Augusta County Electoral Board

**Approved** Minutes of Meeting

February 12, 2020

Registrar’s Office, Augusta County Government Center

I. Call to Order. The meeting was called to order at 12:48 pm following successful

 completion of the Logic and Accuracy testing of the OVO and OVI for all

 Precincts except CAP, which was conducted on January 14th.

 Present were: Cliff Garstang, Chair; Marcy Reedy, Vice-Chair; Georgia Alvis-

 Long, Secretary; and Connie Evans, General Registrar.

II. Approval of Minutes of Previous Meetings. Marcy moved to approve the minutes

 from the January 14th meeting. Cliff seconded and the motion was approved

 unanimously.

III. Registrar’s Report.

 A. Move Verona precinct to Smith East/West Room -

 Connie reported complaints had been made regarding the South Board

 Room’s lack of adequate lighting and Voters, on Election Day, not being able

 to see well enough to fill out their paper ballots. She stated she had taken

 the complaint to Admin and they were agreeable to rectify the situation

 before the March 3rd Primary. Discussion ensued that with the Smith

 East/West Room being used for the upcoming No Excuse Absent Voting,

 which will require the November Election Day distribution of equipment being

 moved to the South Board Room, which then will require the Verona precinct

 to be moved to the Smith East/West Room, would be best to just move the

 Verona precinct permanently to the Smith East/West Room? This precinct

 change in location could begin starting with the March 3rd Primary and would

 only require minimal training to the OEs and signage notification for the

 Voters. Unanimous consensus was to move the Verona precinct to the

 Smith East/West Room.

IV. Continuing Business.

 A. Voting System Security Plan -

 Discussion and review ensued of a Draft Voting and Security Plan that is

 required to be implemented by HB2178 and sent to ELECT no later than

 March 1st. There were a few noted changes that remain to be made before

 the Plan is ready to be approved and sent to ELECT. Connie will make the

 proposed changes and this matter will be addressed again at our next

 meeting.

 B. Officer of Election Appointments.

 New Officers of Election to be Approved by Electoral Board

 Brian Davis

 Eric D. Good

 Cynthia King

 Gordon King

 Michelle Maiorano

 Frank Nolen

 Darlene Shifflett

 Roger Shifflett

 Cliff moved to appoint all individuals listed above as new OEs with their term

 ending on February 28,2022. Marcy seconded and the motion was

 approved unanimously.

V. New Business.

 A. Student Helpers -

 Marcy will, again, work on providing student helpers to assist with Election

 activities where applicable. It was clarified that Connie would be

 responsible in administering the Oath to the students and Marcy would

 assign them their responsibilities. Once the students were in their

 assigned roles they would be accountable for the direction given to them by

 the respective Board member.

At 1:14pm, Connie requested that the Board go in to Closed Session to discuss a

Personnel issue regarding performance. Cliff moved that the Augusta County Electoral Board convene in closed session in order to discuss a Personnel issue pursuant to the personnel exemption in the Code of Virginia 2.2-3711(A)(1). Marcy seconded and motion was approved unanimously.

 At 1:23pm, Cliff moved to reconvene to an open meeting and to certify that to the best of each member’s knowledge only public business matters lawfully exempted from open meeting requirements and (2) identified in the motion convening the closed meeting were heard, discussed, or considered in the meeting by the public body. Marcy seconded and motion was approved unanimously.

 B. Election handout schedule -

 Monday, March 2nd

 8am - 11am: Cliff Garstang

 11am - 2pm: Georgia Alvis-Long

 2pm - 5pm: Marcy Reedy

 C. Next meeting -

 February 24th at 5pm.

 D. Jerry Orlando’s resignation -

 Connie had forwarded Jerry’s resignation letter to everyone before the

 meeting. Discussion ensued as to how and if this position would need to be

 filled since we currently have 3, seasonal, Equipment Custodians.

 Connie will ask Jerry and Jackie if they have any recommendations for an

 IT person. She will, also, write a job description and duties for the position.

 More on this matter will be discussed at our next meeting.

VI. Other Business.

 A. Public Comments - No public was present.

 B. Board Member Comments - Georgia reported a concern from the Crimora

 and Dooms OEs that the hallway to the Hugh Cassell cafeteria is too long

 for elderly individuals to have to walk to in order to vote. Discussion

 ensued on the possibility of obtaining a few additional wheelchairs for Hugh

 Cassell. Also, in the training session it will be emphasized and encouraged

 that all precincts regularly make rounds to see if there is a need for voters

 that could benefit from curbside voting.

VII. Adjournment. The meeting was unanimously adjourned at 1:58pm.

Respectfully submitted,



Georgia Alvis-Long, Secretary