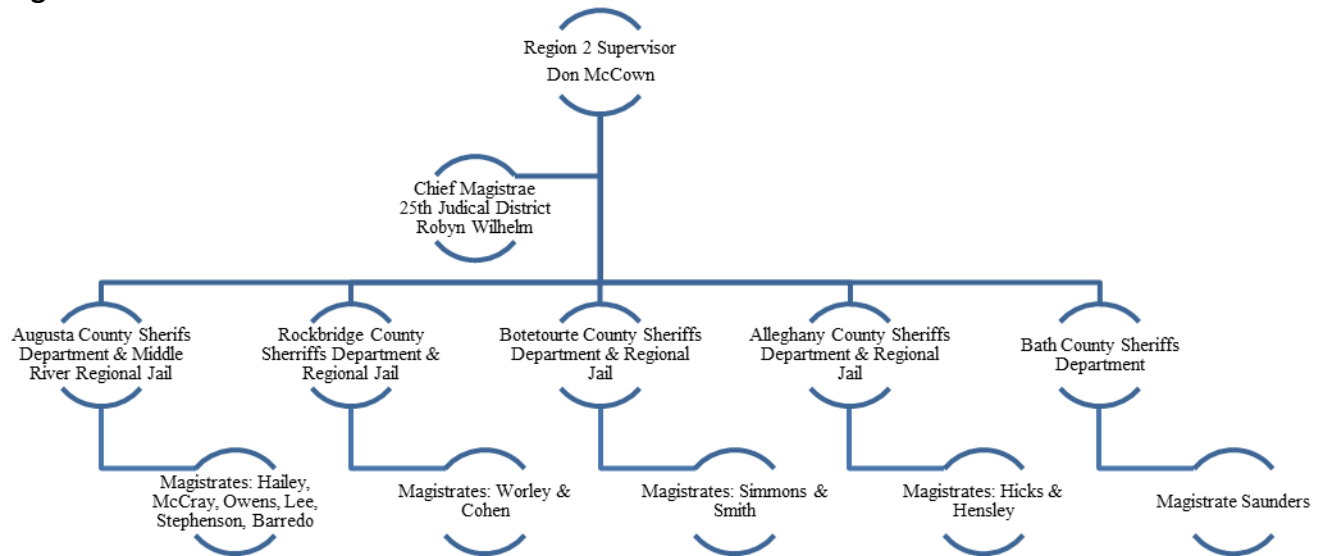
**Phone: (540) 245-5300**

**Fax: (540) 245-5365**

**E-mail: [chostetter@courts.state.va.us](mailto:chostetter@courts.state.va.us)**

## Office of the Magistrate Region II, 25<sup>th</sup> Judicial District

**Organizational Chart:**



**Department Overview:**

A Magistrate is an independent judicial officer who has the authority to issue arrest warrants or summonses, upon review of complaints of criminal conduct and a finding of probable cause. A magistrate also has the authority to issue temporary protection, custody, and detention orders. Twelve full-time and one part-time magistrate serve the twelve jurisdictions within the 25<sup>th</sup> Judicial District. In addition to video conferencing facilities in Buena Vista, Clifton Forge, Monterey, New Castle, Staunton, Waynesboro, there are staffed magistrate offices in Covington, Fincastle, Lexington, Verona, and Warm Springs. In Augusta County, law enforcement agencies and County residents are primarily served by six full time Magistrates. These Magistrates include Vera Hailey, Judith Owens, Kathleen Lee, Alison McCray, Eric Stephenson, and Benjamin Barredo. These Magistrates work of two office locations, one at the Augusta County Sheriff’s Department and the other at Middle River Regional Jail.

The Chief Magistrate is the individual responsible for ensuring the appropriate delivery of magistrate’s services in the 25<sup>th</sup> Judicial District. This post is currently filled by Chief Magistrate Robyn Wilhelm. The Chief Magistrate’s responsibilities include the hiring, training, and administration of personnel, directing the operations of our staffed offices and ensuring the proper functioning of our video conferencing facilities, preparing and managing local budgets, responding to complaints, and maintaining effective relationships with members of the judiciary, law enforcement, and the public. In addition, the Chief Magistrate performs magistrate duties as needed.

Per a 1993 court order, “funding for the operation of the office of the Chief Magistrate is by contribution of the various jurisdictions within the 25<sup>th</sup> Judicial District collectively,” to be administered by Augusta County. The 25<sup>th</sup>



Judicial District is comprised of the Cities of Covington, Lexington, Staunton, Buena Vista, and Waynesboro and the Counties of Highland, Augusta, Rockbridge, Bath, Alleghany, Botetourt, and Craig. Va. Code §16.1-69.6. Funds budgeted for the Chief Magistrate’s office provided for basic office supplies, equipment, legal reference materials, and because the Chief Magistrate is required to be accessible 24 hours a day, a smart phone. Separate state and local funds provide for the operation of the magistrate offices, like the office located at the Augusta County Sheriff’s Office.

**Budget Summary:**

Item	FY2015 - 2016 Expenditures	FY2016 - 2017 Adopted	FY2016 - 2017 Revised	FY2017 - 2018 Adopted	% Change from FY2017
Operating	\$3,196	\$3,755	\$3,765	\$4,300	14.5%

**Contact Information:**

Robyn Wilhelm, Chief Magistrate  
 Twenty-fifth Judicial District, Region II

**Mail:** P.O. Box 1088 Lexington VA 24450

**Phone:** (540) 430-2035 or (209) 815-4063

**E-mail:** [rwhilhelm@courts.state.va.us](mailto:rwhilhelm@courts.state.va.us)

## Circuit Court Clerk

25th Judicial Circuit of Virginia

### Department Overview:

The Circuit Court is the trial court with the broadest powers in Virginia. The Circuit Court handles all civil cases with claims of more than \$25,000. It shares authority with the general district court to hear matters involving disputes between \$4,500 and \$25,000. The Circuit Court has the authority to hear serious criminal cases known as felonies.

The Circuit Court also handles family matters, including divorce. In addition, the Circuit Court hears cases appealed from the General District Court and from the Juvenile and Domestic Relations District Court. There is a Circuit Court in each city and county in Virginia. Circuit Court Clerks are elected for 8-year terms.

In addition to Court duties, the Clerk serves as County Clerk, Deed Recorder, Probate Officer, and keeper of the county's historic records. The Augusta County Clerks' Office currently has a staff that includes the Clerk, one bookkeeper (deputy clerk) and nine deputy clerks, all of which are full time.

There are over 800 specific duties set out in the Code of Virginia that pertain to the clerks' office. A typical day in the office might include any of the following:

making a copy of an historic will or other document

issuing a concealed weapon permit

issuing a marriage license

probating a will

recording a deed

working criminal courtroom cases/jury trials

working civil jury trials

issuing juror summons

Grand Jury Process every other month

working with pro se litigants

taking in payments from defendants for fines and costs

accepting passport applications and processing

assisting the public in researching records

preparing criminal court orders

recording judgments, financing statements, tradenames, etc.

giving oaths of office to all elected officials, board members, etc.

Receipting and distributing restitution payments to victims

Monitor the financial accounts of all defendants working community service

Scanning, indexing, filing cases Total caseload for initial filings of civil/criminal this fiscal year is 4,403. The Supreme Court of Virginia's statistical division provided the Clerk's office with the number of total cases that were processed in this same fiscal year (to include new, old and those being ended) The total of cases handed were 8,795.

The clerk's office also serves as an information source for county citizens who have general legal and governmental questions, receiving more phone inquiries than any other county office.

The clerks' office provides and maintains an electronic search capability to view all record room and court documents. These records include deed and will records from 1745 to the present and are available in the office or on-line through a secure remote access to individuals and businesses, for a fee, at <http://www.augustaland.org>. Court records, from 1986 to the present, are also available on-line at [www.courts.state.va.us/courts/circuit/Augusta/home.html](http://www.courts.state.va.us/courts/circuit/Augusta/home.html). We offer e-filing of civil cases and e-recording of land records.

The Clerks' office collects fines, costs, taxes, and fees for both the Commonwealth of Virginia and the County of Augusta. Last fiscal year ending June 30, 2016, the total receipts (37,418) for the office were \$5,450,495.00. Revenues and excess fees collected for Augusta County were \$1,045,009.

### **Strategic Goals and Objectives:**

Serve as the citizen's representatives in the Virginia Judiciary

Offer superior customer service to all of our citizens

Continue to be on the "cutting edge" of technology in delivering our services to the public

Keep an open dialogue for improvement and efficiencies with all Augusta County Government departments

Maintain staff familiarity and cross training with the overall operations of the Clerk's Office

Keep lines of communication open among staff and Clerk

Be diligent in sending all staff to Supreme Court sponsored training

Create a Circuit Court website as a part of the Augusta County Government website

Enroll with the VCCA and send to the Supreme Court OES for training additional Deputy Clerks for the Circuit Court Deputy Clerk Career Development Program.

Continue to write grants to the Library of Virginia for restoration and digitalization of historic records (to date we have utilized \$567,429.23 in grant funds with an additional \$33,000 awaiting approval for the upcoming grant cycle)

**Budget Summary:**

Item	FY2015 - 2016 Expenditures	FY2016 - 2017 Adopted	FY2016 - 2017 Revised	FY2017 - 2018 Adopted	% Change from FY2017
Personnel	\$710,161	\$720,610	\$735,570	\$777,120	7.8%
Operating	96,073	120,170	137,220	147,025	22.3%
<b>Total</b>	<b>\$806,234</b>	<b>\$840,780</b>	<b>\$872,790</b>	<b>\$924,145</b>	<b>9.9%</b>

\*\*\*Change in personnel figures are due to addition of part time staff. Operating includes a State Library Grant (\$33,000), Technology Maintenance (\$42,000) and Technology Trust Fund (\$40,000) which are sources of income that are run through the County's Fiscal Department but are funded totally by the State through user fees paid by our customers.

**Service and Performance Measures:**

Item	FY2015-2016 (Actual)	FY2016-2017(Planned)
Criminal Cases Commenced	1645	1700
Civil Cases Commenced	980 *	992*
Wills/Estates Initiated	604	690
Judgments	2691	2846
Deeds Recorded	10,000	11,000
Financing Statements	164	176
Marriage Licenses	352	410
Notaries Qualified	198	180
Game Licenses	72	82
Concealed Handgun Permits	1778 *	1700*
Passports	635	600
Restitution checks written**	443	592
Juries Impanelled	13(1 3-day; 1 5-day; 2 2-day)	12
Tradenames	324	320
Civil/CHPs *	2758 (total Civil)	2700

\*\*Total amount of Restitution owed to victims is monitored by our Clerk's Office - \$1,713,960.42 (as of 12/31/16)

## Accomplishments:

Restoration of historical records through grants from the LVA and other funding totaling over \$567,430.00. Currently we have outstanding LVA grant applications totaling \$33,000 for conservation of books and the purchase of plat cabinets for plat storage

Restoration of chancery records for the period 1802 through 1902 through LVA grants and federal funds. The end result of these restorations has provided online access for the public through the Library of Virginia website to these records.

The scanning and formatting of all plats recorded in the Circuit Court Clerk's Office beginning in 1745 to the present. We are one of the few Courts in the State of Virginia that can boast of this service to the public which can be retrieved via Secure Remote Access and/or in the office locally through software on public terminals.

Completely digitize our office for recordation and civil and criminal filings (went paperless on January 1, 2013)

Provide public with online Secure Remote Access to land records and provide attorneys with Officer of the Court Remote Access to civil and criminal records

Clerk completed all courses required to become a Certified Court Manager designation by the National Center for State Courts and a Master Circuit Court Clerk by the Virginia Court Clerk's Association

Now accept credit card payments for all clerk's office transactions

Enrolled selected deputy clerks with the Virginia Court Clerk's Association and encouraged selected deputy clerks to take the necessary courses to be designated as Master Circuit Court Deputy Clerk.

Two deputy clerks attained the Master Circuit Court Deputy Clerk

Began e-filing of civil cases in July 2016

Began e-recording of land records in January 2017

Motion Day, 1st and 3rd Monday of each month, 9:00 a.m.

Grand Juries meet the 4<sup>th</sup> Monday of January, March, May, July, September and November. Due to the Court's significant criminal caseload, Augusta County Circuit Court now requires a Grand Jury convene every other month. Within the January and July terms, the same Grand Jurors meet twice.

Cases set by praecipe received by clerk 7-28 days prior to Motion Day.

Court convenes 9:30 a.m.

Commissioners in Chancery are utilized.

Local rules adopted pursuant to Section 8.01-4.

**Contact Information:**

Clerk

**Hon. Carol M. Brydge**

email: [cbrydge@courts.state.va.us](mailto:cbrydge@courts.state.va.us)

Hours

8:30 AM - 5:00 PM

Phone: 540/245-5321

Fax: 540/245-5318

Address P. O. Box 689

Augusta County Courthouse

1 East Johnson Street, Staunton, VA 24402

Judges

**Hon. Victor V. Ludwig~**

Hon. Anita Filson

Hon. W. Chapman Goodwin\*

\* Chief Judge

~ Presiding Judge

## Commonwealth Attorney

### Department Overview:

The Commonwealth Attorney’s Office has the following duties:

- Preparation and presentation of all indictments to Augusta County Grand Juries (mandated by statute);
- Trial preparation which includes, but is not limited to, interviewing witnesses, preparing witnesses for trial, legal research, obtaining necessary legal documents for trials, etc.;
- Prosecution of all felonies in the Augusta County Circuit Court (mandated by statute);
- Prosecution of all felony preliminary hearings in the Augusta County General District Court (mandated by statute);
- Prosecution of all felonies in the Augusta County Juvenile and Domestic Relations District Court (mandated by statute);
- Prosecution of misdemeanor cases in the Augusta County General District Court, the Augusta County Juvenile and Domestic Relations District Court, and the Augusta County Circuit Court (not mandated by statute, but done as a service to the investigating/arresting officers and to the citizens of Augusta County);
- Preparation and filing of Briefs in Opposition to all criminal appeals filed with the Virginia Court of Appeals and the Virginia Supreme Court (mandated by statute);
- The filing of all forfeiture notices for property seized by local law-enforcement agencies and the handling of all forfeiture proceedings in the Augusta County Circuit Court (mandated by statute);
- Providing all required information to victims of crime (mandated by statute);
- Overseeing the daily operation of the Augusta County Victim/Witness Office;
- Providing conflict of interest opinions to any Augusta County employee or officer who may request one (mandated by statute);
- Providing legal advice to members of the Augusta County Sheriff’s Department, troopers of the Virginia State Police, and other local law-enforcement agencies;
- Preparation of all necessary documents and orders for the extradition of defendants from other states (mandated by statute);
- Prosecution of all hearings involving the revocation of probation and/or suspended sentences;
- Appearance at bond hearings in felony criminal cases;
- Preparation of orders for the destruction of all unexecuted arrest warrants (mandated by statute); and
- Oversee and prepare all necessary budgetary paperwork and/or documentation required by the Compensation Board to ensure funding for the efficient operation of the Commonwealth’s Attorney’s Office.

### Budget Summary:

Item	FY2015 - 2016 Expenditures	FY2016 - 2017 Adopted	FY2016 - 2017 Revised	FY2017 - 2018 Adopted	% Change from FY2017
Personnel	\$817,127	\$836,435	\$811,225	\$844,810	1.0%
Operating	186,838	206,405	209,780	208,550	1.0%
<b>Total</b>	<b>\$1,003,965</b>	<b>\$1,042,840</b>	<b>\$1,021,005</b>	<b>\$1,053,360</b>	<b>1.0%</b>

**Service and Performance Measures:**

Item	Hearings
Criminal (Felony/Misdemeanor)-District Court	4,761
Criminal (Felony)-Circuit Court	1,645 case avg. 3 hearings/case = \$4,935
Criminal (Felony/Misdemeanor)-J&DR Court	1,459
Juvenile Delinquency (Felony/Misdemeanor)-J&DR Court	883

**Contact Information:**

Timothy Martin, Commonwealth Attorney

**Location:** Office of the Commonwealth Attorney  
6 East Johnson Street, 1st Floor District Building  
Staunton, VA 24401

**Phone:** (540) 245-5313

**Fax:** (540) 245-5348



**Augusta County  
Fiscal Year 2017-2018  
Departmental Budgets by Function  
Public Safety**

Department	FY2015-2016 Actual Expenditures	FY2016-2017 Adopted Budget	FY2016-2017 Revised Budget	FY2017-2018 Adopted Budget	% Change from FY17
Sheriff	5,933,490	\$6,262,975	\$6,250,218	\$6,388,885	2%
Emergency Communication Center	1,626,692	1,791,845	1,777,800	1,817,140	1%
Fire Department	5,939,954	6,226,061	6,088,931	6,240,751	0%
Emergency Services- Volunteer	1,826,002	2,063,380	2,069,880	2,062,262	0%
Fire & EMS Training	310,409	386,054	381,544	386,726	0%
SAFER	414,659	1,076,510	1,079,990	1,116,650	4%
Juvenile & Domestic Relations Court	16,487	21,140	22,400	22,140	5%
Court Services	3,736	3,850	3,850	3,250	-16%
Juvenile & Probation	1,558,309	2,028,243	2,025,073	1,912,273	-6%
Building Inspection*	386,930	396,395	393,965	400,225	1%
Animal Control	414,279	410,770	434,150	436,825	6%
<b>Total Public Safety</b>	<b>\$18,430,947</b>	<b>\$20,667,223</b>	<b>\$20,527,801</b>	<b>\$20,787,127</b>	<b>1%</b>

\*See detail under Community Development

## Sheriff

### **Mission:**

The mission of the Augusta County Sheriff's Office is to provide the highest level of effective, efficient and proactive law enforcement services available to all who live in or travel through Augusta County without regard to race, ethnicity or religion. The paramount goal in doing so shall be to make Augusta County a place where people can live and visit without any fear for the safety or wellbeing of themselves, their family, or their property. Dedication, loyalty, integrity, and justice shall be the hallmarks of our effort and a quality of life enjoyed by the public, unfettered by crime, shall serve as the benchmark of our success.

### **Department Overview:**

The Augusta County Sheriff's Office consists of 72 sworn deputies. Those 68 full time and 4 part-time County funded sworn officers serve in Patrol, Traffic, Investigations, Civil Process, Courts, School Resource, Crime Prevention, Warrant Squad and Administrative Divisions. Augusta County Sheriff's Office support staff totals eleven employees. These eleven, include an Administrative Assistant, Information and Technology Coordinator, an Office Manager and seven services support personnel.

#### Patrol Division

The Patrol Division is the backbone of the Department's traffic enforcement efforts and with only 28 assigned personnel and 1 Division Commander, the division not only answers calls for service and investigates all manner of criminal complaints, they also contribute the lion's share of effort that is directed by the Department in the area of traffic enforcement. Each year, manpower fluctuates and the demands of the division's resources are stretched, but the division manages to successfully combat all types of violations.

The Division is divided into 4 rotating shifts that work 12 hour tours of duty. These shifts are commanded by Sergeants. The Division is commanded by Lt. Dennis Back and in 2016 the Division completed 2,372 Crime Incident Reports, made 2,074 arrests and issued 2,358 traffic summonses.

#### Court Services Division

The Court Services Division consists of Corporal Jerry Shifflett, 6 Bailiff's. The Division provides court security in three county courts and is responsible for transporting prisoners to and from the court complex. In 2016, the Division screened 81,083 court complex visitors, served 4,675 civil papers, completed 301 jail transports and handled 1,156 inmates.

#### Civil Process Division

The Civil Process Division consists of Cpl. Jeff Dietz and 4 full-time deputies. In 2016, the Division served 20,297 pieces of civil process of all types.

#### Investigative Division

The Criminal Investigations Division is commanded by Lt. Brian Jenkins and consists of a Sergeant and five investigators in General Investigations. Investigators are on call for all manner of criminal investigations and in 2016 they wrote 242 initial reports and handled 669 cases.

Investigators can also be found in specialized units such as the new Skyline Task Force which has a Sergeant and two investigators. These investigators completed 237 reports and handled 237 cases in 2016.

### Support Services

In 2016, our agency processed 35 post arrest DNA samples and 1,480 concealed weapons permit applications and renewals. Additionally 303 citizens were fingerprinted for employment and background checks. We also processed 50 rescue volunteers and individuals for the Fire Department.

### School Resource Division

The School Resource Division consists of 4 School Resource Officers, commanded by Sgt. Rick Modlin. These deputies provide police services at all of the County's High Schools, Middle Schools and Elementary Schools, during school hours and at after-hours events. During 2015, this division completed 118 crime incident reports.

### Warrant Squad

The Augusta County Sheriff's Office implemented a Warrant Squad in 2014, consisting of a Sergeant and 3 deputies. During 2016 this unit service 1046 arrest warrants, 355 protective orders.

### **Strategic Goals and Objectives:**

The role of the Augusta County Sheriff's Office is to enforce the law in a fair and impartial manner, recognizing both the statutory and judicial limitations of its authority and the constitutional rights of all individuals.

### **Budget Summary:**

Item	FY2015 - 2016 Expenditures	FY2016 - 2017 Adopted	FY2016 - 2017 Revised	FY2017 - 2018 Adopted	% Change from FY2017
Personnel	\$5,120,961	\$5,292,390	\$5,571,610	\$5,353,720	1%
Operating	812,529	970,585	978,608	1,035,165	6%
<b>Total</b>	<b>\$5,933,490</b>	<b>\$6,262,975</b>	<b>\$6,250,218</b>	<b>\$6,388,885</b>	<b>2%</b>

### **Service and Performance Measures:**

Item	2016
Civil Process Served	20,297
Total Crime Incident Reports	3,465
Criminal Warrants Served	4,343
Protective Orders Served	1,336
Traffic Charges	3,147
DUI Arrests	53
Emergency Custody Orders	165
Temporary Detention Orders	182
Juvenile Detention Orders	31

**Accomplishments:**

**TRAFFIC SAFETY ENFORCEMENT AWARDS**

2016 Occupant Protection Award – Deputy Aaron Will, 26 Citations

2016 DUI Enforcement Award – Deputy Christopher Rosemeier, 6 Arrests

2016 Speed Enforcement Award – 302 Citations

**Contact Information:**

Donald L. Smith, Sheriff

**Location:** Augusta County Sheriff's Office

127 Lee Hwy,

P.O. Box 860

Verona, VA 24482

**Phone:** (540) 245-5333

**Fax:** (540) 245-5330

## Emergency Communications Center

The Augusta County Emergency Communications Center is the public safety answering point for Public Safety Units in the County of Augusta. The radio identifier for the Augusta County Emergency Communications Center is "Augusta ECC".

The operational component for Augusta ECC consists of Public Safety Dispatchers, Part time Public Safety Dispatchers, Public Safety Dispatch Supervisors, an Assistant ECC Director and the ECC Director.

Augusta ECC dispatches for The Augusta County Sheriff's Department, Animal Control, 25 Fire Departments, 15 Rescue Agencies, the Craigsville Police Department, the Woodrow Wilson Rehabilitation Center Police Department, Blue Ridge Community College, Grottoes Police, and Shenandoah Valley Regional Airport and provides a communications link with Augusta Health.

### **Mission:**

The mission of the Augusta County Emergency Communications Center is to enhance the quality of life in the County of Augusta through the vital link between prompt, efficient, professional call-taking, dispatching, and communications to the public and public safety units.

### **Department Overview:**

The Augusta Emergency Communications Center is located in a secure facility of the Augusta County Government Center. The ECC began operation in 1990 and processes wire line and wireless 9-1-1 calls from the residents and visitors in Augusta County.

The center serves as a back-up communications center for the Staunton Police Department as well as the Waynesboro Emergency Operations Center in the event an emergency occurs at either location.

The Augusta County Emergency Communications Center is managed by a director and an operations manager. The ECC is staffed 24 hours a day and 365 days a year with (4) supervisors, (13) full-time telecommunicators and (5) part-time telecommunicators. The telecommunicators are trained in emergency call handling techniques and are able to process a wide array of emergencies that occur within and around Augusta County, which total 122,401 calls yearly. Each person on staff is certified as an Emergency Medical Technician and trained in CPR, Emergency Medical Dispatch instructions, VGIN operations, NIMS and also possesses a wide array of computer skills. The telecommunicators have also completed a 2 week basic dispatcher course for Fire, Rescue, and Law Enforcement Telecommunications at the Central Shenandoah Criminal Justice Academy.

Several telecommunicators are also active volunteers with various emergency service agencies in and around Augusta County or have previously volunteered with such agencies. The ECC center is responsible for dispatching all the fire, EMS and law enforcement calls in the County.

**Strategic Goals and Objectives:**

- Maintain our Verizon Vesta CPE telephone equipment and advance technologies with Voice over IP (VOIP)
- Maintain Emergency Notification system.
- Continue to find grants that are available to obtain revenue or funding to help purchase equipment for our center and for the county.
- Continue to work on staff development: training program, dispatcher profile testing, employee appreciation and career development
- Maintain our quality assurance program: to review randomly selected calls and evaluate the times and way the call was processed, to better serve the citizens and the units in the field
- Respond to citizens needs in the most effective manner possible
- Maintain a workable budget
- Working regionally with Staunton and Waynesboro to enhance the radio communications in Augusta County.
- Update radio equipment to be narrowband compliant by Oct. 16, 2017. .
- Purchasing microwave radio system to support communications
- Focus on disaster preparedness and the overall Augusta County Emergency Plan
- Continue to update the regional All-Hazards Mitigation Plan, Regional Emergency Operational Plan and the Sara Title III plan
- Continue using the Emergency Medical Dispatch EMD program
- Assist all fire, rescue and law enforcement agencies
- Public education and informing the community with programs concerning the 9-1-1 system
- Continue to maintain a working relationship with neighboring Communications Centers, Smart Traffic Center and Virginia State Police
- Working with the individual county departments and agencies to develop a government center emergency evacuation plan and security threat assessment pre-planning
- Maintain and service our IFLOWS rain and stream gauges throughout the county
- Maintain alarm registration and billing.
- Continue to work with agencies and committees to update the Regional Emergency Operations and Action Plans.

**Budget Summary:**

Item	FY2015 - 2016 Expenditures	FY2016 - 2017 Adopted	FY2016 - 2017 Revised	FY2017 - 2018 Adopted	% Change from FY2017
Personnel	\$1,147,741	\$1,165,245	\$1,152,130	\$1,143,380	-1.9%
Operating	478,951	626,600	625,670	673,760	7.5%
<b>Total</b>	<b>\$1,626,692</b>	<b>\$1,791,845</b>	<b>\$1,777,800</b>	<b>\$1,817,140</b>	<b>1.4%</b>

**Service and Performance Measures:**

	<b>FY2013-2014 Actual</b>	<b>FY2014-2015 Actual</b>	<b>FY2016-2017 Actual</b>
Total calls for service: Fire	6769	5828	7182
Total calls for service: Rescue	9876	10076	10685
Total calls for service: Law Enforcement	43446	50270	48151
Emergency medical dispatch calls	299	234	269
Processing incidents	77329	83468	81854
Processing calls for service (call taking)	48909	66174	66018
Work performance: time call received until finished	1.38	1.38	1.57
Total calls for Alarms	1731	1716	1916

**Accomplishments:**

Acquired revenue from Virginia Wireless E-911 Services Board for the amount of \$ 152,102 to support our needs and training for wireless calls.

Maintained the Mobile Command Bus and assisted with incidents throughout the year to include searches for missing persons and Sheriff’s Department incidents.

Added shelter and land mobile radio equipment on the Troxel Gap Tower for communications.

Acquired microwave licenses from FCC for the all the tower sites.

Secured grant funding of 100% for \$46,171.69 for voice recorder system

Obtained grant for the amount of \$ 14,882.00 for Emergency Management

Helped maintained the alarm ordinance with increased annual revenue of \$ 4,570.

Working with (3) localities: Augusta County, Staunton & Waynesboro on narrow-banding radio systems and working with Black & Veatch consultant and Motorola to develop tower sites: Elliot’s Knob, Devil’s Knob, Massanutten, Verona, Deerfield and) Middlebrook (Troxel Gap).

Updated and adopted the Regional Emergency Operations Plan, Regional All-Hazards Plan with Staunton, Waynesboro and Augusta County, and Shenandoah Valley Airport SOG plan

Participated in the Shenandoah Valley Airport Drill and Mayham on the Afton Mountain Drill

Working to establish interoperability communications on Afton Mountain, Rt. 250 and the Parkway.

Upgraded the Emergency Notifications system to Vesta Alert.

Established new fire and ems response plans to implement the closest unit response.

Updated our Motorola Gold Elite Dispatch Consoles – supported by grant monies.

Emergency Management: Updated inundation maps, situation reports and damage assessments and delivered donated goods to West Va. to assist the flood victims

Upgraded Gold Elite consoles with support of grant funds.

ECC is working with staff to develop succession planning

Installed a new telephone call counting system (ECATS) through the VITA with assistance of grant.

Implemented a staff on-call procedure for ECC schedule coverage due to shortage of staff.

**Major events for the ECC that occurred in the County this year:**

- (7) Homicides – including 3 juveniles
- (18) Searches
- (26) Working Structure Fires
- (54) Gunshots wounds
- (60) Deaths
- (205) Suicide and Attempts
- (361) Structure Fires
- (708) Unresponsive patients
- (6,001) Motor Vehicle Crashes includes Police, Fire and EMS responses
- (504) Traumatic Events: Falls, Industrial, Sports Injuries, Amputations, Farming & ATV crashes

**Contact Information:**

Donna J. Good, ECC Director  
Anthony Ramsey, Operations Manager

**Location:** Augusta County Government Center  
Emergency Communications Center  
18 Government Center Lane  
P.O. Box 590  
Verona, VA 24482

**Phone:** (540) 245-5501 **Fax:** (540) 245-5506

**E-mail:** [dgood@co.augusta.va.us](mailto:dgood@co.augusta.va.us)



## **Fire-Rescue (Career, Volunteer, Training & SAFER)**

**Mission:**

“To serve and protect our citizens and visitors through education and the delivery of all fire and emergency medical services.”

**Department Overview:**

Augusta County Fire-Rescue is to oversee and support the fire operations and the emergency medical services throughout the County by providing emergency providers, volunteer support and interaction along with basic fire and EMS training. ACFR’s focus is in the following areas:

- Emergency Calls
- Volunteer Interaction
- Training
- Administration
- Public Relations
- Personnel Management
- Duty Officer
- Special Operations
- Special Assignments
- Resource Management

**Strategic Goals and Objectives:**

Continue to work collectively with the Augusta County Emergency Services Officers Association and Emergency Services Committee to maintain open lines of communication and positive interaction between all.

Continue to evaluate current and future infrastructure needs

Place new Aerial Truck in service, redeploy T106 to another station as a reserve and support for extended coverage in County.

Set the example for both internal and external customers by exemplifying our Mission, Vision and Values, and work toward our common goals. One team-one mission.

Promote higher education and training opportunities for all personnel, career and volunteer with regard to all aspects of Fire and EMS.

# Augusta County Annual Fiscal Plan **2018**

**Budget Summary:**

**Career Budget 32010:**

Item	FY2015 - 2016 Expenditures	FY2016 - 2017 Adopted	FY2016 - 2017 Revised	FY2017 - 2018 Adopted	% Change from FY2017
Personnel	\$5,278,779	\$5,459,420	\$5,332,290	\$5,496,510	0.7%
Operating	661,175	766,641	\$756,641	\$744,241	-2.9%
<b>Total</b>	<b>\$5,939,954</b>	<b>\$6,226,061</b>	<b>\$6,088,931</b>	<b>\$6,240,751</b>	<b>0.2%</b>

**Volunteer Budget 32020:**

Item	FY2015 - 2016 Expenditures	FY2016 - 2017 Adopted	FY2016 - 2017 Revised	FY2017 - 2018 Adopted	% Change from FY2017
Operating	\$1,826,002	\$2,063,380	\$2,069,880	\$2,062,262	-0.1%

**Training Budget 32030:**

Item	FY2015 - 2016 Expenditures	FY2016 - 2017 Adopted	FY2016 - 2017 Revised	FY2017 - 2018 Adopted	% Change from FY2017
Personnel	\$207,557	\$211,225	\$206,835	\$214,520	1.6%
Operating	102,850	174,829	174,709	172,206	-1.5%
<b>Total</b>	<b>\$310,407</b>	<b>\$386,054</b>	<b>\$381,544</b>	<b>\$386,726</b>	<b>0.2%</b>

**SAFER Budget 32040:**

Item	FY2015 - 2016 Expenditures	FY2016 - 2017 Adopted	FY2016 - 2017 Revised	FY2017 - 2018 Adopted	% Change from FY2017
Personnel	\$414,659	\$1,076,510	\$1,079,990	\$1,116,650	3.7%

**Budget Highlights:**

Change in Career 2017 revised operating budget due focusing on our personnel, in salaries, retention and officer training.

Career FY18 budget request includes significant infrastructure needs at the 4 County owned/maintained stations

Volunteer budget includes 2% increase on base contribution for fire departments.

Training operating costs increased due to equipment needs.

**Service and Performance Measures:**

Item	Calendar Year 2016 Actual
Fire Incidents	7,334
Rescue Incidents	11,004
Calls Turned Over to Next Due Agencies	619
Volunteers	695
Paid Personnel	105

**Accomplishments:**

Continued building relationships with all volunteer agencies in service delivery. Now have several active Advisory Groups; training and budget that are meeting regularly to work collectively in these areas. Provided monthly reports and overviews to BOS and citizens.

Submitted annual budgetary requests to Administration, Finance, and BOS for approval.

Responsible for budget oversight for career, training, and volunteers.

Continued to support Augusta County Emergency Services Officers Association.

Provided administrative support to 76 operational employees including, but not limited to; timekeeping, IT, records management, and annual physical notifications and follow-up.

Assisted volunteers as requested and attended volunteer meetings to provide staff support and maintain open lines of communication.

Conducted new promotion process for Lieutenant.

Implemented the FEMA grant for 20 firefighter positions in the amount of \$2,691,260 for 2 years starting January 2016.

Applied for a multitude of other grants; AFG, RSAF, Haz-Mat, and Training

Continued to delegate, realign, and restructure areas of responsibility to assure the most effective time management of staff resources.

**Contact Information:**

Carson Holloway, Fire-Rescue Chief

**Location:** Augusta County Government Center  
 Fire-Rescue Department  
 18 Government Center Lane  
 Verona, VA 24482

**Phone:** (540) 245-5624

**Fax:** (540) 245-5356

## **Juvenile and Domestic Relations District Court**

### **Department Overview:**

The juvenile and domestic relations district court handles cases involving:

Juveniles accused of delinquent acts, traffic infractions or status offenses

Children in need of services or supervision Truancy/Runaway

Children who have been subjected to abuse or neglect, or abandoned

Children whose custody, visitation, support or parentage is a subject of controversy

Children in regards to whom relief of custody or termination of parental rights is sought

Children in foster care and who are subjects of entrustment agreements

Minors seeking emancipation or work permits

Family or household members who have been subjected to or accused of abuse

Adults accused of child abuse or neglect, or of offenses against a family or household member

Spouses seeking support after separation

Enforcement of support orders

Court consent for certain medical treatments

Individuals seeking either child or family protective orders

Juvenile and domestic relations district courts differ from other courts in their duty to protect the confidentiality and privacy of juveniles and their families who have legal matters before the court. In addition to protecting the public and holding delinquent juveniles accountable, the court considers services needed to provide for rehabilitation. As a district court, this court does not conduct jury trials. Also, like all other courts in the Commonwealth, protection of victim rights and constitutional safeguards remain the same.

The Juvenile and Domestic Relations District Court serve two separate localities- the County of Augusta and the City of Staunton. One clerk serves both localities and four Judges. Currently the Honorable Linda S. Jones is the resident judge, and presides four days a week. Honorable Correy Smith presides each Wednesday, Thursday and Friday, however he is currently deployed with the Army Reserves for one year plus. Honorable Laura Dascher who presently serves as Chief Judge presides on the second Thursday of every month. Honorable Paul Tucker presides the second and fourth Monday of each month. J&DR Court maintain two case management systems and two financial management systems with separate audits for each. We serve two Circuit Courts, two Commonwealth Attorney's, Augusta County Sheriff's Department, Staunton City Sheriff, Staunton Police Department, Virginia State Police and Virginia Game Warden. J&DR Court maintain separate filing systems for each jurisdiction.

The Clerk's Office staff consists of the Clerk, seven full time Deputy Clerks, and two wage employees; the court is staffed at 71%, whose salaries are paid by the Supreme Court for the State of Virginia.

### **Strategic Goals and Objectives:**

Continue to maintain high levels of service while processing increasing caseloads and adapting to mandated required by changed in laws, which affect our courts.

Continue to communicate with localities concerning specific needs of our courts in order to provide an adequate, secure courts facility with consideration given to the required maintenance and custodial services necessary to provide a clean, safe environment to all employees and the communities we serve.

# Augusta County Annual Fiscal Plan **2018**

## Budget Summary:

Item	FY2015 - 2016 Expenditures	FY2016 - 2017 Adopted	FY2016 - 2017 Revised	FY2017 - 2018 Adopted	% Change from FY2017
Operating	\$16,487	\$21,140	\$22,400	\$22,140	4.7%

## Service and Performance Measures:

Item-Staunton/Augusta J&D Court	CY2016
Juvenile Cases (new filings)	2,244
Adult Cases (new filings)	2,009
Hearings Held	10,577

## Accomplishments:

Continue to maintain office with reduced staffing.  
 Provide outstanding customer service to the public, as well as the state and local agency.  
 Extensive training to all staff member, most staff members are in new positions  
 Ensure expungement process is completed to ensure all available space is saved for filing, so the cost can remain low and that the need for additional filing space does not become an issue this fiscal year.

## Contact Information:

Teresa L. Smith, Clerk

**Location: Staunton/Augusta County J&DR Court**  
**6 E. Johnson St. 1<sup>st</sup>. Fl.**  
**Staunton, VA 24401**

**Phone:** (540) 245-5306 ext. 115

**Fax:** (540) 245-5349

**E-mail:** [tsmith@courts.state.va.us](mailto:tsmith@courts.state.va.us)

## 25<sup>TH</sup> District J&DR Court Services

**Mission:**

The Virginia Department of Juvenile Justice protects the public by preparing court-involved youth to be successful citizens.

**Department Overview:**

The 25<sup>th</sup> District Court Service Unit is a state agency which provides services to the Juvenile and Domestic Relations Court in seven (7) Counties and five (5) Cities, and covers a geographical area of 3,894 square miles. The main office for the Court Service Unit is located in Staunton, with branch offices in Covington, Fincastle, Lexington, and Waynesboro. In addition to being the Unit’s main office, the Staunton office provides services specifically to the Juvenile and Domestic Relations Court in Augusta County and the City of Staunton.

The current programs are:

- Intake
- Background Reports
- Probation Supervision
- Parole Supervision

**Strategic Goals and Objectives:**

- Continue to provide services and retain staff.
- Reduce Recidivism Rate of Probationers and Parolees.
- Reduce the length of probation supervision for low risk offenders.
- Develop staff proficiency in identifying service needs for youth and families.
- Establish priorities related to the DJJ Transformation.

**Budget Summary:**

Item	FY2015 - 2016 Expenditures	FY2016 - 2017 Adopted	FY2016 - 2017 Revised	FY2017 - 2018 Adopted	% Change from FY2017
Operating	\$3,736	\$3,850	\$3,850	\$3,250	-15.6%

\*\*\*Budget consists of telephone expenditure and office replacements.

**Contact Information:**

Saundra D. Crawford, Director  
**Location:** 25<sup>th</sup> District Court Service Unit  
 6 East Johnson St., 3<sup>rd</sup> Floor  
 Staunton, VA 24402  
**Phone:** (540) 245-5315 x 123  
**E-mail:** [Saundra.Crawford@djj.virginia.gov](mailto:Saundra.Crawford@djj.virginia.gov)

## Juvenile & Probation

**Department Overview:**

This section of the budget is comprised of County contributions to entities that provide probation and incarceration services on behalf of the County. Contributions fund preventive and operating expenditures for the services.

Office on Youth: The mission of the Central Shenandoah Valley Office on Youth is to develop positive connections between youth, their families, and communities to build a strong foundation for a successful future. The Office provides programs for juvenile offenders, parental support, substance abuse prevention, suspended and expelled youth, teen pregnancy prevention, and youth employment. The Cities of Staunton and Waynesboro participate in the Office with Augusta County.

Shenandoah Valley Juvenile Center: The Center is a regional facility providing for the temporary care and supervision of juvenile offenders detained or sentenced by order of the Court. Established in 1967 by a commission of Harrisonburg, Lexington, Staunton and Waynesboro, the Center was expanded in 1972 to include Augusta, Rockingham and again in 2011 to include Rockbridge. Localities fund the proportionate share of operating and capital costs according to the total number of detention days utilized in the preceding three calendar years. The assessment percentage for Augusta County in FY17 is 11.68%. Augusta County's annual contribution for capital expenditures is partially funded through savings within the capital improvement fund.

Middle River Regional Jail: The Cities of Staunton and Waynesboro and the County of Augusta entered into a service agreement dated June 25, 2001, to operate a regional jail facility. The County has three representatives on the Authority, which approves an annual budget. Localities fund the proportionate share of operating and capital costs according to the total number of inmate days utilized in the preceding three calendar years. Rockingham and Harrisonburg joined the regional jail as members on July 1, 2015. The County's contribution for FY18 is 31.73% for operating and 29.5% for debt service. Augusta County's annual contribution for capital expenditures is partially funded through savings within the capital improvement fund.

SAW Range: The County of Augusta and Cities of Staunton and Waynesboro operate a regional firing range. The Range consists of a target range, classroom and obstacle course that allow for training of public safety personnel. The capital and maintenance expenditures for the facility are split equally in accordance with a memorandum of understanding. For FY16 the local contributions are for maintenance and continued capital upgrades for the target system. The facility is rented to outside agencies as long as there are open dates for use.

**Budget Summary:**

Item	FY2015 - 2016 Expenditures	FY2016 - 2017 Adopted	FY2016 - 2017 Revised	FY2017 - 2018 Adopted	% Change from FY2017
Operating	\$1,558,309	\$2,028,243	\$2,025,073	\$1,912,273	-5.7%

\*\*\*Decrease due to use of reserves to fund MRRJ operating costs.

## Animal Control

**Mission:**

It is the mission of the Animal Control Department to provide quality leadership in the animal control field through consistent professionalism, humane law enforcement, and dedication to improved levels of training. Our objective shall be to educate the public and then enforce.

**Department Overview:**

Augusta County Animal Control continues to respond to steady citizen requests to handle animal situations. Include is health and welfare check on animals that are known concern and from complaints received. The Department continues to support the County Sheriff’s Office and Virginia State Police with animal related problems. Animal Control Officers also euthanize deer and other wildlife when requested by the Department of Game & Inland fisheries. In addition we euthanize and hold animals for Staunton/Augusta Health Dept. that are the result of animal bites and rabies exposure concerns. All Health Department animal calls on weekends, nights and holidays are handled by Animal Control.

**Strategic Goals and Objectives:**

Serve the citizens of Augusta County through to the best of staff’s ability and to enforce regulations where appropriate.

Collaborate with the Augusta County Sheriff’s Office, Staunton and Waynesboro’s Animal Control Officers and the Shenandoah Regional Animal Services Center.

Educate citizens concerning animal welfare and of the laws and regulations.

Review and revise Augusta County Animal Control Ordinance (Chapter 5 Augusta County Ord.)

**Budget Summary:**

Item	FY2015 - 2016 Expenditures	FY2016 - 2017 Adopted	FY2016 - 2017 Revised	FY2017 - 2018 Adopted	% Change from FY2017
Personnel	\$187,705	\$171,755	\$173,975	\$176,950	3.0%
Operating	226,574	239,015	260,175	259,875	8.7%
<b>Total</b>	<b>\$414,279</b>	<b>\$410,770</b>	<b>\$434,150</b>	<b>\$436,825</b>	<b>6.3%</b>



**Service and Performance Measures:**

Item	2014 Actual	2015 Actual	2016 Actual
Calls Received	2940	2961	2781
Night (after hours) Calls Received	186	267	277
Animals Received (dogs & cats)	533	554	475
Stray Animals	424	347	399
Animals Surrendered by Owner	53	115	
Complaints	2009	2382	2110
Special Projects (education events & as assigned)	12	n/a	10

Reporting process changed. Shelter retains all information on animals as required by the State.

Item	2014 Actual	2015 Actual	2016 Actual
Court Cases (Cruelty, dangerous dogs, etc.)	-	-	19
Criminal Summons Issued	-	-	75
Dangerous Dog Designations	-	-	0
Livestock Claims	\$710	\$900	\$0
Kennel Inspections	5	10	13
Civil Fines Issued	1189	949	1073
Fines Collected for RAL	\$1,600	\$1,525	\$1,425
Fees Collected for No Tags	\$1,320	\$1,020	\$1,090
Fees Collected for Pick-Up	\$3,260	\$2,540	\$3,040
Fees Collected for Impoundment	\$5,280	\$3,035	\$3,970
Number of people charged fees	142	117	129

**Accomplishments:**

Continue pursuing compliance of unlicensed dogs as they are made known to the Animal Control Department from the Treasurer’s Office. Includes letters to dog owners with no dog tags or rabies certificate. The first letter sent is a reminder that dog tags are needed. The second letter is a violation letter. The Treasurer’s Office prints letters while our receptionist checks them for duplicate letters to the same household in order to save on postage. Approximately 3,100 first notice letters and 1,100 violation letters are sent per year.

Item	2014	2015	2016
<b># Dog Tags Sold</b>	6923	7089	6449
<b># Kennel Tags Sold*</b>	Included above	95	89
<b>Dog/Kennel Tag - Revenue</b>	\$55,675	\$54,045	\$57,095
<b>Dog Tag Violations - Revenue</b>	\$21,316	\$20,355	\$22,669
<b>Total Revenue</b>	<b>\$76,991</b>	<b>\$74,400</b>	<b>\$79,464</b>

\*Kennels may include 20 dogs tags sold. This is not included in the data.

Maintain 20’ disaster trailer to use for animal sheltering as part of the Emergency Operation Plan. This unit is jointly owned by Staunton, Waynesboro and Augusta County and stored in the warehouse at the Government Center in Verona.

One officer attended the Annual ACO Conference. They represented Augusta County and received training credit hours.

Provided education to public school students at various events.

Officers complete semi-annual gun qualification with the Augusta County Sheriff’s Office.

Continue to wear ballistic vests as provided through grant funding.

Complete annual surveys as required by the Virginia.

Maintain Dangerous Dog Registry as required by Law.

A data base is maintain of all calls received whether though Animal Control’s main number or ECC.

**Contact Information:**

Candy Hensley, Assistant to the County Administrator

**Location:** Augusta County Government Center  
 18 Government Center Lane  
 PO Box 590  
 Verona, VA 24482

**Phone:** (540) 245-5635

**E-mail:** [animalcontrol@co.augusta.va.us](mailto:animalcontrol@co.augusta.va.us)

**Augusta County  
Fiscal Year 2017-2018  
Departmental Budgets by Function  
Public Works**

Department	FY2015 - 2016 Expenditures	FY2016 - 2017 Adopted	FY2016 - 2017 Revised	FY2017 - 2018 Adopted	% Change from FY2017
Highway & Roads	\$13,832	\$16,000	\$16,000	\$16,000	0%
Street Lights	114,454	116,000	118,000	118,000	2%
Sanitation & Waste Removal	2,009,696	2,083,325	2,087,162	2,100,663	1%
Recycling Program	139,919	150,500	146,500	149,500	-1%
Maintenance of Buildings & Grounds	1,225,567	1,384,475	1,357,330	1,411,285	2%
<b>Total Public Works</b>	<b>\$3,503,468</b>	<b>\$3,750,300</b>	<b>\$3,724,992</b>	<b>\$3,795,448</b>	<b>1%</b>

## Maintenance

### (Includes Sanitation and Waste, and Recycling)

**Mission:**

To provide build and grounds maintenance to County owned facilities.  
 To provide solid waste and recycling facilities for citizens of Augusta County.

**Department Overview:**

Maintenance Department is responsible for all electrical, plumbing and general upkeep of County owned buildings. Maintenance staff is responsible for janitorial upkeep of the Administration building, Social Services building, General District and Juvenile/Domestic Courts building, Circuit Courthouse and Maintenance Shop. Janitorial is made up of in-house staff and contractual.

Maintenance staff utilizes workforce crews from MRRJ painting and remodeling work.

Maintenance staff maintains 10 compactor/recycling sites though-out Augusta County.

Maintenance staff makes professional office signs for all County departments and public/private street signs as needed.

Maintenance staff is responsible for snow removal at the Government Center Complex, OSHA building, County owned fire departments, Juvenile/Domestic Courts building, Circuit Courthouse and several compactor/recycling sites. Some areas are contracted out.

**Strategic Goals and Objectives:**

- Provide preventive maintenance for electrical, plumbing and mechanical equipment as well as structural
- Perform general maintenance work as needed
- Perform general and scheduled janitorial services
- Perform general carpentry work with MRRJ workforce crew
- Maintain Maintenance Department and County Administrator’s vehicle fleet
- Provide Departments with office signs as requested
- Install and maintain County street signs
- Provide citizens with solid waste disposal and recycling

**Budget Summary:**

**Highways & Roads:**

Item	FY2015 - 2016 Expenditures	FY2016 - 2017 Adopted	FY2016 - 2017 Revised	FY2017 - 2018 Adopted	% Change from FY2017
Operating	\$13,832	\$16,000	\$16,000	\$16,000	0.0%

**Street Lights:**

Item	FY2015 - 2016 Expenditures	FY2016 - 2017 Adopted	FY2016 - 2017 Revised	FY2017 - 2018 Adopted	% Change from FY2017
Operating	\$114,454	\$116,000	\$118,000	\$118,000	1.7%

# Augusta County Annual Fiscal Plan **2018**

**Sanitation & Waste Removal:**

Item	FY2015 - 2016 Expenditures	FY2016 - 2017 Adopted	FY2016 - 2017 Revised	FY2017 - 2018 Adopted	% Change from FY2017
Personnel	\$259,084	\$264,325	\$267,545	\$270,570	2.4%
Operating	1,750,612	1,819,000	1,819,617	1,830,093	0.6%
<b>Total</b>	<b>\$2,009,696</b>	<b>\$2,083,325</b>	<b>\$2,087,162</b>	<b>\$2,100,663</b>	<b>0.8%</b>

**Recycling:**

Item	FY2015 - 2016 Expenditures	FY2016 - 2017 Adopted	FY2016 - 2017 Revised	FY2017 - 2018 Adopted	% Change from FY2017
Operating	\$139,919	\$150,500	\$146,500	\$149,500	-0.7%

**Maintenance:**

Item	FY2015 - 2016 Expenditures	FY2016 - 2017 Adopted	FY2016 - 2017 Revised	FY2017 - 2018 Adopted	% Change from FY2017
Personnel	\$514,597	\$513,335	\$503,430	\$544,585	6.1%
Operating	710,970	871,140	853,900	866,700	-0.5%
<b>Total</b>	<b>\$1,225,567</b>	<b>\$1,384,475</b>	<b>\$1,357,330</b>	<b>\$1,411,285</b>	<b>1.9%</b>

**Service and Performance Measures:**

Item	CY2014 Actual	CY2015 Actual	FY2016 Actual	CY2017 Planned
Number of compactor/recycling sites provided & maintained	10	10	10	10
Preventive Maintenance Contracts	5	5	5	5
Buildings Maintained	17	17	17	17
Fleet Vehicles Maintained	7	7	7	7

Item	CY2014 Actual	CY2015 Actual	CY2016 Actual	CY2017 Planned
Solid Waste Tonnage	15,535	15,939	16,000	16,000
Recycling Tonnage	1,200	1,187	1,195	1,200
County Recycling Rate	40.6%	N/A	N/A	N/A
Solid Waste/Recycling Transportation costs	\$779,653	\$796,701	\$752,963	\$800,000

**Accomplishments:**

Performed general maintenance as needed in County owned buildings  
 Through contracts, performed preventive maintenance within County owned buildings  
 Provided solid waste and recycling for citizens of Augusta County  
 Maintain Moses and Gochenour houses (mothballed)  
 Maintain all sprinkler systems to NFP codes  
 IT – Constructed new offices and (3) low wall office areas  
 Paved ramp area at Crimora Compactor/Recycle site  
 Installed exhaust system in evidence room at Sheriff’s Dept.  
 Worked on Animal Shelter expansion  
 Remodeled restroom in Administration office  
 Renovated Men’s bathroom in DSS Bldg.  
 Renovated area east of Fire and Rescue Dept.  
 Painting projects throughout County properties

**Planned:**

Government Center HVAC Project  
 Mt. Solon compactor site

**Contact Information:**

Tony Clements, Director of Maintenance

**Location:** Augusta County Government Center  
 Maintenance Department  
 18 Government Center Lane  
 Verona, VA 24482

**Phone:** (540) 245-5632

**E-mail:** [tclements@co.augusta.va.us](mailto:tclements@co.augusta.va.us)

**Augusta County  
Fiscal Year 2017-2018  
Departmental Budgets by Function  
Health & Public Assistance**

<b>Department</b>	<b>FY2015 – 2016 Expenditures</b>	<b>FY2016 - 2017 Adopted</b>	<b>FY2016 – 2017 Revised</b>	<b>FY2017 - 2018 Adopted</b>	<b>% Change from FY2017</b>
Health Department	\$507,824	\$534,080	\$531,936	\$535,372	0%
Tax Relief for the Elderly	319,343	328,000	322,000	322,000	-2%
<b>Total Health &amp; Public Assistance</b>	<b>\$827,167</b>	<b>\$862,080</b>	<b>\$853,936</b>	<b>\$857,372</b>	<b>-1%</b>

## Health Department

### **Mission:**

The Mission of the Virginia Department of Health is to promote and protect the health of all Virginians. The agency's vision statement is "Healthy People in Healthy Communities".

### **Department Overview:**

VDH has 41 service areas, each with its own service area plan. VDH products and services, fully described within each of the service area plans, can be broadly categorized as follows:

Communicable disease prevention and control,

Environmental health hazards protection,

Emergency preparedness and response and emergency medical services,

Health assessment, promotion and education,

Health planning, quality oversight and access to care,

Drinking water protection,

Vital records and health statistics,

Medical examiner and anatomical services,

Administrative and support services, and

Financial assistance to improve access to health care and emergency medical services.

### **Strategic Goals and Objectives:**

The local Health Department provides a wide range of products and services to promote and protect public health. The definition of public health can be expressed as what society does collectively to create those conditions in which people can be healthy. VDH serves as a leader and coordinator of Virginia's public health system. In conjunction with partners in the federal government and private sector, VDH plays a fundamental role in protecting and promoting the health of Virginians, and specifically those in your locality.



# Augusta County Annual Fiscal Plan **2018**

**Budget Summary:** Augusta County; includes local funding, state funding and revenue

	<b>FY 2016 Expenditures</b>	<b>FY 2017 Adopted</b>	<b>FY 2017 Revised</b>	<b>FY 2018 Adopted</b>	<b>% Change from FY2017</b>
County Funding	\$507,824	\$534,080	\$531,936	\$535,372	0.2%

**Service and Performance Measures:**

<b>Item (routine)</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>
Septic Permits Issued	179	187
Well Permits Issued	117	138
Food Inspections	200	232
Milk Processing Inspections	20	20
Tourist Establishment Inspections	2	1
Rabies Reports	19	16
Patient Visits	4,443	4,787

**Contact Information:**

Douglas Moran, District Administrator  
 Phone: 540-332-7830 ext. 326  
 Email: Doug.Moran@vdh.virginia.gov

## Tax Relief for the Elderly

**Department Overview:**

Tax Relief for the Elderly and Disabled is authorized under the Code of Virginia Section 58.1-3210 and was adopted in Augusta County in 1992 under Ordinance 22-12. To qualify for tax relief, real estate shall be owned by, and be occupied as the sole dwelling of anyone sixty five years of age; or anyone found to be permanently and totally disabled. Applicants must meet a series of criteria to qualify for the program. If the applicant qualifies, an exemption certificate will be issued with the Real Estate Tax Bill. The exemption certificate becomes void if not presented in settlement of taxes on or before June 5 or December 5 of the tax year for which exemption is granted. The exemption amount is a percentage of the real estate tax assessed for the applicable tax year and is based on a net worth and income range for the applicant.

**Budget Summary:**

Item	FY2015 - 2016 Expenditures	FY2016 – 2017 Adopted	FY2016 - 2017 Revised	FY2017 – 2018 Adopted	% Change from FY2017
Operating	\$319,343	\$328,000	\$322,000	\$322,000	-1.8%

**Augusta County  
Fiscal Year 2017-2018  
Departmental Budgets by Function  
Cultural**

Department	FY2015 – 2016 Expenditures	FY2016 - 2017 Adopted	FY2016 - 2017 Revised	FY2017 - 2018 Adopted	% Change from FY2017
Parks & Recreation	\$1,326,615	\$1,422,380	\$1,391,580	\$1,413,400	-1%
Natural Chimneys	185,420	210,010	219,915	222,305	6%
Library	1,151,354	1,203,684	1,212,441	1,246,200	3%
Churchville Branch Library	113,918	117,395	128,910	112,815	-4%
<b>Total Health &amp; Public Assistance</b>	<b>\$2,777,307</b>	<b>\$2,953,469</b>	<b>\$2,952,846</b>	<b>\$2,994,720</b>	<b>1%</b>

## Parks and Recreation (Including Natural Chimneys)

### Department Overview:

Augusta County Parks & Recreation is dedicated to providing a variety of quality recreational and leisure opportunities to the citizens of Augusta County. The department's goal is to enhance the quality of life for all citizens/communities by managing resources, facilitating leisure services and recreational opportunities in safe, well-maintained environments at our parks and facilities. A wide variety of recreation, educational, and life-long learning activities are provided on a seasonal basis in active and passive environments.

Natural Chimneys Park in Mt. Solon, Virginia offers many recreational opportunities to county citizens and other visitors. It features the towering limestone formations for which it is named, trails, picnic shelters, a swimming pool, a trout stocked river, as well as a very popular seasonal campground that is experiencing its fourth generation of campers. Both day visitors and those who choose to stay overnight in the campground find plenty of space and opportunities for recreation, relaxation and fellowship. The facility is managed by Department staff. A separate operating budget has been maintained for this park's operation since it was gifted to the County in 2009 mainly due to the camping program offered on site. The intent was to be able to monitor the specific campground operations and insure their self-sufficiency at least in the early stages of the County's ownership and operation.

### Strategic Goals and Objectives:

Adoption of the revised ***Comprehensive Parks, Recreation, and Open Space Master Plan*** that was originally completed and presented to the public in 2003. Based on this revised plan, chart a course for the Department to take over the next 5 to 7 years.

Maintain and enhance the department's 'market presence' for its varied recreational opportunities through an improved and aggressively distributed seasonal publication (Activity Guide).

Increase the general public/citizens' use of on-line registrations for programs and activities and on-line reservations for camping.

Continually evaluate the costs of programs/events in comparison to the benefits produced or realized which determines staff's investment of time and resources

Further grow community use of existing recreational facilities that may result in additional revenue streams.

Enhance existing parks and recreational facilities with trendy amenities.

Adjust the department's organizational structure to improve employee efficiency and productivity.

Maintain clean parks and safe recreational equipment (playgrounds, ball fields, soccer goals, etc.)

Expand our preventative maintenance program in regard to grounds, facilities, and equipment that will result in cost-efficiency over multiple budget cycles

# Augusta County Annual Fiscal Plan **2018**

**Budget Summary:**

**Parks & Recreation:**

Item	FY2015 - 2016 Expenditures	FY2016 - 2017 Adopted	FY2016 - 2017 Revised	FY2017 - 2018 Adopted	% Change from FY2017
Personnel	\$838,329	\$898,490	\$905,790	\$916,300	2.0%
Operating	488,286	523,890	485,790	497,100	-5.1%
<b>Total</b>	<b>\$1,326,615</b>	<b>\$1,422,380</b>	<b>\$1,391,580</b>	<b>\$1,413,400</b>	<b>-0.6%</b>

\*\*\* Operating change would be contributable to:

Some maintenance responsibilities to continue to be contracted out like Government Center grounds-keeping and a number of properties being mowed and trimmed.

Repairs and maintenance of parks and facilities that are more heavily used than ever before and when that use is combined with their natural aging, preventative maintenance is more costly than early on in a facility's 'life'.

The change in the school calendar affecting both ends of the summer break has caused increased costs for pool operations including lifeguards, wages for camp staff, and camp supplies due to a longer program with this change.

**Natural Chimneys:**

Item	FY2015 - 2016 Expenditures	FY2016 - 2017 Adopted	FY2016 - 2017 Revised	FY2017 - 2018 Recommended	% Change from FY2017
Personnel	\$98,183	\$116,110	\$112,015	\$109,105	-6.0%
Operating	87,237	93,900	107,900	113,200	20.6%
<b>Total</b>	<b>\$185,420</b>	<b>\$210,010</b>	<b>\$219,915</b>	<b>\$222,305</b>	<b>5.9%</b>

\*\*\* Changes in the operational budget are a result of:

Increased lifeguarding service fees with the expansion of swimming pool hours (days open).

Increased repair and maintenance expenses on significantly aged structures and utilities.

Please note that specifically for Natural Chimneys budget, revenues are projected to increase as well to counter the growth in the requested budget.

**Service and Performance Measures:**

Item	2016 Actual
Programs Offered	525
Programs Realized/started	383
Participants	11,043
Participation Hours	285,699

*\*does not account for Sweet Dreams Festival or other special events where no admission is collected nor pre-registration required thus making participant counts hard to determine.*

**Accomplishments:**

Offered 18% more programs and recreational opportunities than the prior year and hosted 54% more participants than previous year.

Maintained an above 60% success rate/percentage for offered programs over entire FY.

Cooperatively sponsored, administered, and hosted the 16<sup>th</sup> Annual Sweet Dreams Festival which attracted over 6,500 attendees.

Realized more than 25% growth in attendance at Stuarts Draft Park Swimming Pool and greater than 55% growth at Natural Chimneys Park Swimming Pool.

Successfully launched a monthly E-newsletter and had the email distribution list triple in size within 6 months.

Created 'Food Truck Wednesdays' to complement the ongoing community Farmers' Market and successfully served the greater Verona area and employees on the Government Center campus, while providing local businesses with opportunities.

Finished the planned development of Deerfield Park by removing the old playground and installing a new and visually stimulating play structure.

Constructed an amphitheater with terraced seating at Stuarts Draft Park.

Hosted the fourth, annual Red Wing Roots Music Festival at Natural Chimneys Park in cooperation with Black Bear Productions ([www.redwingroots.com](http://www.redwingroots.com)).

Conducted the 12<sup>th</sup> Annual Senior Health Fair for our county's senior adult population and filled all vendor spaces (41) and hosted more than 200 attendees.

Administered \$17,900 in Recreation Matching Grants during the calendar year 2016 and \$25,785 in calendar year 2015.

At the conclusion of FY15-16 and following deductions for depreciation, the department had recovered 55% of all operating expenses through direct revenue streams for another year.

**Contact Information:**

Andy Wells, Director

**Location:** Augusta County Government Center  
 Augusta County Parks and Recreation  
 18 Government Center Lane  
 P.O. Box 590  
 Verona, VA 24482

**Phone:** (540) 245-5727

**Fax:** (540) 245-5732

**E-mail:** [parksrec@co.augusta.va.us](mailto:parksrec@co.augusta.va.us)

## **Library (Including Churchville Library)**

### **Mission:**

The Augusta County Library creates an environment for people to learn, to explore, to enjoy, to create, and to connect with each other and their community. The Augusta County Library provides the residents of the Augusta County area materials and services to improve their quality of life by meeting their educational and recreational needs.

### **Department Overview:**

To fulfill its Mission, the Augusta County Library has chosen the following service responses:

**General Information/Lifelong Learning:** We provide information and answers to questions on a broad array of topics related to work, school, and personal life and support the desire for self-directed growth and development.

**Current Topics and Titles:** We help satisfy residents' interest in popular culture and social trends.

**Commons:** We address the need of people to meet with others in the community and to participate in public discussion about community issues.

### **Strategic Goals and Objectives:**

**Strategic Direction 1: Obtain the resources needed to meet our strategic directions, mission statement, and service responses.**

Goal 1: Hire personnel for positions frozen during budget cuts to meet our strategic directions, mission, and service responses.

Goal 2: Develop a strong and vital volunteer program.

Goal 3: Support The Friends of the Augusta County Library and The Augusta County Library Foundation with their marketing, fundraising, and promotional efforts.

Goal 4: Increase the visibility of the Augusta County Library among county residents.

**Strategic Direction 2: Build our Library Community.**

Goal 1: Develop a plan for creating a library presence in Stuarts Draft.

Goal 2: Review job classifications to bring them more in line with current staffing needs.

Goal 3: Continue to collaborate with the Staunton and Waynesboro Libraries.

**Strategic Direction 3: Meet the Planning for Library Excellence "A" rating in all standards.**

Goal 1: Add paraprofessional and professional staff by restoring frozen positions and developing a plan to meet staffing standards.

# Augusta County Annual Fiscal Plan **2018**

**Goal 2:** Promote cooperation with Blue Ridge Community College as a method to provide better service to the northern half of the county.

**Strategic Direction 4: Provide exceptional public library service to the citizens of Augusta County.**

Goal 1: Support the efforts of library staff at the branch and stations.

Goal 2: Market e-resources.

Goal 3: Develop new Strategic Long Range Plan document.

**Strategic Direction 5: Empower Augusta County Library staff and patrons to use technology.**

Goal 1: Create a position to provide technology training and assistance to the public

Goal 2: Evaluate continued use of AWE computers or replacing them with tablets.

Goal 3: Provide technology classes for the public at all locations.

**Budget Summary:**

**Library:**

Item	FY2015 - 2016 Expenditures	FY2016 - 2017 Adopted	FY2016 - 2017 Revised	FY2017 - 2018 Actual	% Change from FY2017
Personnel	\$801,507	\$811,225	\$808,700	\$862,871	6.4%
Operating	361,268	392,459	403,741	383,329	-2.3%
<b>Total</b>	<b>\$1,151,355</b>	<b>\$1,203,684</b>	<b>\$1,212,441</b>	<b>\$1,246,200</b>	<b>3.5%</b>

\*\*\*Change in personnel figures are driven largely by addition of 1.5 positions.

**Churchville Library:**

Item	FY2015 - 2016 Expenditures	FY2016 - 2017 Adopted	FY2016 - 2017 Revised	FY2017 - 2018 Actual	% Change from FY2017
Personnel	\$94,546	\$95,265	\$107,630	\$92,285	-3.1%
Operating	16,766	22,130	21,280	20,530	-7.2%
<b>Total</b>	<b>\$113,917</b>	<b>\$117,395</b>	<b>\$128,910</b>	<b>\$112,815</b>	<b>-3.9%</b>

\*\*\*Change in personnel figures are driven largely by turnover of long term staff.



**Service and Performance Measures:**

	<b>FY2015-2016 Actual</b>
Circulation	533,997
Items Added	11,887
Collection Total	207,587
Number of Patrons Registered	25,247
Number of Patron Visits	213,954
Number of Programs	738
Program Attendance	20,218
Meeting Room Attendance	12,750
Uses of Website	100,181
Reference Questions Asked	35,905
Volunteer Hours Donated	6,719

**Accomplishments:**

Changed operating hours at Churchville, Deerfield, and Middlebrook to match patron use patterns and provide additional staffing at Churchville and Fishersville.

Upgraded Branch Manager position to Branch Librarian I and bookkeeper position from Office Assistant III to Library Accounting Clerk I.

Adding Hoopla digital media service.

Adding credit card payment for fines and fees.

Offered new computer training classes to reflect changes in mobile and operating system technology.

Began online newsletter.

Successful campaign to register Augusta County kindergarteners for library cards.

Planning joint Summer Reading Program with Augusta County Schools.

NACo Award for Read and Feed program.

Hosted Valley Libraries Connection (VLC) joint staff development day.

Yoga for a Cause program raised several hundred dollars for area charities.

Entered expanded agreement with VLC and Blue Ridge Community College to add BRCC as a pick-up location for VLC materials plus reciprocal borrowing from each.

Joint workshop for Library Trustees, Friends of the Library Board and management staff with the Library of Virginia Public Library Consultant, Kim Armentrout.

Diantha McCauley and Debbie Sweeney attended the Public Library Association Conference.

Craigsville circulation increased 20% and patron count 16%.

Technology upgrades included:

Increased service at Fishersville to 100 mg

Churchville ISP changed to Comcast with increase in service to 75 mg

Second T1 added to service at Middlebrook

Replaced switch, access points, and adult public computers at Fishersville

Upgraded to Windows 10 and Office 2016

**Contact Information:**

**Diantha McCauley, Director**  
**Debbie Sweeney, Assistant Director**

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1759 Jefferson Hwy  
Fishersville, VA 22939

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(540) 885-3961

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**Augusta County  
Fiscal Year 2017-2018  
Departmental Budgets by Function  
Community Development**

<b>Department</b>	<b>FY2015-2016 Actual Expenditures</b>	<b>FY2016-2017 Adopted Budget</b>	<b>FY2016-2017 Revised Budget</b>	<b>FY2017-2018 Adopted Budget</b>	<b>% Change from FY2017</b>
Community Development	\$916,356	\$1,015,368	\$959,766	\$955,751	-6%
Tourism	251,375	233,215	278,010	270,195	16%
Economic Development	276,735	295,885	298,115	305,930	3%
Extension Office	80,184	105,729	105,730	121,950	15%
County Farm	4,875	13,000	13,000	9,760	-25%
<b>Total Community Development</b>	<b>\$1,529,525</b>	<b>\$1,663,197</b>	<b>\$1,654,621</b>	<b>\$1,663,586</b>	<b>0%</b>

## Community Development (Includes Building Inspections)

### Department Overview:

The Augusta County Community Development Department is responsible for reviewing and developing plans that reflect the County's interest in the preservation of the environment, the provision of efficient public facilities and services, the provision of diverse housing opportunities, and the effective utilization of the area's land resources.

In its day to day operations, the Community Development Department:

Coordinates the implementation of the Comprehensive Plan.

Drafts Subdivision and Zoning Ordinance Amendments as requested or needed.

Seeks and administers grants, including Indoor Plumbing, Community Development Block Grant, Rural Development, and Transportation Enhancement and Hazard Elimination grants.

Coordinates the Traffic Impact Analysis process for major development proposals.

Reviews and makes staff reports on potential rezonings and rezoning applications, comprehensive plan amendments, special use permits, and variances.

Assists with economic development projects as needed.

Reviews design and construction plans for residential subdivisions and commercial sites.

Provide GIS support and engineering designs for various County projects such as stormwater management facilities and miscellaneous departmental requests.

Reviews major subdivision preliminary plats, minor subdivision plats, final plats, and plan of developments to assure their compliance with appropriate ordinances.

Maintains subdivision and erosion & sediment control bonds.

Responds to all citizen inquiries concerning erosion, sediment, and drainage complaints.

Handles projects such as maintenance of drainage facilities and drainage improvement projects and engineering designs for various County projects.

Performs zoning inspections prior to issuance of certificates of occupancy.

Oversees renewals of existing Agricultural and Forestal Districts and Agricultural and Forestal District Creation.

Enforces the Zoning, Subdivision, Erosion and Sediment Control, and Stormwater Ordinances and Floodplain Overlay District.

Maintains the County's MS-4 permit and program.

Reviews building permits, sketches, and plans.

Issues administrative zoning permits.

Site plan review for multi-family residential, commercial and industrial sites, churches and schools.

Handles Emergency Watershed Protection (EWP) projects.

Administers VDOT locally administered projects.

The Building Inspections Department is the responsible party for the enforcement of the Uniform Statewide Building Code which is established by the Code of Virginia. The purpose of the Building Code is to ensure safety to life and property from all hazards incidental to building design, construction, use, repair, removal or demolition. Buildings shall be permitted to be constructed at the least possible cost consistent with nationally recognized standards for health, safety, energy conservation, water conservation, adequate egress facilities, sanitary equipment, light and ventilation, fire safety, structural strength, and physically handicapped and aged accessibility. In accordance with Section 36-98 of the Code of Virginia the Uniform Statewide Building Code supersedes the building codes and regulations of the counties, municipalities and other political subdivisions and state agencies, relating to any construction, reconstruction, alterations, conversion, repair or use of buildings and installation of equipment therein. The Uniform Statewide Building

Code does not supersede zoning ordinances or land use controls that do not affect the manner of construction or materials to be used in the construction, alteration or repair of a building.

**Strategic Goals and Objectives:**

- Strive to implement the goals and objectives of our Comprehensive Plan.
- Provide assistance to customers and County staff in identifying and understanding the Zoning Ordinance.
- Participate in the continued revision to the County’s Zoning and Subdivision Ordinances as directed by the Board of Supervisors.
- Provide the best information and documentation we can to the Board of Supervisors, Planning Commission, Board of Zoning Appeals, and other Departments on our staff reports for rezonings, special use permits, variance requests, flood plain, site plans, and subdivision plans.
- Assist customers by providing documented sections of the Zoning Ordinance and Augusta County Code to promote an understanding of their specific zoning, weed, trash, or junk vehicle violation.
- Strive to have more personal, one-on-one contact with people when investigating both Zoning and Erosion and Sediment complaints.
- Effectively interpret and administer the Zoning and Subdivision Ordinances.
- To comply with the Department of Environmental Quality recommendations on our Erosion & Sediment Control, Stormwater, and MS-4 Programs.
- Process all permits and plats in an efficient timely manner.
- Seek grant funding for County projects where appropriate and cost effective.
- Effectively administer the County’s Erosion & Sediment Control, Stormwater, Zoning and Subdivision Ordinances.
- To provide contract administration/project management and construction inspection on approved County Projects.
- To provide engineering assistance to other departments on their various projects.
- We will continue to improve our skills and knowledge of state and local ordinances.
- We will strive to maintain a good public image and be sensitive to the needs of the public.
- We will strive to offer accurate information, fast and efficient service, and timely inspections in a budget conscious manner.
- We will continue to offer owners, contractors and design professional’s assistance with their projects to help them keep their projects code compliant at the minimum possible cost.
- We will work with contractors and design professionals to assist them with the new code change cycle.

**Budget Summary:**

**Building Inspections:**

Item	FY2015 - 2016 Expenditures	FY2016 - 2017 Adopted	FY2016 - 2017 Revised	FY2017 - 2018 Adopted	% Change from FY2017
Personnel	\$375,710	\$377,995	\$379,620	\$386,625	2.3%
Operating	11,220	18,400	14,345	13,600	-26.1%
<b>Total</b>	<b>\$386,930</b>	<b>\$396,395</b>	<b>\$393,965</b>	<b>\$400,225</b>	<b>1.0%</b>

\*\*\* Change in operating costs is due to a decrease in fuel costs.

# Augusta County Annual Fiscal Plan | 2018

**Community Development:**

Item	FY2015 - 2016 Expenditures	FY2016 - 2017 Adopted	FY2016 - 2017 Revised	FY2017 - 2018 Recommended	% Change from FY2017
Personnel	\$774,844	\$859,005	\$808,320	\$796,945	-7.2%
Operating	141,512	156,363	151,446	158,806	1.6%
<b>Total</b>	<b>\$916,356</b>	<b>\$1,015,368</b>	<b>\$959,766</b>	<b>\$955,751</b>	<b>-5.9%</b>

\*\*\*The decrease in personnel expenditures is related to a transition of staff in the department.

**Service and Performance Measures:**

Item	FY2011 – 2012 Actual	FY2012 – 2013 Actual	2014	2015	2016
Building permits issued	780	728	801	812	826
Total permits issued	2,445	2,614	2,708	2,810	2,774
Inspections	6,790	7,047	6,751	7,761	7,606
Special Use permits	46	56	61	48	48
Variances	2	3	2	5	1
Rezoning requests	14	1	8	5	6
Zoning certificates issued	199	192	183	218	234
Administrative permits reviewed	332	296	288	291	287
Field inspections (zoning)	1,486	1,459	1,409	1,353	1,250
E&S inspections	1,033	1,103	1,122	1,122	883
E&S control plan review	26	29	46	21	81
Site plan review	17	19	28	27	29
Final plat review	19	14	23	16	13
Flood plain review	20	12	25	22	41
Minor subdivision plat reviews	210	167	168	189	198

**Accomplishments:**

Prepared and submitted four (4) VDOT Smart Scale grant applications for over \$22 million in transportation improvements.

Drafted three (3) Zoning Ordinance Amendments to address concerns of the Board of Supervisors, as well as changes to the State Code.

Provided staff assistance and prepared staff reports on fourteen (14) Planning Commission items including six (6) rezoning requests, one (1) amendment of proffers, three (3) Sourcewater Protection Overlay District Additions, three (3) Public Use Overlay Additions, and (1) Agricultural and Forestal District withdraw.

Prepared fifteen (15) staff reports on potential rezonings in the County.

Prepared staff reports and recommendations on sixty-five (65) Board of Zoning Appeals items including:

Forty-eight (48) Special Use Permit applications

One (1) Variance application

Sixteen (16) Extensions of Time

Reviewed forty-one (41) Flood Plain sketches.

Reviewed nine hundred eighty-seven (987) Building Permit applications.

Issued two hundred thirty-four (234) Zoning Certificates.

Reviewed a total of two hundred eighty-seven (287) Administrative Permits.

Made a total of one thousand two hundred fifty (1,250) Field Inspections including:

Ninety-four (94) Special Use Permit inspections including Special Use Permit violation Inspections.

Seven hundred sixty-five (765) Zoning Complaint Inspections.

Two hundred seventy (270) Grass and Weed Complaint Inspections.

One hundred twenty (120) Trash Complaint Inspections.

One (1) Flood Plain Inspection.

Received one hundred eighty (180) New Zoning Complaints.

Prepared documentation for six (6) Court Cases to go to trial.

Awarded authorization to proceed for Preliminary Engineering/Right of Way activities, submitted and received funding on the Route 636 shared use path project for construction phase.

Draft bidding proposal submitted to VDOT for review on the Route 608 and Route 636 shared use path projects.

Developed a "Quality Assurance Plan" for the Route 608 and Route 636 shared use path projects.

Developed a "Request for Quotes" on the Route 608 and Route 636 shared use path project for Non-professional Construction Inspector Services.

Acquired donated temporary construction easements, permanent drainage easements, and right of way on all 12 parcels for the Route 636 shared use path project.

Acquired donated temporary construction easements, permanent drainage easements, and right of way on 6 of the 8 parcels for the Route 608 project.

Completed 7 Drainage Improvement Projects – Teaverton Sections 8, 10, and 12, 52-90 Kingswood Court in Featherstone, 116-124 New Brunswick, Lot 12 Farmington Estates, and 12-14 Birchwood Road.

Completed construction administration for the installation of the Route 285 Sewer Extension.

Completed construction administration oversight for the rehabilitation of Todd Lake Flood Control Dam.

Completed construction administration oversight for the rehabilitation of Mill Place BMP#3.

Performing construction administration oversight in the design phase for the rehabilitation of Hearthstone Lake Flood Control Dam.

Reviewed 198 Minor Subdivision Plats.

Reviewed 2 Preliminary Plats and 13 Final Plats.

Reviewed 29 Site Plans.

Issued 23 Certificates of Occupancy for commercial and industrial sites.

Reviewed 81 Construction and Erosion and Sediment Control Plans.

Reviewed 14 As-Built Plans.

Issued 28 Land Disturbing Permits.  
Currently have 87 active sites/44 active commercial sites.  
Conducted 883 erosion inspections on 142 sites.  
Received 29 drainage complaints.  
Collected \$77,457.00 in Stormwater Fees and \$4,800.00 in Erosion and Sediment Control Fees.  
The MS4 2015 - 2016 Annual Report was submitted and approved with no corrections.  
Local Water Quality Issues were met with public outreach and education.  
MS4 website was updated to include in-house information and local operators shared information.  
MS4 IDDE was presented and discussed at the Partnering Sessions.  
Hosted Watershed Model demonstrations.  
Illicit Discharge Detection and Elimination Program and Ordinance has been approved by the Board of Supervisors.  
Over 50% of the Storm Sewer System and Outfall maps have been completed.  
TMDL map creation.  
Erosion and Sediment Control Program monitored and revised to best meet the State regulations and satisfy the community.  
Stormwater Management Program continues to be formalized.  
Post-construction Stormwater Management is developing with publicly and privately owned facilities being tracked inside the MS4 area.  
County owned facilities SWPPPs or NMPs were created and are now in operation.  
Training for the MS4 is ongoing with classes, meetings, conferences, and online presentations.  
VEEP DEQ Yearly Audit for all four locations submitted and approved.  
VEEP development through recertification of the Vehicle Service Center.  
Reestablishing VEEP program with changes in management.  
Hosted the Spring Clean-Up and Fall Household Hazardous Waste events. This included working with volunteers as well as local high school students providing a fun volunteer experience along with an education on team work, environmental responsibility, and of course recycling.  
Full takeover of Recycling Committee, the Agenda and Minutes, Hall Reports, Recycling Bill and Pay, Mini Grant Program.  
4 Mini Grants were granted to Augusta County School.  
Work with the Recycling Committee including 6 meetings, volunteering, and public education at the Sweet Dreams Festival and the Augusta County Fair.  
We held training sessions with the building community to help keep them informed of proposed code changes.  
We continued to offer homeowners, contractors, engineers and architects quality assistance with plans, code-related issues, and County operating policy.  
We continued to strive for good working relations with other government departments to maintain a reputation for fairness among the contractors, and to function as a team within our own organization.  
All employees continued to take any available training that will enhance their job performance and to obtain continuing education credits to maintain their current certifications.  
Inspectors and office staff are currently enforcing the 2012 edition of the Uniform Statewide Building Code.  
The Building Inspection Division continued to perform erosion and sediment control inspections and related record keeping for residential construction sites.  
Department representatives continued to respond to requests from emergency personnel for structural analysis of damaged buildings.  
Issued 2,774 permits including 826 building, 821 electrical, 436 plumbing, 629 mechanical and 62 manufactured homes.  
Performed 7,606 inspections.  
Performed 575 E&S inspections on residential construction sites.



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Director – John Wilkinson

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## Economic Development & Tourism

### **Mission:**

To implement quantitative and qualitative changes in the economy that promote the standard of living and economic health for the citizens of Augusta County

### **Department Overview:**

The Department of Economic Development exists to provide a diverse and vibrant economy that offers a broad range of job opportunities while supporting the delivery of high quality government services to its residents. The Department strives to collaborate on all levels (local, regional, state, and federal) to maximize economic opportunities. The Department focuses on three main areas: **business attraction, existing business retention, and business start-up support in addition to communicating with the community and enhancing labor resources and physical infrastructure/site readiness.** All of this is done while promoting a quality of life that embraces our heritage, preserves the environment, and effectively manages resources.

### **Strategic Goals and Objectives:**

#### Organizational Effectiveness and Communications

Maintain and improve stand-alone Economic Development website

Promote redesigned Tourism website

Add drone videos; dashboard

Develop and distribute new marketing publication

Quality of Life/Tourism Rack Card

Refine and redistribute current marketing publication

An Entrepreneur's Guide to Starting a Business in Augusta County

Publish established monthly electronic newsletter

Publish Annual Report (FY)

Maintain Economic Development Facebook page

Speak at community-engagement events (i.e. Rotary, Kiwanis, Ruritan, and educational groups)

Each staff member to attend one or more training opportunities each year in order to consistently learn new strategies, evaluate existing approaches, and implement best practices

Serve on the Virginia Manufacturing Development Commission (appointed by Governor)

Attend meetings of the Virginia Economic Developers Association Board of Directors from the position of Membership Committee Chair

#### Existing Business Retention

Complete 40 direct industry visits per year

Host three industry luncheons by geographic area per year

Collaborate with the region and state to recognize and show appreciation for Augusta County businesses

Continue the Greater Augusta Regional Tourism (GART) grant program to encourage regional collaboration on new events and marketing programs

Continue the Augusta County Tourism grant program to encourage County-wide collaboration on new events and marketing programs

Promote regional craft beer trail-Shenandoah Beerwerks (GART)

Promote Shenandoah Valley Tourism Partnership website

Assist in development of Shenandoah Valley-wide event for regional farms/producers to market products to statewide consumers (called Farm2Fork Affair) through a GART/Fields of Gold partnership

Attend Chamber Industrial Roundtables

Serve on Fields of Gold Steering Committee

#### Business Attraction

Complete two direct site location consultant visits per year

Continue to meet with established LifeCore stakeholders to promote LifeCore for development

Continue participation in the Shenandoah Valley Partnership's (SVP) site location consultant initiative

Work with SVP to host site selectors in individual and collective visits

Work with SVP on a site selector familiarization tour to be held in September 2018.

Work with SVP to host Virginia Economic Development Partnership project managers

Participate on SVP Marketing Committee

Complete requests for information, site submittals, and prospect visits

#### Business Start-up Support:

Promote regional website devoted exclusively to helping entrepreneurs navigate the start-up pathway

Promote Augusta County Small Business Loan Fund

Continue to host satellite office of the Shenandoah Valley Small Business Development Center in the Augusta County Government Center

Research and consider an entrepreneurial grant initiative

#### Labor Resources

Promote collaborative labor pipeline development campaign called inDemand Jobs and Valley Career Hub established by the Shenandoah Valley Partnership and WHSV-TV3

Continue industry tours for area high school students

Research data dashboard to consider as an online tool for site location consultants, existing businesses, and citizens

Serve on Staunton-Augusta-Waynesboro Career and Technical Advisory Council

Serve on SVP Education/Workforce Committee

Serve as alternate to the Shenandoah Valley Workforce Investment Board's LEO consortium

#### Physical Infrastructure and Site Readiness (capital requests)

Further site readiness of key economic development sites in Augusta County

Continue working with Virginia Economic Development Partnership on Virginia Business Ready Sites Program (Blue Mountain) and other properties

Blue Mountain Property: continue to enhance site readiness

#### Water Tank

Rezone key property to business and industrial, consistent with the County's comprehensive plan

Lyndhurst/Route 340 Sewer (\$7,000,000)

Mill Place Commerce Park: finalize updated development plan and implement recommendations included therein

1' topographic survey

Wetlands Delineation and COE Confirmation

Intersection improvements @ Laurel Hill Road (SMART SCALE)

Hardee's/Exxon

Entrance Signs & Landscaping

Trail Network

Design of Connector Road to Technology Drive

Centerview Drive Extension \$200,000

# Augusta County Annual Fiscal Plan **2018**

**Budget Summary:**

**Tourism:**

Item	FY2015 - 2016 Expenditures	FY2016 - 2017 Adopted	FY2016 - 2017 Revised	FY2017 - 2018 Adopted	% Change from FY2017
Operating	\$251,375	\$233,215	\$278,010	\$270,195	15.9%

\*\*\*Funding based on requirements to meet tourism moral obligation.

**Economic Development:**

Item	FY2015 - 2016 Expenditures	FY2016 - 2017 Adopted	FY2016 - 2017 Revised	FY2017 - 2018 Adopted	% Change from FY2017
Personnel	\$155,251	\$156,490	\$158,640	\$163,300	4.4%
Operating	121,484	139,395	139,475	142,630	2.3%
<b>Total</b>	<b>\$276,735</b>	<b>\$295,885</b>	<b>\$298,115</b>	<b>\$305,930</b>	<b>3.4%</b>

**Accomplishments for Calendar Year 2016 and Goals for 2017:**

The Augusta County Department of Economic Development and Tourism had a strong year with measured results in 2016. Five projects were announced – three expansions and two new locations - with a combined capital investment of \$25.5 million and 183 jobs created (see chart below for project detail).

	Goal	Total	Goal	Prior Year
	2017	2016	2016	2015
Marketing Missions	3	3	3	3
Outreach VEDP	1	1	1	1
<b>Total Outreach</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>
Leads/SVP/VEDP	12	11	12	9
Leads/Other	12	14	12	20
<b>Total Leads</b>	<b>24</b>	<b>25</b>	<b>24</b>	<b>29</b>
Prospect Visits/SVP/VEDP	2	4	2	2
Prospect Visits/Other	2	1	2	5

<b>Total Prospect Visits</b>	<b>4</b>	<b>5</b>	<b>4</b>	<b>7</b>
<b>ANNOUNCED ACTIVITY</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>3</b>
Expansion Projects Announced*	3	3	4	1
New Company Locations*	2	2	1	2
Capital Investment (millions)	\$75,000,000.00	\$25,520,000.00	\$75,000,000.00	\$27,000,000.00
Jobs Created	150	183	100	305
Jobs Retained			50	150

<b>*Announced Projects (YTD):</b>	Investment	Jobs Created	Jobs Retained
AccuTEC Blades Expansion	\$ 5,370,000.00	53	
Stable Craft Brewing	\$ 650,000.00	20	
Innovative Refrigeration Expansion	\$ 1,600,000.00	100	
Valley Pike Farm Market	\$ 1,000,000.00	10	
Hershey Chocolate of Virginia Expansion	16,900,000.00	0	
<b>Total</b>	<b>25,520,000.00</b>	<b>183</b>	

The following are other accomplishments achieved in calendar year 2016, organized by strategic goal category:

#### Organizational Effectiveness and Communications

- Updated the Economic Development website with a fresh design and enhanced tools
- Launched the Shenandoah Beerwerks Trail as a regional marketing initiative. Program has already received an Excellence in Marketing Achievement Award
- Published monthly electronic newsletter
- Maintained Economic Development Facebook page
- Director served on the Virginia Economic Developers Association Board of Directors as Chair of the Membership Committee
- Director served on the Virginia Manufacturing Development Commission

#### Existing Business Retention

- 58 business visits conducted
- Plant managers luncheons hosted in Stuarts Draft and Weyers Cave
- Staff attended Chamber Industrial Roundtables
- Launched Augusta County's first-ever tourism grant program

#### Business Attraction

- Completed direct site location consultant marketing missions to Dallas and Atlanta
- Attended International Production and Processing Expo with Virginia Ag Development Officers
- Continued participation in the Shenandoah Valley Partnership's site location consultant initiative
- Hosted first-ever Shenandoah Valley Familiarization Tour for Site Location Consultants
- Hosted individual site selectors

With the Shenandoah Valley Partnership, hosted and built relationships with Virginia Economic Development Partnership project managers  
Completed requests for information, site submittals, and prospect visits

#### Business Start-up Support:

The Augusta County Economic Development Authority continued to offer a small business loan fund program  
With Staunton and Waynesboro, launched a web version of An Entrepreneur's Guide to Starting a Business in Augusta County, [www.augusta-startup.com](http://www.augusta-startup.com)

Hosted a satellite office of the Shenandoah Valley Small Business Development Center in the Augusta County Government Center

Continued the Greater Augusta Regional Tourism grant program to encourage regional collaboration on new events and marketing programs

#### Labor Resources

Promoted the collaborative labor pipeline development campaign established by the Shenandoah Valley Partnership and WHSV-TV3 (inDemand Jobs) and Valley Career Hub

Worked with Blue Ridge Community College to continue industry tours for area high school students (Career Connect)

Director served on Staunton-Augusta-Waynesboro Career and Technical Advisory Council

Director served as alternate to the Shenandoah Valley Workforce Investment Board's LEO consortium

#### Physical Infrastructure and Site Readiness

Completion of Exit 91 improvements in Fishersville

Rezoned Blue Mountain site in Weyers Cave to industrial (500 acres)

Near completion of a new development plan for Mill Place Commerce Park

Received \$5,000 grant for site characterization for Blue Mountain property through Virginia Business Ready Sites Program

Redesign and construction of BMP#3 in Mill Place Commerce Park complete

#### Contact Information:

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## Extension Office

### **Mission:**

Virginia Cooperative Extension helps lead the engagement mission of Virginia Tech and Virginia State University, the commonwealth's land-grant universities. Building local relationships and collaborative partnerships, we help people put scientific knowledge to work through learning experiences that improve economic, environmental, and social well-being.

### **Department Overview:**

The Augusta County Office of Virginia Cooperative Extension provides the citizens of Augusta County, Staunton and Waynesboro with educational, research-based information from Virginia Tech and Virginia State University. Currently the staff includes four Extension Agents, one administrative assistant, one 4-H program assistant, and a federally funded program assistant (SNAP). The Extension Agents are one county 4-H agent, two Agricultural and Natural Resources (ANR) agents, and one food and nutrition agent who is largely federally funded. Under the area programming model additional agents from other offices in Extension Planning District 6 (in addition to Augusta these include Bath, Highland, Rockbridge and Rockingham counties) will conduct educational programs in complementary program areas including farm business management, environmental science and dairy production as well as consumer sciences. Furthermore, Augusta County has the added benefit of the Community Viability Specialist housed in the Northern District office in Harrisonburg.

Virginia Cooperative Extension's Vision is to help lead the engagement mission of Virginia Tech and Virginia State University, the Commonwealth's land-grant universities. Building local relationships and collaborative partnerships, we help people put scientific knowledge to work through learning experiences that improve economic, environmental, and social well-being. Extension is committed to providing access to unbiased, scientific information related to locally defined issues; a presence in local communities; the establishment of strong partnerships and collaborative coalitions; and innovative service to the Commonwealth.

Virginia Cooperative Extension Programs are proactive and are designed to address problems/needs of the county in an effective, timely manner. Educational information is delivered through organized programs, workshops and meetings, field days, test plots, newsletters, tours, demonstrations, one-on-one contacts, media, schools, and 4-H clubs, camps, and activities. Through Virginia Cooperative Extension, the citizens of Augusta County have access to research-based, unbiased information to help them improve their productivity, profitability, and quality of life.

Area programming has always been part of our educational efforts. Extension Agents work across county lines conducting programs in their area of specialization. The Agriculture Extension Agents and Family and Consumer Science Extension Agent (Rockingham) have been assigned a program specially giving them the advantage of concentrating in a particular subject matter area. Agents receive intensive training so they can be more knowledgeable and advanced in their specialty assignment. Each county also has a 4-H Extension Agent and/or Program Assistant who is assigned to coordinate 4-H programs in that locality.

University specialists from Virginia Tech and Virginia State Universities are available through Virginia Cooperative Extension to provide expertise and research based education information. In conjunction with local Extension Agents, Specialists develop publications and program materials. They are also available to assist with programs at the local level.

**Strategic Goals and Objectives:**

Agriculture and Natural Resources

- Advise work of Augusta Agriculture Industry Board
  - Enhance Augusta beef cattle marketing opportunities for producers
  - Publish equine producer forage management resources
  - Expand educational scope of 4-H/FFA Market Animal Show for all species
  - Continue corn, soybean, and small grain hybrid variety test traits
  - Maintain pesticide applicators certification program
  - Investigate innovative sustainable cropping practices programs for environmental and production efficiency
  - Maintain the Farm Family Transition program
  - Continue programming aimed at supporting small farm enterprise development
  - Provide non-expert agricultural law interpretation where appropriate
- 4-H
- Provide support for 4-H volunteer department
  - Manage 4-H Teen Leadership Development Program
  - Foster development of new special interest 4-H clubs throughout the county
  - Assist in organization and management of Market Animal Show
  - Increase membership in 4-H and awareness of Augusta, Staunton, and Waynesboro 4-H Programs

**Budget Summary:**

Item	FY2015 - 2016 Expenditures	FY2016 - 2017 Adopted	FY2016 - 2017 Revised	FY2017 - 2018 Adopted	% Change from FY2017
Personnel	\$71,285	\$96,629	\$96,630	\$113,850	17.8%
Operating	8,899	9,100	9,100	8,100	-11.0%
<b>Total</b>	<b>\$80,184</b>	<b>\$105,729</b>	<b>\$105,730</b>	<b>\$121,950</b>	<b>15.3%</b>

\*\*\*Increase in personnel expenditures due to additional hours for part time technician position.

**Accomplishments:**

Crops and Soils

- Provided assistance to individual farmers and landowners
- Promotion of safe and effective pesticide usage
- Row crop and forage research and outreach efforts

Horticulture

Consult with commercial vegetable, ornamental, and nursery enterprises on production and marketing issues

Assist small horticulture operation to increase scale and marketing options

Animal Science

- Assistance to individual livestock producers and enterprise developing landowners
- Improve farm-profitability through better animal nutrition, health, and marketing

Farm Business Management

Farm Finances

Land Leasing and Custom rate surveys



Small scale agriculture and new landowners

Dairy Science

Organic Dairying

Educational meetings, farm visits, and herd-book clinics

Youth programs

Work with the Farm Family Transition program

4-H Youth Development

Community Clubs

Special Interest Clubs

4-H Junior Camp

Cloverbud Clubs

4-H Judging Teams

4-H After-school Programs

Augusta County 4-H/FFA Market Animal Show, Sale, and Banquet

International 4-H Exchange Program

Presentation Workshops

4-H County Contests

4-H Officer Training

Volunteer/Risk Management Training

STEM (science, technology, engineering, math) activities

4-H Day at the Capitol

State 4-H Events

Civic Activities

**Contact Information:**

Matt Booher, ANR Agent, Unit Coordinator

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Verona, VA 24482

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## County Farm

**Department Overview:**

Expenditures related to the Berry Farm property and Agricultural Development Board are included under County Farm.

**Budget Summary:**

Item	FY2015 - 2016 Expenditures	FY2016 - 2017 Adopted	FY2016 - 2017 Revised	FY2017 - 2018 Adopted	% Change from FY2017
Operating	\$4,875	\$13,000	\$13,000	\$9,760	-24.9%

Decrease in recommendation in FY18 funded an increase in hours for the Part-time 4H Technician position. Offsetting increase is in Extension part-time payroll.

**Augusta County  
Fiscal Year 2017-2018  
Departmental Budgets by Function  
Non-departmental & Contingencies**

Department	FY2015 - 2016 Expenditures	FY2016 - 2017 Adopted	FY2016 - 2017 Revised	FY2017 - 2018 Adopted	% Change from FY2017
Other Operational Functions	\$454,402	\$1,146,754	874,238	\$982,173	-17%
Contributions	396,159	436,847	459,918	431,243	-1%
Contingencies	30,208	50,000	90,000	23,649	-53%
Transfers to Other Funds	55,431,392	51,720,400	54,894,277	52,732,342	2%
<b>Total Non-departmental &amp; Contingencies</b>	<b>\$56,312,161</b>	<b>\$53,354,001</b>	<b>\$56,318,433</b>	<b>\$54,169,407</b>	<b>2%</b>

## Non-Departmental & Transfers

**Description:**

Certain General Fund functions that cannot logically be categorized with any of the established departments are included as Other Operational Functions, Contributions, Contingencies and Transfers.

Other Operational Functions includes funding for the Soil & Water Conservation District, in which the County is fiscal agent for payroll. Other payroll related expenditures are in this category, including: Line of Duty Premiums, Health Insurance Premiums, Unemployment Insurance, Consulting Services related to Health Insurance, and Pay & Classification funding for allocation to employees for approved annual pay changes.

The County receives annual requests for financial support from charities and non-profit organizations. These requests are grouped under the heading, "Contributions".

Contingency budgets are for use in case of emergency or if an expenditure arises during the fiscal year that was not previously budgeted. Material contingency spending is approved by the Board of Supervisors.

The General Fund provides transfers to the various other funds to supplement the other revenue collected by these funds. The Revenue Recovery Fund, Virginia Public Assistance Fund, Children's Services Act Fund, School Fund, Debt Fund, and Capital Improvement Fund receive capital and operating funds from the General Fund.

**Budget Summaries:**

**Other Operational Functions**

Item	FY2015 - 2016 Expenditures	FY2016 - 2017 Adopted	FY2016 - 2017 Revised	FY2017 - 2018 Adopted	% Change from FY2017
Operating	\$454,402	\$1,146,754	\$874,238	\$982,173	-17%

\*\*\*Decrease due to allocation of pay and classification study to departments.

**Contributions**

Item	FY2015 - 2016 Expenditures	FY2016 - 2017 Adopted	FY2016 - 2017 Revised	FY2017 - 2018 Adopted	% Change from FY2017
Operating	\$396,159	\$436,847	\$459,918	\$431,243	-1.2%

### Contingencies

Item	FY2015 - 2016 Expenditures	FY2016 - 2017 Adopted	FY2016 - 2017 Revised	FY2017 - 2018 Adopted	% Change from FY2017
Operating	\$30,208	\$50,000	\$90,000	\$23,649	-53%

### Transfers

Item	FY2015 - 2016 Expenditures	FY2016 - 2017 Adopted	FY2016 - 2017 Revised	FY2017 – 2018 Adopted	% Change from FY2017
Operating	\$55,431,392	\$51,720,400	\$54,894,277	\$52,732,342	2.0%

# Augusta County Annual Fiscal Plan 2018

## Augusta County Fiscal Year 2017-2018 All Other Funds

Funds	FY2015 - 2016 Expenditures	FY2016 - 2017 Adopted	FY2016 - 2017 Revised	FY2017 - 2018 Adopted	% Change from FY2017
Fire Revolving Loan Fund	\$ 64,256	\$ 405,000	\$605,000	\$605,000	33%
Asset Forfeiture Fund	54,049	35,850	58,000	48,000	34%
Economic Development Fund	141,734	142,000	303,000	303,000	113%
Revenue Recovery Fund	1,237,899	1,448,100	1,410,100	1,484,200	3%
Virginia Public Assistance Fund	11,074,573	11,990,397	11,990,397	12,744,047	6%
Children's Services Act Fund	3,950,487	4,200,000	4,950,000	4,950,000	18%
School Operating Fund	97,679,474	101,774,180	101,711,597	103,634,345	3%
School Cafeteria Fund	4,076,188	4,451,300	4,244,569	4,353,292	-3%
School Capital Improvement Fund	12,564,143	27,011,201	32,252,431	4,152,918	-85%
Debt Fund	7,999,110	6,907,475	7,638,651	9,592,935	39%
Head Start Fund	2,844,513	3,000,743	3,473,367	2,734,042	-10%
Governor's School Fund	1,366,456	1,595,752	1,554,076	1,594,867	0%
County Capital Improvement Fund	11,963,928	6,278,907	8,822,734	6,001,749	-4%
<b>Total Other Funds</b>	<b>\$ 155,016,810</b>	<b>\$ 169,240,905</b>	<b>\$ 179,013,922</b>	<b>\$ 152,198,395</b>	<b>-11%</b>

## Fire Revolving Loan Fund

**Mission:**

“To serve and protect our citizens and visitors through education and the delivery of all fire and emergency medical services.”

**Description:**

The Fire Revolving Loan Fund is used by the Volunteer Fire Departments that are physically located within the County for apparatus, small equipment and gear purchases. The apparatus/equipment loans and gear purchases are determined by following the revolving loan guidelines approved by the Board of Supervisors. Revenues for this fund are from the Department of Fire Programs Aid to Localities (fire insurance money per capita) and repayment of loans. Expenditures for this fund are loans for the fiscal year, as well as gear purchases.

**Goals:**

The main goal of this money is to give the fire agencies the ability to purchase apparatus interest free. Apparatus costs range from \$150,000 for a brush truck to \$600,000 or more for an engine. This fund allows the agencies to finance part of the cost without having to incur interest charges. The gear purchase part of the loan allows for each agency to keep their members in NFPA compliance protective gear.

**Budget Summary:**

Item	FY2015 - 2016 Expenditures	FY2016 - 2017 Adopted	FY2016 - 2017 Revised	FY2017 - 2018 Adopted	% Change from FY2017
Operating	\$64,256	\$405,000	\$605,00	\$605,000	49.4%

\*\*\*Budget for possible loan disbursement and gear purchases. Available loan amounts increased per policy in 2016, causing budget to increase.

## Asset Forfeiture Fund

**Description:**

Augusta County participates in the Virginia State Asset Sharing and Federally Forfeited Property Programs. The assets are received from drug seizures. Restrictions are placed on the use of forfeited cash, property, proceeds, and any interest earned according to VA Code 19.2-386.14 and is to be used to enhance law enforcement. These funds are to be used for law enforcement purposes only.

**Budget Summary:**

Item	FY2015 - 2016 Expenditures	FY2016 - 2017 Adopted	FY2016 - 2017 Revised	FY2017 - 2018 Adopted	% Change from FY2017
Personnel	\$21,786	\$25,850	\$38,000	\$38,000	47.0%
Operating	32,263	10,000	20,000	10,000	0%
<b>Total</b>	<b>\$54,049</b>	<b>\$35,850</b>	<b>\$58,000</b>	<b>\$48,000</b>	<b>34%</b>

\*\*\*Increased in personnel due to increased over-time for investigators. Revised FY17 operating expenditures are related to agency share disbursements and improvements to the Sheriff's Office exercise room.



## Economic Development Fund

**Description:**

The Economic Development Authority of Augusta County, Virginia was created as a political subdivision of the Commonwealth of Virginia by ordinance of Board of Supervisors on March 1, 1971 pursuant to the provisions of the Economic Development and Revenue Bond Act (Chapter 33, Section 15.1-1373 et seq., of the Code of Virginia (1950), as amended.) The Authority is governed by seven directors appointed by the Board of Supervisors. It is authorized to acquire, own, lease and dispose of properties to the end that such activities may promote industry and develop trade by inducing enterprises to locate and remain in Virginia.

In addition, the Authority is authorized to issue revenue bonds for the purpose of obtaining and constructing facilities. Liability under the bonds may be retained by the Authority or it may be assumed by the enterprises for whom facilities are constructed. Collection of revenues pledged to liquidate the bonds may be assigned to a trustee. The revenue bonds are not deemed to constitute a debt or pledge of the faith and credit of the Commonwealth of Virginia or any municipality thereof. The bonds are payable solely from revenues generated from the lease of the facilities constructed and may be secured by a deed of trust on those facilities.

The Economic Development Authority of Augusta County, Virginia serves as an escrow agent for grant contributions and tax increment financing contributions. The County of Augusta disburses funds for operating contributions through the Authority for the benefit of regional arts and educational organizations in a manner which will increase cultural activity and identity for the region. The County appropriates funds annually for the contributions.

In accordance with Virginia Code Section 15.2-953, the Authority receives contributions from the County for the purpose of promoting economic development. As stated in contribution and grant agreements for each tax increment financing, the County is committed to disburse funds to the Authority when appropriated by the County. The Authority is then required to disburse the funds to the respective developer or business.

**Budget Summary:**

Item	FY2015 - 2016 Expenditures	FY2016 - 2017 Adopted	FY2016 - 2017 Revised	FY2017 - 2018 Adopted	% Change from FY2017
Operating	\$141,734	\$142,000	\$303,000	\$303,000	113%

\*\*\*Increase in number and amount of pass through payments due to growing investments in County.

## Revenue Recovery Fund

**Description:**

Emergency Medical Service (EMS) Revenue Recovery is a program in which a third party bills a user fee to Medicaid, Medicare, and private insurance companies for emergency ambulance transport service. A fee is only assessed if a patient is actually transported to the hospital, and if the EMS call does not result in transport, there is no billing incurred. Revenues received from emergency medical transport are allocated to Volunteer Rescue Agencies and County Rescue in accordance with revenue recovery policy.

**Budget Summary:**

Item	FY2015 - 2016 Expenditures	FY2016 - 2017 Adopted	FY2016 - 2017 Revised	FY2017 - 2018 Adopted	% Change from FY2017
Operating	\$1,237,899	\$1,448,100	\$1,410,100	\$1,484,200	2.5%

\*\*\*Change due to increase in call volume and realizing a full year of transports by County owned ambulances.

## Virginia Public Assistance Fund

### Mission:

The mission of Shenandoah Valley Social Services is the promotion of self-reliance and protection of citizens through community based services. Benefit programs provide medical, financial, fuel and food assistance to the citizens of Augusta County and the Cities of Staunton and Waynesboro. Service programs provide services directly or via purchase of services which includes child care, adult services, employment services, supportive services, foster care, adoption, child and adult protective services.

### Department Overview:

**Benefit programs provide medical, financial, fuel and food assistance to eligible citizens.**

**SNAP (Supplemental Nutrition Assistance Program):** Formerly known as Food Stamps, the program provides food assistance to low income eligible households to alleviate hunger and malnutrition.

**General Relief:** A locally optional program designed to provide maintenance for indigent minor children living with an unrelated caregiver.

**Auxiliary Grants:** Aged and Disabled – This program provides payments to Homes for Adults on behalf of income and resource eligible clients to pay for shelter, food and some personal care.

**TANF (Temporary Assistance to Needy Families):** Provides temporary financial assistance to low income eligible households with children.

**Energy Assistance Program:** Provides fuel, cooling and emergency crisis heating assistance to low income households.

**Medicaid:** Provides medical assistance for eligible individuals who meet income and resource guidelines.

**Family Access to Medical Insurance Security (FAMIS):** A health insurance program for children of working families with higher household income.

**Service Programs provide services directly to clients or via purchase of services.**

**Adult Services:** This program provides services to maximize self-sufficiency, prevent abuse, neglect, exploitation, inappropriate institutionalization, and assist with appropriate placements when needed.

**Adult Protective Services:** Investigates referrals of abuse, neglect or exploitation of adults and assesses and provides services.

**Child Protective and Prevention Services:** Investigates referrals and provides services to abused or neglected children and their families.

**Child Care Services:** These services assist eligible families who are receiving working and/or are attending school and whose children have child care needs.

**VIEW- Employment Services Program:** Aids in employment, education and training, childcare, transportation, and other supportive services to low income families receiving public assistance. The Virginia Initiative for Employment not Welfare (VIEW) is a grant program designed to encourage self-sufficiency through employment.

**Foster Care and Adoption:** Services are provided on behalf of children in the custody of Shenandoah Valley DSS. Assistance is provided for families who adopt children. This program also performs court-ordered custody investigations.

**Volunteer Payee Services:** Coordinated volunteer services provide financial management to mentally or physically disabled and/or elderly adults.

**Guardianship Services:** Guardianship monitoring in the areas of health, safety, and care for those unable to make their own decisions.

**Strategic Goals & Objectives for 2017:**

Continue to educate and train the community and recipients on how to use the Virginia CommonHelp Online System to conveniently apply for benefits and services.

Coordinate and conduct Family Partnership Meetings to strengthen and assist families and children in obtaining and connecting to services and resources, plus ensuring the safety and welfare of children.

Continue to work with the courts and other community partners to minimize the number of children placed in SVSS custody while advocating for appropriate services.

Make every effort to control/reduce CSA costs by closely monitoring cases and placements.

Pursue best practices to improve services to customers and streamline caseload management for staff.

Pursue continued renewal of agency grants such as the Adoption Grant, Independent Living Grant, Respite Grant, Title IV-E Training Grant, Safe & Stable Families Grant, Quality Child Care Initiative Grant, & TANF Competitive Grant as well as seeking new grant funding streams to provide services.

Work toward meeting and maintaining the state and federal participation rates in the VIEW Employment Program.

Continue investigating fraud referrals and pursuing collections and/or prosecution.

Secure and retain qualified and knowledgeable staff.

Obtaining necessary equipment and resources to consistently handle high caseloads.

Cross training of staff to ensure adequate knowledge and coverage.

Ensuring staff are current on all state mandated training and knowledgeable on state and local policies.

Continuing to seek ways to use automation and technology to streamline operations.

Seek additional and creative cost savings measures to maintain proper staffing levels while dealing with flat or minimal state funding.

Meet and maintain case processing and error rate mandates in all programs as required by State/Federal regulations.

Maintain consistent membership, attendance, and active participation on various state, regional and local committees.

Work closely with Regional Specialists and state personnel to develop a better understanding of policy and procedures, improve services, and meet state and federal requirements.

Continue to educate and train the community on mandated reporting for CPS and APS.

Continue to increase community outreach; educating the public on services and programs.

Focus on enhancing and improving customer service to the community.

**Budget Summary:**

Item	FY2015 - 2016 Expenditures	FY2016 - 2017 Adopted	FY2016 - 2017 Revised	FY2017 - 2018 Adopted	% Change from FY2017
Operating	\$11,074,575	\$11,990,397	\$11,990,397	\$12,744,047	6.2%
County Transfer	\$1,001,863	\$1,124,885	\$1,124,885	\$1,130,530	0.5%

**Caseload Statistics:**

Program	FY2012	FY2013	FY2014	FY2015	FY2016
Family/Children Medicaid	2308	2391	2474	2728	2883
Adult Medicaid	2006	2023	2036	2055	2063
FAMIS/Adult Plan First as of FY2015	620	649	607	206	186
SNAP -Supplemental Nutrition Assistance Program (formerly known as Food Stamps)	2874	2963	2982	2690	2744
TANF/Diversionsary	231	228	202	167	161
VIEW	75	77	57	34	33
Energy Assistance	2902	2797	2495	2383	2118
Foster Care	70	61	67	75	63
CPS Investigations & Assessments	480	568	427	441	342
CPS Service	20	19	24	24	27
Day Care	119	122	114	123	113
APS Investigations	240	266	337	410	450
AS/APS Guardianship Ongoing Service Cases	208	225	228	219	237
<b>Total Case Count for Augusta County</b>	<b>12,153</b>	<b>12,389</b>	<b>12,050</b>	<b>11,555</b>	<b>11,420</b>

**Accomplishments for 2016:**

SVSS handled 25,046 ongoing cases in FY2016 which is a slight decrease of 1% in caseloads from 25,263 in FY2015. FY2016 is the third consecutive year caseloads decreased after straight increases for over a decade. Cases have increasingly become much more complex. New state systems have produced numerous challenges and difficulties in accuracy and timely processing. Caseload statistics include only approved cases and not those that have been processed and denied, estimated to be an additional 30%. The caseload numbers do not reflect the total number of clients served which may be 2 – 3 times higher.

Agency payments for FY2016 including daily operations and all benefit payments to clients totaled \$168,748,975 up from \$162,803,905 in FY2015. This is another all-time high; up \$5,945,070 or 3.6% over FY2015 actual costs. Medicaid payments alone account for more than this increase with some other program areas actually seeing a decrease in costs. Local costs were \$5,614,770 up \$63,224 or 1% from FY2015. CSA program local costs were actually flat compared to FY2015 which has not been the norm and is not projected to continue.

Nine new positions were approved by the SVSS Board with minimum impact to the budget to assist in handling the increasing caseloads and service needs in the community. Additional staffing was added to Child Protective/Prevention Services, Adult Protective Services, Foster Care/Adoptions, and Benefit Programs.

Twenty Seven children in our care were adopted during FY2016. Forty-one children entered care during FY2016 and another forty-one left care outside adoption. The resulting year-end balance of children still in care dropped from 176 to 150, due to agency efforts to increase completed adoptions.

CommonHelp – the VDSS online system has been active since 2012 and gives clients access to apply for SNAP (Food Stamps), Medicaid, TANF, EAP, and Child Care programs. We have received 8,730 online applications for benefit programs since it started with approximately 2,000 on average per year.

Fraud cases and collections remained very high. For fiscal year 2016, SVSS collected \$172,166; up just slightly from \$171,934 the previous year. A portion of these collections helps fund our Fraud Investigator positions. The Fraud Unit investigated 547 cases as compared to 460 last fiscal year. Of these 51 cases were referred to the Commonwealth Attorney's office for prosecution as opposed to 40 last fiscal year.

Our AS/APS Unit received and processed 1,369 reports of adult abuse, neglect or exploitation in FY2016 as compared to 1,324 reports in FY2015. Of these 1,185 were investigated with 184 being determined invalid. One charge of criminal abuse and two charges of assault and battery were also processed with the Commonwealth Attorney's office. We were ranked # 2 in Virginia last year in the number of referrals.

Our VIEW program continues to lead and be recognized for its performance in the state. We had zero errors during our 2016 Federal TANF work participation review. VIEW participants average hourly rate is \$1.40 above the minimum wage. We have been a training agency by the regional office.

247 households received child care assistance during FY2016 with total expenditures of \$991,066. The agency served as a host site for state mandatory vendor trainings.

We have successfully obtained and renewed numerous grants to provide services to the community. They are VIEW Purchased Services, Fraud Free, an Outstation Eligibility Worker at VCSB, and Family Preservation to our list for Adoptions, Respite, IV-E Foster Care Training/Purchases, Quality Child Care Initiative, Independent Living, Safe & Stable Families, and TANF Competitive Grant. Total grant awards \$1,210,632.

\$12,000 decrease in 2016 administrative legal expenses over 2015, and a \$20,000 decrease over 2014 legal costs; \$8,000 decrease in postage costs from the previous year; and an \$8,000 savings in telephone expense due to a new contract with Comcast for our voice communications lines.

Numerous community presentations and informational meetings were provided to the community this past year including presentations to libraries, health care facilities, law enforcement agencies and schools. The agency coordinated and presented this past year a Child Protective Services Symposium, nine Adult Protective Services trainings, Foster Parent Picnic, Adoption Match Event, and Adoption Celebration. We also participated in two Senior Fairs and Kid's Matter Day in May.

Agency information posted on services/programs and updated periodically in the Augusta County Parks and Recreation Newsletter and locality websites.

This past year the agency successfully completed a salary study of agency positions. Using this analysis, a proposal was presented and approved by SVSS Board to increase salary minimums 5 percent to improve recruitment and retention of qualified, knowledgeable applicants. A methodology using years of service and average evaluation scores was also approved to adjust for salary compression and aid in retaining experience and knowledgeable staff.

An Online Employee Exit Survey was designed and initiated to gain feedback to assist in considering improvements or changes to retain employees.

Networking faxing, DMIS (Document Management Imaging), and a Check-in Registration system was implemented to ensure confidentiality, security of information, and streamline processes.

Surveillance cameras, card access entry systems, handicap accessible entry doors, plus additional lighting have been installed at the agency's offices to ensure security and safety.

**Contacts:**

Anita Harris – Director of Social Services (540) 245-5810

Lisa Dunn – Assistant Director of Social Services (540) 245-5838

Jerry Orlando – Administrative Services Manager (540) 245-5821

**Locations:**

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68 Dick Huff Lane  
P.O. Box 7 (mailing address)  
Verona, VA 24482

Waynesboro Office  
1200 Shenandoah Avenue  
Waynesboro, VA 22980

## Children's Services Act Fund

### Description:

The Children's Services Act (CSA) is a Virginia Law that provided for the pooling of eight specific funding streams, which purchases services for high-risk youth. These funds are returned to our localities with a required state/local match and are managed by local interagency teams. The purpose of the Act is to provide child centered, family focused, cost effective services to high-risk youth and their families. The CSA was initially codified as the "Children's Services Act for At-Risk Youth and Families" in 1993 and was renamed effective July 1, 2015.

There are two tiers to the CSA system including the multijurisdictional Community Policy and Management Team (CPMT) which has administrative and fiscal responsibility for the local funds pool and is responsible for the development of local policy and procedures. This team is made up of at least one elected or appointed official or their designee and the agency heads or their designees from the local Department of Social Services, School System, Community Services Board (mental health), Court Services Unit (juvenile justice), local Health Department., a parent representative and where appropriate, a private provider. The second tier is the Family Assessment and Planning Team (FAPT) which is comprised of supervisory level staff from the same agencies as the CPMT as well as the parent and often a private provider. This team meets up to three times per month to discuss the strengths and needs of these children, determine what services would best meet the need, contract for services and maintain fiscal accountability for the services. Each child receiving services is reviewed for a continued need.

There are three main areas which make a child eligible for mandated funding. These include children who are in foster care, children who require services to prevent foster care and children who require a special education private day placement or residential through their Individual Education Plan. Mandated children must be served under the law, and each locality is mandated under State and Federal law to provide sufficient funding to meet the needs of these children. The CPMT may choose to fund other children that meet criteria as determined by the FAPT and may choose to fund services for children who are considered non-mandated.

The number of children served and the level of care required to meet their needs fluctuates from year to year. In Augusta County, we work diligently to serve our children in the community. Over the years our residential costs have decreased but we have seen a significant rise in our treatment foster care costs. In addition, the number of children in need of a special education private day placement has increased significantly. Our teams also work to respond to our Courts as they seek input in how to best serve court involved youth and their families. Our CSA staff provide utilization review on all funded services to ensure that our children are receiving the services recommended, that the services are helping families reach identified goals and that the services are cost-effective and end when the goals are met.

### Goals:

Maximize use of Medicaid for eligible children in treatment foster care.

Continue training efforts of all team members on CSA state and local policy.

Streamline the CSA purchase order and payment process to increase payment timeliness.

Have FAP Teams jointly identify, with the TFC provider and foster care worker, the most appropriate treatment level for children in treatment foster care.



# Augusta County Annual Fiscal Plan **2018**

Increase communication with the courts in order to provide more effective services to children and families in the community.

**Budget Summary:**

Item	FY2015 - 2016 Expenditures	FY2016 - 2017 Adopted	FY2016 - 2017 Revised	FY2017 - 2018 Adopted	% Change from FY2017
Operating	\$3,950,487	\$4,200,000	\$4,950,000	\$4,950,000	17.9%
County Transfer*	1,429,944	1,582,000	1,785,000	1,785,000	12.8%

\*Note \$95,000 estimated to be paid by Reserves in FY17 and FY18.

**Service Levels and Performance Measures:**

	FY2011-2012	FY2012-2013	FY2013-2014	FY2014-2015	FY2015-2016
<b>Total Children Served</b>	201	202	206	199	204

**Accomplishments:**

Joint CPMT and FAPT Meeting was held to provide training to members and combine team efforts on strategic planning.  
 Successfully participated in the Office of Children’s Services audit validation process resulting in no paybacks.

**Contact Information:**

Crystal Breeden, CSA Coordinator

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**Fax:** (540)213-3699

**E-mail:** [crystal.breeden@dss.virginia.gov](mailto:crystal.breeden@dss.virginia.gov)

## Schools Operating Fund

**Description:**

The School Operating Fund consists of local fund support derived through the transfer from the General Fund and State, Federal and other operating support for Augusta County Public Schools. Augusta County per pupil expenditure is \$10,050 (for 2014-2015).

Augusta County Public Schools is comprised of 11 elementary schools, 4 middle schools, 5 high schools and 1 vocational school and 1 governor’s school. Two elementary schools will be closed at the end of the 2016-2017 school year. The projected daily membership for funding the upcoming school year is 9,838 students, excluding regional special education, preschool, and 4-year old programs. The overall student/teacher ratio is 21:1.

**Goal:**

To prepare a budget that is responsive to the current economic conditions and the corresponding available revenues from the local, state and federal governments. During the 2017-2018 budget development process, the Augusta County School Board will seek to:

- Maintain current instructional programming with consideration given to improve opportunities for “at risk” students;
- Continue the school division’s conversion to a digital platform in K-12 classrooms;
- Implement the fifth year of the six-year salary improvement plan while maintaining benefits for employees;
- Continue to address school maintenance “priority one” needs;
- Continue to address school bus replacements.

**Budget Summary:**

	FY2015-2016 Expenditures	FY2016-2017 Adopted Budget	FY2016-2017 Revised Budget	FY2017-2018 Adopted Budget	% Change from FY2017
Instruction	\$79,667,053	\$82,888,300	\$83,206,943	\$84,840,968	2.0%
Administration	2,096,396	2,176,093	2,324,134	\$2,372,683	2.1%
Health Services	1,374,412	1,498,399	1,549,088	\$1,490,292	-3.8%
Pupil Transportation	5,775,887	5,771,472	5,689,102	\$5,754,844	1.2%
Operations & Maintenance	8,765,726	9,439,916	8,942,330	\$9,175,558	2.6%
<b>Total</b>	<b>\$97,679,474</b>	<b>101,774,180</b>	<b>\$101,711,597</b>	<b>\$103,634,345</b>	<b>2.6%</b>
County Transfer-operating	\$39,379,219	\$40,201,766	\$40,201,766	\$40,932,841	1.8%

**Service Levels and Performance:**

*In 2017-2018 the School Board Operating Fund will include more than \$103.6 million in financially related activities. A 2.0% salary increase was implemented in 2017-2018; although the fifth year of the salary improvement plan called for a 2.6% salary increase. The budget also provides 50% health insurance premium subsidies for employee spouses and dependents. The budget does provide continued support for the implementation of the digital transformation initiative. Financial activities include providing support for classroom instruction, pupil transportation, administration, health services, and facilities maintenance. Financial activities include processing accounts payable, accounts receivable, grant reimbursements, petty cash, payrolls, procurement functions, time clock administration, the administering of employee leave and benefit programs, 1099 reporting, Medicaid reimbursement submission, and the administration of property &*

*casualty and workers compensation insurance and FMLA. Payroll and fringe benefit administration services are provided for the School Board, the Shenandoah Valley Regional Program and Valley Career & Technical Center. Monthly payrolls are processed for more than 1,500 contracted employees and more than 700 part-time employees.*

## Fund 43 – School Nutrition Program

**Description:**

The School Nutrition Program accounts for all of the operations of the school food services program in the 20 schools. For fiscal year 2017-2018 school food services will be operating in 18 schools. It is an extension of the educational programs of the schools, and is operated under the federally funded National School Lunch Act and Child Nutrition Act. In addition, there is an a la carte food service program available at all schools. This federal program works closely with the County’s Treasurer’s Department to monitor all financial transactions and to develop formal collection procedures.

**Goals:**

The School Nutrition Program of ACPS will provide students the opportunity to enjoy nutritionally balanced, affordable, and delicious school meals that promote learning readiness and healthy eating behaviors.

To complement and support the education environment through providing students with dining experiences that will provide a social break to the school day in a friendly atmosphere with timely service of healthy choices and a variety of foods prepared and served in a safe manner.

To continue to operate as a self-supporting department within the school system.

**Budget Summary:**

	<b>FY2015 - 2016 Expenditures</b>	<b>FY2016 - 2017 Adopted</b>	<b>FY2016 - 2017 Revised</b>	<b>FY2017 - 2018 Adopted</b>	<b>% Change from FY2017</b>
Operating	\$4,076,188	\$4,451,300	\$ 4,244,569	\$4,353,292	2.6%

Employee compensation expenditures for fiscal year 2017-2018 parallel rate changes for employees in the School Operating budget.

**Service Levels and Performance:**

This federal program provides subsidized and nutritious meals to eligible students at reduced or no cost. In the SY 2015-2016 there were 1,006,567 student lunches, 476,695 student breakfasts, and 28,055 adult meals served. Augusta County participates in the Shenandoah School Food Buying Co-operative in order to keep costs as low as possible. The Co-operative evaluates, bids, and purchases foods and supplies as one purchasing entity to take advantage of volume pricing. The food service program employs more than 90 full-time employees and 40 part-time employees. The SNP offers an apprenticeship program that offers on-the-job and classroom training.

## Fund 44 – School Capital Improvement Fund

**Description:**

The School Capital Improvement Fund provides a mechanism by which capital improvement projects are funded. These projects can include the construction and/or renovation of facilities which results in the increased value or increased useful life of such facilities. In addition, funds can be expended for the purchase of school buses, one-time technology upgrades, infrastructure improvements, and major equipment. The nature of these expenditures is non-reoccurring. The fund serves as a mechanism by which transfers from the County’s School CIP account are made to the school division in order to address major capital needs.

**Goals:** To provide safe, functional, and properly maintained facilities that properly accommodates the student population while facilitating the educational process.

**Budget Summary:**

	FY2015-2016 Expenditures	FY2016-2017 Adopted Budget	FY2016-2017 Revised Budget	FY2017-2018 Adopted Budget
Capital	\$12,564,145	\$27,011,201	\$32,252,431	\$4,152,918

**Service Levels and Performance:**

The Revised FY17 budget includes \$345,962 in expenditures for the division’s broadband initiative which included upgrades to the network and technology infrastructure to support increased utilization and bandwidth requirements. The revenue section of the revised FY17 budget includes e-Rate reimbursement funds associated with technology costs. The revised FY17 budget includes the cost of the purchase of three school buses and bus routing software at \$252,885 and \$50,692, respectively. Priority I maintenance projects for roof replacements and gym floor replacement are included in the revised FY17 revised budget at a cost of \$175,752 and \$19,987, respectively. The boiler/chiller replacement project for Buffalo Gap High School is included in the revised FY17 budget at a cost of \$652,500. In the revenue section of the revised budget is a transfer from the County CIP account to offset the boiler/chiller costs. The projected construction project costs for Wilson Middle, and Cassell and Riverheads Elementary are included in both the revised FY17 and projected FY18 expense budgets. The proceeds from the issuance of the fall 2016 general obligation bonds to fund the construction projects is included in the revenue portion of the FY17 revised budget at \$15,532,289.

The funding of the depreciation accounts for bus replacements and Priority I maintenance projects is budgeted in FY18 at \$258,910 and \$210,400, respectively. These costs are offset through budgeted transfer from the County CIP account in the amount of \$469,310 – see the revenue section of the FY18 budget.

## Debt Fund

**Description:**

The Debt Service Fund is used to account for all debt service related costs associated with public school projects and County capital projects.

**Budget Summary:**

	<b>FY2015 - 2016 Expenditures</b>	<b>FY2016 - 2017 Adopted</b>	<b>FY2016 - 2017 Revised</b>	<b>FY2017 - 2018 Adopted</b>	<b>% Change from FY2017</b>
Operating	\$7,999,110	\$6,907,475	\$7,638,651	\$9,592,935	38.9%

\*\*\*Change in expenditures is due to addition of school bond issuances.

See Appendix I for outstanding long-term debt

## Fund 47 – Head Start Fund

**Description:**

Head Start is a national program administered by the Office of Head Start within the Administration for Children and Families (ACF) office of the U.S. Department of Health and Human Services. The Shenandoah Valley Head Start program is operated by Augusta County Public Schools as grantee. The program partners with seven public school divisions to provide comprehensive services for low-income children, ages three and four, prior to entry into kindergarten.

In the spring of 2015, Augusta County and Shenandoah Valley Head Start received an Early Head Start – Child Care Partnerships (EHS-CCP) grant. This program provides for enhanced full day and full-year services to very young children, aged 6 weeks to 3 years, in community-based licensed childcare settings.

**Goal:**

The SVHS and EHS-CCP program will provide a program that is aligned to federal regulations and responsive to the economic conditions and corresponding available supporting resources provided by the host public school divisions and communities.

The programs will maintain current instructional, health support, family support, and provide staff training.

The Early Head Start – Child Care Partnerships budget will implement high quality full-day and full-year services focused on overall child development, health promotion, family support, and staff training in the partnership sites.

Head Start and Early Head Start will emphasize school readiness and parent, family and community engagement to support the academic trajectory of children impacted by poverty.

**Budget Summary:**

	<b>FY2015 - 2016 Expenditures</b>	<b>FY2016 - 2017 Adopted</b>	<b>FY2016 - 2017 Revised</b>	<b>FY2017 - 2018 Adopted</b>	<b>% Change from FY2017</b>
Head Start Operating	\$2,087,430	\$2,182,643	\$2,179,859	\$2,108,242	-3.29%
EHS – CCP Operating	\$757,083	\$818,100	\$1,293,508	\$625,800	-51.6%

Employee compensation expenditures for fiscal year 2017-2018 parallel the rate changes for employees in the School Operating budget.

**Service Levels and Performance:**

In 2017-2018 the Shenandoah Valley Head Start and Early Head Start – CCP provide comprehensive preschool services to 254 Head Start children and 32 Early Head Start children who meet federal poverty criteria for enrollment in the program at no cost to the family. The activities provided include classroom instruction, health services, family and child support, staff development and parent training, acquisition of program technical assistance, and operational and maintenance services. Financial activities include meeting

personnel, fringe, contractual, travel, supplies, equipment, and training costs associated with maintaining a regional comprehensive preschool program operating a birth to five continuum that meets the Office of Head Start performance standards.



## Fund 48 – Governor’s School Fund

**Description:**

The Governor's School Fund plays a critical role in enhancing the educational experience students receive. This fund directly supports student participation in curricular and co-curricular activities; updated technology and equipment; and professional development.

**Goals:**

The Shenandoah Valley Governor’s School is dedicated to leadership in innovative instructional practices and effective service to students and teachers. The facility, schedule, teacher-student relationships, organization, and course offerings focus on the special attributes and needs of advanced learners and highly motivated students. SVGS is working to develop creative solutions for current fiscal challenges which offer future opportunities or provide long term possibilities in providing resources for instruction, staff, technology, and capital improvements.

**Budget Summary:**

	FY2015 - 2016 Expenditures	FY2016 - 2017 Adopted	FY2016 - 2017 Revised	FY2017 - 2018 Adopted	% Change from FY2017
Operating	\$1,366,456	\$1,595,752	\$1,554,076	\$1,594,867	0%

Employee compensation expenditures for fiscal year 2017-2018 parallel the rate changes for employees in the School Operating budget.

**Service Levels and Performance:**

SVGS is a regional program currently serves 225 high ability students (143 Augusta County) in grades 11-12 from 3 local school divisions. In addition, SVGS provides enrichment and outreach to gifted students in 25 area elementary and middle schools.

## County's Capital Improvement Fund

**Description:**

The County Capital Projects Fund is used to account for the construction or renovation of major capital facilities. These projects include major building repairs such as roofs, repaving of parking lots, replacement vehicles such as fire and rescue apparatus, and construction projects such as landfill expansion. Funding is provided by grants, loan proceeds and a transfer from the general fund.

**Budget Summary:**

Item	FY2015 - 2016 Expenditures	FY2016 - 2017 Adopted	FY2016 - 2017 Revised	FY2017 - 2018 Adopted	% Change from FY2017
Capital	\$8,404,054	\$5,134,785	\$7,431,112	\$3,201,081	-37.7%
Transfers	3,559,874	1,144,122	1,391,622	2,236,358	95.5%
<b>Total</b>	<b>\$11,963,928</b>	<b>\$6,278,907</b>	<b>\$8,822,734</b>	<b>\$6,001,749</b>	<b>-4.4%</b>

\*\*\*Decrease in capital expenditures is due to completion of Todd Lake flood control dam rehabilitation and the delay of construction for a road improvement and shared use path. Capital budget includes funding depreciation accounts for future equipment replacements and building improvements. Middle River Regional Jail member buy-in payments are to be appropriated for future expenditures: one-third operating reduction, one-third future expansion savings and one-third County depreciation allocation.

\*\*\*Transfers are: 1) to cover debt service in Debt Fund, including School Financing, Greenville Sewer, Mill Place Water Tank and Rt. 636 and 2) to fund the School Board's depreciation. The transfer increased due to the addition of new school debt issues requiring funds to be used from the school's capital account in FY18.

**CAPITAL IMPROVEMENT PROGRAM:**

The County will develop a five-year plan for capital improvements and update each annually.

The County will coordinate the development of the capital improvement budget with the development of the County's operating budget. Future operating costs associated with the new capital improvements will be projected and included in operating budget forecasts.

The County will maintain all its assets at a level adequate to protect the County's capital investment and to minimize future maintenance and replacement costs.

The Planning Commission will review and approve the five-year plan before submission to the Board of Supervisors.

See Additional Attachment following the Capital Budget Letter for Capital Projects Detail

Funding sources for capital projects include: cash payments, long-term borrowing, current revenues, grants, private donations, capital leases and various other methods.

## Appendix A Augusta County Full Time Personnel

Department	FY17 Actual	FY17 Adopted	FY17 Revised	FY18 Adopted
<b>General Government</b>				
Board of Supervisors	7	7	7	7
County Administrator	5	5	5	5
Human Resources	2	3	3	3
County Attorney	2	2	2	2
Commissioner of Revenue	12	12	12	12
Treasurer	7	7	7	7
Finance	5	5	6	6
Information Technology	7	7	7	7
Board of Elections	2	2	2	2
<b>Total General Government</b>	<b>49</b>	<b>50</b>	<b>51</b>	<b>51</b>
<b>Judicial Administration</b>				
Circuit Court	1	1	1	3
Clerk of the Circuit Court	11	11	11	11
Commonwealth Attorney	11	11	11	11
<b>Total Judicial Administration</b>	<b>23</b>	<b>23</b>	<b>23</b>	<b>25</b>
<b>Public Safety</b>				
Sheriff	80	80	80	80
Emergency Communication Center	18	18	18	18
Fire & Rescue	85	105	105	105
Building Inspection	6	6	6	6
Animal Control	3	3	3	3
<b>Total Public Safety</b>	<b>192</b>	<b>212</b>	<b>212</b>	<b>212</b>
<b>Public Works</b>				
Maintenance	9	9	9	9
<b>Total Public Works</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>

<b>Health and Welfare</b>				
Department of social services	139	144	144	149
<b>Total Health and Welfare</b>	<b>139</b>	<b>144</b>	<b>144</b>	<b>149</b>
<b>Culture and Recreation</b>				
Parks and Recreation	10	10	10	10
Library	16	16	16	16
<b>Total Culture and Recreation</b>	<b>26</b>	<b>26</b>	<b>26</b>	<b>26</b>
<b>Community Development</b>				
Community Development	11	11	11	11
<b>Total Community Development</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>
<b>Economic Development</b>				
Economic Development	2	2	2	2
<b>Total Economic Development</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>
<b>Total Full Time Employees</b>	<b>451</b>	<b>477</b>	<b>478</b>	<b>485</b>

**Appendix B  
Augusta County  
Tax Rates and Assessed Values**

**Tax Rates**

Fiscal Year	Real Estate	Personal Property	Public Service Corp.	Machinery & Tools
1977-81	\$ 0.50	\$ 3.10	\$ 0.50 RE 3.10 PP	\$ 3.10
1981-1982	0.45	3.10	0.45 RE 3.10 PP	3.10
1982-1983	0.48	3.10	0.48 RE 3.10 PP	3.10
1983-1984	0.55	3.10	0.55 RE 3.10 PP	3.10
1984-1985	0.60	3.10	0.60 RE 3.10 PP	3.10
1985-1995	0.58	3.10	0.58 RE 3.10 PP	3.10
1995-2008*	0.58	1.90	0.58 RE 3.10 PP	1.90
2008-2009	0.58	2.25 Vehicles 1.90 Other	0.58 RE 1.90 PP	1.90
2009-2012	0.48	2.25 Vehicles 1.90 Other	0.48 RE 1.90 PP	1.90
2012-2013	0.48	2.50 Vehicles 1.90 Other	0.48 RE 1.90 PP	1.90
2013-2014	0.51	2.50 Vehicles 1.90 Other	0.51 RE 1.90 PP	1.90
2014-2015	0.56	2.50 Vehicles 1.90 Other	0.56 RE 1.90 PP	1.90
2016-2018	0.58	2.50 Vehicles 2.00 Other	0.58 RE 2.00 PP	2.00

\*Personal Property Assessed at 100% versus 40% in 1995-96

**Assessed Valuation of  
Taxable Property  
Estimates for the Year Ending June 30, 2018**

Real Estate, net of land use value	\$6,893,260,000
Mobile Homes	33,278,000
Personal Property-Vehicles & Motorcycles	565,239,000
Personal Property-Other	112,138,000
Machinery & Tools	203,913,000
Public Service Corporations:	
Real Estate	426,021,000
Personal Property	1,238,000
<b>TOTAL ESTIMATED ASSESSED VALUATIONS</b>	<b>\$8,235,087,000</b>

**Typical Augusta County Household  
Typical Assessed Value**

\$186,100 - \$1,079.38 Real Estate Taxes  
(At advertised tax rate of 58 cents)



<u>Funds</u>	<u>Budgeted Amount</u>	<u>Local Funds Percentage</u>	<u>Tax Amount</u>
General Government	\$33,423,023	38.58%	\$416.42
Social Services	2,820,530	3.26%	35.14
School Operating	40,932,841	47.25%	509.98
School Debt	7,263,900	8.38%	90.50
County Debt	692,023	0.80%	8.62
County Capital Improvements	<u>1,502,395</u>	<u>1.73%</u>	<u>18.72</u>
<b>TOTALS**</b>	<u>\$86,634,712</u>	<u>100.00%</u>	<u>\$1,079.38</u>

\*\* Includes \$38,366,000 in Real Estate Taxes

**Appendix C**

**Augusta County**

**Public Hearing Advertisement  
And Board of Supervisors Approvals**



# Augusta County Annual Fiscal Plan 2018

## COUNTY OF AUGUSTA BUDGET HEARING AND TAX RATES FOR FISCAL YEAR ENDING JUNE 30, 2017 AND JUNE 30, 2018

Public hearings will be held by the Augusta County Board of Supervisors on Wednesday, April 12, 2017, at 7:00 p.m. at the Augusta County Government Center in Verona, Virginia. Interested citizens are encouraged to attend and express their views. County staff will be available to answer questions from 6:30 - 7:00 p.m. prior to the public hearings.

	<b>REVISED 2016-2017</b>	<b>PROPOSED 2017-2018</b>
<b><u>FUNDING SOURCES:</u></b>		
General Property Taxes	\$ 57,093,000	\$ 57,412,000
Other Local Revenues	20,844,339	20,412,443
State Revenues	27,261,627	27,560,117
Federal Revenues	1,696,120	1,370,870
Sales Tax (state/local)	17,093,942	17,347,797
State School Revenues	43,962,412	45,217,423
Federal School Revenues	10,589,444	9,756,728
Non-Revenue Receipts	16,738,475	846,186
<b>Total Revenues</b>	<b>\$ 195,279,359</b>	<b>\$ 179,923,564</b>
Transfers From Other Funds	\$ 57,110,899	\$ 56,383,010
Fund Balances and Reserves	60,231,021	41,258,092
<b>Total Sources</b>	<b>\$ 312,621,279</b>	<b>\$ 277,564,666</b>
<b><u>FUNDING USES:</u></b>		
General Government Administration	\$ 4,243,570	\$ 4,883,530
Judicial Administration	2,073,083	2,180,445
Public Safety	21,775,901	22,074,327
Public Works	3,724,992	3,795,448
Health & Public Assistance	17,794,333	18,551,419
Recreation & Library	2,952,846	2,994,720
Community Development	1,957,621	1,966,586
Non-Departmental & Contingencies	1,424,156	1,437,065
Education-Operating Funds	110,983,593	112,316,530
Education-Capital Improvements	32,252,431	4,152,918
Debt	7,638,650	9,592,934
County Capital Improvements	7,431,112	3,201,081
<b>Total Expenditures</b>	<b>\$ 214,252,288</b>	<b>\$ 187,147,003</b>
Transfers to Other Funds	\$ 57,110,899	\$ 56,383,010
Fund Balances and Reserves	41,258,092	34,034,653
<b>Total Uses</b>	<b>\$ 312,621,279</b>	<b>\$ 277,564,666</b>

Copies of the County Administrator's recommended budget and the Board of Supervisors' advertised budget upon which the above synopsis is based are available for public review in the office of the County Administrator in Verona and the Augusta County Library in Fishersville. The information is also available on the County's website at [www.co.augusta.va.us](http://www.co.augusta.va.us).

	<b>Current</b>	<b>Proposed</b>
<b>Tax rates:</b>		
Real Estate	\$ 0.58	\$ 0.58
Personal Property-auto and motorcycle	\$ 2.50	\$ 2.50
Personal Property-business, large trucks and trailers, machinery & tools	\$ 2.00	\$ 2.00
Personal Property-campers, boats, boat trailers, horse trailers, airplanes, trailers	\$ 2.50	\$ 2.50

Timothy K. Fitzgerald,  
Clerk  
Board of Supervisors

**BOARD OF SUPERVISORS  
FY17-18 Budget  
March 27, 2017**

The Board of Supervisors endorsed the following revisions to County Administrator's budget at their Monday, March 27, 2017 work session:

**Expenditures**

FY18 Budget:

Operating:

Sheriff Reserve Program:

11-31020-2700	Worker's Camp Insurance	\$ 10,500
11-31020-7002	Academy	1,240

Library Positions:

11-73010-1100	Salaries & wages	\$ 26,558
11-73010-1300	Part-time wages	10,900
11-73010-2100	FICA	2,864
11-73010-2210	Retirement	2,725
11-73010-2300	Hospitalization	7,804
11-73010-2400	Group Life	348
11-73010-2500	VRS Hybrid ST/LT Disability Ins	157
11-73010-2700	Workers Camp Insurance	25

Other:

11-92020-2300	Health Insurance	\$ (36,770)
11-92040-9999	Contingencies	(26,351)

Total		\$ 0
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**Appendix D**

**Augusta County**

**Adoption Resolutions  
FY2016-2017 Revised  
FY 2017-2018**

## APPROPRIATIONS

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the following Resolution was adopted:

BE IT RESOLVED by the Board of Supervisors of the County of Augusta, Virginia, that the following appropriation be made for the fiscal year **2016-2017** from the funds and for the functions or purposes indicated:

BE IT FURTHER RESOLVED that the Treasurer be, and is hereby authorized to transfer to other funds from the GENERAL OPERATING FUND from time to time as money becomes available, sums equal to, but not in excess of the appropriations made to these funds from GENERAL OPERATING FUND for the period covered by the appropriation.

BE IT STILL RESOLVED that the County Administrator is authorized, pursuant to a resolution adopted by this Board of Supervisors on November, 11, 1959, to pay all normal and routine claims, when presented for which appropriations are hereinafter made, with his own warrant.

### GENERAL OPERATING FUND

11010	BOARD OF SUPERVISORS	170,273
12010	COUNTY ADMINISTRATOR	712,440
12030	HUMAN RESOURCES	266,312
12040	LEGAL SERVICES	334,805
12090	COMMISSIONER OF REVENUE	857,950
12130	TREASURER	523,665
12150	FINANCE	374,850
12200	INFORMATION TECHNOLOGY	718,595
13010	BOARD OF ELECTIONS	284,680
21010	CIRCUIT COURT	165,223
21020	GENERAL DISTRICT	10,300

	COURT	
21030	MAGISTRATE	3,765
	CLERK OF THE	
21060	CIRCUIT COURT	872,790
	COMMONWEALTH	
22010	ATTORNEY	1,021,005
31020	SHERIFF	6,250,218
	EMERGENCY	
	SERVICES	
31040	OPERATIONS	1,777,800
32010	FIRE DEPARTMENT	6,088,931
	EMERGENCY	
	SERVICES -	
32020	VOLUNTEERS	2,069,880
	FIRE & EMS	
32030	TRAINING	381,544
32040	SAFER	1,079,990
33030	J&D COURT	22,400
33040	COURT SERVICES	3,850
	JUVENILE &	
33050	PROBATION	2,025,073
	BUILDING	
34010	INSPECTIONS	393,965
35010	ANIMAL CONTROL	434,150
	HIGHWAYS &	
41020	ROADS	16,000
41040	STREET LIGHTS	118,000
	SANITATION &	
42010	WASTE	2,087,162
42020	RECYCLING	146,500
	BUILDING &	
43010	GROUNDS	1,357,330
	HEALTH	
51010	DEPARTMENT	531,936

# Augusta County Annual Fiscal Plan 2018

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	TAX RELIEF FOR THE ELDERLY	322,000
51020		
71010	PARKS & REC	1,391,580
	NATURAL CHIMNEYS	
71020		219,915
	LIBRARY-FISHERSVILLE	
73010		1,212,441
	LIBRARY-CHURCHVILLE	
73020		128,910
	COMMUNITY DEVELOPMENT	
81010		959,766
81020	TOURISM	278,010
	ECONOMIC DEVELOPMENT	
81050		298,115
	EXTENSION OFFICE	
83010		105,730
83050	COUNTY FARM	13,000
	OTHER OPERATIONAL FUNCTIONS	
92020		874,238
92030	CONTRIBUTIONS	459,918
92040	CONTINGENCIES	90,000
	TRANSFERS TO OTHER FUNDS	
94000		54,894,277

GRAND TOTAL - GENERAL OPERATING FUND (11) 92,349,282

FROM: Fire Revolving Loan Fund (12)

TO: Fire Revolving Loan Fund (12)

50000 Disbursement of Loans & Gear Purchases 605,000

Grand Total - Fire Revolving Loan 605,000

# Augusta County Annual Fiscal Plan | 2018

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Fund (12)

FROM: Asset Forfeiture Fund (13)

TO: Asset Forfeiture Fund (13)

31030 - Operations	58,000
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Grand Total - Asset Forfeiture Fund (13)	58,000
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FROM: Economic Development Fund (14)

TO: Economic Development Fund (14)

53000 - Payments to E.D.A.	303,000
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Grand Total - Economic Development Fund (14)	303,000
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FROM: Revenue Recovery Fund (15)

TO: Revenue Recovery Fund (15)

32020 - Payments to Agencies	585,100
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94000 - Transfers to Other Funds	825,000
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Grand Total - Revenue Recovery Fund (15)	1,410,100
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FROM: Virginia Public Assistance Fund (23)

TO: Virginia Public Assistance Fund (23)

# Augusta County Annual Fiscal Plan **2018**

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For the operation of the Augusta County Department of Public Welfare, Virginia Public Assistance

Fund and to be expended only on order of the Board of Welfare for the functions and objects as

outlined in the budget requests as presented to the Board of Supervisors for informative and fiscal

purposes only:

53010 - Administration	8,994,397
53020 - Public Assistance	2,996,000

Grand Total - Virginia Public Assistance Fund (23)	11,990,397
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FROM: Children's Services Act Fund (24)

TO: Children's Services Act Fund (24)

53060 - Children's Services Act	4,950,000
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Grand Total - Children's Services Act Fund (24)	4,950,000
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FROM: School Operating Fund (41)

TO: School Operating Fund (41)

For the operation of the Public Schools of the School Operating Fund (41) and to be expended

only on order of the Augusta County School Board of Augusta County, Virginia, for the functions

and objects a contained in their budget requests as presented to the Board of Supervisors for

financial and fiscal purposes:



# Augusta County Annual Fiscal Plan | 2018

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11000 - Instruction	83,206,943
20000 - Admin/Attend/Health	3,873,222
30000 - Pupil Transportation	5,689,102
40000 - Operation/Maintenance	8,942,330
	8,942,330

Grand Total - School Operating Fund (41)	101,711,597
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FROM:            School Cafeteria Fund (43)  
 TO:                School Cafeteria Fund (43)

To be expended on order of the Augusta County School Board  
 for the operation  
 of the School Cafeteria Fund:

50000 - School Food Services	4,244,569
	4,244,569
Grand Total - School Cafeteria Fund (43)	4,244,569

FROM:            School Capital Improvement Fund (44)  
 TO:                School Capital Improvement Fund (44)

13800 - Technology	345,962
34000 - Transportation	303,577
42000 - Building/Facility Services	848,239
62390 - Wilson Middle School	948,246
62470 - Cassell Elementary School	14,860,615
62580 - Riverheads Elementary	14,914,353

# Augusta County Annual Fiscal Plan **2018**

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	School	
	99990 - Bond Issuance Costs	31,439
	Grand Total - School Capital Improvement Fund (44)	32,252,431
FROM:	Debt Fund (45)	
TO:	Debt Fund (45)	
	92040 - Debt Service - County	736,797
	92050 - Debt Service - School	6,901,853
	Grand Total - School Debt Service (45)	7,638,650
FROM:	Head Start Fund (47)	
TO:	Head Start Fund (47)	
	10000 - Instruction	2,737,118
	20000 - Admin/Attend/Health	602,463
	30000 - Pupil Transportation	61,866
	40000 - Maintenance Services	71,920
	Grand Total - Head Start Fund ( 47)	3,473,367
FROM:	Governor's School Fund (48)	
TO:	Governor's School Fund (48)	
	11000 - Instruction	1,470,376
	40000 - Operations/Maintenance	33,700

# Augusta County Annual Fiscal Plan 2018

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	66000 - Building Improvement	50,000
	Grand Total - Governor's School Fund (48)	1,554,076
FROM:	County Capital Improvement Fund (70)	
TO:	County Capital Improvement Fund (70)	
	8005 - Landfill	318,340
	8011 - Infrastructure - Beverley Manor	50,000
	8012 - Infrastructure - Middle River	50,000
	8013 - Infrastructure - North River	50,000
	8014 - Infrastructure - Pastures	59,048
	8015 - Infrastructure - Riverheads	50,000
	8016 - Infrastructure - South River	50,000
	8017 - Infrastructure - Wayne (includes VDOT project)	150,000
	8049 - Electoral Board - Voting Machines	50,000
	8053 - Library - Automation	17,000
	8057 - Fire Apparatus & Equipment	628,209
	8058 - Emergency Communications	534,809
	8060 - Sheriff/K-9	150,000
	8070 - Scholastic Way	33,000
	8134 - County School	905,265
	8135 - Regional Correction Center	564,124
	8139 - Tourist Information Center	10,000
	8144 - Information Technology	520,562
	8145 - Economic Development	440,780

# Augusta County Annual Fiscal Plan **2018**

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8146 - Firing Range	53,000
8148 - County Courthouse	605,000
8151 - Flood Control Dams	1,182,000
8152 - Fire & Rescue Equipment	200,000
8153 - Haz Mat Grant	11,400
8161 - Blue Ridge Community College	137,585
8164 - Storm Water Management	78,000
8166 - Vehicle Sinking Fund	236,530
8198 - Building Sinking Fund	296,460
94000 - Transfers To Other Funds	<u>1,391,622</u>
 Grand Total - Capital Improvement Fund (70)	 8,822,734
 <b>GRAND TOTAL - APPROPRIATIONS (All Funds)</b>	 <b>271,363,203</b>

## APPROPRIATIONS

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On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the following Resolution was adopted:

BE IT RESOLVED by the Board of Supervisors of the County of Augusta, Virginia, that the following

appropriation be made for the fiscal year **2017-2018** from the funds and for the functions or purposes indicated:

BE IT FURTHER RESOLVED that the Treasurer be, and is hereby authorized to transfer to other funds from the GENERAL OPERATING FUND from time to time as money becomes available, sums equal to, but not in excess of the appropriations made to these funds from GENERAL OPERATING FUND for the period covered by the appropriation.

BE IT STILL RESOLVED that the County Administrator is authorized, pursuant to a resolution adopted by this Board of Supervisors on November, 11, 1959, to pay all normal and routine claims, when presented for which appropriations are hereinafter made, with his own warrant.

### GENERAL OPERATING FUND

11010	BOARD OF SUPERVISORS	160,490
	COUNTY	
12010	ADMINISTRATOR	729,560
12030	HUMAN RESOURCES	271,795
12040	LEGAL SERVICES	342,360
	COMMISSIONER OF	
12090	REVENUE	893,765
12100	REASSESSMENT	526,000
12130	TREASURER	534,940
	CENTRAL	
12150	ACCOUNTING	401,950
	MANAGEMENT	
12200	INFORMATION SYSTEMS	726,145

# Augusta County Annual Fiscal Plan **2018**

13010	BOARD OF ELECTIONS	296,525
21010	CIRCUIT COURT	190,940
21020	GENERAL DISTRICT COURT	7,700
21030	MAGISTRATE	4,300
21060	CLERK OF THE CIRCUIT COURT	924,145
22010	COMMONWEALTH ATTORNEY	1,053,360
31020	SHERIFF	6,388,885
31040	EMERGENCY SERVICES OPERATIONS	1,817,140
32010	FIRE DEPARTMENT	6,240,751
32020	EMERGENCY SERVICES - VOLUNTEERS	2,062,262
32030	FIRE & EMS TRAINING	386,726
32040	SAFER	1,116,650
33030	J&D COURT	22,140
33040	COURT SERVICES	3,250
33050	JUVENILE & PROBATION	1,912,273
34010	BUILDING INSPECTIONS	400,225
35010	ANIMAL CONTROL	436,825
41020	HIGHWAYS & ROADS	16,000
41040	STREET LIGHTS	118,000
42010	SANITATION & WASTE	2,100,663
42020	RECYCLING	149,500
43010	BUILDING & GROUNDS	1,411,285

# Augusta County Annual Fiscal Plan **2018**

	HEALTH	
51010	DEPARTMENT	535,372
	TAX RELIEF FOR THE	
51020	ELDERLY	322,000
71010	PARKS & REC	1,413,400
	NATURAL	
71020	CHIMNEYS	222,305
	LIBRARY-	
73010	FISHERSVILLE	1,246,200
	LIBRARY-	
73020	CHURCHVILLE	112,815
	COMMUNITY	
81010	DEVELOPMENT	955,751
81020	TOURISM	270,195
	ECONOMIC	
81050	DEVELOPMENT	305,930
83010	EXTENSION OFFICE	121,950
83050	COUNTY FARM	9,760
	OTHER OPERATIONAL	
92020	FUNCTIONS	982,173
92030	CONTRIBUTIONS	431,243
92040	CONTINGENCIES	23,649
	TRANSFERS TO OTHER	
94000	FUNDS	52,732,342

	GRAND TOTAL - GENERAL OPERATING FUND (11)	91,331,635
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FROM: Fire Revolving Loan Fund (12)

TO: Fire Revolving Loan Fund (12)

	50000 Disbursement of Loans & Gear Purchases	605,000
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# Augusta County Annual Fiscal Plan | 2018

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	Grand Total - Fire Revolving Loan Fund (12)	605,000
FROM:	Asset Forfeiture Fund (13)	
TO:	Asset Forfeiture Fund (13)	
	31030 - Operations	48,000
	Grand Total - Asset Forfeiture Fund (13)	48,000
FROM:	Economic Development Fund (14)	
TO:	Economic Development Fund (14)	
	53000 - Payments to E.D.A.	303,000
	Grand Total - Economic Development Fund (14)	303,000
FROM:	Revenue Recovery Fund (15)	
TO:	Revenue Recovery Fund (15)	
	32020 - Payments to Agencies	634,200
	94000 - Transfers to Other Funds	850,000
	Grand Total - Revenue Recovery Fund (15)	1,484,200
FROM:	Virginia Public Assistance Fund (23)	
TO:	Virginia Public Assistance Fund (23)	



For the operation of the Augusta County Department of Public Welfare, Virginia Public Assistance

Fund and to be expended only on order of the Board of Welfare for the functions and objects as

outlined in the budget requests as presented to the Board of Supervisors for informative and fiscal

purposes only:

53010 - Administration	9,531,047
53020 - Public Assistance	3,213,000
 Grand Total - Virginia Public Assistance Fund (23)	 12,744,047

FROM: Children's Services Act Fund (24)

TO: Children's Services Act Fund (24)

53060 - Children's Services Act	4,950,000
 Grand Total - Children's Services Act Fund (24)	 4,950,000

FROM: School Operating Fund (41)

TO: School Operating Fund (41)

For the operation of the Public Schools of the School Operating Fund (41) and to be expended

only on order of the Augusta County School Board of Augusta County, Virginia, for the functions

and objects a contained in their budget requests as presented to the Board of Supervisors for

financial and fiscal purposes:

# Augusta County Annual Fiscal Plan | 2018

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11000 - Instruction	84,840,968
20000 - Admin/Attend/Health	3,862,975
30000 - Pupil Transportation	5,754,844
40000 - Operation/Maintenance	9,175,558

Grand Total - School Operating Fund (41) 103,634,345

FROM: School Cafeteria Fund (43)

TO: School Cafeteria Fund (43)

To be expended on order of the Augusta County School Board for  
the operation  
of the School Cafeteria Fund:

50000 - School Food Services	4,353,292
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Grand Total - School Cafeteria Fund (43) 4,353,292

FROM: School Capital Improvement Fund (44)

TO: School Capital Improvement Fund (44)

34000 - Transportation	258,910
42000 - Building/Facility Services	210,400
62470 - Cassell Elementary School	1,793,381
62580 - Riverheads Elementary School	1,890,227

Grand Total - School Capital Improvement Fund (44) 4,152,918

# Augusta County Annual Fiscal Plan | 2018

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FROM:	School Debt Fund (45)	
TO:	School Debt Fund (45)	
	92040 - Debt Service - County	732,023
	92050 - Debt Service - School	8,860,912
	Grand Total - School Debt Service (45)	9,592,935

FROM:	Head Start Fund (47)	
TO:	Head Start Fund (47)	
	10000 - Instruction	2,140,975
	20000 - Admin/Attend/Health	496,438
	30000 - Pupil Transportation	77,678
	40000 - Maintenance Services	18,950
	Grand Total - Head Start Fund ( 47)	2,734,041

FROM:	Governor's School Fund (48)	
TO:	Governor's School Fund (48)	
	11000 - Instruction	1,511,166
	40000 - Operations/Maintenance	33,700
	66000 - Building Improvement	50,001
	Grand Total - Governor's School Fund (48)	1,594,867

FROM: County Capital Improvement Fund (70)

TO:	County Capital Improvement Fund (70)	
	8011 - Infrastructure - Beverley Manor	50,000
	8012 - Infrastructure - Middle River	50,000
	8013 - Infrastructure - North River	50,000
	8014 - Infrastructure - Pastures	50,000
	8015 - Infrastructure - Riverheads	50,000
	8016 - Infrastructure - South River	50,000
	8017 - Infrastructure - Wayne (includes VDOT project)	550,000
	8021 - Matching Grants - Beverley Manor	15,000
	8022 - Matching Grants - Middle River	15,000
	8023 - Matching Grants - North River	15,000
	8024 - Matching Grants - Pastures	15,000
	8025 - Matching Grants - Riverheads	15,000
	8026 - Matching Grants - South River	15,000
	8027 - Matching Grants - Wayne	15,000
	8053 - Library - Automation	17,000
	8057 - Fire Apparatus & Equipment	70,500
	8058 - Emergency Communications	70,500
	8070 - Scholastic Way	200,000
	8135 - Regional Correction Center	564,124
	8139 - Tourist Information Center	10,000
	8144 - Information Technology	70,562
	8145 - Economic Development	366,850
	8146 - Firing Range	52,000
	8148 - County Courthouse	150,000
	8152 - Fire & Rescue Equipment	200,000
	8153 - Haz Mat Grant	10,000
	8161 - Blue Ridge Community College	137,585
	8166 - Vehicle Sinking Fund	70,500

# Augusta County Annual Fiscal Plan | 2018

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8198 - Building Sinking Fund	256,460
94000 - Transfers To Other Funds	<u>2,800,668</u>
 Grand Total - Capital Improvement Fund (70)	 6,001,749
 <b>GRAND TOTAL - APPROPRIATIONS (All Funds)</b>	 <b>243,530,029</b>

**Appendix E**

**Augusta County**

**Detailed Budget**

**2017-18 BUDGET  
EXPENDITURES**

FUND AND USES	BUDGET YEAR		INCREASE OR DECREASE
	2016-17 REVISED	2017-18 PROPOSED	
<b><u>SCHOOLS:</u></b>			
41- SCHOOL OPERATING FUND	101,711,597	103,634,345	1,922,748
43- SCHOOL CAFETERIA FUND	4,244,569	4,353,292	108,723
44- SCHOOL CAP. IMP. FUND	32,252,431	4,152,918	(28,099,513)
45- DEBT FUND	6,941,852	8,900,911	1,959,059
47- SCHOOL HEAD START FUND	3,473,367	2,734,026	(739,341)
48- GOVERNOR'S SCHOOL FUND	1,554,076	1,594,867	40,791
<b>TOTAL SCHOOL USES</b>	<b>150,177,892</b>	<b>125,370,359</b>	<b>(24,807,533)</b>
<b><u>GENERAL GOVERNMENT:</u></b>			
11- GENERAL OPERATING FUND	37,455,005	38,599,293	1,144,288
12- FIRE REVOLVING LOAN FUND	605,000	605,000	0
13- ASSET FORFEITURE FUND	58,000	48,000	(10,000)
14- ECONOMIC DEVELOPMENT FUND	303,000	303,000	0
15- REVENUE RECOVERY FUND	585,100	634,200	49,100
23- SOCIAL SERVICES FUND	11,990,397	12,744,047	753,650
24- COMPREHENSIVE SERVICES FUND	4,950,000	4,950,000	0
45- DEBT FUND	696,798	692,023	(4,775)
70- COUNTY CAP. IMP. FUND	7,431,112	3,201,081	(4,230,031)
<b>TOTAL GENERAL GOVERNMENT</b>	<b>64,074,412</b>	<b>61,776,644</b>	<b>(2,297,768)</b>
<b>TOTAL USES</b>	<b>214,252,304</b>	<b>187,147,003</b>	<b>(27,105,301)</b>
TRANSFERS TO OTHER FUNDS	57,110,899	56,383,010	(727,889)
FUND BALANCES & RESERVES	41,258,076	34,034,653	(7,223,423)
<b>GRAND-TOTAL ALL FUNDS</b>	<b>312,621,279</b>	<b>277,564,666</b>	<b>(35,056,613)</b>

# Augusta County Annual Fiscal Plan | 2018

GENERAL OPERATING FUND

EXPENDITURE ESTIMATES

	2016-2017 REVISED	2017-2018 PROPOSED
11010 BOARD OF SUPERVISORS		
1600 COMPENSATION OF MEMBERS	75,745	75,745
2100 EMPLOYERS SHARE-FICA	5,795	5,795
2300 EMPLOYERS SHARE-HOSPITALIZATION	15,015	15,610
3120 CONTRACTUAL-STATE ASSEMBLY	25,000	28,800
3125 CENSUS, SURVEYS, REPORTS	31,300	16,300
5501 TRAVEL EXPENSES	16,668	17,490
5502 EXPENSES-STATE ASSEMBLY	750	750
TOTAL-BOARD OF SUPERVISORS	170,273	160,490
12010 COUNTY ADMINISTRATOR		
1100 SALARIES & WAGES	464,515	476,805
1300 SALARIES & WAGES/PART-TIME	6,810	7,500
2100 EMPLOYERS SHARE-FICA	33,415	37,050
2210 EMPLOYERS SHARE-RETIREMENT	46,140	47,225
2300 EMPLOYERS SHARE-HOSPITALIZATION	41,495	39,020
2400 EMPLOYERS SHARE-GROUP LIFE INS.	5,895	6,030
2700 WORKERS COMPENSATION INS.	525	580
3121 AUDITING-CONTRACTUAL	54,100	55,400
3124 COST ALLOCATION PLAN	4,000	4,000
3600 ADVERTISING	6,000	7,500
5201 POSTAL SERVICES	1,000	1,000
5203 TELEPHONE SERVICES	4,000	4,000
5305 MOTOR VEHICLE INSURANCE	1,175	1,200
5307 LIABILITY INS.-PUBLIC OFFICIAL	3,700	3,700
5501 TRAVEL EXPENSES	7,000	6,200
5801 DUES & SUBSCRIPTIONS	20,770	20,650
6001 OFFICE SUPPLIES	9,800	9,000
6008 MOTOR VEHICLE FUEL	1,200	1,800
6009 MOTOR VEHICLE MAINT. & SUPPLIES	900	900
TOTAL-COUNTY ADMINISTRATOR	712,440	729,560
12030 HUMAN RESOURCES		
1100 SALARIES & WAGES	178,550	182,210
1300 SALARIES & WAGES/PART-TIME	762	0
2100 EMPLOYERS SHARE-FICA	13,150	13,940
2210 EMPLOYERS SHARE-RETIREMENT	18,345	18,695
2300 EMPLOYERS SHARE-HOSPITALIZATION	22,260	23,415
2400 GROUP LIFE INSURANCE	2,345	2,390
2500 EMPLOYERS SHARE-VRS HYBRID STD/LTD	200	205
2700 WORKERS COMPENSATION INS.	130	140
3600 ADVERTISING	1,500	1,500





GENERAL OPERATING FUND

EXPENDITURE ESTIMATES

	2016-2017 REVISED	2017-2018 PROPOSED
5201 POSTAGE SERVICES	1,100	1,100
5203 TELEPHONE SERVICES	600	600
5501 TRAVEL EXPENSES	760	1,000
5504 IN-SERVICE TRAINING & EDUCATION	22,000	22,000
5801 DUES & SUBSCRIPTIONS	1,110	1,100
6001 OFFICE SUPPLIES	3,500	3,500
<b>TOTAL-HUMAN RESOURCES</b>	<b>266,312</b>	<b>271,795</b>
12040 COUNTY ATTORNEY		
1100 SALARIES & WAGES	172,900	180,220
1300 SALARIES & WAGES/PART-TIME	1,000	0
2100 EMPLOYERS SHARE-FICA	13,105	13,790
2210 EMPLOYERS SHARE-RETIREMENT	18,100	18,490
2300 EMPLOYERS SHARE-HOSPITALIZATION	15,710	15,610
2400 EMPLOYERS SHARE-GROUP LIFE INS.	2,315	2,365
2700 WORKERS COMPENSATION INS.	125	135
3120 CONTRACT SERVICES	100,000	100,000
5201 POSTAGE	400	500
5203 TELEPHONE SERVICES	800	800
5501 TRAVEL EXPENSES/EDUCATION	2,200	2,500
5801 DUES & SUBSCRIPTIONS	1,300	1,300
6001 OFFICE SUPPLIES	1,650	1,650
6004 LAW BOOKS	4,000	4,000
8001 FURNITURE & FIXTURES	1,200	1,000
<b>TOTAL-COUNTY ATTORNEY</b>	<b>334,805</b>	<b>342,360</b>
12090 COMMISSIONER OF THE REVENUE		
1100 SALARIES & WAGES	568,985	596,815
1300 SALARIES & WAGES/PART-TIME	6,900	0
2100 EMPLOYERS SHARE-FICA	43,175	45,660
2210 EMPLOYERS SHARE-RETIREMENT	56,765	58,670
2300 EMPLOYERS SHARE-HOSPITALIZATION	76,130	85,845
2400 EMPLOYERS SHARE-GROUP LIFE INS.	7,250	7,495
2500 EMPLOYERS SHARE-VRS HYBRID STD/LTD	220	175
2700 WORKERS COMPENSATION INS.	2,520	2,775
3320 MAINTENANCE SERVICE CONTRACTS	530	530
3500 BOOKBINDING	1,500	1,500
3501 CONTRACTUAL ASSESSMENTS-NADA	8,500	8,500
3600 ADVERTISING	1,000	1,000
4100 DATA PROCESSING SERVICES	22,000	22,000
5201 POSTAL SERVICES	33,000	33,000
5203 TELEPHONE SERVICES	3,000	3,000

# Augusta County Annual Fiscal Plan **2018**

GENERAL OPERATING FUND

EXPENDITURE ESTIMATES

	2016-2017 REVISED	2017-2018 PROPOSED
5305 MOTOR VEHICLE INSURANCE	1,175	1,200
5501 TRAVEL EXPENSES	7,200	7,200
5801 DUES & SUBSCRIPTIONS	1,600	1,600
6001 OFFICE SUPPLIES	15,000	15,000
6008 MOTOR VEHICLE FUEL	1,000	1,300
6009 MOTOR VEHICLE MAINT. & SUPPLIES	500	500
<b>TOTAL-COMMISSIONER OF THE REVENUE</b>	<b>857,950</b>	<b>893,765</b>
12100 REASSESSMENT		
3329 CONTRACTUAL SERVICES	0	520,000
5203 TELEPHONE SERVICES	0	1,000
6001 OFFICE SUPPLIES	0	5,000
<b>TOTAL-REASSESSMENT</b>	<b>0</b>	<b>526,000</b>
12130 TREASURER		
1100 SALARIES & WAGES	325,760	332,700
1300 SALARIES & WAGES/PART-TIME	1,600	0
2100 EMPLOYERS SHARE-FICA	24,695	25,455
2210 EMPLOYERS SHARE-RETIREMENT	33,450	34,135
2300 EMPLOYERS SHARE-HOSPITALIZATION	51,355	54,630
2400 EMPLOYERS SHARE-GROUP LIFE INS.	4,270	4,360
2500 EMPLOYERS SHARE-VRS HYBRID STD/LTD	335	340
2700 WORKERS COMPENSATION INS.	295	320
3600 ADVERTISING	350	500
4100 DATA PROCESSING SERVICES	10,055	10,300
5201 POSTAL SERVICES	48,500	49,000
5203 TELEPHONE SERVICES	2,300	2,300
5307 MONEY & SECURITIES INSURANCE	1,100	1,100
5501 TRAVEL EXPENSES	3,700	3,700
5801 DUES & SUBSCRIPTIONS	1,400	1,500
6001 OFFICE SUPPLIES	11,500	11,000
6018 DOG TAGS	1,000	1,000
6099 DELINQUENT TAX COLLECTION EXPENSES	2,000	2,600
<b>TOTAL-TREASURER</b>	<b>523,665</b>	<b>534,940</b>
12150 FINANCE		
1100 SALARIES & WAGES	260,785	281,335
2100 EMPLOYERS SHARE-FICA	19,480	21,525
2210 EMPLOYERS SHARE-RETIREMENT	26,760	28,865
2300 EMPLOYERS SHARE-HOSPITALIZATION	42,710	46,825

GENERAL OPERATING FUND

EXPENDITURE ESTIMATES

	2016-2017 REVISED	2017-2018 PROPOSED
2400 EMPLOYERS SHARE-GROUP LIFE INS.	3,420	3,685
2500 EMPLOYERS SHARE-VRS HYBRID STD/LTD	475	880
2700 WORKERS COMPENSATION INS.	230	250
4100 DATA PROCESSING SERVICES	4,500	5,245
5201 POSTAL SERVICES	3,000	3,000
5203 TELEPHONE SERVICES	1,200	1,200
5501 TRAVEL EXPENSES	5,000	3,000
5801 DUES & SUBSCRIPTIONS	640	640
6001 OFFICE SUPPLIES	4,000	4,500
8002 OFFICE FURNITURE	2,650	1,000
<b>TOTAL-FINANCE</b>	<b>374,850</b>	<b>401,950</b>
12200 INFORMATION TECHNOLOGY		
1100 SALARIES & WAGES	328,425	338,830
1200 SALARIES & WAGES/OVER-TIME	8,000	8,000
1300 SALARIES & WAGES/PART-TIME	29,305	37,160
2100 EMPLOYERS SHARE-FICA	27,420	29,375
2210 EMPLOYERS SHARE-RETIREMENT	34,205	34,765
2300 EMPLOYERS SHARE-HOSPITALIZATION	53,645	54,630
2400 EMPLOYERS SHARE-GROUP LIFE INS.	4,370	4,440
2500 EMPLOYERS SHARE-VRS HYBRID STD/LTD	175	180
2700 WORKERS COMPENSATION INS.	1,350	1,485
3320 MAINTENANCE SERVICE CONTRACTS	94,000	96,250
3321 MAINTENANCE SERVICE - GIS	19,100	18,480
3322 CONTRACT SERVICES	32,860	28,400
3323 CONTRACT SERVICES-GIS	1,000	1,000
5201 POSTAL SERVICES	100	100
5203 TELEPHONE SERVICES	57,485	57,900
5305 MOTOR VEHICLE INSURANCE	590	600
5501 TRAVEL & TRAINING EXPENSES	6,175	6,000
5502 TRAVEL & TRAINING - GIS	300	850
5801 DUES & SUBSCRIPTIONS	200	500
6001 OFFICE SUPPLIES	3,500	3,500
6002 OFFICE SUPPLIES - GIS	1,000	2,000
6008 MOTOR VEHICLE FUEL	630	700
6009 MOTOR VEHICLE MAINT & SUPPLIES	1,000	1,000
8002 OFFICE FURNITURE	520	0
8003 COMPUTER HARDWARE	7,640	0
8004 COMPUTER SOFTWARE	5,600	0
<b>TOTAL-INFORMATION TECHNOLOGY</b>	<b>718,595</b>	<b>726,145</b>

GENERAL OPERATING FUND

EXPENDITURE ESTIMATES

	2016-2017 REVISED	2017-2018 PROPOSED
13010 BOARD OF ELECTIONS		
1100 SALARIES & WAGES	82,115	83,675
1300 SALARIES & WAGES/PART-TIME	29,100	29,100
1600 COMPENSATION OF MEMBERS	10,530	10,725
2100 EMPLOYERS SHARE-FICA	9,510	9,450
2210 EMPLOYERS SHARE-RETIREMENT	8,425	8,590
2300 EMPLOYERS SHARE-HOSPITALIZATION	15,015	15,610
2400 EMPLOYERS SHARE-GROUP LIFE INS.	1,075	1,100
2500 EMPLOYERS SHARE-VRS HYBRID STD/LTD	165	165
2700 WORKERS COMPENSATION INS.	160	175
3200 COMP. OF ELECTION OFFICIALS	40,000	43,760
3201 CUSTODIAN & MECH. -VOTING MACHINES	4,180	7,650
3320 MAINTENANCE SERVICE CONTRACTS	10,270	16,935
3600 ADVERTISING	350	560
3900 PRIMARY ELECTIONS	42,950	35,160
5201 POSTAL SERVICES	5,500	4,500
5203 TELEPHONE SERVICES	1,200	1,200
5300 INSURANCE - VOTING MACHINES	285	350
5402 RENT OF VOTING PRECINCTS	1,400	1,400
5501 TRAVEL EXPENSES	7,675	7,675
5801 DUES & SUBSCRIPTIONS	350	350
6001 OFFICE SUPPLIES	5,600	5,000
6007 REPAIRS & MAINTENANCE-VOTING MACH	2,700	0
6028 BALLOTS & VOTING MACHINE SUPPLIES	6,125	13,395
 TOTAL-BOARD OF ELECTIONS	 284,680	 296,525
 21010 CIRCUIT COURT		
1100 SALARIES & WAGES	93,345	126,665
1300 SHARE OF SALARY-LAW CLERK	22,408	0
2100 EMPLOYERS SHARE-FICA	7,125	9,690
2210 EMPLOYERS SHARE-RETIREMENT	9,460	13,000
2300 EMPLOYERS SHARE-HOSPITALIZATION	13,790	23,415
2400 EMPLOYERS SHARE-GROUP LIFE INS.	1,210	1,660
2500 EMPLOYERS SHARE-VRS HYBRID STD/LTD	195	235
2700 WORKERS COMPENSATION INS.	40	125
3200 COMPENSATION-JURORS & WITNESSES	4,500	5,000
3201 COMPENSATION OF JURY COMMISSIONERS	3,500	3,500
5201 POSTAL SERVICES	1,200	1,200
5203 TELEPHONE SERVICES	900	900
5801 DUES & SUBSCRIPTIONS	1,550	1,550
6001 OFFICE SUPPLIES	4,500	4,000
8002 FURNITURE & EQUIPMENT	1,500	0
 TOTAL-CIRCUIT COURT	 165,223	 190,940

# Augusta County Annual Fiscal Plan **2018**

GENERAL OPERATING FUND

EXPENDITURE ESTIMATES

	2016-2017 REVISED	2017-2018 PROPOSED
21020 GENERAL DISTRICT COURT		
5203 TELEPHONE SERVICES	3,000	3,000
5501 TRAVEL EXPENSES	200	200
5801 DUES & SUBSCRIPTIONS	500	900
6001 OFFICE SUPPLIES	3,000	3,000
8002 FURNITURE & EQUIPMENT	3,600	600
TOTAL-GENERAL DISTRICT COURT	10,300	7,700
21030 MAGISTRATE		
5201 POSTAGE	50	50
5203 TELEPHONE SERVICES	2,000	2,000
5501 TRAVEL & TRAINING	200	200
5604 PRO-RATA SHARE-CHIEF MAGISTRATE	110	110
5801 DUES & SUBSCRIPTIONS	605	640
6001 OFFICE SUPPLIES	400	400
8002 FURNITURE & EQUIPMENT	400	900
TOTAL-MAGISTRATE	3,765	4,300
21060 CLERK OF THE CIRCUIT COURT		
1100 SALARIES & WAGES	520,835	517,305
1300 PART-TIME WAGES	29,105	68,420
2100 EMPLOYERS SHARE-FICA	40,795	44,810
2210 EMPLOYERS SHARE-RETIREMENT	52,660	53,075
2300 EMPLOYERS SHARE-HOSPITALIZATION	84,695	85,845
2400 EMPLOYERS SHARE-GROUP LIFE INS.	6,725	6,780
2500 EMPLOYERS SHARE-VRS HYBRID STD/LTD	290	370
2700 WORKERS COMPENSATION INS.	465	515
3121 AUDITING-APA	4,000	4,000
5201 POSTAL SERVICES	7,700	7,700
5203 TELEPHONE SERVICES	9,700	9,700
5501 TRAVEL EXPENSES	5,000	3,000
5801 DUES & SUBSCRIPTIONS	570	625
6001 OFFICE SUPPLIES	5,000	6,000
6002 TECHNOLOGY MAINTENANCE	31,500	42,000
6014 STATE LIBRARY GRANT	24,100	33,000
8002 FURNITURE & FIXTURES	9,650	1,000
9999 TECHNOLOGY TRUST FUND	40,000	40,000
TOTAL-CLERK OF THE CIRCUIT COURT	872,790	924,145

# Augusta County Annual Fiscal Plan **2018**

GENERAL OPERATING FUND

EXPENDITURE ESTIMATES

	2016-2017 REVISED	2017-2018 PROPOSED
22010 COMMONWEALTH ATTORNEY		
1100 SALARIES & WAGES	616,155	633,190
2100 EMPLOYERS SHARE-FICA	45,975	48,440
2210 EMPLOYERS SHARE-RETIREMENT	64,005	66,985
2300 EMPLOYERS SHARE-HOSPITALIZATION	75,200	85,845
2400 EMPLOYERS SHARE-GROUP LIFE INS.	8,170	8,555
2500 EMPLOYERS SHARE-VRS HYBRID STD/LTD	1,225	1,250
2700 WORKERS COMPENSATION INS.	495	545
3320 MAINTENANCE SERVICE CONTRACTS	12,400	12,400
5201 POSTAL SERVICES	1,600	1,600
5203 TELEPHONE SERVICES	6,200	6,200
5501 TRAVEL EXPENSES	7,200	7,200
5801 DUES & SUBSCRIPTIONS	4,515	4,515
6001 OFFICE SUPPLIES	12,000	12,000
6004 LAW BOOKS	6,600	6,600
6017 VICTIM/WITNESS GRANT	79,000	79,000
6018 DOMESTIC VIOLENCE GRANT	53,800	53,800
6019 SANE GRANT	15,235	15,235
8002 FURNITURE & EQUIPMENT	11,230	10,000
<b>TOTAL-COMMONWEALTH ATTORNEY</b>	<b>1,021,005</b>	<b>1,053,360</b>
31020 SHERIFF		
1100 SALARIES & WAGES	3,278,535	3,448,070
1104 COURTROOM SECURITY	177,865	185,315
1105 TDO TRANSPORT GRANT	41,400	41,400
1200 OVER-TIME	432,000	255,000
2100 EMPLOYERS SHARE-FICA	294,505	300,630
2210 EMPLOYERS SHARE-RETIREMENT	351,060	372,090
2300 EMPLOYERS SHARE-HOSPITALIZATION	588,675	624,320
2400 EMPLOYERS SHARE-GROUP LIFE INS.	44,825	47,510
2500 EMPLOYERS SHARE-VRS HYBRID STD/LTD	750	755
2700 WORKERS COMPENSATION INS.	61,995	78,630
3110 PHYSICALS-NEW EMPLOYEES	3,800	12,000
3202 PROFESSIONAL SERVICES	3,700	4,000
3320 MAINTENANCE SERVICE CONTRACTS	88,750	92,900
3321 RADIO MAINTENANCE CONTRACT	13,400	4,100
5201 POSTAL SERVICES	3,500	3,500
5203 TELEPHONE SERVICES	65,950	70,100
5305 MOTOR VEHICLE INSURANCE	51,623	52,800
5501 TRAVEL & TRAINING	45,750	47,300
5801 DUES & SUBSCRIPTIONS	13,440	17,630
6001 OFFICE SUPPLIES	29,800	30,000
6005 CRIME PREVENTION SUPPLIES	6,000	6,000
6008 MOTOR VEHICLE FUEL	200,000	220,000

GENERAL OPERATING FUND

EXPENDITURE ESTIMATES

	2016-2017 REVISED	2017-2018 PROPOSED
6009 MOTOR VEHICLE MAINT. & SUPPLIES	140,000	130,000
6010 POLICE SUPPLIES	53,275	50,425
6011 WEARING APPAREL-UNIFORMS	65,400	74,000
6012 RADAR EQUIPMENT	12,100	13,900
6013 AMMO RANGE SUPPLIES	25,500	33,500
6014 K-9 UNIT	22,100	23,100
6016 TACTICAL UNIT EXPENSES	48,800	56,800
6018 PUBLIC SAFETY GRANTS	14,400	5,000
7002 CENTRAL SHEN.CRIMINAL JUSTICE CENT.	47,120	53,940
8001 EQUIPMENT-COMPUTER	21,700	31,670
8002 FURNITURE & EQUIPMENT	2,500	2,500
<b>TOTAL-SHERIFF</b>	<b>6,250,218</b>	<b>6,388,885</b>
31040 EMERGENCY COMMUNICATIONS CENTER		
1100 SALARIES & WAGES	774,025	766,160
1200 SALARIES & WAGES OVERTIME	65,000	65,000
1300 SALARIES & WAGES/PART-TIME	25,000	15,000
2100 EMPLOYERS SHARE-FICA	64,920	64,735
2210 EMPLOYERS SHARE-RETIREMENT	78,405	78,610
2300 EMPLOYERS SHARE-HOSPITALIZATION	131,700	140,475
2400 EMPLOYERS SHARE-GROUP LIFE INS.	10,015	10,040
2500 EMPLOYERS SHARE-VRS HYBRID STD/LTD	900	975
2700 WORKERS COMPENSATION INS.	2,165	2,385
3110 CONTRACTUAL PROFESSIONAL SERVICES	4,200	4,200
3320 MAINTENANCE SERVICE CONTRACTS	221,640	256,200
5100 UTILITIES-TOWER SITES	6,000	12,000
5201 POSTAL SERVICES	650	650
5203 TELEPHONE SERVICES	200,000	200,000
5305 MOTOR VEHICLE INSURANCE	1,070	1,400
5400 COMMUNICATIONS SITE LEASE	129,800	139,200
5401 EQUIPMENT LEASE (MICROWAVE)	32,400	32,400
5501 TRAVEL EXPENSES	6,500	4,800
5801 DUES & SUBSCRIPTIONS	650	650
6001 OFFICE SUPPLIES	6,500	6,000
6007 MAINTENANCE SUPPLIES	1,500	1,500
6008 VEHICLE & POWER EQUIP. FUEL	350	350
6009 TRANSPORTATION-VEHICLES	2,000	2,000
6013 EDUCATION & TRAINING MATERIALS	750	750
6015 EMERGENCY MANAGEMENT EXPENSE	500	500
7002 C.S.C.J.T.C. -ASSESSMENT	11,160	11,160
<b>TOTAL-EMERGENCY COMMUNICATIONS CENTER</b>	<b>1,777,800</b>	<b>1,817,140</b>



# Augusta County Annual Fiscal Plan 2018

GENERAL OPERATING FUND

EXPENDITURE ESTIMATES

	2016-2017 REVISED	2017-2018 PROPOSED
32010 FIRE DEPARTMENT		
1100 SALARIES & WAGES	3,633,155	3,754,260
1200 SALARIES & WAGES - OVERTIME	90,000	90,000
1300 SALARIES & WAGES/PART-TIME	150,000	150,000
2100 EMPLOYERS SHARE-FICA	289,385	305,560
2210 EMPLOYERS SHARE-RETIREMENT	343,290	353,390
2300 EMPLOYERS SHARE-HOSPITALIZATION	638,745	639,930
2400 EMPLOYERS SHARE-GROUP LIFE INS.	43,910	45,180
2700 WORKERS COMPENSATION INS.	143,805	158,190
3110 PHYSICALS	15,500	14,000
3120 PROFESSIONAL SERVICES OMD	40,000	40,000
3310 REPAIRS & MAINT.-CONTRACTUAL	29,750	29,100
3320 MAINTENANCE SERVICE CONTRACTS	45,200	44,630
5201 POSTAL SERVICES	1,000	1,000
5203 TELEPHONE SERVICES	17,000	16,000
5305 MOTOR VEHICLE INSURANCE	32,560	32,560
5501 TRAVEL& TRAINING EXPENSES	32,656	34,536
5651 CONTRIBUTION - L.E.P.C.	800	800
5801 DUES & SUBSCRIPTIONS	5,160	5,000
6001 OFFICE SUPPLIES	13,200	11,200
6007 REPAIRS & MAINT. SUPPLIES-BLDGS.	72,070	52,000
6008 VEHICLE & POWERED EQUIP.-FUEL	70,000	80,000
6009 APPARATUS/EQUIP.-MAINT.& REPAIRS	140,750	130,000
6010 ADMIN VEHICLE MAINT. & REPAIRS	6,500	6,000
6011 WEARING APPAREL	57,550	49,500
6012 EMS SUPPLIES	59,000	55,800
6014 FIRE FIGHTING SUPPLIES	50,000	50,000
6015 EMERGENCY SEARCH/RESCUE SUPPLIES	3,000	7,000
8001 EQUIPMENT	29,095	50,115
8002 FURNITURE & FIXTURES	5,850	5,000
8003 EMS 50/50 GRANT	30,000	30,000
<b>TOTAL-FIRE DEPARTMENT</b>	<b>6,088,931</b>	<b>6,240,751</b>
32020 EMERGENCY SERVICES-VOLUNTEER		
3121 AUDITING - CONTRACTUAL	65,000	66,200
3205 VOLUNTEER FIRE & EMS TRAINING	220,000	220,000
3320 MAINTENANCE CONTRACTS	81,880	71,760
3800 STATE ASSIST. - FOREST FIRE CONTROL	11,750	11,750
5203 TELEPHONE SERVICES	22,000	22,000
5306 INSURANCE - CASUALTY & PROPERTY	210,000	190,000
5308 ACCIDENT & HEALTH INS.	55,000	55,000
5602 MEMBER REIMBURSEMENT-FUEL	225,000	225,000
5649 \$4 FOR LIFE	80,000	80,000
6003 MARKETING & RECRUITMENT	12,000	6,000

# Augusta County Annual Fiscal Plan **2018**

GENERAL OPERATING FUND

EXPENDITURE ESTIMATES

	2016-2017 REVISED	2017-2018 PROPOSED
6012 EMS SUPPLIES-REHAB	750	750
6013 FIRE PREVENTION	7,500	6,000
6016 FOAM REIMBURSEMENT/REPLACEMENT	10,000	9,000
8001 FIRE/EMS EQUIPMENT	23,400	20,000
9101 BRIDGEWATER VOL. FIRE DEPT.	31,078	24,830
9102 CHURCHVILLE VOL. FIRE DEPT.	62,100	62,936
9103 CRAIGSVILLE VOL. FIRE DEPT.	63,100	64,961
9104 DEERFIELD VOL. FIRE DEPT.	49,625	50,886
9105 DOOMS VOL. FIRE DEPT.	76,900	79,399
9106 GROTTOS VOL. FIRE DEPT.	57,748	58,560
9107 MIDDLEBROOK VOL. FIRE DEPT.	54,763	59,699
9108 RAPHINE VOL. FIRE DEPT.	37,533	44,033
9109 STUARTS DRAFT VOL. FIRE DEPT.	70,350	72,061
9110 VERONA VOL. FIRE DEPT.	79,675	80,311
9111 WEYERS CAVE VOL. FIRE DEPT.	78,400	78,261
9112 PRESTON L.YANCEY VOL.FIRE DEPT.	25,363	23,053
9113 SWOOPE VOL. FIRE DEPT.	63,700	66,061
9114 WALKERS CREEK VOL. FIRE DEPT.	12,013	12,253
9115 WILSON FIRE STATION	60,000	60,186
9116 MT.SOLON VOL. FIRE DEPT.	54,650	54,861
9117 NEW HOPE VOL.FIRE DEPT.	59,675	58,461
9118 WINTERGREEN FIRE DEPT.	12,013	12,253
9126 CRAIGS-AUGUSTA SPRINGS RESCUE SQUAD	10,000	10,000
9130 WINTERGREEN RESCUE SQUAD	13,288	14,653
9151 AUGUSTA COUNTY VOLUNTEERS	19,213	21,478
9152 RIVERHEADS VOLUNTEERS	33,413	48,606
9160 NON-COUNTY AGENCY CONTRIBUTION	21,000	21,000
TOTAL-EMERGENCY SERVICES-VOLUNTEER	2,069,880	2,062,262
32030 FIRE & EMS TRAINING		
1100 SALARIES & WAGES	142,035	147,365
1200 SALARIES & WAGES - OVERTIME	8,000	8,000
2100 EMPLOYERS SHARE-FICA	11,665	11,275
2210 EMPLOYERS SHARE-RETIREMENT	14,575	15,120
2300 EMPLOYERS SHARE-HOSPITALIZATION	21,960	23,415
2400 EMPLOYERS SHARE-GROUP LIFE INSUR	1,860	1,930
2700 WORKERS COMPENSATION INS.	6,740	7,415
3110 PHYSICALS	0	750
3310 REPAIR & MAINTENANCE-CONTRACTUAL	2,430	2,430
3320 MAINTENANCE SERVICE CONTRACTS	15,500	16,500
5100 ELECTRIC SERVICES	500	500
5102 HEATING SERVICES	3,800	4,500
5103 WATER & SEWER SERVICES	500	500
5203 TELEPHONE SERVICES	1,500	1,500

GENERAL OPERATING FUND

EXPENDITURE ESTIMATES

	2016-2017 REVISED	2017-2018 PROPOSED
5305 INSURANCE - BUILDINGS & GROUNDS	3,500	3,500
5501 TRAVEL EXPENSES	4,100	3,500
5502 INSTRUCTIONAL TRAINING REIMB	25,000	25,000
5650 CENTRAL SHEN. E.M.S. COUNCIL	33,589	33,696
5652 CONTRACTUAL TRAINING	10,000	10,000
5801 DUES & SUBSCRIPTIONS	750	750
6001 OFFICE SUPPLIES	2,000	1,500
6005 JANITORIAL SUPPLIES	450	300
6007 REPAIR & MAINTENANCE SUPPLIES	6,000	3,500
6008 VEHICLE & POWERED EQUIP.-FUEL	2,500	3,500
6009 VEH.& POWERED EQUIP.-MAINT.& SUPPL.	5,000	6,000
6011 WEARING APPAREL	1,080	1,280
6012 EMS SUPPLIES	2,600	3,000
6013 TRAINING MATERIALS-TEXT BOOKS & SUP	31,000	31,000
6014 TRAINING SUPPLIES-SMOKE & NITROGEN	3,500	3,500
8001 FIRE & EMS EQUIPMENT	14,160	9,000
8002 FURNITURE & FIXTURES	250	1,500
8003 EMS GRANT 50/50 STATE TRAINING	5,000	5,000
<b>TOTAL-FIRE &amp; EMS TRAINING</b>	<b>381,544</b>	<b>386,726</b>
32040 FIRE SAFER GRANT		
1100 SALARIES & WAGES	756,515	774,505
2100 EMPLOYERS SHARE-FICA	57,105	59,250
2210 EMPLOYERS SHARE-RETIREMENT	69,850	71,360
2300 EMPLOYERS SHARE-HOSPITALIZATION	144,955	156,080
2400 EMPLOYERS SHARE-GROUP LIFE INS.	9,045	9,115
2700 WORKERS COMPENSATION INS.	38,155	41,975
2800 LINE OF DUTY	4,365	4,365
<b>TOTAL-FIRE SAFER GRANT</b>	<b>1,079,990</b>	<b>1,116,650</b>
33030 J&D COURT		
5203 TELEPHONE SERVICES	3,500	3,500
5501 TRAVEL EXPENSES	500	500
5801 DUES & SUBSCRIPTIONS	1,900	1,700
6001 OFFICE SUPPLIES	13,000	13,000
8002 FURNITURE & FIXTURES	3,500	3,440
<b>TOTAL-J&amp;D COURT</b>	<b>22,400</b>	<b>22,140</b>
33040 COURT SERVICES		
5203 TELEPHONE SERVICES	2,850	2,750

GENERAL OPERATING FUND

EXPENDITURE ESTIMATES

	2016-2017 REVISED	2017-2018 PROPOSED
8002 FURNITURE & FIXTURES	1,000	500
TOTAL-COURT SERVICES	3,850	3,250
33050 JUVENILE & PROBATION		
6015 OFFICE ON YOUTH	131,500	139,500
7001 DETENTION HOME-OPERATING EXP	42,220	62,784
7002 MRRJ-OPERATING EXPENDITURES	1,841,353	1,699,989
7004 SAW FIRING RANGE	10,000	10,000
TOTAL-JUVENILE & PROBATION	2,025,073	1,912,273
34010 BUILDING INSPECTIONS		
1100 SALARIES & WAGES	276,660	281,020
2100 EMPLOYERS SHARE-FICA	20,975	21,500
2210 EMPLOYERS SHARE-RETIREMENT	28,385	28,835
2300 EMPLOYERS SHARE-HOSPITALIZATION	45,645	46,825
2400 EMPLOYERS SHARE-GROUP LIFE INS.	3,625	3,685
2700 WORKERS COMPENSATION INS.	4,330	4,760
5305 MOTOR VEHICLE INSURANCE	2,345	2,400
5501 TRAVEL EXPENSES	1,000	500
6008 MOTOR VEHICLE FUEL	7,000	8,300
6009 MOTOR VEHICLE MAINT & SUPPLIES	4,000	2,400
TOTAL-BUILDING INSPECTIONS	393,965	400,225
35010 ANIMAL CONTROL		
1100 SALARIES & WAGES	116,350	118,135
1200 SALARIES & WAGES- OVERTIME	10,000	10,000
2100 EMPLOYERS SHARE-FICA	9,405	9,805
2210 EMPLOYERS SHARE-RETIREMENT	11,940	12,125
2300 EMPLOYERS SHARE-HOSPITALIZATION	23,010	23,415
2400 EMPLOYERS SHARE-GROUP LIFE INS.	1,525	1,550
2700 WORKERS COMPENSATION INS.	1,745	1,920
3110 VET BILLS	3,200	3,200
3120 PHYSICALS	165	165
5201 POSTAL SERVICES	1,000	1,000
5203 TELEPHONE SERVICES	2,350	2,300
5305 MOTOR VEHICLE INSURANCE	1,760	1,800
5501 TRAVEL EXPENSES	870	1,510
5684 ANIMAL SERVICES CENTER OPERATIONS	234,000	231,000
5802 LIVESTOCK & FOWL CLAIMS	2,000	3,000
6001 OFFICE SUPPLIES	1,600	600

GENERAL OPERATING FUND

EXPENDITURE ESTIMATES

	2016-2017 REVISED	2017-2018 PROPOSED
6008 MOTOR VEHICLE FUEL	7,000	9,500
6009 MOTOR VEHICLE MAINT & SUPPLIES	1,500	2,000
6011 WEARING APPAREL	800	800
6030 DMV ANIMAL FRIENDLY PLATES	2,000	2,000
8001 EQUIPMENT	1,930	1,000
<b>TOTAL-ANIMAL CONTROL</b>	<b>434,150</b>	<b>436,825</b>
41020 HIGHWAYS & ROADS		
3325 REPLACEMENT & SUPPLIES-ST.SIGNS	16,000	16,000
<b>TOTAL-HIGHWAYS &amp; ROADS</b>	<b>16,000</b>	<b>16,000</b>
41040 STREET LIGHTS		
5100 ELECTRIC SERVICES	118,000	118,000
<b>TOTAL-STREET LIGHTS</b>	<b>118,000</b>	<b>118,000</b>
42010 SANITATION & WASTE REMOVAL		
1100 SALARIES & WAGES	239,990	242,230
2100 EMPLOYERS SHARE-FICA	17,465	17,240
2700 WORKERS COMPENSATION INS.	10,090	11,100
3310 MAINTENANCE & UPKEEP OF SITES	40,000	25,000
3311 LEASE PAYMENTS	17,117	17,593
3322 CONTAINERIZATION PROGRAM-CONTR.	635,000	650,000
3500 AUGUSTA COUNTY CLEAN UP	30,000	30,000
3800 SANITARY LANDFILL #1-CONTRACT	1,050,000	1,040,000
3900 LEACHEATE EXPENSES	40,000	60,000
5100 ELECTRIC SERVICES	7,500	7,500
<b>TOTAL-SANITATION &amp; WASTE REMOVAL</b>	<b>2,087,162</b>	<b>2,100,663</b>
42020 RECYCLING PROGRAM		
3310 MAINT. & UPKEEP OF SITES	500	500
3322 HAULING RECYCLING CONTAINERS	140,000	142,000
3323 RECYCLING-CONTRACTUAL	3,000	4,000
3600 RECYCLING COMMITTEE	3,000	3,000
<b>TOTAL-RECYCLING PROGRAM</b>	<b>146,500</b>	<b>149,500</b>

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GENERAL OPERATING FUND

EXPENDITURE ESTIMATES

	2016-2017 REVISED	2017-2018 PROPOSED
43010 MAINTENANCE OF BLDGS.& GROUNDS		
1100 SALARIES & WAGES	323,270	357,525
1200 OVER-TIME	8,000	8,000
1300 SALARIES & WAGES/PART-TIME	33,030	30,200
2100 EMPLOYERS SHARE-FICA	27,465	30,275
2210 EMPLOYERS SHARE-RETIREMENT	33,170	34,910
2300 EMPLOYERS SHARE-HOSPITALIZATION	66,150	70,240
2400 EMPLOYERS SHARE-GROUP LIFE INS.	4,235	4,460
2500 EMPLOYERS SHARE-VRS HYBRID STD/LTD	205	280
2700 WORKERS COMPENSATION INS.	7,905	8,695
3310 REPAIRS & MAINT-CONTRACTUAL	150,000	150,000
3325 CONTRACTUAL - MAINTENANCE	60,000	40,000
5100 ELECTRIC SERVICES	335,000	335,000
5102 HEATING SERVICES	95,000	120,000
5103 WATER & SEWER SERVICES	25,000	25,000
5104 REFUSE COLLECTION CHARGES	26,000	26,000
5105 STORMWATER MAINTENANCE	5,000	5,000
5203 TELEPHONE SERVICES	3,500	3,500
5300 INSTITUTIONAL INS. PREMIUMS	72,000	78,000
5305 MOTOR VEHICLE INSURANCE	4,100	4,800
5501 TRAVEL EXPENSES	1,500	1,500
6001 OFFICE SUPPLIES	300	300
6005 JANITORIAL SUPPLIES	38,000	38,000
6007 REPAIR & MAINT. SUPPLIES	25,000	25,000
6008 VEHICLE & POWERED EQUIP.-FUEL	5,000	7,100
6009 VEH.& POWERED EQUIP.-MAINT.& SUPPL.	7,000	6,000
8001 EQUIPMENT	1,500	1,500
 TOTAL-MAINTENANCE OF BLDGS.& GROUNDS	 1,357,330	 1,411,285
 51010 HEALTH DEPARTMENT		
5601 CONTRIBUTION TO STATE HEALTH DEPT.	531,936	535,372
 TOTAL-HEALTH DEPARTMENT	 531,936	 535,372
 51020 TAX RELIEF FOR THE ELDERLY		
5799 TAX RELIEF FOR THE ELDERLY	322,000	322,000
 TOTAL-TAX RELIEF FOR THE ELDERLY	 322,000	 322,000
 71010 PARKS & RECREATION		
1100 SALARIES & WAGES	372,190	371,800
1300 SALARIES & WAGES/PART-TIME	100,000	101,500

GENERAL OPERATING FUND

EXPENDITURE ESTIMATES

	2016-2017 REVISED	2017-2018 PROPOSED
1500 SALARIES & WAGES-AFTER SCH.PROGRAM	180,000	187,000
1550 SAL.& WAGES-KIDS CAMP	74,500	68,000
1600 COMPENSATION OF BOARD MEMBERS	3,500	3,500
2100 EMPLOYERS SHARE-FICA	55,275	55,715
2210 EMPLOYERS SHARE-RETIREMENT	37,610	38,150
2300 EMPLOYERS SHARE-HOSPITALIZATION	63,775	70,240
2400 EMPLOYERS SHARE-GROUP LIFE INS.	4,805	4,880
2500 EMPLOYERS SHARE-VRS HYBRID STD/LTD	385	390
2700 WORKERS COMPENSATION INS.	13,750	15,125
3201 INSTRUCTION-FEE BASED PROGRAMS	43,000	43,500
3205 CREDIT CARD FEES	13,000	13,900
3320 MAINTENANCE SERVICE CONTRACTS	70,700	67,000
3600 ADVERTISING	61,000	65,500
3800 CONTRACT SERVICES-LIFEGUARDS	22,250	29,000
5100 ELECTRIC SERVICES	19,000	19,000
5102 HEATING SERVICES	4,000	4,000
5103 WATER & SEWERAGE SERVICES	4,500	4,500
5201 POSTAL SERVICES	2,000	2,000
5203 TELEPHONE SERVICES	6,000	6,000
5305 MOTOR VEHICLE INSURANCE	7,140	7,300
5501 TRAVEL EXPENSES	3,000	3,500
5801 DUES & SUBSCRIPTIONS	1,400	1,600
6001 OFFICE SUPPLIES	10,500	10,500
6002 SUPPLIES-CARE PROGRAMS	15,000	19,000
6003 KIDS CAMP SUPPLIES	15,000	17,500
6005 JANITORIAL & HOUSEKEEPING SUPPLIES	5,000	5,000
6007 REPAIR & MAINT-GROUNDSKEEP/GENERAL	10,300	6,000
6008 VEHICLE & POWERED EQUIPMENT-FUEL	16,700	17,500
6009 VEH MAINT & SUPPLIES-FLEET VEHICLES	10,500	10,000
6010 POWER EQUIPMENT MAINT & SUPPLIES	12,500	12,000
6011 REPAIR & MAINT-SHOP/GENERAL	2,000	2,000
6012 REPAIR & MAINT-EASEMENT	3,300	4,000
6013 REPAIR & MAINT-SD SWIMMING POOL	10,200	6,500
6014 REPAIR & MAINT-PARKS	14,000	16,200
6015 REPAIR & MAINT-COMMUNITY GYM/CENTER	2,500	3,500
6021 ATHLETIC SUPPLIES	8,000	8,000
6024 ADULT PROGRAM SUPPLIES	75,000	80,000
8001 EQUIPMENT	16,000	10,500
8002 FURNITURE & FIXTURES	2,300	2,100
 TOTAL-PARKS & RECREATION	 1,391,580	 1,413,400
 71020 NATURAL CHIMNEYS		
1100 SALARIES & WAGES	35,885	36,390
1300 SALARIES & WAGES/PART-TIME	55,430	51,500

GENERAL OPERATING FUND

EXPENDITURE ESTIMATES

	2016-2017 REVISED	2017-2018 PROPOSED
2100 EMPLOYERS SHARE-FICA	6,630	6,725
2210 EMPLOYERS SHARE-RETIREMENT	3,685	3,735
2300 EMPLOYERS SHARE-HOSPITALIZATION	7,670	7,805
2400 EMPLOYERS SHARE-GROUP LIFE INS.	470	480
2700 WORKERS COMPENSATION INS.	2,245	2,470
3320 MAINTENANCE SERVICE CONTRACTS	11,800	12,000
3800 CONTRACT SERVICES-LIFEGUARDS	20,600	25,000
5100 ELECTRIC SERVICES	24,500	24,000
5104 REFUSE COLLECTION CHARGES	7,000	7,400
5203 TELEPHONE SERVICES	2,200	2,200
5300 FACILITY INSURANCE	3,600	3,700
6001 OFFICE SUPPLIES	500	500
6004 EVENT AND PROGRAM SUPPLIES	3,000	3,000
6005 JANITORIAL SUPPLIES	4,800	4,000
6006 WATER & SEWER SUPPLIES	3,000	4,000
6007 REPAIR & MAINT-GROUNDSKEEPING	3,000	3,000
6008 VEHICLE & POWERED EQUIPMENT-FUEL	2,400	2,400
6011 REPAIR & MAINT-SHOP & GENERAL	500	500
6013 REPAIR & MAINT-POOL	3,000	3,500
6014 REPAIR & MAINT-PARK	9,500	9,500
6015 REPAIR & MAINT-BUILDINGS	8,000	8,500
8001 EQUIPMENT	500	0
TOTAL-NATURAL CHIMNEYS	219,915	222,305
73010 LIBRARY		
1100 SALARIES & WAGES	500,850	522,908
1300 SALARIES & WAGES/PART-TIME	104,565	119,500
2100 EMPLOYERS SHARE-FICA	45,760	49,144
2210 EMPLOYERS SHARE-RETIREMENT	51,315	53,650
2300 EMPLOYERS SHARE-HOSPITALIZATION	98,495	109,259
2400 EMPLOYERS SHARE-GROUP LIFE INS.	6,555	6,853
2500 EMPLOYERS SHARE-VRS HYBRID STD/LTD	355	647
2700 WORKERS COMPENSATION INS.	805	910
3125 COLLECTION AGENCY FEE	5,300	5,300
3310 REPAIRS & MAINT.-CONTRACTUAL	3,300	3,300
3320 MAINTENANCE SERVICE CONTRACTS	41,463	40,995
3324 JANITORIAL SERVICES-CONTRACTUAL	7,460	7,710
3600 ADVERTISING	240	240
5100 ELECTRIC SERVICES	29,000	29,000
5102 HEATING SERVICES	6,000	7,000
5103 WATER & SEWERAGE SERVICES	2,600	2,800
5104 REFUSE COLLECTION CHARGES	4,000	2,750
5201 POSTAL SERVICES	500	500
5203 TELEPHONE SERVICES	38,050	37,300



GENERAL OPERATING FUND

EXPENDITURE ESTIMATES

	2016-2017 REVISED	2017-2018 PROPOSED
5300 INSURANCE-BUILDING	5,254	6,000
5305 MOTOR VEHICLE INSURANCE	585	600
5501 TRAVEL EXPENSES	3,200	3,500
5688 BOOK STATIONS	11,200	11,320
5801 DUES & SUBSCRIPTIONS	1,500	1,900
6001 OFFICE SUPPLIES	5,600	5,600
6005 JANITORIAL SUPPLIES	5,200	5,200
6007 REPAIR & MAINT.SUPPLIES-BLDGS.	2,000	2,000
6008 MOTOR VEHICLE FUEL	800	1,000
6009 MOTOR VEHICLE MAINT.& SUPPLIES	1,000	800
6016 BOOKS (LOCAL ONLY)	19,700	10,000
6017 BOOKS (STATE & FEDERAL AID)	95,444	87,204
6018 PERIODICALS (MAGS.,NEWSPAPERS)	10,000	10,000
6019 AUDIOVISUAL MATERIALS	43,000	43,000
6020 ELECTRONIC MATERIALS	20,000	25,000
6021 LIBRARY MATERIALS & SUPPLIES	21,000	22,000
8001 EQUIPMENT	7,590	2,810
8002 FURNITURE & FIXTURES	3,000	3,700
8200 IMPROVEMENT TO SITES	9,755	4,800
TOTAL-LIBRARY	1,212,441	1,246,200
73020 CHURCHVILLE BRANCH LIBRARY		
1100 SALARIES & WAGES	78,815	63,935
2100 EMPLOYERS SHARE-FICA	5,800	4,895
2210 EMPLOYERS SHARE-RETIREMENT	6,610	6,560
2300 EMPLOYERS SHARE-HOSPITALIZATION	15,275	15,610
2400 EMPLOYERS SHARE-GROUP LIFE INS.	845	840
2500 EMPLOYERS SHARE-VRS HYBRID STD/LTD	225	380
2700 WORKERS COMPENSATION INS.	60	65
3310 REPAIRS & MAINT.-CONTRACTUAL	600	400
3320 MAINTENANCE SERVICE CONTRACTS	1,900	1,900
3324 JANITORIAL SERVICES-CONTRACT	3,910	3,690
5100 ELECTRIC SERVICES	8,200	8,200
5103 WATER & SEWERAGE SERVICES	360	400
5203 TELEPHONE SERVICES	3,050	2,600
5300 INSURANCE-BUILDING	920	1,000
6001 OFFICE SUPPLIES	900	900
6005 JANITORIAL SUPPLIES	700	700
6007 REPAIR & MAINT. SUPPLIES	740	740
TOTAL-CHURCHVILLE BRANCH LIBRARY	128,910	112,815

# Augusta County Annual Fiscal Plan **2018**

GENERAL OPERATING FUND

EXPENDITURE ESTIMATES

	2016-2017 REVISED	2017-2018 PROPOSED
81010 COMMUNITY DEVELOPMENT		
1100 SALARIES & WAGES	578,170	565,840
1300 SALARIES & WAGES/PART-TIME	9,690	9,440
1600 COMP.-PLANNING BOARD MEMBERS-CO.	5,775	5,775
1700 COMP. OF ZONING BOARD OF APPEALS	6,000	6,000
1800 COMP. OF PLANNING DIST VI MEMBERS	1,000	1,000
2100 EMPLOYERS SHARE-FICA	44,665	44,010
2210 EMPLOYERS SHARE-RETIREMENT	57,620	58,055
2300 EMPLOYERS SHARE-HOSPITALIZATION	85,395	85,845
2400 EMPLOYERS SHARE-GROUP LIFE INS.	7,825	7,415
2500 EMPLOYERS SHARE-VRS HYBRID STD/LTD	1,260	1,555
2700 WORKERS COMPENSATION INS.	10,920	12,010
3110 PROFESSIONAL SERVICES-TOWERS	9,800	10,650
3320 MAINTENANCE SERVICE CONTRACTS	2,500	2,500
3600 ADVERTISING	13,000	13,000
5201 POSTAL SERVICES	10,000	10,000
5203 TELEPHONE SERVICES	8,000	7,880
5305 MOTOR VEHICLE INSURANCE	2,345	2,400
5501 TRAVEL EXPENSES	10,000	13,000
5604 PLANNING DISTRICT VI	54,781	54,926
5801 DUES & SUBSCRIPTIONS	9,300	10,500
6001 OFFICE SUPPLIES	20,320	21,000
6002 DRAFTING SUPPLIES	1,000	1,000
6007 ENVIRONMENTAL SUPPLIES	2,500	2,500
6008 MOTOR VEHICLE FUEL	3,500	5,300
6009 MOTOR VEHICLE MAINT. & SUPPLIES	2,600	2,600
8002 FURNITURE & FIXTURES	1,800	1,550
<b>TOTAL-COMMUNITY DEVELOPMENT</b>	<b>959,766</b>	<b>955,751</b>
81020 TOURISM & ECON.DEVELOPMENT		
5603 TOURISM DEVELOPMENT	122,105	114,290
5677 GREATER AUGUSTA CHAMBER OF COMMERCE	1,125	1,125
5679 SHENANDOAH VALLEY AIRPORT	134,080	134,080
5698 FINE ARTS GRANT	10,000	10,000
5700 AUGUSTA COUNTY FAIR	8,200	8,200
5704 FIELDS OF GOLD AGRITOURISM	2,500	2,500
<b>TOTAL-TOURISM &amp; ECON.DEVELOPMENT</b>	<b>278,010</b>	<b>270,195</b>
81050 ECONOMIC DEVELOPMENT		
1100 SALARIES & WAGES	118,670	121,710
2100 EMPLOYERS SHARE-FICA	8,555	9,315
2210 EMPLOYERS SHARE-RETIREMENT	12,175	12,490

GENERAL OPERATING FUND

EXPENDITURE ESTIMATES

	2016-2017 REVISED	2017-2018 PROPOSED
2300 EMPLOYERS SHARE-HOSPITALIZATION	15,340	15,610
2400 EMPLOYERS SHARE-GROUP LIFE INS.	1,555	1,595
2700 WORKERS COMPENSATION INS.	2,345	2,580
3600 ADVERTISING/MARKETING	35,000	35,000
5201 POSTAL SERVICES	600	1,100
5203 TELEPHONE SERVICES	1,560	1,560
5305 MOTOR VEHICLE INSURANCE	590	600
5501 TRAVEL EXPENSES	10,000	10,000
5674 SHENANDOAH VALLEY PARTNERSHIP	73,815	73,815
5675 SMALL BUSINESS DEVELOPMENT CENTER	12,000	12,000
5801 DUES & SUBSCRIPTIONS	3,190	5,735
6001 OFFICE SUPPLIES	1,920	1,920
6008 MOTOR VEHICLE FUEL	600	700
6009 MOTOR VEHICLE MAINTENANCE	200	200
 TOTAL-ECONOMIC DEVELOPMENT	 298,115	 305,930
 83010 EXTENSION OFFICE		
1100 SALARIES & WAGES -V.P.I.	79,680	93,415
1300 SALARIES & WAGES/PART-TIME	16,950	20,435
5203 TELEPHONE SERVICES	3,000	3,000
5501 TRAVEL EXPENSES	4,100	4,500
6001 OFFICE SUPPLIES	600	600
6002 4-H PROGRAM SUPPLIES	1,400	0
 TOTAL-EXTENSION OFFICE	 105,730	 121,950
 83050 COUNTY FARM		
6003 AGRICULTURE SUPPLIES & MAINT.	3,000	3,000
6007 AGRICULTURAL DEVELOPMENT FUND	10,000	6,760
 TOTAL-COUNTY FARM	 13,000	 9,760
 92020 OTHER OPERATIONAL FUNCTIONS		
1100 HEADWATERS CONSERVATION TECHNICIAN	57,923	57,923
1600 COMP.-VARIOUS BDS. & COMMISSIONS	9,000	8,000
2220 LINE OF DUTY	77,000	80,000
2300 HOSPITALIZATION-DEPENDENT CARE	656,915	560,750
2301 HEALTH SAVINGS ACCOUNT	20,000	42,500
2600 UNEMPLOYMENT	9,000	6,000
2800 OTHER BENEFITS	4,000	4,000
3130 CONSULTING SERVICES-CONSORTIUM FEES	11,000	11,000
5683 HEADWATERS SOIL CONSERV.DISTRICT	24,400	24,400

GENERAL OPERATING FUND		
EXPENDITURE ESTIMATES		
	2016-2017 REVISED	2017-2018 PROPOSED
8002 FURNITURE & FIXTURES	5,000	5,000
9995 PAY & CLASS. PLAN-COMP BOARD	0	42,500
9997 PAY & CLASS. PLAN-COUNTY	0	110,100
9998 PAY & CLASS. PLAN-OPEB	0	10,000
9999 PAY & CLASS. PLAN-PART TIME	0	20,000
<b>TOTAL-OTHER OPERATIONAL FUNCTIONS</b>	<b>874,238</b>	<b>982,173</b>
92030 CONTRIBUTIONS		
5602 MENTAL HEALTH SERVICES BOARD	177,100	184,185
5604 VALLEY EDUCATION ALLIANCE	1,000	1,000
5665 VALLEY PROGRAM FOR AGING SERVICES	31,250	31,250
5673 BLUE RIDGE COMMUNITY COLLEGE	5,000	5,000
5703 BRITE BUS-PDC TRANSIT	41,275	41,000
5707 CATS-TAX EXEMPTION	34,124	0
5711 COMMUNITY CENTERS (FROM P&R)	10,000	10,000
5714 CRAIGSVILLE MEALS TAX	27,591	26,284
5715 VERONA FOOD PANTRY	39,540	39,540
5720 CRAIGSVILLE PERSONAL PROPERTY REIMB	30,960	30,960
5750 LIONS OF VA-TAX EXEMPTION	782	728
5751 OAK GROVE THEATER-TAX EXEMPTION	2,567	2,567
5753 STILLWATERS TAX EXEMPTION	2,989	2,989
5754 MARY BALDWIN COLLEGE-TAX EXEMPT	3,640	3,640
5760 CAP-SAW CONTRIBUTION	52,100	52,100
<b>TOTAL-CONTRIBUTIONS</b>	<b>459,918</b>	<b>431,243</b>
92040 CONTINGENCIES		
9999 CONTINGENCIES	90,000	23,649
<b>TOTAL-CONTINGENCIES</b>	<b>90,000</b>	<b>23,649</b>
94000 TRANSFERS TO OTHER FUNDS		
0015 TRANSFERS TO REVENUE RECOVERY FUND	160,000	160,000
0023 TRANSFERS TO VPA FUND	1,124,885	1,130,530
0024 TRANSFERS TO CSA FUND	1,690,000	1,690,000
0041 TRANSFERS TO SCHOOL FUND	40,201,766	40,932,841
0045 TRANSFERS TO DEBT FUND	6,954,528	7,316,576
0070 TRANSFERS TO CO. CAPITAL IMPROV.	4,763,098	1,502,395
<b>TOTAL-TRANSFERS TO OTHER FUNDS</b>	<b>54,894,277</b>	<b>52,732,342</b>
<b>GRAND TOTAL GENERAL OPERATING FUND</b>	<b>92,349,282</b>	<b>91,331,635</b>

GENERAL OPERATING FUND

EXPENDITURE ESTIMATES

	2016-2017 REVISED	2017-2018 PROPOSED
RECAPITULATION:		
11010 BOARD OF SUPERVISORS	170,273	160,490
12010 COUNTY ADMINISTRATOR	712,440	729,560
12030 HUMAN RESOURCES	266,312	271,795
12040 COUNTY ATTORNEY	334,805	342,360
12090 COMMISSIONER OF THE REVENUE	857,950	893,765
12100 REASSESSMENT	0	526,000
12130 TREASURER	523,665	534,940
12150 FINANCE	374,850	401,950
12200 INFORMATION TECHNOLOGY	718,595	726,145
13010 BOARD OF ELECTIONS	284,680	296,525
21010 CIRCUIT COURT	165,223	190,940
21020 GENERAL DISTRICT COURT	10,300	7,700
21030 MAGISTRATE	3,765	4,300
21060 CLERK OF THE CIRCUIT COURT	872,790	924,145
22010 COMMONWEALTH ATTORNEY	1,021,005	1,053,360
31020 SHERIFF	6,250,218	6,388,885
31040 EMERGENCY COMMUNICATIONS CENTER	1,777,800	1,817,140
32010 FIRE DEPARTMENT	6,088,931	6,240,751
32020 EMERGENCY SERVICES-VOLUNTEER	2,069,880	2,062,262
32030 FIRE & EMS TRAINING	381,544	386,726
32040 FIRE SAFER GRANT	1,079,990	1,116,650
33030 J&D COURT	22,400	22,140
33040 COURT SERVICES	3,850	3,250
33050 JUVENILE & PROBATION	2,025,073	1,912,273
34010 BUILDING INSPECTIONS	393,965	400,225
35010 ANIMAL CONTROL	434,150	436,825
41020 HIGHWAYS & ROADS	16,000	16,000
41040 STREET LIGHTS	118,000	118,000
42010 SANITATION & WASTE REMOVAL	2,087,162	2,100,663
42020 RECYCLING PROGRAM	146,500	149,500
43010 MAINTENANCE OF BLDGS.& GROUNDS	1,357,330	1,411,285
51010 HEALTH DEPARTMENT	531,936	535,372
51020 TAX RELIEF FOR THE ELDERLY	322,000	322,000
71010 PARKS & RECREATION	1,391,580	1,413,400
71020 NATURAL CHIMNEYS	219,915	222,305
73010 LIBRARY	1,212,441	1,246,200
73020 CHURCHVILLE BRANCH LIBRARY	128,910	112,815
81010 COMMUNITY DEVELOPMENT	959,766	955,751
81020 TOURISM & ECON.DEVELOPMENT	278,010	270,195
81050 ECONOMIC DEVELOPMENT	298,115	305,930
83010 EXTENSION OFFICE	105,730	121,950
83050 COUNTY FARM	13,000	9,760
92020 OTHER OPERATIONAL FUNCTIONS	874,238	982,173
92030 CONTRIBUTIONS	459,918	431,243
92040 CONTINGENCIES	90,000	23,649

GENERAL OPERATING FUND		
EXPENDITURE ESTIMATES		
	2016-2017 REVISED	2017-2018 PROPOSED
94000 TRANSFERS TO OTHER FUNDS	54,894,277	52,732,342
GRAND TOTAL GENERAL OPERATING FUND	92,349,282	91,331,635

FIRE REVOLVING LOAN FUND		
EXPENDITURE ESTIMATES		
	2016-2017 REVISED	2017-2018 PROPOSED
50000 DISBURSEMENT OF LOANS		
5300 DISBURSEMENTS (LOANS)	500,000	500,000
6014 GEAR PURCHASES	105,000	105,000
TOTAL-DISBURSEMENT OF LOANS	605,000	605,000
GRAND TOTAL FIRE REVOLVING LOAN FUND	605,000	605,000

ASSET FORFEITURE FUND		
EXPENDITURE ESTIMATES		
	2016-2017 REVISED	2017-2018 PROPOSED
31030 OPERATIONS		
1200 OVER-TIME	35,000	35,000
2100 EMPLOYERS SHARE-FICA	3,000	3,000
6010 POLICE SUPPLIES	10,000	0
9999 OPERATIONS SUPPORT/INVESTIGATIONS	10,000	10,000
TOTAL-OPERATIONS	58,000	48,000
GRAND TOTAL ASSET FORFEITURE FUND	58,000	48,000



ECONOMIC DEVELOPMENT FUND		
EXPENDITURE ESTIMATES		
	2016-2017 REVISED	2017-2018 PROPOSED
53000 CAPITAL CONTRIBUTIONS		
8000 PAYMENTS TO IDA	303,000	303,000
TOTAL-CAPITAL CONTRIBUTIONS	303,000	303,000
GRAND TOTAL ECONOMIC DEVELOPMENT FUND	303,000	303,000

REVENUE RECOVERY FUND		
EXPENDITURE ESTIMATES		
	2016-2017 REVISED	2017-2018 PROPOSED
32020 VOLUNTEER CONTRIBUTIONS		
9001 DEERFIELD RESCUE SQUAD	9,000	9,000
9002 CHURCHVILLE RESCUE SQUAD	75,000	91,000
9003 STUARTS DRAFT RESCUE SQUAD	220,000	206,000
9005 NEW HOPE RESCUE SQUAD	22,000	54,000
9006 MOUNT SOLON RESCUE SQUAD	46,000	38,000
9007 WEYERS CAVE	36,000	61,000
TOTAL-VOLUNTEER CONTRIBUTIONS	408,000	459,000
32040 SERVICE FEES		
3100 PROFESSIONAL SERVICES	69,000	69,000
TOTAL-SERVICE FEES	69,000	69,000
92040 CONTINGENCIES		
9991 STAUNTON AUGUSTA RESCUE	21,000	21,000
9992 WAYNESBORO FIRST AID CREW	21,000	21,000
9993 AUGUSTA AGENCY CONTRIBUTION	66,100	64,200
TOTAL-CONTINGENCIES	108,100	106,200
94000 TRANSFERS TO OTHER FUNDS		
0011 TRANSFERS TO GENERAL FUND	825,000	850,000
TOTAL-TRANSFERS TO OTHER FUNDS	825,000	850,000
GRAND TOTAL REVENUE RECOVERY FUND	1,410,100	1,484,200

VIRGINIA PUBLIC ASSISTANCE

EXPENDITURE ESTIMATES

	2016-2017 REVISED	2017-2018 PROPOSED
53010 ADMINISTRATION		
1100 SALARIES & WAGES	5,732,689	6,115,078
2100 EMPLOYERS SHARE-FICA	428,873	479,106
2210 EMPLOYERS SHARE-RETIREMENT	542,406	624,893
2300 EMPLOYERS SHARE-HOSPITALIZATION	1,332,961	1,412,856
2400 EMPLOYERS SHARE-GROUP LIFE INS.	69,279	79,619
2500 EMPLOYERS SHARE-VRS HYBRID STD/LTD	10,059	14,361
2600 UNEMPLOYMENT COMPENSATION	4,000	3,000
2700 WORKERS COMPENSATION INS.	14,500	15,500
2802 HEALTH SAVINGS ACCOUNT	0	10,000
3110 PROFESSIONAL HEALTH SERVICES	1,800	1,900
3120 LEGAL/OTHER PROFESSIONAL SERVICES	245,000	180,000
3310 REPAIRS & MAINT.-CONTRACTUAL	38,000	43,000
5201 POSTAL SERVICES	60,000	52,000
5203 TELEPHONE SERVICES	63,000	59,000
5305 MOTOR VEHICLE INSURANCE	16,500	16,500
5306 SURETY BOND	413	417
5307 PUBLIC OFFICIAL LIABILITY INS.	2,317	2,317
5402 RENT-BUILDING	180,000	175,000
5501 TRAVEL EXPENSES/TRAINING	30,000	29,000
5504 IN-SERVICE TRAINING & EDUCATION	3,000	3,000
5801 DUES & SUBSCRIPTIONS/ADVERTISING	6,000	8,000
6001 OFFICE SUPPLIES	75,000	75,000
6002 FOSTER CHILDREN'S MEALS	600	500
6008 MOTOR VEHICLE FUEL	32,000	32,000
6009 MOTOR VEHICLE MAINT. & SUPPLIES	22,000	21,000
8002 FURNITURE & FIXTURES	14,000	6,000
8005 MOTOR VEHICLES	70,000	72,000
<b>TOTAL-ADMINISTRATION</b>	<b>8,994,397</b>	<b>9,531,047</b>
53020 PUBLIC ASSISTANCE		
5701 GENERAL RELIEF	18,000	24,000
5702 AUXILIARY GRANTS	135,000	125,000
5706 AID TO DEPT.CHILDREN-FOSTER CARE	625,000	720,000
5714 SPECIAL ADOPTION PAYMENTS	470,000	470,000
5715 ADOPTION SUBSIDY PAYMENTS	1,150,000	1,300,000
5717 ADULT & APS SERVICES	28,000	29,000
5718 CLIENT PURCHASED SVCS	130,000	125,000
5725 VIEW PURCHASED SVCS	110,000	100,000
5750 FAMILY OUTREACH GRANT	330,000	320,000
<b>TOTAL-PUBLIC ASSISTANCE</b>	<b>2,996,000</b>	<b>3,213,000</b>
<b>GRAND TOTAL VIRGINIA PUBLIC ASSISTANCE</b>	<b>11,990,397</b>	<b>12,744,047</b>

COMPREHENSIVE SERVICES ACT		
EXPENDITURE ESTIMATES		
	2016-2017 REVISED	2017-2018 PROPOSED
53060 COMPREHENSIVE SERVICES ACT		
5715 FAMILY COMPREHENSIVE SERVICE	4,950,000	4,950,000
TOTAL-COMPREHENSIVE SERVICES ACT	4,950,000	4,950,000
GRAND TOTAL COMPREHENSIVE SERVICES ACT	4,950,000	4,950,000

SCHOOL OPERATING FUND

EXPENDITURE ESTIMATES

	2016-2017 REVISED	2017-2018 PROPOSED
11000 CLASSROOM INSTRUCTION		
1121 TEACHERS, ELEM, REGULAR	37,709,516	37,149,310
1128 TEACHERS, MIDD, VOC EXT	204,606	204,606
1130 ITCV COORDINATOR	179,374	182,929
1151 AIDES, ELEM, REGULAR	2,378,189	2,375,275
1520 SUBSTITUTE TEACHERS, ELEM, REGULAR	622,690	615,540
1551 SUBSTITUTE AIDES, ELEM, REGULAR	85,800	85,800
1621 TEACHER SUPPLEMENT	911,873	928,301
1650 NAT'L BD CERTIFIED INCENTIVE BONUS	5,000	5,000
2100 FICA, UNDESIGNATED PROGRAM	3,125,448	3,079,979
2210 RETIREMENT, ELEM, REGULAR	4,944,016	5,432,620
2220 HYBRID RETIREMENT, ELEM, REGULAR	933,346	1,051,062
2300 HOSPITALIZATION, ELEM, REGULAR	6,353,516	7,366,798
2400 GROUP LIFE INS, ELEM, REGULAR	525,457	520,798
2510 VRS, VLDP, ELEM, REGULAR	19,779	20,006
2600 UNEMPLOYMENT INSURANCE	2,000	2,000
2700 WORKERS COMPENSATION	94,735	97,103
2750 VRS, HIC, ELEM, REGULAR	445,244	488,958
2800 OTHER BENEFITS	344,880	155,300
3100 PROF. SERVICES	494,461	464,107
3200 PURCHASED SERV., SPEECH SUPERVISION	85,000	85,000
3300 MAINTENANCE SERVICE, SECTION 504	35,976	39,750
3500 PRINTING, ELEM, TITLE I	1,200	500
3600 ADVERTISING, VOCATIONAL, HIGH	175	650
3800 PURCHASED SERVICES, VSDB, SPEC. ED.	464,261	479,788
3810 TUITION, OTHER DIVISIONS	202,018	239,152
5203 TELECOMMUNICATIONS - ITCV	1,200	1,200
5501 TRAVEL, ELEM, REGULAR	14,549	11,975
5504 CONFERENCE/INSERVICE, REGULAR	131,399	138,455
5801 DUES/MEMBERSHIP, REG	18,367	18,536
6002 FOOD, SPECIAL ED, SUMMER SCHOOL	0	450
6007 REPAIR SUPPLIES, MIDD, CAREER/TECH	600	600
6012 TEXTBOOKS, ELEM	200,000	200,000
6013 EDUC SUPPLIES, REGULAR	989,691	879,129
6016 PARENTAL INVOLVEMENT TITLE I -ELEM.	27,309	27,309
6040 TECHNOLOGY SOFTWARE	469,510	518,940
6050 NON-CAP TECH HARDWARE	110,123	76,528
6070 EQUIPMENT, SCIENCE	135,089	99,773
7100 SVRP TUITION/ OT, PT & SPEECH	496,420	1,212,405
7201 VVTC TUITION	2,242,090	2,349,919
7202 VVTC - LOCAL COLLECTIONS	425,110	410,484
7203 VVTC - FLOW THROUGH FUNDS	214,440	192,440
7204 VVTC - CARL PERKINS	14,055	14,055
7300 CEN.SHEN.VALLEY GOV.SCHOOL-GIFTED	493,539	518,848
<b>TOTAL-CLASSROOM INSTRUCTION</b>	<b>66,152,051</b>	<b>67,741,378</b>

SCHOOL OPERATING FUND		
EXPENDITURE ESTIMATES		
	2016-2017 REVISED	2017-2018 PROPOSED
12100 GUIDANCE SERVICES		
1123 COUNSELORS, ELEM	1,801,134	1,820,495
1150 GUIDANCE CLERICAL, MIDD	231,157	229,308
2100 FICA	155,464	156,814
2210 RETIREMENT	271,523	304,530
2220 HYBRID RETIREMENT	26,412	29,995
2300 HOSPITALIZATION INSURANCE	314,724	368,019
2400 GROUP LIFE INSURANCE	26,625	26,852
2510 VRS, VLDP, GUIDANCE, ELEM	558	570
2700 WORKERS COMPENSATION	4,654	4,771
2750 VRS, HIC, GUIDANCE, ELEM	22,555	25,215
2800 OTHER BENEFITS, GUIDANCE	11,682	0
5400 LEASES & RENTALS, MIDD	8,100	8,100
5504 CONFERENCE/EDUC/INSERVICE	6,000	6,000
6013 EDUCATIONAL SUPPLIES	5,550	5,550
6050 NON-CAPITALIZED TECH HARDWARE	5,550	5,550
<b>TOTAL-GUIDANCE SERVICES</b>	<b>2,891,688</b>	<b>2,991,769</b>
12200 SCHOOL SOCIAL WORKER SERVICES		
1130 OTHER PROFESSIONALS - NON-GRANT	113,130	115,392
1134 VISITING TEACHERS	264,878	270,175
2100 FICA	28,920	29,496
2210 RETIREMENT	55,416	62,925
2300 HOSPITALIZATION INSURANCE	62,869	73,509
2400 GROUP LIFE INSURANCE	4,952	5,051
2700 WORKERS COMPENSATION	874	896
2750 VRS, HIC, VISITING TEACHERS	4,196	4,743
3100 PROFESSIONAL SERVICES	500	750
5004 PARENT ACTIVITY- VPI	1,000	1,000
5203 TELECOMMUNICATIONS-SOCIAL WORKERS	2,050	2,100
5504 CONFERENCE REIMB	1,500	1,500
6001 OFFICE SUPPLIES- VPI	500	500
6013 EDUCATIONAL SUPPLIES	1,800	2,000
6040 TECH SOFTWARE, SOCIAL WORKERS	930	1,000
6050 NON-CAPITALIZED COMPUTER HARDWARE	870	300
<b>TOTAL-SCHOOL SOCIAL WORKER SERVICES</b>	<b>544,385</b>	<b>571,337</b>
12300 HOMEBOUND INSTRUCTION		
1121 HOMEBOUND INSTRUCTORS, ELEM	34,809	40,000
2100 FICA, HOMEBOUND, ELEM	2,663	3,060
3100 HOMEBOUND, INSTITUTION, SEC	1,000	1,000
<b>TOTAL-HOMEBOUND INSTRUCTION</b>	<b>38,472</b>	<b>44,060</b>

SCHOOL OPERATING FUND

EXPENDITURE ESTIMATES

	2016-2017 REVISED	2017-2018 PROPOSED
13100 IMPROVEMENT OF INSTRUCTION		
1121 INSTRUCTIONAL SPECIALIST	154,265	157,351
1124 CURR SUPERVISOR, REGULAR	723,950	721,594
1130 OTHER PROFESSIONAL, REG	129,712	132,475
1137 ACCOUNTANT	23,481	23,950
1150 OFFICE CLERICAL, REGULAR	262,663	267,917
2100 FICA, REGULAR	98,998	99,700
2210 RETIREMENT, REGULAR	185,580	207,975
2300 HOSPITALIZATION, REGULAR	149,497	168,841
2400 GROUP LIFE INS, REGULAR	16,582	16,693
2700 WORKERS COMPENSATION	2,845	2,916
2750 VRS, HIC, REGULAR	14,051	15,676
2800 OTHER BENEFITS - SPECIAL ED	23,827	0
3100 PROFESSIONAL SERVICES, TITLE 1	4,000	4,000
3500 IMPROV INST. PRINTING SERV SPEC ED	1,250	1,300
5400 LEASES & RENTALS	29,050	25,000
5504 CONFERENCE REIMB, REGULAR	10,452	10,500
5801 IMP OF INSTRUCTION, MEMBERSHIP FEES	7,658	7,800
6001 OFFICE SUPPLIES, ELEM, TITLE I	2,500	2,500
6007 REPAIR SUPPLIES - SPEC ED	500	0
6013 EDUCATIONAL SUPPLIES, SPECIAL ED	0	1,000
6016 PARENTAL INVOLVE, TITLE I	200	0
6040 TECHNOLOGY SOFTWARE	15,763	32,000
6050 NONCAPITALIZED TECH HARDWARE	4,051	3,500
<b>TOTAL-IMPROVEMENT OF INSTRUCTION</b>	<b>1,860,875</b>	<b>1,902,688</b>
13200 MEDIA SERVICES		
1122 LIBRARIANS, ELEM	1,075,641	1,082,413
1150 OFFICE CLERICAL, MEDIA CENTER	186,655	190,387
2100 FICA, MEDIA CENTER	96,569	97,371
2210 RETIREMENT, MEDIA CENTER	177,904	199,603
2220 HYBRID RETIREMENT, MIDD	7,149	8,118
2300 HOSPITALIZATION, MEDIA CENTER	204,892	240,512
2400 GROUP LIFE INS, MEDIA CENTER	16,535	16,675
2510 VRS, VLDP, MIDD	151	154
2700 WORKERS COMPENSATION	2,960	3,034
2750 VRS, HIC, MEDIA	14,016	15,658
2800 OTHER BENEFITS- TECHNOLOGY	9,080	0
5504 CONFERENCE/EDUC/INSERVICE	8,000	8,000
6012 BOOKS & SUBSCRIPTIONS, BMES	111,475	108,825
6013 EDUCATIONAL SUPPLIES, MEDIA CENTER	11,924	11,924
6040 SOFTWARE/ON-LINE SUPPLIES	30,076	30,076
<b>TOTAL-MEDIA SERVICES</b>	<b>1,953,027</b>	<b>2,012,750</b>

SCHOOL OPERATING FUND

EXPENDITURE ESTIMATES

	2016-2017 REVISED	2017-2018 PROPOSED
13800 TECHNOLOGY SERVICES		
1124 SUPERVISORS, TECHNOLOGY	385,376	393,084
1140 TECHNICAL, TECHNOLOGY	884,601	850,217
2100 FICA, TECHNOLOGY	97,150	95,114
2210 RETIREMENT, TECHNOLOGY	164,913	179,703
2220 HYBRID RETIREMENT	21,267	23,203
2300 HOSPITALIZATION INS, TECHNOLOGY	178,324	199,820
2400 GROUP LIFE INS, TECHNOLOGY	16,638	16,286
2510 VRS, VLDP	450	441
2700 WORKERS COMPENSATION, TECHNOLOGY	2,743	2,811
2750 VRS, HIC, TECHNOLOGY	14,098	15,293
2800 OTHER BENEFITS, TECHNOLOGY	500	250
3100 CLOUD SECURITY & SUPPORT SERVICE	88,000	88,000
3300 MAINTENANCE SERVICE, TECHNOLOGY	2,600	0
5001 ON LINE COMPUTER TELECOMMUNICATIONS	665,000	665,000
5400 LEASE & RENTAL, TECHNOLOGY	0	2,600
5501 TRAVEL, TECHNOLOGY, GRANT	1,000	1,000
6001 OFFICE SUPPLIES	1,500	1,500
6040 SOFTWARE/ON-LINE, TECHNOLOGY	190,250	150,250
6050 NON-CAPITALIZED TECH HARDWARE	420,000	280,000
6060 INFRASTRUCTURE, TECHLOGY	85,000	85,000
<b>TOTAL-TECHNOLOGY SERVICES</b>	<b>3,219,410</b>	<b>3,049,572</b>
14100 OFFICE OF THE PRINCIPAL		
1126 PRINCIPALS, ELEM	1,689,221	1,575,393
1127 ASSISTANT PRINCIPALS, ELEM	1,531,549	1,562,182
1150 OFFICE CLERICAL, ELEM	1,093,530	1,063,372
1627 ELEM ASSIST PRINCIPAL SUPPLEMENT	3,960	3,960
1628 ATHLETIC ASSISTANT SUPPLEMENT	17,462	17,462
2100 FICA, ELEM	331,685	323,008
2210 RETIREMENT, ELEM	616,579	672,515
2220 HYBRID RETIREMENT, ELEM	15,898	13,078
2300 HOSPITALIZATION, ELEM	598,778	665,213
2400 GROUP LIFE INS, ELEM	56,514	55,028
2510 VRS, VLDP, ELEM	337	249
2700 WORKERS COMPENSATION	10,049	10,300
2750 VRS, HIC, ELEM	47,891	51,675
2800 UNUSED LEAVE - ELEM	43,652	30,000
5400 LEASES & RENTALS, ELEM	435,000	429,049
5501 TRAVEL, ELEM	33,380	33,380
5504 CONFERENCE REIMB, ELEM	6,450	6,450
6001 OFFICE SUPPLIES, ELEM	5,150	5,150
6040 TECHNOLOGY SOFTWARE, ELEM	9,950	9,950
<b>TOTAL-OFFICE OF THE PRINCIPAL</b>	<b>6,547,035</b>	<b>6,527,414</b>



SCHOOL OPERATING FUND		
EXPENDITURE ESTIMATES		
	2016-2017 REVISED	2017-2018 PROPOSED
21100 BOARD SERVICES		
1111 BOARD MEMBERS	21,000	21,000
2100 FICA	1,610	1,610
2300 HOSPITALIZATION	45,538	50,752
3100 PROFESSIONAL SERVICES	144,000	144,000
3600 ADVERTISING	300	300
5504 CONFERENCE REIMB	11,000	11,000
5801 DUES & ASSOCIATION MEMBERSHIPS	11,370	11,370
TOTAL-BOARD SERVICES	234,818	240,032
21200 EXECUTIVE ADMIN.SERVICES		
1112 SUPERINTENDENT	177,968	181,527
1113 ASSISTANT SUPERINTENDENT	116,517	118,847
1150 OFFICE CLERICAL	135,771	138,452
2100 FICA	30,498	30,953
2210 RETIREMENT	62,811	71,322
2300 HOSPITALIZATION	42,290	50,000
2400 GROUP LIFE INS	5,612	5,725
2700 WORKER COMPENSATION	973	998
2750 VRS, HIC, ADMINISTRATION	4,755	5,376
2800 UNUSED LEAVE	9,570	9,819
3100 PROFESSIONAL SERVICES	507	507
3500 PRINTING & BINDING	6,500	6,500
5400 LEASES & RENTALS	16,000	16,000
5504 CONFERENCE REIMB	6,000	6,200
5801 DUES & ASSOCIATION MEMBERSHIPS	6,022	5,857
6001 OFFICE SUPPLIES, CENTRAL OFFICE	16,500	16,500
6040 SOFTWARE	220	220
6050 NON-CAPITALIZED TECHNOLOGY HARDWARE	10,000	10,000
TOTAL-EXECUTIVE ADMIN.SERVICES	648,514	674,803
21400 PERSONNEL SERVICES		
1130 DIRECTOR, PERSONNEL	98,549	100,520
1150 OFFICE CLERICAL, PERSONNEL	90,472	92,282
2100 FICA	14,460	14,750
2210 RETIREMENT	27,711	31,465
2300 HOSPITALIZATION	16,794	19,784
2400 GROUP LIFE INS	2,476	2,526
2700 WORKER COMPENSATION	431	442
2750 VRS, HIC, PERSONNEL SERVICES	2,098	2,371
3100 CONTRACTED SERVICES	4,725	4,318
3102 CONT.SERV.- EMPL EVALUATION/TESTING	600	600

SCHOOL OPERATING FUND		
EXPENDITURE ESTIMATES		
	2016-2017 REVISED	2017-2018 PROPOSED
3110 HEALTH SERVICES, EMPLOYEES	8,000	8,000
3500 PRINTING & BINDING	500	0
3800 LICENSE RENEWAL & BACKGROUND CHECK	16,080	15,000
5504 CONFERENCE REIMB	3,000	3,000
5801 PERSONNEL-DUES & ASSOC. MEMBERSHIP	500	500
6001 OFFICE SUPPLIES - PERSONNEL	1,000	1,000
6040 SOFTWARE, PERSONNEL SERVICES	37,778	39,667
<b>TOTAL-PERSONNEL SERVICES</b>	<b>325,174</b>	<b>336,225</b>
21600 FISCAL SERVICES		
1130 OTHER PROFESSIONALS, BUSINESS DEPT	197,273	201,218
1137 ACCOUNTANT	223,077	219,284
2100 FICA	32,157	32,170
2210 RETIREMENT	61,623	68,626
2300 HOSPITALIZATION	51,553	60,880
2400 GROUP LIFE INS	5,507	5,509
2700 WORKER COMPENSATION	938	962
2750 VRS, HIC, FISCAL SERVICES	4,667	5,172
2800 OTHER BENEFITS - UNUSED LEAVE	15,375	0
3100 PROFESSIONAL SERVICES	15,750	16,125
5501 TRAVEL	25	40
5504 CONFERENCE REIMB	100	100
5801 DUES & ASSOCIATION MEMBERSHIPS	600	600
6040 SOFTWARE, FISCAL SERVICES	6,610	6,870
<b>TOTAL-FISCAL SERVICES</b>	<b>615,255</b>	<b>617,556</b>
21900 DATA PROCESSING SERVICES		
1130 OTHER PROFESSIONALS, DP	71,676	73,110
1152 COMPUTER OPERATOR, DP	195,077	198,978
2100 FICA	20,407	20,813
2210 RETIREMENT	39,107	44,405
2300 HOSPITALIZATION	31,166	35,268
2400 GROUP LIFE INS	3,494	3,564
2700 WORKER COMPENSATION	610	626
2750 VRS, HIC, DATA PROCESSING	2,961	3,346
5504 CONFERENCE & TRAINING	2,500	2,500
6014 DATA PROCESSING SUPPLIES	500	500
6040 SOFTWARE / ON-LINE SUPPLIES	133,955	120,957
<b>TOTAL-DATA PROCESSING SERVICES</b>	<b>501,453</b>	<b>504,067</b>

SCHOOL OPERATING FUND  
EXPENDITURE ESTIMATES

	2016-2017 REVISED	2017-2018 PROPOSED
22200 HEALTH SERVICES		
1131 SCHOOL NURSES	489,874	438,040
1140 CLINIC AIDES	151,316	154,342
2100 FICA	50,053	45,368
2210 RETIREMENT	74,769	78,459
2220 HYBRID RETIREMENT	19,232	18,219
2300 HOSPITALIZATION	139,986	148,276
2400 GROUP LIFE INS	8,398	7,761
2510 VRS, VLDP	406	346
2700 WORKER COMPENSATION	1,442	1,478
2750 VRS, HIC	7,113	7,287
3100 ADMIN/PROFESSIONAL SERV, MEDICAID	58,000	61,000
3102 ITCV, EVALUATIONS	3,000	3,000
3103 ITCV, OCCUPATIONAL THERAPY	3,550	3,550
3104 ITCV, PHYSICAL THERAPY	7,700	7,700
3105 ITCV, SPEECH & LANGUAGE	36,831	36,900
3106 HEALTH SERVICES - VISION SERVICE	1,000	1,000
3300 MAINTENANCE SERVICES	300	300
5504 CONFERENCE/EDUC/INSERVICE	750	750
5801 ADMIN/DUES & MEMBERSHIPS, MEDICAID	3,500	3,500
6001 OFFICE SUPPLIES, ITCV	6,000	6,000
6004 MEDICAL & LAB SUPPLIES	10,650	14,600
6050 NON-CAPITALIZED TECH HARDWARE	4,200	400
<b>TOTAL-HEALTH SERVICES</b>	<b>1,078,070</b>	<b>1,038,276</b>
22300 PSYCHOLOGICAL SERVICES		
1130 PSYCHOLOGISTS	321,481	307,123
2100 FICA	24,594	23,496
2210 RETIREMENT	39,962	41,985
2220 HYBRID RETIREMENT	7,167	8,138
2300 HOSPITALIZATION	38,423	43,221
2400 GROUP LIFE INS	4,211	4,024
2510 VRS, VLDP	152	155
2700 WORKER COMPENSATION	729	747
2750 VRS, HIC	3,569	3,777
2800 PSYCHOLOGIST - OTHER BENEFITS	10,000	0
3100 PSYCHOLOGICAL SERVICES	1,000	1,000
5504 CONFERENCE REIMB, PSYCHOLOGISTS	750	750
6013 EDUCATIONAL SUPPLIES	5,000	1,500
6040 PSYCHOLOGICAL SERV. - SOFTWARE	1,500	0
6050 NON-CAPITALIZED COMPUTER HARDWARE	700	600
<b>TOTAL-PSYCHOLOGICAL SERVICES</b>	<b>459,238</b>	<b>436,516</b>

SCHOOL OPERATING FUND

EXPENDITURE ESTIMATES

	2016-2017 REVISED	2017-2018 PROPOSED
22400 SPEECH/AUDIOLOGY SERVICES		
2100 FICA	500	300
3100 INTERPRETING SERVICES	3,000	5,000
3300 AUDIOMETER MAINTENANCE	1,700	2,000
5504 CONFERENCE/INSERVICE, SPEECH AUDIO	1,200	1,200
6013 EDUCATIONAL SUPPLIES	1,000	1,000
6040 SOFTWARE/ON-LINE SUPPLIES	2,000	1,000
6050 NON-CAPITALIZED COMPUTER HARDWARE	1,300	5,000
<b>TOTAL-SPEECH/AUDIOLOGY SERVICES</b>	<b>10,700</b>	<b>15,500</b>
31000 GARAGE MANAGEMENT		
1130 OTHER PROFESSIONALS, TRANSPORTATION	234,750	218,781
1150 OFFICE CLERICAL, TRANSPORTATION	48,282	41,871
2100 FICA	21,651	19,940
2210 RETIREMENT	39,683	41,266
2300 HOSPITALIZATION	30,900	34,796
2400 GROUP LIFE INS	3,605	3,311
2700 WORKER COMPENSATION	635	651
2750 VRS, HIC	3,054	3,110
2800 OTHER BENEFITS - GARAGE	53,924	0
5203 TELECOMMUNICATIONS, TRANSPORTATION	8,000	8,000
5400 LEASES & RENTALS	5,500	5,500
6001 OFFICE SUPPLIES, GARAGE	3,200	1,600
6040 TECH SOFTWARE, TRANSPORTATION MGT	3,464	3,464
6050 NON-CAPITALIZED TECH HARDWARE	4,750	2,400
<b>TOTAL-GARAGE MANAGEMENT</b>	<b>461,398</b>	<b>384,690</b>
32000 VEHICLE OPERATION SERVICE		
1140 AIDES, BUS	66,200	66,200
1170 BUS DRIVERS, REGULAR	2,107,312	2,186,578
1171 SUBSTITUTE BUS DRIVERS	501,211	501,797
1173 BUS DRIVERS, ACTIVITY	111,000	111,000
2100 FICA	214,015	220,149
2300 HOSPITALIZATION	426,417	502,473
2600 UNEMPLOYMENT INSURANCE, BUS GARAGE	500	500
2700 WORKER COMPENSATION	75,046	76,922
2800 OTHER BENEFITS	33,104	33,104
3100 PROFESSIONAL SERVICES	15,000	15,000
3420 STUDENT TRANSPORTATION BY PARENT	10,000	10,000
3430 TRANSPORTATION SERVICES BY CONTRACT	14,580	14,580
3800 BUS DRIVER BACKGROUND CHECKS	2,000	2,400
5300 INSURANCE, BUSES	69,890	73,385

SCHOOL OPERATING FUND

EXPENDITURE ESTIMATES

	2016-2017 REVISED	2017-2018 PROPOSED
5504 CONFERENCE REIMB, DRIVERS	750	750
6001 OFFICE SUPPLIES	300	300
6004 FIRST AID SUPPLIES	2,000	2,000
6008 VEHICLE FUELS, BUSES	555,667	555,667
<b>TOTAL-VEHICLE OPERATION SERVICE</b>	<b>4,204,992</b>	<b>4,372,805</b>
34000 VEHICLE MAINTENANCE SERVICE		
1165 MECHANICS	362,915	347,751
2100 FICA	27,763	26,601
2210 RETIREMENT	28,920	27,031
2220 HYBRID RETIREMENT	11,001	11,221
2300 HOSPITALIZATION	64,674	69,678
2400 GROUP LIFE INS	4,755	4,557
2510 VRS, VLDP	601	613
2700 WORKER COMPENSATION	12,583	12,897
2800 OTHER BENEFITS	1,000	1,000
3300 OUTSIDE MAINTENANCE SERVICES	130,000	117,500
3700 LAUNDRY & DRY CLEANING	7,600	7,600
5504 CONFERENCE REIMB, GARAGE	900	900
6009 VEHICLE PARTS, SUPPLIES	370,000	370,000
<b>TOTAL-VEHICLE MAINTENANCE SERVICE</b>	<b>1,022,712</b>	<b>997,349</b>
41000 OPERATIONS MANAGEMENT		
1130 OTHER PROFESSIONALS, MAINTENANCE	90,930	92,749
1150 OFFICE CLERICAL, MAINTENANCE	33,403	34,071
2100 FICA	9,511	9,701
2210 RETIREMENT	18,227	20,697
2300 HOSPITALIZATION	14,372	15,484
2400 GROUP LIFE INS	1,629	1,661
2700 WORKER COMPENSATION	286	293
2750 VRS, HIC	1,380	1,560
5201 POSTAL SERVICES	10,500	10,500
5202 DELIVERY SERVICES	1,000	1,000
5203 TELEPHONE SERVICES	115,000	115,000
5300 INSURANCE	67,149	70,507
5410 EQUIPMENT LEASE-CONTRACTUAL	3,200	3,200
5501 MILEAGE, MAINTENANCE	4,500	4,500
6001 OFFICE SUPPLIES, MAINTENANCE	2,700	2,700
6050 NON-CAPITALIZED TECHNOLOGY	2,050	2,050
<b>TOTAL-OPERATIONS MANAGEMENT</b>	<b>375,837</b>	<b>385,673</b>

SCHOOL OPERATING FUND

EXPENDITURE ESTIMATES

	2016-2017 REVISED	2017-2018 PROPOSED
42000 BUILDING SERVICE		
1130 OTHER PROFESSIONALS, MAINTENANCE	65,570	66,881
1160 MAINTENANCE WORKERS	785,357	751,813
1191 CUSTODIANS	1,524,822	1,532,664
1460 MAINTENANCE PART-TIME/OVER-TIME	9,000	9,000
1491 CUSTODIANS PART-TIME	57,000	57,000
2100 FICA	195,438	191,817
2210 RETIREMENT	213,376	211,132
2220 HYBRID RETIREMENT	65,590	66,774
2300 HOSPITALIZATION	582,341	620,996
2400 GROUP LIFE INS	32,469	31,979
2510 VRS, VLDP	3,576	3,642
2600 UNEMPLOYMENT INSURANCE, MAINTENANCE	1,000	1,000
2700 WORKER COMPENSATION	47,415	48,601
2750 VRS, HIC	1,915	2,164
2800 OTHER BENEFITS	84,654	28,000
3300 OUTSIDE MAINTENANCE SERVICES	408,724	315,544
3391 CONTRACTED CUSTODIAL SERVICE	112,875	90,000
3700 LAUNDRY & DRY CLEANING	6,720	0
5101 ELECTRICAL SERVICES	2,335,760	2,305,760
5102 HEATING SERVICES	314,696	884,732
5103 WATER & SEWER SERVICES	491,489	501,980
5300 INSURANCE	120,424	126,445
5501 TRAVEL - MAINTENANCE-CUSTODIAL	444	444
5504 CONFERENCES/TRAINING REIMB	1,200	1,200
6005 JANITORIAL, LAUNDRY, HSKPING SUPPLIES	243,884	193,884
6007 REPAIR & MAINTENANCE SUPPLIES	359,288	321,118
6050 NON-CAP TECHNOLOGY HARDWARE, MAINT	400	400
 TOTAL-BUILDING SERVICE	 8,065,427	 8,364,970
 43000 GROUNDS SERVICE		
3300 MAINTENANCE SERVICE	32,134	32,824
6007 REPAIR & MAINT SUPPLIES	21,467	21,467
 TOTAL-GROUNDS SERVICE	 53,601	 54,291
 44000 EQUIPMENT SERVICE		
1160 TRADES	117,097	104,543
2100 FICA	8,959	7,997
2210 RETIREMENT	8,999	7,541
2220 HYBRID RETIREMENT	3,881	3,959
2300 HOSPITALIZATION	21,558	23,226
2400 GROUP LIFE INS	1,534	1,369

SCHOOL OPERATING FUND		
EXPENDITURE ESTIMATES		
	2016-2017 REVISED	2017-2018 PROPOSED
2510 VRS, VLDP	212	216
2700 WORKER COMPENSATION	2,158	2,212
3300 OUTSIDE MAINTENANCE SERVICES	17,898	18,435
6007 REPAIR & MAINT. SUPPLIES	56,696	56,696
<b>TOTAL-EQUIPMENT SERVICE</b>	<b>238,992</b>	<b>226,194</b>
45000 VEHICLE SERVICE		
3300 MAINTENANCE SERVICE	14,621	14,621
5300 INSURANCE	37,255	39,118
6008 VEHICLE & POWER EQUIPMENT FUELS	66,234	66,234
6009 VEHICLE & POWER EQUIP SUPPLIES	24,457	24,457
<b>TOTAL-VEHICLE SERVICE</b>	<b>142,567</b>	<b>144,430</b>
46000 SECURITY SERVICES		
3300 MAINTENANCE SERVICE	13,699	0
6007 MATERIALS/SUPPLIES	52,207	0
<b>TOTAL-SECURITY SERVICES</b>	<b>65,906</b>	<b>0</b>
<b>GRAND TOTAL SCHOOL OPERATING FUND</b>	<b>101,711,597</b>	<b>103,634,345</b>

SCHOOL OPERATING FUND		
EXPENDITURE ESTIMATES		
	2016-2017 REVISED	2017-2018 PROPOSED
RECAPITULATION:		
11000 CLASSROOM INSTRUCTION	66,152,051	67,741,378
12100 GUIDANCE SERVICES	2,891,688	2,991,769
12200 SCHOOL SOCIAL WORKER SERVICES	544,385	571,337
12300 HOMEBOUND INSTRUCTION	38,472	44,060
13100 IMPROVEMENT OF INSTRUCTION	1,860,875	1,902,688
13200 MEDIA SERVICES	1,953,027	2,012,750
13800 TECHNOLOGY SERVICES	3,219,410	3,049,572
14100 OFFICE OF THE PRINCIPAL	6,547,035	6,527,414
21100 BOARD SERVICES	234,818	240,032
21200 EXECUTIVE ADMIN.SERVICES	648,514	674,803
21400 PERSONNEL SERVICES	325,174	336,225
21600 FISCAL SERVICES	615,255	617,556
21900 DATA PROCESSING SERVICES	501,453	504,067
22200 HEALTH SERVICES	1,078,070	1,038,276
22300 PSYCHOLOGICAL SERVICES	459,238	436,516
22400 SPEECH/AUDIOLOGY SERVICES	10,700	15,500
31000 GARAGE MANAGEMENT	461,398	384,690
32000 VEHICLE OPERATION SERVICE	4,204,992	4,372,805
34000 VEHICLE MAINTENANCE SERVICE	1,022,712	997,349
41000 OPERATIONS MANAGEMENT	375,837	385,673
42000 BUILDING SERVICE	8,065,427	8,364,970
43000 GROUNDS SERVICE	53,601	54,291
44000 EQUIPMENT SERVICE	238,992	226,194
45000 VEHICLE SERVICE	142,567	144,430
46000 SECURITY SERVICES	65,906	0
 GRAND TOTAL SCHOOL OPERATING FUND	 101,711,597	 103,634,345



SCHOOL CAFETERIA FUND

EXPENDITURE ESTIMATES

	2016-2017 REVISED	2017-2018 PROPOSED
51000 SCHOOL FOOD SERVICES		
1124 SUPERVISOR, FOOD SERVICE	105,643	107,756
1137 ACCOUNTANT, FOOD SERVICE	58,375	59,542
1160 TRADES/MAINTENANCE	54,544	55,636
1193 FOOD SERVICE WORKERS	1,005,000	1,125,934
1290 FOOD SERVICE WORKERS OVERTIME	3,000	6,000
1590 FOOD SERVICE SUBSTITUTE WORKERS	244,000	245,000
2100 FICA, FOOD SERVICE	112,740	115,000
2210 RETIREMENT, FOOD SERVICE	30,000	33,423
2300 HOSPITALIZATION, FOOD SERVICE	450,000	453,548
2400 GROUP LIFE INS, FOOD SERVICE	3,000	3,000
2600 UNEMPLOYMENT	500	2,500
2700 WORKER COMPENSATION, FOOD SERVICE	24,511	15,000
2750 VRS, HIC	1,821	2,000
2800 OTHER BENEFITS, FOOD SERVICE	7,000	10,000
3100 PROFESSIONAL SERVICES	33,500	40,000
3110 HEALTH SERVICES, EMPLOYEES	0	150
3300 MAINTENANCE SERVICE	48,239	50,000
5501 TRAVEL-MILEAGE	8,000	8,000
5504 CONFERENCE REIMB	2,500	2,500
6001 OFFICE SUPPLIES	1,500	2,000
6002 FOOD & FOOD SERVICE SUPPLIES	1,920,000	1,928,303
6005 LAUNDRY,HOUSEKEEPING,JANITOR SUPPLI	25,000	25,000
6011 UNIFORMS & WEARING APPAREL	3,368	4,000
6040 TECHNOLOGY SOFTWARE- CAFETERIA	23,770	24,000
6050 NON-CAPITALIZED TECH. HARDWARE	5,508	5,000
6070 NON-CAPITALIZED SNP EQUIPMENT	19,430	20,000
8100 CAPITAL REPLACEMENT	53,620	10,000
 TOTAL-SCHOOL FOOD SERVICES	 4,244,569	 4,353,292
  GRAND TOTAL SCHOOL CAFETERIA FUND	  4,244,569	  4,353,292

SCHOOL CAPITAL IMPROVEMENT FUND

EXPENDITURE ESTIMATES

	2016-2017 REVISED	2017-2018 PROPOSED
13800 INFORMATION TECH HARDWARE		
8220 CAPITAL, TECHNOLOGY INFAStructure	345,962	0
TOTAL-INFORMATION TECH HARDWARE	345,962	0
31000		
6040 TECHNOLOGY SOFTWARE, TRANS MGT	50,692	0
TOTAL-	50,692	0
34000 TRANSPORTATION CAPITAL OUTLAY		
8100 CAPITAL REPLACEMENT, BUSES	252,885	258,910
TOTAL-TRANSPORTATION CAPITAL OUTLAY	252,885	258,910
42000 BUILDING SERVICES		
8100 BUILDING SERVICE REPAIRS	0	210,400
8111 ROOF REPLACEMENTS	175,752	0
8112 HVAC REPLACEMENTS	652,500	0
8115 GYM FLOOR REPLACEMENT	19,987	0
TOTAL-BUILDING SERVICES	848,239	210,400
62390 WILSON MIDDLE SCHOOL		
8263 PROFESSIONAL SERVICES, WMS	18,628	0
8264 WMS/MATERIAL/SUPL/EQUIPMENT REPL	125,303	0
8265 TECHNOLOGY	6,731	0
8266 BLDG.ADDITIONS, RENOVATIONS, WMS	797,585	0
TOTAL-WILSON MIDDLE SCHOOL	948,247	0
62470		
2100 FICA, HKC ELEM	6,017	958
2220 HYBRID RETIREMENT, CAPITAL	11,684	2,043
2300 HOSPITALIZATION, PROF SERVICES	7,186	1,246
2400 GROUP LIFE INS, PROF SERVICES	965	164
2510 VLDP, PROFESSIONAL SERVICES	228	39
2750 VRS, HIC, PROF SERVICES	817	154
8263 PROFESSIONAL SERVICES, HKC ELEM	181,552	12,520
8264 HKC MATERIAL/SUPL/EQUIPMENT REPL	362,389	0
8265 TECHNOLOGY	334,253	0

SCHOOL CAPITAL IMPROVEMENT FUND

EXPENDITURE ESTIMATES

	2016-2017 REVISED	2017-2018 PROPOSED
8266 H.K. CASSELL RENOVATION	13,955,523	1,776,258
TOTAL-	14,860,614	1,793,382
62580 RIVERHEADS ELEM PROF SERVICES		
2100 FICA, RES PROJECT	5,718	1,036
2220 HYBRID RETIREMENT	10,796	2,211
2300 HOSPITALIZATION, PROF SERVICES	7,186	1,246
2400 GROUP LIFE INS, PROF SERVICES	1,044	177
2750 VRS, HIC, PROF SERVICES	885	167
8263 RIVERHEADS ELEM NEW PROF SERV	178,528	13,549
8264 FURNISHING & EQUIPMENT, RES	362,389	0
8265 TECHNOLOGY	334,253	0
8266 BUILDING, RES	14,013,554	1,871,840
TOTAL-RIVERHEADS ELEM PROF SERVICES	14,914,353	1,890,226
99999 OTHER		
9999 BOND ISSUANCE COST	31,439	0
TOTAL-OTHER	31,439	0
GRAND TOTAL SCHOOL CAPITAL IMPROVEMENT FUND	32,252,431	4,152,918

SCHOOL CAPITAL IMPROVEMENT FUND

EXPENDITURE ESTIMATES

	2016-2017 REVISED	2017-2018 PROPOSED
RECAPITULATION:		
13800 INFORMATION TECH HARDWARE	345,962	0
31000	50,692	0
34000 TRANSPORTATION CAPITAL OUTLAY	252,885	258,910
42000 BUILDING SERVICES	848,239	210,400
62390 WILSON MIDDLE SCHOOL	948,247	0
62470	14,860,614	1,793,382
62580 RIVERHEADS ELEM PROF SERVICES	14,914,353	1,890,226
99999 OTHER	31,439	0
 GRAND TOTAL SCHOOL CAPITAL IMPROVEMENT FUND	 32,252,431	 4,152,918

# Augusta County Annual Fiscal Plan **2018**

DEBT FUND		
EXPENDITURE ESTIMATES		
	2016-2017 REVISED	2017-2018 PROPOSED
92040 DEBT SERVICE-COUNTY BONDS PAY.		
9124 BOND REDEMPTION - #21 VRA GREENVILL	92,676	92,676
9125 BOND REDEMPTION - #22 VRA RT. 636	235,000	240,000
9126 BOND REDEMPTION - #23 VRA WATER TAN	160,000	165,000
9255 INTEREST ON BOND #22 VRA RT. 636	167,328	159,156
9256 INTEREST ON BOND #23 VRA WATER TANK	81,794	75,191
TOTAL-DEBT SERVICE-COUNTY BONDS PAY.	736,798	732,023
92050 DEBT SERVICE-SCHOOL BONDS PAY.		
3099 HANDLING CHARGES	7,650	7,650
9112 BOND REDEMPTION - #12 1998 A	713,112	727,344
9113 BOND REDEMPTION - #13 1999 A	100,000	100,000
9114 BOND REDEMPTION - #14 1999 B	338,424	348,113
9115 BOND REDEMPTION - #15 2004 A	295,000	295,000
9116 BOND REDEMPTION - #16 2004 B	329,852	335,570
9117 BOND REDEMPTION - #17 2006 B	1,330,000	1,330,000
9121 BOND REDEMPTION - #18 2007 A	616,742	625,930
9122 BOND REDEMPTION - #19 QSCB 2011	468,750	468,750
9123 BOND REDEMPTION - #20 2012B	230,000	245,000
9124 BOND REDEMPTION - #21 2016A	0	890,000
9125 BOND REDEMPTION - #22 2016B	0	345,000
9246 INTEREST ON BOND #12 1998 A	93,137	56,406
9247 INTEREST ON BOND #13 1999 A	21,350	15,250
9248 INTEREST ON BOND #14 1999 B	75,951	55,012
9249 INTEREST ON BOND #15 2004 A	126,608	111,563
9250 INTEREST ON BOND #16 2004 B	140,773	123,805
9251 INTEREST ON BOND #17 2006 B	598,911	465,272
9252 INTEREST ON BOND #18 2007 A	392,009	360,321
9253 INTEREST ON BOND #19 QSCB 2011	24,638	24,638
9254 INTEREST ON BOND #20 2012 A	267,770	255,776
9255 INTEREST ON BOND #21 2016 A	731,176	1,013,840
9256 INTEREST ON BOND #22 2016 B	0	660,672
TOTAL-DEBT SERVICE-SCHOOL BONDS PAY.	6,901,853	8,860,912
GRAND TOTAL DEBT FUND	7,638,651	9,592,935

HEAD START FUND

EXPENDITURE ESTIMATES

	2016-2017 REVISED	2017-2018 PROPOSED
11000 CLASSROOM INSTRUCTION		
1121 TEACHERS, HEAD START	518,981	535,791
1151 AIDES, HEAD START	286,500	347,506
1520 SUBSTITUTE TEACHER, HEAD START	28,934	39,880
2100 FICA	61,693	67,041
2210 RETIREMENT	89,395	81,906
2220 HYBRID RETIREMENT	49,768	61,114
2300 HOSPITALIZATION INSURANCE	210,940	239,458
2400 GROUP LIFE INSURANCE	11,249	11,480
2510 VRS, VLDP	1,238	1,056
2600 UNEMPLOYMENT INSURANCE	603	602
2700 WORKER COMPENSATION	2,298	4,801
2750 VRS, HIC, HEAD START	10,499	10,366
2800 TUITION ASSISTANCE- HEAD START	6,135	5,425
3100 PROFESSIONAL SERVICES	69,125	7,050
3130 CHILD CARE FEE, HS	76,500	26,400
3300 MAINTENANCE SERVICE, HEAD START	142,460	4,750
3600 ADVERTISING, HEAD START	2,200	1,000
3800 PURCHASED SERVICES, GOV'T AGENCY HS	1,158	1,282
5000 OTHER CHARGES	10,274	7,400
5001 TELEPHONE SERVICES	6,961	6,593
5002 MILEAGE	6,679	8,841
5003 INSURANCE	9,276	7,352
5004 POLICY COUNCIL EXPENSES	2,476	3,700
5005 MEALS & SNACKS	4,656	1,750
5007 FACILITY UPKEEP - HEAD START	23,508	7,500
5504 CONFERENCE REIMB - TTA	10,950	1,650
6013 EDUCATIONAL SUPPLIES - HEADSTART	152,229	5,570
6040 TECHNOLOGY SOFTWARE - HEAD START	12,348	7,874
6050 NON CAPITALIZED TECH HARDWARE, HS	13,681	0
8200 CAPITAL OUTLAY, ADD, START UP, EHS	200,417	0
<b>TOTAL-CLASSROOM INSTRUCTION</b>	<b>2,023,131</b>	<b>1,505,138</b>
12100 MENTAL HEALTH SPECIALIST		
1130 MENTAL HEALTH SPECIALIST	39,883	41,234
2100 FICA	3,035	3,154
2210 RETIREMENT	7,016	6,729
2300 HOSPITALIZATION	6,056	6,760
2400 GROUP LIFE INS	627	541
2750 VRS, HIC	530	507
2800 TUITION ASSISTANCE, TT&A	0	100
5504 CONFERENCE, MENTAL HEALTH	2,749	3,887
6013 SUPPLIES, MENTAL HEALTH	14,220	250
<b>TOTAL-MENTAL HEALTH SPECIALIST</b>	<b>74,116</b>	<b>63,162</b>

HEAD START FUND		
EXPENDITURE ESTIMATES		
	2016-2017 REVISED	2017-2018 PROPOSED
12200 SOCIAL WORKER SERVICES		
1130 FAMILY SERVICE WORKERS-HEADSTART	53,956	60,038
1150 CLERICAL, HEAD START	27,227	26,957
1151 ASST FAM SERV WORKERS-HEAD START	152,841	163,818
2100 FICA - HEADSTART	16,983	19,187
2210 RETIREMENT - HEADSTART	24,663	30,301
2220 HYBRID RETIREMENT	10,278	10,631
2300 HOSPITALIZATION - HEADSTART	48,035	60,872
2400 GROUP LIFE INS - HEADSTART	1,827	3,286
2510 VRS, VLDP	4,303	171
2750 VRS, HIC	2,608	3,085
2800 CONTINUING EDUCATION - HEAD START	1,882	408
3100 PURCHASED SERVICE, HEAD START	7,159	4,900
5000 OTHER - TT&A HEAD START	0	120
5504 CONFERENCE EXPENSE	5,022	5,768
6013 INSTRUCTIONAL SUPPLIES, HEAD START	65,879	3,810
<b>TOTAL-SOCIAL WORKER SERVICES</b>	<b>422,663</b>	<b>393,352</b>
13100 IMPROVEMENT OF INSTRUCTION		
1124 SUPERVISORS, HEAD START	58,656	59,829
1130 OTHER PROFESSIONAL, HS	105,134	66,881
2100 FICA	9,435	9,693
2210 RETIREMENT	8,599	9,764
2220 HYBRID RETIREMENT, EHS	9,612	10,915
2300 HOSPITALIZATION INSURANCE	14,372	14,963
2400 GROUP LIFE INSURANCE	1,627	1,660
2510 VRS, VLDP, EHS	203	208
2750 VRS, HIC	1,380	1,559
2800 TUITION ASSISTANCE - HS TT&A	0	100
5504 CONFERENCE - HS, TT&A	5,689	3,150
6013 EDUCATIONAL SUPPLIES, HEAD START	2,500	600
<b>TOTAL-IMPROVEMENT OF INSTRUCTION</b>	<b>217,207</b>	<b>179,322</b>
21600 FISCAL SERVICES		
1130 DIRECTOR, HEAD START	79,790	81,386
1137 ACCOUNTANT - HEAD START	67,113	51,953
1150 CLERICAL, HEAD START	33,076	33,737
2100 FICA	10,854	12,829
2210 RETIREMENT	16,546	18,788
2220 HYBRID RETIREMENT	6,687	8,578
2300 HOSPITALIZATION INSURANCE	26,032	31,941
2400 GROUP LIFE INSURANCE	2,053	2,196

HEAD START FUND

EXPENDITURE ESTIMATES

	2016-2017 REVISED	2017-2018 PROPOSED
2510 VRS, VLDP	136	164
2750 VRS, HIC	1,721	2,061
2800 OTHER BENEFITS, HEAD START	914	0
3100 PROFESSIONAL SERVICES	56,393	17,726
5000 OTHER CHARGES, TT&A	295	0
5400 COPIER LEASE, HEAD START	4,928	7,678
5504 CONFERENCE - HS, TT&A	2,020	2,922
6001 OFFICE SUPPLIES	32,753	10,500
6013 SUPPLIES, EHS	1,000	0
6040 TECHNOLOGY SOFTWARE, START UP, EHS	1,750	0
6050 NON CAPITALIZED COMPUTER HARDWARE	10,984	0
<b>TOTAL-FISCAL SERVICES</b>	<b>355,045</b>	<b>282,459</b>
22100 ATTENDANCE SERVICES		
1130 ATTENDANCE PROFESSIONAL-HEAD START	36,643	37,545
2100 FICA - ATTENDANCE - HEAD START	2,787	2,872
2210 VRS- ATTENDANCE- HEAD START	6,358	6,426
2300 HOSPITALIZATION- ATTENDANCE- HEAD S	6,144	6,986
2400 GROUP LIFE- ATTENDANCE- HEAD START	576	491
2750 VRS, HIC	488	463
5000 OTHER - ALL COMMITTEES, HEADSTART	0	1,500
5504 CONFERENCE EXPENSE, HS TT&A	200	1,552
6001 OFFICE SUPPLIES- HS ATTENDANCE	4,734	3,500
<b>TOTAL-ATTENDANCE SERVICES</b>	<b>57,930</b>	<b>61,335</b>
22200 HEALTH SERVICES		
1131 HEALTH NURSES (RN) HEAD START	67,479	84,089
2100 FICA	5,132	6,433
2210 RETIREMENT	10,792	13,724
2300 HOSPITALIZATION INSURANCE	11,996	14,735
2400 GROUP LIFE INSURANCE	964	1,100
2750 VRS, HIC	817	1,034
2800 TUITION ASSISTANCE - HS TT&A	0	100
3100 PROFESSIONAL SERVICES, HEAD START	3,515	2,040
5000 HEALTH SERVICES- HS - OTHER	133	1,000
5504 CONFERENCE - HS, T&A	2,309	3,367
6013 INSTRUCTIONAL SUPPLIES, HEAD START	86,352	25,023
<b>TOTAL-HEALTH SERVICES</b>	<b>189,489</b>	<b>152,645</b>



# Augusta County Annual Fiscal Plan **2018**

HEAD START FUND		
EXPENDITURE ESTIMATES		
	2016-2017 REVISED	2017-2018 PROPOSED
32000 VEHICLE OPERATION SERVICE		
1130 OTHER PROFESSIONALS	43,514	51,711
2100 FICA	3,295	3,956
2210 RETIREMENT	6,379	8,439
2300 HOSPITALIZATION INSURANCE	6,126	7,510
2400 GROUP LIFE INSURANCE	570	677
2750 VRS, HIC	482	636
3100 PROFESSIONAL SERVICE, EHS	1,000	0
5504 CONFERENCE/EDUC/INSERVICES	0	2,250
6013 EDUCATIONAL SUPPLIES, HEAD START	500	2,500
TOTAL-VEHICLE OPERATION SERVICE	61,866	77,679
42000 BUILDING SERVICE		
5000 OTHER CHARGES, HEAD START	35,395	12,300
5101 HS, ELECTRICAL	3,262	3,000
TOTAL-BUILDING SERVICE	38,657	15,300
45000 TRANSPORTATION SERVICES		
3300 VEHICLE MAINT/REPAIRS	5,685	2,250
6009 VEHICLE REPAIR PARTS-HEAD START	250	1,400
8200 CAPITAL OUTLAY, START UP, EHS	27,328	0
TOTAL-TRANSPORTATION SERVICES	33,263	3,650
GRAND TOTAL HEAD START FUND	3,473,367	2,734,042

HEAD START FUND

EXPENDITURE ESTIMATES

	2016-2017 REVISED	2017-2018 PROPOSED
RECAPITULATION:		
11000 CLASSROOM INSTRUCTION	2,023,131	1,505,138
12100 MENTAL HEALTH SPECIALIST	74,116	63,162
12200 SOCIAL WORKER SERVICES	422,663	393,352
13100 IMPROVEMENT OF INSTRUCTION	217,207	179,322
21600 FISCAL SERVICES	355,045	282,459
22100 ATTENDANCE SERVICES	57,930	61,335
22200 HEALTH SERVICES	189,489	152,645
32000 VEHICLE OPERATION SERVICE	61,866	77,679
42000 BUILDING SERVICE	38,657	15,300
45000 TRANSPORTATION SERVICES	33,263	3,650
 GRAND TOTAL HEAD START FUND	 3,473,367	 2,734,042

GOVERNOR'S SCHOOL FUND

EXPENDITURE ESTIMATES

	2016-2017 REVISED	2017-2018 PROPOSED
11000 CLASSROOM INSTRUCTION		
1121 TEACHERS, GOVERNORS SCHOOL	654,315	654,867
1421 PART TIME TEACHERS	45,000	18,624
1520 SUBSTITUTE TEACHERS, GOV SCHOOL	500	500
2100 FICA	53,499	51,562
2210 RETIREMENT, GOVERNORS SCHOOL	95,922	99,344
2220 HYBRID RETIREMENT, GOV SCHOOL	7,263	7,530
2300 HOSPITALIZATION INS, GOVERNORS SCH	92,488	113,347
2400 GROUP LIFE INS, GOVERNORS SCHOOL	8,572	8,579
2510 VRS, VLDP, GOV SCHOOL	140	143
2600 UNEMPLOYMENT INSURANCE	508	508
2700 WORKERS COMPENSATION	1,974	2,000
2750 VRS, HIC, GOV SCHOOL	7,481	8,054
2800 OTHER BENEFITS - GOV SCHOOL	500	1,000
3100 CONTRACTED SERVICES	14,000	14,000
3120 PROFESSIONAL SERVICES	30,000	30,000
3300 MAINTENANCE SERVICE	500	500
3500 PRINTING & BINDING	500	500
3830 TUITION - DUAL ENROLLMENT	112,000	112,000
5420 RENTAL SPACE	3,000	3,000
5501 TRAVEL-MILEAGE	1,000	1,000
5504 CONV/EDUC/INSERVICE	9,000	10,000
5801 DUES/MEMBERSHIPS	1,000	1,000
6012 TEXTBOOKS	1,000	5,000
6013 EDUCATIONAL SUPPLIES	60,000	50,000
6040 SOFTWARE/ON-LINE CONTENT	40,000	49,000
6050 NON CAPITALIZED COMPUTER HARDWARE	30,000	30,000
 TOTAL-CLASSROOM INSTRUCTION	 1,270,162	 1,272,058
 12100 GUIDANCE SERVICES		
1123 GUIDANCE COUNSELORS, GOV SCHOOL	0	29,376
2100 FICA, GOV SCHOOL	0	2,247
 TOTAL-GUIDANCE SERVICES	 0	 31,623
 13100 IMPROVEMENT/INSTRUCTION		
1130 DIRECTOR, GOVERNORS SCHOOL	75,136	76,639
1150 CLERICAL, GOVERNORS SCHOOL	31,711	32,346
2100 FICA, GOVERNORS SCHOOL	8,173	8,337
2210 RETIREMENT, GOVERNORS SCHOOL	15,664	17,786
2300 HOSPITALIZATION INS, GOVERNORS SCH	14,430	15,522
2400 GROUP LIFE INS, GOVERNORS SCHOOL	1,399	1,428
2750 VRS, HIC	1,186	1,341

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GOVERNOR'S SCHOOL FUND		
EXPENDITURE ESTIMATES		
	2016-2017 REVISED	2017-2018 PROPOSED
5400 EQUIPMENT RENTAL	8,000	8,000
6001 SUPPLIES	3,500	3,500
TOTAL-IMPROVEMENT/INSTRUCTION	159,199	164,899
13800 COMPUTER TECHNICIAN		
1140 COMPUTER TECHNICIAN	30,003	30,603
2100 SOCIAL SECURITY	2,295	2,341
2210 VA RETIREMENT SYSTEM	4,398	4,994
2300 HOSPITALIZATION INSURANCE	3,593	3,871
2400 GROUP LIFE INSURANCE	333	376
2750 RETIREES' HEALTH CARE CREDIT	393	401
TOTAL-COMPUTER TECHNICIAN	41,015	42,586
41000 OPERATIONS MANAGEMENT		
5201 POSTAL SERVICES	1,200	1,200
5203 TELEPHONE SERVICES	32,500	32,500
TOTAL-OPERATIONS MANAGEMENT	33,700	33,700
66000 CSVRGS BUILDING PROJECT		
8200 CAPITAL/ADDITIONAL	50,000	50,001
TOTAL-CSVRGS BUILDING PROJECT	50,000	50,001
GRAND TOTAL GOVERNOR'S SCHOOL FUND	1,554,076	1,594,867

GOVERNOR'S SCHOOL FUND

EXPENDITURE ESTIMATES

	2016-2017 REVISED	2017-2018 PROPOSED
RECAPITULATION:		
11000 CLASSROOM INSTRUCTION	1,270,162	1,272,058
12100 GUIDANCE SERVICES	0	31,623
13100 IMPROVEMENT/INSTRUCTION	159,199	164,899
13800 COMPUTER TECHNICIAN	41,015	42,586
41000 OPERATIONS MANAGEMENT	33,700	33,700
66000 CSVGRS BUILDING PROJECT	50,000	50,001
 GRAND TOTAL GOVERNOR'S SCHOOL FUND	 1,554,076	 1,594,867

COUNTY CAPITAL IMPROVEMENT FUND

EXPENDITURE ESTIMATES

	2016-2017 REVISED	2017-2018 PROPOSED
80000 CAPITAL OUTLAYS		
8005 ACQ. & DEVELOPMENT-LANDFILL SITE	318,340	0
8011 INFRASTRUCTURE-BEVERLEY MANOR	50,000	50,000
8012 INFRASTRUCTURE-MIDDLE RIVER	50,000	50,000
8013 INFRASTRUCTURE-NORTH RIVER	50,000	50,000
8014 INFRASTRUCTURE-PASTURES	59,048	50,000
8015 INFRASTRUCTURE-RIVERHEADS	50,000	50,000
8016 INFRASTRUCTURE-SOUTH RIVER	50,000	50,000
8017 INFRASTRUCTURE-WAYNE	150,000	550,000
8021 MATCHING GRANTS-BEVERLEY MANOR	0	15,000
8022 MATCHING GRANTS-MIDDLE RIVER	0	15,000
8023 MATCHING GRANTS-NORTH RIVER	0	15,000
8024 MATCHING GRANTS-PASTURES	0	15,000
8025 MATCHING GRANTS-RIVERHEADS	0	15,000
8026 MATCHING GRANTS-SOUTH RIVER	0	15,000
8027 MATCHING GRANTS-WAYNE	0	15,000
8049 ELECTORAL BD - VOTING MACHINES	50,000	0
8053 LIBRARY-AUTOMATION	17,000	17,000
8057 FIRE & RESCUE EQUIP/APPARTUS	628,209	70,500
8058 EMERGENCY COMMUNICATIONS	534,809	70,500
8060 SHERIFF EQUIP/K-9	150,000	0
8070 SCHOLASTIC WAY PROJECT	33,000	200,000
8134 COUNTY SCHOOLS	905,265	0
8135 REGIONAL CORRECTION FACILITY	564,124	564,124
8139 TOURIST INFORMATION CENTER	10,000	10,000
8144 INFORMATION TECHNOLOGY	520,562	70,562
8145 ECONOMIC DEVELOPMENT	440,780	366,850
8146 FIRING RANGE	53,000	52,000
8148 COUNTY COURTHOUSE	605,000	150,000
8151 FLOOD CONTROL DAMS	1,182,000	0
8152 FIRE & RESCUE EQUIPMENT-VOLUNTEER	200,000	200,000
8153 HAZARDOUS MATERIALS GRANT	11,400	10,000
8161 BLUE RIDGE COMMUNITY COLLEGE	137,585	137,585
8164 STORM WATER MANAGEMENT	78,000	0
8166 VEHICLE SINKING FUND	236,530	70,500
8198 BUILDING SINKING FUND	296,460	256,460
<b>TOTAL-CAPITAL OUTLAYS</b>	<b>7,431,112</b>	<b>3,201,081</b>
94000 TRANSFERS TO OTHER FUNDS		
0024 TRANSFER TO CSA FUND	95,000	95,000
0044 TRANSFERS TO SCH. CAP. IMPROV.	652,500	469,310
0045 TRANSFERS TO DEBT FUND	644,122	2,236,358
<b>TOTAL-TRANSFERS TO OTHER FUNDS</b>	<b>1,391,622</b>	<b>2,800,668</b>

COUNTY CAPITAL IMPROVEMENT FUND

EXPENDITURE ESTIMATES

	2016-2017 REVISED	2017-2018 PROPOSED
GRAND TOTAL COUNTY CAPITAL IMPROVEMENT FUND	8,822,734	6,001,749

COUNTY CAPITAL IMPROVEMENT FUND

EXPENDITURE ESTIMATES

	2016-2017 REVISED	2017-2018 PROPOSED
RECAPITULATION:		
80000 CAPITAL OUTLAYS	7,431,112	3,201,081
94000 TRANSFERS TO OTHER FUNDS	1,391,622	2,800,668
GRAND TOTAL COUNTY CAPITAL IMPROVEMENT FUND	8,822,734	6,001,749



## 2017-18 BUDGET REVENUES

FUND AND SOURCES	BUDGET YEAR		INCREASE
	2016-17 REVISED	2017-18 PROPOSED	OR DECREASE
<b><u>SCHOOLS:</u></b>			
41- SCHOOL OPERATING FUND	61,509,831	62,701,504	1,191,673
43- SCHOOL CAFETERIA FUND	4,244,569	4,353,292	108,723
44- SCHOOL CAP. IMP. FUND	16,051,785	15,421	(16,036,364)
47- SCHOOL HEAD START FUND	3,473,337	2,734,042	(739,295)
48- GOVERNOR'S SCHOOL FUND	1,534,076	1,594,867	60,791
<b>TOTAL SCHOOL SOURCES</b>	<b>86,813,598</b>	<b>71,399,126</b>	<b>(15,414,472)</b>
<b><u>GENERAL GOVERNMENT:</u></b>			
11- GENERAL OPERATING FUND	89,695,035	89,955,635	260,600
12- FIRE REVOLVING LOAN FUND	386,000	386,000	0
13- ASSET FORFEITURE FUND	41,600	11,000	(30,600)
14- ECONOMIC DEVELOPMENT FUND	303,000	303,000	0
15- REVENUE RECOVERY FUND	1,301,600	1,351,600	50,000
23- SOCIAL SERVICES FUND	10,865,512	11,613,517	748,005
24- COMPREHENSIVE SERVICES FUND	3,165,000	3,165,000	0
45- DEBT FUND	40,000	40,000	0
70- COUNTY CAP. IMP. FUND	2,668,014	1,698,686	(969,328)
<b>TOTAL GENERAL GOVERNMENT</b>	<b>108,465,761</b>	<b>108,524,438</b>	<b>58,677</b>
<b>TOTAL SOURCES</b>	<b>195,279,359</b>	<b>179,923,564</b>	<b>(15,355,795)</b>
TRANSFERS FROM OTHER FUNDS	57,110,899	56,383,010	(727,889)
FUND BALANCES & RESERVES	60,231,021	41,258,092	(18,972,929)
<b>GRAND TOTAL-ALL FUNDS</b>	<b>312,621,279</b>	<b>277,564,666</b>	<b>(35,056,613)</b>

# Augusta County Annual Fiscal Plan 2018

## GENERAL OPERATING FUND

### REVENUE ESTIMATES

	2016-2017 REVISED	2017-2018 PROPOSED
<b>11 GENERAL PROPERTY TAXES</b>		
11010-0002 DELINQUENT TAXES-REAL ESTATE	600,000	600,000
11010-0005 LAND USE ROLL-BACK TAXES	130,000	130,000
11010-2016 2016 CURRENT TAXES-R.E.	19,523,000	0
11010-2017 2017 CURRENT TAXES-R.E.	18,615,000	19,751,000
11010-2018 2018 CURRENT TAXES-R.E.	0	18,615,000
11020-0003 CURRENT TAXES-P.P.-PUB. SERV. CORP.	25,000	22,000
11020-2016 2016 R.E.-PUBLIC SERVICE	1,422,000	0
11020-2017 2017 R.E.-PUBLIC SERVICE	1,235,000	1,087,000
11020-2018 2018 R.E.-PUBLIC SERVICE	0	1,161,000
11030-0001 CURRENT TAXES-PERSONAL PROPERTY	10,892,000	11,266,000
11030-0002 DELINQUENT TAXES-PERSONAL PROPERTY	150,000	150,000
11030-0003 MOBILE HOME TAXES	174,000	174,000
11040-0001 CURRENT TAXES-MACHINERY & TOOLS	3,662,000	3,791,000
11060-0001 PENALTIES	345,000	345,000
11060-0002 INTEREST	320,000	320,000
<b>TOTAL-GENERAL PROPERTY TAXES</b>	<b>57,093,000</b>	<b>57,412,000</b>
<b>12 OTHER LOCAL TAXES</b>		
12010-0001 LOCAL SALES & USE TAXES	5,400,000	5,450,000
12020-0001 CONSUMER UTILITY TAXES	1,775,000	1,775,000
12030-0001 BUSINESS & PROFESSIONAL LICENSES	3,450,000	3,450,000
12030-0007 UTILITY LICENSE TAX	280,000	280,000
12060-0001 BANK FRANCHISE TAXES	265,000	265,000
12070-0001 RECORDATION TAXES	710,000	710,000
12070-0002 WILLS & ADMINISTRATION TAX	25,000	20,000
12100-0001 LODGING TAXES	660,000	660,000
12110-0001 MEALS TAX	2,500,000	2,500,000
12190-0001 INTEREST & PENALTY-LOCAL TAXES	55,000	55,000
<b>TOTAL-OTHER LOCAL TAXES</b>	<b>15,120,000</b>	<b>15,165,000</b>
<b>13 PERMITS, PRIV. FEES-REG. LICENSES</b>		
13010-0001 ANIMAL LICENSES	57,000	57,000
13030-0004 LAND USE APPLICATION FEES	28,000	29,000
13030-0005 TRANSFER FEES	2,000	2,000
13030-0006 CELLULAR TOWER FEES	9,800	10,650
13030-0007 ZONING & SUBDIVISION PERMITS	25,000	25,000
13030-0008 BUILDING PERMITS	170,000	170,000
13030-0009 TEMP.CERTIFICATES OF OCCUPANCY	2,000	1,000
13030-0010 ELECTRICAL PERMITS	55,000	55,000
13030-0011 EROSION & SEDIMENT FEES (BLDG INSP)	50,000	50,000
13030-0012 PLUMBING PERMITS	35,000	35,000

# Augusta County Annual Fiscal Plan 2018

GENERAL OPERATING FUND

REVENUE ESTIMATES

	2016-2017 REVISED	2017-2018 PROPOSED
13030-0013 REINSPECTION FEES	500	500
13030-0014 MECHANICAL PERMITS	40,000	40,000
13030-0015 PRECIOUS METAL PERMITS	1,000	1,000
13030-0016 DANCE HALL PERMITS	600	600
13030-0017 STORMWATER FEE-LOCAL	70,000	70,000
13030-0018 EMERGENCY FALSE ALARM FEES	5,000	5,000
13030-0019 AGRICULTURAL STRUCTURAL PERMITS	1,100	1,100
13030-0020 MECHANIC'S LIEN FEE	500	500
13030-0032 SPEC. USE PERMITS & VAR. FEES	14,000	14,000
13030-0034 ZONING APPLICATION FEES	7,000	7,000
13030-0035 AMUSEMENT DEVICE PERMITS	400	400
13030-0036 EROSION & SEDIMENT CONTROL FEES	10,000	10,000
13030-0037 SITE PLAN FEES	8,000	8,000
13030-0038 SANITATION FEES	20,000	20,000
13030-0039 ADMINISTRATIVE PERMITS	3,500	3,500
<b>TOTAL-PERMITS, PRIV. FEES-REG. LICENSES</b>	<b>615,400</b>	<b>616,250</b>
14 FINES & FORFEITURES		
14010-0001 COUNTY FINES & FORFEITURES	160,000	200,000
14010-0003 VEHICLE VIOLATIONS	1,000	1,000
14010-0004 DOG VIOLATION FINES	23,000	23,000
<b>TOTAL-FINES &amp; FORFEITURES</b>	<b>184,000</b>	<b>224,000</b>
15 REV. USE OF MONEY & PROPERTY		
15010-0001 INTEREST ON BANK DEPOSITS	275,000	275,000
15020-0001 RENTAL ON GENERAL PROPERTY	301,000	301,000
15020-0005 SALE OF GOVERNMENT VEHICLES	4,000	4,000
15020-0006 SALE OF MATERIALS & SUPPLIES	5,000	5,000
15020-0007 SALE OF SALVAGE & SURPLUS	4,000	4,000
15020-0008 SALE OF RECYCLABLE MATERIALS	5,000	5,000
15020-0009 SALE OF MATERIALS & SUPPLIES-CLERK	47,000	47,000
15020-0011 BERRY FARM/MILL PLACE OPERATION	4,000	4,000
<b>TOTAL-REV. USE OF MONEY &amp; PROPERTY</b>	<b>645,000</b>	<b>645,000</b>
16 CHARGES FOR SERVICES		
16010-0002 EXCESS FEES-CLK.OF CIRCUIT CT.	22,000	22,000
16010-0003 SHERIFF'S FEES	3,600	3,600
16010-0004 CRIMINAL RECORDS CHECK-SHERIFF	3,000	3,000
16010-0005 COURTHOUSE FEES	65,000	65,000
16010-0006 TREASURER'S COLLECTIONS FEES	85,000	85,000

# Augusta County Annual Fiscal Plan **2018**

## GENERAL OPERATING FUND

### REVENUE ESTIMATES

	2016-2017 REVISED	2017-2018 PROPOSED
16010-0007 CONCEALED WEAPONS PERMITS	40,000	40,000
16010-0008 COURTHOUSE SECURITY FEES	115,000	115,000
16010-0009 TREASURER'S ADMINISTRATIVE FEE	3,000	3,000
16010-0010 E-SUMMONS FEES	45,000	45,000
16020-0001 COMMONWEALTH ATTORNEY FEES	7,000	7,000
16050-0002 MISCELLANEOUS JAIL FEES	9,000	9,000
16080-0001 LANDFILL TIPPING FEES	1,200,000	1,200,000
16130-0004 RENTAL FEES-PARKS & RECREATION	13,500	13,500
16130-0006 RECREATION FEES	125,000	145,000
16130-0007 C.A.R.E. PROGRAM FEES	355,000	365,000
16130-0008 KIDS CAMP FEES	96,500	96,500
16130-0010 POOL FEES	21,000	21,000
16140-0001 CAMPING FEES-NAT CHIM	196,000	201,500
16140-0002 VISITOR FEES-NATURAL CHIM	4,500	3,500
16140-0003 EVENT FEES-NAT CHIM	2,500	2,750
16140-0004 RENTAL FEES-NAT CHIM	4,500	4,500
16140-0010 POOL FEES-NAT CHIM	12,000	10,500
16150-0001 LIBRARY FINES & FEES	8,000	8,000
16150-0002 LIBRARY COLLECTION FEES	5,300	5,300
 TOTAL-CHARGES FOR SERVICES	 2,441,400	 2,474,650
 18 MISCELLANEOUS		
18990-0006 MISCELLANEOUS	5,000	5,000
 TOTAL-MISCELLANEOUS	 5,000	 5,000
 19 RECOVERED COSTS		
19120-0003 MRRJA RECOVERED COSTS	101,000	102,200
19120-0004 LIBRARY E-RATE REIMBURSEMENT	10,000	10,000
19120-0005 OTHER RECOVERED COSTS	52,880	91,190
19120-0006 ANIMAL CONTROL RESTITUTION PAYMENTS	2,500	1,200
19330-0001 REIMB.-J & D COURT COST	10,120	12,675
 TOTAL-RECOVERED COSTS	 176,500	 217,265
 20 REVENUE FROM THE COMMONWEALTH		
22010-0003 MOTOR VEHICLE CARRIER TAXES	95,000	90,000
22010-0005 MOBILE HOME TITLING TAXES	84,000	84,000
22010-0006 TIMBER SALES-STATE	1,215	1,200
22010-0008 MOTOR VEHICLE LEASING TAXES	70,000	70,000
22010-0010 STATE RECORDATION TAX	185,000	185,000
22010-0011 PERSONAL PROPERTY REIMB.	4,296,000	4,296,000

# Augusta County Annual Fiscal Plan 2018

GENERAL OPERATING FUND

REVENUE ESTIMATES

	2016-2017 REVISED	2017-2018 PROPOSED
22010-0012 STATE COMMUNICATIONS TAXES	2,380,000	2,380,000
23000-0001 CLERK OF CIRCUIT COURT EXPENSES	380,000	388,300
23000-0002 CIR. CT. STENOGRAPHER REIMBURSEMENT	62,000	62,000
23010-0001 COMMONWEALTH ATTORNEY EXPENSES	570,100	576,900
23010-0002 VICTIM-WITNESS GRANT	96,300	108,500
23020-0001 SHERIFF'S DEPT. EXPENSES	2,759,100	2,820,500
23030-0001 COMM. OF REVENUE EXPENSES	213,800	218,800
23040-0001 TREASURERS EXPENSES	162,100	165,500
23060-0001 REGISTRAR/ELECTORAL BD. EXPENSES	46,500	47,300
24040-0002 WIRELESS E-911 PSAP FUNDING	152,000	152,000
24040-0004 EMS GRANT-MOTOR VEHICLE FEES	80,000	80,000
24040-0007 LITTER CONTROL GRANTS	17,500	18,000
24040-0009 LIBRARY AID	161,200	160,200
24040-0010 PERFORMING ARTS-GRANT	5,000	5,000
24040-0012 SPAY/NEUTER REIMB & DMV PLATES	2,000	2,000
24040-0013 DEPT OF HEALTH-F&R INSTR GRANT	600	0
24040-0014 TECHNOLOGY TRUST FUND	40,000	40,000
24040-0015 GRANT-RESTORATION OF RECORDS	24,100	33,000
24050-0006 DEPT BEH HLTH & DEV VCSB-TDO	41,400	41,400
<b>TOTAL-REVENUE FROM THE COMMONWEALTH</b>	<b>11,924,915</b>	<b>12,025,600</b>
<b>33 REVENUE FROM THE FEDERAL GOVT</b>		
33010-0001 GROUND TRANSPORTATION GRANT DMV	25,000	33,000
33010-0002 DEQ RENT ROYALTIES	1,000	1,000
33010-0003 JUSTICE ASSISTANCE GRANTS (JAG)	12,600	5,000
33010-0006 PAYMENT IN LIEU OF TAXES	343,000	343,000
33010-0011 SANE GRANT	15,200	15,200
33010-0012 DOMESTIC VIOLENCE GRANT	31,020	31,020
33010-0013 SAFER-HOMELAND SECURITY GRANT	1,062,000	731,000
33010-0015 BULLET PROOF VEST GRANT	0	11,650
<b>TOTAL-REVENUE FROM THE FEDERAL GOVT</b>	<b>1,489,820</b>	<b>1,170,870</b>
<b>41 NON-REVENUE RECEIPTS</b>		
41050-0015 TRANSFER FROM REVENUE RECOVERY	825,000	850,000
<b>TOTAL-NON-REVENUE RECEIPTS</b>	<b>825,000</b>	<b>850,000</b>
<b>GRAND TOTAL GENERAL OPERATING FUND</b>	<b>90,520,035</b>	<b>90,805,635</b>

# Augusta County Annual Fiscal Plan **2018**

## GENERAL OPERATING FUND

### REVENUE ESTIMATES

	2016-2017 REVISED	2017-2018 PROPOSED
RECAPITULATION:		
11 GENERAL PROPERTY TAXES	57,093,000	57,412,000
12 OTHER LOCAL TAXES	15,120,000	15,165,000
13 PERMITS, PRIV. FEES-REG. LICENSES	615,400	616,250
14 FINES & FORFEITURES	184,000	224,000
15 REV. USE OF MONEY & PROPERTY	645,000	645,000
16 CHARGES FOR SERVICES	2,441,400	2,474,650
18 MISCELLANEOUS	5,000	5,000
19 RECOVERED COSTS	176,500	217,265
20 REVENUE FROM THE COMMONWEALTH	11,924,915	12,025,600
33 REVENUE FROM THE FEDERAL GOVT	1,489,820	1,170,870
41 NON-REVENUE RECEIPTS	825,000	850,000
GRAND TOTAL GENERAL OPERATING FUND	90,520,035	90,805,635

FIRE REVOLVING LOAN FUND

REVENUE ESTIMATES

	2016-2017 REVISED	2017-2018 PROPOSED
51 LOAN REPAYMENT & STATE FUNDS		
51000-0001 FIREMAN'S INSURANCE FUND	236,000	236,000
51000-0002 REPAYMENT OF LOANS	150,000	150,000
TOTAL-LOAN REPAYMENT & STATE FUNDS	386,000	386,000
GRAND TOTAL FIRE REVOLVING LOAN FUND	386,000	386,000

ASSET FORFEITURE FUND

REVENUE ESTIMATES

	2016-2017 REVISED	2017-2018 PROPOSED
15 REV. FROM USE OF MONEY & PROPERTY		
15010-0001 INTEREST ON BANK DEPOSITS	1,000	1,000
TOTAL-REV. FROM USE OF MONEY & PROPERTY	1,000	1,000
41 NON-REVENUE RECEIPTS		
41000-0001 SEIZED FUNDS-LOCAL	600	0
41000-0002 SEIZED FUNDS-STATE	40,000	10,000
TOTAL-NON-REVENUE RECEIPTS	40,600	10,000
GRAND TOTAL ASSET FORFEITURE FUND	41,600	11,000



ECONOMIC DEVELOPMENT FUND

REVENUE ESTIMATES

	2016-2017 REVISED	2017-2018 PROPOSED
14 LOCAL FUNDS		
14000-0002 LOCAL FUNDS	303,000	303,000
TOTAL-LOCAL FUNDS	303,000	303,000
GRAND TOTAL ECONOMIC DEVELOPMENT FUND	303,000	303,000

REVENUE RECOVERY FUND

REVENUE ESTIMATES

	2016-2017 REVISED	2017-2018 PROPOSED
15 REV. FROM USE OF MONEY & PROPERTY		
15010-0001 INTEREST ON BANK DEPOSITS	1,600	1,600
TOTAL-REV. FROM USE OF MONEY & PROPERTY	1,600	1,600
18 MISCELLENEOUS REVENUE		
18990-0001 REVENUE RECOVERY RECEIPTS	1,300,000	1,350,000
TOTAL-MISCELLENEOUS REVENUE	1,300,000	1,350,000
41 NON-REVENUE RECEIPTS		
41050-0011 TRANSFER FROM GENERAL FUND	160,000	160,000
TOTAL-NON-REVENUE RECEIPTS	160,000	160,000
GRAND TOTAL REVENUE RECOVERY FUND	1,461,600	1,511,600

VIRGINIA PUBLIC ASSISTANCE

REVENUE ESTIMATES

	2016-2017 REVISED	2017-2018 PROPOSED
24 FROM STATE FUNDS		
24010-0002 PUBLIC ASSISTANCE	3,194,350	3,137,900
24010-0007 ADMINISTRATIVE REIMBURSEMENT	7,671,162	8,475,617
TOTAL-FROM STATE FUNDS	10,865,512	11,613,517
41 NON-REVENUE RECEIPTS		
41050-0011 TRANSFERS FROM GENERAL FUND	1,124,885	1,130,530
TOTAL-NON-REVENUE RECEIPTS	1,124,885	1,130,530
GRAND TOTAL VIRGINIA PUBLIC ASSISTANCE	11,990,397	12,744,047

COMPREHENSIVE SERVICES ACT

REVENUE ESTIMATES

	2016-2017 REVISED	2017-2018 PROPOSED
24 FROM STATE FUNDS		
24010-0009 COMPREHENSIVE SERVICES ACT	3,165,000	3,165,000
TOTAL-FROM STATE FUNDS	3,165,000	3,165,000
41 TRANSFERS FROM OTHER FUNDS		
41050-0011 TRANSFERS FROM GENERAL FUND	1,690,000	1,690,000
41050-0070 TRANSFERS FROM CAPITAL IMPROV. FUND	95,000	95,000
TOTAL-TRANSFERS FROM OTHER FUNDS	1,785,000	1,785,000
 GRAND TOTAL COMPREHENSIVE SERVICES ACT	 4,950,000	 4,950,000

# Augusta County Annual Fiscal Plan 2018

## SCHOOL OPERATING FUND

### REVENUE ESTIMATES

	2016-2017 REVISED	2017-2018 PROPOSED
10 FROM LOCAL FUNDS		
15020-0001 RENTS	36,620	28,220
16120-0001 TUITION-DAY SCHOOL	64,331	47,685
16120-0002 SPECIAL FEES FROM PUPILS	9,700	9,700
16120-0003 TEXTBOOK RESALE & FINES	1,000	1,000
16120-0005 TRANSPORTATION OF PUPILS	400	400
16120-0006 TUITION-ADULT	249,878	246,777
16120-0007 TUITION-SUMMER SCHOOL	12,918	12,918
18030-0003 OTHER REBATES & REFUNDS	99,636	99,717
18990-0003 DONATIONS & SPECIAL GIFTS	19,500	2,000
18990-0005 SALE OF SUPPLIES	152,078	150,006
18990-0009 SALE OF OTHER EQUIPMENT	12,941	15,000
18990-0010 INSURANCE ADJUSTMENTS	11,000	11,000
18990-0012 LOCAL- OTHER FUNDS	500	500
19010-0002 PAYMENTS-OTHER DIVISIONS	148,753	123,133
19010-0005 SCHOOL-BASED MEDICAL REIMBURSEMENT	4,000	4,000
19010-0011 E-RATE	436,640	433,331
19010-0100 BENEFITS-OTHER STATE AGENCIES	625,387	630,246
<b>TOTAL-FROM LOCAL FUNDS</b>	<b>1,885,282</b>	<b>1,815,633</b>
24 FROM STATE FUNDS		
24020-0001 SALES TAX RECEIPTS	11,693,942	11,897,797
24020-0002 BASIC AID ENTITLEMENT	28,919,527	28,342,377
24020-0003 GED / ISAEP FUNDING	16,773	15,717
24020-0004 REMEDIAL SUMMER	69,278	81,638
24020-0005 REGULAR FOSTER CHILDREN	96,024	103,472
24020-0007 EDUCATION OF THE GIFTED	310,899	306,568
24020-0008 REMEDIAL EDUCATION	900,313	887,769
24020-0011 COMPENSATION SUPPLEMENT	0	266,616
24020-0012 SPECIAL EDUCATION SOQ	1,010,423	996,345
24020-0014 TEXTBOOK PAYMENTS	711,052	701,146
24020-0017 VOCATIONAL EDUCATION SOQ	1,016,900	1,002,732
24020-0018 CAREER & TECHNICAL EDUCATION- ADULT	4,625	4,625
24020-0021 SOCIAL SECURITY INSTRUCTIONAL	1,625,744	1,603,094
24020-0023 TEACHER RETIREMENT INSTRUCTIONAL	3,355,121	3,678,814
24020-0028 EARLY READING INTERVENTION	158,983	156,863
24020-0041 GROUP LIFE INSURANCE INSTRUCTIONAL	110,110	108,576
24020-0046 HOMEBOUND	15,309	15,616
24020-0048 REGIONAL TUITION PROGRAMS	973,029	982,918
24020-0052 CAREER & TECHNICAL EDUCATION EQUIP	21,585	21,585
24020-0053 CAREER & TECH ED- OCCUPATIONAL PREP	79,940	79,940
24020-0059 SPECIAL EDUCATION FOSTER CHILDREN	35,718	38,488
24020-0062 VOC EDUCATION ADULT-REGIONAL CENTER	95,040	95,040
24020-0065 AT RISK	574,984	568,019

# Augusta County Annual Fiscal Plan **2018**

## SCHOOL OPERATING FUND

### REVENUE ESTIMATES

	2016-2017 REVISED	2017-2018 PROPOSED
24020-0070 CAREER & TECH ED EQUIP- REGIONAL	7,268	7,268
24020-0073 NATIONAL BD CERTIFIED TEACHER INCEN	5,000	5,000
24020-0075 PRIMARY CLASS SIZE	1,071,763	1,071,497
24020-0076 TECHNOLOGY	570,000	518,000
24020-0077 SECURITY EQUIPMENT GRANT	64,408	0
24020-0081 AT RISK FOUR-YEAR OLDS	648,145	644,169
24020-0082 VOC ED OCCUPATIONAL PREP-REGIONAL	90,132	90,132
24020-0091 CLINICAL FACULTY & MENTOR TEACHER	7,161	7,161
24030-0009 ENGLISH AS SECOND LANGUAGE	86,908	90,620
24030-0049 INDUSTRY CERTIFICATION	12,714	12,714
24030-0060 SUPPLEMENTAL LOTTERY	340,435	1,750,758
24040-0005 SOL ALGEBRA READINESS	111,101	107,301
24040-0045 PROJECT GRADUATION	24,030	10,752
24040-0050 ITCV GRANT	126,058	126,058
<b>TOTAL-FROM STATE FUNDS</b>	<b>54,960,442</b>	<b>56,397,185</b>
<b>33 FROM FEDERAL FUNDS</b>		
33020-0665 FEDERAL LAND USE (FOREST RESERVE)	146,173	146,173
33020-4010 TITLE I GRANTS TO LEAs	1,558,579	1,477,857
33020-4027 SPECIAL EDUCATION, FLOW-THROUGH	2,382,923	2,286,599
33020-4048 VOC. EDUCATION - FEDERAL (PERKINS)	127,541	127,541
33020-4173 SPECIAL EDUCATION, PRE-SCHOOL	67,393	70,475
33020-4181 ITCV, FEDERAL	75,728	75,728
33020-4330 ADVANCED PLACEMENT	1,064	1,064
33020-4365 TITLE III-PART A	34,129	34,129
33020-4367 ESEA - TITLE II PART A	270,577	269,120
<b>TOTAL-FROM FEDERAL FUNDS</b>	<b>4,664,107</b>	<b>4,488,686</b>
<b>41 NON-REVENUE RECEIPTS</b>		
41050-0011 TRANSFERS FROM GENERAL FUND	40,201,766	40,932,841
<b>TOTAL-NON-REVENUE RECEIPTS</b>	<b>40,201,766</b>	<b>40,932,841</b>
<b>GRAND TOTAL SCHOOL OPERATING FUND</b>	<b>101,711,597</b>	<b>103,634,345</b>

SCHOOL OPERATING FUND

REVENUE ESTIMATES

	2016-2017 REVISED	2017-2018 PROPOSED
RECAPITULATION:		
10 FROM LOCAL FUNDS	1,885,282	1,815,633
24 FROM STATE FUNDS	54,960,442	56,397,185
33 FROM FEDERAL FUNDS	4,664,107	4,488,686
41 NON-REVENUE RECEIPTS	40,201,766	40,932,841
GRAND TOTAL SCHOOL OPERATING FUND	101,711,597	103,634,345

SCHOOL CAFETERIA FUND

REVENUE ESTIMATES

	2016-2017 REVISED	2017-2018 PROPOSED
10 FROM LOCAL FUNDS		
15010-0001 INTEREST ON BANK DEPOSITS	5,134	5,200
16120-0041 STUDENT LUNCHES	1,107,876	1,130,000
16120-0042 STUDENT BREAKFASTS	65,652	60,000
16120-0043 ADULT LUNCHES	94,350	90,000
16120-0044 ADULT BREAKFASTS	1,836	1,800
16120-0045 A LA CARTE	423,514	444,992
16120-0046 OTHER REVENUES - REBATES	600	600
16120-0047 OTHER REVENUES - CATERING	7,000	7,000
16120-0048 OTHER REVENUES - VENDING	200	200
16120-0049 OTHER REVENUES - MISCELLANEOUS	12,000	5,000
24020-0015 REIMB.-STATE FOOD PROGRAM	51,907	52,000
24030-0047 SCHOOL BREAKFAST-STATE	16,000	16,000
24040-0034 BREAKFAST AFTER THE BELL GRANT	6,500	6,500
33020-0553 REIMB.-FEDERAL SCHOOL BREAKFAST	724,000	734,000
33020-0555 REIMB.-FEDERAL SCHOOL LUNCH	1,728,000	1,800,000
 TOTAL-FROM LOCAL FUNDS	 4,244,569	 4,353,292
  GRAND TOTAL SCHOOL CAFETERIA FUND	  4,244,569	  4,353,292



SCHOOL CAPITAL IMPROVEMENT FUND

REVENUE ESTIMATES

	2016-2017 REVISED	2017-2018 PROPOSED
15 FROM LOCAL FUNDS		
15010-0003 INTEREST INCOME-SNAP	68,444	0
TOTAL-FROM LOCAL FUNDS	68,444	0
18 MISCELLANEOUS REVENUE		
18990-0013 EDUCATIONAL BROADBAND LEASE	14,412	15,421
TOTAL-MISCELLANEOUS REVENUE	14,412	15,421
19		
19010-0011 E-RATE, CAPITAL ACCOUNT	436,640	0
TOTAL-	436,640	0
41 NON-REVENUE RECEIPTS		
41040-0010 VPSA BONDS UNSUBSIDIZED	15,532,289	0
41050-0070 TRANSFERS FROM CO. CAP. IMPROV.	652,500	469,310
TOTAL-NON-REVENUE RECEIPTS	16,184,789	469,310
GRAND TOTAL SCHOOL CAPITAL IMPROVEMENT FUND	16,704,285	484,731

# Augusta County Annual Fiscal Plan **2018**

DEBT FUND			
REVENUE ESTIMATES			
		2016-2017 REVISED	2017-2018 PROPOSED
16 SEWER CHARGES			
16190-0001 GREENVILLE SEWER CHARGES-ACSA		40,000	40,000
TOTAL-SEWER CHARGES		40,000	40,000
41 NON-REVENUE RECEIPTS			
41050-0011 TRANSFERS FROM GENERAL FUND		6,954,528	7,316,576
41050-0070 TRANSFERS FROM CO. CAP. IMPR.		644,122	2,236,358
TOTAL-NON-REVENUE RECEIPTS		7,598,650	9,552,934
GRAND TOTAL DEBT FUND		7,638,650	9,592,934

# Augusta County Annual Fiscal Plan | 2018

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HEAD START FUND			
REVENUE ESTIMATES			
		2016-2017 REVISED	2017-2018 PROPOSED
33 FEDERAL FUNDS			
33020-0099	HEAD START FEDERAL REVENUE	3,473,337	2,734,042
TOTAL-FEDERAL FUNDS		3,473,337	2,734,042
GRAND TOTAL HEAD START FUND		3,473,337	2,734,042

GOVERNOR'S SCHOOL FUND

REVENUE ESTIMATES

	2016-2017 REVISED	2017-2018 PROPOSED
16 FROM LOCAL FUNDS		
16120-0002 SPECIAL FEES FROM STUDENTS	132,000	132,000
TOTAL-FROM LOCAL FUNDS	132,000	132,000
18 MISCELLANEOUS REVENUE		
18030-0003 OTHER REBATES & REFUNDS, GOV SCHL	2,800	2,800
TOTAL-MISCELLANEOUS REVENUE	2,800	2,800
19 RECOVERED COSTS		
19010-0001 TUITION FROM OTHER DIVISIONS	777,771	816,532
TOTAL-RECOVERED COSTS	777,771	816,532
24 FROM STATE FUNDS		
24020-0029 GOVERNOR'S SCH.-REGIONAL	595,505	617,535
24020-0076 TECHNOLOGY	26,000	26,000
TOTAL-FROM STATE FUNDS	621,505	643,535
 GRAND TOTAL GOVERNOR'S SCHOOL FUND	 1,534,076	 1,594,867

COUNTY CAPITAL IMPROVEMENT

REVENUE ESTIMATES

	2016-2017 REVISED	2017-2018 PROPOSED
12 LOCAL TAXES		
12110-0001 MEALS TAX-CRAIGSVILLE	9,048	0
TOTAL-LOCAL TAXES	9,048	0
15 REV. FROM USE OF MONEY & PROP		
15010-0001 INTEREST INCOME-SNAP ACCOUNTS	30	0
15010-0002 INTEREST INCOME-CRESCENT LOAN	15,750	13,500
15020-0007 SALE OF SALVAGE & SURPLUS	3,000	2,000
TOTAL-REV. FROM USE OF MONEY & PROP	18,780	15,500
18 MISCELLANEOUS		
18990-0003 MISC-INFRASTRUCTURE ACCT RECEIPTS	500	0
18990-0009 INSURANCE PROCEEDS	30,000	0
TOTAL-MISCELLANEOUS	30,500	0
19 RECOVERED COSTS		
19020-0001 RECOVERED COSTS	100,000	60,000
19020-0004 LOCAL CONTRIBUTIONS-FIRING RANGE	50,000	50,000
19120-0004 LIBRARY E-RATE REIMBURSEMENT	17,000	17,000
TOTAL-RECOVERED COSTS	167,000	127,000
24 FROM THE COMMONWEALTH		
24030-0003 COMMONWEALTH OF VA-VDOT	100,000	500,000
24030-0007 COMM OF VA-VA BUSINESS READY SITES	5,000	0
24040-0001 PSAP E911 WIRELESS GRANT	66,200	0
24040-0005 HAZARDOUS MATERIALS GRANT	10,000	10,000
24040-0006 RESCUE SQUAD ASSISTANCE FUND (RSAF)	24,000	0
24040-0009 WATERSHED/FLOOD PROTECTION-DAMS	825,000	0
TOTAL-FROM THE COMMONWEALTH	1,030,200	510,000
33 FROM FEDERAL		
33010-0011 EMPG-EOC	14,900	0
33010-0012 HAZARDOUS MATERIALS GRANT	1,400	0
33020-0003 TRANSPORTATION ENHANCEMENT GRANT	33,000	200,000
33070-0002 WATERSHED/FLOOD PROTECTION-DAMS	157,000	0
TOTAL-FROM FEDERAL	206,300	200,000

COUNTY CAPITAL IMPROVEMENT

REVENUE ESTIMATES

	2016-2017 REVISED	2017-2018 PROPOSED
41 NON-REVENUE RECEIPTS		
41020-0001 SALE OF LAND	360,000	0
41020-0098 SALE OF ASSET-MRRJ CAPACITY	846,186	846,186
41050-0011 TRANSFERS FROM GENERAL FUND	4,763,098	1,502,395
TOTAL-NON-REVENUE RECEIPTS	5,969,284	2,348,581
GRAND TOTAL COUNTY CAPITAL IMPROVEMENT	7,431,112	3,201,081

# Augusta County Annual Fiscal Plan **2018**

## COUNTY CAPITAL IMPROVEMENT

### REVENUE ESTIMATES

	2016-2017 REVISED	2017-2018 PROPOSED
RECAPITULATION:		
12 LOCAL TAXES	9,048	0
15 REV. FROM USE OF MONEY & PROP	18,780	15,500
18 MISCELLANEOUS	30,500	0
19 RECOVERED COSTS	167,000	127,000
24 FROM THE COMMONWEALTH	1,030,200	510,000
33 FROM FEDERAL	206,300	200,000
41 NON-REVENUE RECEIPTS	5,969,284	2,348,581
GRAND TOTAL COUNTY CAPITAL IMPROVEMENT	7,431,112	3,201,081

## Appendix F Augusta County Glossary of Terms

<b>Agency Fund</b>	This fund is for assets held by the County for outside organizations. This allows for no duplication of administrative functions such as accounting, budgeting, procurement and personal matters.
<b>Appropriation</b>	An authorization granted by the Board of Supervisors to a specified organization, such as a unit of the County Government, to make expenditures and to incur obligations for specific purposes. An appropriation is limited in dollar amount and as to when it may be spent, usually expiring at the end of the fiscal year.
<b>Appropriation Resolution</b>	A legally binding document prepared by the County Administrator which delineates by fund and department all expenditures and revenue adopted by the Board of Supervisors which are reflected in the Adopted Fiscal Plan.
<b>Assessed Valuation</b>	The official valuation of property as a basis for property taxation.
<b>Balanced Budget</b>	The estimated revenues meet planned expenditures
<b>Budget</b>	An annual financial plan that identifies revenues, specifies the type and level of services to be provided and establishes the amount of money which can be spent.
<b>Capital Facilities</b>	Fixed assets, primarily buildings, acquired or constructed by the County.
<b>Capital Improvement Program</b>	Proposes the acquisition, development, enhancement or replacement of public facilities to serve the County citizenry. The CIP, a reflection of the physical development policies of the County, typically encompasses a five-year period and typically includes projects in excess of \$50,000.
<b>Capital Outlay</b>	Expenditures for items of a substantial nature (more than \$1,000) that are expected to have a useful life of several years. Examples include personal computers, vehicles, radios, tape recorders, etc.
<b>Carryover Funds</b>	Unexpended funds from the previous fiscal year which may be used to make payments in the current fiscal year. This may also be referred to as the beginning fund balance.
<b>Codified Ordinance</b>	An ordinance related to a specific code, such as the Code of the Commonwealth of Virginia, or the Code of the County of Augusta.
<b>Constitutional Officers</b>	Elected officials whose positions are established by the Constitution of the Commonwealth or its statutes. (Clerk of the Circuit Court, Commissioner of the Revenue, Commonwealth's Attorney, Sheriff and Treasurer.)
<b>Debt Service Fund</b>	The fund to finance and account for both principal and interest payments on long term debt.
<b>Depreciation</b>	A loss in value of property due to age, wear, or market conditions.
<b>Enterprise Fund</b>	This fund is used to report any activity for which a fee is charged to external users for goods or services.
<b>Fiscal Year</b>	A fixed period of time for which expenditures and revenues are provided in Augusta County. The fiscal year is July 1 through June 30.
<b>Full Time Position</b>	An employment position authorized by the Board of Supervisors and included in the Table of Authorized Positions. Funding may or may not be included in the budget for the positions.
<b>Fund</b>	An accounting entity with a group of self-balancing accounts.
<b>Fund Balance</b>	The difference between costs and revenue. A negative fund balance is



<b>General Fund</b>	sometimes called a deficit.
<b>Goal</b>	The general operating fund that is used to account for all financial resources except those required to be accounted for in another fund.
<b>Governmental Fund</b>	A broad statement of outcomes to be achieved on behalf of the customers.
<b>Intergovernmental Revenue</b>	Fund typically used to account for tax –supported activities.
<b>Internal Service Fund</b>	Revenue from other governments, such as the State and Federal governments, in the form of grants, entitlements, shared revenue, or payments in lieu of taxes.
<b>Long-Term Debt</b>	A self-supporting fund that generates expenditures and revenues through user charges in providing services to internal customers.
<b>Modified Accrual</b>	Debt with a maturity of more than one year after the date of issuance.
<b>Object Series</b>	Revenues are recorded when susceptible to accrual, i.e., both measurable and available to finance expenditures of the fiscal period.
<b>Objectives</b>	A subsection of a department’s budget which groups similar accounts. Personnel, operating and capital outlay are the three major series used
<b>Operating Budget</b>	A statement of results to be achieved by a specific period of time in order to accomplish stated goals. Objectives describe specific measurable outputs within a designated time frame.
<b>Performance Measurements</b>	Includes all funds except those in the capital budget. The operating budget is adopted by the Board of Supervisors on a fiscal year basis and can be amended during the year pursuant to Virginia Code.
<b>Personal Property</b>	Provides continuous feedback and identifies where adjustments or corrective actions are needed.
<b>Productivity Measures</b>	A category of property, other than real estate, so identified for purposes of taxation. It includes personally owned items, corporate property and business equipment. Examples include automobiles, motorcycles, trailers, boats, airplanes, business furnishing, and manufacturing equipment.
<b>Program</b>	Data which combines the dimensions of efficiency and effectiveness in a single indicator.
<b>Property Tax Rate</b>	This is a plan or unit under which action may be taken towards meeting an individual or set of goal(s) in the provision of a particular service.
<b>Public Service Property</b>	The level at which property values are calculated to determine the amount of taxes to be collected.
<b>Real Property</b>	Property specifically designated for public service use. This includes property purchased or received as a gift by a government. It includes real property such as land and buildings, and other property, such as computers, copiers and cash registers.
<b>Reserve</b>	Real estate, including land and improvements (building, fencing, paving, etc.) classified for purposes of tax assessment.
<b>Revenue</b>	A portion of a fund’s assets that is restricted for a certain purpose and not available for appropriation.
<b>School Fund</b>	A source of income that provides an increase in net financial resources, and is used to fund expenditures. Budgeted revenue is categorized according to its source such a local, state, federal or other financing sources.
<b>Service Levels</b>	This fund is used for revenues and expenditures related to operations of the public school system.
	A descriptive section in the budget narratives, detailing past performance and changes in the quality and quantity of services provided.

**Special Revenue Fund**

The fund that accounts for special revenue sources that is restricted to expenditures for specific purposes. These funds include welfare funds.

**Workload Measures**

Data which indicates the amount of work performed; strictly a volume count; a measure of inputs and outputs. Also known as a performance measure.

## **Appendix G Augusta County Financial Policies**

Effective June 30, 1994  
Revised July 26, 1995  
Revised December 2012

**Purpose:** As recommended by the Government Finance Officers Association (GFOA), Augusta County has adopted the following Finance Policies to assist the Board of Supervisors in maintaining fiscal stability and accountability in the use of its resources to provide services to the citizens.

### **Budget**

The overall objective of the budget is to provide a balanced financial plan in total and by fund that adheres to the County's mission statement, capital improvement plan and/or current initiatives. The budget policy also prescribes procedures and requirements of the budget management.

#### **A. Budget Calendar**

- The proposed operating budget and Capital Improvements Program will be presented to the Board of Supervisors before April 1, preferably the last Monday in March.
- Informational budget sessions may be held before presentation or adoption of the budget, as special meetings held by the Board if necessary.
- Notice of tax increases will be conducted in accordance with applicable statutes, including additional notices required in reassessment years.
- Public hearings and associated notice for budget amendments will be conducted in accordance with applicable statutes. The public hearing will generally be held on or by the third Wednesday in April.
- Prior to June 30, the budget will be adopted in accordance with applicable statutes. This action is usually taken on or before the first Wednesday in May.
- Budget meeting dates will be established as part of the Board of Supervisor's annual calendar.

#### **B. Budget Guidelines**

- A balanced budget is a budget with total expenditures equal to total revenues, including use of fund balance, but excluding capital outlays.
- The County will not use short-term borrowing to finance operating needs.
- The County will maintain adequate fund balances.
- The County will estimate its annual revenues by an objective, analytical process.
- The individual department submissions must be prepared with the basic assumption that the Board will always attempt not to increase the local tax burden.
- Annual recurring budget guidelines shall be focused in certain areas, with additional guidelines and/or objectives formulated, if applicable, by the County Administrator in the formulation of the proposed budget:
  1. Education funding formula
  2. Fire & rescue agreements/policy
  3. Proposed revenue or financing scenarios

4. Ensure adequate reserves
  5. Employee compensation and benefits
  6. Capital depreciation funding
  7. Capital project funding and related debt service
- Budgetary review by the Board of Supervisors will focus on the basic concepts of staff economy, capital construction, program expansions, new programs, existing service costs and administrative costs.
  - Budget revisions to the prior year or revised budget will be considered, adjusted, and re-appropriated by the Board along with the proposed budget.
  - Appropriations for all funds lapse on June 30, with the exception of Capital Improvements Funds, which are appropriated by project, depreciation account our escrow.
  - A review of capital projects will be conducted at year end to determine the necessity for re-appropriated funds. Those which are determined to be unnecessary will be transferred to other uses following the County Fund Balance Policy.

### **C. Five-Year Capital Improvements Plan**

- The County will develop a five-year plan for capital improvements and update each annually.
- The County will coordinate the development of the capital improvement budget with the development of the County's operating budget. Future operating costs associated with the new capital improvements will be projected and included in operating budget forecasts.
- The County will maintain all its assets at a level adequate to protect the County's capital investment and to minimize future maintenance and replacement costs.
- The Planning Commission will review and approve the five-year plan before submission to the Board of Supervisors.

## **Audit**

The overall objective of the audit is to provide opinions and/or reports on the County's financial statements, internal control over financial reporting and compliance with federal and state laws, regulations, contracts and grants.

### **A. Audit Committee**

- The Board of Supervisors established an Audit Committee in 2008. The Committee is comprised of two Board members and is appointed annually by the Chairman.
- The Finance Director serves as staff to the committee with duties including preparing agendas and providing information as requested.
- The Committee provides independent review and oversight of the government's financial reporting processes, internal controls and independent auditors.
- The Committee provides a forum separate from management in which auditors and other interested parties can discuss concerns.
- The Committee also reviews financial policies.

### **B. External Auditors**

- External auditors are responsible for the issuance of any and all required opinions, internal control and compliance reports and management letters in connection with the audit of the financial statements.

- County assistance will be provided to external auditors in order to produce timely and accurate financial statements and related audit opinions and reports.
- The external auditor shall coordinate the annual audit objectives with the County's Finance Department.
- External auditors will be selected to perform annual audits through a request for proposal (RFP) process every five years, unless otherwise approved by the Audit Committee. Recommendation of the Audit Committee as a majority of the selection committee will be presented to the Board of Supervisors for approval.

## **Fiscal Accountability**

The County will establish and maintain a high standard of accounting practices.

### **A. Reporting**

- The County will prepare regular monthly, quarterly and annual financial reports which present a summary of activity by major fund types and compare actual revenues and expenditures to budgeted amounts.
- The accounting system will maintain records on a basis consistent with accepted standards for local government accounting.

### **B. Expenditures**

- The County will follow the Virginia Public Procurement Act for procuring goods and services.
- The County will set guidelines for purchases related to petty cash, travel and training, and central stores.
- Accounts payable transactions will be approved in accordance with statute.

## **Debt**

The overall objective of the debt policy is to assist the County in managing current and future debt obligations.

A. The County will confine long-term borrowing to capital improvements or projects that cannot be financed from current revenues except where approved justification is provided.

B. When the County finances capital improvements or other projects by issuing bonds or entering into capital leases, it will repay the debt within a period not to exceed the expended useful life of the project.

C. Debt shall not constitute an unreasonable burden to residents and taxpayers, which shall be defined as total general government debt and debt service expenditures, appropriated during the annual budget process.

D. The following issuances of debt require approval and appropriation of the proceeds by the Board of Supervisors, including:

- Bond and revenue anticipation notes
- General obligation bonds
- VPSA Bonds and State Literary Fund loans

- Revenue bonds and subject-to-appropriation debt
- Capital acquisition leases and notes
- Re-funding and re-financings
- Moral obligation debt

E. The County shall receive approval to issue its bonds or contract debt if voter approval is obtained in accordance with the Constitution of Virginia. The Code of Virginia, Section 15.2-2638(b) notes specific exclusions to this requirement, including refunding bonds and bonds issued for school purposes and sold to the Literary Fund, the Virginia Supplemental Retirement System or other State agency prescribed by law (such as the Virginia Resources Authority).

F. Where feasible, the County will explore the usage of special assessment, revenue, or other self-supporting bonds instead of general obligation bonds.

G. The County will attempt to determine the least costly financing method for all new projects.

## **Fraud**

Effective December 13, 2012

The County of Augusta recognizes the importance of protecting the organization, taxpayers, employees and assets against financial risks, operational breaches and unethical activities. A fraud policy formalizes the expectations of personal honesty and integrity required of County officials and employees. This policy prohibits fraud or misuse of the County's assets and sets forth specific guidelines and responsibilities, including appropriate actions that must be followed for the investigation of fraud and other similar irregularities.

The goal is to establish and maintain an environment of fairness, ethics and honesty for our employees, our citizens, our suppliers and anyone else with whom we have a relationship. To maintain such an environment requires the active assistance of every employee and manager every day.

### **A. Prohibited Acts**

Fraud is defined as an intentional deception, misappropriation of resources or the manipulation of data to the advantage or disadvantage of a person or entity. Examples of fraud include, but are not limited to:

- Embezzlement, bribery or conspiracy.
- Misappropriation, misapplication, destruction, removal, or concealment of County property.
- Alteration or falsification of documents.
- Theft of any asset (money, tangible property, etc.).
- Authorizing or receiving compensation for goods not received or services not performed.
- Authorizing or receiving compensation for hours not worked.
- Misrepresentation of fact.
- Failure to account for monies collected.
- Knowingly providing false information on a job application.

### **B. Prevention**

Each department will maintain an internal control environment to protect the department and the County from loss or other damages as a result of a fraudulent act.

All new full time, temporary, part-time, and seasonal employees may be subject to a criminal background check based on position and duration of employment. The County may also verify all applicants' employment history, education and personal references prior to making an offer of employment. New employees will receive this policy as part of their orientation.

### **C. Reporting of Fraud**

Allegations and concerns about fraudulent or corrupt activity may come from various sources including employees, vendors, members of the public, results of internal or external audit reviews, or from other interested parties.

All employees and officers have a duty to report concerns they have or information provided to them about the possible fraudulent or corrupt activity of any officer, employee, vendor or any other party with any associations with the County. Any person who has a reasonable basis for believing fraudulent or corrupt acts have occurred has a responsibility to report the suspected act immediately.

The County of Augusta has adopted a zero tolerance policy regarding fraud. Any evidence supporting fraud, theft or embezzlement of County assets and equipment may be subject to the following actions including but not limited to: suspension, termination, restitution, and criminal charges. Any County employee who is aware of fraud being committed against the County by anyone shall report such activity to at least two of the following departments or individuals: the Sheriff's Department, Commonwealth's Attorney and/or County Administrator.

All reports will be taken seriously and will be investigated by internal staff and/or legal counsel as appointed by the Board of Supervisors or County Administrator. The County will cooperate with the appropriate law enforcement agency if deemed necessary. The Auditor of Public Accounts shall be notified of fraudulent reports in accordance with Code of Virginia, Section 30-138. The County's financial auditors should also be notified. Fraudulent activities that result in disciplinary action will be reported to the Board of Supervisors.

### **D. False Allegations**

False allegations of suspected fraud with the intent to disrupt or cause harm to another may be subject to disciplinary action up to and including termination of employment.

### **E. Corrective Actions and Discipline**

Appropriate and timely action will be taken against those proven to have committed a fraudulent act. These remedial actions may include, but are not limited to:

- Disciplinary action (up to and including immediate termination of employment).
- Restitution for all losses, including investigation and legal expenses, to the fullest extent of the law.
- Forwarding information to the appropriate authorities for criminal prosecution.
- Institution of civil action to recover losses.
- Offenders at all levels of the employment will be treated equally regardless of their position or years of service with the County.
- Determinations will be made based on a finding of facts in each case, actual or potential damage to the County, cooperation by the offender and legal requirements.
- The County of Augusta may take corrective or disciplinary action without awaiting the resolution of criminal or civil proceedings arising from fraudulent conduct.

## **F. Confidentiality**

All investigations will be conducted in confidence insofar as reasonably possible. The names or names of those communicating information about a fraudulent act or the name or names of those suspected of a fraudulent act will only be revealed when required by law in conjunction with the investigation or legal action

## **Fund Balance**

Effective May 25, 2011

Revised April, 22, 2015

### *Purpose*

The purpose of this policy is to establish guidelines on the use of unrestricted fund balance to provide the County with sufficient financial resources to address unforeseen revenue fluctuations, unanticipated expenditures and emergencies, which result in unanticipated budgetary shortfalls. Fund balance is used as an indicator of the County's overall economic health and credit quality. This policy is created to be in compliance with Generally Accepted Accounting Principles (GAAP) and the Governmental Accounting Standards Board (GASB) Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*.

### **Definitions**

Fund balance – Represents the difference between the assets and liabilities reported in a governmental fund. Often used as a measure of liquidity. It is also used as a classification to separate restricted and unrestricted. Those classifications are broken up into five categories:

#### **Restricted**

Nonspendable fund balance – Represents amounts not spendable in form. Examples include inventories, prepaid amounts, and permanent funds.

Restricted fund balance – Represents amounts that have external constraints placed on their use. External constraints may be imposed through constitutional provisions, enabling legislation, or regulations of other governments. Examples include grants and intergovernmental revenues.

#### **Unrestricted**

Committed fund balance – Represents amounts constrained for a specific purpose by a formal action of the highest level of decision making authority. Committed amounts cannot be used for another purpose unless released by the same formal action taken to commit those funds. Examples include contractual obligations and board approved expenditures through a formal action.

Assigned fund balance – Represents amounts intended to fulfill a specific purpose. Intent may be established by the highest level of decision making authority or by an official or body to which the



governing body delegated the authority. In government funds other than the general fund, assigned fund balance represents the amount that is not restricted or committed. This indicates that resources in other governmental funds are, at a minimum, intended to be used for the purpose of that fund. Examples include drug enforcement local revenues and capital depreciation funds.

Unassigned fund balance – Represents the residual classification of the general fund and includes all amounts not assigned to other funds, or restricted, committed, or assigned within the general fund.

## ***Policy***

### **1.0 Committed Fund Balance**

The County Board of Supervisors is the highest level of decision making authority for the County. A formal action of the Board of Supervisors is required to establish, modify, or rescind a fund balance commitment. Action to commit resources must occur prior to year-end; however, the amount can be determined in the subsequent period.

### **2.0 Assigned Fund Balance**

The County Board of Supervisors has authorized the County Administrator, or his designee, as the official authorized to assign resources and ending fund balance to a specific purpose as approved by this fund balance policy.

### **3.1 Unassigned Fund Balance**

**3.2** The County's Unassigned General Fund Balance will be maintained to provide the County with sufficient funds to address unforeseen revenue fluctuations, unanticipated expenditures, emergencies, and similar circumstances.

**3.3** The Unassigned General Fund Balance should not be used to support reoccurring operating expenditures outside of the current fiscal year. The unassigned fund balance cannot be used to cover an unanticipated budgetary shortfall in excess of \$100,000. The County Board of Supervisors may appropriate Unassigned General Fund Balance to cover an unanticipated budgetary shortfall that is in excess of \$100,000.

**3.4** The Unassigned General Fund Balance can only be appropriated by a formal action of the County Board of Supervisors.

**3.5** The County of Augusta will use GASB's definitions of fund balance for the audited Comprehensive Annual Financial Report (CAFR). For all other financial planning purposes, the term Budgetary Fund Balance will be used and will include any portion of the fund balance that is available for appropriation. Portions of the fund balance that are not available for appropriation will be identified as Reserved Balance.

**3.6** Funds in excess of the annual requirements may be retained in the Unassigned General Fund Balance, or may be considered to supplement capital outlay expenditures.

## **4.0 Order of Spending Resources**

The County will assume the default approach of spending resources as they become available for expenditure. The County assumes restricted fund balance will be allocated first then unrestricted fund balance in the order of committed, assigned, and unassigned.

## **5.1 Unrestricted General Fund Balance Minimum**

**5.2** Unrestricted General Fund Balance shall include Committed, Assigned and Unassigned fund balances per policy definitions. The total of these three categories of fund balance include only resources without a constraint on spending or for which the constraint on spending is imposed by the County itself.

**5.3** It is the goal of the County to achieve and maintain an Unrestricted General Fund Balance no less than two months of General Fund Operating Expenditures at the close of the fiscal year, with the exceptions noted in 5.03 below.

**5.4** In the event the Unrestricted General Fund Balance is used to provide for temporary funding of unanticipated budgetary shortfalls, the County shall restore the Unrestricted General Fund Balance to the minimum level of two months of General Fund Operating Expenditures within three to five fiscal years following the fiscal year in which the event occurred. The plan to restore the Unrestricted General Fund Balance shall be included and highlighted in the County's adopted budget.

## Appendix H Augusta County Capital Projects Detail

March 27, 2017

### MEMORANDUM

TO: BOARD OF SUPERVISORS

FROM: Timothy K. Fitzgerald, County Administrator

COPY: Augusta County Planning Commission

SUBJECT: CAPITAL IMPROVEMENTS PLAN AND BUDGET

The recommended Capital Improvements Budget for Fiscal Year 2017-18, along with the Capital Improvements Plan for the five years 2017-18 through 2021-22, is submitted for the Board of Supervisors consideration (attachment). I am also forwarding the CIP to the Planning Commission for their review and consideration as it relates to the Comprehensive Plan.

A CIP offers a systematic approach to planning and financing capital improvements. Although capital improvement programming cannot totally eliminate inefficiencies and the element of chance, a well-prepared CIP can offer advantages such as

- ..Anticipating future capital facility needs
- ..Correlating projects to community goals, financial capabilities and anticipated growth
- ..Eliminating duplication and poorly planned expenditures
- ..Encouraging cooperation with other governmental units
- ..Establishing work schedules and cost estimates
- ..Facilitating Federal and State Grants
- ..Facilitating private sector improvements consistent with the Comprehensive Plan
- ..Developing public support for capital expenditures

A funded or partially funded CIP can also serve as a "rainy day" fund for operating budgets in times of fiscal stress. Since 1990, there has been seven times that CIP earmarked funding has been used to offset operating budget revenue needs:

FY93-94\$ 400,000  
 FY03-04\$ 278,000  
 FY09-10\$ 751,750  
 FY10-11\$ 623,000  
 FY11-12\$ 834,913  
 FY12-13\$ 277,940  
 FY14-15\$1,296,421  
           \$4,462,024

This represents a reduction of \$4,462,024 in previously committed Capital funding. To re-establish this funding source would require adding 6.5¢ to our 58¢ existing tax rate (\$690,000 = 1¢). To equalize with School Capital funding, it would take an additional 13¢.

The relationship between Capital and Operating budgets is always fluid. When "year end" fund balances occur, the CIP's depreciation accounts (DA) have been the primary beneficiary. These accounts include: Electoral Board Automation, Sheriff's Department Equipment, Fire/Rescue Equipment, Emergency Communications Equipment, Geological Information System (GIS) Equipment, Information Technology (IT), Library Automation, Vehicle Depreciation, Security Equipment, Parks and Recreation and Building Maintenance (HVAC, Roof, Carpet and Tile, Lighting, etc.).

### 2017-18 CAPITAL BUDGET SUMMARY

Specifically, the proposed capital improvement budget for Fiscal Year 2017-18 identifies needs totaling \$21,119,000. The amount of funds represented by the five-year CIP is \$78,982,900. Because the CIP is a multi-year planning document, the Board has the flexibility to modify its five-year priorities as circumstances dictate. To fund the capital budget, year-end fund balances and reassessments revenues have been supplemented by designated revenues, i.e., one third of consumer utility taxes, one third of BPOL license taxes, 90% of meal taxes, a portion of lodging taxes, rental income and the 1997 NADA TPP adjustment.

For Fiscal Year 2017-18, the following funding sources are earmarked for capital projects:

<u>General Operating</u>	<u>FY17-18</u>
Consumer Utility (1/3) (1993)	\$ 817,000
Business, Professional & Occupational License Tax (BPOL) (1/3) (1993)	1,133,000
Meals Tax (90%) (1992/1998)	2,187,000
General Reassessment (1993)	2,300,000

General Reassessment (1997)	1,210,000
TPP NADA Adjustment (1997)	950,000
General Reassessment (1/2-2001)	919,000
General Reassessment ( 2005)	2,424,000
Rental Income	256,000
Lodging Taxes	10,000
Revenue Recovery	200,000
Rear Estate (2015)	898,350
	- 400,000 (1)
	- 278,000 (2)
	- 751,750 (3)
	- 623,000 (4)
	- 834,913 (5)
	- 277,940 (6)
	-1,296,421 (7)
	<u>-7,256,250 (8)</u>
	\$1,586,076

- (1) Reflects FY 93-94 CIP reductions to offset operating budget needs.
- (2) Reflects FY 03-04 CIP reductions to offset operating budget needs.
- (3) Reflects FY 09-10 CIP reductions to offset operating budget needs.
- (4) Reflects FY10-11 CIP reductions to offset operating budget needs.
- (5) Reflects FY11-12 CIP reductions to offset operating budget needs.
- (6) Reflects FY12-13 CIP reductions to offset operating budget needs.
- (7) Reflects FY14-15 CIP reductions to offset operating budget needs (School Board).
- (8) School Debt- Phases I, II, III, IV, V and VI.

In 1993 and 1997, the Board authorized 100% of the general reassessment for capital improvements. In 2001, the Board authorized 50% of the general reassessment for capital improvements (the remaining 50% was earmarked for teacher salaries). With the construction of Wilson Middle School, and renovations/expansions to Stuarts Draft and Wilson Memorial High Schools, \$2,424,000 of the 2005 reassessment was earmarked for school debt.

As previously stated, the CIP is a plan (versus the Capital budget) and it is a valuable exercise to identify needs regardless of the current funding availability. Doing so ensures that capital and infrastructure needs are not ignored and reminds us what future needs are on the horizon. The Capital Budget Fund had a December 31st balance of \$30.4 million. This fund can be broken down into a number of categories:

1. Infrastructure Accounts
2. Matching Grants (Recreation, ACSA and VDOT)
3. Depreciation Accounts
  - Board of Elections Automation
  - Library Automation
  - Fire-Rescue Equipment
  - Emergency Communications
  - Sheriff's Department Equipment
  - GIS Equipment

- Parks and Recreation
  - IT Equipment
  - Security Equipment
  - Vehicles
  - Building/HVAC
4. Specific Capital Projects:
- Landfill Courthouse
  - Solid Waste Centers
  - County Schools
  - Flood Control Dams/Stormwater Management
  - Fire Training Center
  - Government Center
5. Grant Matches
- Fire and Rescue Equipment – Volunteers
  - Hazardous Materials and Equipment
  - Roads
6. Debt
- Regional Jail
  - Juvenile Detention Home
  - Blue Ridge Community College
  - County Court Complex
  - Route 636 Road Project
  - Mill Place Commerce Park Water Tank
7. Reserves
- Children’s Services Act
  - Department of Social Services
  - Economic Development
8. Regional Projects
- Tourist Information Center
  - Firing Range

Also attached is a list of CIP projects and allocations based upon available Fund Balance and reoccurring CIP funding availability (attachment). It is significant to note that the CIP has an "unfunded" balance of \$10.1 million.

The following is an overview of the CIP by project area:

**INFRASTRUCTURE**

The seven infrastructure accounts allow Board members the flexibility to address unique problems and needs in their magisterial districts. These accounts have also been used to study problems, leverage other funding sources and expedite projects. Since FY2010, funding for this account has been substantially reduced:

<u>Per District</u>	<u>Total</u>
FY2009 \$200,000	\$1,400,000
FY2010 \$100,000	\$ 700,000
FY2011 \$100,000	\$ 700,000
FY2012 \$ 50,000	\$ 350,000
FY2013 \$ 0	\$ -0-
FY2014 \$ 0	\$ -0-
FY2015 \$ 25,000	\$ 175,000
FY2016 \$ 50,000	\$ 350,000
FY2017 \$ 50,000	\$ 350,000

**PUBLIC WORKS**

A) **Stormwater**

Stormwater management continues to be a State and local problem. Many of our older subdivisions have inadequate storm drainage systems, or the systems are in need of repair. In addition, regional stormwater management planning, especially for areas in industrial, commercial, and small lot residential subdivisions, continues to hold promise, especially when a public/private partnership presents itself as a viable option. This account provides seed money or leverage to address these issues.

Up to \$40,000 a year has been earmarked in the past to fund Stormwater projects under this program, individual projects up to \$20,000 have been eligible for this funding. Projects above this amount require Supervisor funding from their individual infrastructure accounts or public-private partnerships.

## B) MS4

In 2014, the County became a regulated Municipal Separate Storm Sewer System (MS4) community and a Virginia Stormwater Management Program (VSMP) Authority. These programs, which are mandated by state code, will significantly increase the level of investment in stormwater management infrastructure, and will require that the county plan for the associated long term maintenance responsibilities. The VSMP program will lead to additional privately funded facilities for the county to maintain in residential subdivisions. The MS4 program, in order to meet yet to be determined Total Maximum Daily Load (TMDL) discharge limits, will require significant investment on the County's part for planning, design, construction and maintenance. The MS4 area is approximately 8,800 acres with less than 100 acres outside of the Urban Service Areas designated by the County. While the MS4 plan has not yet been fully developed, it is likely that the county will need to retrofit the old plan and develop new stormwater management measures to meet the required pollutant reductions.

The County is developing and implementing a MS4 program to minimize the discharge of pollutants through and from the MS4 area into state waters. This program must include six elements, or "Minimum Control Measures"

- Public Education and Outreach
- Public Participation /Involvement
- Illicit Discharge Detection and Elimination
- Construction Site Runoff Control
- Post-Construction Runoff Control
- Pollution Prevention I Good Housekeeping

The County has designated operating budget funding for the MS4 program in both FY14-15, FY15-16 and FY16-17. In order to determine the precise needs and priorities for improvements, the County can explore the feasibility of carrying out more detailed studies of countywide stormwater management needs. The cost of a countywide study could exceed \$1 million. The cost to fund regional stormwater detention facilities, both MS4 and non MS4 storm sewers, could exceed \$25 million. The industry standard to maintain stormwater infrastructure averages \$30/acre/year to \$150/acre/year depending upon density. Considering the acreage for both the MS4 regulated area and the Urban Service Areas (41,000 acres plus/minus) the cost would be \$1,230,000 to \$6,150,000 annually. Many communities are enacting stormwater management fees to offset the construction and maintenance cost of these facilities . Funding for ongoing maintenance of programs will be included in future operating budgets.



C) **Roads**

Roads continue to be a priority of the Board and our citizens. Statewide, the competition for Smart Scale and Revenue Sharing funding is intense. Augusta County has aggressively sought additional VDOT funds by participating in the Revenue Sharing program (50% local match). This past year VDOT implemented a new funding plan across the state to provide for transportation funding. This plan entitled HB2 uses criteria specific to regions to establish a ranking system for potential projects.

The County has been successful in applying for and receiving funding for projects through the Smart Scale funding process. Smart Scale funding has been approved on Route 610, Route 616, and Lifecore Drive. Projects that are currently listed on the recommended list for this year are the 1-81 exit 235 turn lanes and the intersection of Mill Place Parkway and Route 612.

In the future, Smart Scale funding will be open for application every two years. We will continue to develop projects and prepare them in order to have solid applications for funding in the future.

**EDUCATION**

Since 1992, the County has authorized \$182.2 million in bonds for School construction projects. Projects include:

**PHASE I (\$2.4M)**

Stuarts Draft Middle  
 Cassell Elementary  
 Riverheads Elementary  
 Beverley Manor Middle  
 Wilson Elementary

**PHASE III (\$25.2M)**

Ft. Defiance High  
 Buffalo Gap High  
 Riverheads High

**PHASE V (\$55.1M)**

Wilson Middle School  
 Stuarts Draft High  
 Wilson High

**PHASE II (\$14.7M)**

Stuarts Draft Elementary  
 Clymore Elementary

**PHASE IV (\$24.3M)**

North River Elementary  
 Craigsville Elementary  
 Stump Elementary  
 Churchville Elementary

**PHASE VI (\$60.5M)**

Wilson Middle School  
 Wilson Elementary School  
 Riverheads Elementary  
 Cassell Elementary School

In June 1990, School debt totaled \$5,639,604. As of June 2016, School debt totaled \$71.5 million. Since 1990, principal and interest costs have increased from \$876,000 in FY90 to \$7,265,600 in FY16.

The Board, on September 22, 2010, authorized the School Board to proceed with Capital Improvements within the Board of Supervisors currently authorized annual debt appropriation (\$7,256,250). Currently, construction is underway for a new Riverheads Elementary School, a new Cassell Elementary School, and construction has been completed on the expansion to Wilson Middle School.

**PUBLIC SAFETY**

A) **Detention**

With the opening of the Regional Jail in 2006, the rated capacity increased from 90 to 402. With double bunking, and the use of dormitory style bunking, we are able to house 904 prisoners. The bonded cost of the Regional Jail is \$22.9 million. The debt payment is \$1,953,000 annually of which Augusta County's share is \$576,026 based upon our three-year average of prisoner days (29.5%). The DOC's "out-of-compliance" backlog in local and regional jails continues to exist and is forecasted to increase over the next several years. With Rockingham and Harrisonburg joining the Authority, our percentage of debt has dropped from 39.41% to 27%. We will continue to seek "rentals" from the State and non- participating jurisdictions in the State to assist in generating additional revenues to reduce local member contributions (as space is available).

The County's share of annual debt for the Middle River Regional Jail and the Shenandoah Valley Regional Detention Home is \$692,729:

MRRJ	\$576,026
SVROH	<u>116,703</u>
	\$692,729

The actual local cost for Debt is largely determined by what revenue can be generated from rentals from outside jurisdictions and Federal/State agencies.

B) **E-911**

Augusta County Emergency Communications Center is upgrading the current Motorola analog UHF wide band simulcast radio system to a narrowband system. The FCC mandated that by January 2013 radio systems will have to be converted to narrow band operation, whether they are analog or digital. To achieve the mandate, the FCC will stop approving wide band (25 KHz) analog radio licenses. Augusta County currently leases a microwave system and tower sites from Shentel. Shentel leases are near expiration and Shentel has no plans to continue using microwave as they are migrating over to fiber. Shentel has requested the County purchase and maintain its own microwave system and equipment.

The County will maintain the four existing conventional microwave tower sites, and added two additional communication sites in Deerfield and Troxell Gap to enhance the radio coverage after the narrow-band migration. All the pagers, mobiles and portables radios for law enforcement, fire and rescue have been replaced with new equipment that is narrow-band capable.

The County requested a waiver from the FCC to grant an extension for narrow banding beyond the January 1, 2017 date. The County has contracted with Motorola to replace the simulcast microwave system and site work shelters have been completed to date. Field testing will be performed before and after the upgrades to evaluate the communication coverage. All the upgrades will have to meet the new restrictions mandated by the National Radio Quiet Zone (NRQZ) in Greenbank, West Virginia. The project is expected to be completed in 2017.

## C) **FIRE AND RESCUE**

The recommendations proposed in previous fire and rescue studies, as well as the Strategic Plan recommendations suggested in recent years, continue to impact the operating budget, as well as the capital budget. While this is recognized and accounts have been established in capital for apparatus, the Training Center, and volunteer equipment, the needs associated with maintaining and supporting a combination system continue to escalate.

Fire and rescue station infrastructure; 17 stations total countywide, 4 of which are County owned, are aging and need to be considered with regard to future upgrades and/or construction of new centrally located stations. Projected cost per station up to \$2.4 Million.

In addition to having County owned fire apparatus; 4 Engines, 1 Tanker, 2 Squads, 1 Ladder Truck, and numerous other support fire related apparatus, Augusta County Fire-Rescue has acquired eight (9) County owned ambulances over the past several years that are providing service delivery from both County owned stations, as well as through partnerships with volunteer stations.

The Training Center and Training Division, inclusive of both fire and EMS remain a key element in assuring that both the career and volunteer system have the resources and facilities to deliver necessary training to provide skilled and capable personnel to meet present and future public safety needs.

The capital accounts set aside, as well as all other available funding sources for fire and EMS apparatus should be under constant review regarding replacement needs as the County grows and develops. Apparatus needs will continue to evolve as to apparatus type and placement, dependent on development and growth in given areas.

## D) COURTS

With the November referendum being unsuccessful courts still remain a concern. Capital costs to address courts will be significant in plans moving forward.

## E) LANDFILL

Over \$15.4 million has been expended by the County to purchase additional land, to close the "old" landfill, develop a public use site, and construct an environmentally responsible "new" Regional Landfill. Phase 1 of the "new" landfill was opened in the fall of 1998. ACSA is currently filling in Phases 1-3 which are contiguous and expects to continue filling in these phases for the next year. Construction of Phase 4 is complete. ACSA believes that the construction of Phase 5 would be at the end of or just beyond the five-year plan. The delay can be attributed to a number of factors:

- Reduced Tonnage (economy driven)
- Improved compaction
- Change in daily cover from 6 inches of topsoil to a spray substance
- DEQ approval of slope modification resulting in additional fill area

The Regional Landfill includes Staunton and Waynesboro, which share in capital and operating costs. All three member jurisdictions are also required to set aside funding for closure and post closure expenses of the new landfill. The County and Staunton are obligated to fund all post closure expenses on the old landfill.

## OTHER CATEGORIES

This category represents funding for a variety of County projects. The following is a brief synopsis:

- A) IT/GIS- With technology rapidly changing, it is imperative we stay proactive in order to provide the best resources to both County staff and County residents. With Server and PC platforms changing so quickly, we find ourselves in a near constant cycle of replacement and upgrading of our equipment. We have also added all door security and cameras in the recent years. This equipment resides on our network and is our responsibility. During the past several years we have assigned toughbooks to over 100 users between Sheriff's office and Fire/Rescue personnel. We have moved our network to a virtual environments in hopes of providing the most stable backbone possible. At the same time, we move forward with Disaster Recover needs with 'Off Site' replication, for both the network and financial system. Our web usage continues to improve the communication between the county, citizens and businesses. This year we implemented a new and improved site

with many more interactive options. GIS continues to be a dependable resource for staff and citizens. Improved efficiency and quality of our data have come as a result of the high demand.

- B) **BLUE RIDGE COMMUNITY COLLEGE** - The current capital program identifies projects over \$70 million; \$18 million of these recently completed projects include an \$8 million 21,000 gross square foot (gsf) Advanced Technology Center (2012), an \$11 million 34,000 gsf Fitness and Recreation Center (2014) and a 4,000 gsf leased space facility for a Welding Center (2014). The state of the art Advanced Technology Center serves local manufacturing industry and continues to have a positive influence on economic development in the region. \$38 million of these projects are in-process and include a \$15 million, 40,000 gsf, Classroom and Student Services Administration addition to the Houff Student Center, a \$5 million non-general fund Parking Structure, under design and scheduled for early 2018 completion), and an \$18 million, 40,000 gsf Bioscience Center under design (currently funded by the State for design only). Localities served by the Community College are responsible for the non-general costs of site work associated with projects, i.e. utility extensions, parking lots, roadways, external lighting, sidewalks, etc. Augusta County's share would be \$137,585 a year.
- C) **LIBRARY** - The Library Board of Trustees and staff are working with various community groups to explore the creation of a library in the Stuarts Draft community, a growing commercial and residential hub. To accommodate changes in use, a study of operational hours at the five Library facilities was conducted to provide convenient hours and to place staff where they will best be utilized.

The Library's five physical locations are community hubs and technology centers for county residents, while self-service online collections cater to area residents who are unable to travel to the library in person. As technology evolves, so do the unique needs of the Augusta County residents who feel the effects of the digital divide due to financial restraints or lack of digital literacy.

While several improvements and upgrades have been made, Library staff are currently able to meet the needs of only a portion of the county's citizens -- those within a convenient drive of our current locations. Every day we provide classes or one-on-one support to those in need of new technology skills as they face changes in conducting business, navigating government services, or achieving educational goals. In order to meet the needs of the rest of the county, the Library will explore various options for establishing a library in Stuarts Draft and develop a master plan for future locations, including branches or stations to serve the Northern end of the county where locals currently do not have ready access to our trained information professionals.

In addition, the Library will also create a master plan for facility upgrades to keep pace with the demands for more community space and varied technological needs. In the six years since the Fishersville Main Library underwent complete renovations, Augusta County Library has only

performed general cosmetic and security updates to its buildings and thus needs to plan for future facility maintenance and changes to keep locations convenient, healthy, and comfortable for visitors.

By investing in improved facilities, more locations, and technology, we can provide Augusta County residents with better access to technology resources, trained and knowledgeable staff, and community resources to further increase this area's viability for industry and economic development.

- D) **RECREATION FACILITIES** - The County's Comprehensive Parks, Recreation, & OpenSpace Master Plan is being revisited and updated. It is anticipated that this plan will be ready for the Board of Supervisor's review at the conclusion of the first quarter of the 2017-2018 fiscal year. This plan will continue to serve as the "blue print" for future recreation facilities. In the meantime, staff have completed a number of park projects since 2012 and continue to progress on others.

At Natural Chimneys Park, a state of the art and technologically advanced water filtration system was installed for the well water system in 2012. This project was made possible with the generosity, knowledge, and skills of the Augusta County Service Authority and its employees. Also in the fall of 2012, an addition to the Pool House was constructed to provide shade to pool patrons via a covered patio. In the spring of 2013 staff completed renovations to the performance stage. In 2014, six additional sewer hookup camping sites were completed and added to the campground inventory. In 2015, the water filtration system was replaced with a more efficient system manufactured in Pennsylvania thus providing quicker and more responsive maintenance service. Also in 2015, staff replaced approximately 600 feet of water and sewer lines in the park. In FY 16-17, the septic systems for shower-house A and shower-house B had extensive repairs completed and 900 feet of new water line was buried to provide the swimming pool with non-treated water to reduce the burden on the park's filtration system. In this same time period more than \$37,000 in electrical repairs and upgrades have been completed including Shelter #3, the Performance Stage, and camping loops E and F. Staff have determined that the most essential capital needs for the park are:

- a) Renovations to the swimming pool, to include liner replacement and rehabilitation of the separate 'tot pool'
- b) Phased replacement of picnic tables and campfire rings at all campsites
- c) Renovation of J-Loop restrooms and expansion of facility to include showers
- d) Further development and enhancement of the existing trail network

At Augusta Springs Park, the initial two phases of construction and development were completed and the park experienced its first full year of operation for recreational purposes in 2012. Since then staff have added additional wooden rail fencing in areas for security and safety purposes along with

grills at the picnic shelter. Staff have determined that the most essential capital needs for the park are:

- a) Replacing the walking trail material/surface with something other than 'crusher run' that is a better alternative for leg health, handicap accessibility, and long-term maintenance costs.
- b) Constructing a low-fence/guardrail perimeter around the parking area

At Deerfield Park, construction and development was completed in the summer of 2014. This project included construction of a picnic shelter and a walking trail that traces the property boundary, along with significant stump removal and minor grading. In 2015 staff added landscaping, a grass volleyball court, benches along the walking trail, grills, and a new 4-swing swing-set. In FY16-17, staff removed an old storage building and tore up its concrete foundation/slab. Staff also replaced the inherited old wooden playground structure with an extensive, modern and durable playground structure appropriate for children multiple ages. This new bordered play-area was completed at an approximate cost of \$31,500. Staff have determined that the most essential capital needs for the park are:

- a) Replacing the walking trail material/surface with something other than 'crusher run' that is a better alternative for leg health, handicap accessibility, and long-term maintenance costs.
- b) Accessibility to public restrooms during park hours.

At Crimora Park, there have been no capital projects completed in the past four fiscal years. Staff have been able to maintain the facilities and amenities with routine repairs and maintenance operations while observing public use slowly but surely increase. Staff have determined that the most essential capital needs for the park are:

- a) Replacing the walking trail material/surface with something other than 'crusher run' that is a better alternative for leg health, handicap accessibility, and long-term maintenance costs.
- b) Installation of a public boat launch and construction of a fishing deck.

At Stuarts Draft Park, considerable resources were expended in 2014 and 2015 to improve the playability of Kiser Soccer/Activity field and the 2 softball fields. These improvements included border fencing, addition of infield dirt/material, disking and tilling, addition of topsoil, and hydra-seeding of playing surface. In FY16-17, staff supervised a \$40,000 project involving the construction of a new amphitheater and event seating. Staff also coordinated a \$7,000 effort of replacing the chlorination system for the swimming pool. Staff have determined that the most essential capital needs for the park are:

- a) Replacement of the windows and floor surface in the office and program portion of the pool house.

- b) Permanent restroom facility, accessible during park hours, year round.
- c) Irrigation systems for the two soccer/activity fields
- d) Additional parking, convenient to sports/activity fields
- e) Replacing the walking trail material/surface with something other than 'crusher run' that is a better alternative for leg health, handicap accessibility, and long-term maintenance costs.
- f) Replacement of the existing playground and swings

In the Recreation Gym, located in Fishersville, during FY15-16 staff oversaw the replacement of the 4 heaters for the facility, of which the school system did contribute about 35% of the total cost. Staff have seen a significant increase in requests for use and actual use of this facility over the past two years. This increase is reflective of the deficit in gym space that the County has compared to demand, especially within its urban growth areas. Staff expect this need to be accurately reflected and conveyed through the revised Master Plan based on the initial citizen survey responses and then the public meeting stage. Major renovations would be needed for this facility to continue hosting the current uses and meet code while providing a safe and comfortable environment for citizens. Staff have determined that the most essential capital needs for the facility are:

- a) Replacement of the gym floor/playing surface
- b) Extensive renovations to the restrooms including new sinks, commodes, flooring, and stalls
- c) Electrical rewiring and new interior lighting plan
- d) Replacement of all exterior windows and doors

In FY16-17, staff continued to work on the development of a pocket park within Mill Place Commerce Park. The core amenity of this park/recreational area is a loop walking trail around an established BMP area using property that the County will need to own and manage for storm water runoff. This area will also feature a small shelter/pavilion ideal for lunch breaks or small families and a separate parking lot accessible from Centerview Drive. This project was able to benefit immensely from economic development activity and new construction on Lot #13, including fill and topsoil relocation. Initially, \$119,400 was committed to this project with at least an additional \$10,000 in private dollars having been committed.

The Parks and Recreation Commission continues to serve as a resource for the allocation of recreation grants to community groups which have dedicated their time and energy to promoting recreation opportunities for our citizens. Since the program was initiated, over \$2.5 million has been authorized leveraging an estimated \$4.8 million in community, individual and corporate contributions .



- E) **SHENANDOAH VALLEY REGIONAL AIRPORT COMMISSION** - The Airport Commission has been successful over the past several years leveraging local funds to secure significant State and Federal Grants to improve facilities at the Shenandoah Valley Regional Airport (SHD). Projects underway or recently completed include renovations to passenger facilities, expansions and rehabilitation of aircraft and vehicle parking areas, and airfield pavements. More recently the Airport Commission undertook a comprehensive update to the Master Plan for the Airport which identifies existing conditions, forecast demand and facilities that will be necessary to meet such demand over the next 15-20 years. The previous Master Plan review was conducted in the late 1990's and most of the projects identified have been completed. The development and approval of this more recent plan update is required by both the Federal Aviation Administration and Virginia Department of Aviation in order for the Commission secure funding for future projects from both agencies. Initial projects identified include, expansion of facilities to handle increasing demands for space to park aircraft, upgrades to the aviation fueling systems, and potential aircraft hangar construction. The first project to follow the Master Plan update will be a required Environmental Assessment regarding projects identified in the plan. The Commission also intends to complete updating and replacement of critical Aircraft Fire/Rescue apparatus and Snow Removal equipment, both of which are critical to maintaining Federal compliance regarding public safety and insuring the all-weather capabilities of the of the Airport. Augusta County partners with Rockingham County, Staunton, Waynesboro and Harrisonburg to operate the Airport.
- F) **UTILITIES** - The County's Infrastructure Accounts have traditionally covered minor water and sewer extensions. The County's Comprehensive Plan, as well as Economic Development initiatives, often requires a financial commitment from the Service Authority. In such circumstances, it would be appropriate to participate in cost sharing proposals. Additionally, the issue of fire flow may require public-private and County- ACSA partnerships to address. In 2015, ACSA provided the County with a detailed list of potential fire flow improvement projects in each district, noting those that also had economic development benefits as well. The County's prioritization of Weyers Cave as the focus of new industrial and commercial growth will also require an expansion of the Weyers Cave wastewater treatment plant, which cannot be funded solely through increased sewer rates for ACSA customers. County participation in the funding of this project will be critical in order to move forward.
- G) **BUILDING SINKING FUND** - The Building Sinking Fund has been established based upon depreciation costs associated with HVAC, carpet and tile, roofs, lighting and painting. Replacement costs associated with solid waste/recycling container sites are also included in this account. Revenues generated from the rental of space at Government Center to State and Federal agencies contributes funding for this sinking fund.
- H) **GOVERNMENT CENTER** - Functionality of the Government Center continues to evolve. This account allows for funding of renovations and improvements to address Governmental space needs.

- I) **SOCIAL SERVICES BUILDING** - The current offices are located in a circa 1965 warehouse. The roofing system, along with HVAC systems, makes it extremely difficult to maintain and efficiently operate. We continue to look for opportunities to provide a consolidated facility at some point in the future.
  
- J) **ECONOMIC DEVELOPMENT**- This account has been used to purchase and develop Mill Place Commerce Park. Funding from this account has been used in the past to grade several sites in the Commerce Park to make them "shovel ready." Currently, the County is completing a Master Plan update for the Commerce Park. Additionally, funds from this account assists in progressing the site readiness of other key sites throughout the County. Funding from this account can be used to provide the required local match should Governor's Opportunity Fund (GOF), Industrial Road Access, Rail Access, or as other similar projects present themselves.
  
- K) **TOURISM** -The goal is help attract new visitors to Augusta County and enhance their visitor experience with tourist information centers and support of other key attractions. In an effort to meet our moral obligation, any tourism funding not spent in any given fiscal year as part of the general fund is moved into a tourism CIP for significant tourism projects.
  
- L) **GOVERNMENT BUILDINGS SECURITY** - It is important to monitor activities in and around various governmental buildings. Funding has been used to upgrade cameras and equipment to integrate it with our access control system. Since 2001, Homeland Security has been a high priority and we continue to see a need for security equipment.
  
- M) **FLOOD CONTROL DAMS** - NRCS has completed improvements to Robinson Hollow, Inch Run, Toms Branch, Mills Creek, AND Todd Lake dams. Hearthstone Lake is in the planning phase. The non-Federal share for bringing dams into compliance is 35%. The State has been requested to participate with Augusta County in helping to offset the non-local costs for the facility (25%).
  
- N) **SOLID WASTE TRANSFER RECYCLING LOCATIONS**- The recycling committee and staff continues to seek a site in Deerfield to construct a new transfer station. Staff continually monitors demand and functionality of sites and assess existing and future locations as necessary. The Recycling Committee continues to provide recycling at 9 locations throughout the County and the Landfill. Staff monitors commodity markets and manages revenues and expenses . Staff continually accesses the need for additional plastic recycling throughout the County.
  
- O) **VEHICLE SINKING FUND** -A depreciation account has been established for the replacement of law enforcement and other County vehicles.

TKF/am

**COUNTY OF AUGUSTA**

**CAPITAL IMPROVEMENTS PLAN**

**FISCAL YEARS 2018-2022**

<b><u>PROJECT</u></b>	<b>FISCAL YEAR ENDING JUNE 30TH</b>					<b>TOTAL</b>
	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	
<b><u>PUBLIC WORKS:</u></b>						
INFRASTRUCTURE	1,400,000	1,400,000	1,400,000	1,400,000	1,400,000	7,000,000
STORMWATER MANAGEMENT	180,000	200,000	200,000	200,000	200,000	980,000
LANDFILL	529,000	435,000	520,000	742,000	2,604,000	4,830,000
REVENUE SHARING-ROADS	500,000	500,000	500,000	500,000	500,000	2,500,000
<b>SUB-TOTAL</b>	<b>2,609,000</b>	<b>2,535,000</b>	<b>2,620,000</b>	<b>2,842,000</b>	<b>4,704,000</b>	<b>15,310,000</b>

<u>SCHOOL PROJECTS:</u>	7,256,000	7,256,000	7,256,000	7,256,000	7,256,000	36,280,000
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PUBLIC SAFETY:

JAIL EXPANSION (DEBT)	576,000	576,000	576,000	576,000	576,000	2,880,000
JUV. DETENTION HOME (DEBT)	116,000	116,000	116,000	116,000	116,000	580,000
COURTHOUSE (DEBT)	150,000	150,000	150,000	150,000	150,000	750,000
EMERGENCY COMMUNICATIONS (DA)	2,109,000	449,000	445,000	412,000	340,000	3,755,000
FIRE & RESCUE APPARATUS (DA)	2,870,000	670,000	539,000	368,000	317,000	4,764,000
FIRE/ RESCUE TRAINING CENTER II	40,000	40,000	40,000	40,000	40,000	200,000
FIRE/ RESCUE CAPITAL (VOL.)	200,000	200,000	200,000	200,000	200,000	1,000,000
SHERIFF'S DEPARTMENT (DA)	313,000	85,000	65,000	31,000	30,000	524,000

FIRING RANGE	10,000	10,000	10,000	10,000	10,000	50,000
<b>SUB-TOTAL</b>	<b>6,384,000</b>	<b>2,296,000</b>	<b>2,141,000</b>	<b>1,903,000</b>	<b>1,779,000</b>	<b>14,503,000</b>

OTHER COUNTY PROJECTS:

G. I. S. (DA)	0	11,000	8,100	6,900	4,400	30,400
BLUE RIDGE COMM. COLLEGE	138,000	138,000	138,000	138,000	138,000	690,000
LIBRARY AUTOMATION/TECHNOLOGY (DA)	35,000	8,000	4,500	1,000	1,000	49,500
RECREATIONAL MATCHING GRANTS	210,000	210,000	210,000	210,000	210,000	1,050,000
RECREATIONAL COMM. CENTERS	20,000	20,000	20,000	20,000	20,000	100,000
RECREATION (DA)	1,387,000	67,000	67,000	67,000	67,000	1,655,000
SHEN. VAL. REG. AIRPORT COMM.	134,000	134,000	134,000	134,000	134,000	670,000

UTILITIES	200,000	200,000	200,000	200,000	200,000	1,000,000
<u>OTHER COUNTY PROJECTS (CONTINUED):</u>						
INFORMATION TECHNOLOGY (DA)	543,000	50,000	30,000	10,000	5,000	638,000
ECONOMIC DEVELOPMENT	300,000	300,000	300,000	300,000	300,000	1,500,000
TOURIST INFORMATION CENTERS	10,000	10,000	10,000	10,000	10,000	50,000
GOVERNMENT CENTER SECURITY (DA)	66,000	28,000	19,000	18,000	17,000	148,000
VEHICLE SINKING FUND (DA)	880,000	523,000	500,000	461,000	442,000	2,806,000
FLOOD CONTROL DAMS	465,000	100,000	100,000	100,000	100,000	865,000
BUILDING SINKING FUND (DA)	292,000	290,000	252,000	237,000	209,000	1,280,000
ELECTORAL BOARD VOTING EQUIPMENT (DA)	190,000	42,000	42,000	42,000	42,000	358,000
<b>SUB-TOTAL</b>	<b>4,870,000</b>	<b>2,131,000</b>	<b>2,034,600</b>	<b>1,954,900</b>	<b>1,899,400</b>	<b>12,889,900</b>

<b>USES - GRAND TOTAL</b>	<b>21,119,000</b>	<b>14,218,000</b>	<b>14,051,600</b>	<b>13,955,900</b>	<b>15,638,400</b>	<b>78,982,900</b>
SCHOOL BORROWING	7,256,000	7,256,000	7,256,000	7,256,000	7,256,000	36,280,000
V. D. O. T.	500,000	500,000	500,000	500,000	500,000	2,500,000
RENTS	256,460	256,460	256,460	256,460	256,460	1,282,300
REVENUE RECOVERY	200,000	200,000	200,000	200,000	200,000	1,000,000
GENERAL FUND REVENUE	1,035,935	1,035,935	1,035,935	1,035,935	1,035,935	5,179,675
GENERAL FUND BALANCE	11,860,605	4,959,605	4,793,205	4,697,505	6,380,005	32,690,925
TOURISM (MEALS/LODGING)	10,000	10,000	10,000	10,000	10,000	50,000
<b>SOURCES - GRAND TOTAL</b>	<b>21,119,000</b>	<b>14,218,000</b>	<b>14,051,600</b>	<b>13,955,900</b>	<b>15,638,400</b>	<b>78,982,900</b>

**Appendix I  
Augusta County  
Long-Term Debt Obligations**

**School Related Debt**

At the end of FY17, Augusta County held \$81 million in outstanding long-term debt through the year 2035 for school projects.

A summary of school-related general long-term obligations outstanding as of June 30, 2017 follows:

Issue	Issue Date	Retire Date	Interest Rate	Original Issue	Principal Installments	Balances as of June 30, 2017
1998A	11/19/1998	7/15/2018	5.1%	\$ 13,037,187	Various Annual	\$ 1,469,664
1999A	11/18/1999	7/15/2019	6.1%	\$ 2,000,000	Various Annual	\$ 300,000
1999B	11/18/1999	7/15/2019	6.1%	\$ 6,015,170	Various Annual	\$ 1,075,885
2004A	5/13/2004	7/15/2025	5.1%	\$ 5,875,000	Various Annual	\$ 2,335,000
2004B	11/10/2004	7/15/2024	4.1%- 5.1%	\$ 6,454,481	Various Annual	\$ 2,833,395
2006A	11/9/2006	7/15/2026	4.225%-5.1%	\$ 26,610,000	Various Annual	\$ 13,300,000
2007A	11/8/2007	7/15/2027	4.35%-5.1%	\$ 12,729,426	Various Annual	\$ 7,477,634
2011A	6/28/2011	6/1/2027	reimbursed as federal tax credit	\$ 7,500,000	Various Annual	\$ 4,687,500
2012B	5/10/2012	7/15/2032	3.05%-5.05%	\$ 6,600,000	Various Annual	\$ 5,725,000
2016A	4/26/2016	7/15/2035	2.05%-5.05%	\$ 27,825,000	Various Annual	\$ 27,825,000
2016B	11/17/2016	7/15/2036	2.80%-5.05%	\$ 14,285,000	Various Annual	\$ 14,285,000
						\$ 81,314,078



## General Government Debt

At the end of FY 17, Augusta County held \$6.77million in outstanding long-term debt through the year 2033 for General Government projects.

A Summary of general government long-term obligations outstanding as of June 30, 2017 follows:

Issue	Issue Date	Retire Date	Interest Rate	Original Issue	Principal Installments	Balances as of June 30, 2017
2012B	8/23/2012	12/1/2033	0.0%	\$1,789,123	\$ 92,677 Various	\$ 1,464,755
2013A	6/5/2013	10/1/2028	2.02%-4.84%	\$4,415,000	Annual Various	\$ 3,735,000
2014C	11/19/2014	10/1/2024	2.97%-5.13%	\$1,890,000	Annual	\$ 1,575,000
<b>Total</b>						<b>\$ 6,774,755</b>

**Note:** Interest rates are the stated rates per amortization schedules. Most issues were subsidized so the implicit rate would have been less.