Augusta County Electoral Board

**Approved** Minutes of Meeting

August 19, 2020

Smith West Room, Augusta County Government Center

I. Call to Order. The meeting was called to order at 9:00am. Present were: Cliff

Garstang, Chair; Marcy Reedy, Vice-Chair; Georgia Alvis-Long, Secretary;

Connie Evans, General Registrar; and Robin Moyer, Chief Deputy Registrar.

II. Approval of Minutes of Previous Meeting. Marcy moved to approve the minutes

from the July 22nd meeting. Cliff seconded and the motion was approved

unanimously.

III. Registrar’s Report.

A. September Event for Libraries - Email from Ali McCue

Connie reported that she received an email from Ali, at the Fishersville library,

stating that there was an interest in having someone from the Electoral

Board, or from her office, to come and do a presentation in early September on

the new Election laws and voter education. Cliff replied that he had done

programs for Ali before on books and that he would be happy to do this.

Connie will let Ali know of our decision and that she can contact Cliff to set up

the arrangements.

B. L&A - September 17 @ 9am

Connie reported that she spoke with ESO and that they would be here to do the

L@A Testing on the Sept 17th at 9am. It will cost the County about $1400 and

was unanimously agreed that it was money well spent. The Equipment

Custodians will come in the day before to have everything set up and then on

the 17th to help put everything back. Cliff, Marcy, and Georgia will still attend as

observers in order to be available if needed for anything and to further their

education on the process. Cliff thought it would, also, be a good opportunity to

break away at10am and hold a meeting in order to conduct any business that

we may need to do at that time. Connie will post the L@A Testing and the EB

meeting on the website.

IV. Continuing Business.

A. Appointing new officers.

Robin W. Hottinger

Shari A. Arehart

Jennifer L. Cline

Rebecca M. Evans

Christopher E. Hilton

William “Bill” McAnulty

Nicole Ocheltree

Harold T. Sumner

Mark Henderson

April D. Chu

Tanuya B. McDonald

Susan Fleming Elliott

Roberta Anne Morin

Lauren Peglow

Rose Marie L. White

Christy Marie Simmons

Julia A. Bess

Rebecca Carr Elkins

Myron (Myke) Gluck

Nancy Gluck

Eileen Hernon

Gretchen McManus

Crystal Morzark

Carolyn Bragg

Diane Covell

Daniel Hadacek

Lee Womack

Victoria Fox

Katy Laser

Dennis Strole

David Smith

Marcy moved to appoint all names submitted as a new OEs with their term

ending on February 28, 2022. Cliff seconded and the motion was approved

unanimously.

B. Scheduling for No Excuse Absentee, training.

Full 45 day OEs

John Miller, Chief

Linda Pittman, Assistant Chief, (plus VERIS Officer)

Beth Ann Hinnant, (plus VERIS Officer)

Katy Laser, (plus VERIS Officer)

Dennis Strole

Virginia Armstrong

Virginia Chauncey

Bob Colgan

Cindy King (10/26)

Gordon King (10/26)

Suzanne Goings (10/19 - 10/23) can not work

Nancy Poe (9/18 - 10/9) can not work

As needed OEs

Debbie Dameron - 4-5 days a week

Ronnie Dameron - 4-5 days a week

Channing Gibson - M-W and Saturdays

Joyce Rosen - Tuesdays and Thursdays

Myron and Nancy Gluck

Sue Simmons - various

Marvin Gwin - various

Dale Hungerford - 1 day a week

Lynn Graham - (9/28 - 10/31) can not work

Victoria Fox

Martha Mawyer - (Available weeks of 9/21 and 10/5. Available 2pm - closing

anytime except week of 10/19)

Connie will send everyone a letter in the mail to notify them of being selected

and of the training session they will have to attend. Cliff, Marcy, and Georgia

will, in addition, call each of their 45-day people to let them know that they were

selected and to be looking for a notification letter from the Registrars office.

Training will be held on September 14th in the South Board room at 6pm.

Connie will arrange VERIS Training on a different date and time.

It was unanimously decided to pay $11 an hour to OEs, $11.50 an hour to the

Assistant Chief, and $12 an hour to the Chief.

C. Check in procedure for No Excuse Absentee In Person, plus layout.

Discussion ensued on procedure to be used and layout. Connie did give a

reminder that the South Board room activities for No Excuse Absentee In

Person voting is considered to be an extension to the Registrars office and that

all the same rules apply as if the voter would be doing so in her office. Georgia

will call John Miller and ask if he would be available to come in on September

17th, after L@A Testing, to help set up the South Board room for voting to begin

the next day. All Covid precautions will be taken into account.

D. No campaign signs at GC before Election Day - communicate with parties

and campaign.

Cliff reported that Timmy Fitzgerald had stated that no campaign signs had ever

been allowed in front of the GC before Election Day and this rule would not be

changing just because of 45 Day No Excuse Absentee In Person voting. Again,

the South Board room activities are an extension of the Registrars office and

not to be confused as a voting “precinct”. It was decided that since this hasn’t

been an issue before there would be no need to communicate with the parties

or campaigns.

E. Informing the public about No Excuse Absentee, mailed ballots, ID changes,

etc.

Mia will continue posting information on the County webpage and using social

media outlets. Connie has drafted information for Mia to do a Press Release

explaining the different ways a Voter can do so.

F. Procedures and timing for pre-processing of mailed ballots.

Connie presented a handout from the GREB Handbook, Chapter 12, Central

Absentee Precinct and the section regarding pre-processing procedures and

scheduling for Absentee Ballots returned before Election Day. Discussion

ensued on how to best implement this with, mostly, CAP Officers. They would

begin work on Oct 14th and then decide how often to proceed from there.

Connie reported that she has, already, received 2200 applications for mail in

ballots and expects possibly as many as a sum total of 10,000. Cliff stated that

David Smith, newly appointed OE, would be available to help with this process

as he had voiced his interest in only wanting to work in this area.

G. Can voters correct errors in mailed ballots?

Waiting for instructions from ELECT and the General Assembly.

H. Drop Box questions.

Discussion ensued. We’ve been using a Drop Box all along. The box is

checked daily each morning around 8:30 and again before 10:30. A

representative does this under dual control, one from the Treasurer’s Office and

one from the Service Authority. The mail is then distributed to the appropriate

department. Connie will check with Jackie Nash or Rick Homes if someone

from her office, starting on Sept 21st, can go with them again around 5pm to

see if there are any ballots there. We are, also, awaiting further guidance from

ELECT and the General Assembly.

I. Training for regular Officers of Election.

October 5th, 6pm

October 8th, 6pm

October 19th, 6pm

October 22nd, 6pm

October 27th, 6pm - New OEs

October 29th, 6pm - New OEs

Discussion ensued on training information to be included and possibly adding a

4pm session to one or more of the dates if needed.

J. Signage needs for polling places.

Cliff encouraged Georgia and Marcy to check with their Chiefs to see if any new

signage was needed at any of the precincts and to let Connie know as soon as

possible.

K. What to do about CAP?

\*Reference Item F.

L. How to handle mailed ballots received after Election Day.

Mailed ballots received after Election Day but before Noon on Friday, will be

processed and, if accepted, scanned. We will, also, wait for any guidance from

ELECT.

V. New Business.

Cliff thanked Connie for all of the good work she has done this past year with

the many changes that have occurred. Marcy thanked her for keeping a

positive attitude through it all. Cliff made a motion to change her

title from General Registrar to Director of Elections and General Registrar.

Marcy seconded and the motion was accepted unanimously.

Connie thanked us and said that she couldn’t have done it without Robin’s help,

therefore, she would change Robin’s title to Assistant Director of Elections and

Chef Deputy Registrar.

VI. Other Business.

Public Comments. None.

Board Members Comments. None.

VII. Adjournment. The meeting was unanimously adjourned at 11:25am.

Respectfully submitted,



Georgia Alvis-Long, Secretary