Augusta County Electoral Board

**Approved** Minutes of Meeting

February 12, 2020

Registrar’s Office, Augusta County Government Center

I. Call to Order. The meeting was called to order at 12:48 pm following successful

completion of the Logic and Accuracy testing of the OVO and OVI for all

Precincts except CAP, which was conducted on January 14th.

Present were: Cliff Garstang, Chair; Marcy Reedy, Vice-Chair; Georgia Alvis-

Long, Secretary; and Connie Evans, General Registrar.

II. Approval of Minutes of Previous Meetings. Marcy moved to approve the minutes

from the January 14th meeting. Cliff seconded and the motion was approved

unanimously.

III. Registrar’s Report.

A. Move Verona precinct to Smith East/West Room -

Connie reported complaints had been made regarding the South Board

Room’s lack of adequate lighting and Voters, on Election Day, not being able

to see well enough to fill out their paper ballots. She stated she had taken

the complaint to Admin and they were agreeable to rectify the situation

before the March 3rd Primary. Discussion ensued that with the Smith

East/West Room being used for the upcoming No Excuse Absent Voting,

which will require the November Election Day distribution of equipment being

moved to the South Board Room, which then will require the Verona precinct

to be moved to the Smith East/West Room, would be best to just move the

Verona precinct permanently to the Smith East/West Room? This precinct

change in location could begin starting with the March 3rd Primary and would

only require minimal training to the OEs and signage notification for the

Voters. Unanimous consensus was to move the Verona precinct to the

Smith East/West Room.

IV. Continuing Business.

A. Voting System Security Plan -

Discussion and review ensued of a Draft Voting and Security Plan that is

required to be implemented by HB2178 and sent to ELECT no later than

March 1st. There were a few noted changes that remain to be made before

the Plan is ready to be approved and sent to ELECT. Connie will make the

proposed changes and this matter will be addressed again at our next

meeting.

B. Officer of Election Appointments.

New Officers of Election to be Approved by Electoral Board

Brian Davis

Eric D. Good

Cynthia King

Gordon King

Michelle Maiorano

Frank Nolen

Darlene Shifflett

Roger Shifflett

Cliff moved to appoint all individuals listed above as new OEs with their term

ending on February 28,2022. Marcy seconded and the motion was

approved unanimously.

V. New Business.

A. Student Helpers -

Marcy will, again, work on providing student helpers to assist with Election

activities where applicable. It was clarified that Connie would be

responsible in administering the Oath to the students and Marcy would

assign them their responsibilities. Once the students were in their

assigned roles they would be accountable for the direction given to them by

the respective Board member.

At 1:14pm, Connie requested that the Board go in to Closed Session to discuss a

Personnel issue regarding performance. Cliff moved that the Augusta County Electoral Board convene in closed session in order to discuss a Personnel issue pursuant to the personnel exemption in the Code of Virginia 2.2-3711(A)(1). Marcy seconded and motion was approved unanimously.

At 1:23pm, Cliff moved to reconvene to an open meeting and to certify that to the best of each member’s knowledge only public business matters lawfully exempted from open meeting requirements and (2) identified in the motion convening the closed meeting were heard, discussed, or considered in the meeting by the public body. Marcy seconded and motion was approved unanimously.

B. Election handout schedule -

Monday, March 2nd

8am - 11am: Cliff Garstang

11am - 2pm: Georgia Alvis-Long

2pm - 5pm: Marcy Reedy

C. Next meeting -

February 24th at 5pm.

D. Jerry Orlando’s resignation -

Connie had forwarded Jerry’s resignation letter to everyone before the

meeting. Discussion ensued as to how and if this position would need to be

filled since we currently have 3, seasonal, Equipment Custodians.

Connie will ask Jerry and Jackie if they have any recommendations for an

IT person. She will, also, write a job description and duties for the position.

More on this matter will be discussed at our next meeting.

VI. Other Business.

A. Public Comments - No public was present.

B. Board Member Comments - Georgia reported a concern from the Crimora

and Dooms OEs that the hallway to the Hugh Cassell cafeteria is too long

for elderly individuals to have to walk to in order to vote. Discussion

ensued on the possibility of obtaining a few additional wheelchairs for Hugh

Cassell. Also, in the training session it will be emphasized and encouraged

that all precincts regularly make rounds to see if there is a need for voters

that could benefit from curbside voting.

VII. Adjournment. The meeting was unanimously adjourned at 1:58pm.

Respectfully submitted,



Georgia Alvis-Long, Secretary