Augusta County Electoral Board

**Approved** Minutes of Meeting

August 19, 2020

Smith West Room, Augusta County Government Center

I. Call to Order. The meeting was called to order at 9:00am. Present were: Cliff

 Garstang, Chair; Marcy Reedy, Vice-Chair; Georgia Alvis-Long, Secretary;

 Connie Evans, General Registrar; and Robin Moyer, Chief Deputy Registrar.

II. Approval of Minutes of Previous Meeting. Marcy moved to approve the minutes

 from the July 22nd meeting. Cliff seconded and the motion was approved

 unanimously.

III. Registrar’s Report.

 A. September Event for Libraries - Email from Ali McCue

 Connie reported that she received an email from Ali, at the Fishersville library,

 stating that there was an interest in having someone from the Electoral

 Board, or from her office, to come and do a presentation in early September on

 the new Election laws and voter education. Cliff replied that he had done

 programs for Ali before on books and that he would be happy to do this.

 Connie will let Ali know of our decision and that she can contact Cliff to set up

 the arrangements.

 B. L&A - September 17 @ 9am

 Connie reported that she spoke with ESO and that they would be here to do the

 L@A Testing on the Sept 17th at 9am. It will cost the County about $1400 and

 was unanimously agreed that it was money well spent. The Equipment

 Custodians will come in the day before to have everything set up and then on

 the 17th to help put everything back. Cliff, Marcy, and Georgia will still attend as

 observers in order to be available if needed for anything and to further their

 education on the process. Cliff thought it would, also, be a good opportunity to

 break away at10am and hold a meeting in order to conduct any business that

 we may need to do at that time. Connie will post the L@A Testing and the EB

 meeting on the website.

IV. Continuing Business.

 A. Appointing new officers.

 Robin W. Hottinger

 Shari A. Arehart

 Jennifer L. Cline

 Rebecca M. Evans

 Christopher E. Hilton

 William “Bill” McAnulty

 Nicole Ocheltree

 Harold T. Sumner

 Mark Henderson

 April D. Chu

 Tanuya B. McDonald

 Susan Fleming Elliott

 Roberta Anne Morin

 Lauren Peglow

 Rose Marie L. White

 Christy Marie Simmons

 Julia A. Bess

 Rebecca Carr Elkins

 Myron (Myke) Gluck

 Nancy Gluck

 Eileen Hernon

 Gretchen McManus

 Crystal Morzark

 Carolyn Bragg

 Diane Covell

 Daniel Hadacek

 Lee Womack

 Victoria Fox

 Katy Laser

 Dennis Strole

 David Smith

 Marcy moved to appoint all names submitted as a new OEs with their term

 ending on February 28, 2022. Cliff seconded and the motion was approved

 unanimously.

 B. Scheduling for No Excuse Absentee, training.

 Full 45 day OEs

 John Miller, Chief

 Linda Pittman, Assistant Chief, (plus VERIS Officer)

 Beth Ann Hinnant, (plus VERIS Officer)

 Katy Laser, (plus VERIS Officer)

 Dennis Strole

 Virginia Armstrong

 Virginia Chauncey

 Bob Colgan

 Cindy King (10/26)

 Gordon King (10/26)

 Suzanne Goings (10/19 - 10/23) can not work

 Nancy Poe (9/18 - 10/9) can not work

 As needed OEs

 Debbie Dameron - 4-5 days a week

 Ronnie Dameron - 4-5 days a week

 Channing Gibson - M-W and Saturdays

 Joyce Rosen - Tuesdays and Thursdays

 Myron and Nancy Gluck

 Sue Simmons - various

 Marvin Gwin - various

 Dale Hungerford - 1 day a week

 Lynn Graham - (9/28 - 10/31) can not work

 Victoria Fox

 Martha Mawyer - (Available weeks of 9/21 and 10/5. Available 2pm - closing

 anytime except week of 10/19)

 Connie will send everyone a letter in the mail to notify them of being selected

 and of the training session they will have to attend. Cliff, Marcy, and Georgia

 will, in addition, call each of their 45-day people to let them know that they were

 selected and to be looking for a notification letter from the Registrars office.

 Training will be held on September 14th in the South Board room at 6pm.

 Connie will arrange VERIS Training on a different date and time.

 It was unanimously decided to pay $11 an hour to OEs, $11.50 an hour to the

 Assistant Chief, and $12 an hour to the Chief.

 C. Check in procedure for No Excuse Absentee In Person, plus layout.

 Discussion ensued on procedure to be used and layout. Connie did give a

 reminder that the South Board room activities for No Excuse Absentee In

 Person voting is considered to be an extension to the Registrars office and that

 all the same rules apply as if the voter would be doing so in her office. Georgia

 will call John Miller and ask if he would be available to come in on September

 17th, after L@A Testing, to help set up the South Board room for voting to begin

 the next day. All Covid precautions will be taken into account.

 D. No campaign signs at GC before Election Day - communicate with parties

 and campaign.

 Cliff reported that Timmy Fitzgerald had stated that no campaign signs had ever

 been allowed in front of the GC before Election Day and this rule would not be

 changing just because of 45 Day No Excuse Absentee In Person voting. Again,

 the South Board room activities are an extension of the Registrars office and

 not to be confused as a voting “precinct”. It was decided that since this hasn’t

 been an issue before there would be no need to communicate with the parties

 or campaigns.

 E. Informing the public about No Excuse Absentee, mailed ballots, ID changes,

 etc.

 Mia will continue posting information on the County webpage and using social

 media outlets. Connie has drafted information for Mia to do a Press Release

 explaining the different ways a Voter can do so.

 F. Procedures and timing for pre-processing of mailed ballots.

 Connie presented a handout from the GREB Handbook, Chapter 12, Central

 Absentee Precinct and the section regarding pre-processing procedures and

 scheduling for Absentee Ballots returned before Election Day. Discussion

 ensued on how to best implement this with, mostly, CAP Officers. They would

 begin work on Oct 14th and then decide how often to proceed from there.

 Connie reported that she has, already, received 2200 applications for mail in

 ballots and expects possibly as many as a sum total of 10,000. Cliff stated that

 David Smith, newly appointed OE, would be available to help with this process

 as he had voiced his interest in only wanting to work in this area.

 G. Can voters correct errors in mailed ballots?

 Waiting for instructions from ELECT and the General Assembly.

 H. Drop Box questions.

 Discussion ensued. We’ve been using a Drop Box all along. The box is

 checked daily each morning around 8:30 and again before 10:30. A

 representative does this under dual control, one from the Treasurer’s Office and

 one from the Service Authority. The mail is then distributed to the appropriate

 department. Connie will check with Jackie Nash or Rick Homes if someone

 from her office, starting on Sept 21st, can go with them again around 5pm to

 see if there are any ballots there. We are, also, awaiting further guidance from

 ELECT and the General Assembly.

 I. Training for regular Officers of Election.

 October 5th, 6pm

 October 8th, 6pm

 October 19th, 6pm

 October 22nd, 6pm

 October 27th, 6pm - New OEs

 October 29th, 6pm - New OEs

 Discussion ensued on training information to be included and possibly adding a

 4pm session to one or more of the dates if needed.

 J. Signage needs for polling places.

 Cliff encouraged Georgia and Marcy to check with their Chiefs to see if any new

 signage was needed at any of the precincts and to let Connie know as soon as

 possible.

 K. What to do about CAP?

 \*Reference Item F.

 L. How to handle mailed ballots received after Election Day.

 Mailed ballots received after Election Day but before Noon on Friday, will be

 processed and, if accepted, scanned. We will, also, wait for any guidance from

 ELECT.

V. New Business.

 Cliff thanked Connie for all of the good work she has done this past year with

 the many changes that have occurred. Marcy thanked her for keeping a

 positive attitude through it all. Cliff made a motion to change her

 title from General Registrar to Director of Elections and General Registrar.

 Marcy seconded and the motion was accepted unanimously.

 Connie thanked us and said that she couldn’t have done it without Robin’s help,

 therefore, she would change Robin’s title to Assistant Director of Elections and

 Chef Deputy Registrar.

VI. Other Business.

 Public Comments. None.

 Board Members Comments. None.

VII. Adjournment. The meeting was unanimously adjourned at 11:25am.

Respectfully submitted,



Georgia Alvis-Long, Secretary