

A G E N D A

BUDGET WORK SESSIONS

AUGUSTA COUNTY BOARD OF SUPERVISORS

**GOVERNMENT CENTER MAIN BOARD ROOM
GOVERNMENT CENTER, VERONA, VA**

ITEM NO.

DESCRIPTION

MONDAY, MARCH 29, 2021, AT 8:30 A.M.

- | | |
|-------------------|--|
| 8:30 A.M. | 1. OVERVIEW |
| 9:00 A.M. | 2. FIVE-YEAR FINANCIAL PLAN OVERVIEW |
| 9:30 A.M. | 3. REVENUES |
| 10:00 A.M. | 4. EXPENDITURES |
| 12:00 P.M. | LUNCH – UPSTAIRS KITCHEN |
| 1:30 P.M. | 5. SCHOOL BOARD/AGENCIES BUDGET (UPDATE) |
| 2:30 P.M. | 6. PERSONNEL (CLOSED SESSION) |
| 3:00 P.M. | 7. CAPITAL |
| 4:00 P.M. | 8. TAX RATES/FEES |
| 4:30 P.M. | 9. BUDGET ADVERTISEMENT |
| 5:00 P.M. | 10. ADJOURN |

(This Page Left blank intentionally)

MOTION TO GO INTO CLOSED SESSION

March 29, 2021

(In) MOTION: _____ SECONDED: _____ VOTE: _____
(Out) _____
Certify _____

Motion to go into Closed Session pursuant to provisions of Section 2.2-3711 of the Code of Virginia:

(1) the personnel exemption under Virginia Code § 2.2-3711(A)(1)

[discussion, consideration or interviews of (a) prospective candidates for employment, or (b) assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific employees]:

- A) County Administrator
- B) County Attorney

(This Page Left blank intentionally)



AUGUSTA

COUNTY, VIRGINIA

Transmittal Section

(This Page Left blank intentionally)

COUNTY OF AUGUSTA, VA

18 Government Center Lane
P. O. Box 590, Verona, Virginia 24482-0590
(540) 245-5610



March 29, 2021

M E M O R A N D U M

TO: BOARD OF SUPERVISORS

FROM: Timothy K. Fitzgerald, County Administrator

SUBJECT: **FISCAL YEAR 2021-22 OPERATING BUDGET**

It is my pleasure and honor to submit to you for consideration the Fiscal Year 2021-22 budget. This budget is balanced and provides for a spending plan for the next fiscal year. The budget has been prepared in accordance with section 15.2-2503 of the Code of Virginia as amended. The budget is comprised of multiple funds, including General, Fire Revolving, Asset Forfeiture, Economic Development Authority, Revenue Recovery, Shenandoah Valley Social Services, Various Education funds, Debt Service and Capital Improvement.

The total fiscal year 2022 budget is \$105,151,468 which is an increase from the fiscal year 2021 COVID adjusted budget in the amount of \$3,991,826 or 4%. In order to fulfill the need of submitting a balanced budget, I have cut \$9,858,387 from agency requests. While these requests were well thought out, there simply was not enough revenue to cover all requests. The spending plan includes funding the core services of local government: public safety, education, cultural, community development and the administrative services to support them.

A Five-Year Financial Plan is included in the budget documentation. The Plan begins with the balanced FY2022 budget, forecasts the growth in revenues and expenditures, especially in the addition of future capital projects, debt service, or operating needs. Countywide goals from the Board of Supervisors Priority Worksession are considered in the Plan.

REVENUES:

Budgeted revenues were reduced in fiscal year 2021 due to expectations that the COVID-19 pandemic would significantly affect consumer spending, business taxes and the ability for citizens to pay property taxes. There were significant drops in lodging taxes and investment income, but many of the other revenues have remained flat or rebounded.

As of January 1st, 2020 the total assessed value of all taxable property in Augusta County was:

| | | | |
|---|---|---|---|
| REAL ESTATE: | <u>Tax Rate</u> \$.63/\$100 | <u>Assessment</u> \$7,718,884,841 | <u>Levy</u> \$48,628,975 |
| PERSONAL PROPERTY: | <u>Tax Rate</u> \$2.50/\$100 \$2.00/\$100 | <u>Assessment</u> \$627,323,640 \$134,399,120 | <u>Levy</u> \$15,683,091 \$ 2,687,982 |
| PUBLIC SERVICE: REAL ESTATE: | <u>Tax Rate</u> \$.63/\$100 | <u>Assessment</u> \$457,496,825 | <u>Levy</u> \$2,822,230 |
| MOBILE HOMES: | <u>Tax Rate</u> \$.63/\$100 | <u>Assessment</u> \$33,586,930 | <u>Levy</u> \$211,598 |
| MACHINERY & TOOLS: | <u>Tax Rate</u> \$2.00/\$100 | <u>Assessment</u> \$242,485,670 | <u>Levy</u> \$4,849,713 |

Levies are increased by estimated growth to arrive at an approximate January 1, 2022 assessment. Reductions for collections rate, tax increment financing payments and exemptions per the Code of Virginia are applied to arrive at a final budget figure. Estimates for tax increment financing commitments and exemptions per the Code of Virginia total \$695,000 and \$253,000 respectively for Fiscal Year 2022. Total estimated growth in property tax revenue totals \$3.4 million or 5%. The FY21-22 budget is balanced assuming that the County's current tax rates are not changed. The following is a partial listing of tax rates and the revenue generated for each 1 cent increase in the tax rate:

| | |
|-----------------|-------------|
| Real Estate 63¢ | = \$746,000 |
| TPP \$2.50 | = \$ 65,000 |
| \$2.00 | = \$ 13,000 |

OTHER LOCAL TAXES:

Other local taxes show an estimated growth of \$2.4 million or 17%. This category encompasses 16% of total revenues in the general fund. Consumer spending drives the success of local taxes and due to the stable economy, sales and recordation taxes have grown. Tax increment financing commitments reduced revenue estimates for other local taxes by \$267,000.

OTHER REVENUES:

For Calendar year 2020, the County issued 794 building permits for a total of \$86 million in value, a decrease of 31 permits or 4%, and a decrease in value of 44%. The decrease was in part to less multi-family units and the uncertainty of the future economy during the COVID-19 pandemic.

STATE FUNDING:

State funding is the third largest funding source for the general fund at \$12 million dollars or 11%. Revenues from the Commonwealth show an increase in Compensation Board revenues due to State budget considerations. However, the State eliminated recordation tax payments for a decline in revenue of \$200,000.

FEDERAL FUNDING:

Federal funding increased \$311,000, mainly due to the Federal Government funding payment in lieu of taxes at more appropriate levels and the addition of an Opioid & Substance Abuse Grant for the Commonwealth's Attorney Diversion Program.

EXPENDITURES:

The budget, as presented, is balanced with anticipated expenditures covered by estimated revenues. Below is an explanation of primary expenditure requests.

PERSONNEL:

The balanced budget does not include a cost of living and merit increase for full and part-time employees. Health insurance is expected to remain flat for CY2022 and the VRS (Virginia Retirement System) rate for the County employee remained at 10.69% for the second year of the FY21/22 biennium. Results of the pay and reclassification for County positions are included in the balanced budget.

Departments requested twenty-nine positions in FY2022, none of which are included in the balance budget. However, growth in revenue allowed for the following:

- **Fire & Rescue Career Development:** \$263,000
This was Fire and Rescue's #1 priority for funding. The program will include promotional opportunities for personnel in the specialized areas of advanced EMS, hazardous materials, and technical rescue. It will also support other programs such as child safety seat technician and EMS preceptor. It will provide funding to support the longevity step designated as "Master Technician" for personnel who achieve tenure within the organization as well as achieve a minimum merit evaluation score.

EDUCATION:

Education remains a priority in this balanced budget. The County's FY22 budget includes a proposed direct operating transfer to the School fund in the amount of \$46,128,652 which includes \$584,319 in new revenue from the shared revenue growth formula. School bus funding of \$1,080,000 approved in FY2020 will continue to be transferred to the School Capital Improvement Fund in FY2022.

GENERAL GOVERNMENT:

General Government includes all County departments. In the balanced budget, non-payroll expenditures for departments show a nominal increase over previous year's budget expenditures. Some increases are tied to the projects implemented under the CARES funding and remain beneficial to the public.

OUTSIDE AGENCIES:

The County assists with funding to multiple community and regional agencies. The most significant increase in requested funding is from Middle River Regional Jail Authority due to the continued growth in inmate days both in overall number, as well as Augusta County's percent (34%). Utilities, medical, supplies and food expenditures all rise with the increase of population. Staff has prepared a cash flow summary of the jail reserve account and the use of these reserves will only be available for FY2022. The funding plan of the last decade is no longer feasible and a portion of capital funding is currently allocated to the jail's reserve. Nominal increases were made to other regional entities that serve the citizens of Augusta County.

Finally, the budget reflects the local match required for the Children's Services Act (CSA) to provide services to youth and families. This expenditure continues to be substantial due to the number of children coming into care and who need specialized education services. The FY2022 budget includes the use of the CSA reserve in the amount of \$531,000.

EQUAL TAXATION:

Potential revenue from changes in the meals and lodging rates or the establishment a cigarette tax are not included in the budget as both of these require board approval. Per current budget estimates, a 2% increase in meals tax to the 6% maximum allowable per Code would collect an additional \$1,250,000. Increases in lodging tax will be in part allocated to tourism (additional 1% or \$93,750).

BALANCED BUDGET:

As in past years, we have provided a balanced budget for your consideration. Because we have proposed budget reductions to balance the budget does not mean the

unfunded requests are without merit. We recognize that the Board reserves the right to modify revenues and expenditures to meet community needs. It is our role to assist the Board by providing a base budget (balanced with existing revenue) developed with the input of county agencies and constitutional officers. Additionally, the public and non-profit agencies have been provided an opportunity to submit their requests for taxpayers supported contributions.

RECOMMENDED REQUESTS NOT IN THE BALANCED BUDGET:

Developing and supporting an excellent workforce remains a priority; however current revenues do not allow for a cost of living and merit increase. If additional revenue is generated, I would recommend a 3% cost of living and merit increase for all full and part-time employees effective July 1, 2021. The merit component would be based on the fall 2021 evaluations. Total \$667,000.

The Board approved moving forward with application of a Staffing for Adequate Fire and Emergency Response (SAFER) grant for 20 firefighter positions. In the event the grant is not awarded, a request was made for 15 positions. The request would allow the department to maintain minimum staffing across the fire system on a consistent basis as well as enhance coverage across the County. Total \$897,000.

IT requested a PC/Network Technician I to assist with Help Desk calls and oversee the Fire and Rescue support. The number of computers and other network components has increased over the years. The best practices in infrastructure and security changes at a rapid pace and it is very important that a staff member is dedicated to Help Desk support. Total \$54,000.

A priority of the Sheriff's Department is to add a Training Sergeant position to assist with training for new laws and policies. Total \$87,000.

ACKNOWLEDGEMENTS:

The development of a budget is not without the participation and assistance of a great number of people. I would especially like to thank Misty Cook and Jennifer Whetzel for their leadership, Jean Shrewsbury and her office for revenue projection assistance, Faith Duncan, Lora Swortzel and Angie Michael for their patience and willingness to run calculations and preparing drafts. Department Heads, Constitutional Officers, and the Superintendent of Schools have been most cooperative throughout the development of this budget.

January 4, 2021

MEMORANDUM

TO: Timothy K. Fitzgerald

RE: Proposed FY2021-22 Budget Calendar

| | |
|---|---|
| Department Requests to County Administrator | 2/9/21-2/22/21 |
| Board of Supervisors Work Session | 3/29/21 |
| Advertise Budget 15.2-2506 | 4/7/21 |
| Public Hearing 15.2-2506 | 4/14/21 or 4/21/21 <i>Special Meeting</i> |
| Adopt Budget 15.2-2503 | 4/28/21 or 5/5/2021 <i>Special Meeting</i> |

| GRADE | MINIMUM | MAXIMUM | CLASS TITLE |
|--------------|----------------|----------------|---|
| 18 | 34,090 | 52,981 | Administrative Secretary Accounting Clerk II Accounts Receivable/Ambulance Coder Delinquent Tax Collector Permit Specialist Purchasing Assistant Maintenance Worker Grounds & Park Facility Maintenance Worker Systems Network Technician Systems Technician II - Library Zoning Technician/Inspector I EMS Provider/Support Firefighter Public Safety Dispatcher I Animal Control Officer II Case Management Technician - ASAP |
| 19 | 35,814 | 55,665 | Human Resources Technician Conservation Specialist Public Safety Dispatcher II Circulation Supervisor Tax Examiner III Mapping Technician Land Use Coordinator Environmental Inspector I Firefighter/EMT |
| 20 | 37,626 | 58,484 | Accounting Technician Executive Secretary Legal Assistant Paralegal - CWA Librarian I Teen Services Librarian Zoning Technician/Inspector II Combination Inspector PC/Network Technician I Senior Programs Coordinator Programs Coordinator Child Care Coordinator Natural Chimneys Park Coordinator Branch Library Manager Firefighter/ALS |

| GRADE | MINIMUM | MAXIMUM | CLASS TITLE |
|--------------|----------------|----------------|---|
| 21 | 39,530 | 61,442 | Senior Purchasing Assistant Accounting Specialist GIS Systems Technician Senior Public Safety Dispatcher Zoning Analyst Environmental Inspector II Program Coordinator |
| 22 | 41,533 | 64,554 | Planner I Subdivision Administrator Programmer PC/Network Technician II Librarian II – Youth Services Librarian II – Adult Services Recreation Manager Senior Athletic Programs Coordinator ASAP Case Manager |
| 23 | 43,633 | 67,820 | Senior Inspector Building Maintenance Supervisor Grounds & Park Facilities Supervisor Real Estate Assessor Business Auditor Executive Assistant Marketing Coordinator Training Specialist Public Safety Dispatcher Supervisor Tax Supervisor |
| 24 | 45,841 | 71,253 | Fire Lieutenant EMS Supervisor Volunteer Coordinator/Lieutenant ALS Training Specialist Assistant Library Director ASAP Executive Director AS400 Manager PC/Network Analyst Technical Support Manager Accountant |

| GRADE | MINIMUM | MAXIMUM | CLASS TITLE |
|--------------|----------------|----------------|--|
| 25 | 48,166 | 74,860 | GIS Specialist |
| 26 | 50,601 | 78,649 | Civil Engineer Chief Deputy Treasurer Operations Manager – ECC Project Manager MS 4 Program Coordinator/Environmental Programs Manager |
| 27 | 53,165 | 82,632 | Senior Programmer/Analyst Network/Systems Administrator |
| 28 | 55,855 | 86,815 | Zoning Administrator Division Chief Battalion Chief |
| 29 | 58,648 | 91,156 | Building Official Planner II |
| 30 | 61,654 | 95,825 | Assistant Chief Attorney – CWA Assistant County Attorney Communications Manager Real Estate Manager |
| 32 | 67,971 | 105,651 | County Engineer Senior Planner Director of ECC Chief Deputy Commissioner of Revenue Director of Facilities Management |
| 34 | 75,116 | 116,752 | Director of Information Services Director of Human Resources Director of Parks & Recreation Director of Economic Development & Marketing Assistant to the County Administrator Library Director |

| <u>GRADE</u> | <u>MINIMUM</u> | <u>MAXIMUM</u> | <u>CLASS TITLE</u> |
|---------------------|-----------------------|-----------------------|--|
| 35 | 78,873 | 122,591 | Chief of Fire/Rescue Director of Finance Director of Community Development |
| 39 | 95,928 | 149,097 | Deputy County Administrator |

New Positions Requested
FY 2020

| <u>AGENCY</u> | <u>NUMBER OF POSITIONS</u> | <u>TITLE</u> | <u>SALARY</u> | <u>FRINGES</u> | <u>LOCAL ONLY</u> | <u>CO. ADMIN BUDGET</u> |
|------------------------|----------------------------|---|------------------------|----------------------|------------------------|-------------------------|
| IT | 1 | PC/Network Technician I (Grade 20) | \$ 37,626.00 | \$ 16,447.46 | \$ 54,073.46 | - |
| Sheriff | 1 | P/T-Evidence Room Assistant | \$ 26,000.00 | \$ 1,989.00 | \$ 27,989.00 | - |
| | 1 | Training Sgt. | \$ 65,000.00 | \$ 21,636.00 | \$ 86,636.00 | - |
| | 1 | Evidence Sgt. | \$ 65,000.00 | \$ 21,636.00 | \$ 86,636.00 | - |
| | 1 | Resource Officer | \$ 40,000.00 | \$ 16,716.00 | \$ 56,716.00 | - |
| | 1 | Deputy | \$ 40,000.00 | \$ 16,716.00 | \$ 56,716.00 | - |
| Fire & Rescue | 8 | New Positions (Grade 19) | \$ 286,512.00 | \$ 146,996.44 | \$ 433,508.44 | - |
| | 7 | New Positions-ALS (Grade 20) | \$ 263,382.00 | \$ 131,118.10 | \$ 394,500.10 | - |
| | | 6 Holidays (Additional Cost) | \$ 22,631.21 | \$ 4,453.82 | \$ 27,085.03 | - |
| | | FLSA (Additional Cost) | \$ 35,361.27 | \$ 6,959.10 | \$ 42,320.37 | - |
| Fire & Rescue Training | 2 | Trainer (Grade 23) | \$ 87,266.00 | \$ 40,005.25 | \$ 127,271.25 | - |
| Building Inspections | 1 | Permit Specialist (Grade 18) | \$ 34,090.00 | \$ 15,732.91 | \$ 49,822.91 | - |
| Maintenance | 1 | Custodial Working Supervisor (Grade 19) | \$ 35,814.00 | \$ 16,081.29 | \$ 51,895.29 | - |
| Library | 2 | Library Assistant II (Grade 15) @ Stuarts Draft | \$ 58,790.00 | \$ 29,568.28 | \$ 88,358.28 | - |
| | 1 | Librarian I (Grade 20) (this is moving a PT to a FT) SD Manager | \$ 37,626.00 | \$ 16,447.46 | \$ 54,073.46 | - |
| Community Development | 1 | Environmental Inspector (Grade 20) | \$ 37,626.00 | \$ 16,447.46 | \$ 54,073.46 | - |
| | | PT Construction Manager(in PT Wages) | \$ 28,800.00 | \$ 2,203.20 | \$ 31,003.20 | - |
| Total | 29 | | \$ 1,201,524.48 | \$ 521,153.77 | \$ 1,722,678.25 | - |

* Request PT positions to FT status

** Request for promotion of existing staff



AUGUSTA

COUNTY, VIRGINIA

Five Year Financial Plan

(This Page Left blank intentionally)



COUNTY OF AUGUSTA, VA FIVE YEAR FINANCIAL PLAN

Executive Summary

Five Year Outlook

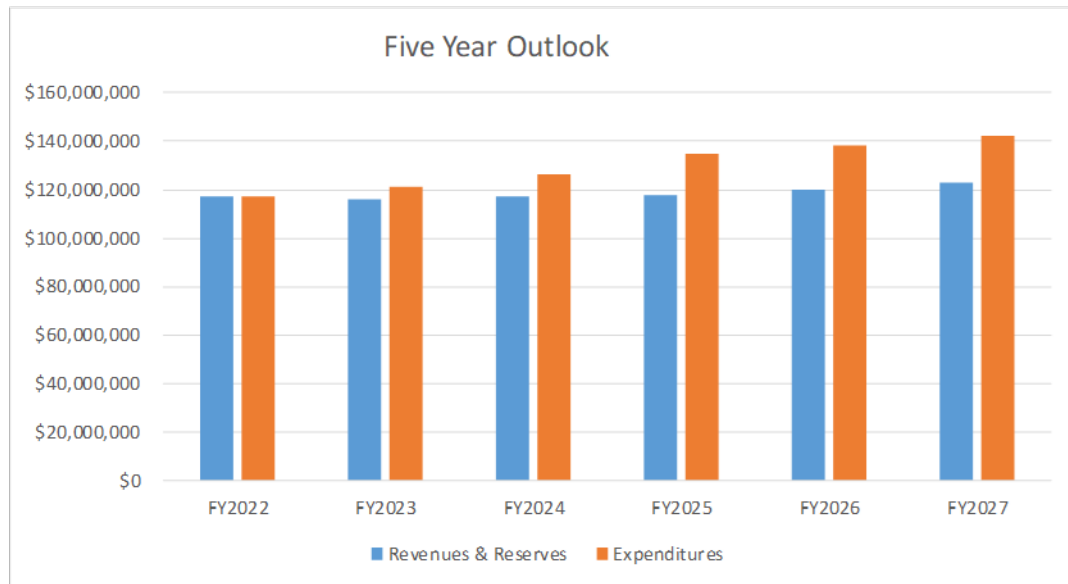
The Board of Supervisors held a worksession in February 2021 to review priorities from the strategic plan work to date, as well as other financial and service delivery concerns. In summary, concerns included:

- Most departments are experiencing the need for additional staffing;
- Continuation of COVID-19 challenges;
- Proactive communications;
- Compliance with laws, mandates and policy;
- Operating and capital projects;
- Service expansion; and
- Long term funding concerns.

The strategic plan identified that the core services of government focused on public safety, education and maintenance of county assets. One of the goals noted is to prepare a financial plan. A Five Year Financial Plan will provide the basis for funding the priorities that will assist in serving the public need. **The exercise of a Five Year Forecast allows decision makers to see the areas of need and plan a way for corrective action.**

Over the next five years, the County will experience a continued growth in revenues, some of which were reduced due to the COVID-19 pandemic. Despite the fall-off, Augusta's current budget and financial status is relatively stable compared to many municipalities in the Commonwealth and to other parts of the United States.

Nonetheless, the Five Year Financial Plan shows the cost of County services is projected to steadily outpace revenue growth during the five year period. If the County does not take corrective action, the gap between revenues and expenditures will rise from \$5 million to approximately \$20 million from FY 2022-23 to FY 2026-27.



| | FY2022 | FY2023 | FY2024 | FY2025 | FY2026 | FY2027 |
|---------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| Revenues & Reserves | \$117,042,894 | \$115,899,598 | \$117,276,843 | \$117,866,938 | \$120,054,765 | \$122,751,827 |
| Expenditures | \$117,225,894 | \$121,368,967 | \$126,211,801 | \$134,731,800 | \$138,449,602 | \$142,311,384 |

Overall increases in expenditures in the next five years are based on historical growth, additional staffing, and capital expenditures that are on the horizon. Employee wages and benefits make up approximately 25% of total general fund expenditures, growing from \$30 million to \$36 million in the next five years, or 23%. A portion of this growth is for 20 firefighter positions. Other costs projected to increase include: Other Charges (\$775,000, 16%) Professional & Contractual Services (\$842,000 million, 19%); Materials & Supplies (\$426,000, 16%); Contributions (\$5 million, 77%); Transfers to other funds (\$8 million or 15%); and Capital and Debt Service (\$3.5 million, 30%). Total General Fund expenditures are projected to grow \$25 million over the five year period, or 21%. To put this in context, expenditures grew \$18 million or 21% from FY 2015 to FY 2020. A portion of future growth is due to the inability to continue the practice of funding some operations from reserves.

Major capital projects taking place over the next five years include construction of a new courthouse facility, renovations and addition to the Middle River Regional Jail, upgrading the current 911 system to a P25 digital platform, and replacement of apparatus, equipment and financial software that has reached the end of life. Debt service for the courthouse project is added to the forecast in FY 2025 and additional contributions for jail funding are estimated to begin in the third quarter of FY 2024. The radio project and replacement of equipment are estimated to be funded from the current capital allocation, therefore are not included as an additional expenditure in the plan.

In contrast, total General Fund revenues are projected to grow only \$11 million over the same period, or 11%. In comparison, revenues grew \$19 million or 22% from FY 2015 to FY 2020, including a 2 cent increase in the real estate tax rate in 2015, a 5 cent increase in the real estate tax rate in 2018, and a reassessment with nominal growth in 2019.

Strategies to Restore Fiscal Stability

Despite these challenges, if the County takes proactive action to address the imbalance between revenues and expenditures, it can begin to restore stability to its finances over the next five years and also prepare for future economic downturns. The plan provides the following scenario to restore fiscal stability:

| Proposed Financial Strategies | FY 2023 | FY 2024 | FY 2025 | FY 2026 | FY 2027 | REMAINING |
|---|--------------------|--------------------|---------------------|---------------------|---------------------|-----------|
| Surplus/(Shortfall) from Master Financial Schedule | \$ (5,469,369) | \$ (8,934,959) | \$ (16,864,862) | \$ (18,394,837) | \$ (19,559,556) | |
| USES | | | | | | |
| Courthouse Project | \$0 | \$0 | \$3,440,526 | \$3,440,526 | \$3,440,526 | |
| Contribution – MRRJ | 0 | 950,099 | 2,940,090 | 3,032,127 | 3,124,812 | |
| Firefighter positions | 0 | 0 | 1,412,285 | 1,412,285 | 1,412,285 | |
| Baseline Growth | 5,469,369 | 7,984,860 | 9,071,961 | 10,509,899 | 11,581,933 | |
| Total Expenditure Growth beyond forecasted revenue | \$5,469,369 | \$8,934,959 | \$16,864,862 | \$18,394,837 | \$19,559,556 | |
| SOURCES | | | | | | |
| Real Estate Tax | \$2,238,000 | \$3,730,000 | \$5,222,000 | \$6,714,000 | \$8,206,000 | |
| Personal Property – Vehicles | 3,250,000 | 3,250,000 | 3,250,000 | 3,250,000 | 3,250,000 | |
| Reassessment Growth – Estimated | 0 | 0 | 2,579,000 | 2,579,000 | 2,579,000 | |
| Total Revenue per Funding Scenario | \$5,488,000 | \$6,980,000 | \$11,051,000 | \$12,543,000 | \$14,035,000 | |
| Total Expenditure Growth beyond forecasted revenue | \$18,630.95 | (\$1,954,958.73) | (\$5,813,861.55) | (\$5,851,837.14) | (\$5,524,556.50) | |
| CENTS/\$100 | | | | | | |
| | SCENARIO | | | | | |
| Real Estate Tax | \$0.03 | \$0.02 | \$0.02 | \$0.02 | \$0.02 | \$0.07 |
| Personal Property – Vehicles | \$0.50 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |

These strategies represent ambitious but achievable targets so the County can begin developing revenue, savings, and operational proposals that may require multi-year planning efforts. There remains a significant amount of work and planning by County departments and policy makers to develop more detailed plans to implement these strategies. Policy makers also have the authority to implement changes in revenue streams and the policies that surround them.

Space intentionally left blank.



COUNTY OF AUGUSTA, VA FIVE YEAR FINANCIAL PLAN

Five Year Outlook and Proposed Fiscal Strategies

Purpose of the Plan

The Five Year Financial Plan is a component of a comprehensive effort by the County to improve its long-range financial management and planning. To this end, the County is currently implementing the following strategies:

- **Annual Balanced Budget:** The County follows the guidelines set forth in the Code of Virginia in preparing the annual budget. County departments, the School Board, Constitutional offices and Regional agencies draft a spending plan relative to their needs. County Administration and Finance balances the budget utilizing existing revenue sources and reserves. The Board of Supervisors seeks public input and determines if additional funding sources are required to meet service demands.
- **Capital Planning:** The Capital Improvement Plan offers a systematic approach to planning and financing capital improvements. A minimum general fund appropriation has been established over time by the Board of Supervisors for annual capital funding. Revenue sources are earmarked for capital, including local taxes such as consumer utility, business license and meals, and property tax rate or assessed value increases. Other revenue sources include year-end fund balance, state and federal grants and debt service. The appropriation is allocated to savings for replacement of apparatus, computers, and vehicles, as well as construction and regional projects.
- **School Revenue Sharing and Debt Service Funding:** Annual school funding is calculated through growth in non-categorical general fund revenues. School Debt Service funding is provided by the general fund and capped at an established amount. School capital improvements are planned within the annual debt service funding available.
- **Formal Financial Policies:** The County has adopted Finance Policies to assist the Board of Supervisors in maintaining fiscal stability and accountability in the use of its resources to provide services to the citizens. Policies provide guidance on investments, budget, audit, debt, grants and fund balance allocations.
- **Pay & Reclassification Analysis:** The County prepares an analysis of pay grades in relation to the local market every few years. Job duties are taken into consideration. The budget will reflect the adjustments needed.



Multi-year forecasting is a best practice for all governments. The five year plan process is designed to enhance the County's ability to identify the key components in County revenues, expenditures, and needed public services. Increased service demands and large capital projects are drivers in the need for additional revenue sources. Overall, the County will minimize volatility by looking beyond the typical budget horizon, and balance revenues with public service delivery that citizens can expect and rely on. Board of Supervisors' priorities will also be achieved.

The Five Year Financial Plan will help identify the need for action over the next five years. Using the detailed revenue and expenditure forecasts and analysis of the effects on public services, the County can institute changes that will minimize volatility, discontinue reliance on operational reserves, and right-size public services. Some changes require longer lead times including changes to facilities, workforce, and service mix.

Space intentionally left blank.

Five Year Outlook for General Fund Supported Operations

Economic Projections: Over the next five years, revenue projections assume a continued increase in tax revenues based on slow, but steady growth in property values and the local economy. The County's property tax, sales tax and other tax bases retained more of their original value than anticipated during the COVID-19 pandemic, and are projected to grow steadily as the economy recovers. This good news contributes to the County's relative stability and capacity to deliver public services, finance infrastructure improvements, and stay an attractive market and an appealing place to live, work and visit. December 2020's unemployment rate was 3.3%, less than the State average of 4.9% and shows a quick recovery from the April 2020 rate of over 10%. A few local tax revenues were affected by the COVID-19 pandemic and the speed of the recovery will depend heavily on tourists being comfortable enough to resume travel.

Summary of 'Base Case' Projections and Findings: For several years the County has managed to provide a balanced budget while the gap between revenues and expenditures has persisted and grown. In each of the most recent budget cycles, the County has had to close projected deficits utilizing reserves. For example, in the proposed FY 2022 budget, \$4.1 million in reserves are used to fund more than 4% of General Fund-supported services. A substantial proportion of budget-balancing efforts have been made by baselining current expenditures and limiting the addition of new requests. Due to revenue constraints, the underlying problem of not funding new or more improved services has not been fully addressed.

Similarly, the five year projections shown in the table below portray a significant gap between projected revenues and expenditures over the period, if current service levels and policies are continued—this is the 'base case.' The base case projection starts with what the County's spending looks like as of the proposed FY 2022 budget and estimates all of the significant changes that are known in the coming five year time horizon. From today's public service levels, the projection adds known revenue and expenditure changes in all areas where there is reasonable information or basis for a projection.

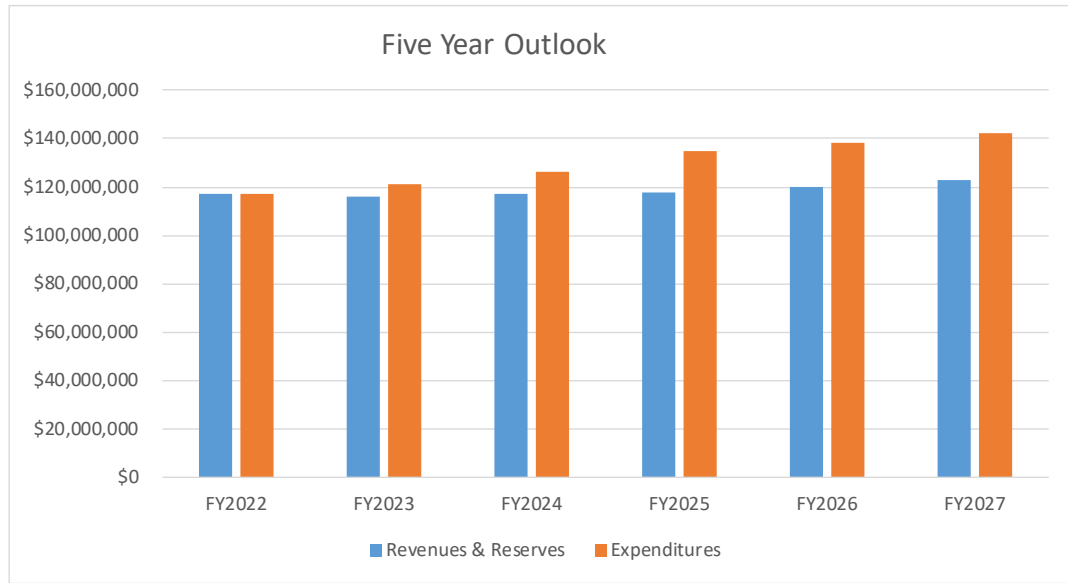
For example, the County will be required to reassess real estate in FY 2023 and FY 2024, therefore the cost of a contractor is factored into those years. Other areas are less clear—for example the change in employee benefit costs for retirement (Virginia Retirement System or VRS) and health insurance or the cost of fuel. These changes are much less predictable, but are modeled as much as possible.

On the revenue side, all reasonably known and expected changes in the period are included in the projections. This includes slowly increasing general tax revenue, such as property, business and sales tax, known changes in state and federal revenues, and changes in projected fees that track the economy, such as building inspection and planning fees.

The County's base case shows the cost of County services is projected to steadily outpace revenue growth during the five year period. The gap is attributable to some clear factors; labor costs are preliminarily projected to increase at the rate of 4% on average during the period, while health benefit costs have higher growth rates— more than 5% on average each year— due to actual and projected medical inflation rates higher than the Consumer Price Index (CPI). Labor costs account for one fourth of the annual budget. Most

other operating expenditures are preliminarily projected to grow at the rate of inflation or historical averages, though the plan adds detailed projections for some areas of known cost.

With these growth rates, if the County does not take corrective action, the gap between revenues and expenditures will rise from \$5 million to approximately \$20 million from FY 2022-23 to FY 2026-27.



| | FY2022 | FY2023 | FY2024 | FY2025 | FY2026 | FY2027 |
|---------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| Revenues & Reserves | \$117,042,894 | \$115,899,598 | \$117,276,843 | \$117,866,938 | \$120,054,765 | \$122,751,827 |
| Expenditures | \$117,225,894 | \$121,368,967 | \$126,211,801 | \$134,731,800 | \$138,449,602 | \$142,311,384 |

Details are reflected in the Master Financial Schedule on the following page.

| Master Financial Schedule | FY 2022 | FY 2023 | FY 2024 | FY 2025 | FY 2026 | FY 2027 |
|--|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| SOURCES | | | | | | |
| Property Taxes | \$ 69,963,550 | \$ 71,010,635 | \$ 72,597,263 | \$ 73,690,400 | \$ 74,814,094 | \$ 76,389,288 |
| Local Taxes | 16,648,500 | 17,265,770 | 17,912,826 | 18,591,259 | 19,302,756 | 20,049,098 |
| Licenses, Permits & Fees | 629,600 | 667,376 | 707,419 | 749,864 | 794,855 | 842,547 |
| Fines, Forfeitures & Penalties | 329,150 | 362,065 | 398,272 | 438,099 | 481,909 | 530,099 |
| Interest & Investment Income | 297,000 | 326,700 | 359,370 | 395,307 | 434,838 | 478,321 |
| Rents & Sale of Surplus | 383,105 | 386,936 | 390,805 | 394,713 | 398,661 | 402,647 |
| Charges for Services | 2,550,300 | 2,652,312 | 2,758,404 | 2,868,741 | 2,983,490 | 3,102,830 |
| Miscellaneous | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| Recovery of Government Costs | 264,079 | 129,122 | 132,996 | 136,986 | 141,096 | 145,328 |
| State Revenue | 11,855,866 | 11,855,866 | 11,855,866 | 11,855,866 | 11,855,866 | 11,855,866 |
| Federal Revenue | 2,239,994 | 2,271,364 | 2,303,518 | 790,742 | 790,742 | 790,742 |
| Total Revenues | \$ 105,166,144 | \$ 106,933,146 | \$ 109,421,739 | \$ 109,916,977 | \$ 112,003,306 | \$ 114,591,767 |
| Transfers-In | | | | | | |
| Revenue Recovery | 1,183,600 | 1,266,452 | 1,355,104 | 1,449,961 | 1,551,458 | 1,660,060 |
| Capital | 56,526 | - | - | - | - | - |
| Total General Fund Resources | \$ 106,406,270 | \$ 108,199,598 | \$ 110,776,843 | \$ 111,366,938 | \$ 113,554,765 | \$ 116,251,827 |
| Fund Balance | 6,500,000 | 6,500,000 | 6,500,000 | 6,500,000 | 6,500,000 | 6,500,000 |
| Reserves | 4,136,624 | 1,200,000 | - | - | - | - |
| Grand Total Sources | \$ 117,042,894 | \$ 115,899,598 | \$ 117,276,843 | \$ 117,866,938 | \$ 120,054,765 | \$ 122,751,827 |
| USES | | | | | | |
| Salaries & Wages | \$ 21,283,295 | \$ 21,986,485 | \$ 22,844,212 | \$ 23,757,980 | \$ 24,708,299 | \$ 25,696,631 |
| Fringe Benefits | 8,317,229 | 8,733,090 | 9,169,745 | 9,628,232 | 10,109,644 | 10,615,126 |
| Other Charges | 4,871,436 | 5,017,579 | 5,168,106 | 5,323,150 | 5,482,844 | 5,647,329 |
| Professional & Contractual Services | 4,341,088 | 4,871,321 | 5,143,624 | 4,885,933 | 5,032,511 | 5,183,486 |
| Materials & Supplies | 2,676,397 | 2,756,689 | 2,839,390 | 2,924,571 | 3,012,308 | 3,102,678 |
| Capital Outlay | 273,931 | 279,410 | 284,998 | 290,698 | 296,512 | 302,442 |
| Capital | 4,564,953 | 4,632,936 | 4,756,855 | 4,865,328 | 5,622,669 | 5,706,019 |
| Debt Service (General Fund) | 7,133,383 | 7,145,310 | 7,031,701 | 10,362,814 | 9,604,787 | 9,521,687 |
| Contributions | 6,437,620 | 7,145,758 | 8,655,014 | 10,811,918 | 11,089,228 | 11,387,566 |
| Transfers Out | | | | | | |
| Revenue Recovery | 160,000 | 160,000 | 160,000 | 160,000 | 160,000 | 160,000 |
| Shenandoah Valley Social Services | 1,376,910 | 1,404,448 | 1,432,537 | 1,461,188 | 1,490,412 | 1,520,220 |
| Children's Services Act | 2,081,000 | 2,143,430 | 2,207,733 | 2,273,965 | 2,342,184 | 2,412,449 |
| School Fund | 46,128,652 | 47,512,512 | 48,937,887 | 50,406,024 | 51,918,204 | 53,475,750 |
| School Capital Improvement | 1,080,000 | 1,080,000 | 1,080,000 | 1,080,000 | 1,080,000 | 1,080,000 |
| Fund Balance | 6,500,000 | 6,500,000 | 6,500,000 | 6,500,000 | 6,500,000 | 6,500,000 |
| Grand Total Uses | \$ 117,225,894 | \$ 121,368,967 | \$ 126,211,801 | \$ 134,731,800 | \$ 138,449,602 | \$ 142,311,384 |
| Surplus/(Shortfall) | \$ (183,000) | \$ (5,469,369) | \$ (8,934,959) | \$ (16,864,862) | \$ (18,394,837) | \$ (19,559,556) |
| Note: Anticipated SAFER grant is added to the proposed FY 2022 budget column, with local funding for equipment shown as the shortfall. | | | | | | |

The Code of Virginia requires that each year’s budget be balanced. Balancing the budget will require a combination of expenditure reductions and/or additional revenues. Strategies and proposed solutions to address these issues, as well as the public service effects of these challenges, can be found below.

Detail of Base Case Countywide Revenue Projections:

| Assumptions of Percentage Change in Major General Fund Revenues | | | | | | |
|--|-----------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|--------------------|
| | FY 2023 Forecast | FY 2024 Forecast | FY 2025 Forecast | FY 2026 Forecast | FY 2027 Forecast | 5yr average |
| Property Taxes | 1% | 2% | 2% | 2% | 2% | 2% |
| Local Taxes | 4% | 4% | 4% | 4% | 4% | 4% |
| Licenses, Permits & Fees | 6% | 6% | 6% | 6% | 6% | 6% |
| Fines & Forfeitures | 10% | 10% | 10% | 10% | 10% | 10% |
| Interest & Investment Income | 10% | 10% | 10% | 10% | 10% | 10% |
| Rents & Sale of Surplus | 1% | 1% | 1% | 1% | 1% | 1% |
| Charges for Services | 4% | 4% | 4% | 4% | 4% | 4% |
| State Revenue | 0% | 0% | 0% | 0% | 0% | 0% |
| Federal Revenue | 0% | 1% | -66% | 0% | 0% | -64% |
| Recovery of Government Costs | -51% | 3% | 3% | 3% | 3% | 8% |
| Transfer from Revenue Recovery | 7% | 7% | 7% | 7% | 7% | 7% |

Source: Master Financial Schedule

- Property Taxes:** The base case projections assume the property tax assessments will grow an average of 1.5% for real estate, 4% for vehicles and 1% for other business personal property. These averages are based on historical experience from FY 2014 as a base year to FY 2020, the last completed fiscal year. Historic property value assessment increases are used in lieu of property tax collections, as any change in the tax rate in past years would generate an average increase that is overstated. Public service corporation real estate is assessed by the State Corporation Commission and follows the annual sales assessment ratio percentage, which declines as the assessment moves away from the fair market value. An estimate of 5% reduction per year is included in years that are before and after the reassessment year of January 1, 2024, with that year being estimated at 100% of fair market value. Overall, property taxes are estimated to increase by 1-2% per year in the financial plan, barring any further actions by the Board of Supervisors to add revenue.
- Local taxes:** Taken together, this group of locally generated revenues is projected to increase by 4% per year. Each component of local taxes was estimated to increase by its respective historical average increase. Lodging taxes was reduced in the FY 21-22 budget due to the lingering effects of COVID-19 pandemic and the average increase was reduced to moderately predict future revenue sources.
- Licenses, Permits and Fees:** These locally-controlled revenues are projected to grow by 6% per year based on historical averages. The fees are volatile from year to year, as large construction projects

may come and go from year to year.

- Interest & Investment Income:** Interest earned on bank deposits for County investments reduced significantly due to rate changes during the pandemic. A modest increase of 10% per year is proposed, as it appears from some guidance that rates will remain low for the indeterminate future. Please note that this increase may seem high, but it is not significant in relation to the percentage of interest earned on our deposits (less than 1%). Revenue has varied from -17% to +70% over a historical five year period, so it is hard to predict. Losses in FY 2021 and continuing into FY 2022 and beyond total over \$500,000.
- State and Federal Revenues:** Overall, State and Federal revenues are assumed to be roughly flat or declining during the period. The State budget did offer an increase in Compensation Board revenue in FY 2022, however, this increase was offset by a reduction in recordation revenue in FY 2021 that was not restored. Federal revenues will drop in FY 2025 due to the completion of a Federal grant held by the Commonwealth Attorney’s office and the completion of the anticipated SAFER (Staffing for Adequate Fire and Emergency Response) grant. The SAFER grant is estimated to cover payroll for 20 firefighter positions in years FY 2022-FY 2024. Payment in-lieu of taxes for Federal lands within the County has been fully funded by the Federal government in recent years and is estimated to continue.

Detail of Base Case Countywide Expenditure Projections:

| Assumptions of Percentage Change in Major General Fund Expenditures | | | | | | |
|---|----------|----------|----------|----------|----------|-------------|
| | FY 2023 | FY 2024 | FY 2025 | FY 2026 | FY 2027 | 5yr average |
| | Forecast | Forecast | Forecast | Forecast | Forecast | |
| Salaries & Wages | 4% | 4% | 4% | 4% | 4% | 4% |
| Fringe Benefits | 5% | 5% | 5% | 5% | 5% | 5% |
| Other Charges | 3% | 3% | 3% | 3% | 3% | 3% |
| Professional & Contractual Services | 3% | 3% | 3% | 3% | 3% | 3% |
| Materials & Supplies` | 3% | 3% | 3% | 3% | 3% | 3% |
| Capital Outlay | 2% | 2% | 2% | 2% | 2% | 2% |
| Capital | 1% | 3% | 2% | 16% | 1% | 5% |
| Debt Service | 0% | -2% | 47% | -7% | -1% | 8% |
| Contributions | 11% | 21% | 25% | 3% | 3% | 12% |
| Transfers | 3% | 3% | 3% | 3% | 3% | 3% |

Source: Master Financial Schedule

- Salary & Wage Costs:** This report projects General Fund supported salary and fringe benefits to increase from \$21 million in FY 2022 to \$26 million in FY 2027, an increase of \$4 million or 21%. This growth reflects the annualization of positions added in prior fiscal years, pay and reclassification adjustments and employee raises or bonuses. The annual increase for salaries and wages is projected to be 4% for each year of the plan. The SAFER grant is estimated to cover payroll for 20 firefighter

positions in years FY 2022-FY 2024 and those positions will continue in future years.

- **Fringe Benefits:** Fringe benefits include employer contributions for taxes for social security and Medicare, VRS, and health insurance. VRS rates are calculated on a bi-annual basis and are affected by actuarial studies for the pool of employees as well as the strength of investment earnings. Rates have fluctuated from 12.5% in FY 2014 to 10.69% in FY 2022. The County is part of the SAW Health Insurance consortium and is self-insured, whereby all claims are paid from premiums with the exception of those that meet stop-loss thresholds. Health insurance increases have fluctuated from 0% in FY 2022 to upwards of 17.1% in FY 2017. A health insurance reserve account is held within the general fund, and assists in leveling the effect of premiums in the budget. The proposed FY 2022 budget includes the use of the reserve. The annual increase for fringe benefits is projected to be 5% for each year of the plan, or \$2.3 million (28%).
- **Baseline Requirements:** Non-employee and non-capital costs to operate government are included in the plan. Other charges consist of insurance, utilities, postage, dues and training. Professional and contractual services consist primarily of maintenance service contracts, audit services and reassessment services. Materials and supplies include office supplies, as well as vehicle fuel and maintenance and supplies specific to departmental functions. Capital outlay is nominal, and includes new capital purchases, some of which will be added to depreciation for future replacement. Historical averages for these groups are used to predict future growth in the expenditures and will capture the potential changes in costs due to the bettering of equipment over time. Cost of operations will increase \$2.1 million in the five year period. In addition to this increase, a placeholder was added in FY 2023 and FY 2024 for a contract for the reassessment, a total of \$800,000.
- **Contributions:** This category includes support of volunteer fire and rescue agencies, juvenile detention home and regional jail. Perhaps the most significant increase in costs in the past five years and next five years is the support of local and regional agency funding, from \$3.2 million in FY 2014 to \$5.3 million in FY 2020. Jail contributions alone accounted for \$2 million of this increase and will continue to rise to safely accommodate the number of inmates housed. The County utilizes reserve funding to alleviate the effect of the contributions on the general fund, but this practice will not be feasible to continue into the unforeseeable future. In the proposed FY 2022 budget, \$2.9 million of the \$5 million estimated contribution will be funded by reserves, leaving little in the account to offset future contributions. Action in relation to jail contributions is needed immediately. The plan designates contribution expenditures at an estimated increase of 11% per year, based on historical data. In FY 2024, additional jail contribution is added based on data provided for the renovation and addition to the facility. By FY 2027, this amount adds \$3.1 million to expenditures.
- **Capital and Debt Service:** The capital transfer in the forecast is held at the current Board of Supervisors approved appropriation adjusted for the school debt service funding formula. Debt service in the plan is based on amortization schedules for debt funded by the general fund. Capital and debt service is fairly static from year to year until the addition of \$3.5 million estimated for Courthouse debt in FY 2025. There still remains \$1.7 million in reoccurring capital funding need to fully refund the capital

account, which is not incorporated into this five year plan.

- **Transfers:** Funds for revenue recovery are set by policy and the school capital transfer is for annual school bus purchases. Transfers to Shenandoah Valley Social Services and Children’s Services Act are increased by historical averages and without the use of reserves. The School Fund transfer is based on historical average increases, but will be affected by any changes in revenue per the funding formula.

Strategies to Restore Fiscal Stability

Financial stability is central to the County’s ability to provide services to the public. The projections in this plan illustrate the importance of developing and implementing multi-year strategies to correct the projected imbalance between expenditures and revenues. Actions taken in earlier years of the planning horizon can play a significant role in reducing projected future year deficits. The financial strategies outlined below provide a framework intended to meet key financial goals for the County during the coming five years: to reduce reliance on reserves for operating expenditures, to incorporate debt service and operation expenditures for large capital projects into the budget, and to manage service delivery expectations across all departments. There remains a significant amount of work and planning by County departments and policy makers to develop more detailed plans to implement these strategies. The goal of the proposed strategies is to set ambitious, but achievable targets so the County can begin developing revenue, savings and operational proposals that may require multi-year planning efforts. This is a process that will need attention annually.

Additional tax, fee, and other operating revenue. By far, the most significant factor in increased revenue is fostering a healthy economic climate, where growth in economic activity drives growth in revenues. In the base case projections above, the Five Year Financial Plan assumes \$11 million in base revenue growth over the coming five years. This growth plays a significant role in reducing projected imbalances between revenue and spending over the plan’s horizon.

In addition to revenue growth generated by increased economic activity, the Five Year Financial Plan assumes the County will take actions to increase revenues over and above the base projection by \$20 million beginning in FY 2021-22. The plan provides scenarios for this revenue, but assumes that policy makers will select and implement one or more actions from the options available to them under the constraints of State law, local policies and public hearing requirements.

Property taxes: Property taxes are the bread and butter of government funding. Real estate and personal property account for two-thirds of general fund revenues. In order to gain traction on matching revenues and expenditures in future years, changes in these tax rates will need to be considered. The following reflect the revenue generated for one cent of tax:

| | | |
|---------------------|--------------|-----------|
| Real estate | \$.63/\$100 | \$746,000 |
| Property – vehicles | \$2.50/\$100 | \$ 65,000 |
| Property - business | \$2.00/\$100 | \$ 13,000 |

Property taxes are incorporated into the School funding formula and any deviations from the formula will

need to be clarified by the Board of Supervisors.

Another consideration related to property tax is that a reassessment will be prepared effective January 1, 2024. As other localities are currently reassessing and realizing a growth in fair market value (FMV), it is estimated that the County will realize additional revenues at the time of the reassessment, barring that the tax rate is not equalized as of the reassessment date.

Local taxes – Meals, Lodging and Cigarette: The County will hold a public hearing on increasing meals and lodging taxes from 4% to 6% effective July 1, 2021. The proposed FY 2022 budget does not include the additional revenue potential from the ordinance change under consideration as that action rests with the Board of Supervisors. Local policy and State Code requirements restrict the use of the funds. Revenue estimates for these taxes are as follows:

| | | |
|-------------------------------------|----------------|---------------------|
| Meals | 4% to 6% (+2%) | \$1,250,000 |
| Local policy allocations: | | |
| 90% Capital | | \$1,125,000 |
| 10% Tourism | | \$ 125,000 |
| Lodging | 4% to 6% (+2%) | \$ 187,500 |
| State Code allocations: | | |
| Excess over 2% but not exceeding 5% | | \$ <u>(-93,750)</u> |
| Net general fund revenue | | \$ <u>93,750</u> |

The County will move forward with finalizing an ordinance for cigarette tax. Once complete, a public hearing will be held and if approved, the program will have an effective date of January 1, 2022. A placeholder of \$100,000 for FY 2022 and \$200,000 for future years is recommended until data is available to provide a better revenue estimate. Regional collections by Cities that were able to impose the tax in the past varies from less than \$200,000 to almost \$500,000.

Licenses, Permits and Fees: Community Development will be proposing fee increases for permits and fees, as the current fee structure is over a decade old and current costs for processing permits and plans have outpaced the current fees charged.

Grants: Departments make the best effort to apply for grants available to improve services and are cognizant of long term costs associated with the program supported by the grant. State and federal funding included in the Five Year Financial Plan are static from year to year and have been in place for many years. The only additional grant that has been included in the plan is SAFER, especially as it relates to the long term funding requirement for 20 firefighter positions.

| | <u>FY 2022</u> | <u>FY 2023</u> | <u>FY 2024</u> |
|--------------|----------------|----------------|----------------|
| Expenditures | \$1,437,802 | \$1,347,172 | \$1,379,326 |
| Grant | \$1,254,802 | \$1,286,172 | \$1,318,326 |
| Net – Local | \$183,000 | \$61,000 | \$61,000 |

Acting now to meet future needs: The plan provides scenarios for effect, but assumes that policy makers will select and implement one or more actions from the options available to them under the constraints of State law, local policies and public hearing requirements. Investment over time will assist in meeting expenditure needs in later years. **Please note that the figures are only estimates, do not include local taxes or fee changes, and do not take into consideration the School funding formula. These figures are for effect only.**

| Proposed Financial Strategies | FY 2023 | FY 2024 | FY 2025 | FY 2026 | FY 2027 | REMAINING |
|---|--------------------|--------------------|---------------------|---------------------|---------------------|-----------|
| Surplus/(Shortfall) from Master Financial Schedule | \$ (5,469,369) | \$ (8,934,959) | \$ (16,864,862) | \$ (18,394,837) | \$ (19,559,556) | |
| USES | | | | | | |
| Courthouse Project | \$0 | \$0 | \$3,440,526 | \$3,440,526 | \$3,440,526 | |
| Contribution – MRRJ | 0 | 950,099 | 2,940,090 | 3,032,127 | 3,124,812 | |
| Firefighter positions | 0 | 0 | 1,412,285 | 1,412,285 | 1,412,285 | |
| Baseline Growth | 5,469,369 | 7,984,860 | 9,071,961 | 10,509,899 | 11,581,933 | |
| Total Expenditure Growth beyond forecasted revenue | \$5,469,369 | \$8,934,959 | \$16,864,862 | \$18,394,837 | \$19,559,556 | |
| SOURCES | | | | | | |
| Real Estate Tax | \$2,238,000 | \$3,730,000 | \$5,222,000 | \$6,714,000 | \$8,206,000 | |
| Personal Property – Vehicles | 3,250,000 | 3,250,000 | 3,250,000 | 3,250,000 | 3,250,000 | |
| Reassessment Growth – Estimated | 0 | 0 | 2,579,000 | 2,579,000 | 2,579,000 | |
| Total Revenue per Funding Scenario | \$5,488,000 | \$6,980,000 | \$11,051,000 | \$12,543,000 | \$14,035,000 | |
| Total Expenditure Growth beyond forecasted revenue | \$18,630.95 | (\$1,954,958.73) | (\$5,813,861.55) | (\$5,851,837.14) | (\$5,524,556.50) | |
| CENTS/\$100 SCENARIO | | | | | | |
| Real Estate Tax | \$0.03 | \$0.02 | \$0.02 | \$0.02 | \$0.02 | \$0.07 |
| Personal Property – Vehicles | \$0.50 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |

Conclusion

The Five Year Financial Plan shows the cost of County services is projected to steadily outpace revenue growth during the five year period. If the County does not take corrective action, the gap between revenues and expenditures will rise and service delivery will be impacted. **The exercise of a Five Year Forecast allows decision makers to see the areas of need and plan a way for corrective action.**

The projects noted in the plan are specified due to the large impact within a short period of time. It is important to note that all County departments show increases through the baseline projections and will continue service delivery at the level provided today. Future plan updates may have a different focus, as other long term capital projects may rise to the forefront or there is a different service delivery focus area.

The plan does not take into account the use of any Federal stimulus funding provided during the pandemic, as guidance is not currently available or an audit of the funds received to date is not complete.

There remains a significant amount of work and planning by County departments and policy makers to

develop more detailed plans to implement these strategies. The goal of the proposed strategies is to set ambitious, but achievable targets so the County can begin developing revenue, savings and operational proposals that may require multi-year planning efforts.

###

(This Page Left blank intentionally)



AUGUSTA

COUNTY, VIRGINIA

Introduction

(This Page Left blank intentionally)



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**County of Augusta
Virginia**

For the Fiscal Year Beginning

July 1, 2020

Christopher P. Morrill

Executive Director

Board of Supervisors



Front Row: Left to Right: Steve Morelli, Gerald Garber, Pam Carter
Back Row: Left to Right: Scott Seaton, Butch Wells, Jeffrey Slaven, Mike Shull

GERALD W. GARBER, MIDDLE RIVER (Chairman)

G.L. "BUTCH" WELLS, BEVERLEY MANOR (Vice Chairman)

JEFFERY A. SLAVEN, NORTH RIVER

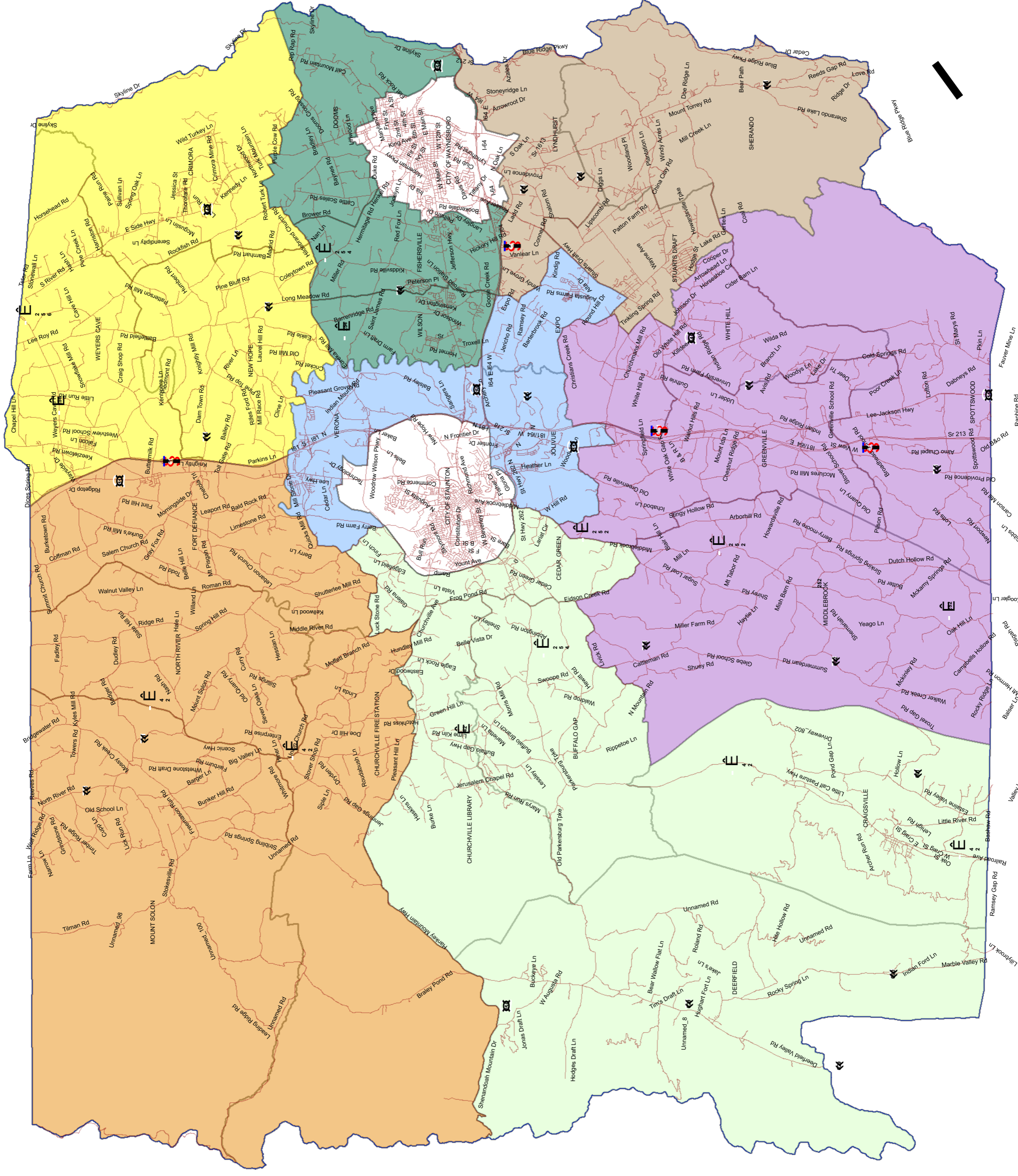
PAMELA L. CARTER, PASTURES

MICHAEL L. SHULL, RIVERHEADS

STEVE MORELLI, SOUTH RIVER

SCOTT SEATON, WAYNE

Augusta County Magisterial Districts with 2010 Population



Magisterial Districts

BEVERLEY MANOR- 10,989

MIDDLE RIVER- 11,183

NORTH RIVER- 9,227

PASTURES- 9,772

RIVERHEADS- 9,912

SOUTH RIVER- 10,480

WAYNE- 12,187

STREETS

COUNTY BOUNDARY



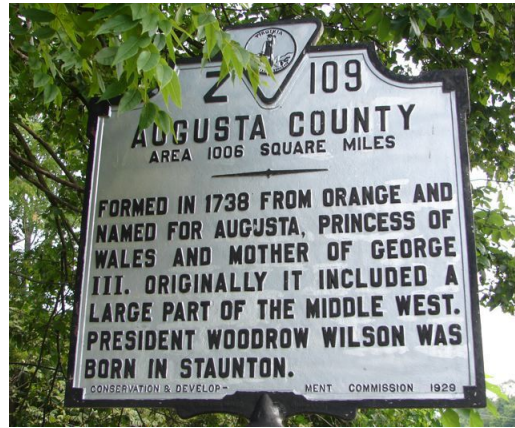
Mission:

The government of Augusta County exists to provide the citizens of the County with essential services, which will address their individual and collective well-being. In partnership with the community of residents, the government of Augusta County pledges civic stewardship that is fiscally accountable, socially responsive and worthy of the citizens trust.

About Augusta County

History:

The County of Augusta was formed in 1738 and named for Augusta, Princess of Wales and the mother of King George, III. The original western boundary of the County was the western edge of Virginia, which at that time was the Mississippi River. The present boundaries of the County were set in 1790.



Government:

The County of Augusta is a political subdivision of the Commonwealth of Virginia administered by a seven-member board elected by magisterial district for four year staggered terms. The Board of Supervisors elects one of its own to serve as Chairman and selects a County Administrator to oversee the general administration of the County. This body enacts ordinances, appropriates funds, sets tax rates, establishes policies, and generally oversees the operation of the County government. The County Administrator is appointed by, and serves at the pleasure of, the Board of Supervisors. As the Chief Executive Officer of the County, he or she is responsible for developing an annual budget and carrying out policies and laws, which are reviewed and approved by the Board. The County Administrator directs business and administrative policies and recommends to the Board those methods, procedures, and policies which will properly govern the County.

Location:

Situated in the Shenandoah Valley of Virginia, the County of Augusta is at the juncture of Interstates 64 and 81, and the headwaters of the James River and the Potomac River basins. It is 150 miles southwest of the nation's capital, Washington, D.C., 100 miles west of the state capital, Richmond, and 85 miles north of the City of Roanoke. Within the boundaries of the County of Augusta are the independent cities of Staunton, founded in 1747, and Waynesboro, founded in 1801.

Economy:

Augusta County enjoys a diversified economy, with manufacturing accounting for approximately 21% of the jobs in the County. Manufacturing employs approximately 5,900 of 36,800 plus workers in the County's labor force and makes up approximately 3.4% of the total local property taxes. Agriculture is a large portion of the overall economy of the County. Augusta County is one of the top producers of many agricultural commodities in the state and this wealth of production overflows into many other industries of the County, including farm equipment manufacturers and dealers, transportation, energy, retail and the ever-growing agritourism business. According to the Virginia Employment Commission (VEC) Community profile for the County, the unemployment rate for the County increased from 2.6% in June 2019 to 5.8% in June 2020. This dramatic increase is directly related to the nationwide Corona virus pandemic that shut much of the world down in March 2020. The County's rate remains lower than that of the State's unemployment rate for the same period, of 8.2% and compares favorably to the national unemployment rate of 11.2%. The unemployment rate is steadily improving with the introduction of a vaccine for the Corona virus. According to VEC the rate for September 2020 was at 3.9% for the County.



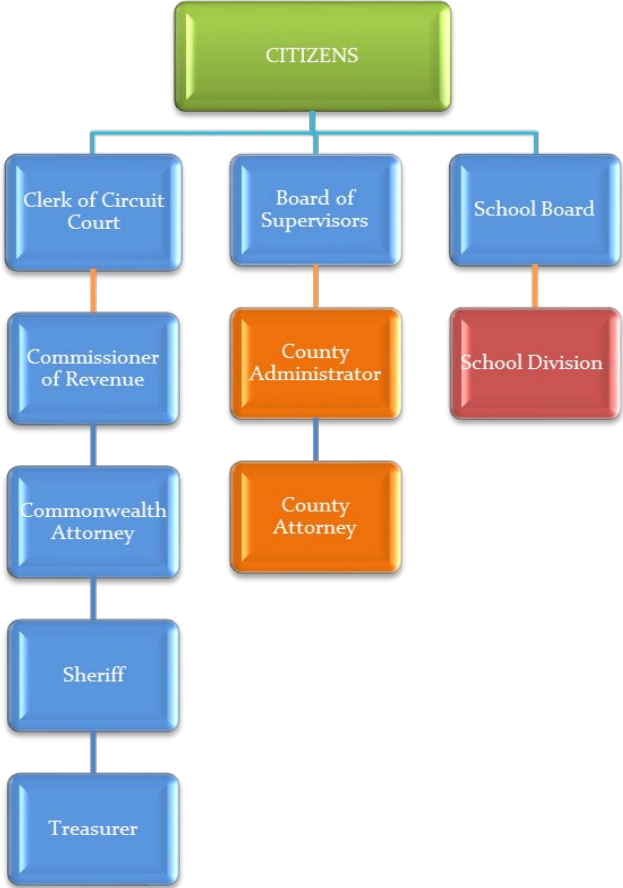
Even with the struggles the economy has faced due to the pandemic, in June of 2020, Governor Northam announced that The Hershey Company in Stuarts Draft, VA would invest \$135 million in expanding its manufacturing operation in the County. Just roughly one year after breaking ground on their \$104 million dollar "Roasting Center of Excellence." This latest announcement will increase the production capacity at the plant by 90,000 square feet and create 110 new jobs (source; Office of the Governor).

Community:

The nationwide pandemic has forced the County to postpone many community events in 2020. Currently many activities such as Sweet Dreams Festival, Food Truck Wednesdays and the Fall Spooktacular at Natural Chimneys are planned for 2021 but all events are subject to change due to the ongoing pandemic.

Check <https://www.co.augusta.va.us/government/parks-recreation/community-events> for updates on planned events.

Organizational Chart



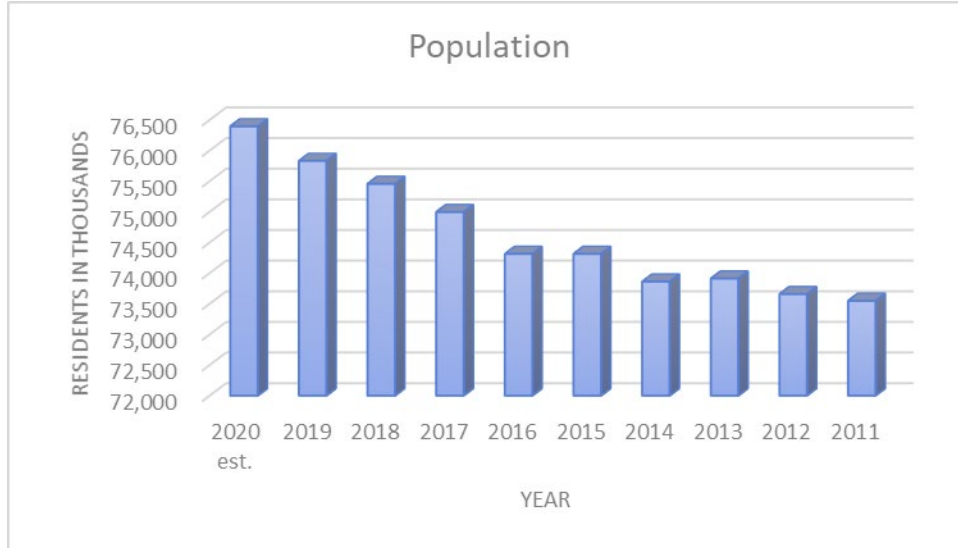
County Statistics
6/30/2020

| | |
|------------------------------|----------------------|
| Date Established | 1738 |
| Form of Government | County Administrator |
| Area | 971 Square Miles |
| Education: | |
| Number of Elementary Schools | 11 |
| Number of Middle Schools | 4 |
| Number of High Schools | 5 |
| Number of areer Centers | 1 |
| Parks and Recreation: | |
| Number of Parks | 6 |
| Total Park Acreage | 225.5 |
| Libraries: | |
| Number of Sites | 7 |
| Total Circulation | 400,644 |
| Program Attendance | 47,835 |

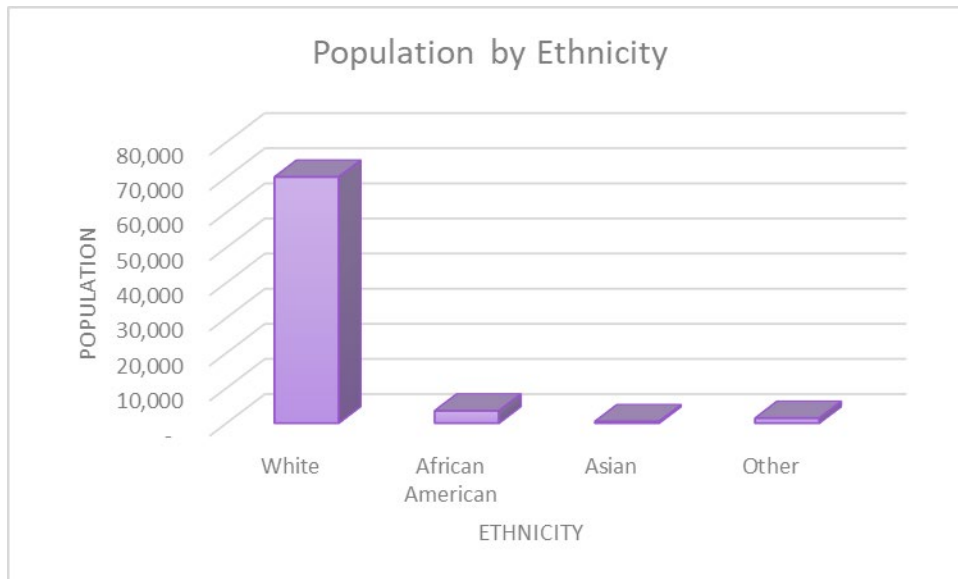
*Source: Individual Departments

Population:

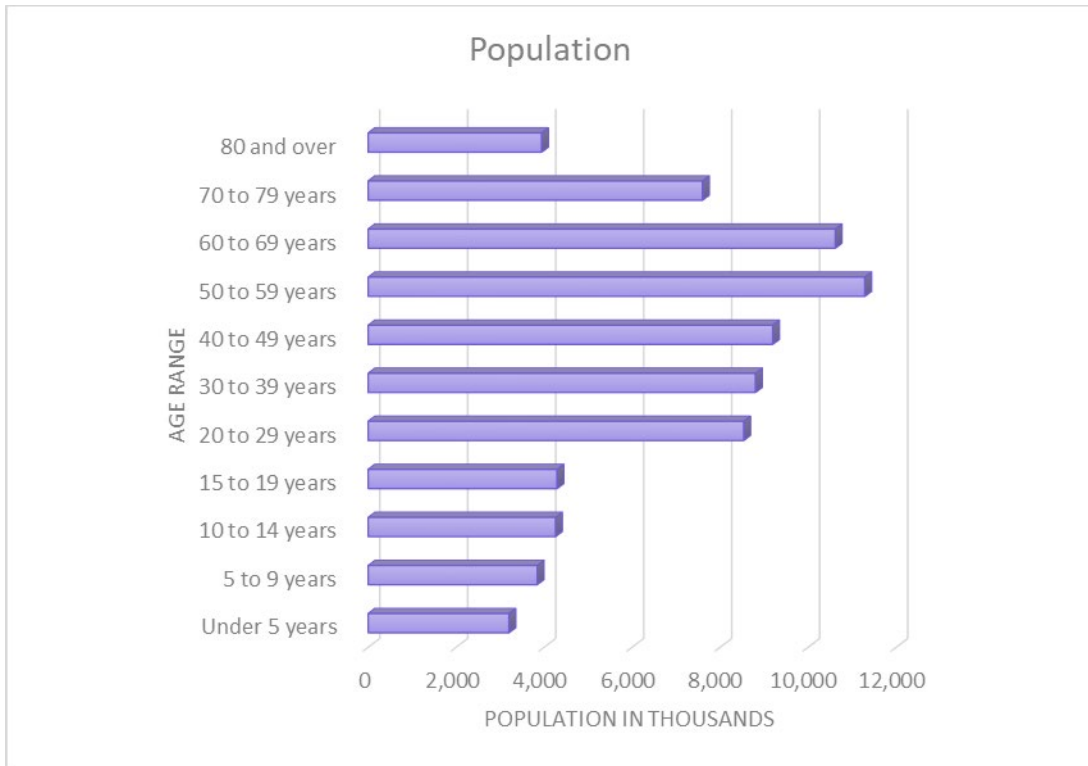
Although primarily a rural county, Augusta County's 2020 estimated population according to the Weldon Cooper Center is 76,395. Below is a chart showing the population in the County over the last nine years and the projected estimate for 2020.



*Estimate is based on numbers from the UVA Weldon Cooper Center for Public Service. Last census completed in 2010. The 2020 census results have not been released.

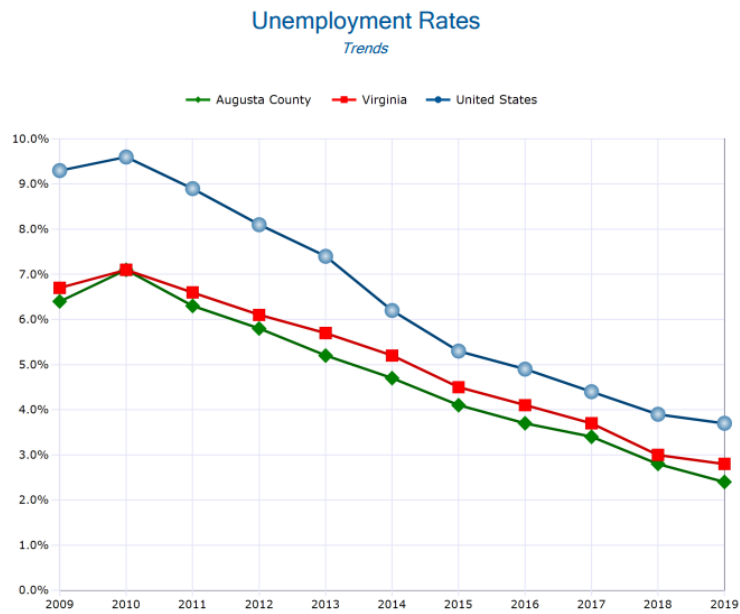


*Population by Ethnicity is based on Weldon Cooper Center for Public Service estimates for 2019.

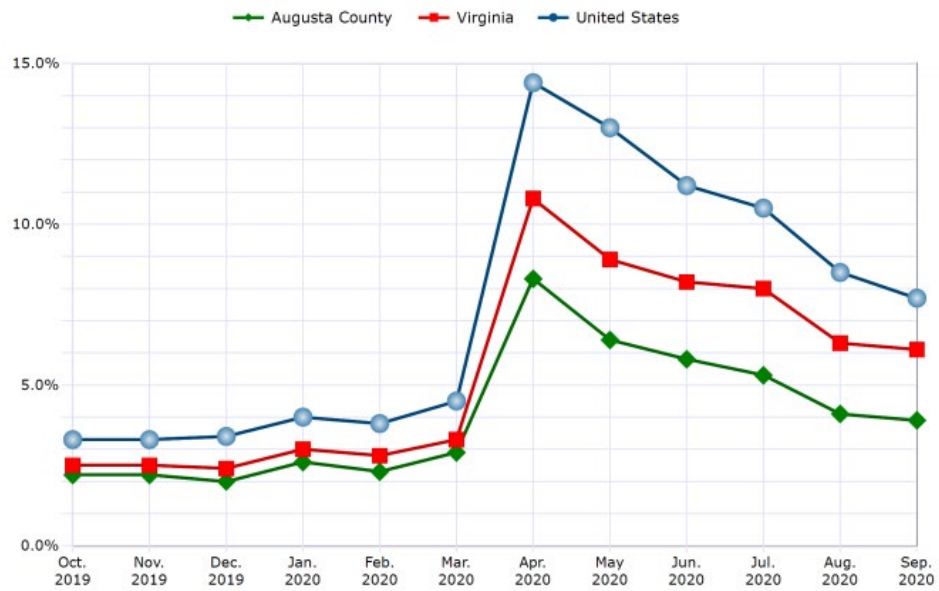


*Population by age range is based on Weldon Cooper Center for Public Service estimates for 2019.

Unemployment Rates:



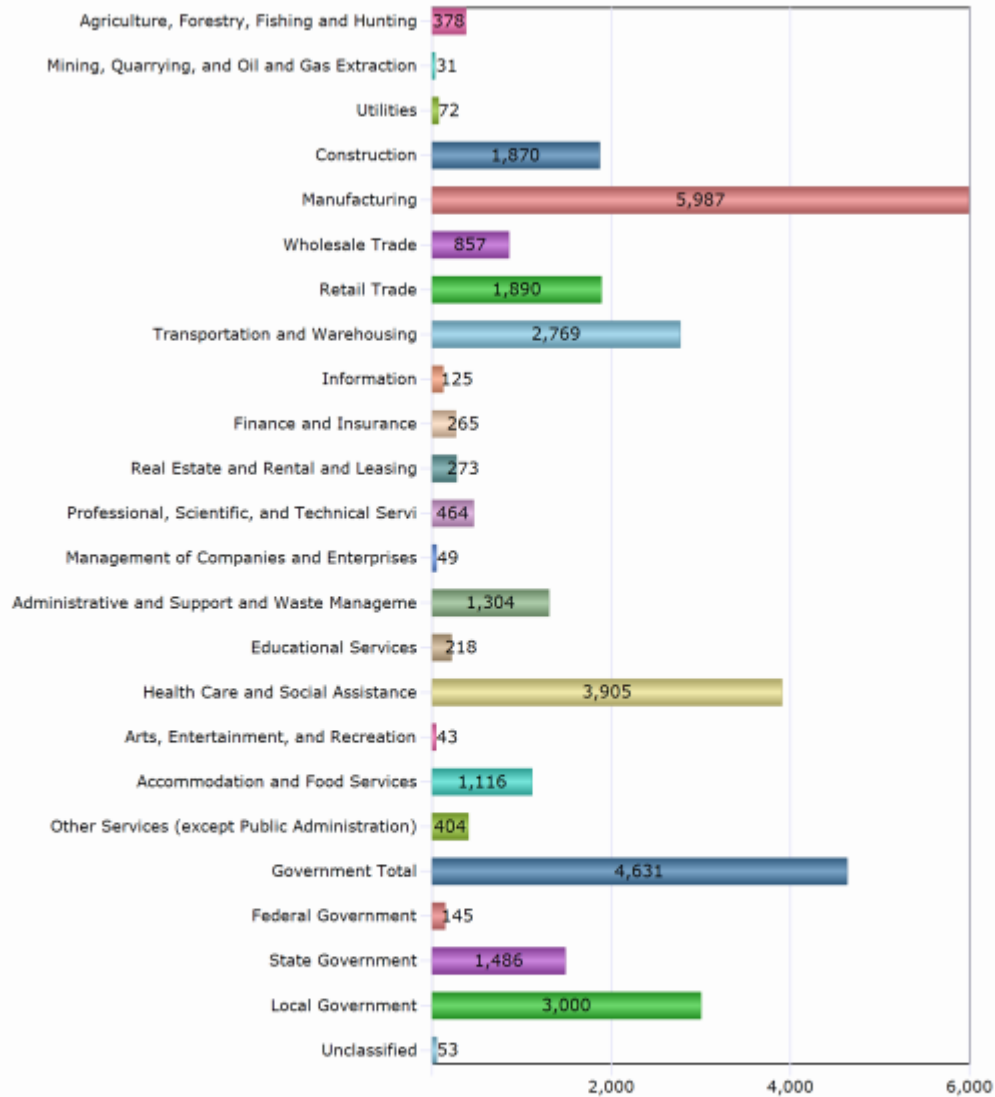
Unemployment Rates *Past 12 Months*



| | Augusta County | Virginia | United States |
|------------------|----------------|----------|---------------|
| Oct. 2019 | 2.2% | 2.5% | 3.3% |
| Nov. 2019 | 2.2% | 2.5% | 3.3% |
| Dec. 2019 | 2.0% | 2.4% | 3.4% |
| Jan. 2020 | 2.6% | 3.0% | 4.0% |
| Feb. 2020 | 2.3% | 2.8% | 3.8% |
| Mar. 2020 | 2.9% | 3.3% | 4.5% |
| Apr. 2020 | 8.3% | 10.8% | 14.4% |
| May 2020 | 6.4% | 8.9% | 13.0% |
| Jun. 2020 | 5.8% | 8.2% | 11.2% |
| Jul. 2020 | 5.3% | 8.0% | 10.5% |
| Aug. 2020 | 4.1% | 6.3% | 8.5% |
| Sep. 2020 | 3.9% | 6.1% | 7.7% |

Source: Virginia Employment Commission, Economic Information & Analytics, Local Area Unemployment Statistics.

Employment by Industry



Total: 26,703

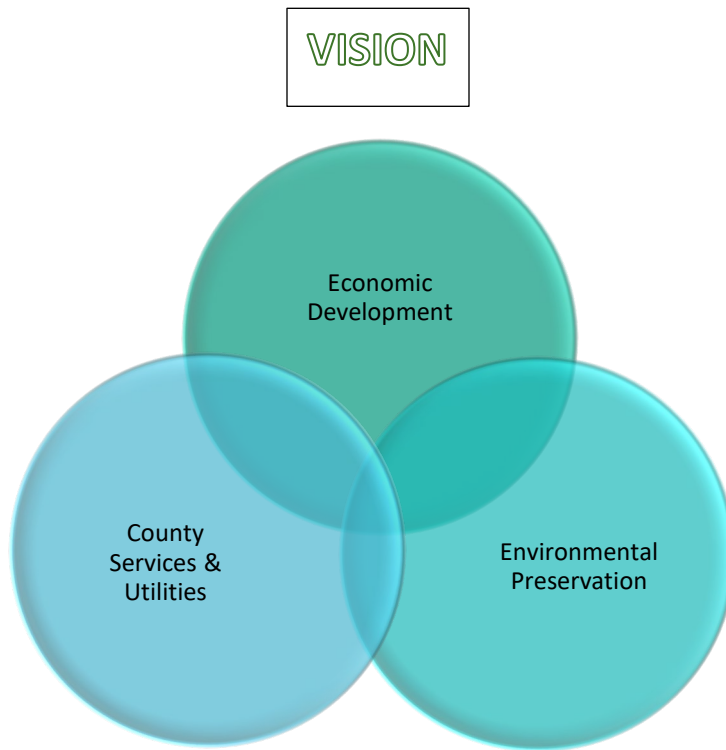
Note: Asterisk (*) indicates non-disclosable data.

Source: Virginia Employment Commission, Economic Information & Analytics, Quarterly Census of Employment and Wages (QCEW), 2nd Quarter (April, May, June) 2020.

Long-Term Vision:

A strategic plan is an important tool on the road map to success for any locality. The following elements of the long-term vision for Augusta County were adapted from the County’s most current Economic Strategic Plan and Comprehensive Plan. It is important to note that the County’s Comprehensive plan was due for review in Fiscal Year 2021 but has been delayed due to the Corona virus pandemic and the delay of the results of the 2020 census. The board is also began to take steps at a formal countywide strategic plan and began working with a consultant, however this plan has been put on hold due to more pressing County concerns.

- The rural character and natural beauty of the County will be preserved.
- Growth and development in the County will be well managed and concentrated in designated Urban Service Areas, Agriculture will be the predominant land use.
- Farms, forests, mountains, rivers and streams will provide the framework and context for development in urban areas.
- Continue to utilize cost-effective public services and utilities while improving the overall quality of life in neighborhoods.



Key Issues:

- The County actively seeks to attract businesses and industries that are compatible with and enhance the County's economic climate
- Continue the advancement of technology in daily operations to improve efficiency of the departments. This has been paramount during the pandemic due to a state mandated work from home order.
- The County continues to seek ways to improve, maintain, and support the public safety services countywide.
- Continue working towards updating the current Enterprise Resource Planning Software (ERP) to a more current solution.
- Continue to address the pressing need for renovation and expansion of the current courts buildings.



Economic Strategic Plan:

The County's Economic Development Strategic Plan was predicated on achieving the County vision set out in its newest Comprehensive Plan.

The Strategic Plan can be accessed via:

<https://www.co.augusta.va.us/Home/ShowDocument?id=1665>

Comprehensive Plan:

Since 1980, every Virginia locality has been required by State law to have a Comprehensive Plan. The purpose of the Comprehensive Plan is to guide growth and development over a 20-year time period by providing long-range vision, goals, and strategies of the community. Augusta County's plan serves as a guide to landowners, developers, businesses, citizens and County officials about future land use decisions. By considering the types and locations of development and services needed or desired for a

20-year time period, decision makers are better able to evaluate individual proposals in the context of long-term goals. The last Comprehensive plan update was in 2015.

The County's Comprehensive Plan can be accessed via:

<https://www.co.augusta.va.us/government/community-development/planning/comprehensive-plan/comprehensive-plan-2007-2027>

STATEMENT of GOALS

General

- To promote fiscal health of the County by encouraging a diversified economy.
- To seek to run an efficient County government without duplicating tasks by different departments within the County.
- To effectively and efficiently manage the County resources while maintaining and enhancing County Services.
- To build and maintain strong relationships with the citizens we serve.

Accounting

- To provide full disclosure to County residents through annual financial statements.
- To follow the accounting procedures and principles established by the Virginia Auditor of Public Accounts and the Generally Accepted Accounting Principles (GAAP).
- To educate and assist departments on proper finance procedures including but not limited procurement, and purchase orders.
- To be good steward of the County's funds and ensure proper handling and exceptional service.

Short-Term Influencing factors:

There were many short-term factors within the County Government that affected the decisions for this budget year. These factors are outlined in depth in the County Administrator's memorandum to the Board of Supervisor's included in the next section. To highlight a few, Fire and Rescue has struggled with

attrition and the ability to fill positions as well as the need for additional staffing for EMS only personnel. With nationwide low unemployment rates, and other localities competing for trained staff, these challenges have been hard to remedy. Fire and rescue proposed a career advancement program for their department to allow staff with certain training and certifications the opportunity for advancement. The Fiscal Year 2022 budget fully funds this program.

Fifteen new Fire & Rescue positions were also proposed in their budget to fully staff the department and allow for less forced overtime among staff. While the County does see a need for additional positions within Fire & Rescue, the balanced budget was unable to fulfill these positions. The Board has approved for the County to apply for SAFER grant to fund additional staffing, but the outcome is unknown at this time.

Education also remained a priority and the direct operating transfer to the School fund included \$ 584,319 in new revenue based on the shared revenue growth formula. This budget also addressed the County Schools needs for bus replacements due to its aging fleet with an additional \$1,080,000 transferred to School Capital to fund these replacements. This amount is recurring to allow for bus replacement each year and was implemented in Fiscal Year 2020, utilizing Reassessment dollars.

(This section left blank intentionally.)



Understanding the budget

(This Page Left blank intentionally)

Budget Calendar

December/January

Department Directors develop requests, objectives, goals, accomplishments, and performance measures
Department Directors review budgetary requests with Finance Department
Human Resources and Finance develop payroll and fringe benefit expenditure estimates
Preliminary Revenue estimates are formulated
Preliminary growth number is provided to School Board

February

County Administrator reviews department submissions to be included in the recommended budget and recommends changes
Revenue estimates are refined

March

The Board of Supervisors holds a work session to review the County Administrator's recommended budget, which includes revenue and expenditure estimates
The Board of Supervisors approves the newspaper advertisement for public hearing on the adopted budget, capital improvement program and tax rate

April

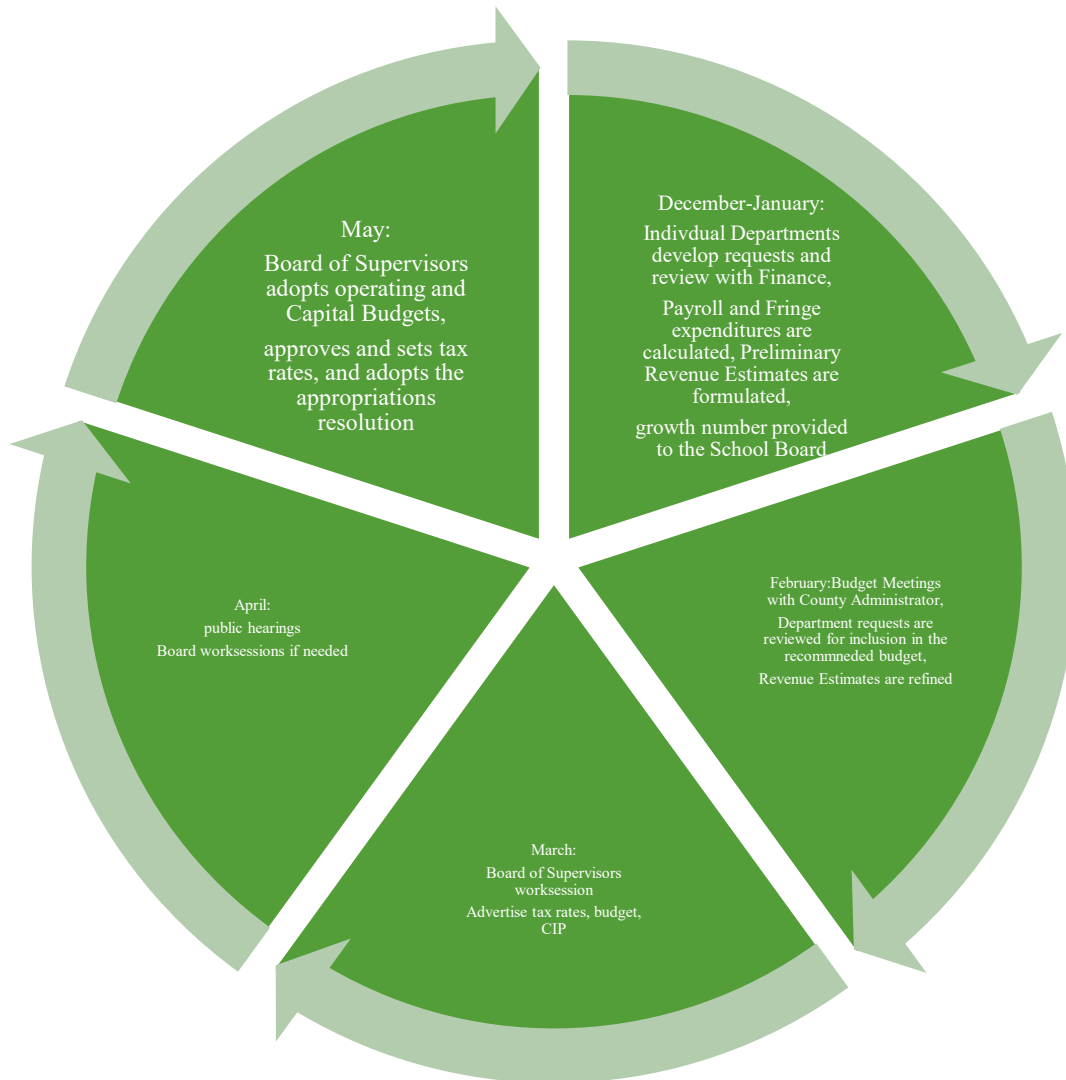
A public hearing is held to solicit taxpayer input on the adopted budget
The Board of Supervisors holds its final work session, if needed

May

The Board of Supervisors officially adopts the operating and capitals budgets, fixes tax rates
The Board of Supervisors adopts the appropriations resolutions

(This section left blank intentionally.)

Budget Process



Augusta County's budget development begins each year in December and continues through the final budget adoption in May (see Budget Calendar). The process is designed to incorporate a rigorous internal review of each department's budget and to allocate resources across departmental programs based on a thorough examination of program alternatives and justifications. Each activity funded has been reviewed by the County's Finance Department, the County Administrator and the Board of Supervisors.

Prior to April 1, the County Administrator submits to the Board of Supervisors a proposed operating and capital budget for the fiscal year commencing the following July 1. The operating and capital budget includes proposed expenditures and the means of financing them. The following Funds have legally

adopted budgets: General Fund, Fire Revolving Loan Fund, Asset Forfeiture Fund, Economic Development Fund, Revenue Recovery Fund, Virginia Public Assistance Fund, Children's Services Act Fund, School Operating Fund, School Cafeteria Fund, School Capital Projects Fund, Debt Fund, Head Start Fund, Governor's School Fund and County Capital Improvement Fund.

A public hearing is conducted in April to inform residents about the adopted budget and to obtain citizen comments to guide spending decisions.

By or in May, the Board of Supervisors makes its final revisions to the adopted budget and adopts the budget by appropriations resolution. Funds are appropriated at the department level. Budgets for all funds are adopted on a basis consistent with generally accepted accounting principles applicable to governmental units.

Appropriations lapse on June 30, for all County operating funds. The County's practice is to appropriate Capital Projects by Project. Appropriations for Capital Project Funds are continued until the completion of the applicable project or grant, even when the project or grant extends beyond the end of the fiscal year.

The Appropriations Resolution places legal restrictions on expenditures at the fund level. The appropriation for each function or category can be revised only by the Board of Supervisors. Appropriations for the current fiscal year are revised in conjunction with the budget planning for the following fiscal year. The County Administrator is authorized to transfer budgeted amounts between general government departments; however, the School Board is authorized to transfer budgeted amounts within the school system's categories.

The current budget has been appropriated at 100% which allows for departments and agencies to better utilize the monthly financial reports to monitor spending.

Basis of Accounting

In the Comprehensive Annual Finance Report (CAFR), governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, franchise taxes, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Accordingly, real and personal property taxes are recorded as revenues and receivables when billed, net of allowances for uncollectible amounts. Sales and utility taxes, which are collected by the state and subsequently remitted to the County, are recognized as revenues and receivables upon collection by the state, which is generally in a two month period preceding receipt by the County.

Licenses, permits, fines and rents are recorded as revenues when received. Intergovernmental revenues, consisting primarily of federal, state and other grants for the purpose of funding specific expenditures, are recognized when earned or at the time of the specific expenditure. Revenues from general purpose grants are recognized in the period to which the grant applies. All other revenue items are considered to be measurable and available only when cash is received by the government.

The government reports the following major governmental funds:

General Fund:

The general fund is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund. In the CAFR, the general fund includes the activities of the Fire Revolving Loan, Asset Forfeiture, Revenue Recovery, and Economic Development funds.

Special Revenue Fund:

The special revenue fund accounts for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted to expenditures for specified purposes. Special revenue funds consist of the Virginia Public Assistance Fund and Children's Services Act Fund, School fund, School cafeteria Fund, Head Start Fund, & Governor's School Fund.

Debt Service Fund:

The debt service fund accounts for the resources accumulated and payments made for principal and interest on long-term general obligation debt of governmental funds. Debt service funds consist of the Debt Service Fund.

Capital Project Fund:

The capital project fund accounts for financial resources to be used for the acquisition or construction of major capital facilities, other than those financed by proprietary funds. Capital project funds consist of the County Capital Improvements Fund.

School Capital Projects Fund:

The school capital projects fund accounts for the major construction expenditures for the school system. The majority of financing is provided from bond issues.

(This section left blank intentionally.)

Fund Structure

| County Fund | Fund Type | Function |
|---------------------------------|------------------------------|---|
| General Government | General Operating Fund | General Government Administration Judicial Administration Public Safety Public Works Health & Public Assistance Cultural Community Development Non-Departmental |
| Fire Revolving Loan | General Fund | Public Safety |
| Asset Forfeiture | General Fund | Public Safety |
| Revenue Recovery | General Fund | Public Safety |
| Economic Development | General Fund | Community Development |
| Virginia Public Assistance Fund | Special Revenue Fund | Health & Public Assistance |
| Children's Services Act | Special Revenue | Health & Public Assistance |
| School Operating | Special Revenue | Instruction Administration Transportation Maintenance Facilities Technology |
| School Cafeteria | Special Revenue | Food Services |
| Schools Capital Improvement | Schools Capital Project Fund | Capital Projects |
| Debt Service | Debt Service Fund | Debt Service |
| Head Start | Special Revenue | Instruction |
| Governor's School | Special Revenue | Instruction |
| County Capital Improvement | Capital Project Fund | Capital Projects |

Basis of Budgeting

The budgets of governmental type fund (for example, the General, Special Revenue and Capital Projects Funds) are prepared on a modified accrual basis. Briefly, this means that obligations of the County (for example, outstanding purchase orders) are budgeted as expenditures, but revenues are recognized only when they are measurable and available.

It is required that a balanced budget be submitted to the Board of Supervisors, which means that estimated revenues meets estimated expenditures.

In all cases when goods and services are not received by year end, the encumbrances lapse.

The Comprehensive Annual Financial Report (CAFR) shows the status of the County's finances on the basis of "generally accepted accounting principles" (GAAP). In most cases this conforms to the way the County prepares the budget.

Prior to May 1, the County Board of Supervisors adopts the budget by resolution and funds are appropriated generally at the function level for the General Fund, and at the major category of expenditures level for the School Operating Fund.

Formal budgetary integration is employed as a management control device during the year for all funds except Trust and Agency Funds. Budgets are legally adopted annually for the County's General Fund and the School Operating Fund.

A budget is adopted for each grant or project in the Special Revenue Fund, or the County Capital Projects Fund, projects are appropriated in total for each fiscal year. The budget resolution specifies that the budget and appropriation for each grant or project continue until the expiration of the grant or completion of the project. All other appropriations lapse at year-end. Budgets for these grants and projects are not included herein since they are not legally adopted annually.

The level of control at which expenditures may not legally exceed appropriations is at the individual or project in the County Capital Projects Fund and at the total appropriation level for each fiscal year in the School Capital Projects Fund.

Financial Management Tools and Long Range Planning Documents

This section is intended to provide a brief description of some of the financial management tools and long range documents used by the County. These tools and planning documents include:

Budget

The primary financial management tool used by the County is the annual budget process. This involves a comprehensive examination of all revenue and expenditure programs of the County complete with public hearings and approval by the Board of Supervisors.

Quarterly Financial Reports

This presentation is a tool used to see a snap shot of all revenues and expenditures that have occurred on a quarterly basis. It is also used to project year end results. Administration uses this model to determine what adjustments need to be made during the year to ensure the year ends with a positive balance. The projections are presented to the Board of Supervisors on a quarterly basis, highlighting significant transactions.

Monthly Financial Reports

Monthly review of revenue and expenditure summaries and balance sheets allow for financial oversight of departmental expenditures by Administration and applicable department heads.

Capital Improvement Plan

It is County policy to balance the need for public facilities with the fiscal capability of the County to provide for those needs. The five-year Capital Improvement Program (CIP), submitted to the Board of Supervisors, is the vehicle through which stated need for public facilities is analyzed against the County's ability to pay and stay within self-imposed debt guidelines.

Financial Policies

The Board of Supervisors has adopted financial policies. These are guidelines used to assist with day to day planning and transactions.



Organization Plans and Policies

(This Page Left blank intentionally)

Augusta County Financial Policies

Effective June 30, 1994
Revised July 26, 1995
Revised December 2012

Purpose: As recommended by the Government Finance Officers Association (GFOA), Augusta County has adopted the following Finance Policies to assist the Board of Supervisors in maintaining fiscal stability and accountability in the use of its resources to provide services to the citizens.

Budget

The overall objective of the budget is to provide a balanced financial plan in total and by fund that adheres to the County's mission statement, capital improvement plan and/or current initiatives. The budget policy also prescribes procedures and requirements of the budget management.

A. Budget Calendar

- The proposed operating budget and Capital Improvements Program will be presented to the Board of Supervisors before April 1, preferably the last Monday in March.
- Informational budget sessions may be held before presentation or adoption of the budget, as special meetings held by the Board if necessary.
- Notice of tax increases will be conducted in accordance with applicable statutes, including additional notices required in reassessment years.
- Public hearings and associated notice for budget amendments will be conducted in accordance with applicable statutes. The public hearing will generally be held on or by the third Wednesday in April.
- Prior to June 30, the budget will be adopted in accordance with applicable statutes. This action is usually taken on or before the first Wednesday in May.
- Budget meeting dates will be established as part of the Board of Supervisor's annual calendar.

B. Budget Guidelines

- A balanced budget is a budget with total expenditures equal to total revenues, including use of fund balance, but excluding capital outlays.
- The County will not use short-term borrowing to finance operating needs.
- The County will maintain adequate fund balances.
- The County will estimate its annual revenues by an objective, analytical process.
- The individual department submissions must be prepared with the basic assumption that the Board will always attempt not to increase the local tax burden.
- Annual recurring budget guidelines shall be focused in certain areas, with additional guidelines and/or objectives formulated, if applicable, by the County Administrator in the formulation of the proposed budget:
 1. Education funding formula

2. Fire & rescue agreements/policy
 3. Proposed revenue or financing scenarios
 4. Ensure adequate reserves
 5. Employee compensation and benefits
 6. Capital depreciation funding
 7. Capital project funding and related debt service
- Budgetary review by the Board of Supervisors will focus on the basic concepts of staff economy, capital construction, program expansions, new programs, existing service costs and administrative costs.
 - Budget revisions to the prior year or revised budget will be considered, adjusted, and re-appropriated by the Board along with the proposed budget.
 - Appropriations for all funds lapse on June 30, with the exception of Capital Improvements Funds, which are appropriated by project, depreciation account our escrow.
 - A review of capital projects will be conducted at year end to determine the necessity for re-appropriated funds. Those which are determined to be unnecessary will be transferred to other uses following the County Fund Balance Policy.

C. Five-Year Capital Improvements Plan

- The County will develop a five-year plan for capital improvements and update each annually.
- The County will coordinate the development of the capital improvement budget with the development of the County's operating budget. Future operating costs associated with the new capital improvements will be projected and included in operating budget forecasts.
- The County will maintain all its assets at a level adequate to protect the County's capital investment and to minimize future maintenance and replacement costs.
- The Planning Commission will review and approve the five-year plan before submission to the Board of Supervisors.

Audit

The overall objective of the audit is to provide opinions and/or reports on the County's financial statements, internal control over financial reporting and compliance with federal and state laws, regulations, contracts and grants.

A. Audit Committee

- The Board of Supervisors established an Audit Committee in 2008. The Committee is comprised of two Board members and is appointed annually by the Chairman.
- The Finance Director serves as staff to the committee with duties including preparing agendas and providing information as requested.
- The Committee provides independent review and oversight of the government's financial reporting processes, internal controls and independent auditors.
- The Committee provides a forum separate from management in which auditors and other interested parties can discuss concerns.
- The Committee also reviews financial policies.

B. External Auditors

- External auditors are responsible for the issuance of any and all required opinions, internal control and compliance reports and management letters in connection with the audit of the financial statements.
- County assistance will be provided to external auditors in order to produce timely and accurate financial statements and related audit opinions and reports.
- The external auditor shall coordinate the annual audit objectives with the County's Finance Department.
- External auditors will be selected to perform annual audits through a request for proposal (RFP) process every five years, unless otherwise approved by the Audit Committee. Recommendation of the Audit Committee as a majority of the selection committee will be presented to the Board of Supervisors for approval.

Fiscal Accountability

The County will establish and maintain a high standard of accounting practices.

A. Reporting

- The County will prepare regular monthly, quarterly and annual financial reports which present a summary of activity by major fund types and compare actual revenues and expenditures to budgeted amounts.
- The accounting system will maintain records on a basis consistent with accepted standards for local government accounting.

B. Expenditures

- The County will follow the Virginia Public Procurement Act for procuring goods and services.
- The County will set guidelines for purchases related to petty cash, travel and training, and central stores.
- Accounts payable transactions will be approved in accordance with statute.

Debt

The overall objective of the debt policy is to assist the County in managing current and future debt obligations.

A. The County will confine long-term borrowing to capital improvements or projects that cannot be financed from current revenues except where approved justification is provided.

B. When the County finances capital improvements or other projects by issuing bonds or entering into capital leases, it will repay the debt within a period not to exceed the expended useful life of the project.

C. Debt shall not constitute an unreasonable burden to residents and taxpayers, which shall be defined as total general government debt and debt service expenditures, appropriated during the annual budget process.

D. The following issuances of debt require approval and appropriation of the proceeds by the Board of Supervisors, including:

- Bond and revenue anticipation notes
- General obligation bonds
- VPSA Bonds and State Literary Fund loans

- Revenue bonds and subject-to-appropriation debt
- Capital acquisition leases and notes
- Re-funding and re-financings
- Moral obligation debt

E. The County shall receive approval to issue its bonds or contract debt if voter approval is obtained in accordance with the Constitution of Virginia. The Code of Virginia, Section 15.2-2638(b) notes specific exclusions to this requirement, including refunding bonds and bonds issued for school purposes and sold to the Literary Fund, the Virginia Supplemental Retirement System or other State agency prescribed by law (such as the Virginia Resources Authority).

F. Where feasible, the County will explore the usage of special assessment, revenue, or other self-supporting bonds instead of general obligation bonds.

G. The County will attempt to determine the least costly financing method for all new projects.

Fraud

Effective December 13, 2012

The County of Augusta recognizes the importance of protecting the organization, taxpayers, employees and assets against financial risks, operational breaches and unethical activities. A fraud policy formalizes the expectations of personal honesty and integrity required of County officials and employees. This policy prohibits fraud or misuse of the County's assets and sets forth specific guidelines and responsibilities, including appropriate actions that must be followed for the investigation of fraud and other similar irregularities.

The goal is to establish and maintain an environment of fairness, ethics and honesty for our employees, our citizens, our suppliers and anyone else with whom we have a relationship. To maintain such an environment requires the active assistance of every employee and manager every day.

A. Prohibited Acts

Fraud is defined as an intentional deception, misappropriation of resources or the manipulation of data to the advantage or disadvantage of a person or entity. Examples of fraud include, but are not limited to:

- Embezzlement, bribery or conspiracy.
- Misappropriation, misapplication, destruction, removal, or concealment of County property.
- Alteration or falsification of documents.
- Theft of any asset (money, tangible property, etc.).
- Authorizing or receiving compensation for goods not received or services not performed.
- Authorizing or receiving compensation for hours not worked.
- Misrepresentation of fact.
- Failure to account for monies collected.
- Knowingly providing false information on a job application.

B. Prevention

Each department will maintain an internal control environment to protect the department and the County from loss or other damages as a result of a fraudulent act.

All new full time, temporary, part-time, and seasonal employees may be subject to a criminal background check based on position and duration of employment. The County may also verify all applicants' employment history, education and personal references prior to making an offer of employment. New employees will receive this policy as part of their orientation.

C. Reporting of Fraud

Allegations and concerns about fraudulent or corrupt activity may come from various sources including employees, vendors, members of the public, results of internal or external audit reviews, or from other interested parties.

All employees and officers have a duty to report concerns they have or information provided to them about the possible fraudulent or corrupt activity of any officer, employee, vendor or any other party with any associations with the County. Any person who has a reasonable basis for believing fraudulent or corrupt acts have occurred has a responsibility to report the suspected act immediately.

The County of Augusta has adopted a zero tolerance policy regarding fraud. Any evidence supporting fraud, theft or embezzlement of County assets and equipment may be subject to the following actions including but not limited to: suspension, termination, restitution, and criminal charges. Any County employee who is aware of fraud being committed against the County by anyone shall report such activity to at least two of the following departments or individuals: the Sheriff's Department, Commonwealth's Attorney and/or County Administrator.

All reports will be taken seriously and will be investigated by internal staff and/or legal counsel as appointed by the Board of Supervisors or County Administrator. The County will cooperate with the appropriate law enforcement agency if deemed necessary. The Auditor of Public Accounts shall be notified of fraudulent reports in accordance with Code of Virginia, Section 30-138. The County's financial auditors should also be notified. Fraudulent activities that result in disciplinary action will be reported to the Board of Supervisors.

D. False Allegations

False allegations of suspected fraud with the intent to disrupt or cause harm to another may be subject to disciplinary action up to and including termination of employment.

E. Corrective Actions and Discipline

Appropriate and timely action will be taken against those proven to have committed a fraudulent act. These remedial actions may include, but are not limited to:

- Disciplinary action (up to and including immediate termination of employment).
- Restitution for all losses, including investigation and legal expenses, to the fullest extent of the law.
- Forwarding information to the appropriate authorities for criminal prosecution.
- Institution of civil action to recover losses.
- Offenders at all levels of the employment will be treated equally regardless of their position or years of service with the County.
- Determinations will be made based on a finding of facts in each case, actual or potential damage to the County, cooperation by the offender and legal requirements.
- The County of Augusta may take corrective or disciplinary action without awaiting the resolution of criminal or civil proceedings arising from fraudulent conduct.

F. Confidentiality

All investigations will be conducted in confidence insofar as reasonably possible. The names or names of those communicating information about a fraudulent act or the name or names of those suspected of a fraudulent act will only be revealed when required by law in conjunction with the investigation or legal action

(This section left blank intentionally.)

Fund Balance Policy

Effective May 25, 2011

Revised April, 22, 2015

Purpose

The purpose of this policy is to establish guidelines on the use of unrestricted fund balance to provide the County with sufficient financial resources to address unforeseen revenue fluctuations, unanticipated expenditures and emergencies, which result in unanticipated budgetary shortfalls. Fund balance is used as an indicator of the County's overall economic health and credit quality. This policy is created to be in compliance with Generally Accepted Accounting Principles (GAAP) and the Governmental Accounting Standards Board (GASB) Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*.

Definitions

Fund balance – Represents the difference between the assets and liabilities reported in a governmental fund. Often used as a measure of liquidity. It is also used as a classification to separate restricted and unrestricted. Those classifications are broken up into five categories:

Restricted

Nonspendable fund balance – Represents amounts not spendable in form. Examples include inventories, prepaid amounts, and permanent funds.

Restricted fund balance – Represents amounts that have external constraints placed on their use. External constraints may be imposed through constitutional provisions, enabling legislation, or regulations of other governments. Examples include grants and intergovernmental revenues.

Unrestricted

Committed fund balance – Represents amounts constrained for a specific purpose by a formal action of the highest level of decision making authority. Committed amounts cannot be used for another purpose unless released by the same formal action taken to commit those funds. Examples include contractual obligations and board approved expenditures through a formal action.

Assigned fund balance – Represents amounts intended to fulfill a specific purpose. Intent may be established by the highest level of decision making authority or by an official or body to which the governing body delegated the authority. In government funds other than the general fund, assigned fund balance represents the amount that is not restricted or committed. This indicates that resources in other governmental funds are, at a minimum, intended to be used for the purpose of that fund. Examples include drug enforcement local revenues and capital depreciation funds.

Unassigned fund balance – Represents the residual classification of the general fund and includes all amounts not assigned to other funds, or restricted, committed, or assigned within the general fund.

Policy

1.0 Committed Fund Balance

The County Board of Supervisors is the highest level of decision making authority for the County. A formal action of the Board of Supervisors is required to establish, modify, or rescind a fund balance commitment. Action to

commit resources must occur prior to year-end; however, the amount can be determined in the subsequent period.

2.0 Assigned Fund Balance

The County Board of Supervisors has authorized the County Administrator, or his designee, as the official authorized to assign resources and ending fund balance to a specific purpose as approved by this fund balance policy.

3.0 Unassigned Fund Balance

- The County's Unassigned General Fund Balance will be maintained to provide the County with sufficient funds to address unforeseen revenue fluctuations, unanticipated expenditures, emergencies, and similar circumstances.
- The Unassigned General Fund Balance should not be used to support reoccurring operating expenditures outside of the current fiscal year. The unassigned fund balance cannot be used to cover an unanticipated budgetary shortfall in excess of \$100,000. The County Board of Supervisors may appropriate Unassigned General Fund Balance to cover an unanticipated budgetary shortfall that is in excess of \$100,000.
- The Unassigned General Fund Balance can only be appropriated by a formal action of the County Board of Supervisors.
- The County of Augusta will use GASB's definitions of fund balance for the audited Comprehensive Annual Financial Report (CAFR). For all other financial planning purposes, the term Budgetary Fund Balance will be used and will include any portion of the fund balance that is available for appropriation. Portions of the fund balance that are not available for appropriation will be identified as Reserved Balance.
- Funds in excess of the annual requirements may be retained in the Unassigned General Fund Balance, or may be considered to supplement capital outlay expenditures.

4.0 Order of Spending Resources

The County will assume the default approach of spending resources as they become available for expenditure. The County assumes restricted fund balance will be allocated first then unrestricted fund balance in the order of committed, assigned, and unassigned.

5.0 Unrestricted General Fund Balance Minimum

- Unrestricted General Fund Balance shall include Committed, Assigned and Unassigned fund balances per policy definitions. The total of these three categories of fund balance include only resources without a constraint on spending or for which the constraint on spending is imposed by the County itself.
- It is the goal of the County to achieve and maintain an Unrestricted General Fund Balance no less than two months of General Fund Operating Expenditures at the close of the fiscal year, with the exceptions noted in 5.03 below.
- In the event the Unrestricted General Fund Balance is used to provide for temporary funding of unanticipated budgetary shortfalls, the County shall restore the Unrestricted General Fund Balance to the minimum level of two months of General Fund Operating Expenditures within three to five fiscal years following the fiscal year in which the event occurred. The plan to restore the Unrestricted General Fund Balance shall be included and highlighted in the County's adopted budget.



Significant Financial Fund Balance Assumptions Section

(This Page Left blank intentionally)

Total Revenues

The Fiscal Year 2021-2022 total revenues are shown below. Major sources include property taxes, local taxes, and funds from the Commonwealth of Virginia. Overall, General Fund Revenues, transfers, and use of fund balance are projected to increase \$6,284,593 (5.98%) over FY2020-2021 adopted budget levels. This increase is due to a reduction in the adopted FY21 budget due to the uncertainty of the Global pandemic. Fiscal Year 2022 revenues only account for the ongoing pandemic in Meals, Lodging and Business License revenue. General Property taxes continue to represent the largest portion of the overall revenues.

Augusta County

Fiscal Year 2021-2022

Revenues- General Fund

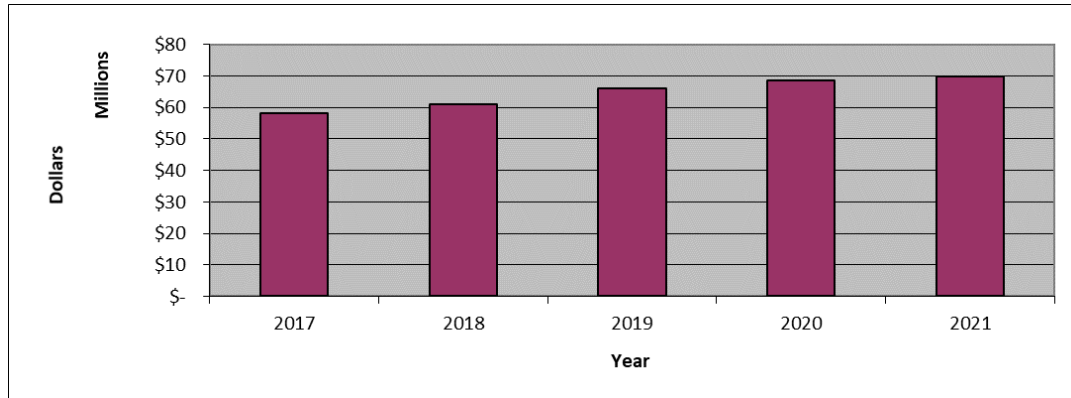
| | | |
|------------------------------------|----------------------|-------------|
| General Property Taxes | \$69,963,550 | 66.54% |
| Other Local Taxes | \$16,648,500 | 15.83% |
| Permits, Priv. Fees, Reg. Licenses | \$629,600 | 0.60% |
| Fines & Forfeitures | \$329,150 | 0.31% |
| Use of Money and Property | \$680,105 | 0.65% |
| Charges for Services | \$2,550,300 | 2.43% |
| Miscellaneous | \$5,000 | 0.00% |
| Recovered Costs | \$264,079 | 0.25% |
| State | \$11,855,866 | 11.28% |
| Federal | \$985,192 | 0.94% |
| Non-Revenue Receipts | \$1,240,126 | 1.18% |
| Fund Balance | \$0 | 0.00% |
| Total | \$105,151,468 | 100% |

Revenue Analysis

General Fund

There are many factors used to assess and monitor the financial condition of a government, such as financial ratios, fund balance reserves, debt capacity and economic climate. One of the primary factors influencing financial condition is revenue growth from property taxes.

The following chart examines the growth in property taxes collected during the prior five fiscal years.



Total Property tax collections have increased from \$58 million in fiscal year ending 2017 to \$69 million estimated through Fiscal Year 2021. The personal property tax rate for vehicles increased by \$.25 in FY13 and the real estate tax rate increased by \$.03 in 2014, \$.05 in 2015, \$.02 in 2016 and \$.05 in 2018 contributing to the growth in property tax revenues. The current real estate tax rate is \$.63 per \$100.

Local Revenue

The Fiscal Year 2021-2022 General Fund revenue is estimated at \$105 million of which, local revenues total \$91 million; state and federal revenue along with non-revenue receipts total \$14 million. The County's major local revenue sources are outlined in the schedule below. These estimates are based on historical trends incorporated with professional judgement in projecting future activity.

| Revenue Category | 2019-2020 Actual Revenue | 2020-2021 Revised Budget | 2021-2022 Recommended Budget |
|-----------------------|--------------------------|--------------------------|------------------------------|
| Real Estate Tax | \$49,425,482 | \$50,893,229 | \$50,450,100 |
| % of Total Revenues | 46.12% | 46.39% | 47.98% |
| Personal Property Tax | 18,125,026 | 18,022,588 | 18,621,450 |
| % of Total Revenues | 16.91% | 16.43% | 17.71% |
| Local Sales Tax | 6,637,399 | 6,900,000 | 6,999,000 |
| % of Total Revenues | 6.19% | 6.29% | 6.66% |

| | | | |
|-----------------------------|-----------------------|-----------------------|-----------------------|
| Business License Tax | 4,313,711 | 3,500,000 | 3,500,000 |
| % of Total Revenues | 4.02% | 3.19% | 3.33% |
| Other Local Revenues | 12,109,086 | 11,578,532 | 11,499,734 |
| % of Total Local Revenues | 13.36% | 12.78% | 12.69% |
| Total Local Revenues | \$90,610,704 | \$90,894,349 | \$91,070,284 |
| Total Revenues | \$ 107,174,135 | \$ 109,702,737 | \$ 105,151,468 |

The explanations that follow provide a brief description of each major local revenue source in the Fiscal Year 2021-2022 budget.

Real Estate

The County's rate to tax homes, land and mobile homes, is \$0.63 per \$100 of assessed value. Real Estate taxes are projected to constitute 48% of the County's General Fund revenues for FY2021-2022. The chart below denotes assessed value for the most recent five years.

| Year | Assessed Value |
|-------------|-------------------------|
| 2020 | \$ 7,618,975,508 |
| 2019 | \$ 7,444,902,366 |
| 2018 | \$ 7,301,289,087 |
| 2017 | \$ 6,919,419,909 |
| 2016 | \$ 6,858,965,626 |

Public Service Corporations-Real Estate

As of January 1, 2020 the assessed value of public service corporation real property in the County totaled \$457 million. The Fiscal Year 2020 estimate of this revenue is based on the value of assessed property and a tax rate of \$.63 per \$100 of assessed value. The estimate assumes that the levy of real property will be reduced as the housing market improves causing the sales assessment ratio to fall below 100% in 2020 to 93.9%.

Personal Property

Personal Property tax is levied on the tangible property of individuals and businesses. For individuals, this is primarily associated with automobiles. For businesses, examples include motor vehicles, machinery, fixtures and tools.

In calendar year 2020, the assessed value of personal property for vehicles in the County totaled \$627 million. The Fiscal Year 2022 estimate of this revenue is based on a 3% increase of assessed property and a tax rate of \$2.50 per \$100 of assessed value. The estimate assumes that the assessed value of personal property will grow on average in the current fiscal year based on regional figures for tangible business property values. It also assumes that the total overall number of registered vehicles will remain steady as a result of the economic conditions stabilizing in some areas.

As of January 1, 2020, the assessed value of business personal property in the County totaled \$134 million. The Fiscal Year 2022 estimate of this revenue is based on the value of assessed property and a tax rate of \$2.00 per \$100 of assessed value. The estimate assumes that the assessed value of personal property will increase by 1% in the current fiscal year. Machinery and tools tax is expected to increase, with a value of \$242 million. Machinery and tools is also taxed at a rate of \$2.00 per \$100 of assessed value.

The chart below denotes assessed value for the most recent five years.

| | | | |
|-----------------------|-----------------------|-----------------------|-----------------------|
| 2021-Estimated | \$ 646,143,349 | 2021-Estimated | \$ 135,743,111 |
| 2020 | \$ 627,323,640 | 2020 | \$ 134,399,120 |
| 2019 | \$ 610,536,850 | 2019 | \$ 128,382,510 |
| 2018 | \$ 584,625,920 | 2018 | \$ 117,830,060 |
| 2017 | \$ 566,942,820 | 2017 | \$ 115,423,740 |

Local Sales Tax

Local sales tax is collected at the point of sale by merchants and remitted to the Commonwealth of Virginia for distribution to localities. Of the 5.3% sales tax collected, 1% represents the local share and 4.3% is retained by the Commonwealth. Local sales tax is estimated to account for approximately 7% of total revenues in Fiscal Year 2021-2022. In Fiscal Year 2021 due to the global pandemic, the County projected revenues for sales tax to drop 10%. This drop in revenue has not been realized during the pandemic.

Business License (BPOL) Tax

Business, Professional and Occupational License, also known as BPOL, is a tax levied on the gross receipts of persons and companies who are engaged in business in Augusta County. The recommended Fiscal Year 2021-2022 budget reflects estimated collections of \$3.5 million, which accounts for approximately 4% of total revenues.

Meals Tax

The County imposes a 4% tax on food and beverages prepared for public consumption at food establishments throughout the County and has advertised for a potential rate increase to 6%, but no decisions have been finalized. The recommended Fiscal Year 2021-2022 budget reflects estimated collections of \$2.5 million which accounts for approximately 2.3% of total revenues.

Other Local Revenues

This category includes all other local revenue not discussed above; specifically, permits, fees, licenses, fines and forfeitures, use of money and property, charges for service, recovered costs and miscellaneous. The schedule below denotes estimated Fiscal Year 2022 revenues for selected sources.

| Description | Estimated Revenue |
|---------------------------|--------------------|
| Permits, Fees and License | \$629,600 |
| Fines & Forfeitures | 329,150 |
| Use of Money and Property | 680,105 |
| Recovered Costs | 264,079 |
| Charges for Services | 2,550,300 |
| Miscellaneous | 5,000 |
| Total | \$4,458,234 |

State Revenues

Approximately 11.28% of the County's total revenues from all sources represent state funds used in support of the County's general fund expenditures budget. These funds are classified as "categorical", "non-categorical" and "shared expenses" state aid.

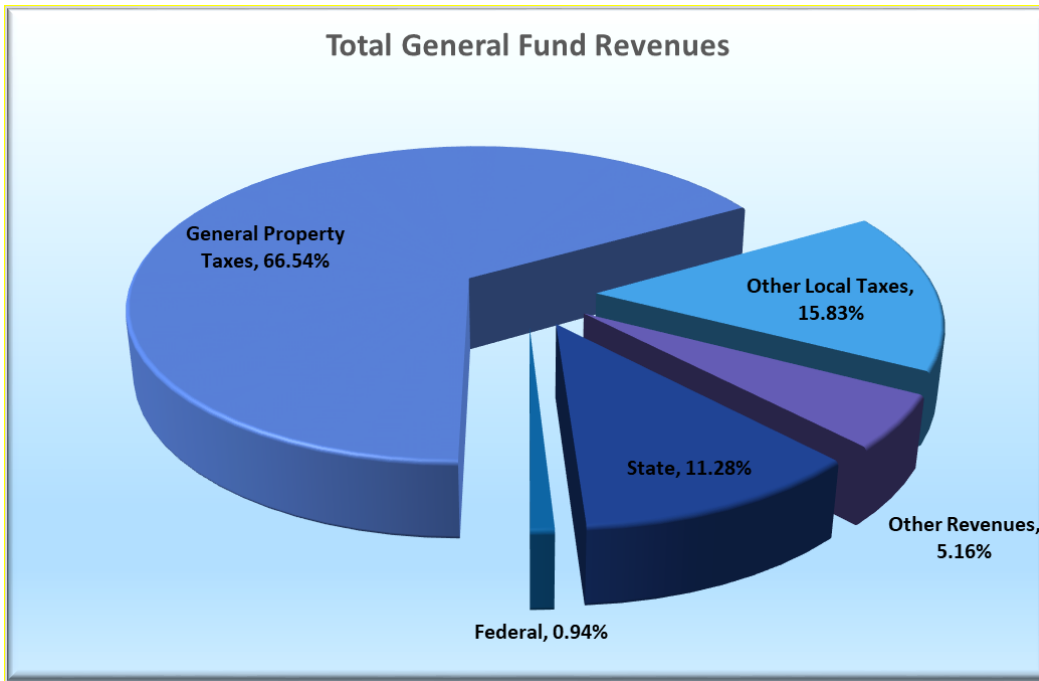
- **Non-categorical** – The County anticipates receiving a total of \$6.6 million or approximately 6% of anticipated revenues from general fund sources in the form of non-categorical aid. Non-categorical aid includes revenues which are raised by the state and shared with the local government. The use of such revenues is at the discretion of the local government. These revenues include rolling stock, auto rental tax, mobile homes titling tax, and recordation and communication taxes. The largest source is the state funded portion of the Personal Property Tax Relief Act (PPTRA). This category is projected to reduce due to the continued decrease in state communications taxes and the loss of state recordation tax in FY21.
- **Categorical** – Includes revenues received from and designated by the Commonwealth for a specific use by the local government. For Augusta County, such revenues are usually received on a reimbursable basis from the state. Categorical aid is primarily rendered to specific departments, such as recycling, emergency communications, library or clerk of the circuit court. The anticipated amount of this aid is \$565,711 or 0.54% of revenue from general fund sources. This category remains stable with the prior year.
- **Shared Expense**- This source of funds includes revenues collected from the Commonwealth for the state's share of expenditures in activities that are considered to be a state/local responsibility. Revenue from each source is shown in the activity that it benefits. Under the state's shared expense classification, the County expects to receive \$4.6 million or approximately 4.3% of general fund revenues. These shared expenses are directed mostly to personnel costs for the Constitutional offices, which include; Commonwealth's Attorney, Sheriff, Treasurer, Commissioner of Revenue, Registrar and Electoral Board, and Clerk of the Circuit Court.

Federal Revenues – Federal revenues will provide \$985,192 or 0.94% of the \$105 million FY2021-2022 general fund operating budget. This represents a 31% increase over FY2020-2021 original budget due to an increase in the Federal payment in lieu of taxes revenue as well as grants awarded to the County.

The chart below denotes State and Federal revenue projections for Fiscal Year 2021-2022.

| Revenue Category | 2019-2020 Actual | 2020-2021 Revised | 2021-2022 Recommended |
|----------------------------|------------------|-------------------|-----------------------|
| State: Non-categorical Aid | \$6,930,146 | \$6,651,758 | \$6,676,800 |

| | | | |
|------------------------------|----------------------------|----------------------------|----------------------------|
| Shared Expense | 4,496,741 | 4,521,024 | 4,613,355 |
| State: Other Categorical Aid | 536,617 | 636,609 | 565,711 |
| Federal Aid | 723,376 | 951,843 | 985,192 |
| Total | <u>\$12,686,880</u> | <u>\$12,761,234</u> | <u>\$12,841,058</u> |



Other Funds

Fire Revolving Loan Fund – This fund represents the funding from Virginia Department of Fire Programs Aid to Localities Entitlement program. The total budget is \$339,236 which is an increase from FY2020-2021 due to the anticipation of an agency entering into a new loan agreement with the county. This fund does not expire, and accordingly carries a fund balance from year to year. In accordance with policy, the fund balance is used to provide no-interest loans to volunteer fire departments, with a lien held on purchased apparatus. Loan payments from the volunteer fire departments are posted as revenue in the Fire Revolving Loan Fund.

Drug Enforcement Fund – This fund reflects asset seizures related to drug arrests and is budgeted at \$12,300. Revenues will be revised to actual based on asset seizure funds received during the year. This fund does not expire, and accordingly carries a fund balance from year to year.

Economic Development Authority (EDA) Fund – This fund authorizes the authority to acquire, own, lease or dispose of properties to the end that such activities may promote industry and develop trade by inducing enterprises to locate and remain in Virginia. It is budgeted at \$527,300 which represents payments from the County to the EDA for tax increment financing rebates.

Revenue Recovery Fund – This fund represents revenue received from ambulance transport services. The budget is \$1.79 million which decreased from FY2020-2021 due to the ongoing pandemic and the uncertainty of new legislation that could prevent balance billing patients. The Revenue Recovery fund

does not expire, and accordingly carries a fund balance from year to year. The fund balance is comprised of a contingency reserve and one quarter of revenue that is to be paid to the rescue agencies and County. As of July 1, 2018, the County now handles all of the Revenue Recovery billing internally.

County Capital Improvement Fund – The capital improvements fund revenue budget is comprised of grant funding and debt proceeds related to current projects. This fund does not expire, and accordingly carries a fund balance from year to year. The fund balance is comprised of funding set aside for future capital replacements, capital projects, grant matches, reserves for rainy day funding, and regional projects.

| | | | |
|---------------------------------------|-------------------|-----------------------------------|-------------------|
| County of Augusta, Virginia | | | |
| Revenue Calculation | | | |
| FY2021 Revised FY2022 Original | | | |
| | | | |
| | | | |
| | | | |
| 11010 Real Estate Taxes | | | |
| | | | |
| | <u>FY2021</u> | | <u>FY2022</u> |
| Tax Year 2020 | | Tax Year 2021 | |
| Assessment | 7,718,884,841 | Prior year assessment | 7,718,884,841 |
| Rate | 0.0063 | 1% growth | 77,188,848 |
| | 48,628,975 | Estimated Assessment | 7,796,073,690 |
| Collections rate | 97.00% | Rate | 0.0063 |
| | 47,170,105 | | 49,115,264 |
| Less FY20 collections | (22,204,912) | Collections percentage | 48.00% |
| | 24,965,193 | Total levy | 23,575,327 |
| Less TIF to be paid | (280,290) | Collection rate | 96.50% |
| Less Veteran exemption | (253,569) | First half collections | 22,750,190 |
| Total | 24,431,334 | | |
| | | Total levy | 49,115,264 |
| | | Collection percentage | 52% |
| | | | 25,539,937 |
| | | Collections rate | 96.50% |
| | | Total levy | 24,646,040 |
| | | Less Estimated TIF | (121,924) |
| | | Less Veteran exemptions | (253,569) |
| | | Second half collections | 24,270,546 |
| | | | |
| Revised budget amount | 24,430,300 | Revised budget amount | 22,750,100 |
| | | Original budget amount | 24,270,500 |
| | | Carryforward to 2021 taxes | 22,750,100 |
| | | | |

| 11020 Public Service Corporation Taxes-Real Estate | | | |
|---|-------------------|------------------------------------|-------------------|
| | <u>FY2021</u> | | <u>FY2022</u> |
| Tax Year 2020 | | Tax Year 2021 | |
| Actual collections-second half | 1,421,516 | 2020 levy | 2,882,230 |
| | | Second year of reassessment | 93.90% |
| | | | 2,706,414 |
| | | Treasurer bill first half | 1,441,115 |
| | | Remainder to be billed | 1,265,299 |
| | | Treasurer bill first half-2022 | 1,353,207 |
| Revised budget amount | 1,421,516 | Revised budget amount | 1,441,115 |
| | | Original budget amount | 1,265,300 |
| | | Carry forward to 2022 taxes | 1,353,200 |
| | | | |
| | | | |
| 11030 Personal Property Taxes | | | |
| | <u>FY2021</u> | | <u>FY2022</u> |
| Tax Year 2020 | | Tax Year 2021 | |
| 2.00: | | 2.00: | |
| Assessment | 134,399,120 | Prior year assessment | 134,399,120 |
| Rate | 0.0200 | Growth | 101.00% |
| | 2,687,982 | Estimated Assessment | 135,743,111 |
| | | Rate | 0.0200 |
| | | | 2,714,862 |
| 2.50: | | 2.50: | |
| Assessment | 627,323,640 | Prior year assessment | 627,323,640 |
| Rate | 0.0250 | Growth | 103.00% |
| | 15,683,091 | Estimated Assessment | 646,143,349 |
| | | Rate | 0.0250 |
| | | | 16,153,584 |
| Total levy | 18,371,073 | Total levy | 18,868,446 |
| | | | |
| Collections rate | 96.0% | Collections rate | 96.0% |
| | 17,636,230 | | 18,113,708 |
| Less PPTRA | (4,295,993) | Less PPTRA | (4,295,993) |
| Less TIF | (369,085) | Less TIF | (99,715) |
| | 12,971,152 | | 13,718,000 |
| | | | |
| Revised budget amount | 12,970,000 | Original budget amount | 13,718,000 |
| | | | |
| | | | |

| 11030 Mobile Homes | | | |
|------------------------------------|------------------|-------------------------------|--------------------|
| | <u>FY2021</u> | | <u>FY2022</u> |
| Tax Year 2020 | | Tax Year 2021 | |
| Assessment | 33,586,930 | Prior year assessment | 33,586,930 |
| Rate | 0.0063 | Growth | 100.00% |
| | 211,598 | Estimated Assessment | 33,586,930 |
| Collections rate | 90% | Rate | 0.0063 |
| | 190,438 | | 211,598 |
| | | Collections rate, prior year | 96% |
| | | Total levy | 203,134 |
| Revised budget amount | 190,000 | Original budget amount | 203,000 |
| | | | |
| | | | |
| | | | |
| 11040 Machinery & Tools | | | |
| | <u>FY2021</u> | | <u>FY2022</u> |
| Tax Year 2020 | | Tax Year 2021 | |
| Assessment | 242,485,670 | Prior year assessment | 242,485,670 |
| Rate | 0.0200 | No growth | 100.00% |
| | 4,849,713 | Estimated Assessment | 242,485,670 |
| Collections rate | 100% | Rate | 0.0200 |
| | 4,849,713 | | 4,849,713 |
| Less TIF paid | (305,305) | Collections rate | 100% |
| | 4,544,408 | Total levy | 4,849,713 |
| | | Less TIF estimate | (475,305) |
| Delinquents | - | | 4,374,408 |
| Revised budget amount | 4,544,000 | Original budget amount | (4,374,000) |
| | | | |

| COUNTY OF AUGUSTA | | | | | | |
|------------------------------|------------------------------|------------|---------|------------|---------|--------------|
| REVENUE BY DEPARTMENT | | | | | | |
| FY2021 | | | | | | |
| | | General | | Department | | Total |
| | | Tax Base | Percent | Revenue | Percent | Expenditures |
| 11010 | Board of Supervisors | 161,001 | 100% | - | 0% | 161,001 |
| 12010 | County Administrator | 951,081 | 100% | - | 0% | 951,081 |
| 12030 | Personnel | 212,028 | 73% | 77,200 | 27% | 289,228 |
| 12040 | County Attorney | 516,157 | 100% | - | 0% | 516,157 |
| 12090 | Commissioner of Revenue | 775,206 | 74% | 269,949 | 26% | 1,045,155 |
| 12100 | Reassessment (from fund bal) | - | #DIV/0! | - | #DIV/0! | - |
| 12110 | Board of Equalization | - | #DIV/0! | - | #DIV/0! | - |
| 12130 | Treasurer | 311,897 | 52% | 284,964 | 48% | 596,861 |
| 12150 | Finance | 367,941 | 92% | 32,197 | 8% | 400,138 |
| 12200 | Information Technology | 834,476 | 98% | 18,252 | 2% | 852,728 |
| 13010 | Registrar | 303,728 | 85% | 54,823 | 15% | 358,551 |
| 21010 | Circuit Court Judge | 177,773 | 100% | - | 0% | 177,773 |
| 21020 | General District Court | 6,500 | 100% | - | 0% | 6,500 |
| 21030 | Magistrate | 4,446 | 100% | - | 0% | 4,446 |
| 21060 | Circuit Court Clerk | 362,897 | 34% | 717,496 | 66% | 1,080,393 |
| 22010 | Commonwealth Attorney | 566,707 | 36% | 995,205 | 64% | 1,561,912 |
| 31020 | Sheriff | 4,041,279 | 53% | 3,588,278 | 47% | 7,629,557 |
| 31040 | Emergency Operations | 1,950,954 | 89% | 240,000 | 11% | 2,190,954 |
| 32010 | Fire & Rescue | 7,488,683 | 86% | 1,185,100 | 14% | 8,673,783 |
| 32020 | Volunteer Fire & Rescue | 1,829,897 | 96% | 80,000 | 4% | 1,909,897 |
| 32030 | Fire Training | 548,309 | 91% | 56,767 | 9% | 605,076 |
| 32040 | SAFER | - | 0% | - | 0% | - |
| 33030 | J&D Court Clerk | 10,400 | 58% | 7,600 | 42% | 18,000 |
| 33040 | Court Services | 4,225 | 100% | - | 0% | 4,225 |
| 33050 | Juvenile & Probation | 2,379,664 | 99% | 22,000 | 1% | 2,401,664 |
| 34010 | Building Inspections | 53,752 | 13% | 368,600 | 87% | 422,352 |
| 35010 | Animal Control | 401,407 | 85% | 71,700 | 15% | 473,107 |
| 41020 | Highways & Roads | 16,000 | 100% | - | 0% | 16,000 |
| 41040 | Street Lights | 121,000 | 100% | - | 0% | 121,000 |
| 42010 | Sanitation & Waste | 579,048 | 25% | 1,718,000 | 75% | 2,297,048 |
| 42020 | Recycling Program | 170,600 | 100% | - | 0% | 170,600 |
| 43010 | Maintenance | 2,040,292 | 100% | 2,262 | 0% | 2,042,554 |
| 51010 | Health Department | 557,123 | 96% | 22,000 | 4% | 579,123 |
| 51020 | Tax Relief for the Elderly | 375,857 | 100% | - | 0% | 375,857 |
| 71010 | Parks & Recreation | 363,142 | 44% | 456,580 | 56% | 819,722 |
| 71020 | Natural Chimneys | - | #DIV/0! | - | #DIV/0! | - |
| 73010 | Library | 1,405,539 | 88% | 185,113 | 12% | 1,590,652 |
| 73020 | Churchville Library | - | #DIV/0! | - | #DIV/0! | - |
| 81010 | Community Development | 982,398 | 87% | 144,400 | 13% | 1,126,798 |
| 81020 | Tourism | 204,206 | 98% | 4,500 | 2% | 208,706 |
| 81050 | Economic Development | 311,327 | 100% | - | 0% | 311,327 |
| 83010 | Extension Office | 130,775 | 100% | - | 0% | 130,775 |
| 83050 | County Farm | 2,760 | 41% | 4,000 | 59% | 6,760 |
| 92020 | Non-Departmental | 646,114 | 100% | - | 0% | 646,114 |
| 92030 | Contributions | 453,522 | 100% | - | 0% | 453,522 |
| 92040 | Contingency | (26,053) | -85% | 56,526 | 185% | 30,473 |
| 94000 | Transfers to Other Funds | 61,893,898 | 100% | - | 0% | 61,893,898 |
| | TOTAL | 94,487,955 | 90% | 10,663,513 | 10% | 105,151,468 |
| | | 94,487,955 | | 10,663,513 | | 105,151,468 |

LOCAL TAXES

| | |
|--|---------------------|
| Real Estate | \$.63 |
| Real Estate- Fire Tax | -0- |
| Personal Property Tax - Vehicles | \$2.50 |
| - Loan Value 76% (Commissioner's Option) | |
| - Trade-in 84% | |
| - Retail 100% | |
| Personal Property Tax – Business | \$2.00 |
| Personal Property Tax – Livestock | -0- |
| Personal Property Tax – Boats/Aircraft/Trailers | \$2.50 |
| Personal Property Tax – Antique Vehicles | \$2.50 |
| Personal Property Tax – Recreational Vehicles | \$2.50 |
| Personal Property Tax – Mobile Home | \$0.58 |
| Machinery & Tools | \$2.00 |
| Utility License Tax | |
| - Telephone | .5% max. |
| - Water | -0- |
| Consumer Utility Tax (electrical) | |
| - Residence | \$1.40/\$3.00 max. |
| - Commercial | \$2.29/\$30.00 max. |
| - Industrial | \$2.29/\$30.00 max. |
| Consumer Utility Tax (Gas) | -0- |
| Consumer Utility Tax (Water) | -0- |
| BPOL | |
| - License fee | -0- |
| - Threshold | \$100,000 |
| - Contracting | \$.16 |
| - Retail | \$.20 |
| - Repairs, Personal & Business Services | \$.30 |
| - Financial, Real Estate and Professional Services | \$.30 |
| - Wholesale | \$.05 |
| | |
| BPOL | |
| - Retail Peddlers | \$500 max. |
| - Retail Itinerant | \$500 max. |
| - Wholesale | \$100 |
| | |
| Motor Vehicle Local License (decal) | -0- |

| | |
|---|------------|
| Meals | 4% max. |
| Transient Occupancy Tax | 2% max. |
| | 2% Tourism |
| Cigarette Tax | -0- GA |
| Admission Tax | -0- GA |
| Legal Document Tax | |
| - Recordation | 8.3% max. |
| - Wills | 3.3% max. |
| Bank Franchise Tax (80% of State Tax) | 80% max. |
| Refuse Collection Fee | -0- |
| Recycling Collection Fee | -0- |
| <u>Miscellaneous</u> | |
| Dog Tags | |
| \$10 fertile | |
| \$ 6 Neutered | |
| Building Inspection Fees | |
| Community Development Zoning Application fees | |
| Community Development BOZA Application fees | |
| Landfill Tipping fees | |
| Commercial/Industrial | \$45 /ton |
| Residential Collection | \$15 /ton |

TAX RATES SOURCE

| Fiscal Period | Real Estate | Personal Property | Public Service Corp. | Machinery & Tools |
|-----------------|-------------|---|-------------------------------------|-------------------|
| 77-78 to 80-81 | 0.50 | 3.10 | 3.10 Per. Prop. 0.50 Real Estate | 3.10 |
| 81-82 | 0.45 | 3.10 | 3.10 Per. Prop. 0.45 Real Estate | 3.10 |
| 82-83 | 0.48 | 3.10 | 3.10 Per. Prop. 0.48 Real Estate | 3.10 |
| 83-84 | 0.55 | 3.10 | 3.10 Per. Prop. 0.55 Real Estate | 3.10 |
| 84-85 | 0.60 | 3.10 | 3.10 Per. Prop. 0.60 Real Estate | 3.10 |
| 85-86 to 94-95 | 0.58 | 3.10 | 3.10 Per. Prop. 0.58 Real Estate | 3.10 |
| 95-96 to 07-08* | 0.58 | 1.90 | 1.90 Per. Prop. 0.58 Real Estate | 1.90 |
| 08-09 | 0.58 | 2.25 Vehicles 1.90 Other Per. Prop. | 1.90 Per. Prop. 0.58 Real Estate | 1.90 |
| 09-10 to 11-12 | 0.48 | 2.25 Vehicles 1.90 Other Per. Prop. | 1.90 Per. Prop. 0.48 Real Estate | 1.90 |
| 12-13 | 0.48 | 2.50 Vehicles 1.90 Other Per. Prop. | 1.90 Per. Prop. 0.48 Real Estate | 1.90 |
| 13-14 | 0.51 | 2.50 Vehicles 1.90 Other Per. Prop. | 1.90 Per. Prop. 0.51 Real Estate | 1.90 |
| 14-15 | 0.56 | 2.50 Vehicles 1.90 Other Per. Prop. | 1.90 Per. Prop. 0.56 Real Estate | 1.90 |
| 15-16 to 16-18 | 0.58 | 2.50 Personal Property 2.00 Business Personal Property, Large Trucks, Trailers | 2.00 Per. Prop. 0.58 Real Estate | 2.00 |
| 18-19 | 0.63 | 2.50 Personal Property 2.00 Business Personal Property, Large Trucks, Trailers | 2.00 Per. Prop. 0.63 Real Estate | 2.00 |
| 19-21 | 0.63 | 2.50 Personal Property 2.00 Business Personal Property, Large Trucks, Trailers | 2.00 Per. Prop. 0.63 Real Estate | 2.00 |

* Personal Property Assessed at 100% Versus 40% in 1995-96



Revised Budget

General Fund Expenditures

Fiscal Year 2020-2021 revised budget totals \$44 million in general fund expenditures, excluding transfers. This represents an increase of 8.15% or \$3,635,242 compared to adopted FY2020-2021 budget. The chart below outlines the major expenditure categories:

| | | |
|-------------------------|----|-------------------|
| Adopted budget | \$ | 40,943,256 |
| Increases: | | |
| Conservation of escrows | | 2,397,781 |
| Operations adjustments | | 1,237,461 |
| Revised Budget | \$ | <u>44,578,498</u> |

General Government

Conservation of Escrow (Savings) Balances/Additional Use of Escrow Balances – The County holds savings in escrow for expenditures that may severely impact the general fund on an annual basis. A portion of this savings may be used during a given year in order to stabilize the amount of funding needed for the line item in the general fund budget. Adjustments were made to the Middle River Regional Jail line item, Hospitalization Dependent Care line item, and CSA transfer in order to increase or decrease the balance of reserves used in FY21. An increase allows for the FY21 budget to continue to utilize the escrow balances, as they will not be depleted as quickly. A decrease utilizes more funding in FY21.

Operations Adjustments – Operations adjustments include changes in all other expenditure line items. Adjustments to the revised budget are due to increases or decreases in specific line items during the budget year, turnover of personnel, and increases in expenditures related to grant funding received mid-year. These items netted to \$1,237,461 in the revised budget.

Total Expenditures

Fiscal Year 2021-2022 budget for all funds are listed below. Note that the Fiscal Year 2021-2022 details for the school funds were unavailable at the time of printing, only the totals are provided. The chart below outlines the major expenditure categories:

Augusta County Fiscal Year 2021-2022 Total Expenditures-All Funds

| | FY2019– 2020 Actual | FY2020 - 2021 Adopted | FY2020 – 2021 Revised | FY2021 - 2022 Recommended | % Change from FY2021 |
|--|------------------------|--------------------------|--------------------------|------------------------------|-------------------------------|
| General Operating Fund | | | | | |
| General Government Administration | \$4,696,822 | \$4,787,308 | \$5,272,561 | \$5,170,900 | 8% |
| Judicial Administration | 2,371,134 | 2,609,109 | 2,779,422 | 2,831,024 | 9% |
| Public Safety | 22,786,839 | 23,049,539 | 25,349,993 | 24,328,615 | 6% |
| Public Works | 4,613,161 | 4,418,859 | 4,637,047 | 4,647,202 | 5% |
| Health & Public Assistance | 940,960 | 942,232 | 947,194 | 954,980 | 1% |
| Cultural | 2,401,704 | 2,463,330 | 2,143,929 | 2,410,374 | -2% |
| Community Development | 1,554,465 | 1,623,942 | 1,740,881 | 1,784,366 | 10% |
| Non-departmental & Contingencies | 65,190,737 | 61,265,323 | 76,581,643 | 63,024,007 | 3% |
| Subtotal-General Operating Fund | \$104,555,822 | \$101,159,642 | \$119,452,670 | \$105,151,468 | 4% |
| Other: | | | | | |
| Fire Revolving Loan Fund | \$572,087 | \$605,000 | \$605,000 | \$605,000 | 0% |
| Asset Forfeiture Fund | \$42,197 | \$48,000 | \$50,000 | \$48,000 | 0% |
| Economic Development Fund | \$478,983 | \$470,000 | \$311,815 | \$527,300 | 12% |
| Revenue Recovery Fund | \$1,380,762 | \$1,820,900 | \$1,712,700 | \$1,798,070 | -1% |
| CARES Fund | \$4,003,076 | \$4,019,844 | \$10,271,573 | \$0 | 0% |
| Virginia Public Assistance Fund | \$12,558,067 | \$13,286,846 | \$13,236,283 | \$13,568,251 | 2% |
| Children’s Services Act Fund | \$4,801,210 | \$5,750,000 | \$6,125,000 | \$5,269,000 | -8% |
| School Operating Fund | \$109,018,845 | \$113,689,497 | \$120,973,234 | \$116,778,593 | 3% |
| School Cafeteria Fund | \$4,695,953 | \$4,716,110 | \$3,727,557 | \$5,369,681 | 14% |
| School Capital Improvement Fund | \$1,924,474 | \$1,503,488 | \$1,752,426 | \$1,474,300 | -2% |
| Debt Fund | \$8,536,543 | \$7,956,961 | \$7,956,427 | \$7,829,364 | -2% |
| Head Start Fund | \$3,399,134 | \$3,125,181 | \$3,694,277 | \$3,027,904 | -3% |
| Governor's School Fund | \$1,571,353 | \$1,797,776 | \$1,752,826 | \$1,901,805 | 6% |
| County Capital Improvement Fund | \$12,866,388 | \$7,640,736 | \$22,878,135 | \$7,888,572 | 3% |
| Total Revenues | \$266,401,818 | \$263,570,137 | \$304,228,350 | \$271,237,308 | 0% |

*School Funds details were unavailable at time of printing, totals provided by School Finance Dept.

The General Government contributes \$46.1 million for School operations and \$1.08 million for School Capital (Buses).

General Government

Employee Compensation – The FY2021-2021 recommended budget does not include merit or COLA pay increases for full-time employees of the Government, including Social Services and Schools. The balanced budget does include a 5% pay increase for Constitutional Officers that is anticipated to be included in the state budget. All re-class recommendation from Human Resources as a result of their pay and class study were included in the balanced budget.

Employee Health Insurance – The County participates in the SAW Consortium for Health Insurance Consortium. The adopted budget includes a 0% increase in health insurance rates. The County continues to pay 97% of single coverage premiums, 81% of Spouse, and 78% for family coverage. The projection above is a worst case scenario based on consultant advice.

New Positions –Requests included 15 Fire & Rescue positions, as well as two trainers for Fire & Rescue training division, a PC network technician, permit specialist, custodial supervisor, library assistant at Stuarts Draft, an E&S inspector, as well as five requested positions for the Sheriff's office. A request was also included to move the Stuarts Draft Library manager from part time to full time. While the County found merit in all requested positions we were unable to work them into the balanced budget for FY2021-2022.

General Government Administration

The General Government Administration includes all core service departments within the County as well as the Board of Elections and Board of Supervisors. Overall there was an 8% increase when compared to the FY21 original adopted budget. Many departments had increases in their operating budgets when compared to the FY21 original budget due to restored funding to pre-COVID funding levels as reduction in revenues were not realized.

Judicial Administration

Judicial Administration had a 9% increase overall, due to the Clerk of the Circuit receiving a state grant to restore historical records and the Commonwealth Attorney's office receiving a federal 3-year Opioid grant, that will cover operating expenses for that program.

Public Safety

Public Safety continues to be a priority for the County, when compared to the FY21 adopted budget, the overall increase totaled 6%. The Sheriff had a 2% increase over FY21 adopted due to career ladder increases. Fire and Rescue had an increase of 7% in career due to the addition of the career development program, to aid in attrition. Fire and Rescue Training had a 40% increase in operating due to being awarded an AFG grant that will be spent in FY22.

Public Works

Public Works, as a whole, had an increase of 5% or \$228,343. This increase was due to increased used at the landfill.

Cultural

Cultural budget overall decreased by 2% or \$52,956. This decrease is directly related to the COVID-19 pandemic and the ongoing need for social distancing that has prevented many revenue producing activities that Parks and Recreation offer to citizens to remain shuttered. The Library did open a new branch in Weyers Cave during the pandemic, although the initial opening was delayed. This increased the overall Library budget by 2%.

Community Development

Community Development budget increased 10% overall this is mainly due to a transfer from the capital account to cover tourism expenses that are normally funding using the tourism calculation. Community Development increased 85 over FY21 adopted budget due to the mid-year addition of an associate planner in FY21.

Health and Public Assistance

Overall budget for Health and Public Assistance increased by 1% or \$12,748. The health department funding increased 1% when compared to the prior fiscal year. Tax Relief for the Elderly increased by 1% as well due to more participants in the program.

Debt Service

The total Debt Service budget totals \$7.8 million, which reflects a decrease of 2% or \$127,597 over the prior fiscal year original budget due to retirement of debt service.

Schools

The combined County contribution to the Augusta County Public Schools totals \$46.1 million. This represents an increase of 1.2% compared to the prior year's contribution of \$45 million. This does not include the transfer to the Schools Capital account of \$1,080,000 for continued replacement of buses.

Capital Projects

The Fiscal Year 2021-2022 budget includes funding in the amount of \$7,888,572 for capital projects. Capital projects consist of several categories: infrastructure, depreciation accounts and current projects. Infrastructure accounts are designated by district and used upon Board approval for district specific projects. Budgeted items include Board approvals known at the time of budget preparation and appropriation. Depreciation accounts are savings for repair and replacement of equipment and buildings currently in use. These accounts are typically funded through year end fund balances. Current projects may be funded through prior appropriations or debt service. The adopted budget does not include capital projects previously approved by the Board of Supervisors and currently in progress.

Fund Balances

See attached:

1. FY2021-2022 Recommended Budget
2. FY2020-21 Proposed Revised Budget
3. FY2020-2021 Original Adopted Budget

COUNTY OF AUGUSTA

RECOMMENDED

2021-2022

| FUND | BALANCE 7/1/2021 | REVENUE | TRANSFERS IN | TOTAL AVAILABLE | EXPENDITURES | TRANSFERS OUT | BALANCE 6/30/2022 |
|------------------------------|---------------------|--------------------|-------------------|--------------------|--------------------|-------------------|----------------------|
| GENERAL OPERATING FUND | 6,500,000 | 103,911,342 | 1,240,126 | 111,651,468 | 43,257,570 | 61,893,898 | 6,500,000 |
| FIRE REVOLVING LOAN FUND | 2,602,531 | 339,236 | - | 2,941,767 | 605,000 | - | 2,336,767 |
| ASSET FORFEITURE FUND | 62,748 | 12,300 | - | 75,048 | 48,000 | - | 27,048 |
| ECONOMIC DEVELOPMENT FUND | - | 527,300 | - | 527,300 | 527,300 | - | - |
| REVENUE RECOVERY FUND | 1,250,114 | 1,638,070 | 160,000 | 3,048,184 | 614,470 | 1,183,600 | 1,250,114 |
| CARES FUND | 0 | - | - | 0 | - | - | - |
| VIRGINIA PUBLIC ASSISTANCE | 6,458 | 12,191,341 | 1,376,910 | 13,574,709 | 13,568,251 | - | 6,458 |
| CSA | - | 3,719,000 | 1,550,000 | 5,269,000 | 5,269,000 | - | - |
| SCHOOL OPERATING FUND-GROWTH | 3,000 | - | 46,128,652 | 46,131,652 | 46,128,652 | - | 3,000 |
| SCHOOL CAFETERIA FUND | 2,381,710 | - | - | 2,381,710 | - | - | 2,381,710 |
| SCHOOL CAPITAL IMPROVEMENT | 219,861 | - | 1,080,000 | 1,299,861 | 1,080,000 | - | 219,861 |
| DEBT FUND | - | 34,800 | 7,794,564 | 7,829,364 | 7,829,364 | - | - |
| HEAD START FUND | 12,621 | - | - | 12,621 | - | - | 12,621 |
| GOVERNOR'S SCHOOL FUND | 545,375 | - | - | 545,375 | - | - | 545,375 |
| COUNTY CAPITAL IMPROVEMENT | 30,093,731 | 2,449,385 | 4,564,953 | 37,108,069 | 7,070,864 | 817,708 | 29,219,497 |
| TOTALS | 43,678,148 | 124,822,774 | 63,895,205 | 232,396,127 | 125,998,471 | 63,895,206 | 42,502,450 |

*Note: FY22 figures were unavailable for school funds, only the proposed transfer is shown.

42,502,450

COUNTY OF AUGUSTA

REVISED

2020-2021

| FUND | BALANCE 7/1/2020 | REVENUE | TRANSFERS IN | TOTAL AVAILABLE | EXPENDITURES | TRANSFERS OUT | BALANCE 6/30/2021 |
|------------------------------|---------------------|--------------------|-------------------|--------------------|--------------------|-------------------|----------------------|
| GENERAL OPERATING FUND | 16,249,933 | 103,655,583 | 6,047,154 | 125,952,670 | 44,578,498 | 74,874,172 | 6,500,000 |
| FIRE REVOLVING LOAN FUND | 2,864,386 | 343,145 | - | 3,207,531 | 605,000 | - | 2,602,531 |
| ASSET FORFEITURE FUND | 79,248 | 33,500 | - | 112,748 | 50,000 | - | 62,748 |
| ECONOMIC DEVELOPMENT FUND | - | 311,815 | - | 311,815 | 311,815 | - | - |
| REVENUE RECOVERY FUND | 1,250,114 | 1,552,700 | 160,000 | 2,962,814 | 738,501 | 974,199 | 1,250,114 |
| CARES FUND | 2,591,774 | 7,679,797 | - | 10,271,571 | 3,668,881 | 6,602,690 | 0 |
| VIRGINIA PUBLIC ASSISTANCE | 6,458 | 11,963,090 | 1,273,193 | 13,242,741 | 13,236,283 | - | 6,458 |
| CSA | - | 3,940,000 | 2,185,000 | 6,125,000 | 6,125,000 | - | - |
| SCHOOL OPERATING FUND-GROWTH | 3,000 | - | 48,601,627 | 48,604,627 | 48,601,627 | - | 3,000 |
| SCHOOL CAFETERIA FUND | 2,381,710 | - | - | 2,381,710 | - | - | 2,381,710 |
| SCHOOL CAPITAL IMPROVEMENT | 219,861 | - | 1,080,000 | 1,299,861 | 1,080,000 | - | 219,861 |
| DEBT FUND | - | 33,919 | 7,922,508 | 7,956,427 | 7,956,427 | - | - |
| HEAD START FUND | 12,621 | - | - | 12,621 | - | - | 12,621 |
| GOVERNOR'S SCHOOL FUND | 545,375 | - | - | 545,375 | - | - | 545,375 |
| COUNTY CAPITAL IMPROVEMENT | 31,083,561 | 5,326,938 | 16,561,367 | 52,971,866 | 21,498,347 | 1,379,788 | 30,093,731 |
| TOTALS | 57,288,040 | 134,840,487 | 83,830,849 | 275,959,376 | 148,450,379 | 83,830,849 | 43,678,148 |

*Note: FY22 figures were unavailable for school funds, only the proposed transfer is shown.

43,678,148

COUNTY OF AUGUSTA

ADOPTED

2020-2021

| <u>FUND</u> | <u>BALANCE 7/1/2020</u> | <u>REVENUE</u> | <u>TRANSFERS IN</u> | <u>TOTAL AVAILABLE</u> | <u>EXPENDITURES</u> | <u>TRANSFERS OUT</u> | <u>BALANCE 6/30/2021</u> |
|------------------------------|-----------------------------|--------------------|-------------------------|----------------------------|---------------------|--------------------------|------------------------------|
| GENERAL OPERATING FUND | 8,049,400 | 97,489,313 | 1,377,562 | 106,916,275 | 40,943,256 | 60,216,386 | 5,756,633 |
| FIRE REVOLVING LOAN FUND | 2,746,135 | 308,600 | - | 3,054,735 | 605,000 | - | 2,449,735 |
| ASSET FORFEITURE FUND | 47,312 | 12,300 | - | 59,612 | 48,000 | - | 11,612 |
| ECONOMIC DEVELOPMENT FUND | - | 470,000 | - | 470,000 | 470,000 | - | - |
| REVENUE RECOVERY FUND | 920,839 | 1,660,900 | 160,000 | 2,741,739 | 592,255 | 1,228,645 | 920,839 |
| VIRGINIA PUBLIC ASSISTANCE | 6,458 | 12,025,429 | 1,261,417 | 13,293,304 | 13,286,846 | - | 6,458 |
| CSA | - | 3,683,000 | 2,067,000 | 5,750,000 | 5,750,000 | - | - |
| SCHOOL OPERATING FUND-GROWTH | 2,995 | 68,145,164 | 45,544,333 | 113,692,492 | 113,689,497 | - | 2,995 |
| SCHOOL CAFETERIA FUND | 2,140,130 | 4,448,750 | - | 6,588,880 | 4,716,110 | - | 1,872,770 |
| SCHOOL CAPITAL IMPROVEMENT | 542,785 | 27,207 | 1,080,000 | 1,649,992 | 1,503,488 | - | 146,504 |
| DEBT FUND | - | 38,600 | 7,918,361 | 7,956,961 | 7,956,961 | - | - |
| HEAD START FUND | 14,616 | 3,110,565 | - | 3,125,181 | 3,110,565 | - | 14,616 |
| GOVERNOR'S SCHOOL FUND | 459,504 | 1,797,776 | - | 2,257,280 | 1,797,776 | - | 459,504 |
| COUNTY CAPITAL IMPROVEMENT | 28,935,687 | 3,055,986 | 3,379,054 | 35,370,727 | 6,298,040 | 1,342,696 | 27,729,991 |
| TOTALS | 43,865,860 | 196,273,590 | 62,787,727 | 302,927,177 | 200,767,794 | 62,787,727 | 39,371,656 |

39,371,656



AUGUSTA

COUNTY, VIRGINIA

Revenue Summary

(This Page Left blank intentionally)

| 3/17/2021 15:27:38 GL067H CO#121 COUNTY OF AUGUSTA - BUDGET - REVENUE ACCOUNTING PERIOD 2021/02 | | | | | | | | | | | |
|---|------------------------------|------------------------------------|------------------------------------|------------------------------------|-------------------|-----------------------------|----------------------------------|----------------------------|-------------------------------|------------------------------|--|
| FUND #011 GENERAL OPERATING FUND | | | | | | | | | | | |
| GL NUMBER | DESCRIPTION | PREVIOUS YEAR FY/2018 ACTUAL | PREVIOUS YEAR FY/2019 ACTUAL | PREVIOUS YEAR FY/2020 ACTUAL | ADOPTED BUDGET | Actual 2021/02 ACTUAL | Projected PROJECTED ACTUAL | Dept FY/2022 REQUEST | Admin FY/2022 RECOMMEND | Adopted FY/2022 BUDGET | |
| 999 | GENERAL OPERATING FUND | | | | | | | | | | |
| 11000 | GENERAL PROPERTY TAXES | | | | | | | | | | |
| 011010-0002 | DELINQUENT TAXES-REAL ESTATE | -627,674 | -741,432 | -572,692 | -675,000 | -528,350 | -638,000 | -638,000 | -638,000 | | |
| 011010-0003 | LAND REDEMPTIONS | | | | | | | | | | |
| 011010-0005 | LAND USE ROLL-BACK TAXES | -173,015 | -172,002 | -173,734 | -149,000 | -135,612 | -173,000 | -173,000 | -173,000 | | |
| 011010-0011 | ADVERTISING FEES-DEL TAXES | -417 | -973 | | | | | | | | |
| 011010-2015 | 2015 CURRENT TAXES-R.E. | | | | | | | | | | |
| 011010-2016 | 2016 CURRENT TAXES-R.E. | | | | | | | | | | |
| 011010-2017 | 2017 CURRENT TAXES-R.E. | -19,970,463 | -21,877,510 | | | | | | | | |
| 011010-2018 | 2018 CURRENT TAXES-R.E. | -20,739,127 | -22,256,574 | | | | | | | | |
| 011010-2019 | 2019 CURRENT TAXES-R.E. | | | -23,692,352 | | 80 | | | | | |
| 011010-2020 | 2020 CURRENT TAXES-R.E. | | | -22,204,912 | -23,487,750 | -24,038,253 | -24,430,300 | | | | |
| 011010-2021 | 2021 CURRENT TAXES-R.E. | | | | -22,107,690 | | -22,750,100 | -24,270,500 | -24,270,500 | | |
| 011010-2022 | 2022 CURRENT TAXES-R.E. | -41,510,279 | -45,048,908 | -46,583,690 | -46,419,440 | -24,702,135 | -47,991,400 | -47,831,600 | -47,831,600 | | |
| | TOTAL DEPARTMENT | | | | | | | | | | |
| 011020-0002 | DELINQUENT PUBLIC SERVICE R. | | | | | | | | | | |
| 011020-0003 | CURRENT TAXES-P.P.-PUB. SERV | -21,885 | -21,448 | -22,467 | -21,100 | -18,588 | -18,588 | -16,450 | -16,450 | | |
| 011020-2009 | 2009 R.E.-PUBLIC SERVICE | | | | | | | | | | |
| 011020-2010 | 2010 R.E.-PUBLIC SERVICE | | | | | | | | | | |
| 011020-2011 | 2011 R.E.-PUBLIC SERVICE | | | | | | | | | | |
| 011020-2012 | 2012 R.E.-PUBLIC SERVICE | | | | | | | | | | |
| 011020-2013 | 2013 R.E.-PUBLIC SERVICE | | | | | | | | | | |
| 011020-2014 | 2014 R.E.-PUBLIC SERVICE | | | | | | | | | | |
| 011020-2015 | 2015 R.E.-PUBLIC SERVICE | | | | | | | | | | |
| 011020-2016 | 2016 R.E.-PUBLIC SERVICE | | | | | | | | | | |
| 011020-2017 | 2017 R.E.-PUBLIC SERVICE | -1,328,921 | -1,456,713 | 1 | | | | | | | |
| 011020-2018 | 2018 R.E.-PUBLIC SERVICE | -1,392,703 | -1,424,706 | -1,419,625 | | | | | | | |
| 011020-2019 | 2019 R.E.-PUBLIC SERVICE | | | -1,422,167 | -1,249,000 | -1,460,714 | -1,460,714 | -1,265,300 | -1,265,300 | | |
| 011020-2020 | 2020 R.E.-PUBLIC SERVICE | | | | -1,335,400 | | -1,441,115 | -1,353,200 | -1,353,200 | | |
| 011020-2021 | 2021 R.E.-PUBLIC SERVICE | | | | | | | -2,634,950 | -2,634,950 | | |
| 011020-2022 | 2022 R.E.-PUBLIC SERVICE | | | | | | | | | | |
| | TOTAL DEPARTMENT | -2,743,509 | -2,902,869 | -2,864,257 | -2,605,500 | -1,479,302 | -2,920,417 | -2,634,950 | -2,634,950 | | |
| 011030-0001 | CURRENT TAXES-PERSONAL PROPE | -11,386,238 | -12,079,373 | -12,909,768 | -12,360,450 | -12,585,422 | -12,970,000 | -13,718,000 | -13,718,000 | | |
| 011030-0002 | DELINQUENT TAXES-PERSONAL PR | -270,734 | -588,188 | -375,976 | -342,000 | -134,173 | -300,000 | -310,000 | -310,000 | | |
| 011030-0003 | MOBILE HOME TAXES | -180,738 | -239,420 | -199,210 | -180,000 | -176,789 | -190,000 | -203,000 | -203,000 | | |
| | TOTAL DEPARTMENT | -11,837,710 | -12,906,981 | -13,484,954 | -12,882,450 | -12,896,384 | -13,460,000 | -14,231,000 | -14,231,000 | | |
| 011040-0001 | CURRENT TAXES-MACHINERY & TO | -4,035,553 | -4,162,444 | -4,617,605 | -4,420,000 | -4,845,122 | -4,544,000 | -4,374,000 | -4,374,000 | | |
| | TOTAL DEPARTMENT | -4,035,553 | -4,162,444 | -4,617,605 | -4,420,000 | -4,845,122 | -4,544,000 | -4,374,000 | -4,374,000 | | |
| 011060-0001 | PENALTIES | -409,839 | -503,609 | -473,067 | | | | | | | |
| | PENALTIES | | | | | | | | | | |
| 011060-0002 | INTEREST | -439,155 | -686,448 | -455,933 | -200,000 | -326,500 | -455,000 | -455,000 | -455,000 | | |
| | TOTAL DEPARTMENT | -848,994 | -1,190,057 | -929,000 | -200,000 | -648,143 | -892,000 | -892,000 | -892,000 | | |
| | GENERAL PROPERTY TAXES | -60,976,045 | -66,211,259 | -68,479,506 | -66,527,390 | -44,571,086 | -69,807,817 | -69,963,550 | -69,963,550 | | |

| 3/17/2021 15:27:38 GL067H CO#121 COUNTY OF AUGUSTA - BUDGET - REVENUE ACCOUNTING PERIOD 2021/02 | | | | | | | | | | | | |
|---|------------------------------|------------------------------------|------------------------------------|------------------------------------|-------------------|-----------------------------|----------------------------------|----------------------------|-------------------------------|------------------------------|--|--|
| FUND #011 GENERAL OPERATING FUND | | | | | | | | | | | | |
| GL NUMBER | DESCRIPTION | PREVIOUS YEAR FY/2018 ACTUAL | PREVIOUS YEAR FY/2019 ACTUAL | PREVIOUS YEAR FY/2020 ACTUAL | ADOPTED BUDGET | Actual 2021/02 ACTUAL | Projected PROJECTED ACTUAL | Dept FY/2022 REQUEST | Admin FY/2022 RECOMMEND | Adopted FY/2022 BUDGET | | |
| 013030-0017 | STORMWATER FEE-LOCAL | -90,620 | -55,312 | -58,499 | -74,400 | -51,494 | -80,000 | -70,400 | -70,400 | -70,400 | | |
| 013030-0018 | EMERGENCY FALSE ALARM FEES | -7,050 | -7,850 | -6,850 | -7,000 | -4,310 | -7,000 | -7,000 | -7,000 | -7,000 | | |
| 013030-0019 | AGRICULTURAL STRUCTURAL PERM | -620 | -610 | -660 | -800 | -530 | -800 | -800 | -800 | -800 | | |
| 013030-0020 | MECHANIC'S LIEN FEE | -600 | -550 | -550 | -500 | -300 | -500 | -500 | -500 | -500 | | |
| 013030-0032 | SPEC. USE PERMITS & VAR. FEE | -16,900 | -18,850 | -13,350 | -13,600 | -14,750 | -22,000 | -16,300 | -16,300 | -16,300 | | |
| 013030-0034 | ZONING APPLICATION FEES | -4,088 | -4,193 | -6,591 | -4,800 | -3,088 | -4,700 | -4,900 | -4,900 | -4,900 | | |
| 013030-0035 | AMUSEMENT DEVICE PERMITS | -825 | -75 | -225 | -300 | -140 | -300 | -300 | -300 | -300 | | |
| 013030-0036 | EROSION & SEDIMENT CONTROL F | -7,150 | -2,650 | -7,150 | -6,000 | -2,250 | -5,000 | -6,000 | -6,000 | -6,000 | | |
| 013030-0037 | SITE PLAN FEES | -9,475 | -8,085 | -5,275 | -9,000 | -7,245 | -10,000 | -8,000 | -8,000 | -8,000 | | |
| 013030-0038 | SANITATION FEES | -27,480 | -20,880 | -24,840 | -21,000 | -15,240 | -23,000 | -22,000 | -22,000 | -22,000 | | |
| 013030-0039 | ADMINISTRATIVE PERMITS | -2,990 | -3,010 | -2,570 | -3,000 | -1,810 | -3,000 | -3,000 | -3,000 | -3,000 | | |
| | TOTAL DEPARTMENT | -579,556 | -570,986 | -606,142 | -579,000 | -363,215 | -585,200 | -579,300 | -579,300 | -579,300 | | |
| | PERMITS,PRIV. FEES-REG. LIC | -635,362 | -611,934 | -645,390 | -630,700 | -398,872 | -640,200 | -629,600 | -629,600 | -629,600 | | |
| 14000 | FINES & FORFEITURES | | | | | | | | | | | |
| 014010-0001 | COUNTY FINES & FORFEITURES | -296,058 | -331,106 | -266,817 | -310,000 | -143,703 | -300,000 | -310,000 | -310,000 | -310,000 | | |
| 014010-0003 | VEHICLE VIOLATIONS | -350 | -470 | -320 | -500 | | -300 | -350 | -350 | -350 | | |
| 014010-0004 | DOG VIOLATION FINES | -16,973 | -16,578 | -18,153 | -20,000 | -8,595 | -18,800 | -18,800 | -18,800 | -18,800 | | |
| | TOTAL DEPARTMENT | -313,381 | -348,154 | -285,290 | -330,500 | -152,298 | -319,100 | -329,150 | -329,150 | -329,150 | | |
| | FINES & FORFEITURES | -313,381 | -348,154 | -285,290 | -330,500 | -152,298 | -319,100 | -329,150 | -329,150 | -329,150 | | |
| 15000 | REV. USE OF MONEY & PROPERTY | | | | | | | | | | | |
| 015010-0001 | INTEREST ON BANK DEPOSITS | -472,907 | -932,564 | -774,115 | -250,000 | -217,147 | -297,000 | -297,000 | -297,000 | -297,000 | | |
| | TOTAL DEPARTMENT | -472,907 | -932,564 | -774,115 | -250,000 | -217,147 | -297,000 | -297,000 | -297,000 | -297,000 | | |
| 015020-0001 | RENTAL ON GENERAL PROPERTY | -313,505 | -313,166 | -321,105 | -313,000 | -144,005 | -321,105 | -321,105 | -321,105 | -321,105 | | |
| 015020-0004 | GIS SALES | | -20 | | -2,000 | | | -2,000 | -2,000 | -2,000 | | |
| 015020-0005 | SALE OF GOVERNMENT VEHICLES | -4,602 | -4,087 | -2,623 | -4,300 | -776 | -3,000 | -4,000 | -4,000 | -4,000 | | |
| 015020-0006 | SALE OF MATERIALS & SUPPLIES | -12,511 | -9,107 | -2,008 | -4,500 | -10,909 | -12,000 | -4,500 | -4,500 | -4,500 | | |
| 015020-0007 | SALE OF SALVAGE & SURPLUS | -9,998 | -1,124 | -432 | -2,500 | -6,841 | -6,500 | -5,500 | -5,500 | -5,500 | | |
| 015020-0008 | SALE OF RECYCLABLE MATERIALS | -42,595 | -36,674 | -42,961 | -45,000 | -34,483 | -45,000 | -42,000 | -42,000 | -42,000 | | |
| 015020-0009 | SALE OF MATERIALS & SUPPLIES | | | | | | | | | | | |
| | RENTAL ON GENERAL PROPERTY | -4,000 | -4,000 | -4,000 | -4,000 | -4,000 | -4,000 | -4,000 | -4,000 | -4,000 | | |
| 015020-0011 | BERRY FARM/MILL PLACE OPERAT | -387,211 | -368,178 | -373,129 | -375,300 | -201,014 | -391,605 | -383,105 | -383,105 | -383,105 | | |
| | TOTAL DEPARTMENT | -860,118 | -1,300,742 | -1,147,244 | -625,300 | -418,161 | -688,605 | -680,105 | -680,105 | -680,105 | | |
| 16000 | CHARGES FOR SERVICES | | | | | | | | | | | |
| 016010-0002 | EXCESS FEES-CLK OF CIRCUIT C | -31,021 | -18,582 | -22,824 | -27,100 | -28,558 | -28,568 | -24,000 | -24,000 | -24,000 | | |
| 016010-0003 | SHERIFF'S FEES | -3,609 | -3,609 | -3,609 | -3,600 | -3,609 | -3,609 | -3,600 | -3,600 | -3,600 | | |
| 016010-0004 | CRIMINAL RECORDS CHECK-SHERI | -3,465 | -2,266 | -1,560 | -2,700 | -1,410 | -2,400 | -2,400 | -2,400 | -2,400 | | |
| 016010-0005 | COURTHOUSE FEES | -65,183 | -72,973 | -56,331 | -64,300 | -31,331 | -46,000 | -58,700 | -58,700 | -58,700 | | |
| 016010-0006 | TREASURER'S COLLECTIONS FEES | -97,580 | -77,292 | -113,337 | -82,600 | -25,513 | -87,000 | -75,200 | -75,200 | -75,200 | | |
| 016010-0007 | CONCEALED WEAPONS PERMITS | -50,136 | -41,111 | -48,569 | -40,000 | -55,290 | -60,000 | -42,800 | -42,800 | -42,800 | | |
| 016010-0008 | COURTHOUSE SECURITY FEES | -110,668 | -123,292 | -91,849 | -108,600 | -85,800 | -125,000 | -112,000 | -112,000 | -112,000 | | |
| 016010-0009 | TREASURER'S ADMINISTRATIVE F | -3,607 | -10,682 | -15,083 | -3,400 | -3,920 | -5,600 | -5,600 | -5,600 | -5,600 | | |

| 3/17/2021 15:27:38 GL067H CO#121 COUNTY OF AUGUSTA - BUDGET - REVENUE ACCOUNTING PERIOD 2021/02 | | | | | | | | | | | | |
|---|------------------------------|------------------------------------|------------------------------------|------------------------------------|-------------------|-----------------------------|---------------------|-----------------|-------------------------------|------------------------------|--|--|
| FUND #011 GENERAL OPERATING FUND | | | | | | | | | | | | |
| GL NUMBER | DESCRIPTION | PREVIOUS YEAR FY/2018 ACTUAL | PREVIOUS YEAR FY/2019 ACTUAL | PREVIOUS YEAR FY/2020 ACTUAL | ADOPTED BUDGET | Actual 2021/02 ACTUAL | Projected ACTUAL | Dept REQUEST | Admin FY/2022 RECOMMEND | Adopted FY/2022 BUDGET | | |
| 016010-0010 | E-SUMMONS FEES | -53,702 | -35,984 | -25,812 | -42,400 | -14,158 | -25,000 | -40,200 | -40,200 | -40,200 | | |
| | TOTAL DEPARTMENT | -418,971 | -385,791 | -378,974 | -374,900 | -249,589 | -383,167 | -364,500 | -364,500 | -364,500 | | |
| 016020-0001 | COMMONWEALTH ATTORNEY FEES | -6,622 | -7,947 | -7,439 | -7,000 | -4,655 | -8,500 | -7,300 | -7,300 | -7,300 | | |
| | TOTAL DEPARTMENT | -6,622 | -7,947 | -7,439 | -7,000 | -4,655 | -8,500 | -7,300 | -7,300 | -7,300 | | |
| 016050-0002 | MISCELLANEOUS JAIL FEES | -7,993 | -24,641 | -33,910 | -14,000 | -15,356 | -25,000 | -22,000 | -22,000 | -22,000 | | |
| | TOTAL DEPARTMENT | -7,993 | -24,641 | -33,910 | -14,000 | -15,356 | -25,000 | -22,000 | -22,000 | -22,000 | | |
| 016080-0001 | LANDFILL TIPPING FEES | -1,481,982 | -2,072,316 | -1,711,376 | -1,600,000 | -1,074,552 | -1,600,000 | -1,700,000 | -1,700,000 | -1,700,000 | | |
| | TOTAL DEPARTMENT | -1,481,982 | -2,072,316 | -1,711,376 | -1,600,000 | -1,074,552 | -1,600,000 | -1,700,000 | -1,700,000 | -1,700,000 | | |
| 016130-0001 | CAMPING FEES | | -215,617 | -108,738 | -200,000 | -73,780 | -144,000 | -210,000 | -210,000 | -210,000 | | |
| 016130-0002 | VISITOR FEES | | -400 | -4 | | | | | | | | |
| 016130-0003 | EVENT FEES | | -2,855 | -6,960 | -13,100 | -250 | -250 | -8,500 | -8,500 | -8,500 | | |
| 016130-0004 | RENTAL FEES | -9,070 | -14,655 | -5,465 | -8,000 | -2,680 | -3,680 | -4,500 | -4,500 | -4,500 | | |
| 016130-0005 | FIREWOOD/SALES ITEMS | -220 | -5,879 | -4,033 | -7,000 | -2,788 | -3,800 | -8,500 | -8,500 | -8,500 | | |
| 016130-0006 | RECREATION FEES | -112,033 | -177,707 | -109,852 | -117,000 | -42 | -2,500 | -75,000 | -75,000 | -75,000 | | |
| 016130-0007 | C.A.R.E. PROGRAM FEES | -342,842 | -337,633 | -221,714 | -176,800 | -315 | -315 | | | | | |
| 016130-0008 | KIDS CAMP FEES | -114,867 | -135,834 | 36,887 | -125,000 | | -40,000 | -125,000 | -125,000 | -125,000 | | |
| 016130-0010 | POOL FEES | -20,916 | -35,803 | -21,666 | -22,000 | | -10,300 | -25,000 | -25,000 | -25,000 | | |
| | TOTAL DEPARTMENT | -599,948 | -926,383 | -441,545 | -668,900 | -79,855 | -204,845 | -456,500 | -456,500 | -456,500 | | |
| 016150-0001 | LIBRARY FINES & FEES | -7,106 | -6,535 | -4,209 | -8,000 | -946 | -2,000 | | | | | |
| 016150-0002 | LIBRARY COLLECTION FEES | -2,146 | -1,819 | -1,344 | -4,000 | -204 | -204 | | | | | |
| | TOTAL DEPARTMENT | -9,252 | -8,354 | -5,553 | -12,000 | -1,150 | -2,204 | | | | | |
| | CHARGES FOR SERVICES | -2,732,826 | -3,425,432 | -2,578,797 | -2,676,800 | -1,425,157 | -2,223,716 | -2,550,300 | -2,550,300 | -2,550,300 | | |
| 18000 | MISCELLANEOUS | | | | | | | | | | | |
| 018990-0003 | DONATIONS & SPECIAL GIFTS | -500 | | | | | | | | | | |
| 018990-0006 | MISCELLANEOUS | -5,299 | -1,502 | -10,267 | -5,000 | -4,288 | -54,813 | -5,000 | -5,000 | -5,000 | | |
| | TOTAL DEPARTMENT | -5,799 | -1,502 | -10,267 | -5,000 | -4,288 | -54,813 | -5,000 | -5,000 | -5,000 | | |
| | MISCELLANEOUS | -5,799 | -1,502 | -10,267 | -5,000 | -4,288 | -54,813 | -5,000 | -5,000 | -5,000 | | |
| 19000 | RECOVERED COSTS | | | | | | | | | | | |
| 019120-0003 | MRRJA RECOVERED COSTS | -102,147 | -14,200 | -124,273 | -133,491 | | -133,491 | -142,879 | -142,879 | -142,879 | | |
| 019120-0004 | LIBRARY E-RATE REIMBURSEMENT | -5,249 | -3,854 | | -10,000 | | -10,000 | -10,000 | -10,000 | -10,000 | | |
| 019120-0005 | OTHER RECOVERED COSTS | -72,544 | -83,895 | -56,606 | -103,000 | -67,163 | -103,000 | -103,000 | -103,000 | -103,000 | | |
| 019120-0006 | ANIMAL CONTROL RESTITUTION P | -1,100 | -2,879 | -6,679 | -1,200 | -245 | -600 | -600 | -600 | -600 | | |
| | TOTAL DEPARTMENT | -181,040 | -204,823 | -187,568 | -247,691 | -67,408 | -247,091 | -256,479 | -256,479 | -256,479 | | |
| 019330-0001 | REIMB -J & D COURT COST | -12,073 | -8,398 | -8,467 | -9,050 | -7,007 | -7,007 | -7,600 | -7,600 | -7,600 | | |
| | TOTAL DEPARTMENT | -12,073 | -8,398 | -8,467 | -9,050 | -7,007 | -7,007 | -7,600 | -7,600 | -7,600 | | |
| 019340-0001 | SALARIES & WAGES-CLK OF CIRC | | | | | | | | | | | |
| | RECOVERED COSTS | -193,113 | -213,221 | -196,025 | -256,741 | -74,415 | -264,098 | -264,079 | -264,079 | -264,079 | | |

| 3/17/2021 15:27:38 GL067H CO#121 COUNTY OF AUGUSTA - BUDGET - REVENUE ACCOUNTING PERIOD 2021/02 | | | | | | | | | | | | |
|---|-------------------------------|------------------------------------|------------------------------------|------------------------------------|-------------------|-----------------------------|----------------------------------|----------------------------|-------------------------------|------------------------------|--|--|
| FUND #011 GENERAL OPERATING FUND | | | | | | | | | | | | |
| GL NUMBER | DESCRIPTION | PREVIOUS YEAR FY/2018 ACTUAL | PREVIOUS YEAR FY/2019 ACTUAL | PREVIOUS YEAR FY/2020 ACTUAL | ADOPTED BUDGET | Actual 2021/02 ACTUAL | Projected PROJECTED ACTUAL | Dept FY/2022 REQUEST | Admin FY/2022 RECOMMEND | Adopted FY/2022 BUDGET | | |
| 20000 | REVENUE FROM THE COMMONWEALTH | | | | | | | | | | | |
| 22000 | REVENUE FROM THE COMMONWEALTH | | | | | | | | | | | |
| 022010-0001 | ABC PROFITS | | | | | | | | | | | |
| 022010-0002 | WINE TAXES | | | | | | | | | | | |
| 022010-0003 | MOTOR VEHICLE CARRIER TAXES | -87,950 | -82,687 | -79,871 | -77,413 | -84,773 | -83,500 | -83,500 | -83,500 | -83,500 | | |
| 022010-0005 | MOBILE HOME TITLING TAXES | -121,887 | -108,242 | -165,900 | -105,000 | -50,801 | -105,000 | -132,000 | -132,000 | -132,000 | | |
| 022010-0006 | TIMBER SALES-STATE | -2,904 | -15,045 | -10,304 | -1,800 | -1,258 | -1,258 | -1,800 | -1,800 | -1,800 | | |
| 022010-0008 | MOTOR VEHICLE LEASING TAXES | -61,622 | -83,128 | -87,892 | -80,000 | -41,018 | -80,000 | -77,500 | -77,500 | -77,500 | | |
| 022010-0010 | STATE RECORDATION TAX | -194,735 | -200,006 | -199,234 | -178,200 | | | | | | | |
| 022010-0011 | PERSONAL PROPERTY REIMB. | -4,295,993 | -4,295,993 | -4,295,993 | -4,296,000 | -4,081,193 | -4,296,000 | -4,296,000 | -4,296,000 | -4,296,000 | | |
| 022010-0012 | STATE COMMUNICATIONS TAXES | -2,306,387 | -2,148,907 | -2,070,423 | -1,700,000 | -1,284,355 | -1,950,000 | -1,950,000 | -1,950,000 | -1,950,000 | | |
| 022010-0013 | MOPED SALES TAX | | -10,211 | -20,529 | -8,000 | -31,462 | -49,000 | -49,000 | -49,000 | -49,000 | | |
| 022010-0014 | GAMING REVENUES | | | | | -37,008 | -87,000 | -87,000 | -87,000 | -87,000 | | |
| | TOTAL DEPARTMENT | -7,071,478 | -6,944,219 | -6,930,146 | -6,446,413 | -5,611,868 | -6,651,758 | -6,676,800 | -6,676,800 | -6,676,800 | | |
| | REVENUE FROM THE COMMONWEALTH | -7,071,478 | -6,944,219 | -6,930,146 | -6,446,413 | -5,611,868 | -6,651,758 | -6,676,800 | -6,676,800 | -6,676,800 | | |
| 23000 | REVENUE FROM THE COMMONWEALTH | | | | | | | | | | | |
| 023000-0001 | CLERK OF CIRCUIT COURT EXPEN | -391,797 | -401,069 | -418,405 | -414,984 | -286,858 | -426,550 | -442,264 | -442,264 | -442,264 | | |
| 023000-0002 | CIR. CT. STENOGRAPHER REIMBU | -73,650 | -77,153 | -71,166 | -72,000 | -61,125 | -75,000 | -73,990 | -73,990 | -73,990 | | |
| | TOTAL DEPARTMENT | -465,447 | -478,222 | -489,571 | -486,984 | -347,983 | -501,550 | -516,254 | -516,254 | -516,254 | | |
| 023010-0001 | COMMONWEALTH ATTORNEY EXPENS | -583,857 | -583,684 | -605,218 | -607,313 | -410,919 | -613,310 | -629,507 | -629,507 | -629,507 | | |
| 023010-0002 | VICTIM-WITNESS GRANT | -34,771 | -27,149 | -16,403 | -27,600 | -5,005 | -27,673 | -27,673 | -27,673 | -27,673 | | |
| | TOTAL DEPARTMENT | -618,628 | -610,833 | -621,621 | -634,913 | -415,924 | -640,983 | -657,180 | -657,180 | -657,180 | | |
| 023020-0001 | SHERIFF'S DEPT. EXPENSES | -2,843,251 | -2,857,436 | -2,936,621 | -2,832,220 | -1,923,340 | -2,932,220 | -2,973,528 | -2,973,528 | -2,973,528 | | |
| | TOTAL DEPARTMENT | -2,843,251 | -2,857,436 | -2,936,621 | -2,832,220 | -1,923,340 | -2,932,220 | -2,973,528 | -2,973,528 | -2,973,528 | | |
| 023030-0001 | COMM. OF REVENUE EXPENSES | -214,310 | -217,764 | -225,322 | -226,333 | -147,594 | -221,855 | -232,649 | -232,649 | -232,649 | | |
| | TOTAL DEPARTMENT | -214,310 | -217,764 | -225,322 | -226,333 | -147,594 | -221,855 | -232,649 | -232,649 | -232,649 | | |
| 023040-0001 | TREASURERS EXPENSES | -163,854 | -166,426 | -171,904 | -173,363 | -113,876 | -169,593 | -178,921 | -178,921 | -178,921 | | |
| | TOTAL DEPARTMENT | -163,854 | -166,426 | -171,904 | -173,363 | -113,876 | -169,593 | -178,921 | -178,921 | -178,921 | | |
| 023060-0001 | REGISTRAR/LECTORAL BD. EXPE | -47,458 | -47,586 | -51,702 | -49,566 | | -54,823 | -54,823 | -54,823 | -54,823 | | |
| | TOTAL DEPARTMENT | -47,458 | -47,586 | -51,702 | -49,566 | | -54,823 | -54,823 | -54,823 | -54,823 | | |
| | REVENUE FROM THE COMMONWEALTH | -4,352,948 | -4,378,267 | -4,496,741 | -4,503,379 | -2,948,717 | -4,521,024 | -4,613,355 | -4,613,355 | -4,613,355 | | |
| 24000 | REVENUE FROM THE COMMONWEALTH | | | | | | | | | | | |
| 024040-0002 | WIRELESS E-911 PSAP FUNDING | -163,705 | -233,276 | -249,342 | -233,300 | -172,276 | -233,345 | -233,000 | -233,000 | -233,000 | | |
| 024040-0004 | EMS GRANT-MOTOR VEHICLE FEES | -83,132 | -17,840 | -16,768 | -80,000 | -87,590 | -87,590 | -80,000 | -80,000 | -80,000 | | |
| 024040-0007 | LITTER CONTROL GRANTS | -180,282 | -162,052 | -169,973 | -167,700 | -136,913 | -185,987 | -175,113 | -175,113 | -175,113 | | |
| 024040-0009 | LIBRARY AID | -4,800 | -4,500 | -4,500 | -4,500 | -4,500 | -4,500 | -4,500 | -4,500 | -4,500 | | |
| 024040-0012 | SPAVNEUTER REIMB & DMV PLAT | -2,037 | -2,261 | -1,901 | -2,000 | -2,654 | -2,160 | -2,000 | -2,000 | -2,000 | | |
| 024040-0013 | DEPT OF HEALTH-F&R INSTR GRA | | | | | | | | | | | |
| 024040-0014 | TECHNOLOGY TRUST FUND | -30,000 | -20,000 | -30,972 | -40,000 | -20,000 | -40,000 | -40,500 | -40,500 | -40,500 | | |
| 024040-0015 | GRANT-RESTORATION OF RECORDS | | | -6,328 | -10,000 | -10,153 | -10,153 | -12,598 | -12,598 | -12,598 | | |

| 3/17/2021 15:27:38 GL067H CO#121 COUNTY OF AUGUSTA - BUDGET - REVENUE ACCOUNTING PERIOD 2021/02 | | | | | | | | | | | | |
|---|------------------------------|------------------------------------|------------------------------------|------------------------------------|-------------------|-----------------------------|----------------------------------|----------------------------|-------------------------------|------------------------------|--|--|
| FUND #-011 GENERAL OPERATING FUND | | | | | | | | | | | | |
| GL NUMBER | DESCRIPTION | PREVIOUS YEAR FY/2018 ACTUAL | PREVIOUS YEAR FY/2019 ACTUAL | PREVIOUS YEAR FY/2020 ACTUAL | ADOPTED BUDGET | Actual 2021/02 ACTUAL | Projected PROJECTED ACTUAL | Dept FY/2022 REQUEST | Admin FY/2022 RECOMMEND | Adopted FY/2022 BUDGET | | |
| | TOTAL DEPARTMENT | -462,366 | -439,929 | -479,784 | -555,500 | -450,332 | -579,981 | -565,711 | -565,711 | | | |
| 024050-0006 | DEPT BEH HLTH & DEV VCSB-TDO | -35,908 | -47,959 | -56,833 | | -41,627 | -56,628 | | | | | |
| | TOTAL DEPARTMENT | -40,544 | -47,959 | -56,833 | | -41,627 | -56,628 | | | | | |
| | REVENUE FROM THE COMMONWEAL | -502,910 | -487,888 | -536,617 | -555,500 | -491,959 | -636,609 | -565,711 | -565,711 | | | |
| 30000 | REVENUE FROM THE FEDERAL G | | | | | | | | | | | |
| 32000 | REVENUE FROM THE FEDERAL G | | | | | | | | | | | |
| 032010-0001 | CDBG-FIELDS OF GOLD AGRITOUR | | | | | | | | | | | |
| | REVENUE FROM THE FEDERAL G | | | | | | | | | | | |
| 033010-0001 | GROUND TRANSPORTATION GRANT | -43,280 | -42,865 | -51,398 | -44,700 | -11,596 | -44,700 | -44,700 | -44,700 | | | |
| 033010-0003 | JUSTICE ASSISTANCE GRANTS (J | -1,463 | -22,359 | | | | | | | | | |
| | PAYMENT IN LIEU OF TAXES | -551,547 | -563,774 | -585,829 | -500,000 | | -560,000 | -560,000 | -560,000 | | | |
| 033010-0008 | VICTIM-WITNESS GRANT | -72,493 | -82,706 | -49,209 | -83,020 | -15,013 | -83,020 | -83,020 | -83,020 | | | |
| 033010-0011 | SANE GRANT | -13,595 | -21,125 | -11,617 | -15,200 | | -15,200 | -15,200 | -15,200 | | | |
| 033010-0012 | DOMESTIC VIOLENCE GRANT | -26,653 | -52,646 | -17,174 | -31,020 | | -31,020 | -31,020 | -31,020 | | | |
| 033010-0013 | SAFER-HOMELAND SECURITY GRAN | -927,408 | -185,704 | | | | | | | | | |
| 033010-0015 | BULLET PROOF VEST GRANT | -4,687 | -2,423 | -8,149 | | | -7,433 | | | | | |
| 033010-0016 | FIREFIGHTERS GRANT PROGRAM (| | | | | | -24,554 | -56,767 | -56,767 | | | |
| 033010-0017 | TECH RESCUE | | | | | | | | | | | |
| 033010-0018 | ACSO CFSF COVID GRANT CFDA 1 | | | | | | -49,907 | | | | | |
| 033010-0026 | OPIOD & SUBSTANCE ABUSE GRAN | | | | | | -136,009 | -194,450 | -194,450 | | | |
| | TOTAL DEPARTMENT | -1,641,126 | -973,602 | -723,376 | -673,940 | -26,609 | -951,843 | -985,192 | -985,192 | | | |
| | REVENUE FROM THE FEDERAL | G 1.641.126- | -973,602 | -723,376 | -673,940 | -26,609 | -951,843 | -985,192 | -985,192 | | | |
| 41000 | NON-REVENUE RECEIPTS | | | | | | | | | | | |
| 41050 | TRANSFERS FROM OTHER FUNDS | | | | | | | | | | | |
| 041050-0015 | TRANSFER FROM REVENUE RECOVE | -1,088,947 | -955,184 | -783,413 | -1,228,645 | -552,032 | -974,199 | -1,183,600 | -1,183,600 | | | |
| 041050-0020 | TRANSFER FROM CARES FUND | | | -1,118,138 | | -4,197,101 | -4,867,512 | | | | | |
| 041050-0070 | TRANSFER FROM CO. CAP. IMPR | | | -1,975,000 | -148,917 | | -205,443 | -56,526 | -56,526 | | | |
| | TOTAL DEPARTMENT | -1,088,947 | -955,184 | -3,876,551 | -1,377,562 | -4,749,133 | -6,047,154 | -1,240,126 | -1,240,126 | | | |
| | NON-REVENUE RECEIPTS | -1,088,947 | -955,184 | -3,876,551 | -1,377,562 | -4,749,133 | -6,047,154 | -1,240,126 | -1,240,126 | | | |
| | -TOTAL FOR FUND | -96,290,780 | -102,613,822 | -107,174,135 | -98,866,875 | -72,744,344 | -109,702,737 | -105,151,468 | -105,151,468 | | | |

3/17/2021 15:36:29 GL067H CO# 121 COUNTY OF AUGUSTA - B U D G E T - R E V E N U E A C C O U N T I N G P E R I O D 2021/02

| FUND #.012 FIRE REVOLVING LOAN FUND | | | | | | | | | | | | |
|-------------------------------------|----------------------------|------------------------------------|------------------------------------|------------------------------------|-------------------|-----------------------------|---------------------|----------------------------|-------------------------------|------------------------------|--|--|
| GL NUMBER | DESCRIPTION | PREVIOUS YEAR FY/2018 ACTUAL | PREVIOUS YEAR FY/2019 ACTUAL | PREVIOUS YEAR FY/2020 ACTUAL | ADOPTED BUDGET | Actual 2021/02 ACTUAL | Projected ACTUAL | Dept FY/2022 REQUEST | Admin FY/2022 RECOMMEND | Adopted FY/2022 BUDGET | | |
| 999 | FIRE REVOLVING LOAN FUND | | | | | | | | | | | |
| 51000 | LOAN REPAYMENT & STATE FUN | | | | | | | | | | | |
| 051000-0001 | FIREMAN'S INSURANCE FUND | -243,471 | -252,076 | -265,247 | -243,000 | | -277,545 | -253,600 | -253,600 | | | |
| 051000-0002 | REPAYMENT OF LOANS | -269,360 | -154,871 | -164,638 | -65,600 | | -65,600 | -85,636 | -85,636 | | | |
| | TOTAL DEPARTMENT | -512,831 | -406,947 | -429,885 | -308,600 | | -343,145 | -339,236 | -339,236 | | | |
| | LOAN REPAYMENT & STATE FU | -512,831 | -406,947 | -429,885 | -308,600 | | -343,145 | -339,236 | -339,236 | | | |
| | | | | | | | | | | | | |
| | | | | | | | | | | | | |
| | -TOTAL FOR FUND | -512,831 | -406,947 | -429,885 | -308,600 | | -343,145 | -339,236 | -339,236 | | | |

3/17/2021 15:36:51 GL067H CO# 121 COUNTY OF AUGUSTA - BUDGET - REVENUE ACCOUNTING PERIOD 2021/02

FUND #013 ASSET FORFEITURE FUND

| GL NUMBER | DESCRIPTION | PREVIOUS YEAR FY/2018 ACTUAL | PREVIOUS YEAR FY/2019 ACTUAL | PREVIOUS YEAR FY/2020 ACTUAL | ADOPTED BUDGET | Actual 2021/02 ACTUAL | Projected PROJECTED ACTUAL | Dept FY/2022 REQUEST | Admin FY/2022 RECOMMEND | Adopted FY/2022 BUDGET |
|-------------|-------------------------------|------------------------------------|------------------------------------|------------------------------------|-------------------|-----------------------------|----------------------------------|----------------------------|-------------------------------|------------------------------|
| 999 | ASSET FORFEITURE FUND | | | | | | | | | |
| 15000 | REV. FROM USE OF MONEY & PROP | | | | | | | | | |
| 15010 | REV FROM USE OF MONEY & PROP | | | | | | | | | |
| 015010-0001 | INTEREST ON BANK DEPOSITS | -1,736 | -4,698 | -3,867 | -1,500 | | -1,500 | -1,500 | -1,500 | -1,500 |
| | TOTAL DEPARTMENT | -1,736 | -4,698 | -3,867 | -1,500 | | -1,500 | -1,500 | -1,500 | -1,500 |
| | REV. FROM USE OF MONEY & PR | -1,736 | -4,698 | -3,867 | -1,500 | | -1,500 | -1,500 | -1,500 | -1,500 |
| 41000 | NON-REVENUE RECEIPTS | | | | | | | | | |
| 041000-0001 | SEIZED FUNDS-LOCAL | -1,381 | -77 | -246 | -800 | -2,046 | -2,000 | -800 | -800 | -800 |
| 041000-0002 | SEIZED FUNDS-STATE | -49,468 | -37,734 | -42,520 | -10,000 | -25,613 | -30,000 | -10,000 | -10,000 | -10,000 |
| 041000-0003 | SEIZED FUNDS-FEDERAL | -3,073 | | | | | | | | |
| | TOTAL DEPARTMENT | -53,922 | -37,811 | -42,766 | -10,800 | -27,659 | -32,000 | -10,800 | -10,800 | -10,800 |
| | NON-REVENUE RECEIPTS | -53,922 | -37,811 | -42,766 | -10,800 | -27,659 | -32,000 | -10,800 | -10,800 | -10,800 |
| | -TOTAL FOR FUND | -55,658 | -42,509 | -46,633 | -12,300 | -27,659 | -33,500 | -12,300 | -12,300 | -12,300 |

3/17/2021 15:37:11 GL067H CO# 121 COUNTY OF AUGUSTA - BUDGET - REVENUE ACCOUNTING PERIOD 2021/02

| FUND #-014 ECONOMIC DEVELOPMENT FUND* | | | | | | | | | | | | |
|---------------------------------------|------------------------------|------------------------------------|------------------------------------|------------------------------------|-------------------|-----------------------------|---------------------|----------------------------|-------------------------------|------------------------------|--|--|
| GL NUMBER | DESCRIPTION | PREVIOUS YEAR FY/2018 ACTUAL | PREVIOUS YEAR FY/2019 ACTUAL | PREVIOUS YEAR FY/2020 ACTUAL | ADOPTED BUDGET | Actual 2021/02 ACTUAL | Projected ACTUAL | Dept FY/2022 REQUEST | Admin FY/2022 RECOMMEND | Adopted FY/2022 BUDGET | | |
| 999 | ECONOMIC DEVELOPMENT FUND* | | | | | | | | | | | |
| 14000 | REVENUES | | | | | | | | | | | |
| 014000-0002 | GRANTS - COUNTY | -286,906 | -265,715 | -478,983 | -470,000 | | -310,000 | -525,000 | -525,000 | -525,000 | | |
| | TOTAL DEPARTMENT | -286,906 | -265,715 | -478,983 | -470,000 | | -310,000 | -525,000 | -525,000 | -525,000 | | |
| | REVENUES | -286,906 | -265,715 | -478,983 | -470,000 | | -310,000 | -525,000 | -525,000 | -525,000 | | |
| 015010-0001 | INTEREST ON INVESTMENTS | | | | | | | | | | | |
| 015010-0002 | INTEREST ON LOANS | | | | | | | | | | | |
| 019120-0005 | RECOVERED COSTS | | | | | | | | | | | |
| 41000 | NON-REVENUE RECEIPTS - COU | | | | | | | | | | | |
| 041000-0002 | LOCAL FUNDS - COUNTY JV FROM | | | | | | -1,815 | -2,300 | -2,300 | -2,300 | | |
| | TOTAL DEPARTMENT | | | | | | -1,815 | -2,300 | -2,300 | -2,300 | | |
| | NON-REVENUE RECEIPTS - CO | | | | | | -1,815 | -2,300 | -2,300 | -2,300 | | |
| | -TOTAL FOR FUND | -286,906 | -265,715 | -478,983 | -470,000 | | -311,815 | -527,300 | -527,300 | -527,300 | | |

3/17/2021 15:37:32 GL067H CO# 121 COUNTY OF AUGUSTA - BUDGET - REVENUE ACCOUNTING PERIOD 2021/02

FUND #-015 REVENUE RECOVERY FUND

| GL NUMBER | DESCRIPTION | PREVIOUS YEAR | PREVIOUS YEAR | PREVIOUS YEAR | ADOPTED | Actual | Projected | Dept | Admin | Adopted |
|-------------|------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------------|--------------------|----------------------|-------------------|
| | | FY/2017 ACTUAL | FY/2018 ACTUAL | FY/2019 ACTUAL | ADOPTED BUDGET | 2021/02 ACTUAL | PROJCTED ACTUAL | FY/2021 REQUEST | FY/2021 RECOMMEND | FY/2021 BUDGET |
| 999 | REVENUE RECOVERY FUND | | | | | | | | | |
| 15000 | REV. FROM USE OF MONEY & PRO | | | | | | | | | |
| 015010-0001 | INTEREST ON BANK DEPOSITS | -2,681 | -5,929 | -5,436 | -5,900 | -1,977 | -2,700 | -2,800 | -2,800 | -2,800 |
| | TOTAL DEPARTMENT | -2,681 | -5,929 | -5,436 | -5,900 | -1,977 | -2,700 | -2,800 | -2,800 | -2,800 |
| | REV. FROM USE OF MONEY & PR | -2,681 | -5,929 | -5,436 | -5,900 | -1,977 | -2,700 | -2,800 | -2,800 | -2,800 |
| 18000 | MISCELLANEOUS REVENUE | | | | | | | | | |
| 018990-0001 | REVENUE RECOVERY RECEIPTS | -1,497,199 | -1,598,060 | -1,544,600 | -1,655,000 | -1,135,921 | -1,550,000 | -1,635,270 | -1,635,270 | -1,635,270 |
| | TOTAL DEPARTMENT | -1,497,199 | -1,598,060 | -1,544,600 | -1,655,000 | -1,135,921 | -1,550,000 | -1,635,270 | -1,635,270 | -1,635,270 |
| | MISCELLANEOUS REVENUE | -1,497,199 | -1,598,060 | -1,544,600 | -1,655,000 | -1,135,921 | -1,550,000 | -1,635,270 | -1,635,270 | -1,635,270 |
| 41000 | NON-REVENUE RECEIPTS | | | | | | | | | |
| 41050 | TRANSFERS FROM OTHER FUNDS | | | | | | | | | |
| 041050-0011 | TRANSFER FROM GENERAL FUND | -160,000 | -160,000 | -160,000 | -160,000 | -26,726 | -160,000 | -160,000 | -160,000 | -160,000 |
| | TOTAL DEPARTMENT | -160,000 | -160,000 | -160,000 | -160,000 | -26,726 | -160,000 | -160,000 | -160,000 | -160,000 |
| | NON-REVENUE RECEIPTS | -160,000 | -160,000 | -160,000 | -160,000 | -26,726 | -160,000 | -160,000 | -160,000 | -160,000 |
| | -TOTAL FOR FUND | -1,659,880 | -1,763,989 | -1,710,036 | -1,820,900 | -1,164,624 | -1,712,700 | -1,798,070 | -1,798,070 | -1,798,070 |

| 3/18/2021 8:42:16 GL067H CO# 121 COUNTY OF AUGUSTA - BUDGET - REVENUE ACCOUNTING PERIOD 2021/02 | | | | | | | | | | | |
|---|------------------------------|------------------------------------|-------------------|-----------------------------|---------------------|----------------------------|-------------------------------|------------------------------|--|--|--|
| FUND #-020 CARES ACT RELIEF FUND | | | | | | | | | | | |
| GL NUMBER | DESCRIPTION | PREVIOUS YEAR FY/2020 ACTUAL | ADOPTED BUDGET | Actual 2021/02 ACTUAL | PROJECTED ACTUAL | Dept FY/2022 REQUEST | Admin FY/2022 RECOMMEND | Adopted FY/2022 BUDGET | | | |
| 999 | CARES ACT RELIEF FUND | | | | | | | | | | |
| 015010-0001 | INTEREST ON BANK DEPOSITS | -2,708 | | -18,117 | -18,012 | | | | | | |
| | TOTAL DEPARTMENT | -2,708 | | -18,117 | -18,012 | | | | | | |
| | INTEREST ON BANK DEPOSITS | -2,708 | | -18,117 | -18,012 | | | | | | |
| 33000 | REVENUE FROM THE FEDERAL G | | | | | | | | | | |
| 033010-0001 | CARES ACT | -6,592,144 | | -6,592,144 | -6,592,144 | | | | | | |
| 033010-0002 | DEPT OF ELECTIONS-CARES FUND | | | -71,277 | -63,669 | | | | | | |
| 033010-0003 | FAST TRACK BROADBAND GRANT-C | | | -900,441 | -900,441 | | | | | | |
| 033010-0004 | UTILITY RELIEF | | | -42,679 | -42,679 | | | | | | |
| 033010-0005 | AFG COVID GRANT-FEMA | | | | -62,852 | | | | | | |
| | TOTAL DEPARTMENT | -6,592,144 | | -7,606,541 | -7,661,785 | | | | | | |
| | REVENUE FROM THE FEDERAL | -6,592,144 | | -7,606,541 | -7,661,785 | | | | | | |
| | -TOTAL FOR FUND | -6,594,852 | | -7,624,658 | -7,679,797 | | | | | | |

| 3/18/2021 11:44:24 GL067H CO# 121 COUNTY OF AUGUSTA - BUDGET - REVENUE ACCOUNTING PERIOD 2021/02 | | | | | | | | | | | | |
|--|------------------------------|------------------------------------|------------------------------------|------------------------------------|-------------------|-----------------------------|----------------------------------|----------------------------|-------------------------------|------------------------------|--|--|
| FUND #-023 VIRGINIA PUBLIC ASSISTANCE | | | | | | | | | | | | |
| GL NUMBER | DESCRIPTION | PREVIOUS YEAR FY/2018 ACTUAL | PREVIOUS YEAR FY/2019 ACTUAL | PREVIOUS YEAR FY/2020 ACTUAL | ADOPTED BUDGET | Actual 2021/02 ACTUAL | Projected PROJECTED ACTUAL | Dept FY/2022 REQUEST | Admin FY/2022 RECOMMEND | Adopted FY/2022 BUDGET | | |
| 999 | VIRGINIA PUBLIC ASSISTANCE | | | | | | | | | | | |
| 24000 | FROM STATE FUNDS | | | | | | | | | | | |
| 024010-0002 | PUBLIC ASSISTANCE | -3,005,540 | -3,373,580 | -2,691,594 | -3,012,940 | -1,314,918 | -2,870,590 | -2,934,090 | -2,934,090 | | | |
| 024010-0007 | ADMINISTRATIVE REIMBURSEMENT | -8,115,689 | -8,194,559 | -8,956,110 | -9,012,489 | -5,313,394 | -9,092,500 | -9,257,251 | -9,257,251 | | | |
| | TOTAL DEPARTMENT | -11,121,229 | -11,568,139 | -11,647,704 | -12,025,429 | -6,628,312 | -11,963,090 | -12,191,341 | -12,191,341 | | | |
| | FROM STATE FUNDS | -11,121,229 | -11,568,139 | -11,647,704 | -12,025,429 | -6,628,312 | -11,963,090 | -12,191,341 | -12,191,341 | | | |
| 30000 | REVENUE FROM THE FEDERAL G | | | | | | | | | | | |
| 33000 | REVENUE FROM THE FEDERAL G | | | | | | | | | | | |
| 41000 | NON-REVENUE RECEIPTS | | | | | | | | | | | |
| 41050 | TRANSFERS FROM OTHER FUNDS | | | | | | | | | | | |
| 041050-0011 | TRANSFERS FROM GENERAL FUND | -1,040,465 | -901,527 | -910,365 | -1,241,417 | -983,832 | -1,273,193 | -1,376,910 | -1,276,910 | | | |
| 041050-0070 | TRANSFERS FROM CAPITAL IMPR. | | | | -20,000 | | | | -100,000 | | | |
| | TOTAL DEPARTMENT | -1,040,465 | -901,527 | -910,365 | -1,261,417 | -983,832 | -1,273,193 | -1,376,910 | -1,376,910 | | | |
| | NON-REVENUE RECEIPTS | -1,040,465 | -901,527 | -910,365 | -1,261,417 | -983,832 | -1,273,193 | -1,376,910 | -1,376,910 | | | |
| | -TOTAL FOR FUND | -12,161,694 | -12,469,666 | -12,558,069 | -13,286,846 | -7,612,144 | -13,236,283 | -13,568,251 | -13,568,251 | | | |

3/18/2021 11:44:46 GL067H CO# 121 COUNTY OF AUGUSTA - BUDGET - REVENUE ACCOUNTING PERIOD 2021/02

| FUND #024 COMPREHENSIVE SERVICES ACT | | | | | | | | | | | | |
|--------------------------------------|------------------------------|------------------------------------|------------------------------------|------------------------------------|-------------------|-----------------------------|----------------------------------|----------------------------|-------------------------------|------------------------------|--|--|
| GL NUMBER | DESCRIPTION | PREVIOUS YEAR FY/2018 ACTUAL | PREVIOUS YEAR FY/2019 ACTUAL | PREVIOUS YEAR FY/2020 ACTUAL | ADOPTED BUDGET | Actual 2021/02 ACTUAL | Projected PROJECTED ACTUAL | Dept FY/2022 REQUEST | Admin FY/2022 RECOMMEND | Adopted FY/2022 BUDGET | | |
| 999 | COMPREHENSIVE SERVICES ACT | | | | | | | | | | | |
| 24000 | FROM STATE FUNDS | | | | | | | | | | | |
| 024010-0009 | COMPREHENSIVE SERVICES ACT | -2,942,309 | -3,197,266 | -3,081,805 | -3,683,000 | -1,451,816 | -3,940,000 | -3,719,000 | -3,719,000 | -3,719,000 | | |
| | TOTAL DEPARTMENT | -2,942,309 | -3,197,266 | -3,081,805 | -3,683,000 | -1,451,816 | -3,940,000 | -3,719,000 | -3,719,000 | -3,719,000 | | |
| | FROM STATE FUNDS | -2,942,309 | -3,197,266 | -3,081,805 | -3,683,000 | -1,451,816 | -3,940,000 | -3,719,000 | -3,719,000 | -3,719,000 | | |
| 41000 | TRANSFERS FROM OTHER FUNDS | | | | | | | | | | | |
| 041050-0011 | TRANSFERS FROM GENERAL FUND | -1,643,090 | -1,749,869 | -1,719,404 | -1,550,000 | -1,043,718 | -2,185,000 | -2,081,000 | -1,550,000 | -1,550,000 | | |
| 041050-0070 | TRANSFERS FROM CAPITAL IMPRO | | | | -517,000 | | | | | | | |
| | TOTAL DEPARTMENT | -1,643,090 | -1,749,869 | -1,719,404 | -2,067,000 | -1,043,718 | -2,185,000 | -2,081,000 | -1,550,000 | -1,550,000 | | |
| | TRANSFERS FROM OTHER FUND | -1,643,090 | -1,749,869 | -1,719,404 | -2,067,000 | -1,043,718 | -2,185,000 | -2,081,000 | -1,550,000 | -1,550,000 | | |
| | -TOTAL FOR FUND | -4,585,399 | -4,947,135 | -4,801,209 | -5,750,000 | -2,495,534 | -6,125,000 | -5,800,000 | -5,269,000 | -5,269,000 | | |

| 3/17/2021 15:38:35 GL067H CO# 121 COUNTY OF AUGUSTA - BUDGET - REVENUE ACCOUNTING PERIOD 2021/02 | | | | | | | | | | | | |
|--|------------------------------|------------------------------------|------------------------------------|------------------------------------|-------------------|-----------------------------|----------------------------------|----------------------------|-------------------------------|------------------------------|--|--|
| FUND # 045 DEBT FUND | | | | | | | | | | | | |
| GL NUMBER | DESCRIPTION | PREVIOUS YEAR FY/2018 ACTUAL | PREVIOUS YEAR FY/2019 ACTUAL | PREVIOUS YEAR FY/2020 ACTUAL | ADOPTED BUDGET | Actual 2021/02 ACTUAL | Projected PROJECTED ACTUAL | Dept FY/2022 REQUEST | Admin FY/2022 RECOMMEND | Adopted FY/2022 BUDGET | | |
| 999 | DEBT FUND | | | | | | | | | | | |
| 16000 | SEWER CHARGES | | | | | | | | | | | |
| 16190 | LOCAL RECEIPTS | | | | | | | | | | | |
| 016190-0001 | GREENVILLE SEWER CHARGES-ACS | -37,567 | -19,234 | -30,180 | -38,600 | -33,919 | -33,919 | -34,800 | -34,800 | -34,800 | | |
| | TOTAL DEPARTMENT | -37,567 | -19,234 | -30,180 | -38,600 | -33,919 | -33,919 | -34,800 | -34,800 | -34,800 | | |
| | SEWER CHARGES | -37,567 | -19,234 | -30,180 | -38,600 | -33,919 | -33,919 | -34,800 | -34,800 | -34,800 | | |
| 24000 | FROM STATE FUNDS | | | | | | | | | | | |
| 41000 | NON-REVENUE RECEIPTS | | | | | | | | | | | |
| 41040 | OTHER FINANCING SOURCES | | | | | | | | | | | |
| 041040-0006 | OSCB REIMBURSEMENT OF INTERE | | | | | | | | | | | |
| 41050 | TRANSFERS FROM OTHER FUNDS | | | | | | | | | | | |
| 041050-0011 | TRANSFERS FROM GENERAL FUND | -7,317,432 | -7,335,591 | -7,323,616 | -7,261,582 | -6,585,970 | -7,265,163 | -7,133,383 | -7,133,383 | -7,133,383 | | |
| 041050-0070 | TRANSFERS FROM CO. CAP. IMPR | -2,233,147 | -2,071,379 | -1,182,745 | -656,779 | -556,366 | -657,345 | -661,181 | -661,181 | -661,181 | | |
| | TOTAL DEPARTMENT | -9,550,579 | -9,406,970 | -8,506,361 | -7,918,361 | -7,142,336 | -7,922,508 | -7,794,564 | -7,794,564 | -7,794,564 | | |
| | NON-REVENUE RECEIPTS | -9,550,579 | -9,406,970 | -8,506,361 | -7,918,361 | -7,142,336 | -7,922,508 | -7,794,564 | -7,794,564 | -7,794,564 | | |
| | -TOTAL FOR FUND | -9,588,146 | -9,426,204 | -8,536,541 | -7,956,961 | -7,176,255 | -7,956,427 | -7,829,364 | -7,829,364 | -7,829,364 | | |



AUGUSTA

COUNTY, VIRGINIA

Expenditure Summary

(This Page Left blank intentionally)

| 3/18/2021 8:45:58 GL067H CO#121 COUNTY OF AUGUSTA - BUDGET - EXPENSE ACCOUNTING PERIOD 2021/02 | | | | | | | | | | | | |
|--|------------------------------|------------------------------------|------------------------------------|------------------------------------|-------------------|-----------------------------|----------------------------------|----------------------------|-------------------------------|------------------------------|--|--|
| FUND #011 GENERAL OPERATING FUND | | | | | | | | | | | | |
| GL NUMBER | DESCRIPTION | PREVIOUS YEAR FY/2018 ACTUAL | PREVIOUS YEAR FY/2019 ACTUAL | PREVIOUS YEAR FY/2020 ACTUAL | ADOPTED BUDGET | Actual 2021/02 ACTUAL | Projected PROJECTED ACTUAL | Dept FY/2022 REQUEST | Admin FY/2022 RECOMMEND | Adopted FY/2022 BUDGET | | |
| 999 | GENERAL OPERATING FUND | | | | | | | | | | | |
| 10000 | GENERAL GOVERNMENT ADMIN | | | | | | | | | | | |
| 11010 | BOARD OF SUPERVISORS | | | | | | | | | | | |
| 011010-1600 | COMPENSATION OF MEMBERS | 65,352 | 64,486 | 70,548 | 75,744 | 50,496 | 75,744 | 75,744 | | 75,744 | | |
| 011010-2100 | EMPLOYERS SHARE-FICA | 4,431 | 4,397 | 4,760 | 5,794 | 3,375 | 5,429 | 5,794 | | 5,794 | | |
| 011010-2300 | EMPLOYERS SHARE-HOSPITALIZAT | 19,230 | 16,096 | 17,188 | 17,348 | 17,688 | 16,618 | 17,688 | | 17,688 | | |
| 011010-3120 | CONTRACTUAL-STATE ASSEMBLY | 22,300 | 25,831 | 26,381 | 26,540 | 19,263 | 26,500 | 27,150 | | 27,150 | | |
| 011010-3125 | CENSUS, SURVEYS, REPORTS | 18,116 | 13,625 | 13,161 | 14,000 | 12,792 | 21,125 | 20,225 | | 20,225 | | |
| 011010-5203 | TELEPHONE SERVICES | | | 1,161 | 2,400 | 1,400 | 2,400 | 2,400 | | 2,400 | | |
| 011010-5501 | TRAVEL EXPENSES | 15,093 | 18,355 | 12,751 | 12,500 | 3,544 | 6,350 | 16,700 | | 12,000 | | |
| 011010-5502 | EXPENSES-STATE ASSEMBLY | 119 | 200 | | | | | | | | | |
| 011010-6001 | OFFICE SUPPLIES | | | 130 | | 137 | | | | | | |
| 011010-8001 | EQUIPMENT | | | 1,550 | | | | | | | | |
| | TOTAL DEPARTMENT | 144,641 | 142,989 | 146,630 | 154,326 | 101,779 | 154,166 | 165,701 | | 161,001 | | |
| | BOARD OF SUPERVISORS | 144,641 | 142,989 | 146,630 | 154,326 | 101,779 | 154,166 | 165,701 | | 161,001 | | |
| 12000 | GENERAL GOVT ADMIN | | | | | | | | | | | |
| 12010 | COUNTY ADMINISTRATOR | | | | | | | | | | | |
| 012010-1100 | SALARIES & WAGES | 477,371 | 493,805 | 566,742 | 590,407 | 410,921 | 609,965 | 593,407 | | 593,407 | | |
| 012010-1300 | SALARIES & WAGES-PART-TIME | 6,147 | 6,027 | 5,516 | | 5,268 | 7,500 | 7,500 | | | | |
| 012010-2100 | EMPLOYERS SHARE-FICA | 33,939 | 34,972 | 40,014 | 45,740 | 28,234 | 44,247 | 45,969 | | 45,969 | | |
| 012010-2210 | EMPLOYERS SHARE-RETIREMENT | 47,705 | 45,209 | 52,236 | 61,251 | 41,004 | 61,528 | 61,572 | | 61,572 | | |
| 012010-2300 | EMPLOYERS SHARE-HOSPITALIZAT | 44,862 | 45,977 | 53,335 | 52,044 | 38,198 | 54,128 | 53,064 | | 53,064 | | |
| 012010-2400 | EMPLOYERS SHARE-GROUP LIFE I | 6,091 | 6,280 | 7,257 | 7,678 | 5,140 | 7,713 | 7,718 | | 7,718 | | |
| 012010-2500 | EMPLOYERS SHARE-VRS-HYBRID S | | | 305 | 581 | 246 | 370 | 369 | | 369 | | |
| 012010-2700 | WORKERS COMPENSATION INS. | 433 | 401 | 397 | 436 | 414 | 414 | 490 | | 490 | | |
| 012010-3121 | AUDITING-CONTRACTUAL | 55,400 | 56,700 | 58,700 | 60,170 | 43,000 | 60,170 | 61,670 | | 61,670 | | |
| 012010-3124 | COST ALLOCATION PLAN | 4,000 | 4,000 | 4,000 | 4,000 | 4,000 | 4,000 | 4,000 | | 4,000 | | |
| 012010-3600 | ADVERTISING | 9,320 | 8,384 | 4,180 | 5,500 | 3,186 | 5,500 | 7,000 | | 6,000 | | |
| 012010-3700 | MARKETING & COMMUNICATIONS | | | 15 | 500 | 12,230 | 13,750 | 66,000 | | 66,000 | | |
| 012010-5201 | POSTAL SERVICES | 1,092 | 980 | 795 | 800 | 257 | 550 | 800 | | 800 | | |
| 012010-5203 | TELEPHONE SERVICES | 4,304 | 4,113 | 4,654 | 4,440 | 3,214 | 5,040 | 5,040 | | 5,040 | | |
| 012010-5305 | MOTOR VEHICLE INSURANCE | 1,153 | 2,166 | 1,109 | 1,200 | 1,104 | 1,105 | 1,200 | | 1,200 | | |
| 012010-5307 | LIABILITY INS.-PUBLIC OFFICI | 3,667 | 3,667 | 3,667 | 3,700 | 3,667 | 3,700 | 3,700 | | 3,700 | | |
| 012010-5501 | TRAVEL EXPENSES | 5,566 | 6,634 | 7,193 | 3,000 | 1,722 | 3,000 | 6,600 | | 5,700 | | |
| 012010-5801 | DUES & SUBSCRIPTIONS | 20,132 | 20,233 | 20,789 | 20,600 | 20,872 | 23,700 | 56,480 | | 26,480 | | |
| 012010-6001 | OFFICE SUPPLIES | 7,583 | 6,300 | 6,912 | 7,000 | 5,400 | 7,000 | 7,000 | | 6,202 | | |
| 012010-6008 | MOTOR VEHICLE FUEL | 1,370 | 1,993 | 1,491 | 1,200 | 103 | 600 | 1,200 | | 1,200 | | |
| 012010-6009 | MOTOR VEHICLE MAINT. & SUPPL | 876 | 2,625 | 80 | 500 | 153 | 300 | 500 | | 500 | | |
| 012010-8002 | FURNITURE & FIXTURES | 1,341 | 3,394 | 7,242 | | | 500 | 500 | | | | |
| | TOTAL DEPARTMENT | 732,352 | 753,860 | 846,629 | 870,747 | 628,333 | 914,780 | 991,779 | | 951,081 | | |
| 12030 | HUMAN RESOURCES | | | | | | | | | | | |
| 012030-1100 | SALARIES & WAGES | 183,089 | 189,503 | 196,164 | 199,096 | 140,731 | 207,429 | 200,096 | | 200,096 | | |
| 012030-1300 | SALARIES & WAGES-PART-TIME | | | | | | | | | | | |
| 012030-2100 | EMPLOYERS SHARE-FICA | 12,853 | 13,162 | 13,497 | 15,231 | 9,903 | 15,231 | 15,307 | | 15,307 | | |
| 012030-2210 | EMPLOYERS SHARE-RETIREMENT | 18,878 | 17,870 | 18,498 | 21,283 | 14,242 | 21,372 | 21,390 | | 21,390 | | |

| 3/18/2021 8:45:58 GL067H CO#121 COUNTY OF AUGUSTA - BUDGET - EXPENSE ACCOUNTING PERIOD 2021/02 | | | | | | | | | | | | |
|--|------------------------------|------------------------------------|------------------------------------|------------------------------------|-------------------|-----------------------------|----------------------------------|----------------------------|-------------------------------|------------------------------|--|--|
| FUND #011 GENERAL OPERATING FUND | | | | | | | | | | | | |
| GL NUMBER | DESCRIPTION | PREVIOUS YEAR FY/2018 ACTUAL | PREVIOUS YEAR FY/2019 ACTUAL | PREVIOUS YEAR FY/2020 ACTUAL | ADOPTED BUDGET | Actual 2021/02 ACTUAL | Projected PROJECTED ACTUAL | Dept FY/2022 REQUEST | Admin FY/2022 RECOMMEND | Adopted FY/2022 BUDGET | | |
| 012030-2300 | EMPLOYERS SHARE-HOSPITALIZAT | 22,442 | 23,337 | 25,434 | 26,022 | 17,713 | 26,072 | 26,532 | 26,532 | 26,532 | | |
| 012030-2400 | GROUP LIFE INSURANCE | 2,410 | 2,482 | 2,570 | 2,668 | 1,785 | 2,679 | 2,681 | 2,681 | 2,681 | | |
| 012030-2500 | EMPLOYERS SHARE-VRS HYBRID S | 202 | 207 | 190 | 302 | 128 | 192 | 192 | 192 | 192 | | |
| 012030-2700 | WORKERS COMPENSATION INS. | 168 | 155 | 153 | 169 | 145 | 145 | 171 | 171 | 171 | | |
| 012030-3102 | WELLNESS PROGRAM | -616 | | | | 4,662 | | | | | | |
| 012030-3323 | BACKGROUND CHECKS | | | | | 550 | 1,000 | 1,000 | 1,000 | 1,000 | | |
| 012030-3600 | ADVERTISING | 1,626 | 3,082 | 1,389 | 1,350 | 1,139 | 1,350 | 1,350 | 1,350 | 1,350 | | |
| 012030-5201 | POSTAGE SERVICES | 567 | 498 | 528 | 700 | 453 | 700 | 700 | 700 | 700 | | |
| 012030-5203 | TELEPHONE SERVICES | 710 | 715 | 728 | 600 | 680 | 600 | 600 | 600 | 600 | | |
| 012030-5501 | TRAVEL EXPENSES | 1,285 | 766 | 114 | 500 | 500 | 500 | 500 | 500 | 500 | | |
| 012030-5504 | IN-SERVICE TRAINING & EDUCAT | 13,435 | 20,471 | 13,824 | 2,500 | 2,500 | 13,300 | 22,000 | 14,000 | 14,000 | | |
| 012030-5506 | EMPLOYEE RECOGNITION & AWARD | | 165 | 92 | | | | 1,000 | 1,000 | 1,000 | | |
| 012030-5801 | DUES & SUBSCRIPTIONS | 689 | 699 | 699 | 699 | 709 | 709 | 709 | 709 | 709 | | |
| 012030-6001 | OFFICE SUPPLIES | 4,310 | 4,014 | 3,705 | 4,000 | 2,734 | 3,000 | 3,000 | 3,000 | 3,000 | | |
| | TOTAL DEPARTMENT | 262,048 | 277,116 | 277,585 | 275,120 | 197,365 | 294,279 | 297,228 | 289,228 | 289,228 | | |
| 12040 | COUNTY ATTORNEY | | | | | | | | | | | |
| 012040-1100 | SALARIES & WAGES | 182,045 | 187,561 | 230,308 | 268,341 | 158,230 | 250,544 | 276,941 | 276,941 | 276,941 | | |
| 012040-1300 | SALARIES & WAGES/PART-TIME | 1,076 | 837 | 756 | | 885 | 2,000 | | | | | |
| 012040-2100 | EMPLOYERS SHARE-FICA | 12,799 | 13,259 | 16,255 | 20,528 | 10,972 | 18,056 | 21,186 | 21,186 | 21,186 | | |
| 012040-2210 | EMPLOYERS SHARE-RETIREMENT | 18,678 | 17,687 | 22,165 | 28,686 | 16,209 | 26,078 | 29,605 | 29,605 | 29,605 | | |
| 012040-2300 | EMPLOYERS SHARE-HOSPITALIZAT | 15,436 | 18,156 | 28,994 | 26,022 | 13,433 | 22,022 | 26,532 | 26,532 | 26,532 | | |
| 012040-2400 | EMPLOYERS SHARE-GROUP LIFE I | 2,385 | 2,457 | 3,079 | 3,596 | 2,032 | 3,269 | 3,711 | 3,711 | 3,711 | | |
| 012040-2500 | EMPLOYERS SHARE-VRS HYBRID S | | | 216 | 593 | | | | | | | |
| 012040-2700 | WORKERS COMPENSATION INS. | 162 | 154 | 169 | 186 | 208 | 208 | 246 | 246 | 246 | | |
| 012040-3120 | CONTRACT SERVICES | 383,973 | 75,899 | 102,973 | 80,000 | 231,106 | 325,000 | 300,000 | 141,000 | 141,000 | | |
| 012040-5201 | POSTAGE | 83 | 74 | 134 | 300 | 117 | 300 | 300 | 300 | 300 | | |
| 012040-5203 | TELEPHONE SERVICES | 860 | 865 | 970 | 970 | 920 | 1,740 | 2,136 | 2,136 | 2,136 | | |
| 012040-5501 | TRAVEL EXPENSES/EDUCATION | 2,170 | 2,073 | 2,152 | 3,500 | 1,120 | 3,500 | 4,600 | 4,000 | 4,000 | | |
| 012040-5801 | DUES & SUBSCRIPTIONS | 1,329 | 1,257 | 1,937 | 2,115 | 1,552 | 2,115 | 3,200 | 3,200 | 3,200 | | |
| 012040-6001 | OFFICE SUPPLIES | 1,055 | 1,541 | 2,094 | 2,000 | 1,739 | 2,500 | 2,500 | 2,500 | 2,500 | | |
| 012040-6004 | LAW BOOKS | 2,232 | 2,346 | 1,899 | 3,900 | 1,812 | 3,900 | 8,400 | 4,800 | 4,800 | | |
| 012040-8001 | FURNITURE & FIXTURES | | | 4,629 | | 360 | 860 | 500 | | | | |
| | TOTAL DEPARTMENT | 624,283 | 324,166 | 418,730 | 440,737 | 440,695 | 662,092 | 679,857 | 516,157 | 516,157 | | |
| 12090 | COMMISSIONER OF THE REVENUE | | | | | | | | | | | |
| 012090-1100 | SALARIES & WAGES | 554,901 | 587,946 | 620,267 | 634,472 | 454,438 | 666,501 | 660,828 | 660,828 | 660,828 | | |
| 012090-1300 | SALARIES & WAGES/PART-TIME | 4,862 | 2,476 | 205 | | 2,333 | 3,671 | | | | | |
| 012090-2100 | EMPLOYERS SHARE-FICA | 40,908 | 43,439 | 45,843 | 48,537 | 33,564 | 50,297 | 50,553 | 50,553 | 50,553 | | |
| 012090-2210 | EMPLOYERS SHARE-RETIREMENT | 55,651 | 55,443 | 58,491 | 67,825 | 44,081 | 67,063 | 67,970 | 67,970 | 67,970 | | |
| 012090-2300 | EMPLOYERS SHARE-HOSPITALIZAT | 76,771 | 79,050 | 84,889 | 95,414 | 50,169 | 84,670 | 97,284 | 97,284 | 97,284 | | |
| 012090-2400 | EMPLOYERS SHARE-GROUP LIFE I | 7,140 | 7,702 | 8,126 | 8,502 | 5,526 | 8,407 | 8,520 | 8,520 | 8,520 | | |
| 012090-2500 | EMPLOYERS SHARE-VRS HYBRID S | 177 | 181 | 182 | 289 | 224 | 542 | 856 | 856 | 856 | | |
| 012090-2700 | WORKERS COMPENSATION INS. | 3,365 | 2,405 | 3,495 | 3,844 | 3,546 | 3,546 | 4,199 | 4,199 | 4,199 | | |
| 012090-3320 | MAINTENANCE SERVICE CONTRACT | 570 | 1,293 | 1,323 | 695 | 491 | 695 | 695 | 695 | 695 | | |
| 012090-3500 | BOOKBINDING | 1,457 | 1,381 | 1,423 | | | | | | | | |
| 012090-3501 | CONTRACTUAL ASSESSMENTS-NADA | 9,140 | 9,244 | 10,590 | 9,200 | | 9,200 | 9,200 | 9,200 | 9,200 | | |
| 012090-3600 | ADVERTISING | 144 | 285 | | 500 | | 500 | 500 | 500 | 500 | | |

3/18/2021 8:45:58 GL067H CO#121 COUNTY OF AUGUSTA - BUDGET - EXPENSE ACCOUNTING PERIOD 2021/02

FUND #011 GENERAL OPERATING FUND

| GL NUMBER | DESCRIPTION | PREVIOUS YEAR | PREVIOUS YEAR | PREVIOUS YEAR | ADOPTED | Actual | Projected | Dept | Admin | Adopted |
|-------------|------------------------------|---------------|---------------|---------------|---------|---------|-----------|-----------|-----------|-----------|
| | | FY/2018 | FY/2019 | FY/2020 | ADOPTED | 2021/02 | PROJECTED | FY/2022 | FY/2022 | FY/2022 |
| | | ACTUAL | ACTUAL | ACTUAL | BUDGET | ACTUAL | ACTUAL | REQUEST | RECOMMEND | BUDGET |
| 012090-4100 | DATA PROCESSING SERVICES | 21,626 | 23,178 | 27,388 | 28,000 | 67,683 | 75,650 | 100,050 | | 80,050 |
| 012090-5201 | POSTAL SERVICES | 32,476 | 33,485 | 33,968 | 33,500 | 10,026 | 34,900 | 34,900 | | 33,900 |
| 012090-5203 | TELEPHONE SERVICES | 3,038 | 3,019 | 3,077 | 3,100 | 2,324 | 3,100 | 3,100 | | 3,100 |
| 012090-5305 | MOTOR VEHICLE INSURANCE | 1,153 | 1,083 | 1,109 | 1,200 | 1,104 | 1,104 | 1,200 | | 1,200 |
| 012090-5501 | TRAVEL EXPENSES | 6,430 | 8,765 | 4,050 | 2,400 | 1,530 | 3,680 | 8,180 | | 7,180 |
| 012090-5801 | DUES & SUBSCRIPTIONS | 1,505 | 1,935 | 1,705 | 1,705 | 420 | 1,920 | 1,920 | | 1,920 |
| 012090-6001 | OFFICE SUPPLIES | 16,317 | 23,476 | 17,800 | 15,100 | 9,775 | 17,000 | 18,000 | | 16,000 |
| 012090-6008 | MOTOR VEHICLE FUEL | 698 | 752 | 943 | 700 | 304 | 700 | 700 | | 700 |
| 012090-6009 | MOTOR VEHICLE MAINT. & SUPPL | 87 | 39 | 124 | 500 | 43 | 500 | 500 | | 500 |
| 012090-8002 | FURNITURE & FIXTURES | | 2,490 | 1,145 | | | | 1,200 | | |
| | TOTAL DEPARTMENT | 838,416 | 889,067 | 926,143 | 955,483 | 687,581 | 1,033,646 | 1,070,355 | | 1,045,155 |
| 12100 | REASSESSMENT | | | | | | | | | |
| 012100-3329 | CONTRACTUAL SERVICES | 365,418 | 297,979 | | | | | | | |
| 012100-3600 | ADVERTISING | | | | | | | | | |
| 012100-5201 | POSTAGE | | 12,546 | | | | | | | |
| 012100-5203 | TELEPHONE SERVICES | | 639 | 486 | | | | | | |
| 012100-6001 | OFFICE SUPPLIES | 45 | 60 | | | | | | | |
| 012100-8001 | COMPUTER EQUIPMENT | | | 17,977 | | | | | | |
| 012100-8002 | FURNITURE & FIXTURES | | | | | | | | | |
| | TOTAL DEPARTMENT | 365,463 | 311,224 | 18,463 | | | | | | |
| 12110 | BOARD OF EQUALIZATION | | | | | | | | | |
| 012110-1600 | COMPENSATION OF BOARD MEMBER | | 2,000 | | | | | | | |
| 012110-3600 | ADVERTISING | | 346 | | | | | | | |
| 012110-5201 | POSTAGE | | 58 | 51 | | | | | | |
| 012110-5203 | TELEPHONE | | 167 | 105 | | | | | | |
| 012110-6001 | OFFICE SUPPLIES | | | 1,356 | | | | | | |
| | TOTAL DEPARTMENT | | 2,571 | | | | | | | |
| 12130 | TREASURER | | | | | | | | | |
| 012130-1100 | SALARIES & WAGES | 335,031 | 338,616 | 352,135 | 361,124 | 268,249 | 378,624 | 368,282 | | 368,282 |
| 012130-1300 | SALARIES & WAGES/PART-TIME | 329 | 983 | 732 | | 130 | 500 | | | |
| 012130-2100 | EMPLOYERS SHARE-FICA | 24,792 | 25,659 | 26,745 | 27,626 | 19,651 | 28,872 | 28,174 | | 28,174 |
| 012130-2210 | EMPLOYERS SHARE-RETIREMENT | 34,374 | 31,887 | 33,206 | 38,604 | 25,736 | 38,604 | 39,369 | | 39,369 |
| 012130-2300 | EMPLOYERS SHARE-HOSPITALIZAT | 45,690 | 45,290 | 50,895 | 60,718 | 33,216 | 54,851 | 61,908 | | 61,908 |
| 012130-2400 | EMPLOYERS SHARE-GROUP LIFE I | 4,389 | 4,430 | 4,613 | 4,839 | 3,226 | 4,840 | 4,934 | | 4,934 |
| 012130-2500 | EMPLOYERS SHARE-VRS HYBRID S | 341 | 310 | 298 | 515 | 218 | 328 | 336 | | 336 |
| 012130-2700 | WORKERS COMPENSATION INS. | 304 | 283 | 274 | 302 | 260 | 260 | 308 | | 308 |
| 012130-3500 | BOOKBINDING | | | | | | | | | |
| 012130-3600 | ADVERTISING | 144 | 132 | | 300 | 144 | 150 | 300 | | 300 |
| 012130-4100 | DATA PROCESSING SERVICES | 10,820 | 11,646 | 12,075 | 12,000 | 14,012 | 14,012 | 15,000 | | 15,000 |
| 012130-5201 | POSTAL SERVICES | 48,925 | 48,098 | 50,653 | 49,350 | 41,188 | 52,150 | 53,000 | | 52,000 |
| 012130-5203 | TELEPHONE SERVICES | 2,400 | 2,407 | 2,425 | 2,500 | 1,591 | 2,500 | 2,550 | | 2,550 |
| 012130-5307 | MONEY & SECURITIES INSURANCE | 1,132 | 1,083 | 1,057 | 1,200 | 2,106 | 2,106 | 2,200 | | 2,200 |
| 012130-5501 | TRAVEL EXPENSES | 3,293 | 1,451 | 1,110 | 1,000 | -329 | 1,650 | 3,000 | | 2,500 |
| 012130-5801 | DUES & SUBSCRIPTIONS | 1,475 | 1,290 | 1,125 | 1,500 | 1,300 | 1,500 | 1,500 | | 1,500 |
| 012130-6001 | OFFICE SUPPLIES | 12,192 | 13,006 | 12,326 | 9,750 | 8,610 | 12,000 | 12,500 | | 12,500 |

| 3/18/2021 8:45:58 GL067H CO#121 COUNTY OF AUGUSTA - BUDGET - EXPENSE ACCOUNTING PERIOD 2021/02 | | | | | | | | | | | | |
|--|------------------------------|------------------------------------|------------------------------------|------------------------------------|-------------------|-----------------------------|----------------------------------|----------------------------|-------------------------------|------------------------------|--|--|
| FUND #011 GENERAL OPERATING FUND | | | | | | | | | | | | |
| GL NUMBER | DESCRIPTION | PREVIOUS YEAR FY/2018 ACTUAL | PREVIOUS YEAR FY/2019 ACTUAL | PREVIOUS YEAR FY/2020 ACTUAL | ADOPTED BUDGET | Actual 2021/02 ACTUAL | Projected PROJECTED ACTUAL | Dept FY/2022 REQUEST | Admin FY/2022 RECOMMEND | Adopted FY/2022 BUDGET | | |
| 012130-6018 | DOG TAGS | 990 | 485 | 945 | 1,000 | | 1,000 | 1,000 | | 1,000 | | |
| 012130-6099 | DELINQUENT TAX COLLECTION EX | 1,860 | 2,272 | 1,926 | 1,300 | 1,300 | 2,000 | 4,000 | | 4,000 | | |
| 012130-8002 | FURNITURE & FIXTURES | | 4,540 | | | | 600 | 600 | | | | |
| | TOTAL DEPARTMENT | 528,481 | 533,868 | 552,540 | 573,628 | 410,608 | 596,547 | 598,961 | | 596,861 | | |
| 12150 | FINANCE | | | | | | | | | | | |
| 012150-1100 | SALARIES & WAGES | 283,937 | 285,367 | 293,507 | 271,183 | 189,408 | 278,758 | 275,610 | | 275,610 | | |
| 012150-2100 | EMPLOYERS SHARE-FICA | 20,039 | 20,660 | 21,308 | 20,745 | 13,746 | 20,753 | 21,084 | | 21,084 | | |
| 012150-2210 | EMPLOYERS SHARE-RETIREMENT | 29,132 | 26,726 | 27,891 | 28,989 | 18,288 | 27,963 | 29,463 | | 29,463 | | |
| 012150-2300 | EMPLOYERS SHARE-HOSPITALIZAT | 45,285 | 46,252 | 48,250 | 45,105 | 28,646 | 43,563 | 45,989 | | 45,989 | | |
| 012150-2400 | EMPLOYERS SHARE-GROUP LIFE I | 3,720 | 3,713 | 3,875 | 3,634 | 2,292 | 3,505 | 3,693 | | 3,693 | | |
| 012150-2500 | EMPLOYERS SHARE-VRS HYBRID S | 886 | 1,021 | 1,019 | 1,385 | 582 | 868 | 880 | | 880 | | |
| 012150-2700 | WORKERS COMPENSATION INS. | 237 | 232 | 253 | 279 | 174 | 174 | 207 | | 207 | | |
| 012150-4100 | DATA PROCESSING SERVICES | 4,750 | 5,113 | 5,301 | 5,540 | 6,152 | 9,152 | 31,767 | | 6,767 | | |
| 012150-5201 | POSTAL SERVICES | 3,145 | 4,390 | 3,295 | 3,350 | 1,957 | 3,350 | 3,500 | | 3,500 | | |
| 012150-5203 | TELEPHONE SERVICES | 1,269 | 1,273 | 1,010 | 1,200 | 654 | 1,200 | 1,200 | | 1,200 | | |
| 012150-5501 | TRAVEL EXPENSES | 2,307 | 2,811 | 1,819 | 5,300 | 644 | 5,300 | 5,275 | | 4,475 | | |
| 012150-5801 | DUES & SUBSCRIPTIONS | 725 | 673 | 685 | 875 | 515 | 875 | 1,120 | | 1,120 | | |
| 012150-6001 | OFFICE SUPPLIES | 5,254 | 5,556 | 4,849 | 4,900 | 3,532 | 5,910 | 6,450 | | 6,000 | | |
| 012150-8002 | OFFICE FURNITURE | 1,171 | 990 | 119 | | | 750 | 340 | | 150 | | |
| | TOTAL DEPARTMENT | 401,857 | 404,777 | 413,181 | 392,485 | 266,590 | 402,121 | 426,578 | | 400,138 | | |
| 12200 | INFORMATION TECHNOLOGY | | | | | | | | | | | |
| 012200-1100 | SALARIES & WAGES | 344,286 | 353,384 | 369,740 | 375,953 | 268,135 | 393,453 | 416,638 | | 379,012 | | |
| 012200-1200 | SALARIES & WAGES/OVER-TIME | 7,922 | 8,016 | 7,985 | 8,000 | 5,342 | 8,000 | 8,000 | | 8,000 | | |
| 012200-1300 | SALARIES & WAGES/PART-TIME | 37,011 | 35,043 | 35,945 | 34,062 | 22,682 | 35,373 | 37,473 | | 37,473 | | |
| 012200-2100 | EMPLOYERS SHARE-FICA | 28,410 | 28,810 | 30,059 | 31,979 | 21,627 | 34,247 | 35,352 | | 32,473 | | |
| 012200-2210 | EMPLOYERS SHARE-RETIREMENT | 35,213 | 33,205 | 34,731 | 40,035 | 26,690 | 40,036 | 44,385 | | 40,362 | | |
| 012200-2300 | EMPLOYERS SHARE-HOSPITALIZAT | 53,575 | 56,024 | 56,398 | 60,718 | 39,277 | 59,318 | 70,752 | | 61,908 | | |
| 012200-2400 | EMPLOYERS SHARE-GROUP LIFE I | 4,496 | 4,613 | 4,825 | 5,018 | 3,346 | 5,018 | 5,564 | | 5,059 | | |
| 012200-2500 | EMPLOYERS SHARE-VRS HYBRID S | 185 | 190 | 199 | 320 | 135 | 204 | 418 | | 219 | | |
| 012200-2700 | WORKERS COMPENSATION INS. | 1,710 | 1,529 | 1,767 | 1,943 | 1,641 | 1,641 | 1,943 | | 1,943 | | |
| 012200-3320 | MAINTENANCE SERVICE CONTRACT | 92,621 | 129,182 | 120,480 | 148,312 | 106,051 | 162,110 | 198,312 | | 188,410 | | |
| 012200-3321 | MAINTENANCE SERVICE - GIS | 17,600 | 17,600 | 17,600 | 17,600 | 17,799 | 17,800 | 17,800 | | 17,800 | | |
| 012200-3322 | CONTRACT SERVICES | 21,681 | 31,255 | 32,491 | 19,000 | 9,002 | 25,678 | 26,320 | | 25,700 | | |
| 012200-3323 | CONTRACT SERVICES-GIS | | | | | | 1,000 | 2,000 | | | | |
| 012200-5201 | POSTAL SERVICES | 40 | 100 | 142 | 50 | 11 | 100 | 200 | | 200 | | |
| 012200-5203 | TELEPHONE SERVICES | 59,563 | 52,884 | 33,478 | 38,689 | 22,388 | 33,600 | 38,689 | | 36,689 | | |
| 012200-5305 | MOTOR VEHICLE INSURANCE | 577 | 542 | 555 | 600 | 2,278 | 600 | 600 | | 600 | | |
| 012200-5501 | TRAVEL & TRAINING EXPENSES | 4,675 | 4,127 | 2,281 | | | | 5,000 | | 4,000 | | |
| 012200-5502 | TRAVEL & TRAINING - GIS | 647 | 500 | | | | | 1,515 | | 1,000 | | |
| 012200-5801 | DUES & SUBSCRIPTIONS | 200 | 250 | 250 | 3,000 | 1,829 | 4,000 | 6,300 | | 780 | | |
| 012200-6001 | OFFICE SUPPLIES | 3,711 | 5,138 | 2,655 | 600 | 2 | 600 | 1,200 | | 800 | | |
| 012200-6002 | OFFICE SUPPLIES - GIS | 70 | 796 | 9 | | | | 500 | | 500 | | |
| 012200-6008 | MOTOR VEHICLE FUEL | 361 | 250 | 200 | 500 | 75 | 500 | 500 | | 500 | | |
| 012200-6009 | MOTOR VEHICLE MAINT & SUPPLI | 306 | 667 | 261 | 125 | | 125 | 500 | | 500 | | |
| 012200-8002 | OFFICE FURNITURE | 1,299 | 395 | | | | 1,000 | | | | | |
| 012200-8003 | COMPUTER HARDWARE | 2,086 | 2,374 | | | 11,191 | 11,191 | 2,000 | | 2,000 | | |

| 3/18/2021 8:45:58 GL067H CO#121 COUNTY OF AUGUSTA - BUDGET - EXPENSE ACCOUNTING PERIOD 2021/02 | | | | | | | | | | | | |
|--|------------------------------|------------------------------------|------------------------------------|------------------------------------|-------------------|-----------------------------|----------------------------------|----------------------------|-------------------------------|------------------------------|--|--|
| FUND #011 GENERAL OPERATING FUND | | | | | | | | | | | | |
| GL NUMBER | DESCRIPTION | PREVIOUS YEAR FY/2018 ACTUAL | PREVIOUS YEAR FY/2019 ACTUAL | PREVIOUS YEAR FY/2020 ACTUAL | ADOPTED BUDGET | Actual 2021/02 ACTUAL | Projected PROJECTED ACTUAL | Dept FY/2022 REQUEST | Admin FY/2022 RECOMMEND | Adopted FY/2022 BUDGET | | |
| 012200-8004 | COMPUTER SOFTWARE | 2,147 | 10,218 | 678 | | | 15,410 | 16,500 | 1,500 | | | |
| | TOTAL DEPARTMENT | 720,392 | 777,092 | 752,729 | 786,504 | 559,581 | 851,244 | 938,741 | 852,728 | | | |
| | GENERAL GOVT ADMIN | 4,473,292 | 4,273,741 | 4,207,356 | 4,294,704 | 3,190,753 | 4,754,709 | 5,003,499 | 4,651,348 | | | |
| 13010 | BOARD OF ELECTIONS | | | | | | | | | | | |
| 013010-1100 | SALARIES & WAGES | 84,062 | 85,241 | 90,034 | 90,769 | 65,513 | 95,769 | 111,570 | 94,570 | | | |
| 013010-1300 | SALARIES & WAGES-PART-TIME | 16,109 | 20,510 | 21,980 | 28,234 | 16,832 | 25,594 | 29,963 | 29,963 | | | |
| 013010-1600 | COMPENSATION OF MEMBERS | 10,724 | 10,630 | 11,063 | 11,063 | 7,375 | 11,063 | 13,342 | 11,284 | | | |
| 013010-2100 | EMPLOYERS SHARE-FICA | 8,387 | 8,808 | 9,325 | 10,107 | 6,806 | 11,686 | 11,848 | 10,390 | | | |
| 013010-2210 | EMPLOYERS SHARE-RETIREMENT | 8,625 | 8,038 | 8,490 | 9,703 | 6,469 | 9,704 | 11,927 | 10,109 | | | |
| 013010-2300 | EMPLOYERS SHARE-HOSPITALIZAT | 15,436 | 16,096 | 16,188 | 17,348 | 11,222 | 16,948 | 17,688 | 17,688 | | | |
| 013010-2400 | EMPLOYERS SHARE-GROUP LIFE I | 1,101 | 1,117 | 1,179 | 1,216 | 811 | 1,216 | 1,495 | 1,267 | | | |
| 013010-2500 | EMPLOYERS SHARE-VRS HYBRID S | 166 | 173 | 162 | 261 | 111 | 166 | 180 | 180 | | | |
| 013010-2700 | WORKERS COMPENSATION INS. | 164 | 144 | 164 | 180 | 153 | 153 | 181 | 181 | | | |
| 013010-3121 | AUDITING-RISK LIMITED AUDIT | | | | | | | | | | | |
| 013010-3200 | COMP. OF ELECTION OFFICIALS | 34,800 | 32,882 | 32,715 | 47,220 | 35,262 | 35,680 | 72,152 | 35,000 | | | |
| 013010-3201 | CUSTODIAN & MECH-VOTING MAC | 6,965 | 8,492 | 9,728 | 9,922 | 10,604 | 10,605 | 10,478 | 10,478 | | | |
| 013010-3320 | MAINTENANCE SERVICE CONTRACT | 16,935 | 14,660 | 16,110 | 18,110 | 10,604 | 23,610 | 40,476 | 35,476 | | | |
| 013010-3600 | ADVERTISING | 750 | 750 | 883 | 750 | 615 | 615 | 750 | 750 | | | |
| 013010-3900 | PRIMARY ELECTIONS | 49,657 | 58,739 | 87,288 | 50,388 | | 70,000 | 148,018 | 45,000 | | | |
| 013010-3901 | TOWN ELECTIONS | | | | | | | | | | | |
| 013010-3902 | REDISTRICTING | | | | | | | 39,977 | | | | |
| 013010-5201 | POSTAL SERVICES | 6,401 | 5,587 | 6,545 | 6,500 | 11,717 | 14,000 | 11,000 | 8,000 | | | |
| 013010-5203 | TELEPHONE SERVICES | 969 | 973 | 973 | 1,000 | 646 | 1,000 | 1,000 | 1,000 | | | |
| 013010-5300 | INSURANCE - VOTING MACHINES | 285 | 285 | 285 | 285 | 285 | 285 | 285 | 285 | | | |
| 013010-5402 | RENT OF VOTING PRECINCTS | 1,400 | 1,400 | 1,400 | 1,400 | 1,400 | 1,400 | 1,400 | 1,400 | | | |
| 013010-5501 | TRAVEL EXPENSES | 7,033 | 6,804 | 4,367 | 7,555 | 1,643 | 3,825 | 10,678 | 7,000 | | | |
| 013010-5801 | DUES & SUBSCRIPTIONS | 350 | 350 | 350 | 350 | 470 | 450 | 430 | 430 | | | |
| 013010-6001 | OFFICE SUPPLIES | 4,835 | 4,582 | 5,193 | 4,500 | 3,657 | 4,500 | 6,000 | 5,000 | | | |
| 013010-6007 | REPAIRS & MAINTENANCE-VOTING | | | | 500 | | 500 | 500 | 500 | | | |
| 013010-6028 | BALLOTS & VOTING MACHINE SUP | 21,933 | 19,364 | 16,417 | 20,917 | 17,309 | 20,917 | 24,028 | 21,000 | | | |
| 013010-8002 | FURNITURE & EQUIPMENT | 297,087 | 307,335 | 342,836 | 338,278 | 202,656 | 363,686 | 576,966 | 358,551 | | | |
| | TOTAL DEPARTMENT | 297,087 | 307,335 | 342,836 | 338,278 | 202,656 | 363,686 | 576,966 | 358,551 | | | |
| | BOARD OF ELECTIONS | 297,087 | 307,335 | 342,836 | 338,278 | 202,656 | 363,686 | 576,966 | 358,551 | | | |
| 20000 | JUDICIAL ADMINISTRATION | | | | | | | | | | | |
| 21000 | COURTS | | | | | | | | | | | |
| 21010 | CIRCUIT COURT | | | | | | | | | | | |
| 021010-1100 | SALARIES & WAGES | 124,232 | 138,192 | 108,667 | 116,880 | 82,983 | 121,943 | 120,745 | 116,880 | | | |
| 021010-1300 | SHARE OF SALARY-LAW CLERK | | | | | | | | | | | |
| 021010-2100 | EMPLOYERS SHARE-FICA | 9,456 | 10,505 | 8,429 | 8,941 | 6,294 | 9,288 | 9,237 | 8,941 | | | |
| 021010-2210 | EMPLOYERS SHARE-RETIREMENT | 12,352 | 11,811 | 10,247 | 12,494 | 8,330 | 12,494 | 12,908 | 12,494 | | | |
| 021010-2300 | EMPLOYERS SHARE-HOSPITALIZAT | 18,038 | 19,561 | 18,989 | 26,022 | 11,222 | 21,285 | 26,532 | 26,532 | | | |
| 021010-2400 | EMPLOYERS SHARE-GROUP LIFE I | 1,577 | 1,641 | 1,424 | 1,566 | 1,044 | 1,566 | 1,618 | 1,566 | | | |
| 021010-2500 | EMPLOYERS SHARE-VRS HYBRID S | 191 | 233 | 373 | 649 | 275 | 414 | 413 | 413 | | | |

| 3/18/2021 8:45:58 GL067H CO#121 COUNTY OF AUGUSTA - BUDGET - EXPENSE ACCOUNTING PERIOD 2021/02 | | | | | | | | | | | | |
|--|------------------------------|------------------------------------|------------------------------------|------------------------------------|-------------------|-----------------------------|----------------------------------|----------------------------|-------------------------------|------------------------------|--|--|
| FUND #011 GENERAL OPERATING FUND | | | | | | | | | | | | |
| GL NUMBER | DESCRIPTION | PREVIOUS YEAR FY/2018 ACTUAL | PREVIOUS YEAR FY/2019 ACTUAL | PREVIOUS YEAR FY/2020 ACTUAL | ADOPTED BUDGET | Actual 2021/02 ACTUAL | Projected PROJECTED ACTUAL | Dept FY/2022 REQUEST | Admin FY/2022 RECOMMEND | Adopted FY/2022 BUDGET | | |
| 021010-2700 | WORKERS COMPENSATION INS. | 84 | 105 | 116 | 128 | 82 | 82 | 97 | 97 | 97 | | |
| 021010-3200 | COMPENSATION-JURORS & WITNES | 3,284 | 8,144 | 3,960 | 3,150 | 2,519 | 3,150 | 3,150 | 3,150 | 3,150 | | |
| 021010-3201 | COMPENSATION OF JURY COMMISS | 2,010 | 1,830 | 1,530 | 2,700 | 840 | 2,700 | 2,700 | 2,700 | 2,700 | | |
| 021010-3320 | MAINTENANCE SERVICE CONTRACT | | | | | | | | | | | |
| 021010-5201 | POSTAL SERVICES | | | | | | | | | | | |
| 021010-5203 | TELEPHONE SERVICES | 982 | 1,062 | 1,132 | 900 | 843 | 900 | 900 | 900 | 900 | | |
| 021010-5801 | DUES & SUBSCRIPTIONS | 1,008 | 1,889 | 213 | 1,400 | 330 | 1,400 | 1,400 | 1,400 | 1,400 | | |
| 021010-6001 | OFFICE SUPPLIES | 2,967 | 5,261 | 2,932 | 2,700 | 1,343 | 2,700 | 2,700 | 2,700 | 2,700 | | |
| 021010-8002 | FURNITURE & EQUIPMENT | | 4,161 | | | | | | | | | |
| | TOTAL DEPARTMENT | 176,181 | 200,234 | 162,173 | 177,530 | 116,105 | 177,922 | 182,400 | 177,773 | | | |
| 21020 | GENERAL DISTRICT COURT | | | | | | | | | | | |
| 021020-1100 | SALARIES & WAGES-SUPPLEMENT | | | | | | | | | | | |
| 021020-5203 | TELEPHONE SERVICES | 2,998 | 2,832 | 3,674 | 3,000 | 2,129 | 3,000 | 3,000 | 3,000 | 3,000 | | |
| 021020-5501 | TRAVEL EXPENSES | 200 | 175 | 25 | 250 | 250 | 250 | 500 | 500 | 500 | | |
| 021020-5801 | DUES & SUBSCRIPTIONS | 185 | 124 | 225 | 400 | 290 | 400 | 500 | 500 | 500 | | |
| 021020-6001 | OFFICE SUPPLIES | 3,303 | 2,893 | 2,623 | 2,500 | 1,911 | 2,500 | 2,500 | 2,500 | 2,500 | | |
| 021020-8002 | FURNITURE & EQUIPMENT | 4,062 | 476 | | | | | | | | | |
| | TOTAL DEPARTMENT | 10,750 | 6,500 | 6,547 | 6,150 | 4,330 | 6,150 | 13,000 | 6,500 | | | |
| 21030 | MAGISTRATE | | | | | | | | | | | |
| 021030-5201 | POSTAGE | 64 | | 57 | 56 | 56 | 56 | 56 | 56 | 56 | | |
| 021030-5203 | TELEPHONE SERVICES | 1,320 | 1,298 | 1,461 | 2,000 | 894 | 2,000 | 2,000 | 2,000 | 2,000 | | |
| 021030-5501 | TRAVEL & TRAINING | 2 | | | 200 | 200 | 200 | 200 | 200 | 200 | | |
| 021030-5604 | PRO-RATA SHARE-CHIEF MAGISTR | 90 | 100 | 116 | 120 | 120 | 120 | 120 | 120 | 120 | | |
| 021030-5801 | DUES & SUBSCRIPTIONS | 526 | 596 | 672 | 824 | 772 | 824 | 870 | 870 | 870 | | |
| 021030-6001 | OFFICE SUPPLIES | 155 | 368 | 161 | 400 | 188 | 400 | 720 | 500 | 500 | | |
| 021030-6002 | OFFICE SUPPLIES WASH ACCOUNT | | | | | | | | | | | |
| 021030-8002 | FURNITURE & EQUIPMENT | 1,983 | 2,115 | 54 | | | | 1,400 | 700 | 700 | | |
| | TOTAL DEPARTMENT | 4,140 | 4,477 | 2,521 | 3,600 | 1,910 | 3,600 | 5,366 | 4,446 | 4,446 | | |
| 21060 | CLERK OF THE CIRCUIT COURT | | | | | | | | | | | |
| 021060-1100 | SALARIES & WAGES | 547,902 | 535,595 | 584,227 | 663,809 | 466,523 | 682,726 | 667,318 | 657,318 | 657,318 | | |
| 021060-1300 | PART-TIME WAGES | 44,750 | 40,357 | 15,424 | 35,642 | 19,721 | 35,642 | 35,642 | 35,642 | 35,642 | | |
| 021060-1301 | PART-TIME SAL & WAGES-GRANT | | | | | | | | | | | |
| 021060-2100 | EMPLOYERS SHARE-FICA | 43,221 | 41,831 | 43,730 | 53,508 | 35,436 | 54,808 | 53,011 | 53,011 | 53,011 | | |
| 021060-2210 | EMPLOYERS SHARE-RETIREMENT | 55,841 | 50,546 | 53,785 | 70,961 | 46,130 | 69,242 | 70,267 | 70,267 | 70,267 | | |
| 021060-2300 | EMPLOYERS SHARE-HOSPITALIZAT | 83,144 | 81,983 | 95,229 | 121,436 | 65,532 | 109,042 | 123,816 | 123,816 | 123,816 | | |
| 021060-2400 | EMPLOYERS SHARE-GROUP LIFE I | 7,130 | 7,022 | 8,895 | 5,783 | 7,472 | 8,680 | 8,808 | 8,808 | 8,808 | | |
| 021060-2500 | EMPLOYERS SHARE-VRS HYBRID S | 461 | 592 | 875 | 1,973 | 847 | 1,273 | 1,289 | 1,289 | 1,289 | | |
| 021060-2700 | WORKERS COMPENSATION INS. | 502 | 501 | 462 | 509 | 442 | 442 | 524 | 524 | 524 | | |
| 021060-3121 | AUDITING-APA | 2,112 | 5,333 | -104 | 3,150 | 3,022 | 3,022 | 3,100 | 3,100 | 3,100 | | |
| 021060-5201 | POSTAL SERVICES | 9,026 | 9,516 | 9,215 | 8,100 | 6,411 | 9,500 | 9,500 | 9,500 | 9,500 | | |
| 021060-5203 | TELEPHONE SERVICES | 12,598 | 11,464 | 13,541 | 10,800 | 9,191 | 13,000 | 13,000 | 12,000 | 12,000 | | |
| 021060-5501 | TRAVEL EXPENSES | 3,018 | 2,067 | 1,142 | 2,000 | 154 | 2,000 | 2,000 | 2,000 | 2,000 | | |
| 021060-5505 | JUROR MEALS & SNACKS | | | | | | 1,440 | 3,850 | 3,850 | 3,850 | | |
| 021060-5801 | DUES & SUBSCRIPTIONS | 595 | 595 | 737 | 625 | 670 | 670 | 670 | 670 | 670 | | |
| 021060-6001 | OFFICE SUPPLIES | 5,194 | 5,158 | 5,418 | 3,500 | 2,229 | 3,500 | 5,000 | 5,000 | 5,000 | | |

| 3/18/2021 8:45:58 GL067H CO#121 COUNTY OF AUGUSTA - BUDGET - EXPENSE ACCOUNTING PERIOD 2021/02 | | | | | | | | | | | | |
|--|------------------------------|------------------------------------|------------------------------------|------------------------------------|-------------------|-----------------------------|----------------------------------|----------------------------|-------------------------------|------------------------------|--|--|
| FUND #011 GENERAL OPERATING FUND | | | | | | | | | | | | |
| GL NUMBER | DESCRIPTION | PREVIOUS YEAR FY/2018 ACTUAL | PREVIOUS YEAR FY/2019 ACTUAL | PREVIOUS YEAR FY/2020 ACTUAL | ADOPTED BUDGET | Actual 2021/02 ACTUAL | Projected PROJECTED ACTUAL | Dept FY/2022 REQUEST | Admin FY/2022 RECOMMEND | Adopted FY/2022 BUDGET | | |
| 021060-6002 | TECHNOLOGY MAINTENANCE | 30,700 | 27,645 | 21,643 | 40,500 | 7,789 | 40,500 | 40,500 | 40,500 | 40,500 | | |
| 021060-6014 | STATE LIBRARY GRANT | | | 6,328 | 10,000 | 10,153 | 10,153 | 12,598 | 12,598 | | | |
| 021060-8015 | RESTORATION OF RECORDS-LOCAL | | | | | | | 1,000 | | 500 | | |
| 021060-8002 | FURNITURE & FIXTURES | 724 | 1,712 | | | | | | | 40,000 | | |
| 021060-9999 | TECHNOLOGY TRUST FUND | 30,000 | 20,000 | 30,972 | 40,000 | 20,000 | 40,000 | 40,000 | 40,000 | 40,000 | | |
| | TOTAL DEPARTMENT | 876,918 | 841,917 | 890,096 | 1,075,408 | 700,033 | 1,085,640 | 1,082,393 | 1,080,393 | 1,080,393 | | |
| | COURTS | 1,067,989 | 1,053,128 | 1,061,337 | 1,262,688 | 822,378 | 1,273,312 | 1,283,159 | 1,269,112 | 1,269,112 | | |
| 22010 | COMMONWEALTH ATTORNEY | | | | | | | | | | | |
| 022010-1100 | SALARIES & WAGES | 658,082 | 673,933 | 835,979 | 865,217 | 606,156 | 893,270 | 916,679 | 868,316 | 868,316 | | |
| 022010-1300 | SALARIES & WAGES/PART-TIME | | | | | | | | | | | |
| 022010-2100 | EMPLOYERS SHARE-FICA | 48,451 | 49,517 | 61,232 | 66,189 | 44,415 | 66,879 | 70,126 | 66,426 | 66,426 | | |
| 022010-2210 | EMPLOYERS SHARE-RETIREMENT | 67,629 | 63,817 | 76,994 | 92,492 | 61,324 | 92,017 | 97,993 | 92,823 | 92,823 | | |
| 022010-2300 | EMPLOYERS SHARE-HOSPITALIZAT | 76,771 | 84,946 | 99,717 | 112,762 | 71,143 | 108,842 | 114,972 | 114,972 | 114,972 | | |
| 022010-2400 | EMPLOYERS SHARE-GROUP LIFE I | 8,632 | 8,865 | 10,696 | 11,594 | 7,687 | 11,534 | 12,284 | 11,635 | 11,635 | | |
| 022010-2500 | EMPLOYERS SHARE-VRS HYBRID S | 1,833 | 2,140 | 2,929 | 4,955 | 2,101 | 3,153 | 3,331 | 3,156 | 3,156 | | |
| 022010-2700 | WORKERS COMPENSATION INS. | 565 | 554 | 606 | 670 | 757 | 757 | 896 | 896 | 896 | | |
| 022010-3320 | MAINTENANCE SERVICE CONTRACT | 12,207 | 17,680 | 12,699 | 13,100 | 12,699 | 13,100 | 13,357 | 13,357 | 13,357 | | |
| 022010-5201 | POSTAL SERVICES | 648 | 621 | 881 | 700 | 466 | 700 | 1,100 | 900 | 900 | | |
| 022010-5203 | TELEPHONE SERVICES | 8,623 | 4,392 | 5,246 | 6,200 | 2,774 | 6,200 | 6,200 | 4,800 | 4,800 | | |
| 022010-5305 | MOTOR VEHICLE INSURANCE | | | 555 | 600 | 552 | 552 | 600 | 600 | 600 | | |
| 022010-5501 | TRAVEL EXPENSES | 8,144 | 5,057 | 3,267 | 1,810 | 280 | 1,810 | 5,700 | 4,700 | 4,700 | | |
| 022010-5801 | DUES & SUBSCRIPTIONS | 4,576 | 4,000 | 5,035 | 5,485 | 5,948 | 5,485 | 6,311 | 6,311 | 6,311 | | |
| 022010-6001 | OFFICE SUPPLIES | 10,584 | 23,180 | 10,344 | 8,000 | 4,529 | 8,000 | 11,000 | 9,000 | 9,000 | | |
| 022010-6004 | LAW BOOKS | 5,618 | 6,699 | 4,588 | 5,612 | 4,096 | 5,612 | 6,452 | 6,350 | 6,350 | | |
| 022010-6017 | VICTIMWITNESS GRANT | 76,918 | 87,433 | 85,749 | 79,000 | 56,626 | 79,000 | 79,000 | 79,000 | 79,000 | | |
| 022010-6018 | DOMESTIC VIOLENCE GRANT | 47,452 | 65,691 | 67,675 | 53,800 | 49,202 | 53,800 | 53,800 | 53,800 | 53,800 | | |
| 022010-6019 | SANE GRANT | 12,158 | 17,445 | 11,617 | 15,235 | 8,187 | 15,235 | 15,235 | 15,235 | 15,235 | | |
| 022010-6025 | LITTER CONTROL PROGRAM | | | 1,455 | 2,000 | 1,194 | 3,155 | 2,655 | 2,655 | 2,655 | | |
| 022010-6026 | OPIOID & SUBSTANCE ABUSE GRA | | | | | 18,006 | 136,009 | 194,450 | 194,450 | 194,450 | | |
| 022010-8002 | FURNITURE & EQUIPMENT | 10,543 | 1,034 | 2,533 | 1,000 | 350 | 1,000 | 10,000 | 2,530 | 10,000 | | |
| 022010-8005 | DEPRECIATION/SOFTWARE | 10,000 | 10,000 | 10,000 | | | | | | | | |
| | TOTAL DEPARTMENT | 1,069,434 | 1,127,004 | 1,309,797 | 1,346,421 | 958,492 | 1,506,110 | 1,649,891 | 1,561,912 | 1,561,912 | | |
| | COMMONWEALTH ATTORNEY | 1,069,434 | 1,127,004 | 1,309,797 | 1,346,421 | 958,492 | 1,506,110 | 1,649,891 | 1,561,912 | 1,561,912 | | |
| 30000 | PUBLIC SAFETY | | | | | | | | | | | |
| 31000 | LAW ENFORCEMENT & DISPATCH | | | | | | | | | | | |
| 31020 | SHERIFF | | | | | | | | | | | |
| 031020-1100 | SALARIES & WAGES | 3,579,793 | 3,928,628 | 4,168,986 | 4,403,512 | 3,013,624 | 4,447,981 | 4,397,704 | 4,397,704 | 4,397,704 | | |
| 031020-1103 | NEW CAREER REQUESTS | | | | | | | 314,693 | | | | |
| 031020-1104 | COURTROOM SECURITY | 168,418 | 146,345 | 111,052 | 112,693 | 80,129 | 117,693 | 112,693 | 112,693 | 112,693 | | |
| 031020-1105 | TDO TRANSPORT GRANT | 45,046 | 44,161 | 52,795 | 52,795 | 52,538 | 56,628 | | | | | |
| 031020-1200 | OVER-TIME | 217,164 | 221,170 | 286,474 | 200,000 | 183,004 | 200,000 | 200,000 | 200,000 | 200,000 | | |
| 031020-2100 | EMPLOYERS SHARE-FICA | 294,659 | 320,957 | 339,942 | 345,490 | 243,514 | 369,557 | 345,045 | 345,045 | 345,045 | | |
| 031020-2210 | EMPLOYERS SHARE-RETIREMENT | 366,267 | 367,587 | 391,676 | 464,310 | 301,695 | 460,670 | 480,742 | 480,742 | 480,742 | | |
| 031020-2300 | EMPLOYERS SHARE-HOSPITALIZAT | 632,124 | 677,335 | 689,497 | 763,312 | 440,690 | 708,820 | 778,272 | 778,272 | 778,272 | | |

| 3/18/2021 8:45:58 GL067H CO#121 COUNTY OF AUGUSTA - BUDGET - EXPENSE ACCOUNTING PERIOD 2021/02 | | | | | | | | | | | | |
|--|------------------------------|------------------------------------|------------------------------------|------------------------------------|-------------------|-----------------------------|----------------------------------|----------------------------|-------------------------------|------------------------------|--|--|
| FUND #011 GENERAL OPERATING FUND | | | | | | | | | | | | |
| GL NUMBER | DESCRIPTION | PREVIOUS YEAR FY/2018 ACTUAL | PREVIOUS YEAR FY/2019 ACTUAL | PREVIOUS YEAR FY/2020 ACTUAL | ADOPTED BUDGET | Actual 2021/02 ACTUAL | Projected PROJECTED ACTUAL | Dept FY/2022 REQUEST | Admin FY/2022 RECOMMEND | Adopted FY/2022 BUDGET | | |
| 031020-2400 | EMPLOYERS SHARE-GROUP LIFE I | 46,820 | 51,415 | 54,473 | 58,202 | 37,862 | 57,862 | 60,406 | | 60,406 | | |
| 031020-2500 | EMPLOYERS SHARE-VRS HYBRID S | 880 | 937 | 851 | 1,707 | 676 | 1,128 | 1,335 | | 1,335 | | |
| 031020-2700 | WORKERS COMPENSATION INS. | 87,709 | 84,942 | 86,641 | 89,240 | 83,303 | 83,303 | 98,630 | | 98,630 | | |
| 031020-3110 | PHYSICALS-NEW EMPLOYEES | 854 | 1,520 | 1,270 | 1,000 | 328 | 1,000 | 5,000 | | 3,000 | | |
| 031020-3202 | PROFESSIONAL SERVICES | 2,942 | 2,631 | 5,377 | 4,500 | 1,497 | 4,500 | 15,500 | | 4,500 | | |
| 031020-3320 | MAINTENANCE SERVICE CONTRACT | 86,253 | 89,875 | 89,354 | 89,050 | 95,614 | 100,000 | 143,050 | | 115,000 | | |
| 031020-3321 | RADIO MAINTENANCE CONTRACT | 3,324 | 3,712 | 2,066 | 4,000 | 4,671 | 5,451 | 11,020 | | 8,000 | | |
| 031020-5201 | POSTAL SERVICES | 3,812 | 4,394 | 4,511 | 4,000 | 2,378 | 4,000 | 4,000 | | 4,000 | | |
| 031020-5203 | TELEPHONE SERVICES | 66,604 | 85,204 | 86,364 | 86,000 | 52,772 | 93,000 | 93,000 | | 93,000 | | |
| 031020-5305 | MOTOR VEHICLE INSURANCE | 53,094 | 51,496 | 57,917 | 57,000 | 59,940 | 59,940 | 58,000 | | 58,000 | | |
| 031020-5501 | TRAVEL & TRAINING | 30,832 | 50,154 | 28,157 | 35,900 | 19,033 | 35,900 | 59,400 | | 43,900 | | |
| 031020-5801 | DUES & SUBSCRIPTIONS | 9,170 | 9,439 | 7,309 | 11,395 | 10,248 | 11,395 | 28,395 | | 17,500 | | |
| 031020-6001 | OFFICE SUPPLIES | 27,343 | 37,166 | 35,845 | 28,600 | 24,961 | 30,600 | 40,100 | | 35,100 | | |
| 031020-6005 | CRIME PREVENTION SUPPLIES | 6,292 | 7,990 | 8,463 | 7,200 | 3,398 | 7,200 | 10,000 | | 8,000 | | |
| 031020-6008 | MOTOR VEHICLE FUEL | 227,838 | 255,397 | 242,015 | 230,000 | 142,580 | 240,000 | 245,000 | | 240,000 | | |
| 031020-6009 | MOTOR VEHICLE MAINT. & SUPPL | 134,025 | 172,826 | 173,434 | 135,000 | 110,486 | 162,500 | 270,000 | | 165,000 | | |
| 031020-6010 | POLICE SUPPLIES | 46,481 | 58,892 | 47,728 | 61,950 | 28,162 | 61,950 | 103,950 | | 63,330 | | |
| 031020-6011 | WEARING APPAREL-UNIFORMS | 83,989 | 99,060 | 77,549 | 80,500 | 35,445 | 80,500 | 90,500 | | 82,500 | | |
| 031020-6012 | RADAR EQUIPMENT | 17,733 | 16,340 | 12,331 | 17,100 | 11,024 | 17,100 | 41,500 | | 27,900 | | |
| 031020-6013 | AMMO RANGE SUPPLIES | 39,413 | 37,444 | 39,133 | 41,500 | 1,219 | 41,500 | 50,000 | | 44,500 | | |
| 031020-6014 | K-9 UNIT | 21,825 | 22,851 | 17,353 | 22,000 | 2,659 | 22,000 | 52,500 | | 21,500 | | |
| 031020-6016 | TACTICAL UNIT EXPENSES | 56,002 | 53,488 | 54,787 | 53,800 | 9,843 | 53,800 | 56,300 | | 54,000 | | |
| 031020-6018 | PUBLIC SAFETY GRANTS | 150 | 22,411 | | | 50,791 | 49,907 | 5,000 | | | | |
| 031020-7002 | CENTRAL SHEN CRIMINAL JUSTIC | 52,700 | 53,940 | 60,760 | 55,800 | 58,280 | 58,280 | 64,800 | | 64,800 | | |
| 031020-8001 | EQUIPMENT-COMPUTER | 58,268 | 27,190 | 36,257 | 38,200 | 49,056 | 50,000 | 110,700 | | 51,200 | | |
| 031020-8002 | FURNITURE & EQUIPMENT | 4,416 | 2,695 | 2,242 | 500 | 295 | 3,500 | 3,000 | | | | |
| | TOTAL DEPARTMENT | 6,472,240 | 7,009,592 | 7,272,609 | 7,503,461 | 5,211,715 | 7,697,665 | 8,350,235 | | 7,629,557 | | |
| 31040 | EMERGENCY COMMUNICATIONS C | | | | | | | | | | | |
| 031040-1100 | SALARIES & WAGES | 753,717 | 711,205 | 849,947 | 935,877 | 546,798 | 890,010 | 938,018 | | 938,018 | | |
| 031040-1104 | NEW CAREER REQUESTS | | | | | | | | | | | |
| 031040-1200 | SALARIES & WAGES OVERTIME | 70,355 | 88,637 | 129,678 | 70,000 | 110,241 | 100,000 | 100,000 | | 100,000 | | |
| 031040-1300 | SALARIES & WAGES/PART-TIME | 9,020 | 8,489 | 4,821 | 15,000 | 3,805 | 15,000 | 15,000 | | 15,000 | | |
| 031040-2100 | EMPLOYERS SHARE-FICA | 61,141 | 59,806 | 73,123 | 78,097 | 49,134 | 81,237 | 80,556 | | 80,556 | | |
| 031040-2210 | EMPLOYERS SHARE-RETIREMENT | 76,893 | 67,157 | 79,117 | 100,045 | 54,489 | 91,179 | 100,274 | | 100,274 | | |
| 031040-2300 | EMPLOYERS SHARE-HOSPITALIZAT | 134,280 | 133,591 | 158,028 | 182,154 | 83,094 | 153,775 | 185,724 | | 185,724 | | |
| 031040-2400 | EMPLOYERS SHARE-GROUP LIFE I | 9,818 | 9,330 | 10,991 | 12,541 | 6,830 | 11,429 | 12,569 | | 12,569 | | |
| 031040-2500 | EMPLOYERS SHARE-VRS HYBRID S | 1,094 | 1,282 | 1,628 | 3,297 | 945 | 1,983 | 2,317 | | 2,317 | | |
| 031040-2700 | WORKERS COMPENSATION INS. | 2,763 | 2,421 | 2,729 | 3,002 | 2,710 | 2,710 | 3,209 | | 3,209 | | |
| 031040-3110 | CONTRACTUAL PROFESSIONAL SER | 4,536 | 4,200 | 4,200 | 4,200 | 4,200 | 4,200 | 4,200 | | 4,200 | | |
| 031040-3320 | MAINTENANCE SERVICE CONTRACT | 223,758 | 148,861 | 218,215 | 265,000 | 225,800 | 265,000 | 305,000 | | 290,000 | | |
| 031040-5100 | UTILITIES-TOWER SITES | 9,702 | 11,990 | 9,610 | 10,000 | 5,689 | 10,000 | 11,600 | | 11,500 | | |
| 031040-5201 | POSTAL SERVICES | 611 | 587 | 631 | 615 | 283 | 615 | 715 | | 715 | | |
| 031040-5203 | TELEPHONE SERVICES | 179,889 | 186,340 | 198,546 | 215,000 | 153,204 | 215,000 | 292,000 | | 275,000 | | |
| 031040-5305 | MOTOR VEHICLE INSURANCE | 1,045 | 1,379 | 1,379 | 1,400 | 1,380 | 1,380 | 1,400 | | 1,400 | | |
| 031040-5400 | COMMUNICATIONS SITE LEASE | 127,597 | 119,757 | 117,277 | 138,000 | 136,288 | 142,000 | 146,000 | | 142,000 | | |
| 031040-5401 | EQUIPMENT LEASE (MICROWAVE) | 7,800 | | | | | | | | | | |
| 031040-5501 | TRAVEL EXPENSES | 5,138 | 1,842 | 432 | 1,800 | 250 | 1,800 | 5,100 | | 2,800 | | |

| 3/18/2021 8:45:58 GL067H CO#121 COUNTY OF AUGUSTA - BUDGET - EXPENSE ACCOUNTING PERIOD 2021/02 | | | | | | | | | | | | |
|--|------------------------------|------------------------------------|------------------------------------|------------------------------------|-------------------|-----------------------------|----------------------------------|----------------------------|-------------------------------|------------------------------|--|--|
| FUND #011 GENERAL OPERATING FUND | | | | | | | | | | | | |
| GL NUMBER | DESCRIPTION | PREVIOUS YEAR FY/2018 ACTUAL | PREVIOUS YEAR FY/2019 ACTUAL | PREVIOUS YEAR FY/2020 ACTUAL | ADOPTED BUDGET | Actual 2021/02 ACTUAL | Projected PROJECTED ACTUAL | Dept FY/2022 REQUEST | Admin FY/2022 RECOMMEND | Adopted FY/2022 BUDGET | | |
| 031040-5801 | DUES & SUBSCRIPTIONS | 304 | 309 | 311 | 650 | 353 | 850 | 1,212 | 1,212 | 1,212 | | |
| 031040-6001 | OFFICE SUPPLIES | 6,016 | 6,463 | 7,261 | 5,800 | 5,226 | 8,500 | 8,500 | 7,500 | 7,500 | | |
| 031040-6007 | MAINTENANCE SUPPLIES | 41 | 594 | | 500 | | 500 | 2,000 | 2,000 | 2,000 | | |
| 031040-6008 | VEHICLE & POWER EQUIP. FUEL | | 161 | | 200 | | 200 | 200 | 200 | 200 | | |
| 031040-6009 | TRANSPORTATION-VEHICLES | | | | 500 | 1,265 | 1,265 | 1,200 | 1,200 | 1,200 | | |
| 031040-6011 | WEARING APPAREL | | | | 400 | 672 | 400 | 400 | 400 | 400 | | |
| 031040-6013 | EDUCATION & TRAINING MATERIA | 748 | 506 | 330 | 400 | 400 | 400 | 400 | 400 | 400 | | |
| 031040-6015 | EMERGENCY MANAGEMENT EXPENSE | | | 260 | 400 | -5 | 400 | 1,000 | 1,000 | 1,000 | | |
| 031040-7002 | C.S.C.J.T.C.-ASSESSMENT | 11,160 | 11,160 | 11,160 | 12,400 | 11,160 | 12,400 | 11,160 | 11,160 | 11,160 | | |
| 031040-8001 | COMPUTER EQUIPMENT | | | | | | | | | | | |
| 031040-8002 | FURNITURE & FIXTURES | | | | | 1,268 | 2,568 | 11,800 | | | | |
| | TOTAL DEPARTMENT | 1,697,995 | 1,576,067 | 1,879,674 | 2,056,878 | 1,400,879 | 2,015,301 | 2,242,654 | 2,190,954 | 2,190,954 | | |
| | LAW ENFORCEMENT & DISPATCH | 8,170,235 | 8,585,659 | 9,152,283 | 9,560,339 | 6,612,594 | 9,712,966 | 10,592,889 | 9,820,511 | 9,820,511 | | |
| | | | | | | | | | | | | |
| | | | | | | | | | | | | |
| 32010 | FIRE DEPARTMENT | | | | | | | | | | | |
| 032010-1100 | SALARIES & WAGES | 3,782,852 | 4,623,475 | 4,677,467 | 4,898,848 | 3,452,789 | 5,101,790 | 5,188,751 | 5,188,751 | 5,188,751 | | |
| 032010-1104 | NEW CAREER REQUEST | | | | | | | 897,414 | | | | |
| 032010-1200 | SALARIES & WAGES - OVERTIME | 99,127 | 223,259 | 329,770 | 249,376 | 361,327 | 514,000 | 311,775 | 275,525 | 275,525 | | |
| 032010-1300 | SALARIES & WAGES/PART-TIME | 132,046 | 75,633 | 102,821 | 105,119 | 101,340 | 168,000 | 100,108 | 100,108 | 100,108 | | |
| 032010-2100 | EMPLOYERS SHARE-FICA | 291,580 | 359,448 | 375,524 | 374,762 | 288,574 | 461,038 | 428,449 | 428,449 | 428,449 | | |
| 032010-2210 | EMPLOYERS SHARE-RETIREMENT | 355,789 | 399,707 | 408,607 | 523,687 | 313,143 | 500,047 | 554,678 | 554,678 | 554,678 | | |
| 032010-2300 | EMPLOYERS SHARE-HOSPITALIZAT | 659,781 | 792,200 | 802,600 | 893,422 | 534,241 | 845,954 | 928,620 | 928,620 | 928,620 | | |
| 032010-2400 | EMPLOYERS SHARE-GROUP LIFE I | 45,789 | 54,138 | 56,853 | 65,645 | 39,253 | 62,682 | 69,529 | 69,529 | 69,529 | | |
| 032010-2700 | WORKERS COMPENSATION INS. | 155,634 | 201,630 | 211,896 | 239,086 | 220,142 | 220,142 | 385,633 | 220,142 | 220,142 | | |
| 032010-3110 | PHYSICALS | 14,743 | 16,459 | 17,725 | 12,717 | 11,025 | 12,717 | 32,330 | 22,580 | 22,580 | | |
| 032010-3120 | PROFESSIONAL SERVICES OMD | 40,000 | 40,000 | 40,000 | 40,000 | 20,000 | 40,000 | 40,000 | 40,000 | 40,000 | | |
| 032010-3130 | ROCKINGHAM COUNTY CONTRACTU | | | | | | | | | | | |
| 032010-3310 | REPAIRS & MAINT-CONTRACTUAL | 16,106 | 18,787 | 14,279 | 35,680 | 27,922 | 62,680 | 49,095 | 49,095 | 49,095 | | |
| 032010-3320 | MAINTENANCE SERVICE CONTRACT | 44,187 | 49,743 | 31,263 | 66,040 | 60,550 | 76,200 | 81,279 | 81,279 | 81,279 | | |
| 032010-3700 | LAUNDRY SERVICES | | | | | | | | | | | |
| 032010-5201 | POSTAL SERVICES | 1,511 | 1,134 | 853 | 1,000 | 360 | 1,000 | 750 | 750 | 750 | | |
| 032010-5203 | TELEPHONE SERVICES | 15,794 | 16,009 | 25,873 | 28,174 | 16,874 | 28,174 | 30,622 | 30,622 | 30,622 | | |
| 032010-5305 | MOTOR VEHICLE INSURANCE | 32,560 | 34,000 | 34,000 | 34,000 | 2,658 | 34,000 | 38,000 | 38,000 | 38,000 | | |
| 032010-5501 | RECOGNITION & TRAINING EXPEN | 23,652 | 18,706 | 16,315 | | | | | | | | |
| 032010-5651 | CONTRIBUTION - L.E.P.C. | | | | | | | | | | | |
| 032010-5801 | DUES & SUBSCRIPTIONS | 3,378 | 2,591 | 18,728 | 17,770 | 15,697 | 18,730 | 20,627 | 20,627 | 20,627 | | |
| 032010-6001 | OFFICE SUPPLIES | 8,043 | 13,586 | 9,014 | 8,000 | 4,091 | 8,000 | 8,000 | 8,000 | 8,000 | | |
| 032010-6006 | LINEN SUPPLIES | | | | | | | | | | | |
| 032010-6007 | REPAIRS & MAINT. SUPPLIES-BL | 38,694 | 35,968 | 36,037 | 26,000 | 13,715 | 43,000 | 63,104 | 43,104 | 43,104 | | |
| 032010-6008 | VEHICLE & POWERED EQUIP.-FUJ | 76,735 | 80,715 | 69,896 | 76,000 | 44,033 | 76,000 | 76,000 | 76,000 | 76,000 | | |
| 032010-6009 | APPARATUS/EQUIP.-MAINT.& REP | 129,287 | 138,238 | 165,504 | 156,250 | 108,333 | 179,750 | 178,029 | 156,250 | 156,250 | | |
| 032010-6010 | ADMIN VEHICLE MAINT. & REPAI | 4,569 | 4,006 | 7,425 | 7,650 | 1,441 | 7,650 | 12,340 | 5,800 | 5,800 | | |
| 032010-6011 | WEARING APPAREL | 49,980 | 45,274 | 50,213 | 44,100 | 30,202 | 44,100 | 71,800 | 56,800 | 56,800 | | |
| 032010-6012 | EMS SUPPLIES | 56,319 | 56,117 | 56,208 | 61,000 | 41,120 | 61,000 | 132,933 | 90,000 | 90,000 | | |
| 032010-6014 | FIRE FIGHTING SUPPLIES | 45,981 | 61,333 | 58,596 | 63,300 | 23,565 | 63,300 | 217,350 | 62,250 | 62,250 | | |
| 032010-8001 | EMERGENCY SEARCH/RESCUE SUPP | 6,981 | 3,868 | 7,708 | 10,000 | 4,680 | 10,000 | 42,626 | 32,000 | 32,000 | | |
| 032010-8015 | EQUIPMENT | 40,112 | 47,419 | 45,393 | 52,786 | 43,737 | 52,786 | 78,324 | 54,824 | 54,824 | | |

| 3/18/2021 8:45:58 GL067H CO#121 COUNTY OF AUGUSTA - BUDGET - EXPENSE ACCOUNTING PERIOD 2021/02 | | | | | | | | | | | | |
|--|------------------------------|------------------------------------|------------------------------------|------------------------------------|-------------------|-----------------------------|----------------------------------|----------------------------|-------------------------------|------------------------------|--|--|
| FUND #011 GENERAL OPERATING FUND | | | | | | | | | | | | |
| GL NUMBER | DESCRIPTION | PREVIOUS YEAR FY/2018 ACTUAL | PREVIOUS YEAR FY/2019 ACTUAL | PREVIOUS YEAR FY/2020 ACTUAL | ADOPTED BUDGET | Actual 2021/02 ACTUAL | Projected PROJECTED ACTUAL | Dept FY/2022 REQUEST | Admin FY/2022 RECOMMEND | Adopted FY/2022 BUDGET | | |
| 032010-8002 | FURNITURE & FIXTURES | 2,290 | 3,562 | 6,279 | 8,600 | 9,898 | 11,100 | 18,000 | 10,000 | | | |
| 032010-8003 | EMS 50/50 GRANT | 16,115 | 30,000 | 30,000 | 25,000 | | 25,000 | 30,000 | 30,000 | | | |
| 032010-8005 | VEHICLE | | | | | | | | | | | |
| | TOTAL DEPARTMENT | 6,189,635 | 7,437,005 | 7,706,847 | 8,118,012 | 5,790,710 | 8,728,840 | 10,086,166 | 8,673,783 | | | |
| 32020 | EMERGENCY SERVICES-VOLUNTE | | | | | | | | | | | |
| 032020-3121 | AUDITING - CONTRACTUAL | 72,656 | 56,244 | 9,925 | 68,500 | 66,170 | 68,500 | 68,340 | 68,340 | | | |
| 032020-3205 | VOLUNTEER FIRE & EMS TRAININ | 84,956 | 93,170 | 87,073 | 100,000 | | 100,000 | 100,000 | 100,000 | | | |
| 032020-3320 | MAINTENANCE CONTRACTS | 45,586 | 49,234 | 59,703 | 68,500 | 54,482 | 68,500 | 83,571 | 83,571 | | | |
| 032020-3800 | STATE ASSIST. - FOREST FIRE | 11,741 | 12,288 | 12,288 | 10,750 | 12,288 | 12,288 | 10,750 | 10,750 | | | |
| 032020-5203 | TELEPHONE SERVICES | 21,300 | 21,343 | 20,275 | 22,000 | 13,797 | 22,000 | 22,500 | 22,500 | | | |
| 032020-5306 | INSURANCE - CASUALTY & PROPE | 195,827 | 187,882 | 208,311 | 200,000 | -313 | 200,000 | 210,000 | 205,000 | | | |
| 032020-5308 | ACCIDENT & HEALTH INS. | 62,550 | 57,360 | 127,036 | 120,000 | 94,393 | 120,000 | 122,400 | 119,000 | | | |
| 032020-5602 | MEMBER REIMBURSEMENT-FUEL | 189,500 | 184,740 | 170,530 | 180,000 | 82,470 | 180,000 | 180,000 | 180,000 | | | |
| 032020-5603 | MEMBER PAY FOR PARTICIPATION | | | | | | | | | | | |
| 032020-5649 | \$4 FOR LIFE | 83,132 | | | 80,000 | | | | | | | |
| 032020-5801 | DUES & SUBSCRIPTIONS | | | | 6,000 | | 6,000 | 5,000 | 2,500 | | | |
| 032020-6002 | VOLUNTEER RECOGNITION | 5,700 | 4,023 | | 4,000 | | 4,000 | 5,000 | 2,500 | | | |
| 032020-6003 | MARKETING & RECRUITMENT | 3,698 | 3,450 | 5,600 | 4,000 | | 2,000 | 2,000 | 2,000 | | | |
| 032020-6012 | EMS SUPPLIES-REHAB | 607 | 1,470 | 1,470 | 2,000 | 218 | 2,000 | 4,000 | 4,000 | | | |
| 032020-6013 | FIRE PREVENTION | 5,700 | 4,986 | 728 | 4,000 | 2,412 | 4,000 | 4,000 | 4,000 | | | |
| 032020-6016 | FOAM REIMBURSEMENT/REPLACEME | 15,067 | 2,244 | 10,210 | 8,000 | 1,060 | 8,000 | 8,000 | 8,000 | | | |
| 032020-8001 | EQUIPMENT | 10,034 | 14,475 | 3,986 | 7,680 | 6,391 | 7,680 | 39,880 | 12,000 | | | |
| 032020-9101 | BRIDGEWATER VOL. FIRE DEPT. | 24,830 | 24,671 | 31,945 | 32,395 | 8,099 | 32,395 | 26,555 | 26,555 | | | |
| 032020-9102 | CHURCHVILLE VOL. FIRE DEPT. | 62,936 | 62,516 | 66,178 | 60,191 | 15,048 | 64,741 | 66,186 | 66,186 | | | |
| 032020-9103 | CRAIGSVILLE VOL. FIRE DEPT. | 64,964 | 65,291 | 63,091 | 57,141 | 14,285 | 57,141 | 60,036 | 60,036 | | | |
| 032020-9104 | DEERFIELD VOL. FIRE DEPT. | 50,886 | 51,641 | 51,853 | 51,329 | 12,832 | 51,329 | 53,848 | 53,848 | | | |
| 032020-9105 | DOOMS VOL. FIRE DEPT. | 79,399 | 78,954 | 86,341 | 80,341 | 20,085 | 80,341 | 78,498 | 78,498 | | | |
| 032020-9106 | GROTTOS VOL. FIRE DEPT. | 58,560 | 58,792 | 61,341 | 60,191 | 15,048 | 60,191 | 66,661 | 66,661 | | | |
| 032020-9107 | MIDDLEBROOK VOL. FIRE DEPT. | 59,699 | 58,729 | 60,816 | 61,116 | 15,279 | 61,116 | 56,961 | 56,961 | | | |
| 032020-9108 | RAPHINE VOL. FIRE DEPT. | 44,033 | 38,194 | 45,893 | 46,193 | 11,548 | 46,193 | 40,332 | 40,332 | | | |
| 032020-9109 | STUARTS DRAFT VOL. FIRE DEPT | 72,061 | 74,541 | 79,291 | 76,141 | 19,035 | 76,141 | 79,861 | 79,861 | | | |
| 032020-9110 | VERONA VOL. FIRE DEPT. | 80,311 | 85,416 | 92,016 | 89,166 | 22,292 | 89,166 | 86,061 | 86,061 | | | |
| 032020-9111 | WEYERS CAVE VOL. FIRE DEPT. | 78,261 | 80,391 | 84,891 | 81,291 | 20,323 | 81,291 | 78,761 | 78,761 | | | |
| 032020-9112 | PRESTON L.YANCEY VOL.FIRE DE | 23,053 | 18,573 | 19,423 | 19,648 | 4,912 | 19,648 | 13,003 | 13,003 | | | |
| 032020-9113 | SWOPE VOL. FIRE DEPT. | 66,061 | 70,391 | 72,941 | 70,341 | 17,585 | 70,341 | 70,361 | 70,361 | | | |
| 032020-9114 | WALKERS CREEK VOL. FIRE DEPT | 12,253 | 12,498 | 12,748 | 19,272 | 4,818 | 19,272 | 13,003 | 13,003 | | | |
| 032020-9115 | WILSON FIRE STATION | 60,186 | 59,891 | 65,241 | 63,341 | 15,835 | 63,341 | 63,561 | 63,561 | | | |
| 032020-9116 | MT SOLON VOL. FIRE DEPT. | 54,861 | 54,491 | 59,841 | 57,666 | 14,417 | 57,666 | 59,736 | 59,736 | | | |
| 032020-9117 | NEW HOPE VOL.FIRE DEPT. | 58,461 | 57,304 | 56,656 | 59,579 | 14,895 | 59,579 | 61,498 | 61,498 | | | |
| 032020-9118 | WINTERGREEN FIRE DEPT. | 12,013 | 12,013 | 12,013 | 12,748 | 13,198 | 12,748 | 13,003 | 13,003 | | | |
| 032020-9126 | CRAIGS-AUGUSTA SPRINGS RESCU | 10,000 | 10,000 | | | | | | | | | |
| 032020-9130 | WINTERGREEN RESCUE SQUAD | 13,941 | 13,941 | 13,941 | 15,673 | 15,536 | 15,673 | 15,103 | 15,103 | | | |
| 032020-9151 | AUGUSTA COUNTY VOLUNTEERS | 21,478 | 15,648 | 14,173 | 14,248 | 3,562 | 14,248 | 17,203 | 17,203 | | | |
| 032020-9152 | RIVERHEADS VOLUNTEERS | 48,606 | 50,346 | 50,346 | 58,396 | 14,599 | 58,396 | 55,505 | 55,505 | | | |
| 032020-9160 | NON-COUNTY AGENCY CONTRIBUTI | 14,000 | 14,000 | 14,000 | 14,000 | | 14,000 | 14,000 | 14,000 | | | |
| 032020-9161 | PLY-REVOLVING LOAN APPARATUS | | | | | | | | | | | |
| | TOTAL DEPARTMENT | 1,878,907 | 1,739,671 | 1,832,114 | 1,981,837 | 626,599 | 1,907,925 | 1,958,990 | 1,909,897 | | | |

| 3/18/2021 8:45:58 GL067H CO#121 COUNTY OF AUGUSTA - BUDGET - EXPENSE ACCOUNTING PERIOD 2021/02 | | | | | | | | | | | | |
|--|------------------------------|------------------------------------|------------------------------------|------------------------------------|-------------------|-----------------------------|----------------------------------|----------------------------|-------------------------------|------------------------------|--|--|
| FUND #011 GENERAL OPERATING FUND | | | | | | | | | | | | |
| GL NUMBER | DESCRIPTION | PREVIOUS YEAR FY/2018 ACTUAL | PREVIOUS YEAR FY/2019 ACTUAL | PREVIOUS YEAR FY/2020 ACTUAL | ADOPTED BUDGET | Actual 2021/02 ACTUAL | Projected PROJECTED ACTUAL | Dept FY/2022 REQUEST | Admin FY/2022 RECOMMEND | Adopted FY/2022 BUDGET | | |
| 032040-3110 | PHYSICALS | | | | | | | | | | | |
| 032040-6011 | WEARING APPAREL | | | | | | | | | | | |
| 032040-6014 | FIRE FIGHTING SUPPLIES | | | | | | | | | | | |
| | TOTAL DEPARTMENT | 1,070,929 | | | | | | | | | | |
| | FIRE DEPARTMENT | 9,446,010 | 9,478,875 | 9,869,212 | 10,532,606 | 6,669,179 | 11,110,948 | 12,891,663 | 11,188,756 | | | |
| 33000 | JUVENILE & PROBATION | | | | | | | | | | | |
| 33030 | J&D COURT | | | | | | | | | | | |
| 033030-1100 | SALARIES & WAGES-SUPPLEMENT | | | | | | | | | | | |
| 033030-5201 | POSTAGE | | | | | 619 | | 25,262 | | | | |
| 033030-5203 | TELEPHONE SERVICES | 3,412 | 3,180 | 3,502 | 3,500 | 2,318 | 3,500 | 3,500 | 3,500 | 3,500 | | |
| 033030-5501 | TRAVEL EXPENSES | | | | 400 | | 400 | 400 | 400 | 400 | | |
| 033030-5801 | DUES & SUBSCRIPTIONS | 1,259 | 605 | 560 | 2,300 | 674 | 2,300 | 2,300 | 2,300 | 2,300 | | |
| 033030-6001 | OFFICE SUPPLIES | 6,971 | 6,954 | 5,968 | 8,200 | 4,092 | 10,600 | 10,700 | 10,700 | 10,700 | | |
| 033030-6002 | OFFICE SUPPLIES WASH ACCOUNT | | 136 | | | | | | | | | |
| 033030-8002 | FURNITURE & FIXTURES | 1,847 | 2,921 | 57 | 800 | | 1,900 | 2,200 | 1,100 | | | |
| | TOTAL DEPARTMENT | 13,489 | 13,796 | 10,087 | 15,200 | 7,703 | 18,700 | 44,362 | 18,000 | | | |
| 33040 | COURT SERVICES | | | | | | | | | | | |
| 033040-5201 | POSTAGE | | | | | | | | | | | |
| 033040-5203 | TELEPHONE SERVICES | 2,942 | 3,094 | 3,927 | 3,432 | 2,766 | 4,225 | 4,225 | 4,225 | 4,225 | | |
| 033040-6002 | OFFICE SUPPLIES-WASH ACCOUNT | | | | | | | | | | | |
| 033040-8002 | FURNITURE & FIXTURES | 366 | 43 | | | | 1,000 | | | | | |
| | TOTAL DEPARTMENT | 3,308 | 3,137 | 3,927 | 3,432 | 2,766 | 5,225 | 4,225 | 4,225 | 4,225 | | |
| 33050 | JUVENILE & PROBATION | | | | | | | | | | | |
| 033050-6015 | OFFICE ON YOUTH | 139,500 | 139,500 | 145,080 | 145,080 | 145,080 | 145,080 | 150,580 | 150,580 | 150,580 | | |
| 033050-6016 | OFFICE ON YOUTH-GOSAP/JAG PA | | | | | | | | | | | |
| 033050-7001 | DETENTION HOME-OPERATING EXP | 62,784 | 62,582 | 69,204 | 69,204 | 104,823 | 139,763 | 149,084 | 149,084 | 149,084 | | |
| 033050-7002 | MRR-J-OPERATING EXPENDITURES | 1,913,846 | 2,589,510 | 2,662,935 | 1,847,133 | 1,385,350 | 3,301,774 | 6,298,451 | 2,100,000 | 2,100,000 | | |
| 033050-7004 | SAW FIRING RANGE | 10,000 | 10,000 | 10,000 | | | | 2,000 | 2,000 | 2,000 | | |
| | TOTAL DEPARTMENT | 2,126,130 | 2,801,592 | 2,887,219 | 2,061,417 | 1,635,253 | 3,586,617 | 6,600,115 | 2,401,664 | 2,401,664 | | |
| | JUVENILE & PROBATION | 2,142,927 | 2,818,525 | 2,901,233 | 2,080,049 | 1,645,722 | 3,610,542 | 6,648,702 | 2,423,889 | 2,423,889 | | |
| 34010 | BUILDING INSPECTIONS | | | | | | | | | | | |
| 034010-1100 | SALARIES & WAGES | 271,315 | 274,198 | 282,155 | 286,631 | 206,087 | 301,631 | 322,613 | 287,582 | 287,582 | | |
| 034010-2100 | EMPLOYERS SHARE-FICA | 20,201 | 20,282 | 20,873 | 21,927 | 15,107 | 22,574 | 24,680 | 22,000 | 22,000 | | |
| 034010-2210 | EMPLOYERS SHARE-RETIREMENT | 27,694 | 25,829 | 26,607 | 30,641 | 20,427 | 30,641 | 34,487 | 30,743 | 30,743 | | |
| 034010-2300 | EMPLOYERS SHARE-HOSPITALIZAT | 45,225 | 47,976 | 50,875 | 52,044 | 35,446 | 52,154 | 61,908 | 53,064 | 53,064 | | |
| 034010-2400 | EMPLOYERS SHARE-GROUP LIFE I | 3,536 | 3,588 | 3,696 | 3,841 | 2,561 | 3,840 | 4,323 | 3,853 | 3,853 | | |
| 034010-2500 | EMPLOYERS SHARE-VRS HYBRID S | 89 | 233 | 377 | 601 | 255 | 382 | 572 | 387 | 387 | | |
| 034010-2700 | WORKERS COMPENSATION INS. | 5,735 | 4,591 | 5,693 | 6,262 | 5,279 | 5,279 | 6,251 | 5,279 | 5,279 | | |
| 034010-5305 | MOTOR VEHICLE INSURANCE | 2,307 | 2,166 | 2,773 | 2,500 | 2,760 | 2,760 | 2,900 | 2,900 | 2,900 | | |
| 034010-5501 | TRAVEL EXPENSES | 75 | 311 | | | | | 1,925 | 1,925 | 1,925 | | |
| 034010-6008 | MOTOR VEHICLE FUEL | 7,070 | 8,298 | 7,124 | 7,900 | 3,939 | 7,900 | 12,222 | 7,900 | 7,900 | | |
| 034010-6009 | MOTOR VEHICLE MAINT & SUPPLI | 4,575 | 989 | 1,477 | 1,500 | 1,983 | 2,000 | 7,900 | 5,000 | 5,000 | | |

| 3/18/2021 8:45:58 GL067H CO#121 COUNTY OF AUGUSTA - BUDGET - EXPENSE ACCOUNTING PERIOD 2021/02 | | | | | | | | | | | | |
|--|------------------------------|------------------------------------|------------------------------------|------------------------------------|-------------------|-----------------------------|----------------------------------|----------------------------|-------------------------------|------------------------------|--|--|
| FUND #011 GENERAL OPERATING FUND | | | | | | | | | | | | |
| GL NUMBER | DESCRIPTION | PREVIOUS YEAR FY/2018 ACTUAL | PREVIOUS YEAR FY/2019 ACTUAL | PREVIOUS YEAR FY/2020 ACTUAL | ADOPTED BUDGET | Actual 2021/02 ACTUAL | Projected PROJECTED ACTUAL | Dept FY/2022 REQUEST | Admin FY/2022 RECOMMEND | Adopted FY/2022 BUDGET | | |
| 042010-1100 | SALARIES & WAGES | 254,799 | 257,028 | 262,792 | 287,711 | 203,921 | 303,277 | 287,711 | 287,711 | | | |
| 042010-1300 | SALARIES & WAGES-PART TIME | | | | | | | | | | | |
| 042010-2100 | EMPLOYERS SHARE-FICA | 18,191 | 18,341 | 18,756 | 20,646 | 14,577 | 21,837 | 20,646 | 20,646 | | | |
| 042010-2700 | WORKERS COMPENSATION INS. | 11,506 | 8,613 | 7,866 | 8,653 | 6,886 | 6,886 | 8,153 | 8,153 | | | |
| 042010-3310 | MAINTENANCE & UPKEEP OF SITE | 26,300 | 26,159 | 13,890 | 20,000 | 12,646 | 20,000 | 25,000 | 20,000 | | | |
| 042010-3311 | LEASE PAYMENTS | 17,593 | 18,085 | 18,434 | 18,600 | 16,616 | 18,600 | 18,600 | 18,600 | | | |
| 042010-3322 | CONTAINERIZATION PROGRAM-CON | 642,889 | 653,433 | 672,144 | 554,900 | 385,598 | 668,289 | 668,289 | 668,289 | | | |
| 042010-3500 | AUGUSTA COUNTY CLEAN UP | 20,323 | 21,221 | 8,148 | | | | 15,000 | 15,000 | | | |
| 042010-3800 | SANITARY LANDFILL #1-CONTRAC | 1,026,752 | 1,169,138 | 1,349,341 | 1,166,000 | 706,997 | 1,166,000 | 1,188,457 | 1,188,457 | | | |
| 042010-3900 | LEACHATE EXPENSES | 34,517 | 219,539 | 49,232 | 62,000 | 41,656 | 62,000 | 61,385 | 61,385 | | | |
| 042010-5100 | ELECTRIC SERVICES | 7,869 | 8,140 | 9,115 | 7,500 | 6,421 | 8,807 | 8,807 | 8,807 | | | |
| | TOTAL DEPARTMENT | 2,060,739 | 2,399,697 | 2,409,718 | 2,146,010 | 1,395,318 | 2,275,696 | 2,302,048 | 2,297,048 | | | |
| 42020 | RECYCLING PROGRAM | | | | | | | | | | | |
| | RECYCLING PROGRAM | | | | | | | | | | | |
| | RECYCLING PROGRAM | | | | | | | | | | | |
| 042020-3310 | MAINT. & UPKEEP OF SITES | 8 | | | | | | 500 | | | | |
| 042020-3322 | HAULING RECYCLING CONTAINERS | 142,227 | 145,765 | 157,501 | 155,000 | 85,074 | 155,000 | 155,000 | 155,000 | | | |
| 042020-3323 | RECYCLING-CONTRACTUAL | 4,165 | 18,823 | 2,142 | 12,000 | 925 | 12,000 | 12,000 | 12,000 | | | |
| 042020-3600 | RECYCLING COMMITTEE | 3,119 | 774 | | | | | 3,600 | 3,600 | | | |
| 042020-6018 | LITTER CONTROL GRANT-COMPETI | 1,392 | | | | | | | | | | |
| | TOTAL DEPARTMENT | 150,911 | 165,362 | 159,643 | 167,000 | 85,999 | 167,000 | 171,100 | 170,600 | | | |
| | SANITATION & RECYCLING | 2,211,650 | 2,565,059 | 2,569,361 | 2,313,010 | 1,481,317 | 2,442,696 | 2,473,148 | 2,467,648 | | | |
| | MAINTENANCE OF BLDGS. & GRO | | | | | | | | | | | |
| 43010 | MAINTENANCE OF BLDGS. & GRO | | | | | | | | | | | |
| 043010-1100 | SALARIES & WAGES | 350,429 | 497,295 | 576,412 | 585,518 | 412,365 | 589,209 | 629,584 | 569,646 | | | |
| 043010-1200 | OVER-TIME | 8,258 | 10,092 | 20,063 | 17,105 | 6,511 | 20,063 | 17,105 | 17,105 | | | |
| 043010-1300 | SALARIES & WAGES-PART-TIME | 27,735 | 99,169 | 73,259 | 95,969 | 54,074 | 95,969 | 95,969 | 95,969 | | | |
| 043010-2100 | EMPLOYERS SHARE-FICA | 29,108 | 45,678 | 50,458 | 53,442 | 35,684 | 57,124 | 55,505 | 52,228 | | | |
| 043010-2210 | EMPLOYERS SHARE-RETIREMENT | 34,303 | 46,778 | 54,430 | 62,592 | 40,319 | 59,296 | 67,303 | 60,895 | | | |
| 043010-2300 | EMPLOYERS SHARE-HOSPITALIZAT | 68,473 | 105,165 | 116,861 | 130,110 | 74,083 | 111,542 | 141,504 | 123,816 | | | |
| 043010-2400 | EMPLOYERS SHARE-GROUP LIFE I | 4,380 | 6,644 | 7,562 | 7,846 | 5,054 | 7,433 | 8,436 | 7,633 | | | |
| 043010-2500 | EMPLOYERS SHARE-VRS HYBRID S | 521 | 938 | 1,228 | 1,955 | 760 | 1,081 | 1,433 | 1,117 | | | |
| 043010-2700 | WORKERS COMPENSATION INS. | 8,413 | 7,672 | 11,156 | 12,272 | 11,271 | 11,271 | 13,345 | 13,345 | | | |
| 043010-3310 | BUILDING MAINT. SERVICE CONT | 146,881 | 79,411 | 75,183 | 90,000 | 50,114 | 131,000 | 177,000 | 172,000 | | | |
| 043010-3320 | GROUPS MAINTENANCE SERVICE | 950 | 74,573 | 49,053 | 63,000 | 36,043 | 63,000 | 80,000 | 65,000 | | | |
| 043010-3325 | CONTRACTED REPAIRS AND MAINT | 38,315 | 39,904 | 39,347 | 38,700 | 68,939 | 79,143 | 45,000 | 40,000 | | | |
| 043010-5100 | ELECTRIC SERVICES | 315,957 | 376,959 | 394,861 | 380,000 | 209,144 | 380,000 | 400,000 | 380,000 | | | |
| 043010-5102 | HEATING SERVICES | 70,555 | 89,924 | 77,212 | 90,200 | 43,461 | 90,200 | 90,200 | 80,000 | | | |
| 043010-5103 | WATER & SEWER SERVICES | 26,282 | 22,235 | 22,235 | 27,468 | 15,890 | 27,468 | 30,000 | 25,000 | | | |
| 043010-5104 | REFUSE COLLECTION CHARGES | 33,323 | 45,855 | 51,076 | 50,000 | 35,441 | 50,000 | 54,600 | 50,000 | | | |
| 043010-5105 | STORMWATER MAINTENANCE | 4,828 | 5,146 | 5,146 | 5,000 | 5,151 | 5,500 | 5,500 | 5,500 | | | |
| 043010-5203 | TELEPHONE SERVICES | 3,865 | 4,161 | 4,630 | 3,500 | 2,890 | 3,500 | 4,600 | 4,200 | | | |
| 043010-5300 | INSTITUTIONAL INS. PREMIUMS | 77,521 | 81,113 | 80,844 | 81,200 | 87,519 | 87,519 | 88,000 | 88,000 | | | |
| 043010-5305 | MOTOR VEHICLE INSURANCE | 4,613 | 8,666 | 7,766 | 9,000 | 8,280 | 8,280 | 9,000 | 9,000 | | | |
| 043010-5501 | TRAVEL EXPENSES | 916 | 877 | 1,082 | 1,620 | 689 | 1,620 | 1,800 | 1,800 | | | |
| 043010-6001 | OFFICE SUPPLIES | 2,636 | 1,332 | 1,658 | 1,620 | 689 | 1,620 | 1,800 | 1,800 | | | |

| 3/18/2021 8:45:58 GL067H CO#121 COUNTY OF AUGUSTA - BUDGET - EXPENSE ACCOUNTING PERIOD 2021/02 | | | | | | | | | | | | |
|--|------------------------------|------------------------------------|------------------------------------|------------------------------------|-------------------|-----------------------------|----------------------------------|----------------------------|-------------------------------|------------------------------|--|--|
| FUND #011 GENERAL OPERATING FUND | | | | | | | | | | | | |
| GL NUMBER | DESCRIPTION | PREVIOUS YEAR FY/2018 ACTUAL | PREVIOUS YEAR FY/2019 ACTUAL | PREVIOUS YEAR FY/2020 ACTUAL | ADOPTED BUDGET | Actual 2021/02 ACTUAL | Projected PROJECTED ACTUAL | Dept FY/2022 REQUEST | Admin FY/2022 RECOMMEND | Adopted FY/2022 BUDGET | | |
| 043010-6005 | JANITORIAL SUPPLIES | 27,685 | 28,968 | 33,298 | 36,000 | 16,910 | 36,000 | 40,000 | 40,000 | 40,000 | | |
| 043010-6006 | REPAIR & MAINT. WATER/SEWER | | 3,084 | 2,828 | 3,500 | 1,568 | 3,500 | 4,000 | 4,000 | 4,000 | | |
| 043010-6007 | BUILDING REPAIR & MAINTENANC | 25,938 | 31,967 | 26,439 | 30,500 | 14,439 | 32,957 | 33,000 | 32,000 | 32,000 | | |
| 043010-6008 | VEHICLE & POWERED EQUIP.-FUJ | 7,666 | 21,592 | 18,780 | 20,700 | 11,198 | 20,700 | 23,000 | 23,000 | 23,000 | | |
| 043010-6009 | VEHICLE MAINTENANCE & SUPP. | 4,659 | 11,275 | 8,002 | 8,100 | 2,017 | 8,100 | 10,000 | 10,000 | 9,000 | | |
| 043010-6010 | POWER EQUIPMENT MAINT & SUPP | 8,311 | 8,311 | 11,163 | 9,900 | 9,854 | 12,900 | 12,000 | 11,000 | 11,000 | | |
| 043010-6011 | WEARING APPAREL | 7,866 | 8,786 | 8,798 | 9,252 | 6,002 | 9,252 | 10,800 | 10,800 | 10,800 | | |
| 043010-6012 | REPAIR & MAINT.-SHOPEASEMEN | 3,821 | 7,021 | 2,817 | 3,200 | 870 | 2,420 | 4,000 | 4,000 | 4,000 | | |
| 043010-6013 | REPAIR & MAINT.-POOLS | | 21,953 | 9,093 | 8,000 | 2,004 | 8,000 | 10,000 | 8,000 | 8,000 | | |
| 043010-6014 | GROUNDS REPAIR & MAINT. SUPP | | 21,953 | 25,806 | 20,000 | 9,264 | 18,000 | 25,000 | 22,000 | 22,000 | | |
| 043010-6016 | REPAIR & MAINT.-SHOP/GENERAL | | 8,774 | 14,959 | 6,000 | 4,330 | 6,000 | 9,000 | 7,500 | 7,500 | | |
| 043010-6017 | INFRASTRUCTURE & UTILITIES/N | 2,540 | 13,215 | 20,184 | 8,000 | 6,468 | 16,662 | 16,200 | 5,000 | 5,000 | | |
| 043010-8001 | EQUIPMENT | | 2,525 | 1,907,304 | 1,973,249 | 1,291,252 | 2,056,351 | 2,217,884 | 2,042,554 | 2,042,554 | | |
| | TOTAL DEPARTMENT | 1,326,750 | 1,823,275 | 1,907,304 | 1,973,249 | 1,291,252 | 2,056,351 | 2,217,884 | 2,042,554 | 2,042,554 | | |
| | MAINTENANCE OF BLDGS.& GR | 1,326,750 | 1,823,275 | 1,907,304 | 1,973,249 | 1,291,252 | 2,056,351 | 2,217,884 | 2,042,554 | 2,042,554 | | |
| 50000 | HEALTH | | | | | | | | | | | |
| 51000 | HEALTH & WELFARE | | | | | | | | | | | |
| 51010 | HEALTH DEPARTMENT | | | | | | | | | | | |
| 051010-5601 | CONTRIBUTION TO STATE HEALTH | 515,307 | 535,162 | 571,337 | 571,337 | 405,865 | 571,337 | 579,123 | 579,123 | 579,123 | | |
| | TOTAL DEPARTMENT | 515,307 | 535,162 | 571,337 | 571,337 | 405,865 | 571,337 | 579,123 | 579,123 | 579,123 | | |
| 51020 | TAX RELIEF FOR THE ELDERLY | | | | | | | | | | | |
| 051020-5799 | TAX RELIEF FOR THE ELDERLY | 334,609 | 355,252 | 369,623 | 370,895 | 187,928 | 375,857 | 375,857 | 375,857 | 375,857 | | |
| | TOTAL DEPARTMENT | 334,609 | 355,252 | 369,623 | 370,895 | 187,928 | 375,857 | 375,857 | 375,857 | 375,857 | | |
| | HEALTH & WELFARE | 849,916 | 890,414 | 940,960 | 942,232 | 593,793 | 947,194 | 954,980 | 954,980 | 954,980 | | |
| 70000 | PARKS, RECREATION & CUL | | | | | | | | | | | |
| 71010 | PARKS & RECREATION | | | | | | | | | | | |
| 071010-1100 | SALARIES & WAGES | 370,437 | 306,404 | 305,817 | 316,128 | 199,799 | 311,012 | 320,314 | 320,314 | 320,314 | | |
| 071010-1200 | OVER-TIME | 1,127 | | | | | | | | | | |
| 071010-1300 | SALARIES & WAGESPART-TIME | 82,598 | 51,521 | 52,357 | 57,200 | 27,309 | 47,500 | 83,250 | 72,450 | 72,450 | | |
| 071010-1500 | SALARIES & WAGES-AFTER SCH.P | 164,465 | 153,888 | 95,745 | 108,000 | 11,940 | 10,500 | 42,900 | 42,900 | 42,900 | | |
| 071010-1550 | SAL & WAGES-KIDS CAMP | 75,783 | 89,000 | 50,976 | 26,000 | 9,500 | 9,500 | 42,900 | 42,900 | 42,900 | | |
| 071010-1600 | COMPENSATION OF BOARD MEMBER | 3,100 | 3,600 | 2,850 | 3,500 | 1,350 | 3,500 | 3,500 | 3,500 | 3,500 | | |
| 071010-2100 | EMPLOYERS SHARE-FICA | 51,730 | 44,811 | 37,505 | 38,811 | 17,784 | 30,989 | 34,155 | 34,155 | 34,155 | | |
| 071010-2210 | EMPLOYERS SHARE-RETIREMENT | 37,846 | 28,694 | 28,273 | 33,794 | 19,755 | 31,643 | 34,242 | 34,242 | 34,242 | | |
| 071010-2300 | EMPLOYERS SHARE-HOSPITALIZAT | 63,941 | 48,566 | 50,737 | 60,718 | 21,994 | 46,577 | 61,908 | 61,908 | 61,908 | | |
| 071010-2400 | EMPLOYERS SHARE-GROUP LIFE I | 4,832 | 3,986 | 3,928 | 4,236 | 2,476 | 3,966 | 4,293 | 4,293 | 4,293 | | |
| 071010-2500 | EMPLOYERS SHARE-VRS HYBRID S | 519 | 642 | 586 | 969 | 394 | 689 | 810 | 810 | 810 | | |
| 071010-2700 | WORKERS COMPENSATION INS. | 15,649 | 16,725 | 12,236 | 13,460 | 9,882 | 9,882 | 11,700 | 11,700 | 11,700 | | |
| 071010-3201 | INSTRUCTION-FEE BASED PROGRA | 34,674 | 39,938 | 28,908 | 25,750 | 1,105 | 2,000 | 16,000 | 16,000 | 16,000 | | |
| 071010-3205 | CREDIT CARD FEES | 11,209 | 12,029 | 7,833 | 8,500 | 1,736 | 4,000 | 8,800 | 8,800 | 8,800 | | |
| 071010-3320 | MAINTENANCE SERVICE CONTRACT | 67,022 | 6,054 | 6,184 | 8,500 | 6,755 | 8,500 | 11,000 | 11,000 | 11,000 | | |
| 071010-3600 | ADVERTISING | 61,378 | 70,453 | 52,609 | 43,725 | 17 | 16,000 | 64,000 | 35,000 | 35,000 | | |
| 071010-3800 | CONTRACT SERVICES-LIFEGUARDS | 26,943 | 44,246 | 49,005 | 19,000 | | | 48,500 | 48,500 | 48,500 | | |

| 3/18/2021 8:45:58 GL067H CO#121 COUNTY OF AUGUSTA - BUDGET - EXPENSE ACCOUNTING PERIOD 2021/02 | | | | | | | | | | | | |
|--|------------------------------|------------------------------------|------------------------------------|------------------------------------|-------------------|-----------------------------|----------------------------------|----------------------------|-------------------------------|------------------------------|--|--|
| FUND #011 GENERAL OPERATING FUND | | | | | | | | | | | | |
| GL NUMBER | DESCRIPTION | PREVIOUS YEAR FY/2018 ACTUAL | PREVIOUS YEAR FY/2019 ACTUAL | PREVIOUS YEAR FY/2020 ACTUAL | ADOPTED BUDGET | Actual 2021/02 ACTUAL | Projected PROJECTED ACTUAL | Dept FY/2022 REQUEST | Admin FY/2022 RECOMMEND | Adopted FY/2022 BUDGET | | |
| 071010-5201 | POSTAL SERVICES | 1,197 | 1,296 | 718 | 900 | 53 | 300 | 800 | 800 | 800 | | |
| 071010-5203 | TELEPHONE SERVICES | 6,561 | 8,279 | 8,668 | 9,000 | 5,767 | 9,000 | 9,200 | 9,200 | 9,200 | | |
| 071010-5305 | MOTOR VEHICLE INSURANCE | 7,018 | 2,765 | 3,328 | 3,600 | 3,864 | 3,864 | 3,900 | 3,900 | 3,900 | | |
| 071010-5501 | TRAVEL EXPENSES | 2,976 | 2,390 | 1,586 | | -338 | | 2,800 | 2,800 | 2,800 | | |
| 071010-5801 | DUES & SUBSCRIPTIONS | 1,398 | 1,455 | 1,536 | 2,000 | 1,412 | 2,000 | 2,400 | 2,400 | 2,400 | | |
| 071010-6001 | OFFICE SUPPLIES | 8,454 | 7,937 | 7,703 | 7,700 | 2,678 | 6,200 | 6,700 | 6,700 | 5,700 | | |
| 071010-6002 | SUPPLIES-CARE PROGRAMS | 13,750 | 13,776 | 10,209 | 9,500 | 779 | 800 | | | | | |
| 071010-6003 | KIDS CAMP SUPPLIES | 26,140 | 27,305 | 24,298 | 10,000 | | 3,750 | 16,850 | 16,850 | 16,850 | | |
| 071010-6004 | EVENT SUPPLIES | | 3,242 | 8,381 | 18,000 | 249 | 2,500 | 18,000 | 16,000 | 16,000 | | |
| 071010-6008 | VEHICLE & POWERED EQUIPMENT- | 18,662 | 9,743 | 6,763 | 4,500 | 1,078 | 2,700 | 4,500 | 4,500 | 4,500 | | |
| 071010-6009 | VEH MAINT & SUPPLIES-FLEET V | 8,296 | 3,009 | 3,763 | 2,500 | 484 | 2,500 | 3,000 | 3,000 | 3,000 | | |
| 071010-6021 | PROGRAM EQUIPMENT & MATERIAL | 4,718 | 8,081 | 3,026 | 3,150 | 287 | 2,150 | 5,500 | 5,500 | 5,500 | | |
| 071010-6024 | PROGRAM SUPPLIES | 57,082 | 86,862 | 80,953 | 62,000 | 175 | 2,000 | 43,500 | 43,500 | 43,500 | | |
| 071010-8001 | TOOLS & EQUIPMENT | 10,840 | 2,477 | 5,254 | | | 1,400 | 1,400 | | | | |
| 071010-8002 | FURNITURE & FIXTURES | | 2,458 | 1,544 | | | 5,350 | 2,850 | | | | |
| 071010-8003 | COMPUTER SOFTWARE | 370 | 273 | | | | | | | | | |
| | TOTAL DEPARTMENT | 1,298,569 | 1,101,905 | 953,279 | 901,141 | 339,122 | 580,772 | 866,772 | 819,722 | 819,722 | | |
| | PARKS & RECREATION | 1,506,618 | 1,101,905 | 953,279 | 901,141 | 339,122 | 580,772 | 866,772 | 819,722 | 819,722 | | |
| | LIBRARY | | | | | | | | | | | |
| 073010-1100 | SALARIES & WAGES | 511,828 | 595,142 | 628,587 | 652,709 | 439,943 | 643,458 | 717,849 | 650,828 | 650,828 | | |
| 073010-1300 | SALARIES & WAGES/PART-TIME | 110,266 | 117,632 | 121,189 | 130,525 | 93,346 | 138,228 | 128,380 | 128,380 | 128,380 | | |
| 073010-2100 | EMPLOYERS SHARE-FICA | 46,251 | 53,120 | 55,861 | 59,724 | 39,724 | 59,008 | 64,737 | 59,609 | 59,609 | | |
| 073010-2210 | EMPLOYERS SHARE-RETIREMENT | 62,765 | 56,296 | 58,979 | 69,775 | 42,982 | 64,738 | 76,738 | 69,573 | 69,573 | | |
| 073010-2300 | EMPLOYERS SHARE-HOSPITALIZAT | 104,250 | 124,875 | 127,203 | 147,458 | 89,673 | 135,343 | 168,036 | 150,348 | 150,348 | | |
| 073010-2400 | EMPLOYERS SHARE-GROUP LIFE I | 6,737 | 7,821 | 8,193 | 8,746 | 5,388 | 8,115 | 9,619 | 8,721 | 8,721 | | |
| 073010-2500 | EMPLOYERS SHARE-VRS HYBRID S | 862 | 1,457 | 1,397 | 2,093 | 962 | 1,407 | 2,073 | 1,719 | 1,719 | | |
| 073010-2700 | WORKERS COMPENSATION INS. | 866 | 716 | 577 | 635 | 553 | 553 | 655 | 655 | 655 | | |
| 073010-3125 | COLLECTION AGENCY FEE | 2,783 | 3,097 | 2,533 | | | | | | | | |
| 073010-3310 | REPAIRS & MAINT -CONTRACTUAL | 2,113 | 4,729 | 3,646 | 3,000 | 926 | 3,000 | 4,020 | 3,020 | 3,020 | | |
| 073010-3320 | MAINTENANCE SERVICE CONTRACT | 37,868 | 42,780 | 40,615 | 46,512 | 19,073 | 50,013 | 50,781 | 50,781 | 50,781 | | |
| 073010-3324 | JANITORIAL SERVICES-CONTRACT | 12,400 | 28,823 | 30,773 | 27,730 | 13,771 | 27,600 | 33,560 | 33,560 | 33,560 | | |
| 073010-3600 | ADVERTISING | 200 | 35 | | | | | 300 | 300 | 300 | | |
| 073010-5100 | ELECTRIC SERVICES | 22,848 | 37,126 | 34,406 | 40,500 | 22,500 | 33,000 | 49,500 | 38,500 | 38,500 | | |
| 073010-5102 | HEATING SERVICES | 4,248 | 4,966 | 4,294 | 5,000 | 3,475 | 5,000 | 5,000 | 5,000 | 5,000 | | |
| 073010-5103 | WATER & SEWER SERVICES | 2,634 | 2,872 | 2,742 | 3,500 | 1,132 | 2,000 | 3,500 | 3,500 | 3,500 | | |
| 073010-5104 | REFUSE COLLECTION CHARGES | 4,128 | 4,492 | 4,931 | 6,500 | 3,589 | 5,500 | 6,700 | 6,700 | 6,700 | | |
| 073010-5201 | POSTAL SERVICES | 226 | 213 | 152 | 200 | 4 | 200 | 200 | 200 | 200 | | |
| 073010-5203 | TELEPHONE SERVICES | 36,437 | 40,077 | 36,273 | 41,450 | 28,662 | 44,800 | 45,460 | 45,460 | 45,460 | | |
| 073010-5300 | INSURANCE-BUILDING | 5,624 | 6,526 | 6,516 | 7,000 | 6,519 | 6,519 | 7,000 | 7,000 | 7,000 | | |
| 073010-5305 | MOTOR VEHICLE INSURANCE | 577 | 542 | 555 | 600 | 552 | 552 | 600 | 600 | 600 | | |
| 073010-5501 | TRAVEL EXPENSES | 3,799 | 4,079 | 3,951 | 1,000 | 236 | 1,000 | 5,000 | 4,000 | 4,000 | | |
| 073010-5688 | BOOK STATIONS | 11,320 | 34,900 | 35,140 | 86,220 | 57,266 | 86,220 | 86,400 | 86,400 | 86,400 | | |
| 073010-5801 | DUES & SUBSCRIPTIONS | 1,701 | 1,441 | 1,885 | 950 | 1,720 | 2,020 | 2,275 | 2,275 | 2,275 | | |
| 073010-6001 | OFFICE SUPPLIES | 4,867 | 5,333 | 5,486 | 4,500 | 1,995 | 4,500 | 4,500 | 4,500 | 4,500 | | |
| 073010-6005 | JANITORIAL SUPPLIES | 4,431 | 4,738 | 4,599 | 5,000 | 1,707 | 4,000 | 5,000 | 5,000 | 5,000 | | |
| 073010-6007 | REPAIR & MAINT SUPPLIES-BLDG | 396 | 2,337 | 2,267 | 2,500 | 585 | 2,500 | 3,000 | 3,000 | 3,000 | | |

FUND #011 GENERAL OPERATING FUND

| GL NUMBER | DESCRIPTION | PREVIOUS YEAR FY/2018 | | PREVIOUS YEAR FY/2019 | | PREVIOUS YEAR FY/2020 | | ADOPTED BUDGET | | Actual 2021/02 | | Projected PROJECTED | | Dept FY/2022 REQUEST | | Admin FY/2022 RECOMMEND | | Adopted FY/2022 BUDGET | |
|-------------|------------------------------|-----------------------|------------|-----------------------|-------------|-----------------------|-------------|----------------|-------------|----------------|------------|---------------------|-------------|----------------------|-------------|-------------------------|---------|------------------------|-------------|
| | | ACTUAL | | ACTUAL | | ACTUAL | | ACTUAL | | ACTUAL | | ACTUAL | | ACTUAL | | RECOMMEND | | BUDGET | |
| 092030-5755 | GREENVILLE ATHLETIC CLUB-TAX | | | | 2,000 | | 5,000 | | 5,000 | | 5,000 | | 5,000 | | 7,000 | | 5,000 | | |
| 092030-5756 | VALLEY CHILDREN'S ADVOCACY C | | | | | | | | | | | | | | 1,400 | | | | |
| 092030-5757 | SOUTHEAST RURAL COMM. PRO (S | | | | | | | | | | | | | | 52,100 | | 52,100 | | 52,100 |
| 092030-5758 | VIRGINIA WAR MEMORIAL FOUNDA | | | | | | | | | | | | | | 406,208 | | 406,208 | | 453,522 |
| 092030-5760 | CAP-SAW CONTRIBUTION | | 52,100 | | 52,100 | | 444,481 | | 404,559 | | 235,225 | | 52,100 | | 52,100 | | 52,100 | | 52,100 |
| | TOTAL DEPARTMENT | | 427,276 | | 434,343 | | | | | | | | | | 687,571 | | 687,571 | | 453,522 |
| 92040 | CONTINGENCIES | | | | | | | | | | | | | | | | | | |
| 092040-9997 | FEMA GRANT DISBURSEMENTS | | | | 10,383 | | | | | | | | | | | | | | |
| 092040-9998 | CDBG-FIELDS OF GOLD AGRITOUR | | | | | | | | | | | | | | | | | | |
| 092040-9999 | CONTINGENCIES | | 8,764 | | 69,804 | | 106,520 | | 89,392 | | 83,240 | | 120,000 | | 100,000 | | | | 30,473 |
| | TOTAL DEPARTMENT | | 8,764 | | 80,187 | | 106,520 | | 89,392 | | 83,240 | | 120,000 | | 100,000 | | | | 30,473 |
| | OTHER OPERATIONAL FUNCTIO | | 1,383,964 | | 1,505,169 | | 1,629,168 | | 1,048,937 | | 1,153,157 | | 1,707,471 | | 2,258,727 | | | | 1,130,109 |
| 94000 | TRANSFERS TO OTHER FUNDS | | | | | | | | | | | | | | | | | | |
| 094000-0015 | TRANSFERS TO REVENUE RECOVER | | 160,000 | | 160,000 | | 160,000 | | 160,000 | | 12,655 | | 160,000 | | 160,000 | | | | 160,000 |
| 094000-0023 | TRANSFERS TO VPA FUND | | 1,040,465 | | 901,527 | | 910,365 | | 1,241,417 | | 983,832 | | 1,273,193 | | 1,376,910 | | | | 1,276,910 |
| 094000-0024 | TRANSFERS TO CSA FUND | | 1,643,090 | | 1,749,869 | | 1,719,404 | | 1,550,000 | | 1,043,718 | | 1,668,000 | | 2,081,000 | | | | 1,550,000 |
| 094000-0041 | TRANSFERS TO SCHOOL FUND | | 40,301,149 | | 42,160,456 | | 42,875,642 | | 45,544,333 | | 28,267,782 | | 46,866,449 | | 46,128,652 | | | | 46,128,652 |
| 094000-0044 | TRANSFERS TO SCH. CAP. IMPRO | | | | | | 1,080,000 | | 1,080,000 | | | | 1,080,000 | | 1,080,000 | | | | 1,080,000 |
| 094000-0045 | TRANSFERS TO DEBT FUND | | 7,317,432 | | 7,335,591 | | 7,323,616 | | 7,261,582 | | 6,585,970 | | 7,265,163 | | 7,133,383 | | | | 7,133,383 |
| 094000-0070 | TRANSFERS TO CO. CAPITAL IMP | | 6,916,473 | | 10,396,511 | | 9,492,542 | | 3,379,054 | | | | 16,561,367 | | 4,564,953 | | | | 4,564,953 |
| | TOTAL DEPARTMENT | | 57,378,609 | | 62,703,954 | | 63,561,569 | | 60,216,386 | | 36,893,957 | | 74,874,172 | | 62,524,898 | | | | 61,893,898 |
| | TRANSFERS TO OTHER FUNDS | | 57,378,609 | | 62,703,954 | | 63,561,569 | | 60,216,386 | | 36,893,957 | | 74,874,172 | | 62,524,898 | | | | 61,893,898 |
| | -TOTAL FOR FUND | | 95,345,354 | | 102,358,426 | | 104,555,822 | | 101,159,642 | | 64,805,500 | | 119,452,870 | | 115,009,855 | | | | 105,151,468 |

| 3/18/2021 8:46:18 GL067H CO# 121 COUNTY OF AUGUSTA - B U D G E T - E X P E N S E A C C O U N T I N G P E R I O D 2021/02 | | | | | | | | | | | | |
|--|--------------------------|------------------------------------|------------------------------------|------------------------------------|-------------------|-----------------------------|---------------------------------|----------------------------|-------------------------------|------------------------------|--|--|
| FUND #-012 FIRE REVOLVING LOAN FUND | | | | | | | | | | | | |
| GL NUMBER | DESCRIPTION | PREVIOUS YEAR FY/2018 ACTUAL | PREVIOUS YEAR FY/2019 ACTUAL | PREVIOUS YEAR FY/2020 ACTUAL | ADOPTED BUDGET | Actual 2021/02 ACTUAL | Projected PROJCTED ACTUAL | Dept FY/2022 REQUEST | Admin FY/2022 RECOMMEND | Adopted FY/2022 BUDGET | | |
| 999 | FIRE REVOLVING LOAN FUND | | | | | | | | | | | |
| 50000 | DISBURSEMENT OF LOANS | | | | | | | | | | | |
| 050000-5300 | DISBURSEMENTS (LOANS) | 500,000 | 500,000 | 500,000 | 500,000 | | 500,000 | 500,000 | | 500,000 | | |
| 050000-6014 | GEAR PURCHASES | 66,700 | 19,500 | 72,087 | 105,000 | 25,285 | 105,000 | 105,000 | | 105,000 | | |
| | TOTAL DEPARTMENT | 566,700 | 519,500 | 572,087 | 605,000 | 25,285 | 605,000 | 605,000 | | 605,000 | | |
| | DISBURSEMENT OF LOANS | 566,700 | 519,500 | 572,087 | 605,000 | 25,285 | 605,000 | 605,000 | | 605,000 | | |
| | -TOTAL FOR FUND | 566,700 | 519,500 | 572,087 | 605,000 | 25,285 | 605,000 | 605,000 | | 605,000 | | |

| 3/18/2021 8:46:40 GL067H CO# 121 COUNTY OF AUGUSTA - BUDGET - EXPENSE ACCOUNTING PERIOD 2021/02 | | | | | | | | | | | | |
|---|------------------------------|------------------------------------|------------------------------------|------------------------------------|-------------------|-----------------------------|----------------------------------|----------------------------|-------------------------------|------------------------------|--|--|
| FUND #013 ASSET FORFEITURE FUND | | | | | | | | | | | | |
| GL NUMBER | DESCRIPTION | PREVIOUS YEAR FY/2018 ACTUAL | PREVIOUS YEAR FY/2019 ACTUAL | PREVIOUS YEAR FY/2020 ACTUAL | ADOPTED BUDGET | Actual 2021/02 ACTUAL | Projected PROJECTED ACTUAL | Dept FY/2022 REQUEST | Admin FY/2022 RECOMMEND | Adopted FY/2022 BUDGET | | |
| 999 | ASSET FORFEITURE FUND | | | | | | | | | | | |
| 31030 | OPERATIONS | | | | | | | | | | | |
| 031030-1100 | SALARIES & WAGES | | | | | | | | | | | |
| 031030-1200 | OVER-TIME | 15,418 | 33,455 | 36,457 | 35,000 | 21,497 | 35,000 | 35,000 | | 35,000 | | |
| 031030-2100 | EMPLOYERS SHARE-FICA | 1,134 | 2,454 | 2,640 | 3,000 | 1,549 | 3,000 | 3,000 | | 3,000 | | |
| 031030-5501 | TRAINING & TRAVEL | | | | | | | | | | | |
| 031030-5600 | AGENCY SHARE DISBURSEMENT | | | | | | | | | | | |
| 031030-6010 | POLICE SUPPLIES | 2,674 | | | | | | | | | | |
| 031030-8001 | COMPUTER EQUIPMENT | 2,174 | | 1,100 | | | | | | | | |
| 031030-8005 | MOTOR VEHICLES | | 65 | | | 1,351 | 2,000 | 2,000 | | | | |
| 031030-9999 | OPERATIONS SUPPORT/INVESTIGA | 8,413 | 2,000 | 2,000 | 10,000 | | 10,000 | 10,000 | | 10,000 | | |
| | TOTAL DEPARTMENT | 29,813 | 37,974 | 42,197 | 48,000 | 24,397 | 50,000 | 48,000 | | 48,000 | | |
| | OPERATIONS | 29,813 | 37,974 | 42,197 | 48,000 | 24,397 | 50,000 | 48,000 | | 48,000 | | |
| | -TOTAL FOR FUND | 29,813 | 37,974 | 42,197 | 48,000 | 24,397 | 50,000 | 48,000 | | 48,000 | | |

| 3/18/2021 8:47:00 GL067H CO# 121 COUNTY OF AUGUSTA - B U D G E T - E X P E N S E A C C O U N T I N G P E R I O D 2021/02 | | | | | | | | | | | | |
|--|-----------------------------|------------------------------------|------------------------------------|------------------------------------|-------------------|-----------------------------|----------------------------------|----------------------------|-------------------------------|------------------------------|--|--|
| FUND #014 ECONOMIC DEVELOPMENT FUND* | | | | | | | | | | | | |
| GL NUMBER | DESCRIPTION | PREVIOUS YEAR FY/2018 ACTUAL | PREVIOUS YEAR FY/2019 ACTUAL | PREVIOUS YEAR FY/2020 ACTUAL | ADOPTED BUDGET | Actual 2021/02 ACTUAL | Projected PROJECTED ACTUAL | Dept FY/2022 REQUEST | Admin FY/2022 RECOMMEND | Adopted FY/2022 BUDGET | | |
| 999 | ECONOMIC DEVELOPMENT FUND* | | | | | | | | | | | |
| 53000 | EXPENDITURES - EDA | | | | | 1,600 | 1,600 | 2,000 | 2,000 | | | |
| 053000-1600 | COMPENSATION OF MEMBERS | | | | | | | | | | | |
| 053000-3320 | CONTRACT SERVICES | | | | | | | | | | | |
| 053000-5307 | INSURANCE | | | | | 215 | 215 | 300 | 300 | | | |
| 053000-5501 | TRAVEL & TRAINING (MILEAGE) | | | | | | | | | | | |
| 053000-6001 | OFFICE SUPPLIES | | | | | | | | | | | |
| 053000-8000 | CONTRIBUTIONS | 286,906 | 265,715 | 478,983 | 470,000 | 1,815 | 310,000 | 525,000 | 525,000 | | | |
| | TOTAL DEPARTMENT | 286,906 | 265,715 | 478,983 | 470,000 | 1,815 | 311,815 | 527,300 | 527,300 | | | |
| 53010 | EXPENDITURES - COUNTY | | | | | | | | | | | |
| 053010-8000 | CONTRIBUTION TO THE EDA | | | | | | | | | | | |
| | EXPENDITURES - EDA | 286,906 | 265,715 | 478,983 | 470,000 | 1,815 | 311,815 | 527,300 | 527,300 | | | |
| | -TOTAL FOR FUND | 286,906 | 265,715 | 478,983 | 470,000 | 1,815 | 311,815 | 527,300 | 527,300 | | | |

FUND # 015 REVENUE RECOVERY FUND

| GL NUMBER | DESCRIPTION | PREVIOUS YEAR FY2018 ACTUAL | PREVIOUS YEAR FY2019 ACTUAL | PREVIOUS YEAR FY2020 ACTUAL | ADOPTED BUDGET | Actual 2021/02 ACTUAL | Projected PROJECED ACTUAL | Dept FY2022 REQUEST | Admin FY2022 RECOMMEND | Adopted FY2022 BUDGET |
|-------------|------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|-------------------|-----------------------------|---------------------------------|---------------------------|------------------------------|-----------------------------|
| 999 | REVENUE RECOVERY FUND | | | | | | | | | |
| 32000 | REVENUE RECOVERY FUND | | | | | | | | | |
| 32020 | VOLUNTEER CONTRIBUTIONS | | | | | | | | | |
| 032020-9001 | DEERFIELD RESCUE SQUAD | 4,082 | 8,608 | 8,693 | 8,325 | 5,488 | 7,350 | 5,721 | 5,721 | 5,721 |
| 032020-9002 | CHURCHVILLE RESCUE SQUAD | 83,290 | 90,450 | 108,595 | 82,000 | 56,618 | 75,500 | 42,634 | 42,634 | 42,634 |
| 032020-9003 | STUARTS DRAFT RESCUE SQUAD | 266,910 | 219,530 | 255,649 | 195,000 | 208,334 | 247,000 | 195,000 | 195,000 | 195,000 |
| 032020-9004 | CRAIGSVILLE/AUG SPRINGS RESC | | | | | | | | | |
| 032020-9005 | NEW HOPE RESCUE SQUAD | 39,513 | 29,726 | 32,487 | 31,000 | 27,080 | 36,300 | 23,220 | 23,220 | 23,220 |
| 032020-9006 | MOUNT SOLON RESCUE SQUAD | 55,078 | 43,662 | 46,575 | 48,000 | 51,070 | 49,300 | 36,400 | 36,400 | 36,400 |
| 032020-9007 | WEYERS CAVE | 26,622 | 37,790 | 36,939 | 33,000 | 30,240 | 40,300 | 33,900 | 33,900 | 33,900 |
| 032020-9008 | NEW HOPE-ACHR | | | | | | | | | |
| | TOTAL DEPARTMENT | 475,495 | 429,666 | 489,138 | 397,325 | 378,830 | 455,750 | 336,875 | 336,875 | 336,875 |
| 32040 | SERVICE FEES | | | | | | | | | |
| 032040-1100 | SALARIES & WAGES | | 27,255 | 24,340 | 68,996 | 42,580 | 66,976 | 65,369 | 65,369 | 65,369 |
| 032040-2100 | EMPLOYERS SHARE-FICA | | 2,043 | 1,769 | 5,278 | 3,175 | 5,001 | 5,001 | 5,001 | 5,001 |
| 032040-2210 | EMPLOYERS SHARE-RETIREMENT | | 2,606 | 2,379 | 7,376 | 4,147 | 6,867 | 6,988 | 6,988 | 6,988 |
| 032040-2300 | EMPLOYERS SHARE-HOSPITALIZAT | | 6,736 | 8,120 | 15,177 | 9,036 | 15,017 | 15,919 | 15,919 | 15,919 |
| 032040-2400 | EMPLOYERS SHARE-GROUP LIFE I | | 362 | 331 | 925 | 520 | 861 | 876 | 876 | 876 |
| 032040-2500 | EMPLOYERS SHARE-VRS HYBRID S | | 163 | 133 | 573 | 205 | 339 | 345 | 345 | 345 |
| 032040-2700 | WORKERS COMPENSATION INS. | | 9 | 113 | 113 | 60 | 60 | 72 | 72 | 72 |
| 032040-3100 | PROFESSIONAL SERVICES | 68,952 | 32,421 | 12,715 | 13,200 | 10,170 | 13,230 | 15,375 | 15,375 | 15,375 |
| 032040-5201 | POSTAL SERVICES | | | 1,655 | 2,000 | 652 | 2,000 | 2,000 | 2,000 | 2,000 |
| 032040-5203 | TELEPHONE SERVICES | | | 275 | 350 | 200 | 350 | 350 | 350 | 350 |
| 032040-5501 | TRAVEL EXPENSES | | 1,759 | 4,505 | 10,200 | 1,829 | 9,500 | 2,600 | 2,600 | 2,600 |
| 032040-5801 | DUES & SUBSCRIPTIONS | | | | | | | | | |
| 032040-6001 | OFFICE SUPPLIES | | 689 | 1,532 | 2,100 | 341 | 2,100 | 2,200 | 2,200 | 2,200 |
| 032040-8002 | OFFICE EQUIPMENT & FURNITURE | | 4,217 | 74 | | | 400 | 500 | 500 | 500 |
| | TOTAL DEPARTMENT | 68,952 | 78,260 | 57,828 | 126,288 | 72,915 | 122,751 | 117,595 | 117,595 | 117,595 |
| | REVENUE RECOVERY FUND | 542,447 | 507,926 | 546,966 | 523,613 | 451,745 | 578,501 | 454,470 | 454,470 | 454,470 |
| 92000 | CONTINGENCIES | | | | | | | | | |
| 92040 | CONTINGENCIES | | | | | | | | | |
| 092040-9991 | STAUNTON AUGUSTA RESCUE | 19,564 | 22,862 | 24,139 | 25,000 | 15,209 | 25,000 | 25,000 | 25,000 | 25,000 |
| 092040-9992 | WAYNESBORO FIRST AID CREW | 13,132 | 15,710 | 12,173 | 13,000 | 11,517 | 15,400 | 15,400 | 15,400 | 15,400 |
| 092040-9993 | AUGUSTA AGENCY CONTRIBUTION | 7,163 | 17,172 | 14,071 | 30,642 | 11,900 | 119,600 | 119,600 | 119,600 | 119,600 |
| | TOTAL DEPARTMENT | 39,859 | 55,744 | 50,383 | 68,642 | 26,726 | 160,000 | 160,000 | 160,000 | 160,000 |
| | CONTINGENCIES | 39,859 | 55,744 | 50,383 | 68,642 | 26,726 | 160,000 | 160,000 | 160,000 | 160,000 |
| 94000 | TRANSFERS TO OTHER FUNDS | | | | | | | | | |
| 094000-0011 | TRANSFERS TO GENERAL FUND | 1,088,947 | 955,184 | 783,413 | 1,228,645 | 552,032 | 974,199 | 1,183,600 | 1,183,600 | 1,183,600 |
| | TOTAL DEPARTMENT | 1,088,947 | 955,184 | 783,413 | 1,228,645 | 552,032 | 974,199 | 1,183,600 | 1,183,600 | 1,183,600 |
| | TRANSFERS TO OTHER FUNDS | 1,088,947 | 955,184 | 783,413 | 1,228,645 | 552,032 | 974,199 | 1,183,600 | 1,183,600 | 1,183,600 |
| | -TOTAL FOR FUND | 1,671,253 | 1,518,854 | 1,380,762 | 1,820,900 | 1,030,503 | 1,712,700 | 1,798,070 | 1,798,070 | 1,798,070 |

| 3/18/2021 8:48:22 GL067H CO# 121 COUNTY OF AUGUSTA - BUDGET - EXPENSE ACCOUNTING PERIOD 2021/02 | | | | | | | | | | | |
|---|------------------------------|----------------|-------|----------------|-----------------------|----------------------------|----------------------|-------------------------|------------------------|--|--|
| FUND #-020 CARES ACT RELIEF FUND | | | | | | | | | | | |
| GL NUMBER | DESCRIPTION | PREVIOUS YEAR | | ADOPTED BUDGET | Actual 2021/02 ACTUAL | Projected PROJECTED ACTUAL | Dept FY/2022 REQUEST | Admin FY/2022 RECOMMEND | Adopted FY/2022 BUDGET | | |
| | | FY/2020 ACTUAL | | | | | | | | | |
| 012200-8004 | COMPUTER SERVICES | | 3,974 | | 37,725 | 37,725 | | | | | |
| | TOTAL DEPARTMENT | | 5,027 | | 44,489 | 44,489 | | | | | |
| | GENERAL GOVERNMENT | | 9,115 | | 132,658 | 132,658 | | | | | |
| 13010 | BOARD OF ELECTIONS | | | | | | | | | | |
| 013010-1300 | SALARY & WAGES/PART TIME | | | | 28,257 | 28,257 | | | | | |
| 013010-3600 | COMMUNICATIONS | | | | | | | | | | |
| 013010-5501 | SECURITY AND TRAINING | | | | | | | | | | |
| 013010-5801 | DUES & SUBSCRIPTIONS | | 20 | | 140 | 140 | | | | | |
| 013010-6001 | SUPPLIES-DOE CARES FUNDS ONL | | | | 22,342 | 22,342 | | | | | |
| 013010-6028 | VOTING PROCESSES | | | | 13,071 | 13,071 | | | | | |
| | TOTAL DEPARTMENT | | 20 | | 63,810 | 63,810 | | | | | |
| | BOARD OF ELECTIONS | | 20 | | 63,810 | 63,810 | | | | | |
| 21010 | CIRCUIT COURT JUDGE | | | | | | | | | | |
| 21020 | GENERAL DISTRICT COURT | | | | | | | | | | |
| 021020-6001 | SUPPLIES | | 1,883 | | | | | | | | |
| | TOTAL DEPARTMENT | | 1,883 | | | | | | | | |
| 21030 | MAGISTRATE | | | | | | | | | | |
| 021030-6001 | SUPPLIES | | 42 | | 242 | 242 | | | | | |
| | TOTAL DEPARTMENT | | 42 | | 242 | 242 | | | | | |
| 21060 | CLERK OF CIRCUIT COURT | | | | | | | | | | |
| 021060-6001 | SUPPLIES | | | | 5,616 | 10,190 | | | | | |
| | TOTAL DEPARTMENT | | | | 5,616 | 10,190 | | | | | |
| | CIRCUIT COURT JUDGE | | 1,925 | | 5,858 | 10,432 | | | | | |
| 22010 | COMMONWEALTH ATTORNEY | | | | | | | | | | |
| 022010-5801 | DUES & SUBSCRIPTIONS | | 40 | | 300 | 300 | | | | | |
| 022010-6001 | SUPPLIES | | 512 | | | | | | | | |
| 022010-8002 | FURNITURE & FIXTURES | | 2,294 | | | | | | | | |
| | TOTAL DEPARTMENT | | 2,846 | | 300 | 300 | | | | | |

| 3/18/2021 8:48:22 GL067H CO# 121 COUNTY OF AUGUSTA - BUDGET - EXPENSE ACCOUNTING PERIOD 2021/02 | | | | | | | | | | | |
|---|------------------------------|----------------|--|----------------|-----------------------|----------------------------|----------------------|-------------------------|------------------------|---------|--|
| FUND #-020 CARES ACT RELIEF FUND | | | | | | | | | | | |
| GL NUMBER | DESCRIPTION | PREVIOUS YEAR | | ADOPTED BUDGET | Actual 2021/02 ACTUAL | Projected PROJECTED ACTUAL | Dept FY/2022 REQUEST | Admin FY/2022 RECOMMEND | Adopted FY/2022 BUDGET | | |
| | | FY/2020 ACTUAL | | | | | | | | | |
| 033030-6001 | SUPPLIES | | | | 428 | 428 | | | | 428 | |
| | TOTAL DEPARTMENT | | | | 428 | 428 | | | | 428 | |
| | J&D COURT | | | | 428 | 428 | | | | 428 | |
| 35010 | ANIMAL CONTROL | | | | | | | | | | |
| 035010-6001 | SUPPLIES | 103 | | | 125 | 125 | | | | 125 | |
| | TOTAL DEPARTMENT | 103 | | | 125 | 125 | | | | 125 | |
| | ANIMAL CONTROL | 103 | | | 125 | 125 | | | | 125 | |
| 43010 | FACILITIES MANAGEMENT | | | | | | | | | | |
| 043010-3320 | MAINTENANCE SERVICE CONTRACT | | | | 20,430 | 20,430 | | | | 20,430 | |
| 043010-5801 | DUE & SUBSCRIPTIONS | | | | 1,264 | 1,264 | | | | 1,264 | |
| 043010-6001 | SUPPLIES | 34,042 | | | 35,134 | 35,134 | | | | 35,134 | |
| 043010-6005 | JANITORIAL SUPPLIES | | | | 13,628 | 13,628 | | | | 13,628 | |
| 043010-8002 | FURNITURE & FIXTURES | 265 | | | 100,050 | 100,050 | | | | 100,050 | |
| | TOTAL DEPARTMENT | 34,307 | | | 170,506 | 170,506 | | | | 170,506 | |
| | FACILITIES MANAGEMENT | 34,307 | | | 170,506 | 170,506 | | | | 170,506 | |
| 71010 | PARKS & RECREATION | | | | | | | | | | |
| 071010-5801 | DUES & SUBSCRIPTIONS | 20 | | | 140 | 140 | | | | 140 | |
| 071010-6001 | SUPPLIES | | | | 724 | 724 | | | | 724 | |
| 071010-8002 | FURNITURE & FIXTURES | 354 | | | 864 | 864 | | | | 864 | |
| | TOTAL DEPARTMENT | 374 | | | 864 | 864 | | | | 864 | |
| | PARKS & RECREATION | 374 | | | 864 | 864 | | | | 864 | |
| 73010 | LIBRARY | | | | | | | | | | |
| 073010-5801 | DUES & SUBSCRIPTIONS | | | | 60 | 60 | | | | 60 | |
| 073010-6001 | SUPPLIES | 442 | | | | | | | | | |
| 073010-8002 | FURNITURE & FIXTURES | 1,061 | | | 60 | 60 | | | | 3,108 | |
| | TOTAL DEPARTMENT | 1,503 | | | 60 | 60 | | | | 3,168 | |
| | LIBRARY | 1,503 | | | 60 | 60 | | | | 3,168 | |

| 3/18/2021 8:48:22 GL067H CO#121 COUNTY OF AUGUSTA - BUDGET - EXPENSE ACCOUNTING PERIOD 2021/02 | | | | | | | | | | | |
|--|------------------------------|----------------|-------|----------------|-----------------------|------------------|----------------------|-------------------------|------------------------|--|--|
| FUND #020 CARES ACT RELIEF FUND | | | | | | | | | | | |
| GL NUMBER | DESCRIPTION | PREVIOUS YEAR | | ADOPTED BUDGET | Actual 2021/02 ACTUAL | PROJECTED ACTUAL | Dept FY/2022 REQUEST | Admin FY/2022 RECOMMEND | Adopted FY/2022 BUDGET | | |
| | | FY/2020 ACTUAL | | | | | | | | | |
| 80000 | SPECIAL PROJECTS | | | | | | | | | | |
| 080000-8001 | PUBLIC COUNTER & BOARDROOM C | | | | 115,473 | 115,473 | | | | | |
| 080000-8002 | BOARDROOM AV UPGRADE-COVID | | | | 136,786 | 136,786 | | | | | |
| 080000-8003 | F&R STATION TELECONFERENCE U | | | | 55,779 | 55,779 | | | | | |
| 080000-8004 | F&R TRAINING AV UPGRADE-VIRT | | | | 3,714 | 3,714 | | | | | |
| 080000-8006 | GOVT CENTER AUTOMATIC DOORS | | | | 234,962 | 234,962 | | | | | |
| 080000-8007 | TOUCHLESS FIXTURES PROJECT | | | | 97,564 | 97,564 | | | | | |
| 080000-8008 | COR CAMA SOFTWARE UPGRADE | | | | 264,500 | 264,500 | | | | | |
| 080000-8009 | SHERIFF'S DISPATCH SOCIAL DI | | | | 5,399 | 5,399 | | | | | |
| 080000-8010 | TURNOUT GEAR-FIRE AND RESCUE | | | | 94,952 | 94,952 | | | | | |
| 080000-8011 | SHERIFF MDT'S x 10 | | | | 57,694 | 57,694 | | | | | |
| 080000-8012 | AV UPGRADE COMMUNITY DEVELOP | | | | 6,688 | 6,688 | | | | | |
| | TOTAL DEPARTMENT | | | | 1,073,511 | 1,073,511 | | | | | |
| | SPECIAL PROJECTS | | | | 1,073,511 | 1,073,511 | | | | | |
| 81010 | COMMUNITY DEVELOPMENT | | | | | | | | | | |
| 081010-5801 | DUES & SUBSCRIPTIONS | | 40 | | 280 | 280 | | | | | |
| 081010-6001 | SUPPLIES | | | | 219 | 219 | | | | | |
| 081010-8002 | FURNITURE & FIXTURES | | 265 | | 1,468 | 1,468 | | | | | |
| | TOTAL DEPARTMENT | | 305 | | 1,967 | 1,967 | | | | | |
| 81020 | TOURISM & ECON. DEVELOPMEN | | | | | | | | | | |
| 081020-5801 | DUES & SUBSCRIPTIONS | | 40 | | 280 | 280 | | | | | |
| 081020-8002 | FURNITURE & FIXTURES | | | | 280 | 280 | | | | | |
| | TOTAL DEPARTMENT | | 40 | | 280 | 280 | | | | | |
| 81050 | ECONOMIC DEVELOPMENT | | | | | | | | | | |
| 081050-5603 | CORONAVIRUS RELIEF SM. BUS G | | | | 212,000 | 212,000 | | | | | |
| 081050-5604 | CAPSAW-MORTGAGE RELIEF FUNDI | | | | 50,000 | 50,000 | | | | | |
| 081050-5605 | SBDC SMALL BUS. RESILIENCY P | | | | 3,157 | 3,157 | | | | | |
| 081050-5606 | CFCBR NON-PROFIT GRANT | | | | 102,000 | 102,000 | | | | | |
| 081050-6001 | SUPPLIES | | 3,000 | | | | | | | | |
| 081050-8002 | FURNITURE & FIXTURES | | 177 | | 367,157 | 367,157 | | | | | |
| | TOTAL DEPARTMENT | | 3,177 | | 367,157 | 367,157 | | | | | |

FUND #-020 CARES ACT RELIEF FUND

| GL NUMBER | DESCRIPTION | PREVIOUS YEAR | | ADOPTED BUDGET | Actual 2021/02 ACTUAL | Projected PROJECTED ACTUAL | Dept FY/2022 REQUEST | Admin FY/2022 RECOMMEND | Adopted FY/2022 BUDGET |
|-------------|------------------------------|----------------|----------------|----------------|-----------------------|----------------------------|----------------------|-------------------------|------------------------|
| | | FY/2020 ACTUAL | ADOPTED BUDGET | | | | | | |
| | COMMUNITY DEVELOPMENT | | 3,522 | | 369,404 | 369,404 | | | |
| 90000 | NONDEPARTMENTAL | | | | | | | | |
| 092020-2600 | UNEMPLOYMENT | | 1,147 | | 12,115 | 12,115 | | | |
| | TOTAL DEPARTMENT | | 1,147 | | 12,115 | 12,115 | | | |
| 092030-5100 | UTILITY RELIEF (ACSA) | | | | 42,679 | 42,679 | | | |
| 092030-5601 | MRRJ COVID EXPENSES | | 32,078 | | 200,604 | 200,604 | | | |
| 092030-5602 | ACSA COVID EXPENSES | | | | 52,953 | 52,953 | | | |
| 092030-5603 | VASAP COVID EXPENSES | | | | 1,709 | 1,709 | | | |
| 092030-5604 | TOWN OF CRAGISVILLE COVID EX | | | | 42,120 | 42,120 | | | |
| 092030-5605 | VOLUNTEER AGENCY CONTRIBUTIO | | | | 30,353 | 30,353 | | | |
| 092030-5606 | BROADBAND GRANT-SWOOPE FIXED | | | | 214,929 | 214,929 | | | |
| 092030-5607 | BROADBAND GRANT NEW HOPE FIB | | | | 352,133 | 352,133 | | | |
| 092030-5608 | BROADBAND GRANT-CHURCHVILLE | | | | 217,330 | 333,378 | | | |
| 092030-5609 | DSS COVID EXPENSES | | | | 5,680 | 5,680 | | | |
| | TOTAL DEPARTMENT | | 32,078 | | 1,160,490 | 1,276,538 | | | |
| 092040-9999 | COVID-19 RELATED EXPENDITURE | | | 4,019,844 | | | | | |
| | TOTAL DEPARTMENT | | | 4,019,844 | | | | | |
| | NONDEPARTMENTAL | | 33,225 | 4,019,844 | 1,172,605 | 1,288,653 | | | |
| 94000 | TRANSFERS TO OTHER FUNDS | | | | | | | | |
| 094000-0011 | TRANSFERS TO GENERAL FUND | | 1,118,138 | | 4,197,101 | 4,867,512 | | | |
| 094000-0015 | TRANSFER TO REVENUE RECOVERY | | | | | | | | |
| 094000-0041 | TRANSFERS TO SCHOOL FUND | | 20,320 | | 1,735,178 | 1,735,178 | | | |
| | TOTAL DEPARTMENT | | 1,138,458 | | 5,932,279 | 6,602,690 | | | |
| | TRANSFERS TO OTHER FUNDS | | 1,138,458 | | 5,932,279 | 6,602,690 | | | |
| | -TOTAL FOR FUND | | 1,295,904 | 4,019,844 | 9,418,369 | 10,271,573 | | | |

| 3/18/2021 11:44:24 GL067H CO# 121 COUNTY OF AUGUSTA - B U D G E T - E X P E N S E A C C O U N T I N G P E R I O D 2021/02 | | | | | | | | | | | | |
|---|------------------------------|------------------------------------|------------------------------------|------------------------------------|------------------------------|-----------------------------|----------------------------------|----------------------------|-------------------------------|------------------------------|--|--|
| FUND #-023 VIRGINIA PUBLIC ASSISTANCE | | | | | | | | | | | | |
| GL NUMBER | DESCRIPTION | PREVIOUS YEAR FY/2018 ACTUAL | PREVIOUS YEAR FY/2019 ACTUAL | PREVIOUS YEAR FY/2020 ACTUAL | ADOPTED ADOPTED BUDGET | Actual 2021/02 ACTUAL | Projected PROJECTED ACTUAL | Dept FY/2022 REQUEST | Admin FY/2022 RECOMMEND | Adopted FY/2022 BUDGET | | |
| 053020-5750 | FAMILY OUTREACH GRANT | 257,786 | 234,859 | 146,493 | 248,000 | 142,503 | 248,000 | 248,000 | 248,000 | 248,000 | | |
| | TOTAL DEPARTMENT | 3,055,898 | 3,344,020 | 2,913,624 | 3,081,000 | 1,566,963 | 2,947,000 | 3,015,000 | 3,015,000 | 3,015,000 | | |
| 053060-5715 | FAMILY COMPREHENSIVE SERVICE | | | | | -6,240 | | | | | | |
| | TOTAL DEPARTMENT | | | | | -6,240 | | | | | | |
| | VIRGINIA PUBLIC ASSISTANCE | 12,161,693 | 12,469,668 | 12,552,764 | 13,286,846 | 8,488,456 | 13,236,283 | 13,568,251 | 13,568,251 | 13,568,251 | | |
| 99990 | CITY OF STAUNTON | | | | | | | | | | | |
| 099990-3100 | STAUNTON PROGRAM COSTS | | -1,928 | 4,534 | | 1,158 | | | | | | |
| 099990-3200 | WAYNESBORO PROGRAM COSTS | | -229 | 769 | | 4,781 | | | | | | |
| | TOTAL DEPARTMENT | | -2,157 | 5,303 | | 5,939 | | | | | | |
| | CITY OF STAUNTON | | -2,157 | 5,303 | | 5,939 | | | | | | |
| | -TOTAL FOR FUND | 12,161,693 | 12,467,511 | 12,558,067 | 13,286,846 | 8,494,395 | 13,236,283 | 13,568,251 | 13,568,251 | 13,568,251 | | |

| 3/18/2021 11:44:46 GL067H CO# 121 COUNTY OF AUGUSTA - B U D G E T - E X P E N S E A C C O U N T I N G P E R I O D 2021/02 | | | | | | | | | | | | | |
|---|------------------------------|------------------------------------|------------------------------------|------------------------------------|-----------------------------|------------------------------|----------------------------------|----------------------------|-------------------------------|------------------------------|--|--|--|
| FUND #-024 COMPREHENSIVE SERVICES ACT | | | | | | | | | | | | | |
| GL NUMBER | DESCRIPTION | PREVIOUS YEAR FY/2018 ACTUAL | PREVIOUS YEAR FY/2019 ACTUAL | PREVIOUS YEAR FY/2020 ACTUAL | Actual 2021/02 ACTUAL | Adopted ADOPTED BUDGET | Projected PROJECTED ACTUAL | Dept FY/2022 REQUEST | Admin FY/2022 RECOMMEND | Adopted FY/2022 BUDGET | | | |
| 999 | COMPREHENSIVE SERVICES ACT | | | | | | | | | | | | |
| 53060 | COMPREHENSIVE SERVICES ACT | | | | | | | | | | | | |
| 053060-5715 | FAMILY COMPREHENSIVE SERVICE | 4,585,399 | 4,947,135 | 4,801,210 | 2,796,723 | 5,750,000 | 6,125,000 | 5,800,000 | 5,269,000 | | | | |
| | TOTAL DEPARTMENT | 4,585,399 | 4,947,135 | 4,801,210 | 2,796,723 | 5,750,000 | 6,125,000 | 5,800,000 | 5,269,000 | | | | |
| | COMPREHENSIVE SERVICES ACT | 4,585,399 | 4,947,135 | 4,801,210 | 2,796,723 | 5,750,000 | 6,125,000 | 5,800,000 | 5,269,000 | | | | |
| | -TOTAL FOR FUND | 4,585,399 | 4,947,135 | 4,801,210 | 2,796,723 | 5,750,000 | 6,125,000 | 5,800,000 | 5,269,000 | | | | |

3/18/2021 8:48:02 GL067H C0# 121 COUNTY OF AUGUSTA - BUDGET - EXPENSE ACCOUNTING PERIOD 2021/02

| FUND #045 DEBT FUND | | | | | | | | | | | | |
|---------------------|------------------------------|------------------------------------|------------------------------------|------------------------------------|-------------------|-----------------------------|---------------------|----------------------------|-------------------------------|------------------------------|--|--|
| GL NUMBER | DESCRIPTION | PREVIOUS YEAR FY/2018 ACTUAL | PREVIOUS YEAR FY/2019 ACTUAL | PREVIOUS YEAR FY/2020 ACTUAL | ADOPTED BUDGET | ACTUAL 2021/02 ACTUAL | PROJECTED ACTUAL | DEPT FY/2022 REQUEST | ADMIN FY/2022 RECOMMEND | ADOPTED FY/2022 BUDGET | | |
| 999 | DEBT FUND | | | | | | | | | | | |
| 92040 | DEBT SERVICE-COUNTY BONDS | | | | | | | | | | | |
| 092040-9100 | BOND REDEMPTION-COUNTY BON | | | | | | | | | | | |
| 092040-9124 | BOND REDEMPTION - #21 VRA GR | 92,677 | 92,677 | 92,677 | 92,677 | 46,338 | 92,677 | 92,677 | | 92,677 | | |
| 092040-9125 | BOND REDEMPTION - #22 VRA RT | 240,000 | 250,000 | 265,000 | 275,000 | 275,000 | 275,000 | 290,000 | | 290,000 | | |
| 092040-9126 | BOND REDEMPTION - #23 VRA WA | 165,000 | 175,000 | 180,000 | 190,000 | 190,000 | 190,000 | 200,000 | | 200,000 | | |
| 092040-9200 | INTEREST ON BONDS-COUNTY B | | | | | | | | | | | |
| 092040-9255 | INTEREST ON BOND #22 VRA RT. | 159,156 | 148,075 | 136,378 | 123,316 | 64,981 | 123,316 | 112,738 | | 112,738 | | |
| 092040-9256 | INTEREST ON BOND #23 VRA WAT | 75,191 | 66,478 | 57,381 | 48,550 | 26,384 | 48,550 | 39,206 | | 39,206 | | |
| | TOTAL DEPARTMENT | 732,024 | 732,230 | 731,436 | 729,543 | 602,703 | 729,543 | 734,621 | | 734,621 | | |
| 92050 | DEBT SERVICE-SCHOOL BONDS | | | | | | | | | | | |
| 092050-3099 | HANDLING CHARGES | 6,075 | 5,900 | 4,900 | 6,000 | 3,375 | 4,900 | 4,900 | | 4,900 | | |
| 092050-9112 | BOND REDEMPTION - #12 1998 A | 727,344 | 742,320 | 100,000 | | | | | | | | |
| 092050-9113 | BOND REDEMPTION - #13 1999 A | 100,000 | 100,000 | 100,000 | | | | | | | | |
| 092050-9114 | BOND REDEMPTION - #14 1999 B | 348,113 | 358,412 | 369,360 | | | | | | | | |
| 092050-9115 | BOND REDEMPTION - #15 2004 A | 295,000 | 295,000 | 295,000 | 290,000 | 290,000 | 290,000 | 290,000 | | 290,000 | | |
| 092050-9116 | BOND REDEMPTION - #16 2004 B | 335,570 | 341,588 | 347,920 | 352,774 | 352,774 | 352,774 | 356,283 | | 356,283 | | |
| 092050-9117 | BOND REDEMPTION - #17 2006 B | 1,330,000 | 1,330,000 | 1,330,000 | 1,330,000 | 1,330,000 | 1,330,000 | 1,330,000 | | 1,330,000 | | |
| 092050-9121 | BOND REDEMPTION - #18 2007 A | 625,930 | 635,598 | 645,774 | 656,480 | 656,480 | 656,480 | 667,748 | | 667,748 | | |
| 092050-9122 | BOND REDEMPTION - #19 QSCB 2 | 468,750 | 468,750 | 468,750 | 468,750 | | 468,750 | 468,750 | | 468,750 | | |
| 092050-9123 | BOND REDEMPTION - #20 2012B | 245,000 | 255,000 | 270,000 | 285,000 | 285,000 | 285,000 | 300,000 | | 300,000 | | |
| 092050-9124 | BOND REDEMPTION - #21 2016A | 890,000 | 940,000 | 985,000 | 1,035,000 | 1,035,000 | 1,035,000 | 1,090,000 | | 1,090,000 | | |
| 092050-9125 | BOND REDEMPTION - #22 2016B | 345,000 | 480,000 | 500,000 | 530,000 | 530,000 | 530,000 | 555,000 | | 555,000 | | |
| 092050-9246 | INTEREST ON BOND #12 1998 A | 56,406 | 18,929 | | | | | | | | | |
| 092050-9247 | INTEREST ON BOND #13 1999 A | 15,250 | 9,150 | 3,050 | | | | | | | | |
| 092050-9248 | INTEREST ON BOND #14 1999 B | 55,012 | 33,463 | 11,265 | | | | | | | | |
| 092050-9249 | INTEREST ON BOND #15 2004 A | 111,563 | 96,518 | 81,473 | 66,555 | 66,555 | 66,555 | 30,222 | | 30,222 | | |
| 092050-9250 | INTEREST ON BOND #16 2004 B | 123,805 | 106,537 | 88,955 | 72,851 | 72,851 | 72,851 | 58,092 | | 58,092 | | |
| 092050-9251 | INTEREST ON BOND #17 2006 B | 465,272 | 406,861 | 349,031 | 290,951 | 290,951 | 290,951 | 230,958 | | 230,958 | | |
| 092050-9252 | INTEREST ON BOND #18 2007 A | 360,321 | 328,152 | 295,477 | 262,269 | 262,269 | 262,269 | 228,501 | | 228,501 | | |
| 092050-9253 | INTEREST ON BOND #19 QSCB 20 | 21,426 | 19,750 | 19,413 | 19,913 | 8,378 | 20,479 | 19,238 | | 19,238 | | |
| 092050-9254 | INTEREST ON BOND #20 2012 A | 255,776 | 226,690 | 217,733 | 215,881 | 203,719 | 215,881 | 201,110 | | 201,110 | | |
| 092050-9255 | INTEREST ON BOND #21 2016 A | 1,013,840 | 967,633 | 919,026 | 868,021 | 868,021 | 868,021 | 814,365 | | 814,365 | | |
| 092050-9256 | INTEREST ON BOND #22 2016 B | 660,672 | 527,725 | 502,980 | 476,973 | 476,973 | 476,973 | 449,576 | | 449,576 | | |
| | TOTAL DEPARTMENT | 8,856,125 | 8,693,976 | 7,805,107 | 7,227,418 | 6,732,346 | 7,226,884 | 7,094,743 | | 7,094,743 | | |
| | DEBT SERVICE-COUNTY BONDS | 9,588,149 | 9,426,206 | 8,536,543 | 7,956,961 | 7,335,049 | 7,956,427 | 7,829,364 | | 7,829,364 | | |
| | -TOTAL FOR FUND | 9,588,149 | 9,426,206 | 8,536,543 | 7,956,961 | 7,335,049 | 7,956,427 | 7,829,364 | | 7,829,364 | | |

| 3/18/2021 8:48:44 GL067H CO# 121 COUNTY OF AUGUSTA - BUDGET - EXPENSE ACCOUNTING PERIOD 2021/02 | | | | | | | | | | | | |
|---|------------------------------|---------------|---------------|---------------|-----------|-----------|-----------|-----------|-----------|-----------|--------|--------|
| FUND #070 COUNTY CAPITAL IMPROVEMENT | | | | | | | | | | | | |
| GL NUMBER | DESCRIPTION | PREVIOUS YEAR | PREVIOUS YEAR | PREVIOUS YEAR | ADOPTED | Actual | Projected | Dept | Admin | Adopted | BUDGET | BUDGET |
| | | FY/2018 | FY/2019 | FY/2020 | ADOPTE | 2021/02 | PROJECTED | FY/2022 | FY/2022 | FY/2022 | | |
| | | ACTUAL | ACTUAL | ACTUAL | BUDGET | ACTUAL | ACTUAL | REQUEST | RECOMMEND | BUDGET | | |
| 999 | COUNTY CAPITAL IMPROVEMENT | | | | | | | | | | | |
| 80000 | CAPITAL OUTLAYS | | | | | | | | | | | |
| 080000-8005 | ACQ. & DEVELOPMENT-LANDFILL | 183,620 | 786,838 | 394,323 | 400,000 | 654,826 | 400,000 | 400,000 | | 400,000 | | |
| 080000-8011 | INFRASTRUCTURE-BEVERLEY MANO | 36,454 | 176,850 | 17,592 | | 9,122 | | 50,000 | | 50,000 | | |
| 080000-8012 | INFRASTRUCTURE-MIDDLE RIVER | 1,883 | | 40,519 | | 57,231 | | 50,000 | | 50,000 | | |
| 080000-8013 | INFRASTRUCTURE-NORTH RIVER | 18,970 | 4,296 | 49,513 | | 922 | | 50,000 | | 50,000 | | |
| 080000-8014 | INFRASTRUCTURE-PASTURES | 20,197 | 3,585 | 26,314 | | 1,919 | | 50,000 | | 50,000 | | |
| 080000-8015 | INFRASTRUCTURE-RIVERHEADS | 21,948 | | 4,154 | | | | 50,000 | | 50,000 | | |
| 080000-8016 | INFRASTRUCTURE-SOUTH RIVER | 46,045 | 10,805 | 14,941 | | | | 50,000 | | 50,000 | | |
| 080000-8017 | INFRASTRUCTURE-WAYNE | 927,862 | 21,270 | 5,876 | | | | 50,000 | | 50,000 | | |
| 080000-8021 | MATCHING GRANTS-BEVERLEY MAN | 17,679 | 66,954 | | | 1,802 | | 15,000 | | 15,000 | | |
| 080000-8022 | MATCHING GRANTS-MIDDLE RIVER | 5,000 | 22,261 | | | | | 15,000 | | 15,000 | | |
| 080000-8023 | MATCHING GRANTS-NORTH RIVER | 1,680 | 5,415 | | | 500 | | 15,000 | | 15,000 | | |
| 080000-8024 | MATCHING GRANTS-PASTURES | -111 | | 22,128 | | 1,500 | | 15,000 | | 15,000 | | |
| 080000-8025 | MATCHING GRANTS-RIVERHEADS | | | 918 | | 28 | | 15,000 | | 15,000 | | |
| 080000-8026 | MATCHING GRANTS-SOUTH RIVER | 1,863 | | | | 1,830 | | 15,000 | | 15,000 | | |
| 080000-8027 | MATCHING GRANTS-WAYNE | 10,000 | 14,653 | | | | | 15,000 | | 15,000 | | |
| 080000-8030 | SOLID WASTE CENTERS | | | | | | | | | | | |
| 080000-8049 | ELECTORAL BD - VOTING MACHIN | 146,945 | 68,205 | | 25,000 | | 25,000 | 25,000 | | 25,000 | | |
| 080000-8051 | LIBRARY PHASE II | | | | | | | | | | | |
| 080000-8052 | LIBRARY-CHILDREN'S WING | 9,998 | 8,765 | 20,191 | 17,000 | 452 | 17,000 | 17,000 | | 17,000 | | |
| 080000-8054 | CRAIGSVILLE BOOK STATION | | | | | | | | | | | |
| 080000-8055 | CRAIGSVILLE/AUGUSTA SPRINGS | 10,132 | 660 | | | | | | | | | |
| 080000-8056 | COUNTY FIRE STATION | | | | | | | | | | | |
| 080000-8057 | FIRE & RESCUE EQUIP/APPARTUS | 843,215 | 99,777 | 1,289,533 | 570,500 | 1,247,659 | 576,550 | 570,500 | | 570,500 | | |
| 080000-8058 | EMERGENCY COMMUNICATIONS | 941,329 | 941,837 | 475,615 | 510,382 | 69,539 | 743,727 | 1,221,046 | | 1,221,046 | | |
| 080000-8059 | FIRE TRAINING CENTER | | | | | 40,139 | 59,295 | | | | | |
| 080000-8060 | SHERIFF EQUIP/K-9 | -1,974 | 74,515 | 215,796 | 50,000 | 441 | 50,000 | 50,000 | | 50,000 | | |
| 080000-8070 | SCHOLASTIC WAY PROJECT | 15,701 | 177,560 | 93,910 | | | | | | | | |
| 080000-8073 | GREENVILLE SEWER | | | | | | | | | | | |
| 080000-8074 | HEALTH DEPARTMENT | | | 11,000 | | | | | | | | |
| 080000-8133 | CIRCUIT COURT EQUIPMENT | -12,106 | | | | | | | | | | |
| 080000-8134 | COUNTY SCHOOLS | | | | 54,745 | | 54,745 | 185,644 | | 185,644 | | |
| 080000-8135 | REGIONAL CORRECTION FACILITY | 482,501 | 223,596 | 1,234,469 | 1,064,124 | 1,654,203 | 2,678,624 | 1,064,124 | | 1,064,124 | | |
| 080000-8136 | JUVENILE DETENTION CENTER | | | | | | | | | | | |
| 080000-8137 | CSA RESERVE | | | | | | | | | | | |
| 080000-8138 | DSS RESERVE | | | | | | | | | | | |
| 080000-8139 | TOURISM INFORMATION CENTER | -61,613 | -64,077 | -2,613 | 10,000 | | 66,526 | 66,526 | | 66,526 | | |
| 080000-8141 | GEOGRAPHICAL INFO SYSTEM | 2,489 | 2,702 | 2,352 | | 850 | | | | | | |
| 080000-8142 | SD POOL/BUS/PARKS | 164,835 | 83,292 | 381,826 | 100,000 | 971 | 100,000 | 100,000 | | 100,000 | | |
| 080000-8143 | STUARTS DRAFT POOL | | | | | | | | | | | |
| 080000-8144 | INFORMATION TECHNOLOGY | 107,171 | 333,284 | 434,604 | 245,562 | 125,770 | 245,562 | 245,562 | | 245,562 | | |
| 080000-8145 | ECONOMIC DEVELOPMENT | 676,674 | -416,241 | -551,178 | 269,918 | 1,278,117 | 2,519,918 | 266,612 | | 266,612 | | |
| 080000-8146 | FIRING RANGE | 10,820 | 44,224 | 52,097 | 52,000 | 32,867 | 2,450 | 8,000 | | 8,000 | | |
| 080000-8147 | GOVERNMENT CENTER EXPANSION | 35,312 | 3,826 | 273 | | 178,527 | | | | | | |
| 080000-8148 | COUNTY COURTHOUSE | | 466,140 | 1,138,260 | | 186,145 | 1,500,000 | 600,000 | | 600,000 | | |
| 080000-8149 | WATER & SEWER PROJECTS CONTR | 60,000 | | 700 | 100,000 | | 100,000 | 100,000 | | 100,000 | | |

3/18/2021 8:48:44 GL067H CO#121 COUNTY OF AUGUSTA - BUDGET - EXPENSE ACCOUNTING PERIOD 2021/02

FUND #070 COUNTY CAPITAL IMPROVEMENT

| GL NUMBER | DESCRIPTION | PREVIOUS YEAR | PREVIOUS YEAR | PREVIOUS YEAR | ADOPTED | Actual | Projected | Dept | Admin | Adopted |
|-------------|------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|---------------------|--------------------|----------------------|-------------------|
| | | FY/2018 ACTUAL | FY/2019 ACTUAL | FY/2020 ACTUAL | ADOPTED BUDGET | 2021/02 ACTUAL | PROJECTED ACTUAL | FY/2022 REQUEST | FY/2022 RECOMMEND | FY/2022 BUDGET |
| | CAPITAL OUTLAYS | | | | | | | | | |
| | DSS BUILDING | | | | | | | | | |
| 080000-8150 | FLOOD CONTROL DAMS | 421,165 | 1,213,517 | 2,368,460 | | 984,690 | 984,690 | | | |
| 080000-8151 | FIRE & RESCUE EQUIPMENT-VOLU | 164,789 | 272,542 | 164,178 | 200,000 | 602,264 | 200,000 | 200,000 | 200,000 | |
| 080000-8152 | HAZARDOUS MATERIALS GRANT | 7,453 | 12,660 | 12,809 | 10,000 | 14,262 | 10,000 | 10,000 | 10,000 | |
| 080000-8154 | HAZ MAT EQUIPMENT GRANT | | | | | | | | | |
| 080000-8155 | DUPONT SETTLEMENT GRANT | 66 | 83,879 | 36,795 | 606,000 | 26,466 | 45,000 | 150,000 | 150,000 | |
| 080000-8157 | SAFER RESERVE | | | | | | | | | |
| 080000-8159 | LE T P GRANT | | | | | | | | | |
| 080000-8160 | HOMELAND SECURITY-GRANT FUND | | | | | | | | | |
| 080000-8161 | BLUE RIDGE COMMUNITY COLLEGE | 137,585 | 137,585 | 137,585 | 137,585 | 34,131 | 137,585 | 137,585 | 137,585 | |
| 080000-8162 | SECONDARY ROADS-REVENUE SHAR | 2,832,925 | 189,672 | 154,144 | 1,270,000 | | 302,508 | 591,041 | 591,041 | |
| 080000-8163 | LANDFILL-CRAIGSVILLE | | | | | | | | | |
| 080000-8164 | STORM WATER MANAGEMENT | 12,585 | 41,821 | 9,968 | 47,229 | 5,060 | 47,229 | 47,229 | 47,229 | |
| 080000-8165 | GOVERNMENT CENTER SECURITY | 34,091 | 26,327 | 154,488 | 25,000 | 54,394 | 25,000 | 25,000 | 25,000 | |
| 080000-8166 | VEHICLE SINKING FUND | 678,632 | 782,440 | 527,632 | 278,500 | 186,830 | 1,063,350 | 275,500 | 275,500 | |
| 080000-8167 | EMERGENCY WATERSHED PROGRAM | | | | | | | | | |
| 080000-8170 | TIFS-INTERSTATE/CRESCENT | -39,510 | -40,079 | 349,894 | | | | | | |
| 080000-8196 | ROBINSON HOLLOW DAM | | | | | | | | | |
| 080000-8197 | HURRICANE ISABEL | | | | | | | | | |
| 080000-8198 | BUILDING SINKING FUND | 516,193 | 882,057 | 300,875 | 256,460 | 98,265 | 277,740 | 261,460 | 261,460 | |
| 080000-8199 | CONTINGENCIES | 9,490,493 | 6,763,413 | 9,589,941 | 6,298,040 | 7,551,722 | 21,498,347 | 7,070,864 | -1,965 | 7,070,864 |
| | TOTAL DEPARTMENT | | | | | | | | | |
| | CAPITAL OUTLAYS | 9,490,493 | 6,763,413 | 9,589,941 | 6,298,040 | 7,551,722 | 21,498,347 | 7,070,864 | 7,070,864 | |
| | TRANSFERS TO OTHER FUNDS | | | | | | | | | |
| 094000-0011 | TRANSFERS TO GENERAL FUND | | | 1,975,000 | 148,917 | | | | | |
| 094000-0023 | TRANSFER TO DSS FUND | | | | 20,000 | | | 56,526 | 56,526 | |
| 094000-0024 | TRANSFER TO CSA FUND | | | | 517,000 | | | 100,000 | 100,000 | |
| 094000-0041 | TRANSFERS TO SCHOOL FUND | | | | | | | | | |
| 094000-0044 | TRANSFERS TO SCH. CAP. IMPRO | 460,781 | 4,800 | 118,702 | | | | | | |
| 094000-0045 | TRANSFERS TO DEBT FUND | 2,233,147 | 2,071,379 | 1,182,745 | 656,779 | 556,366 | 657,345 | 661,182 | 661,182 | |
| | TOTAL DEPARTMENT | 2,693,928 | 2,076,179 | 3,276,447 | 1,342,696 | 556,366 | 1,379,788 | 817,708 | 817,708 | |
| | TRANSFERS TO OTHER FUNDS | 2,693,928 | 2,076,179 | 3,276,447 | 1,342,696 | 556,366 | 1,379,788 | 817,708 | 817,708 | |
| | -TOTAL FOR FUND | 12,184,421 | 8,839,592 | 12,866,388 | 7,640,736 | 8,108,088 | 22,878,135 | 7,888,572 | 7,888,572 | |



AUGUSTA

COUNTY, VIRGINIA

Department Summaries

(This Page Left blank intentionally)

Augusta County
Fiscal Year 2021-2022
General Operating Fund

| | FY2019– 2020 Actual | FY2020 - 2021 Adopted | FY2020 – 2021 Revised | FY2021 - 2022 Recommended | % Change from FY2021 |
|-------------------------------------|-----------------------|--------------------------|--------------------------|------------------------------|-------------------------|
| Revenues: | | | | | |
| General Property Taxes | \$ 68,479,506 | \$ 66,527,390 | \$ 69,807,817 | \$ 69,963,550 | 5% |
| Other Local Taxes | \$ 17,268,185 | \$ 14,257,650 | \$ 16,906,000 | \$ 16,648,500 | 17% |
| Permits, Priv. Fees-Reg. Licenses | \$ 645,390 | \$ 630,700 | \$ 640,200 | \$ 629,600 | 0% |
| Fines & Forfeitures | \$ 285,290 | \$ 330,500 | \$ 319,100 | \$ 329,150 | 0% |
| Use of Money & Property | \$ 1,147,244 | \$ 625,300 | \$ 688,605 | \$ 680,105 | 9% |
| Charges for Service | \$ 2,578,797 | \$ 2,676,800 | \$ 2,223,716 | \$ 2,550,300 | -5% |
| Miscellaneous | \$ 10,267 | \$ 5,000 | \$ 54,813 | \$ 5,000 | 0% |
| Recovered Costs | \$ 196,025 | \$ 256,741 | \$ 254,098 | \$ 264,079 | 3% |
| Revenue from the Commonwealth | \$ 11,963,504 | \$ 11,505,292 | \$ 11,809,391 | \$ 11,855,866 | 3% |
| Revenue from the Federal Government | \$ 723,376 | \$ 673,940 | \$ 951,843 | \$ 985,192 | 46% |
| Non-Revenue Receipts | \$ 3,876,551 | \$ 1,377,562 | \$ 6,047,154 | \$ 1,240,126 | -10% |
| Total Revenues | \$ 107,174,135 | \$ 98,866,875 | \$ 109,702,737 | \$ 105,151,468 | 6% |
| Expenditures: | | | | | |
| General Government Administration | \$ 4,696,822 | \$ 4,787,308 | \$ 5,272,561 | \$ 5,170,900 | 8% |
| Judicial Administration | \$ 2,371,134 | \$ 2,609,109 | \$ 2,779,422 | \$ 2,831,024 | 9% |
| Public Safety | \$ 22,786,839 | \$ 23,049,539 | \$ 25,349,993 | \$ 24,328,615 | 6% |
| Public Works | \$ 4,613,161 | \$ 4,418,859 | \$ 4,637,047 | \$ 4,647,202 | 5% |
| Health & Public Assistance | \$ 940,960 | \$ 942,232 | \$ 947,194 | \$ 954,980 | 1% |
| Cultural | \$ 2,401,704 | \$ 2,463,330 | \$ 2,143,929 | \$ 2,410,374 | -2% |
| Community Development | \$ 1,554,465 | \$ 1,623,942 | \$ 1,740,881 | \$ 1,784,366 | 10% |
| Non-departmental & Contingencies | \$ 65,190,737 | \$ 61,265,323 | \$ 76,581,643 | \$ 63,024,007 | 3% |
| Total Expenditures | \$ 104,555,822 | \$ 101,159,642 | \$ 119,452,670 | \$ 105,151,468 | 4% |

**Augusta County
Fiscal Year 2021-2022
Departmental Budgets by Function
General Government Administration**

| Department | FY2019- 2020 Actual | FY2020 - 2021 Adopted | FY2020 - 2021 Revised | FY2021 - 2022 Recommended | % Change from FY2021 |
|---------------------------------|------------------------|--------------------------|--------------------------|------------------------------|----------------------|
| Board of Supervisors | \$ 146,630 | \$ 154,326 | \$ 154,166 | \$ 161,001 | 4% |
| County Administrator | 846,629 | 870,747 | 914,780 | 951,081 | 9% |
| Human Resources | 277,585 | 275,120 | 294,279 | 289,228 | 5% |
| County Attorney | 418,730 | 440,737 | 662,092 | 516,157 | 17% |
| Commissioner of Revenue | 926,143 | 955,483 | 1,033,646 | 1,045,155 | 9% |
| Reassessment* | 18,463 | - | - | - | 0% |
| Board of Equalization* | 1,356 | - | - | - | 0% |
| Treasurer | 552,540 | 573,628 | 596,547 | 596,861 | 4% |
| Finance | 413,181 | 392,485 | 402,121 | 400,138 | 2% |
| Information Technology | 752,729 | 786,504 | 851,244 | 852,728 | 8% |
| Board of Elections | 342,836 | 338,278 | 363,686 | 358,551 | 6% |
| Total General Government | \$4,696,822 | \$4,787,308 | \$5,272,561 | \$5,170,900 | 8% |

*Reassessment and the Board of Equalization are only budgeted for in years that the Real Estate Reassessment occurs.



Board of Supervisors

Mission:

The government of Augusta County exists to provide the citizens of the County with essential services which will address their individual and collective well-being. In partnership with the community of residents, the government of Augusta County pledges civic stewardship that is fiscally accountable, socially responsive, and worthy of the citizens trust.

Department Overview:

The Board of Supervisors includes seven elected officials that represent the people of Augusta County. They are the governing board that makes the decisions that influences our local government and economy.

Augusta County is divided into seven districts. The Supervisor elected is that District's representative. Supervisors are elected on a staggered basis to a four year term. Board of Supervisors meetings occur on the second and fourth Wednesday of each month at 7:00 PM in the Board Room of the Augusta County Government Center.

Strategic Goals and Objectives:

- Serve citizens of Augusta County
- Provide public safety and services
- Provide public school education funding
- Adopt and utilize Comprehensive Plan
- Review and provide input on General Assembly legislation

Budget Summary:

| Item | FY2019 – 2020 Expenditures | FY2020 – 2021 Adopted | FY2020- 2021 Revised | FY2021 - 2022 Recommended | % Change from FY2021 |
|--------------|----------------------------|-----------------------|----------------------|---------------------------|----------------------|
| Personnel | \$91,496 | \$98,886 | \$97,791 | \$99,226 | 11.4% |
| Operating | 55,134 | 55,440 | 56,375 | 61,775 | 0.3% |
| Total | \$146,630 | \$154,326 | \$154,166 | \$161,001 | 4.3% |

***Increase in personnel due to all board members receiving a salary, as well as change in participation with the County health plan.

Service and Performance Measures:

| Item | CY2019 Actual | CY2020 Actual | CY2021 Proposed |
|--------------------------------------|---------------|---------------|-----------------|
| Regular BOS Meetings | 22 | 21 | 23 |
| BOS Staff Briefings | 11 | 10 | 11 |
| BOS Work Sessions | 2 | 0 | 1 |
| Special Meetings (Fire/Rescue, etc.) | 3 | 0 | 0 |
| Joint Meetings (School & ACSA Board) | 1 | 0 | 0 |

Accomplishments:

From Infrastructure (encumbered)

| | | |
|--|--|---------------------|
| Beverley Manor – 8011 | | |
| Verona Pedestrian Design | | 92,161.00 |
| Tactical Vehicle Purchase | | 184,766.55 |
| Fire-Rescue Staffing | | 78,730.34 |
| WMHS Concession Stand | | 5,000.00 |
| | | |
| Total | | \$289,797.89 |
| | | |
| Middle River – 8012 | | |
| Tactical Vehicle Purchase | | 10,000.00 |
| | | |
| Total | | \$10,000.00 |
| | | |
| North River – 8013 | | |
| Weyers Cave Library | | 15,000.00 |
| Tactical Vehicle Purchase | | 30,000.00 |
| Fire-Rescue Staffing | | 78,730.33 |
| | | |
| Total | | \$123,730.33 |
| | | |
| Pastures – 8014 | | |
| Fire-Rescue Staffing | | 78,730.33 |
| Churchville Elementary Playground | | 22,128.18 |
| | | |
| Total | | \$100,858.51 |
| | | |
| Riverheads – 8015 | | |
| Spottswood Community Center Lights | | 1,344.00 |
| Spottswood Community Center Sound Panels | | 2,610.00 |
| | | |
| Total | | \$3,954.00 |
| | | |
| South River 8016 | | |
| Schneider Park-Water Leak | | 1,877.88 |
| Tactical Vehicle Purchase | | 184,766.55 |
| | | |
| Total | | \$186,644.43 |
| | | |
| | | |
| | | |
| Wayne – 8017 | | |

| | |
|-----------------------|---------------------|
| WMHS Concession Stand | 21,378.75 |
| Total | \$21,378.75 |
| Grand Total | \$736,363.91 |

Parks and Recreation Matching Grant (encumbered)

| | |
|-----------------------------|-------------------|
| Beverly Manor – 8021 | |
| Diamond Club Dugout | 5,000.00 |
| Total | \$5,000.00 |

| | |
|--------------------------|---------------|
| Middle River-8022 | |
| Total | \$0.00 |

| | |
|-------------------------|-------------------|
| North River-8023 | |
| Churchville Elem. Steps | 5,100.00 |
| Buffalo Gap HS Lean To | 500.00 |
| Total | \$5,600.00 |

| | |
|---------------------------|--------------------|
| South River – 8026 | |
| Diamond Club Dugout | 10,000.00 |
| Total | \$10,000.00 |

| | |
|-------------------|---------------|
| Wayne-8027 | |
| Total | \$0.00 |

| | |
|---------------------------|---------------|
| Riverheads -- 8025 | |
| Total | \$0.00 |

| | |
|------------------------------|--------------------|
| Pastures -- 8024 | |
| Churchville Elem. Playground | 22,128.18 |
| Churchville Elem. Steps | 5,100.00 |
| Buffalo Gap HS Lean To | 1,500.00 |
| Total | \$28,728.18 |
| Grand Total | \$49,328.18 |

- Ordinance Amendments to address concerns of the Board of Supervisors, staff recommendations, and changes to the State Code.

Economic Development

- Participated in financial incentive for a second Hershey expansion and Flow Beverages.

Other

- Headwaters Conservation District Dam Projects –Hearthstone Construction
- COVID Response

Location: Augusta County Government Center
County Administrator's Office
18 Government Center Lane
P.O. Box 590
Verona, VA 24482

Phone: (540) 245-5610

Fax: (540) 245-5621

E-mail: coadmin@co.augusta.va.us

**11010-BOARD OF SUPERVISORS
BUDGET REQUEST**

| | Detail | Detail | Original FY 20-21 | Revised FY 20-21 | Request FY 21-22 | Co. Admin. Recommendations FY 21-22 | Difference |
|--|------------|------------|----------------------|---------------------|---------------------|---|-----------------|
| 3120 CONTRACTUAL - STATE ASSEMBLY | | | \$ 26,540 | \$ 26,500 | \$ 27,150 | \$ 27,150 | \$ - |
| Represents contract with Legislative Liaison. | | | | | | | Request to |
| Pay Eldon James, LLC | | | | | | | Recommendations |
| Highland County pays Augusta County \$2,400 | | | | | | | |
| Oct 1, 2019-Sep 30, 2020 contract period (Included 3% increase Oct 1, 2019) | \$ (2,400) | \$ (2,400) | | | | | |
| Oct 1, 2020-Sep 30, 2021 contract period (no increase October 1, 2020) | \$ 7,224 | \$ - | | | | | |
| Oct 1, 2021-Sep 30, 2022 contract period (estimated 3% increase Oct 1, 2021) | \$ 21,672 | \$ 7,224 | | | | | |
| | \$ 26,496 | \$ 22,322 | | | | | |
| | | \$ 27,146 | | | | | |
| 3125 CENSUS, SURVEYS, REPORTS | | | \$ 14,000 | \$ 21,125 | \$ 20,225 | \$ 20,225 | \$ - |
| Represents Board-initiated reports & expenditures (governance, special meetings, etc.) | \$ 1,000 | \$ 2,000 | | | | | |
| Strategic Plan (approved FY21 max - PO outstanding) | \$ 7,000 | \$ 7,000 | | | | | |
| GFOA Certifications-Budget and Audit | \$ 1,815 | \$ 1,815 | | | | | |
| OPEB Actuary (\$10,500 yr 1, \$6,300 yr 2, used avg) | \$ 10,300 | \$ 8,400 | | | | | |
| VEGPA membership | \$ 1,010 | \$ 1,010 | | | | | |
| Total | \$ 21,125 | \$ 20,225 | | | | | |
| 5203 - TELEPHONE SERVICES | | | \$ 2,400 | \$ 2,400 | \$ 2,400 | \$ 2,400 | \$ - |
| Verizon data plan (5) | \$ 2,400 | \$ 2,400 | | | | | |
| 5501 - TRAVEL EXPENSES | | | \$ 12,500 | \$ 6,350 | \$ 16,700 | \$ 12,000 | \$ 4,700 |
| VACO Conference | \$ 400 | \$ 3,500 | | | | | general cut |
| NACO Annual Conference | \$ - | \$ - | | | | | |
| NACO Legislative Conference (D.C.) - 1 member | \$ 1,000 | \$ 1,000 | | | | | |
| VACO Chairman's Conference (Richmond) - 1 member | \$ - | \$ 200 | | | | | |
| VACO New Supervisor Training (Richmond) | \$ - | \$ - | | | | | |
| VACO Legislative Day (Richmond) | \$ 100 | \$ 500 | | | | | |
| Board & Commissions Annual Banquet (Attendance - 150) | \$ 1,000 | \$ 2,500 | | | | | |
| Individual Travel (bd mtgs., other mtgs., etc) | \$ 3,250 | \$ 7,400 | | | | | |
| Legislative Breakfast, Augusta County | \$ 100 | \$ 100 | | | | | |
| Miscellaneous - Dinners, travel | \$ 500 | \$ 1,500 | | | | | |
| Total | \$ 6,350 | \$ 16,700 | | | | | |

**11010-BOARD OF SUPERVISORS
BUDGET REQUEST**

| | Detail | Detail | <u>Original</u> | <u>Revised</u> | <u>Request</u> | <u>Co. Admin. Recommendations</u> | <u>Difference</u> |
|---|---------------|---------|-----------------------------|----------------|----------------|-----------------------------------|----------------------------|
| | 20-21 Revised | FY21-22 | FY 20-21 | FY 20-21 | FY 21-22 | FY 21-22 | Request to Recommendations |
| 5502 - STATE ASSEMBLY EXPENSE | | | \$ - | \$ - | \$ - | | \$ - |
| General Expenses related to Legislative Liaison to include mileage, professional filings, and reimbursement for meetings outside of Richmond. | | | | | | | |
| 6001-OFFICE SUPPLIES | | | \$ - | \$ - | \$ - | | \$ - |
| 8001-EQUIPMENT | | | \$ - | \$ - | \$ - | | \$ - |
| | | | Department Total: \$ 55,440 | \$ 56,375 | \$ 66,475 | \$ 61,775 | \$ 4,700 |
| | | | Payroll Total: \$ 98,886 | \$ 97,791 | \$ 99,226 | \$ 99,226 | \$ - |
| | | | Grand Total: \$ 154,326 | \$ 154,166 | \$ 165,701 | \$ 161,001 | \$ 4,700 |

(This Page Left blank intentionally)

County Administration

Mission:

To serve citizens of Augusta County, assist the Board of Supervisors and oversee day to day operations of County facilities and Departments.

Department Overview:

The Augusta County Administrator is the Chief Administrative Officer of the County government, and is appointed by and accountable to the Board of Supervisors (BOS). The County Administrator is responsible for implementing the policies and programs of the Board, and for coordinating and directing the daily operations of County government.

The County’s Administration Department consists of the County Administrator, Executive Assistant, Assistant to the County Administrator, Deputy County Administrator, Communications Manager and the Government Center Receptionist.

Strategic Goals and Objectives:

- Complete BOS agendas and minutes
- Assist BOS with Boards and Commissions
- Actively participate in various Boards and Commissions
- Maintain professional and civic involvement
- Manage miscellaneous infrastructure and CIP-related projects
- Manage legislative activities
- Manage new construction and renovation projects
- Prepare budget for Board of Supervisor’s consideration
- Increase communications and engagement
- Special projects as assigned by BOS

Budget Summary:

| Item | FY2019 – 2020 Expenditures | FY2020 – 2021 Adopted | FY2020- 2021 Revised | FY2021 - 2022 Recommended | % Change from FY2021 |
|--------------|----------------------------|-----------------------|----------------------|---------------------------|----------------------|
| Personnel | \$725,802 | \$758,137 | \$785,865 | \$762,589 | 67.4% |
| Operating | 120,827 | 112,610 | 128,915 | 188,492 | 0.6% |
| Total | \$846,629 | \$870,747 | \$914,780 | \$951,081 | 9.2% |

*Change in operating is due to the addition of yearly subscriptions for boardroom improvements, initial installation costs were funded under CARES.

Service and Performance Measures:

| Item | CY2019 Actual | CY2020 Actual | CY2021 Planned |
|--------------------------------------|--------------------------|--------------------------|---------------------------|
| Regular BOS Meetings | 22 | 21 | 23 |
| BOS Staff Briefings | 11 | 10 | 11 |
| BOS Work Sessions | 2 | 0 | 1 |
| Special Meetings (Fire/Rescue, etc.) | 3 | 0 | 0 |
| Joint Meetings (School & ACSA Board) | 1 | 0 | 0 |
| Events (Spring Clean-up, etc.) | 2 | 1 | 1 |
| E-notification subscribers | n/a | 1373 | 1600 |
| Facebook followers | 1075 | 2512 | 2750 |
| Twitter followers | 699 | 987 | 1100 |
| Website users | n/a | 229,390 | 250,000 |
| News posts | n/a | 102 | 110 |

Accomplishments:

The County Administrator and his staff are members of various Boards and Commissions:

- Juvenile Detention Home Board
- Regional ASAP Board
- Property Committee
- Governance
- Landfill Committee
- Middle River Regional Jail Authority
- Middle River WWTP Committee
- Emergency Services, Co-Director
- Shenandoah Valley Social Services Board
- Shenandoah Valley Animal Service Center Board of Directors
- BRITE Transit Advisory Committee
- Community Policy and Management Team (CPMT)
- Broadband Committee

Professional and Civic Involvement (Timmy Fitzgerald/Jennifer Whetzel/Candy Hensley/Angie Michael/Mia Kivlighan):

- Staunton Rotary
- Virginia Local Government Manager's Association
- Virginia Municipal Clerks Association
- ICMA
- Virginia Government Finance Officers Association
- Government Finance Officers Association
- Public Relations Council
- Virginia Government Communicators

The County Administrator's Office also coordinates the following special activities:

- Boards and Commissions recognition dinner
- Boards and Commissions brochure/resumes/recruitment process
- Meeting room management
- Legislative activities
- Miscellaneous CIP-related projects
- Special projects as assigned

Projects Completed:

- AV improvements to Board Room
- Security Upgrades (Board, Counters at Government Center)
- Public Access Improvements (on-line services)
- COVID-19 Budget, Planning, and Policy
- CARES Broadband Grant project administration

Planned Projects:

- Fire/Rescue Strategic Plan
- County-wide Strategic Plan/Five Year Financial Plan
- New courthouse complex final design and construction
- Communications Strategic Plan
- MRRJ Expansion
- Website refresh
- Platform for FOIA management
- I-Legislate

Contact Information:

Timothy Fitzgerald, County Administrator
Jennifer Whetzel, Deputy County Administrator
Candy Hensley, Assistant to the County Administrator
Angie Michael, Executive Assistant
Mia Kivlighan, Communications Manager
Joyce Hoover, Government Center Receptionist

Location: Augusta County Government Center
County Administrator's Office
18 Government Center Lane
P.O. Box 590
Verona, VA 24482

Phone: (540) 245-5610

Fax: (540) 245-5621

E-mail: coadmin@co.augusta.va.us

**12010-COUNTY ADMINISTRATOR
BUDGET REQUEST**

| | Detail | Detail | Original FY 20-21 | Revised FY 20-21 | Request FY 21-22 | Co. Admin. Recommendations FY 21-22 | Difference Request to Recommendations |
|--|-----------------|-----------|----------------------|---------------------|---------------------|---|---|
| <u>3121 - AUDITING CONTRACTUAL</u> | | | | | | | |
| PBMares, LLC | | | | | | | |
| 1 year contract w/ option for 2, one year renewals | | | \$ 60,170 | \$ 60,170 | \$ 61,670 | \$ 61,670 | - |
| Fiscal year 2019 audit | \$ 58,700 | | | | | | |
| Fiscal year 2020 audit | \$ 60,170 | | | | | | |
| Fiscal year 2021 audit | \$ 61,670 | | | | | | |
| <u>3124 - COST ALLOCATION PLAN</u> | | | | | | | |
| Annual cost to provide plan to ascertain overhead for Social Services and Jail. | | | \$ 4,000 | \$ 4,000 | \$ 4,000 | \$ 4,000 | - |
| 3 year contract with RFC | | | | | | | |
| <u>3600 - ADVERTISING</u> | | | | | | | |
| Advertising for Board of Supervisors meetings, RFPs, construction, budget, ordinances, etc. | | | \$ 5,500 | \$ 5,500 | \$ 7,000 | \$ 6,000 | 1,000 general cut |
| <u>3700 - COMMUNICATIONS AND MARKETING</u> | | | | | | | |
| Software and subscriptions related to communications management. Creative Cloud Branding, photos, etc. Considered website refresh needs. | \$ 600 | \$ 5,000 | \$ 500 | \$ 13,750 | \$ 66,000 | \$ 66,000 | - |
| Gov QA FOIA Platform | \$ 4,750 | | | | | | |
| GovServices - online customer services | | | | | | | |
| GovDelivery - website communications services | CARES \$ 17,310 | \$ 18,180 | | | | | |
| GovMeetings - website agenda and minutes | CARES \$ 17,595 | \$ 11,650 | | | | | |
| Advanced Media Solutions - BOS Livestream | CARES \$ 8,900 | \$ 6,300 | | | | | |
| | CARES \$ 15,400 | \$ 16,478 | | | | | |
| | CARES \$ 8,400 | \$ 8,400 | | | | | |
| | \$ 72,955 | \$ 66,008 | | | | | |
| <u>5201 - POSTAGE SERVICES</u> | | | | | | | |
| Amount includes postage/UPS | \$ 550 | \$ 800 | \$ 800 | \$ 550 | \$ 800 | \$ 800 | - |

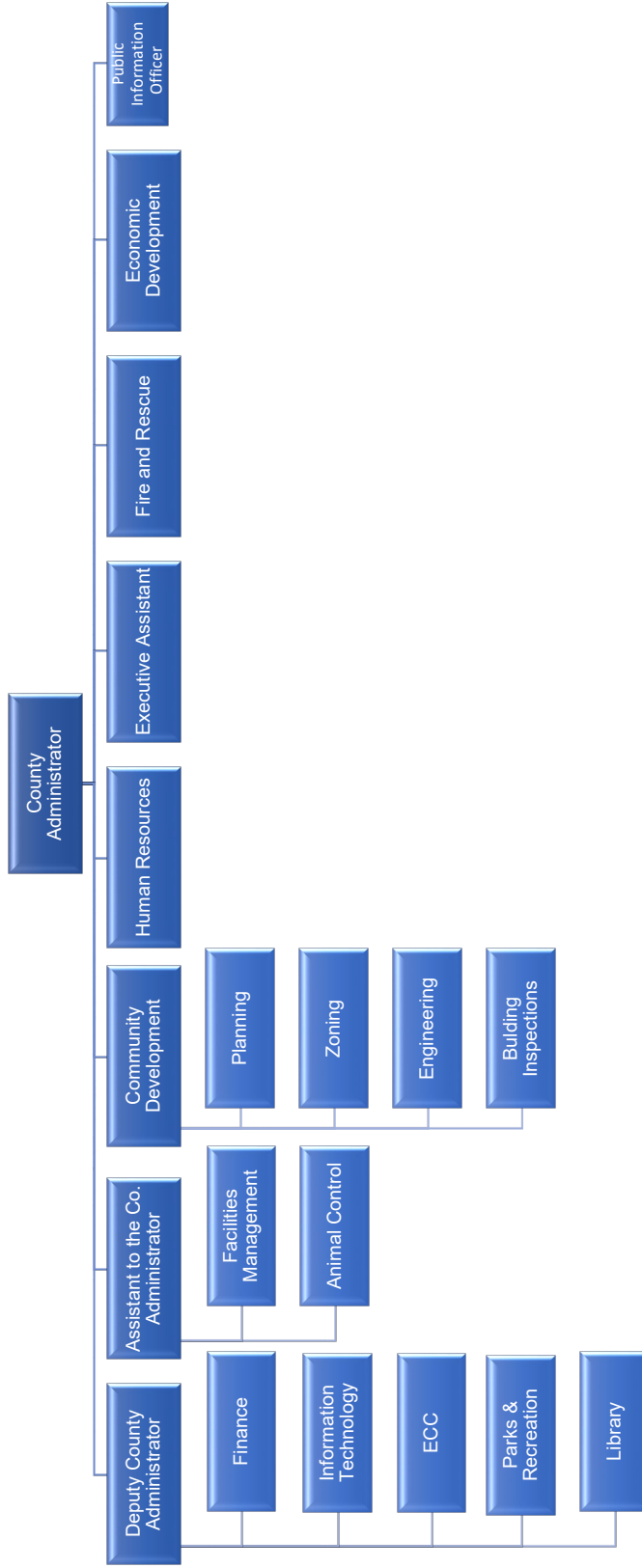
**12010-COUNTY ADMINISTRATOR
BUDGET REQUEST**

| | Detail | Detail | Original | Revised | Request | Co. Admin. Recommendations | Difference |
|---|---------------|----------|-------------|-------------|-------------|----------------------------|-------------------------|
| | 20-21 Revised | FY21-22 | FY 20-21 | FY 20-21 | FY 21-22 | FY 21-22 | Request to Recommend |
| | | | \$ 4,440 \$ | \$ 5,040 \$ | \$ 5,040 \$ | \$ 5,040 \$ | \$ - |
| 5203 - TELEPHONE SERVICES | | | | | | | |
| Phones include County Administrator's office, Board Room, and Executive Conference Room and switchboard | | | | | | | |
| | Per month | | | | | | |
| | \$ 300 \$ | 3,600 \$ | | | | | |
| | \$ 95 \$ | 1,140 \$ | | | | | |
| | \$ 25 \$ | 300 \$ | | | | | |
| | \$ | 5,040 \$ | | | | | |
| 5305 - MOTOR VEHICLE INSURANCE | | | | | | | |
| 2014 Ford Explorer #25 (Silver) | | | | | | | |
| | | | \$ 1,200 \$ | \$ 1,105 \$ | \$ 1,200 \$ | \$ 1,200 \$ | \$ - |
| 2014 Ford Explorer #26 (Blue) | | | | | | | |
| 5307 - LIABILITY INSURANCE - PUBLIC OFFICIAL | | | | | | | |
| Board & County Administrator | | | | | | | |
| Division of Risk Management | | | | | | | |
| 5501 - TRAVEL EXPENSES | | | | | | | |
| | \$ 470 \$ | 760 | | | | | |
| | \$ 50 \$ | 450 | | | | | |
| | \$ - \$ | 1,000 | | | | | |
| | \$ 180 \$ | 175 | | | | | |
| | \$ 900 \$ | 900 | | | | | |
| | \$ 200 \$ | 500 | | | | | |
| | \$ 100 \$ | 500 | | | | | |
| | \$ - \$ | 1,500 | | | | | |
| | \$ 100 \$ | 300 | | | | | |
| | \$ 500 \$ | 500 | | | | | |
| | \$ 2,500 \$ | 6,585 | | | | | |
| | | | \$ 3,000 \$ | \$ 3,000 \$ | \$ 6,600 \$ | \$ 5,700 \$ | \$ 900 general cut |

Account also reflects funding for legislative trips to Richmond, monthly manager meetings, Employee of the Year lunch, staff development, etc.

**12010-COUNTY ADMINISTRATOR
BUDGET REQUEST**

| | Detail | Detail | Original | Revised | Request | Co. Admin. Recommendations | Difference |
|---|---------------------------|---------|----------|----------|----------|----------------------------|-------------------------|
| | 20-21 Revised | FY21-22 | FY 20-21 | FY 20-21 | FY 21-22 | FY 21-22 | Request to Recommend |
| | | | \$ | \$ | \$ | \$ | |
| 5801 - DUES AND SUBSCRIPTIONS | | | \$ | \$ | \$ | \$ | |
| VACO | 15,925 \$ | 16,240 | 20,600 | 23,700 | 56,480 | 26,480 | 30,000 |
| | (73,791 x .22 = \$16,234) | | | | | | cut |
| NACO | 1,475 \$ | 1,475 | | | | | Zencity |
| Rotary | 240 \$ | 240 | | | | | |
| VLGMA | 800 \$ | 800 | | | | | |
| ICMA | 1,320 \$ | 1,320 | | | | | |
| NACA | 50 \$ | 50 | | | | | |
| Daily News Leader | 30 \$ | 30 | | | | | |
| News Virginian | 210 \$ | 210 | | | | | |
| Local Clerk's Association | 30 \$ | 30 | | | | | |
| State Clerk's Association | 50 \$ | 50 | | | | | |
| IIMC | 210 \$ | 210 | | | | | |
| Public Relations Council | 170 \$ | 170 | | | | | |
| VA Public Relations - State | 185 \$ | 185 | | | | | |
| VA Public Relations - National | 325 \$ | 325 | | | | | |
| National Assoc. of Govt. Communicators | 145 \$ | 145 | | | | | |
| Reference Material | 150 \$ | 150 | | | | | |
| ZenCity | 21,600 \$ | 30,000 | | | | | |
| Zoom (Co Admin users + all excess unused accounts) | 2,400 \$ | 4,800 | | | | | |
| VGFOA | 50 \$ | 50 | | | | | |
| | 45,365 \$ | 56,480 | | | | | |
| | | | \$ | \$ | \$ | \$ | |
| | | | 7,000 | 7,000 | 7,000 | 6,202 | 798 |
| | | | | | | | general cut |
| 6001 - OFFICE SUPPLIES | | | | | | | |
| General office supplies of Board of Supervisors, County administrator, Clerk, etc. to include stationary, writing supplies, printing forms, etc. Account also covers mail machine supplies, facsimile supplies, copier charges, directories, etc. Frame new BOS picture FY22 \$250 Minute books FY23 \$1800 | 1,575 \$ | 1,825 | | | | | |
| | 3,000 \$ | 3,000 | | | | | |
| | 250 \$ | - | | | | | |
| | 2,175 \$ | 2,175 | | | | | |
| | 7,000 \$ | 7,000 | | | | | |



(This Page Left blank intentionally)

Human Resources

Mission:

The Human Resources Office will provide quality services for the General Government, Department of Social Services, and Middle River Regional Jail in achieving strategic goals; recruiting, selecting, and retaining quality employees; administer a comprehensive Human Resources program that is consistent with federal, state and local laws/regulations which meets the needs of the divisions and the citizens of Augusta County.

Department Overview:

The Augusta County Human Resources Office serves general government, social services, regional jail, and the constitutional employees. Serving approximately 800 full and part-time personnel, the function of the Human Resources Office is to manage benefits and payroll, recruitment/retention, employee orientation and exit interviews, employee/supervisory training, worker’s compensation and the tuition assistance program. Benefits include VRS (Plan 1, 2 and Hybrid) Retirement, Group Life Insurance, Annual and sick leave, PTO leave, Short Term and Long Term Disability, Deferred Compensation, EAP Program, Flex Benefit Plan, Health Savings Account, Health Insurance, Dental Insurance, Cancer and Accident Insurance, Credit Union, and Direct Deposit. All quarterly and annual tax reporting is handled through this office. The annual evaluation program and regular and disability retirement is also managed from the Human Resources Office.

Strategic Goals and Objectives:

- Continue to use Health and Wellness dollars to provide for the well-being of employees.
- Offer employee/supervisory training through EAP Program and in-house training to save on training budget.
- Update the County’s Policy and Procedures Manual and Employee Handbook.
- Work closely with Department Heads on personnel needs.
- Work closely with the DSS Director/Jail Superintendent on HR issues.
- Work with the SAW Consortium on the self-funding insurance.
- Stay current with the latest regulations and compliance requirements of the federal and state government.

Budget Summary:

| Item | FY2019 – 2020 Expenditures | FY2020 – 2021 Adopted | FY2020- 2021 Revised | FY2021 - 2022 Recommended | % Change from FY2021 |
|--------------|----------------------------|-----------------------|----------------------|---------------------------|----------------------|
| Personnel | \$256,506 | \$264,771 | \$273,120 | \$266,369 | 0.6% |
| Operating | 21,079 | 10,349 | 21,159 | 22,859 | 120.9% |
| Total | \$277,585 | \$275,120 | \$294,279 | \$289,228 | 5.1% |

*Increase in Human Resources are due to restoring in-service and training education funds that were previously cut due to COVID.

Service and Performance Measures:

| | FY2019-2020 Actual | FY2020-2021 Planned | FY2020-2021 Expected |
|-------------------------------------|-------------------------------|--------------------------------|---------------------------------|
| New Recruits | 159 | 145 | 140 |
| % of Turnover | 21% | 23% | 20% |
| Employee Training Offered | 2 | 4 | 4 |
| # of Direct Deposits | 759 | 795 | 820 |
| % of Employees on Direct Deposit | 98% | 97% | 99% |

Notes: The Service and Performance Measures include employees of Augusta County, Shenandoah Valley Social Services, and Middle River Regional Jail.

Accomplishments:

- Updated Workers' Compensation Policy.
- Continue to purchase wellness equipment with the Wellness Dollars offered through Aetna.
- Work closely with Department Heads/Constitutional Officers during transition periods.
- Work closely with the DSS Director/Jail Superintendent on personnel issues.

Contact Information:

Faith Duncan, Human Resources Director
Amber May, Human Resources Technician-Benefits
Daniela Sprouse, Human Resources Technician - Payroll

Location: Augusta County Government Center
Human Resources Department
18 Government Center Lane
P.O. Box 590
Verona, VA 24482

Phone: (540) 245-5617

Fax: (540) 245-5175

E-mail: jobs@co.augusta.va.us

**12030-HUMAN RESOURCES
BUDGET REQUEST**

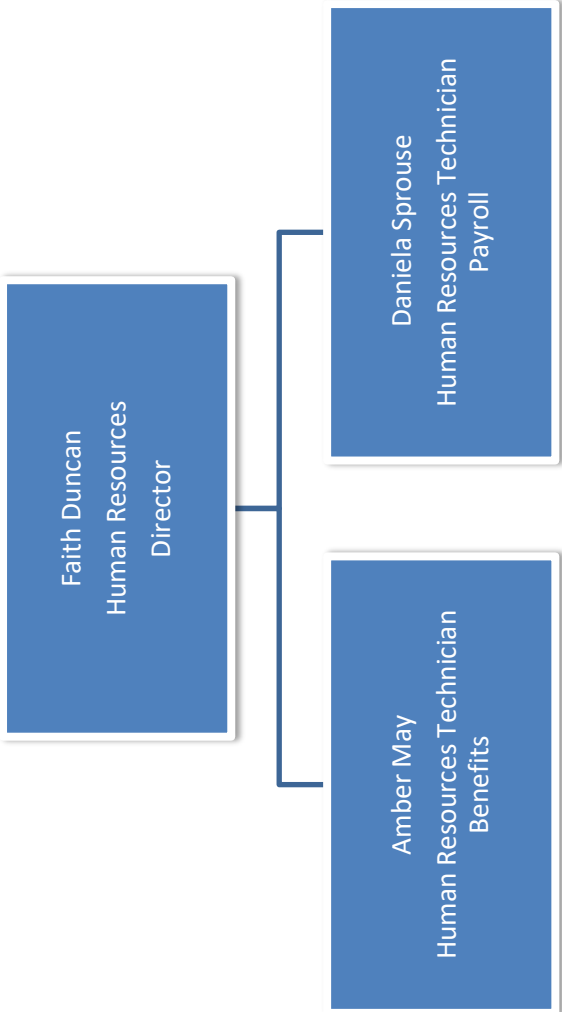
| | Detail | Detail | Original | Revised | Request | Co. Admin Recommendations | Difference |
|--|---------------|---------|----------|-----------|-----------|------------------------------|-------------------------------|
| | 20-21 Revised | FY21-22 | FY 20-21 | FY 20-21 | FY 21-22 | FY 21-22 | Request to Recommendations |
| <u>3102 - HEALTH & WELLNESS PROGRAM</u> | | | | | | | |
| Employee Picnic-provided by First Bank | | | | | | | |
| Flu Shots-covered through health insurance | | | | | | | |
| Health Club Memberships-benefit no longer provided | | | | | | | |
| EAP Program-funded through Aetna wellness dollars | | | | | | | |
| Fitness equipment-funded through Aetna wellness dollars | | | | | | | |
| <u>3323 - BACKGROUND CHECKS</u> | | | | | | | |
| All employee background checks | | | | 1,000 \$ | 1,000 \$ | 1,000 \$ | - |
| <u>3600 - ADVERTISING</u> | | | | | | | |
| Advertising for vacant positions. We also place vacant positions on the web page. | | | 1,350 \$ | 1,350 \$ | 1,350 \$ | 1,350 \$ | - |
| <u>5201 - POSTAGE</u> | | | | | | | |
| Postage costs associated with payroll, FICA, employment, etc. | | | 700 \$ | 700 \$ | 700 \$ | 700 \$ | - |
| <u>5203 - TELEPHONE SERVICES</u> | | | | | | | |
| Costs of line per month, long distance, switchboard | | | 600 \$ | 600 \$ | 600 \$ | 600 \$ | - |
| <u>5501 - TRAVEL</u> | | | | | | | |
| Travel associated with miscellaneous meetings and seminars. PHR Certification requires 20 credit hours annually. | 500 \$ | 500 \$ | 500 \$ | 500 \$ | 500 \$ | 500 \$ | - |
| <u>5504 - IN-SERVICE TRAINING & EDUCATION</u> | | | | | | | |
| Tuition Program | | 8,700 | | | | | |
| Training (in-house, wellness provided) | | | | | | | |
| SEI/LEAD | 10,800 \$ | 10,800 | | | | | |
| -leadership training | | | | | | | |
| VA Institute of Government | 2,500 \$ | 2,500 | 2,500 \$ | 13,300 \$ | 22,000 \$ | 14,000 \$ | 8,000 general cut |
| | 13,300 \$ | 22,000 | | | | | |

**12030-HUMAN RESOURCES
BUDGET REQUEST**

| Detail | Detail | Original FY 20-21 | Revised FY 20-21 | Request FY 21-22 | Co. Admin Recommendations FY 21-22 | Difference Request to Recommendations |
|---|---------------------------|----------------------|---------------------|---------------------|--|---|
| 20-21 Revised | FY21-22 | \$ - | \$ - | \$ 1,000 | \$ 1,000 | \$ - |
| <u>5506 - Employee Recognition & Award</u> | | | | | | |
| <u>5801 - DUES & SUBSCRIPTIONS</u> | | | | | | |
| | VA Institute Comp. System | \$ 450 | \$ 450 | \$ 709 | \$ 709 | \$ - |
| | SHRM National Membership | \$ 219 | \$ 219 | | | |
| | SHRM Local Membership | \$ 40 | \$ 40 | | | |
| | HR Hero Website | \$ - | \$ - | | | |
| | | \$ 709 | \$ 709 | | | |
| <u>6001 - OFFICE SUPPLIES</u> | | | | | | |
| | | \$ 4,000 | \$ 3,000 | \$ 3,000 | \$ 3,000 | \$ - |
| Department Total: \$ 10,349 \$ 21,159 \$ 30,859 \$ 22,859 \$ 8,000 | | | | | | |
| Payroll Total: \$ 264,771 \$ 273,120 \$ 266,369 \$ 266,369 \$ - | | | | | | |
| Grand Total: \$ 275,120 \$ 294,279 \$ 297,228 \$ 289,228 \$ 8,000 | | | | | | |

Office costs, printer ink, gift certificates, and plaques.

Human Resources Organizational Chart



County Attorney

Mission:

The County Attorney's Office provides legal counsel to the Board of Supervisors and to all County Departments (except for the Department of Social Services), as well as County Constitutional Officers.

Department Overview:

A brief summary of the many services this office provides include:

- Board of Supervisors: Provide legal counsel to the Board as a whole and provide legal counsel to individual Board members on matters unique to their districts.
- Commissioner of Revenue: Provide legal advice, research and approve refunds.
- County Administration: Work with County Administration/staff on a myriad of legal issues affecting the County Board of Supervisors and departments.
- Review FOIA request replies.
- County Code and Ordinances: Attend Ordinance Committee meetings. Review ordinances and ads and work with County Administrator's Office on proper advertising of same. Prepare updates to the County Code and provide copies to all holders of the Code. Update website as changes are made to the Code.
- Economic Development: Review contracts, agreements, and deeds.
- Finance Department: Advise the Finance Department as to claims to be filed with the County's insurance companies, review procurement contracts and policies.
- Fire & Rescue: Review and provide legal advice on FOIA requests, MOUs, agreements, documents, and give advice on personnel issues.
- Lawsuits: Draft and file pleadings, properly research each case, schedule court hearings, prepare witnesses and defend in Court.
- Library Board: Review and provide legal advice to the Board on proposed policy changes and procurement documents.
- Parks and Recreation: Review and approve agreements, easements, and forms.
- Personnel: Meet with personnel director and with affected department heads on any personnel issues.
- Sheriff's Department: Meet with various personnel and prepare court filings for unclaimed bodies in Augusta County.
- Subdivision, Planning & Engineering: Review and approve subdivision documents. Give advice to Subdivision Agent and County Engineer. Work with County Engineer and VDOT on land acquisitions for right of way, stormwater matters and erosion matters.
- Treasurer: Lend support and advice to the Treasurer and his staff.
- Zoning: Provide legal advice to the Board of Zoning appeals and attend all of its meetings. Work with Zoning Administrator on any zoning issues or violations.

Strategic Goals and Objectives:

- Provide timely, well-researched legal services to the Board of Supervisors.
- Assist the Ordinance Committee in updating the Augusta County Code.
- Assist and provide legal advice to Community Development.
- Assist and provide legal advice to the Board of Zoning Appeals.
- Assist Personnel with any needed updates of the employee handbook.
- Monitor legislation passed by the Virginia Legislature and recommend amendments to the County Code, if needed, based on any new legislation.

Budget Summary:

| Item | FY2019 – 2020 Expenditures | FY2020 – 2021 Adopted | FY2020- 2021 Revised | FY2021 - 2022 Recommended | % Change from FY2021 |
|--------------|----------------------------|-----------------------|----------------------|---------------------------|----------------------|
| Personnel | \$301,942 | \$347,952 | \$322,177 | \$358,221 | 3% |
| Operating | 116,788 | 92,785 | 339,915 | 157,936 | 70.2% |
| Total | \$418,730 | \$440,737 | \$662,092 | \$516,157 | 17.1% |

*Changes in the County Attorney budget are due to costs associated with outside council. Personnel changes are due to filling a previously vacant position.

Service and Performance Measures (per list of accomplishments):

| Item | 2021-2022 |
|---------------------|-----------|
| Court cases | 18 |
| Deeds and Easements | 4 |
| Legal Opinions | 167 |
| Ordinance Updates | 12 |
| FOIA Review | 6 |

Accomplishments:

- Together with outside counsel, continued the defense of McKee Foods Corporation v. County of Augusta, Virginia.
- Together with outside counsel, continued the defense of Hershey Chocolate of Virginia, Inc. v. County of Augusta.
- Prosecuted zoning violation cases.
- Continued to provide legal advice to all County departments.
- Assisted with the preparation of several invitations to bid and requests for proposals issued by County for various goods and services.
- Drafted various proposed ordinances.
- Prepared and distributed updates for County Code.
- Assisted departments drafting responses to requests under the Virginia Freedom of Information Act.
- Reviewed several documents for the Emergency Services Department.
- Assisted Personnel Director on personnel issues.
- Prepare contracts, deeds, leases.
- Handle EEOC Complaints and other personnel and policy issues.
- This office received and completed 207 legal opinion requests.

Contact Information:

James R. Benkahla, County Attorney
Kathleen Keffer, Assistant County Attorney
Carol Satterwhite, Legal Assistant

Location: County Attorney's Office
Augusta County Government Center
18 Government Center Lane
P.O. Box 590
Verona, VA 24482

Phone: (540) 245-5017

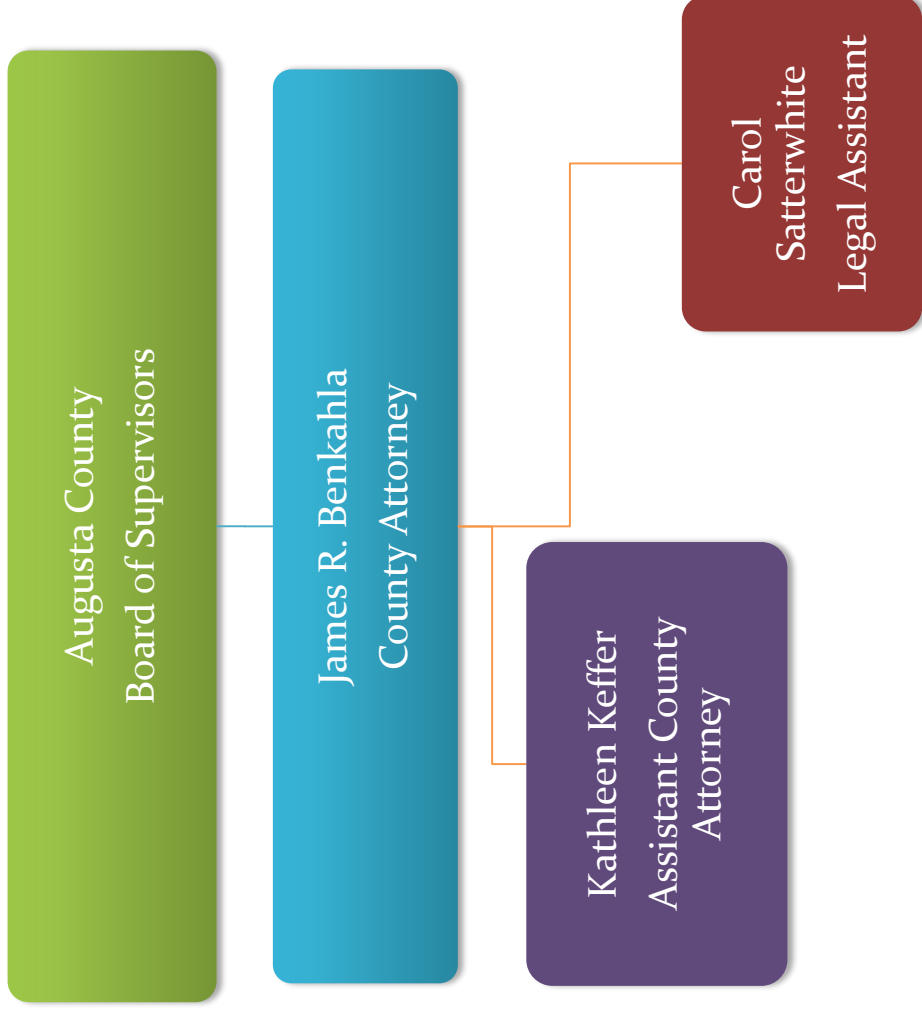
Fax: (540) 245-5096

E-mail: ctyatty@co.augusta.va.us

**12040-COUNTY ATTORNEY
BUDGET REQUEST**

| | Detail | Detail | Original | Revised | Request | Co. Admin Recommendations | Difference |
|--|---------------|---------|-----------|------------|------------|------------------------------|-------------------------------|
| | 20-21 Revised | FY21-22 | FY 20-21 | FY 20-21 | FY 21-22 | FY 21-22 | Request to Recommendations |
| | | | \$ 80,000 | \$ 325,000 | \$ 300,000 | \$ 141,000 | \$ 159,000 |
| | | | | | | | general cut |
| <u>3120 CONTRACT SERVICES</u> | | | | | | | |
| Fees and expenses to retain outside counsel when a matter requires expertise in a specialized area of law or when a conflict of interest precludes representation by the County Attorney of one of its boards. | | | | | | | |
| There are currently two cases with outside counsel representation pending before the Circuit Court. Thus, the increase requested for this line item. | | | | | | | |
| <u>5201 - POSTAGE SERVICES</u> | | | | | | | |
| Cost of postage and overnight deliveries. | | | | | | | |
| <u>5203 - TELEPHONE SERVICES</u> | | | | | | | |
| Cost of lines serving office (five lines, including one fax line) and long distance service. | | | | | | | |
| | | | \$ 795 | \$ 300 | \$ 300 | \$ 300 | \$ - |
| | | | \$ 100 | \$ 50 | | | |
| | | | \$ 480 | \$ 720 | | | |
| | | | \$ 240 | \$ 480 | | | |
| | | | \$ 90 | \$ 90 | | | |
| | | | \$ 1,705 | \$ 2,135 | | | |
| | | | | | | | |
| | | | \$ 970 | \$ 1,740 | \$ 2,136 | \$ 2,136 | \$ - |
| | | | | | | | |
| | | | \$ 3,500 | \$ 3,500 | \$ 4,600 | \$ 4,000 | \$ 600 |
| | | | | | | | general cut |
| <u>5501 - TRAVEL EXPENSES/EDUCATION</u> | | | | | | | |
| | | | \$ 1,800 | \$ 1,800 | | | |
| | | | \$ 1,700 | \$ 1,700 | | | |
| | | | \$ 520 | \$ 520 | | | |
| | | | \$ 450 | \$ 450 | | | |
| | | | \$ - | \$ 100 | | | |
| | | | \$ 4,470 | \$ 4,570 | | | |

County Attorney's Office



Commissioner of the Revenue

Department Overview:

The Commissioner of the Revenue Office is responsible for the assessment of taxes on Personal Property, Real Estate, Consumer Utilities, Business License, Machinery & Tools, Meals and Lodging. In addition, they are responsible for the processing of all State Income Tax Returns and Estimated Taxes filed by county residents. The tax relief for the elderly and disabled program and the real estate exemption for disabled veterans program are also administered by the department.

The Commissioner of the Revenue is directly accountable to the public and recognizes the vital importance of individual customer service in carrying out all prescribed duties in a professional and responsible manner.

Strategic Goals and Objectives:

- Continue to work with new real estate software vendor (Vision). Go live date was February 24, along with in house training for all RE staff March 2-4. A punch list of things that need to be corrected has been provided to Vision and we will continue to work on these areas until they are resolved.
- Mentor New Real Estate Manager – The loss of our Real Estate Manager to another locality at the beginning of the Software transition resulted in a more difficult transition. Our goal will be to stay tuned in with Vision throughout our next 2 years to not only work out any issues but to give the new Real Estate Manager time to acclimate to the duties and learn the new software.
- Work with the new real estate assessor to insure that he has good quality training with tax assessors from other localities and with our Part time Vision trainer who also retired as the Real Estate Manager in Charlottesville.
- Continue to work with County Administration and County Attorney and Outside Counsel to respond to appeals of real estate general reassessment values
- Promote talent within department to understudy managerial positions that will be open to retirement(s) within 3, 5, & 8 years
- Work with county administration to review potential computer software options towards the eventual selection of and replacement of current software.

Budget Summary:

| Item | FY2019- 2020 Expenditures | FY2020 - 2021 Adopted | FY2020 – 2021 Revised | FY2021 - 2022 Recommended | % Change from FY2021 |
|--------------|---------------------------|-----------------------|-----------------------|---------------------------|----------------------|
| Personnel | \$821,498 | \$858,883 | \$884,697 | \$890,210 | 3.6% |
| Operating | 104,645 | 96,600 | 148,949 | 154,945 | 60.4% |
| Total | \$926,143 | \$955,483 | \$1,033,646 | \$1,045,155 | 9.4% |

* Personnel increases are due to raises approved by the state for Constitutional officers and promotions within the department. Operating costs increased due to the addition of new Real Estate (CAMA) Software, initial funding was provided by CARES funds, software requires annual support.

Service and Performance Measures:

| Item | 2020 Actual | Item | 2020 Actual |
|--------------------------|-------------|---------------------------------|-------------|
| Business Licenses issued | 5,005 | Land Use applications processed | 6,027 |
| Vehicles assessed | 109,892 | Land Use parcels rolled back | 129 |
| New vehicles added | 22,177 | Real Estate parcels assessed | 40,908 |

| | | | |
|-----------------------------------|--------|------------------------------------|-------|
| Old vehicles removed | 22,649 | Mapping changes worked | 220 |
| Returns processed through mail | 2,510 | Parcel transfers | 2,455 |
| State tax returns prepared | 166 | Assessment due to new construction | 1,225 |
| State estimated taxes filed | 608 | | |
| Tax relief applications processed | 670 | | |
| Veterans applications approved | 194 | | |

Accomplishments:

| | 2019 | 2020 |
|--------------------------------|---------------------|----------------------|
| Real Estate Assessed Tax | \$ 46,902,885 | \$ 47,776,054 |
| Personal Property Assessed Tax | \$ 17,855,383 | \$ 18,363,518 |
| Machinery & Tool Assessed Tax | \$ 4,676,312 | \$ 4,849,713 |
| Mobile Home Assessed Tax | \$ 200,842 | \$ 211,921 |
| Bank Franchise Tax | \$ 305,085 | \$ 355,258 |
| Business License Tax | \$ 4,099,216 | \$ 4,442,609 |
| Meals Tax | \$ 2,593,706 | \$ 2,394,323 |
| Lodging Tax | \$ 575,514 | \$ 363,812 |
| Utility License Tax | \$ 151,905 | \$ 147,394 |
| Utility Tax | \$ 2,098,741 | \$ 2,092,704 |
| Land Use Revalidation Fees | \$ 27,824 | \$ 26,935 |
| Land Use Rollback Tax | \$ 175,548 | \$ 211,741 |
| Mobile Home Titling Tax | \$ 103,085 | \$ 161,553 |
| Public Service | \$ 2,866,801 | \$ 2,900,818 |
| Audit Results | <u>\$ 728,375</u> | <u>\$ 568,619</u> |
| Revenue Generated | <u>\$83,361,222</u> | <u>\$ 84,866,972</u> |

Contact Information:

Jean Shrewsbury, Commissioner of the Revenue

Location: Augusta County Government Center
Commissioner of Revenue Department
18 Government Center Lane
P.O. Box 590
Verona, VA 24482

Phone: (540) 245-5640
(540) 245-5647 (Real Estate)

Fax: (540) 245-5179

E-mail: jshrewsbury@co.augusta.va.us
lwagoner@co.augusta.va.us

12090-COMMISSIONER OF THE REVENUE

BUDGET REQUEST

| | Detail | Detail | Original FY 20-21 | Revised FY 20-21 | Request FY 21-22 | Co. Admin Recommendations FY 21-22 | Difference |
|--|---------------|---------|----------------------|---------------------|---------------------|--|-----------------------|
| | 20-21 Revised | FY21-22 | FY 20-21 | FY 20-21 | FY 21-22 | FY 21-22 | Request to Recommends |
| 3320 - MAINTENANCE SERVICE CONTRACTS | | | | | | | |
| 6500-V05 IBM Printer - 5 yr maintenance contract | \$ 695 | 695 | 695 | 695 | 695 | 695 | - |
| | \$ 695 | 695 | | | | | |
| 3500 - BOOKBINDING | | | | | | | |
| Personal Property Book 2018 | \$ - | - | - | - | - | - | - |
| Real Estate Book 2018 | \$ - | - | - | - | - | - | - |
| | \$ - | - | | | | | |
| 3501 - CONTRACTURAL ASSESSMENTS - NADA | | | | | | | |
| Valuation of personal property book through NADA | | | 9,200 | 9,200 | 9,200 | 9,200 | - |
| 3600 - ADVERTISING | | | | | | | |
| Advertise deadlines | | | 500 | 500 | 500 | 500 | - |
| 4100 - DATA PROCESSING SERVICES | | | | | | | |
| Vision Technology Cloud Hosting Software | \$ 12,000 | 12,000 | | | | | |
| Vision Technology Annual Maintenance | \$ 34,000 | 34,000 | | | | | |
| Vision Technology Cloud Hosting Property Records Laserfiche Software Upgrade | \$ - | 6,400 | | | | | |
| Lexus Advance Development Legal shared w Co Att | \$ 700 | 700 | | | | | |
| Clear Pro Flex Discovery Software | \$ 2,700 | 2,700 | | | | | |
| Stonewall Tech Mass Appraisal Software Maint | \$ 2,250 | 2,250 | | | | | |
| Internet Access for VAMANET | \$ 3,000 | 3,000 | | | | | |
| Bright Software Maintenance | \$ 14,000 | 14,000 | | | | | |
| Software programming | \$ 25,000 | 25,000 | | | | | |
| | \$ 93,650 | 100,050 | | | | | |
| 5201 - POSTAL SERVICES | | | | | | | |
| Annual Personal Property Mailing | \$ 23,000 | | | | | | |
| Annual Land Use Revalidation Mailing | \$ 2,100 | | | | | | |
| General office mailings | \$ 4,800 | | | | | | |
| Business License Mailing | \$ 5,000 | | | | | | |
| | | | 33,500 | 34,900 | 34,900 | 33,900 | 1,000 general cut |

12090-COMMISSIONER OF THE REVENUE

BUDGET REQUEST

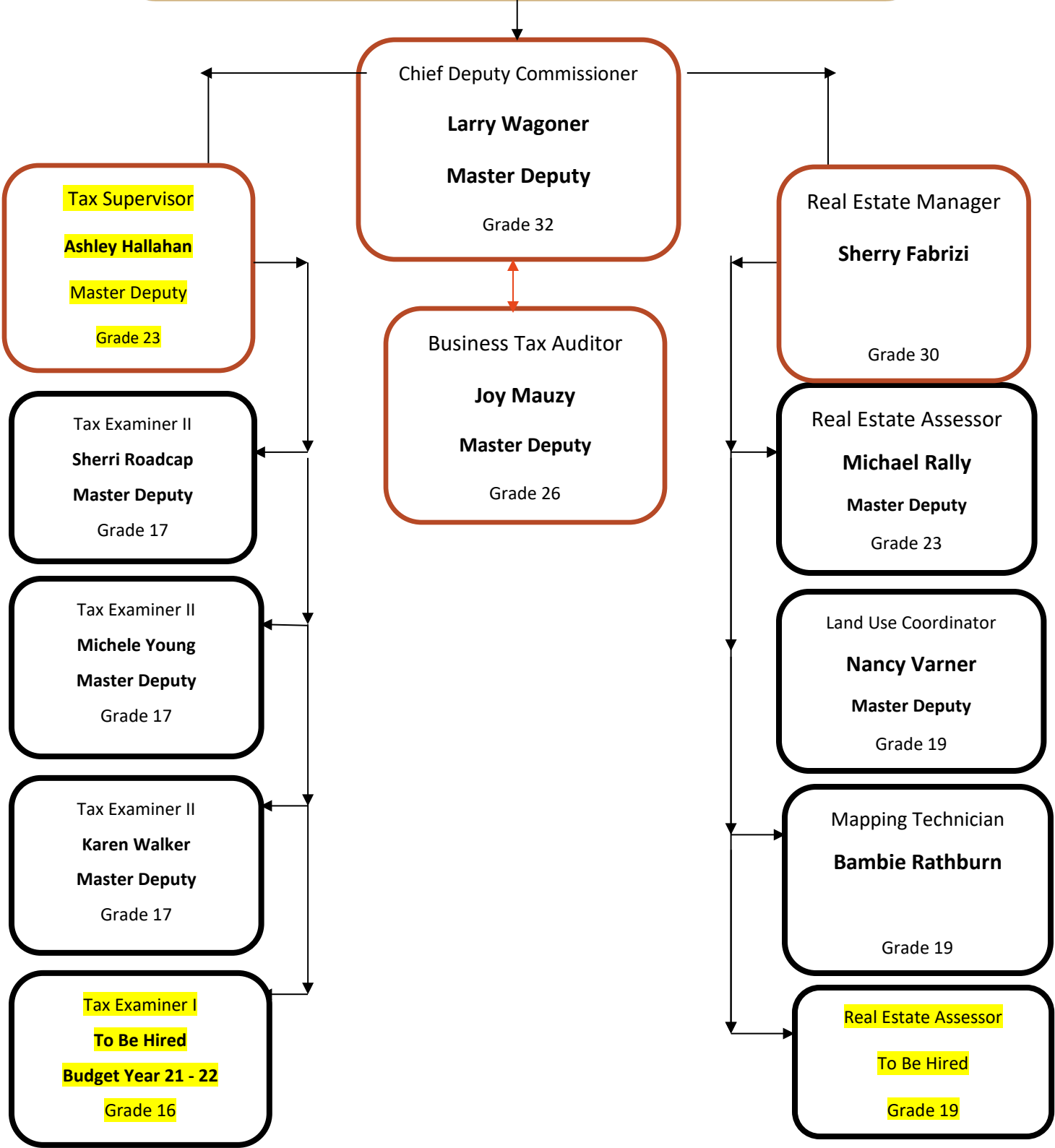
| | Detail | Detail | Original FY 20-21 | Revised FY 20-21 | Request FY 21-22 | Co. Admin Recommendations FY 21-22 | Difference Request to Recommends |
|---|---|----------|----------------------|---------------------|---------------------|--|-------------------------------------|
| <u>5203 - TELEPHONE SERVICES</u> | | | \$ | 3,100 \$ | 3,100 \$ | 3,100 \$ | - |
| | 20-21 Revised | FY21-22 | | | | | |
| | Costs of line per month, long distance, switchboard | | | | | | |
| <u>5305 - MOTOR VEHICLE INSURANCE</u> | | | \$ | 1,200 \$ | 1,200 \$ | 1,200 \$ | - |
| | | | | | | | |
| | 2 vehicles at \$600 each | | | | | | |
| <u>5501 - TRAVEL EXPENSES</u> | | | \$ | 2,400 \$ | 8,180 \$ | 7,180 \$ | 1,000 general cut |
| | Commissioner Annual Meeting | 2,300 \$ | | | | | |
| | VA Association of Assessing Officers Conference | 700 \$ | | | | | |
| | Certification Classes | 1,500 \$ | | | | | |
| | VT Farm & Business Tax Class | 680 \$ | | | | | |
| | VA Association of Assessing Officers School | 3,000 \$ | | | | | |
| | Travel for Various Meetings | - \$ | | | | | |
| | | 8,180 \$ | | | | | |
| <u>5801 - DUES & SUBSCRIPTIONS</u> | | | \$ | 1,705 \$ | 1,920 \$ | 1,920 \$ | - |
| | Commissioner Association | 550 \$ | | | | | |
| | IAAO Assessors Association | 400 \$ | | | | | |
| | West Central Association Dues | 120 \$ | | | | | |
| | VA Association of Assessing Officers | 240 \$ | | | | | |
| | Bright Software User Group | 400 \$ | | | | | |
| | University of Virginia Certification Program | 160 \$ | | | | | |
| | VA Association of Local Tax Auditors | 50 \$ | | | | | |
| | | 1,920 \$ | | | | | |
| <u>6001 - OFFICE SUPPLIES</u> | | | \$ | 15,100 \$ | 18,000 \$ | 16,000 \$ | 2,000 general cut |
| | General office supplies. | | | | | | |
| | Includes printing and envelopes for Annual Personal Property returns. | | | | | | |
| | Includes printing of forms used in office. | | | | | | |

12090-COMMISSIONER OF THE REVENUE

BUDGET REQUEST

| Detail | | Detail | Original | Revised | Request | Co. Admin | Difference |
|---|-----------|---------|-------------------|------------------|--------------|-----------------|-----------------------|
| 20-21 Revised | | FY21-22 | FY 20-21 | FY 20-21 | FY 21-22 | Recommendations | Request to Recommends |
| 6008 - MOTOR VEHICLE FUEL | | | \$ 700 | \$ 700 | \$ 700 | \$ 700 | \$ - |
| Unit # | License # | ID # | Vehicle Make | Previous Mileage | Total Miles | | |
| 4205 | 115-920L | 97806 | 2019 Nissan Rogue | 4,205 | 5,828 | | |
| 7089 | 194-856L | 9089 | 2016 Jeep Compas | 32,466 | 40,244 | | |
| 6009 - MOTOR VEHICLE MAINT. & SUPPLIES | | | \$ 500 | \$ 500 | \$ 500 | \$ 500 | \$ - |
| General maintenance and repairs. | | | | | | | |
| 8002 - FURNITURE & FIXTURES | | | \$ - | \$ - | \$ 1,200 | \$ - | \$ 1,200 |
| IBM Refurbished Printer 6500-V05 | | | | | | | |
| scanner for CAMA | | | | | | | |
| Laserfische fix | | | | | | | |
| | | | \$ - | \$ - | \$ 1,200 | \$ - | \$ 1,200 |
| | | | \$ 96,600 | \$ 148,949 | \$ 180,145 | \$ 154,945 | \$ 25,200 |
| Department Total: | | | \$ 96,600 | \$ 148,949 | \$ 180,145 | \$ 154,945 | \$ 25,200 |
| Payroll Total: | | | \$ 858,883 | \$ 884,697 | \$ 890,210 | \$ 890,210 | \$ - |
| Grand Total: | | | \$ 955,483 | \$ 1,033,646 | \$ 1,070,355 | \$ 1,045,155 | \$ 25,200 |

Commissioner of the Revenue
Jean Shrewsbury



21-22 Proposed Budget Changes Incorporated
Changes are Highlighted in Yellow

(This Page Left blank intentionally)

Treasurer

Mission:

The County of Augusta Treasurer's Office mission is to provide great customer service in all venues and ensure the fiscal integrity of the County. By maintaining this commitment we:

- Provide a professional environment where our employees can thrive and have access to educational opportunities.
- Concentrate on implementation of technology solutions that will meet or exceed our service requirements.
- Develop and implement more streamlined business processes for the convenience of the customer while adhering to the requirements of the law.
- Listen to customer feedback and implementing changes when possible.
- Strictly adhering to all federal, state and local laws governing the management of public funds.
- Work with external brokers and the banking community to achieve the highest and safest investment returns for the County.
- Take advantage of educational opportunities in the field of treasury management.

Department Overview:

The County Treasurer is an elected constitutional office and, as such, is directly accountable to the citizens of Augusta County. The Treasurer's Office prepares, mails and collects all tax bills for real and personal property located in the County of Augusta. The office also pursues the collection of all delinquent taxes and other charges and fees owed to the county. Additional revenues collected under the direct supervision of the Treasurer include: business licenses, receipts of State collected revenues and taxes; meals and lodging taxes and other various county fees and fines from all other county departments and school divisions as collected.

The County Treasurer's office is charged with the design of an effective cash management and investment program for the County and all of its agencies and acts as fiscal agent for the Augusta County Schools and their entities such as the Valley Vocational Center, Shenandoah Valley Regional Program, and Cafeteria Program.

The Treasurer also acts as a custodian for several other regional and state business funds, which includes maintaining all records, accounting for the investment of funds and the reporting of fund revenues and expenditures. These accounts include Valley ASAP, both Staunton & Lexington offices, and their online credit card revenue, Middle River Regional Jail Authority. Currently the Treasurer's office is responsible for the safety of all these funds. Our office oversees the balancing of approximately thirty or more accounts. Among other activities, these duties include managing the county investments and adhering to its policy for the locality; arranging for banking services and new accounts as needed, processing retiree ach payments each month for the school board and county personnel office and revising all retiree banking information on an annual basis, currently 66 retirees and health savings ach payments for personnel; forecasting all cash receipts and expenditures to meet the county's needs on a weekly and monthly basis. Wiring funds to meet county obligations for school debt payments several times a year; maximizing investments not needed to meet current expenditures; working with external brokers, vendors and the banking community; and seeking new opportunities for investments and reporting all investment activities.

The County Treasurer's office makes all disbursements for the county that have been approved for payment by the Director of Finance. The Treasurer acts as the reconciliation agent for the County by working with the depository

bank, county departments and external and internal auditors. Besides all that is mentioned above we are required by law to adhere to mandated duties per the Code of Virginia.

Strategic Goals and Objectives:

- Keep current funding of all full time positions with a request for part time personal during our busiest tax collection deadlines. Consider adding a full time position for the creation of a collections department in the future.
- Keep pace with today’s technology to offer citizen’s services at the least amount of expense to the County.
- Continue to utilize the credit card arm via the web which has been in effect since the end of November 2016, to generate more collections and added convenience. This includes the newest online sales for dog tags for 2021.

Budget Summary:

| Item | FY2019 - 2020 Expenditures | FY2020 - 2021 Adopted | FY2020 – 2021 Revised | FY2021 - 2022 Recommended | % Change from FY2021 |
|--------------|----------------------------|-----------------------|-----------------------|---------------------------|----------------------|
| Personnel | \$468,898 | \$493,728 | \$506,879 | \$503,311 | 1.9% |
| Operating | 83,642 | 79,900 | 89,668 | 93,550 | 17.1% |
| Total | \$552,540 | \$573,628 | \$596,547 | \$596,861 | 4.1% |

*Increases in personnel are due to reclasses related to the pay and class study conducted by Human Resources. Operating increases are due to increased costs for software support and increases in postage.

Service and Performance Measures:

| Item | FY2020 – 2021 Actual | FY2021 – 2022 Planned |
|--|----------------------|-----------------------|
| Real Estate Tax Bills Mailed | 80901 | 79423 |
| Personal Property Tax Bills Mailed | 66746 | 68768 |
| Delinquent Notices Mailed | 13039 | 15698 |
| DMV Stops Issued | 4476 | 2681 |
| Liens; (bank, wage, 3 rd party) | 5097 | 4165 |
| Dog Tags Issued | 5117 | 3961 |

Accomplishments:

- Maintained office accreditation from Treasurer's Association of Virginia.
- Maintained six enrolled in the certification program now. We like that we are able to invest in our employees and help them grow in their careers. Attended online TAV classes due to Covid19
- Added an online sales portal for new or renewed dogs tags

Contact Information:

Richard T. Homes, Treasurer

Location: Augusta County Government Center
Treasurer's Office
18 Government Center Lane
P.O. Box 590
Verona, VA 24482

Phone: (540) 245-5660

Fax: (540) 245-5663

Email: treasurer@co.augusta.va.us

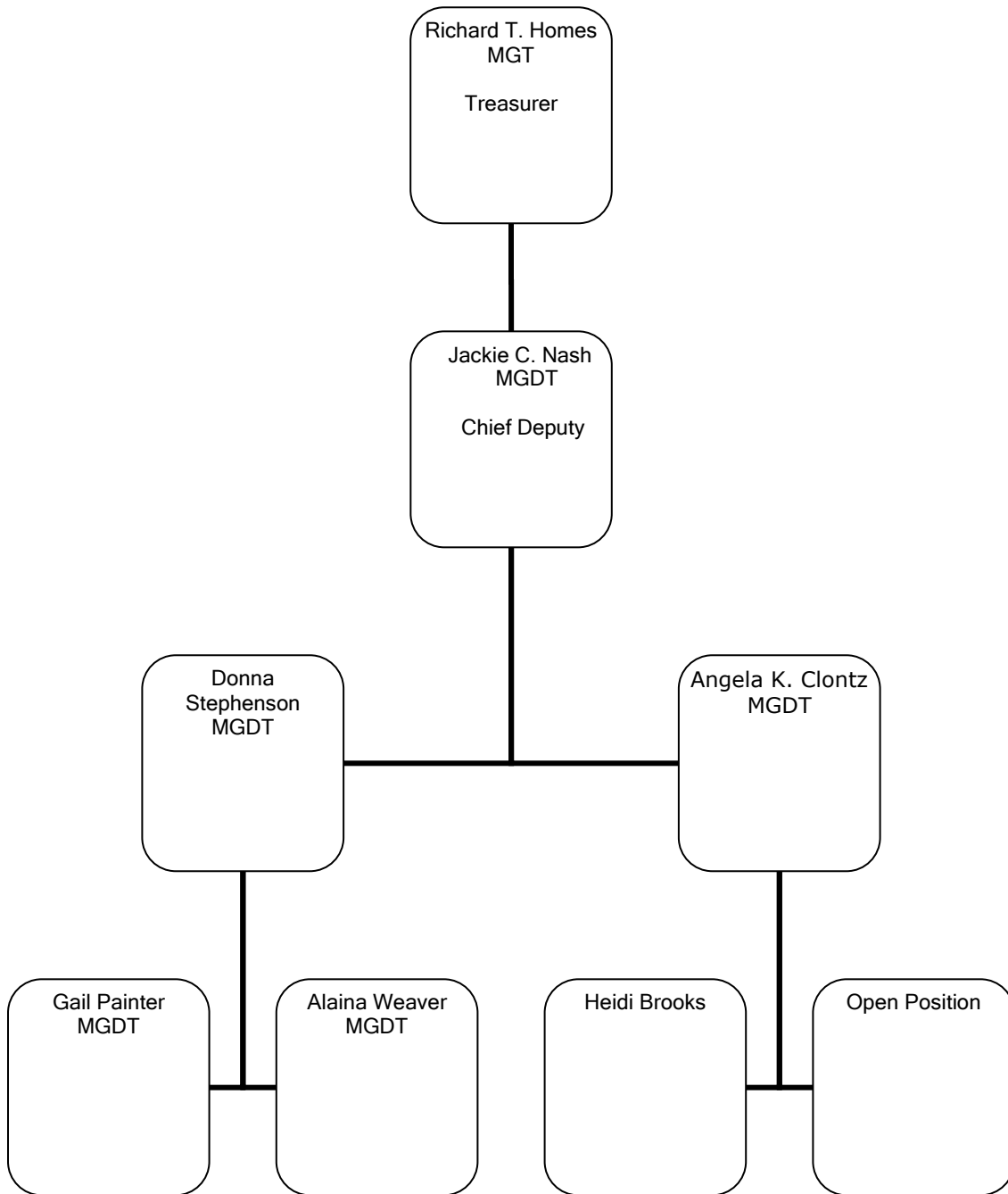
**12130-TREASURER
BUDGET REQUEST**

| | Detail | Detail | <u>Original</u> | <u>Revised</u> | <u>Request</u> | <u>Co. Admin</u> <u>Recommendations</u> | <u>Difference</u> |
|---|-------------------------|-----------|-----------------|----------------|----------------|--|-------------------------------|
| | 20-21 Revised | FY21-22 | FY 20-21 | FY 20-21 | FY 21-22 | FY 21-22 | Request to Recommendations |
| <u>5501 - TRAVEL EXPENSE</u> | | | \$ 1,000 | \$ 1,650 | \$ 3,000 | \$ 2,500 | \$ 500 |
| | Conference | 1,000 | | | | | general cut |
| | Meetings | \$ 600 | | | | | |
| | Classes | \$ 300 | | | | | |
| | | \$ 750 | | | | | |
| | | \$ 1,650 | | | | | |
| <u>5801 - DUES & SUBSCRIPTIONS</u> | | | \$ 1,500 | \$ 1,500 | \$ 1,500 | \$ 1,500 | - |
| | BAI Users Group | \$ 600 | | | | | |
| | TAV | \$ 625 | | | | | |
| | Certification | \$ 175 | | | | | |
| | | \$ 1,400 | | | | | |
| | | | \$ 1,475 | | | | |
| <u>6001 - OFFICE SUPPLIES</u> | | | \$ 9,750 | \$ 12,000 | \$ 12,500 | \$ 12,500 | - |
| | Copier, Shred It | \$ 400 | | | | | |
| | Office supplies vendors | \$ 4,000 | | | | | |
| | BMS Printers | \$ 7,400 | | | | | |
| | | \$ 11,800 | | | | | |
| <u>6018 - DOG TAGS</u> | | | \$ 1,000 | \$ 1,000 | \$ 1,000 | \$ 1,000 | - |
| | BMS Printers | | | | | | |
| | annual kennel tags | \$ 500 | | | | | |
| | renewable tags | \$ 500 | | | | | |
| | | \$ 1,000 | | | | | |

**12130-TREASURER
BUDGET REQUEST**

| <u>Detail</u> | <u>Detail</u> | <u>Original</u> | <u>Revised</u> | <u>Request</u> | <u>Co. Admin</u> <u>Recommend</u> | <u>Difference</u> |
|---|---------------|-----------------|----------------|----------------|--------------------------------------|--------------------------------|
| 20-21 Revised | FY21-22 | FY 20-21 | FY 20-21 | FY 21-22 | FY 21-22 | Request to Recommend |
| <u>6099 - DELQ TAX COLLECTION</u> | | \$ 1,300 | \$ 2,000 | \$ 4,000 | \$ 4,000 | \$ - |
| VEC annual usage fee | 1,300 | \$ 1,300 | | | | |
| county atty; collections fees | 2,000 | \$ 12 | | | | |
| CLEAR collection tool | 650 | \$ 650 | | | | |
| | 3,950 | \$ 1,962 | | | | |
| <u>8002 - FURNITURE & FIXTURES</u> | | \$ - | \$ 600 | \$ 600 | \$ - | \$ 600 |
| office table & chairs | 600 | \$ - | | | | table and chairs to revised |
| Department Total: | | \$ 79,900 | \$ 89,668 | \$ 95,650 | \$ 93,550 | \$ 2,100 |
| Payroll Total: | | \$ 493,728 | \$ 506,879 | \$ 503,311 | \$ 503,311 | \$ - |
| Grand Total: | | \$ 573,628 | \$ 596,547 | \$ 598,961 | \$ 596,861 | \$ 2,100 |

Treasurer's Office Organizational Chart



Finance

Mission:

The mission of the Finance Department is to provide timely and accurate financial information using generally accepted accounting principles. The priority is to serve other County departments as well as the citizens in a customer friendly manner, providing accurate data in a timely fashion.

Department Overview:

The Finance Department is responsible for overseeing the financial operations of the County. This includes establishing and maintaining effective controls over the County's financial activities. Finance provides information to employees, departments, vendors and government agencies. Duties include:

- Process accounts payable for all County departments
- General ledger maintenance
- Prepare and monitor miscellaneous billings and receivables
- Debt issuance and management
- External audit and cost allocation plan coordination
- Preparation of Comprehensive Annual Financial Report
- Internal financial statement preparation
- Assist County Administrator in development of County budget
- Procurement
- Assist Departments as needed with ordering office supplies and approve all orders placed by the departments.
- Risk management
- Grant administration and reporting
- Maintain capital asset listing
- Revenue Recovery
- Special projects
- Fiscal agent for Middle River Regional Jail, Shenandoah Valley Social Services, Shenandoah Valley Regional Program, Valley Career and Technical Center, and Valley ASAP.

Strategic Goals and Objectives:

- Continue working towards the VGFOA Certificate (Finance Director and Accounting Specialist) as course availability allows.
- Continue working towards procuring a new Enterprise Resource Planning (ERP) software. Currently drafting an RFP to be published soon.
- Assist with the completion of 5 year Operating and Capital financial plan
- Research new GASB Standards and implement as needed
- Assist with documentation and reporting of Jail Mental Health Pilot grant with Middle River Regional Jail
- Review and update Procurement Manual
- Accurately process data to ensure departments have up to date and accurate information.
- Continually monitor internal controls to ensure proper separation of duties.

Budget Summary:

| Item | FY2019 – 2020 Expenditures | FY2020 - 2021 Adopted | FY2020 - 2021 Revised | FY2021 - 2022 Recommended | % Change from FY2021 |
|--------------|----------------------------|-----------------------|-----------------------|---------------------------|----------------------|
| Personnel | \$396,103 | \$371,320 | \$375,584 | \$376,926 | 1.5% |
| Operating | 17,078 | 21,165 | 26,537 | 23,212 | 9.7% |
| Total | \$413,181 | \$392,485 | \$402,121 | \$400,138 | 1.9% |

*Change in personnel figures are due to the pay and class study conducted by Human Resources. Operating changes are due to increased software support costs and needed training for new staff.

Service and Performance Measures:

| Item | FY2018-2019 Actual | FY2019-2020 Actual | FY2020-2021 Expected |
|-------------------------------------|--------------------|--------------------|----------------------|
| Purchase Orders | 618 | 544 | 550 |
| Special Projects | 4 | 20 | 10 |
| Number of AP Transactions | 10,426 | 15,525 | 15,152 |
| Number of ACH Transactions | 5,305 | 5,039 | 4,378 |
| Number of Checks Printed | 24,556 | 23,875 | 25,000 |
| Journal Entries | 309 | 345 | 325 |
| Solicitations issued | 8 | 18 | 15 |
| Contract Administration | 8 | 18 | 15 |
| eVA Orders | n/a | 0 | 5 |
| GFOA Certificate (audit and budget) | 2 | 2 | 2 |

***Special projects include: Banking Services on behalf of Treasurer, ERP Request for Information, Sheriff’s Office Uniforms, Digital Marketing Project on behalf of GART, Deerfield Community Center Roof Replacement, Third Party Revenue Recovery Collections, Professional Engineering & Architectural Services, South End Controls Upgrade, MS4 Delivery of Nutrient Credits and Proposed Projects, Solid Waste and Recyclables Collection and Hauling Services, Stuarts Draft Pool Resurfacing.

Accomplishments:

- Successfully achieved the GFOA budget award for FY21 and audit award FY19.
- Purchasing assistant obtained Virginia Contracting Officer (VCO) certification in FY2020 and was subsequently promoted to Senior Purchasing Assistant. This further enhances the knowledge that position has in ensuring all goods and services are procured in accordance with the state and County policy.
- Drafted and published an RFI for new ERP software, reviewed and used date to begin drafting the RFP. This project will eventually upgrade software for all departments within the County currently utilizing the BAI AS 400 software that has been in place since 1987.
- Revenue Recovery ambulance coder received certification in Ambulance Coding through NAAC. While our coder had many year experience in medical coding and billing this certification is specific to ambulance billing.

- Trained new personnel to include, coding specialist for Revenue Recovery, new accounts payable clerk and accounting specialist.
- Due to the Coronavirus pandemic, FY21 included many health, safety and security upgrades beyond the normal anticipated projects. These projects were funded in part by the Coronavirus Aid, Relief and Economic Security (CARES) Act. These upgrades include; COVID Response Janitorial Cleaning at the Courts Complexes and Government Center, Barrier Installation at all public counters, Audio Visual Upgrades in the Board Rooms throughout the Government Center and Fire-Rescue Training Center as well as all County Fire Stations, Sliding Door Installation at the Government Center, Touchless Bathroom Fixtures Installation, Touchless Water Bottle Filling Stations,

Contact Information:

Misty Cook, Finance Director

Location: Augusta County Government Center

Finance Department

18 Government Center Lane

P.O. Box 590

Verona, VA 24482

Phone: (540) 245-5741

Fax: (540) 245-5742

Email: ca@co.augusta.va.us

**12150-FINANCE
BUDGET REQUEST**

| | Detail | Detail | Original FY 20-21 | Revised FY 20-21 | Request FY 21-22 | Co. Admin. Recommendations FY 21-22 | Difference Request to Recommendations |
|---|--|--------------------|----------------------|---------------------|---------------------|---|---|
| <u>4100 - DATA PROCESSING SERVICES</u> | | | | | | | |
| | BAI Municipal Software, annual maintenance | \$ 9,152 \$ 6,767 | \$ 5,540 \$ | 9,152 \$ | \$31,767 \$ | 6,767 \$ | 25,000 |
| | ClearGov-Budget book and Capital Budgeting software | \$ 12,500 | | | | | cut IFB Software |
| | ClearGov-Budget book and Capital Budgeting software-set up fee onetime | \$ 3,000 | | | | | cut budget software |
| | IFB Cloud based Software-1 user license | \$ - \$ 9,500 | | | | | |
| | | \$ 9,152 \$ 31,767 | | | | | |
| <u>5201 - POSTAL SERVICES</u> | | | | | | | |
| | Monthly Postage: | \$ 3,250 \$ 3,400 | \$ 3,350 \$ | 3,350 \$ | 3,500 \$ | 3,500 \$ | - |
| | UPS: | \$ 100 \$ 100 | | | | | |
| | | \$ 3,350 \$ 3,500 | | | | | |
| <u>5203 - TELEPHONE SERVICES</u> | | | | | | | |
| | Carolina Digital | \$ 1,008 \$ 924 | \$ 1,200 \$ | 1,200 \$ | 1,200 \$ | 1,200 \$ | - |
| | VITA, long distance: | \$ - \$ - | | | | | |
| | Switchboard charges: | \$ 60 \$ 60 | | | | | |
| | Misc. Repairs: | \$ 40 \$ 40 | | | | | |
| | | \$ 1,108 \$ 1,024 | | | | | |
| <u>5501 - TRAVEL EXPENSES</u> | | | | | | | |
| | Virginia Government Finance Officer's Assoc | | \$ 5,300 \$ | 5,300 \$ | 5,275 \$ | 4,475 \$ | 800 |
| | (VGFOA) Fall Conference | | | | | | general cut |
| | (FY21 Richmond, day registration) (2 attendees) (September 2021) | \$ - \$ 95 | | | | | |
| | VGFOA Spring Conference, VA Beach VA (2) (May 26-28, 2021) | \$ 450 \$ 450 | | | | | |
| | Spring conference hotel and meals | \$ 575 \$ 575 | | | | | |
| | VGFOA Certificate Program, Acct Specialist(2 classes) 8 classes left | | | | | | |
| | Cash Management & Banking (online) | \$ 175 \$ - | | | | | |
| | Intermediate Accounting (online) | \$ 150 \$ - | | | | | |
| | Operating and Capital Budgeting (online) | \$ - \$ 200 | | | | | |
| | Advanced Accounting(in-person September 2021) | \$ - \$ 225 | | | | | |
| | Travel expenses , acct specialist | \$ - \$ 225 | | | | | |
| | VGFOA Certificate Program, Finance Director(2 classes finish cert.) | | | | | | |
| | Intermediate Accounting | \$ 175 \$ - | | | | | |
| | Advanced Accounting (Sept 2021 in-person) | \$ - \$ 225 | | | | | |
| | Travel expenses, Director of Finance | \$ - \$ 225 | | | | | |
| | CPFO Program-Finance Director | \$ - \$ 500 | | | | | |
| | Accounting Clerk-BRCC Online Excel Class | \$ - \$ 129 | | | | | |
| | Accounting Clerk-1099 class-online | \$ - \$ 100 | | | | | |
| | Virginia Assoc. of Govt Purchasing (VAGP) | | | | | | |

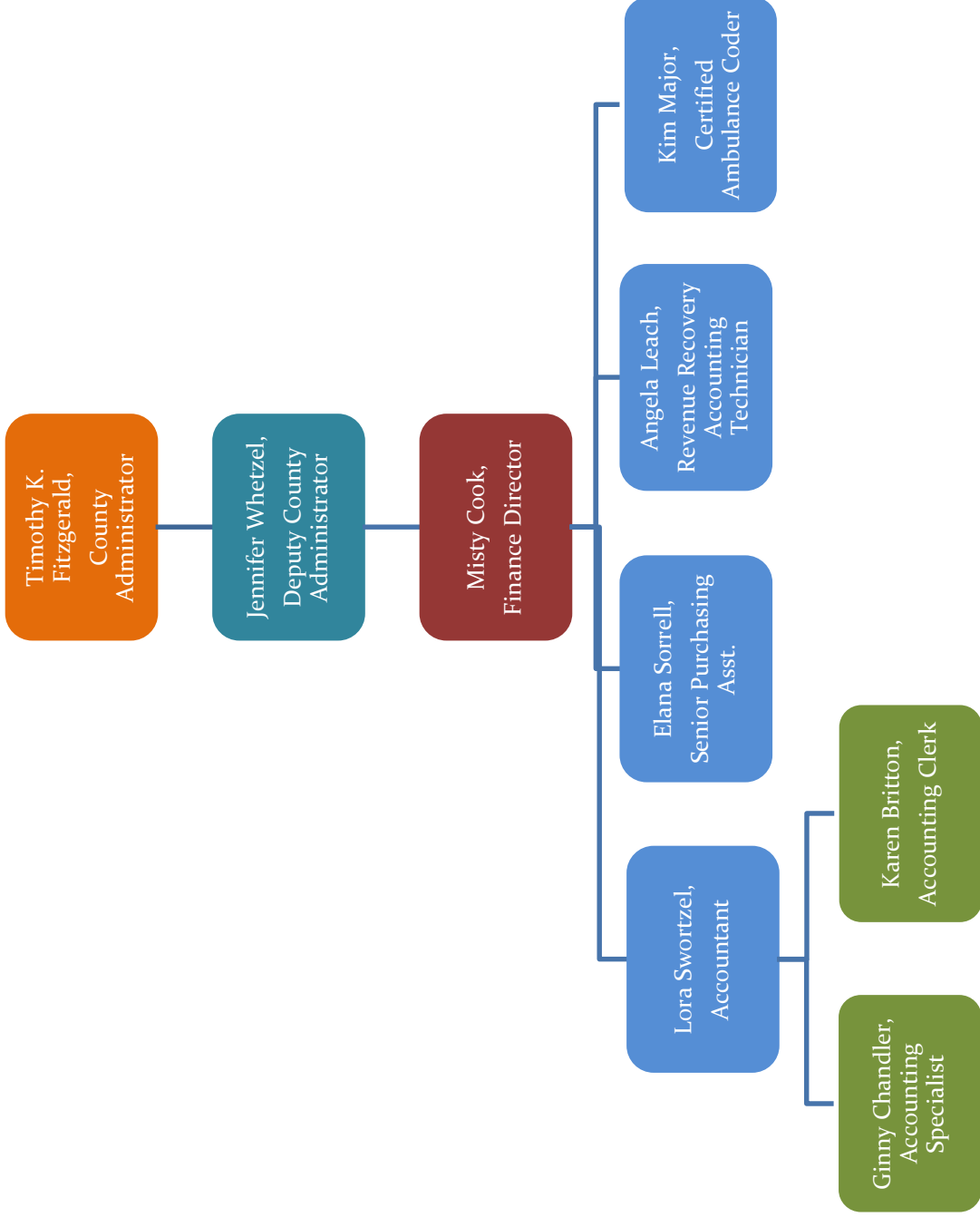
**12150-FINANCE
BUDGET REQUEST**

| | Detail | Detail | Original | Revised | Request | Co. Admin. | Difference |
|--|---------------|----------|----------|----------|----------|------------|--------------------------|
| | 20-21 Revised | FY21-22 | FY 20-21 | FY 20-21 | FY 21-22 | Recommends | Request to Recommends |
| Forum or spring conference (1) day registration | \$ 250 | \$ 250 | | | | | |
| Meals and travel for VAGP Spring conference | \$ 550 | \$ 350 | | | | | |
| CPPB Certification-Senior Purchasing Assistant (App and Exam fees) | \$ - | \$ 555 | | | | | |
| CPPB Exam Prep(7 week prep 2 hr 2 times a week) | \$ - | \$ 605 | | | | | |
| Virginia Institute of Procurement | | | | | | | |
| VA contract Administration and risk management | \$ 470 | | | | | | |
| NIGP Forum 2021 (only Virtual) | \$ - | \$ 50 | | | | | |
| APSPM CE Course-Purchasing (TBD) | \$ - | \$ 140 | | | | | |
| VCO class-Purchasing Assistant-September 2020 (Virtual) class | \$ 1,360 | \$ - | | | | | |
| VCO hotel and meals | \$ - | \$ - | | | | | |
| Misc. Conferences, classes, seminars, etc. | \$ 280 | \$ - | | | | | |
| Webinar on Capital Assets-online | \$ 39 | | | | | | |
| purchasing webinar on ERP | \$ - | \$ 175 | | | | | |
| Misc. travel expenses | \$ 200 | \$ 200 | | | | | |
| VT-classes(DOF & Accountant x 2) | \$ 4,674 | \$ 5,274 | | | | | |
| | | | | \$ 875 | \$ 1,120 | \$ 1,120 | \$ - |
| Sr. Purchasing Assistant-VCO certification requires 6 points every 5 years | | | | \$ 875 | \$ 875 | \$ 875 | \$ - |
| | | | | \$ 875 | \$ 1,120 | \$ 1,120 | \$ - |
| <u>5801 - DUES & SUBSCRIPTIONS</u> | | | | | | | |
| BAI Accounting Users Group: | \$ 250 | \$ 250 | | | | | |
| VGFOA: (Lora,Misty, Ginny) | \$ 150 | \$ 150 | | | | | |
| VAGP: | \$ 35 | \$ 35 | | | | | |
| NIGP Membership | \$ 190 | \$ 190 | | | | | |
| Zoom Accounts x 2 | \$ 240 | \$ 480 | | | | | |
| VCA/VCO Certification: Renew every 5 yrs | \$ - | \$ - | | | | | |
| | \$ 865 | \$ 1,105 | | \$ 875 | \$ 1,120 | \$ 6,000 | \$ 450 |
| <u>6001 - OFFICE SUPPLIES</u> | | | | \$ 4,900 | \$ 6,450 | \$ 6,000 | \$ general cut |
| Copier charges: | \$ 3,050 | \$ 3,200 | | \$ 5,910 | \$ 6,450 | \$ 6,000 | \$ 450 |
| Fixed Asset Software \$270/yr | \$ 310 | \$ 326 | | | | | |
| Accounts Payable checks | \$ 500 | \$ 500 | | | | | |
| Shred-it contract | \$ 180 | \$ 180 | | | | | |
| Calendars | \$ 60 | \$ 60 | | | | | |
| wireless Keyboard Misty | \$ - | \$ - | | | | | |
| Envelopes | \$ 260 | \$ 260 | | | | | |
| 1099 forms | \$ 60 | \$ 60 | | | | | |
| Uniform guidance book Federal Awards 2020 edition | \$ 40 | \$ - | | | | | |
| check printer toner-new printer FY20, toner more \$\$ | \$ 200 | \$ 600 | | | | | |

**12150-FINANCE
BUDGET REQUEST**

| | Detail | Detail | Original | Revised | Request | Co. Admin. | Difference |
|--------------------------------------|---------------|------------|------------|------------|------------|-----------------|-------------------------|
| | 20-21 Revised | FY21-22 | FY 20-21 | FY 20-21 | FY 21-22 | Recommendations | Request to Recommend |
| Toner | \$ 250 | \$ 250 | | | | | |
| Office Supplies | \$ 1,000 | \$ 1,000 | | | | | |
| | \$ 5,910 | \$ 6,436 | | | | | |
| 8002 - OFFICE EQUIPMENT | | | \$ - | \$ 750 | \$ 340 | \$ 150 | \$ 190 |
| Ginny-File Cabinet-for check printer | | \$ 190 | | | | | cabinet to revised |
| misc items | | \$ 150 | | | | | |
| Karen new chair | \$ 210 | | | | | | |
| 3rd Monitor-Misty | \$ 140 | | | | | | |
| Elana New chair | \$ 210 | | | | | | |
| | \$ 560 | \$ 340 | | | | | |
| Department Total: | \$ 21,165 | \$ 26,537 | \$ 21,165 | \$ 26,537 | \$ 49,652 | \$ 23,212 | \$ 26,440 |
| Payroll Total: | \$ 371,320 | \$ 375,584 | \$ 371,320 | \$ 375,584 | \$ 376,926 | \$ 376,926 | \$ - |
| Grand Total: | \$ 392,485 | \$ 402,121 | \$ 392,485 | \$ 402,121 | \$ 426,578 | \$ 400,138 | \$ 26,440 |

Finance Department



Information Technology

Mission:

The County of Augusta Information Technology (IT) Department partners with county departments in leveraging technology to effectively serve customers.

Objectives:

- Maintain a stable and secure infrastructure.
- Provide leadership in evaluation and implementation of new technology solutions.
- Provide an effective support framework to assist users in employing technology effectively and efficiently.
- Provide citizens and users convenient access to appropriate information and services through technology.
- Guide technology planning County-wide with forward-looking vision.
- Collaborate with departments to make sound decisions regarding the use of technology

Department Overview:

The Augusta County IT staff consists of seven full time employees and 1 part time employees. We have several major focus areas.

- In addition to the **GC, Sheriff's Department, Social Services, Extension office, MRRJ**, Support is provided to **22** facility locations throughout the county, e.g., Natural Chimney, Fire stations, ...
- Network - Our network is comprised of **350 users, 29 departments** and over **700 devices**
- Servers - We support **15 Physical servers** and **55 Virtual Servers**. All are running Windows Server 2008 or 2012.
- Computers - Set up, support, and maintain Dell and HP computers running Windows 7 and Office 2010 or 2013. Over **500** computers on our network. **200** at ACGC and Sheriff's office.
- Public Safety – Set up, maintain and support Mobile Data Terminals and related equipment- **59 Fire Rescue Toughbooks, 24 Station Pc's, 31 wireless access points, 21 routers, 26 Cradlepoint Cellular Router, 10 printers. 64 Sheriff's Office Toughbooks, 45 Wireless Devices, LPR, 40 Mobile Ticket Printers**
- Peripherals- Other **24 Wireless Access Points (number is for Meraki for County of Augusta (GC and CWA), does not include Social Services, MRRJ, or Library)**
- pertinent hardware that is supported by Augusta County IT- **50 Printers, 24 Wireless Access Points**
- Website Administration
- GIS- Coordinating all areas of GIS with Government Departments, Agencies and Citizens
- AS 400- Augusta County's Financial System
- Building Security- Create, maintain and issue ID badges. Support all **92** security cameras, **76** doors and scheduling
- System Administration-**2 Barracuda Backups, Barracuda Spam Filter, Barracuda Firewall, 2 Barracuda Archivers, Sonicwall VPN, Netmotion VPN, 2FA Authentication, PCI Compliance**

The departments that are supported by the three areas of the Augusta County IT Department are:

- Sheriff's Office
- Fire Rescue
- Administration
- Clerk of Court
- Juvenile Court
- General District Court

- Domestic Court
- Commonwealth Attorney's Office
- Emergency Operations Center
- Parks and Recreation
- Finance
- Animal Control
- Community Development
- Treasurer
- Commissioner-Real Estate
- Middle River Regional Jail
- Service Authority
- Stuarts Draft Treatment Plant
- Middle River Treatment Plant
- Fishersville Shop
- Fishersville Treatment Plant
- Maintenance
- Library- Fishersville/Churchville
- Registrar
- Social Services
- USDA

Strategic Goals and Objectives:

- Explore 400 replacement
- Continued Shared Services
- Continuing progressing with DRP
- Policies
- Documentation
- Cross-Training
- Update Job Descriptions and Job Ladders
- Upgrade VEAM (Virtual Server Backup Software)
- Upgrade storage
- Increase Map Types on GIS website
- To complete the proposed 10 GB fiber link to Service Authority
- To upgrade switches throughout the GC as needed
- To continue to apply network changes so as to improve throughput and security
- Work on getting a in/out electronic board setup or see what Office 365
- Work on team building and communication for the department
- Complete in-progress Ambulance AVL project
- Complete in-progress migration of RAMOB to the new ACGCFR01 virtual server
- Identify the next set of switches to be replaced in 2020, install and configure them
- Implement a 10GB link to Service Authority
- Implement a 10GB link to Social Services
- Determine if 10GB to MRRJ makes sense
- Complete in-progress Ambulance AVL project
- Complete in-progress migration of RAMOB to the new ACGCFR01 virtual server
- Identify the next set of switches to be replaced in 2020, install and configure them
- Implement a 10GB link to Service Authority
- Implement a 10GB link to Social Services
- Determine if 10GB to MRRJ makes sense
- To continue to apply network changes so as to improve throughput and security
- Finish up the process documentation
- Automate the timesheet import for the new KRONOS system for the jail to the as400
- Automate the county vacation/sick time import into the as400
- Assuming we sign a contract for a new municipal software system to dive into that project
- Upgrade Servers-Continue working on Government Center Dept Head wish lists
- Complete NG911 GIS and CAD requirements for deployment (PSAP Boundaries, address points)
- Improve or re-do GIS websites
- GIS programming training (Java,Python) to enable enhanced searches and tools
- GIS Certificate(s)?

- Work with Jason Hughes on improving the GIS regarding Real Estate and the CAMRA
- Phishing users
- Natural Chimneys using Netmotion so they no longer have to Sonicwall.
- NVR at CWA.
- Mobile Device Management

Budget Summary:

| Item | FY2019- 2020 Expenditures | FY2020 - 2021 Adopted | FY2020 – 2021 Revised | FY2021 - 2022 Recommended | % Change from FY2021 |
|--------------|---------------------------|-----------------------|-----------------------|---------------------------|----------------------|
| Personnel | \$541,649 | \$ 558,028 | \$577,290 | \$ 566,449 | 1.5% |
| Operating | 211,080 | 228,476 | 273,953 | 286,279 | 25.3% |
| Total | \$752,729 | \$786,504 | \$ 851,244 | \$852,728 | 8.4% |

*Change in personnel figures are due to career ladder increases. Changes in operating are due to mid-year security measures for the network approved by the Board due to telework related to the pandemic.

Service and Performance Measures:

| Item | FY2018-2019 |
|---------------------|-------------|
| Equipment Supported | >1000 |
| Users Supported | >350 |

Accomplishments:

- Upgraded ECC Switches
- Upgraded Laserfiche
- Explored 400 replacement
- Continued progressing with DRP
- Documentation
- Cross-Training
- Upgraded VEAM (Virtual Server Backup Software)
- Upgraded storage
- Solution for old IIS server, FTP and Plan Review
- Increased Map Types on GIS website
- Technology renewal for FR in 2019
- Migrated the FR RAMOB physical server to the virtual environment and rename it more accurately as Fire Rescue, dropping the defunct RAMOB reference.
- Migrated the Data Center Closet rack reorg and the replacement of 4510 switches
- Upgraded switches throughout the GC as needed
- Network changes so as to improve throughput and security

- County GIS compliant with requirements for NG-911
- Upgraded the NetMotion and 2FA servers to the latest versions
- Replaced Sheriff's Department MDT's with Windows 10
- PC upgrades to Windows 10
- Volume licensing and imaging deployment

Contact Information:

Jackie Zetwick, Director of Information Technology

Location: Augusta County Government Center
Information Technology Department
18 Government Center Lane
P.O. Box 590
Verona, VA 24482

Phone: (540) 245-5400

Fax: (540) 245-5056

E-mail: helpdesk@co.augusta.va.us

**12200-INFORMATION TECHNOLOGY
BUDGET REQUEST**

| | Detail | FY21-22 | Original FY 20-21 | Revised FY 20-21 | Request FY 21-22 | Co. Admin Recommendations FY 21-22 | Difference Request to Recommendations |
|---|---------------|---------------|----------------------|---------------------|---------------------|--|---|
| Entrust 650 archiver | 20-21 Revised | | | | | | |
| | | \$ 197.83 | \$ 202.77 | | | | |
| Entrust Sonic Wall | | \$ 197.83 | \$ 202.77 | | | | |
| Printer Connections | | \$ 2,905.88 | \$ 2,978.52 | | | | |
| Entrust Cisco VPN-CARES | | \$ 193.03 | \$ 197.86 | | | | |
| DUO-Sycom; \$11,812 CARES | | \$ - | \$ 12,500.72 | | | | |
| Albert Board approved | | \$ - | \$ 13,800.00 | | | | |
| *Bold indicates paid for the year* | | \$ - | | | | | |
| Cell Phone MDM | | | | | | | |
| Kbox additions | | \$ 162,109.73 | \$ 198,312.49 | | | | |
| 3321 - MAINTENANCE SERVICE - GIS | | | \$ 17,600 | \$ 17,800 | \$ 17,800 | \$ 17,800 | \$ - |
| ESRI Software Maintenance | November | \$ 17,600.00 | \$ 17,600.00 | | | | |
| GIS Certificate | December | \$ 200.00 | \$ 200.00 | | | | |
| | | \$ 17,800.00 | \$ 17,800.00 | | | | |
| 3322 - CONTRACT SERVICES | | | \$ 19,000 | \$ 25,678 | \$ 26,320 | \$ 25,700 | \$ 620 removed budgeted increase |
| Advanced Telephone | | \$ - | \$ - | | | | |
| Hard Drive Removal and Destroy- CIIS, HIPAA, Auditors | | \$ - | \$ - | | | | |
| Removal of old Back up tapes | | \$ - | \$ - | | | | |
| Network Support | | \$ - | \$ - | | | | |
| Shenandoah Office | | \$ - | \$ - | | | | |
| BMS Printing | | \$ - | \$ - | | | | |
| RE Tax Bills (October & June) | | \$ 7,126.52 | \$ 7,304.68 | | | | |
| PP Tax Bills (October) | | \$ 5,392.67 | \$ 5,527.49 | | | | |
| Supplementals (November & July) | | \$ 824.34 | \$ 844.94 | | | | |
| Delinquencies PP/RE (March) | | \$ 2,740.96 | \$ 2,809.49 | | | | |
| PP Tax Bills (March) | | \$ 9,593.39 | \$ 9,833.22 | | | | |
| | | \$ 25,677.87 | \$ 26,319.82 | | | | |
| *offset in part by revenue from ACSA (\$7976) and Headwaters (\$750) support contracts, see recovered costs | | | \$ - | \$ 1,000 | \$ 2,000 | \$ - | \$ 2,000 |
| 3323 - CONTRACT SERVICES - GIS | | \$ 1,000.00 | \$ 2,000.00 | | | | \$ Cut New Plotter from Capital GIS |
| Need to fix plotter | | | | | | | |
| 5201 - POSTAL SERVICES | | \$ 100.00 | \$ 50 | \$ 100 | \$ 200 | \$ 200 | \$ - |
| Regular mailings for IT staff | | | | | | | |

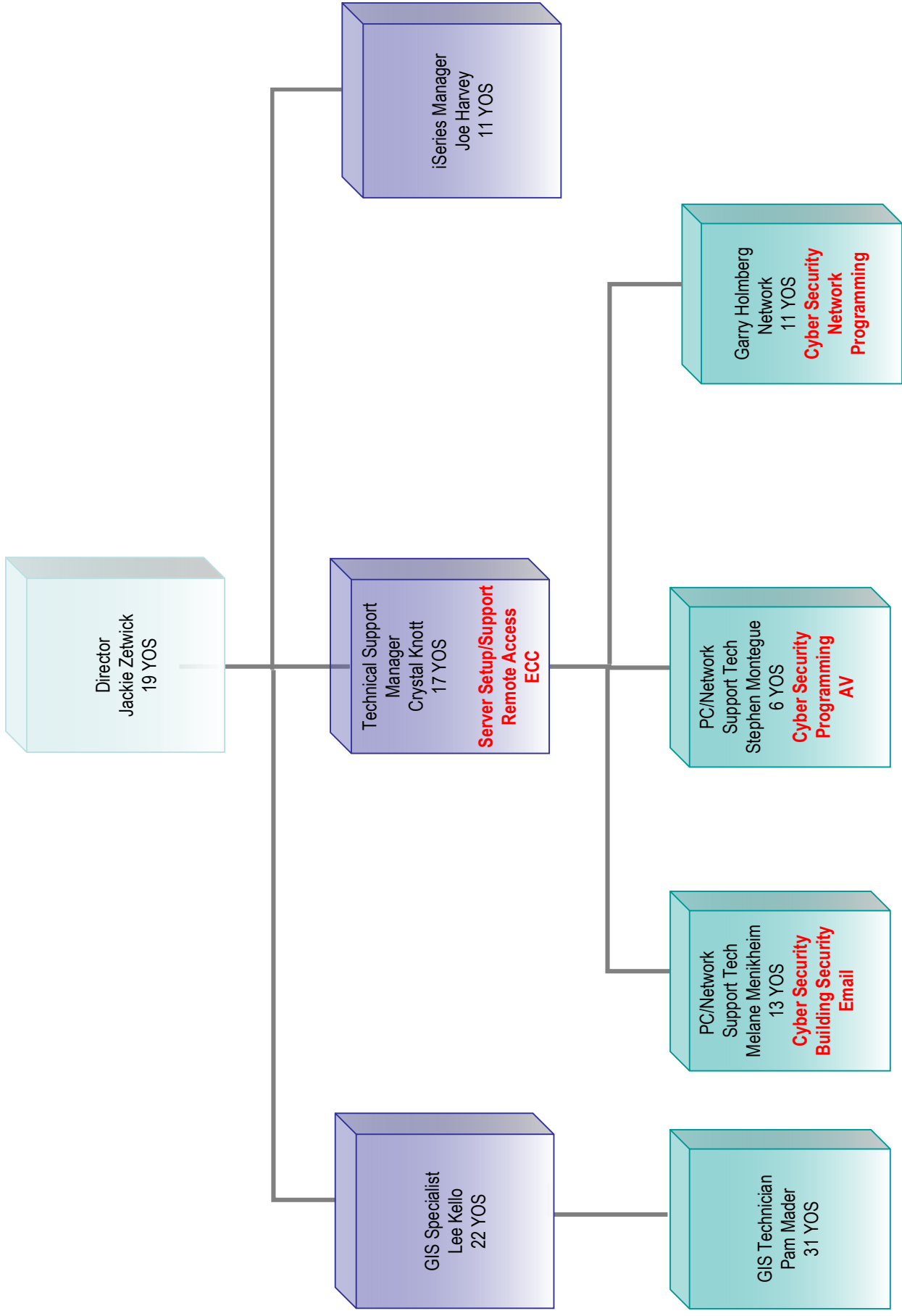
**12200-INFORMATION TECHNOLOGY
BUDGET REQUEST**

| | Detail | <u>Original</u> | <u>Revised</u> | <u>Request</u> | <u>Co. Admin</u> <u>Recommendations</u> | <u>Difference</u> |
|---|---------------|-----------------|----------------|----------------|--|-------------------------------|
| | 20-21 Revised | FY 20-21 | FY 20-21 | FY 21-22 | FY 21-22 | Request to Recommendations |
| <u>5203 - TELEPHONE SERVICES</u> | | \$ 38,689 | \$ 33,600 | \$ 38,689 | \$ 36,689 | \$ 2,000 |
| Lumos: | | | | | | removed increases |
| Comcast: | \$ - | | | | | |
| Carolina Digital | \$ 30,633.38 | | | | | |
| Verizon: | \$ 1,722.00 | | | | | |
| Switchboard: | \$ 240.04 | | | | | |
| Verizon Wireless: | \$ 241.02 | | | | | |
| JV | \$ 763.50 | | | | | |
| | \$ 33,599.94 | \$ 38,689 | \$ 33,600 | \$ 38,689 | \$ 36,689 | \$ 2,000 |
| | | | | | | |
| <u>5305 - MOTOR VEHICLE INSURANCE</u> | | \$ 600 | \$ 600 | \$ 600 | \$ 600 | \$ - |
| 1 vehicle | \$ 600.00 | \$ 600.00 | | | | |
| | | | | | | |
| <u>5501 - TRAVEL & TRAINING EXPENSES</u> | | \$ - | \$ - | \$ 5,000 | \$ 4,000 | \$ 1,000 |
| <i>Classes in Charlottesville</i> | | | | | | general cut |
| Melanie-Vmware | \$ 1,500.00 | | | | | |
| Crystal-SQL | \$ 1,500.00 | | | | | |
| Jackie | \$ 500.00 | | | | | |
| Steve | \$ 1,500.00 | | | | | |
| | \$ - | \$ - | \$ - | \$ 5,000 | \$ 4,000 | \$ 1,000 |
| | | | | | | |
| <u>5502 - TRAVEL & TRAINING - GIS</u> | | \$ - | \$ - | \$ 1,515 | \$ 1,000 | \$ 515 |
| <i>Classes in Charlottesville & On-line</i> | | | | | | general cut |
| Lee-Server conference | \$ 315.00 | | | | | |
| Pam-Federal Conference | \$ 600.00 | | | | | |
| Lee-Federal Conference | \$ 600.00 | | | | | |
| | \$ 1,515.00 | | | | | |
| | | | | | | |
| <u>5801 - DUES & SUBSCRIPTIONS</u> | | \$ - | \$ 240 | \$ 780 | \$ 780 | \$ - |
| Zoom | \$ 240.00 | | | | | |
| SVTC: | \$ - | | | | | |
| VALGITE: | \$ - | | | | | |
| | \$ 240.00 | \$ - | \$ 240 | \$ 780 | \$ 780 | \$ - |
| | | | | | | |
| <u>6001 - OFFICE SUPPLIES</u> | | \$ 3,000 | \$ 4,000 | \$ 6,300 | \$ 5,800 | \$ 500 |
| Amazon | \$ - | | | | | general cut |
| SHI | \$ 1,000.00 | | | | | |
| BW-Wilson Paper: | \$ 1,350.00 | | | | | |
| Green Bar: | \$ 750.00 | | | | | |
| Misc: | \$ 2,100.00 | | | | | |
| | \$ 4,000.00 | \$ 3,000 | \$ 4,000 | \$ 6,300 | \$ 5,800 | \$ 500 |
| | \$ 4,000.00 | \$ 3,000 | \$ 4,000 | \$ 6,300 | \$ 5,800 | \$ 500 |

**12200-INFORMATION TECHNOLOGY
BUDGET REQUEST**

| Detail | Original FY 20-21 | Revised FY 20-21 | Request FY 21-22 | Co. Admin Recommendations FY 21-22 | Difference Request to Recommendations |
|--|----------------------|---------------------|---------------------|--|---|
| 6002 - OFFICE SUPPLIES - GIS | | | | | |
| Paper for Plotter: | | | | | |
| Plotter Supplies | | | | | |
| | 600.00 | 600.00 | 1,200.00 | 800.00 | 400.00 |
| | \$ 600.00 | \$ 600.00 | \$ 1,200.00 | \$ 800.00 | \$ 400.00 |
| 6008 - MOTOR VEHICLE FUEL | | | | | |
| | 500.00 | 500.00 | 500.00 | 500.00 | - |
| | \$ 500.00 | \$ 500.00 | \$ 500.00 | \$ 500.00 | \$ - |
| 6009 - MOTOR VEHICLE MAINT & SUPPLIES | | | | | |
| General maintenance and repair- *tires | 125.00 | 125.00 | 500.00 | 500.00 | - |
| | \$ 125.00 | \$ 125.00 | \$ 500.00 | \$ 500.00 | \$ - |
| 8002-OFFICE FURNITURE | | | | | |
| Stand up desks | 1,000.00 | 1,000.00 | - | - | - |
| | \$ 1,000.00 | \$ 1,000.00 | \$ - | \$ - | \$ - |
| 8003 - COMPUTER HARDWARE | | | | | |
| Albert Server Board approved | 9,149.94 | 11,191.00 | 2,000.00 | 2,000.00 | - |
| Ixia Tap to implement Board approved | 2,040.66 | - | - | - | - |
| Switch to put in SA | 11,190.60 | - | 2,000.00 | 2,000.00 | - |
| | \$ 9,149.94 | \$ 11,191.00 | \$ 2,000.00 | \$ 2,000.00 | \$ - |
| | \$ 2,040.66 | \$ - | \$ - | \$ - | \$ - |
| | \$ 11,190.60 | \$ - | \$ 2,000.00 | \$ 2,000.00 | \$ - |
| 8004 - COMPUTER SOFTWARE | | | | | |
| Revised- Adobe professional Steve | 410.00 | 15,410.00 | 16,500.00 | 1,500.00 | 15,000.00 |
| Cell Phone MDM | | | | | cell phone mdrm in revised |
| Kbox additions | | | | | Adobe in revised |
| | \$ 410.00 | \$ 15,410.00 | \$ 16,500.00 | \$ 1,500.00 | \$ 15,000.00 |
| | \$ 410.00 | \$ - | \$ - | \$ - | \$ - |
| | \$ 410.00 | \$ 15,410.00 | \$ 16,500.00 | \$ 1,500.00 | \$ 15,000.00 |
| | \$ 410.00 | \$ - | \$ - | \$ - | \$ - |
| | \$ 410.00 | \$ 15,410.00 | \$ 16,500.00 | \$ 1,500.00 | \$ 15,000.00 |
| Department Total: | \$ 228,476 | \$ 273,953 | \$ 318,217 | \$ 286,279 | \$ 31,938 |
| Payroll Total: | \$ 558,028 | \$ 577,290 | \$ 620,525 | \$ 566,449 | \$ 54,076 |
| Grand Total: | \$ 786,504 | \$ 851,244 | \$ 938,741 | \$ 852,728 | \$ 86,014 |

Information Technology



Board of Elections

Mission:

The mission of the Voter Registration Office is to provide opportunities, in an equitable and courteous manner, for all qualified citizens of the County of Augusta to register to vote, to promote the integrity of the electoral process by maintaining accurate and current voter registration records used in elections; to coordinate elections so they are conducted in a manner that secures the qualified citizen’s right to vote and ensure that the results accurately reflect the voter’s will; and to be an information resource for citizens regarding voter registration, elections and elected officials.

Department overview:

The Augusta County Office of Voter Registration processes voter registration applications and verifies accuracy and eligibility to register; this includes research and correspondence with applicants. The accuracy of records is essential and therefore steps such as cancelling felons, deceased, mentally incapacitated and non-citizen voters is critical to the integrity of this process. In addition to voter registration entry and compliance, elections are produced, officers of elections trained, election reference material and procedures are created and printed, voting equipment pollpads are programmed, tested and sealed, and absentee ballots are mailed and in-person absentee voting preformed in the office, among many other election preparation responsibilities. This office also receives the candidate filing forms and campaign finance reports for local elected officials and candidates.

Strategic Goals & Objectives:

- Promote the integrity of the electoral process by voter outreach
- Provide refresher training of the New Optical Scan Voting Equipment to Officer of Elections and Voters
- Provide in-depth Pollpad Training to Officers of Election
- Produce a General Election founded by integrity and accuracy
- Hold a 2021 November General Election and potentially a June 2022 primary with integrity and accuracy
- Continue to train the Voting Equipment Manager and Chief Assistant Registrar on voting equipment and pollpad coding, testing and deploying process
- Continue to train the Chief Assistant Registrar in every aspect of the office
- Train Officers of Election on election laws, voting equipment, forms and procedures prior to each election
- Continue No Excuse voting for all Election
- Coordinate and implement Redistricting

Budget Summary:

| Item | FY2019- 2020 Expenditures | FY2020 - 2021 Adopted | FY2020 – 2021 Revised | FY2021 - 2022 Recommended | % Change from FY2021 |
|--------------|---------------------------|-----------------------|-----------------------|---------------------------|----------------------|
| Personnel | \$158,585 | \$168,881 | \$172,299 | \$175,632 | 4% |
| Operating | 184,251 | 169,397 | 191,387 | 182,919 | 8% |
| Total | \$342,836 | \$338,278 | \$363,686 | \$358,551 | 6% |

***Personnel increases are due to potential increase in salaries from the General Assembly and reclass of an employee. Operating increases are related to unfunded mandates set forth by the state related to no excuse voting.

Service and Performance Measures:

| Item | FY2020-2021 Planned | FY2020-2021 Actual | FY2021-FY2022 Estimated |
|----------------------|------------------------|---------------------------|----------------------------|
| Registered Voters | 51,000 | 53,090 (as of 1/27/21) | 54,000 |
| Elections Held | 2 | 3 | 3 |
| Polling Places | 26 | 26 | 26 |
| Officers of Election | 241 | 184 | 241 |

Accomplishments:

- Revised the process and format of Officer of Election training on law, procedure and document completion
- Produced and held a General Election in November with minimal to no issues
- Held Voter Outreach Events
- Trained office personnel as well as Officer of Elections on the new Optical Scan and Pollpad equipment
- Attended Virtual Regional Director of Election meetings/trainings
- Successful no excuse voting for the November Election – 16,000 in person voters
- AS OF 12/31/20 processed 7,934 Virginia Voter Registration Applications; deleted 51 felons, 435 deceased, 6 mentally incapacitated voters, and transferred out 1934. Submitted 54 notices to other states of their voters moving and registering in Virginia.

Contact Information:

Constance I. Evans, Director of Elections
Robin L. Moyers, Chief Deputy Director of Elections

Location: Augusta County Government Center
Voter Registration
18 Government Center Lane
P.O. Box 590
Verona, VA 24482

Phone: (540) 245-5656

Fax: (540) 245-5037

**13010-REGISTRAR
BUDGET REQUEST**

| | Detail | Detail | Original FY 20-21 | Revised FY 20-21 | Request FY 21-22 | Co. Admin Recommendations FY 21-22 | Difference Request to Recommendations |
|---|-----------|-----------|----------------------|---------------------|---------------------|--|---|
| <u>3121-AUDITING-RISK LIMITED AUDIT</u> | | | | | | | |
| | \$ 5,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| <u>3200 - COMP. OF ELECTION OFFICIALS</u> | | | | | | | |
| Officers of Election | \$ 28,800 | \$ 36,150 | \$ 47,220 | \$ 35,680 | \$ 72,152 | \$ 35,000 | \$ 37,152 general cut |
| Officer & Alternate training | \$ 3,720 | \$ 4,820 | | | | | |
| Officers EPB training | \$ 1,775 | \$ 4,820 | | | | | |
| Chief Officers | \$ 390 | \$ 390 | | | | | |
| Assistant Chief Officers | \$ 260 | \$ 260 | | | | | |
| Officers picking up material | \$ 375 | \$ 390 | | | | | |
| Officers returning material | \$ 360 | \$ 390 | | | | | |
| In Person No Excuse Voting | \$ - | \$ 24,932 | | | | | |
| | \$ 35,680 | \$ 72,152 | | | | | |
| <u>3201 - CUSTODIAN & MECH - VOTING MACHINES</u> | | | | | | | |
| American of Virginia, Inc. | \$ 7,830 | \$ 7,830 | \$ 9,922 | \$ 10,605 | \$ 10,478 | \$ 10,478 | \$ - |
| Sealing voting machines | \$ - | \$ 390 | | | | | |
| Handing out equipment | \$ - | \$ 260 | | | | | |
| Election Day & receiving equipment | \$ - | \$ 1,482 | | | | | |
| Picking up signs | \$ - | | | | | | |
| Moving equipment to Smith West -Friday | \$ 2,538 | \$ 208 | | | | | |
| Election Night Extra Help (\$11x4x5) | \$ 237 | \$ 308 | | | | | |
| | \$ 10,605 | \$ 10,478 | | | | | |
| <u>3320 - MAINTENANCE SERVICE CONTRACTS</u> | | | | | | | |
| Election Manager & tabulation yearly subscription | \$ - | \$ 16,866 | \$ 18,110 | \$ 23,610 | \$ 40,476 | \$ 35,476 | \$ 5,000 general cut |
| FirmWare - OVO: 31@\$90, OVI: 27 @ \$60 | \$ 4,410 | \$ 4,410 | | | | | |
| Extended Warranty - OVO: 31@\$225, OVI: 27 @ \$175 | \$ 11,700 | \$ 11,700 | | | | | |
| Knowlink - Poll Pads | \$ 7,500 | \$ 7,500 | | | | | |
| | \$ 23,610 | \$ 40,476 | | | | | |
| <u>3600 - ADVERTISING</u> | | | | | | | |
| Newspaper Display Ad of Election | \$ 615 | \$ 750 | \$ 750 | \$ 615 | \$ 750 | \$ 750 | \$ - |
| Deadlines - Required by VA Code §24.2-415 | \$ - | \$ - | | | | | |
| News Leader increase | \$ 615 | \$ 750 | | | | | |

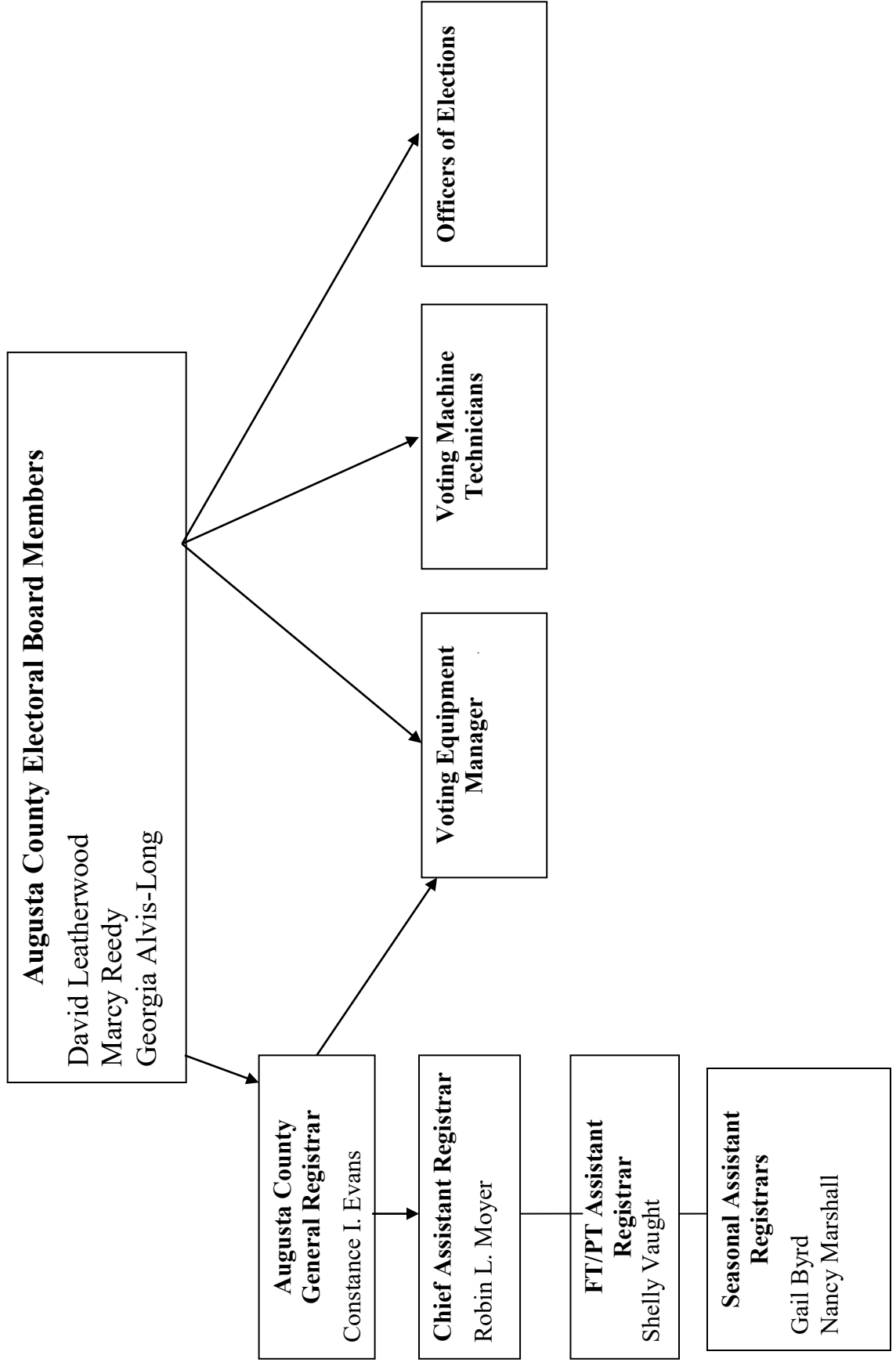
**13010-REGISTRAR
BUDGET REQUEST**

| | Detail | Detail | Original | Revised | Request | Co. Admin | Difference |
|--|---------------|------------|-----------|-----------|------------|------------|--------------------|
| | 20-21 Revised | FY21-22 | FY 20-21 | FY 20-21 | FY 21-22 | Recommends | Request to |
| | | | | | | | Recommends |
| <u>3900 - PRIMARY ELECTIONS</u> | | | \$ 50,388 | \$ 70,000 | \$ 148,018 | \$ 45,000 | \$ 103,018 |
| Presidential Primary | | | | | | | general cut |
| Officers of Election/Chief and Assistant | \$ - | \$ - | | | | | |
| Officer of Election training | \$ - | \$ - | | | | | |
| Election supplies/expenses | \$ - | \$ - | | | | | |
| June Primary | | | | | | | |
| Officers of Election/Chief and Assistant | \$ 44,810 | \$ 89,620 | | | | | |
| Officer of Election training | \$ 1,300 | \$ 2,600 | | | | | |
| Election supplies/expenses | \$ 27,989 | \$ 55,978 | | | | | |
| | \$ 74,099 | \$ 148,198 | | | | | |
| <u>3901 - TOWN ELECTIONS</u> | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| Advertising the Craigsville Town Election | | | | | | | |
| Required by VA Code §24.2-415 | | | \$ - | \$ - | | | |
| County Bills Town for Expense | | | \$ - | \$ - | | | |
| <u>3902 - REDISTRICTING</u> | | | \$ - | \$ - | \$ 39,977 | \$ - | \$ 39,977 |
| | | | | | | | Cut Census delayed |
| <u>5201 - POSTAL SERVICES</u> | | | \$ 6,500 | \$ 14,000 | \$ 11,000 | \$ 8,000 | \$ 3,000 |
| Proposed amount based on an average of | \$ 14,000 | \$ 11,000 | | | | | general cut |
| prior year expenditures | \$ - | \$ - | | | | | |
| Voting precinct move (201/801) Cost \$2530 | \$ 14,000 | \$ 11,000 | | | | | |
| <u>5203 - TELEPHONE SERVICES</u> | | | \$ 1,000 | \$ 1,000 | \$ 1,000 | \$ 1,000 | \$ - |
| Proposed amount based on an average of | \$ 1,100 | \$ - | | | | | |
| prior year expenditures for office lines | | | | | | | |
| <u>5300 - INSURANCE - VOTING MACHINES</u> | | | \$ 285.00 | \$ 285.00 | \$ 285.00 | \$ 285.00 | \$ - |
| Annual payment for insurance coverage on | \$ 350 | \$ - | | | | | |
| voting machines | | | | | | | |
| <u>5402 RENT OF VOTING PRECINCTS</u> | | | \$ 1,400 | \$ 1,400 | \$ 1,400 | \$ 1,400 | \$ - |
| 14 Precincts at \$100/each | \$ 1,400 | \$ - | | | | | |

**13010-REGISTRAR
BUDGET REQUEST**

| | Detail | Detail | Original FY 20-21 | Revised FY 20-21 | Request FY 21-22 | Co. Admin Recommendations FY 21-22 | Difference Request to Recommendations |
|---|------------|------------|----------------------|---------------------|---------------------|--|---|
| <u>5501 - TRAVEL EXPENSES</u> | | | | | | | |
| SBE Annual Training (Required 24.2-106 & 114) | \$ - | \$ 2,099 | \$ 7,555 | \$ 3,825 | \$ 10,678 | \$ 7,000 | \$ 3,678 general cut |
| VEBA Annual Meeting | \$ - | \$ 2,834 | | | | | |
| VRAV Annual Meeting | \$ - | \$ 1,320 | | | | | |
| VREO Training | \$ - | \$ 600 | | | | | |
| Mileage Reimbursement - Electoral Board | \$ 2,300 | \$ 2,300 | | | | | |
| Mileage Reimbursement - Chief | \$ 633 | \$ 633 | | | | | |
| Mileage Reimbursement for Custodians | \$ 892 | \$ 892 | | | | | |
| | \$ 3,825 | \$ 10,678 | | | | | |
| <u>5801 - DUES & SUBSCRIPTIONS</u> | | | | | | | |
| VA Electoral Board Association | \$ 180 | \$ 180 | \$ 350 | \$ 450 | \$ 430 | \$ 430 | \$ - |
| VA Registrars Association of VA Due By 6/25 | \$ 250 | \$ 250 | | | | | |
| | \$ 430 | \$ 430 | | | | | |
| <u>6001 - OFFICE SUPPLIES</u> | | | | | | | |
| Proposed amount based on an average of prior year expenditures card envelopes | \$ 4,500 | \$ 6,000 | \$ 4,500 | \$ 4,500 | \$ 6,000 | \$ 5,000 | \$ 1,000 general cut |
| | \$ 4,500 | \$ 6,000 | | | | | |
| <u>6007 - REPAIRS & MAINTENANCE - VOTING MACHINES</u> | | | | | | | |
| | \$ 500 | \$ 500 | \$ 500 | \$ 500 | \$ 500 | \$ 500 | \$ - |
| <u>6028 - BALLOTS & VOTING MACHINE SUPPLIES</u> | | | | | | | |
| Voting machine/EPB supplies | \$ 20,917 | \$ 2,327 | \$ 20,917 | \$ 20,917 | \$ 24,028 | \$ 21,000 | \$ 3,028 general cut |
| Election supplies | \$ - | \$ 21,701 | | | | | |
| | \$ 20,917 | \$ 24,028 | | | | | |
| <u>8002 - FURNITURE & EQUIPMENT</u> | | | | | | | |
| laptop | \$ - | \$ 3,000 | \$ - | \$ 4,000 | \$ 11,600 | \$ 11,600 | \$ - |
| Thumbdrives OVO and OVI | \$ - | \$ 8,600 | | | | | |
| | \$ - | \$ 11,600 | | | | | |
| Department Total: | \$ 169,397 | \$ 191,387 | \$ 169,397 | \$ 191,387 | \$ 378,772 | \$ 182,919 | \$ 195,853 |
| Payroll Total: | \$ 168,881 | \$ 172,299 | \$ 168,881 | \$ 172,299 | \$ 198,194 | \$ 175,632 | \$ 22,562 |
| Grand Total: | \$ 338,278 | \$ 363,686 | \$ 338,278 | \$ 363,686 | \$ 576,966 | \$ 358,551 | \$ 218,415 |

BOARD OF ELECTIONS
ORGANIZATIONAL CHART FY 2021-2022



(This Page Left blank intentionally)

Augusta County

Fiscal Year 2021-2022

Departmental Budgets by Function

Judicial Administration

| Department | FY2019- 2020 Actual | FY2020 - 2021 Adopted | FY2020 – 2021 Revised | FY2021 - 2022 Recommended | % Change from FY2021 |
|--------------------------------------|--------------------------------|----------------------------------|----------------------------------|--------------------------------------|-----------------------------|
| Circuit Court | \$162,173 | \$177,530 | \$177,922 | \$177,773 | 0% |
| General District Court | 6,547 | 6,150 | 6,150 | 6,500 | 6% |
| Magistrate | 2,521 | 3,600 | 3,600 | 4,446 | 24% |
| Clerk of the Circuit Court | 890,096 | 1,075,408 | 1,085,640 | 1,080,393 | 0% |
| Commonwealth Attorney | 1,309,797 | 1,346,421 | 1,506,110 | 1,561,912 | 16% |
| Total Judicial Administration | \$2,371,134 | \$2,609,109 | \$2,779,422 | \$2,831,024 | 9% |



(This Page Left blank intentionally)

Circuit Court

Department Overview:

The Circuit Court is the trial court with the broadest powers in Virginia. The Circuit Court handles all civil cases with claims of more than \$25,000. It shares authority with the general district courts to hear matters involving disputes between \$4,500 and \$25,000. The Circuit Court has the authority to hear serious criminal cases, called felonies.

The Circuit Court also handles family matters, including divorce. In addition, the Circuit Court hears cases appealed from the General District Court and from the Juvenile and Domestic Relations District Court. There is a Circuit Court in each city and county in Virginia.

Budget Summary:

| Item | FY2019- 2020 Expenditures | FY2020 - 2021 Adopted | FY2020 – 2021 Revised | FY2021 - 2022 Recommended | % Change from FY2021 |
|--------------|---------------------------|-----------------------|-----------------------|---------------------------|----------------------|
| Personnel | \$148,245 | \$166,680 | \$167,072 | \$166,923 | 0.1% |
| Operating | 13,928 | 10,850 | 10,850 | 10,850 | 0% |
| Total | \$162,173 | \$177,530 | \$177,922 | \$177,773 | 0.1% |

**21010-CIRCUIT COURT
BUDGET REQUEST**

| | Detail | Detail | Original | Revised | Request | Co. Admin Recommends | Difference |
|--|---------------|---------|---------------|------------|------------|----------------------|--------------------------|
| | 20-21 Revised | FY21-22 | FY 20-21 | FY 20-21 | FY 21-22 | FY 21-22 | Request to Recommends |
| <u>3200 - COMPENSATION - JURORS & WITNESSES</u> | | | | | | | |
| Per diem for jurors and witnesses | | | \$ 3,150 \$ | 3,150 \$ | 3,150 \$ | 3,150 \$ | - |
| <u>3201 - COMPENSATION OF JURY COMMISSIONERS</u> | | | | | | | |
| Per diem for jury commissioners | | | \$ 2,700 \$ | 2,700 \$ | 2,700 \$ | 2,700 \$ | - |
| <u>3320 - MAINTENANCE SERVICE CONTRACTS</u> | | | | | | | |
| Minor repairs to office equipment | | | \$ - \$ | - \$ | - \$ | - \$ | - |
| <u>5201 - POSTAL SERVICES</u> | | | | | | | |
| General office mailings, overnight deliveries Moved to clerks line item | | | \$ - \$ | - \$ | - \$ | - \$ | - |
| <u>5203 - TELEPHONE SERVICES</u> | | | | | | | |
| Land lines, long distance, switchboard | | | \$ 900 \$ | 900 \$ | 900 \$ | 900 \$ | - |
| <u>5801 - DUES & SUBSCRIPTIONS</u> | | | | | | | |
| VA Lawyers, Lexis Nexis, West Addition of juror management system | | | \$ 1,400 \$ | 1,400 \$ | 1,400 \$ | 1,400 \$ | - |
| <u>6001 - OFFICE SUPPLIES</u> | | | | | | | |
| General office supplies, including copier charges | | | \$ 2,700 \$ | 2,700 \$ | 2,700 \$ | 2,700 \$ | - |
| <u>8002-FURNITURE & EQUIPMENT</u> | | | | | | | |
| | | | \$ - \$ | - \$ | - \$ | - \$ | - |
| Department Total: | | | \$ 10,850 \$ | 10,850 \$ | 10,850 \$ | 10,850 \$ | - |
| Payroll Total: | | | \$ 166,680 \$ | 167,072 \$ | 171,550 \$ | 166,923 \$ | 4,627 |
| Grand Total: | | | \$ 177,530 \$ | 177,922 \$ | 182,400 \$ | 177,773 \$ | 4,627 |

(This Page Left blank intentionally)

General District Court

Department Overview:

There are 3 “departments” within each General District Court:

Civil: The general district court decides civil suits involving amounts of money up to \$25,000. There are 3 different suits that an individual may file, which are, Warrant in Debt (suits for money), Warrant in Detinue (suit for items), and Unlawful Detainer (suit for unpaid rent/eviction of property). The General District Courts also have the authority to hear and issue protective orders involving non-family or household members. These hearings are also considered “civil”.

Criminal: The general district court decides cases in which a person is charged with a misdemeanor. A misdemeanor is any charge which carries a penalty of no more than one year in jail or a fine of up to \$2,500 or both. The general district court also holds preliminary hearings in felony cases. Preliminary hearings in felony cases are held to determine whether there is probable cause to believe the defendant committed the offense in order to justify holding the defendant for a grand jury hearing. The grand jury determines whether the accused will be indicted and held for trial by the circuit court.

Traffic: The general district court hears cases in which a person is charged with a traffic offense. Most traffic offenses are traffic infractions, which are generally punishable by a fine of not more than \$250. A person may also have a misdemeanor traffic offense which, just like a criminal misdemeanor charge, may carry a penalty of no more than one year in jail or a fine of up to \$2,500 or both.

Strategic Goals and Objectives:

- Provide supplemental pay for all employees
- Continue high level of customer service
- Ongoing training of all employees on-site as well as off-site when offered by Supreme Court
- Continued training for all employees via online courses as they become available via Supreme Courts web-ex system

Budget Summary:

| Item | FY2019- 2020 Expenditures | FY2020 - 2021 Adopted | FY2020 – 2021 Revised | FY2021 - 2022 Recommended | % Change from FY2021 |
|-----------|---------------------------|-----------------------|-----------------------|---------------------------|----------------------|
| Operating | \$6,547 | \$6,150 | \$6,150 | \$6,500 | 5.7% |

*Restored operating budget to pre-COVID amounts.

Service and Performance Measures:

| Item | 2019 Actual | 2020 Estimated |
|----------------|-------------|----------------|
| Civil Cases | 3,288 | 3,500 |
| Criminal Cases | 2,677 | 2,800 |
| Traffic Cases | 13,107 | 13,300 |

Miscellaneous cases for 2019 were 748 (these include motions as well as TDO, ECO and mental commitment hearings)

Accomplishments:

- Continued enhancements on E-summons with Augusta County Sheriff's Office
- From January 1, 2019 to December 31, 2019 this department collected over \$550,000 in fines and fees for Augusta County alone
- Implementing the GCMS and FAS programs for data entry and fine collections
- Employees continue to provide outstanding service to the public as well as other agencies while remaining understaffed. According to the latest staffing study model we are operating at 78.9% staff (currently authorized to have 6 employees-according to staffing study, we should have 7.6)

Contact Information:**Christy Hostetter, Clerk of Court**

Location: Augusta County General District Court
6 East Johnson Street, Second Floor
Staunton, VA 24401

Phone: (540) 245-5300

Fax: (540) 245-5365

E-mail: chostetter@vacourts.gov

**21020-GENERAL DISTRICT COURT
BUDGET REQUEST**

| | Detail | Detail | Original | Revised | Request | Co. Admin. Recommendations | Difference |
|--|---------------|----------|----------|----------|-----------|----------------------------|----------------------------|
| | 20-21 Revised | FY21-22 | FY 20-21 | FY 20-21 | FY 21-22 | FY 21-22 | Request to Recommendations |
| <u>110 - Salary & Wage Supplement</u> | | | | | | | |
| 3% Salary Supplement | \$ - | \$ 6,500 | \$ - | \$ - | \$ 6,500 | \$ - | \$ 6,500 |
| | \$ - | \$ 6,500 | | | | | general cut |
| <u>5203 - TELEPHONE SERVICES</u> | | | | | | | |
| Cost of office lines, fax | . | \$ 3,000 | \$ 3,000 | \$ 3,000 | \$ 3,000 | \$ 3,000 | - |
| <u>5501 - TRAVEL EXPENSES</u> | | | | | | | |
| Conference travel | \$ - | \$ 500 | \$ 250 | \$ 250 | \$ 500 | \$ 500 | - |
| <u>5801 - DUES & SUBSCRIPTIONS</u> | | | | | | | |
| Dues for Judge | \$ - | \$ 500 | \$ 400 | \$ 400 | \$ 500 | \$ 500 | - |
| <u>6001 - OFFICE SUPPLIES</u> | | | | | | | |
| Office supplies not covered by Supreme Court, shredding services | \$ - | \$ 3,000 | \$ 2,500 | \$ 2,500 | \$ 2,500 | \$ 2,500 | - |
| <u>8002 - FURNITURE & EQUIPMENT</u> | | | | | | | |
| | \$ - | \$ 500 | \$ - | \$ - | \$ - | \$ - | - |
| Department Total: | \$ | \$ | \$ 6,150 | \$ 6,150 | \$ 6,500 | \$ 6,500 | \$ - |
| Payroll Total: | \$ | \$ | \$ - | \$ - | \$ 6,500 | \$ - | \$ 6,500 |
| Grand Total: | \$ | \$ | \$ 6,150 | \$ 6,150 | \$ 13,000 | \$ 6,500 | \$ 6,500 |

(This Page Left blank intentionally)

Office of the Magistrate
Region II, 25th Judicial District

Department Overview:

A Magistrate is an independent judicial officer who has the authority to issue arrest warrants or summonses, upon review of complaints of criminal conduct and a finding of probable cause. A magistrate also has the authority to issue temporary protection, custody, and detention orders. Twelve full-time magistrates serve the twelve jurisdictions within the 25th Judicial District. In addition to video conferencing facilities in Buena Vista, Clifton Forge, Monterey, New Castle, Staunton, Waynesboro, there are staffed magistrate’s offices in Covington, Fincastle, Lexington, Verona, and Warm Springs. In Augusta County, law enforcement agencies and County residents are primarily served by six full time Magistrates. These Magistrates include Lance Vest, Judith Owens, Kathleen Lee, Alison McCray, Eric Stephenson, and Jamie Long. These Magistrates work in one of two office locations, the first in located inside the Augusta County Sheriff’s Department in Verona Virginia and the other at located inside Middle River Regional Jail.

The Chief Magistrate is the individual responsible for ensuring the appropriate delivery of magistrate’s services in the 25th Judicial District. This post is currently filled by Chief Magistrate Robyn Wilhelm. The Chief Magistrate’s responsibilities include the hiring, training, and administration of personnel, directing the operations of our staffed offices and ensuring the proper functioning of our video conferencing facilities, preparing and managing local budgets, responding to complaints, and maintaining effective relationships with members of the judiciary, law enforcement, and the public. In addition, the Chief Magistrate performs magistrate duties as needed.

Per a 1993 court order, “*funding for the operation of the office of the Chief Magistrate is by contribution of the various jurisdictions within the 25th Judicial District collectively,*” to be administered by Augusta County. The 25th Judicial District is comprised of the following Cityies/Counties: Cities of Covington, Lexington, Staunton, Buena Vista, and Waynesboro and the Counties of Highland, Augusta, Rockbridge, Bath, Alleghany, Botetourt, and Craig. Va. Code §16.1-69.6. Funds budgeted for the Chief Magistrate’s office provided for basic office supplies, equipment, legal reference materials, and because the Chief Magistrate is required to be accessible 24 hours a day, a smart phone. Separate state and local funds provide for the operation of the magistrate offices, like the office located at the Augusta County Sheriff’s Office.

| Item | FY2019- 2020 Expenditures | FY2020 - 2021 Adopted | FY2020 – 2021 Revised | FY2021 - 2022 Recommended | % Change from FY2021 |
|-----------|---------------------------|-----------------------|-----------------------|---------------------------|----------------------|
| Operating | \$2,521 | \$3,600 | \$3,600 | \$4,446 | 23.5% |

*restored funding to pre-COVID amounts.

Contact Information:

Robyn Wilhelm, Chief Magistrate
Twenty-fifth Judicial District, Region II

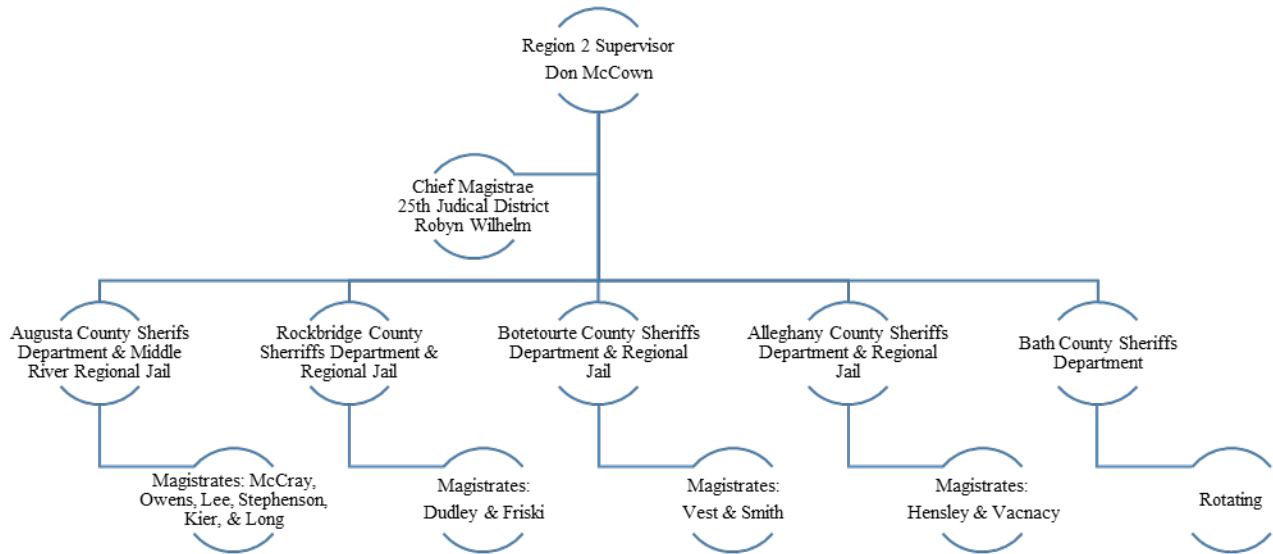
Mail: P.O. Box 1088 Lexington VA 24450
Phone: (540) 430-2035 or (209) 815-4063
E-mail: rwilhelm@vacourts.gov

**21030-MAGISTRATE
BUDGET REQUEST**

| | Detail | Detail | Original | Revised | Request | Co. Admin Recommendations | Difference |
|--|---------------|---------|----------|----------|----------|------------------------------|-------------------------------|
| <u>5201 - POSTAGE</u> | | | | | | | |
| | 20-21 Revised | FY21-22 | FY 20-21 | FY 20-21 | FY 21-22 | FY 21-22 | Request to Recommendations |
| Post office box in Verona. | | | \$ 56 | \$ 56 | \$ 56 | \$ 56 | - |
| <u>5203 - TELEPHONE SERVICES</u> | | | | | | | |
| Phone and fax lines. | | | \$ 2,000 | \$ 2,000 | \$ 2,000 | \$ 2,000 | - |
| Includes lines for video conferencing. | | | | | | | |
| <u>5501 - TRAVEL & TRAINING</u> | | | | | | | |
| Continuing education expenses for magistrates. | | | \$ 200 | \$ 200 | \$ 200 | \$ 200 | - |
| <u>5604 - PRO-RATA SHARE - CHIEF MAGISTRATE</u> | | | | | | | |
| Augusta County's portion of funding the operation of Chief Magistrate's office. | | | \$ 120 | \$ 120 | \$ 120 | \$ 120 | - |
| <u>5801 - DUES & SUBSCRIPTIONS</u> | | | | | | | |
| 6 memberships in the VA Magistrates' Association. | \$ - | \$ 150 | \$ 824 | \$ 824 | \$ 870 | \$ 870 | - |
| 2 copies of Bacigal's VA Criminal Offenses and Defenses, 2020-2021 Edition. (Price expected to increase to \$327/copy). | \$ - | \$ 654 | | | | | |
| 2 mini code books (one for each office) | \$ - | \$ 20 | | | | | |
| | \$ - | \$ 824 | | | | | |
| <u>6001 - OFFICE SUPPLIES</u> | | | | | | | |
| Non-consumables such as light bulbs, mouse pads, phone cords, paper products, hand sanitizer, etc. State funds cannot be used for such items. | \$ - | \$ - | \$ 400 | \$ 400 | \$ 720 | \$ 500 | 220 general cut |
| <u>8002 - FURNITURE & EQUIPMENT</u> | | | | | | | |
| Cost to replace fax, lamp(s), etc. as necessary. | \$ - | \$ - | \$ - | \$ - | \$ 1,400 | \$ 700 | 700 general cut |
| 1 new desk chair, space heater, scanner/fax/copy combo, ect. | \$ - | \$ - | | | | | |
| | \$ - | \$ - | | | | | |
| | | | | | | | |
| Department Total: | \$ | \$ | \$ 3,600 | \$ 3,600 | \$ 5,366 | \$ 4,446 | 920 |
| Payroll Total: | | | n/a | n/a | n/a | n/a | n/a |
| Grand Total: | \$ | \$ | \$ 3,600 | \$ 3,600 | \$ 5,366 | \$ 4,446 | 920 |

Office of the Magistrate Region II, 25th Judicial District

Organizational Chart:



Office Locations & Assignments:

| | | |
|---|--|--|
| <p style="text-align: center;">Verona/Augusta County Office</p> <p style="text-align: center;">127 Lee Highway Verona, VA 24482</p> <p style="text-align: center;">(540) 245-5015 (540) 245-5165 (fax)</p> <p style="text-align: center;">Magistrates: <i>Judith Owens; Kathleen Lee; Allison McCray; Eric Stephenson; Lance Vest; Jaime Long</i></p> | <p style="text-align: center;">Lexington/Rockbridge County Office</p> <p style="text-align: center;">258 Greenhouse Road Lexington, VA 24450</p> <p style="text-align: center;">(540) 464-1187 (540) 464-5101 (fax)</p> <p style="text-align: center;">Magistrates: <i>Joy Dudley; Denise Friski</i></p> | <p style="text-align: center;">Covington/Alleghany County Office</p> <p style="text-align: center;">268 West Main Street Covington, VA 24426</p> <p style="text-align: center;">(540) 965-1778 (540) 965-1714 (fax)</p> <p style="text-align: center;">Magistrates: <i>Kimberly Hensley; Douglas Malenfant</i></p> |
| <p style="text-align: center;">Fincastle/Botetourt County Office</p> <p style="text-align: center;">205 North Roanoke Street Fincastle, VA 24090</p> <p style="text-align: center;">(540) 473-8234 or (540) 928-2326 (540) 473-8118 (fax)</p> <p style="text-align: center;">Magistrates: <i>Charlies Smith; Josiah Leonard</i></p> | <p style="text-align: center;">Warm Springs/Bath County Office</p> <p style="text-align: center;">77 Courthouse Hill Road Warm Springs, VA 24484</p> <p style="text-align: center;">(540) 839-7296 (540) 839-3344 (fax)</p> <p style="text-align: center;">Magistrate: Rotating</p> | <p style="text-align: center;">Middle River Regional Jail Office</p> <p style="text-align: center;">250 Technology Drive Staunton, VA 24402 (540) 245-5420 x1196 (540) 245-5238 (fax)</p> <p style="text-align: center;">Magistrates: Rotating</p> |

(This Page Left blank intentionally)

Circuit Court Clerk

25th Judicial Circuit of Virginia

Department Overview:

The Circuit Court is the trial court with the broadest powers in Virginia. The Circuit Court handles all civil cases with claims of more than \$25,000. It shares authority with the general district court to hear matters involving disputes between \$4,500 and \$25,000. The Circuit Court has the authority to hear serious criminal cases known as felonies.

The Circuit Court also handles family matters, including divorce. In addition, the Circuit Court hears cases appealed from the General District Court and from the Juvenile and Domestic Relations District Court. There is a Circuit Court in each city and county in Virginia. Circuit Court Clerks are elected for 8-year terms.

The Circuit Court Clerk's duties also include serving as County Clerk, Deed Recorder, Probate Officer, and steward of the county's historic records. The Augusta County Circuit Court Clerks' Office currently has a staff that includes the Clerk, one Accountant (Deputy Clerk), one Bookkeeper (Deputy Clerk), two Land Recorders (Deputy Clerks), two Probate Division staff (Deputy Clerks), two Court Administration staff (Deputy Clerks), two Civil Division staff (Deputy Clerks), two Criminal Division staff (Deputy Clerks), and an Administrative Assistant (Senior Clerk Typist), all of whom are full-time. We also employ two part-time staff, a Land Records Assistant, and Historic Records Assistant.

There are over 800 specific duties set out in the Code of Virginia that pertain to the clerks' office. A typical day in the office might include any of the following:

- Making a copy of an historic will or other documents
- Processing and Issuing concealed weapon permits
- Issuing a marriage license
- Probating a will
- Recording a deed
- Working criminal courtroom cases/jury trials
- Working civil jury trials
- Issuing juror summons
- Grand Jury Process every other month
- Working with pro se litigants
- Taking in payments from defendants for fines and costs
- Assisting the public in researching records
- Preparing criminal court orders
- Recording judgments, and financing statements, etc.
- Giving oaths of office to all elected officials, board members, etc.
- Receipting and distributing restitution payments to victims
- Monitor the financial accounts of all defendants working community service
- Scanning, indexing, filing cases **Total caseload for initial filings of civil/criminal this fiscal year (July 19 – June 20) was 2,469. In addition to initial filings there were civil/criminal cases which were concluded during the fiscal year (July 19 – June 20) totaling 2,069.**
- The Clerk's Office also serves as an information source for county citizens who have general legal and governmental questions, receiving more phone inquiries than any other county office.

The Clerks' Office provides and maintains an electronic search capability to view all record room and court documents. These records include deed and will records from 1745 to the present and are available in the office or on-line through a secure remote access to individuals and businesses, for a fee, at <http://www.augustaland.org>. Court records, from 1986 to the present, are also available on-line at www.courts.state.va.us/courts/circuit/Augusta/home.html. We offer e-filing of civil cases and e-recording of land records.

The Clerks' Office collects fines, costs, taxes, and fees for both the Commonwealth of Virginia and the County of Augusta. Last fiscal year ending June 30, 2020, the office receipted \$1,045,900.24. **Revenues and excess fees collected for Augusta County were \$1,083,416.89.**

Strategic Goals and Objectives:

- Serve as the citizen's representatives in the Virginia Judiciary.
- Continue the Clerk of Circuit Court Advisory Committee to better receive input from citizens.
- Offer superior customer service to all our citizens.
- Continue to be on the "cutting edge" of technology in delivering our services to the public.
- Investigate costs and possible implementation of plastic concealed handgun permits to be issued.
- Investigate costs and work load requirements to become a Passport Acceptance Facility.
- Keep an open dialogue for improvement and efficiencies with all Augusta County Government departments.
- Maintain staff familiarity and cross training with the overall operations of the Clerk's Office.
- Keep lines of communication open among staff and Clerk and continue monthly Clerk's Staff Meetings.
- Be diligent in sending all staff to Supreme Court sponsored training.
- Continue to update Circuit Court Clerk web page as a part of the Augusta County website.
- Clerk will continue to complete Compensation Board training and Supreme Court training, continue to be an active member of Virginia Court Clerk's Association (VCCA), and when eligible to enroll in the Master Clerk Career Development Program.
- Enroll with the VCCA and send to the Supreme Court OES for training additional Deputy Clerks for the Circuit Court Deputy Clerk Career Development Program.
- Continue to write grants to the Library of Virginia for restoration and digitalization of historic records **(to date we have utilized \$632,141 in grant funds with an additional \$12,598 to be requested in FY21/22)**
- Continue to inventory, conserve and digitize historic records for restoration, and continue to work with partner organization on how to better display and make available Augusta County's historically significant documents and artifacts.
- Create the Augusta County Court House Historic Records Fund.
- Begin the process of in house scanning old Civil and Criminal files for better access for staff and the public to these records.

Budget Summary:

| Item | FY2019- 2020 Expenditures | FY2020 - 2021 Adopted | FY2020 – 2021 Revised | FY2021 - 2022 Recommended | % Change from FY2021 |
|--------------|---------------------------|-----------------------|-----------------------|---------------------------|----------------------|
| Personnel | \$801,204 | \$956,733 | \$961,855 | \$950,675 | -0.6% |
| Operating | 88,892 | 118,675 | \$123,785 | \$129,718 | 9.3% |
| Total | \$890,096 | \$1,075,408 | \$1,085,040 | \$1,080,393 | 0.5% |

*Changes in operating are due to the addition of a state grant to restore records.

Service and Performance Measures:

| Item | FY2019-2020 (Actual) | FY2021-20222 (Planned) |
|------------------------------|----------------------|------------------------|
| Criminal Cases Commenced* | 1925 | 2000 |
| Civil Cases Commenced* | 544 | 600 |
| Wills/Estates Initiated* | 614 | 620 |
| Judgments | 2727 | 2800 |
| Deeds Recorded | 10877 | 12500 |
| Oversize Plats | 266 | 280 |
| Financing Statements | 274 | 300 |
| Marriage Licenses | 320 | 350 |
| Notaries Qualified | 183 | 190 |
| Game Licenses | 36 | 40 |
| Concealed Handgun Permits | 2162 | 2900 |
| Passports | N/A | N/A |
| Restitution checks written** | 1117 | 1200 |
| Juries Impaneled | 9 | 20 |
| Trade Names*** | 136 | 0 |

*Criminal cases with dispositions – 1,572; Civil cases with dispositions 497; Wills do not include inventory/settlement filings.

**Total amount of Restitution owed to victims is monitored by our Clerk’s Office - \$3,701,644.86 (as of 12/31/20).

***Trade Names are no longer processed by the Clerk’s Office and are now handled by the State Corporation Commission.

Accomplishments:

- Restoration of historical records through grants from the LVA and other funding totaling over \$632,141.
- Restoration of chancery records for the period 1802 through 1902 through LVA grants and federal funds. The result of these restorations has provided online access for the public through the Library of Virginia website to these records.
- The scanning and formatting of all plats recorded in the Circuit Court Clerk’s Office beginning in 1745 to the present. We are one of the few Courts in the Commonwealth of Virginia that can boast of this service to the public which can be retrieved via Secure Remote Access and/or in the office locally through software on public terminals.
- Completely digitize our office for recordation and civil and criminal filings (went paperless on January 1, 2013).
- Provide public with online Secure Remote Access to land records and provide attorneys with Officer of the Court Remote Access to civil and criminal records.
- Former Clerk completed all courses required to become a Certified Court Manager designation by the National Center for State Courts and a Master Circuit Court Clerk by the Virginia Court Clerk’s Association.
- Now accept credit card payments for all clerk’s office transactions.
- Enrolled selected deputy clerks with the Virginia Court Clerk’s Association and encouraged selected deputy clerks to take the necessary courses to be designated as Master Circuit Court Deputy Clerk.
- Seven deputy clerks attained the Master Circuit Court Deputy Clerk.
- Began e-filing of civil cases in July 2016.
- Began e-recording of land records in January 2017.
- Effective January 8, 2018 criminal payments may be made online.
- Created a Circuit Court Clerk’s Office web page within the Augusta County website, and an extensive update was completed in 2020.

- Began accepting electronic filings from the Augusta County District Courts (preliminary hearings, etc.)
- Created Clerk of Circuit Court Advisory Committee in 2020.
- Hired first part-time Historic Records Assistant to assist with research and record conservation in 2020.
- Adopted and developed Augusta County Court House Historic Records Short & Long Term Plan in 2020.
- Created Clerk of Circuit Court Internship Program in 2020.

Terms of Court and General Information:

- Terms begin, 4th Monday, January, April, July and October.
- Motion Day, 1st and 3rd Monday of each month, 9:00 a.m.
- Grand Juries meet the 4th Monday of January, March, May, July, September and November. Due to the Court's significant criminal caseload, Augusta County Circuit Court now requires a Grand Jury convene every other month. Within the January and July terms, the same Grand Jurors meet twice.
- Cases set by praecipe received by Clerk 7-28 days prior to Motion Day.
- Court convenes 9:00 a.m.
- Commissioners in Chancery are utilized in limited instances.
- Local rules adopted pursuant to Section 8.01-4.

Clerk

Hon. R. Steven Landes

email: rlandes@vacourts.gov

Hours:

8:30 AM - 5:00 PM

Phone: 540-245-5321

Fax: 540-245-5318

Address: P. O. Box 689, Staunton, VA 24402

Augusta County Courthouse

1 East Johnson Street, Staunton, VA 24401

Judges

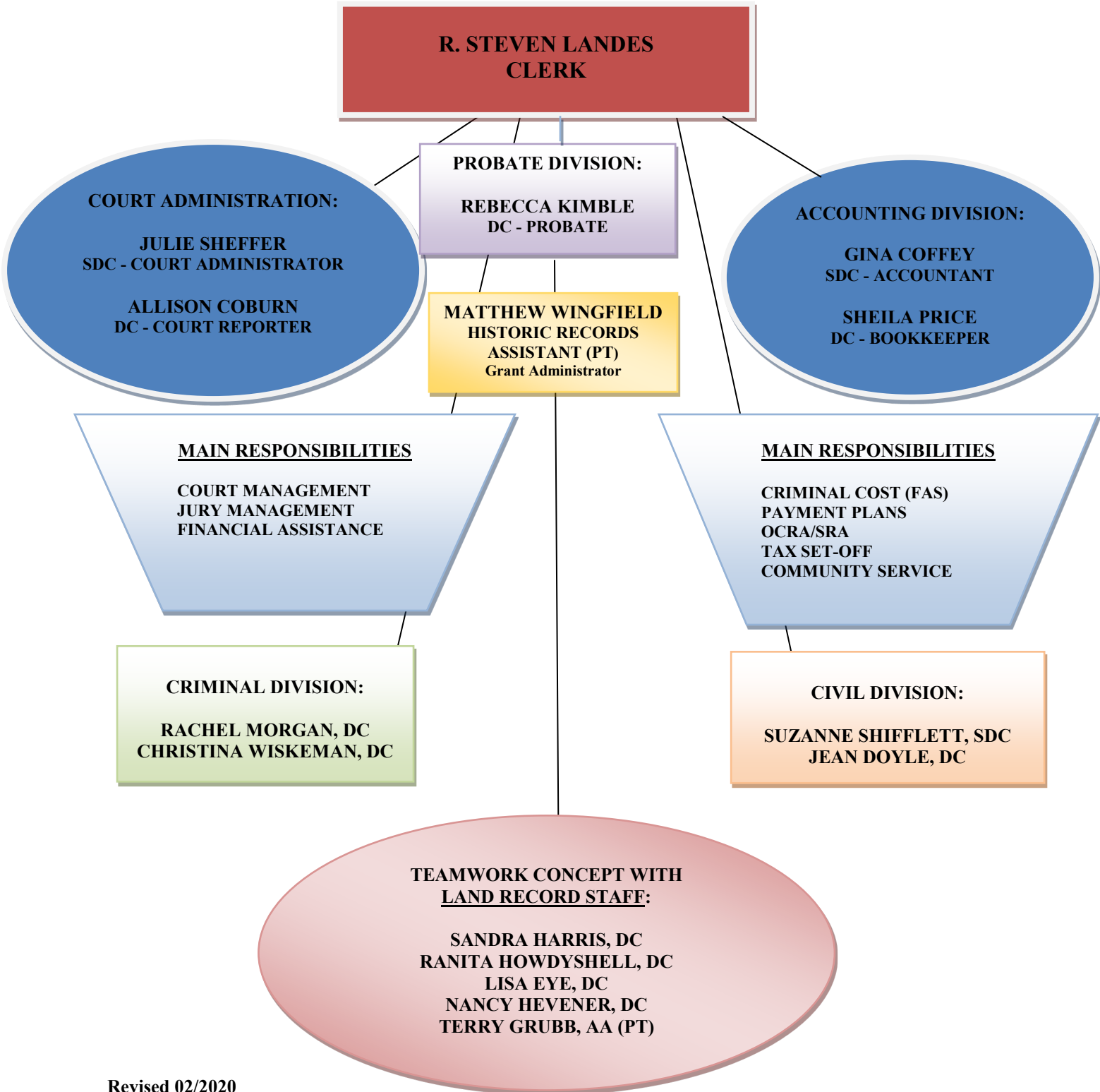
- **Hon. W. Chapman Goodwin***
- **Hon. Paul A. Dryer**
- **Hon. Anne F. Reed**

* Chief Judge and Presiding Judge

**21060-CLERK OF THE CIRCUIT COURT
BUDGET REQUEST**

| | Detail | Detail | Original FY 20-21 | Revised FY 20-21 | Request FY 21-22 | Co. Admin Recommendations FY 21-22 | Difference Request to Recommendations |
|--|---------------|-----------|----------------------|---------------------|---------------------|--|---|
| 3121 - AUDITING - APA | | | | | | | |
| The Clerk's Office is required by Va. Code Section 30-134, to be audited and we anticipate an audit once every year. Last Audit performed on July 23, 2020. | 20-21 Revised | FY21-22 | FY 20-21 | FY 20-21 | FY 21-22 | FY 21-22 | |
| | \$ | 3,100 \$ | 3,150 \$ | 3,022 \$ | 3,100 \$ | 3,100 \$ | - |
| 5201 - POSTAGE SERVICES | | | | | | | |
| Although we electronically send all appeals to Court of Appeals Supreme Court and lowered our postage budget for this reason, it has increased. Postage expenses include the two Judges as well as the Clerk's Office | \$ | 9,200 \$ | 8,100 \$ | 9,500 \$ | 9,500 \$ | 9,500 \$ | - |
| 5203 - TELEPHONE SERVICES | | | | | | | |
| Land lines and long distance. Long distance calls are kept at a minimum by staff. | \$ | 12,600 \$ | 10,800 \$ | 13,000 \$ | 13,000 \$ | 12,000 \$ | 1,000 general cut |
| 5501 - TRAVEL EXPENSES | | | | | | | |
| Virginia Court Clerks' Association Annual Meeting for Clerk and one Deputy Clerk. Includes Registration, Lodging and Travel. For upcoming year the meeting is going to be in Charlottesville, VA Miscellaneous expenses for Clerk. | \$ | 2,500 \$ | 2,000 \$ | 2,000 \$ | 2,000 \$ | 2,000 \$ | - |
| 5505- JUROR MEALS | | | | | | | |
| Meals for Jurors 15/per meal x12=180 times 2 trials/month=3600/yr costs related to water and snacks for jurors. | \$ | - \$ | - \$ | 1,440 \$ | 3,850 \$ | 3,850 \$ | - |
| 5801 - DUES & SUBSCRIPTIONS | | | | | | | |
| Virginia Court Clerk's Association dues for Clerk and 13 Deputy Clerks. | \$ | 625 \$ | 625 \$ | 670 \$ | 670 \$ | 670 \$ | - |
| 6001 - OFFICE SUPPLIES | | | | | | | |
| Supplies for the normal operation of the Clerk's Office. | \$ | 5,000 \$ | 3,500 \$ | 3,500 \$ | 5,000 \$ | 5,000 \$ | - |
| 6002 - TECHNOLOGY MAINTENANCE | | | | | | | |
| Per Va. Code Section 17.1-275.8, fund is used to support the cost of copies which includes the costs of lease and maintenance agreements for equipment and technology to operate electronic systems in the clerk's office used to make copies. OFFSET BY REVENUE | \$ | 45,000 \$ | 40,500 \$ | 40,500 \$ | 40,500 \$ | 40,500 \$ | - |

**AUGUSTA COUNTY CIRCUIT COURT
CLERK'S OFFICE FLOW CHART
EFFECTIVE FEBRUARY 8, 2020**



Commonwealth's Attorney

Department Mission

The mission of the Office of the Commonwealth's Attorney is to protect the safety of the community and the rights of its citizens by just enforcement of the law. In protecting the rights of the citizenry and the interests of the community, the office endeavors to exercise prosecutorial discretion in service of the law and not for factional purposes.

Department Overview

The Commonwealth Attorney's Office performs the following duties, services, and functions:

- Preparation and presentation of all indictments to Augusta County Grand Juries (mandated by statute);
- Trial preparation which includes, but is not limited to, interviewing witnesses, preparing witnesses for trial, legal research, obtaining necessary legal documents for trials, etc.;
- Prosecution of all felonies in the Augusta County Circuit Court (mandated by statute);
- Prosecution of all felony preliminary hearings in the Augusta County General District Court (mandated by statute);
- Prosecution of all felonies in the Augusta County Juvenile and Domestic Relations District Court (mandated by statute);
- Prosecution of misdemeanor cases in the Augusta County General District Court, the Augusta County Juvenile and Domestic Relations District Court, and the Augusta County Circuit;
- Prosecution of all violations of CHINS orders (Child in Need of Supervision/Services) in Juvenile and Domestic Relations District Court;
- Preparation and filing of Briefs in Opposition to all criminal appeals filed with the Virginia Court of Appeals and the Virginia Supreme Court (mandated by statute);
- The filing of all forfeiture notices for property seized by local law-enforcement agencies and the handling of all forfeiture proceedings in the Augusta County Circuit Court (mandated by statute);
- Providing all required information to victims of crime (mandated by statute);
- Overseeing the daily operation of the Augusta County Victim/Witness Office and providing restitution orders to secure funds for victims of crimes;
- Providing conflict of interest opinions to any Augusta County employee or officer who may request one (mandated by statute);
- Providing legal advice to members of the Augusta County Sheriff's Department, troopers of the Virginia State Police, and other local law-enforcement agencies;
- Preparation of all necessary documents and orders for the extradition of defendants from other states (mandated by statute);
- Prosecution of all hearings involving the revocation of probation and/or suspended sentences;
- Appearance at bond hearings and detention hearings in all criminal and juvenile adjudication cases;
- Preparation of orders for the destruction of all unexecuted arrest warrants (mandated by statute); and
- Oversee and prepare all necessary budgetary paperwork and/or documentation required by the Compensation Board to ensure funding for the efficient operation of the Commonwealth's Attorney's Office;
- Coordinating the operation of the Augusta County Litter Control Program—a program founded and created by the Commonwealth's Attorney for the beautification of the County and alternative corrective sentencing for low-level offenders;
- Providing education/training to the community and partner organizations on various topics related to criminal prosecution (for example, instructing at the police academy, instructing at local area Sexual Assault Nurse Examiner training, etc.);
- Participating in the Therapeutic Docket and Drug Court Programs;

- Participating in the Staunton/Augusta/Waynesboro Multidisciplinary Task Force Against Child Abuse and participating in the forensic interviews of children at the Valley Children’s Advocacy Center;
- Coordinating the Augusta/Staunton/Waynesboro Sexual Assault Response Team, which involves multijurisdictional collaboration to address sexual assault crimes and improve law enforcement response

Budget Summary:

| Item | FY2019- 2020 Expenditures | FY2020 - 2021 Adopted | FY2020 – 2021 Revised | FY2021 - 2022 Recommended | % Change from FY2021 |
|--------------|---------------------------|-----------------------|-----------------------|---------------------------|----------------------|
| Personnel | \$1,088,153 | \$1,153,879 | \$1,176,452 | \$1,158,224 | 0.4% |
| Operating | 221,644 | 192,542 | 329,658 | 403,688 | 109.7% |
| Total | \$1,309,797 | \$1,346,421 | \$1,506,110 | \$1,561,912 | 16.0% |

*Changes in operating are due to a mid-year grant awarded to the County. This is a 3 year grant that will be administered through the Commonwealth Attorney’s office.

Service and Performance Measures:

2019 # of Case Dispositions:

| Case Category | # of Case Dispositions | # of Hearings ¹ |
|--|------------------------|----------------------------|
| Criminal (Felony/Misdemeanor)- District Court | 4,859 | 9,712 |
| Criminal (Felony/Misdemeanor)- J&DR Court | 678 | 1,356 |
| Juvenile Delinquency (Felony/Misdemeanor)-J&DR Court | 230 | 690 |
| CHINS/Truancy-J&DR Court | 85 | 255 |
| Criminal (Felony)-Circuit Court | 1,395 | 4,095 |
| Criminal (Misdemeanor & Other Criminal Related)- Circuit Court | 287 | 861 |

Goals and Objectives:

This year we have completed our goal from last year of transitioning to digital filing with our case management system, while still retaining paper copies of files to bring to court. Our work on this goal was a crucial step toward being able to successfully continue to work virtually when the courts were partially shut down March through May. The successful transition enabled us to provide discovery by virtual means earlier than our target date of July 1, allowing our office to minimize in person contact for discovery and secure our ability to work safely. Because we were able to successfully transition to digital files before our target date of July 1, our transition in

¹ The majority of cases require our appearance at multiple hearings before a final disposition. Unfortunately, the Supreme Court did not provide an actual breakdown of number of hearings, so I calculated an average of approximately three appearances in per case in Circuit and Juvenile and Domestic Relations District Court (juvenile cases only), approximately two appearances in General District Court cases and in Adult cases in Juvenile and Domestic Relations District Court. This is an underestimate as most cases, require a minimum of three appearances. And in JDR, with respect to juvenile cases, there are closer to an average of four hearings per case.

providing discovery under the new discovery rules went smoothly. While providing discovery under the new rules takes more manpower and hours (as compared to providing discovery under the old rules), this process is vastly aided by our digital case management system. Once the pandemic is over, and we can safely take on new interns, we hope to start a project of digitizing past files into the case management system. This will allow our office more efficiency in handling probation revocations and will provide a digital backup to the paper files.

Our other major goals and objectives include continuing to best serve the citizens of Augusta County through innovative programs that improve everyday quality of life, like our Litter Control Program, and through top-notch, skilled, and well-considered prosecution of crime in our County. We are able to achieve these goals by continuing to invest in these programs, by investing in career development opportunities for our prosecutors and support staff, investing in our digitization plan, and investing in the training and tools our investigator needs to fully serve the office.

Contact Information:

Timothy Martin, Commonwealth Attorney

Location: Office of the Commonwealth Attorney
6 East Johnson Street, 1st Floor District Building
Staunton, VA 24401

Phone: (540) 245-5313

Fax: (540) 245-5348

**22010-COMMONWEALTH ATTORNEY
BUDGET REQUEST**

| | Detail | Detail | Original | Revised | Request | Co. Admin Recommendations | Difference |
|---|---------------|-----------|-----------|-----------|-----------|------------------------------|--|
| | 20+21 Revised | FY21+22 | FY 20-21 | FY 20-21 | FY 21-22 | FY 21+22 | Request to Recommendations |
| <u>3320 - MAINTENANCE SERVICE CONTRACTS</u> | | | | | | | |
| Sungard software | \$ 640 | \$ 640 | \$ 13,100 | \$ 13,100 | \$ 13,357 | \$ 13,357 | - |
| Annual Open Fox Messenger | \$ 180 | \$ 180 | | | | | |
| VPN Maintenance | \$ 312 | \$ 312 | | | | | |
| Case Management Software Maint. | \$ 12,225 | \$ 12,225 | | | | | |
| | \$ 13,045 | \$ 13,357 | | | | | |
| <u>5201 - POSTAL SERVICES</u> | | | | | | | |
| General office mailings (this budget section was slashed two cycles back) \$700 was an insufficient amount last year. Amount needed varies by year. | \$ 700 | \$ 700 | \$ 700 | \$ 700 | \$ 1,100 | \$ 900 | 200 general cut |
| <u>5203 - TELEPHONE SERVICES</u> | | | | | | | |
| Costs of line per month, long distance, switchboard | \$ 6,200 | \$ 6,200 | \$ 6,200 | \$ 6,200 | \$ 6,200 | \$ 4,800 | 1,400 new VOIP system bill will be reduced |
| Peter's cell phone monthly cost- \$39.99 x 12 =479.88 | | | | | | | |
| <u>5305-MOTOR VEHICLE INSURANCE</u> | | | | | | | |
| Professional development for attorneys and investigator | \$ 600 | \$ 600 | \$ 552 | \$ 552 | \$ 600 | \$ 600 | - |
| <u>5501 - TRAVEL EXPENSES</u> | | | | | | | |
| Professional development for attorneys and investigator | \$ 1,810 | \$ 1,810 | \$ 1,810 | \$ 1,810 | \$ 5,700 | \$ 4,700 | 1,000 general cut |
| <u>5801 - DUES & SUBSCRIPTIONS</u> | | | | | | | |
| VA State Bar & Section Dues (8 attorneys) | \$ 2,420 | \$ 2,420 | | | | | |
| Augusta Bar Association Dues (8 Att, \$30/ea) | \$ 240 | \$ 240 | | | | | |
| VACA Dues (8 Att, \$350/ea) | \$ 2,800 | \$ 2,800 | | | | | |
| National District Atty Assoc. (1-CWA, \$255, 7-Att, \$95/ea) | \$ 705 | \$ 705 | | | | | |
| Notary (0 renewal, \$45/ea) | \$ 45 | \$ - | | | | | |
| Newsleader Subscription | \$ 96 | \$ 96 | | | | | |
| News Virginian Subscription | \$ 50 | \$ 50 | | | | | |
| | \$ - | \$ - | | | | | |
| | \$ 6,356 | \$ 6,311 | | | | | |

**20210-COMMONWEALTH ATTORNEY
BUDGET REQUEST**

| | Detail | Detail | Original | Revised | Request | Co. Admin Recommendations | Difference |
|--|---------------|----------|-----------|-----------|-----------|------------------------------|-------------------------------|
| | 20-21 Revised | FY21-22 | FY 20-21 | FY 20-21 | FY 21-22 | FY 21-22 | Request to Recommendations |
| 6001 - OFFICE SUPPLIES | | | \$ 8,000 | \$ 8,000 | \$ 11,000 | \$ 9,000 | \$ 2,000 |
| \$11,000 has been our budget for years (Copier charges Printing-letterhead, envelopes Misc. office supplies) | | | | | | | general cut |
| 6004 - Law Books | | | \$ 5,612 | \$ 5,612 | \$ 6,452 | \$ 6,350 | \$ 102 |
| Lexis Nexis Monthly Digital Subscription | \$ 2,880 | \$ 2,880 | | | | | cut to detail |
| Code Reference Books for Court | \$ 1,232 | \$ 1,452 | | | | | |
| Law Books, West, etc. | \$ 2,000 | \$ 2,000 | | | | | |
| | \$ - | \$ - | | | | | |
| (prior to FY16 allocated to office supplies) | \$ 6,112 | \$ 6,332 | | | | | |
| 6017 - VICTIM/WITNESS GRANT | | | \$ 79,000 | \$ 79,000 | \$ 79,000 | \$ 79,000 | \$ - |
| Fiscal year grant through Department of Criminal Justice Services | | | | | | | |
| Funds Victim Witness position and part-time help | | | | | | | |
| Grant revenue covers majority of position | | | | | | | |
| Calendar year 2016 grant increased and will offset additional payroll expenses | | | | | | | |
| 6018 - DOMESTIC VIOLENCE GRANT | | | \$ 53,800 | \$ 53,800 | \$ 53,800 | \$ 53,800 | \$ - |
| Calendar year grant through Department of Criminal Justice Services | | | | | | | |
| Funds Domestic Violence position | | | | | | | |
| Grant revenue covers majority of position | | | | | | | |
| Stauton funds \$7,000 local match | | | | | | | |
| 6019 - SANE GRANT | | | \$ 15,235 | \$ 15,235 | \$ 15,235 | \$ 15,235 | \$ - |
| Calendar year grant through Department of Criminal Justice Services | | | | | | | |
| Funds grant administrator, nurse training | | | | | | | |
| Grant revenue covers majority of position | | | | | | | |

**20210-COMMONWEALTH ATTORNEY
BUDGET REQUEST**

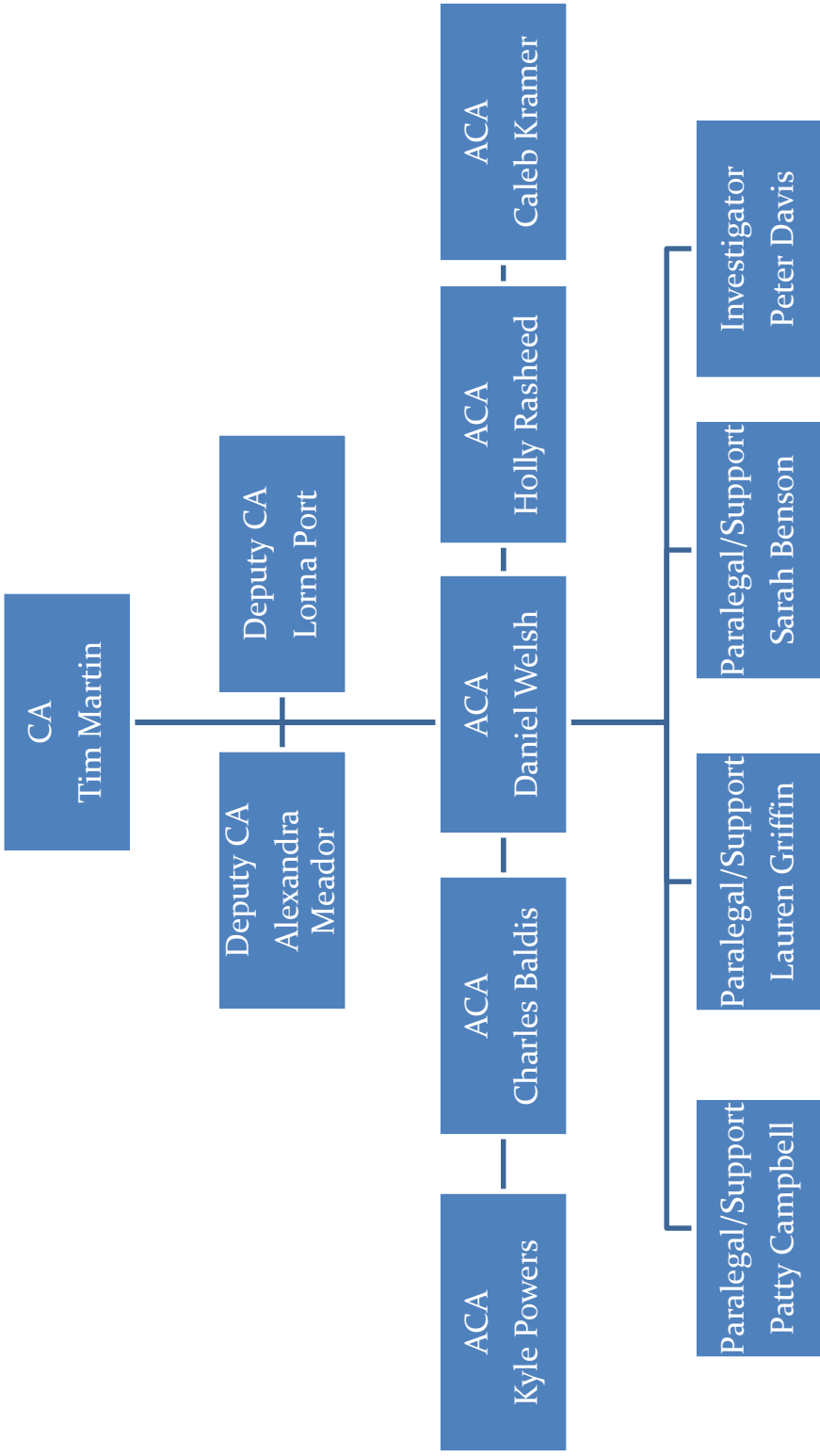
| | Detail | Detail | Original | Revised | Request | Co. Admin Recommendations | Difference |
|---|---------------|-----------|----------|------------|------------|------------------------------|-------------------------------|
| | 20+21 Revised | FY21+22 | FY 20-21 | FY 20-21 | FY 21-22 | FY 21-22 | Request to Recommendations |
| <u>6025 - LITTER CONTROL PROGRAM</u> | | | | | | | |
| Motor Vehicle Fuel | \$ 700 | \$ 700 | \$ 2,000 | \$ 3,155 | \$ 2,655 | \$ 2,655 | \$ - |
| Set of Brakes | \$ 500 | \$ - | | | | | |
| Oil Changes | \$ 135 | \$ 135 | | | | | |
| Misc. Repairs (flat tires, batteries, water pump, etc.) | \$ 1,500 | \$ 1,500 | | | | | |
| State Inspection | \$ 20 | \$ 20 | | | | | |
| Equipment replacement (gloves, pickers, first aid) | \$ 300 | \$ 300 | | | | | |
| | \$ 3,155 | \$ 2,655 | | | | | |
| <u>6026 - OPIOID GRANT-3 YEAR GRANT</u> | | | | | | | |
| | \$ - | \$ - | \$ - | \$ 136,009 | \$ 194,450 | \$ 194,450 | \$ - |
| <u>8002 - FURNITURE & EQUIPMENT</u> | | | | | | | |
| Replacement Furniture and Equipment | \$ 1,000 | \$ 1,000 | \$ 1,000 | \$ 1,000 | \$ 27,750 | \$ 2,530 | \$ 25,220 |
| Misdemeanor File Shelving | \$ 700 | \$ 700 | | | | | cut scanners |
| Bookcases (2) | \$ 300 | \$ 300 | | | | | cut investigator vehicle |
| Four-drawer lateral filing cabinet for legal files | \$ 530 | \$ 530 | | | | | possibly buy scanners |
| Desk Scanners | \$ 9,350 | \$ 3,619 | | | | | from asset forfeiture |
| (We have 4, but everyone needs one in order to be up to update their files on OMNI, so we need 11 more | | | | | | | |
| Price of current scanners are \$850 per scanner-but I found a suitable alternative for \$329 per scanner on Amazon) | | | | | | | |
| County Vehicle for Our Investigator (2020 Ford Fusion) | \$ 17,679 | \$ 17,679 | | | | | |
| Motor vehicle insurance | \$ 600 | \$ 600 | | | | | |
| Oil Changes | \$ 180 | \$ 180 | | | | | |
| Registration | \$ 45 | \$ 45 | | | | | |
| State Inspection | \$ 20 | \$ 20 | | | | | |
| Gas (est. based 12,000 miles per year at 25 mpg) | \$ 1,320 | \$ 1,320 | | | | | |
| General maintenance | \$ 1,000 | \$ 1,000 | | | | | |
| Mats | \$ 167 | \$ 167 | | | | | |
| Delivery Fee from Dealership | \$ 35 | \$ 35 | | | | | |
| | \$ - | \$ - | | | | | |
| | \$ 32,926 | \$ 27,195 | | | | | |

**22010-COMMONWEALTH ATTORNEY
BUDGET REQUEST**

| Detail | Detail | <u>Original</u> | <u>Revised</u> | <u>Request</u> | <u>Co. Admin Recommendations</u> | <u>Difference</u> |
|--------------------------|---------|-----------------|----------------|----------------|--------------------------------------|-------------------------------|
| 20+21 Revised | FY21+22 | FY 20-21 | FY 20-21 | FY 21-22 | FY 21-22 | Request to Recommendations |
| | | \$ - | \$ - | \$ 10,000 | \$ 10,000 | \$ - |
| | | \$ 192,542 | \$ 329,658 | \$ 433,610 | \$ 403,688 | \$ 29,922 |
| | | \$ 1,153,879 | \$ 1,176,452 | \$ 1,216,281 | \$ 1,158,224 | \$ 58,057 |
| | | \$ 1,346,421 | \$ 1,506,110 | \$ 1,649,891 | \$ 1,561,912 | \$ 87,979 |
| Department Total: | | | | | | |
| Payroll Total: | | | | | | |
| Grand Total: | | | | | | |

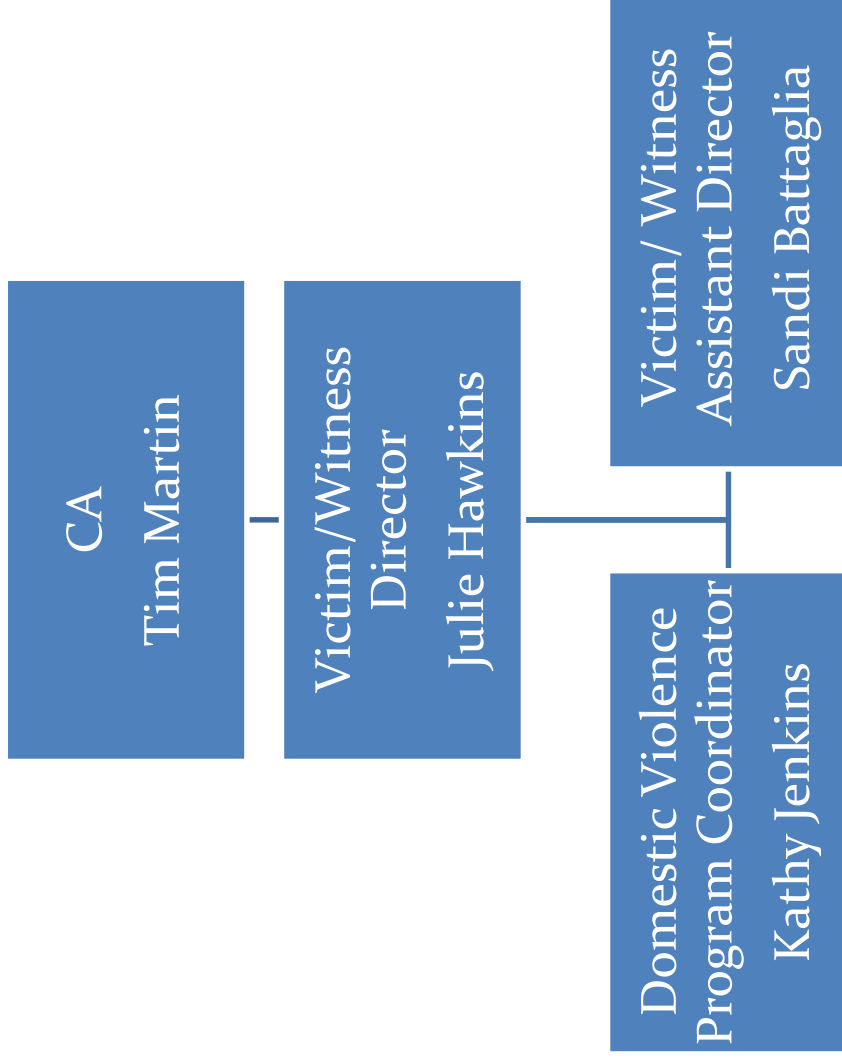
8005 -DEPRECIATION SOFTWARE
Sungard/OMNI software move to Capital

Commonwealth's Attorney's Office



Victim/Witness Office

(Within the Commonwealth's Attorney's Office)*



*The Victim/Witness Office works with all members of the CWA office. It is a semi-separate entity that works to support the cases and meet other victim/witness needs.

**Augusta County
Fiscal Year 2021-2022
Departmental Budgets by Function
Public Safety**

| Department | FY2019- 2020 Actual | FY2020 - 2021 Adopted | FY2020 – 2021 Revised | FY2021 - 2022 Recommended | % Change from FY2021 |
|-------------------------------------|------------------------|--------------------------|--------------------------|------------------------------|-------------------------|
| Sheriff | \$ 7,272,609 | \$7,503,461 | \$7,697,665 | \$7,629,557 | 2% |
| Emergency Communication Center | 1,879,674 | 2,056,878 | 2,015,301 | 2,190,954 | 7% |
| Fire Department | 7,706,847 | 8,118,012 | 8,728,840 | 8,673,783 | 7% |
| Emergency Services- Volunteer | 1,832,114 | 1,981,837 | 1,907,925 | 1,909,897 | -4% |
| Fire & EMS Training | 329,251 | 432,757 | 474,183 | 605,076 | 40% |
| Juvenile & Domestic Relations Court | 10,087 | 15,200 | 18,700 | 18,000 | 18% |
| Court Services | 3,927 | 3,432 | 5,225 | 4,225 | 23% |
| Juvenile & Probation | 2,887,219 | 2,061,417 | 3,586,617 | 2,401,664 | 17% |
| Building Inspection* | 402,030 | 413,847 | 429,161 | 422,352 | 2% |
| Animal Control | 463,081 | 462,698 | 486,376 | 473,107 | 2% |
| Total Public Safety | 22,786,839 | \$23,049,539 | \$25,349,993 | \$24,328,615 | 6% |

*Building inspections details are included with Community Development.



(This Page Left blank intentionally)

Sheriff

Mission:

The mission of the Augusta County Sheriff's Office is to provide the highest level of effective, efficient and proactive law enforcement services available to all who live in or travel through Augusta County without regard to race, ethnicity or religion. The paramount goal in doing so shall be to make Augusta County a place where people can live and visit without any fear for the safety or wellbeing of themselves, their family, or their property. Dedication, loyalty, integrity, and justice shall be the hallmarks of our effort and a quality of life enjoyed by the public, unfettered by crime, shall serve as the benchmark of our success. 2020 was a very challenging year for our agency and our Nation as a whole. Virtually all of our 2020 efforts were adversely affected by the 2019 Novel Coronavirus Pandemic. We successfully balanced the challenges that 2020 brought us, and we are proud of our efforts and accomplishments throughout this challenging year.

Department Overview:

The Augusta County Sheriff's Office consists of 89 full-time employees which consists of 78 full-time deputies and 11 civilians. The deputies serve in the Patrol, Investigations, Civil Process, Courts, Crime Prevention, and Administrative Divisions. Civilian staff includes an Administrative Assistant to the Sheriff, Civil Secretary, CID Secretary, Administrative Secretary, Office Manager and six dispatchers. The Sheriff's Office also employs 12 part-time deputies.

The Sheriff's Office reinstated the Reserve Program in 2019, and during 2020 these Reserve Deputies added 2541.75 volunteer hours to the agency.

During 2020 our agency responded to 22,534 calls for service and we had 42,704 self-initiated incidents for a combined total of 66,517 incidents, a 12.44% increase over 2019's numbers. We also completed 12,398 Extra Patrol requests during 2020, a 71.39% increase from 2019.

PATROL DIVISION

The Patrol Division is the backbone of the Department's enforcement efforts and with 43 assigned personnel and one Division Commander, the division not only answers calls for service and investigates all manner of criminal complaints, but they also contribute the lion's share of effort that is directed by the Sheriff's Office in the area of enforcement. Each year, manpower fluctuates and the demands on the division's resources are stretched, but the division manages to successfully combat all types of violations. In 2019, we were pleased to add Reserve deputies to the Sheriff's Office and they continue to be a vital asset to our agency.

The Division is divided into 4 rotating shifts that work 12 hour tours of duty. Patrol Shifts are assisted by the Power Shift at peak hours. Patrol shifts are commanded by First Sergeants. The Division is commanded by Lieutenant James Snyder and in 2020 the Division completed 3,307 Crime Incident Reports, they made 2,923 arrests and wrote 4,871 traffic summonses.

RESERVE DEPUTIES

Augusta County Sheriff's Office Reserve Deputies completed initial training in 2019, and during the course of the year, the Reserves logged 2541.75 hours of service to the community by riding with full-time deputies and staffing community events. Deputy M. Mader contributed the most reserve time, logging 927 hours in 2020.

COURT SERVICES DIVISION

The Augusta County Sheriff's Office Court Services Division currently consists of First Sergeant Jerry Shifflett, seven bailiffs and two part-time bailiffs. The Division provides court security in three county courts and is responsible for transporting prisoners to and from the court complex. In 2020 the Division screened 41,444 court complex visitors and served 3,659 total civil papers. They also completed 119 jail transports, and they handled 470 inmates. Additionally, the Court Security Division made 39 arrests, processed 214 individuals, and conducted 22 security escorts to parking areas.

The prisoner transport van is used for the bulk of the Court Security Division's transports outside of Augusta County. Use of the transport van generated the following numbers for 2020:

- Total states traveled: Virginia (All transports were in-state due to COVID-19)
- Total inmates transported: 59
- Total miles: 8,468
- Total facilities: 19 Jails and 2 VA State Prisons

Total Days in session: Circuit Court – 258
 Juvenile and Domestic Relations Court– 285
 General District Court – 154

Court days in 2020 were drastically affected by COVID-19 Court closures.

* The total number of court days reflects the fact that there are days when multiple courtrooms are in session simultaneously for a particular court (i.e. JDR court), requiring additional personnel to staff those courtrooms.

CIVIL PROCESS DIVISION

The Augusta County Sheriff's Office Civil Process Division consists of Cpl. Jeff Dietz and three full-time deputies and one part-time deputy. In 2020 the Civil Process Division served 15,791 of civil process. The Civil Division responded to calls for service on 618 incidents and backed up other deputies on 288 occasions. Additionally, the five members of the Civil Division wrote 26 reports and made 11 arrests in 2020.

The Civil Division also completed 63 evictions, 41 repossessions, and 12 complaints on inoperable vehicles from the Augusta County Community Development Department.

TASKFORCE

Narcotics Investigations are handled by Sheriff's Office members assigned to the Skyline Taskforce, which during the bulk of 2020 had two investigators assigned. In 2020, Taskforce investigators wrote 149 reports and executed 39 narcotics search warrants. Investigators made 199 Narcotics arrests in 2020. Total assets seized were \$59,781 in currency and four automobiles.

INVESTIGATIONS DIVISION

The Augusta County Sheriff's Office Criminal Investigations Division is commanded by Lt. Steven Cason and consists of a Sergeant and five investigators in General Investigations. Investigators are on call for all manner of criminal investigations and in 2020 they wrote 320 initial reports and handled 615 assigned cases. Additionally, Investigators responded to or generated 543 incidents, and backed up other deputies' 483 times in 2020. Investigators also wrote 8 traffic summonses and made 14 arrests in 2020.

Investigators fielded numerous interagency referrals in 2020:

Child Protective Services Referrals: 188

Adult Protective Services Referrals: 181

SUPPORT SERVICES

In 2020, our agency processed 21 post-arrest DNA samples and 2,796 concealed weapons permit applications and renewals. Additionally, 142 citizens were fingerprinted for employment and background checks. We also processed 25 volunteers and individuals for the Fire Department and local EMS services. Support Services were drastically affected by our COVID-19 lobby closure. Our lobby was either closed or access was restricted for much of 2020.

EVIDENCE

In 2020, our agency processed 1,949 items of evidence and completed quarterly and bi-annual audits of the Evidence Room. A full inventory of all of the property and evidence held by the Sheriff's Office was conducted in November of 2020. During 2020, the Evidence Custodian submitted items of evidence from 405 cases to the Department of Forensic Science for forensic examination.

DRONE TEAM

In 2020, the Augusta County Sheriff's Office established a new Drone Team. During the team's first year we had 7 deployments for search and rescue, 6 trainings events, 3 deployments involving suspect searches and 2 deployments for evidence collection. In total the Drone Team completed 18 deployments of all types.

SRO DIVISION

The Augusta County Sheriff's Office School Resource Division is commanded by Sgt. Chris Pultz; he oversees four full-time School Resource Officers (SRO's) and two part-time SRO's. These deputies provide law enforcement services at all of the County's High Schools, Middle Schools and Elementary Schools. They are present during school hours and at after-hours events. During 2020, the School Resource Division completed 148 crime incident reports. SRO's also handled 1,362 calls for service, backed up other deputies on 525 occasions, and they wrote 14 citations and made 17 arrests in 2020.

Strategic Goals and Objectives:

The role of the Augusta County Sheriff's Office is to enforce the law in a fair and impartial manner, recognizing both the statutory and judicial limitations of its authority and the constitutional rights of all individuals.

Budget Summary:

| Item | FY2019- 2020 Expenditures | FY2020 - 2021 Adopted | FY2020 – 2021 Revised | FY2021 - 2022 Recommended | % Change from FY2021 |
|--------------|---------------------------|-----------------------|-----------------------|---------------------------|----------------------|
| Personnel | \$6,182,387 | \$6,438,466 | \$6,503,642 | \$6,424,827 | -0.2% |
| Operating | 1,090,222 | 1,064,995 | 1,194,023 | 1,204,730 | 13.1% |
| Total | \$7,272,609 | \$7,503,461 | \$7,697,665 | \$7,629,557 | 1.7% |

*Changes in operating are due to increased costs for fuel and maintenance service contracts.

Service and Performance Measures:

| Item | 2016 | 2017 | 2018 | 2019 | 2020 |
|--------------------------------|-------------|-------------|-------------|-------------|-------------|
| Civil Process Served | 20,297 | 22,238 | 22,923 | 21,699 | 19,613 |
| Total Crime Incident Reports | 3,465 | 3,846 | 3,828 | 4,426 | 3,824 |
| Criminal Warrants Served | 4,343 | 3,668 | 4,896 | 2,648 | 2,236 |
| Protective Orders Served | 1,336 | 1,145 | 1,351 | 135 | 156 |
| Child Protective Orders Served | 265 | 408 | 351 | 7 | 16 |
| Capias Served | 1,379 | 1,472 | 1,820 | 1,491 | 1,395 |
| Emergency Custody Orders | 165 | 192 | 193 | 215 | 291 |
| Temporary Detention Orders | 182 | 278 | 226 | 247 | 304 |
| Juvenile Detention Orders | 31 | 23 | 41 | 30 | 19 |
| Criminal Summonses | 254 | 242 | 411 | 278 | 221 |
| Traffic Charges | 3,147 | 5,717 | 5,809 | 5,929 | 5,015 |
| DUI Arrests | 53 | 53 | 52 | 61 | 48 |

Accomplishments:

- TRAFFIC SAFETY ENFORCEMENT AWARDS
 - 2020 Occupant Protection Award – Sgt. Aaron Will, 27 Citations
 - 2020 DUI Enforcement Award – Deputy Cody Stroop, 11 arrests.
 - 2020 Speed Enforcement Award – Sgt. Aaron Will, 682 Citations

Contact Information:

Donald L. Smith, Sheriff

Location: Augusta County Sheriff's Office
127 Lee Hwy, PO Box 860
Verona, VA 24482

Phone: (540) 245-5333

Fax: (540) 245-5330

**31020-SHERIFF
BUDGET REQUEST**

| | Detail | Detail | Original | Revised | Request | Co. Admin Recommendations | Difference |
|---|---------------|------------|-----------|------------|------------|------------------------------|----------------------------|
| | 20-21 Revised | FY21-22 | FY 20-21 | FY 20-21 | FY 21-22 | FY 21-22 | Request to Recommend |
| 3110 - PHYSICALS | | | | | | | |
| Drug testing (mandatory new hire, random current employees) | \$ 3,000 | \$ 3,000 | \$ 1,000 | \$ 1,000 | \$ 5,000 | \$ 3,000 | 2,000 |
| Medical Evaluations, TB shots | | | | | | | general cut |
| 3202 - PROFESSIONAL SERVICES | | | | | | | |
| Medical Examiner | \$ 1,000 | \$ 2,000 | \$ 4,500 | \$ 4,500 | \$ 15,500 | \$ 4,500 | 11,000 |
| Medical Director (OMD)/ CIT Coordinator | \$ 11,000 | \$ 11,000 | | | | | cut CIT Coordinator |
| Interpreters | \$ 500 | \$ 500 | | | | | not used in prior years |
| Transcripts for court | \$ 2,000 | \$ 2,000 | | | | | OMD paid from 3320 in FY20 |
| | \$ 14,500 | \$ 15,500 | | | | | |
| 3320 - MAINTENANCE SERVICE CONTRACTS | | | | | | | |
| OSSI Tech Support | \$ 68,500 | \$ 89,500 | \$ 89,050 | \$ 100,000 | \$ 143,050 | \$ 115,000 | 28,050 |
| VisioStd License 31 months of SA Coverage | | | | | | | general cut |
| OMD | | | | | | | |
| Identity Automation-Multifactor Authentication-Annual | | | | | | | |
| LandSea Air GPS-annual | | | | | | | |
| StarWitness-IR recording Suite | | | | | | | |
| Motorola Maintenance Support | \$ 3,800 | \$ 3,800 | | | | | |
| RMS Server & Domain Controller | \$ 1,400 | \$ 1,400 | | | | | |
| Guidance Software Support | \$ 1,000 | \$ 1,000 | | | | | |
| REVCord | \$ - | \$ 600 | | | | | |
| Avid Express Video Forensic Support | \$ 1,300 | \$ 1,300 | | | | | |
| Cellebrite Cell Phone Forensics Suite | \$ 6,500 | \$ 6,500 | | | | | |
| LPR Operation Costs | \$ 3,000 | \$ 3,000 | | | | | |
| Live Scan Maintenance | \$ 4,000 | \$ 4,000 | | | | | |
| Technologies GPS | \$ 3,000 | \$ 3,000 | | | | | |
| In-Car Maintenance & Repair | \$ 1,000 | \$ 1,000 | | | | | |
| Telephone Maintenance | \$ 1,050 | \$ 1,050 | | | | | |
| Leads Online Pawn Broker Transactions | \$ 4,600 | \$ 4,800 | | | | | |
| Encase V7 Software Support | \$ - | \$ - | | | | | |
| OpenFox Messenger Maintenance (Computer Projects of Il, Inc.) | \$ 600 | \$ 600 | | | | | |
| Comcast ICAC | | | | | | | |
| AED MOU Contract with Augusta Health | \$ 3,000 | \$ 3,000 | | | | | |
| ID Networks Software/Printer Maint. | \$ 2,000 | \$ 2,000 | | | | | |
| Lexipol (Approved by BOS) | \$ 16,500 | \$ 16,500 | | | | | |
| | \$ 121,250 | \$ 143,050 | | | | | |

**31020-SHERIFF
BUDGET REQUEST**

| | Detail | Detail | Original FY 20-21 | Revised FY 20-21 | Request FY 21-22 | Co. Admin Recommendations FY 21-22 | Difference Request to Recommendations |
|--|--------------|--------------|----------------------|---------------------|---------------------|--|---|
| 6008 - MOTOR VEHICLE FUEL | | | | | | | |
| For fleet | | | | | | | |
| 5 additional vehicles & \$35000 per year | \$ 240,000.0 | \$ 245,000.0 | \$ 230,000 | \$ 240,000 | \$ 245,000 | \$ 240,000 | \$ 5,000 general cut |
| 6009 - MOTOR VEHICLE MAINTENANCE & SUPPLIES | | | | | | | |
| For fleet | \$ 162,500 | \$ 245,000 | \$ 135,000 | \$ 162,500 | \$ 270,000 | \$ 165,000 | \$ 105,000 general cut 3 yr avg |
| 6010 - POLICE SUPPLIES | | | | | | | |
| Tow Bills | \$ 9,000 | \$ 9,000 | \$ 61,950 | \$ 61,950 | \$ 103,950 | \$ 63,330 | \$ 40,620 general cut cut stop sticks |
| Infection Control Gloves, Bags, etc | \$ 3,000 | \$ 6,000 | | | | | |
| Evidence Equip & Bar Code Maintenance | \$ 1,000 | \$ 1,000 | | | | | |
| Crime Scene Processing & Lab Equipment | \$ 8,000 | \$ 8,000 | | | | | |
| DVD Discs for Cameras | \$ 1,000 | \$ 1,000 | | | | | |
| Taser X-26 Batteries & Cartridges | \$ 11,500 | \$ 11,500 | | | | | |
| Alco Sensor Tubes | \$ 500 | \$ 500 | | | | | |
| Road Flares & Cones | \$ 4,000 | \$ 4,000 | | | | | |
| Restraints, OC Spray, Etc | \$ 4,000 | \$ 4,000 | | | | | |
| Transport belt restraints w/handcuffs & leg irons | \$ 2,000 | \$ 3,000 | | | | | |
| Project Lifesaver | \$ 4,600 | \$ 4,600 | | | | | |
| Bluetooth devices | \$ 2,000 | \$ 4,000 | | | | | |
| Taser Replacement & holsters | \$ 2,000 | \$ 2,000 | | | | | |
| Surveillance Camera's/Equip. Trail Cams | \$ 2,000 | \$ 2,000 | | | | | |
| Digital Camera parts & repairs | \$ 2,000 | \$ 2,000 | | | | | |
| Xhaustr Vehicle disabling kit | \$ 4,000 | \$ 4,000 | | | | | |
| Ubi Duo 3 | \$ 9,000 | \$ 3,500 | | | | | |
| Court Hand Held Metal Detector (Garrett) | \$ 250 | \$ 250 | | | | | |
| Evidence Room Supplies | \$ 3,000 | \$ 3,000 | | | | | |
| Batteries | \$ 2,000 | \$ 2,500 | | | | | |
| Stop sticks and Terminator | \$ - | \$ 25,500 | | | | | |
| Nikon Camera Kit for Investigator | \$ 2,100 | \$ 2,600 | | | | | |
| | \$ 76,950 | \$ 103,950 | \$ 80,500 | \$ 80,500 | \$ 90,500 | \$ 82,500 | \$ 8,000 general cut |
| 6011 - WEARING APPAREL - UNIFORMS | | | | | | | |
| Uniform Division | \$ 40,000 | \$ 40,000 | | | | | |
| Bullet Proof Vests | \$ 27,000 | \$ 28,500 | | | | | |
| Investigators | \$ 6,000 | \$ 6,000 | | | | | |
| School Resource Officers | \$ 3,000 | \$ 3,000 | | | | | |
| Shirts - Dispatchers & Secretaries | \$ 1,500 | \$ 1,500 | | | | | |
| Crisis Negotiators Weather Gear | \$ 500 | \$ 500 | | | | | |
| Narcotics Unit | \$ 2,500 | \$ 2,500 | | | | | |

**31020-SHERIFF
BUDGET REQUEST**

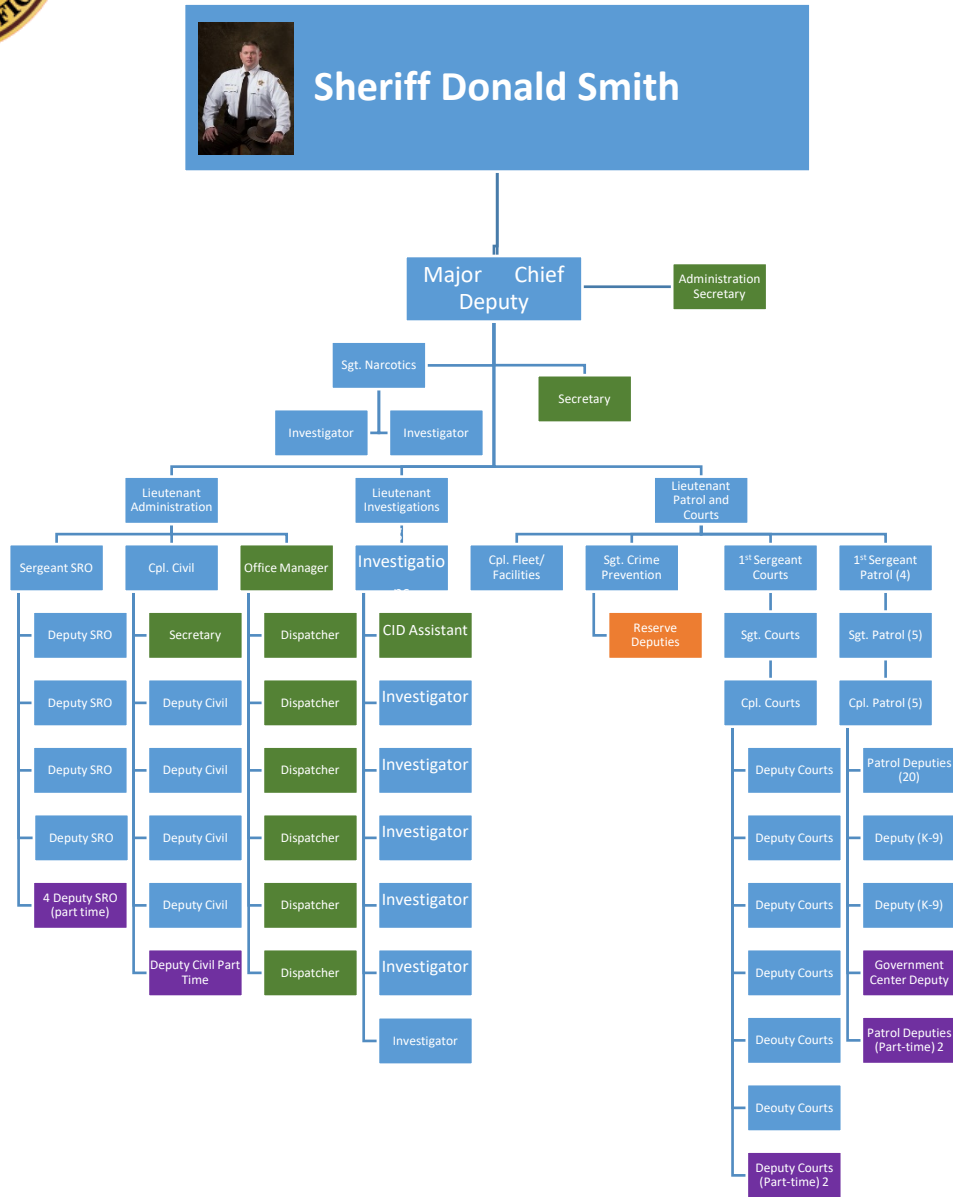
| | Detail | Detail | Original | Revised | Request | Co. Admin Recommendations | Difference |
|---|---------------|-----------|-----------|-----------|-----------|------------------------------|-------------------------------|
| | 20-21 Revised | FY21-22 | FY 20-21 | FY 20-21 | FY 21-22 | FY 21-22 | Request to Recommendations |
| Traffic Vests & Gloves | \$ 1,500 | \$ 1,500 | | | | | |
| SWAT Vests | \$ 5,000 | \$ 6,000 | | | | | |
| Uniforms, boots & clothing for Warrant Service Unit | \$ 1,000 | \$ 1,000 | | | | | |
| | \$ 88,000 | \$ 90,500 | | | | | |
| 6012 - RADAR EQUIPMENT | | | \$ 17,100 | \$ 17,100 | \$ 41,500 | \$ 27,900 | \$ 13,600 |
| Radar Replacement Units (6) | \$ 16,200 | \$ 16,200 | | | | | general cut |
| Stalker Radar DX2 | \$ 4,600 | \$ 5,800 | | | | | |
| Stalker Speed Trailer | \$ - | \$ 9,500 | | | | | |
| Radar Unit Repair & Calibration | \$ 7,100 | \$ 10,000 | | | | | |
| | \$ 27,900 | \$ 41,500 | | | | | |
| 6013 - AMMO RANGE SUPPLIES | | | \$ 41,500 | \$ 41,500 | \$ 50,000 | \$ 44,500 | \$ 5,500 |
| Ammo | \$ 32,000 | \$ 35,000 | | | | | general cut |
| Instructor Education | \$ 2,000 | \$ 2,000 | | | | | |
| Optics | \$ 3,000 | \$ 3,000 | | | | | |
| Shooter Training/Supplies | \$ 2,000 | \$ 2,000 | | | | | |
| Weapons Replacement | \$ 5,000 | \$ 5,000 | | | | | |
| Range Supplies | \$ 2,000 | \$ 2,000 | | | | | |
| Weapons Maintenance | \$ 1,000 | \$ 1,000 | | | | | |
| Range Maintenance Capital Fund | \$ - | \$ - | | | | | |
| | \$ 47,000 | \$ 50,000 | | | | | |
| 6014 - K-9 UNIT | | | \$ 22,000 | \$ 22,000 | \$ 52,500 | \$ 21,500 | \$ 31,000 |
| Dog Food & Supplements | \$ 8,000 | \$ 8,000 | | | | | cut handler training |
| K-9 & Handler Equipment | \$ 3,000 | \$ 3,000 | | | | | cut k9 insert |
| Vet Care & Boarding | \$ 3,000 | \$ 3,000 | | | | | |
| Canine Replacement through Depreciation | \$ 7,500 | \$ 7,500 | | | | | |
| K9 Kennel Insert | \$ - | \$ 14,000 | | | | | |
| K9 handler training | \$ 21,500 | \$ 17,000 | | | | | |
| | \$ 18,000 | \$ 20,000 | | | | | |
| 6016 - TACTICAL UNIT EXPENSES | | | \$ 53,800 | \$ 53,800 | \$ 56,300 | \$ 54,000 | \$ 2,300 |
| Ammo | \$ 3,000 | \$ 3,000 | | | | | general cut |
| Launcher & Less Than Lethal Gas | \$ 15,000 | \$ 15,000 | | | | | |
| Training - Instructor Schools & Explosives | \$ - | \$ 6,000 | | | | | |
| Sniper Rifle Upgrades | \$ 1,500 | \$ 1,500 | | | | | |
| Sniper Rifle maintenance on barrel | \$ - | \$ - | | | | | |
| Night Vision M4 | \$ 1,800 | \$ 1,800 | | | | | |
| Night Vision Yearly Rental | \$ - | \$ 3,000 | | | | | |
| Ballistic Helmets (asking for 3 this year) | \$ 22,000 | \$ 6,000 | | | | | |
| Crisis Negotiator Communication Upgrade | \$ 61,300 | \$ 56,300 | | | | | phone w/camera |

**31020-SHERIFF
BUDGET REQUEST**

| | Detail | Detail | Original | Revised | Request | Co. Admin | Difference |
|---|-----------------|--------------|-----------------|--------------|--------------|--------------|---|
| | 20-21 Revised | FY21-22 | FY 20-21 | FY 20-21 | FY 21-22 | Recommends | Request to Recommends |
| 6018 - PUBLIC SAFETY GRANTS | | | | | | | |
| Local match for grant obtained during year. FY14 includes JAG Grant, OOO JAG Grant, SPIF-SIG Grant and DMV Grant. | \$ 5,000 \$ | 5,000 | \$ - \$ | 49,907 \$ | 5,000 \$ | - \$ | 5,000 FY21 COVID GRANT |
| 7002 - CENTRAL SHEN. CRIMINAL JUSTICE CENT. | | | | | | | |
| Membership @ \$620 per Officer (89) | \$ 55,800 \$ | 56,000 | \$ 55,800 \$ | 58,280 \$ | 64,800 \$ | 64,800 \$ | - |
| Membership @ \$620 per Officer (12 PT) | \$ 7,500 \$ | 7,500 | | | | | |
| Membership @ \$620 per officer (15 Reserve) | \$ 200 \$ | 1,300 | | | | | |
| | \$ 63,500 \$ | 64,800 | | | | | |
| 8001 - EQUIPMENT - COMPUTER | | | | | | | |
| Computer Hardware & Software | \$ 6,000 \$ | 8,000 | | | | | |
| Net Motion Software for current MDT's | \$ 6,000 \$ | 6,500 | | | | | |
| Advanced Authentication | \$ 2,000 \$ | 4,000 | | | | | |
| DVDs | \$ 900 \$ | 900 | | | | | |
| MDT Printer Kit upgrades | \$ 9,000 \$ | 9,000 | | | | | |
| Kustom Signal DVDs with Case | \$ 300 \$ | 300 | | | | | |
| Recon Throwbot 2 | \$ 15,000 \$ | 18,000 | | | | | |
| Net Motion software/maintenance for (3 new units) | \$ 1,500 \$ | - | | | | | |
| Superior software for (3 new units) | \$ 5,500 \$ | - | | | | | |
| Jet Pack (3 new units) | \$ 1,500 \$ | - | | | | | |
| Printers & printing equipment (3 new units) | \$ 4,500 \$ | - | | | | | |
| Docking station & mounting equipment (3 new units) | \$ 4,000 \$ | - | | | | | |
| Yorkie-pro (intrusion detection handheld) | \$ 4,500 \$ | 5,500 | | | | | |
| LPR and mounting equipment (plate readers) | \$ 18,000 \$ | 20,000 | | | | | |
| LPR repair & upgrades | \$ 2,500 \$ | 2,500 | | | | | |
| Search & Rescue/INV. Drone | \$ 25,000 \$ | 30,000 | | | | | |
| Drone Equipment | \$ 4,000 \$ | 6,000 | | | | | |
| | \$ 110,200 \$ | 110,700 | \$ 38,200 \$ | 50,000 \$ | 110,700 \$ | 51,200 \$ | 59,500 cut drone cut Yorkie-pro cut Throwbot |
| 8002 - FURNITURE & EQUIPMENT | | | | | | | |
| Replacement Office Chairs & Sheriff's chairs | \$ 1,000 \$ | 3,000 | \$ 500 \$ | 3,500 \$ | 3,000 \$ | - \$ | 3,000 to revised |
| Maintenance on paper shredder in dispatch | \$ - \$ | - | | | | | |
| Paper Shredders | \$ - \$ | - | | | | | |
| | \$ 1,000 \$ | 3,000 | | | | | |
| Department Total: | \$ 1,064,995 \$ | 1,194,023 \$ | \$ 1,194,023 \$ | 1,560,715 \$ | 1,204,730 \$ | 1,204,730 \$ | 355,985 |
| Payroll Total: | \$ 6,438,466 \$ | 6,503,642 \$ | \$ 6,503,642 \$ | 6,789,520 \$ | 6,424,827 \$ | 6,424,827 \$ | 364,693 |
| Grand Total: | \$ 7,503,461 \$ | 7,697,665 \$ | \$ 7,697,665 \$ | 8,350,235 \$ | 7,629,557 \$ | 7,629,557 \$ | 720,678 |



Augusta County Sheriff's Office Organizational Chart (2021)



Emergency Communications Center

The Augusta County Emergency Communications Center is the public safety answering point for Public Safety Units in the County of Augusta. The radio identifier for the Augusta County Emergency Communications Center is "Augusta ECC".

The operational component for Augusta ECC consists of Public Safety Dispatchers, Part time Public Safety Dispatchers, Senior Public Safety Dispatchers, Supervisors, an Operations Manager and the ECC Director.

Augusta ECC dispatches for The Augusta County Sheriff's Department, Animal Control, 25 Fire Departments, 15 Rescue Agencies, the Craigsville Police Department, the Woodrow Wilson Rehabilitation Center Police Department, Blue Ridge Community College, Grottoes Police, and Shenandoah Valley Regional Airport and provides a communications link with Augusta Health.

Mission:

The mission of the Augusta County Emergency Communications Center is to enhance the quality of life in the County of Augusta through the vital link between prompt, efficient, professional call-taking, dispatching, and communications to the public and public safety units.

Department Overview:

The Augusta Emergency Communications Center is located in a secure facility of the Augusta County Government Center. The ECC began operation in 1990 and processes wire line and wireless 9-1-1 calls from the residents and visitors in Augusta County.

The center serves as a back-up communications center for the Staunton Police Department as well as the Waynesboro Emergency Operations Center in the event an emergency occurs at either location.

The Augusta County Emergency Communications Center is managed by a director and an operations manager. The ECC is staffed 24 hours a day and 365 days a year. The telecommunicators are trained in emergency call handling techniques and are able to process a wide array of emergencies that occur within and around Augusta County, which total 132,674 calls yearly. Each person on staff is trained in CPR, Emergency Medical Dispatch instructions, VCIN operations, TIMS, NIMS and also possesses a wide array of computer skills. The telecommunicators have also completed a basic communications officer course for telecommunications at the Central Shenandoah Criminal Justice Academy.

Several telecommunicators are also active volunteers with various emergency service agencies in and around Augusta County or have previously volunteered with such agencies. The ECC center is responsible for dispatching all the fire, EMS and law enforcement calls in the County.

Strategic Goals and Objectives:

- Maintain our Verizon Vesta CPE telephone equipment and advance technologies with Voice over IP (VOIP) and deployment of Next Generation 9-1-1. Augusta ECC will have to migrate to NG-911 using IP circuits with associated caller location data by June 2021.
- Working regionally with Staunton and Waynesboro to enhance the radio communications in Augusta County. Upgrade the core for the radio communications system and move toward a P25 digital platform
- Maintain Emergency Notification system.
- Continue to find grants that are available to obtain revenue or funding to help purchase equipment for our center and for the county.
- Continue to work on staff development: training program, dispatcher testing, employee appreciation and career development

- Continue using the Emergency Medical Dispatch (EMD) program
- Maintain our quality assurance program: to review randomly selected calls and evaluate the times and way the call was processed, to better serve the citizens and the units in the field.
- Respond to citizens needs in the most effective manner possible
- Maintain a workable budget.
- Focus on disaster preparedness and the overall Augusta County Emergency Plan
- Continue to work with agencies and committees to update the Regional Emergency Operations and Action Plans. Continue to update the regional All-Hazards Mitigation Plan, Regional Emergency Operational Plan and the Sara Title III plan.
- Assist all fire, rescue and law enforcement agencies
- Public education and informing the community with programs concerning the 9-1-1 system
- Continue to maintain a working relationship with neighboring Communications Centers, Smart Traffic Center and Virginia State Police
- Working with the individual county departments and agencies to develop a government center emergency evacuation plan and security threat assessment pre-planning
- Maintain and service our IFLAWS rain and stream gauges throughout the county
- Maintain alarm registration and billing.
- Developing regional active shooter protocol.

Budget Summary:

| Item | FY2019- 2020 Expenditures | FY2020 - 2021 Adopted | FY2020 – 2021 Revised | FY2021 - 2022 Recommended | % Change from FY2021 |
|--------------|---------------------------|-----------------------|-----------------------|---------------------------|----------------------|
| Personnel | \$1,310,062 | \$1,400,013 | \$1,347,223 | \$1,437,667 | 2.7% |
| Operating | 569,612 | 656,865 | 668,078 | 753,287 | 14.7% |
| Total | \$1,879,674 | \$2,056,878 | \$2,015,301 | \$2,190,954 | 6.5% |

*Changes in personnel are due to a pay and class study conducted by Human Resources and projected career ladder advancements. Changes in operating are due to increases in telephone costs and maintenance service contracts.

Service and Performance Measures:

| | FY2017-2018 Actual | FY2018-2019 Actual | FY2019-2020 Actual |
|---|--------------------|--------------------|--------------------|
| Total calls for service: Fire | 7699 | 8174 | 7,721 |
| Total calls for service: Rescue | 11112 | 11881 | 11,710 |
| Total calls for service: Law Enforcement | 60790 | 66218 | 68384 |
| Emergency medical dispatch calls | 281 | 322 | 381 |
| Processing incidents | 91797 | 104471 | 109285 |
| Processing calls for service (call taking) | 69128 | 106068 | 132674 |
| Work performance: time call received until finished | 2:01 | 1.57 | 1:48 |
| Total calls for Alarms | 2185 | 1730 | 1468 |

Accomplishments:

- Acquired revenue from Virginia Wireless E-911 Services Board for the amount of \$ **249,341** to support our needs and training for wireless calls.
- Helped maintained the alarm ordinance with increased annual revenue of \$**6,400**.
- Revenue from FOIA requests = \$**385**
- Obtained grant for the amount of \$ **29,764** for Emergency Management

- Obtained SHSP grant for equipment \$ **35,750**.
- Obtained grant from (VDEM) to support migration to NexGen implementation \$ **427,319**.
- Obtained grant from VDEM (TXT2911) implementation **\$50,000**
- Obtained grant from VDEM for staff training **\$3,000**
- Maintained the Mobile Command Bus and assisted with incidents throughout the year to include searches for missing persons and Sheriff's Department incidents.
- Prevention, response and recovery to COVID19 pandemic: Premise sites for COVID cases, testing, tracing and prevention, vaccines - In partnership with Health Dept. and Augusta Health
- Assisted with establishing a Peer Support program for emergency services.
- Updated and adopted the Regional Emergency Operations Plan, Mitigation Plan, Regional All-Hazards Plan with Staunton, Waynesboro and Augusta County, and table top drill with Shenandoah Valley Airport SOG plan
- Working to establish interoperability communications on Afton Mountain, Rt. 250 and the Parkway.
- Emergency Management: Restoration Hearshstone Dam, tabletop drill for the Sherando dams, tabletop drill with SVA, maintaining IFLOWS sites, managing emergency events by assigning resources working with region, sending notifications, local situational reports, emergency preparedness (developing emergency operational plans), sheltering, and evacuations and filing reimbursement paperwork with State and Federal agencies.
- ECC is working with staff to develop succession planning
- Maintained a staff on-call procedure for ECC schedule coverage due to shortage of staff.
- Establishing Automatic Vehicle Location system (AVL) for EMS responses.
- Assist with CrisisGo Emergency Notification system implementation with the County Building and employees

Major events for the ECC that occurred in the County this year:

(4) Searches

(25) Working Structure Fires

(12) Gunshots wounds

(68) Deaths

(249) Suicide and Attempts

(289) Structure Fires

(485) Unresponsive patients

(3773) Motor Vehicle Crashes includes Police, Fire and EMS responses

(27) Traumatic Events: Falls, Industrial, Sports Injuries, Amputations, Farming & ATV crashes

Contact Information:

Donna J. Good, ECC Director and Emergency Management Coordinator

Anthony Ramsey, Operations Manager and Deputy Emergency Management Coordinator

Location: Augusta County Government Center

Emergency Communications Center

18 Government Center Lane

P.O. Box 590

Verona, VA 24482

Phone: (540) 245-5501 **Fax:** (540) 245-5506

E-mails: dgood@co.augusta.va.us

abramsey@co.augusta.va.us

**31040-EMERGENCY COMMUNICATIONS CENTER
BUDGET REQUEST**

| | Detail | Detail | Original | Revised | Request | Co. Admin. Recommendations | Difference |
|--|---------------|------------|------------|------------|------------|----------------------------|----------------------------|
| | 20-21 Revised | FY21-22 | FY 20-21 | FY 20-21 | FY 21-22 | FY 21-22 | Request to Recommendations |
| <u>3110 - CONTRACTUAL PROFESSIONAL SERVICES</u> | | | | | | | |
| Operational Medical Director \$350 per month | \$ 4,200 | \$ 4,200 | \$ 4,200 | \$ 4,200 | \$ 4,200 | \$ 4,200 | \$ - |
| <u>3320 - MAINTENANCE SERVICE CONTRACTS</u> | | | | | | | |
| Dictaphone - Blue Ridge Voice Data (5 yrs Maint.) 2017 | \$ - | \$ 2,126 | \$ - | \$ - | \$ - | \$ - | \$ 2,126 |
| Central Square- SQL - CAD Software -Added AVL Project | \$ 43,326 | \$ 58,450 | \$ - | \$ - | \$ - | \$ - | \$ 15,124 |
| Motorola - Public Safety Radio Communications Infrastructure | \$ 199,557 | \$ 199,557 | \$ 199,557 | \$ 199,557 | \$ 199,557 | \$ 199,557 | \$ - |
| CodeRed- Public Notification System\$14,000 for 3 yrs | \$ 14,000 | \$ 14,000 | \$ 14,000 | \$ 14,000 | \$ 14,000 | \$ 14,000 | \$ - |
| Command Bus and ECC Radio Maintenance RIOS | \$ 3,150 | \$ 3,150 | \$ 3,150 | \$ 3,150 | \$ 3,150 | \$ 3,150 | \$ - |
| UPS - 1/2 of the cost-replaced (2) year warranty 2018 | \$ - | \$ 4,189 | \$ - | \$ - | \$ - | \$ - | \$ 4,189 |
| Medical Priority cardset and updates | \$ 500 | \$ 600 | \$ - | \$ - | \$ - | \$ - | \$ 100 |
| Barricuda / HP Server Maintenance | \$ 6,905 | \$ 7,205 | \$ - | \$ - | \$ - | \$ - | \$ 200 |
| File Maker Maintenance | \$ 864 | \$ 1,000 | \$ - | \$ - | \$ - | \$ - | \$ 136 |
| PageGate Inc- Alpha paging | \$ - | \$ 400 | \$ - | \$ - | \$ - | \$ - | \$ 400 |
| SHI International | \$ - | \$ 4,721 | \$ - | \$ - | \$ - | \$ - | \$ 4,721 |
| E-Schedule Software - Staff scheduling Annual costs | \$ - | \$ 2,250 | \$ - | \$ - | \$ - | \$ - | \$ 2,250 |
| Clear Communications- Misc Maintenance cost - | \$ 2,000 | \$ 3,500 | \$ - | \$ - | \$ - | \$ - | \$ 1,500 |
| Maintenance Contract Copier - SVOE / Leaf | \$ 350 | \$ 2,000 | \$ - | \$ - | \$ - | \$ - | \$ 1,650 |
| | \$ 270,652 | \$ 303,148 | \$ - | \$ - | \$ - | \$ - | \$ 32,496 |
| <u>5100 - UTILITIES SERVICES (TOWER SITES)</u> | | | | | | | |
| Dominion Electric Act # 2179422544 Massanutten Mtn | \$ 3,000 | \$ 3,000 | \$ 10,000 | \$ 10,000 | \$ 11,600 | \$ 11,500 | \$ 100 |
| Carter Machinery Generator Maintenance Mass Mtn,\$ 671.82 annual (2 inspections) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Mass Mtn Propane Tank | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Deerfield Generator - Diesel Fuel- Maintenance Dept | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Deerfield Electric Meter Shen Valley Electric #53416-035 | \$ 3,000 | \$ 3,000 | \$ 3,000 | \$ 3,000 | \$ 3,000 | \$ 3,000 | \$ - |
| Devil's Knob Electric Meter Central VA Electric #...-001 | \$ 3,000 | \$ 3,000 | \$ 3,000 | \$ 3,000 | \$ 3,000 | \$ 3,000 | \$ - |
| Troxel Gap Shen Valley Electric Meter Acct# 53416037 | \$ 2,500 | \$ 2,500 | \$ 2,500 | \$ 2,500 | \$ 2,500 | \$ 2,500 | \$ - |
| Troxel Gap Generator & Maintenance - (Maintenance Dept.) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| | \$ 11,500 | \$ 11,500 | \$ 10,000 | \$ 10,000 | \$ 11,600 | \$ 11,500 | \$ 100 |
| | | | | | | | reduced to actual detail |
| <u>5201 - POSTAL SERVICES</u> | | | | | | | |
| Postal Mailings and Alarm Billings | \$ 615 | \$ 715 | \$ 615 | \$ 615 | \$ 715 | \$ 715 | \$ - |
| <u>5203 - TELEPHONE SERVICES</u> | | | | | | | |
| Century Link Maintenance 2P478700 | \$ 18,048 | \$ 63,612 | \$ - | \$ - | \$ - | \$ - | \$ 45,564 |
| Verizon (Hardware, CPE and Equipment) Acct#000012246174 21 | \$ 86,000 | \$ 76,360 | \$ 215,000 | \$ 215,000 | \$ 292,000 | \$ 275,000 | \$ 17,000 |
| Verizon Maintenance Agreement Yearly Acct#000012246174 21 | \$ 13,075 | \$ 16,157 | \$ - | \$ - | \$ - | \$ - | \$ 2,082 |
| Intrado TXT2911 1X-\$3250, Recurring \$6245 | \$ - | \$ 9,495 | \$ - | \$ - | \$ - | \$ - | \$ 9,495 |

**31040-EMERGENCY COMMUNICATIONS CENTER
BUDGET REQUEST**

| | Detail | Detail | Original | Revised | Request | Co. Admin. Recommendations | Difference |
|--|---------------|------------|----------|----------|----------|----------------------------|-----------------------|
| | 20-21 Revised | FY21-22 | FY 20-21 | FY 20-21 | FY 21-22 | FY 21-22 | Request to Recommends |
| Verizon Radio Circuits Acct#000015174011 52/650.033.005.0001.08 | \$ 2,800 | \$ 4,160 | | | | | |
| Verizon Wireless 9833637084 | \$ 741 | - | | | | | |
| Verizon Wireless Acct# 9814223687 / 252.373.680.0001.36 | \$ 2,220 | \$ 2,220 | | | | | |
| Verizon Wireless Acct#642173722-00001 Command Bus lines | \$ 779 | \$ 850 | | | | | |
| Verizon 000982294836 19Y (EOC lines) | \$ 1,500 | \$ 1,720 | | | | | |
| Verizon Wireless Cradlepoint Command Bus #9816261398 | \$ - | \$ 2,016 | | | | | |
| Verizon Rockbridge Circuit & Century Link Acct#R101077999-10222 & 10253/ #540 M52-0091.841 | \$ 3,516 | - | | | | | |
| Verizon Acct 540 M55-0139 245 Mt Solon T-1 | \$ - | \$ 9,500 | | | | | |
| Verizon South Acct# 000130627975 12Y/ 951.668.138.0001.31 | \$ - | \$ 6,892 | | | | | |
| Verizon 000130633673 49Y 540-433-5908 | \$ 850 | - | | | | | |
| Verizon Centrax Lines Acct #000012246170 09 Mt | | | | | | | |
| Solon#44.DHDA276648.VA | \$ 19,090 | \$ 20,118 | | | | | |
| AT&T Long Distance 054 285 2600 001 (943-1315) | \$ - | \$ 850 | | | | | |
| MGW Deerfield T-1 Service (375.00 T1) | | | | | | | |
| Acct#000000000598...56&02354 | \$ 15,745 | \$ 15,750 | | | | | |
| Shentel Mt Solon T-1 Service North River | \$ 16,814 | \$ 16,814 | | | | | |
| Acct#000002053&...02059ECC (Fire) 0000145561 | \$ 4,300 | \$ 4,300 | | | | | |
| New Hope Acct #0000001577 | | | | | | | |
| NTelos / Lumos / Med Channels | | | | | | | |
| Acct#102040481,100900238,101637972 | \$ 15,000 | \$ 15,000 | | | | | |
| Mobil Satellite Tech./Phone Service Acct# 356015 | \$ 3,912 | \$ 3,912 | | | | | |
| Satellite Service/ Direct TV Acct# 037981308 Command Vehicle | \$ 1,500 | \$ 1,500 | | | | | |
| Reverse 9-1-1 Updates Acct#000987865880 73 | \$ 395 | \$ 395 | | | | | |
| Treasurer of Va Acct# T262096 & 3015 | \$ 400 | \$ 400 | | | | | |
| Plantronics - Dispatcher Headsets and accessories | \$ 3,000 | \$ 3,000 | | | | | |
| 9-1-1 Network Control Modem Acct# 252.369.159.0001.44 | \$ 3,380 | \$ 3,500 | | | | | |
| VCIN Circuit | \$ 4,200 | \$ 4,200 | | | | | |
| Language Line | \$ 2,000 | \$ 2,000 | | | | | |
| AT & T First Net Acct# 58411606 | \$ 1,460 | \$ 1,460 | | | | | |
| Carolina Digital Phone / Switchboard | \$ 1,300 | \$ 2,000 | | | | | |
| Mackay Communications | \$ 490 | \$ 490 | | | | | |
| Advance Telephone | \$ 2,500 | \$ 2,500 | | | | | |
| | \$ 225,015 | \$ 291,171 | | | | | |
| 5305 - MOTOR VEHICLE INSURANCE | \$ - | \$ - | | | | | |
| Vehicle - \$ 620.00 Inland Marine \$307,009 /100 * .08=\$245 | \$ 1,400 | \$ - | | | | | |
| Mileage 6059 2006 Freightliner | | | | | | | |
| | \$ 1,400 | \$ - | \$ 1,400 | \$ 1,380 | \$ 1,400 | \$ 1,400 | \$ - |

**31040-EMERGENCY COMMUNICATIONS CENTER
BUDGET REQUEST**

| | Detail | Detail | Original | Revised | Request | Co. Admin. Recommendations | Difference |
|---|---------------|---------|----------|------------|------------|----------------------------|----------------------------|
| | 20-21 Revised | FY21-22 | FY 20-21 | FY 20-21 | FY 21-22 | FY 21-22 | Request to Recommendations |
| 5400 - COMMUNICATIONS SITE LEASE | | | \$ | 138,000 \$ | 142,000 \$ | 142,000 \$ | 4,000 |
| WVPT Elliotts Knob Yearly Lease | \$ 20,000 \$ | 20,000 | | | | | cut to actual |
| Wintergreen site (Homeowners Lease) \$1465 Monthly | \$ 17,580 \$ | 17,580 | | | | | |
| Nelson County Tower Lease \$2500 Annual | \$ 2,500 \$ | 2,500 | | | | | |
| Massanutten Site - Great Eastern \$ 1000 Monthly | \$ 12,000 \$ | 12,000 | | | | | |
| Troxell Site TBD \$3384 Monthly (40,608/yr) | \$ 41,821 \$ | 43,075 | | | | | |
| Deerfield Site \$ 3942 Monthly (47,304/yr) | \$ 48,328 \$ | 50,000 | | | | | |
| | \$ 142,229 \$ | 145,155 | | | | | |
| 5401 EQUIPMENT LEASE (MICROWAVE) T-1 Lines | | | \$ | - \$ | - \$ | - \$ | - |
| New Microwave under warranty. See 3320 | \$ - \$ | - | | | | | |
| 5501 - TRAVEL EXPENSES | | | \$ | 1,800 \$ | 1,800 \$ | 2,800 \$ | 2,300 |
| Current 3,000 grant awarded for training FY21 & FY22 | | | | | | | general cut |
| Travel and Training Staff of 20 Employees | \$ 1,000 \$ | 1,000 | | | | | |
| OSSI and APCO Conference | \$ 2,000 \$ | 2,000 | | | | | |
| Emergency Management | \$ 1,000 \$ | 1,000 | | | | | |
| ENP(\$350), EMT and CPR | \$ 800 \$ | 800 | | | | | |
| Academy Fees | \$ 300 \$ | 300 | | | | | |
| | \$ 5,100 \$ | 5,100 | | | | | |
| 5801 - DUES & SUBSCRIPTIONS | | | \$ | 650 \$ | 850 \$ | 1,212 \$ | - |
| Membership Fees APCO (95.00 each for (3) staff | \$ 285 \$ | 285 | | | | | |
| Membership Fees NENA for (3) staff | \$ 237 \$ | 237 | | | | | |
| Membership Fees ENP / CTO | \$ 50 \$ | 300 | | | | | |
| Membership Fees Central Square | \$ 50 \$ | 50 | | | | | |
| Membership-Zoom | \$ 120 \$ | 240 | | | | | |
| Membership Fees VA Dept Emergency Management | \$ 100 \$ | 100 | | | | | |
| | \$ 842 \$ | 1,212 | | | | | |
| 6001 - OFFICE SUPPLIES | | | \$ | 5,800 \$ | 8,500 \$ | 7,500 \$ | 1,000 |
| Printer Cartridges / Copier | \$ 3,500 \$ | 3,500 | | | | | general cut |
| Paper | \$ 750 \$ | 750 | | | | | |
| Miscellaneous - PPE, Sanitizer | \$ 2,200 \$ | 2,500 | | | | | |
| Shred It | \$ 280 \$ | 280 | | | | | |
| Medical Supplies for office and command vehicle | \$ 375 \$ | 375 | | | | | |
| | \$ 7,105 \$ | 7,405 | | | | | |

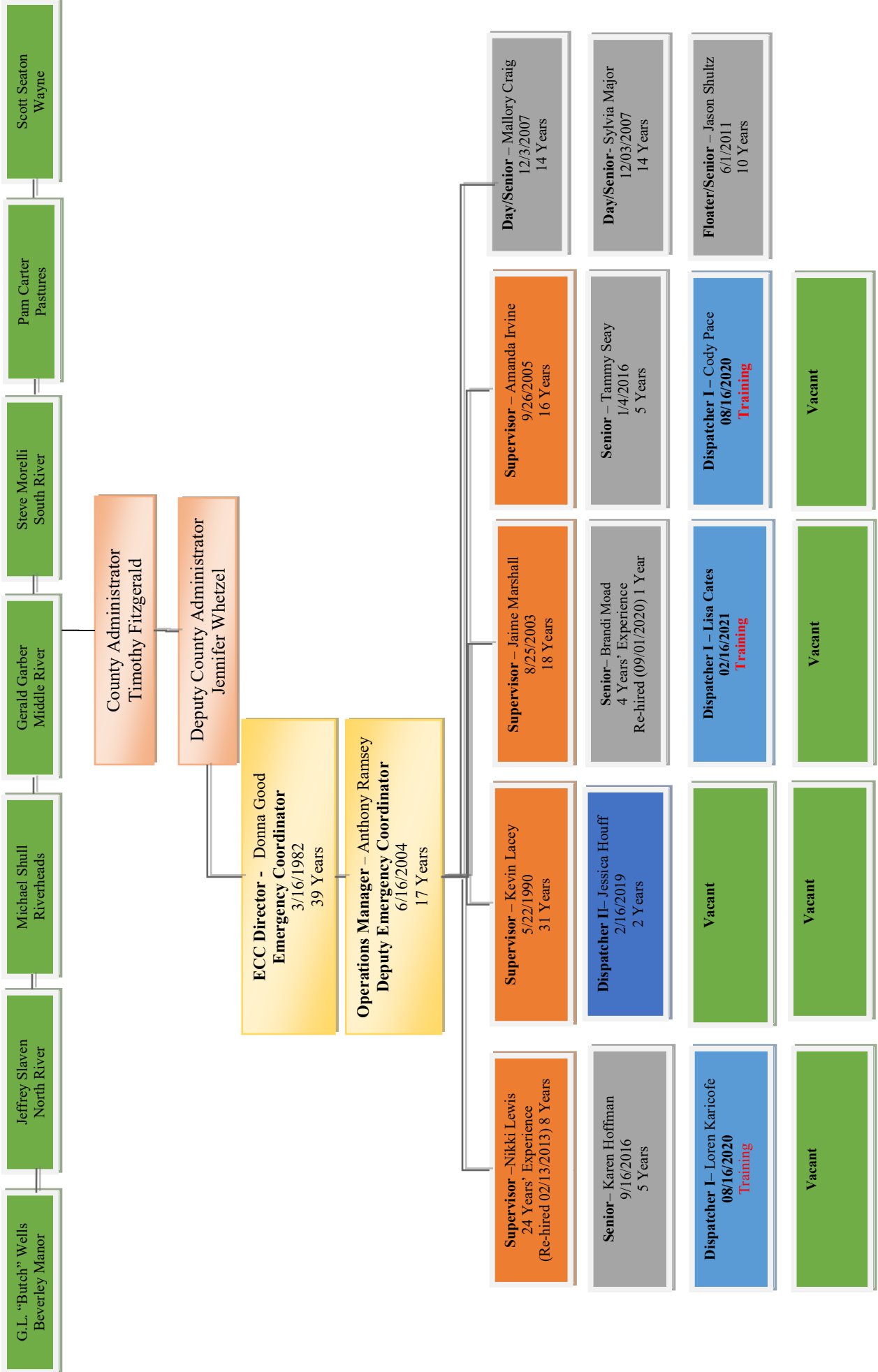
**31040-EMERGENCY COMMUNICATIONS CENTER
BUDGET REQUEST**

| | Detail | Detail | Original | Revised | Request | Co. Admin. Recommendations | Difference |
|--|---------------|---------|-----------|-----------|----------|----------------------------|----------------------------|
| | 20-21 Revised | FY21-22 | FY 20-21 | FY 20-21 | FY 21-22 | FY 21-22 | Request to Recommendations |
| 6007 - MAINTENANCE SUPPLIES | | | | | | | |
| Routine Maintenance (radios, batteries etc.) | \$ 2,000 | 2,000 | \$ 500 | \$ 500 | 2,000 | 2,000 | - |
| Radios are out of warranty - Maintenance costs | | | | | | | |
| 6008 - VEHICLE & POWER EQUIPMENT FUEL | | | | | | | |
| Unit # 1200 VA Lic/131-535L Mobile Command Unit | \$ 350 | - | \$ 200 | \$ 200 | 200 | 200 | - |
| Mileage 6060 2006 Freightliner (15 years old) | | | | | | | |
| 6009 - TRANSPORTATION - VEHICLES | | | | | | | |
| Routine Maintenance & State inspection Mobile Command Unit | \$ 350 | 350 | \$ 500 | \$ 1,265 | 1,200 | 1,200 | - |
| Equipment and Battery Replacement | \$ 800 | 1,000 | | | | | adjusted revised to actual |
| Generator Repairs | \$ 350 | 1,265 | | | | | |
| | \$ 1,500 | 2,615 | | | | | |
| 6011 - WEARING APPAREL | | | | | | | |
| Clothing Allowance | \$ 1,000 | 1,500 | \$ - | \$ 1,000 | 1,500 | \$ 1,000 | \$500 general cut |
| 6013 - EDUCATION & TRAINING MATERIALS | | | | | | | |
| Materials for Educating the Public and Students | \$ 500 | - | \$ 400 | \$ 400 | 400 | 400 | - |
| 6015 - EMERGENCY MANAGEMENT EXPENSE | | | | | | | |
| Expenses relating to Disasters and Inclement Weather | \$ 500 | - | \$ 400 | \$ 400 | 1,000 | 1,000 | - |
| COVID19 related expenses - PPE | \$ 500 | | | | | | |
| | \$ 1,000 | - | | | | | |
| 7002 - C.S.C.-J.T.C. - ASSESSMENT | | | | | | | |
| Budget for 18 due to turnover | | | | | | | |
| Academy Fees \$ 620.00 per person | \$ 11,160 | 11,780 | \$ 12,400 | \$ 12,400 | 11,160 | 11,160 | - |
| Added Two Daylight Positions Total: 20 | \$ 1,240 | - | | | | | |
| | \$ 12,400 | 11,780 | | | | | |
| 8001 - COMPUTER EQUIPMENT | | | | | | | |
| | \$ - | - | \$ - | \$ - | - | - | - |

**31040-EMERGENCY COMMUNICATIONS CENTER
BUDGET REQUEST**

| | Detail | Detail | Original | Revised | Request | Co. Admin. Recommendations | Difference |
|--|---------------|--------------|--------------|--------------|--------------|----------------------------|----------------------------|
| | 20-21 Revised | FY21-22 | FY 20-21 | FY 20-21 | FY 21-22 | FY 21-22 | Request to Recommendations |
| 8002 - FURNITURE & FIXTURES | \$ - | \$ - | \$ - | \$ 2,568 | \$ 11,800 | \$ - | \$ 11,800 |
| Permanent Dividers in ECC | \$ 10,500 | | | | | | office chair to revised |
| Need a Quote \$5000-7500 | \$ - | | | | | | HVAC to revised |
| Office Chair | \$ 400 | | | | | | |
| Biopolar Ionization Technology - HVAC | \$ 900 | | | | | | |
| | \$ 11,800 | | | | | | |
| Department Total: | \$ - | \$ 656,865 | \$ 668,078 | \$ 804,987 | \$ 753,287 | \$ 51,700 | |
| Payroll Total: | \$ - | \$ 1,400,013 | \$ 1,347,223 | \$ 1,437,667 | \$ 1,437,667 | \$ - | |
| Grand Total: | \$ - | \$ 2,056,878 | \$ 2,015,301 | \$ 2,242,654 | \$ 2,190,954 | \$ 51,700 | |

AUGUSTA COUNTY EMERGENCY COMMUNICATIONS CENTER ORGANIZATIONAL CHART



Part-Time Cole Fainter

Fire-Rescue

(Career, Volunteer, Training)

Mission:

“Committed to serve and protect our citizens and visitors through the delivery of all fire protection, emergency medical, education, and public safety services”

Department Overview:

Augusta County Fire-Rescue is to oversee and support the fire operations and the emergency medical services throughout the County by providing emergency providers, volunteer support and interaction along with basic fire and EMS training. ACFR's focus is in the following areas:

- Emergency Calls
- Volunteer Interaction
- Training
- Administration
- Public Relations
- Personnel Management
- Duty Officer
- Special Operations
- Special Assignments
- Resource Management

Strategic Goals and Objectives:

- Set the example for both internal and external stakeholders by exemplifying our Mission, Vision and Values, and work toward our common goals. One team-one mission.
- To provide highest quality all hazards emergency services to Augusta County citizens and visitors by working collectively with our internal and external stakeholders.
- To ensure the safety of our first responders through the implementation of best-in-class practices and industry standards.
- Approval for an additional 15 positions in the FY2021-22 budget.
- Increase staffing on all shifts to ensure minimum coverage at all current stations and assignments.
- Develop and implement strategic planning to evaluate current and future infrastructure needs.
- Implementation of critical infrastructure needs and capital replacement planning.
- Implement a comprehensive career development program that will provide career advancement as well as financial compensation for achieving career benchmarks.
- Ensure opportunities for initial and ongoing training for all personnel, career and volunteer with regard to all aspects of Fire and EMS.
- Continue to explore implementation of EMS only positions for locations with primary focus on ambulance or medic unit staffing.
- Continue to provide Recruit Academy format for new hires that will allow for a more diverse pool of applicants and ensure consistent training of Probationary Fire-Rescue personnel.
- Address Recruitment and Retention by implementing a programs that allow growth in our department along with external partners to increase awareness and increase the pool of possible employees.

Budget Summary:**Career Budget 32010:**

| Item | FY2019- 2020 Expenditures | FY2020 - 2021 Adopted | FY2020 – 2021 Revised | FY2021 - 2022 Recommended | % Change from FY2021 |
|--------------|---------------------------|-----------------------|-----------------------|---------------------------|----------------------|
| Personnel | \$6,965,538 | \$7,343,945 | \$7,873,653 | \$7,765,802 | 5.7% |
| Operating | 741,309 | 774,067 | \$855,187 | \$907,981 | 17.3% |
| Total | \$7,706,847 | \$8,118,012 | \$8,728,840 | \$8,673,783 | 6.8% |

*Changes in personnel a due to implementation of a career development plan for Fiscal Year 2022. Changes in operating is due to increased costs over several line items.

Volunteer Budget 32020:

| Item | FY2019- 2020 Expenditures | FY2020 - 2021 Adopted | FY2020 – 2021 Revised | FY2021 - 2022 Recommended | % Change from FY2021 |
|-----------|---------------------------|-----------------------|-----------------------|---------------------------|----------------------|
| Operating | \$1,832,114 | \$1,981,837 | \$1,907,925 | \$1,909,897 | -3.6% |

Training Budget 32030:

| Item | FY2019- 2020 Expenditures | FY2020 - 2021 Adopted | FY2020 – 2021 Revised | FY2021 - 2022 Recommended | % Change from FY2021 |
|--------------|---------------------------|-----------------------|-----------------------|---------------------------|----------------------|
| Personnel | \$280,030 | \$315,666 | \$332,413 | \$335,994 | 6.4% |
| Operating | 49,221 | 117,091 | \$141,770 | \$269,082 | 129.8% |
| Total | \$329,251 | \$432,757 | \$474,183 | \$605,076 | 39.8% |

*Increase in operating due to training funds from career being moved entirely to training, the addition of a SCBA maintenance line item as well as expenditures for the AFG grant that was awarded and will be spent in FY22.

Budget Highlights:

- Implement career development program to reduce attrition of personnel and attract high quality candidates.
- Request approval for 15 new positions in the FY2021-22 budget.
- Continue to explore benefits of EMS only personnel.
- Provide for dedicated staffing at Squad 10.
- Increase training staff to meet the demand of a growing department struggling to keep staffing needs and training requirements.
- Target Solutions LMS software funding is a must, with the growing needs and requirements of the Commonwealth, it is vital to perform and document training records.
- Furniture & Fixtures increased to allow for the replacement of appliances at our four stations along with dayroom furniture and bedding supplies.
- Volunteer budget includes 2% increase on base contribution for fire departments and maintain key initiatives such as the hybrid insurance program and the new countywide SCBA program.

Service and Performance Measures:

| Item | Calendar Year 2020 Actual |
|--|--------------------------------------|
| Fire Department Emergency Dispatches | 7,445 |
| Rescue Squad Emergency Dispatches | 11,539 |
| Calls Turned Over to Next Due Agencies | 680 |
| Volunteer Personnel | 615 |
| Career Personnel | 106 |

Accomplishments:

- Continue to manage service delivery during the Corona Virus (COVID-19) Pandemic
- Stood-up Augusta County PPE Logistics Section during pandemic
- Implemented Incident Management Team (IMT) concept in March 2020 and continue to utilize during Pandemic
- Managed apparatus replacement program with capital investment and scheduled fleet management
- Implementation of fleet maintenance program with primary vendor (Atlantic Emergency Solutions)
- Delivery of two (2) Pierce Enforcer Pumpers (Engine 111 & Engine 101)
- Delivery of three (3) PL Custom Medic Units (Placed into EMS rotation)
- Successful completion of inaugural Shenandoah Valley Regional Recruit Academy (August to December 2020)
- Received EMTB Accreditation from the Virginia Office of Emergency Medical Services (VaOEMS)
- Received EMT-Advanced Accreditation from the VaOEMS
- Expanded portable ventilator program with use of CARES Act funding
- Purchased additional set of firefighting turnout gear using CARES Act funding and grants
- Expanding Wellness and Fitness program for on-duty staff, along with annual fitness assessments
- Smoke Alarm Installations

Contact Information:

David Nichols, Fire-Rescue Chief

Location: Augusta County Government Center

Fire-Rescue Department
18 Government Center Lane
Verona, VA 24482

Phone: (540) 245-5624

Fax: (540) 245-5356

**32010-FIRE DEPARTMENT-CAREER
BUDGET REQUEST**

| | Prior Detail | Detail | Approved | Revised | Request | Co. Admin. Recommends | Difference |
|--|--------------|-----------------|------------|-----------|-----------|-----------------------|--------------------------|
| | 20-21 | FY 21-22 | FY 20-21 | FY 20-21 | FY 21-22 | FY 21-22 | Request to Recommends |
| <u>3110 - PHYSICALS</u> | | | | | | | |
| Yearly required physicals (\$650 each) (est. 11 without Co. insurance) | | | | | | | |
| Turnover (15 employees) | \$ 14,130 | \$ 7,150 | | | | | |
| Drug Alcohol Random Testing - \$300/month | \$ | \$ 9,750 | | | | | |
| Respiratory fit & quantifit computerized system (\$35 x 104 = \$2,080) | \$ | \$ 3,600 | | | | | |
| New Employees - 15 Positions | \$ | \$ 2,080 | | | | | |
| | \$ | \$ 9,750 | \$ 12,717 | \$ 12,717 | \$ 32,330 | \$ 22,580 | \$ 9,750 |
| | \$ 14,130 | \$ 32,330 | | | | | cut positions |
| <u>3120 - PROFESSIONAL SERVICES OMD</u> | | | | | | | |
| Per Contract with Dr. Just and Dr. Brand | \$ 40,000 | \$ 40,000 | \$ 40,000 | \$ 40,000 | \$ 40,000 | \$ 40,000 | \$ - |
| <u>3310 - REPAIRS & MAINT - CONTRACTUAL</u> | | | | | | | |
| Rescue Tool(s) PM - \$5000 + \$1800 | \$ | \$ 6,800 | | | | | |
| HVAC - All Stations | \$ 61,633 | \$ 2,830 | | | | | |
| Pump Testing | \$ | \$ 2,600 | | | | | |
| PM - DO/EMS | \$ | \$ 1,500 | | | | | |
| PM - Ambulances | \$ | \$ 6,000 | | | | | |
| PM - Fire Apparatus | \$ | \$ 17,250 | | | | | |
| Air Analysis - \$415 | \$ | \$ 415 | \$ 335,680 | \$ 62,680 | \$ 49,095 | \$ 49,095 | \$ - |
| Multitech Gateway Verizon Modems (12*\$299) | \$ | \$ 3,600 | | | | | |
| Aerial Testing - \$800 EA | \$ | \$ 1,600 | | | | | |
| Hose testing & Ladder Testing (Waterway) - (Career Engines) | \$ 61,633 | \$ 6,500 | | | | | |
| | \$ | \$ 49,095 | | | | | |
| <u>3320 - MAINTENANCE SERVICE CONTRACTS</u> | | | | | | | |
| Plymout (Air Specialist) PM - \$2,200 | \$ | \$ 2,200 | | | | | |
| Hawk Security (RVFD Alarm) - \$300 | \$ 76,200 | \$ 300 | | | | | |
| Intranet (MITS) - \$3000 | \$ | \$ 3,000 | | | | | |
| Overheads Door Maintenance - \$4,000 | \$ | \$ 4,000 | | | | | |
| Dodson (Pest Control) - \$6240 | \$ | \$ 6,240 | | | | | |
| Medical Waste Removal - Career Stations (4) | \$ | \$ 3,168 | | | | | |
| Stryker Medical Equipment Maintenance and Service Plan | \$ | \$ 22,401 | | | | | |
| Stryker ProCare Maintenance, Service Plan | \$ | \$ 11,904 | | | | | |
| Water Separator (RVFD) Annual cleaning - Safety Kleen - \$1,500 | \$ | \$ 1,500 | | | | | |
| Cintas (Reusable items at all 4 locations) | \$ | \$ 16,800 | | | | | |
| Power Connection (R16 Generator) - \$220 | \$ | \$ 250 | | | | | |
| RL Meadows - Security System Annual Maintenance | \$ | \$ 3,600 | | | | | |
| SVOC - Copiers at Co 10 & Co 11 | \$ | \$ 1,680 | | | | | |
| C&P Disposal - R16 | \$ | \$ 936 | | | | | |
| | \$ | \$ | \$ 66,040 | \$ 76,200 | \$ 81,279 | \$ 81,279 | \$ - |

**32010-FIRE DEPARTMENT-CAREER
BUDGET REQUEST**

| | Prior Detail | Detail | Approved | | Revised | | Request | | Co. Admin. Recommendations | | Difference |
|---|--------------|--------|----------|----------|----------|----------|----------|----------|----------------------------|----------|------------|
| | | | FY 20-21 | FY 20-21 | FY 20-21 | FY 20-21 | FY 21-22 | FY 21-22 | FY 21-22 | FY 21-22 | |
| Waynes Oxygen - Co 10 | | \$ | | | | | | | | | |
| AVL Server Host License - \$2640 | | \$ | | | | | | | | | |
| AVL MCT Client License - \$600 | | \$ | | | | | | | | | |
| | | \$ | | | | | | | | | |
| | | \$ | 76,200 | 81,279 | | | | | | | |
| | | \$ | 1,000 | 750 | 1,000 | 1,000 | 750 | 750 | 750 | | |
| <u>5201 - POSTAL SERVICES</u> | | | | | | | | | | | |
| All mailings of department and Officers Association | | | | | | | | | | | |
| | | \$ | 28,174 | 10,000 | 28,174 | 28,174 | 30,622 | 30,622 | 30,622 | | |
| Office Phones/lines | | \$ | | 4,992 | | | | | | | |
| Cell Phones/lines | | \$ | | 12,600 | | | | | | | |
| AVL Services | | \$ | | 680 | | | | | | | |
| Data Services | | \$ | | 350 | | | | | | | |
| Phone Cases and misc | | \$ | | 2,000 | | | | | | | |
| Fire Apparatus Data Plan | | \$ | 28,174 | 30,622 | | | | | | | |
| | | \$ | 38,000 | 38,000 | 34,000 | 34,000 | 38,000 | 38,000 | 38,000 | | |
| <u>5305 - MOTOR VEHICLE INSURANCE</u> | | | | | | | | | | | |
| ACFD, PLYS, Craigsville Rescue, Deerfield & Admin | | | | | | | | | | | |
| | | \$ | - | 124,985 | - | - | 124,985 | 124,985 | - | - | 124,985 |
| <u>5308 - ACCIDENTAL AND SICKNESS INSURANCE - CAREER</u> | | | | | | | | | | | |
| <i>This is a new line in the career - for accidental injuries & sickness that is not covered by workers comp but happens on the job</i> | | | | | | | | | | | |
| | | \$ | - | - | - | - | - | - | - | - | - |
| <u>5651 - CONTRIBUTION - L.E.P.C.</u> | | | | | | | | | | | |
| Local Emergency Planning Commission contribution | | | | | | | | | | | |
| | | \$ | | | | | | | | | |
| <u>5801 - DUES & SUBSCRIPTIONS</u> | | | | | | | | | | | |
| VIAAI\$180; VFPA\$140; CFO Renewal \$675 | | | | | | | | | | | |
| Misc-\$500;IAFC \$250;VFA-\$500; VAVRS & VFFA \$1000 | | | | | | | | | | | |
| Active 911 Subscription- (145 FT/40PT/turnover) - \$12.50 ea. | | | | | | | | | | | |
| Target Solutions Annual Subscription - \$13,510 | | | | | | | | | | | |
| Zoom-8 accounts | | | | | | | | | | | |
| | | \$ | 960 | 1,920 | 17,770 | 18,730 | 20,627 | 20,627 | 20,627 | | |
| | | \$ | 22,380 | 20,627 | | | | | | | |

not paid til April

CUT was in WC line item

**32010-FIRE DEPARTMENT-CAREER
BUDGET REQUEST**

| | Prior Detail | Detail | Approved | Revised | Request | Co. Admin. Recommendations | Difference |
|---|--------------|---|------------|------------|------------|----------------------------|---|
| | 20-21 | FY 21-22 | FY 20-21 | FY 20-21 | FY 21-22 | FY 21-22 | Request to Recommend |
| 6001 - OFFICE SUPPLIES Office supplies for Admin office/stations | \$ 12,000 | \$ 8,000 | \$ 8,000 | \$ 8,000 | \$ 8,000 | \$ 8,000 | \$ - |
| 6007 - REPAIRS & MAINT.-SUPPLIES - BLDGS Station Supplies - Station 10 (alerting system, parking lot, bay lights) Station Supplies - Station 25 (bay lights, strip & wax floor) Station Supplies - Station 16 (exterior: paint/landscape/outbuilding) Station Supplies - Station 11 (Stucco Repair, Landscaping, AirVac Filters) | \$ 63,654 | \$ 22,504 \$ 10,750 \$ 16,750 \$ 13,100 | \$ 26,504 | \$ 43,000 | \$ 63,104 | \$ 43,104 | \$ 20,000 bay lights to revised Station 10, 16 & 25 alerting system to revised front glass repair to revised |
| (Attached Justification) Stations: ACFD, PLYS, RVFD, CASFAC | \$ 63,654 | \$ 63,104 | \$ 26,504 | \$ 43,000 | \$ 63,104 | \$ 43,104 | \$ 20,000 |
| 6008 - VEHICLE & POWERED EQUIP. - FUEL | \$ 80,000 | \$ 76,000 | \$ 76,000 | \$ 76,000 | \$ 76,000 | \$ 76,000 | \$ - |
| 6009 - APPARATUS/EQUIP. - MAINT & REPAIRS Detailed attached - maintenance New Projects/Upgrades: LED Lighting for Squad 10 Verizon Connect - Fleet Management Telemetry | \$ 179,750 | \$ 163,200 \$ 10,500 \$ 4,329 | \$ 156,250 | \$ 179,750 | \$ 178,029 | \$ 156,250 | \$ 21,779 general cut Led lights for squad 10 |
| | \$ 179,750 | \$ 178,029 | \$ 156,250 | \$ 179,750 | \$ 178,029 | \$ 156,250 | \$ 21,779 |
| 6010 - ADMIN VEHICLE MAINT & REPAIRS | \$ 13,500 | \$ 12,340 | \$ 7,650 | \$ 7,650 | \$ 12,340 | \$ 5,800 | \$ 6,540 general cut |
| 6011 - WEARING APPAREL Daily work uniforms for full time and part time Annual Full-Time Allotment Annual Part-Time & Volunteer Allotment Potential Turnover (15 employees - at a cost of \$1000 each) Replacement Boots (20 pairs) Misc New Positions Operations (15) | \$ 49,000 | \$ 27,500 \$ 2,500 \$ 15,000 \$ 7,800 \$ 4,000 \$ 15,000 | \$ 44,100 | \$ 44,100 | \$ 71,800 | \$ 56,800 | \$ 15,000 cut-positions |
| | \$ 49,000 | \$ 71,800 | \$ 44,100 | \$ 44,100 | \$ 71,800 | \$ 56,800 | \$ 15,000 |
| 6012 - EMS SUPPLIES EMS Supplies PPE Needs 1 new Stryker Power Pro XT Cot (Capital Replacement?) Batteries for Stryker PowerLOAD Cots | \$ 76,291 | \$ 57,960 \$ 53,811 \$ 14,868 \$ 6,294 | \$ 61,000 | \$ 61,000 | \$ 132,933 | \$ 90,000 | \$ 42,933 cut power cot general cut |
| | \$ 76,291 | \$ 132,933 | \$ 61,000 | \$ 61,000 | \$ 132,933 | \$ 90,000 | \$ 42,933 |

**32010-FIRE DEPARTMENT-CAREER
BUDGET REQUEST**

| | Prior Detail | Detail | Approved | Revised | Request | Co. Admin. Recommends | Difference |
|---|--------------|------------|----------|----------|------------|-----------------------|--------------------------|
| | 20-21 | FY 21-22 | FY 20-21 | FY 20-21 | FY 21-22 | FY 21-22 | Request to Recommends |
| 6014 - FIRE FIGHTING SUPPLIES | | | | | | | |
| Full sets of PPE (30) | \$ 118,712 | \$ 99,000 | \$63,300 | \$63,300 | \$ 217,350 | \$ 62,250 | \$ 155,100 |
| Turnover/New Hires/Recruits (15 sets) | \$ 49,500 | \$ 49,500 | | | | | cut 30 sets of gear |
| Projected Gear Repairs | \$ 3,000 | \$ 3,000 | | | | | cut positions |
| Particulant Hoods & Structural Gloves (50) | \$ 7,750 | \$ 7,750 | | | | | |
| Misc | \$ 2,000 | \$ 2,000 | | | | | |
| New Positions Training (2) | | \$ 6,600 | | | | | |
| New Positions Operations (15) | | \$ 49,500 | | | | | |
| 6015 - EMERGENCY SEARCH/RESCUE SUPPLIES | | | | | | | |
| Equipment Needs | \$ 118,712 | \$ 217,350 | \$10,000 | \$10,000 | \$ 42,626 | \$ 32,000 | \$ 10,626 |
| PPE | \$ 32,000 | \$ 27,826 | | | | | general cut |
| | \$ 32,000 | \$ 42,626 | | | | | |
| 8001 - EQUIPMENT | | | | | | | |
| Communications: | | | | | | | |
| Station Alerting (\$1500), Headsets (\$5,300) Knox Box (\$9,600) | \$ 60,578 | \$ 16,400 | | | | | |
| Portable Batteries (\$7,560), Pager Batteries (\$540), Cache (\$2,100)(Clips/Ancillary Items/Misc) | \$ 8,100 | \$ 8,100 | | | | | |
| | \$ 2,010 | \$ 2,010 | | | | | |
| Small Equipment: | | | | | | | |
| Backup Camera's for Apparatus - \$3,000 | \$ - | \$ - | | | | | |
| Tool box and additional tools for FS11 - \$2,000 | \$ 3,000 | \$ 3,000 | | | | | |
| TruFuel and misc repairs and maintenance - \$2,500 | \$ 2,000 | \$ 2,000 | | | | | |
| Bullard QXT TICs (3 camera's and 4 chargers) | \$ 20,500 | \$ 20,500 | | | | | |
| High Visibility Ladder Wraps (14 ladders) | \$ 1,386 | \$ 1,386 | | | | | |
| Hose (E112 & E102) | \$ 13,180 | \$ 13,180 | | | | | |
| Task Force Tip Valves / Adapters | \$ 1,922 | \$ 1,922 | | | | | |
| Diablo Sawzall Blades | \$ 196 | \$ 196 | | | | | |
| Electric Lock Pick Guns (2) | \$ 340 | \$ 340 | | | | | |
| Misc. hardware/file/holders, etc. for small equipment carried on reserve engines | \$ 2,000 | \$ 2,000 | | | | | |
| True North L3 RIT Bags (7) | \$ 1,890 | \$ 1,890 | | | | | |
| RIT Bags | \$ 1,900 | \$ 1,900 | | | | | |
| Other: | | | | | | | |
| Passport Tags | \$ 1,000 | \$ 1,000 | | | | | |
| | \$ 78,324 | \$ 78,324 | | | | | |
| | | | \$52,786 | \$52,786 | \$ 78,324 | \$ 54,824 | \$ 23,500 |
| | | | | | | | cut cameras and chargers |

**32020-EMERGENCY SERVICES-VOLUNTEER
BUDGET REQUEST**

| | Detail | Detail | Approved | Revised | Request | Co. Admin | Difference |
|---|-----------------|-----------|-----------|-----------|-----------|-----------|-------------------------|
| | 20-21 Requested | FY 21-22 | FY 20-21 | FY 21-22 | FY 21-22 | FY 21-22 | Request to Recommend |
| 6016 - FOAM REIMBURSEMENT/REPLACEMENT | | | | | | | |
| Replacement for fire fighting foam and other reusables (booms, staydry, pads, etc.) | \$ 10,000 | \$ 8,000 | \$ 8,000 | \$ 8,000 | \$ 8,000 | \$ 8,000 | - |
| 8001 - EQUIPMENT | | | | | | | |
| Knox Box for new apparatus - (4 @ \$1,170) | \$ | \$ 4,680 | \$ 7,680 | \$ 7,680 | \$ 39,880 | \$ 12,000 | 27,880 |
| Radio/Pager maintenance and replacement | \$ | \$ 16,000 | | | | | |
| Radio and pager battery replacement (\$750/ agency) | \$ | \$ 12,000 | | | | | |
| Decon Buckets - for volunteer apparatus (\$140 ea. - 2 per agency) | \$ | \$ 4,200 | | | | | |
| Routers/Misc - maintain wireless in stations | \$ | \$ 3,000 | | | | | |
| | \$7,680 | \$ 39,880 | | | | | |
| <i>2% increase in base for all agencies</i> | | | | | | | |
| 9101 - BRIDGEWATER VOL. FIRE DEPT. | \$ | \$ 31,945 | \$ 32,395 | \$ 32,395 | \$ 26,555 | \$ 26,555 | - |
| 9102 - CHURCHVILLE VOL. FIRE DEPT | \$ | \$ 66,178 | \$ 60,191 | \$ 64,741 | \$ 66,186 | \$ 66,186 | - |
| 9103 - CRAIGSVILLE VOL. FIRE DEPT | \$ | \$ 63,091 | \$ 57,141 | \$ 57,141 | \$ 60,036 | \$ 60,036 | - |
| 9104 - DEERFIELD VOL. FIRE DEPT. | \$ | \$ 51,853 | \$ 51,329 | \$ 51,329 | \$ 53,848 | \$ 53,848 | - |
| 9105 - DOOMS VOL. FIRE DEPT | \$ | \$ 86,341 | \$ 80,341 | \$ 80,341 | \$ 78,498 | \$ 78,498 | - |
| 9106 - GROTTOS VOL. FIRE DEPT | \$ | \$ 61,341 | \$ 60,191 | \$ 60,191 | \$ 66,661 | \$ 66,661 | - |
| 9107 - MIDDLEBROOK VOL. FIRE DEPT | \$ | \$ 60,816 | \$ 61,116 | \$ 61,116 | \$ 56,961 | \$ 56,961 | - |
| 9108 - RAPHINE VOL. FIRE DEPT | \$ | \$ 45,893 | \$ 46,193 | \$ 46,193 | \$ 40,332 | \$ 40,332 | - |
| 9109 - STUARTS DRAFT VOL. FIRE DEPT | \$ | \$ 79,291 | \$ 76,141 | \$ 76,141 | \$ 79,861 | \$ 79,861 | - |
| 9110 - VERONA VOL. FIRE DEPT | \$ | \$ 92,016 | \$ 89,166 | \$ 89,166 | \$ 86,061 | \$ 86,061 | - |
| 9111 - WEYERS CAVE VOL. FIRE DEPT | \$ | \$ 84,891 | \$ 81,291 | \$ 81,291 | \$ 78,761 | \$ 78,761 | - |
| 9112 - PRESTON L. YANCY STATION | \$ | \$ 19,423 | \$ 19,648 | \$ 19,648 | \$ 13,003 | \$ 13,003 | - |
| 9113 - SWOOPE VOL. FIRE DEPT | \$ | \$ 72,941 | \$ 70,341 | \$ 70,341 | \$ 70,361 | \$ 70,361 | - |
| 9114 - WALKERS CREEK VOL. FIRE DEPT | \$ | \$ 12,748 | \$ 19,272 | \$ 19,272 | \$ 13,003 | \$ 13,003 | - |

**32020-EMERGENCY SERVICES-VOLUNTEER
BUDGET REQUEST**

| | Detail | Detail | Approved | Revised | Request | Co. Admin | Difference |
|--|----------------------|-----------|-----------|--------------|--------------|--------------|------------|
| | 20-21 Requested | FY 21-22 | FY 20-21 | FY 21-22 | FY 21-22 | Recommends | Request to |
| | | | | | | FY 21-22 | Recommends |
| <u>9115 - WILSON FIRE STATION</u> | \$ 65,241 | \$ 63,561 | \$ 63,341 | \$ 63,341 | \$ 63,561 | \$ 63,561 | \$ - |
| <u>9116 - MT. SOLON VOL. FIRE DEPT</u> | \$ 59,841 | \$ 59,736 | \$ 57,666 | \$ 57,666 | \$ 59,736 | \$ 59,736 | \$ - |
| <u>9117 - NEW HOPE VOL. FIRE DEPT</u> | \$ 59,616 | \$ 61,498 | \$ 59,579 | \$ 59,579 | \$ 61,498 | \$ 61,498 | \$ - |
| <u>9118 - WINTERGREEN FIRE DEPT</u> | \$ 12,748 | \$ 13,003 | \$ 12,748 | \$ 12,748 | \$ 13,003 | \$ 13,003 | \$ - |
| <u>9130 - WINTERGREEN RESCUE SQUAD</u> | \$ 15,673 | \$ 15,103 | \$ 15,673 | \$ 15,673 | \$ 15,103 | \$ 15,103 | \$ - |
| <u>9151 - AUGUSTA COUNTY VOLUNTEERS</u> | \$ 14,173 | \$ 17,203 | \$ 14,248 | \$ 14,248 | \$ 17,203 | \$ 17,203 | \$ - |
| <u>9152 - RIVERHEADS VOLUNTEERS</u> | \$ 56,985 | \$ 55,505 | \$ 58,396 | \$ 58,396 | \$ 55,505 | \$ 55,505 | \$ - |
| <u>9160 - NON-COUNTY AGENCY CONTRIBUTION</u> | \$ 21,000 | \$ 14,000 | \$ 14,000 | \$ 14,000 | \$ 14,000 | \$ 14,000 | \$ - |
| | Department Total: \$ | | 1,981,837 | \$ 1,907,925 | \$ 1,958,990 | \$ 1,909,897 | n/a |
| | Payroll Total: n/a | | n/a | n/a | n/a | n/a | n/a |
| | Grand Total: \$ | | 1,981,837 | \$ 1,907,925 | \$ 1,958,990 | \$ 1,909,897 | \$ - |

**32030-FIRE EMS-TRAINING
BUDGET REQUEST**

| | Detail 20-21 Request | Detail FY 21-22 | Approved FY 20-21 | Revised FY 20-21 | Request FY 21-22 | Co. Admin Recommendations FY 21-22 | Difference Request to Recommendations |
|---|-------------------------|--------------------|----------------------|---------------------|---------------------|---------------------------------------|--|
| | | | | | | | |
| 3110 - PHYSICALS | | | | | | | |
| <i>New Positions (2)</i> | \$ | \$ 1,300 | \$ | \$ | \$ 1,300 | \$ | 1,300 cut 2 positions |
| 3310 - REPAIR & MAINTENANCE - CONTRACTUAL | | | | | | | |
| Annual Burn Building Inspection | \$ | \$ 3,410 | \$ 3,410 | \$ 3,410 | \$ 4,455 | \$ 3,455 | 1,000 general cut |
| Roberts Oxygen | \$ | \$ 3,410 | \$ 4,455 | | | | |
| 3320 - MAINTENANCE SERVICE CONTRACTS | | | | | | | |
| Grounds upkeep for Burn Building-\$700 | \$ | \$ 700 | \$ 700 | \$ 11,700 | \$ 10,700 | \$ 10,700 | \$ |
| PM for car prop and burn building- \$10,000 | \$ | \$ 10,000 | \$ 10,000 | | | | |
| | \$ | \$ 10,700 | \$ 10,700 | | | | |
| 5100 - ELECTRIC SERVICES | | | | | | | |
| | \$ | \$ 625 | \$ 625 | \$ 625 | \$ 625 | \$ 625 | \$ |
| 5102 - PROPANE | | | | | | | |
| Increase for use of Vehicle Prop, Burn Building, & LP Simulator from Dixie Gas | \$ | \$ 1,500 | \$ 1,500 | \$ 700 | \$ 1,500 | \$ 1,000 | 500 general cut |
| 5103 - WATER & SEWER SERVICES | | | | | | | |
| | \$ | \$ 500 | \$ 500 | \$ 500 | \$ 500 | \$ 500 | \$ |
| 5203 - TELEPHONE SERVICES | | | | | | | |
| Office lines, cell phones for training division | \$ | \$ 2,266 | \$ 2,200 | \$ 2,000 | \$ 4,856 | \$ 2,200 | 2,656 CUT 2 POSITIONS |
| <i>New Positions (2)</i> | \$ | \$ 2,266 | \$ 4,856 | | | | |
| 5305 - INSURANCE - BUILDINGS & GROUNDS | | | | | | | |
| <i>Additional Vehicle</i> | \$ | \$ 4,150 | \$ 4,662 | \$ 3,920 | \$ 5,012 | \$ 4,662 | 350 CUT VEHICLE |
| | \$ | \$ 4,150 | \$ 5,012 | | | | |
| 5501 - RECOGNITION AND TRAINING EXPENSES (combined with 32010) | | | | | | | |
| <i>Physical Training(s):</i> | | | | | | | |
| Operational Staff | \$ | \$ 35,000 | | \$ 30,000 | \$ 85,825 | \$ 45,825 | 40,000 GENERAL CUT |
| Admin/Training Staff | \$ | \$ 15,000 | | | | | |
| Paramedic Program Attendance (2) | \$ | \$ 20,000 | | | | | |
| VIAAI & VDPA - 1031/1033 Conferences | \$ | \$ 4,625 | | | | | |
| <i>Incentives/Meals/Awards:</i> | | | | | | | |
| Meals/Fuel | \$ | \$ 6,000 | | | | | |
| Awards | \$ | \$ 1,700 | | | | | |
| EMS/Fire Prev Gifts | \$ | \$ 1,000 | | | | | |
| Misc. | \$ | \$ 2,500 | | | | | |
| | \$ | \$ | \$ 85,825 | | | | |

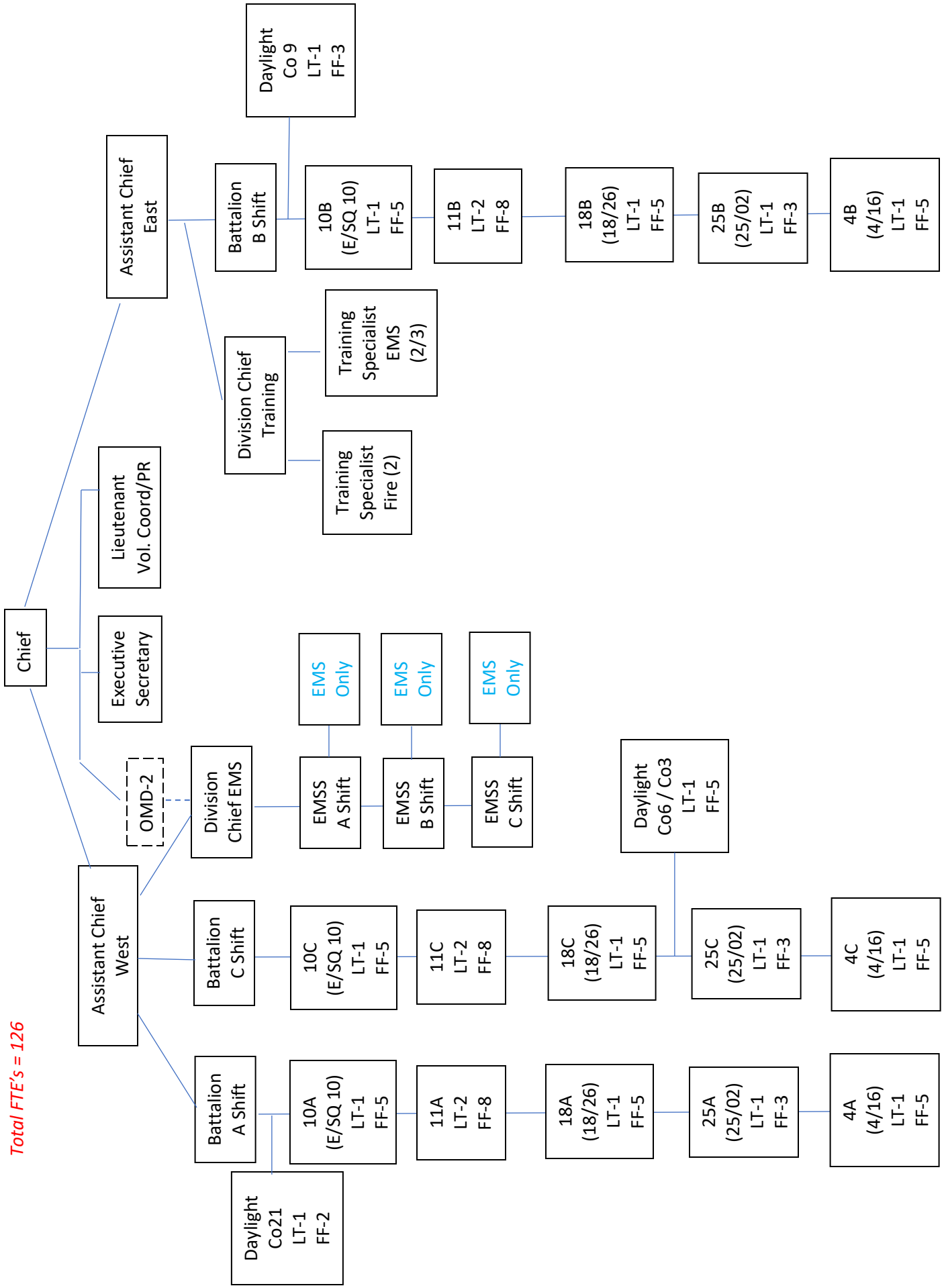
**32030-FIRE EMS-TRAINING
BUDGET REQUEST**

| | <u>Detail</u> | <u>Detail</u> | <u>Approved</u> | <u>Revised</u> | <u>Request</u> | <u>Co. Admin Recommendations</u> | <u>Difference</u> |
|---|--|--|-----------------|----------------|----------------|----------------------------------|---|
| | 20-21 Request | FY 21-22 | FY 20-21 | FY 20-21 | FY 21-22 | FY 21-22 | Request to Recommends |
| 5652 - CONTRACTUAL TRAINING Pay for specialty instructors to come to the area for classes. | \$ 7,000 \$ | 7,500 \$ | 6,300 \$ | 6,300 \$ | 7,500 \$ | 6,300 \$ | 1,200 GENERAL CUT |
| 5801 - DUES & SUBSCRIPTIONS Dues, subscriptions, professional affiliations Chief Fire Officer Credentialing New Positions (2) | \$ 1,550 \$ \$ 1,170 \$ 350 \$ 580 \$ 2,100 | \$ 1,170 350 580 2,100 | 630 \$ | 630 \$ | 2,100 \$ | 1,520 \$ | 580 CUT 2 POSITIONS |
| 6001 - OFFICE SUPPLIES office supplies for training staff New Positions (2) | \$ 2,000 \$ \$ 800 \$ 2,400 | 1,600 800 2,400 | 1,080 \$ | 1,080 \$ | 2,400 \$ | 1,600 \$ | 800 CUT 2 POSITIONS |
| 6005 - JANITORIAL SUPPLIES | \$ 300 \$ | 300 | 270 \$ | 270 \$ | 300 \$ | 300 \$ | - |
| 6007 - REPAIR & MAINTENANCE - BURN BUILDING Normal Routine maintenance on building | \$ 3,500 \$ | 3,500 \$ | 2,700 \$ | 2,700 \$ | 3,500 \$ | 2,200 \$ | 1,300 general cut |
| 6008 VEHICLE & POWERED EQUIP - FUEL Increase for additional travel on training vehicles due to daily station trainings | \$ 5,000 \$ | 5,000 \$ | 2,700 \$ | 2,700 \$ | 5,000 \$ | 3,500 \$ | 1,500 general cut |
| 6009 - VEHICLE & POWERED EQUIP - MAINT & SUPPL Normal routine up keep of training vehicles; increase for anticipated maintenance on training vehicles due to station training and age of vehicles | \$ 5,000 \$ | 5,000 \$ | 4,500 \$ | 4,500 \$ | 5,000 \$ | 5,000 \$ | - |
| 6011 - WEARING APPAREL Wearing apparel for training personnel and P/T instructors Yearly allotment current employees EMT/Recruit Student Apparel New Positions (2) | \$ 1,250 \$ \$ 400 \$ 1,000 \$ 1,000 \$ 2,000 \$ 4,400 | 400 1,000 1,000 2,000 4,400 | 875 \$ | 875 \$ | 4,400 \$ | 2,000 \$ | 2,400 CUT 2 POSITIONS GENERAL CUT |
| 6012 - EMS SUPPLIES EMS Supplies for EMT classes, CE & AED 2 New Airway Trainers torso 6 New Airway Trainers, partial 1 New Burn Victim Trainer 2 Special Needs Trainers | \$ 15,596 \$ \$ 9,941 \$ 13,686 \$ 6,726 \$ 750 \$ 34,603 | 3,500 9,941 13,686 6,726 750 34,603 | 3,596 \$ | 3,596 \$ | 34,603 \$ | 29,603 \$ | 5,000 general cut |

**32030-FIRE EMS-TRAINING
BUDGET REQUEST**

| | <u>Detail</u> | <u>Detail</u> | <u>Approved</u> | <u>Revised</u> | <u>Request</u> | <u>Co. Admin Recommendations</u> | <u>Difference</u> |
|--|---------------|---------------|-----------------|----------------|----------------|----------------------------------|----------------------------|
| | 20-21 Request | FY 21-22 | FY 20-21 | FY 20-21 | FY 21-22 | FY 21-22 | Request to Recommendations |
| 6013 - TRAINING MATERIALS | | | | | | | |
| video, material needs to train all county personnel | | | | | | | |
| Textbooks, audio visual aids, and | | | | | | | |
| EMS Testing | \$ 35,000 | | | | | | |
| Platinum Planner | \$ 1,848 | | | | | | |
| Upgrade Articulate Account (2) | \$ 1,834 | | | | | | |
| | \$ 2,800 | | | | | | |
| | \$ 38,000 | \$ 41,482 | | | | | |
| 6014 - SMOKE & NITROGEN - BURN BUILDING | | | | | | | |
| Smoke Fluid and Nitrogen Gas | \$ 3,500 | \$ 3,500 | \$ 3,150 | \$ 3,150 | \$ 3,500 | \$ 3,500 | \$ - |
| 6015 - SCBA REPAIRS AND MAINTENANCE | | | | | | | |
| This is for all of the items needed for SCBA | | | | | | | |
| Maintenance (Compressor & General SCBA Maintenance) | \$ 3,500 | \$ 11,500 | | | | | |
| Face Piece Replacement (25 @ \$283.13) | \$ 7,200 | | | | | | |
| Mask Wash | \$ 750 | | | | | | |
| Batteries | \$ 7,500 | | | | | | |
| Misc Equipment | \$ 2,000 | | | | | | |
| Flow Testing (\$38.50 per unit) | \$ 12,364 | | | | | | |
| Facepiece Test W/PosiChek | \$ 6,363 | | | | | | |
| Spectacle Kits (\$95 ea.) | \$ 1,900 | | | | | | |
| | \$ 3,500 | \$ 49,577 | | | | | |
| 8001 - EQUIPMENT | | | | | | | |
| Misc Equipment (wooden door blocks, plywood, drywall) | \$ 10,895 | \$ 1,500 | \$ 5,260 | \$ 29,814 | \$ 28,107 | \$ 62,167 | \$ (34,060) |
| Utility Sink | \$ 300 | | | | | | Cut office space buildout |
| 2 Ruth Lee Dummy (Fire Class) | \$ 1,980 | | | | | | Cut 2 positions |
| AFG GRANT EQUIPMENT FY21/FY22 (Grant 81,321, match 8,132-not from this line item) | \$ 24,554 | \$ 56,767 | | | | | added AFG equip grant |
| Inline Flowmeter | \$ 750 | | | | | | here, match will come from |
| Wireless Desk Scanners (2) | \$ 700 | | | | | | other operating lines |
| Mini X (TV at entrance of Training Center) | \$ 170 | | | | | | 81,321 total |
| Office Space - build walls in the training center | \$ 16,000 | | | | | | |
| New Positions Computers Desktop and Surfaces (2) | \$ 6,707 | | | | | | |
| | \$ 84,874 | | | | | | |

Total FTE's = 126



(This Page Left blank intentionally)

Juvenile and Domestic Relations District Court

Department Overview:

The juvenile and domestic relations district court handles cases involving:

- Juveniles accused of delinquent acts, traffic infractions or status offenses
- Children in need of services or supervision Truancy/Runaway
- Children who have been subjected to abuse or neglect, or abandoned
- Children whose custody, visitation, support or parentage is a subject of controversy
- Children in regards to whom relief of custody or termination of parental rights is sought
- Children in foster care and who are subjects of entrustment agreements
- Minors seeking emancipation or work permits
- Family or household members who have been subjected to or accused of abuse
- Adults accused of child abuse or neglect, or of offenses against a family or household member
- Spouses seeking support after separation
- Enforcement of support orders
- Court consent for certain medical treatments
- Individuals seeking either child or family protective orders

Juvenile and domestic relations district courts differ from other courts in their duty to protect the confidentiality and privacy of juveniles and their families who have legal matters before the court. In addition to protecting the public and holding delinquent juveniles accountable, the court considers services needed to provide for rehabilitation. As a district court, this court does not conduct jury trials. Also, like all other courts in the Commonwealth, protection of victim rights and constitutional safeguards remain the same.

The Juvenile and Domestic Relations District Court serve two separate localities- the County of Augusta and the City of Staunton. One clerk serves both localities and four Judges. Currently the Honorable Linda S. Jones is the Chief Judge, and presides five days a week. The Honorable Susan Read is the resident Judge and presides five days a week. The Honorable Correy Smith presides six days a month and we run three court at that time with Judge Jones and Judge Read. J&DR Court maintain two case management systems and two financial management systems with separate audits for each. We serve two Circuit Courts, two Commonwealth Attorneys, Augusta County Sheriff's Department, Staunton City Sheriff, Staunton Police Department, Virginia State Police and Virginia Game Warden. J&DR Court maintain separate filing systems for each jurisdiction.

The Clerk's Office staff consists of the Clerk, seven full time Deputy Clerks, and one wage employee; the court is staffed at less than 70 %, whose salaries are paid by the Supreme Court for the State of Virginia.

Strategic Goals and Objectives:

- Continue to maintain high levels of service while processing increasing caseloads and adapting to mandated required by changed in laws, which affect our courts.
- Continue to communicate with localities concerning specific needs of our courts in order to provide an adequate, secure courts facility with consideration given to the required maintenance and custodial services necessary to provide a clean, safe environment to all employees and the communities we serve.

Budget Summary:

| Item | FY2019 - 2020 Expenditures | FY2020 - 2021 Adopted | FY2020 – 2021 Revised | FY2021 - 2022 Recommended | % Change from FY2021 |
|-----------|----------------------------|-----------------------|-----------------------|---------------------------|----------------------|
| Operating | \$10,087 | \$15,200 | \$18,700 | \$18,000 | 18.4% |

*Change in operating due to updated copier contracts.

Service and Performance Measures:

| Item-Staunton/Augusta J&D Court | CY2020 |
|---------------------------------|-------------|
| Juvenile Cases (new filings) | Unavailable |
| Adult Cases (new filings) | Unavailable |
| Hearings Held | Unavailable |

*figures are unavailable to the 2020 COVID Pandemic, the Courts were closed for much of the year.

Accomplishments:

- Continue to maintain office with reduced staffing.
- Provide outstanding customer service to the public, as well as the state and local agency.
- Extensive training to all staff member, most staff members are in new positions
- Ensure expungement process is completed to ensure all available space is saved for filing, so the cost can remain low and that the need for additional filing space does not become an issue this fiscal year.

Contact Information:

Teresa L. Smith, Clerk

Location: Staunton/Augusta County J&DR Court
6 E. Johnson St. 1st. Fl.
Staunton, VA 24401

Phone: (540) 245-5306 ext. 115

Fax: (540) 245-5349

E-mail: tsmith@courts.state.va.us

**33030-JUVENILE DOMESTIC COURT
BUDGET REQUEST**

| | Detail | Detail | Approved | Revised | Request | Co. Admin Recommendations | Difference |
|---|--------------|-----------|-----------|-----------|-----------|------------------------------|-----------------------------------|
| | 20-21 | FY 21-22 | FY 20-21 | FY 20-21 | FY 21-22 | FY 21-22 | Request to Recommendations |
| <u>1100 - SALARIES & WAGES</u> | | | | | | | |
| Salary Request 3% for each staff member Allowable under Code of Virginia | \$ 8,471 \$ | 25,262 \$ | - \$ | - \$ | 25,262 \$ | - \$ | 25,262 Cut supplement |
| <u>5203 - TELEPHONE SERVICES</u> | | | | | | | |
| Cost of land lines, fax | \$ 3,500 \$ | 3,500 \$ | 3,500 \$ | 3,500 \$ | 3,500 \$ | 3,500 \$ | - |
| <u>5501 - TRAVEL EXPENSES</u> | | | | | | | |
| For Judges and staff for education that is not paid by Supreme Court | \$ 400 \$ | 400 \$ | 400 \$ | 400 \$ | 400 \$ | 400 \$ | - |
| <u>5801 - DUES & SUBSCRIPTIONS</u> | | | | | | | |
| Dues Judges National, State & District-these haven't been pd in years | \$ 750 \$ | 750 \$ | 2,300 \$ | 2,300 \$ | 2,300 \$ | 2,300 \$ | - |
| Dues Clerks Association-these haven't been pd in years | \$ 750 \$ | 750 \$ | | | | | |
| Lawyer's Weekly Subscription, Miscellaneous | \$ 389 \$ | 389 \$ | | | | | |
| Lexis Nexis once yearly cost | \$ 281 \$ | 365 \$ | | | | | |
| | \$ 2,170 \$ | 2,254 \$ | | | | | |
| <u>6001 - OFFICE SUPPLIES</u> | | | | | | | |
| Copy Machine Lease (Cannon including Supplies) | \$ - \$ | - | 8,200 \$ | 10,600 \$ | 10,700 \$ | 10,700 \$ | - |
| Old Xerox Lease G7A000752 | \$ 195 \$ | - | | | | | |
| Old Xerox Lease A2M651417 | \$ 1,545 \$ | - | | | | | |
| Old Xerox Lease AE7165075 | \$ 534 \$ | - | | | | | |
| Copy Machine Lease (Xerox including Supplies) | | | | | | | |
| B405dn 57/month (1,000 copies incl.) .01980/copy | \$ 437 \$ | 684 | | | | | |
| B8155 350/month(20,000 copies incl.) .01/copy | \$ 2,195 \$ | 4,200 | | | | | |
| B7030 106/month(1,000 copies incl.) .0129/copy | \$ 731 \$ | 1,272 | | | | | |
| one time drop for copier | \$ 1,325 | | | | | | |
| Products for Judges, Case Updates, Handbook, Laws & Rules | \$ 1,000 \$ | 1,000 | | | | | |
| Miscellaneous Supplies | \$ 2,000 \$ | 3,000 | | | | | |
| Shredding services 45.40/ month | \$ 545 \$ | 545 | | | | | |
| | \$ 10,506 \$ | 10,701 | 800 \$ | 1,900 \$ | 2,200 \$ | 1,100 \$ | 1,100 2 bookshelves to revised |
| <u>8002 - FURNITURE & FIXTURES</u> | | | | | | | |
| 4 bookshelves (kitchen) | \$ 800 \$ | 2,200 | | | | | |
| | \$ - \$ | - | | | | | |
| | \$ 800 \$ | 2,200 | | | | | |
| Department Total: \$ | | | 15,200 \$ | 18,700 \$ | 44,362 \$ | 18,000 \$ | 1,100 |
| Payroll Total: \$ | | | - \$ | - \$ | - \$ | - \$ | - |
| Grand Total: \$ | | | 15,200 \$ | 18,700 \$ | 44,362 \$ | 18,000 \$ | 1,100 |

(This Page Left blank intentionally)

25TH District J&DR Court Services

Mission:

The Virginia Department of Juvenile Justice protects the public by preparing court-involved youth to be successful citizens.

Department Overview:

The 25th District Court Service Unit is a state agency which provides services to the Juvenile and Domestic Relations Court in seven (7) Counties and five (5) Cities, and covers a geographical area of 3,894 square miles. The main office for the Court Service Unit is located in Staunton, with branch offices in Covington, Fincastle, Lexington, and Waynesboro. In addition to being the Unit's main office, the Staunton office provides services specifically to the Juvenile and Domestic Relations Court in Augusta County, Highland County and the City of Staunton.

The current programs are:

- Intake Services (Juvenile and Domestic Relations)
- Background Reports (Social History Investigations and Transfer Reports)
- Probation Supervision
- Parole Supervision
- Diversion

Strategic Goals and Objectives:

- To provide agency services
- To retain knowledgeable and skilled staff
- To reduce recidivism rates of Probationers and Parolees
- To reduce the length of probation supervision for low risk offenders
- To sustain staff proficiency in Evidence Based Practices

Budget Summary:

| Item | FY2019- 2020 Expenditures | FY2020 - 2021 Adopted | FY2020 – 2021 Revised | FY2021 - 2022 Recommended | % Change from FY2021 |
|-----------|---------------------------|-----------------------|-----------------------|---------------------------|----------------------|
| Operating | \$3,927 | \$3,432 | \$5,225 | \$4,225 | 23.1% |

***Increase in operating due to an increase in telephone services.

Contact Information:

Sandra D. Crawford, Director

Location: 25th District Court Service Unit

6 East Johnson St., 3rd Floor

Staunton, VA 24402

Phone: (540) 245-5315 x 123

E-mail: Saundra.Crawford@djj.virginia.gov

**33040-COURT SERVICES
BUDGET REQUEST**

| | Detail | Detail | Original | Revised | Request | Co. Admin. | Difference |
|--|---------------|----------|----------|----------|----------|------------|------------|
| | 20-21 Revised | FY21-22 | FY 20-21 | FY 20-21 | FY 21-22 | Recommends | Request to |
| | | | | | | FY 21-22 | Recommends |
| 5203 - TELEPHONE SERVICES | | | | | | | |
| Treasurer of VA | \$ 660 | \$ 660 | \$ 3,432 | \$ 4,225 | \$ 4,225 | \$ 4,225 | \$ - |
| Switchboard | \$ 300 | \$ 300 | | | | | |
| Verizon | \$ 2,772 | \$ 2,772 | | | | | |
| Cost of office lines, fax, repairs | \$ - | \$ - | | | | | |
| Cell phone-Supervisor FY19-20 | \$ 492 | \$ 492 | | | | | |
| | \$ 4,224 | \$ 4,224 | | | | | |
| 8002 - FURNITURE & FIXTURES | | | | | | | |
| 2 office chairs @ \$500 | \$ - | \$ - | \$ - | \$ 1,000 | \$ - | \$ - | \$ - |
| 3 office chairs @ \$750 FY 16-17 | \$ - | \$ - | | | | | |
| 17 mini blinds @ 170 FY 16-17 | \$ - | \$ - | | | | | |
| 2 chairs (clerical)@ \$500 FY17-18 | \$ - | \$ - | | | | | |
| 1 office chair new hire@\$250 FY19-20 | \$ - | \$ - | | | | | |
| | \$ - | \$ - | | | | | |
| Department Total: | \$ - | \$ - | \$ 3,432 | \$ 5,225 | \$ 4,225 | \$ 4,225 | \$ - |
| Payroll Total: | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Grand Total: | \$ - | \$ - | \$ 3,432 | \$ 5,225 | \$ 4,225 | \$ 4,225 | \$ - |

Juvenile & Probation

Department Overview:

This section of the budget is comprised of County contributions to entities that provide probation and incarceration services on behalf of the County. Contributions fund preventive and operating expenditures for the services.

Office on Youth: The mission of the Central Shenandoah Valley Office on Youth is to develop positive connections between youth, their families, and communities to build a strong foundation for a successful future. The Office provides programs for juvenile offenders, parental support, substance abuse prevention, suspended and expelled youth, teen pregnancy prevention, and youth employment. The Cities of Staunton and Waynesboro participate in the Office with Augusta County.

Shenandoah Valley Juvenile Center: The Center is a regional facility providing for the temporary care and supervision of juvenile offenders detained or sentenced by order of the Court. Established in 1967 by a commission of Harrisonburg, Lexington, Staunton and Waynesboro, the Center was expanded in 1972 to include Augusta, Rockingham and again in 2011 to include Rockbridge. Localities fund the proportionate share of operating and capital costs according to the total number of detention days utilized in the preceding three calendar years. The assessment percentage for Augusta County in FY22 is 18.8%.

Middle River Regional Jail: The Cities of Staunton and Waynesboro and the County of Augusta entered into a service agreement dated June 25, 2001, to operate a regional jail facility. The County has three representatives on the Authority, which approves an annual budget. Localities fund the proportionate share of operating and capital costs according to the total number of inmate days utilized in the preceding three calendar years. Rockingham and Harrisonburg joined the regional jail as members on July 1, 2015. The County’s contribution for FY22 is 34% for operating and 34% for debt service. Augusta County’s annual contribution for capital expenditures is partially funded through savings within the capital improvement fund.

SAW Range: The County of Augusta and Cities of Staunton and Waynesboro operate a regional firing range. The Range consists of a target range, classroom and obstacle course that allow for training of public safety personnel. The capital and maintenance expenditures for the facility are split equally in accordance with a memorandum of understanding. For FY22 the local contributions are for maintenance and continued capital upgrades for the target system. The facility is rented to outside agencies as long as there are open dates for use.

Budget Summary:

| Item | FY2019 – 2020 Expenditures | FY2020 - 2021 Adopted | FY2020 – 2021 Revised | FY2021 - 2022 Recommended | % Change from FY2021 |
|-----------|----------------------------|-----------------------|-----------------------|---------------------------|----------------------|
| Operating | \$2,887,219 | \$2,061,417 | \$3,586,617 | \$2,401,664 | 16.5% |

*Funding for FY22 includes the use of reserves to fund MRRJ operating costs.

Animal Control

Mission:

It is the mission of the Animal Control Department to provide quality leadership in the animal control field through consistent professionalism, humane law enforcement, and dedication to improved levels of training. Our objective shall be to educate the public and then enforce.

Department Overview:

Augusta County Animal Control continues to respond to steady citizen requests to handle animal situations. Include is health and welfare check on animals that are known concern and from complaints received. The Department continues to support the County Sheriff's Office and Virginia State Police with animal related problems. Animal Control Officers also euthanize deer and other wildlife when requested by the Department of Game & Inland fisheries. In addition we euthanize and hold animals for Staunton/Augusta Health Dept. that are the result of animal bites and rabies exposure concerns. All Health Department animal calls on weekends, nights and holidays are handled by Animal Control.

Strategic Goals and Objectives:

- Serve the citizens of Augusta County through to the best of staff's ability and to enforce regulations where appropriate.
- Collaborate with the Augusta County Sheriff's Office, Staunton and Waynesboro's Animal Control Officers and the Shenandoah Regional Animal Services Center.
- Educate citizens concerning animal welfare and of the laws and regulations.
- Review and revise Augusta County Animal Control Ordinance (Chapter 5 Augusta County Ord.)

Budget Summary:

| Item | FY2019- 2020 Expenditures | FY2020 - 2021 Adopted | FY2020 – 2021 Revised | FY2021 - 2022 Recommended | % Change from FY2021 |
|-----------|---------------------------|-----------------------|-----------------------|---------------------------|----------------------|
| Personnel | \$191,706 | \$195,816 | \$203,438 | \$196,388 | 0.3% |
| Operating | \$271,375 | \$266,882 | \$282,938 | \$276,719 | 3.7% |
| Total | \$463,081 | \$462,698 | \$486,376 | \$473,107 | 2.2% |

*Increases in operating is due to increased cost for operating the Shenandoah Valley Animal Service Center.

Service and Performance Measures:

| Item | 2017 Actual | 2018 Actual | 2019 Actual | 2020 Actual |
|--|-------------|-------------|-------------|---------------------|
| Number of Calls Received | 2510 | 2737 | 2854 | 2589 |
| Number of After-Hours Calls Received | 261 | 314 | 402 | 269 |
| Animals Received – surrenders, strays, seized (dogs & cats only) | 424 | 425 | 346 | 302 dogs 94 cats |
| Educational Events | 2 | 2 | 4 | 0 |
| Court Cases (Cruelty, dangerous dogs, etc.) | 15 | 30 | 38 | 9 |
| Registered Dangerous Dogs | 2 | 1 | 2 | 6 |
| Livestock Claims | \$700 | 0 | 0 | \$544 |
| Kennel Inspections | 15 | 23 | 27 | 35 |
| Running at Large Violations | 281 | 292 | 117 | 267 |
| No County License Violations | 267 | 291 | 100 | 267 |
| No Rabies Vaccinations | 285 | 291 | 76 | 267 |

| | | | | |
|---|---------|---------|----------|---------|
| Total Civil Summons Issued | 500 | 539 | 480 | 603 |
| Criminal Summons Issued | 51 | 54 | 48 | 27 |
| Number of Charged Placed | 119 | 122 | 141 | 136 |
| Fines Collected for Running-At Large | \$1,575 | \$1,300 | \$3,525 | \$3,150 |
| Fees Collected for No Tags | \$1,030 | \$1,050 | \$1,140 | \$1,120 |
| Fees Collected for Pick-Up | \$2,640 | \$2,760 | \$3,040 | \$2,680 |
| Fees Collected for Impoundment | \$3,505 | \$3,545 | \$5,135 | \$4,175 |
| Fines Collected for No Rabies Vaccination | n/a | n/a | \$2,150 | \$2,025 |
| Restitution from Court | n/a | n/a | \$18,744 | \$4,064 |
| Veterinarian Fees Collected | n/a | n/a | \$299 | \$383 |

Accomplishments:

- Continue pursuing compliance of unlicensed dogs, as they are made known to the Animal Control Department from the Treasurer’s Office. Includes letters to dog owners with no dog tags or rabies certificate. The first letter sent is a reminder that dog tags are needed. The second letter is a violation letter. Approximately 3,100 first notice letters and 1,100 violation letters are sent per year.

| Item | 2018 | 2019 | 2020 |
|-------------------------------------|-----------------|-----------------|-----------------|
| # Dog Tags Sold | 4969 | 3,317 | 3,961 |
| # Kennel Tags Sold* | 90 | 90 | 85 |
| Dog/Kennel Tag - Revenue | \$51,611 | \$43,196 | \$45,507 |
| Dog Tag Violations - Revenue | \$16,391 | \$18,581 | \$15,468 |
| Total Revenue | \$68,002 | \$61,777 | \$60,975 |

*Kennels may include 20 dogs tags sold. This is not included in the data.

- Bill Hobgood elected to Virginia Animal Control Association Board of Directors. Term 2021 – 2023.
- Maintain 20’ disaster trailer to use for animal sheltering as part of the Emergency Operation Plan. This unit is jointly owned by Staunton, Waynesboro and Augusta County and stored in the warehouse at the Government Center in Verona.
- Assists the Sheriff’s Office as needed on animal related events.
- Officers complete semi-annual gun qualification with the Augusta County Sheriff’s Office.
- Continue to wear ballistic vests.
- Complete annual surveys as required by the Virginia.
- Maintain Dangerous Dog Registry as required by Law.
- The County’s database is maintained of all calls received.

Contact Information: Candy Hensley, Assistant to the County Administrator

Location: Augusta County Government Center
18 Government Center Lane
PO Box 590
Verona, VA 24482

Phone: (540) 245-5635

E-mail: animalcontrol@co.augusta.va.us

**35010-ANIMAL CONTROL
BUDGET REQUEST**

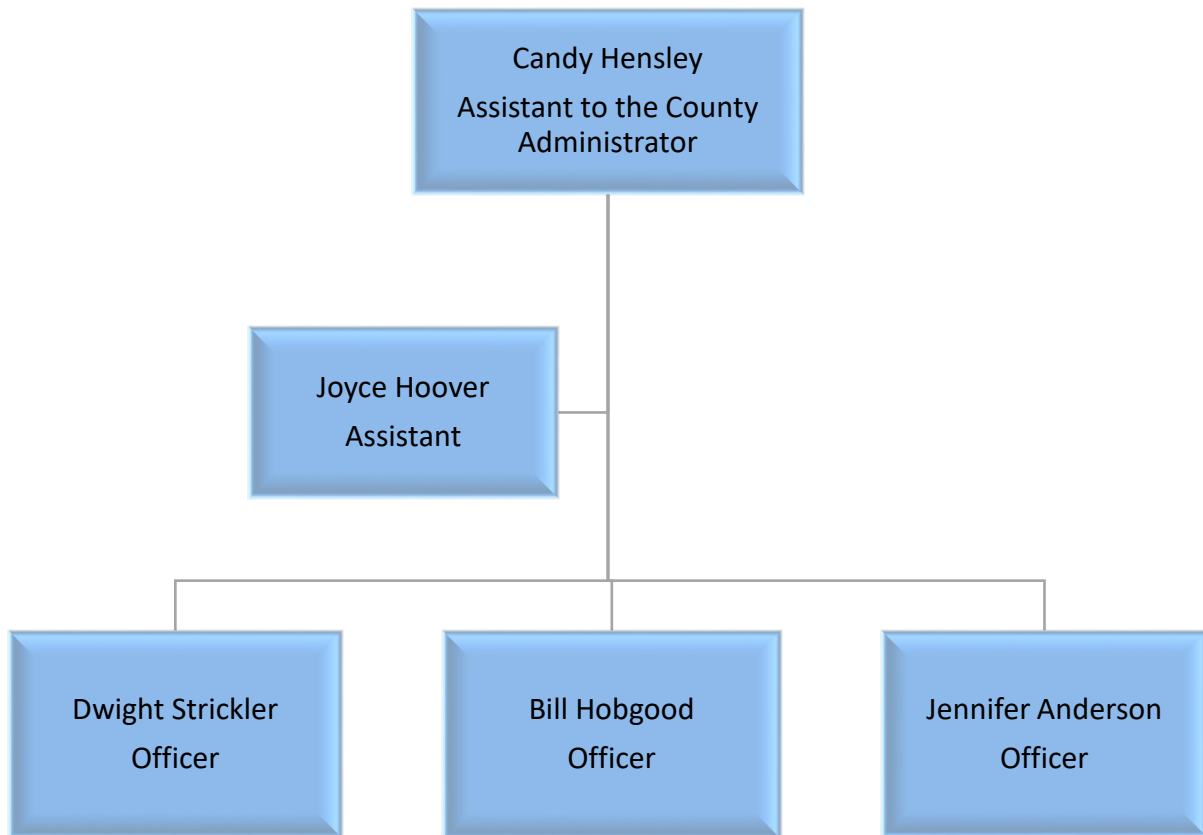
| | Detail | Detail | Original | Revised | Request | Co. Admin. Recommendations | Difference |
|--|---|----------|----------|----------|----------|----------------------------|----------------------------|
| | 20-21 Revised | FY21-22 | FY 20-21 | FY 20-21 | FY 21-22 | FY 21-22 | Request to Recommendations |
| <u>3110 - VET BILLS</u> | | | \$ 4,000 | 3,000 | 4,000 | 4,000 | - |
| | Veterinarian care, euthanasia, necropsy, etc. | | | | | | |
| | Expenditure as of 12/23/202 - \$1,230 | | | | | | |
| <u>3120 - PHYSICALS</u> | | | \$ - | 165 | 165 | 165 | - |
| | Immunization Fees (titer vaccinations) or new hires | | | | | | |
| | Officers are due for titer checks | | | | | | |
| | Normal prior to COVID budget is \$165 | | | | | | |
| <u>5201- POSTAL SERVICES</u> | | | \$ 150 | 500 | 500 | 500 | - |
| | For 2nd notice delinquent letters by Treasurer's Office and Misc. items | | | | | | |
| | Cuts made per COVID, revise to pre-COVID amount | | | | | | |
| | Normal prior to COVID budget is \$500 | | | | | | |
| <u>5203 - TELEPHONE SERVICES</u> | | | \$ 3,592 | 3,592 | 4,092 | 3,592 | 500 general cut |
| | Wireless air card Monthly Rate - \$50/laptop 39.99/month | \$ 1,800 | \$ 1,800 | \$ 1,800 | \$ 1,800 | \$ 1,800 | |
| | Landline | \$ 462 | \$ 462 | \$ 462 | \$ 462 | \$ 462 | |
| | Switchboard | \$ 30 | \$ 30 | \$ 30 | \$ 30 | \$ 30 | |
| | 3 cell phones | \$ 1,800 | \$ 1,800 | \$ 1,800 | \$ 1,800 | \$ 1,800 | |
| | | \$ 4,092 | \$ 4,092 | \$ 4,092 | \$ 4,092 | \$ 4,092 | |
| <u>5305 - MOTOR VEHICLE INSURANCE</u> | | | \$ 2,000 | 1,656 | 2,000 | 1,800 | 200 general cut |
| | 3 vehicles | | | | | | |
| <u>5501 - TRAVEL EXPENSES</u> | | | \$ 480 | 710 | 710 | 710 | - |
| | State Animal Control Conference (MOU no fee) - 15 CE Pts | \$ - | \$ - | \$ - | \$ - | \$ - | |
| | Hotel 3 days - \$120 per day | \$ 360 | \$ 360 | \$ 360 | \$ 360 | \$ 360 | |
| | Meals \$50/day (increased from \$40/day) | \$ 150 | \$ 150 | \$ 150 | \$ 150 | \$ 150 | |
| | Misc training | \$ 200 | \$ 200 | \$ 200 | \$ 200 | \$ 200 | |
| | | \$ 710 | \$ 710 | \$ 710 | \$ 710 | \$ 710 | |

* No fee on conference - MOU on trailer rental at Gov't Ctr

**35010-ANIMAL CONTROL
BUDGET REQUEST**

| | Detail | Detail | Original | Revised | Request | Co. Admin. Recommendations | Difference |
|--|---------------|----------|----------|------------|------------|----------------------------|--|
| | 20-21 Revised | FY21-22 | FY 20-21 | FY 20-21 | FY 21-22 | FY 21-22 | Request to Recommendations |
| <u>5684 - ANIMAL SERVICES CENTER OPERATIONS</u> | | | \$ | 241,000 \$ | 250,000 \$ | 250,000 \$ | - |
| Contribution for operations of regional Shenandoah Valley Animal Services Center (Based on annual intake per jurisdiction) | | | | | | | |
| <u>5802 - LIVESTOCK & FOWL CLAIMS</u> | | | \$ | 500 \$ | 1,000 \$ | 500 \$ | 500 |
| Payment to citizens whose animals are destroyed by a dog. This amount fluctuates based on activity within the County. \$500 FY20-21 due to COVID | | | | | | | |
| Normal prior to COVID budget is \$2,000 - ok with \$1,000 | | | | | | | |
| <u>6001 - OFFICE SUPPLIES</u> | | | \$ | 900 \$ | 1,502 \$ | 2,002 \$ | - |
| VACA membership dues - \$35 ea. | | | | | | | |
| SHI International - net motion software annual license (\$99 ea) | | | | | | | |
| Give aways for educational events | | | | | | | |
| General supplies - paper, toner, batteries, etc. | | | | | | | |
| Custody forms, etc. (County's portion) | | | | | | | |
| Total | | | | | | | |
| | \$ | 1,502 \$ | | 900 \$ | 1,502 \$ | 2,002 \$ | - |
| <u>6008 - MOTOR VEHICLE FUEL</u> | | | \$ | 8,000 \$ | 7,000 \$ | 7,000 \$ | - |
| Fuel for three vehicles | | | | | | | |
| <u>6009 - MOTOR VEHICLE MAINT & SUPPLIES</u> | | | \$ | 2,800 \$ | 3,755 \$ | 2,800 \$ | 900 |
| Garage - engine, brakes, lighting, communications, etc. | | | | | | | |
| Bill - Tires | | | | | | | |
| Jennifer - Tires | | | | | | | |
| Dwight - Tires - Needs now | | | | | | | |
| Oil changes | | | | | | | |
| Car Wash | | | | | | | |
| Dwight & Bill - light bar replacement | | | | | | | |
| Vehicle Bluetooth for Dwight's phones | | | | | | | |
| Total | | | | | | | |
| | \$ | 2,855 \$ | | 2,800 \$ | 3,755 \$ | 2,800 \$ | 900 |
| | | | | | | | bluetooth in revised light bar replacement revised |
| | | | | | | | No FY22 rates yet min. wage affects pt wages general cut |

Animal Control Organizational Chart



(This Page Left blank intentionally)

**Augusta County
Fiscal Year 2021-2022
Departmental Budgets by Function**

Public Works

| Department | FY2019– 2020 Actual | FY2020 - 2021 Adopted | FY2020 – 2021 Revised | FY2021 - 2022 Recommended | % Change from FY2021 |
|----------------------------|------------------------|--------------------------|--------------------------|------------------------------|-------------------------|
| Highway & Roads | \$14,684 | \$16,000 | \$16,000 | \$16,000 | 0% |
| Street Lights | 121,812 | 116,600 | 122,000 | 121,000 | 4% |
| Sanitation & Waste Removal | 2,409,718 | 2,146,010 | 2,275,696 | 2,297,048 | 7% |
| Recycling Program | 159,643 | 167,000 | 167,000 | 170,600 | 2% |
| Facilities Management | 1,907,304 | 1,973,249 | 2,056,351 | 2,042,554 | 4% |
| Total Public Works | \$4,613,161 | \$4,418,859 | \$4,637,047 | \$4,647,202 | 5% |



Artist Credit: Talula Mays

(This Page Left blank intentionally)

Facilities Management

(Includes: Highways & Roads, Street Lights, Sanitation and Waste, Recycling and Maintenance of Buildings and Grounds)

Mission Statement:

To provide safe, secure, and well maintained buildings and grounds for the residents, employees, and visitors of Augusta County in a professional, responsible, and safe manner.

Goals and Objectives:

To safely, and efficiently maintain County properties, equipment and assets to provide a safe, clean and hazard free environment for our residents, employees and visitors by use of preventive maintenance, and providing quality customer service.

Department Overview:

The Facilities Management Department is responsible for the maintenance and upkeep of all County owned Properties. There currently 44 employees in the Department, 29 of which are part-time employees, and 15 full time employees. 20 of those part time employees are employed as Solid Waste Site Caretakers with one Coordinator, seven work in the Grounds Maintenance area, four of which are seasonal employees. There is one part time Sign Technician. The remaining full time employees are split between Building Maintenance (4), Grounds Maintenance (4), Custodial (5), one full time Maintenance Worker / Sign Technician, and one full time Director.

The Department reports to The Assistant to the County Administrator.

Tasks:

- Building, electrical, mechanical and plumbing repairs, as well as preventative maintenance performed by staff and contract agreements.
- Remodeling projects utilizing staff and the workforce crew from Middle River Regional Jail to complete projects from painting, to concrete pouring, general remodeling work, and easement maintenance.
- Grounds keeping aspect of each facility, this can include mowing, trimming, mulching, tree and shrub trimming, ballfield maintenance, landscaping, and general upkeep and maintenance of the grounds through staff and contract agreements.
- Janitorial/Custodial duties by the use of staff, and contract agreements.
- Maintain ten solid waste and recycling sites located throughout the County.
- The Department makes professional signs for all County Departments and buildings.
- Create and maintain street signs throughout the County.
- Maintenance of County owned easements which includes mowing and debris management.
- Snow removal at County owned properties by the use of staff, and contract agreements.

Properties Include:

-Government Buildings-

The Government Center Complex, and extensions, DSS Building, District Courts Building, Circuit Courthouse, OSHA Building, Sheriffs Department.

-Fire and Rescue Buildings-

Fire and Rescue Burn Building, Company 10 Fire Department, Company 25 Riverheads Fire Department, Company 11 Preston L. Yancey Fire Department, Rescue 16 Craigsville-Augusta Springs First Aid Crew.

-Parks and Recreation-

Natural Chimneys Campground and Pool, Stuarts Draft Park and Pool, Augusta Springs Park, Crimora Park, Mill Place Industrial Park Walking Trail, Deerfield Park and Community Center and Wilson Gym.

-Libraries-

Fishersville Library, Churchville Library, and Deerfield Library and Community Center.
-Surplus School Properties-
 Beverly Manor Elementary School, Verona Elementary School and Ladd Elementary School.
-Property Leases-
 Berry Farm, Mill Place Industrial Park, Buffalo Gap House,
-Other Properties-
 Gochenhour Property, Grandma Moses Property, Zapton House, County owned easements
-Solid Waste Disposal Sites –
 Mt. Solon, Mt. Sidney, New Hope, Crimora, Verona, Churchville, Sherando, Greenville, Augusta Springs, Deerfield

Budget Summary:

Highways & Roads:

| Item | FY2019- 2020 Expenditures | FY2020 - 2021 Adopted | FY2020 – 2021 Revised | FY2021 - 2022 Recommended | % Change from FY2021 |
|-----------|---------------------------|-----------------------|-----------------------|---------------------------|----------------------|
| Operating | \$14,684 | \$16,000 | \$16,000 | \$16,000 | 0.0% |

Street Lights:

| Item | FY2019- 2020 Expenditures | FY2020 - 2021 Adopted | FY2020 – 2021 Revised | FY2021 - 2022 Recommended | % Change from FY2021 |
|-----------|---------------------------|-----------------------|-----------------------|---------------------------|----------------------|
| Operating | \$121,812 | \$116,600 | \$122,000 | \$121,000 | 3.8% |

Sanitation & Waste Removal:

| Item | FY2019- 2020 Expenditures | FY2020 - 2021 Adopted | FY2020 – 2021 Revised | FY2021 - 2022 Recommended | % Change from FY2021 |
|--------------|---------------------------|-----------------------|-----------------------|---------------------------|----------------------|
| Personnel | \$289,414 | \$317,010 | \$332,000 | \$316,510 | -0.2% |
| Operating | 2,120,304 | 1,829,000 | 1,943,696 | 1,980,538 | 8.3% |
| Total | \$2,409,718 | \$2,146,010 | \$2,275,696 | \$2,297,048 | 7.0% |

*Increases in operating related to increases at the landfill.

Recycling:

| Item | FY2019- 2020 Expenditures | FY2020 - 2021 Adopted | FY2020 – 2021 Revised | FY2021 - 2022 Recommended | % Change from FY2021 |
|-----------|---------------------------|-----------------------|-----------------------|---------------------------|----------------------|
| Operating | \$159,643 | \$167,000 | \$167,000 | \$170,600 | 2.2% |

*Operating increase due to hauling fees.

Facilities Management:

| Item | FY2019- 2020 Expenditures | FY2020 - 2021 Adopted | FY2020 – 2021 Revised | FY2021 - 2022 Recommended | % Change from FY2021 |
|--------------|----------------------------------|------------------------------|------------------------------|----------------------------------|-----------------------------|
| Personnel | \$911,429 | \$966,809 | \$950,030 | \$941,754 | -2.6% |
| Operating | 995,875 | 1,006,440 | 1,106,321 | 1,100,800 | 9.4% |
| Total | \$1,907,304 | \$1,973,249 | \$2,056,351 | \$2,042,554 | 3.5% |

*Decreases in personnel are due to conversion of payroll funds to pay for contracted cleaning services at the courts. Increases in operating are due to increased cleaning and disinfection related to COVID.

Service and Performance Measures:

| | CY 17 | CY 18 | CY 19 | CY 2020 |
|---|-------|-------|-------|---------|
| Number of compactor/recycling sites provided & maintained | 10 | 10 | 10 | 10 |
| Preventive Maintenance Contracts | 5 | 6 | 6 | 6 |
| Buildings Maintained | 17 | 18 | 19 | 22 |
| Fleet Vehicles Maintained | 7 | 15 | 15 | 16 |
| Pools Maintained | 0 | 2 | 2 | 2 |
| Parks / Trails Maintained | 0 | 5 | 6 | 6 |
| Signs: Road Work | 283 | 331 | 387 | 309 |
| New Blades Made | 278 | 275 | 336 | 241 |
| New In House Signs | 246 | 150 | 428 | 84 |

Accomplishments:

- Performed general and preventive maintenance for County owned Facilities by use of staff, and contract agreements with zero injuries.
- Maintained County owned parks by use of staff, and contract agreements with zero injuries.
- Required employees to participate in OSHA certified safety training programs. The employees have been very attentive, and have gained a plethora of knowledge from the classes. These classes are ongoing, and will be a requirement going forward for OSHA compliance.
- Have establish Safety Data Sheet database as required by OSHA guidelines.
- Provided solid waste disposal and recycling for the citizens of Augusta County.
- Maintained Solid Waste Collection Sites.
- Maintained the County owned easements. Note that this work is time consuming under normal conditions. The pandemic has made this work very difficult to complete with staff, as we are accustom to utilizing MRRJ staff complete much of this easement maintenance. Even with the lockdown of the inmates, we were able to get the majority of this work completed, although we are still working to get everything caught up.
- Maintained Fire Extinguishers at all County properties as required by NFPA 10.

- Maintained elevator systems as required by the 2012 VA Maintenance Code Sec. 606 and ASME A17.1.
- Maintained the fire sprinkler and alarm systems as required by Title 13VAC5-51-135.
- Continually working together as one department to work more efficient and effectively.
- Staff worked through the entire CY20 with the bar constantly changing during the pandemic. The current pandemic situation has placed many hurdles for our staff, as we are responsible for the overall cleaning and disinfecting of the facilities. We have had to learn and utilize many new techniques, and products as we continue to work through the pandemic.
- Contracted with Frank Contracting to repair and paint the Exterior Insulation and Finish System (EIFS) at the Government Center facility. This contract was obtained by the use of an Invitation for Bid (IFB). Work started in the winter of 2019, and to be completed by May of 2020. This contract totals \$58,000.00 and was funded through the Maintenance Capital Depreciation account. This work was completed in April of 2020 on time and on budget.
- Contracted with Morris Paint and Floor Covering to replace the vinyl composite tile in the 5 restrooms at the Sheriffs Department facility. This work was funded from Maintenance Depreciation account at a cost of \$3,338.75, and was completed on time and on budget.
- Replaced the Solid Waste Compactor at the Crimora Solid Waste Site. This compactor has shown signs of fatigue over the past several years. The replacement consisted of the compactor unit, the hopper, and the site was re-worked to better accommodate the new equipment. Total cost for this project was estimated at \$45,000.00. The cost of the compactor unit through an RFQ was \$21,407.25, the cost for the replacement hopper through an RFQ was \$9,426.32, and the cost to re-work the site with in house staff not including labor came in at \$3,673.60 for supplies and an additional \$5,384.61 for additional open top pulls from BTS during the construction work. This totaled \$39,891.78, a little over 11% under budget. This project was also completed within a 21 day time period, 7 days beyond what we had hoped for. This was due to the weather although we were still able to minimize the inconvenience to the public that this site serves.
- Contracted with Young's Mechanical Solutions to replace the HVAC unit located in the server room at the Sheriffs Office facility. This work was done under emergency procurement guidelines and came in at a cost of \$7,000.
- Contracted with Ron Jacobs Electric to upgrade the electrical service at the Gap House. This service was on a pole, and the pole had sustained wind damage and was rotting in the ground. This upgrade cost came in at \$1475.00 for the Electricians part, \$990.00 for SVEC work, and was paid by the Maintenance operational budget. This project was completed on time and on budget.
- Contracted with Don Largent Roofing Inc. to replace the roof on the Maintenance Shop at the Government Center location. This contract was procured through an RFQ for a total cost of \$57,814.00 and was funded through the Maintenance Depreciation account. This project was on time and on budget.
- Completed the Government Center Boiler upgrade project contracting with Young's Mechanical Solutions to replace both boilers that supply the hot water for the HVAC system located at the Government Center facility. Each of these boilers were installed in 1990, and were experiencing failed heat exchangers every three years or so. These heat exchanger replacements cost about \$19,000, each time they are replaced. The new boilers are much more efficient with updated variable flame burners, and boiler water variable speed drives, and have a 10 year warranty on the heat exchangers. We have also introduced boiler water treatment to extend the life of the heat exchangers. This work was completed on time and on budget.
- Contracted with Sustainable Solutions to do the Structural Roof replacement of the Visitor Center roof located at Natural Chimneys Park/Campground. The bidding process was done as an Invitation for Bid (IFB). This work was completed prior to the seasonal opening of the park in May 2020. Staff was heavily

involved in the project, as we did all of the interior work, electrical, plumbing, some structural work, and painting for this project. This project was funded from the Parks and Recreation / Natural Chimneys depreciation account, Economic Development account, and the North River BOS Infrastructure account, for a total from \$110,000.00. Additional funding from the depreciation account was required in order to correct unknown issues with the chimney at the facility, the storefront door and re-keying for a total of \$13,114.69. Funding in the amount of \$12,194 Facilities operational budget was also utilized for this project making the total \$135,308.69.



- Contracted with National Pools of Roanoke to resurface the pool located at Natural Chimneys Park and Campground. The bidding process was done as an Invitation for Bid (IFB). This project consisted of renovating the existing pool, installing ADA compliant stairs, shallowing the deep end to a depth of 5', replacement of the tile along with the coping, remodeling the tot pool to a beach entry install a water feature, and replacing some of the pool equipment, as well as the addition of an automatic chlorinating system. This contract totaled \$252,500. This project was completed on time and on budget, and was funded through the Parks and Recreation Depreciation account.
- Worked with the ACSA in the installation of HVAC equipment in the server room located in the ACSA office area. The prior unit would not maintain an acceptable room temperature.
- Replaced the windows in the Fire and Rescue Training facility. These windows were original to the structure and very inefficient, letting outside air infiltrate into the building. This project was solicited to three contractors and the lowest bidder was awarded the contract. The contract price for the windows and installation was \$7,527, and was funded through the Capital Depreciation account. The demolition of the windows was performed by a separate contractor due to the glazing of the windows containing asbestos. The demo was \$3,410, and the asbestos testing, monitoring and clearance testing was \$500.00. This totaled \$11,437 for this project. This project finished on time and on budget.

- Contracted with Blauch Brothers Plumbing Contractors to install 32 water bottle filling stations to take the place of regular water fountains. This allows the option for a bottle to be filled with water without having to place your hands on the fixture. This project was submitted for CARES funding and accepted. The total spent on installing these bottle filling stations as of 12-31-2020 is \$6,027.90 with 13 of the stations being installed. The remainder of the stations will be installed in the first quarter of 2121.
- Utilized RFQ to solicit the Touchless Fixture upgrade. This project consisted of retro fitting, installing, or replacing restroom sinks and flush valves in all County owned facilities with the exception of the Courts. The Courts were excluded due to the uncertainty of the buildings future uses. This project was quoted at \$93,821.20 and came in on budget, and was completed on time. This project was submitted and accepted to utilize CARES funding.
- Staff worked through the flooding event in downtown Staunton in August of 2020. This flooding event left up to 18" of water throughout the basement area of the District Courts facility. Along with staff, there were several contractors involved with the removal of the water, mud, damaged building materials, equipment, and to take precautions in order to remove the possibility of any mold or mildew. The MRRJ crew and the ACSO assisted with the removal of all of the furnishings in the area to a dry area. The total cost to the County from the maintenance end of the event exceeded \$40,000.00. These repairs took several months to complete and included demo of walls, floors, asbestos abatement, the use of many air scrubbers, and other treatments to the entire facility. We have not reopened the basement area of the District Courts building due to the possibility of a flooding reoccurrence. We also took some preventative measures by installing new back water devices for several drain lines
- Contracted with Don Largent Roofing to replace the roof on the Government Center back dock entrance canopy. This contract was for \$1289.00. This work also required asbestos abatement and demo, which was performed by SEMCO Services Inc. for a cost of \$1640.00. Totaling \$2929.00 for the entire project. This project was completed on time and on budget. Funding for this project is from the Capital Depreciation account.
- Contracted with Smiley Tile Carpet One to replace loose tile in the main hallway of the Government Center. The original contact was for \$3,200, labor and material for an estimated 330 tiles to be replaced. Once the project commenced, we found that the substrate surface was not proper for the tile and had become loose from the original concrete slab. This had to be remediated and repaired prior to installing the new tile. There were also additional loose tiles that were found. In the end, the total number of tile that had to be replaced was around 540, along with the additional cost of the floor leveling, the project total came in over budget at \$14,106, and took several weeks longer than anticipated to complete.
- Contracted with Coffman's Home Repair to enclose the dispatch area at the Sheriffs Office facility. This project was submitted and approved to utilize CARES funding. This work included installing two doors entering into the dispatch area, as well as closing in an open area in order to help isolate the dispatchers from the deputies. This project was estimated at \$3,650.00, and finished up on time and on budget.
- Held an invitation for bids for the Installation of Interior and Exterior Doors at the Government Center public entrances, and the Sheriffs Office Location. This project consisted of the removal of all public entrance doors at each location and replacing the doors with sliding automatic doors that did not require physical contact with the doors in order to open or close them. This project was submitted for CARES funding and approved, the winning contractor was Glass and Metals from Harrisonburg, VA. The project totaled \$233,656.00 and was completed on time and on budget.
- Requested quotes from contractors on eVA and the County website for the Government Center South End Controls upgrade. Southern Air was the lowest quote and was contracted to upgrade the controls on the HVAC system that serves the ACSA and the ACPS areas of the Government Center location. This work is

90% complete, with a targeted completion date of March 2021. The new controls system will allow us to utilize an un-occupied state during off hours of business, in turn saving money on utility bills, as the prior system was very unreliable and not efficient. The project is being funded by the Maintenance Capital Depreciation account.

- Contracted with Don Largent Roofing Inc. through the RFQ process to replace the roof at the Deerfield Community Center. The County recently took over the maintenance responsibilities at this facility, and it was apparent that the roof was in need of replacing. The contract was approved by the BOS for a total of \$102,837.00, which included a 10% contingency. This project started on December 28, 2020 and is anticipated to last approximately 6 -8 weeks. This project is being funded through the Building Capital Account.
- Contracted with National Pools of Roanoke to resurface the pool at the Stuarts Draft Park facility. This project was procured through a Request for Quote, and three contractors placed bids. The lowest responsive and responsible bidder was chosen. The project is to include removing the existing plaster, tile, drains and trench drain around the outside of the pool and installing new plaster, tiles, drains and trench drains. The project totals \$72,050, which includes a 10% contingency, and being funded out of the Parks and Recreation Capital account. Work is scheduled to start early 2021 and be completed prior to the scheduled opening of the pool on Memorial Day weekend 2021.
- Maintained street signs throughout the County as well as signs for County properties.
- Utilized shared service with ACSB bus garage and ACSA for several completed tasks.

Planned:

- Continue to provide exceptional service to the public, and our customer base.
- Continue integrating tasks performed by the buildings and grounds disciplines.
- Continue to replace lighting fixtures to a higher efficiency type, as the ballast goes out, or repairs are needed.
- Develop a Facilities Capital Improvement Plan.
- Investigate Pesticide Commercial Applicator Certification.
- Utilize staff to maintain more equipment in order not to have to contract out as much work.
- Continue replacing mulched areas around the Government Center with stone. Utilizing the stone removed from the roof of the Government Center and Extension Office.
- Provide educational opportunities for employees in order for them to expand their knowledge in the maintenance line of work.
- Further explore storm drain issues at the Government Center and look into minimizing the amount of water that backs up in the basement area.
- Complete the South End Controls Upgrade project.
- Complete the Deerfield Roof Replacement project.
- Start and complete the Stuarts Draft Pool Re-lining project.
- Diamond Club in Stuarts Draft – remove the existing roof structure raise the dugouts to be above grade, as there are drainage issues, and install a new roof system. This project is underway and should be completed by March, 2021.
- Replace the solid waste compactor at the Greenville Solid Waste Site. This unit was purchased on July of 1992. The compactor is showing major signs of wear and tear along with all of the units installed during that time period. We have chosen this unit for the next replacement due to the continued maintenance work required to keep it up and running. The estimated cost to replace this unit is \$40,000.00, and will be funded through the Maintenance Capital Depreciation account.

- Investigate and repair/replace sewer line at old Smith Shop on the Government Center Complex.
- Investigate and replace floor in dispatch area of the Sheriff's Department.
- Replace wood decking material with concrete at the solid waste sites.
- Assist Administration with Courthouse Project.

Contact Information:

Rusty Sprouse

Director of Facilities Management

P.O. Box 590

Verona, VA 24482

Phone: (540) 245-5632

E-mail: rsprouse@co.augusta.va.us

**41020-HIGHWAYS ROADS
BUDGET REQUEST**

| Detail | Detail | Original | Revised | Request | Co. Admin Recommendations | Difference |
|---|---------|-----------|-----------|-----------|------------------------------|-----------------------|
| 20-21 Revised | FY21-22 | FY 20-21 | FY 20-21 | FY 21-22 | FY 21-22 | Request to Recommends |
| | | \$ 16,000 | \$ 16,000 | \$ 16,000 | \$ 16,000 | \$ - |
| <u>3325 - REPLACEMENT & SUPPLIES - ST SIGNS</u> | | | | | | |
| Materials and equipment to maintain, repair, and install street signs and other sign requests. | | | | | | |
| <u>8001 - EQUIPMENT</u> | | | | | | |
| | | \$ - | \$ - | \$ - | \$ - | \$ - |
| Department Total: | | \$ 16,000 | \$ 16,000 | \$ 16,000 | \$ 16,000 | \$ - |
| Payroll Total: | | n/a | n/a | n/a | n/a | n/a |
| Grand Total: | | \$ 16,000 | \$ 16,000 | \$ 16,000 | \$ 16,000 | \$ - |

**411040-STREET LIGHTS
BUDGET REQUEST**

| Detail | Detail | <u>Original</u> | <u>Revised</u> | <u>Request</u> | <u>Co. Admin Recommendations</u> | <u>Difference</u> |
|--|---------|-----------------|----------------|----------------|--------------------------------------|-----------------------|
| 20-21 Revised | FY21-22 | FY 20-21 | FY 20-21 | FY 21-22 | FY 21-22 | Request to Recommends |
| | | \$ 116,600 | \$ 122,000 | \$ 122,000 | \$ 121,000 | \$ 1,000 |
| 5100 - ELECTRIC SERVICES | | | | | | |
| Monthly bills for streetlights, includes Mill Place fountain | | | | | | |
| Department Total: | | \$ 116,600 | \$ 122,000 | \$ 122,000 | \$ 121,000 | \$ 1,000 |
| Payroll Total: | | n/a | | | | - |
| Grand Total: | | \$ 116,600 | \$ 122,000 | \$ 122,000 | \$ 121,000 | \$ 1,000 |
| general cut | | | | | | |

**42010-SANITATION WASTE REMOVAL
BUDGET REQUEST**

| | Detail | Detail | Original | Revised | Request | Co. Admin | Difference |
|---|---------------|---------|--------------|--------------|--------------|--------------|-------------|
| | 20-21 Revised | FY21-22 | FY 20-21 | FY 20-21 | FY 21-22 | Recommends | Request to |
| | | | | | | FY 21-22 | Recommends |
| <u>3310 - MAINTENANCE & UPKEEP OF SITES</u> | | | \$ 20,000 | \$ 20,000 | \$ 25,000 | \$ 20,000 | \$ 5,000 |
| | \$ - | \$ - | | | | | general cut |
| | \$ - | \$ - | | | | | |
| <u>3311 - LEASE PAYMENTS</u> | | | \$ 18,600 | \$ 18,600 | \$ 18,600 | \$ 18,600 | - |
| Deerfield(Cale) | \$ 180 | \$ - | | | | | |
| Sherando | \$ 1,800 | \$ - | | | | | |
| Deerfield(Hoy Stevens) | \$ 500 | \$ - | | | | | |
| Churchville(stone Hill Farms) | \$ 11,977 | \$ - | | | | | |
| Greenville(Luck) | \$ 4,136 | \$ - | | | | | |
| | \$ 18,593 | \$ - | | | | | |
| <u>3322 - CONTAINERIZATION PROGRAM - CONTR.</u> | | | \$ 554,900 | \$ 668,289 | \$ 668,289 | \$ 668,289 | - |
| Contract with Meridian(new contract Feb 2021) for hauling from sites to landfill. 5 year contract began Feb 2021. | | | | | | | |
| Contract includes monthly fuel adjustment. | | | | | | | |
| <u>3500 - AUGUSTA COUNTY CLEAN UP</u> | | | \$ - | \$ - | \$ 15,000 | \$ 15,000 | - |
| Annual event includes hauling of additional dumpsters and tires. | | | | | | | |
| <u>3800 - SANITARY LANDFILL #1 - CONTRACT</u> | | | \$ 1,166,000 | \$ 1,166,000 | \$ 1,188,457 | \$ 1,188,457 | - |
| Includes daily operations and ground water monitoring at Landfill. Amount from landfill budget. | | | | | | | |
| <u>3900 - LEACHEATE EXPENSES</u> | | | \$ 62,000 | \$ 62,000 | \$ 61,385 | \$ 61,385 | - |
| Based on landfill budget. | | | | | | | |
| <u>5100 - ELECTRIC SERVICES</u> | | | \$ 7,500 | \$ 8,807 | \$ 8,807 | \$ 8,807 | - |
| Electric services at compactor and recycle sites. | | | | | | | |
| Department Total: | \$ | \$ | \$ 1,829,000 | \$ 1,943,696 | \$ 1,985,538 | \$ 1,980,538 | \$ 5,000 |
| Payroll Total: | \$ | \$ | \$ 317,010 | \$ 332,000 | \$ 316,510 | \$ 316,510 | \$ - |
| Grand Total: | \$ | \$ | \$ 2,146,010 | \$ 2,275,696 | \$ 2,302,048 | \$ 2,297,048 | \$ 5,000 |

**42020-RECYCLING PROGRAM
BUDGET REQUEST**

| Detail | Detail | Original | Revised | Request | Co. Admin Recommendations | Difference |
|---|---------|------------|------------|------------|------------------------------|-------------------------------|
| 20-21 Revised | FY21-22 | FY 20-21 | FY 20-21 | FY 21-22 | FY 21-22 | Request to Recommendations |
| | | \$ - | \$ - | \$ 500 | \$ | \$ 500 |
| <u>3310 - MAINTENANCE & UP-KEEP OF SITES</u> | | | | | | |
| To replace or repair decks, rails, painting of containers, etc. | | | | | | |
| <u>3322 - HAULING RECYCLING CONTAINERS</u> | | | | | | |
| Based on contract for trash hauling services. Includes monthly fuel adj. | | | | | | |
| | | \$ 155,000 | \$ 155,000 | \$ 155,000 | \$ 155,000 | \$ - |
| <u>3323 - PAYMENTS FOR RECYCLING</u> | | | | | | |
| Payment to Vector for recycling paper Light bulbs/ballasts recycling | | | | | | |
| | | \$ 12,000 | \$ 12,000 | \$ 12,000 | \$ 12,000 | \$ - |
| <u>3600 - RECYCLING COMMITTEE</u> | | | | | | |
| | | \$ - | \$ - | \$ 3,600 | \$ 3,600 | \$ - |
| | | \$ 200 | | | | |
| | | \$ 1,000 | | | | |
| | | \$ 1,200 | | | | |
| | | \$ 1,150 | | | | |
| | | \$ 50 | | | | |
| | | \$ 3,600 | | | | |
| Department Total: | | \$ 167,000 | \$ 167,000 | \$ 171,100 | \$ 170,600 | \$ 500 |
| Payroll Total: | | n/a | n/a | n/a | n/a | n/a |
| Grand Total: | | \$ 167,000 | \$ 167,000 | \$ 171,100 | \$ 170,600 | \$ 500 |

**43010-FACILITIES MANAGEMENT
BUDGET REQUEST**

| | Detail | Detail | Original | Revised | Request | Co. Admin. | Difference |
|---|---------------|------------|-----------|------------|------------|------------|-----------------------|
| | 20-21 Revised | FY21-22 | FY 20-21 | FY 20-21 | FY 21-22 | Recommends | Request to Recommends |
| <u>3310-BUILDING MAINTENANCE - SERVICE CONTRACTS</u> | | | | | | | |
| Building Maintenance Service Contracts: | | | | | | | |
| Elevators | \$ 30,000 | \$ 30,000 | \$ 90,000 | \$ 131,000 | \$ 177,000 | \$ 172,000 | \$ 5,000 |
| Fire Extinguishers includes Additional from P&R | \$ 3,250 | \$ 3,250 | | | | | |
| Fire Alarm and Anslu Systems | \$ 5,000 | \$ 5,000 | | | | | |
| Annual Sprinkler Systems | \$ 7,800 | \$ 7,800 | | | | | |
| Fire Alarm Monitoring Circuit | \$ 300 | \$ 300 | | | | | |
| Security Monitoring District Court | \$ 400 | \$ 400 | | | | | |
| Generator Yearly PM | \$ 4,500 | \$ 4,500 | | | | | |
| Pest Control | \$ 2,500 | \$ 2,500 | | | | | |
| Kitchen Hood Inspections | \$ 400 | \$ 400 | | | | | |
| Janitorial Services | \$ 20,000 | \$ 20,000 | | | | | |
| Equipment Rentals | \$ 4,000 | \$ 4,000 | | | | | |
| VAV Box PM South End | \$ 4,000 | \$ 4,000 | | | | | |
| Wayne Oxygen - Tanks | \$ 1,000 | \$ 1,000 | | | | | |
| DOLJ Boiler Inspections | \$ 200 | \$ 200 | | | | | |
| Fork Lift Yearly PM | \$ 300 | \$ 300 | | | | | |
| Chiller PM Agreement | \$ 7,800 | \$ 7,800 | | | | | |
| Garage Door PM | \$ 1,000 | \$ 1,000 | | | | | |
| Back Flow Testing | \$ 2,500 | \$ 2,500 | | | | | |
| | \$ 94,950 | \$ 94,950 | | | | | |
| ADDITIONS: | | | | | | | |
| District Court Private Area Cleaning(OFFSET BY VACANT CUSTODIAL POSITION) | \$ 12,000 | \$ 28,800 | | | | | |
| COVID Cleaning-G'Center/OSHA/Extension and District Court | \$ 24,000 | \$ 48,000 | | | | | |
| | \$ 130,950 | \$ 171,750 | | | | | |
| | | | \$ 63,000 | \$ 63,000 | \$ 80,000 | \$ 65,000 | \$ 15,000 |
| | | | | | | | general cut |
| <u>3320 - GROUNDS MAINTENANCE SERVICE CONTRACTS</u> | | | | | | | |
| i.e. annual service contracts | | | | | | | |
| Irrigations Systems | \$ 1,500 | \$ 1,500 | | | | | |
| Augusta Springs Park Septic | \$ 400 | \$ 400 | | | | | |
| Extermination Services | \$ 200 | \$ 200 | | | | | |
| Turf Treatment @ Govt Ctr, etc. | \$ 2,500 | \$ 2,500 | | | | | |
| Grounds keeping @ Govt Ctr | \$ 15,000 | \$ 15,000 | | | | | |
| Deerfield Park caretaking & mowing | \$ 4,400 | \$ 4,400 | | | | | |
| Mowing contracts (east, west and Natural Chimneys) | \$ 50,000 | \$ 50,000 | | | | | |

**43010-FACILITIES MANAGEMENT
BUDGET REQUEST**

| | Detail | Detail | Original | Revised | Request | Co. Admin. | Difference |
|--|---------------|-----------|------------|------------|------------|------------|-------------------------|
| | 20-21 Revised | FY21-22 | FY 20-21 | FY 20-21 | FY 21-22 | Recommends | Request to Recommends |
| Portable toilets (Deerfield, Stuarts Draft, special events) | \$ 4,500 | \$ 4,500 | | | | | |
| Mill Place Trail Mowing | \$ 720 | \$ 720 | | | | | |
| Natural Chimneys toilets | \$ 500 | \$ 500 | | | | | |
| | \$ - | \$ - | | | | | |
| | \$ - | \$ - | | | | | |
| | \$ 79,720 | \$ 79,720 | | | | | |
| | | | \$ 38,700 | \$ 79,143 | \$ 45,000 | \$ 40,000 | \$ 5,000 |
| | | | | | | | Request to Recommends |
| <u>3325 - BUILDING - CONTRACTED REPAIR AND MAINT.</u> | | | | | | | |
| Contracted Repairs and Maintenance | | | | | | | |
| Includes contracted repair work on Generators, elevators, sprinkler system, HVAC units, electrical, plumbing, etc. | | | | | | | |
| | | | \$ 380,000 | \$ 380,000 | \$ 400,000 | \$ 380,000 | \$ 20,000 |
| | | | | | | | general cut |
| | | | | | | | FY21 added DC court exp |
| | | | | | | | general cut |
| <u>5100 - ELECTRIC SERVICES</u> | | | | | | | |
| County properties | \$ 348,000 | \$ - | | | | | |
| Verona Elementary | \$ 4,000 | \$ - | | | | | |
| Parks and Rec facilities | \$ 12,000 | \$ - | | | | | |
| Natural Chimneys | \$ 36,000 | \$ - | | | | | |
| | \$ 400,000 | \$ - | | | | | |
| | | | \$ 90,200 | \$ 90,200 | \$ 90,200 | \$ 80,000 | \$ 10,200 |
| | | | | | | | used 3 yr avg |
| <u>5102 - HEATING SERVICES</u> | | | | | | | |
| County properties | \$ 81,894 | \$ - | | | | | |
| Verona Elementary | \$ 4,306 | \$ - | | | | | |
| Parks and Rec facilities (Rec Gym) | \$ 4,000 | \$ - | | | | | |
| | \$ 90,200 | \$ - | | | | | |
| | | | \$ 27,468 | \$ 27,468 | \$ 30,000 | \$ 25,000 | \$ 5,000 |
| | | | | | | | used 3 yr avg |
| <u>5103 - WATER & SEWER SERVICES</u> | | | | | | | |
| County properties | \$ 23,520 | \$ - | | | | | |
| Verona Elementary | \$ 4,000 | \$ - | | | | | |
| Parks and Rec facilities (includes SD pool refilling) | \$ 3,000 | \$ - | | | | | |
| | \$ 30,520 | \$ - | | | | | |
| | | | \$ 50,000 | \$ 50,000 | \$ 54,600 | \$ 50,000 | \$ 4,600 |
| | | | | | | | general cut |
| <u>5104 - REFUSE COLLECTION CHARGES</u> | | | | | | | |
| Contracted trash collection Includes Natural Chimneys | \$ 50,000 | \$ - | | | | | |
| Averaging \$4162 / Month X12=\$49994. | \$ 50,000 | \$ - | | | | | |
| | | | \$ 5,000 | \$ 5,500 | \$ 5,500 | \$ 5,500 | \$ - |
| | | | | | | | |
| <u>5105 - STORMWATER MAINTENANCE</u> | | | | | | | |
| City of Staunton and Waynesboro stormwater charges | | | | | | | |
| | | | \$ 3,500 | \$ 3,500 | \$ 4,600 | \$ 4,200 | \$ 400 |
| | | | | | | | used 3 yr avg |
| <u>5203 - TELEPHONE SERVICES</u> | | | | | | | |

**43010-FACILITIES MANAGEMENT
BUDGET REQUEST**

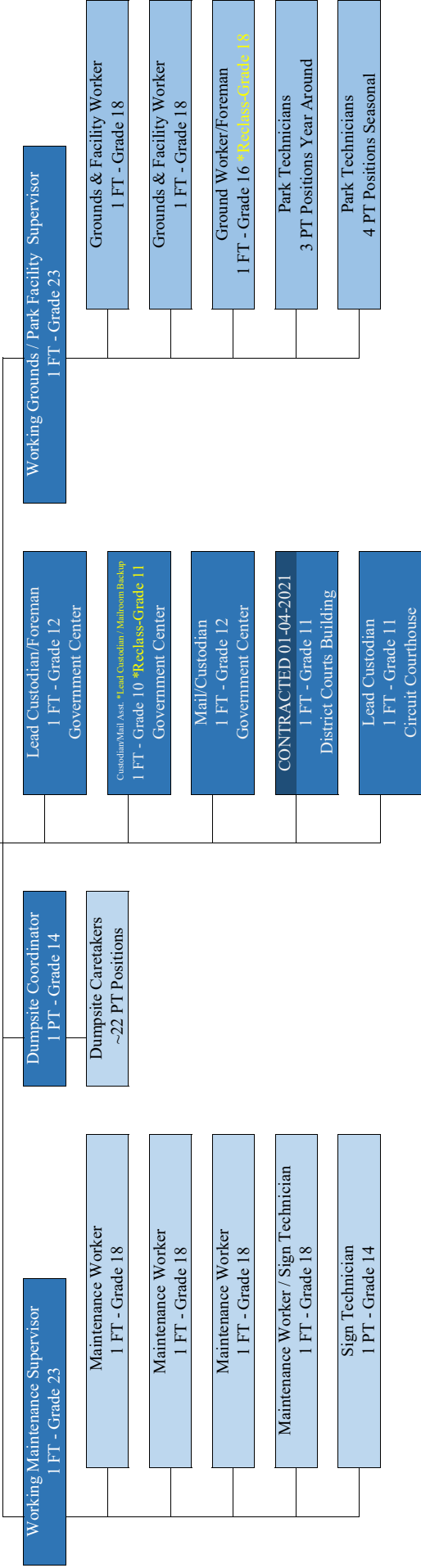
| | Detail | Detail | Original FY 20-21 | Revised FY 20-21 | Request FY 21-22 | Co. Admin. Recommendations FY 21-22 | Difference Request to Recommendations |
|--|--|-----------|----------------------|---------------------|---------------------|---|--|
| <u>5300 - INSTITUTIONAL & FACILITY INSURANCE PREMIUMS</u> | | | | | | | |
| | Property, general liability and contents insurance for majority of County properties | | \$ 81,200 | \$ 87,519 actual | \$ 88,000 | \$ 88,000 | \$ - |
| <u>5305 - MOTOR VEHICLE INSURANCE</u> | | | | | | | |
| <u>5501 - TRAVEL EXPENSES</u> | | | | | | | |
| | Certified Pool Operator - (5Yr.) \$500 per employee X2 (19-20) | \$ 1,000 | \$ - | \$ 1,000 | \$ 1,000 | \$ - | \$ 1,000 to revised |
| | Certified Playground Inspector | | \$ 9,000 | \$ 8,280 | \$ 9,000 | \$ 9,000 | \$ - |
| <u>6001 - OFFICE SUPPLIES</u> | | | | | | | |
| | General Office Supplies - pens pencils, markers, paper, ect. | \$ 500 | \$ 1,620 | \$ 1,620 | \$ 1,800 | \$ 1,800 | \$ - |
| | Ink/Toner | \$ 700 | | | | | |
| | Xerox copier/printer contract | \$ 675 | | | | | |
| | | \$ 1,875 | | | | | |
| <u>6005 - JANITORIAL SUPPLIES</u> | | | | | | | |
| | Buildings | \$ 29,000 | \$ 36,000 | \$ 36,000 | \$ 40,000 | \$ 40,000 | \$ - |
| | Parks | \$ 4,100 | | | | | |
| | Natural Chimneys | \$ 5,200 | | | | | |
| | | \$ 38,300 | | | | | |
| <u>6006 - REPAIR & MAINTENANCE WATER/SEWER</u> | | | | | | | |
| | Natural Chimneys water filtration system | \$ 4,000 | \$ 3,500 | \$ 3,500 | \$ 4,000 | \$ 4,000 | \$ - |
| <u>6007 - BUILDING REPAIR & MAINTENANCE SUPPLIES</u> | | | | | | | |
| | General maintenance items for employees to complete work | | \$ 30,500 | \$ 32,957 | \$ 33,000 | \$ 32,000 | \$ 1,000 general cut FY21 added DC flood exp |
| | Buildings | \$ 24,500 | | | | | |
| | Parks | \$ 3,500 | | | | | |
| | Natural Chimneys | \$ 5,000 | | | | | |
| | | \$ 33,000 | | | | | |
| <u>6008 - VEHICLE & POWERED EQUIPMENT - FUEL</u> | | | | | | | |
| | Building | \$ 6,100 | \$ 20,700 | \$ 20,700 | \$ 23,000 | \$ 23,000 | \$ - |
| | Grounds | \$ 11,500 | | | | | |
| | Natural Chimneys (off-road fuel) | \$ 1,900 | | | | | |
| | Generator Fuel (Diesel/Gas/Propane) Addition of ECC | \$ 3,500 | | | | | |
| | | \$ 23,000 | | | | | |

**43010-FACILITIES MANAGEMENT
BUDGET REQUEST**

| | Detail | Detail | Original FY 20-21 | Revised FY 20-21 | Request FY 21-22 | Co. Admin. Recommendations FY 21-22 | Difference Request to Recommendations |
|---|---|--------|----------------------|---------------------|---------------------|---|--|
| <u>6009 - VEHICLE MAINTENANCE & SUPPLIES - FLEET</u> | | | | | | | |
| | Building maintenance | | \$ 8,100 | \$ 8,100 | \$ 10,000 | \$ 9,000 | \$ 1,000 |
| | Grounds maintenance | | | | | | general cut |
| | \$ 5,000 | \$ - | | | | | |
| | \$ 5,000 | \$ - | | | | | |
| | \$ 10,000 | \$ - | | | | | |
| <u>6010 - POWER EQUIPMENT MAINTENANCE & SUPPLIES</u> | | | | | | | |
| | i.e. weed eater cord, mower blades, small engine repair | | \$ 9,900 | \$ 12,900 | \$ 12,000 | \$ 11,000 | \$ 1,000 |
| | Service work on (2) Ventrac's, backhoe, etc. | | | | | | general cut |
| | Building | | | | | | |
| | Grounds | | | | | | |
| | \$ 1,500 | \$ - | | | | | |
| | \$ 10,500 | \$ - | | | | | |
| | \$ 12,000 | \$ - | | | | | |
| <u>6011 - WEARING APPAREL</u> | | | | | | | |
| | Uniforms, boots, etc. - full-time employees | | \$ 9,252 | \$ 9,252 | \$ 10,800 | \$ 10,800 | \$ - |
| | Natural Chimneys Seasonal Cleaners | | | | | | |
| | Building and Grounds | | | | | | |
| | Special Event Tees - \$500.00 (NC and SD Parks) | | | | | | |
| | \$ 500 | \$ - | | | | | |
| | \$ 9,800 | \$ - | | | | | |
| | \$ 500 | \$ - | | | | | |
| | \$ 10,800 | \$ - | | | | | |
| <u>6012 - REPAIR & MAINTENANCE - SHOP/EASEMENTS</u> | | | | | | | |
| | Grounds maintenance of county owned easements | | \$ 3,200 | \$ 2,420 | \$ 4,000 | \$ 4,000 | \$ - |
| | Includes Mill Place | | | | | | |
| <u>6013 - REPAIR & MAINTENANCE/POOLS</u> | | | | | | | |
| | Natural Chimney's Pool | | \$ 8,000 | \$ 8,000 | \$ 10,000 | \$ 8,000 | \$ 2,000 |
| | Stuarts Draft Pool | | | | | | general cut |
| | \$ 5,250 | \$ - | | | | | |
| | \$ 5,250 | \$ - | | | | | |
| | \$ 10,500 | \$ - | | | | | |
| <u>6014 - GROUNDS REPAIR & MAINTENANCE SUPPLIES</u> | | | | | | | |
| | Road Salt, Bag Salt, Mulch, stone, tree trimming, etc. | | \$ 20,000 | \$ 18,000 | \$ 25,000 | \$ 22,000 | \$ 3,000 |
| | County owned grounds | | | | | | general cut |
| | Natural Chimneys | | | | | | |
| | \$ 21,000 | \$ - | | | | | |
| | \$ 4,000 | \$ - | | | | | |
| | \$ 25,000 | \$ - | | | | | |
| <u>6016 - REPAIR & MAINTENANCE - SHOP/GENERAL</u> | | | | | | | |
| | Small tools, gloves, safety glasses, etc. | | \$ 3,600 | \$ 3,600 | \$ 4,000 | \$ 4,000 | \$ - |
| | Grounds maintenance | | | | | | |
| | Natural Chimneys | | | | | | |
| | \$ 4,000 | \$ - | | | | | |
| | \$ - | \$ - | | | | | |
| | \$ - | \$ - | | | | | |
| | \$ 4,000 | \$ - | | | | | |

FACILITIES MANAGEMENT DEPARTMENT 2021-2022

Director of Facility Management 1 FT - Grade 32



**Augusta County
Fiscal Year 2021-2022
Departmental Budgets by Function
Health & Public Assistance**

| Department | FY2019– 2020 Actual | FY2020 - 2021 Adopted | FY2020 – 2021 Revised | FY2021 - 2022 Recommended | % Change from FY2021 |
|---|------------------------|--------------------------|--------------------------|------------------------------|-------------------------|
| Health Department | \$571,337 | \$571,337 | \$571,337 | \$579,123 | 1% |
| Tax Relief for the Elderly | 369,623 | 370,895 | 375,857 | 375,857 | 1% |
| Total Health & Public Assistance | \$940,960 | \$942,232 | \$947,194 | \$954,980 | 1% |



(This Page Left blank intentionally)

Health Department

Mission:

The Mission of the Virginia Department of Health is to promote and protect the health of all Virginians. The agency's vision statement is "Healthy People in Healthy Communities".

Department Overview:

VDH has 41 service areas, each with its own service area plan. VDH products and services, fully described within each of the service area plans, can be broadly categorized as follows:

- Communicable disease prevention and control,
- Environmental health hazards protection,
- Emergency preparedness and response and emergency medical services,
- Health assessment, promotion and education,
- Health planning, quality oversight and access to care,
- Drinking water protection,
- Vital records and health statistics,
- Medical examiner and anatomical services,
- Administrative and support services, and
- Financial assistance to improve access to health care and emergency medical services.

Current focus is pandemic based response, to test for and make COVID vaccine available to all Virginians. We are part of a national effort to reduce the impact and curtail loss of life due to COVID.

Strategic Goals and Objectives:

The local Health Department provides a wide range of products and services to promote and protect public health. The definition of public health can be expressed as what society does collectively to create those conditions in which people can be healthy. VDH serves as a leader and coordinator of Virginia's public health system. In conjunction with partners in the federal government and private sector, VDH plays a fundamental role in protecting and promoting the health of Virginians, and specifically those in your locality.

Budget Summary: Augusta County; includes local funding, state funding and revenue

| | FY 2020 Expenditures | FY 2021 Adopted | Revised on LGA, due to vacancies | FY 2022 Recommended | FY 2022 Requested | % Change from FY2021 |
|----------------|-----------------------------|------------------------|---|----------------------------|--------------------------|-----------------------------|
| County Funding | \$571,337 | \$571,337 | \$537,380 | \$579,123 | \$579,123 | 1.4% |

Service and Performance Measures:

| Item (routine) | FY 2019 Actual | FY 2020 Actual |
|--------------------------------------|-----------------------|-----------------------|
| Septic Permits Issued | 252 | 268 |
| Well Permits Issued | 121 | 135 |
| Food Inspections | 200 | 186 |
| Milk Processing Inspections | 35 | 47 |
| Installed alternative on-site sewage | 566 | 608 |
| Tourist establishments | 19 | 22 |
| Patient Visits | 4,097 | 3,976 |

Contact Information:

Douglas Moran, District Administrator
Phone: 540-332-7830 ext. 326
Email: Doug.Moran@vdh.virginia.gov

**51010-HEALTH DEPARTMENT
BUDGET REQUEST**

| Detail | Detail | Original | Revised | Request | Co. Admin Recommends | Difference |
|--|---------|------------|------------|------------|----------------------|-----------------------|
| 20-21 Revised | FY21-22 | FY 20-21 | FY 20-21 | FY 21-22 | FY 21-22 | Request to Recommends |
| | | \$ 571,337 | \$ 571,337 | \$ 579,123 | \$ 579,123 | \$ - |
| <u>5601 - CONTRIBUTION TO STATE HEALTH DEPT</u> | | | | | | |
| Includes services for medical, sanitation and milk inspections | | | | | | |
| | | \$ 571,337 | \$ 571,337 | \$ 579,123 | \$ 579,123 | \$ - |
| | | \$ - | \$ - | \$ - | \$ - | \$ - |
| | | \$ 571,337 | \$ 571,337 | \$ 579,123 | \$ 579,123 | \$ - |
| Department Total: | | \$ 571,337 | \$ 571,337 | \$ 579,123 | \$ 579,123 | \$ - |
| Payroll Total: | | \$ - | \$ - | \$ - | \$ - | \$ - |
| Grand Total: | | \$ 571,337 | \$ 571,337 | \$ 579,123 | \$ 579,123 | \$ - |

(This Page Left blank intentionally)

Tax Relief for the Elderly

Department Overview:

Tax Relief for the Elderly and Disabled is authorized under the Code of Virginia Section 58.1-3210 and was adopted in Augusta County in 1992 under Ordinance 22-12. To qualify for tax relief, real estate shall be owned by, and be occupied as the sole dwelling of anyone sixty five years of age; or anyone found to be permanently and totally disabled. Applicants must meet a series of criteria to qualify for the program. If the applicant qualifies, an exemption certificate will be issued with the Real Estate Tax Bill. The exemption certificate becomes void if not presented in settlement of taxes on or before June 5 or December 5 of the tax year for which exemption is granted. The exemption amount is a percentage of the real estate tax assessed for the applicable tax year and is based on a net worth and income range for the applicant.

Budget Summary:

| Item | FY2019 - 2020 Expenditures | FY2020 – 2021 Adopted | FY2020 - 2021 Revised | FY2021 - 2022 Recommended | % Change from FY2021 |
|-----------|----------------------------|-----------------------|-----------------------|---------------------------|----------------------|
| Operating | \$369,623 | \$370,895 | \$375,857 | \$375,857 | 1.3% |

*Increase based on historical usage of program and it is affected by any increases in the real estate tax rate.

**51020-TAX RELIEF FOR THE ELDERLY
BUDGET REQUEST**

| <u>Detail</u> | <u>Detail</u> | <u>Original</u> | <u>Revised</u> | <u>Request</u> | <u>Co. Admin. Recommends</u> | <u>Difference</u> |
|---|---------------|-----------------|----------------|----------------|------------------------------|--------------------------|
| 20-21 Revised | FY21-22 | FY 20-21 | FY 20-21 | FY 21-22 | FY 21-22 | Request to Recommends |
| | | \$ 370,895 | \$ 375,857 | \$ 375,857 | \$ 375,857 | - |
| 5799 - TAX RELIEF FOR THE ELDERLY | | | | | | |
| Annual reduction in taxes for citizens that qualify for tax relief for the elderly deduction Shown as tax revenue also (per Audit of Public Accounts requirement) | | | | | | |
| Department Total: | | \$ 370,895 | \$ 375,857 | \$ 375,857 | \$ 375,857 | - |
| Payroll Total: | | n/a | n/a | n/a | n/a | n/a |
| Grand Total: | | \$ 370,895 | \$ 375,857 | \$ 375,857 | \$ 375,857 | - |

**Augusta County
Fiscal Year 2021-2022
Departmental Budgets by Function
Cultural**

| Department | FY2019– 2020 Actual | FY2020 - 2021 Adopted | FY2020 – 2021 Revised | FY2021 - 2022 Recommended | % Change from FY2021 |
|-----------------------|------------------------|--------------------------|--------------------------|------------------------------|-------------------------|
| Parks & Recreation | \$953,279 | \$901,141 | \$580,772 | \$819,722 | -9% |
| Library | 1,448,425 | 1,562,189 | 1,563,157 | 1,590,652 | 2% |
| Total Cultural | \$2,401,704 | \$2,463,330 | \$2,143,929 | \$2,410,374 | -2% |



Photo by Zak Suhar Photography



Photo courtesy of Augusta County Economic Development

(This Page Left blank intentionally)

Parks and Recreation

(Including Natural Chimneys)

Department Overview:

Augusta County Parks and Recreation is dedicated to providing a variety of quality recreational and leisure opportunities to the citizens of Augusta County. The department's goal is to enhance quality of life for all citizens by managing resources and facilitating leisure services and recreational opportunities in safe, well-maintained environments at our parks and facilities. A wide variety of recreational, educational, and life-long learning activities are provided on a seasonal basis in active and passive environments.

Parks and Recreation provides these opportunities at six parks and two indoor facilities of varying size throughout the County. Each park has been either built or acquired in just the past 25 years and amenities within them have developed incrementally as funding has been provided. Based on national standards, this 'build-out' alone is a phenomenal accomplishment. These parks are now anchors within communities around the County, providing convenient access to outdoor recreation. The two facilities managed by the department provide vital programming space wherein thousands of citizens of both Augusta County and surrounding localities participate in recreational activities annually.

The Augusta County Rec Gym is located in Fishersville in the Woodrow Wilson complex off of Route 250. In the 1990s the department began providing programming in the building, originally the Wilson High School gymnasium. While it is still owned and lightly used by the Augusta County School Board, the majority of activities housed in the gym are provided by Parks and Recreation. It features a full size basketball court, metal bleachers, restrooms, and a karate room. The space is also available for rent on Friday nights and weekends between September and April and does see a steady flow of rentals during that time. The building is not air-conditioned and is, therefore, not used during the summer. Significant renovations of this facility will need to be considered in the near future in order for current use to continue.

Stuarts Draft Park was the first of its kind for the department. The property was purchased in 1998 and was gradually developed in the following years. Located on Edgewood Lane, just off US Route 340, the park features a Junior Olympic size swimming pool, two picnic shelters, an amphitheater and a playground. There are also two soccer fields, two little league baseball fields, and a lengthy walking trail. The department's aquatics programming including swim lessons and the Dolphins Swim Team are held primarily the Stuarts Draft pool. This park also hosts the very popular annual Sweet Dreams Festival, provided in cooperation with Sweet Dreams Inc.—a local 501(c)(3) non-profit organization.

Crimora Park was acquired in 2000 and is one of two Augusta County parks that provide river access—Crimora being the only one to provide access year-round. Located on New Hope and Crimora Road, just west of the Crimora community, this park is about 18 acres and is split into two levels based on existing topography. It features two picnic shelters, two playgrounds, and a seasonal restroom on the elevated level. A walking trail, almost ½ mile in length, meanders through this level. On the lower level, the park features a large manicured grass area and over 1,000 feet of river frontage that provides ample access to the South River for kayaking, canoeing, and/or fishing. The Crimora Community Center, operated by the local Ruritan Club, and two lighted baseball fields, operated by the Crimora Baseball Association, are at the entrance to the park.

In 2006, Augusta Springs Park was added to the department. Located on Augusta Springs Road but just off US Route 42, this park is 25 acres in size and includes a playground, a basketball court, a picnic shelter, a seasonal restroom, a multipurpose field, and a walking trail almost one mile in length. This is a unique park as it is entirely flat, with most of its area in the Little Calfpasture River floodplain.

Deerfield Park was then acquired in 2010. This 4.5 acre park is located on Marble Valley Road in Deerfield. It features one picnic shelter, a playground, volleyball net, basketball court and a Community Center that houses the Deerfield Library Station. A walking trail, approximately 0.32 miles in length runs around the perimeter of the park and several tables are scattered under numerous stately oaks trees.

Also in 2010, the County acquired Natural Chimneys Park and Campground—the department’s largest and most popular park. Located in Mt. Solon, this 135 acre park offers many recreational opportunities to county citizens and other visitors from across the state and nation. It features the towering limestone formations for which it is named, trails, picnic shelters, a performance stage, a swimming pool, seasonal access to the North River, and a very popular seasonal campground that is experiencing its fourth generation of campers. Both day visitors and those who choose to stay overnight in the campground find plenty of space and opportunities for recreation, relaxation and fellowship. The facility is managed by Department staff. This park’s annual remote operation, including the available camping program, has been designed to be at least revenue neutral since it was gifted to the County by the now-dissolved Upper Valley Regional Park Authority. Since being gifted the park, the County has invested more than 1 million dollars in capital improvements at the park, significantly improving infrastructure including utilities. At the same time, the private sector has invested in the park as well with Dominion Electric completing in 2019 an estimated 2 plus million dollar underground line and transformer replacement project. Also Black Bear Productions spearheaded a number of private entities in completing a more than \$50,000 renovation of the park’s performance stage and area at the base of the Natural Chimneys formation.

The department has also been involved in the management of the Berry Farm property which was acquired by the County in 1964. The property has been managed with a relatively hands-off approach with conservation of watershed and aquifers, wildlife habitat and open space in mind. Over the years, several sections of the property have been parceled off and deeded to the Augusta County Service Authority for the purpose of establishing drinking water sources. Additionally, a portion of land has been leased to Project GROWS, a non-profit farm which strives to educate the local community regarding sustainable food production and access. The Berry Farm property presents numerous opportunities for recreation. The property already has an extensive trail system which is lightly maintained and has recently received enhancement from a local Boy Scout Eagle project. The Berry Farm is a textbook example of property that could be developed for both open space conservation and passive recreation opportunities in the future.

In 2013, the department moved its offices to a more central location within the Government Center. With that move, previous programming space in the building became unavailable. However, a space on the second floor of the Government Center was developed into what is now called the Activity Room. This space is where we host many of our fitness and dance programs. It is also used for some of our instructional, classroom based programs. This well-lit space features a laminated dance floor, ballet barres, a mirror wall, and three large televisions.

The most recent addition to our department’s repertoire is The Trails at Mill Place. Completed in 2018, the pocket park is located in the County’s Mill Place Commerce Park and provides visitors with a small picnic pavilion and a two-thirds of a mile paved walking trail that circles around a 2 acre storm water retention pond. Several benches are placed around the trail for those who would like to take a break and relax in this beautiful outdoor setting. The pond contains several species of freshwater fish and is open to catch and release fishing.

Strategic Goals and Objectives:

- Adjust the department’s organizational structure to more accurately reflect the public’s current expectations of the department and continue to improve employee efficiency and productivity. The first step of this process has been completed with the creation of the Recreation Manager position and supporting that manager’s efforts to lead their supervised staff/programming staff in a planning and visioning process for recreational programs and events that are possibilities over an 18-24 month period rather than the quarter by quarter approach that historically existed. The second step would be to fill a new position - Parks Service Manager. This position would be responsible for the administration, planning, and coordination of services provided by way of programs, events, and amenities at our existing, formally recognized parks or County owned/managed properties including trails and/or trail systems. This position would also manage our symbiotic relationship with the school system and their facilities and with the community based/driven youth athletic leagues in our County. The position would also administer our popular Recreation Matching Grant program for capital improvement projects on property owned by community non-profits geared towards recreational based missions. The third step is to hire an additional full-time Program Coordinator to continue offering the numerous high quality

programs that are being offered and expand the offerings to great meet the expressed needs and interests of our citizens.

- Migrate to a modernized, more efficient browser based version of our current RecTrac software. This version will provide staff with exponentially more management and administrative tools. Most importantly this version has a vastly improved user interface design which will be highly friendly for our customers and play nicely with mobile devices. This is critical in meeting the well established strategic goal of driving the general public/citizens to use 'on-line registration' for programs and activities and reservations for camping.
- Complete the build out and development of grant-funded river access and boat launches along the South River at Crimora Park and newly acquired property at Dooms Landing.
- Formally assess the use, need, and operations efficiency of the Recreation Gym facility in Fishersville and from that assessment determine what renovations must be made and at what investment level.
- Prepare to open a 'camp store' / retail operation in the Visitor Center at Natural Chimneys Park upon completion of building renovations and prior to the beginning of the 2022 camping season.
- Pursue a Public Use Overlay for the Berry Farm property as it presents numerous opportunities for recreation/public use. It is a textbook example of property that could be developed for both open space conservation and passive recreation opportunities in the future. Development of a management and amenity plan among stakeholders will be a vital important step requiring focus and deliberate action steps and timelines.
- Pursue a master plan specifically for Natural Chimneys Park.
- Continue to grow the department's 'market presence' for its varied recreational opportunities through an improved and aggressively distributed seasonal publication (Activities Guide). This would be in active partnership with the Augusta County Library but serve as a County newsletter/news-piece of sorts for all County citizens. In FY'22 we are seeking with the library to expand the size of the publication by 8 more pages per issue to allow for more promotion. We have also recently expand our distribution of our E-newsletter (the Rec-Report) by another 25%. This along with consistent use of existing social media platforms for the department will complement the seasonal/quarterly Activities Guide and keep our recreational offerings 'in front' of citizens/customers
- Establish a 'Rec-Mobile' that would foster greater community outreach by our department. This would put our staff in an improved position to take our recreational resources out to specific areas of the greater Augusta County community. Then on site, provide programs in those areas that don't have established facilities and to populations that may be limited in regards to transportation.
- Promote the availability of the first walking trail and parklet of Trails at Mill Place Commerce Park. Closely monitor public use and factor that in as the annual management plan for that recreational amenity is developed over the first few years of operation. Also, continue discussions regarding potential development of other trails on the property based on the property's existing long range plan.
- As a part of the process of replacing the playground at Stuarts Draft Park, relocate it and expand it in size while also addressing some other shortcomings of the park's upper level (along Kiser Drive) including adequate parking, managing stormwater runoff, and the lack of shade and utilities at the Swett Amphitheater.
- Pave/surface the existing trails at Stuarts Draft Park, Augusta Springs Park, Crimora Park, and Deerfield Park to vastly improve accessibility and provide much greater ease of maintenance.
- Grow our established relationship with **Augusta at Play, Inc.** and continue to work with them in their efforts to locate and construct in Augusta County a large scale adaptive and inclusive playground. This project would be on the scale of a 'destination playground' with significant positive economic impact that would also serve as a National Demonstration Site for the playground industry.
- Further explore and pursue the development of multi-sports/athletic fields on the south-end of the current Government Center campus in Verona. The artificial turf option on the area that is currently in pavement/gravel would be extremely viable and utilitarian and could be combined with some existing features such as the veranda, the Gouchenour House lawn, the designated wetlands, ample weeknight and weekend parking, etc to provide an ideal recreational area for the greater Augusta County community.
- Plan and position our department, staff, and resources to possibly assume leadership and management of a County-wide comprehensive youth sports/athletics program. An abundance of opportunities have been

provided by local non-profits throughout the County, loosely knit, up to this point in time. With each passing year, more and more organizations are struggling and are looking to the County for assistance and getting steps closer to ‘folding’ all together and no longer offering those recreational opportunities.

- Further grow community use of existing recreational facilities that may result in additional revenue streams. Enhance existing parks and recreational facilities with trending amenities.
- Maintain clean parks and safe recreational equipment (playgrounds, ball fields, soccer goals, etc.)

Budget Summary:

| Item | FY2019- 2020 Expenditures | FY2020 - 2021 Adopted | FY2020 – 2021 Revised | FY2021 - 2022 Recommended | % Change from FY2021 |
|--------------|---------------------------|-----------------------|-----------------------|---------------------------|----------------------|
| Personnel | \$641,010 | \$662,816 | \$505,758 | \$586,272 | -11.5% |
| Operating | 312,269 | 238,325 | 75,014 | 233,450 | -2.0% |
| Total | \$953,279 | \$901,141 | \$580,772 | \$819,272 | -9.0% |

There are significant changes in the department’s requested FY22 budget, almost entirely a result of the pandemic. Those changes on the expense side for the most part are offset with increased revenues; in fact, if the department doesn’t realize projected revenues then the overwhelming majority of the increased expenses won’t be realized either. Those changes are significant compared to FY21 but drastically different when compared to FY20 and FY19 because of the pandemic. Every effort is being made to maintain an operational budget recovery % (revenue vs. expenses) that was consistent with the past few years knowing full well that there is an obvious need for on-going financial investment in the maintenance side of our parks and facilities. The Department has great motivation to insure that we stay balanced in our approach to management with a sense of stewardship and entrepreneurship.

Change in personnel figures would be driven largely by the request for the ‘unfreezing’ of the full-time Program Coordinator position and reclassifying that position to a Parks Services Manager. This position was prepared to be reclassified last spring prior to the onset of the pandemic and our valuable staff member resigned to fill another position within the County. At that time, the prudent decision was to leave the position vacant until the workload, based on requested services, began to increase and/or return to standard levels. The other two factors increasing personnel expenses would be two part-time positions. One of these positions is for a current employee who would be reassigned from our Afterschool Program, that we are ‘shelving or pausing’ for the immediate future. This position’s expenses would simply move from one line item to another with the amount of offsetting revenue generated being a bit reduced. The second position is a new Park Services Technician that is needed to implement our one-time capital request for funding to establish a camp-store at Natural Chimneys Park. If that capital request is not approved then this position request should be ignored. These requests are thoroughly outlined in supplemental documents that include anticipated detailed expenses. These two requests are clearly justified in these documents and display how they both impact our revenue projections and our ability to return to offering the same level of service we did prior to the pandemic.

Operating change would be contributable to:

1. Increased requests for expense line items directly related to program costs (like -3201, -3205, -3800, -6003, -6004, -6024, and part of -3600 and -6008, etc.) with emerging/recovering from the pandemic with the ability to provide more programs. These increases are entirely offset and directly influenced by the projected revenue for the department.
2. Increase in Maintenance Service Contracts (-3320) expense due to increase in annual maintenance and hosting fee with the ongoing software migration and rental of new credit card processing machines. However this increase will be offset likely by a savings for the IT Department in regards to no longer needing server space for our current software and no longer having to ‘push out’ updates (labor time). This annual maintenance and hosting fee is expected to double for FY23.
3. Increase in Equipment/Materials (-6021) expense due to need to replace some specific equipment for karate, aquatics, special events. We also need to continue our signage improvement plan at our parks

geared mostly towards informational, directional, and interpretive signage. All these materials are recyclable in that they will be consumed by just one user, or one class or one session.

4. Slight increase in Equipment (-8001) expense due to need to replace projector with cracked lens and retrofitting both mini-buses with interior safety cameras.
5. Slight increase in Furniture & Fixtures (-8002) expense due to need to replace some lounge/deck chairs and add some additional at our swimming pools. We also need to purchase mini-frig, cabinets, and shelves to run concessions operations at the swimming pool at Natural Chimneys Park, similar to Stuarts Draft Park. We'd like to purchase a table dolly/cart for our collection of tables that we move frequently in and out of storage for programs and events.

Service and Performance Measures:

| Item | 2020 Actual |
|---------------------------|-------------|
| Programs Offered | 51 |
| Programs Realized/started | 43 |
| Participants | 57,300 |
| Participation Hours | 15,615 |

*Drastically affected by the pandemic. *If programs were able to start they were counted as such, but many were interrupted and not completed due to the pandemic. This fact skews the 'Participation Hours' figures significantly. Programs that were planned, whether we had received registrations or not, were not counted if the pandemic prevented them from starting. Only programs cancelled prior to the pandemic due to low registrations or weather or such were included in the 'Programs Offered' figure.*

Accomplishments:

- For the fourth straight year, albeit an incomparable year, maintained an 80% plus success rate/percentage for offered programs over entire FY. This four year period is the department's greatest success percentage in more than 20 years and speaks to the focus on staff efficiency and meeting citizens' interests.
- Under the direction of the Facilities Management Department (Rusty Sprouse, Director)
 - \$135,309 worth of renovations were completed to the Visitor Center at Natural Chimneys Park. The renovations were so significant that the building appears brand new, inside and out and has well positioned staff to operate efficiently and provide customer service at a superior level.
 - The swimming pool at Natural Chimneys Park was resurfaced along with other significant renovations including addition of ADA compliant stairs and beach entry for \$252,500. This amenity has become much more swimmer friendly and much safer with these improvements.
- Installed new park rules signs throughout our parks and in multiple locations at some of our bigger and busier parks. This was done at significant savings by our County sign shop.
- Awarded, by the Oversight Committee of DuPont's NRDAR, \$100,000 each for two river access projects at Dooms Crossing and Crimora Park. After substantial public input, the County's team including P&R staff, contracted out for professional design.
- Through strong collaboration with the Facilities Management Department, we were able to open the campground at Natural Chimneys Park for approximately the last half of the season (late July through October 2020) at a reduced capacity. The campground/park realized on average 10 new households per week camping that had not previously been in our database system, including some from Augusta County.
- Expanded our E-newsletter (Rec Report) distribution from just over 300 emails to more than 2,000 monthly.
- Started an Instagram account to pair with our Facebook pages, more geared towards the younger adult crowd/demographic.
- Through a partnership with the Augusta County Library, another StoryWalk was installed at Stuarts Draft Park. This is the third one in addition to the one around the Fishersville Library and the one around the Churchville Library. StoryWalk®, created by Anne Furguson of Montpelier, VT, encourages both literacy

and outdoor recreation. The installation was funded entirely through a community sponsor. This is the first one in our actual parks.

- Began the month's long process of migrating to the most advanced version of our current registration/database software (RecTrac 3.1). This is a capital expenditure of approximately \$14,400 with a staff investment of more than 200 collective hours of training before completion.
- At the conclusion of FY19-20 the department had recovered more than 47% of all operating expenses through direct revenue streams. This was a significant decrease from previous years due to the pandemic affecting our ability to provide revenue generating programming and making facilities and campsites available for rent and use. However this was still the 15th straight year exceeding a recovery percentage of 45%.

Contact Information:

Andy Wells, Director

Location: Augusta County Government Center
Augusta County Parks and Recreation
18 Government Center Lane
P.O. Box 590
Verona, VA 24482

Phone: (540) 245-5727

Fax: (540) 245-5732

E-mail: parksrec@co.augusta.va.us

**71010-PARKS RECREATION
BUDGET REQUEST**

| | Detail | Detail | Original | Revised | Request | Co. Admin | Difference |
|--|---------------|-------------|-----------|-----------|-----------|------------|--------------------------|
| | 20-21 Revised | FY21-22 | FY 20-21 | FY 20-21 | FY 21-22 | Recommends | Request to Recommends |
| 3201 - FEE BASED PROGRAMS | | | | | | | |
| Direct leadership cost with all department programs | | | | | | | |
| <i>*Has averaged about 20-24% of projected</i> | | | | | | | |
| <i>Rec Fee revenue 016130-0006 over past 4 years</i> | | | \$ 25,750 | \$ 2,000 | \$ 16,000 | \$ 16,000 | \$ - |
| 3205 - CREDIT CARD FEES | | | | | | | |
| Estimated on past yearly expenditures | | | | | | | |
| and based on 1.9% of total revenue - but new processor | | | | | | | |
| Fees trending lower with more secure online tx | | | \$ 8,500 | \$ 4,000 | \$ 8,800 | \$ 8,800 | \$ - |
| Preferred method of payment (over 94% of trxn) | | | | | | | |
| <i>*Directly related to total revenue</i> | | | | | | | |
| 3320 - MAINTENANCE SERVICE CONTRACTS | | | | | | | |
| Annual Maintenance & Hosting - Rec Trac software | \$ 6,600 | \$ 8,400 | | | | | |
| additional annual mnt & hosting fee w/new software | \$ 700 | \$ 800 | | | | | |
| RecTrac Training for staff @ \$100/hour | \$ 250 | | | | | | |
| new credit card processor - switch over to new machines | \$ 400 | \$ 1,800 | | | | | |
| new credit card machines - rentals | | | | | | | |
| (\$30/month/device) | \$ 7,950 | \$ 11,000 | | | | | |
| 3600 - ADVERTISING | | | | | | | |
| Quarterly brochure/guide at 64 pgs/run | | | | | | | |
| @ 38.5K quantity | \$ 14,700 | \$ 74,000 | | | | | |
| - includes all design, print, postal distrib. | | | | | | | |
| - run approx \$18,500/issue | | | | | | | |
| Less Library contribution to guide (\$3000 x 4 issues) | \$ - | \$ (12,000) | | | | | |
| E-newsletter (\$400/year - increased distribution) | \$ 900 | \$ 900 | | | | | |
| 3 domains - annual renewal | \$ 100 | \$ 100 | | | | | |
| Facebook/social med promotions | \$ 150 | \$ 500 | | | | | |
| use of Canva for design purposes | \$ 150 | \$ 500 | | | | | |
| Adobe Creative Cloud subscription | \$ 150 | \$ 900 | | | | | |
| Photography | \$ - | \$ 500 | | | | | |
| <i>*Historically, P&R budget is constructed so that 50% of</i> | \$ 16,000 | \$ 65,400 | | | | | |
| <i>this expense is recovered by the department's total</i> | | | \$ 43,725 | \$ 16,000 | \$ 64,000 | \$ 35,000 | \$ 29,000 |
| <i>revenues by conclusion of FY</i> | | | | | | | <i>general cut</i> |

**71010-PARKS RECREATION
BUDGET REQUEST**

| | Detail | Detail | Original | Revised | Request | Co. Admin Recommendations | Difference |
|--|---------------|----------|-----------|----------|-----------|------------------------------|-------------------------------|
| | 20-21 Revised | FY21-22 | FY 20-21 | FY 20-21 | FY 21-22 | FY 21-22 | Request to Recommendations |
| <u>3800 - CONTRACT SERVICES - LIFEGUARDS</u> | | | | | | | |
| Contracted services with the Staunton Y | | | | | | | |
| to provide lifeguards for ACPR Pools | | | | | | | |
| Revised to actual | | | | | | | |
| *new agreement/new season allowance 3% increase | | | | | | | |
| *about 3,500 hrs @ \$15/hr | | | | | | | |
| | | | \$ 19,000 | \$ - | \$ 48,500 | \$ 48,500 | \$ - |
| not open 2020 | | | | | | | |
| SD Pool | \$ 26,000 | | | | | | |
| NC Pool | \$ 22,500 | | | | | | |
| | \$ 48,500 | | | | | | |
| | | | \$ 900 | \$ 300 | \$ 800 | \$ 800 | \$ - |
| <u>5201 - POSTAL SERVICES</u> | | | | | | | |
| few more mailings w/increased prgrms over previous yr | | | | | | | |
| volatile postage rate | | | | | | | |
| | | | \$ 9,000 | \$ 9,000 | \$ 9,200 | \$ 9,200 | \$ - |
| <u>5203 - TELEPHONE SERVICES</u> | | | | | | | |
| includes Monthly cost for share of office, cell phones | | | | | | | |
| Natural Chimneys land line and internet service | | | | | | | |
| Natural Chimneys service calls | | | | | | | |
| allowance for faster internet speed through provider | | | | | | | |
| for Natural Chimneys Park - critical | | | | | | | |
| | | | \$ 3,600 | \$ 3,864 | \$ 3,900 | \$ 3,900 | \$ - |
| <u>5305 - MOTOR VEHICLE INSURANCE</u> | | | | | | | |
| 4 vehicles; 2 mini-buses | | | | | | | |
| | | | \$ - | \$ - | \$ 2,800 | \$ 2,800 | \$ - |
| <u>5501 - TRAVEL EXPENSES</u> | | | | | | | |
| staff regis at Annual VRPS Conference #7 @ \$400 per | | | | | | | |
| held in Harrisonburg in Fall 2021 | | | | | | | |
| | | | \$ - | \$ - | \$ 2,800 | \$ 2,800 | \$ - |
| <u>5801 - DUFS & SUBSCRIPTIONS</u> | | | | | | | |
| VRPS agency membership (Director & one) | \$ 250 | \$ 250 | | | | | |
| VRPS Professional Memberships | \$ 800 | \$ 875 | | | | | |
| 10 @ \$75 prt | | | | | | | |
| 2 @ \$60 prt | | | | | | | |
| NRPA Agency membership | \$ 700 | \$ 750 | | | | | |
| up to 10 FT staff and 10 Citizens/Cmsnrs | | | | | | | |
| Zoom Memberships (\$240 yr x 2) | | | | | | | |
| | \$ 1,750 | \$ 2,375 | \$ 2,000 | \$ 2,000 | \$ 2,400 | \$ 2,400 | \$ - |

**71010-PARKS RECREATION
BUDGET REQUEST**

| | Detail | Detail | Original | Revised | Request | Co. Admin Recommendations | Difference |
|--|---------------|---------|----------|----------|----------|------------------------------|-------------------------------|
| | 20-21 Revised | FY21-22 | FY 20-21 | FY 20-21 | FY 21-22 | FY 21-22 | Request to Recommendations |
| 6001 - OFFICE SUPPLIES | | | | | | | |
| Monthly lease fees for Xerox (\$400/month) | \$ 4,800 | 4,800 | 7,700 | 6,200 | 6,700 | 5,700 | 1,000 |
| additional copy rate w/more in-house printing jobs and pieces | \$ - | 300 | | | | | |
| copy paper, pens, pencils, binders, laminates | \$ 1,400 | 1,600 | | | | | |
| | \$ 6,200 | 6,700 | | | | | |
| 6002 - SUPPLIES - CARE PROGRAMS | | | | | | | |
| *Shelving or discontinuing the program for school year 21-22 | | | 9,500 | 800 | - | - | - |
| *coordinates directly with revenue item 016130 - 0007 | | | | | | | |
| 6003 - KIDS CAMP SUPPLIES | | | | | | | |
| Includes expenses for field trips, breakfasts, paid programming, etc | \$ - | 16,850 | 10,000 | 3,750 | 16,850 | 16,850 | - |
| *with improved quality of field trips, advanced deposits required before end of FY | \$ 3,000 | - | | | | | |
| Have discovered with time, increased competition for time requires us to invest more in the experience we provide to insure participation (20-30% of fees generated) | | | | | | | |
| *related directly to revenue item 016130 - 0008 | \$ 3,000 | 16,850 | | | | | |
| 6004 - EVENT SUPPLIES | | | | | | | |
| Special Events/Programs like Sr Health Fair, Food Truck, also Tracto Halloween and Dog Days @ NC Park | \$ 2,500 | 5,000 | 18,000 | 2,500 | 18,000 | 16,000 | 2,000 |
| Special Weekend/Holiday programs @ NC Park | | | | | | | |
| Sweet Dreams Festival investment | \$ - | 13,000 | | | | | |
| new for FY21, becoming official County event accounting for special event/program planning that doesn't fit our traditional model for revenue recovery | \$ 2,500 | 18,000 | | | | | |
| *previously most expenses billed to -6024 but now here | | | | | | | |
| *related to revenue items - 0001, 0002, -0003, -0006 | | | | | | | |

**71010-PARKS RECREATION
BUDGET REQUEST**

| | Detail | Detail | Original | Revised | Request | Co. Admin | Difference |
|--|---------------|----------|-----------|----------|----------|------------|--------------------------|
| | 20-21 Revised | FY21-22 | FY 20-21 | FY 20-21 | FY 21-22 | Recommends | Request to Recommends |
| <u>6008 - VEHICLE & POWERED EQUIPMENT - FUEL</u> | | | \$ 4,500 | 2,700 | 4,500 | 4,500 | - |
| Fuel to operate departmental vehicles for transporting program participants and staff on administrative tasks overly successful bus trips could affect but would be reflected in increased revenue <i>*difficult to forecast @pump costs but expect increase</i> <i>*related to revenue item -0006</i> | | | | | | | |
| <u>6009 - VEH MAINT & SUPPLIES - FLEET VEHICLES</u> | | \$ 1,200 | \$ 2,500 | 2,500 | 3,000 | 3,000 | - |
| 4 vehicles and 2 mini-buses only in new FY21 tires needed on 2 vehicles w/alignment and balancing | | | | | | | |
| <u>6021 - PROGRAM EQUIP & MATERIALS</u> | | | \$ 3,150 | 2,150 | 5,500 | 5,500 | - |
| Recyclable supplies such as balls, nets, line paint | \$ 600 | \$ 1,800 | | | | | |
| Lifeguard umbrellas & aquatics activity supplies | \$ 400 | \$ 800 | | | | | |
| First Aid supplies | \$ 150 | \$ 250 | | | | | |
| Karate equipment | \$ - | \$ 500 | | | | | |
| Event apparel & safety-wear for staff | \$ - | \$ 500 | | | | | |
| Event signage (banners, Aframe inserts, etc.) | \$ 500 | \$ 750 | | | | | |
| Photoshoot backdrop | \$ - | \$ 100 | | | | | |
| Park signage (replacement & new) | \$ 500 | \$ 800 | | | | | |
| | \$ 2,150 | \$ 5,500 | | | | | |
| <u>6024 - ADULT PROGRAM SUPPLIES</u> | | | \$ 62,000 | 2,000 | 43,500 | 43,500 | - |
| Includes all supplies that are consumed in our programs: trophies, admission tickets, chartered busses, class supplies <i>*Historically been at 52-55% of projected Rec Fee revenue 016130 - 0006 but in effort to host more programs with fewer participants per, have allowed reduction in Net ops which makes this closer to 58%</i> <i>*directly related to revenue item -0006</i> | | | | | | | |

Proposed ORGANIZATIONAL CHART for Parks and Rec Dept
with position reclassification - along with PT position requests



(This Page Left blank intentionally)

Library

Mission:

The Augusta County Library provides a welcoming gathering place with convenient access to information, experiences, and materials for the benefit of all members of the community.

Department Overview:

Since opening to the public in 1977 from a small building located in the Woodrow Wilson school complex, the Augusta County Library has grown into a service oriented system with seven libraries located in key communities throughout this large county. As a member of the Valley Libraries Connection with the Staunton and Waynesboro Libraries, our patrons have access to the resources of each separate system.

Area residents rely on our libraries for access to computers and printers, access to the Internet through Wi-Fi at all locations, and assistance with using varied technology. For many, we are their means to finding and applying for jobs, obtaining a driver's license, filing taxes, and maintaining e-mail contact. Many sign-up for Book-a-Librarian sessions to learn how to use new smart devices, troubleshoot their personal equipment, or learn new software.

Following a strong tradition of lifelong learning, we support early literacy through our children's collections, STEM materials, and a variety of programs for all ages. Teachers and students depend upon our collections and resources to supplement their educational efforts and for homeschoolers and those taking online classes we are their library.

The COVID-19 pandemic required staff to create new methods of providing library service. We began curb service after we were required to close our buildings. Staff developed virtual programs on our YouTube channel and through virtual program room on our website. Various programming partners provided recorded programs we posted on our Facebook page. With grant funds we purchased hotspots and Chromebooks for patrons without access to the Internet to borrow. These services proved popular enough with our patrons that many will continue when we return to pre-pandemic service levels. Despite closing to the public for the last three months of the 2019-2020 fiscal year the library circulated 400,644 items.

In 2020, the Board of Trustees and staff developed a new Strategic Plan with the assistance of The Ivy Group. Using various County planning documents, demographics, surveys, and a marketing segmentation study the new plan emphasizes targeted convenient services to draw-in a larger segment of our population. Three areas of focus during the next three years are Collections, Programming, and Communications.

Strategic Areas of Focus and Goals:

Collections: Facilitate access to materials, particularly for individuals and communities with limited transportation options.

Goal 1: Expand Books on Wheels program to additional Augusta County Schools.

Goal 2: Explore partnerships, grants, and additional funding to launch service to homebound individuals.

Goal 3: Improve marketing of online services to patrons with lack of transportation.

Goal 4: Create "pop-ups" at assisted care facilities and communities.

Collections: Provide a variety of materials appealing to targeted populations of non-users while satisfying the needs of current users.

Goal 1: Rebalance and diversify collections including aggressively weeding smaller libraries.

Goal 2: Apply market segmentation data to outlet-specific collection development purchase.

Goal 3: Seek funding to develop and promote a Library of Things, including toys, professional attire for job interviews, and tools.

Programming: Build on the Library's longstanding commitment to educational support.

Goal 1: Reach out to local agencies to develop a resource and outreach network with adult education and career advisory service providers.

Goal 2: Coordinate and communicate with County teaching staff and reading specialists to identify support needs for distance learning students.

Goal 3: Provide additional Wi-Fi hotspots for check out.

Programming: Explore alternative program options.

Goal 1: Budget for additional staffing, supplies, and a mode of transporting materials.

Goal 2: Establish baseline measures and track program attendance.

Goal 3: Provide both print and online forms to evaluate the appeal, relevance, and quality of all programs.

Goal 4: Test alternative methods for program delivery including developing additional and diverse passive programming.

Goal 5: Host multigenerational programs emphasizing do-it-yourself, crafts, and cost savings topics, in partnerships with community members and organizations.

Communications: Apply market segmentation insights to develop a marketing plan that prioritizes targets, selects services to be promoted, and identifies media preferences.

Goal 1: Launch an aggressive all-County card registration drive, with smaller campaigns targeting the County's opportunity segments.

Goal 2: Emphasize home schooling and distance learning resources in all outreach communications.

Goal 3: Increase promotion of the online newsletter.

Goal 4: Test non-electronic, targeted communications to underserved market segments.

Goal 5: Include a line item in the budget for marketing and explore grant opportunities to fund targeted advertising costs, printing, and branded giveaways.

Goal 6: Improve marketing of the Library's current educational resources to market segments with children.

Goal 7: Establish baseline measures of cardholders, program participants, and platform use to assess performance of communications vehicles and activities.

Communications: Develop alternative communications channels.

Goal 1: Coordinate with Parks and Recreation so that the *Activities Guide* can be reconfigured to reach targeted demographic(s).

Goal 2: Explore working with selected partners to expand messaging reach.

Goal 3: Provide staff training to increase staff and volunteer comfort with verbally promoting the Library, cross-selling its resources, and encouraging program promotions with each patron interaction.

Goal 4: Utilize community resources pages to promote service.

Communications: Market current collections more effectively.

Goal 1: Provide staff training on effective merchandising techniques.

Goal 2: Test bookstore model of collection organization in Stuarts Draft and/or Weyers Cave.

Goal 3: Apply genre markers and develop more visible collection displays.

Goal 4: Develop family of *Readers Advisory* publications for online referral in in-library distribution.

Goal 5: Add a cross-marketing segment to Radio Reference with particular focus on cross-promoting print materials with online resources, audio- and e-book, Young Adult, and DVD collections.

Goal 6: Develop system-wide branded, thematic programming to facilitate more cost-effective targeted marketing.

Communications: Improve internal communications.

Goal 1: Encourage staff to use the password protected blog and provide training where needed.

Goal 2: Begin program of staff rotation to all locations to encourage familiarity with all communities within the service area.

Goal 3: Explore installing G Suite or similar tools to facilitate centralized schedules, calendars and communications.

Budget Summary:

| Item | FY2018 - 2019 Expenditures | FY2019 - 2020 Adopted | FY2019 - 2020 Revised | FY2020 - 2021 Recommended | % Change from FY2020 |
|--------------|----------------------------|-----------------------|-----------------------|---------------------------|----------------------|
| Personnel | \$1,007,986 | \$1,071,855 | \$1,050,850 | \$1,069,833 | -0.2% |
| Operating | 446,439 | 490,334 | 512,307 | 520,819 | 6.2% |
| Total | \$1,48,425 | \$1,562,189 | \$1,563,157 | \$1,590,652 | 1.8% |

*Change in operating are driven by the addition of a library branch in Weyers Cave.

Service and Performance Measures:

| | FY2019-2020 Actual |
|------------------------------|-------------------------------|
| Circulation | 400,644 |
| Items Added | 24,833 |
| Collection Total* | 728,743 |
| Number of Patrons Registered | 23,543 |
| Number of Patron Visits | 330,376 |
| Number of Programs | 1,123 |
| Program Attendance | 26,936 |
| Meeting Room Attendance | 11,813 |
| Catalog Searches | 471,007 |
| Reference Questions Asked | 28,808 |
| Volunteer Hours Donated | 2,532 |

*includes downloadable collections

Accomplishments:

- Opened new Weyers Cave Library Station
- Adopted new Strategic Plan for FY 2020—FY 2023 including a Market Segmentation report and online survey of library users
- Added circulating Hotspots with funds from a CAPSAW grant and Craigsville church donation
- Offered laptop and Chromebook checkouts to use in parking lots when COVID forced closure. Chromebooks purchased with CAPSAW/Community Foundation grant
- Expanded Books on Wheels program to Craigsville and Cassell Elementary
- Successful programs included American Sign Language classes, Cake Decorating, Homeschool Resources, and using the Virtual Reality Headsets
- During the spring closure due to the COVID-19 stay at home order, we gave out free books from the Friends booksale
- Began Curb Service
- Created Reading Recommendation form to facilitate reader's advisory services
- Completed inventory and weeding outdated and damaged materials at all locations
- Began diversity audit of children's and teen collections
- Developed successful virtual programming on YouTube, with virtual rooms on the website, and weekly First Chapter Friday podcast
- Offered popular Monday Makerspace programs at Churchville
- Continued growth in use at the Stuarts Draft Library
- Until COVID-19 forced closing our libraries, patron count had increased 31% and holds by 17.8%
- Purchased larger 3D printer and Spanish language materials with donated funds
- Featured the traveling exhibits Sons of Freedom from the Library of Virginia and Rightfully Hers from the National Archives
- Hosted Inside Out, a display of art done by prisoners at Augusta Correctional Center
- Partnered with the U.S. Census to promote their efforts
- Eliminated all overdue fines
- Offered automated renewals
- Installed Whofi at Craigsville, Deerfield, and Middlebrook to gather statistical data on Wi-Fi usage

- Received the Doris Ann Norris We Love Libraries Award from the Sisters in Crime with a \$1,000 grant
- Matt Frenger named Augusta County Employee of the Year
- Hailee Coleman appointed to the Virginia Library Association's Jefferson Cup Award Committee
- Several staff members attended the Public Library Association Conference in Nashville.
- Selected staff attended the virtual conferences presented by the American Library Association, the Association for Rural and Small Libraries, and the Association for Library Service for Children
- Added electronic locks to Fishersville staff areas to enhance safety and additional security cameras
- Updated safety features on Fishersville elevator
- Refreshed Churchville Branch including new paint and relocated service desk and collections
- Painted Middlebrook including a new mural in the Children's area

Contact Information:

Diantha McCauley, Director

Debbie Sweeney, Assistant Director

Location: Main Library, Fishersville
1759 Jefferson Hwy
Fishersville, VA 22939

Phone: (540) 949-6354
(540) 885-3961

E-mail: diantha2@augustacountylibrary.org

73010-LIBRARY (INCLUDES CHURCHVILLE LIBRARY)

BUDGET REQUEST

| | Detail | Detail | Original | Revised | Request | Co. Admin. Recommendations | Difference |
|---|---------------|-----------|-----------|-----------|-----------|----------------------------|----------------------------|
| 3125 - COLLECTION AGENCY FEE | | | | | | | |
| | 20-21 Revised | FY21-22 | FY 20-21 | FY 20-21 | FY 21-22 | FY 21-22 | Request to Recommendations |
| VLC has suspended use but request to keep this line open | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 3310 - REPAIRS & MAINT - CONTRACTUAL | | | | | | | |
| Valley Termite--quarterly | \$ 240 | \$ 240 | \$ 3,000 | \$ 3,000 | \$ 4,020 | \$ 3,020 | \$ 1,000 |
| Churchville plus rodent | \$ 380 | \$ 380 | | | | | general cut |
| Brown Exterminating (Termite) | \$ 200 | \$ 200 | | | | | |
| Security during Halloween | \$ 200 | \$ 200 | | | | | |
| Miscellaneous repairs | \$ 2,180 | \$ 3,000 | | | | | |
| | \$ 3,000 | \$ 4,020 | | | | | |
| 3320 - MAINTENANCE SERVICE CONTRACTS | | | | | | | |
| Automation maintenance includes SIP & phone tree charges to WPL (TLC) | \$ 20,452 | \$ 21,000 | \$ 46,512 | \$ 50,013 | \$ 50,781 | \$ 50,781 | \$ - |
| Bibliotheca(self check and RFID) | \$ 9,260 | \$ 9,260 | | | | | |
| Cornerstone (fire security monitoring/testing) | \$ 360 | \$ 360 | | | | | |
| Snow removal | \$ 3,100 | \$ 3,100 | | | | | |
| Custom Deliveries of VA | \$ 8,900 | \$ 9,240 | | | | | |
| I-Drive (cloud storage) | \$ 150 | \$ 150 | | | | | |
| Service, repairs, and upgrades | \$ 600 | \$ 600 | | | | | |
| Libraria LLC (Cassie maintenance) | \$ 525 | \$ 525 | | | | | |
| Port 53 (filtering software) | \$ 1,200 | \$ 1,200 | | | | | |
| Springstaffer(scheduling) | \$ 590 | \$ 590 | | | | | |
| Gimlet (Reference software) | \$ 710 | \$ 710 | | | | | |
| Centurion Technology (PC Security) | \$ 450 | \$ 450 | | | | | |
| netSummit (anti virus for 3 years) | \$ 680 | \$ - | | | | | |
| Cisco Service Subscriptions | \$ 1,646 | \$ 1,646 | | | | | |
| Spaghetti Detector (3D Printer) | \$ 100 | \$ 100 | | | | | |
| E-Rate Central (manage E-Rate program) | \$ 2,000 | \$ 2,000 | | | | | |
| | \$ 50,013 | \$ 50,781 | | | | | |

73010-LIBRARY (INCLUDES CHURCHVILLE LIBRARY)

BUDGET REQUEST

| | Detail | Detail | Original | Revised | Request | Co. Admin. Recommendations | Difference |
|--|---------------|-----------|-----------|-----------|-----------|----------------------------|----------------------------|
| | 20-21 Revised | FY21-22 | FY 20-21 | FY 20-21 | FY 21-22 | FY 21-22 | Request to Recommendations |
| <u>3324 - JANITORIAL SERVICES - CONTRACTUAL</u> | | | | | | | |
| Window Cleaning | | \$ 1,500 | \$ 27,730 | \$ 27,600 | \$ 33,560 | \$ 33,560 | - |
| Upholstery Cleaning | | \$ 2,025 | | | | | |
| Janitorial Service at SDLS | \$ 1,300 | \$ 1,300 | | | | | |
| Janitorial Service at Fishersville | \$ 18,200 | \$ 18,300 | | | | | |
| Janitorial Service at Churchville | \$ 2,640 | \$ 2,640 | | | | | |
| Janitorial Service at Weyers Cave | \$ 2,070 | \$ 2,000 | | | | | |
| Strip and wax floor | \$ 3,390 | \$ 2,000 | | | | | |
| Carpet (plus stations) | \$ 27,600 | \$ 3,795 | | | | | |
| | | \$ 33,560 | | | | | |
| <u>3600 - ADVERTISING</u> | | | | | | | |
| Program ads on Facebook and area media | \$ | \$ | \$ | \$ | \$ | \$ 300 | \$ |
| <u>5100 - ELECTRIC SERVICES</u> | | | | | | | |
| Fishersville | \$ 20,031 | \$ 30,000 | \$ 40,500 | \$ 33,000 | \$ 49,500 | \$ 38,500 | \$ 11,000 |
| Churchville | \$ 8,476 | \$ 8,500 | | | | | cut add'l hrs |
| Stuarts Draft (additional 572 hrs/yr) | \$ 2,463 | \$ 5,500 | | | | | |
| Weyers Cave (additional 572 hrs/yr) | \$ 2,030 | \$ 5,500 | | | | | |
| | \$ 33,000 | \$ 49,500 | | | | | |
| <u>5102 - HEATING SERVICES</u> | | | | | | | |
| | \$ | \$ | \$ 5,000 | \$ 5,000 | \$ 5,000 | \$ 5,000 | \$ |
| <u>5103 - WATER & SEWERAGE SERVICES</u> | | | | | | | |
| | \$ | \$ | \$ 3,500 | \$ 2,000 | \$ 3,500 | \$ 3,500 | \$ |
| <u>5104 - REFUSE COLLECTION CHARGES</u> | | | | | | | |
| WM (Fishersville) | \$ 4,125 | \$ 4,400 | \$ 6,500 | \$ 5,500 | \$ 6,700 | \$ 6,700 | \$ |
| Churchville | \$ 1,150 | \$ 1,400 | | | | | |
| Weyers Cave | \$ 225 | \$ 900 | | | | | |
| | \$ 5,500 | \$ 6,700 | | | | | |

73010-LIBRARY (INCLUDES CHURCHVILLE LIBRARY)

BUDGET REQUEST

| | Detail | Detail | Original | Revised | Request | Co. Admin. Recommendations | Difference |
|--|---------------|-----------|-----------|-----------|-----------|----------------------------|-----------------------|
| | 20-21 Revised | FY21-22 | FY 20-21 | FY 20-21 | FY 21-22 | FY 21-22 | Request to Recommends |
| <u>5201 - POSTAL SERVICES</u> | | | \$ 200 | \$ 200 | \$ 200 | \$ 200 | - |
| Use of postage machine and overnight deliveries | | | | | | | |
| <u>5203 - TELEPHONE SERVICES</u> | | | \$ 41,450 | \$ 44,800 | \$ 45,460 | \$ 45,460 | - |
| Segra (Lumos) | \$ 24,650 | \$ 24,650 | | | | | |
| Fishersville voice, data and Internet plus T1 line to Middlebrook Verizon: | | | | | | | |
| Fishersville voice lines | \$ 2,210 | \$ 2,210 | | | | | |
| Churchville voice lines | \$ 820 | \$ 820 | | | | | |
| Middlebrook voice line | \$ 650 | \$ 750 | | | | | |
| Comcast | | \$ - | | | | | |
| Churchville Internet | \$ 3,084 | \$ 3,400 | | | | | |
| Craigsville voice and Internet | \$ 2,790 | \$ 2,940 | | | | | |
| SDLS voice and Internet | \$ 3,370 | \$ 3,370 | | | | | |
| Weyers Cave voice and Internet | \$ 3,890 | \$ 4,000 | | | | | |
| AT&T long distance-FAX | \$ 60 | \$ 60 | | | | | |
| MGW Deerfield voice and Internet | \$ 1,740 | \$ 1,740 | | | | | |
| Treasurer of Virginia Long Distance | \$ 80 | \$ 80 | | | | | |
| Verizon Hotspot | \$ 1,440 | \$ 1,440 | | | | | |
| | \$ 44,784 | \$ 45,460 | | | | | |
| <u>5300 - INSURANCE - BUILDING</u> | | | \$ 7,000 | \$ 6,519 | \$ 7,000 | \$ 7,000 | - |
| <u>5305 - MOTOR VEHICLE INSURANCE</u> | | | \$ 600 | \$ 552 | \$ 600 | \$ 600 | - |
| Van | | | | | | | |

73010-LIBRARY (INCLUDES CHURCHVILLE LIBRARY)

BUDGET REQUEST

| | Detail | Detail | Original | Revised | Request | Co. Admin. Recommendations | Difference |
|---|-----------|-----------|-----------|-----------|-----------|----------------------------|-----------------------|
| 5501 - TRAVEL EXPENSES | | | | | | | |
| Professional Meetings & Staff Development: | | | | | | | |
| VLA Conference - four staff members' lodging, meals, registration. | \$ 300 | \$ 2,000 | | | | | |
| VLA Paraprofessional Conference | | | | | | | |
| Continuing Education Workshops | | | | | | | |
| Mileage | \$ 700 | \$ 3,000 | | | | | |
| Staff travel to schools, meetings, conferences, Government Center | | | | | | | |
| Board Members' miles to and from board meetings, conferences, and other state meetings. | | | | | | | |
| | \$ 1,000 | \$ 5,000 | \$ 1,000 | \$ 1,000 | \$ 5,000 | \$ 4,000 | \$ 1,000 |
| | | | | | | | Request to Recommends |
| | | | | | | | general cut |
| 5688 - BOOK STATIONS | | | | | | | |
| Stuarts Draft Station (rent) | \$ 23,400 | \$ 23,400 | \$ 86,220 | \$ 86,220 | \$ 86,400 | \$ 86,400 | \$ - |
| Weyers Cave (rent) | \$ 51,900 | \$ 51,900 | | | | | |
| Middlebrook Station (rent/electric/oil) | \$ 10,920 | \$ 11,100 | | | | | |
| | \$ 86,220 | \$ 86,400 | | | | | |
| 5801 - DUES & SUBSCRIPTIONS | | | | | | | |
| Virginia Library Assn. | \$ 600 | \$ 600 | \$ 950 | \$ 2,020 | \$ 2,275 | \$ 2,275 | \$ - |
| ALA/PLA-- 4 professional staff | \$ 1,000 | \$ 1,000 | | | | | |
| Virginia Public Library Directors Assn. | \$ 50 | \$ 55 | | | | | |
| Notary Public renewals | | \$ 130 | | | | | |
| Zoom | \$ 120 | \$ 240 | | | | | |
| MALIA | \$ 150 | \$ 150 | | | | | |
| Augusta County Historical Society | \$ 100 | \$ 100 | | | | | |
| | \$ 2,020 | \$ 2,275 | | | | | |
| 6001 - OFFICE SUPPLIES | | | | | | | |
| Copier paper, toner, general supplies | | | \$ 4,500 | \$ 4,500 | \$ 4,500 | \$ 4,500 | \$ - |

73010-LIBRARY (INCLUDES CHURCHVILLE LIBRARY)

BUDGET REQUEST

| | Detail | Detail | Original | Revised | Request | Co. Admin. Recommendations | Difference |
|---|---------------|------------|------------|----------|----------|----------------------------|-------------------------|
| | 20-21 Revised | FY21-22 | FY 20-21 | FY 20-21 | FY 21-22 | FY 21-22 | Request to Recommend |
| <u>6005 - JANITORIAL SUPPLIES</u> | | | \$ 5,000 | 4,000 | 5,000 | 5,000 | - |
| Light bulbs, bathroom tissue, paper towels, cleaning supplies. | | | | | | | |
| <u>6007 - REPAIR & MAINT SUPPLIES - BLDGS</u> | | | \$ 2,500 | 2,500 | 3,000 | 3,000 | - |
| Paint, tools, repair supplies, etc. | | | | | | | |
| <u>6008 - MOTOR VEHICLE FUEL</u> | | | \$ 900 | 500 | 900 | 900 | - |
| Travel by staff to 6 locations: 5,200 to Government Center and Outreach: 2,800 Mileage on 1/6/21 was 106,332 | | | | | | | |
| <u>6009 - MOTOR VEHICLE MAINT & SUPPLIES</u> | | | \$ 1,000 | 1,000 | 1,000 | 500 | 500 general cut |
| General maintenance and repairs | | | | | | | |
| <u>6016 - BOOKS (LOCAL ONLY)</u> | | | \$ 14,000 | 18,896 | 20,000 | 14,000 | 6,000 general cut |
| Talking Book Center support | \$ 10,000 | \$ 10,000 | | | | | |
| State Aid is still not fully funded while the cost of books, e-books, DVDs, databases, and other items continues to increase. | \$ 10,000 | \$ 10,000 | | | | | |
| | \$ 20,000 | \$ 20,000 | | | | | |
| <u>6017 - BOOKS (STATE & FEDERAL AID)</u> | | | \$ 112,772 | 130,987 | 110,113 | 110,113 | - |
| Funded by State Aid revenue | | | | | | | |
| Estimate for FY 2022 is \$175,113 | \$ 112,772 | \$ 110,113 | | | | | |
| <u>6018 - PERIODICALS (MAGS., NEWSPAPERS)</u> | | | \$ 10,000 | 10,000 | 10,000 | 10,000 | - |
| Funded by State Aid revenue | | | | | | | |
| <u>6019 - AUDIOVISUAL MATERIALS</u> | | | \$ 25,000 | 25,000 | 25,000 | 25,000 | - |
| Funded by State Aid revenue | | | | | | | |

73010-LIBRARY (INCLUDES CHURCHVILLE LIBRARY)

BUDGET REQUEST

| | Detail | Detail | Original | Revised | Request | Co. Admin. Recommendations | Difference |
|--|---------------|-----------|-----------|-----------|-----------|----------------------------|-------------------------|
| | 20-21 Revised | FY21-22 | FY 20-21 | FY 20-21 | FY 21-22 | FY 21-22 | Request to Recommend |
| <u>6020- ELECTRONIC MATERIALS (LOCAL AND STATE AID)</u> | | | | | | | |
| Local | \$ 10,000 | \$ 10,000 | \$ 20,000 | \$ 20,000 | \$ 40,000 | \$ 30,000 | \$ 10,000 |
| State Aid | \$ 20,000 | \$ 30,000 | | | | | cut local portion |
| | \$ 30,000 | \$ 40,000 | | | | | |
| <u>6021 - LIBRARY MATERIALS & SUPPLIES</u> | | | | | | | |
| Materials processing supplies (barcodes, labels, tape, vinyl covers, laminate, label covers, cases, etc.) | | | | | | | |
| | \$ 15,000 | \$ 13,000 | | | | | |
| Circulation desk supplies (patron application and ID cards, labels, barcodes, receipt tape, ribbons for printers) | | | | | | | |
| | \$ - | \$ - | | | | | |
| | \$ 1,000 | \$ 1,500 | | | | | |
| Programs (Display and promotional materials for adult and children's programs at all locations) | | | | | | | |
| | \$ - | \$ 1,500 | | | | | |
| Printing (Activities Guide, brochures, flyers, etc) | | | | | | | |
| | \$ 5,000 | \$ 18,000 | | | | | |
| Branch and library station supplies (magazine racks, shelf locators, posters, circulation supplies, barcodes, etc) | | | | | | | |
| | \$ 2,000 | \$ 2,000 | | | | | |
| | \$ 23,000 | \$ 36,000 | \$ 23,000 | \$ 23,000 | \$ 36,000 | \$ 28,000 | \$ 8,000 general cut |
| <u>8001 - EQUIPMENT</u> | | | | | | | |
| Supplies | | | | | | | |
| | \$ 1,500 | \$ 2,000 | | | | | |
| Power strip towers (4) | | | | | | | |
| | | \$ 110 | | | | | |
| Video Recording equipment to support virtual programming | | | | | | | |
| | \$ 4,000 | \$ 400 | | | | | |
| Hotspots, Chromebooks (grant funds) | | | | | | | |
| | \$ 5,500 | \$ 2,510 | \$ 1,500 | \$ 1,500 | \$ 2,510 | \$ 2,510 | - |

Augusta County
Fiscal Year 2021-2022
Departmental Budgets by Function
Community Development

| Department | FY2019– 2020 Actual | FY2020 - 2021 Adopted | FY2020 – 2021 Revised | FY2021 - 2022 Recommended | % Change from FY2021 |
|------------------------------------|------------------------|--------------------------|--------------------------|------------------------------|-------------------------|
| Community Development | \$980,817 | \$1,045,011 | \$1,104,424 | \$1,126,798 | 8% |
| Tourism | 248,249 | 152,180 | 201,206 | 208,706 | 37% |
| Economic Development | 241,862 | 302,223 | 310,723 | 311,327 | 3% |
| Extension Office | 83,537 | 119,028 | 119,028 | 130,775 | 10% |
| County Farm | 0 | 5,500 | 5,500 | 6,760 | 23% |
| Total Community Development | \$1,554,465 | \$1,623,942 | \$1,740,881 | \$1,784,366 | 10% |

(This Page Left blank intentionally)

Community Development

(Includes Building Inspections)

Department Overview:

The Augusta County Community Development Department is responsible for reviewing and developing plans that reflect the County's interest in the preservation of the environment, the provision of efficient public facilities and services, the provision of diverse housing opportunities, and the effective utilization of the area's land resources.

In its day to day operations, the Community Development Department:

- Coordinates the implementation of the Comprehensive Plan.
- Drafts Subdivision and Zoning Ordinance Amendments as requested or needed.
- Seeks and administers grants, including Indoor Plumbing, Community Development Block Grant, Rural Development, and Transportation Enhancement and Hazard Elimination grants.
- Coordinates the Traffic Impact Analysis process for major development proposals.
- Reviews and makes staff reports on potential rezonings and rezoning applications, comprehensive plan amendments, special use permits, and variances.
- Assists with economic development projects as needed.
- Reviews design and construction plans for residential subdivisions and commercial sites.
- Provide GIS support and engineering designs for various County projects such as stormwater management facilities and miscellaneous departmental requests.
- Reviews major subdivision preliminary plats, minor subdivision plats, final plats, and plan of developments to assure their compliance with appropriate ordinances.
- Maintains Subdivision and Erosion & Sediment Control Bonds.
- Responds to all citizen inquiries concerning erosion, sediment, and drainage complaints.
- Handles projects such as maintenance of drainage facilities and drainage improvement projects and engineering designs for various County projects.
- Performs zoning inspections prior to issuance of Certificates of Occupancy.
- Oversees renewals of existing Agricultural and Forestal Districts and Agricultural and Forestal District Creation.
- Enforces the Zoning, Subdivision, Erosion and Sediment Control, and Stormwater Ordinances and Floodplain Overlay District.
- Maintains the County's MS-4 permit and program.
- Reviews building permits, sketches, and plans.
- Issues administrative zoning permits.
- Site plan review for multi-family residential, commercial and industrial sites, churches and schools.

- Administers various grants for water quality projects.
- Administers VDOT funded projects for County road projects.
- The Building Inspections Department is the responsible party for the enforcement of the Uniform Statewide Building Code which is established by the Code of Virginia. The purpose of the Building Code is to ensure safety to life and property from all hazards incidental to building design, construction, use, repair, removal or demolition. Buildings shall be permitted to be constructed at the least possible cost consistent with nationally recognized standards for health, safety, energy conservation, water conservation, adequate egress facilities, sanitary equipment, light and ventilation, fire safety, structural strength, and physically handicapped and aged accessibility. In accordance with Section 36-98 of the Code of Virginia the Uniform Statewide Building Code supersedes the building codes and regulations of the counties, municipalities and other political subdivisions and state agencies, relating to any construction, reconstruction, alterations, conversion, repair or use of buildings and installation of equipment therein. The Uniform Statewide Building Code does not supersede zoning ordinances or land use controls that do not affect the manner of construction or materials to be used in the construction, alteration or repair of a building.

Strategic Goals and Objectives:

- Strive to implement the goals and objectives of our Comprehensive Plan.
- Provide assistance to customers and County staff in identifying and understanding the Zoning Ordinance.
- Participate in the continued revision to the County's Zoning and Subdivision Ordinances as directed by the Board of Supervisors.
- Provide the best information and documentation we can to the Board of Supervisors, Planning Commission, Board of Zoning Appeals, and other Departments on our staff reports for rezonings, special use permits, variance requests, flood plain, site plans, and subdivision plans.
- Assist customers by providing documented sections of the Zoning Ordinance and Augusta County Code to promote an understanding of their specific zoning, weed, trash, or junk vehicle violation.
- Strive to have more personal, one-on-one contact with people when investigating both Zoning and Erosion and Sediment complaints.
- Effectively interpret and administer the Zoning and Subdivision Ordinances.
- To comply with the Department of Environmental Quality recommendations on our Erosion & Sediment Control, Stormwater, and MS-4 Programs.
- Process all permits and plats in an efficient timely manner.
- Seek grant funding for County projects where appropriate and cost effective.
- Effectively administer the County's Erosion & Sediment Control, Stormwater, Zoning and Subdivision Ordinances.
- To provide contract administration/project management and construction inspection on approved County Projects.
- To provide engineering assistance to other departments on their various projects.

- We will continue to improve our skills and knowledge of state and local ordinances.
- We will strive to maintain a good public image and be sensitive to the needs of the public.
- We will strive to offer accurate information, fast and efficient service, and timely inspections in a budget conscious manner.
- We will continue to offer owners, contractors and design professional’s assistance with their projects to help them keep their projects code compliant at the minimum possible cost.
- We will work with contractors and design professionals to assist them with the new code change cycle.

Budget Summary:

Building Inspections:

| Item | FY2019- 2020 Expenditures | FY2020 - 2021 Adopted | FY2020 – 2021 Revised | FY2021 - 2022 Recommended | % Change from FY2021 |
|--------------|---------------------------|-----------------------|-----------------------|---------------------------|----------------------|
| Personnel | \$390,276 | \$401,947 | \$416,501 | \$402,908 | 0.2% |
| Operating | 11,754 | 11,900 | 12,660 | 19,444 | 63.4% |
| Total | \$402,030 | \$413,847 | \$429,161 | \$422,352 | 2.1% |

*Changes in operating restored department to pre-COVID funding.

Community Development:

| Item | FY2019- 2020 Expenditures | FY2020 - 2021 Adopted | FY2020 – 2021 Revised | FY2021 - 2022 Recommended | % Change from FY2021 |
|--------------|---------------------------|-----------------------|-----------------------|---------------------------|----------------------|
| Personnel | \$855,263 | \$899,975 | \$958,057 | \$965,766 | 7.3% |
| Operating | 125,554 | 145,036 | 146,367 | 161,032 | 11.0% |
| Total | \$980,817 | \$1,045,011 | \$1,104,424 | \$1,126,798 | 7.8% |

*The increase in personnel is due to the added position for a Planner I. Operating increases are attributed to an increase in funding for the Planning District.

Service and Performance Measures:

| Item | FY2011 – 2012 Actual | FY2012 – 2013 Actual | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 |
|-------------------------|----------------------|----------------------|-------|-------|-------|-------|-------|-------|
| Building permits issued | 780 | 728 | 812 | 826 | 907 | 779 | 825 | 794 |
| Total permits issued | 2,445 | 2,614 | 2,810 | 2,774 | 3,123 | 2,741 | 3,002 | 2,882 |
| Inspections | 6,790 | 7,047 | 7,761 | 7,606 | 8,593 | 6,943 | 7,465 | 7,562 |
| Special Use permits | 46 | 56 | 48 | 48 | 62 | 55 | 72 | 55 |
| Variances | 2 | 3 | 5 | 1 | 1 | 5 | 3 | 1 |

| | | | | | | | | |
|---------------------------------|-------|-------|-------|-------|-------|-------|-------|-------|
| Rezoning requests | 14 | 1 | 5 | 6 | 3 | 9 | 5 | 5 |
| Zoning certificates issued | 199 | 192 | 218 | 234 | 198 | 191 | 212 | 207 |
| Administrative permits reviewed | 332 | 296 | 291 | 287 | 319 | 284 | 280 | 252 |
| Field inspections (zoning) | 1,486 | 1,459 | 1,353 | 1,250 | 1,501 | 1,409 | 1,625 | 1,444 |
| E&S inspections | 1,033 | 1,103 | 1,122 | 883 | 856 | 789 | 818 | 1,074 |
| E&S control plan review | 26 | 29 | 21 | 81 | 34 | 13 | 39 | 25 |
| Site plan review | 17 | 19 | 27 | 29 | 31 | 25 | 23 | 27 |
| Final plat review | 19 | 14 | 16 | 13 | 14 | 10 | 13 | 6 |
| Flood plain review | 20 | 12 | 22 | 41 | 27 | 27 | 28 | 36 |
| Minor subdivision plat reviews | 210 | 167 | 189 | 198 | 220 | 203 | 181 | 236 |

Accomplishments:

- Stuarts Draft Small Area Plan Adopted
- Served as a member of the Technical Advisory Committee for the Staunton – Augusta – Waynesboro Metropolitan Planning Organization, including work on updating the Long Range Transportation Plan.
- Served on Strategically Targeted Roadway Solutions (STARS) study committees for US 11 and US 250.
- Applied for four (4) Smart Scale applications for transportation funding to include: US 11, US 250, Rt. 256, WWRC long-term access improvements, Rt. 254.
- Comprehensive Plan amendments related to the Smart Scale transportation project applications.
- Drafted and held public hearings on eleven (11) new policies within the Comprehensive Plan related to utility scale solar project.
- Reviewed an application for an 83 mega-watt utility scale solar project to include draft SUP conditions, 15.2-2232 substantial accord review, siting agreement negotiations.
- Drafted, advertised and presented for adoption Zoning Ordinance Amendments to the solar energy systems ordinance.
- Staff to the Planning Commission - for 2020, the Planning Commission had five (5) rezoning requests, two (2) Comprehensive Plan amendments, one (1) request to withdraw land from an Agricultural and Forestal District, one (1) request to amend a master plan and zoning regulations for a Planned Unit Development, one (1) request for a Public Use Overlay, and a State Code 15.2-2232 determination for a utility scale solar facility.
- Prepared twenty (20) staff reports on potential rezoning requests in the County.
- Hired a Planner I to replace the position, which was vacant for over five (5) years.
- Prepared staff reports and recommendations on seventy-one (71) Board of Zoning Appeals items including:
 - Fifty-five (55) Special Use Permit applications
 - One (1) Variance application
 - Fifteen (15) Extensions of Time

- Reviewed thirty-six (36) Flood Plain sketches.
- Reviewed nine hundred fifty-six (956) Building Permit applications.
- Issued two hundred seven (207) Zoning Certificates.
- Reviewed a total of two hundred fifty-two (252) Administrative Permits.
- Made a total of one thousand four hundred forty-four (1,444) Field Inspections including:
 - Ninety-one (91) Special Use Permit inspections including Special Use Permit violation Inspections.
 - One thousand fifty-eight (1,058) Zoning Complaint Inspections.
 - Two hundred twenty-seven (227) Grass and Weed Complaint Inspections.
 - Sixty-seven (67) Trash Complaint Inspections.
 - One (1) Administrative Permit/Chickens in Residential.
- Received two hundred sixty-five (265) New Zoning Complaints.
- Prepared documentation for twelve (12) Court Cases to go to trial.
- Performing construction administration for the Verona Pedestrian Project (VDOT LAP).
- Completed construction administration oversight for the rehabilitation of Hearthstone Lake Flood Control Dam.
- Completed 1 Drainage Improvement Project.
- Reviewed 236 Minor Subdivision Plats.
- Reviewed 0 Preliminary Plats and 6 Final Plats.
- Reviewed 27 Site Plans.
- Issued 21 Certificates of Occupancy for commercial and industrial sites.
- Reviewed 25 Construction and Erosion and Sediment Control Plans.
- Reviewed 29 As-Built Plans.
- Issued 22 Land Disturbing Permits.
- Currently have 77 active sites /34 active commercial sites.
- Conducted 1,074 Erosion inspections on 90 sites issuing 59 Notice to Comply and 0 Stop Work Orders.
- Received 55 drainage complaints.
- Collected \$77,152 in Stormwater fees and \$5,150 in Erosion and Sediment Control fees.
- The MS4 Program Plan was created for the 2018 – 2023 permit cycle.
- The MS4 2018 - 2023 Annual Report was submitted and approved.
- Local Water Quality Issues were met with public outreach and education.
- Hosted Spring Clean-Up, Fall Household Hazardous Waste Collection, and Watershed Model demonstrations for outreach and education.
- MS4 website was updated to meet DEQ requirements.
- MS4 IDDE had no illicit discharges this year.
- Storm Sewer System and Outfall map and inspections for 2018-2019 completed. No issues found.
- TMDL Action Plan completed. 45 Septic to Public Sewer Connections, BMPs were added to the DEQ BMP Warehouse in accordance with DEQ requirements.
- Erosion and Sediment Control Program monitored and revised to best meet the State regulations and the community.
- Stormwater Management Program continues with recommendations from DEQ.
- Post-construction Stormwater Management is developing with public and privately owned facilities being tracked inside the MS4 area.
- County-owned facilities SWPPPs and NMPs continue with no major changes.
- Training for the MS4 is ongoing with classes, meetings, conferences, and online presentations.

- The Competitive Litter Prevention and Recycling Grant application was submitted and we received \$2,500 for the Litter Prevention Program run by the Commonwealth's Attorney's Office.
- The Non-Competitive Litter Prevention and Recycling Grant was received to help with the cost of our collection sites around the County.
- The Jennings Branch Stream Restoration project is ongoing. Plans have been drafted, easements and construction are ongoing.
- The Dooks Crossing Road Boat Launch and Bank Stabilization project is ongoing.
- VEEP DEQ Yearly Review for all four locations submitted and approved.
- VEEP development through recertification of the Vehicle Service Center.
- Reestablishing VEEP program with changes in management.
- Recycling Committee is reviewing the Mini Grant to better fit the needs of our local schools.
- Work with the Recycling Committee including 6 meetings, volunteering, and public education at the Sweet Dreams Festival and Augusta County Fair.
- We held training sessions with the building community to help keep them informed of proposed code changes.
- We continued to offer homeowners, contractors, engineers and architects quality assistance with plans, code-related issues, and County operating policy.
- We continued to strive for good working relations with other government departments to maintain a reputation for fairness among the contractors, and to function as a team within our own organization.
- All employees continued to take any available training that will enhance their job performance and to obtain continuing education credits to maintain their current certifications.
- Inspectors and office staff are currently enforcing the 2015 edition of the Uniform Statewide Building Code.
- Our division continued to perform Erosion and Sediment Control inspections and related record keeping for residential construction sites.
- Department representatives continued to respond to requests from Emergency Personnel for structural analysis of damaged buildings.
- Issued 2,882 permits including 794 Building, 894 Electrical, 468 Plumbing, 665 Mechanical and 61 Manufactured Homes.
- Performed 7,562 inspections.
- Performed 120 Erosion and Sediment Control inspections on residential construction sites.

Contact Information:

Community Development Department
Director – John Wilkinson

Location: Augusta County Government Center
Community Development Department
18 Government Center Lane
P.O. Box 590
Verona, VA 24482

Phone: (540) 245-5700

Fax: (540) 245-5066

E-mail: comdev@co.augusta.va.us

**81010-COMMUNITY DEVELOPMENT
BUDGET REQUEST**

| | Detail | Detail | Original | Revised | Request | Co. Admin | Difference |
|---|---------------|-----------|-----------|-----------|-----------|------------|-----------------------|
| | 20-21 Revised | FY21-22 | FY 20-21 | FY 20-21 | FY 21-22 | Recommends | Request to Recommends |
| | | | | | | FY 21-22 | |
| <u>3110 - PROFESSIONAL SERVICES - TOWERS</u> | | | | | | | |
| | | | \$ 8,900 | \$ 8,900 | \$ 12,700 | \$ 12,700 | \$ - |
| | \$ 6,400 | \$ 6,400 | | | | | |
| | \$ 3,600 | \$ 6,300 | | | | | |
| | \$ 10,000 | \$ 12,700 | | | | | |
| | | | \$ 3,825 | \$ 3,825 | \$ 4,250 | \$ 4,250 | \$ - |
| <u>3122 - COMPREHENSIVE PLAN</u> | | | | | | | |
| | \$ 750 | \$ 750 | | | | | |
| | \$ 2,500 | \$ 2,500 | | | | | |
| | \$ 1,000 | \$ 1,000 | | | | | |
| | \$ 4,250 | \$ 4,250 | | | | | |
| <u>3320 - MAINTENANCE SERVICE CONTRACTS</u> | | | | | | | |
| | \$ 1,000 | \$ 1,000 | \$ 2,000 | \$ 2,000 | \$ 1,000 | \$ 1,000 | \$ - |
| | \$ 3,000 | \$ - | | | | | |
| | \$ 4,000 | \$ 1,000 | | | | | |
| <u>3600 - ADVERTISING</u> | | | | | | | |
| | \$ 4,950 | \$ 4,950 | \$ 12,000 | \$ 12,000 | \$ 21,950 | \$ 12,200 | \$ 9,750 |
| | \$ 500 | \$ 500 | | | | | cut to avg |
| | \$ 500 | \$ 500 | | | | | |
| | \$ 4,000 | \$ 4,000 | | | | | |
| | \$ 12,000 | \$ 12,000 | | | | | |
| | \$ 21,950 | \$ 21,950 | | | | | |
| <u>5201 - POSTAL SERVICES</u> | | | | | | | |
| | \$ 28 | \$ 28 | \$ 9,000 | \$ 9,000 | \$ 16,423 | \$ 9,200 | \$ 7,223 |
| | \$ 4,946 | \$ 4,946 | | | | | cut to 3 yr avg |
| | \$ 7,130 | \$ 7,790 | | | | | |
| | \$ 1,446 | \$ 1,446 | | | | | |
| | \$ 2,213 | \$ 2,213 | | | | | |
| | \$ 15,763 | \$ 16,423 | | | | | |

**81010-COMMUNITY DEVELOPMENT
BUDGET REQUEST**

| | Detail | Detail | Original | Revised | Request | Co. Admin. Recommendations | Difference |
|--|--|----------|----------|-----------|----------|----------------------------|-----------------------|
| | 20-21 Revised | FY21-22 | FY 20-21 | FY 20-21 | FY 21-22 | FY 21-22 | Request to Recommends |
| <u>5203 - TELEPHONE SERVICES</u> | | | | | | | |
| 5 | Cell Phones at \$25/month | \$ 1,800 | \$ 1,500 | \$ 7,486 | \$ 7,486 | \$ 8,180 | \$ 300 |
| 2 | Smart Phones at \$50/month | \$ 600 | \$ 1,200 | | | | Cut E&S phone |
| | Data service for GPS Unit at \$40/month | \$ 480 | \$ 480 | | | | |
| | Office Phones | \$ 5,000 | \$ 5,000 | | | | |
| | Requested E&S/SWM Inspector - Cell Phone | \$ 300 | \$ 300 | | | | |
| | | \$ 8,180 | \$ 8,480 | | | | |
| <u>5305 - MOTOR VEHICLE INSURANCE</u> | | | | | | | |
| 4 | vehicles | \$ 2,500 | \$ 2,900 | \$ 2,325 | \$ 1,656 | \$ 3,625 | \$ 1,625 |
| | Requested E&S/SWM Inspector - New Vehicle | \$ 625 | \$ 725 | | | | cut new vehicle |
| | | \$ 3,125 | \$ 3,625 | | | | lowered to avg |
| <u>5501 - TRAVEL EXPENSES</u> | | | | | | | |
| | BZA Meals | \$ 1,680 | \$ 1,680 | \$ 10,000 | \$ 8,000 | \$ 21,059 | \$ 12,259 |
| | Certified Training Program for BZA | \$ 1,240 | \$ 1,240 | | | | general cut |
| | Regional VAZO Meetings | \$ 160 | \$ 160 | | | | |
| | VAZO Seminar - Spring | \$ 920 | \$ 920 | | | | |
| | VAZO Seminar - Fall | \$ 1,340 | \$ 1,340 | | | | |
| | Certified Zoning Official Training | \$ - | \$ - | | | | |
| | Certified Zoning Exams | \$ - | \$ - | | | | |
| | Effective Zoning and Land Use Seminar | \$ 1,825 | \$ 1,825 | | | | |
| | Planning Commission Meals | \$ 2,200 | \$ 2,200 | | | | |
| | Certified Planning Commission Program | \$ 2,140 | \$ 2,140 | | | | |
| | Plan Virginia/Virginia Tech Land Use Education Program | \$ - | \$ - | | | | |
| | American Planning Association Annual Conference | \$ 1,020 | \$ 2,040 | | | | |
| | Misc. Planning or Census Conferences | \$ 920 | \$ 920 | | | | |
| | VA GIS Conference | \$ 250 | \$ 250 | | | | |
| | SWM/E&S Seminars | \$ 1,050 | \$ 1,050 | | | | |
| | VLWA Annual Conference | \$ 1,130 | \$ 1,130 | | | | |
| | E&S Re-Certification | \$ - | \$ - | | | | |
| | PE License Renewal | \$ 80 | \$ - | | | | |
| | Association of Floodplain Managers | \$ 140 | \$ - | | | | |
| | Re-Certification Floodplain Manager | \$ - | \$ - | | | | |
| | Environment Virginia Conference | \$ 750 | \$ 750 | | | | |
| | Association of Watershed and Stormwater Professionals | \$ 534 | \$ 534 | | | | |
| | Misc. Engineering Seminars | \$ 1,480 | \$ 1,480 | | | | |
| | FED GIS Annual Conference | \$ 670 | \$ 670 | | | | |

**81010-COMMUNITY DEVELOPMENT
BUDGET REQUEST**

| | Detail | Detail | Original | Revised | Request | Co. Admin Recommend | Difference |
|--|---------------|-----------|-----------|-----------|-----------|------------------------|-----------------------|
| | 20-21 Revised | FY21-22 | FY 20-21 | FY 20-21 | FY 21-22 | FY 21-22 | Request to Recommends |
| VDOT Local Programs Workshop | \$ 730 | \$ 730 | | | | | |
| IIMC - Institute | \$ - | \$ - | | | | | |
| IIMC - Annual Conference | \$ 20,259 | \$ 21,059 | | | | | |
| 5604 - PLANNING DISTRICT VI | | | \$ 55,950 | \$ 55,950 | \$ 62,202 | \$ 62,202 | \$ - |
| Annual Assessment - .80 per capita | \$ 48,175 | \$ 48,500 | | | | | |
| Staunton-Augusta-Waynesboro CERT | \$ 5,500 | \$ 5,500 | | | | | |
| Staunton-Augusta-Waynesboro MPO | \$ 8,012 | \$ 8,202 | | | | | |
| Staunton-Aug-Waynesboro Public Transit | | | | | | | |
| Regional Agri-Tourism - Fields of Gold | | | | | | | |
| Total | \$ - | \$ - | \$ 61,687 | \$ 62,202 | | | |
| 5801 - DUES & SUBSCRIPTIONS | | | \$ 8,000 | \$ 8,000 | \$ 12,278 | \$ 8,800 | \$ 3,478 |
| American Planning Association | \$ 428 | \$ 428 | | | | | |
| Requested Associate Planner - APA Dues | \$ 40 | \$ 135 | | | | | |
| Requested Associate Planner - VA Planning Associates | \$ 20 | \$ - | | | | | |
| American Society of Civil Engineers | \$ 280 | \$ 280 | | | | | |
| Association of Watershed and Stormwater Professionals | \$ 500 | \$ 500 | | | | | |
| Association of State Floodplain Managers | \$ 180 | \$ 180 | | | | | |
| VA Stormwater Assoc. | \$ 3,800 | \$ 4,000 | | | | | |
| Leica Smartnet GPS | \$ 2,400 | \$ 2,400 | | | | | |
| MS-4 Annual Permit | \$ 3,000 | \$ 3,000 | | | | | |
| Virginia Association of Zoning Officials | \$ 400 | \$ 400 | | | | | |
| Re-Certification Fee-Zoning | \$ - | \$ - | | | | | |
| Zoning Law and Practice | \$ - | \$ - | | | | | |
| Virginia Building Officials and Code Administrators | \$ 45 | \$ 45 | | | | | |
| Virginia Building Officials and Code Administrators Region 3 | \$ 15 | \$ 15 | | | | | |
| International Association of Electrical Inspectors | \$ - | \$ - | | | | | |
| VA Bld Official & Code Administrators (Ray) | \$ 125 | \$ 125 | | | | | |
| VA Plumbing & Mechanical Inspect. (Michael) | \$ 45 | \$ 45 | | | | | |
| VA Plumbing & Mechanical Inspect. (Nelson) | \$ 40 | \$ 40 | | | | | |
| Bright Building Inspections User Group Dues | \$ 40 | \$ 40 | | | | | |
| | \$ - | \$ - | | | | | |

**81010-COMMUNITY DEVELOPMENT
BUDGET REQUEST**

| | Detail | Detail | Original | Revised | Request | Co. Admin Recommendations | Difference |
|--|---------------|-----------|-----------|-----------|-----------|------------------------------|-----------------------|
| | 20-21 Revised | FY21-22 | FY 20-21 | FY 20-21 | FY 21-22 | FY 21-22 | Request to Recommends |
| International Institute of Municipal Clerks | \$ 110 | \$ 110 | | | | | |
| VA Municipal Clerks Assoc. (VMCA) | \$ 25 | \$ 25 | | | | | |
| VMCA Region III | \$ 30 | \$ 30 | | | | | |
| Two Zoom Subscriptions | \$ 240 | \$ 480 | | | | | |
| | \$ 11,763 | \$ 12,278 | | | | | |
| 6001 - OFFICE SUPPLIES | | | \$ 14,400 | \$ 14,400 | \$ 28,275 | \$ 15,500 | \$ 12,775 |
| Color Copier/Printer (\$800/month x 12) | \$ 9,600 | \$ 9,600 | | | | | general cut |
| Notary Renewal | \$ - | \$ - | | | | | |
| Building Inspection 2018 Code Books | \$ 2,500 | \$ 2,500 | | | | | |
| Books for Proposed Permit Technician for Certification | \$ 275 | \$ 275 | | | | | |
| Books - Planning | \$ 200 | \$ 200 | | | | | |
| Engineering Reference Books/Training | \$ 500 | \$ 500 | | | | | |
| Books - Zoning | \$ 200 | \$ 200 | | | | | |
| General Office Supplies | \$ 15,000 | \$ 15,000 | | | | | |
| | \$ 28,275 | \$ 28,275 | | | | | |
| 6002 - DRAFTING SUPPLIES | | | \$ 2,100 | \$ 2,100 | \$ 3,520 | \$ 2,100 | \$ 1,420 |
| 4 Xerox Roll Paper (34 x 500) | \$ - | \$ - | | | | | general cut |
| 4 Xerox Roll Paper (36 x 500) | \$ 520 | \$ 520 | | | | | |
| Toner | \$ 3,000 | \$ 3,000 | | | | | |
| Plotter Paper (36 x 500) | \$ - | \$ - | | | | | |
| Toner Cartridges (\$250/each) | \$ 3,520 | \$ 3,520 | | | | | |
| | \$ 1,500 | \$ 1,500 | | | | | |
| 6007 - ENVIRONMENTAL SUPPLIES | | | \$ 1,250 | \$ 1,250 | \$ 1,500 | \$ 1,250 | \$ 250 |
| Environmental supplies. | \$ 1,500 | \$ 1,500 | | | | | |
| 6008 - MOTOR VEHICLE FUEL | | | \$ 4,800 | \$ 4,800 | \$ 10,606 | \$ 4,800 | \$ 5,806 |
| Director | \$ - | \$ - | | | | | general cut |
| Zoning Technician II | \$ - | \$ - | | | | | |
| County Engineer | \$ - | \$ - | | | | | |

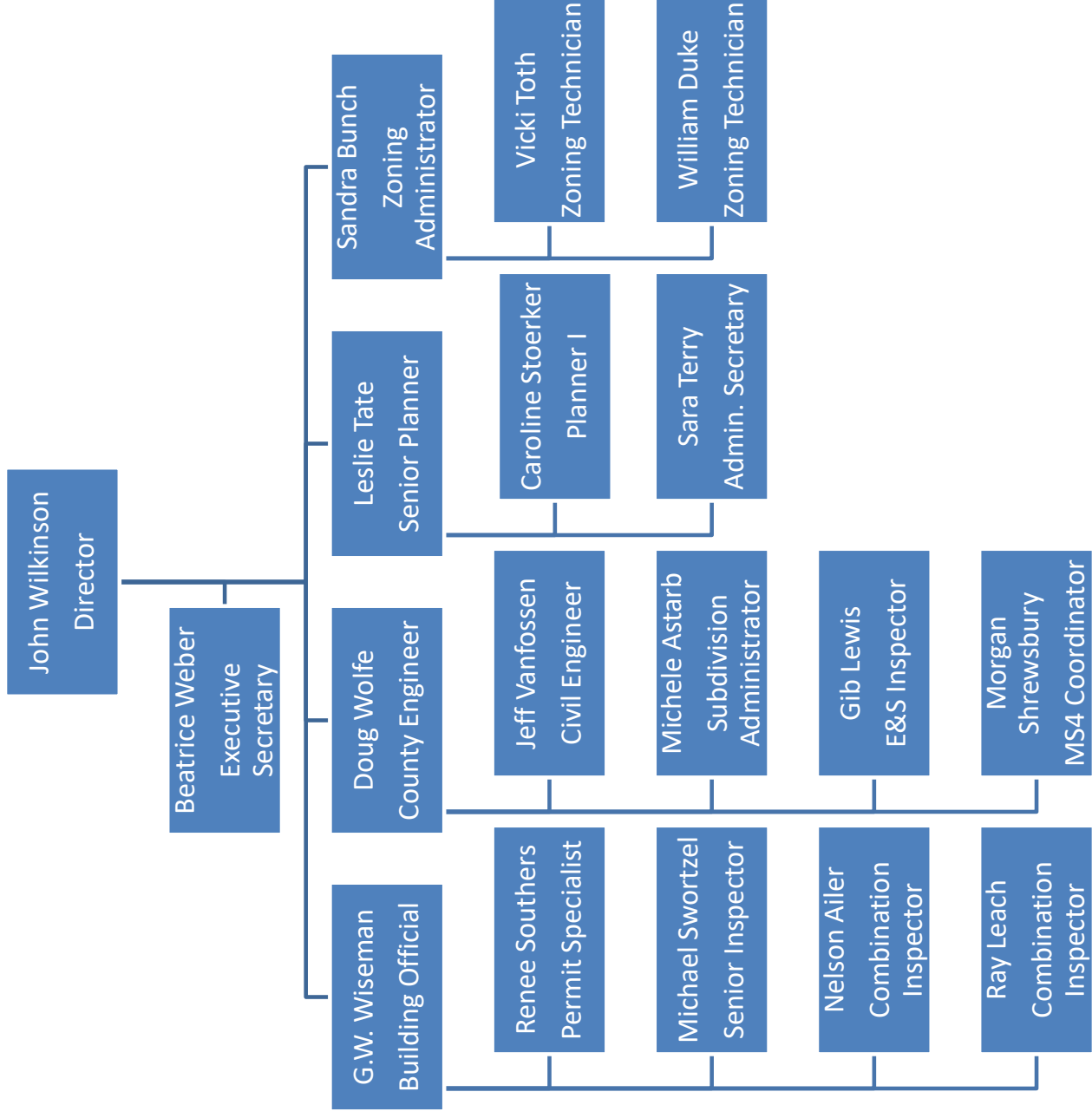
**81010-COMMUNITY DEVELOPMENT
BUDGET REQUEST**

| | Detail | Detail | Original | Revised | Request | Co. Admin. Recommendations | Difference |
|---|---------------|-----------|----------|----------|----------|----------------------------|--|
| | 20-21 Revised | FY21-22 | FY 20-21 | FY 20-21 | FY 21-22 | FY 21-22 | Request to Recommends |
| Civil Engineer | | | | | | | |
| E&S Inspector | | | | | | | |
| Subdivision Administrator | | | | | | | |
| MS-4 Coordinator | | | | | | | |
| Planning Department | | | | | | | |
| Total Miles = 61,250 18 miles/gal x 2.50/gal= | \$ 7,486 | \$ 8,506 | | | | | |
| Requested Associate Planner | \$ 160 | \$ - | | | | | |
| Requested E&SC/SWM Inspector | \$ 2,100 | \$ 2,100 | | | | | |
| | \$ 9,746 | \$ 10,606 | | | | | |
| | | | \$ 3,000 | \$ 3,000 | \$ 6,950 | \$ 4,450 | \$ 2,500 general cut |
| <u>6009 - MOTOR VEHICLE MAINTENANCE & SUPPLIES</u> | | | | | | | |
| Tires | \$ 2,000 | \$ 2,000 | | | | | |
| Brake Pads | \$ 700 | \$ 700 | | | | | |
| Oil Changes | \$ 600 | \$ 750 | | | | | |
| Caliper Replacement | \$ 1,000 | \$ 1,000 | | | | | |
| Power Transfer Unit | \$ 1,500 | \$ 1,500 | | | | | |
| Misc. Repairs | \$ 1,000 | \$ 1,000 | | | | | |
| | \$ 6,800 | \$ 6,950 | | | | | |
| | | | \$ - | \$ - | \$ - | \$ 300 | \$ 273 general cut |
| <u>6011 - UNIFORMS</u> | | | | | | | |
| Uniforms for 1 Inspector (\$573 each) | \$573 | \$573 | | | | | |
| | | | \$ - | \$ - | \$ - | \$ 900 | \$ 3,125 cut E&S position items cut led light bars |
| <u>8002 - FURNITURE & FIXTURES</u> | | | | | | | |
| Color Plotter | \$ - | \$ - | | | | | |
| Legal Size Filing Cabinets | \$ 400 | \$ 400 | | | | | |
| Computer Monitors | \$ - | \$ - | | | | | |
| Camera (Zoning) | \$ - | \$ 300 | | | | | |
| Requested Associate Planner Computer | \$ - | \$ - | | | | | |
| Requested Associate Planner Desk | \$ - | \$ - | | | | | |
| Requested E&SC/SWM Desk | \$ - | \$ 500 | | | | | |
| Requested Associate Planner Desk Chair | \$ - | \$ - | | | | | |
| Requested E&SC/SWM Desk Chair | \$ - | \$ 400 | | | | | |
| Request Associate Planner Side Chairs | \$ - | \$ - | | | | | |
| Requested E&SC/SWM Side Chairs | \$ - | \$ 300 | | | | | |
| Requested Associate Planner Desk Phone | \$ - | \$ - | | | | | |
| Requested E&SC/SWM Desk Phone | \$ - | \$ 125 | | | | | |
| LED Light Bars | \$ 1,800 | \$ 1,800 | | | | | |

**81010-COMMUNITY DEVELOPMENT
BUDGET REQUEST**

| | Detail | Detail | Original | Revised | Request | Co. Admin Recommend | Difference |
|---|---------------------|---------------------|---------------------|---------------------|---------------------|------------------------|-----------------------|
| | 20-21 Revised | FY21-22 | FY 20-21 | FY 20-21 | FY 21-22 | FY 21-22 | Request to Recommends |
| Vari-Desks | \$ 500 | \$ 500 | | | | | |
| Office Chair (Jeff) | \$ - | \$ - | | | | | |
| | <u>\$ 2,700</u> | <u>\$ 4,325</u> | | | | | |
| 8003 - COMPUTER HARDWARE | | | | | | | |
| Requested E&SC/SWM Computer | \$ - | \$ 2,000 | \$ - | \$ 4,000 | \$ 2,000 | \$ - | \$ 2,000 |
| | <u>\$ -</u> | <u>\$ 2,000</u> | | | | | Cut Position |
| 8004 - COMPUTER SOFTWARE | | | | | | | |
| Hydrology Studio Suite - Unlimited Site License | \$ 2,400 | \$ 2,400 | \$ - | \$ - | \$ 2,400 | \$ 2,400 | \$ - |
| | <u>\$ 2,400</u> | <u>\$ 2,400</u> | | | | | |
| 8005-MOTOR VEHICLE | | | | | | | |
| Requested E&SC/SWM Inspector - New Vehicle | \$ 27,000 | \$ 27,000 | \$ - | \$ - | \$ 27,000 | \$ - | \$ 27,000 |
| | <u>\$ 27,000</u> | <u>\$ 27,000</u> | | | | | CUT position |
| Department Total: | \$ 145,036 | \$ 146,367 | \$ 146,367 | \$ 146,367 | \$ 250,816 | \$ 161,032 | \$ 89,784 |
| Payroll Total: | \$ 899,975 | \$ 958,057 | \$ 958,057 | \$ 958,057 | \$ 1,053,500 | \$ 965,766 | \$ 87,734 |
| Grand Total: | \$ 1,045,011 | \$ 1,104,424 | \$ 1,104,424 | \$ 1,104,424 | \$ 1,304,316 | \$ 1,126,798 | \$ 177,518 |

Community Development



(This Page Left blank intentionally)

Economic Development & Tourism

Mission:

To implement quantitative and qualitative changes in the economy that promote the standard of living and economic health for the citizens of Augusta County

Department Overview:

The Department of Economic Development & Tourism exists to provide a diverse and vibrant economy that offers a broad range of job opportunities while supporting the delivery of high quality government services to its residents. The Department strives to collaborate on all levels (local, regional, state, and federal) to maximize economic opportunities. The Department focuses on three main areas: **business attraction, existing business retention, and business start-up support in addition to communicating with the community and enhancing labor resources and physical infrastructure/site readiness as well as visitor attraction.** All of this is done while promoting a quality of life that embraces our heritage, preserves the environment, and effectively manages resources.

Strategic Goals and Objectives:

- Organizational Effectiveness and Communications
 - Maintain newly updated Economic Development website
 - Add videos and other upgrades including monthly CMS maintenance to improve security of the site.
 - Finish development of and distribute new marketing publication
 - Quality of Life/Tourism publication
 - Refine and redistribute current marketing publication
 - Economic Development Services and the Augusta County Small Business Loan Fund joint rack card
 - Develop video focused on major employers
 - Continue to develop “People of Augusta” profiles to promote the County’s entrepreneurial spirit
 - Promote Quality of Life video
 - Publish established monthly electronic newsletter
 - Publish Annual Report
 - Maintain Tourism Instagram page
 - Promote Tourism website
 - Maintain Economic Development Facebook page
 - Develop LinkedIn page for Economic Development
 - Speak at community-engagement events as necessary (i.e. Rotary, Kiwanis, Ruritan, and educational groups)
 - Each staff member to attend one or more training opportunities each year in order to consistently learn new strategies, evaluate existing approaches, and implement best practices
 - Attend Public Relations Council meetings for professional development
 - Serve on VEDA Professional Development Focus Group
- Existing Business Retention
 - Complete 24 direct industry visits per year
 - Collaborate with the region and state to recognize and show appreciation for Augusta County businesses
 - Plan for second biennial Shenandoah Valley-wide event for regional farms/producers to market products to statewide consumers (called Farm2Fork Affair) through partnerships with various stakeholder groups (VDACS/GART/Fields of Gold/Shenandoah Valley Tourism Partnership, etc). to be held in spring 2022.

- Re-establish the Augusta County Tourism grant program to encourage County-wide collaboration on new events and marketing programs as well as facilities projects
- Re-establish the Augusta County Agritourism Conference scholarship program to encourage business development among farm operations
- Promote regional visitation campaign – Explore SAW (GART)
- Promote regional craft beer trail – the Shenandoah Beerwerks Trail (GART)
- Engage in Shenandoah Valley Tourism Partnership activities that are meaningful to the Augusta community
- Attend Chamber Industrial Roundtables
- Serve on CSPDC’s Agricultural Enterprise Center Study Team
- Serve on Fields of Gold Transition Task Force
- Serve on Project Grows’ Farmers Market Committee
- Business Attraction
 - Continue participation in the Shenandoah Valley Partnership’s (SVP) site location consultant and decision makers initiatives:
 - Work with SVP to host site selectors in individual and collective visits
 - Work with SVP on 1-day site selector familiarization tours in partnership with VEDP
 - Continue to meet with established LifeCore stakeholders to promote LifeCore for development
 - Work with SVP to host Virginia Economic Development Partnership project managers
 - Participate on SVP Lead Generation Committee and Marketing & Communication Committee
 - Work with SVP on continued virtual events for site selectors and decision makers
 - Complete requests for information, site submittals, and prospect visits
 - Continue marketing business and industrial sites throughout the County through VEDP’s Virginia Scan listings.
- Business Start-up Support
 - Update the Augusta County Small Business Loan Fund
 - Promote regional website devoted exclusively to helping entrepreneurs navigate the start-up pathway
 - Continue to host satellite office of the Shenandoah Valley Small Business Development Center in the Augusta County Government Center
 - Continue to mail Economic Development Services rack card (to include Loan Fund information) to new business license lists
- Labor Resources
 - Support outside organizations in their implementation of initiatives from the CTE Strategic Plan
 - Promote collaborative labor pipeline development campaign called inDemand Jobs and Valley Career Hub established by the Shenandoah Valley Partnership and WHSV-TV3
 - Work with the Shenandoah Valley Partnership on workforce marketing program(s) including a campaign to recruit workforce to the area
 - Participate on regional CTE sector groups
- Physical Infrastructure and Site Readiness (capital requests)
 - Further site readiness of key economic development sites in Augusta County
 - Develop Real Estate Readiness Program with Grants to incentivize private property owner due diligence
 - Site Ranking System
 - Application Process, Procedure and Policy
 - Matching Grants (\$200,000)
 - Blue Mountain Property: continue to enhance site readiness
 - Water Tank

- Tier Increase from 2 to 3 (Cost is approximately \$351,000)
- Rezone key property to business and industrial, consistent with the County's comprehensive plan (\$25,000 for TIA)
- Lyndhurst/Route 340 Sewer (\$7,000,000)
- Mill Place Commerce Park:
 - Intersection improvements @ Laurel Hill Road (SMART SCALE)
 - Entrance Signs & Landscaping (\$100,000)
 - Trail Network
 - Pad Site \$650,000
 - Move Dominion Energy transmission line to align with DASCOM Americas property northeast property line (\$110,000)

Budget Summary:

Tourism:

| Item | FY2019- 2020 Expenditures | FY2020 - 2021 Adopted | FY2020 – 2021 Revised | FY2021 - 2022 Recommended | % Change from FY2021 |
|-----------|---------------------------|-----------------------|-----------------------|---------------------------|----------------------|
| Operating | \$248,249 | \$152,180 | \$201,206 | \$208,706 | 37.1% |

*Funding based on requirements to meet tourism moral obligation.

Economic Development:

| Item | FY2019- 2020 Expenditures | FY2020 - 2021 Adopted | FY2020 – 2021 Revised | FY2021 - 2022 Recommended | % Change from FY2021 |
|--------------|---------------------------|-----------------------|-----------------------|---------------------------|----------------------|
| Personnel | \$133,925 | \$171,452 | \$179,253 | \$175,722 | 3.7% |
| Operating | 107,937 | 130,771 | 131,470 | 135,605 | 2.5% |
| Total | \$241,862 | \$302,223 | \$310,723 | \$311,327 | 3.0% |

*Increase in personnel due to a pay and class study conducted by Human Resources.

Accomplishments for Calendar Year 2020:

The Augusta County Department of Economic Development and Tourism had a steady year considering COVID-19's effect on the economy. One new project and two expansion projects were announced and/or realized with a combined capital investment of \$144.3 million and 130 jobs created (see chart below for project detail).

| | 2020YTD | Goal | Prior Year |
|------------------------------|----------------|-------------|-------------------|
| | Total | 2021 | 2019 |
| Marketing Missions/Fam Tour | 3 | 4 | 1 |
| Outreach VEDP | 2 | 3 | 1 |
| Virtual Events | 1 | 2 | |
| Total Outreach | 6 | 9 | 2 |
| Leads/SVP/VEDP | 21 | 20 | 12 |
| Leads/Other | 14 | 10 | 12 |
| Total Leads | 35 | 30 | 24 |
| Prospect Visits/SVP/VEDP | 4 | 4 | 2 |
| Prospect Visits/Other | 2 | 2 | 2 |
| Total Prospect Visits | 6 | 6 | 4 |
| Expansion Projects | 1 | 2 | 3 |
| New Company Locations | 1 | 1 | 1 |
| Capital Investment | \$144,300,000 | | \$75,000,000 |
| Jobs Created | 130 | | 150 |
| Jobs Retained | 0 | | |

| *Projects (YTD): | Investment | Jobs Created |
|-------------------------|---------------|--------------|
| The Hershey Company | \$135,000,000 | 110 |
| The Plant Company | \$9,300,000 | 20 |

The following are other accomplishments achieved in calendar year 2020, organized by strategic goal category:

- Organizational Effectiveness and Communications
 - Completed redesign of Economic Development website based on user needs

- People of Augusta profile series received Honorable Mention from Community Economic Development Awards through Virginia Economic Development Partnership and three new profiles were published.
 - Launched Tourism Instagram page
 - Shenandoah Valley Tourism Partnership launched a newly designed website and extensive marketing campaign (Director served on website committee)
 - Promoted newly redesigned tourism website at visitaugustacounty.com
 - Published monthly electronic newsletter with average open rate of 41%
 - Maintained Economic Development Facebook page
 - Attended Public Relations Council meetings (while they were held in 2020) for professional development
 - In three years, the Shenandoah Beerwerks Trail Passport Program has recorded 32,058 brewery visits with 4,792 completed passports. Survey data indicates that the passport program has encouraged visitors to extend their stay to four days or longer, visit more attractions, and spend more money in our area.
 - The Beerwerks Trail received a \$10,000 Virginia Tourism Corporation grant
 - Launched Trailblazers campaign
- Existing Business Retention
 - Awarded \$310,000 in COVID relief grants to 38 small businesses and non-profits
 - Included one loan round and four grant rounds
 - Formed SAW MSA Recovery Task Force with community partners
 - Distributed 200 PPE kits to area businesses (33 to Augusta County businesses)
 - Championed Restaurant Roundtables run by Chamber and SBDC
 - Released Shenandoah Valley Guide to Reopening
 - GART received \$50,000 GO VA grant to run promotional programs assisting small SAW businesses to include video series, micro-site, passport program and overall marketing
 - 18 existing business visits conducted
 - Staff attended Chamber Industrial Roundtables and other Chamber events
 - Sponsored and Presented at Business Appreciation Event in partnership with Staunton and Waynesboro
 - Served on Fields of Gold Transition Task Force
 - Assisted in coordinating Hershey Company's expansion announcement with federal, state, and local elected officials.
 - Served on Project Grows' Farmers Market Committee
 - Served on Agricultural Enterprise Center Study Team
 - Contributed funding and support to Small Business Development Center's Small Business Resiliency Team Navigators GO VA grant. The SBDC was awarded the \$81,813 grant.
 - Business Attraction
 - Continued participation in the Shenandoah Valley Partnership's site location consultant initiative
 - Completed requests for information, site submittals, and prospect visits
 - Participated on SVP Lead Generation Committee and Marketing & Communications Committees
 - SVP completed total website refresh including new URL and branded email addresses
 - SVP launched site selector focused newsletter
 - Business Start-up Support:
 - The Augusta County Economic Development Authority continued to offer a small business loan fund program and began modification of program to encourage increased participation
 - With Staunton and Waynesboro, promoted a web version of An Entrepreneur's Guide to Starting a Business in Augusta County, www.augusta-startup.com

- Hosted a satellite office of the Shenandoah Valley Small Business Development Center in the Augusta County Government Center
- Supported Staunton Creative Community Fund GO VA Grant – Start Up Shenandoah Valley.
- Labor Resources
 - Promoted the collaborative labor pipeline development campaign established by the Shenandoah Valley Partnership and WHSV-TV3 (inDemand Jobs) and Valley Career Hub
 - Director served as alternate to the Shenandoah Valley Workforce Investment Board’s CEO consortium
 - Attended and presented at CTE Sector meetings
- Physical Infrastructure and Site Readiness
 - Finalized covenants and rezoning for Mill Place Commerce Park
 - Assisted Virginia Economic Development Partnership in finalization of all site characterizations and marketability scores for Virginia Business Ready Sites Program (VEDP characterized and scored all sites in state database). All Augusta County sites included:
 - Mill Place Commerce Park
 - Blue Mountain
 - Wilson Commerce Park – Industrial
 - Martin
 - Greenville
 - Argenbright
 - Westgate
 - Shenandoah Valley Regional Aviation Park
 - Baker Business Park
 - MEG
 - Mill Place Commerce Park is the only Tier 4 Certified Site in the Shenandoah Valley

Contact Information:

Rebekah S. Castle, Director of Economic Development & Marketing
 Nick Grow, Project Manager

Location: Augusta County Government Center
 Economic Development Office
 18 Government Center Lane
 P.O. Box 590
 Verona, VA 24482

Phone: (540) 245-5619

E-mails: rcastle@co.augusta.va.us; ngrow@co.augusta.va.us

**81020-TOURISM
BUDGET REQUEST**

| | Detail | Detail | Original | Revised | Request | Co. Admin. Recommendations | Difference |
|--|---------------|------------|----------|-----------|------------|----------------------------|----------------------|
| | 20-21 Revised | FY21-22 | FY 20-21 | FY 20-21 | FY 21-22 | FY 21-22 | Request to Recommend |
| 5603 - TOURISM DEVELOPMENT | | | \$ - | \$ 56,526 | \$ 116,868 | \$ 56,526 | \$ 60,342 |
| GART | \$ 25,000 | \$ 25,000 | | | | | |
| Natural Chimneys Rack Card and/or other promotional effort | \$ - | \$ - | | | | | |
| Group Sales Promotion | \$ - | \$ 9,000 | | | | | |
| Innovate Live or other regional event | \$ - | \$ 5,000 | | | | | |
| TIC-Frontier Culture Museum | \$ 8,053 | \$ - | | | | | |
| Photography | \$ 2,000 | \$ 10,000 | | | | | |
| Tourism Website redesign | \$ 800 | \$ 7,700 | | | | | |
| VA-1 Tourism Summit | \$ - | \$ 645 | | | | | |
| Tourism Brochure/Printing & Design | \$ 10,000 | \$ 10,000 | | | | | |
| Tourism Marketing and Facilities Grant Program | \$ - | \$ 35,000 | | | | | |
| Agritourism Conference Scholarships | \$ - | \$ 2,000 | | | | | |
| Farm2Fork Affair | \$ 5,000 | \$ 5,000 | | | | | |
| People of Augusta Campaign | \$ 3,500 | \$ 1,500 | | | | | |
| Shenandoah Valley Tourism Partnership | \$ - | \$ - | | | | | |
| Fish Virginia First | \$ 500 | \$ 500 | | | | | |
| VADMO | \$ 450 | \$ 450 | | | | | |
| Contingency | \$ - | \$ - | | | | | |
| Hover - URLs (Moved to 81050-5801) | \$ 150 | \$ - | | | | | |
| DropBox | \$ 125 | \$ 125 | | | | | |
| Bike-Walk Summit | \$ - | \$ 1,000 | | | | | |
| Hootsuite | \$ 348 | \$ 348 | | | | | |
| Social Media Management | \$ - | \$ - | | | | | |
| Fields of Gold (moved from 81020-5704) | \$ - | \$ 3,000 | | | | | |
| Shenandoah Valley Travel Association | \$ 600 | \$ 600 | | | | | |
| Personnel Allocation | \$ - | \$ - | | | | | |
| | \$ 56,526 | \$ 116,868 | | | | | |

Request to
Recommend

transferred from
Capital

**81020-TOURISM
BUDGET REQUEST**

| Detail | Detail | Original | Revised | Request | Co. Admin. Recommendations | Difference |
|---|---|------------|------------|------------|----------------------------|-------------------------|
| 20-21 Revised | FY21-22 | FY 20-21 | FY 20-21 | FY 21-22 | FY 21-22 | Request to Recommend |
| | | \$ 1,100 | \$ 1,100 | \$ 1,100 | \$ 1,100 | \$ - |
| | Annual dues | | | | | |
| 5679 - SHENANDOAH VALLEY AIRPORT | | \$ 134,080 | \$ 134,080 | \$ 134,080 | \$ 134,080 | \$ - |
| | Financial Support for SHD | | | | | |
| 5698 - FINE ARTS GRANT | | \$ 9,500 | \$ 9,500 | \$ 9,500 | \$ 9,500 | \$ - |
| | Grant funds (\$5000) and local matching funds (\$5000) for State Grant. Funds benefit Stonewall Brigade Band, Shenanarts, and Shenandoah Valley Art Center. | | | | | |
| 5700 - AUGUSTA COUNTY FAIR | | \$ 7,500 | \$ - | \$ 8,800 | \$ 7,500 | \$ 1,300 |
| | Sheriff Deputy Coverage for Fair | | | | | General Cut |
| | Fair Meals | \$ 5,000 | | | | |
| | Staff shirts, hats and incentives | \$ 1,000 | | | | |
| | Popcorn Machine, Popcorn, Bags | \$ 1,400 | | | | |
| | Gift Bags, Miscellaneous Supplies | \$ 1,200 | | | | |
| | | \$ 200 | | | | |
| | | \$ 2,800 | | | | |
| Department Total: | | \$ 152,180 | \$ 201,206 | \$ 270,348 | \$ 208,706 | \$ 61,642 |
| Payroll Total: | | n/a | n/a | n/a | n/a | n/a |
| Grand Total: | | \$ 152,180 | \$ 201,206 | \$ 270,348 | \$ 208,706 | \$ 61,642 |



January 12, 2021

Ms. Misty Cook
Director of Finance
County of Augusta
P.O. Box 590
Verona, VA 24482-0590

RE: Funding Request
Shenandoah Valley Regional Airport
Weyers Cave, Virginia

Dear Ms. Cook,

The Shenandoah Valley Regional Airport Commission has directed me to submit a request for Sponsor Funding from the County of Augusta in the amount of \$134,080 for the 2021/2022 FY.

Prior to the economic downturn created by the current pandemic, the airport experienced record growth in passenger traffic as our United jet service continued to be well-received by the region. In addition to airline passenger service, the airport also provides exceptional support to the corporate and private aircraft utilizing our general aviation facilities. Many of these operations over the past nine months have been especially important as they facilitated the movement of critical infrastructure employees and supplies, as well provided critical access to support our local businesses and industry during a challenging time. In spite of the recent downturn, our services have remained constant throughout the past year and SHD continues to play an integral and valuable role in the region's economic development, tourism and overall local economy.

The Airport Commission is also proud of the fact that they have been good stewards of the public trust and have used the contributions by member jurisdictions, including the County of Augusta, to leverage significant Federal and State funds toward continued Capital Improvements. A summary of our progress over the past several years is attached.

According to an Economic Impact Study conducted by the Virginia Department of Aviation, Shenandoah Valley Regional Airport is responsible for approximately 430 jobs, and creates an economic impact of 70 million dollars annually for the community.

With SHD's role as one of only nine commercial airline service airports in the Commonwealth of Virginia, we are required to comply with the regulatory requirements associated with such service which are costly and cannot be compromised; therefore, the City's financial support is extremely important.



**SHENANDOAH
VALLEY
AIRPORT**

Funding Request
January 12, 2021
Page 2

Understanding the impact of the pandemic, the resulting loss of revenue and demands facing the County and the other four member jurisdictions, the Airport Commission has decided to continue the abatement of the planned increase in local funding by the member jurisdictions that was slated to occur in FY2020. The Airport Commission has taken extraordinary efforts to contain expenses, and maximize revenues to the extent possible in the current environment. Our request this year is based on the formula agreed upon by the member jurisdictions in 2004, and has remained level since that time.

Thank you in advance for your continued support of the Shenandoah Valley Regional Airport. Should you have any questions, please do not hesitate to contact your County representative, Gerald Garber, or me.

Sincerely,

Gregory W. Campbell
Executive Director

GWC/hkbr

Enclosures

cc: Mr. Gerald Garber, Airport Commission

**Shenandoah Valley Regional Airport
Contributions by Jurisdictions Served**

| | |
|-------------------|-----------|
| Augusta County | \$134,080 |
| Rockingham County | \$96,461 |
| Harrisonburg City | \$67,923 |
| Staunton City | \$48,159 |
| Waynesboro City | \$44,052 |

**Shenandoah Valley Regional Airport
Clientele Served Per Jurisdiction**

| | |
|---------------------------------------|------------------|
| Augusta County (Entire Population) | 75,254 Residents |
| Rockingham County (Entire Population) | 81,422 Residents |
| Harrisonburg City (Entire Population) | 54,606 Residents |
| Staunton City (Entire Population) | 24,972 Residents |
| Waynesboro City (Entire Population) | 22,285 Residents |

*Data from 2018 Regional Data Center

**81050-ECONOMIC DEVELOPMENT
BUDGET REQUEST**

| | Detail | Detail | Original | Revised | Request | Co. Admin Recommendations | Difference |
|--|---------------|-----------|------------------|------------------|---------------------|------------------------------|-------------------------------|
| | 20-21 Revised | FY21-22 | FY 20-21 | FY 20-21 | FY 21-22 | FY 21-22 | Request to Recommendations |
| <u>3600 - ADVERTISING/MARKETING</u> | | | 29,533 \$ | 29,533 \$ | 48,500.00 \$ | 30,000 \$ | 18,500 |
| Site Plan Marketing (prospect visits) | \$ 10,000 | \$ 10,000 | | | | | |
| Business Retention (Industry lunches) | \$ 500 | \$ 500 | | | | | |
| Business Appreciation Event | \$ 1,500 | \$ 1,500 | | | | | |
| Printing & Design Marketing Brochures/Collateral | | | | | | | |
| Website Add-ons/Video | \$ 5,000 | \$ 6,000 | | | | | |
| Website Technology Upgrade/Design Enhancements | \$ 5,000 | \$ 5,000 | | | | | |
| Industry Tours/CTE/Workforce Support | \$ 2,000 | \$ 2,000 | | | | | |
| Existing Business Contact/Promotional Products | \$ 2,033 | \$ 3,500 | | | | | |
| | \$ - | \$ 2,500 | | | | | |
| Constant Contact - MOVED TO DUES & SUBSCRIPTIONS | \$ - | \$ - | | | | | |
| Announcements/Groundbreaking Invitations | \$ 1,000 | \$ 1,000 | | | | | |
| Entrepreneurial Grant Initiative | \$ - | \$ 1,000 | | | | | |
| Site Readiness | \$ - | \$ 3,000 | | | | | |
| People of Augusta | \$ 2,500 | \$ 2,500 | | | | | |
| Food and Beverage Marketing Campaign | \$ - | \$ 10,000 | | | | | |
| | \$ 29,533 | \$ 48,500 | | | | | |
| <u>5201 - POSTAL SERVICES</u> | | | 800 \$ | 800 \$ | 800 \$ | 800 \$ | - |
| General office mailings and overnight deliveries | \$ 800 | \$ 800 | | | | | |
| Economic development services mailing to business licenses | | | | | | | |
| <u>5203 - TELEPHONE SERVICES</u> | | | 1,560 \$ | 1,560 \$ | 1,560 \$ | 1,560 \$ | - |
| Cell Phone | \$ 600 | \$ 600 | | | | | |
| Land Line | \$ 480 | \$ 480 | | | | | |
| Air Card | \$ 480 | \$ 480 | | | | | |
| | \$ 1,560 | \$ 1,560 | | | | | |

Request to
Recommendations

cut food/bev campaign
general cut

**81050-ECONOMIC DEVELOPMENT
BUDGET REQUEST**

| | Detail | Detail | Original | Revised | Request | Co. Admin Recommendations | Difference |
|---|-----------|-----------|-----------|-----------|-----------|------------------------------|-----------------------|
| <u>5305 - MOTOR VEHICLE INSURANCE</u> | | | | | | | |
| One vehicle | | | 600 \$ | 552 \$ | 600 \$ | 600 \$ | - |
| Mileage as of 12/30/20: 27,381 | | | | | | | |
| <u>5501 - TRAVEL EXPENSES</u> | | | | | | | |
| Prospect Visits | 1,100 \$ | 1,100 \$ | 3,600 \$ | 3,600 \$ | 8,420 \$ | 6,000 \$ | 2,420 |
| VA Economic Developers Association | 1,000 \$ | 3,000 \$ | | | | | General cut |
| Community Development | 120 \$ | 120 \$ | | | | | |
| Site Selector Visits | 200 \$ | 200 \$ | | | | | |
| IEDC/SEDC Training Courses | 1,180 \$ | 4,000 \$ | | | | | |
| International Production & Processing Expo | - \$ | - \$ | | | | | |
| Summer Fancy Foods Show | \$0 \$ | - \$ | | | | | |
| Industrial Asset Management Council | | | | | | | |
| Public Relations Council Lunches (moved to Dues and Subsc | - \$ | - \$ | | | | | |
| | 3,600 \$ | 8,420 \$ | | | | | |
| | | | 75,013 \$ | 75,013 \$ | 75,013 \$ | 75,013 \$ | - |
| <u>5674 - SHENANDOAH VALLEY PARTNERSHIP</u> | | | | | | | |
| Annual contribution to SVP | | | | | | | |
| | | | 12,000 \$ | 12,000 \$ | 12,000 \$ | 12,000 \$ | - |
| <u>5675 - SMALL BUSINESS DEVELOPMENT CENTER</u> | | | | | | | |
| Rent-in-kind (offset by revenue) | 4,000 \$ | 4,000 \$ | | | | | |
| Stipend | 8,000 \$ | 8,000 \$ | | | | | |
| | 12,000 \$ | 12,000 \$ | | | | | |
| | | | 5,065 \$ | 5,652 \$ | 9,532 \$ | 6,732 \$ | 2,800 |
| <u>5801 - DUES & SUBSCRIPTIONS</u> | | | | | | | cut wordpress monthly |
| International Economic Developers Assoc. | 450 \$ | 455 \$ | | | | | |
| Shenandoah Valley Technology Council | 250 \$ | 250 \$ | | | | | |
| Southern Economic Development Council | - \$ | 250 \$ | | | | | |
| Executive Pulse Maintenance Fee | - \$ | - \$ | | | | | |
| Salesforce | - \$ | - \$ | | | | | |
| EMSI | - \$ | - \$ | | | | | |
| Jobs EQ - Chmura Analytics | 1,123 \$ | 1,125 \$ | | | | | |

**81050-ECONOMIC DEVELOPMENT
BUDGET REQUEST**

| | Detail | Detail | Original | Revised | Request | Co. Admin Recommendations | Difference |
|---|---------------|----------|----------|----------|----------|------------------------------|-------------------------------|
| | 20-21 Revised | FY21-22 | FY 20-21 | FY 20-21 | FY 21-22 | FY 21-22 | Request to Recommendations |
| Virginia Economic Developers Assoc. for 2 | \$ 750 | \$ 750 | | | | | |
| International Council of Shopping Centers | \$ - | \$ - | | | | | |
| Verona Business Association | \$ - | \$ - | | | | | |
| Industrial Asset Management Council | \$ - | \$ - | | | | | |
| Virginia Agribusiness Council | \$ 110 | \$ 110 | | | | | |
| Virginia Agri-Women | \$ - | \$ - | | | | | |
| Public Relations Council | \$ - | \$ 330 | | | | | |
| Constant Contact | \$ 470 | \$ 470 | | | | | |
| Hover (URL subscriptions) | \$ 360 | \$ 360 | | | | | |
| Nexcess (web hosting increased due to website sizes) | \$ 107 | \$ 600 | | | | | |
| Domain SSL Certificates | \$ 390 | \$ 390 | | | | | |
| Canva for Business | \$ 120 | \$ 120 | | | | | |
| Wordpress Quarterly Updates(minimum to maintain security) | \$ 800 | \$ 800 | | | | | |
| Additional for Wordpress Monthly Updates (recommended) | \$ - | \$ 2,800 | | | | | |
| Zoom | \$ 480 | \$ 480 | | | | | |
| Network Solutions (Mill Place domain) | \$ 242 | \$ 242 | | | | | |
| | \$ 5,652 | \$ 9,532 | | | | | |
| 6001 - OFFICE SUPPLIES | | | \$ 1,500 | \$ 1,500 | \$ 1,800 | \$ 1,800 | \$ - |
| Copier | \$ 720 | \$ 720 | | | | | |
| Prospect Supplies | \$ 700 | \$ 1,000 | | | | | |
| Miscellaneous | \$ 80 | \$ 80 | | | | | |
| | \$ 1,500 | \$ 1,800 | | | | | |
| 6008 - MOTOR VEHICLE FUEL | | | \$ 900 | \$ 900 | \$ 900 | \$ 900 | \$ - |
| | \$ 900 | \$ 900 | | | | | |
| 6009 - MOTOR VEHICLE MAINTENANCE | | | \$ 200 | \$ 200 | \$ 200 | \$ 200 | \$ - |
| General repairs and maintenance | \$ 200 | \$ 200 | | | | | |
| Mileage as of 1/9/21: 25,902 | | | | | | | |

December 18, 2020

Ms. Misty Cook
Director of Finance
County of Augusta
18 Government Center Lane
Verona, VA 24482-0590

Dear Ms. Cook:

The Shenandoah Valley Partnership (SVP) understands that the COVID-19 pandemic has presented extraordinary challenges and disrupted revenues for localities. We also recognize the incredible programs our localities have organized to assist the ongoing needs of the business and nonprofit communities. With that in mind, as you begin consideration of the fiscal year 2020-2021 economic development appropriation you will find the SVP funding request respectfully attached.

The SVP's foundation of regional cooperation is critical to sustaining a strong economic climate and addressing business development opportunities in this new market. As the region's premier advocate for economic development, we have quickly pivoted our outreach to sustain our plan of work – executing successful digital marketing initiatives, personally connecting with site selectors virtually and in person, and maintaining project activity.

Localities' financial contribution allows SVP to provide technical assistance through project management and lead generation. Over the past 12 months the region benefited from nearly \$200 million in new capital investment and the creation of over 500 new jobs. The continued growth of our fundamental business sectors speaks volumes about our region's resiliency and future economic prosperity.

The SVP requests the County of Augusta to budget \$75,013.00 for our FY21-22 operating year. This request has not changed from the previous year and is based on the July 1, 2017 population estimates data from the Weldon Cooper Center for Public Service following the \$1.00 per capita funding rate for localities with a population of 10,000 or more.

We value our long-term relationship with the County of Augusta and look forward to partnering to market the Shenandoah Valley business development story with confidence. With your financial support, SVP will continue to encourage new capital investment and job creation and address regional workforce and talent efforts. If we can provide any additional information, please do not hesitate to contact me.

Thank you,

Jay A. Langston, Ph.D.
Executive Director
Shenandoah Valley Partnership
(o) 540.568.3259 | (c) 540.421.6461
jlangston@theshenandoahvalley.com



SVP Jurisdictions and Clientele Served

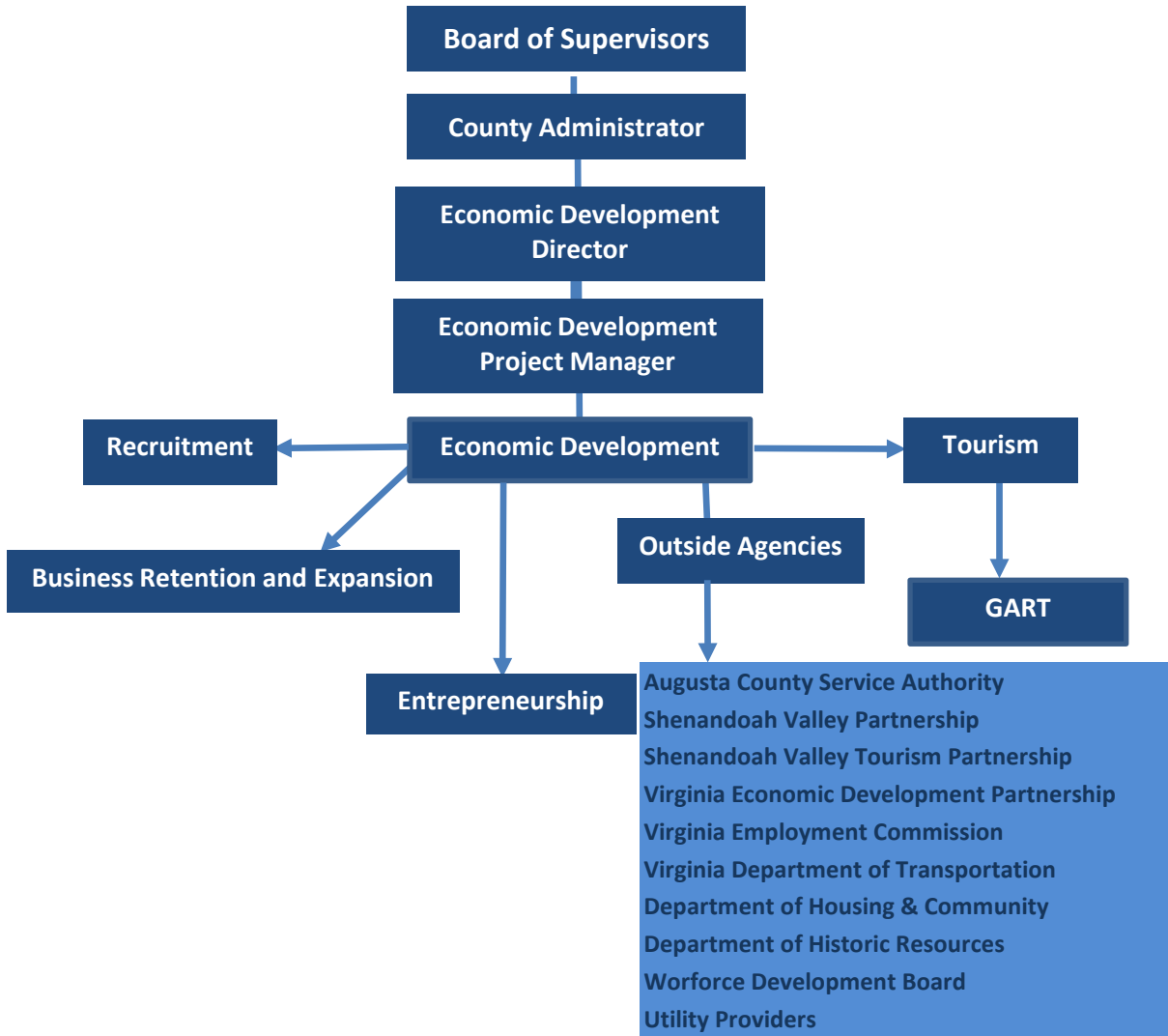
| Member Jurisdiction | 2017 Population* | FY21-22 Public Investment at \$1.00 per capita for localities over 10,000 population** |
|----------------------|------------------|--|
| Augusta County | 75,013 | \$75,013 |
| Bath County | 4,556 | \$8,004 |
| City of Buena Vista | 6,424 | \$8,785 |
| City of Harrisonburg | 54,689 | \$54,689 |
| Highland County | 2,284 | \$7,022 |
| City of Lexington | 7,284 | \$8,945 |
| Page County | 23,665 | \$23,665 |
| Rockbridge County | 22,596 | \$22,596 |
| Rockingham County | 80,666 | \$80,666 |
| Shenandoah County | 42,525 | \$42,525 |

| | | |
|--------------------|--------|----------|
| City of Staunton | 24,761 | \$24,761 |
| City of Waynesboro | 21,955 | \$21,955 |

*Source: Weldon Cooper Center for Public Service, July 1, 2017 Population Estimates

**Funding based on per capita. All localities below 10,000 population remain at current funding level.

Augusta County Economic Development



(This Page Left blank intentionally)

Extension Office

Mission:

Virginia Cooperative Extension helps lead the engagement mission of Virginia Tech and Virginia State University, the commonwealth's land-grant universities. Building local relationships and collaborative partnerships, we help people put scientific knowledge to work through learning experiences that improve economic, environmental, and social well-being.

Department Overview:

The Augusta County Office of Virginia Cooperative Extension provides the citizens of Augusta County, Staunton and Waynesboro with educational, research-based information from Virginia Tech and Virginia State University. Currently the staff includes four Extension Agents, one administrative assistant, one 4-H program assistant, and a federally funded program assistant (SNAP). The Extension Agents are one county 4-H agent, two Agricultural and Natural Resources (ANR) agents, and one food and nutrition agent who is largely federally funded. Under the area programming model additional agents from other offices in Extension Planning District 6 (in addition to Augusta these include Bath, Highland, Rockbridge and Rockingham counties) will conduct educational programs in complementary program areas including farm business management, environmental science and dairy production as well as consumer sciences. Furthermore, Augusta County has the added benefit of the Community Viability Specialist housed in the Northern District office in Harrisonburg.

Virginia Cooperative Extension's Vision is to help lead the engagement mission of Virginia Tech and Virginia State University, the Commonwealth's land-grant universities. Building local relationships and collaborative partnerships, we help people put scientific knowledge to work through learning experiences that improve economic, environmental, and social well-being. Extension is committed to providing access to unbiased, scientific information related to locally defined issues; a presence in local communities; the establishment of strong partnerships and collaborative coalitions; and innovative service to the Commonwealth.

Virginia Cooperative Extension Programs are proactive and are designed to address problems/needs of the county in an effective, timely manner. Educational information is delivered through organized programs, workshops and meetings, field days, test plots, newsletters, tours, demonstrations, one-on-one contacts, media, schools, and 4-H clubs, camps, and activities. Through Virginia Cooperative Extension, the citizens of Augusta County have access to research-based, unbiased information to help them improve their productivity, profitability, and quality of life.

Area programming has always been part of our educational efforts. Extension Agents work across county lines conducting programs in their area of specialization. The Agriculture Extension Agents and Family and Consumer Science Extension Agent (Rockingham) have been assigned a program specially giving them the advantage of concentrating in a particular subject matter area. Agents receive intensive training so they can be more knowledgeable and advanced in their specialty assignment. Each county also has a 4-H Extension Agent and/or Program Assistant who is assigned to coordinate 4-H programs in that locality.

University specialists from Virginia Tech and Virginia State Universities are available through Virginia Cooperative Extension to provide expertise and research based education information. In conjunction with local Extension Agents, Specialists develop publications and program materials. They are also available to assist with programs at the local level.

Strategic Goals and Objectives:

- Agriculture and Natural Resources
 - Advise work of the Augusta Agriculture Industry Board
 - Enhance Augusta beef cattle marketing opportunities for producers
 - Provide resources for land and water stewardship to new/absentee landowners
 - Expand educational scope of 4-H/FFA Market Animal Show
 - Provide crop hybrid and variety information to help farmers select adaptable crop genetics
 - Maintain pesticide applicators licensing program for farmers and commercial applicators
 - Monitor incursion of invasive pests and weeds, including the spotted lanternfly
 - Investigate innovative sustainable cropping practices programs for environmental and production efficiency
 - Encourage farmers/landowners to adopt best management practices that improve economic and environmental outcomes
 - Education in farm business management and Farm Family Transition to the next generation
 - Continue programming aimed at supporting small farm enterprise development
 - Provide non-expert agricultural law interpretation where appropriate
 - Provide Education and strategies for dealing with herbicide resistant weeds
- 4-H
 - Youth development to grow community oriented, capable, resilient citizens
 - Manage 4-H Teen Leadership Development Program
 - Foster youth engagement in STEM related learning and proficiency
 - Provide opportunities for practical, hands-on learning of skills and exposure to career paths
 - Assist in organization and management of Market Animal Show
 - Increase membership in 4-H and awareness of Augusta, Staunton, and Waynesboro 4-H Programs
- Family and Consumer Sciences – Family Nutrition Program
 - Identify, recruit, teach, train, and manage volunteers to offer nutrition, health, and weight management programs
 - Improve food access and availability in settings, such as farmers markets and grocery stores, using lessons from approved core curricula
 - Present and/or serve on local food policy councils and other entities serving limited-income audiences to assist in establishing EBT programs
 - Build community capacity for improving community food security, nutrition, health, and weight status for SNAP-eligible individuals and families, including forging partnerships to establish community gardens
 - Create partnerships with local agencies serving limited resource populations and connecting these agencies with food access, nutrition, health, and weight management programs offered through SNAP-Ed

Budget Summary:

| Item | FY2019- 2020 Expenditures | FY2020 - 2021 Adopted | FY2020 – 2021 Revised | FY2021 - 2022 Recommended | % Change from FY2021 |
|--------------|---------------------------|-----------------------|-----------------------|---------------------------|----------------------|
| Personnel | \$78,911 | \$112,428 | \$112,428 | \$122,475 | 8.9% |
| Operating | 4,626 | 6,600 | 6,600 | 8,300 | 25.8% |
| Total | \$83,537 | \$119,028 | \$119,028 | \$130,775 | 9.9% |

***Increase in personnel expenditures due to filling a previously vacant position.

Accomplishments:

- Crops and Soils
 - Provided direct assistance to over 200 individual farmers and landowners in Augusta County
 - Promotion of safe and effective pesticide usage through certification of 95 private applicators (farmers) and 30 commercial applicators (Co-ops, Houff, etc.)
 - Row crop and forage research and educational programs efforts (workshops and field demonstrations)
 - Provided resources for livestock producers to comply with new water quality and fencing regulations
 - Provided education for absentee or new landowners about land stewardship and rural concerns
 - Consulted with beginning farmers about crop management and marketing
- Horticulture
 - Consult with commercial vegetable, ornamental, and nursery enterprises on production and marketing issues
 - Assist small horticulture operation to increase scale and marketing options
 - Consult homeowners with lawns, landscaping and gardening
- Animal Science
 - Assistance to individual livestock producers and enterprise developing landowners
 - Improve farm-profitability through better animal nutrition, health, and marketing
 - Assisted farmers with winter feeding rations by submitting 30 hay samples for forage quality analysis
 - Assisted ACSA with large animal mortality policy promotion among farmer community
- Farm Business Management
 - Farm Finances
 - Land Leasing and Custom rate surveys
 - Small scale agriculture and new landowners
 - Consult with landowners on Dominion contract negotiations
- Dairy Science
 - Organic Dairying
 - Educational meetings, farm visits, and herd-book clinics
 - Youth programs
 - Work with the Farm Family Transition program
 - Farm Stress and Mental Health
 - Ventilation design, calf health, feed and nutrient management
- 4-H Youth Development
 - Community Clubs
 - Special Interest Clubs
 - 4-H Junior Camp
 - Cloverbud Clubs
 - 4-H Judging Teams
 - 4-H After-school Programs
 - Augusta County 4-H/FFA Market Animal Show, Sale, and Banquet
 - International 4-H Exchange Program
 - Presentation Workshops
 - 4-H County Contests
 - 4-H Officer Training
 - Volunteer/Risk Management Training
 - STEM (science, technology, engineering, math) activities
 - 4-H Day at the Capitol

- State 4-H Events
- Civic Activities
- Food and Nutrition
 - Literacy, Eating, and Activity for Preschoolers (LEAP) program reached 15 youth
 - OrganWise Guys program reached 7 youth
 - Choose Health program reached 5 youth
 - Fresh Fruit and Vegetable Program reached 908 youth
 - ServSafe Food Protection Manager class certified 4 adults
 - Virtual food demonstrations received 2,089 views via social media
 - Food and physical activity resource map on Google Maps received 205 views
 - Partnership with Embrace Community Garden in Waynesboro reached 270 clients and produced 612 pounds of food
 - Updated school wellness policy assessments for Augusta, Staunton, and Waynesboro
 - Updated SNAP-Ed programming needs assessments for Augusta, Staunton, and Waynesboro
 - Get Fresh collaborative activities with Augusta Health, Waynesboro Public Schools, Blue Ridge Area Food Bank, Murphy Deming School of Health Sciences, and Project GROWS

Contact Information:

John Benner, ANR Agent, Unit Coordinator

Location: 13 Government Center Lane
Verona, VA 24482

Phone: (540) 245-5750

Fax: (540) 245-5752

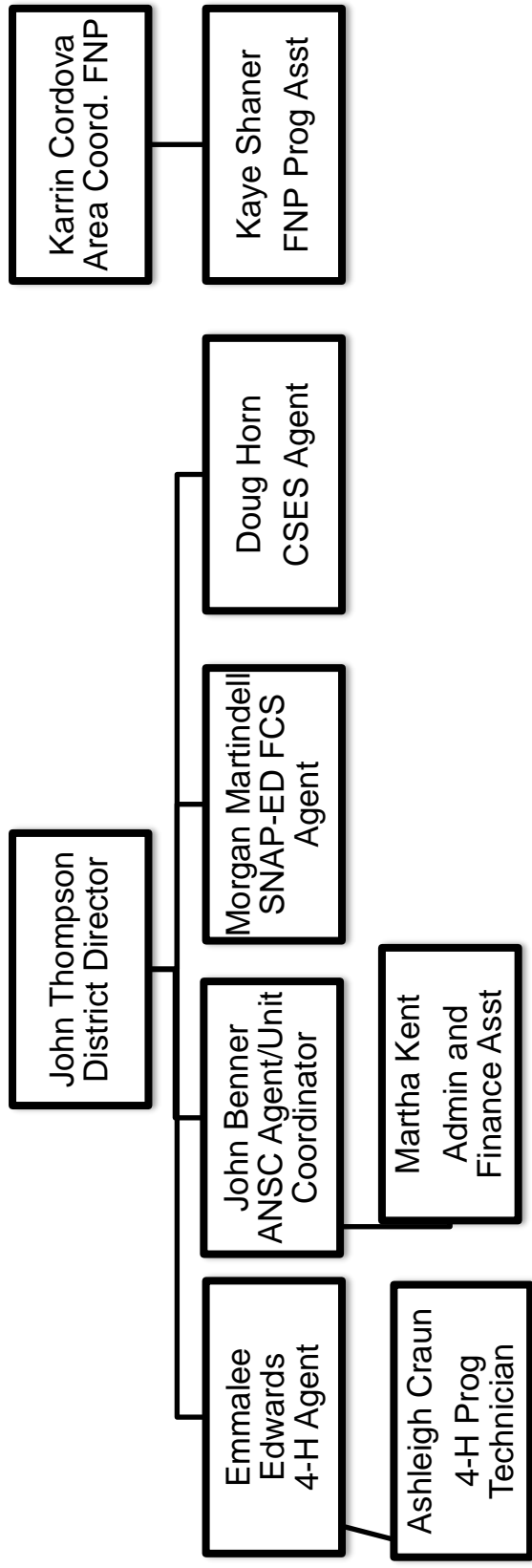
E-mail: benner89@vt.edu

**83010-EXTENSION OFFICE
BUDGET REQUEST**

| Detail | Detail | Original | Revised | Request | Co. Admin Recommendations | Difference |
|---|---------|------------|------------|------------|------------------------------|-------------------------------|
| 20-21 Revised | FY21-22 | FY 20-21 | FY 20-21 | FY 21-22 | FY 21-22 | Request to Recommendations |
| <u>5203 - TELEPHONE SERVICES</u> | | | | | | |
| Land lines, fax, repairs for Augusta office | \$ - \$ | 2,500 \$ | 2,500 \$ | 3,000 \$ | 3,000 \$ | - |
| <u>5501 - TRAVEL EXPENSES</u> | | | | | | |
| Mileage for agents in Augusta office | \$ - \$ | 3,500 \$ | 3,500 \$ | 4,000 \$ | 4,000 \$ | - |
| <u>6001 - OFFICE SUPPLIES</u> | | | | | | |
| Supplies for Augusta office employees | \$ - \$ | 600 \$ | 600 \$ | 700 \$ | 700 \$ | - |
| <u>6002 - 4-H PROGRAM SUPPORT</u> | | | | | | |
| Mileage for 4-H technician travel, market animal show, 4-H camp & other program support | \$ - \$ | - \$ | - \$ | 600 \$ | 600 \$ | - |
| Department Total: | \$ - \$ | 6,600 \$ | 6,600 \$ | 8,300 \$ | 8,300 \$ | - |
| Payroll Total: | \$ - \$ | 112,428 \$ | 112,428 \$ | 141,009 \$ | 122,475 \$ | 18,534 |
| Grand Total: | \$ - \$ | 119,028 \$ | 119,028 \$ | 149,309 \$ | 130,775 \$ | 18,534 |

Virginia Cooperative Extension Augusta County Office Organization

Chart FY21-22



County Farm

Department Overview:

Expenditures related to the Berry Farm property and Agricultural Development Board are included under County Farm.

Budget Summary:

| Item | FY2019 - 2020 Expenditures | FY2020 - 2021 Adopted | FY2020 - 2021 Revised | FY2021 - 2022 Recommended | % Change from FY2021 |
|-----------|----------------------------|-----------------------|-----------------------|---------------------------|----------------------|
| Operating | \$0 | \$5,500 | \$5,500 | \$6,760 | 23% |

*restored funding to pre-COVID levels.

**83050-COUNTY FARM
BUDGET REQUEST**

| <u>Detail</u> | <u>Detail</u> | <u>Original</u> | <u>Revised</u> | <u>Request</u> | <u>Co. Admin Recommends</u> | <u>Difference</u> |
|---|---------------|-----------------|-----------------|-----------------|-----------------------------|--------------------------|
| 20-21 Revised | FY21-22 | FY 20-21 | FY 20-21 | FY 21-22 | FY 21-22 | Request to Recommends |
| \$ | - \$ | - \$ | - \$ | - \$ | - \$ | - \$ |
| \$ | - \$ | 5,500 \$ | 5,500 \$ | 6,760 \$ | 6,760 \$ | 6,760 \$ |
| 6003 - AGRICULTURAL SUPPLIES & MAINTENANCE | | | | | | |
| To maintain Berry Farm and Mill Place | | | | | | |
| 6007 - AGRICULTURAL DEVELOPMENT FUND | | | | | | |
| Support of agricultural community including projects of Extension or Ag Board. Projects approved individually by BOS before funded. | | | | | | |
| Department Total: \$ | | | | | | |
| Payroll Total: | | | | | | |
| | | 5,500 \$ | 5,500 \$ | 6,760 \$ | 6,760 \$ | - |
| | | n/a | n/a | n/a | n/a | n/a |
| Grand Total: | \$ | 5,500 \$ | 5,500 \$ | 6,760 \$ | 6,760 \$ | - |

Augusta County
Fiscal Year 2021-2022
Departmental Budgets by Function
Non-departmental & Contingencies

| Department | FY2019– 2020 Actual | FY2020 - 2021 Adopted | FY2020 – 2021 Revised | FY2021 - 2022 Recommended | % Change from FY2021 |
|---|------------------------|--------------------------|--------------------------|------------------------------|-------------------------|
| Other Operational Functions | \$1,078,167 | \$554,986 | \$ 1,181,263 | \$646,114 | 16% |
| Contributions | 444,481 | 404,559 | 406,208 | 453,522 | 12% |
| Contingencies | 106,520 | 89,392 | 120,000 | 30,473 | -66% |
| Transfers to Other Funds | 63,561,569 | 60,216,386 | 74,874,172 | 61,893,898 | 3% |
| Total Non-departmental & Contingencies | \$65,190,737 | \$61,265,323 | \$ 76,581,643 | \$63,024,007 | 3% |

(This Page Left blank intentionally)

Non-Departmental & Transfers

Description:

Certain General Fund functions that cannot logically be categorized with any of the established departments are included as Other Operational Functions, Contributions, Contingencies and Transfers.

Other Operational Functions includes funding for the Soil & Water Conservation District, in which the County is fiscal agent for payroll. Other payroll related expenditures are in this category, including: Line of Duty Premiums, Health Insurance Premiums, Unemployment Insurance, Consulting Services related to Health Insurance, and Pay & Classification funding for allocation to employees for approved annual pay changes.

The County receives annual requests for financial support from charities and non-profit organizations. These requests are grouped under the heading, "Contributions".

Contingency budgets are for use in case of emergency or if an expenditure arises during the fiscal year that was not previously budgeted. Material contingency spending is approved by the Board of Supervisors.

The General Fund provides transfers to the various other funds to supplement the other revenue collected by these funds. The Revenue Recovery Fund, Virginia Public Assistance Fund, Comprehensive Services Act Fund, School Fund, Debt Fund, and Capital Improvement Fund receive capital and operating funds from the General Fund.

Budget Summaries:

Other Operational Functions

| Item | FY2019 - 2020 Expenditures | FY2020 - 2021 Adopted | FY2020 - 2021 Revised | FY2021 - 2022 Recommended | % Change from FY2021 |
|-----------|----------------------------|-----------------------|-----------------------|---------------------------|----------------------|
| Operating | \$1,078,167 | \$554,986 | \$1,181,263 | \$646,114 | 16.4% |

* Increase in FY2022 is due to the use of less funds in reserves to balance the budget, see County Administrator’s letter for details.

Contributions

| Item | FY2019 - 2020 Expenditures | FY2020 - 2021 Adopted | FY2020 - 2021 Revised | FY2021 - 2022 Recommended | % Change from FY2021 |
|-----------|----------------------------|-----------------------|-----------------------|---------------------------|----------------------|
| Operating | \$444,481 | \$404,559 | \$406,208 | \$453,522 | 12.1% |

*Increase is due to small increases in regional contributions that were previously cut due to COVID.

Contingencies

| Item | FY2019 - 2020 Expenditures | FY2020 - 2021 Adopted | FY2020 - 2021 Revised | FY2021 - 2022 Recommended | % Change from FY2021 |
|-----------|----------------------------|-----------------------|-----------------------|---------------------------|----------------------|
| Operating | \$106,520 | \$89,392 | \$120,000 | \$30,473 | -65.9% |

Transfers

| Item | FY2019 - 2020 Expenditures | FY2020 - 2021 Adopted | FY2020 - 2021 Revised | FY2021 - 2022 Recommended | % Change from FY2021 |
|-----------|----------------------------|-----------------------|-----------------------|---------------------------|----------------------|
| Operating | \$63,561,569 | \$60,216,386 | \$74,874,172 | \$61,893,898 | 2.7% |

*Change in transfers due to increases in transfers to Social Services, and Schools. Increase in revised is due to allocation of CARES funds, year end fund balance and school year end fund balance.

**92020-OTHER OPERATIONAL
92040-CONTINGENCIES
BUDGET REQUEST**

| Detail | Detail | Original | Revised | Request | Co. Admin. Recommendations | Difference |
|---|---------|------------|------------|------------|----------------------------|----------------------------|
| 20-21 Revised | FY21-22 | FY 20-21 | FY 20-21 | FY 21-22 | FY 21-22 | Request to Recommendations |
| | | \$ 65,227 | \$ 65,227 | \$ 65,227 | \$ 65,227 | \$ - |
| 92020 - Other Operational Expenditures: | | | | | | |
| <u>1100 - HEADWATERS CONSERVATION DISTRICT</u> | | | | | | |
| Payroll portion of annual contribution | | \$ 6,000 | \$ 6,000 | \$ 6,000 | \$ 6,000 | \$ - |
| <u>1600 - VARIOUS BOARDS & COMMISSIONS</u> | | | | | | |
| Semi-annual payments to board appointments including Recycling Committee, Ag Board, CPMT, CATS, Youth Commission, Ag & Forest Committee | | \$ 103,261 | \$ 110,723 | \$ 111,830 | \$ 111,830 | \$ - |
| <u>2220 - LINE OF DUTY</u> | | | | | | |
| Premium for line of duty coverage for public safety employees and F&R volunteers (VACO) FY18 reduction due to allocation to SAFER grant | | \$ 257,797 | \$ 887,612 | \$ 927,480 | \$ 336,856 | \$ 590,624 |
| <u>2300 - HOSPITALIZATION - DEPENDENT CARE</u> | | | | | | Use of reserves |
| Premium for dependent care Portion funded out of Health Insurance escrow savings | | \$ 40,000 | \$ 40,000 | \$ 40,000 | \$ 40,000 | \$ - |
| <u>2301 - HEALTH SAVINGS ACCOUNT</u> | | | | | | |
| Monthly contribution to employees on High Deductible Plan with Health Savings Account | | \$ - | \$ - | \$ - | \$ - | \$ - |
| <u>2500 - VACO Hybrid Plan STD/LTD</u> | | | | | | |
| Funding for short term disability/long term disability plan required for VRS Hybrid Plan employees | | | | | | |

**92020-OTHER OPERATIONAL
92040-CONTINGENCIES
BUDGET REQUEST**

| | <u>Detail</u> | <u>Original</u> | <u>Revised</u> | <u>Request</u> | <u>Co. Admin. Recommendations</u> | <u>Difference</u> |
|---|---------------|-----------------|----------------|----------------|---------------------------------------|-------------------------------|
| | 20-21 Revised | FY 20-21 | FY 20-21 | FY 21-22 | FY 21-22 | Request to Recommendations |
| <u>2600 - UNEMPLOYMENT</u> | | \$ 4,000 | \$ 4,000 | \$ 4,000 | \$ 4,000 | \$ - |
| Estimate of unemployment claims | | | | | | |
| <u>2700 - WORKER'S COMPENSATION</u> | | \$ - | \$ - | \$ - | \$ - | \$ - |
| Payments related to worker's comp claims from when County was self-funded | | | | | | |
| <u>2800 - OTHER BENEFITS</u> | | \$ 4,000 | \$ 4,000 | \$ 4,000 | \$ 4,000 | \$ - |
| Administration of flex benefits plan | | | | | | |
| <u>2801 - HOSPITALIZATION-RETIREES</u> | | \$ - | \$ - | \$ - | \$ - | \$ - |
| Subsidy for retiree health insurance | | | | | | |
| <u>3130 - CONSULTING SERVICES CONSORTIUM</u> | | \$ 11,000 | \$ 11,000 | \$ 11,000 | \$ 11,000 | \$ - |
| Administration of health insurance benefits | | | | | | |
| <u>5683 - HEADWATERS SOIL CONSERVATION DISTRICT</u> | | \$ 30,701 | \$ 30,701 | \$ 30,701 | \$ 30,701 | \$ - |
| Dam management portion of annual contribution | | | | | | |
| <u>8002 - FURNITURE & FIXTURES</u> | | \$ 3,000 | \$ 2,000 | \$ 3,000 | \$ 1,500 | \$ 1,500 |
| Amount reserved for unexpected expenditures related to County F&F | | | | | | General Cut |
| <u>9994 - CAREER DEVELOPMENT/PAY & CLASS</u> | | \$ - | \$ - | \$ - | \$ - | \$ - |
| Attendance at Senior Executive Institute FY18-budget in Personnel Pay and reclassification implemented FY18 | | | | | | |

**92020-OTHER OPERATIONAL
92040-CONTINGENCIES
BUDGET REQUEST**

| Detail | Detail | Original FY 20-21 | Revised FY 20-21 | Request FY 21-22 | Co. Admin. Recommendations FY 21-22 | Difference Request to Recommendations |
|--|-------------------|----------------------|---------------------|---------------------|---|---|
| 20-21 Revised | FY21-22 | FY 20-21 | FY 20-21 | FY 21-22 | FY 21-22 | Request to Recommendations |
| | Comp Bd County | \$ - | \$ - | \$ 92,404 | \$ - | \$ 92,404 |
| | | \$ - | \$ - | \$ 240,514 | \$ - | \$ 240,514 |
| 9995 & 9997 PAY & CLASSIFICATION PLAN | | | | | | |
| Funding available for appropriated pay increases for County and Comp Board employees. Allocated to employees by evaluation scores. Allocated to departments during revised budget preparation. 3% increase 1/1/22 | | | | | | |
| 9996 AID TO THE COMMONWEALTH | | | | | | |
| General Assembly action to reimburse a portion of State Aid back to the state. N/A FY18, FY19, FY20, FY21 | | | | | | |
| | | \$ - | \$ - | \$ - | \$ - | \$ - |
| | | \$ 20,000 | \$ 20,000 | \$ 25,000 | \$ 25,000 | \$ - |
| 9998 - OPEB | | | | | | |
| Funding available for accrued sick leave payouts for employees that retire during the fiscal year. Allocated to departments during revised budget preparation. | | | | | | |
| | | \$ 10,000 | \$ - | \$ 10,000 | \$ 10,000 | \$ - |
| 9999 - PART TIME | | | | | | |
| Funding available for part time needs that arise during the fiscal year. Allocated to departments during revised budget preparation. | | | | | | |
| | | \$ 89,392 | \$ 120,000 | \$ 100,000 | \$ 30,473 | \$ 69,527 |
| 92040 - Contingency: | | | | | | |
| 9999 - CONTINGENCIES | | | | | | |
| Amount reserved for unexpected expenditures, emergencies that arise during the fiscal year | | | | | | |
| | | \$ 554,986 | \$ 1,181,263 | \$ 1,571,156 | \$ 646,114 | \$ 925,042 |
| | | \$ 89,392 | \$ 120,000 | \$ 100,000 | \$ 30,473 | \$ 69,527 |
| | | \$ 644,378 | \$ 1,301,263 | \$ 1,671,156 | \$ 676,587 | \$ 994,569 |
| | | | | | | general cut |
| Other Operational Department Total: | | \$ 554,986 | \$ 1,181,263 | \$ 1,571,156 | \$ 646,114 | \$ 925,042 |
| Contingency Total: | | \$ 89,392 | \$ 120,000 | \$ 100,000 | \$ 30,473 | \$ 69,527 |
| Grand Total: | | \$ 644,378 | \$ 1,301,263 | \$ 1,671,156 | \$ 676,587 | \$ 994,569 |

(This Page Left blank intentionally)



AUGUSTA

COUNTY, VIRGINIA

OTHER FUNDS

(This Page Left blank intentionally)

Augusta County
Fiscal Year 2021-2022
Fire Revolving Loan Fund

| | FY2019- 2020 Actual | FY2020 - 2021 Adopted | FY2020 - 2021 Revised | FY2021 - 2022 Recommended | % Change from FY2021 |
|-----------------------------|------------------------|--------------------------|--------------------------|------------------------------|----------------------|
| <u>Revenues:</u> | | | | | |
| State Funds | \$265,247 | \$243,000 | \$277,545 | \$253,600 | 4% |
| Loan Repayments | 164,638 | 65,600 | 65,600 | 85,636 | 31% |
| Total Revenues | \$429,885 | \$308,600 | \$343,145 | \$339,236 | 10% |
| <u>Expenditures:</u> | | | | | |
| Disbursement of Loans | \$500,000 | \$500,000 | \$500,000 | \$500,000 | 0% |
| Gear Purchases | 72,087 | 105,000 | 105,000 | 105,000 | 0% |
| Total Expenditures | \$572,087 | \$605,000 | \$605,000 | \$605,000 | 0% |

Fire Revolving Loan Fund

Mission:

“To serve and protect our citizens and visitors through education and the delivery of all fire and emergency medical services.”

Description:

The Fire Revolving Loan Fund is used by the Volunteer Fire Departments that are physically located within the County for apparatus, small equipment and gear purchases. The apparatus/equipment loans and gear purchases are determined by following the revolving loan guidelines approved by the Board of Supervisors. Revenues for this fund are from the Department of Fire Programs Aid to Localities (fire insurance money per capita) and repayment of loans. Expenditures for this fund are loans for the fiscal year, as well as gear purchases.

Goals:

The main goal of this money is to give the fire agencies the ability to purchase apparatus interest free. Apparatus costs range from \$150,000 for a brush truck to \$600,000 or more for an engine. This fund allows the agencies to finance part of the cost without having to incur interest charges. The gear purchase part of the loan allows for each agency to keep their members in NFPA compliance protective gear.

Budget Summary:

| Item | FY2019 – 2020 Expenditures | FY2020 - 2021 Adopted | FY2020 – 2021 Revised | FY2021 - 2022 Recommended | % Change from FY2021 |
|-----------|----------------------------|-----------------------|-----------------------|---------------------------|----------------------|
| Operating | \$572,087 | \$605,000 | \$605,000 | \$605,000 | 0% |

***Budget for possible loan disbursement and gear purchases. Available loan amounts increased per policy in 2016, causing budget to increase.

**Augusta County
Fiscal Year 2021-2022
Asset Forfeiture Fund**

| | FY2019-2020 Actual | FY2020 - 2021 Adopted | FY2020 - 2021 Revised | FY2021 - 2022 Recommended | % Change from FY2021 |
|-----------------------------|-----------------------|--------------------------|--------------------------|------------------------------|-------------------------|
| <u>Revenues:</u> | | | | | |
| Use of Money & Property | \$3,867 | \$1,500 | \$1,500 | \$1,500 | 0% |
| Asset Forfeitures | 42,766 | 10,800 | 32,000 | 10,800 | 0% |
| Total Revenues | \$46,633 | \$12,300 | \$33,500 | \$12,300 | 0% |
| <u>Expenditures:</u> | | | | | |
| Operations | \$42,197 | \$48,000 | \$50,000 | \$48,000 | 0% |
| Total Expenditures | \$42,197 | \$48,000 | \$50,000 | \$48,000 | 0% |

Asset Forfeiture Fund

Description:

Augusta County participates in the Virginia State Asset Sharing and Federally Forfeited Property Programs. The assets are received from drug seizures. Restrictions are placed on the use of forfeited cash, property, proceeds, and any interest earned according to VA Code 19.2-386.14 and is to be used to enhance law enforcement. These funds are to be used for law enforcement purposes only.

Budget Summary:

| Item | FY2019 – 2020 Expenditures | FY2020 - 2021 Adopted | FY2020 – 2021 Revised | FY2021 - 2022 Recommended | % Change from FY2021 |
|--------------|----------------------------|-----------------------|-----------------------|---------------------------|----------------------|
| Personnel | \$39,097 | \$38,000 | \$38,000 | \$38,000 | 0% |
| Operating | 3,100 | 10,000 | 12,000 | 10,000 | 0% |
| Total | \$42,197 | \$48,000 | \$50,000 | \$48,000 | 0.0% |

Augusta County
Fiscal Year 2021-2022
Economic Development Fund

| | FY2019-2020 Actual | FY2020 - 2021 Adopted | FY2020 - 2021 Revised | FY2021 - 2022 Recommended | % Change from FY2021 |
|---------------------------|-----------------------|--------------------------|--------------------------|------------------------------|-------------------------|
| Revenues: | | | | | |
| Grants-County | \$ 478,983 | \$ 470,000 | \$ 310,000 | \$ 525,000 | 12% |
| Local Funds | \$0 | \$0 | \$1,815 | \$2,300 | |
| Total Revenues | \$ 478,983 | \$ 470,000 | \$ 311,815 | \$ 527,300 | 12% |
| Expenditures: | | | | | |
| Capital Contributions | \$478,983 | \$470,000 | \$311,815 | \$527,300 | 12% |
| Total Expenditures | \$478,983 | \$470,000 | \$311,815 | \$527,300 | 12% |

Economic Development Fund

Description:

The Economic Development Authority of Augusta County, Virginia was created as a political subdivision of the Commonwealth of Virginia by ordinance of Board of Supervisors on March 1, 1971 pursuant to the provisions of the Economic Development and Revenue Bond Act (Chapter 33, Section 15.1-1373 et seq., of the Code of Virginia (1950), as amended.) The Authority is governed by seven directors appointed by the Board of Supervisors. It is authorized to acquire, own, lease and dispose of properties to the end that such activities may promote industry and develop trade by inducing enterprises to locate and remain in Virginia.

In addition, the Authority is authorized to issue revenue bonds for the purpose of obtaining and constructing facilities. Liability under the bonds may be retained by the Authority or it may be assumed by the enterprises for whom facilities are constructed. Collection of revenues pledged to liquidate the bonds may be assigned to a trustee. The revenue bonds are not deemed to constitute a debt or pledge of the faith and credit of the Commonwealth of Virginia or any municipality thereof. The bonds are payable solely from revenues generated from the lease of the facilities constructed and may be secured by a deed of trust on those facilities.

The Economic Development Authority of Augusta County, Virginia serves as an escrow agent for grant contributions and tax increment financing contributions. The County of Augusta disburses funds for operating contributions through the Authority for the benefit of regional arts and educational organizations in a manner which will increase cultural activity and identity for the region. The County appropriates funds annually for the contributions.

In accordance with Virginia Code Section 15.2-953, the Authority receives contributions from the County for the purpose of promoting economic development. As stated in contribution and grant agreements for each tax increment financing, the County is committed to disburse funds to the Authority when appropriated by the County. The Authority is then required to disburse the funds to the respective developer or business.

Budget Summary:

| Item | FY2019 – 2020 Expenditures | FY2020 - 2021 Adopted | FY2020 – 2021 Revised | FY2021 - 2022 Recommended | % Change from FY2021 |
|-----------|----------------------------|-----------------------|-----------------------|---------------------------|----------------------|
| Operating | \$478,983 | \$470,000 | \$311,815 | \$527,300 | 12% |

Augusta County
Fiscal Year 2021-2022
Revenue Recovery Fund

| | FY2019-2020 Actual | FY2020 - 2021 Adopted | FY2020 - 2021 Revised | FY2021 - 2022 Recommended | % Change from FY2021 |
|---------------------------|-----------------------|--------------------------|-----------------------|------------------------------|-------------------------|
| Revenues: | | | | | |
| Use of Money & Property | \$5,436 | \$5,900 | \$2,700 | \$2,800 | -53% |
| Miscellaneous Revenue | 1,544,600 | 1,655,000 | 1,550,000 | 1,635,270 | -1% |
| Non-Revenue Receipts | 160,000 | 160,000 | 160,000 | 160,000 | 0% |
| Total Revenues | \$1,710,036 | \$1,820,900 | \$1,712,700 | \$1,798,070 | -1% |
| Expenditures: | | | | | |
| Volunteer Contributions | \$489,138 | \$397,325 | \$455,750 | \$336,875 | -15% |
| Service Fees | 57,828 | 126,288 | 122,751 | 117,595 | -7% |
| Contingencies | 50,383 | 68,642 | 160,000 | 160,000 | 133% |
| Transfers to Other Funds | 783,413 | 1,228,645 | 974,199 | 1,183,600 | -4% |
| Total Expenditures | \$1,380,762 | \$1,820,900 | \$1,712,700 | \$1,798,070 | -1% |

Revenue Recovery Fund

Description:

Emergency Medical Service (EMS) Revenue Recovery is a program in which a third party bills a user fee to Medicaid, Medicare, and private insurance companies for emergency ambulance transport service. A fee is only assessed if a patient is actually transported to the hospital, and if the EMS call does not result in transport, there is no billing incurred. Revenues received from emergency medical transport are allocated to Volunteer Rescue Agencies and County Rescue in accordance with revenue recovery policy. As of July 1, 2018, the County handles their own billing through the Finance Department.

Budget Summary:

| Item | FY2019 – 2020 Expenditures | FY2020 - 2021 Adopted | FY2020 – 2021 Revised | FY2021 - 2022 Recommended | % Change from FY2021 |
|-----------|----------------------------|-----------------------|-----------------------|---------------------------|----------------------|
| Operating | \$1,380,762 | \$1,820,900 | \$1,712,700 | \$1,798,070 | -1% |

***Ambulance transports billing was greatly affected by the COVID-19 pandemic. During the shelter at home order, calls for transport decreased significantly. Calls have rebounded but due to the ongoing pandemic, revenues and expenditures have been calculated conservatively.

**Augusta County
Fiscal Year 2021-2022**

CARES Fund

| | FY2019-2020 Actual | FY2020 - 2021 Adopted | FY2020 - 2021 Revised | FY2021 - 2022 Recommended | % Change from FY2021 |
|-------------------------------------|-----------------------|--------------------------|-----------------------|------------------------------|-------------------------|
| Revenues: | | | | | |
| Interest on bank deposits | \$ 2,708 | \$ - | \$ 18,012 | \$ - | \$0 |
| Revenue from the Federal Government | \$ 6,592,144 | \$ - | \$ 7,661,785 | \$ - | - |
| Total Revenues | \$6,594,852 | \$0 | \$7,679,797 | \$0 | \$0 |
| Expenditures: | | | | | |
| COVID related supplies | \$ 157,446 | \$ 4,019,844 | \$ 3,668,882 | \$ - | - |
| Transfers to the general fund | \$ 3,825,310 | \$ - | \$ 4,867,512 | \$ - | - |
| Transfers to School Operating Fund | \$ 20,320 | \$ - | \$ 1,735,178 | \$ - | - |
| Total Expenditures | \$4,003,076 | \$4,019,844 | \$10,271,573 | \$0 | \$0 |

CARES Fund

Description:

This fund was set up specifically for federal funds received by the county with the passing of the The Coronavirus Aid, Relief, and Economic Security (CARES) Act and the Coronavirus Response and Relief Supplemental Appropriations Act of 2021. These federal funds were disbursed to the state of Virginia and then pass through to localities based on a population formula determined by the state. The CARES Act required that funds be used to cover specific expenses related to the COVID19 pandemic, restrictions included but were not limited to:

1. Necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
2. Not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and
3. Were incurred during the period that begins on March 1, 2020, and ends on December 31, 2021.

The County has not budgeted for any expected revenue for FY22 as the availability of additional funding is unknown at this time.

Budget Summary:

| Item | FY2019 – 2020 Expenditures | FY2020 - 2021 Adopted | FY2020 – 2021 Revised | FY2021 - 2022 Recommended | % Change from FY2021 |
|------------------------|----------------------------|-----------------------|-----------------------|---------------------------|----------------------|
| COVID Related Supplies | \$4,003,076 | \$4,019,844 | \$10,271,573 | \$0 | |

Augusta County
Fiscal Year 2021-2022
Virginia Public Assistance

| | FY2019– 2020 Actual | FY2020 - 2021 Adopted | FY2020 – 2021 Revised | FY2021 - 2022 Recommended | % Change from FY2021 |
|-----------------------------|------------------------|--------------------------|--------------------------|------------------------------|-------------------------|
| <u>Revenues:</u> | | | | | |
| State & Federal Funds | \$11,647,704 | \$12,025,429 | \$11,963,090 | \$12,191,341 | 1% |
| Non-Revenue Receipts | 910,365 | 1,261,417 | 1,273,193 | 1,376,910 | 9% |
| Total Revenues | \$12,558,069 | \$13,286,846 | \$13,236,283 | \$13,568,251 | 2% |
| <u>Expenditures:</u> | | | | | |
| Administration | \$9,639,140 | \$10,205,846 | \$10,289,283 | \$10,553,251 | 3% |
| Public Assistance | 2,918,927 | 3,081,000 | 2,947,000 | 3,015,000 | -2% |
| Total Expenditures | \$12,558,067 | \$13,286,846 | \$13,236,283 | \$13,568,251 | 2% |

Virginia Public Assistance Fund

Mission:

The mission of Shenandoah Valley Social Services is the promotion of self-reliance and protection of citizens through community based services. Benefit programs provide medical, financial, energy (fuel/cooling) and nutritional assistance to the citizens of Augusta County and the Cities of Staunton and Waynesboro. Service programs provide services directly or via purchase of services which includes child care, adult services, employment services, supportive services, foster care, adoption, prevention, child protective services, and adult protective services.

Department Overview:

Benefit programs provide medical, financial, fuel and food assistance to eligible citizens.

- **SNAP (Supplemental Nutrition Assistance Program):** Formerly known as Food Stamps, the program provides food assistance to low income eligible households to alleviate hunger and malnutrition.
- **General Relief:** A locally optional program designed to provide maintenance for indigent minor children living with an unrelated caregiver.
- **Auxiliary Grants:** Aged and Disabled – This program provides payments to Homes for Adults on behalf of income and resource eligible clients to pay for shelter, food and some personal care.
- **TANF (Temporary Assistance to Needy Families):** Provides temporary financial assistance to low income eligible households with minor children.
- **Energy Assistance Program:** Provides fuel, cooling and emergency crisis heating assistance to low income households.
- **Medicaid:** Provides medical assistance for eligible individuals who meet income and resource guidelines.
- **Family Access to Medical Insurance Security (FAMIS):** Health insurance program for children of working families.

Service Programs provide services directly to clients or via purchase of services.

- **Adult Services:** This program provides services to maximize self-sufficiency, prevent abuse, neglect, exploitation, inappropriate institutionalization, and assist with appropriate placements when needed.
- **Adult Protective Services:** Investigates referrals of abuse, neglect or exploitation of adults and assesses and provides services.
- **Child Protective:** Investigates referrals and provides services to abused or neglected children and their families.
- **Prevention Services:** Provides services and works within the community to prevent out of home placement and foster care for children by strengthening families, promoting child safety, well-being and permanency.
- **Child Care Services:** These services assist eligible families who are working and /or attending school with child care needs of minor or disabled children in the household.
- **VIEW- Employment Services Program:** Aids in employment, education and training, childcare, transportation, and other supportive services to low income families receiving public assistance. The Virginia Initiative for Employment not Welfare (VIEW) is a grant program designed to encourage self-sufficiency through employment.
- **Foster Care and Adoption:** Services are provided on behalf of children in the custody of Shenandoah Valley DSS. Assistance and resources are provided to families who foster and/or adopt children. This program also performs court-ordered custody investigations.
- **Volunteer Payee Services:** Coordinated volunteer services provide financial management to mentally or physically disabled and/or elderly adults.
- **Guardianship Services:** Guardianship monitoring in the areas of health, safety, and care for those unable to make their own decisions.

Strategic Goals & Objectives for FY 2021:

- Continue to educate and train the community and recipients on how to use the Virginia CommonHelp Online System to conveniently apply for benefits and services.
- Continue to coordinate and conduct Family Partnership Meetings to strengthen and assist families and children in obtaining and connecting to services and resources, plus ensuring the safety and welfare of children.
- Continue to work with the courts and other community partners to minimize the number of children placed in SVSS custody while advocating for appropriate services.
- Increase trauma-based practice in service programs and throughout the agency supported through training for staff and updating policy and guidance to support efforts.
- Implement Family First Prevention according to the State guidance and policy and assist in building community capacity for evidence based services.
- Make every effort to control/reduce CSA costs by closely monitoring cases and placements.
- Pursue best practices to improve services to customers and streamline caseload management for staff.
- Pursue continued renewal of agency grants such as the Adoption Grant, Independent Living Grant, Respite Grant, Title IV-E Training Grant, Safe & Stable Families Grant, Medical Outreach and Financial Independence Program, and TANF Competitive Grant. Pursue additional grant funding to provide services.
- Work toward meeting and maintaining the state and federal participation rates in the VIEW Employment Program.
- Continue investigating fraud referrals and pursuing collections and/or prosecution.
- Continue to research and implement methods to encourage employee retention and hire qualified and knowledgeable staff.
- Obtain necessary equipment, technology, knowledge, and resources to consistently and efficiently handle high caseloads.
- Continue cross training of staff to ensure adequate knowledge and coverage.
- Ensure staff are current on all state mandated training and knowledgeable on state and local policies.
- Continuing to research and implement the use of automation and technology to streamline operations.
- Seek additional and creative cost savings measures to maintain and provide services.
- Meet and maintain case processing and error rate mandates in all programs as required by State/Federal regulations.
- Maintain consistent membership, attendance, and active participation on various state, regional and local committees.
- Work closely with Regional Specialists and state personnel to develop a better understanding of policy and procedures, improve services, and meet state and federal requirements.
- Continue to educate and train the community on mandated reporting for CPS and APS.
- Continue to increase community outreach; educating the public on services and programs.
- Continue to enhance and improving customer service to the community.

Budget Summary:

| Item | FY2019 - 2020 Expenditures | FY2020- 2021 Adopted | FY2020-2021 Revised | FY2021-2022 Adopted | % Change from FY2021 |
|-----------------|----------------------------|----------------------|---------------------|---------------------|----------------------|
| Operating | \$12,558,067 | \$13,286,846 | \$13,236,283 | \$13,568,251 | 2% |
| County Transfer | \$910,365 | \$1,241,417 | \$1,273,193 | \$1,376,910 | 9% |

Caseload Statistics:

| Program | FY2016 | FY2017 | FY2018 | FY2019 | FY2020 |
|---|---------------|---------------|---------------|---------------|---------------|
| Family/Children Medicaid | 2883 | 2848 | 3401 | 4038 | 5463 |
| Adult Medicaid | 2063 | 2150 | 2066 | 2016 | 2234 |
| FAMIS/Adult Plan First Medicaid (cases included in Family/Children Medicaid FY2018) | 186 | 196 | 0 | 0 | 0 |
| SNAP -Supplemental Nutrition Assistance Program (formerly known as Food Stamps) | 2744 | 2428 | 2403 | 2265 | 2209 |
| TANF/Diversions | 161 | 183 | 208 | 196 | 179 |
| VIEW | 33 | 51 | 53 | 41 | 29 |
| Energy Assistance | 2118 | 2163 | 2255 | 2318 | 2165 |
| Foster Care | 63 | 68 | 61 | 55 | 46 |
| Post Adoption Subsidy | | | | | 112 |
| Prevention Services | | | | | 21 |
| CPS Investigations & Assessments | 342 | 474 | 385 | 461 | 341 |
| CPS Service | 27 | 52 | 30 | 17 | 15 |
| Day Care | 113 | 72 | 83 | 70 | 86 |
| APS Investigations | 450 | 568 | 496 | 551 | 665 |
| AS/APS Guardianship Ongoing Service Cases | 237 | 261 | 267 | 271 | 244 |
| | | | | | |
| Total Case Count for Augusta County | 11,420 | 11,514 | 11,708 | 12,299 | 13,809 |

Shenandoah Valley Social Service Accomplishments for FY2020:

SVSS handled 28,106 ongoing cases in FY2020. Cases have increasingly become much more complex. New state systems have produced numerous challenges and difficulties in accuracy and timely processing. Caseload statistics include only approved cases and not those that have been processed and denied, estimated to be an additional 30 percent. The caseload numbers do not reflect the total number of clients served, which may be two to three times higher.

- In FY2020, the Verona and Waynesboro Offices received a total of 28,186 combined visitors, averaging 2,349 visitors each month. The Waynesboro Office had 12,465 visitors for the year, averaging 1,039 a month and the Verona Office had 15,721 visitors during the year, averaging

1,310 a month. Overall, SVSS experienced a 26 percent reduction in traffic year over year, primarily due to COVID-19 in the later part of the fiscal year.

- SVSS received \$327,726 in Medicaid Expansion Funding requiring no local match for FY2020. This funding continues to be used to support six additional Benefit Program positions to assist with the increased Medicaid caseload.
- Continuing efforts are being placed on finding adoptive homes. Nineteen children in care were adopted during FY2020. Sixteen foster/adoptive homes were approved.
- In FY2020, 40 children entered into care (37 Foster, 2 Fostering Futures and 1 non-custodial. Fifty-eight left care with 38 reunification, 6 relative placements and 14 emancipations. The year-end balance of children in care was 134. We continue to work with the fostering future youth where most are employed part time or full time.
- SVSS Child Protective Services state ranking improved from 28th place to 16th place for case closures during the 4th quarter of the year. The percentage of overdue referrals dropped by 40 percent within one quarter. The unit continues to modify procedures in accordance with VDSS guidelines to include response time mandates and family assessment completion time frames. SVSS continues to coordinate and promote the Child Advocacy Center and the mission of the Multidisciplinary Team to best serve victims and their families. The FY 2020 statistics show that 2,110 referrals were received with 636 meeting the criteria for validation and assigned as Investigations or Family Assessments.
- The Foster Care Prevention Unit has been very busy conducting Family Partnership Meetings with 171 meetings, a 23 percent increase over FY19 of 139. The average ongoing CPS cases and FC Prevention cases increased from 29 to 35 and 25 to 34, respectively. With the reassignment of a position, the team was able to start offering FC Prevention services to CPS screened out referrals, which has been an area of service not previously offered.
- CommonHelp – the VDSS online “web-based” system received 5,555 applications for SNAP, Medicaid, TANF, EAP, and Child Care during FY20, a 19 percent increase over FY19. For SNAP, Medicaid and TANF, 38 percent of all applications received for these programs were from CommonHelp, a 6% increase year over year.
- SNAP, TANF, and Medicaid program applications totaled 12,602, a 2 percent increase, from all sources which includes CommonHelp, CoverVA, FFM (healthcare.gov), Enterprise Customer Service Center, and LDSS (paper applications submitted locally). Medicaid accounted for 7,225 or 57 percent of the applications, fairly consistent with FY19. Medicaid Expansion which took effect on January 1, 2019 expanding eligibility to adults earning up to 138 percent of the federal poverty level, or less than \$17,000 a year. An average of 6,361 individuals per month were eligible for Medicaid during this fiscal year as a result of the law. During FY20, the SNAP program had an increase of 370 applications over the same timeframe last fiscal year. This was mostly attributed to a surge in SNAP applications received after the COVID-19 Public Health Emergency, declared on March 12, 2020 for the Commonwealth.
- A State maintained Central Processing Unit assisted our agency by processing 1,067 (15%) Medicaid applications. In addition, VaCMS automatically processed and successfully completed 5,467 (45%) Medicaid renewal applications.
- The State Regional Director commended SVSS Benefit Programs for their hard work and dedication, especially during this difficult time, acknowledging the efforts put forth with processing high

volumes of applications and changes. State annual monitoring review noted tremendous improvement in documentation and verification uploads, timely processing of renewals and few errors.

- SVSS Child Card Subsidy Unit was acknowledged and congratulated by the state Regional Consultant for timely processing of Child Care applications and achieving the state performance target of 97% or above during the four quarters of FY20. The Child Care State Payment Accuracy Audit found no errors, continuing our “no error streak” for the last several years. Over 200 families were served by our Child Care Program.
- Fraud cases and collections remain very high. For FY20, SVSS collected \$185,029. The slight 4 percent reduction is mainly a result of VDSS suspending the process for certifying claims to TOP as a result of COVID-19. The Fraud Unit investigated 156 cases. Of these, 13 cases were referred to the Commonwealth Attorney’s offices for prosecution for a total of \$250,367. The Fraud Unit had 40 Internal Administrative Disqualifications amounting to \$146,578. The Fraud Department initiated Civil Case Claims with Augusta County Court this fiscal year and received two judgements.
- SVSS AS/APS Unit received and processed 1,925 reports of adult abuse, neglect or exploitation in FY2020, an increase of 25 percent over FY19. Of these 1,558 were investigated with 786 or 50 percent being determined in need of services. Those in need of services increased 18 percent year over year. An average of 213 guardianships and 38 clients in the volunteer money management program were monitored for the year. Unit members participated in Santa to a Senior Program and also hosted a holiday party for clients that were in need, providing over 91 clients with gifts. Unit members also participated in the Augusta County Senior Fair, providing resources for public benefits, housing and other service information concerning long-term care, assisted living, abuse, neglect and exploitation. Even in the midst of a pandemic, the AS/APS workers continued to provide support to clients and their families.
- SVSS AS/APS Unit continues to provide numerous presentations to local community partners on Mandated Reporting, Scams, Financial Exploitation, Physical Abuse and Neglect. The Adult Protective Services Investigative Team continues to work closely with local and state law enforcement agencies relating to criminal abuse, neglect and exploitation investigations, resulting in positive outcomes for our clients such as receiving protective services and restitution paid by perpetrators. Joint displays with the Augusta County Sheriff’s Office were set up in the community and at offices to raise awareness on World Elder Abuse Awareness Day and during Elder Abuse Prevention month. The Augusta County Elder Abuse Multidisciplinary Team has been successfully running for one year.
- Our VIEW program continues to be recognized for its performance in the state. VIEW participants’ average hourly rate is \$10.63 which is \$3.38 higher than the minimum wage; increasing \$0.41 or four percent from last year.
- Our Family Outreach and Employment Support Program (FOESP \$214,908) closed the year serving 94 individuals. The average hourly wage for an FOP participant was \$10.78, \$3.53 higher than minimum wage. Rehabilitative Services and Vocational Placement, Inc. became our new service provider for the grant in February of 2020.
- Our Medical Outreach and Financial Independence Program (MOFIP \$134,582) continues providing additional financial literary assistance to VIEW participants and other eligible individuals in the community. The MOFIP grant hosted one Financial Literacy Session (total of 2 classes) through partnership with Habitat for Humanity. Class sessions were temporarily halted from March through October due to the COVID-19 pandemic. The Medical Case Management portion of this

grant assisted four individuals with qualifying for and obtaining SSI (Supplemental Security Income) through the Social Security Administration.

- SVSS continues to successfully pursue, obtain and renew numerous grants/funding to provide services to the community. Grants and additional funding include VIEW Purchased Services, Fraud Free, Outstation Eligibility Worker at VCSB, Family Preservation and Substance Abuse & Supplemental Supplies, Adoption, Respite, IV-E Foster Care Training, Chafee Education (IL Purchased Services), Safe & Stable Families, Medical Outreach and Financial Independence Program (MOFIP), and TANF Competitive Grant (Family Outreach and Employment Support Program). Total projected grant awards are \$1,165,484.
- Cost savings realized in FY20 were achieved in Legal/Professional services (\$34,000), office supplies (\$5,000), and vehicle fuel (\$7,000) mostly resulting from less travel and teleworking due to COVID-19. The Department was also able to eliminate one PRI, saving about \$5,400 per year.
- Technology accomplishments: Most notable in FY20 was the installation of a VOIP phone system updating our technology infrastructure. The state also issued laptops to all employees at no additional cost while migrating all staff to WIN10. Foster Care and CPS workers were issued iPads from the State for Compass Application. This enables them to complete case documentation in the field and then sync with the State's main case management system. The agency also purchased ten tablets for CSA FAPT meetings to allow for digital meeting packets thus saving on printing and paper costs. WiFi has been a great asset for workers to be able to take their laptops from office to office, plus for use of iPads and iPhones. Through grant funding, we were able to purchase remote assist software to aid with helpdesk support as staff began teleworking as a result of COVID-19. A large effort was put forth to obtain state and county VPN access, activation of a VOIP mobile app and transition staff to remote work while maintaining case processing and delivery of services. The State began offering more trainings virtually saving time and travel cost. In addition, staff are utilizing virtual platforms for meetings and visits. The agency obtained battery backup units for switches, updated service staff phones, and created multiple shared mailboxes to improve efficiency in communicating. The agency began to plan for launch of a new agency email address to assist with general information questions in an effort to provide seamless, timely, and consistent customer service to our community in a professional manner – svss.connect@dss.virginia.gov
- Numerous community presentations and informational meetings were provided to the community this past year including presentations to libraries, nursing and health care facilities, correctional centers, law enforcement agencies, schools, churches and CASA. The agency coordinates Child and Adult Protective Service trainings, coordinates and sponsors the Foster Parent Picnic, Annual Adoption Celebration, Camp Light Foster Care/Adoption Recruitment Event, Adult Services Annual Client Christmas party, Santa to a Senior, and participates in numerous job, health and community fairs including Vendor Fall Fair at Waynesboro Country Club, Augusta County Fair, ACPR Senior Health Fair, Staunton Community Health Fair, Kid's Matter Day, Sweet Dreams, Xtreme Fest, Buffalo Gap's Reality Town Event, and Staunton Celebration of Lights.
- An Online Employee Exit Survey continues to be used to gain feedback and information on areas that may need improvements or changes to assist in retaining employees and strengthen the workplace.
- The agency Facebook pages continue to grow with people liking and sharing our pages and posts. Enhancements were made to the website for COVID-19 resources and helpful information.

- The agency logo continues being promoted in the community through correspondence, including letterhead, emails, and agency apparel. To date, agency staff have purchased \$8,874 in agency logo apparel which assists in promoting and recognizing our agency in the community.



Contacts:

| | | |
|----------------|---|----------------|
| Anita Harris | Director Shenandoah Valley Social Services | (540) 245-5810 |
| Lisa Shiflett | Assistant Director | (540) 245-5838 |
| Amber Bokelman | Benefits and Self-Sufficiency Program Manager | (540) 949-6664 |
| Susan Hughes | Administrative Office Manager | (540) 245-5813 |

Locations:

Verona Office, Augusta County Government Center
 68 Dick Huff Lane
 P.O. Box 7 (mailing address)
 Verona, VA 24482

Waynesboro Office
 1200 Shenandoah Avenue
 Waynesboro, VA 22980

Last update February 2021

Augusta County
Fiscal Year 2021-2022
Comprehensive Services Act

| | FY2019- 2020 Actual | FY2020 - 2021 Adopted | FY2020 – 2021 Revised | FY2021 - 2022 Recommended | % Change from FY2021 |
|----------------------------|------------------------|--------------------------|--------------------------|------------------------------|-------------------------|
| Revenues: | | | | | |
| State Funds | \$3,081,805 | \$3,683,000 | \$3,940,000 | \$3,719,000 | 1% |
| Transfers from Other Funds | 1,719,404 | 2,067,000 | 2,185,000 | 1,550,000 | -25% |
| Total Revenues | \$4,801,209 | \$5,750,000 | \$6,125,000 | \$5,269,000 | -8% |
| Expenditures: | | | | | |
| Children’s Services Act | \$4,801,210 | \$5,750,000 | \$6,125,000 | \$5,269,000 | -8% |
| Total Expenditures | \$4,801,210 | \$5,750,000 | \$6,125,000 | \$5,269,000 | -8% |

Children's Services Act Fund

Description:

The Children's Services Act (CSA) is a Virginia Law that provided for the pooling of eight specific funding streams, which purchases services for high-risk youth. These funds are returned to our localities with a required state/local match and are managed by local interagency teams. The purpose of the Act is to provide child centered, family focused, cost effective services to high-risk youth and their families. The CSA was initially codified as the "Comprehensive Services Act for At-Risk Youth and Families" in 1993 and was renamed effective July 1, 2015.

There are two tiers to the CSA system including the multijurisdictional Community Policy and Management Team (CPMT) which has administrative and fiscal responsibility for the local funds pool and is responsible for the development of local policy and procedures. This team is made up of at least one elected or appointed official or their designee and the agency heads or their designees from the local Department of Social Services, School System, Community Services Board (mental health), Court Services Unit (juvenile justice), local Health Department., a parent representative and where appropriate, a private provider. The second tier is the Family Assessment and Planning Team (FAPT) which is comprised of supervisory level staff from the same agencies as the CPMT as well as the parent and often a private provider. This team meets up to four times per month to discuss the strengths and needs of these children, determine what services would best meet the need, contract for services and maintain fiscal accountability for the services. Each child receiving services is reviewed for a continued need.

There are three main areas which make a child eligible for mandated funding. These include children who are in foster care, children who require services to prevent foster care and children who require a special education private day placement or residential through their Individual Education Plan. Mandated children must be served under the law, and each locality is mandated under State and Federal law to provide sum sufficient funding to meet the needs of these children. The CPMT may choose to fund other children that meet criteria as determined by the FAPT and may choose to fund services for children who are considered non-mandated.

The number of children served and the level of care required to meet their needs fluctuates from year to year. In Augusta County, we work diligently to serve our children in the community. Over the years our residential costs have decreased but we have seen a significant rise in our treatment foster care costs. In addition, the number of children in need of a special education private day placement has increased significantly. Our teams also work to respond to our Courts as they seek input in how to best serve court involved youth and their families. Our CSA staff provide utilization review on all residential, therapeutic foster care and community based services to ensure that our children are receiving the services recommended, that the services are helping families reach identified goals and that the services are cost-effective and end when the goals are met.

Goals:

- Increase communication with the courts in order to provide more effective services to children and families in the community.
- Continue implementation and evaluation of strategic plan goals.
- Fill vacant Parent Representative seats on CPMT and Augusta County and Staunton FAPT.
- Effectively monitor the submission of Child and Adolescents Needs and Strengths (CANS) Assessments.
- Maximize use of alternative funding streams to decrease CSA costs.
- Assist in implementation of Family First Legislation.
- Recruit providers for services eligible for IV-E reimbursement under Family First.
- Assist with attempts to secure grant funding to bring additional resources to the community.
- Revise and renew CSA Vendor Contracts with all service providers.

Budget Summary:

| Item | FY2019-2020 Expenditures | FY2020-2021 Adopted | FY2020-2021 Revised | FY2021-2022 Adopted | % Change from FY2021 |
|-----------------|--------------------------|---------------------|---------------------|---------------------|----------------------|
| Operating | \$4,801,210 | \$5,750,000 | \$6,125,000 | \$5,269,000 | -8% |
| County Transfer | 1,719,404 | 2,067,000 | 2,185,000 | 1,550,000 | -25% |

***The use of County reserves are reflected in the Fiscal Year 2021 adopted County transfer, for further details see the County Administrator’s letter to the board.

Service Levels and Performance Measures:

| | FY2015-2016 | FY2016-2017 | FY2017-2018 | FY2018-2019 | FY2019-2020 |
|------------------------------|-------------|-------------|-------------|-------------|-------------|
| Total Children Served | 204 | 206 | 205 | 185 | 161 |

Accomplishments:

- Held one day training for all FAPT members on January 28, 2020
- Assisted all FAPT members in becoming CANS certified
- Complete Annual Risk Survey for Office of Children’s Services (OCS)
- Updated sections of local CSA policy
- Updated the Individualized Family Services Plan (IFSP) template to allow for SMART goals for youth, current caregiver and planned caregiver instead of just focusing on the youth
- Renewed the PSSF grant
- Assisted in completion of VJCCA Bi-Annual funding renewal plan
- Assist Valley CSB in submitting the SAMSHA Systems of Care Grant application.
- Assisted community partners in applying for funding to be certified to provide services potentially eligible for funding under Family First Prevention Services
- Updated Parental Agreement template to address special considerations for placement of ID/DD youth
- Developed a new way to present yearly funding renewals to CPMT
- Developed an agreement for payment to private day school placements based on submission of Continuity of Education Plans after the school closure mandate
- Adapted to hosting all FAPT and CPMT meetings virtually
- Assisted Valley CSB in developing a plan for Mental Health Initiative funding after the closure of Valley’s day treatment program.

Contact Information:

Crystal Breeden, CSA Coordinator

E-mail: crystal.breeden@dss.virginia.gov

Location:

Shenandoah Valley Social Services

68 Dick Huff Lane

PO Box 7

Verona, VA 24482

Phone: (540)213-3690 Fax: (540)213-3699

Last updated 2/1/21

(This Page Left blank intentionally)

Schools Operating Fund

Description:

The School Operating Fund consists of local fund support derived through the transfer from the County’s General Fund, State, Federal, and other operating support for Augusta County Public Schools. Augusta County’s per pupil expenditure was \$11,059 for fiscal year 2018-2019.

Augusta County Public Schools is comprised of nine elementary schools, four middle schools, five high schools and a vocational school and a governor’s school. The projected daily membership for funding the upcoming school year is 9,660 students, excluding regional special education, preschool, and 4-year old programs. The overall student/teacher ratio is 21:1.

Goal:

To prepare a budget that is responsive to the current economic conditions and the corresponding available revenues from the local, state and federal governments. During the 2021-2022 budget development process, the Augusta County School Board will seek to:

- Increase instructional focus on deeper thinking and learning, emphasizing the Profile of an ACPS Learner through innovative teaching strategies, technology infusion, and social-emotional development;
- Continue to strive towards improvement of salary scales while maintaining/improving benefits for all employees;
- Continue the process for the addition of two new middle school wings at Buffalo Gap High School and Riverheads High School;
- Address maintenance/capital infrastructure needs; by completing Priority I Maintenance needs on an annual basis, and begin process for capital and equipment/curriculum renovations at Valley Career and Technical Center and Shenandoah Valley Regional Governor’s School.

Budget Summary:

| | FY2019-2020 Expenditures | FY2020-2021 Adopted Budget | FY2020-2021 Amended Budget | FY2021-2022 Adopted Budget | % Change from FY2021* |
|---------------------------|---------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|------------------------------|
| Instruction | \$89,303,969 | \$92,473,177 | \$97,482,910 | \$94,988,173 | -2.6% |
| Administration | 2,949,274 | 2,970,953 | 3,294,455 | 2,962,299 | -10.1% |
| Health Services | 1,667,715 | 1,761,810 | 1,716,868 | 1,815,057 | 5.7% |
| Pupil Transportation | 6,430,570 | 6,798,691 | 6,713,529 | 6,869,787 | 2.3% |
| Operations & Maintenance | 8,667,317 | 9,684,866 | 11,765,472 | 10,143,277 | -13.8% |
| Total | \$109,018,845 | \$113,689,497 | \$120,973,234 | \$116,778,593 | -3.5% |
| County Transfer-operating | \$44,218,078 | \$45,544,333 | \$45,544,333 | \$46,128,652 | 1.3% |

*Percentage change is compared to FY21 Amended budget

Service Levels and Performance:

In 2021-2022 the School Board Operating Fund will include more than \$116 million in financially related activities. A 5.0% salary increase was implemented in 2021-2022. The budget also provides 50% health insurance premium subsidies for employee spouses and dependents. The budget does provide continued support for the implementation of the digital transformation initiative. Financial activities include providing support for classroom instruction, pupil transportation, administration, health services, and facilities maintenance. Financial activities include processing accounts payable, accounts receivable, grant reimbursements, petty cash, payrolls, procurement functions, time clock administration, the administering of employee leave and benefit programs, 1099 reporting, Medicaid reimbursement submission, and the administration of property & casualty and workers compensation insurance and FMLA. Payroll and fringe benefit administration services are provided for the School Board, the Shenandoah Valley Regional Program and Valley Career & Technical Center. Monthly payrolls are processed for more than 1,600 contracted employees and more than 700 part-time employees.

(This Page Left blank intentionally)

Fund 43 – School Nutrition Program

Description:

The School Nutrition Program accounts for all of the operations of the school food services program in the 18 schools. For fiscal year 2021-2022 school food services will be operating in 18 schools. It is an extension of the educational programs of the schools, and is operated under the federally funded National School Lunch Act and Child Nutrition Act. In addition, there is an a la carte food service program available at all schools. This federal program works closely with the County’s Treasurer’s Department to monitor all financial transactions and to develop formal collection procedures.

Goals:

The School Nutrition Program of ACPS will provide students the opportunity to enjoy nutritionally balanced, affordable, and delicious school meals that promote learning readiness and healthy eating behaviors.

To complement and support the education environment through providing students with dining experiences that will provide a social break to the school day in a friendly atmosphere with timely service of healthy choices and a variety of foods prepared and served in a safe manner.

To continue to operate as a self-supporting department within the school system.

Budget Summary:

| | FY2019 - 2020 Expenditures | FY2020 - 2021 Adopted | FY2020 - 2021 Amended | FY2021 - 2022 Proposed | % Change from FY21* |
|-----------|----------------------------|-----------------------|-----------------------|------------------------|---------------------|
| Operating | \$4,695,953 | \$4,716,110 | \$3,727,557 | \$5,369,681 | 44% |

*Percentage change is compared to FY21 Amended budget

Employee compensation expenditures for fiscal year 2021-2022 reflect an average 5% salary increase for SNP workers. The projected cost of health insurance premiums for employees is built into the 2021-2022 budget. Meal prices remain unchanged for fiscal year 2021-2022.

Service Levels and Performance:

This federal program provides subsidized and nutritious meals to eligible students at reduced or no cost. In the SY 2019-2020 there were 970,178 student lunches, 945,106 student breakfasts, and 16,503 adult meals served. Augusta County participates in the Shenandoah School Food Buying Co-operative in order to keep costs as low as possible. The Co-operative evaluates, bids, and purchases foods and supplies as one purchasing entity to take advantage of volume pricing. The food service program employs 81 full-time employees and 38 part-time employees. The SNP offers an apprenticeship program that offers on-the-job and classroom training.

(This Page Left blank intentionally)

Fund 44 – School Capital Improvement Fund

Description:

The School Capital Improvement Fund provides a mechanism by which capital improvement projects are funded. These projects can include the construction and/or renovation of facilities which results in the increased value or increased useful life of such facilities. In addition, funds can be expended for the purchase of school buses, one-time technology upgrades, infrastructure improvements, and major equipment. The nature of these expenditures is non-reoccurring. The fund serves as a mechanism by which transfers from the County’s School CIP account are made to the school division in order to address major capital needs.

Goals: To provide safe, functional, and properly maintained facilities that properly accommodates the student population while facilitating the educational process.

Budget Summary:

| | FY2019-2020 Expenditures | FY2020-2021 Adopted | FY2020-2021 Amended | FY2021-2022 Proposed |
|---------|-------------------------------------|--------------------------------|--------------------------------|---------------------------------|
| Capital | \$1,924,474 | \$1,503,488 | \$1,752,426 | \$1,474,300 |

Service Levels and Performance:

Fiscal Year 2021:

The Revised FY21 budget includes \$418,642 in E-Rate revenues representing partial reimbursement from the federal program for the costs associated with the Technology Infrastructure upgrade. Other revenues include payments from the leasing of space at Beverley Manor for a cellular telephone tower and the leasing of the school division’s Educational Broadband Spectrum; \$11,491 and \$16,127, respectively. There is a transfer from the County CIP account in the amount of \$35,457 for the County’s share of costs associated the Wilson Memorial High School Concession project and the installation of embankment steps at Churchville Elementary.

There is a transfer from the School Operating Fund in the amount of \$2,000,000 to offset the cost of the technology network infrastructure upgrade project which will have a reoccurring cost of approximately \$400,000 per year for the next five years.

A transfer from the County’s Operating Fund in the amount of \$1,080,000 was earmarked for the purchase of 12 new school buses.

The Revised FY21 expenditure budget includes \$463,172 associated with the technology infrastructure upgrades. FY21 will be the second year of a seven-year lease to upgrade and maintain the division’s network. The purchase of 12 school buses is budgeted to be \$1,108,136. Under Grounds Services \$10,200 is budgeted for the installation of steps at Churchville Elementary. The Cassell Elementary School construction project has \$32,257 for the installation

of a retention pond. The cost of remediating storm water runoff at Riverheads Elementary is budgeted to be \$55,220. The remaining projected costs of construction of the new concession stand/ restroom facility at Wilson Memorial High School is \$83,441.

Total expenditures for revised FY21 are \$1,752,426.

Fiscal Year 2022:

The Proposed FY22 budget includes \$11,644 in revenues generated from the cellular telephone tower at Beverley Manor and \$16,167 in revenues from the leasing of the Educational Broadband Spectrum. The County of Augusta has appropriated \$1,080,000 towards the purchase of 12 school buses.

The Proposed FY22 expenditure budget includes \$394,300 associated with the third year of the technology infrastructure upgrade lease. The purchase of 12 school buses is budgeted to be \$1,080,000.

Total expenditures for proposed FY22 are \$1,474,300.

**Augusta County
Fiscal Year 2021-2022**

Debt Fund

| | FY2019-2020 Actual | FY2020 - 2021 Adopted | FY2020 - 2021 Revised | FY2021 - 2022 Recommended | % Change from FY2021 |
|---------------------------|--------------------|-----------------------|-----------------------|---------------------------|----------------------|
| Revenues: | | | | | |
| Charges for Services | \$30,180 | \$38,600 | \$33,919 | \$34,800 | -10% |
| Non-Revenue Receipts | 8,506,361 | 7,918,361 | 7,922,508 | 7,794,564 | -2% |
| Total Revenues | \$8,536,541 | \$7,956,961 | \$7,956,427 | \$7,829,364 | -2% |
| Expenditures: | | | | | |
| Debt Service | \$8,536,543 | \$7,956,961 | \$7,956,427 | \$7,829,364 | -2% |
| Total Expenditures | \$8,536,543 | \$7,956,961 | \$7,956,427 | \$7,829,364 | -2% |

Debt Fund

Description:

The Debt Service Fund is used to account for all debt service related costs associated with public school projects and County capital projects.

Budget Summary:

| Item | FY2019 – 2020 Expenditures | FY2020 - 2021 Adopted | FY2020 – 2021 Revised | FY2021 - 2022 Recommended | % Change from FY2021 |
|-----------|----------------------------|-----------------------|-----------------------|---------------------------|----------------------|
| Operating | \$8,536,543 | \$7,956,961 | \$7,956,427 | \$7,829,364 | -2% |

Fund 47 – Head Start Fund

Description:

Head Start is a national program administered by the Office of Head Start within the Administration for Children and Families (ACF) office of the U.S. Department of Health and Human Services. The Shenandoah Valley Head Start program is operated by Augusta County Public Schools as grantee. The **Head Start** program partners with seven public school divisions to provide comprehensive services for low-income children, ages three and four, prior to entry into kindergarten.

In the spring of 2015, Augusta County and Shenandoah Valley Head Start received an **Early Head Start – Child Care Partnerships (EHS-CCP)** grant. This program provides for enhanced full day and full-year services to very young children, aged 6 weeks to 3 years, in community-based licensed childcare settings.

Goal:

The SVHS and EHS-CCP program will provide a program that is aligned to federal regulations and responsive to the economic conditions and corresponding available supporting resources provided by the host public school divisions and communities.

The programs will maintain current instructional, health support, family support, and provide staff training.

The Early Head Start – Child Care Partnerships budget will implement high quality full-day and full-year services focused on overall child development, health promotion, family support, and staff training in the partnership sites.

Head Start and Early Head Start will emphasize school readiness and parent, family and community engagement to support the academic trajectory of children impacted by poverty.

Budget Summary:

| | FY2019 – 2020 Expenditures | FY2020 - 2021 Adopted | FY2020 - 2021 Revised | FY2021 – 2022 Proposed | % Change from FY2021* |
|----------------------|-----------------------------------|------------------------------|------------------------------|-------------------------------|------------------------------|
| Head Start Operating | \$2,560,671 | \$2,410,817 | \$2,865,200 | \$2,284,642 | -20.3% |
| EHS – CCP Operating | \$838,463 | \$714,364 | \$829,077 | \$743,262 | -10.4% |

*Percentage change is compared to FY21 Revised Budget

Employee compensation expenditures for fiscal year 2021-2022 parallel the rate changes for employees in the School Operating budget.

Service Levels and Performance:

In 2020-2021 the Shenandoah Valley Head Start and Early Head Start – CCP was funded to provide comprehensive preschool services to 254 Head Start children and 32 Early Head Start children who meet federal poverty criteria for enrollment in the program at no cost to the family. A reduced number received services due to COVID-19 and the mitigation strategies performed in schools and child care centers. The activities provided include classroom instruction, health services, family and child support, staff development and parent training, acquisition of program technical assistance, and operational and maintenance services. Financial activities include meeting personnel, fringe, contractual, travel, supplies, equipment, and training costs associated with maintaining a regional comprehensive preschool program operating a birth to five continuum that meets the Office of Head Start performance standards.

(This Page Left blank intentionally)

Fund 48 – Governor’s School Fund

Description:

The Governor's School Fund plays a critical role in enhancing the educational experience students receive. This fund directly supports student participation in curricular and co-curricular activities; updated technology and equipment; and student development and is designed to meet the unique needs of gifted and highly motivated students. Students may attend in one of two broad curriculum areas: the Arts and Humanities program or the Sciences program.

Goals:

The Shenandoah Valley Governor’s School is dedicated to leadership in innovative instructional practices and effective service to students and teachers. The facility, schedule, teacher-student relationships, organization, and course offerings focus on the special attributes and needs of advanced learners and highly motivated students. SVGS is working to develop creative solutions for current fiscal challenges which offer future opportunities or provide long term possibilities in providing resources for instruction, staff, technology, and capital improvements.

Budget Summary:

| | FY2019 – 2020 Expenditures | FY2020 - 2021 Adopted | FY2020 – 2021 Revised | FY2021 - 2022 Proposed | % Change from FY2021* |
|-----------|-------------------------------|--------------------------|--------------------------|---------------------------|-----------------------------|
| Operating | \$1,571,353 | 1,797,776 | 1,752,826 | 1,901,805 | 8.5% |

*Percentage change is compared to FY21 Revised Budget

Employee compensation expenditures for fiscal year 2021-2022 parallel the rate changes for employees in the School Operating budget.

Service Levels and Performance:

SVGS is a regional program that will serve 240 high ability students (148 Augusta County) in grades 11-12 from 3 local school divisions. In addition, SVGS provides enrichment and outreach to gifted students in 25 area elementary and middle schools.

(This Page Left blank intentionally)

**Augusta County
Fiscal Year 2021-2022
County Capital Improvement Fund**

| | FY2019– 2020 Actual | FY2020 - 2021 Adopted | FY2020 – 2021 Revised | FY2021 - 2022 Recommended | % Change from FY2021 |
|--|--------------------------------|----------------------------------|----------------------------------|--------------------------------------|---------------------------------|
| Revenues: | | | | | |
| From Local Funds | \$0 | \$0 | \$0 | \$0 | |
| Revenue from Use of Money and Property | 42,866 | 14,918 | 31,198 | 11,612 | -22% |
| Miscellaneous Revenue | 90,070 | 30,000 | 14,500 | 30,000 | 0% |
| Recovered Costs | 101,050 | 127,000 | 88,850 | 85,000 | -33% |
| From State Funds | 144,162 | 1,631,000 | 2,090,235 | 1,228,360 | -25% |
| From Federal Funds | 2,102,169 | 406,882 | 2,255,969 | 248,227 | -39% |
| Non-Revenue Receipts | 10,338,728 | 4,225,240 | 17,407,553 | 5,411,139 | 28% |
| Total Revenues | \$12,819,045 | \$6,435,040 | \$21,888,305 | \$7,014,338 | 9% |
| Expenditures: | | | | | |
| Capital Outlays | \$9,589,941 | \$6,298,040 | \$21,498,347 | \$7,070,864 | 12% |
| Transfers to Other Funds | 3,276,447 | 1,342,696 | 1,379,788 | 817,708 | -39% |
| Total Expenditures | \$12,866,388 | \$7,640,736 | \$22,878,135 | \$7,888,572 | 3% |

County's Capital Improvement Fund

Description:

The County Capital Projects Fund is used to account for the construction or renovation of major capital facilities. These projects include major building repairs such as roofs, repaving of parking lots, replacement vehicles such as fire and rescue apparatus, and construction projects such as landfill expansion. Funding is provided by grants, loan proceeds and a transfer from the general fund.

Budget Summary:

| Item | FY2019 - 2020 Expenditures | FY2020 - 2021 Adopted | FY2020 - 2021 Revised | FY2021 - 2022 Recommended | % Change from FY2021 |
|--------------|----------------------------|-----------------------|-----------------------|---------------------------|----------------------|
| Capital | \$9,589,941 | \$6,298,040 | \$21,498,347 | \$7,070,864 | 12% |
| Transfers | 3,276,447 | 1,342,696 | 1,379,788 | 817,708 | -39% |
| Total | \$12,866,388 | \$7,640,736 | \$22,878,135 | \$7,888,572 | 3% |

*** Capital budget includes funding depreciation accounts for future equipment replacements and building improvements. Middle River Regional Jail member buy-in payments are to be appropriated for future expenditures: one-third operating reduction, one-third future expansion savings and one-third County depreciation allocation.

***Transfers are: 1) to cover debt service in Debt Fund, including School Financing, Greenville Sewer, Mill Place Water Tank and Rt. 636 and 2) to fund the School Board's depreciation.

CAPITAL IMPROVEMENT PROGRAM:

- The County will develop a five-year plan for capital improvements and update each annually.
- The County will coordinate the development of the capital improvement budget with the development of the County's operating budget. Future operating costs associated with the new capital improvements will be projected and included in operating budget forecasts.
- The County will maintain all its assets at a level adequate to protect the County's capital investment and to minimize future maintenance and replacement costs.
- The Planning Commission will review and approve the five-year plan before submission to the Board of Supervisors.

See Additional Attachment following the Capital Budget Letter for Capital Projects Detail

Funding sources for capital projects include: cash payments, long-term borrowing, current revenues, grants, private donations, capital leases and various other methods.

CONTRIBUTIONS



(This Page Left blank intentionally)

CONTRIBUTIONS

| GL NUMBER | DESCRIPTION | PREVIOUS YEAR | | PREVIOUS YEAR | | PREVIOUS YEAR | | ADOPTED | | Projected | | Dept | | Admin | |
|-------------|-----------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|--------------------|----------------------|----------------|----------------|----------------|----------------|----------------|-------|----------------|
| | | FY/2018 ACTUAL | FY/2019 ACTUAL | FY/2020 ACTUAL | ADOPTED BUDGET | PROJECTED ACTUAL | FY/2022 REQUEST | FY/2022 RECOMMEND | | | | | | | |
| 081020-5679 | SHENANDOAH VALLEY AIRPORT | 134,080 | 134,080 | 134,080 | 134,080 | 134,080 | 134,080 | 134,080 | 134,080 | 134,080 | 134,080 | 134,080 | 134,080 | | 134,080 |
| 081050-5674 | SHENANDOAH VALLEY PARTNERSHIP | 73,815 | 73,815 | 75,013 | 75,013 | 75,013 | 75,013 | 75,013 | 75,013 | 75,013 | 75,013 | 75,013 | 75,013 | | 75,013 |
| 092030-5602 | MENTAL HEALTH SERVICES BOARD | 184,185 | 191,555 | 197,000 | 197,000 | 197,000 | 197,000 | 197,000 | 197,000 | 197,000 | 197,000 | 197,000 | 197,000 | | 197,000 |
| 092030-5604 | VALLEY EDUCATION ALLIANCE | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | | 1,000 |
| 092030-5665 | VALLEY PROGRAM FOR AGING SER | 31,250 | 31,250 | 31,250 | 31,250 | 31,250 | 31,250 | 31,250 | 31,250 | 31,250 | 31,250 | 31,250 | 31,250 | | 31,250 |
| 092030-5673 | BLUE RIDGE COMMUNITY COLLEGE | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | | 5,000 |
| 092030-5703 | BRITE BUS-PDC TRANSIT | 41,000 | 41,000 | 41,000 | 41,000 | 41,000 | 41,000 | 41,000 | 41,000 | 41,000 | 41,000 | 41,000 | 41,000 | | 41,000 |
| 092030-5704 | INTER-REGIONAL PUBLIC TRANSI | | | | | | | | | | | | | | 12,346 |
| 092030-5711 | COMMUNITY CENTERS (FROM P&R) | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | | 10,000 |
| 092030-5714 | CRAIGSVILLE MEALS TAX | 26,284 | 23,058 | 23,058 | 23,058 | 23,058 | 22,606 | 22,606 | 22,606 | 22,606 | 19,010 | 19,010 | 19,010 | | 19,010 |
| 092030-5715 | VERONA FOOD PANTRY | 39,540 | 39,540 | 39,540 | 39,540 | 39,540 | 39,540 | 39,540 | 39,540 | 39,540 | 39,540 | 39,540 | 39,540 | | 39,540 |
| 092030-5717 | VALLEY ASSOC FOR INDEPENDENT | | | | | | | | | | | | | | 2,000 |
| 092030-5720 | CRAIGSVILLE PERSONAL PROPERT | 32,606 | 34,573 | 37,337 | 37,337 | 37,337 | 37,337 | 37,337 | 37,337 | 37,337 | 38,986 | 38,986 | 38,986 | | 38,986 |
| 092030-5750 | LIONS OF VA-TAX EXEMPTION | 728 | 700 | 658 | 616 | 616 | 616 | 616 | 616 | 616 | 586 | 586 | 586 | | 586 |
| 092030-5751 | OAK GROVE THEATER-TAX EXEMPT | 2,567 | 2,567 | 2,788 | 2,847 | 2,847 | 2,847 | 2,847 | 2,847 | 2,847 | 2,847 | 2,847 | 2,847 | | 2,847 |
| 092030-5756 | VALLEY CHILDREN'S ADVOCACY CENTER | | 2,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | | 5,000 |
| 092030-5758 | VIRGINIA WAR MEMORIAL FOUNDA | | | | | | | | | | | | | | 1,400 |
| 092030-5760 | CAP-SAW CONTRIBUTION | 52,100 | 52,100 | 52,100 | 52,100 | 52,100 | 52,100 | 52,100 | 52,100 | 52,100 | 52,100 | 52,100 | 52,100 | | 52,100 |
| | TOTAL CONTRIBUTIONS | 634,155 | 642,238 | 653,574 | 613,652 | 615,301 | 613,652 | 615,301 | 613,652 | 615,301 | 796,664 | 796,664 | 662,615 | | 662,615 |

(This Page Left blank intentionally)



Providing Community-Based Mental Health, Developmental Disabilities and Substance Use Services
Serving Counties of Augusta & Highland and the Cities of Staunton & Waynesboro

January 18, 2021

Misty Cook
Director of Finance
County of Augusta
Finance Department
PO Box 590
Verona, Virginia 24482

Dear Ms. Cook:

I am writing as per the requirements of § 37.2-509 of the Code of Virginia which mandates that all localities served by a community services board contribute a minimum of 10% of the state and local funds provided to community services boards to support their mission of being the single point of entry into the public funded services for mental health, developmental disabilities, and substance use disorders. During Calendar Year 2020, Valley Community Services Board (VCSB) provided 32,765 billable services to 2,302 residents of the County of Augusta with one or more of the services on the attached list. This information is gathered from VCSB's electronic health record and the data that is submitted monthly to the Department of Behavioral Health & Developmental Services.

In the same manner as other organizations which receive funding from the Commonwealth of Virginia, the exact amount of the funding to be provided to VCSB by the Virginia General Assembly through the Department of Behavioral Health and Developmental Services for FY2022 will not be known until the FY2022 budget amendments are approved by the General Assembly and Governor Northam. However, by utilizing \$5,995,960.00, the funding being provided to VCSB by DBHDS for FY2021, as the basis to calculate the minimum 10% local matching funds requirement; the total local matching funds being requested of the four localities served by VCSB for FY2020 is \$666,218.00.

When \$666,218.00 is distributed among the four localities according to the allocation methodology based on the population of each locality, the number of unduplicated residents from each locality VCSB served during CY2020, and the number of services the residents from each locality received from VCSB during CY2020, VCSB is requesting \$316,899.00 in local matching funds from the County of Augusta for FY2022 (*I have attached a separate sheet that details the calculation for all of the localities served by VCSB*).

Also, please know VCSB has a new Chief Financial Officer who has just started the process of projecting the 2022 budget. As such, the FY2022 draft budget included in the local matching funds request packet is a very early "estimate" of what the final VCSB FY2022 budget will be, but it is projected from the FY2021 budget. Please also find enclosed the independent audit for VCSB for fiscal year ending June 30, 2020.

Please know the local matching funds VCSB receives from Staunton, Waynesboro, and Augusta County are dedicated to the purpose of providing psychiatric evaluations and medication management to unfunded VCSB clients. Highland County funds are used for providing Outpatient Services in Highland County.

I realize the FY2022 request is a significant amount of money, but it is less than what was requested last year due to the reduction in state funding VCSB received but did not make up in Medicaid funds as the state projected. Without the important funding received from the City of Staunton, the City of Waynesboro, Augusta County, and Highland County, VCSB will be significantly challenged to help clients who are residents of the four localities to minimize behavioral crises and adequately perform activities of daily living, so they can successfully remain in their home community.

Ms. Cook, please do not hesitate to contact me at your convenience regarding any questions you might have or for any additional information you may need. Thank you in advance for your positive response to this request.

Sincerely,



Kimberly McClanahan, Ph.D.
Executive Director
kmccclanahan@vcsb.org
540-213-7554

VALLEY COMMUNITY SERVICES BOARD
Services Provided to Augusta County Residents
Calendar Year 2020

- Intake/Assessments
- Emergency Services
- Primary Care Screening Case Coordination
- Medical Evaluation & Management Services
- Not Guilty by Reason of Insanity Monitoring
- Mandatory Outpatient Treatment Monitoring
- MH Consumer Monitoring
- Motivational Interviewing
- Jail & Detention Services
- Jail Therapy Services
- Mental Health Therapeutic Docket Court Services
- Mental Health Outpatient Services
- Office Based Opioid Treatment (OBOT)
- Adult Mental Health Case Management
- Child Mental Health Case Management
- Children's Intensive Care Coordination
- Children's Therapeutic Day Treatment
- School Based Outpatient Services
- Family Outreach Program
- Mental Health Shenandoah Psychosocial Clubhouse
- Purchased Bed Days (Intensive Inpatient Services for Mental Health & Substance Use)
- Program for Assertive Community Treatment (PACT)
- Program to Assist in the Transition from Homelessness (PATH)
- Permanent Supportive Housing (PSH)
- Substance Use Disorder Intensive Outpatient Program
- Substance Use Disorder Outpatient Services
- Substance Use Disorder Case Management
- Deaf Services
- Developmental Services Community Engagement
- Developmental Services Support Coordination
- Developmental Services Consumer Monitoring
- Developmental Services Community Participation Program
- Developmental Services Residential Sponsored Placement
- Developmental Services In-Home Services
- Developmental Services Greenstone Intermediate Care Facility
- Developmental Services Group Day Program
- Developmental Services Infant Toddler Early Intervention

**Valley Community Services Board
FY 2022 Local Match Allocations
January 2021**

\$,5995,560 – FY2021 State Funds received by VCSB

\$ 666,218 – Funding required for local match to equal 10% of state & local funding

\$ 222,073 – Dollar value for each of three allocation formula components

Population

| <u>Municipality</u> | <u>Population</u> | <u>%</u> | |
|---------------------|-------------------|--------------|------------------------------------|
| Highland County | 2,321 | 1.9% | x \$222,073 = \$ 4,219.00* |
| Augusta County | 73,750 | 61.0% | x \$222,073 = \$ 135,465.00* |
| Staunton | 23,746 | 19.7% | x \$222,073 = \$ 43,748.00* |
| Waynesboro | <u>21,006</u> | <u>17.4%</u> | x \$222,073 = <u>\$ 38,641.00*</u> |
| | 120,823 | 100% | \$ 222,073.00 |

Clients Served

| <u>Municipality</u> | <u>Clients</u> | <u>%</u> | |
|---------------------|----------------|--------------|------------------------------------|
| Highland County | 35 | 0.7% | x \$222,073 = \$ 1,555.00* |
| Augusta County | 2,302 | 42.1% | x \$222,073 = \$ 93,493.00* |
| Staunton | 1,755 | 32.1% | x \$222,073 = \$ 71,285.00* |
| Waynesboro | <u>1,371</u> | <u>25.1%</u> | x \$222,073 = <u>\$ 55,740.00*</u> |
| | 5,463 | 100% | \$ 222,073.00 |

Services Provided

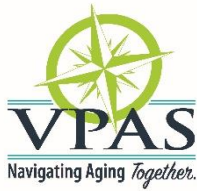
| <u>Municipality</u> | <u>Services</u> | <u>%</u> | |
|---------------------|-----------------|--------------|------------------------------------|
| Highland County | 379 | 0.5% | x \$222,073 = \$ 1,110.00* |
| Augusta County | 32,765 | 39.6% | x \$222,073 = \$ 87,941.00* |
| Staunton | 29,430 | 35.5% | x \$222,073 = \$ 78,836.00* |
| Waynesboro | <u>20,250</u> | <u>24.4%</u> | x \$222,073 = <u>\$ 54,186.00*</u> |
| | 82,824 | 100% | \$222,073.00 |

*rounded to the nearest dollar

Allocation Totals by Municipality

| <u>Municipality</u> | <u>Population</u> | <u>Clients</u> | <u>Services</u> | <u>Total</u> |
|---------------------|-------------------|----------------|-----------------|-----------------------|
| Highland County | \$4,219.00 | \$ 1,555.00 | \$1,110.00 | \$ 6,884.00 |
| Augusta County | \$135,465.00 | \$93,493.00 | \$87,941.00 | \$316,899.00 |
| Staunton | \$43,748.00 | \$71,285.00 | \$78,836.00 | \$193,869.00 |
| Waynesboro | \$38,641.00 | \$55,740.00 | \$54,186.00 | <u>\$148,567.00</u> |
| | | | | \$666,219.00** |

**Due to rounding, total of Allocation Totals by Municipality is \$1.00 more than estimated.



325 Pine Avenue • PO Box 817, Waynesboro, VA 22980 • 540.949-7141 • www.vpas.info

December 29, 2020

Misty Cook, Director of Finance
County of Augusta
18 Government Center Lane
Verona, VA 24482

Dear Ms. Cook,

After a year that could not be imagined or planned for, Valley Program for Aging Services (VPAS) is truly grateful for Augusta County's continuing support of the services VPAS provides for the County's older residents. To continue serving those neighbors and even expand our services, VPAS requests an **investment of \$40,000** in 2021-22.

Included with this request is our 2019-20 Impact Report for the Staunton Augusta Waynesboro (SAW) Region. The Impact Report demonstrates the broad range of services provided to Augusta County residents. Flexible funding from local governments allowed us, organization-wide, to react quickly to the challenges of the COVID pandemic by delivering almost 30% more Meals on Wheels, providing more than 3,700 hygiene kits, and making nearly 7,800 calls to check on safety and well-being.

Our in-person services remain suspended, but when they are safe to resume they will be redesigned to serve neighborhoods and communities in more locations throughout our service area. The **increased funding** from Augusta County will help us open sites in multiple locations in the County. Until then, we are staying in touch with our members through phone calls, online and telephone programs and regular mailings of information and activities.

The documents you requested are attached, including the independent audit for our FY18-19. Our FY19-20 audit will be presented to the VPAS Board of Directors at their January 26, 2021 meeting. The FY19-20 audit will be available after that date, upon your request.

The pandemic's challenges, including financial ones, have affected each of us, including the people VPAS serves. Augusta County's continued support is vital to helping a rapidly increasing number of older residents age in place with safety, dignity and choice.

We would be pleased to meet with you, your staff, or your governing body to answer questions about our request for financial support.

Respectfully submitted,

Janice Gentry, Director of Senior Services
SAW Region

Jeri Schaff, Executive Director
Valley Program for Aging Services

Valley Program for Aging Services

Serving older adults and their families in the counties of Augusta, Bath, Highland, Rockbridge, and Rockingham, and the cities of Buena Vista, Harrisonburg, Lexington, Staunton, and Waynesboro

Supported by federal, state, and local governments, United Ways, and the generosity of our neighbors
FEIN 54-0958526



2019-2020 IMPACT REPORT



VPAS Mission: to empower those 60 years and older with the resources and opportunities they need to lead engaged lives. We serve older adults in Staunton, Augusta County, Waynesboro, and Highland County. **In FY 2019-2020, we served 1,901 people.**



MIND AND BODY

We provided 11,225 hours of health classes, confident aging education, and senior center recreation, 3,958 safety checks and 60,372 healthy meals.



TRANSPORTATION

We provided 6,954 safe, one-way van rides.



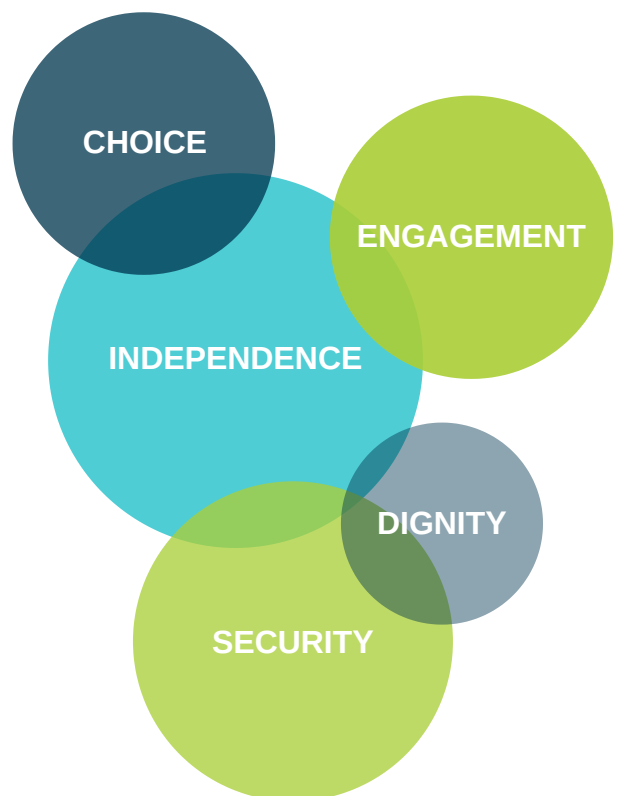
MEDICARE CONSULTATION

Our certified counselors served 961 older adults and helped them save \$375,726 on medication.



HOME AND CAREGIVER SUPPORT

We made 1,394 contacts for information and assistance, delivered 2,123 packages of hygiene items and provided 421 hours of in-home and caregiver support.





December 30, 2020

Ms. Misty Cook
Augusta County Director of Finance
PO Box 590
Verona, VA 24482-0590

Dear Ms. Cook:

The College is pleased to report that 1382 students from Augusta County enrolled for credit instruction during 2019-2020; and 597 citizens were served through our non-credit public service offerings.

Enclosed is Blue Ridge Community College's request for 2021-22. This request includes revenue from the six local governments in our service area totaling \$426,000. Your share of this amount is \$137, 585 for site work around campus buildings and \$5,000 for local board support, scholarships and professional development.

The total of these two requests is \$142,585. Please let me know if you desire any additional information.

Sincerely,

A handwritten signature in black ink that reads "John A. Downey". The signature is fluid and cursive, with the first letters of each word being capitalized and prominent.

John A. Downey
President

**Blue Ridge Community College
Enrollment Data by Locality**

| 2019-20 | Non-Credit | | Credit | |
|---------------|---------------------------------------|---------------------|---------------------------------------|---------------------|
| Locality | Unduplicated for the Academic Year | Percent of Total | Unduplicated for the Academic Year | Percent of Total |
| Augusta | 597 | 36% | 1,382 | 30% |
| Harrisonburg | 259 | 16% | 1,030 | 22% |
| Highland | 7 | 0% | 14 | 0% |
| Rockingham | 449 | 27% | 1,423 | 31% |
| Staunton | 217 | 13% | 481 | 10% |
| Waynesboro | 115 | 7% | 312 | 7% |
| TOTALS | 1,644 | 100% | 4,642 | 100% |



January 14, 2021

Mr. Timothy Fitzgerald
Augusta County Administrator
P.O. Box 590
Verona, VA 24482

RE: FY22 Budget Request

Dear Mr. Fitzgerald:

Thank you for providing me with an opportunity to request funding for several activities and services that CSPDC is providing for FY22. Attached you will find a matrix that outlines and describes the annual member assessment and several programmatic areas of funding for your consideration. I will be happy to provide a more detailed description about each of the programs and budgetary requests.

For 50 years, the CSPDC has been providing planning assistance and technical services to our localities in the areas of land use and comprehensive planning, transportation, water and wastewater utilities, economic development, water resource management, community development, affordable housing, disaster mitigation and education and more. The CSPDC is committed to working with your locality to promote regional strategies, partnerships and cost saving and effective solutions in the coming year.

I am proud to report that even through these very challenging economic times, the CSPDC has been successful in identifying new funding opportunities for our local governments and bringing in new investments to the Region. For the past four years, the CSPDC has been instrumental in bringing in more than \$51M dollars in state and federal funds for the Region. **This calculates on average to \$61 for every \$1 that the CSPDC receives in local membership dues.**

Thank you for the excellent working relationship and strong partnership that Augusta County and the CSPDC have enjoyed in the past. I look forward to working with you and your staff in the coming year.

Sincerely,

Bonnie S. Riedesel
Executive Director

Enclosures

cc: Misty Cook, Director of Finance

FY22 Budget Request
Central Shenandoah Planning District Commission
Augusta County

| # | Item | Request | Brief Description |
|---|----------------------------------|-----------|--|
| 1 | Annual Assessment | \$48,500 | The annual assessment, based on 80 cents per capita, ensures that the CSPDC can meet its match requirements for current and future Federal and state grants and ensures that the CSPDC has the staff resources to meet the planning needs of our 21 local governments. Additionally, the annual assessment provides for multiple planning services, including: 1) economic development planning; 2) regional data center; 3) coordination with EDA, DHCD, VDH, RD, DEQ, etc. for utility and infrastructure projects; 4) rural transportation planning; 5) rideshare services; 6) community development and facilities planning; 7) GIS and mapping services; 8) state and national data services; 9) identification of grant opportunities and grant writing services; 10) general planning services and technical assistance; 11) meeting facilitation and meeting/workshop space; and 12) program development with state and federal partners, etc. |
| 2 | Staunton-Augusta-Waynesboro CERT | \$5,500 | Funds will be used to continue the CERT program in Staunton, Augusta and Waynesboro. CERT is a 9-week course that teaches the general public skills such emergency preparedness, first aid, and fire safety to help relieve the burden of first responders who may be overwhelmed during a disaster. In addition to providing the basic CERT training course, funds will be used to provide advanced training and volunteer management to over 100 active CERT volunteers. To date, over 500 citizens have been trained through this program in our region and CERT volunteers are used for a variety of emergency response activities. The three localities will cost share equally to continue the CERT program in the sub-region. |
| 4 | Staunton-Augusta-Waynesboro MPO | \$8,202 | This is the local match for the Staunton-Augusta-Waynesboro MPO. This figure is subject to increasing or decreasing depending on final appropriations from VDOT and DRPT. |
| 5 | BRITE Public Transit | \$41,107 | The CSPDC is the direct recipient of federal and state transit funds and responsible for administering the grant programs and managing the transit system in the Staunton-Augusta-Waynesboro area, known as BRITE. CSPDC is under contract with Virginia Regional Transit to operate the transit system in the urban and rural area. In FY21, CARES funding covered 100% of the local partner match and in FY22, CARES funding will cover 4% of the local match. |
| 6 | Afton Express | \$12,346 | The Virginia Department of Rail and Public Transportation has awarded the CSPDC grant funding for the operation of the Afton Express, a commuter bus system that would connect Staunton, Fishersville, Waynesboro, Charlottesville, UVA and Albemarle County. The state grant which requires local matching funds will be divided equally among the partners on each side of the mountain. This request includes your contribution for both FY21 and FY22. |
| | TOTAL | \$115,655 | This request will allow us to provide the programs and services as described above in the most cost-effective and cost-efficient way and to leverage other state and federal funding to bring in new investments to your locality and the Region. |

**FY22 ANNUAL MEMBER ASSESSMENT MATRIX: \$0.80
CENTRAL SHENANDOAH PLANNING DISTRICT COMMISSION**

| PDC LOCALITY | 2019 POPULATION | % OF PDC POPULATION | BASE ASSESSMENT | PER CAPITA ASSESSMENT | TOTAL ASSESSMENT |
|---------------------|------------------------|----------------------------|------------------------|------------------------------|-------------------------|
| AUGUSTA | 75,831 | 25.1% | \$ 8,057 | \$ 40,443 | \$ 48,500 |
| BATH | 4,318 | 1.4% | 8,057 | 2,303 | 10,360 |
| BUENA VISTA | 6,454 | 2.1% | 8,057 | 3,442 | 11,499 |
| HARRISONBURG | 53,997 | 17.9% | 8,057 | 28,799 | 36,856 |
| HIGHLAND | 2,246 | 0.7% | 8,057 | 1,198 | 9,255 |
| LEXINGTON | 7,432 | 2.5% | 8,057 | 3,964 | 12,021 |
| ROCKBRIDGE | 22,500 | 7.4% | 8,057 | 12,000 | 20,057 |
| ROCKINGHAM | 82,208 | 27.2% | 8,057 | 43,844 | 51,901 |
| STAUNTON | 24,971 | 8.3% | 8,057 | 13,318 | 21,375 |
| WAYNESBORO | 22,183 | 7.3% | 8,057 | 11,831 | 19,888 |
| TOTAL | 302,140 | 100.0% | \$ 80,570 | \$ 161,142 | \$ 241,712 |

(This Page Left blank intentionally)

Community Center Contributions
92030-5711

| | | | | |
|---|---|--------------------------|-----------|--------------|
| 1 | Craigsville Ruritan Club | | \$ | - |
| 2 | Crimora Ruritan Club | | \$ | 1,250 |
| 3 | Deerfield Ruritan Club | | \$ | - |
| 4 | Middlebrook Ruritan Club | c/o Middlebrook Fire Co. | \$ | 1,250 |
| 5 | New Hope Ruritan Club | | \$ | 1,250 |
| 6 | Sangersville Towers Ruritan Club | | \$ | 1,250 |
| 7 | Sherando Lyndhurst Ruritan Club | | \$ | 1,250 |
| 8 | Spottswood Raphine Ruritan Club | | \$ | 1,250 |
| 9 | Weyers Cave Ruritan Club | | \$ | 1,250 |
| | Total Community Center Contributions | | \$ | 8,750 |

(This Page Left blank intentionally)

County of Augusta, Virginia
Verona Food Bank Rent Contribution
FY 2020 Budget

| Fiscal Year | Square Footage | Rate | Total |
|---------------|-------------------|----------------|------------------|
| 2010 | 8,119 | \$ 2.50 | \$ 20,300 |
| 2011 | 8,119 | \$ 2.50 | \$ 20,300 |
| 2012 | 15,816 | \$ 2.50 | \$ 39,540 |
| 2013 | 15,816 | \$ 2.50 | \$ 39,540 |
| 2014 | 15,816 | \$ 2.50 | \$ 39,540 |
| 2015 | 15,816 | \$ 2.50 | \$ 39,540 |
| 2016 | 15,816 | \$ 2.50 | \$ 39,540 |
| 2017 | 15,816 | \$ 2.50 | \$ 39,540 |
| 2018 | 15,816 | \$ 2.50 | \$ 39,540 |
| 2019 | 15,816 | \$ 2.50 | \$ 39,540 |
| 2020 | 15,816 | \$ 2.50 | \$ 39,540 |
| 2021 | 15,816 | \$ 2.50 | \$ 39,540 |
| Budget | | | |
| 2022 | 15,816 | \$ 2.50 | \$ 39,540 |

(This Page Left blank intentionally)

**Town of Craigsville
 Personal Property (Decal) Reimbursement**

92030-5720

Percentage Increase (Decrease) over prior year Tangible Property Taxes*

| | | |
|-------------|----------------|-------------------------------------|
| | Augusta County | |
| | Audited | |
| Fiscal Year | PP Taxes | |
| 2020 | 13,231,141 | Schedule 1, County of Augusta Audit |
| 2019 | 12,671,554 | Schedule 1, County of Augusta Audit |
| | <u>559,587</u> | Total Increase (Decrease) |
| | 4.42% | % Increase (Decrease) |

FY21 Reimbursement Calculation

| | |
|------------------|---|
| 37,337 | FY20 |
| <u>4.42%</u> | % Increase (Decrease) of County FY19 PP Taxes |
| <u>38,985.83</u> | Total FY20 reimbursement amount |

FY21 Increase (Decrease) over prior year audit PP Taxes

| | |
|-----------------|---------------------------------------|
| 37,337 | FY20 Reimb to Craigsville |
| <u>4.42%</u> | % Increase (Decrease) |
| <u>1,648.83</u> | FY21 increase (decrease) for PP taxes |

FY21 Total Reimbursement

| | |
|-----------------------------|--|
| 37,337 | FY20 Reimb to Craigsville |
| <u>1,649</u> | FY21 PP increase (decrease) |
| <u>38,986</u> | FY21 Total Reimbursement |
| <u><u>38,986</u></u> | FY21 Revised Budget, FY22 Request |

Town of Craigsville Contact Info:
 Phone (540) 997-5935

(This Page Left blank intentionally)



Valley Associates for Independent Living, Inc.

3210 Peoples Drive Suite 220 • Harrisonburg, VA 22801
Voice (540) 433-6513 • FAX (540) 433-6313 • www.govail.org

December 21, 2020

Misty Cook
Director of Finance
County of Augusta
18 Government Center Lane
PO Box 590
Verona, VA 24482-0590

Dear Augusta County:

Valley Associates for Independent Living is respectfully requesting \$2,000.00 from Augusta County to provide needed services. Valley Associates for Independent Living (VAIL) has been providing services to individuals with disabilities in Augusta County since 1990. VAIL is a non-profit center for independent living (CIL) as defined by the Rehabilitation Act of 1973. The mission of VAIL is to promote self-direction among people with disabilities and remove barriers to independence in the community. Centers for independent living provide advocacy, independent living skills training, information & referral, and peer mentoring services among many other needed services to individuals with disabilities in Planning District 6.

Below is a chart outlining the service area that VAIL covers and the number of individuals we served in each locality during last fiscal year.

| Locality | Number of individuals with disabilities served July 1, 2019 to June 30, 2020 |
|-----------------------|--|
| Augusta County | 81 |
| Bath County | 28 |
| Buena Vista City | 12 |
| Harrisonburg City | 140 |
| Highland County | 5 |
| Lexington City | 15 |
| Rockbridge County | 17 |
| Rockingham County | 152 |
| Staunton City | 39 |
| Waynesboro City | 47 |

VAIL has partnered with Valley Program for Aging Services (VPAS) for several years to provide a service called Options Counseling. This is a service to both individuals age 60 and older and individuals who have a disability to learn of their options for planning for long term care. VAIL continues to work with VPAS in the Aging and Disability Resources Center (ADRC) model to better serve the needs of individuals who have a disability and individuals over 60.

Last fiscal year, VAIL served 81 individuals in Augusta County. We assisted these individuals with enrolling in community-based services to assist them in remaining in their homes instead of moving to costly institutions and in transitioning out of nursing facilities back to their homes. In addition to these 81 individuals, VAIL also provides a significant amount of information & referral to individuals with disabilities, assistance with securing home modifications, grants and tax credits for these modifications; we assist families through the Individual Education Plan process for children with disabilities, and provide technical assistance to businesses and organizations as they work to be compliant with the Americans with Disabilities Act. As we work to provide effective, efficient, person-centered services to individuals with disabilities in your community, we ask that you consider financially supporting VAIL’s efforts. VAIL has continued to provide these services in a virtual format as appropriate and in person when appropriate and when COVID guidelines can be followed.

The \$2,000.00 that VAIL is respectfully requesting will allow the provision of 40 hours of direct service to individuals with disabilities who reside in Augusta County. VAIL continues to receive an increase in requests for assistance in the Augusta County area.

| Item | Cost |
|----------------------------|-------------------|
| 40 hours of direct service | \$2,000.00 |
| | |
| Total | \$2,000.00 |

VAIL is respectfully requesting \$2,000.00 from Augusta County to meet these needs. With these funds, VAIL will be able to continue to provide needed services and work to expand our ability to meet the growing needs. I am enclosing a copy of our annual report to provide further information on the services that VAIL provided last fiscal year.

VAIL continues to see an increase in the need for our services and continues to evaluate the best way to provide services.

- Information and assistance requests and hours of service provision continued to grow, reflecting VAIL’s growing reputation as the place to turn in our community for assistance with issues related to disability.

During your FY 2021-22, for Augusta County, we plan to:

- Continue to provide excellent information and assistance services for individuals with disabilities.

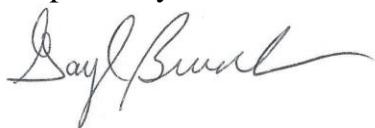
- Continue to promote home and community based care options for individuals with disabilities. Continue to foster the development of the ADRC with the goal of making it easier for individuals with disabilities, seniors, their families, and their caregivers to find appropriate services.

I am enclosing the following requested documents:

- Audit
- Budget for year and proposed
- List of jurisdictions and amount requested from them
- List of individuals served by jurisdiction
- Annual Report

We would be pleased to meet with you, your staff, or your governing bodies to answer questions about our request for financial support. Thank you for the consideration to financially support our efforts to help your residents who have disabilities maintain their independence.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Gayl Brunk".

Gayl Brunk
Executive Director

(This Page Left blank intentionally)

**Lions of Virginia District 24-C
Sight and Hearing Mobile Screening Unit
S.A.H.M.S.U.**

P O Box 159
Stephens City, VA. 22655

January 3, 2021

Ms. Misty Cook
Director of Finance
County of Augusta
County Government Center
P.O. Box 590
Verona, VA 24482-0590

Dear Ms. Cook:

Enclosed, please find the documentation needed for our request of personal property tax relief from Augusta County.

Because of the pandemic COVID-19, we held very few screenings this past year, with a majority of the screenings being held in February and early March of 2020.

As you will note, our income fell below the threshold for our filing a 990 IRS Tax Form. We did, however, file the 990 Postcard form.

For the record, we continue to have no paid employees. All assistance we receive is through volunteers and income is received from Lions Clubs.

If any further information is needed, please contact the writer at the address above, or by telephone, 540-869-3784 after 6 p.m.

Sincerely,



James W. Golladay Jr.
Treasurer

Enc: Screening list through June 2020 (Fiscal year close)
Club contributions through June 2020 (Fiscal year close)
2020-2021 Budget

(This Page Left blank intentionally)

VALLEY CHILDREN'S ADVOCACY CENTER

January 14, 2021

Executive Director

Rebecca Simmons, MSW

Board Members 2021

President

Ellen Boden

Vice President

Hon. Ron Ramsey

Secretary

Dori Walk

Treasurer

Kenneth Fanfoni

Lauren Bodhan

Dr. Felicia Esteban

Hon. Staci Falls

Donte Montague

Lori Nicholson

Hon. Mark Robertson

Sheriff Matt Robertson

Linda Shreckhise

Ms. Misty Cook
Finance Director, County of Augusta
18 Government Center Lane
Verona, Virginia 24482

Ms. Cook:

As part of Valley Children's Advocacy Center's request for consideration to be included in Augusta County's FY22 budget, I am respectfully submitting the following information for your review:

Financial/audit statement – Augusta County served as Valley Children's Advocacy Center's fiscal agent through June 30, 2020, and, as such, our organization is included in their annual audit. The 2020 audit can be reviewed in its entirety on Augusta County's website. It should be noted, neither this audit, nor any other, has ever shown a material weakness or significant deficiencies regarding the CAC's financial practices. In addition to this, I have also included our current year and a draft FY22 operating budgets, as well as a year-end bank statement and balance sheet.

List of jurisdictions served and their respective contributions – Valley Children's Advocacy Center serves the County of Augusta, as well as the Cities of Staunton and Waynesboro. We have requested a flat \$7,000 contribution from each locality for the FY22 budget year.

Clients served by jurisdiction –

| | FY18 | FY19 | FY20 | 3 Yr. Average | % of Total |
|--------------|------------|------------|------------|------------------|---------------|
| Augusta | 96 | 96 | 79 | 90 | 49% |
| Staunton | 56 | 71 | 63 | 63 | 28% |
| Waynesboro | 50 | 54 | 41 | 48 | 23% |
| TOTAL | 202 | 221 | 183 | 201 | |



NATIONAL
CHILDREN'S
ALLIANCE®
ACCREDITED
MEMBER



Member

Community Partner of:



United Way of Greater Augusta

Thank you and the Board of Supervisors for taking the time to review our request. Please feel free to contact me via e mail at rebecca@valleychildrenscenter.org or at 540.213.0592 x4 if you have any questions or if I can be of any further assistance.

Warmly,



Rebecca Simmons, MSW
Executive Director



Valley Children's Advocacy Center
Funding Proposal for Augusta County FY22
January 15, 2021

Valley Children's Advocacy Center (Valley CAC) is a non-profit 501(c)(3) agency serving children and families in Staunton, Waynesboro, and Augusta County. Valley CAC was created in 2004 based on the national Children's Advocacy Center model that is proven to reduce trauma and improve outcomes for children who have been victimized by sexual and physical abuse.

Our Mission:

The mission of the Valley CAC is to strengthen the community's response to child abuse and neglect by investigating, assessing, educating, and providing services using a multidisciplinary team approach; to work towards making our community a safe place for children to grow and thrive.

What We Do at the Valley Children's Advocacy Center:

When a report of sexual or physical maltreatment (abuse or neglect) is reported to law enforcement or the Department of Social Services' Child Protective Services (CPS) unit, a forensic interview with the child is scheduled at the CAC. The child receives a forensic interview, while non-offending caretakers receive crisis intervention and advocacy, and the family is referred for on-going services, including mental health counseling and case management. Valley CAC only accepts referrals from law enforcement and/or Child Protective Services. The Valley CAC is designed to reduce the trauma and advance the recovery of abused and neglected children. The Center provides a comfortable, private, child-friendly setting where abused and neglected children can be interviewed by a forensically trained CAC staff person while team members, such as law enforcement, Child Protective Services, and the Commonwealth's Attorney observes from another room (or remotely now due to COVID). These interviews are recorded to enhance the investigation of abuse allegations. The Center seeks to prevent trauma to the child caused by multiple, duplicative interviews and holds more offenders accountable through the improved prosecution of child abuse cases. Each case of child abuse and neglect that is handled through the Center ensures a well-coordinated interview and investigation and ensures children and families are provided with quality, evidence-based services that promote healing and resiliency so that children can recover from their abuse experience and become well-adjusted, productive members of our community. Last, Valley CAC also provides education and awareness training to community members throughout Staunton, Augusta County, and Waynesboro in order to prevent incidents of child sexual abuse to make our communities a safer place for children to grow and thrive.

Benefits to Localities

- Cases with forensic interviews are proven to increase the likelihood of plea bargains, reducing the burden and increasing the efficiency of the courts.
- A national cost-benefit analysis of the Children's Advocacy Center model showed CACs save approximately \$1,000 per case over the course of a child abuse investigation. On a per-case basis, traditional investigations were 36% more expensive than a CAC investigation.
- Facilitation and oversight of multidisciplinary child sexual abuse response team by CAC, taking this burdensome statute-mandated requirement off of local Commonwealth's Attorneys.
- Free specialized trainings to law enforcement, CPS workers, and prosecutors.
- Free or reduced training for community members regarding the recognition and prevention of child sexual abuse.
- Free and immediate mental health counseling, crisis stabilization, case management and coordination for children and their families who are referred to the CAC.
- Free expert testimony utilized frequently by locality Commonwealth Attorneys during court proceedings.

Funding Request and Allocation of Funds:

Valley CAC is requesting a total of \$21,000.00 from the localities of Staunton, Waynesboro, and Augusta County during FY22. This \$21,000 request represents 4% of the agency's total FY22 budget. These funds will be spent on continuing to grow and expand our current program in order to keep up with the ever-increasing referrals from law enforcement and Child Protective Services for forensic interviews and counseling services. The funds will also be used to help provide the most up to date training and best practices for law enforcement and CPS regarding child sexual abuse and physical abuse investigations, and increased training opportunities for community members on ways to detect and prevent child sexual abuse.

Pro-Rated Funding Calculation

While our current request is for \$21,000.00 split evenly between the three localities, below is an alternate, pro-rated funding breakdown based on FY20's number of children served per locality.

Total Children Served from Waynesboro, Staunton, and Augusta County: 183

| Locality and Number Served | Percentage of Total Children Served | Funding Request Based on Children Served @ \$114.75/Child |
|-----------------------------------|--|--|
| Augusta County: 79 | 43% | \$9,065.25 |
| Waynesboro: 41 | 22% | \$4,704.75 |
| Staunton: 63 | 34% | \$7,229.25 |

Note: CAPSAW funds received for FY20 totaled \$17,500.00 or 3% of our operating budget. These funds are strictly allocated for low income clients, which represent less than 50% of total clients served at the CAC in FY20.

Additional Services:

While the above-mentioned table shows 79 children were served from Augusta County during FY20, it is worth noting that non-offending caregivers, and frequently siblings, are also provided with ongoing/follow up services at the CAC. We know child sexual abuse, once detected, impacts the entire family system and our organization is committed, not only to supporting the victim, but also other family members. Without the specialized services of the CAC to help with crisis stabilization, case management activities, and referral to community resources, many families would be at increased risk of significant instability, resulting in issues related to employment, housing, and general self-sufficiency. Valley CAC ensures the family system is supported during this difficult time and helps to make sure a sense of stability is maintained or minimized.

Consequences of Reduced Funding:

When considering the consequences if our request is not funded, this would be most evident in our ability to provide quality, efficient services to law enforcement and Children Protective Services. The CAC is committed to providing a quick response when a police or CPS referral is received, which includes an afterhours/24 hour response when appropriate. This ensures evidence is not lost, and when appropriate, an arrest can occur as quickly as possible to ensure the community's safety. It also ensures the victim and family can begin receiving supportive services immediately and without delay.

(This Page Left blank intentionally)



Board of Directors

June 2020

Chair

Ms. Linda V. Schreiner

Immediate Past Chair

RADM Frank F. Rennie, IV,
USN (Ret.)

1st Vice-Chair

CDR Kathleen Owens, USN (Ret.)

2nd Vice-Chair

Mr. Richard L. St. John, Jr.

Secretary

LTG Joseph R. Inge,
USA (Ret.)

Treasurer

Mr. Bill Davis

Mr. Robert A. Archer

Mr. Joseph C. Banto III

Mrs. Peter W. Brown

Mr. David A. Christian

Mr. John V. Cogbill, III

Mr. Stephen Y. Dickinson

Hon. John S. Edwards

CDR Paul E. Galanti,

USN (Ret.)

MG LH Ginn, USA (Ret.)

Mr. C. David Hudgins

Ms. Alison M. Kaufmann

CWO-3 Michael A. Kord,

USMC (Ret.)

Ms. Shari E. Litow

Mr. John A. Luke, Jr.

Hon. Alex B. McMurtrie, Jr.

Mr. Bany F. Moore, Jr.

Hon. John M. O'Bannon, III

Mr. Michael L. Santoro, Jr.

Mr. Jamal Thomas

LTC Ronald O. White

USA (Ret.)

Emeritus

Dr. Charles F. Bryan, Jr.

Hon. Frank D. Hargrove, Sr.

RADM John G. Hekman,

USN (Ret.)

President

Pamela R. Seay
804-786-1467

Mr. Timothy Fitzgerald
County Administrator
18 Government Center Lane
P.O. Box 590
Verona, VA 24482

Dear Mr. Fitzgerald,

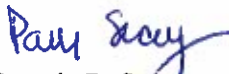
Thanks to your support, Augusta County is on the map, and the flame of patriotism still burns bright across the Commonwealth. We launched our *Speak Their Names Initiative* to keep alive the memories of nearly 12,000 remarkable patriots who made the ultimate sacrifice in defense of this country. They were the sons and daughters of communities like yours. A look at the enclosed map will show you that in a short amount of time, many communities like yours have decided to "speak their names" and keep the flame of patriotism and memory alive.

We are asking you to renew that support. Recently the Virginia War Memorial opened new facilities including an addition to the Shrine of Memory to honor those Virginians killed in the Global War on Terrorism and Beyond. These names so fresh to the pages of history represent lost mothers, fathers, sons and daughters who leave behind a grateful community to mourn their passing.

Participating local governments have allocated varying budget amounts for each name from their communities on an annual basis. These funds support the programs that connect current Virginians to stories of service and sacrifice, and which are available free of charge to Augusta County's students and teachers.

I attach a listing of those Augusta County heroes enshrined here at the War Memorial. Those 149 names represent the very best of our country and the very best of Virginia. I hope that the current residents of Augusta County ensure that these names continue to be spoken and that the stories behind those names inspire generations now and for years to come.

Best regards,


Pamela R. Seay

P.S. Our fall newsletter will carry the most current list of counties and cities participating in the *Speak Their Names Initiative*. Please keep Augusta County on the map.

(This Page Left blank intentionally)

Misty Cook

From: Anna Leavitt <valleycapsaw@gmail.com>
Sent: Monday, December 21, 2020 2:10 PM
To: Misty Cook
Subject: [EXTERNAL] FY 22 Budget Request for CAPSAW
Attachments: FY 22 Proposed Budget Info.xlsx

Dear Ms. Cook,

The Community Action Partnership of Staunton, Augusta, and Waynesboro (CAPSAW) is pleased to respond to your request for funding needs for FY 22. CAPSAW combines federal, state, and local dollars to create a funding pool allotted through a competitive grants process. Programs and partnerships are funded based on a comprehensive community needs assessment, strategic planning processes and guidance from federal and state funders as well as the CAPSAW Board of Directors. CAPSAW is requesting level funding of **\$52,100** from Augusta County for FY 22.

The CAPSAW Board offers three competitive grants. The *Community Support Grant* uses local only dollars and is reviewed throughout the year as applications are received. A maximum award of \$2,000 can be used to purchase items that are not allowable through other CAPSAW grants or for programs that cannot complete the detailed and exhaustive demographic and data driven reports required. Community Support Grants must also address the areas of interest outlined in our Strategic Plan and Needs Assessment Report. This funding pool was increased to \$25,000 in FY 21. Grants made from this fund have included technology requests to allow for continued service provision for residents unable to receive face to face services, wheelchair ramp installation in the homes of low-income families, and technology for the Augusta County Library system allowing patrons internet access throughout the COVID 19 pandemic.

The *Consolidated Funding Grant* combines federal, state, and local dollars and represents most of our proposed budget each year. The CAPSAW Board will meet in the spring of 2021 to determine award amounts for funded agencies based on a review of their past performance and ability to meet community needs. A competitive application process takes place every other year with awards reviewed annually.

The *COVID Response Grant* was made possible through CARES Act dollars designated to Community Action Agencies to directly respond to the COVID-19 pandemic and the disproportionate impact felt by low-income families. Applications are reviewed as they are received. All funds must be expended by September 2022 and will likely be spent well before that date.

- CAPSAW is included in the City of Waynesboro's Audit process. A full copy of the audit is available at: <https://www.waynesboro.va.us/ArchiveCenter/ViewFile/Item/544>. Information relevant to CASAW can be found on pages 99 – 103.
- The proposed CAPSAW FY 22 budget and demographic information is included in this submission. The amount of Federal CSBG funding and State TANF funding is dependent upon their budget process. Previous contracts have been amended up until June of the funding year ending in the same month. The figures included in this budget are based on currently confirmed funding levels and are subject to change. As I am sure you are aware the federal budget is constantly under debate.
- The organizations currently receiving CAPSAW support are included in the Year-to-Date budget information. We anticipate the budget to look similar in 2022.
- CAPSAW utilizes an independent contractor to provide administrative services and the City of Waynesboro serves as the fiscal agent.

CAPSAW Impact by The Numbers (FY 20)

- **5,325 individuals** from 4,036 families served

- **606 children** enrolled in preschool, afterschool, and summer programming
- **168** seniors or those with disabilities **maintained their independence**
- **95 adults gained employment**
- **1,533** people **demonstrated improved physical health and well-being**
- **11,261 volunteer hours** provided in support of CAPSAW programming
- **\$448,000** in funding provided to 23 area programs
- **\$3.4 MILLION** in income earned, increased savings, benefits obtained, grants provided, and costs avoided.

CAPSAW consolidated grant and COVID Response funds are closely monitored through the quarterly submission of statistical and financial reports as well as site visits to funded agencies. The increased accountability and transparency provide relevant data about community needs and helps to measure the impact of the services rendered.

Reduction in the amounts requested will directly impact the funds available to human service agencies, many of whom would likely reduce services as a result. COVID has impacted our entire community and non-profit agencies are no different. They have faced a loss of fundraising dollars, reduced program income and, in many cases, an avalanche of increased need for their services. More families are seeking supports from these agencies than ever before. Our funded programs have continued to provide essential services, extend emergency supports, and help meet the growing need created by the economic uncertainty left in the wake of COVID.

Thank you for your continued support. Please contact me with any questions you may have at 540-292-0017 or through valleycapsaw@gmail.com.

Sincerely,

--

Anna Leavitt, Director

Community Action Partnership of Staunton, Augusta and Waynesboro

<https://www.waynesboro.va.us/346/CAPSAW>

540-292-0017(cell)

900 Nelson Street

Staunton, VA 24401

*****My working hours may not be the same as your working hours. Please do not feel obligated to reply outside of your work schedule.*****

| FY 20 Community Support Recipients (local only) | FY 20 COVID Support (local only, pre CARES ACT) |
|--|--|
| Valley Career and Technical Center | Salvation Army - Waynesboro |
| Blue Ridge Legal Services | Valley Hope Counseling |
| Daily Living Center | Brain Injury Connections |
| Blue Ridge Community College | Valley Mission |
| Renewing Homes | Community Child Care |
| Shop With A Cop | Waynesboro YMCA |
| Staunton City Schools (Preschool) | Blue Ridge Court Services |
| Valley Supportive Housing | Court Appointed Special Advocates |
| Staunton Innovation Lab | Valley Children's Advocacy Center |
| WARM (Waynesboro Area Refuge Ministry) | |

| FY 21 Community Support Recipients (YTD- local only) | FY 21 COVID Support YTD (CARES ACT) |
|---|--|
| ARROW Project | Valle Hope Counseling |
| Girl Scouts Virginia Skyline | Salvation Army Staunton |
| Augusta County Library | Salvation Army Waynesboro |
| Waynesboro YMCA | Blue Ridge Court Services |
| HELP (Health Equipment Loan Program) | Community Child Care |
| Renewing Homes | Augusta Health |
| Staunton West End Business Assoc. | C4 (childcare) |
| RISE | ARROW Project |
| DePaul Community Resources | Blue Ridge Legal Services |
| Valley Supportive Housing | Brain Injury Connections |

Income Structure

| Locality | Contribution FY 21 | Requested FY 22 |
|---------------|---------------------|---------------------|
| Staunton | \$29,143.00 | \$29,143.00 |
| Augusta Co. | \$52,100.00 | \$52,100.00 |
| Waynesboro | \$39,768.00 | \$39,768.00 |
| Total: | \$121,011.00 | \$121,011.00 |

| | | |
|-----------------|--------------|--------|
| CSBG (Federal) | \$200,000.00 | 36.91% |
| STATE | \$161,200.00 | 29.75% |
| CARES (Federal) | \$59,670.00 | 11.01% |
| LOCAL | \$121,011.00 | 22.33% |
| | \$541,881.00 | |

**Clientele by Jurisdiction FY 20
Most recently completed Fiscal Year**

Agency: CAPSAW

| Locality (zipcode driven) | Total unduplicated |
|----------------------------|--------------------|
| City of Staunton* | 1342 25.19% |
| City of Waynesboro** | 2569 48.22% |
| Augusta County | 990 18.58% |
| Harrisonburg/Rockingham | 108 |
| Albermarle/Charlottesville | 61 |
| Bath/Highland | 11 |
| Lexington/Rockbridge | 34 |
| Other | 205 |
| Not reported | 8 |
| | |
| | |
| | |
| | |
| | |
| | |
| | |

Total unduplicated clients **5328**

*Mission residents often listed as Staunton because of facility location
 **Food Bank BackPack & Head Start Programs serve Waynesboro City Schools Students
 ***Majority of "other" and non SAW residents served from tax program and the homeless shelter
 COVID impacted the total number served during the last quarter of the fiscal year

Age 37% under 18
28% aged 55+



Capital Improvements Plan

(This Page Left blank intentionally)

COUNTY OF AUGUSTA, VA

18 Government Center Lane
P. O. Box 590, Verona, Virginia 24482-0590
(540) 245-5618, FAX 245-5621



March 29, 2021

M E M O R A N D U M

TO: **BOARD OF SUPERVISORS**

FROM: Timothy K. Fitzgerald, County Administrator

COPY: Augusta County Planning Commission

SUBJECT: **CAPITAL IMPROVEMENTS PLAN AND BUDGET**

The recommended Capital Improvements Budget for Fiscal Year 2021-22, along with the Capital Improvements Plan for the five years 2021-22 through 2025-26, is submitted for the Board of Supervisors' consideration (**attachment**). I am also forwarding the CIP to the Planning Commission for their review and consideration as it relates to the Comprehensive Plan.

A CIP offers a systematic approach to planning and financing capital improvements. Although capital improvement programming cannot totally eliminate inefficiencies and the element of chance, a well-prepared CIP can offer advantages such as:

- Anticipating future capital facility needs
- Correlating projects to community goals, financial capabilities and anticipated growth
- Eliminating duplication and poorly planned expenditures
- Encouraging cooperation with other governmental units
- Establishing work schedules and cost estimates
- Facilitating Federal and State Grants
- Facilitating private sector improvements consistent with the Comprehensive Plan
- Developing public support for capital expenditures

A funded or partially funded CIP can also serve as a "rainy day" fund for operating budgets in times of fiscal stress. Since 1990, there has been seven times that CIP earmarked funding has been used to offset operating budget revenue needs:

| | |
|---------|--------------------|
| FY93-94 | \$ 400,000 |
| FY03-04 | \$ 278,000 |
| FY09-10 | \$ 751,750 |
| FY10-11 | \$ 623,000 |
| FY11-12 | \$ 834,913 |
| FY12-13 | \$ 277,940 |
| FY14-15 | <u>\$1,296,421</u> |
| | \$4,462,024 |

This represented a reduction of \$4,462,024 in previously committed Capital funding. The Board allocated re-occurring capital funding of \$1.7 in the FY19 budget and an additional \$1.1 million with the FY20 budget to offset a portion of the total capital funds previously used for operating. There still remains \$1.7 million in reoccurring capital funding need to fully refund the capital account. This equates to a little more than 2¢ on the tax rate (4¢ including School funding).

The relationship between Capital and Operating budgets is always fluid. When “year end” fund balances occur, the CIP’s depreciation accounts (DA) have been the primary beneficiary. These accounts include: Electoral Board Automation, Sheriff’s Department Equipment, Fire/Rescue Equipment, Emergency Communications Equipment, Geological Information System (GIS) Equipment, Information Technology (IT), Library Automation, Vehicle Depreciation, Security Equipment, Parks and Recreation and Building Maintenance (HVAC, Roof, Carpet and Tile, Lighting, etc.).

2021-22 CAPITAL BUDGET SUMMARY

Specifically, the proposed capital improvement budget for Fiscal Year 2021-22 identifies needs totaling \$28 million. The amount of funds represented by the five-year CIP is \$113 million. Because the CIP is a multi-year planning document, the Board has the flexibility to modify its five-year priorities as circumstances dictate. To fund the capital budget, year-end fund balances and reassessments revenues have been supplemented by designated revenues, i.e., one third of consumer utility taxes, one third of BPOL license taxes, 90% of meal taxes, a portion of lodging taxes, rental income and the 1997 NADA TPP adjustment.

For Fiscal Year 2021-22 the following funding sources are earmarked for capital projects:

| <u>General Operating</u> | <u>FY21-22</u> |
|---|----------------|
| Consumer Utility (1/3) (1993) | \$ 817,000 |
| Business, Professional & Occupational License Tax (BPOL) (1/3) (1993) | 1,167,000 |
| Meals Tax (90%) (1992/1998) | 2,250,000 |
| General Reassessment (1993) | 2,300,000 |
| General Reassessment (1997) | 1,210,000 |
| TPP NADA Adjustment (1997) | 950,000 |
| General Reassessment (1/2-2001) | 919,000 |
| General Reassessment (2005) | 2,424,000 |
| Rental Income | 256,000 |
| Lodging Taxes | 10,000 |
| Revenue Recovery | 200,000 |
| Real Estate (2015) | 898,350 |
| Real Estate (2018) | 1,704,685 |
| Real Estate (2019) | 1,125,000 |
| | - 400,000 (1) |
| | - 278,000 (2) |
| | - 751,750 (3) |
| | - 623,000 (4) |

- 834,913 (5)
- 277,940 (6)
-1,296,421 (7)
-7,256,250 (8)
\$ 4,512,761

- (1) Reflects FY 93-94 CIP reductions to offset operating budget needs.
- (2) Reflects FY 03-04 CIP reductions to offset operating budget needs.
- (3) Reflects FY 09-10 CIP reductions to offset operating budget needs.
- (4) Reflects FY10-11 CIP reductions to offset operating budget needs.
- (5) Reflects FY11-12 CIP reductions to offset operating budget needs.
- (6) Reflects FY12-13 CIP reductions to offset operating budget needs.
- (7) Reflects FY14-15 CIP reductions to offset operating budget needs (School Board).
- (8) School Debt – Phases I, II, III, IV, V and VI.

In 1993 and 1997, the Board authorized 100% of the general reassessment for capital improvements. In 2001, the Board authorized 50% of the general reassessment for capital improvements (the remaining 50% was earmarked for teacher salaries). With the construction of Wilson Middle School, and renovations/expansions to Stuarts Draft and Wilson Memorial High Schools, \$2,424,000 of the 2005 reassessment was earmarked for school debt.

As previously stated, the CIP is a plan (versus the Capital budget) and it is a valuable exercise to identify needs regardless of the current funding availability. Doing so ensures that capital and infrastructure needs are not ignored and reminds us what future needs are on the horizon. The Capital Budget Fund had a December 31st balance of \$24 million. This fund can be broken down into a number of categories:

1. Infrastructure Accounts
2. Matching Grants (Recreation, ACSA and VDOT)
3. Depreciation Accounts
 - Board of Elections Automation
 - Library Automation
 - Fire-Rescue Equipment
 - Emergency Communications
 - Sheriff's Department Equipment
 - GIS Equipment
 - Parks and Recreation
 - IT Equipment
 - Security Equipment
 - Vehicles
 - Building/HVAC
4. Specific Capital Projects:
 - Landfill
 - Courthouse
 - Solid Waste Centers
 - County Schools
 - Flood Control Dams/Stormwater Management
 - Fire Training Center
 - Government Center
5. Grant Matches
 - Fire and Rescue Equipment - Volunteers

- Hazardous Materials and Equipment
- Roads
- 6. Debt
 - Regional Jail
 - Juvenile Detention Home
 - Blue Ridge Community College
 - County Court Complex
 - Route 636 Road Project
 - Mill Place Commerce Park Water Tank
- 7. Reserves
 - Children Services Act
 - Department of Social Services
 - Economic Development
- 8. Regional Projects
 - Tourist Information Center
 - Firing Range

Also attached is a list of CIP projects and allocations based upon available Fund Balance and reoccurring CIP funding availability (**attachment**). It is significant to note that the CIP has an “unfunded” balance of \$10 million.

The following is an overview of the CIP by project area:

INFRASTRUCTURE

The seven infrastructure accounts allow Board members the flexibility to address unique problems and needs in their magisterial districts. These accounts have also been used to study problems, leverage other funding sources and expedite projects. Since FY2010, funding for this account has been substantially reduced:

| | <u>Per District</u> | <u>Total</u> |
|--------|---------------------|--------------|
| FY2010 | \$100,000 | \$ 700,000 |
| FY2011 | \$100,000 | \$ 700,000 |
| FY2012 | \$ 50,000 | \$ 350,000 |
| FY2013 | \$ -0- | \$ -0- |
| FY2014 | \$ -0- | \$ -0- |
| FY2015 | \$ 25,000 | \$ 175,000 |
| FY2016 | \$ 50,000 | \$ 350,000 |
| FY2017 | \$ 50,000 | \$ 350,000 |
| FY2018 | \$ 50,000 | \$ 350,000 |
| FY2019 | \$ 50,000 | \$ 350,000 |
| FY2020 | \$ 50,000 | \$ 350,000 |
| FY2021 | \$ -0- COVID | \$ -0- COVID |

PUBLIC WORKS

A) **Stormwater**

Stormwater management continues to be a significant state and local problem. Many of our older subdivisions have inadequate storm drainage systems, or the systems are in need of repair. In addition, regional stormwater management planning, especially for areas

in industrial, commercial, and small lot residential subdivisions, continues to hold promise, particularly when a public/private partnership presents itself as a viable option. This account provides seed money or leverage to address these issues.

Up to \$40,000 a year has been earmarked in the past to fund Stormwater projects under this program, individual projects up to \$20,000 have been eligible for this funding. Projects above this amount require Supervisor funding from their individual infrastructure accounts or public-private partnerships.

B) **MS4**

In 2014, the County became a regulated Municipal Separate Storm Sewer System (MS4) community and a Virginia Stormwater Management Program (VSMP) Authority. These programs, which are mandated by state code, significantly increase the required level of investment in stormwater management infrastructure, and will require that the county plan for the associated long term maintenance responsibilities. In addition, the VSMP program will lead to additional privately funded facilities for the county to maintain in residential subdivisions.

The MS4 program, in order to meet Total Maximum Daily Load (TMDL) discharge limits, will require significant investment on the County's part for planning, design, construction and maintenance. The MS4 area is approximately 8,800 acres and the MS4 plan focuses primarily on retrofit or older stormwater management measures to meet the required pollutant reductions. The estimated cost to implement the current TMDL listed projects totals \$2.6 million. The County is continuously examining into new opportunities to minimize upfront costs along with long-term maintenance for these practices.

The MS4 program seeks to minimize the discharge of pollutants through and from the MS4 area into state waters. This program must include six elements, or "Minimum Control Measures"

- Public Education and Outreach
- Public Participation / Involvement
- Illicit Discharge Detection and Elimination
- Construction Site Runoff Control
- Post-Construction Runoff Control
- Pollution Prevention / Good Housekeeping

In order to determine the precise needs and priorities for improvements, the County can explore the feasibility of carrying out more detailed studies of countywide stormwater management needs. The cost of a countywide study could exceed \$1 million. The industry standard to maintain stormwater infrastructure averages \$30/acre/year to \$150/acre/year depending upon density. Considering the acreage for both the MS4 regulated area and the Urban Service Areas (41,000 acres plus/minus) the cost would be \$1,230,000 to \$6,150,000 annually. Many communities are enacting stormwater management fees to offset the construction and maintenance cost of these facilities. Funding for implementation of the program is included in current and future capital budgets.

C) Roads

Roads continue to be a priority of the Board and our citizens. Statewide, the competition for Smart Scale and Revenue Sharing funding is intense. Augusta County has aggressively sought additional VDOT funds by participating in the Revenue Sharing program (50% local match).

In the latest round of Smart Scale applications, the County applied for 4 projects which included, Rt. 254 and Rt. 640 intersection improvements, short (additional lanes entering and exiting the complex) and long-term improvements (new alignment for secondary access) to the Woodrow Wilson and Workforce Rehabilitation Center, and improvements to Rt. 256 from the northbound I-81 ramps to Triangle Drive.

The County was successful in receiving funding for the short-term WWRC improvements through the Smart Scale funding process. Additional projects that are currently on the approved list are the I-81 exit 235 turn lanes and the intersection of Mill Place Parkway, Route 612, and the Woodrow Wilson Roundabout.

Smart Scale funding is open for application every two years with the next round of submissions due in the summer of 2020. We will continue to develop projects and prepare them in order to have solid applications for funding in the future.

EDUCATION

Since 1992, the County has authorized \$182.2 million in bonds for School construction projects. Projects include:

PHASE I (\$2.4M)

Stuarts Draft Middle
Cassell Elementary
Riverheads Elementary
Beverley Manor Middle
Wilson Elementary

PHASE III (\$25.2M)

Ft. Defiance High
Buffalo Gap High
Riverheads High

PHASE V (\$58M)

Wilson Middle School
Stuarts Draft High
Wilson High

PHASE II (\$14.7M)

Stuarts Draft Elementary
Clymore Elementary

PHASE IV (\$24.3M)

North River Elementary
Craigsville Elementary
Stump Elementary
Churchville Elementary

PHASE VI (\$60.5M)

Wilson Middle School
Wilson Elementary School
Riverheads Elementary School
Cassell Elementary School

In June 1990, School debt totaled \$5,639,604. As of June 2020, School debt totaled \$64.3 million. Since 1990, principal and interest costs have increased from \$876,000 in FY90 to \$8.5 million in FY20.

The Board, on September 22, 2010, authorized the School Board to proceed with Capital Improvements within the Board of Supervisors currently authorized annual debt appropriation (\$7,256,250).

PUBLIC SAFETY

A) Detention

The Middle River Regional Jail opened in 2006. Current outstanding debt is \$18 million. The debt payment is \$1,953,441 annually of which Augusta County's share is \$664,169 based upon our three-year average of prisoner days (34%). The DOC's "out-of-compliance" backlog in local and regional jails continues to exist and Jail staff proactively works with DOC to have as many inmates transferred as possible. With Rockingham and Harrisonburg joining the Authority, our percentage of debt has dropped from 39.41% to 34%.

Due to the rising inmate population there has been a significant increase in expenditures for the Regional Jail. Costs for medical care, food, supplies and utilities are directly related to the population housed. Future plans for out-side bed rentals or expanding the facility are under consideration by the Authority.

B) E-911

The next step in improving the E-911 system will be to bring the existing system to an IP based solution, which will allow for capabilities such as GPS location, text messaging and database queries to meet radio users expectations. The Emergency Communications Center narrow banded its Motorola analog UHF wide band simulcast radio system. The Center has seven frequencies, with one talk around frequency. Federal grant money is only available for Project 25 (P25) capable equipment, which supports analog, repeater, and simulcast voting topologies. Upgrades are needed to the existing system to an IP based solution and opens up options to add more sites, more equipment, more channels and more features. It allows for the ability to link to other networks for mutual aid and regional or statewide networks.

In addition, the Virginia General Assembly adopted legislation that requires each Public Safety Answering Point (PSAP), by July 1, 2020, to be able to receive and process calls for emergency assistance sent via text message. The Commonwealth of Virginia's NG911 deployment plan offers the Next Generation ESInet solution throughout Va. as a solution that will facilitate a transition from legacy 9-1-1 networks to networks capable of supporting multimedia emergency services for Augusta ECC deployment.

Hardware and software for Computer Aided Dispatch (CAD) is approaching end of life and exceeds the industry standards for replacement. Modern technology will allow for added capabilities, software improvements and safety recommendations.

C) FIRE AND RESCUE

The recommendations proposed in previous fire and rescue studies, as well as the Strategic Plan recommendations suggested in recent years, continue to impact the

operating budget, as well as the capital budget. While this is recognized and accounts have been established in capital for apparatus, the Training Center, and volunteer equipment, the needs associated with maintaining and supporting a combination system continue to escalate.

Fire and rescue station infrastructure; 17 stations total countywide, 4 of which are County owned, are aging and need to be considered with regard to future upgrades and/or new construction.

In addition to having the following County owned fire apparatus; 4 Engines, 1 Tanker, 2 Squads, 2 Ladder Trucks, and numerous other support fire related apparatus, Augusta County Fire-Rescue has acquired ten (10) County owned ambulances over the past several years. These ambulances are providing service delivery from both County owned stations, as well as through partnerships with volunteer stations.

The Training Center and Training Division, inclusive of both fire and EMS remain a key element in assuring that both the career and volunteer system have the resources and facilities to deliver necessary training to provide skilled and capable personnel to meet present and future public safety needs.

D) **COURTS**

County court needs are significant and has been discussed for decades. Capital costs to address court needs will be significant. Capital funding has been set aside to begin the design and construction procurement process. A direction is anticipated soon impacting FY2022 and future budgets. It is anticipated debt service will be included in the FY2025 budget.

E) **LANDFILL**

The landfill has transitioned over the years from just Augusta County, to Augusta County/Staunton, and to the current Regional Landfill including Augusta County/Staunton/Waynesboro. Many improvements have occurred over the years to include development of the public use site.

The Augusta County Service Authority manages the landfill. Currently ACSA is actively filling in Phase 4. Phase 5 construction has been budgeted and is planned to occur in FY23. ACSA actively works to reduce tonnage, improve compaction and find other ways to increase the longevity of the landfill.

The landfill owners share in capital and operating costs. All owners are also required to set aside funding for closure and post closure expenses of the new landfill. The County and Staunton are obligated to fund all post closure expenses on the old landfill phases as Waynesboro was not a part of those Phases.

OTHER CATEGORIES

This category represents funding for a variety of County projects. The following is a brief synopsis:

- A) **IT/GIS** – With technology rapidly changing, it is imperative we stay proactive in order to provide the best resources to both County staff and County residents. With Server and PC platforms changing so quickly, we find ourselves in a near constant cycle of replacement and upgrading of our equipment. We have also added many door security and cameras over the years. This equipment resides on our network and is our responsibility. During the past several years we have assigned toughbooks to over 100 users between Sheriff's office and Fire/Rescue personnel. We have moved our network to a virtual environment in hopes of providing the most stable backbone possible. At the same time, we move forward with Disaster Recovery needs with 'Off Site' replication, for both the network and financial system. Our web usage continues to improve the communication between the county, citizens and businesses. GIS continues to be a dependable resource for staff and citizens. Improved efficiency and quality of our data have come as a result of the high demand.

Cyber Security threats have reached perilous levels -- and there will be no abatement. Local, county, state and federal agencies have had their data compromised across the United States. Hacking As A Service (HaaS) is a booming industry. Money is the driving force behind daily attacks against our county. The goal, find a way to make the County pay, or find a way to profit on the County's data. Cyber Security is at the forefront of every aspect of the IT department's daily operations. It is no longer a question of is Augusta County under attack daily, because we are, rather it is a question of when will an attack will be successful, and to what degree? A continuous investment in cyber security tools and training is now a very real part of the cost of doing business.

- B) **BLUE RIDGE COMMUNITY COLLEGE** – Localities served by the Community College are responsible for the non-general costs of site work associated with projects, i.e. utility extensions, parking lots, roadways, external lighting, sidewalks, etc. Augusta County's share remains at \$137,585 a year.

- C) **LIBRARY** – The Library's Strategic Plan for FY 2020-2023 identified the need for a comprehensive overview of the library's facilities and the services provided within them.

Specifically noted was the need for a plan to address space and building issues at each of our facilities. In order to keep up with public demand for materials, meeting and study rooms, and technology, additional square footage is needed at Craigsville, Middlebrook, and Stuarts Draft. Additional long term goals include the construction of a library at the Stuarts Draft Park, the possibility of relocating the Middlebrook Library to an area with better Internet access closer to population centers and traffic patterns and upgrading the Fishersville meeting rooms.

Changes in the public's use of and requirements for public libraries necessitate a reexamination of the services currently provided as well as changes in the physical spaces. In addition to increased wiring, cabling, and security systems, modern libraries must be designed for flexible configurations of their interior spaces. This is difficult in our rented and older buildings.

In addition to being community hubs and a source for books and other media, our libraries are technology centers for all ages. Over 27% of county residents do not have access to affordable broadband and depend upon the libraries for their computer needs. Many require intensive hands-on assistance and training. It is essential that funding be provided to improve access, increase bandwidth, and maintain currency with emerging trends and products.

The lack of transportation, the distances many residents must travel, and the demands of modern life call for staff to take the library to the public. "Pop-Up" libraries bring services and collections plus the Internet and computers to where people are thus improving access. The current library van must be replaced to enable this type of service and to permit easy and reliable transportation of materials and staff between our branches.

By investing in improved facilities, community focused services, current materials to check out, and technology, we can provide Augusta County residents with better access to technology resources, trained and knowledgeable staff, and community resources to further increase this area's viability for industry and economic development.

As technology evolves, so do the unique needs of the Augusta County residents who feel the effects of the digital divide due to financial restraints or lack of digital literacy. Every day we provide classes or one-on-one support to those in need of new technology skills as they face changes in conducting business, navigating government services, or achieving educational goals. In order to provide quality service, the staff needs to remain current with advances in technology through careful evaluation of potential purchases and future services.

With the addition of the seventh Library in Weyers Cave and the new Strategic Plan, the Library Board of Trustees and staff will continue to determine the best methods of providing efficient and effective service to Augusta County. This includes a master plan for facility upgrades to keep pace with the demands for more community space and varied technological needs.

D)

RECREATION FACILITIES - In partnership with the Facilities Management Department, Parks and Rec assists in developing and maintaining County parks, facilities and recreational amenities. Parks are an avenue for citizens to enjoy the outdoors, gather as a community and participate in sports or wellness activities. The County has six parks: Natural Chimneys, Augusta Springs, Deerfield, Crimora, Stuarts Draft and the Trails at Mill Place Commerce Park. Essential capital needs for the older parks are becoming more significant as the initial investments are fully depreciating. This fact coupled with exponentially growing use of our parks, facilities, and amenities will continue to reveal an annually increasing need to invest.

Staff have seen a significant increase in requests for use of the Fishersville Gym facility over the past four years. This increase is reflective of the deficit in gym space that the County has compared to demand, especially within its urban growth areas. Staff would expect this need to be accurately reflected and conveyed through a revised Master Plan based on citizen survey responses and then a public meeting stage. Major renovations are needed for this facility to continue hosting the current uses and meet code while

providing a safe and comfortable environment for citizens. In fact the facility has been closed indefinitely due to safety concerns with the current ceiling/roofing situation.

The Parks and Recreation Commission continues to serve as a resource in advising the Board of Supervisors on the allocation of recreation grants to community groups which have dedicated their time and energy to promoting recreation opportunities for our citizens. Since the program was initiated, over \$2.5 million has been authorized leveraging an estimated \$4.8 million in community, individual and corporate contributions.

The Parks & Recreation Department would suggest the following as priorities for capital investment and improvement, based on identified and long existing needs as well as data that they have been able to collect:

- (1) Renovations to the Recreation Gym – Fishersville/Wilson HS campus
- (2) Master Plan for Natural Chimneys Park
- (3) Improvements at Stuarts Draft Park including replacement and relocation of the playground, expanded parking, renovations to make restroom facility accessible year-round
- (4) Surfacing of existing simple walking paths/trails at our parks to be more accessible
- (5) Parking area, restroom facility, and signage with opening the Berry Farm property for simple, passive recreational uses such as hiking/walking, mountain bike riding, nature studies, picnicking.
- (6) Revision and update of the comprehensive Parks, Recreation, & Open Space Master Plan from 2003

It is imperative to realize that many County owned properties, that include facilities and amenities currently used for recreational purposes by Augusta County residents, are through agreement, managed and operated by a variety of non-profit community groups and organizations. Some of these properties include the Deerfield Community Center, the Crimora Community Center, the New Hope Community Center, the old Verona Elementary School, the Fishersville ballfields, and the Diamondback ballfield in Stuarts Draft. Many of these groups and organizations charged with managing these properties have experienced dwindling membership numbers and quite often a void of consistent, motivated leadership over the past five years. While these organizations have historically looked to the County for assistance with funding for capital improvements on the County owned property, they have often assisted through their own private fundraising efforts and supplemented county funding. Those efforts have not been as frequent in recent times and it would be unwise to assume that trend will reverse itself considering noticeable trends and patterns in the area. The County needs to be prepared to have a more significant role in the near future of not only operating and managing these properties with daily expenses but also shouldering a heavier burden on the capital investment side if these amenities are going to continue to be made available to our citizens. The County should also be prepared to be approached with buying or assuming ownership of current, privately owned properties where there has been decades of history of joint private and public capital investment for recreational purposes for greater Augusta County and specifically, smaller geographic communities within it.

- E) **SHENANDOAH VALLEY REGIONAL AIRPORT COMMISSION** - The Airport Commission has been successful over the past several years leveraging local funds to secure significant State and Federal Grants to improve facilities at the Shenandoah Valley

Regional Airport (SHD). Projects underway or recently completed include renovations to runways and hangar design/construction. The Airport Commission has a Master Plan for the Airport which identifies existing conditions, forecasts demand, and recommends facilities that will be necessary to meet such demand over the next 15-20 years. The development and approval of the plan is required by both the Federal Aviation Administration and Virginia Department of Aviation in order for the Commission to secure funding for future projects from both agencies. Augusta County partners with Rockingham County, Staunton, Waynesboro and Harrisonburg to operate the Airport.

- F) **UTILITIES** – The County’s Infrastructure Accounts have traditionally covered minor water and sewer extensions. The County’s Comprehensive Plan, as well as Economic Development initiatives, often requires a financial commitment from the Service Authority. In such circumstances, it would be appropriate to participate in cost sharing proposals. Additionally, the issue of fire flow may require public-private and County-ACSA partnerships to address. In 2015, ACSA provided the County with a detailed list of potential fire flow improvement projects in each district, noting those that also had economic development benefits as well. The County’s prioritization of Weyers Cave as the focus of new industrial and commercial growth will also require an expansion of the Weyers Cave wastewater treatment plant, which cannot be funded solely through increased sewer rates for ACSA customers. County participation in the funding of this project will be critical in order to move forward.
- G) **BUILDING SINKING FUND** – The Building Sinking Fund has been established based upon depreciation costs associated with HVAC, carpet and tile, roofs, lighting, painting and paving. Replacement costs associated with solid waste/recycling container sites are also included in this account. Revenues generated from the rental of space at Government Center to Federal, State and Regional agencies contributes funding for this sinking fund.
- H) **GOVERNMENT CENTER** – Functionality of the Government Center continues to evolve as well as maintenance needs. This account allows for funding of renovations and improvements to address those needs. During 2021, the Property Committee will be discussing paving needs along with a funding plan that will affect FY2022 and future budgets.
- I) **SOCIAL SERVICES BUILDING** – The current offices are located in a circa 1965 warehouse. The roofing system, along with HVAC systems, makes it extremely difficult to maintain and efficiently operate. A separate building is maintained by the City of Waynesboro. We continue to look for opportunities to provide a consolidated regional facility at some point in the future.
- J) **ECONOMIC DEVELOPMENT** – This account has been used to purchase and develop Mill Place Commerce Park. Funding from this account has been used in the past to grade several sites in the Commerce Park to make them “shovel ready” and complete a Master Plan update for the Commerce Park. Additionally, funds from this account assist in progressing the site readiness of other key sites throughout the County. Funding from this account can be used to provide the required local match should Commonwealth’s Opportunity Fund (COF), Industrial Road Access, Rail Access, or as other similar projects present themselves.

- K) **TOURISM** – The goal is to help attract new visitors to Augusta County and enhance their visitor experience with tourist information centers and support of other key attractions. In an effort to meet our moral obligation, any tourism funding not spent in any given fiscal year as part of the general fund is moved into a tourism CIP for significant tourism projects.

- L) **GOVERNMENT BUILDINGS SECURITY** –Since 2001, Homeland Security has been a high priority and we continue to see a need for additional security equipment to protect against active shooters. The account is set up to fund camera, badge access systems, and notification systems, to name a few.

- M) **FLOOD CONTROL DAMS** – NRCS has completed improvements to Robinson Hollow, Inch Run, Toms Branch, Mills Creek, Todd Lake and Hearthstone dams. Several dams in the County are left to be rehabilitated and efforts are made to begin the planning process.

- N) **SOLID WASTE TRANSFER RECYCLING LOCATIONS** – Staff continually monitors the demand and functionality of the ten (10) solid waste collections sites. Nine (9) collection sites plus the Landfill recycle cardboard, mixed paper, aluminum, and metal. These collection sites also offer glass recycling that is reused as a engineered material at the landfill in accordance with Department of Environmental Quality guidelines. Staff and the Recycling Committee track the market for these commodities and manage revenues and expenses. Currently the resell of recyclables are low or in the negatives due to transportation and cost of processing. The County continues to balance costs and benefits for recycling.

- O) **VEHICLE SINKING FUND** –This account has been established for the replacement of law enforcement and other County vehicles.

(This Page Left blank intentionally)

**CIP Accounts
#80000**

| | FY22 Requested | FY20/21 Fund Bal. | FY22 CIP Budget | FY22 Grant/ Rev. Budget | FY22 Total Exp. Budget |
|---------------------------------------|---------------------------|------------------------------|--------------------------------|--|---------------------------------------|
| Infrastructure Accounts @ \$50,000 | \$ 350,000 | \$ - | \$ 350,000 | \$ - | \$ 350,000 |
| Recreation Matching Grants @ \$15,000 | \$ 105,000 | \$ - | \$ 105,000 | \$ - | \$ 105,000 |
| Total | \$ 455,000 | \$ - | \$ 455,000 | \$ - | \$ 455,000 |
| Depreciation Accounts | | | | | |
| Electoral Board Voting Equipment | \$ 5,103,000 | \$ - | \$ 25,000 | | \$ 25,000 |
| Library | \$ 240,694 | \$ - | \$ - | \$ 17,000 | \$ 17,000 |
| Fire/Rescue Equipment | \$ 6,240,997 | \$ - | \$ 500,000 | \$ 70,500 | \$ 570,500 |
| ECC | \$ 7,389,653 | \$ - | \$ 425,000 | \$ 796,046 | \$ 1,221,046 |
| Sheriff's Dept. Equipment | \$ 707,060 | \$ - | \$ 50,000 | \$ - | \$ 50,000 |
| GIS Equipment | \$ 40,000 | \$ - | \$ - | \$ - | \$ - |
| Parks & Recreation/Natural Chimney's | \$ 1,283,361 | \$ - | \$ 100,000 | \$ - | \$ 100,000 |
| IT Equipment | \$ 351,217 | \$ - | \$ 175,000 | \$ 70,562 | \$ 245,562 |
| Financial Software Replacement | \$ 1,250,000 | \$ - | \$ - | \$ - | \$ - |
| Security Equipment | \$ 290,549 | \$ - | \$ 25,000 | \$ - | \$ 25,000 |
| Vehicles | \$ 3,274,614 | \$ 800,000 | \$ 175,000 | \$ 100,500 | \$ 275,500 |
| Buildings | \$ 2,100,149 | \$ - | \$ 256,460 | \$ 5,000 | \$ 261,460 |
| Total | \$ 28,271,294 | \$ 800,000 | \$ 1,731,460 | \$ 1,059,608 | \$ 2,791,068 |
| General Projects | | | | | |
| Landfill | \$ 1,139,543 | \$ - | \$ 400,000 | \$ - | \$ 400,000 |
| Fire Training Center | \$ 90,000 | \$ - | \$ - | \$ - | \$ - |
| Flood Control Dams | \$ 10,000 | \$ - | \$ - | \$ - | \$ - |
| Stormwater Management | \$ 673,000 | \$ - | \$ 47,229 | \$ - | \$ 47,229 |
| Economic Development | \$ 300,000 | \$ - | \$ 200,000 | \$ 66,612 | \$ 266,612 |
| Utilities | \$ 200,000 | \$ - | \$ 100,000 | \$ - | \$ 100,000 |
| Broadband | \$ - | \$ - | \$ - | \$ - | \$ - |
| Tourist Information Center | \$ 10,000 | \$ - | \$ 10,000 | \$ - | \$ 10,000 |
| Regional Firing Range (Fiscal Agent) | \$ - | \$ - | \$ - | \$ 8,000 | \$ 8,000 |
| VDOT Revenue Sharing | \$ 500,000 | \$ - | \$ - | \$ 591,041 | \$ 591,041 |
| Fire/Rescue Equipment-Volunteer | \$ 200,000 | \$ - | \$ 200,000 | \$ - | \$ 200,000 |
| Hazardous Materials Grant | \$ - | \$ - | \$ - | \$ 10,000 | \$ 10,000 |
| Verona Sidewalk Project | \$ - | \$ - | \$ - | \$ - | \$ - |
| Government Center Expansion | \$ 150,000 | \$ - | \$ - | \$ - | \$ - |
| Watershed Grants | \$ - | \$ - | \$ - | \$ 150,000 | \$ 150,000 |
| New Courts Complex | \$ - | \$ 1,500,000 | \$ 600,000 | \$ - | \$ 600,000 |
| County Schools (Carryover) | \$ - | \$ - | \$ 185,644 | \$ - | \$ 185,644 |
| Contingency/CARES | \$ - | \$ 9,267,813 | \$ (1,965) | \$ - | \$ (1,965) |
| Total | \$ 3,272,543 | \$ 10,767,813 | \$ 1,740,908 | \$ 825,653 | \$ 2,566,561 |
| Debt | | | | | |
| MRRJ (Jail) @ 34% | \$ 664,170 | \$ 1,614,500 | \$ 500,000 | \$ 564,124 | \$ 1,064,124 |
| SVJC (Juvenile) @ 22.81%-debt pd 6/20 | \$ - | \$ - | \$ - | \$ - | \$ - |
| BRCC @ 33.8% | \$ 137,585 | \$ - | \$ 137,585 | \$ - | \$ 137,585 |
| Total | \$ 801,755 | \$ 1,614,500 | \$ 637,585 | \$ 564,124 | \$ 1,201,709 |
| Grand Total | \$ 32,800,592 | \$ 13,182,313 | \$ 4,564,953 | \$ 2,449,385 | \$ 7,014,338 |
| | | \$ 3,379,054 | | | \$ 724,686 |
| | | \$ 16,561,367 | | | \$ 7,739,024 |

(This Page Left blank intentionally)

OTHER COUNTY PROJECTS (CONTINUED):

| | | | | | | |
|---------------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------------|
| INFORMATION TECHNOLOGY (DA) | 105,500 | 43,000 | 39,000 | 15,000 | 1,000 | 203,500 |
| FINANCIAL SOFTWARE REPLACEMENT | 1,250,000 | 300,000 | 300,000 | 300,000 | 300,000 | 2,450,000 |
| ECONOMIC DEVELOPMENT | 300,000 | 300,000 | 300,000 | 300,000 | 300,000 | 1,500,000 |
| TOURIST INFORMATION CENTERS | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 50,000 |
| GOVERNMENT CENTER SECURITY (DA) | 266,000 | 47,000 | 41,000 | 41,000 | 31,000 | 426,000 |
| VEHICLE SINKING FUND (DA) | 2,228,500 | 135,000 | 135,000 | 85,000 | 21,000 | 2,604,500 |
| FLOOD CONTROL DAMS | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 500,000 |
| BUILDING SINKING FUND (DA) | 1,843,540 | 281,000 | 261,000 | 252,000 | 236,000 | 2,873,540 |
| ELECTORAL BOARD VOTING EQUIPMENT (DA) | 5,103,400 | 990,000 | 990,000 | 950,000 | 950,000 | 8,983,400 |
| SUB-TOTAL | 13,495,940 | 2,971,600 | 2,938,700 | 2,810,000 | 2,695,000 | 24,911,240 |
| USES - GRAND TOTAL | 36,938,650 | 17,850,600 | 20,472,700 | 18,985,000 | 18,707,000 | 112,953,950 |

| | | | | | | |
|------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------------|
| SCHOOL BORROWING | 7,256,000 | 7,256,000 | 7,256,000 | 7,256,000 | 7,256,000 | 36,280,000 |
| V. D. O. T. | 500,000 | 500,000 | 500,000 | 500,000 | 500,000 | 2,500,000 |
| RENTS | 256,460 | 256,460 | 256,460 | 256,460 | 256,460 | 1,282,300 |
| REVENUE RECOVERY | 200,000 | 200,000 | 200,000 | 200,000 | 200,000 | 1,000,000 |
| GENERAL FUND REVENUE | 4,098,493 | 4,098,493 | 4,098,493 | 4,098,493 | 4,098,493 | 20,492,465 |
| GENERAL FUND BALANCE | 24,617,697 | 5,529,647 | 8,151,747 | 6,664,047 | 6,386,047 | 51,349,185 |
| TOURISM (MEALS/LODGING) | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 50,000 |
| SOURCES - GRAND TOTAL | 36,938,650 | 17,850,600 | 20,472,700 | 18,985,000 | 18,707,000 | 112,953,950 |