



AUGUSTA

COUNTY, VIRGINIA

FY2021-2022 Adopted Budget

Operating and Capital

Prepared by: Augusta County Finance Department

TABLE OF CONTENTS

TRANSMITTAL SECTION:

<i>County Administrator’s Letter to the Board</i>	2
<i>Budget Schedule</i>	7
<i>Revisions by Board for Budget Ad.</i>	8

FIVE YEAR FINANCIAL PLAN:

<i>Executive Summary</i>	10
<i>Five Year Outlook and Proposed Fiscal Strategies</i>	13

INTRODUCTION:

<i>Distinguished Budget Presentation Award</i>	26
<i>Board of Supervisors</i>	27
<i>Magisterial Districts Map</i>	28
<i>Mission</i>	29
<i>About Augusta County</i>	30
<i>Organizational Chart-County</i>	32
<i>County Statistics</i>	33
<i>Population and Employment statistics</i>	34
<i>Long-Term Vision</i>	38
<i>Strategic Planning</i>	39
<i>Statement of Goals</i>	40
<i>Short-term Influencing Factors</i>	41

UNDERSTANDING THE BUDGET SECTION:

<i>Budget Calendar</i>	43
<i>Budget Process</i>	44
<i>Basis of Accounting</i>	46
<i>Fund Structure</i>	48
<i>Basis of Budgeting</i>	49
<i>Financial Management Tools and Long-Range Planning Documents</i>	50

ORGANIZATION PLANS AND POLICIES:

<i>Financial Policy</i>	52
<i>Fund Balance Policy</i>	58

SIGNIFICANT FINANCIAL FUND BALANCE ASSUMPTIONS SECTION:

<i>Total Revenues</i>	61
<i>Revenue Analysis</i>	62
<i>Revenues by Department</i>	69
<i>Local Tax Summary</i>	70
<i>Tax Rate history</i>	72
<i>Revised FY21 Budget-General Fund Expenditures</i>	73
<i>Total Expenditures</i>	74
<i>Fund Balance</i>	77

DEPARTMENT BUDGETS BY FUNCTION:

General Operating Fund Summary of Revenues and Expenditures 82
General Government Administration Summary 83
Board of Supervisors 84
County Administrator 90
Human Resources 98
County Attorney..... 103
Commissioner of the Revenue 108
Treasurer 114
Finance 121
Information Technology 128
Board of Elections..... 137

Judicial Administration Summary 143
Circuit Court..... 144
General District Court 146
Magistrate 149
Circuit Court Clerk..... 152
Commonwealth Attorney 159

Public Safety Summary 168
Sheriff 169
Emergency Communications Center 180
Fire and Rescue..... 189
Juvenile and Domestic Relations Court..... 206
Court Services 209
Juvenile and Probation 211
Animal Control..... 213

Public Works Summary..... 219
Facilities Management 220

Health & Public Assistance Summary 238
Health Department..... 239
Tax Relief for the Elderly..... 242

Cultural Summary 244
Parks and Recreation..... 245
Library..... 257

Community Development Summary..... 270
Community Development and Building Inspections 271
Tourism and Economic Development 286
Extension Office 299
County Farm 305

Non-Departmental and Contingency Summary..... 307
Non-departments and Transfers..... 308

OTHER FUNDS

Expenditures all other funds summary 314
Fire Revolving Loan Fund 315
Asset Forfeiture Fund..... 317
Economic Development Fund 319
Revenue Recovery Fund..... 321
CARES Fund..... 323
Virginia Public Assistance Fund 325
Children’s Services Act Fund 333
School Operating Fund 336
School Nutrition Program Fund 337
School Capital Improvement Fund..... 338
Head Start Fund..... 340
Governor’s School Fund 341

CONTRIBUTIONS

Contributions Summary 343

CAPITAL IMPROVEMENTS PLAN (CIP) SECTION:

County Capital Improvements Summary 345
County Capital Improvement Plan/Budget Letter to the Board 346
County Capital Fund Revenue and Expenditure Summary..... 359
CIP Accounts Detail..... 360
Five-Year Capital Improvement Plan 361

DEBT

Debt Fund Revenue and Expenditure Summary 364
Fund Summary 365
Long-Term Debt Obligations-Schools 366
Long-Term Debt Obligations-County..... 367
Ratio of Net General Bonded Debt to Assessed Value and Net Bonded Debt per Capita 368
Ratio of Outstanding Debt by type..... 369

APPENDICES

Property Tax Rates-Ten Year Summary 371
Assessed Valuation of Taxable Property 372
Typical Assessed Value 373
How is your Dollar Spent? 374
Published Budget Ad 375
Appropriations FY21 Revised 376
Appropriations FY22 Adopted 381
Detailed Budget-Revenues 387
Detailed Budget-Expenditures 399

STATISTICAL SECTION

Full-time Equivalent Employee by Function 466
Assessed Value and Estimated Actual Value of Taxable Property 467
Principal Property Taxpayers..... 468
Principal Employers 469
General Governmental Tax Revenues by Source 470
Demographic and Economic Statistics-Last ten years 471
Operating Indicators by Function 472
Capital Assets by Function 473

GLOSSARY

Glossary of Terms 475



Transmittal Section

COUNTY OF AUGUSTA, VA

18 Government Center Lane
P. O. Box 590, Verona, Virginia 24482-0590
(540) 245-5610



March 29, 2021

M E M O R A N D U M

TO: BOARD OF SUPERVISORS

FROM: Timothy K. Fitzgerald, County Administrator

SUBJECT: **FISCAL YEAR 2021-22 OPERATING BUDGET**

It is my pleasure and honor to submit to you for consideration the Fiscal Year 2021-22 budget. This budget is balanced and provides for a spending plan for the next fiscal year. The budget has been prepared in accordance with section 15.2-2503 of the Code of Virginia as amended. The budget is comprised of multiple funds, including General, Fire Revolving, Asset Forfeiture, Economic Development Authority, Revenue Recovery, Shenandoah Valley Social Services, Various Education funds, Debt Service and Capital Improvement.

The total fiscal year 2022 budget is \$105,151,468 which is an increase from the fiscal year 2021 COVID adjusted budget in the amount of \$3,991,826 or 4%. In order to fulfill the need of submitting a balanced budget, I have cut \$9,858,387 from agency requests. While these requests were well thought out, there simply was not enough revenue to cover all requests. The spending plan includes funding the core services of local government: public safety, education, cultural, community development and the administrative services to support them.

A Five-Year Financial Plan is included in the budget documentation. The Plan begins with the balanced FY2022 budget, forecasts the growth in revenues and expenditures, especially in the addition of future capital projects, debt service, or operating needs. Countywide goals from the Board of Supervisors Priority Worksession are considered in the Plan.

REVENUES:

Budgeted revenues were reduced in fiscal year 2021 due to expectations that the COVID-19 pandemic would significantly affect consumer spending, business taxes and the ability for citizens to pay property taxes. There were significant drops in lodging taxes and investment income, but many of the other revenues have remained flat or rebounded.

As of January 1st, 2020 the total assessed value of all taxable property in Augusta County was:

REAL ESTATE:	<u>Tax Rate</u> \$.63/\$100	<u>Assessment</u> \$7,718,884,841	<u>Levy</u> \$48,628,975
PERSONAL PROPERTY:	<u>Tax Rate</u> \$2.50/\$100 \$2.00/\$100	<u>Assessment</u> \$627,323,640 \$134,399,120	<u>Levy</u> \$15,683,091 \$ 2,687,982
PUBLIC SERVICE: REAL ESTATE:	<u>Tax Rate</u> \$.63/\$100	<u>Assessment</u> \$457,496,825	<u>Levy</u> \$2,822,230
MOBILE HOMES:	<u>Tax Rate</u> \$.63/\$100	<u>Assessment</u> \$33,586,930	<u>Levy</u> \$211,598
MACHINERY & TOOLS:	<u>Tax Rate</u> \$2.00/\$100	<u>Assessment</u> \$242,485,670	<u>Levy</u> \$4,849,713

Levies are increased by estimated growth to arrive at an approximate January 1, 2022 assessment. Reductions for collections rate, tax increment financing payments and exemptions per the Code of Virginia are applied to arrive at a final budget figure. Estimates for tax increment financing commitments and exemptions per the Code of Virginia total \$695,000 and \$253,000 respectively for Fiscal Year 2022. Total estimated growth in property tax revenue totals \$3.4 million or 5%. The FY21-22 budget is balanced assuming that the County's current tax rates are not changed. The following is a partial listing of tax rates and the revenue generated for each 1 cent increase in the tax rate:

Real Estate 63¢	= \$746,000
TPP \$2.50	= \$ 65,000
\$2.00	= \$ 13,000

OTHER LOCAL TAXES:

Other local taxes show an estimated growth of \$2.4 million or 17%. This category encompasses 16% of total revenues in the general fund. Consumer spending drives the success of local taxes and due to the stable economy, sales and recordation taxes have grown. Tax increment financing commitments reduced revenue estimates for other local taxes by \$267,000.

OTHER REVENUES:

For Calendar year 2020, the County issued 794 building permits for a total of \$86 million in value, a decrease of 31 permits or 4%, and a decrease in value of 44%. The decrease was in part to less multi-family units and the uncertainty of the future economy during the COVID-19 pandemic.

STATE FUNDING:

State funding is the third largest funding source for the general fund at \$12 million dollars or 11%. Revenues from the Commonwealth show an increase in Compensation Board revenues due to State budget considerations. However, the State eliminated recordation tax payments for a decline in revenue of \$200,000.

FEDERAL FUNDING:

Federal funding increased \$311,000, mainly due to the Federal Government funding payment in lieu of taxes at more appropriate levels and the addition of an Opioid & Substance Abuse Grant for the Commonwealth's Attorney Diversion Program.

EXPENDITURES:

The budget, as presented, is balanced with anticipated expenditures covered by estimated revenues. Below is an explanation of primary expenditure requests.

PERSONNEL:

The balanced budget does not include a cost of living and merit increase for full and part-time employees. Health insurance is expected to remain flat for CY2022 and the VRS (Virginia Retirement System) rate for the County employee remained at 10.69% for the second year of the FY21/22 biennium. Results of the pay and reclassification for County positions are included in the balanced budget.

Departments requested twenty-nine positions in FY2022, none of which are included in the balance budget. However, growth in revenue allowed for the following:

- **Fire & Rescue Career Development:** \$263,000
This was Fire and Rescue's #1 priority for funding. The program will include promotional opportunities for personnel in the specialized areas of advanced EMS, hazardous materials, and technical rescue. It will also support other programs such as child safety seat technician and EMS preceptor. It will provide funding to support the longevity step designated as "Master Technician" for personnel who achieve tenure within the organization as well as achieve a minimum merit evaluation score.

EDUCATION:

Education remains a priority in this balanced budget. The County's FY22 budget includes a proposed direct operating transfer to the School fund in the amount of \$46,128,652 which includes \$584,319 in new revenue from the shared revenue growth formula. School bus funding of \$1,080,000 approved in FY2020 will continue to be transferred to the School Capital Improvement Fund in FY2022.

GENERAL GOVERNMENT:

General Government includes all County departments. In the balanced budget, non-payroll expenditures for departments show a nominal increase over previous year's budget expenditures. Some increases are tied to the projects implemented under the CARES funding and remain beneficial to the public.

OUTSIDE AGENCIES:

The County assists with funding to multiple community and regional agencies. The most significant increase in requested funding is from Middle River Regional Jail Authority due to the continued growth in inmate days both in overall number, as well as Augusta County's percent (34%). Utilities, medical, supplies and food expenditures all rise with the increase of population. Staff has prepared a cash flow summary of the jail reserve account and the use of these reserves will only be available for FY2022. The funding plan of the last decade is no longer feasible and a portion of capital funding is currently allocated to the jail's reserve. Nominal increases were made to other regional entities that serve the citizens of Augusta County.

Finally, the budget reflects the local match required for the Children's Services Act (CSA) to provide services to youth and families. This expenditure continues to be substantial due to the number of children coming into care and who need specialized education services. The FY2022 budget includes the use of the CSA reserve in the amount of \$531,000.

EQUAL TAXATION:

Potential revenue from changes in the meals and lodging rates or the establishment a cigarette tax are not included in the budget as both of these require board approval. Per current budget estimates, a 2% increase in meals tax to the 6% maximum allowable per Code would collect an additional \$1,250,000. Increases in lodging tax will be in part allocated to tourism (additional 1% or \$93,750).

BALANCED BUDGET:

As in past years, we have provided a balanced budget for your consideration. Because we have proposed budget reductions to balance the budget does not mean the

unfunded requests are without merit. We recognize that the Board reserves the right to modify revenues and expenditures to meet community needs. It is our role to assist the Board by providing a base budget (balanced with existing revenue) developed with the input of county agencies and constitutional officers. Additionally, the public and non-profit agencies have been provided an opportunity to submit their requests for taxpayers supported contributions.

RECOMMENDED REQUESTS NOT IN THE BALANCED BUDGET:

Developing and supporting an excellent workforce remains a priority; however current revenues do not allow for a cost of living and merit increase. If additional revenue is generated, I would recommend a 3% cost of living and merit increase for all full and part-time employees effective July 1, 2021. The merit component would be based on the fall 2021 evaluations. Total \$667,000.

The Board approved moving forward with application of a Staffing for Adequate Fire and Emergency Response (SAFER) grant for 20 firefighter positions. In the event the grant is not awarded, a request was made for 15 positions. The request would allow the department to maintain minimum staffing across the fire system on a consistent basis as well as enhance coverage across the County. Total \$897,000.

IT requested a PC/Network Technician I to assist with Help Desk calls and oversee the Fire and Rescue support. The number of computers and other network components has increased over the years. The best practices in infrastructure and security changes at a rapid pace and it is very important that a staff member is dedicated to Help Desk support. Total \$54,000.

A priority of the Sheriff's Department is to add a Training Sargent position to assist with training for new laws and policies. Total \$87,000.

ACKNOWLEDGEMENTS:

The development of a budget is not without the participation and assistance of a great number of people. I would especially like to thank Misty Cook and Jennifer Whetzel for their leadership, Jean Shrewsbury and her office for revenue projection assistance, Faith Duncan, Lora Swortzel and Angie Michael for their patience and willingness to run calculations and preparing drafts. Department Heads, Constitutional Officers, and the Superintendent of Schools have been most cooperative throughout the development of this budget.

January 4, 2021

MEMORANDUM

TO: Timothy K. Fitzgerald

RE: Proposed FY2021-22 Budget Calendar

Department Requests to County Administrator	2/9/21-2/22/21
Board of Supervisors Work Session	3/29/21
Advertise Budget 15.2-2506	4/7/21
Public Hearing 15.2-2506	4/14/21 or 4/21/21 <i>Special Meeting</i>
Adopt Budget 15.2-2503	4/28/21 or 5/5/2021 <i>Special Meeting</i>

**BOS Worksession
March 29, 2021**

Recommended budget-General Fund **\$ 105,151,468**

Work session revisions:

Expenditures

FY22 Budget:

092020-9997 & 9998	3% Payroll Increase	\$ (683,791)
081020-5603	Change in tourism expense, per VA Code	\$ (10,314)
92040-9999	Public Safety Contingency	\$ (1,253,091)
012200-MISC	PC Tech-IT	\$ (54,076)
		<u>\$ (2,001,272)</u>

Revenues

Less Transfer from Tourism Capital	(56,526)
Meals increase 4% to 6%	1,250,000
Lodging 4% to 6%	187,500

Board Consensus to advertise the personal property \$2.50 tax rate at \$2.60 per \$100 (\$65,000 x 10=\$650,000 x 96.5% collections rate)

\$ 620,298
<u>2,001,272</u>

Total Advertised budget-General Fund **\$ 107,152,740**



Five Year Financial Plan



COUNTY OF AUGUSTA, VA FIVE YEAR FINANCIAL PLAN

Executive Summary

Five Year Outlook

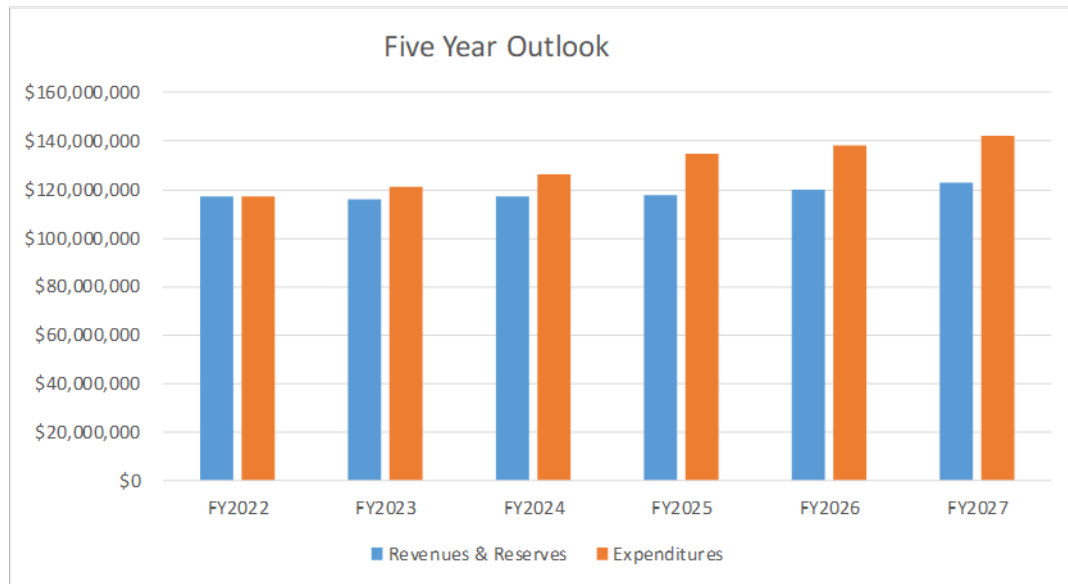
The Board of Supervisors held a worksession in February 2021 to review priorities from the strategic plan work to date, as well as other financial and service delivery concerns. In summary, concerns included:

- Most departments are experiencing the need for additional staffing;
- Continuation of COVID-19 challenges;
- Proactive communications;
- Compliance with laws, mandates and policy;
- Operating and capital projects;
- Service expansion; and
- Long term funding concerns.

The strategic plan identified that the core services of government focused on public safety, education and maintenance of county assets. One of the goals noted is to prepare a financial plan. A Five Year Financial Plan will provide the basis for funding the priorities that will assist in serving the public need. **The exercise of a Five Year Forecast allows decision makers to see the areas of need and plan a way for corrective action.**

Over the next five years, the County will experience a continued growth in revenues, some of which were reduced due to the COVID-19 pandemic. Despite the fall-off, Augusta's current budget and financial status is relatively stable compared to many municipalities in the Commonwealth and to other parts of the United States.

Nonetheless, the Five Year Financial Plan shows the cost of County services is projected to steadily outpace revenue growth during the five year period. If the County does not take corrective action, the gap between revenues and expenditures will rise from \$5 million to approximately \$20 million from FY 2022-23 to FY 2026-27.



	FY2022	FY2023	FY2024	FY2025	FY2026	FY2027
Revenues & Reserves	\$117,042,894	\$115,899,598	\$117,276,843	\$117,866,938	\$120,054,765	\$122,751,827
Expenditures	\$117,225,894	\$121,368,967	\$126,211,801	\$134,731,800	\$138,449,602	\$142,311,384

Overall increases in expenditures in the next five years are based on historical growth, additional staffing, and capital expenditures that are on the horizon. Employee wages and benefits make up approximately 25% of total general fund expenditures, growing from \$30 million to \$36 million in the next five years, or 23%. A portion of this growth is for 20 firefighter positions. Other costs projected to increase include: Other Charges (\$775,000, 16%) Professional & Contractual Services (\$842,000 million, 19%); Materials & Supplies (\$426,000, 16%); Contributions (\$5 million, 77%); Transfers to other funds (\$8 million or 15%); and Capital and Debt Service (\$3.5 million, 30%). Total General Fund expenditures are projected to grow \$25 million over the five year period, or 21%. To put this in context, expenditures grew \$18 million or 21% from FY 2015 to FY 2020. A portion of future growth is due to the inability to continue the practice of funding some operations from reserves.

Major capital projects taking place over the next five years include construction of a new courthouse facility, renovations and addition to the Middle River Regional Jail, upgrading the current 911 system to a P25 digital platform, and replacement of apparatus, equipment and financial software that has reached the end of life. Debt service for the courthouse project is added to the forecast in FY 2025 and additional contributions for jail funding are estimated to begin in the third quarter of FY 2024. The radio project and replacement of equipment are estimated to be funded from the current capital allocation, therefore are not included as an additional expenditure in the plan.

In contrast, total General Fund revenues are projected to grow only \$11 million over the same period, or 11%. In comparison, revenues grew \$19 million or 22% from FY 2015 to FY 2020, including a 2 cent increase in the real estate tax rate in 2015, a 5 cent increase in the real estate tax rate in 2018, and a reassessment with nominal growth in 2019.

Strategies to Restore Fiscal Stability

Despite these challenges, if the County takes proactive action to address the imbalance between revenues and expenditures, it can begin to restore stability to its finances over the next five years and also prepare for future economic downturns. The plan provides the following scenario to restore fiscal stability:

Proposed Financial Strategies	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	REMAINING
Surplus/(Shortfall) from Master Financial Schedule	\$ (5,469,369)	\$ (8,934,959)	\$ (16,864,862)	\$ (18,394,837)	\$ (19,559,556)	
USES						
Courthouse Project	\$0	\$0	\$3,440,526	\$3,440,526	\$3,440,526	
Contribution – MRRJ	0	950,099	2,940,090	3,032,127	3,124,812	
Firefighter positions	0	0	1,412,285	1,412,285	1,412,285	
Baseline Growth	5,469,369	7,984,860	9,071,961	10,509,899	11,581,933	
Total Expenditure Growth beyond forecasted revenue	\$5,469,369	\$8,934,959	\$16,864,862	\$18,394,837	\$19,559,556	
SOURCES						
Real Estate Tax	\$2,238,000	\$3,730,000	\$5,222,000	\$6,714,000	\$8,206,000	
Personal Property – Vehicles	3,250,000	3,250,000	3,250,000	3,250,000	3,250,000	
Reassessment Growth – Estimated	0	0	2,579,000	2,579,000	2,579,000	
Total Revenue per Funding Scenario	\$5,488,000	\$6,980,000	\$11,051,000	\$12,543,000	\$14,035,000	
Total Expenditure Growth beyond forecasted revenue	\$18,630.95	(\$1,954,958.73)	(\$5,813,861.55)	(\$5,851,837.14)	(\$5,524,556.50)	
CENTS/\$100						
	SCENARIO					
Real Estate Tax	\$0.03	\$0.02	\$0.02	\$0.02	\$0.02	\$0.07
Personal Property – Vehicles	\$0.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

These strategies represent ambitious but achievable targets so the County can begin developing revenue, savings, and operational proposals that may require multi-year planning efforts. There remains a significant amount of work and planning by County departments and policy makers to develop more detailed plans to implement these strategies. Policy makers also have the authority to implement changes in revenue streams and the policies that surround them.

Space intentionally left blank.



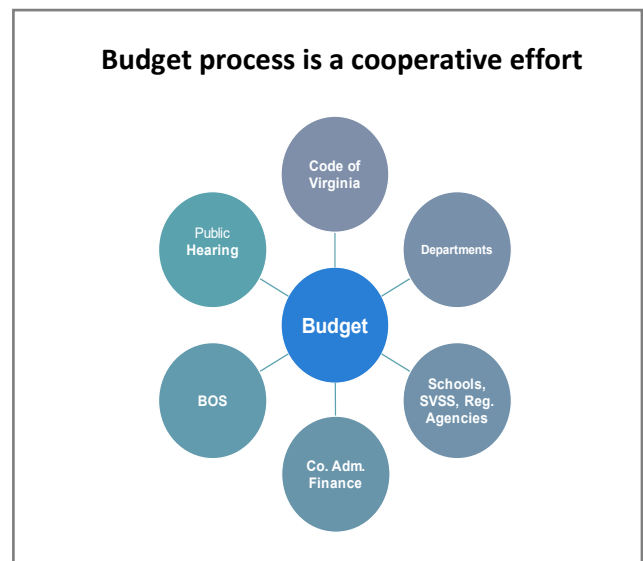
COUNTY OF AUGUSTA, VA FIVE YEAR FINANCIAL PLAN

Five Year Outlook and Proposed Fiscal Strategies

Purpose of the Plan

The Five Year Financial Plan is a component of a comprehensive effort by the County to improve its long-range financial management and planning. To this end, the County is currently implementing the following strategies:

- **Annual Balanced Budget:** The County follows the guidelines set forth in the Code of Virginia in preparing the annual budget. County departments, the School Board, Constitutional offices and Regional agencies draft a spending plan relative to their needs. County Administration and Finance balances the budget utilizing existing revenue sources and reserves. The Board of Supervisors seeks public input and determines if additional funding sources are required to meet service demands.
- **Capital Planning:** The Capital Improvement Plan offers a systematic approach to planning and financing capital improvements. A minimum general fund appropriation has been established over time by the Board of Supervisors for annual capital funding. Revenue sources are earmarked for capital, including local taxes such as consumer utility, business license and meals, and property tax rate or assessed value increases. Other revenue sources include year-end fund balance, state and federal grants and debt service. The appropriation is allocated to savings for replacement of apparatus, computers, and vehicles, as well as construction and regional projects.
- **School Revenue Sharing and Debt Service Funding:** Annual school funding is calculated through growth in non-categorical general fund revenues. School Debt Service funding is provided by the general fund and capped at an established amount. School capital improvements are planned within the annual debt service funding available.
- **Formal Financial Policies:** The County has adopted Finance Policies to assist the Board of Supervisors in maintaining fiscal stability and accountability in the use of its resources to provide services to the citizens. Policies provide guidance on investments, budget, audit, debt, grants and fund balance allocations.
- **Pay & Reclassification Analysis:** The County prepares an analysis of pay grades in relation to the local market every few years. Job duties are taken into consideration. The budget will reflect the adjustments needed.



Multi-year forecasting is a best practice for all governments. The five year plan process is designed to enhance the County's ability to identify the key components in County revenues, expenditures, and needed public services. Increased service demands and large capital projects are drivers in the need for additional revenue sources. Overall, the County will minimize volatility by looking beyond the typical budget horizon, and balance revenues with public service delivery that citizens can expect and rely on. Board of Supervisors' priorities will also be achieved.

The Five Year Financial Plan will help identify the need for action over the next five years. Using the detailed revenue and expenditure forecasts and analysis of the effects on public services, the County can institute changes that will minimize volatility, discontinue reliance on operational reserves, and right-size public services. Some changes require longer lead times including changes to facilities, workforce, and service mix.

Space intentionally left blank.

Five Year Outlook for General Fund Supported Operations

Economic Projections: Over the next five years, revenue projections assume a continued increase in tax revenues based on slow, but steady growth in property values and the local economy. The County's property tax, sales tax and other tax bases retained more of their original value than anticipated during the COVID-19 pandemic, and are projected to grow steadily as the economy recovers. This good news contributes to the County's relative stability and capacity to deliver public services, finance infrastructure improvements, and stay an attractive market and an appealing place to live, work and visit. December 2020's unemployment rate was 3.3%, less than the State average of 4.9% and shows a quick recovery from the April 2020 rate of over 10%. A few local tax revenues were affected by the COVID-19 pandemic and the speed of the recovery will depend heavily on tourists being comfortable enough to resume travel.

Summary of 'Base Case' Projections and Findings: For several years the County has managed to provide a balanced budget while the gap between revenues and expenditures has persisted and grown. In each of the most recent budget cycles, the County has had to close projected deficits utilizing reserves. For example, in the proposed FY 2022 budget, \$4.1 million in reserves are used to fund more than 4% of General Fund-supported services. A substantial proportion of budget-balancing efforts have been made by baselining current expenditures and limiting the addition of new requests. Due to revenue constraints, the underlying problem of not funding new or more improved services has not been fully addressed.

Similarly, the five year projections shown in the table below portray a significant gap between projected revenues and expenditures over the period, if current service levels and policies are continued—this is the 'base case.' The base case projection starts with what the County's spending looks like as of the proposed FY 2022 budget and estimates all of the significant changes that are known in the coming five year time horizon. From today's public service levels, the projection adds known revenue and expenditure changes in all areas where there is reasonable information or basis for a projection.

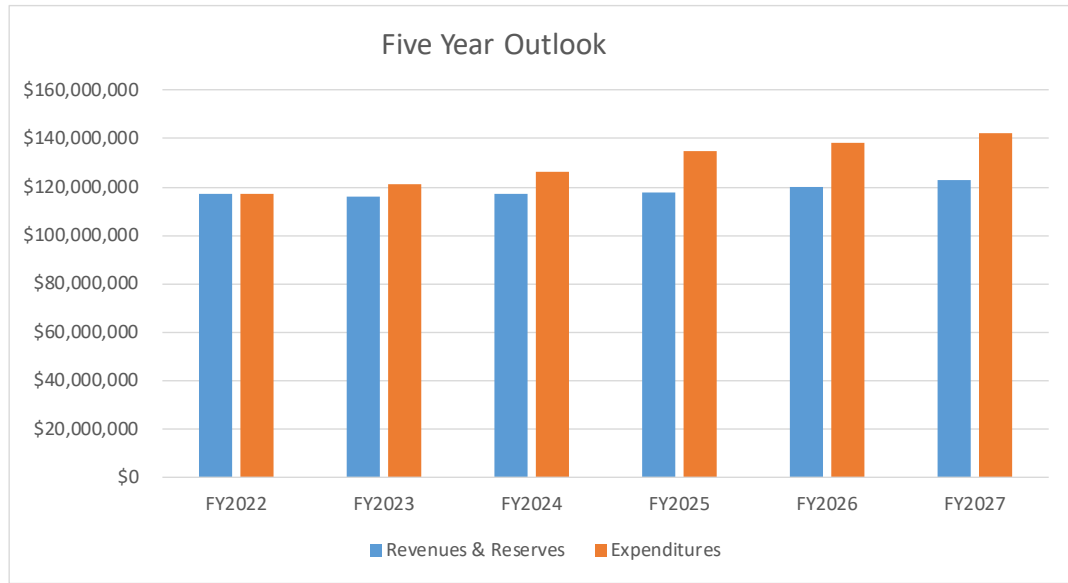
For example, the County will be required to reassess real estate in FY 2023 and FY 2024, therefore the cost of a contractor is factored into those years. Other areas are less clear—for example the change in employee benefit costs for retirement (Virginia Retirement System or VRS) and health insurance or the cost of fuel. These changes are much less predictable, but are modeled as much as possible.

On the revenue side, all reasonably known and expected changes in the period are included in the projections. This includes slowly increasing general tax revenue, such as property, business and sales tax, known changes in state and federal revenues, and changes in projected fees that track the economy, such as building inspection and planning fees.

The County's base case shows the cost of County services is projected to steadily outpace revenue growth during the five year period. The gap is attributable to some clear factors; labor costs are preliminarily projected to increase at the rate of 4% on average during the period, while health benefit costs have higher growth rates— more than 5% on average each year— due to actual and projected medical inflation rates higher than the Consumer Price Index (CPI). Labor costs account for one fourth of the annual budget. Most

other operating expenditures are preliminarily projected to grow at the rate of inflation or historical averages, though the plan adds detailed projections for some areas of known cost.

With these growth rates, if the County does not take corrective action, the gap between revenues and expenditures will rise from \$5 million to approximately \$20 million from FY 2022-23 to FY 2026-27.



	FY2022	FY2023	FY2024	FY2025	FY2026	FY2027
Revenues & Reserves	\$117,042,894	\$115,899,598	\$117,276,843	\$117,866,938	\$120,054,765	\$122,751,827
Expenditures	\$117,225,894	\$121,368,967	\$126,211,801	\$134,731,800	\$138,449,602	\$142,311,384

Details are reflected in the Master Financial Schedule on the following page.

Master Financial Schedule	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
SOURCES						
Property Taxes	\$ 69,963,550	\$ 71,010,635	\$ 72,597,263	\$ 73,690,400	\$ 74,814,094	\$ 76,389,288
Local Taxes	16,648,500	17,265,770	17,912,826	18,591,259	19,302,756	20,049,098
Licenses, Permits & Fees	629,600	667,376	707,419	749,864	794,855	842,547
Fines, Forfeitures & Penalties	329,150	362,065	398,272	438,099	481,909	530,099
Interest & Investment Income	297,000	326,700	359,370	395,307	434,838	478,321
Rents & Sale of Surplus	383,105	386,936	390,805	394,713	398,661	402,647
Charges for Services	2,550,300	2,652,312	2,758,404	2,868,741	2,983,490	3,102,830
Miscellaneous	5,000	5,000	5,000	5,000	5,000	5,000
Recovery of Government Costs	264,079	129,122	132,996	136,986	141,096	145,328
State Revenue	11,855,866	11,855,866	11,855,866	11,855,866	11,855,866	11,855,866
Federal Revenue	2,239,994	2,271,364	2,303,518	790,742	790,742	790,742
Total Revenues	\$ 105,166,144	\$ 106,933,146	\$ 109,421,739	\$ 109,916,977	\$ 112,003,306	\$ 114,591,767
Transfers-In						
Revenue Recovery	1,183,600	1,266,452	1,355,104	1,449,961	1,551,458	1,660,060
Capital	56,526	-	-	-	-	-
Total General Fund Resources	\$ 106,406,270	\$ 108,199,598	\$ 110,776,843	\$ 111,366,938	\$ 113,554,765	\$ 116,251,827
Fund Balance	6,500,000	6,500,000	6,500,000	6,500,000	6,500,000	6,500,000
Reserves	4,136,624	1,200,000	-	-	-	-
Grand Total Sources	\$ 117,042,894	\$ 115,899,598	\$ 117,276,843	\$ 117,866,938	\$ 120,054,765	\$ 122,751,827
USES						
Salaries & Wages	\$ 21,283,295	\$ 21,986,485	\$ 22,844,212	\$ 23,757,980	\$ 24,708,299	\$ 25,696,631
Fringe Benefits	8,317,229	8,733,090	9,169,745	9,628,232	10,109,644	10,615,126
Other Charges	4,871,436	5,017,579	5,168,106	5,323,150	5,482,844	5,647,329
Professional & Contractual Services	4,341,088	4,871,321	5,143,624	4,885,933	5,032,511	5,183,486
Materials & Supplies	2,676,397	2,756,689	2,839,390	2,924,571	3,012,308	3,102,678
Capital Outlay	273,931	279,410	284,998	290,698	296,512	302,442
Capital	4,564,953	4,632,936	4,756,855	4,865,328	5,622,669	5,706,019
Debt Service (General Fund)	7,133,383	7,145,310	7,031,701	10,362,814	9,604,787	9,521,687
Contributions	6,437,620	7,145,758	8,655,014	10,811,918	11,089,228	11,387,566
Transfers Out						
Revenue Recovery	160,000	160,000	160,000	160,000	160,000	160,000
Shenandoah Valley Social Services	1,376,910	1,404,448	1,432,537	1,461,188	1,490,412	1,520,220
Children's Services Act	2,081,000	2,143,430	2,207,733	2,273,965	2,342,184	2,412,449
School Fund	46,128,652	47,512,512	48,937,887	50,406,024	51,918,204	53,475,750
School Capital Improvement	1,080,000	1,080,000	1,080,000	1,080,000	1,080,000	1,080,000
Fund Balance	6,500,000	6,500,000	6,500,000	6,500,000	6,500,000	6,500,000
Grand Total Uses	\$ 117,225,894	\$ 121,368,967	\$ 126,211,801	\$ 134,731,800	\$ 138,449,602	\$ 142,311,384
Surplus/(Shortfall)	\$ (183,000)	\$ (5,469,369)	\$ (8,934,959)	\$ (16,864,862)	\$ (18,394,837)	\$ (19,559,556)
Note: Anticipated SAFER grant is added to the proposed FY 2022 budget column, with local funding for equipment shown as the shortfall.						

The Code of Virginia requires that each year’s budget be balanced. Balancing the budget will require a combination of expenditure reductions and/or additional revenues. Strategies and proposed solutions to address these issues, as well as the public service effects of these challenges, can be found below.

Detail of Base Case Countywide Revenue Projections:

Assumptions of Percentage Change in Major General Fund Revenues						
	FY 2023 Forecast	FY 2024 Forecast	FY 2025 Forecast	FY 2026 Forecast	FY 2027 Forecast	5yr average
Property Taxes	1%	2%	2%	2%	2%	2%
Local Taxes	4%	4%	4%	4%	4%	4%
Licenses, Permits & Fees	6%	6%	6%	6%	6%	6%
Fines & Forfeitures	10%	10%	10%	10%	10%	10%
Interest & Investment Income	10%	10%	10%	10%	10%	10%
Rents & Sale of Surplus	1%	1%	1%	1%	1%	1%
Charges for Services	4%	4%	4%	4%	4%	4%
State Revenue	0%	0%	0%	0%	0%	0%
Federal Revenue	0%	1%	-66%	0%	0%	-64%
Recovery of Government Costs	-51%	3%	3%	3%	3%	8%
Transfer from Revenue Recovery	7%	7%	7%	7%	7%	7%

Source: Master Financial Schedule

- Property Taxes:** The base case projections assume the property tax assessments will grow an average of 1.5% for real estate, 4% for vehicles and 1% for other business personal property. These averages are based on historical experience from FY 2014 as a base year to FY 2020, the last completed fiscal year. Historic property value assessment increases are used in lieu of property tax collections, as any change in the tax rate in past years would generate an average increase that is overstated. Public service corporation real estate is assessed by the State Corporation Commission and follows the annual sales assessment ratio percentage, which declines as the assessment moves away from the fair market value. An estimate of 5% reduction per year is included in years that are before and after the reassessment year of January 1, 2024, with that year being estimated at 100% of fair market value. Overall, property taxes are estimated to increase by 1-2% per year in the financial plan, barring any further actions by the Board of Supervisors to add revenue.
- Local taxes:** Taken together, this group of locally generated revenues is projected to increase by 4% per year. Each component of local taxes was estimated to increase by its respective historical average increase. Lodging taxes was reduced in the FY 21-22 budget due to the lingering effects of COVID-19 pandemic and the average increase was reduced to moderately predict future revenue sources.
- Licenses, Permits and Fees:** These locally-controlled revenues are projected to grow by 6% per year based on historical averages. The fees are volatile from year to year, as large construction projects

may come and go from year to year.

- Interest & Investment Income:** Interest earned on bank deposits for County investments reduced significantly due to rate changes during the pandemic. A modest increase of 10% per year is proposed, as it appears from some guidance that rates will remain low for the indeterminate future. Please note that this increase may seem high, but it is not significant in relation to the percentage of interest earned on our deposits (less than 1%). Revenue has varied from -17% to +70% over a historical five year period, so it is hard to predict. Losses in FY 2021 and continuing into FY 2022 and beyond total over \$500,000.
- State and Federal Revenues:** Overall, State and Federal revenues are assumed to be roughly flat or declining during the period. The State budget did offer an increase in Compensation Board revenue in FY 2022, however, this increase was offset by a reduction in recordation revenue in FY 2021 that was not restored. Federal revenues will drop in FY 2025 due to the completion of a Federal grant held by the Commonwealth Attorney’s office and the completion of the anticipated SAFER (Staffing for Adequate Fire and Emergency Response) grant. The SAFER grant is estimated to cover payroll for 20 firefighter positions in years FY 2022-FY 2024. Payment in-lieu of taxes for Federal lands within the County has been fully funded by the Federal government in recent years and is estimated to continue.

Detail of Base Case Countywide Expenditure Projections:

Assumptions of Percentage Change in Major General Fund Expenditures						
	FY 2023 Forecast	FY 2024 Forecast	FY 2025 Forecast	FY 2026 Forecast	FY 2027 Forecast	5yr average
Salaries & Wages	4%	4%	4%	4%	4%	4%
Fringe Benefits	5%	5%	5%	5%	5%	5%
Other Charges	3%	3%	3%	3%	3%	3%
Professional & Contractual Services	3%	3%	3%	3%	3%	3%
Materials & Supplies`	3%	3%	3%	3%	3%	3%
Capital Outlay	2%	2%	2%	2%	2%	2%
Capital	1%	3%	2%	16%	1%	5%
Debt Service	0%	-2%	47%	-7%	-1%	8%
Contributions	11%	21%	25%	3%	3%	12%
Transfers	3%	3%	3%	3%	3%	3%

Source: Master Financial Schedule

- Salary & Wage Costs:** This report projects General Fund supported salary and fringe benefits to increase from \$21 million in FY 2022 to \$26 million in FY 2027, an increase of \$4 million or 21%. This growth reflects the annualization of positions added in prior fiscal years, pay and reclassification adjustments and employee raises or bonuses. The annual increase for salaries and wages is projected to be 4% for each year of the plan. The SAFER grant is estimated to cover payroll for 20 firefighter

positions in years FY 2022-FY 2024 and those positions will continue in future years.

- **Fringe Benefits:** Fringe benefits include employer contributions for taxes for social security and Medicare, VRS, and health insurance. VRS rates are calculated on a bi-annual basis and are affected by actuarial studies for the pool of employees as well as the strength of investment earnings. Rates have fluctuated from 12.5% in FY 2014 to 10.69% in FY 2022. The County is part of the SAW Health Insurance consortium and is self-insured, whereby all claims are paid from premiums with the exception of those that meet stop-loss thresholds. Health insurance increases have fluctuated from 0% in FY 2022 to upwards of 17.1% in FY 2017. A health insurance reserve account is held within the general fund, and assists in leveling the effect of premiums in the budget. The proposed FY 2022 budget includes the use of the reserve. The annual increase for fringe benefits is projected to be 5% for each year of the plan, or \$2.3 million (28%).
- **Baseline Requirements:** Non-employee and non-capital costs to operate government are included in the plan. Other charges consist of insurance, utilities, postage, dues and training. Professional and contractual services consist primarily of maintenance service contracts, audit services and reassessment services. Materials and supplies include office supplies, as well as vehicle fuel and maintenance and supplies specific to departmental functions. Capital outlay is nominal, and includes new capital purchases, some of which will be added to depreciation for future replacement. Historical averages for these groups are used to predict future growth in the expenditures and will capture the potential changes in costs due to the bettering of equipment over time. Cost of operations will increase \$2.1 million in the five year period. In addition to this increase, a placeholder was added in FY 2023 and FY 2024 for a contract for the reassessment, a total of \$800,000.
- **Contributions:** This category includes support of volunteer fire and rescue agencies, juvenile detention home and regional jail. Perhaps the most significant increase in costs in the past five years and next five years is the support of local and regional agency funding, from \$3.2 million in FY 2014 to \$5.3 million in FY 2020. Jail contributions alone accounted for \$2 million of this increase and will continue to rise to safely accommodate the number of inmates housed. The County utilizes reserve funding to alleviate the effect of the contributions on the general fund, but this practice will not be feasible to continue into the unforeseeable future. In the proposed FY 2022 budget, \$2.9 million of the \$5 million estimated contribution will be funded by reserves, leaving little in the account to offset future contributions. Action in relation to jail contributions is needed immediately. The plan designates contribution expenditures at an estimated increase of 11% per year, based on historical data. In FY 2024, additional jail contribution is added based on data provided for the renovation and addition to the facility. By FY 2027, this amount adds \$3.1 million to expenditures.
- **Capital and Debt Service:** The capital transfer in the forecast is held at the current Board of Supervisors approved appropriation adjusted for the school debt service funding formula. Debt service in the plan is based on amortization schedules for debt funded by the general fund. Capital and debt service is fairly static from year to year until the addition of \$3.5 million estimated for Courthouse debt in FY 2025. There still remains \$1.7 million in reoccurring capital funding need to fully refund the capital

account, which is not incorporated into this five year plan.

- **Transfers:** Funds for revenue recovery are set by policy and the school capital transfer is for annual school bus purchases. Transfers to Shenandoah Valley Social Services and Children’s Services Act are increased by historical averages and without the use of reserves. The School Fund transfer is based on historical average increases, but will be affected by any changes in revenue per the funding formula.

Strategies to Restore Fiscal Stability

Financial stability is central to the County’s ability to provide services to the public. The projections in this plan illustrate the importance of developing and implementing multi-year strategies to correct the projected imbalance between expenditures and revenues. Actions taken in earlier years of the planning horizon can play a significant role in reducing projected future year deficits. The financial strategies outlined below provide a framework intended to meet key financial goals for the County during the coming five years: to reduce reliance on reserves for operating expenditures, to incorporate debt service and operation expenditures for large capital projects into the budget, and to manage service delivery expectations across all departments. There remains a significant amount of work and planning by County departments and policy makers to develop more detailed plans to implement these strategies. The goal of the proposed strategies is to set ambitious, but achievable targets so the County can begin developing revenue, savings and operational proposals that may require multi-year planning efforts. This is a process that will need attention annually.

Additional tax, fee, and other operating revenue. By far, the most significant factor in increased revenue is fostering a healthy economic climate, where growth in economic activity drives growth in revenues. In the base case projections above, the Five Year Financial Plan assumes \$11 million in base revenue growth over the coming five years. This growth plays a significant role in reducing projected imbalances between revenue and spending over the plan’s horizon.

In addition to revenue growth generated by increased economic activity, the Five Year Financial Plan assumes the County will take actions to increase revenues over and above the base projection by \$20 million beginning in FY 2021-22. The plan provides scenarios for this revenue, but assumes that policy makers will select and implement one or more actions from the options available to them under the constraints of State law, local policies and public hearing requirements.

Property taxes: Property taxes are the bread and butter of government funding. Real estate and personal property account for two-thirds of general fund revenues. In order to gain traction on matching revenues and expenditures in future years, changes in these tax rates will need to be considered. The following reflect the revenue generated for one cent of tax:

Real estate	\$.63/\$100	\$746,000
Property – vehicles	\$2.50/\$100	\$ 65,000
Property - business	\$2.00/\$100	\$ 13,000

Property taxes are incorporated into the School funding formula and any deviations from the formula will

need to be clarified by the Board of Supervisors.

Another consideration related to property tax is that a reassessment will be prepared effective January 1, 2024. As other localities are currently reassessing and realizing a growth in fair market value (FMV), it is estimated that the County will realize additional revenues at the time of the reassessment, barring that the tax rate is not equalized as of the reassessment date.

Local taxes – Meals, Lodging and Cigarette: The County will hold a public hearing on increasing meals and lodging taxes from 4% to 6% effective July 1, 2021. The proposed FY 2022 budget does not include the additional revenue potential from the ordinance change under consideration as that action rests with the Board of Supervisors. Local policy and State Code requirements restrict the use of the funds. Revenue estimates for these taxes are as follows:

Meals	4% to 6% (+2%)	\$1,250,000
Local policy allocations:		
90% Capital		\$1,125,000
10% Tourism		\$ 125,000
Lodging	4% to 6% (+2%)	\$ 187,500
State Code allocations:		
Excess over 2% but not exceeding 5%		\$ <u>(-93,750)</u>
Net general fund revenue		\$ <u>93,750</u>

The County will move forward with finalizing an ordinance for cigarette tax. Once complete, a public hearing will be held and if approved, the program will have an effective date of January 1, 2022. A placeholder of \$100,000 for FY 2022 and \$200,000 for future years is recommended until data is available to provide a better revenue estimate. Regional collections by Cities that were able to impose the tax in the past varies from less than \$200,000 to almost \$500,000.

Licenses, Permits and Fees: Community Development will be proposing fee increases for permits and fees, as the current fee structure is over a decade old and current costs for processing permits and plans have outpaced the current fees charged.

Grants: Departments make the best effort to apply for grants available to improve services and are cognizant of long term costs associated with the program supported by the grant. State and federal funding included in the Five Year Financial Plan are static from year to year and have been in place for many years. The only additional grant that has been included in the plan is SAFER, especially as it relates to the long term funding requirement for 20 firefighter positions.

	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>
Expenditures	\$1,437,802	\$1,347,172	\$1,379,326
Grant	\$1,254,802	\$1,286,172	\$1,318,326
Net – Local	\$183,000	\$61,000	\$61,000

Acting now to meet future needs: The plan provides scenarios for effect, but assumes that policy makers will select and implement one or more actions from the options available to them under the constraints of State law, local policies and public hearing requirements. Investment over time will assist in meeting expenditure needs in later years. **Please note that the figures are only estimates, do not include local taxes or fee changes, and do not take into consideration the School funding formula. These figures are for effect only.**

Proposed Financial Strategies	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	REMAINING
Surplus/(Shortfall) from Master Financial Schedule	\$ (5,469,369)	\$ (8,934,959)	\$ (16,864,862)	\$ (18,394,837)	\$ (19,559,556)	
USES						
Courthouse Project	\$0	\$0	\$3,440,526	\$3,440,526	\$3,440,526	
Contribution – MRRJ	0	950,099	2,940,090	3,032,127	3,124,812	
Firefighter positions	0	0	1,412,285	1,412,285	1,412,285	
Baseline Growth	5,469,369	7,984,860	9,071,961	10,509,899	11,581,933	
Total Expenditure Growth beyond forecasted revenue	\$5,469,369	\$8,934,959	\$16,864,862	\$18,394,837	\$19,559,556	
SOURCES						
Real Estate Tax	\$2,238,000	\$3,730,000	\$5,222,000	\$6,714,000	\$8,206,000	
Personal Property – Vehicles	3,250,000	3,250,000	3,250,000	3,250,000	3,250,000	
Reassessment Growth – Estimated	0	0	2,579,000	2,579,000	2,579,000	
Total Revenue per Funding Scenario	\$5,488,000	\$6,980,000	\$11,051,000	\$12,543,000	\$14,035,000	
Total Expenditure Growth beyond forecasted revenue	\$18,630.95	(\$1,954,958.73)	(\$5,813,861.55)	(\$5,851,837.14)	(\$5,524,556.50)	
CENTS/\$100 SCENARIO						
Real Estate Tax	\$0.03	\$0.02	\$0.02	\$0.02	\$0.02	\$0.07
Personal Property – Vehicles	\$0.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Conclusion

The Five Year Financial Plan shows the cost of County services is projected to steadily outpace revenue growth during the five year period. If the County does not take corrective action, the gap between revenues and expenditures will rise and service delivery will be impacted. **The exercise of a Five Year Forecast allows decision makers to see the areas of need and plan a way for corrective action.**

The projects noted in the plan are specified due to the large impact within a short period of time. It is important to note that all County departments show increases through the baseline projections and will continue service delivery at the level provided today. Future plan updates may have a different focus, as other long term capital projects may rise to the forefront or there is a different service delivery focus area.

The plan does not take into account the use of any Federal stimulus funding provided during the pandemic, as guidance is not currently available or an audit of the funds received to date is not complete.

There remains a significant amount of work and planning by County departments and policy makers to

develop more detailed plans to implement these strategies. The goal of the proposed strategies is to set ambitious, but achievable targets so the County can begin developing revenue, savings and operational proposals that may require multi-year planning efforts.

###



AUGUSTA

COUNTY, VIRGINIA

Introduction



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**County of Augusta
Virginia**

For the Fiscal Year Beginning

July 1, 2020

Christopher P. Morrill

Executive Director

Board of Supervisors



Front Row: Left to Right: Steve Morelli, Gerald Garber, Pam Carter
Back Row: Left to Right: Scott Seaton, Butch Wells, Jeffrey Slaven, Mike Shull

GERALD W. GARBER, MIDDLE RIVER (Chairman)

G.L. "BUTCH" WELLS, BEVERLEY MANOR (Vice Chairman)

JEFFERY A. SLAVEN, NORTH RIVER

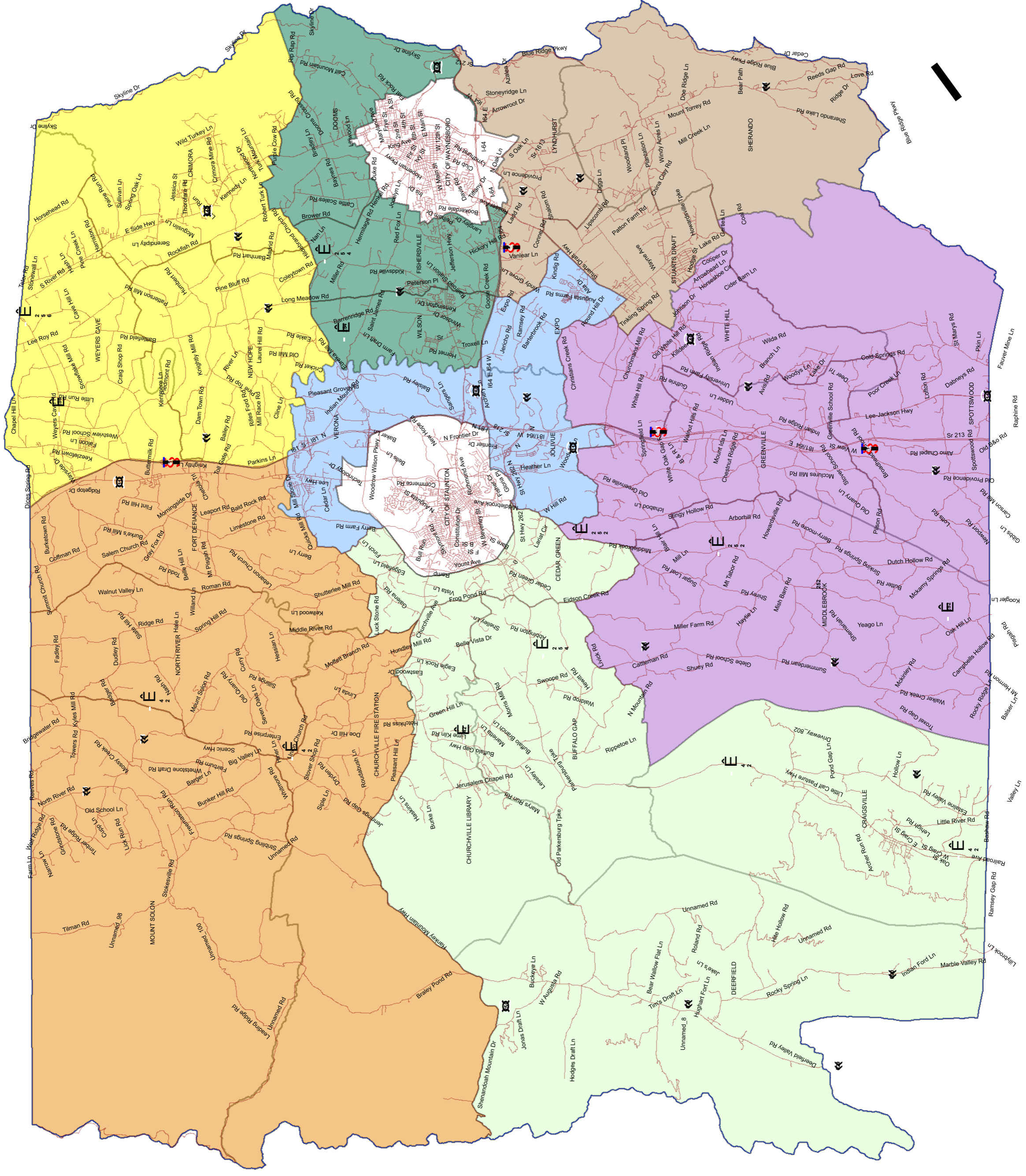
PAMELA L. CARTER, PASTURES

MICHAEL L. SHULL, RIVERHEADS

STEVE MORELLI, SOUTH RIVER

SCOTT SEATON, WAYNE

Augusta County Magisterial Districts with 2010 Population



Magisterial Districts

BEVERLEY MANOR- 10,989

MIDDLE RIVER- 11,183

NORTH RIVER- 9,227

PASTURES- 9,772

RIVERHEADS- 9,912

SOUTH RIVER- 10,480

WAYNE- 12,187

STREETS

COUNTY BOUNDARY

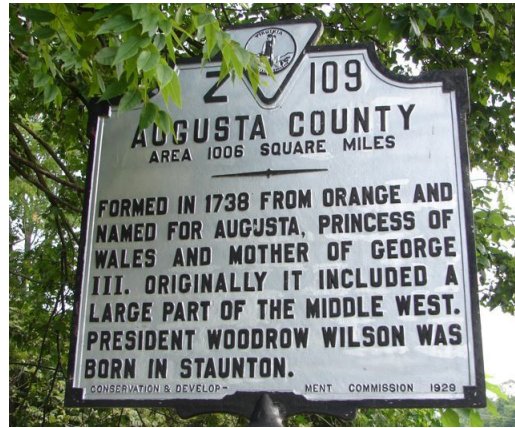
Mission:

The government of Augusta County exists to provide the citizens of the County with essential services, which will address their individual and collective well-being. In partnership with the community of residents, the government of Augusta County pledges civic stewardship that is fiscally accountable, socially responsive and worthy of the citizens trust.

About Augusta County

History:

The County of Augusta was formed in 1738 and named for Augusta, Princess of Wales and the mother of King George, III. The original western boundary of the County was the western edge of Virginia, which at that time was the Mississippi River. The present boundaries of the County were set in 1790.



Government:

The County of Augusta is a political subdivision of the Commonwealth of Virginia administered by a seven-member board elected by magisterial district for four year staggered terms. The Board of Supervisors elects one of its own to serve as Chairman and selects a County Administrator to oversee the general administration of the County. This body enacts ordinances, appropriates funds, sets tax rates, establishes policies, and generally oversees the operation of the County government. The County Administrator is appointed by, and serves at the pleasure of, the Board of Supervisors. As the Chief Executive Officer of the County, he or she is responsible for developing an annual budget and carrying out policies and laws, which are reviewed and approved by the Board. The County Administrator directs business and administrative policies and recommends to the Board those methods, procedures, and policies which will properly govern the County.

Location:

Situated in the Shenandoah Valley of Virginia, the County of Augusta is at the juncture of Interstates 64 and 81, and the headwaters of the James River and the Potomac River basins. It is 150 miles southwest of the nation's capital, Washington, D.C., 100 miles west of the state capital, Richmond, and 85 miles north of the City of Roanoke. Within the boundaries of the County of Augusta are the independent cities of Staunton, founded in 1747, and Waynesboro, founded in 1801.

Economy:

Augusta County enjoys a diversified economy, with manufacturing accounting for approximately 21% of the jobs in the County. Manufacturing employs approximately 5,900 of 36,800 plus workers in the County's labor force and makes up approximately 3.4% of the total local property taxes. Agriculture is a large portion of the overall economy of the County. Augusta County is one of the top producers of many agricultural commodities in the state and this wealth of production overflows into many other industries of the County, including farm equipment manufacturers and dealers, transportation, energy, retail and the ever-growing agritourism business. According to the Virginia Employment Commission (VEC) Community profile for the County, the unemployment rate for the County increased from 2.6% in June 2019 to 5.8% in June 2020. This dramatic increase is directly related to the nationwide Corona virus pandemic that shut much of the world down in March 2020. The County's rate remains lower than that of the State's unemployment rate for the same period, of 8.2% and compares favorably to the national unemployment rate of 11.2%. The unemployment rate is steadily improving with the introduction of a vaccine for the Corona virus. According to VEC the rate for September 2020 was at 3.9% for the County.



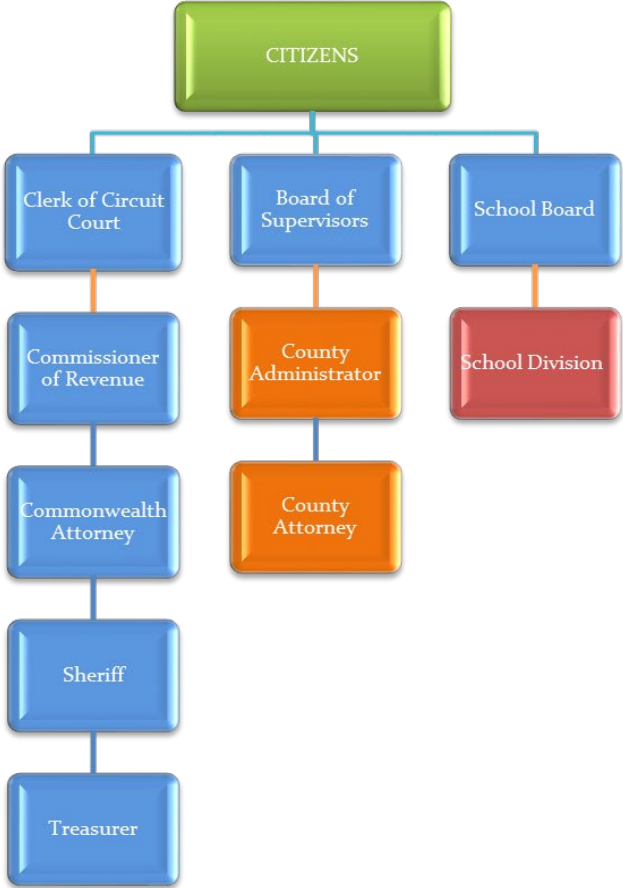
Even with the struggles the economy has faced due to the pandemic, in June of 2020, Governor Northam announced that The Hershey Company in Stuarts Draft, VA would invest \$135 million in expanding its manufacturing operation in the County. Just roughly one year after breaking ground on their \$104 million dollar "Roasting Center of Excellence." This latest announcement will increase the production capacity at the plant by 90,000 square feet and create 110 new jobs (source; Office of the Governor).

Community:

The nationwide pandemic has forced the County to postpone many community events in 2020. Currently many activities such as Sweet Dreams Festival, Food Truck Wednesdays and the Fall Spooktacular at Natural Chimneys are planned for 2021 but all events are subject to change due to the ongoing pandemic.

Check <https://www.co.augusta.va.us/government/parks-recreation/community-events> for updates on planned events.

Organizational Chart



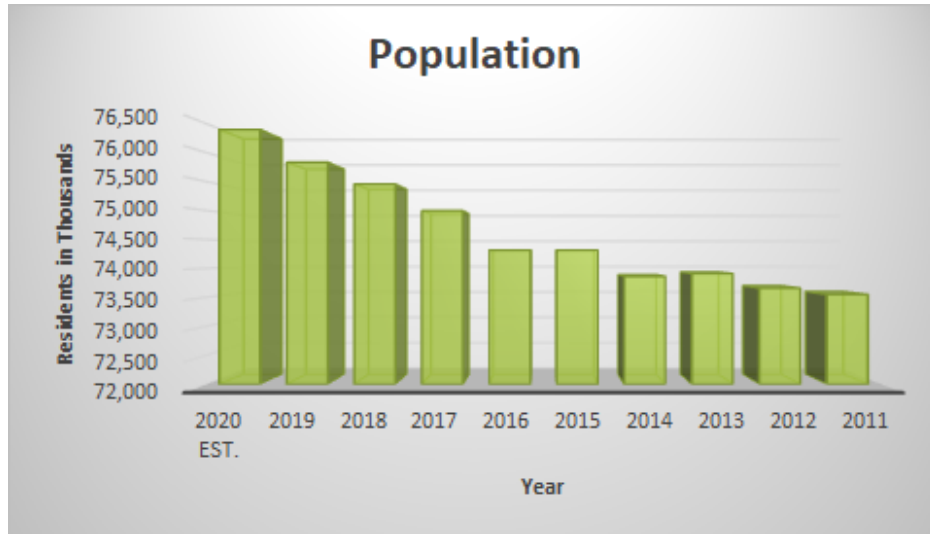
County Statistics
6/30/2020

Date Established	1738
Form of Government	County Administrator
Area	971 Square Miles
Education:	
Number of Elementary Schools	11
Number of Middle Schools	4
Number of High Schools	5
Number of areer Centers	1
Parks and Recreation:	
Number of Parks	6
Total Park Acreage	225.5
Libraries:	
Number of Sites	7
Total Circulation	400,644
Program Attendance	47,835

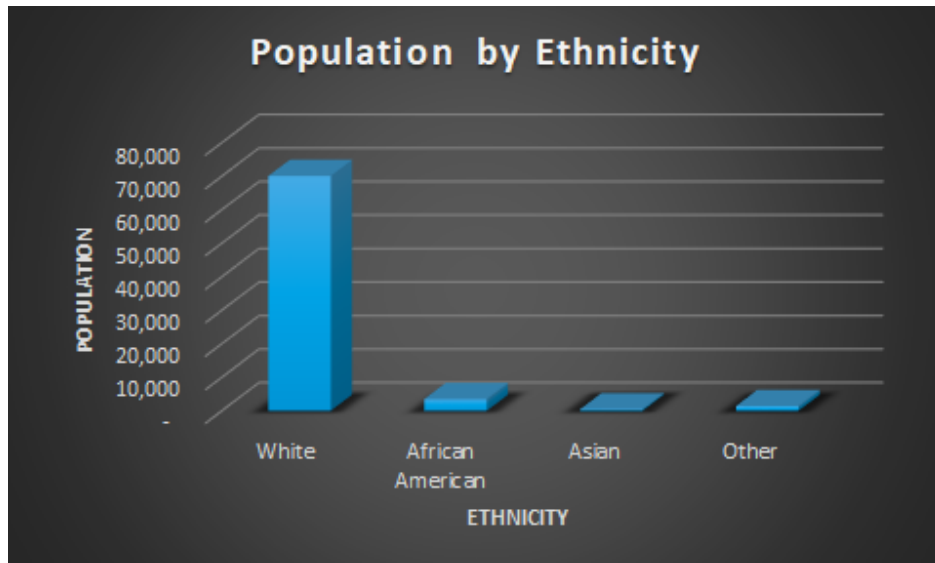
*Source: Individual Departments

Population:

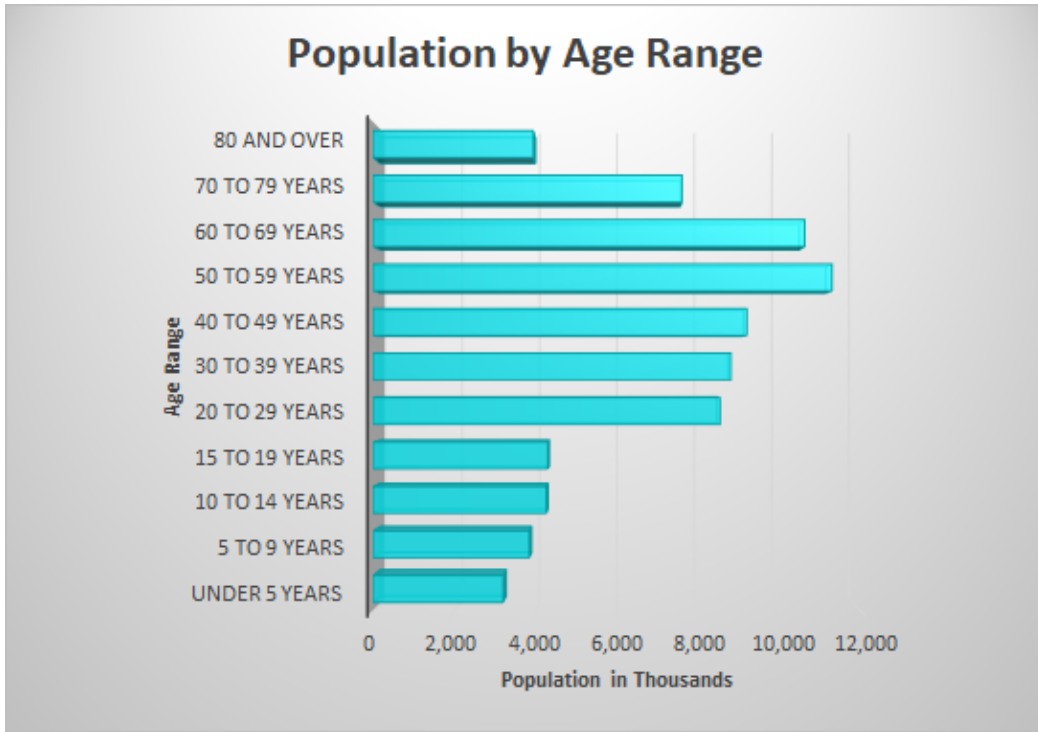
Although primarily a rural county, Augusta County's 2020 estimated population according to the Weldon Cooper Center is 76,395. Below is a chart showing the population in the County over the last nine years and the projected estimate for 2020.



*Estimate is based on numbers from the UVA Weldon Cooper Center for Public Service. Last census completed in 2010. The 2020 census results have not been released.

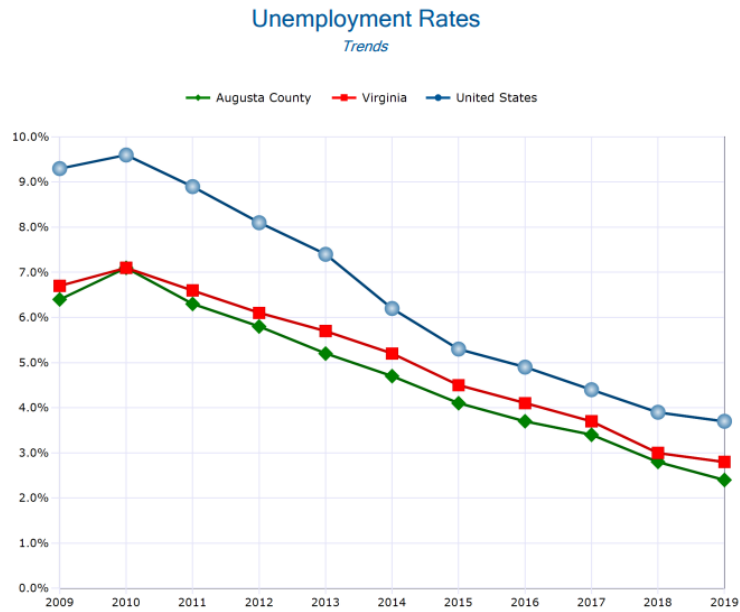


*Population by Ethnicity is based on Weldon Cooper Center for Public Service estimates for 2019.

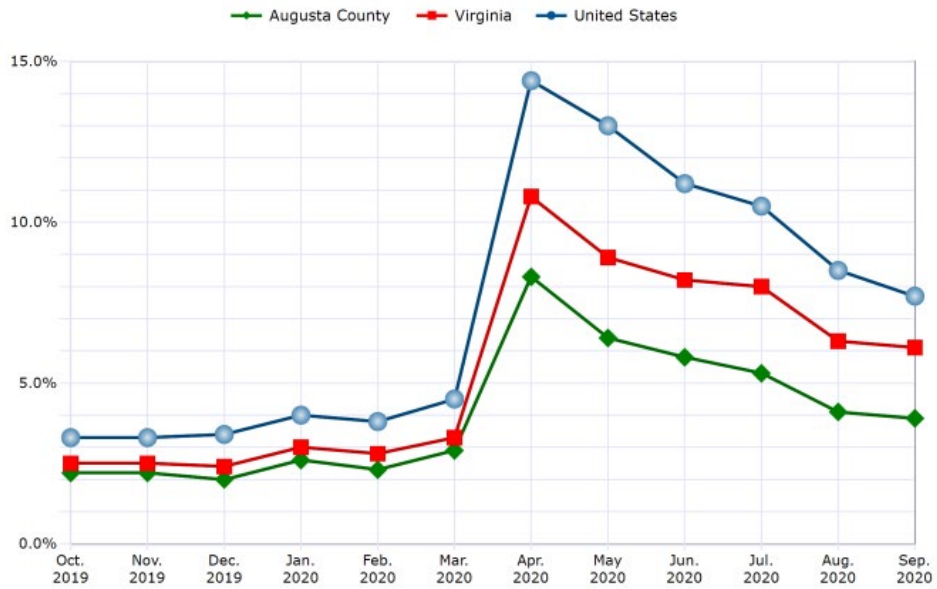


*Population by age range is based on Weldon Cooper Center for Public Service estimates for 2019.

Unemployment Rates:



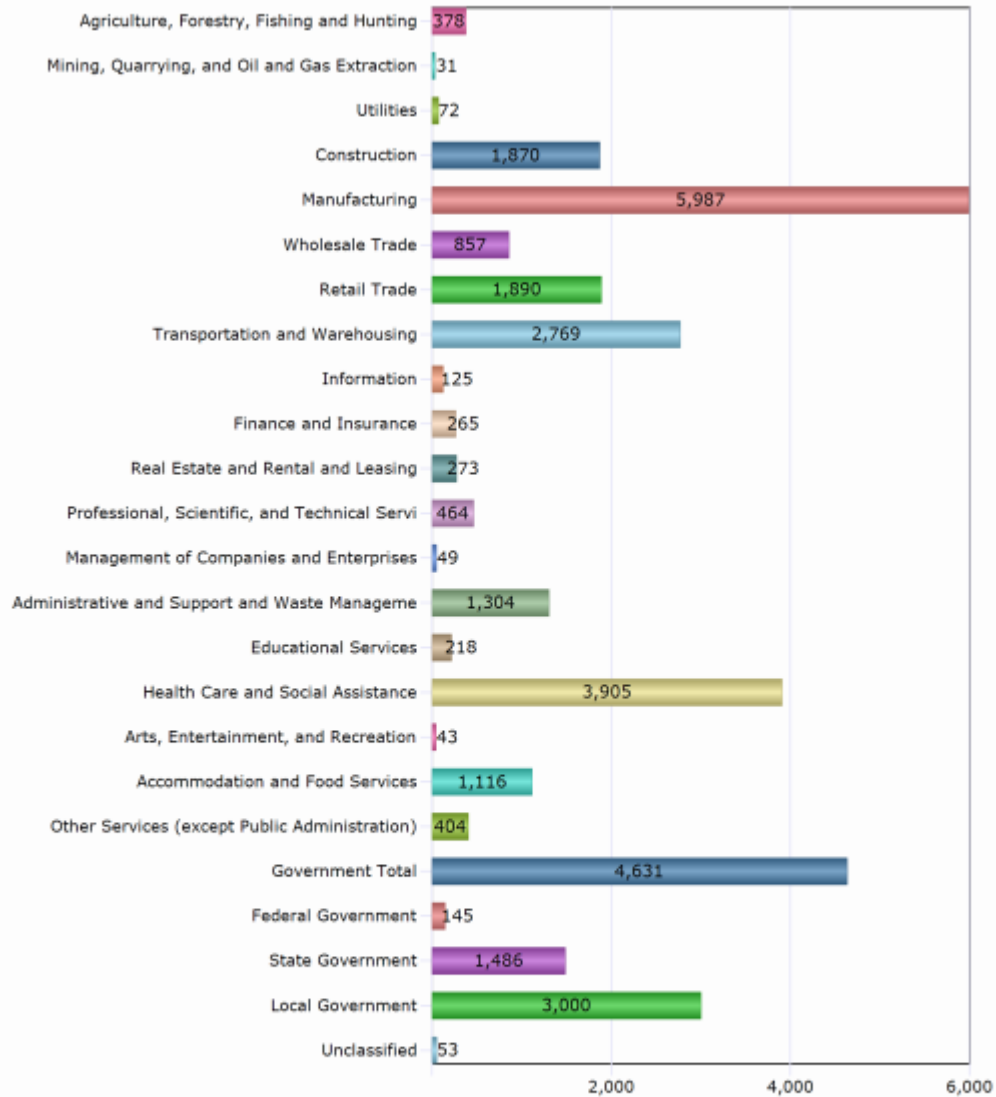
Unemployment Rates *Past 12 Months*



	Augusta County	Virginia	United States
Oct. 2019	2.2%	2.5%	3.3%
Nov. 2019	2.2%	2.5%	3.3%
Dec. 2019	2.0%	2.4%	3.4%
Jan. 2020	2.6%	3.0%	4.0%
Feb. 2020	2.3%	2.8%	3.8%
Mar. 2020	2.9%	3.3%	4.5%
Apr. 2020	8.3%	10.8%	14.4%
May 2020	6.4%	8.9%	13.0%
Jun. 2020	5.8%	8.2%	11.2%
Jul. 2020	5.3%	8.0%	10.5%
Aug. 2020	4.1%	6.3%	8.5%
Sep. 2020	3.9%	6.1%	7.7%

Source: Virginia Employment Commission, Economic Information & Analytics, Local Area Unemployment Statistics.

Employment by Industry



Total: 26,703

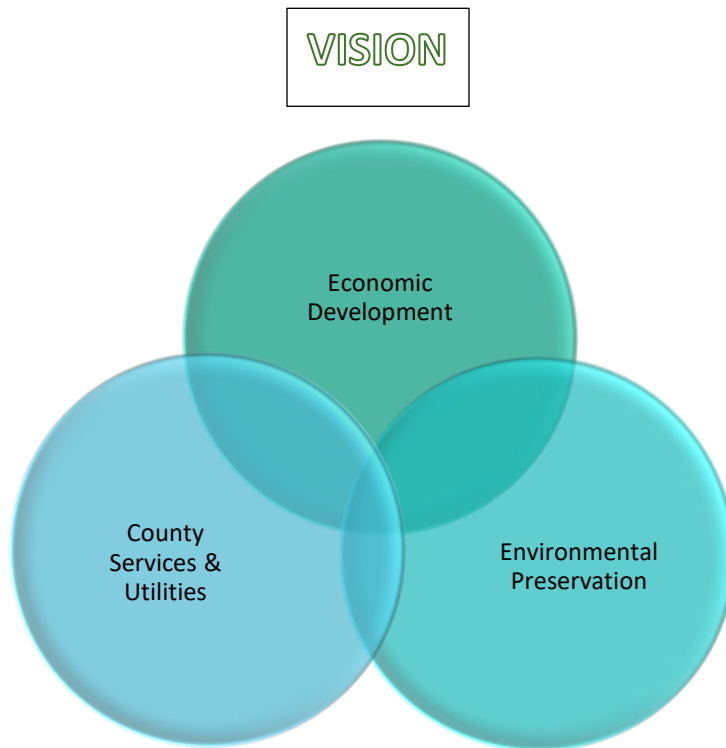
Note: Asterisk (*) indicates non-disclosable data.

Source: Virginia Employment Commission, Economic Information & Analytics, Quarterly Census of Employment and Wages (QCEW), 2nd Quarter (April, May, June) 2020.

Long-Term Vision:

A strategic plan is an important tool on the road map to success for any locality. The following elements of the long-term vision for Augusta County were adapted from the County’s most current Economic Strategic Plan and Comprehensive Plan. It is important to note that the County’s Comprehensive plan was due for review in Fiscal Year 2021 but has been delayed due to the Corona virus pandemic and the delay of the results of the 2020 census. The board has also began to take steps at a formal county-wide strategic plan and began working with a consultant, however this plan has been put on hold due to more pressing County concerns.

- The rural character and natural beauty of the County will be preserved.
- Growth and development in the County will be well managed and concentrated in designated Urban Service Areas, Agriculture will be the predominant land use.
- Farms, forests, mountains, rivers and streams will provide the framework and context for development in urban areas.
- Continue to utilize cost-effective public services and utilities while improving the overall quality of life in neighborhoods.



Key Issues:

- The County actively seeks to attract businesses and industries that are compatible with and enhance the County’s economic climate
- Continue the advancement of technology in daily operations to improve efficiency of the departments. This has been paramount during the pandemic due to a state mandated work from home order.
- The County continues to seek ways to improve, maintain, and support the public safety services countywide.
- Continue working towards updating the current Enterprise Resource Planning Software (ERP) to a more current solution.
- Continue to address the pressing need for renovation and expansion of the current courts buildings.



Economic Strategic Plan:

The County’s Economic Development Strategic Plan was predicated on achieving the County vision set out in its newest Comprehensive Plan.

The Strategic Plan can be accessed via:
<https://www.co.augusta.va.us/Home/ShowDocument?id=1665>

Comprehensive Plan:

Since 1980, every Virginia locality has been required by State law to have a Comprehensive Plan. The purpose of the Comprehensive Plan is to guide growth and development over a 20-year time period by providing long-range vision, goals, and strategies of the community. Augusta County’s plan serves as a guide to landowners, developers, businesses, citizens and County officials about future land use decisions. By considering the types and locations of development and services needed or desired for a

20-year time period, decision makers are better able to evaluate individual proposals in the context of long-term goals. The last Comprehensive plan update was in 2015.

The County's Comprehensive Plan can be accessed via:

<https://www.co.augusta.va.us/government/community-development/planning/comprehensive-plan/comprehensive-plan-2007-2027>

STATEMENT of GOALS

General

- To promote fiscal health of the County by encouraging a diversified economy.
- To seek to run an efficient County government without duplicating tasks by different departments within the County.
- To effectively and efficiently manage the County resources while maintaining and enhancing County Services.
- To build and maintain strong relationships with the citizens we serve.

Accounting

- To provide full disclosure to County residents through annual financial statements.
- To follow the accounting procedures and principles established by the Virginia Auditor of Public Accounts and the Generally Accepted Accounting Principles (GAAP).
- To educate and assist departments on proper finance procedures including but not limited procurement, and purchase orders.
- To be good steward of the County's funds and ensure proper handling and exceptional service.

Short-Term Influencing factors:

There were many short-term factors within the County Government that affected the decisions for this budget year. These factors are outlined in depth in the County Administrator’s memorandum to the Board of Supervisor’s included in the next section. To highlight a few, Fire and Rescue has struggled with attrition and the ability to fill positions as well as the need for additional staffing for EMS only personnel. With nationwide low unemployment rates, and other localities competing for trained staff, these challenges have been hard to remedy. Fire and rescue proposed a career advancement program for their department to allow staff with certain training and certifications the opportunity for advancement. The Fiscal Year 2022 budget fully funds this program.

Fifteen new Fire & Rescue positions were also proposed in their budget to fully staff the department and allow for less forced overtime among staff. While the County does see a need for additional positions within Fire & Rescue, the balanced budget was unable to fulfill these positions. The Board has approved for the County to apply for SAFER grant to fund additional staffing, but the outcome is unknown at this time.

Education also remained a priority and the direct operating transfer to the School fund included \$ 584,319 in new revenue based on the shared revenue growth formula. This budget also addressed the County Schools needs for bus replacements due to its aging fleet with an additional \$1,080,000 transferred to School Capital to fund these replacements. This amount is recurring to allow for bus replacement each year and was implemented in Fiscal Year 2020, utilizing Reassessment dollars.

(This section left blank intentionally.)



Understanding the budget

Budget Calendar

December/January

Department Directors develop requests, objectives, goals, accomplishments, and performance measures
Department Directors review budgetary requests with Finance Department
Human Resources and Finance develop payroll and fringe benefit expenditure estimates
Preliminary Revenue estimates are formulated
Preliminary growth number is provided to School Board

February

County Administrator reviews department submissions to be included in the recommended budget and recommends changes
Revenue estimates are refined

March

The Board of Supervisors holds a work session to review the County Administrator's recommended budget, which includes revenue and expenditure estimates
The Board of Supervisors approves the newspaper advertisement for public hearing on the adopted budget, capital improvement program and tax rate

April

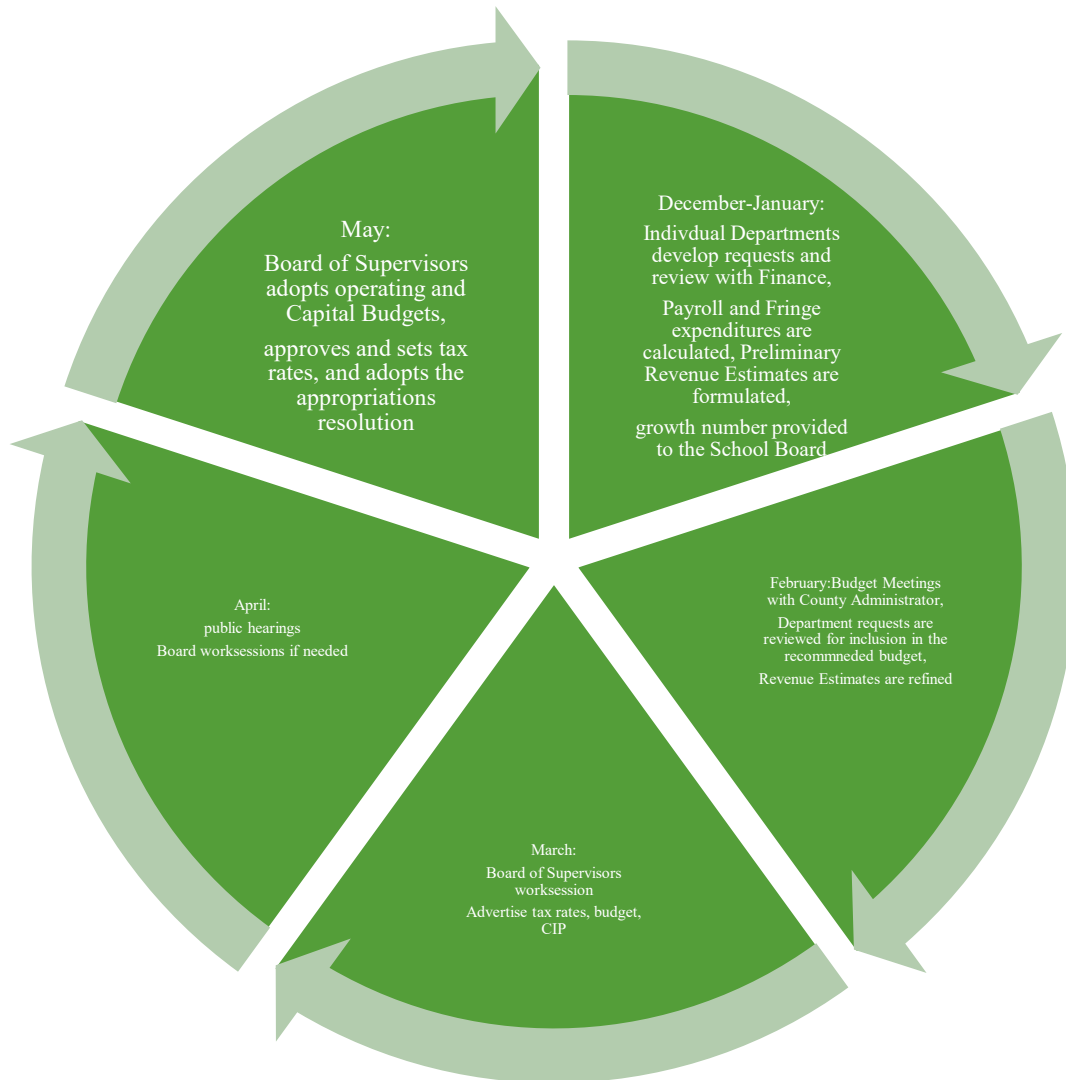
A public hearing is held to solicit taxpayer input on the adopted budget
The Board of Supervisors holds its final work session, if needed

May

The Board of Supervisors officially adopts the operating and capitals budgets, fixes tax rates
The Board of Supervisors adopts the appropriations resolutions

(This section left blank intentionally.)

Budget Process



Augusta County's budget development begins each year in December and continues through the final budget adoption in May (see Budget Calendar). The process is designed to incorporate a rigorous internal review of each department's budget and to allocate resources across departmental programs based on a thorough examination of program alternatives and justifications. Each activity funded has been reviewed by the County's Finance Department, the County Administrator and the Board of Supervisors.

Prior to April 1, the County Administrator submits to the Board of Supervisors a proposed operating and capital budget for the fiscal year commencing the following July 1. The operating and capital budget includes proposed expenditures and the means of financing them. The following Funds have legally

adopted budgets: General Fund, Fire Revolving Loan Fund, Asset Forfeiture Fund, Economic Development Fund, Revenue Recovery Fund, Virginia Public Assistance Fund, Children's Services Act Fund, School Operating Fund, School Cafeteria Fund, School Capital Projects Fund, Debt Fund, Head Start Fund, Governor's School Fund and County Capital Improvement Fund.

A public hearing is conducted in April to inform residents about the adopted budget and to obtain citizen comments to guide spending decisions.

By or in May, the Board of Supervisors makes its final revisions to the adopted budget and adopts the budget by appropriations resolution. Funds are appropriated at the department level. Budgets for all funds are adopted on a basis consistent with generally accepted accounting principles applicable to governmental units.

Appropriations lapse on June 30, for all County operating funds. The County's practice is to appropriate Capital Projects by Project. Appropriations for Capital Project Funds are continued until the completion of the applicable project or grant, even when the project or grant extends beyond the end of the fiscal year.

The Appropriations Resolution places legal restrictions on expenditures at the fund level. The appropriation for each function or category can be revised only by the Board of Supervisors. Appropriations for the current fiscal year are revised in conjunction with the budget planning for the following fiscal year. The County Administrator is authorized to transfer budgeted amounts between general government departments; however, the School Board is authorized to transfer budgeted amounts within the school system's categories.

The current budget has been appropriated at 100% which allows for departments and agencies to better utilize the monthly financial reports to monitor spending.

Basis of Accounting

In the Comprehensive Annual Finance Report (CAFR), governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, franchise taxes, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Accordingly, real and personal property taxes are recorded as revenues and receivables when billed, net of allowances for uncollectible amounts. Sales and utility taxes, which are collected by the state and subsequently remitted to the County, are recognized as revenues and receivables upon collection by the state, which is generally in a two month period preceding receipt by the County.

Licenses, permits, fines and rents are recorded as revenues when received. Intergovernmental revenues, consisting primarily of federal, state and other grants for the purpose of funding specific expenditures, are recognized when earned or at the time of the specific expenditure. Revenues from general purpose grants are recognized in the period to which the grant applies. All other revenue items are considered to be measurable and available only when cash is received by the government.

The government reports the following major governmental funds:

General Fund:

The general fund is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund. In the CAFR, the general fund includes the activities of the Fire Revolving Loan, Asset Forfeiture, Revenue Recovery, and Economic Development funds.

Special Revenue Fund:

The special revenue fund accounts for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted to expenditures for specified purposes. Special revenue funds consist of the Virginia Public Assistance Fund and Children's Services Act Fund, School fund, School cafeteria Fund, Head Start Fund, & Governor's School Fund.

Debt Service Fund:

The debt service fund accounts for the resources accumulated and payments made for principal and interest on long-term general obligation debt of governmental funds. Debt service funds consist of the Debt Service Fund.

Capital Project Fund:

The capital project fund accounts for financial resources to be used for the acquisition or construction of major capital facilities, other than those financed by proprietary funds. Capital project funds consist of the County Capital Improvements Fund.

School Capital Projects Fund:

The school capital projects fund accounts for the major construction expenditures for the school system. The majority of financing is provided from bond issues.

(This section left blank intentionally.)

Fund Structure

County Fund	Fund Type	Function
General Government	General Operating Fund	General Government Administration Judicial Administration Public Safety Public Works Health & Public Assistance Cultural Community Development Non-Departmental
Fire Revolving Loan	General Fund	Public Safety
Asset Forfeiture	General Fund	Public Safety
Revenue Recovery	General Fund	Public Safety
Economic Development	General Fund	Community Development
Virginia Public Assistance Fund	Special Revenue Fund	Health & Public Assistance
Children's Services Act	Special Revenue	Health & Public Assistance
School Operating	Special Revenue	Instruction Administration Transportation Maintenance Facilities Technology
School Cafeteria	Special Revenue	Food Services
Schools Capital Improvement	Schools Capital Project Fund	Capital Projects
Debt Service	Debt Service Fund	Debt Service
Head Start	Special Revenue	Instruction
Governor's School	Special Revenue	Instruction
County Capital Improvement	Capital Project Fund	Capital Projects

Basis of Budgeting

The budgets of governmental type fund (for example, the General, Special Revenue and Capital Projects Funds) are prepared on a modified accrual basis. Briefly, this means that obligations of the County (for example, outstanding purchase orders) are budgeted as expenditures, but revenues are recognized only when they are measurable and available.

It is required that a balanced budget be submitted to the Board of Supervisors, which means that estimated revenues meets estimated expenditures.

In all cases when goods and services are not received by year end, the encumbrances lapse.

The Comprehensive Annual Financial Report (CAFR) shows the status of the County's finances on the basis of "generally accepted accounting principles" (GAAP). In most cases this conforms to the way the County prepares the budget.

Prior to May 1, the County Board of Supervisors adopts the budget by resolution and funds are appropriated generally at the function level for the General Fund, and at the major category of expenditures level for the School Operating Fund.

Formal budgetary integration is employed as a management control device during the year for all funds except Trust and Agency Funds. Budgets are legally adopted annually for the County's General Fund and the School Operating Fund.

A budget is adopted for each grant or project in the Special Revenue Fund, or the County Capital Projects Fund, projects are appropriated in total for each fiscal year. The budget resolution specifies that the budget and appropriation for each grant or project continue until the expiration of the grant or completion of the project. All other appropriations lapse at year-end. Budgets for these grants and projects are not included herein since they are not legally adopted annually.

The level of control at which expenditures may not legally exceed appropriations is at the individual or project in the County Capital Projects Fund and at the total appropriation level for each fiscal year in the School Capital Projects Fund.

Financial Management Tools and Long Range Planning Documents

This section is intended to provide a brief description of some of the financial management tools and long range documents used by the County. These tools and planning documents include:

Budget

The primary financial management tool used by the County is the annual budget process. This involves a comprehensive examination of all revenue and expenditure programs of the County complete with public hearings and approval by the Board of Supervisors.

Quarterly Financial Reports

This presentation is a tool used to see a snap shot of all revenues and expenditures that have occurred on a quarterly basis. It is also used to project year end results. Administration uses this model to determine what adjustments need to be made during the year to ensure the year ends with a positive balance. The projections are presented to the Board of Supervisors on a quarterly basis, highlighting significant transactions.

Monthly Financial Reports

Monthly review of revenue and expenditure summaries and balance sheets allow for financial oversight of departmental expenditures by Administration and applicable department heads.

Capital Improvement Plan

It is County policy to balance the need for public facilities with the fiscal capability of the County to provide for those needs. The five-year Capital Improvement Program (CIP), submitted to the Board of Supervisors, is the vehicle through which stated need for public facilities is analyzed against the County's ability to pay and stay within self-imposed debt guidelines.

Financial Policies

The Board of Supervisors has adopted financial policies. These are guidelines used to assist with day to day planning and transactions.



Organization Plans and Policies

Augusta County Financial Policies

Effective June 30, 1994
Revised July 26, 1995
Revised December 2012

Purpose: As recommended by the Government Finance Officers Association (GFOA), Augusta County has adopted the following Finance Policies to assist the Board of Supervisors in maintaining fiscal stability and accountability in the use of its resources to provide services to the citizens.

Budget

The overall objective of the budget is to provide a balanced financial plan in total and by fund that adheres to the County's mission statement, capital improvement plan and/or current initiatives. The budget policy also prescribes procedures and requirements of the budget management.

A. Budget Calendar

- The proposed operating budget and Capital Improvements Program will be presented to the Board of Supervisors before April 1, preferably the last Monday in March.
- Informational budget sessions may be held before presentation or adoption of the budget, as special meetings held by the Board if necessary.
- Notice of tax increases will be conducted in accordance with applicable statutes, including additional notices required in reassessment years.
- Public hearings and associated notice for budget amendments will be conducted in accordance with applicable statutes. The public hearing will generally be held on or by the third Wednesday in April.
- Prior to June 30, the budget will be adopted in accordance with applicable statutes. This action is usually taken on or before the first Wednesday in May.
- Budget meeting dates will be established as part of the Board of Supervisor's annual calendar.

B. Budget Guidelines

- A balanced budget is a budget with total expenditures equal to total revenues, including use of fund balance, but excluding capital outlays.
- The County will not use short-term borrowing to finance operating needs.
- The County will maintain adequate fund balances.
- The County will estimate its annual revenues by an objective, analytical process.
- The individual department submissions must be prepared with the basic assumption that the Board will always attempt not to increase the local tax burden.
- Annual recurring budget guidelines shall be focused in certain areas, with additional guidelines and/or objectives formulated, if applicable, by the County Administrator in the formulation of the proposed budget:
 1. Education funding formula

2. Fire & rescue agreements/policy
 3. Proposed revenue or financing scenarios
 4. Ensure adequate reserves
 5. Employee compensation and benefits
 6. Capital depreciation funding
 7. Capital project funding and related debt service
- Budgetary review by the Board of Supervisors will focus on the basic concepts of staff economy, capital construction, program expansions, new programs, existing service costs and administrative costs.
 - Budget revisions to the prior year or revised budget will be considered, adjusted, and re-appropriated by the Board along with the proposed budget.
 - Appropriations for all funds lapse on June 30, with the exception of Capital Improvements Funds, which are appropriated by project, depreciation account our escrow.
 - A review of capital projects will be conducted at year end to determine the necessity for re-appropriated funds. Those which are determined to be unnecessary will be transferred to other uses following the County Fund Balance Policy.

C. Five-Year Capital Improvements Plan

- The County will develop a five-year plan for capital improvements and update each annually.
- The County will coordinate the development of the capital improvement budget with the development of the County's operating budget. Future operating costs associated with the new capital improvements will be projected and included in operating budget forecasts.
- The County will maintain all its assets at a level adequate to protect the County's capital investment and to minimize future maintenance and replacement costs.
- The Planning Commission will review and approve the five-year plan before submission to the Board of Supervisors.

Audit

The overall objective of the audit is to provide opinions and/or reports on the County's financial statements, internal control over financial reporting and compliance with federal and state laws, regulations, contracts and grants.

A. Audit Committee

- The Board of Supervisors established an Audit Committee in 2008. The Committee is comprised of two Board members and is appointed annually by the Chairman.
- The Finance Director serves as staff to the committee with duties including preparing agendas and providing information as requested.
- The Committee provides independent review and oversight of the government's financial reporting processes, internal controls and independent auditors.
- The Committee provides a forum separate from management in which auditors and other interested parties can discuss concerns.
- The Committee also reviews financial policies.

B. External Auditors

- External auditors are responsible for the issuance of any and all required opinions, internal control and compliance reports and management letters in connection with the audit of the financial statements.
- County assistance will be provided to external auditors in order to produce timely and accurate financial statements and related audit opinions and reports.
- The external auditor shall coordinate the annual audit objectives with the County's Finance Department.
- External auditors will be selected to perform annual audits through a request for proposal (RFP) process every five years, unless otherwise approved by the Audit Committee. Recommendation of the Audit Committee as a majority of the selection committee will be presented to the Board of Supervisors for approval.

Fiscal Accountability

The County will establish and maintain a high standard of accounting practices.

A. Reporting

- The County will prepare regular monthly, quarterly and annual financial reports which present a summary of activity by major fund types and compare actual revenues and expenditures to budgeted amounts.
- The accounting system will maintain records on a basis consistent with accepted standards for local government accounting.

B. Expenditures

- The County will follow the Virginia Public Procurement Act for procuring goods and services.
- The County will set guidelines for purchases related to petty cash, travel and training, and central stores.
- Accounts payable transactions will be approved in accordance with statute.

Debt

The overall objective of the debt policy is to assist the County in managing current and future debt obligations.

A. The County will confine long-term borrowing to capital improvements or projects that cannot be financed from current revenues except where approved justification is provided.

B. When the County finances capital improvements or other projects by issuing bonds or entering into capital leases, it will repay the debt within a period not to exceed the expended useful life of the project.

C. Debt shall not constitute an unreasonable burden to residents and taxpayers, which shall be defined as total general government debt and debt service expenditures, appropriated during the annual budget process.

D. The following issuances of debt require approval and appropriation of the proceeds by the Board of Supervisors, including:

- Bond and revenue anticipation notes
- General obligation bonds
- VPSA Bonds and State Literary Fund loans

- Revenue bonds and subject-to-appropriation debt
- Capital acquisition leases and notes
- Re-funding and re-financings
- Moral obligation debt

E. The County shall receive approval to issue its bonds or contract debt if voter approval is obtained in accordance with the Constitution of Virginia. The Code of Virginia, Section 15.2-2638(b) notes specific exclusions to this requirement, including refunding bonds and bonds issued for school purposes and sold to the Literary Fund, the Virginia Supplemental Retirement System or other State agency prescribed by law (such as the Virginia Resources Authority).

F. Where feasible, the County will explore the usage of special assessment, revenue, or other self-supporting bonds instead of general obligation bonds.

G. The County will attempt to determine the least costly financing method for all new projects.

Fraud

Effective December 13, 2012

The County of Augusta recognizes the importance of protecting the organization, taxpayers, employees and assets against financial risks, operational breaches and unethical activities. A fraud policy formalizes the expectations of personal honesty and integrity required of County officials and employees. This policy prohibits fraud or misuse of the County's assets and sets forth specific guidelines and responsibilities, including appropriate actions that must be followed for the investigation of fraud and other similar irregularities.

The goal is to establish and maintain an environment of fairness, ethics and honesty for our employees, our citizens, our suppliers and anyone else with whom we have a relationship. To maintain such an environment requires the active assistance of every employee and manager every day.

A. Prohibited Acts

Fraud is defined as an intentional deception, misappropriation of resources or the manipulation of data to the advantage or disadvantage of a person or entity. Examples of fraud include, but are not limited to:

- Embezzlement, bribery or conspiracy.
- Misappropriation, misapplication, destruction, removal, or concealment of County property.
- Alteration or falsification of documents.
- Theft of any asset (money, tangible property, etc.).
- Authorizing or receiving compensation for goods not received or services not performed.
- Authorizing or receiving compensation for hours not worked.
- Misrepresentation of fact.
- Failure to account for monies collected.
- Knowingly providing false information on a job application.

B. Prevention

Each department will maintain an internal control environment to protect the department and the County from loss or other damages as a result of a fraudulent act.

All new full time, temporary, part-time, and seasonal employees may be subject to a criminal background check based on position and duration of employment. The County may also verify all applicants' employment history, education and personal references prior to making an offer of employment. New employees will receive this policy as part of their orientation.

C. Reporting of Fraud

Allegations and concerns about fraudulent or corrupt activity may come from various sources including employees, vendors, members of the public, results of internal or external audit reviews, or from other interested parties.

All employees and officers have a duty to report concerns they have or information provided to them about the possible fraudulent or corrupt activity of any officer, employee, vendor or any other party with any associations with the County. Any person who has a reasonable basis for believing fraudulent or corrupt acts have occurred has a responsibility to report the suspected act immediately.

The County of Augusta has adopted a zero tolerance policy regarding fraud. Any evidence supporting fraud, theft or embezzlement of County assets and equipment may be subject to the following actions including but not limited to: suspension, termination, restitution, and criminal charges. Any County employee who is aware of fraud being committed against the County by anyone shall report such activity to at least two of the following departments or individuals: the Sheriff's Department, Commonwealth's Attorney and/or County Administrator.

All reports will be taken seriously and will be investigated by internal staff and/or legal counsel as appointed by the Board of Supervisors or County Administrator. The County will cooperate with the appropriate law enforcement agency if deemed necessary. The Auditor of Public Accounts shall be notified of fraudulent reports in accordance with Code of Virginia, Section 30-138. The County's financial auditors should also be notified. Fraudulent activities that result in disciplinary action will be reported to the Board of Supervisors.

D. False Allegations

False allegations of suspected fraud with the intent to disrupt or cause harm to another may be subject to disciplinary action up to and including termination of employment.

E. Corrective Actions and Discipline

Appropriate and timely action will be taken against those proven to have committed a fraudulent act. These remedial actions may include, but are not limited to:

- Disciplinary action (up to and including immediate termination of employment).
- Restitution for all losses, including investigation and legal expenses, to the fullest extent of the law.
- Forwarding information to the appropriate authorities for criminal prosecution.
- Institution of civil action to recover losses.
- Offenders at all levels of the employment will be treated equally regardless of their position or years of service with the County.
- Determinations will be made based on a finding of facts in each case, actual or potential damage to the County, cooperation by the offender and legal requirements.
- The County of Augusta may take corrective or disciplinary action without awaiting the resolution of criminal or civil proceedings arising from fraudulent conduct.

F. Confidentiality

All investigations will be conducted in confidence insofar as reasonably possible. The names or names of those communicating information about a fraudulent act or the name or names of those suspected of a fraudulent act will only be revealed when required by law in conjunction with the investigation or legal action

(This section left blank intentionally.)

Fund Balance Policy

Effective May 25, 2011

Revised April, 22, 2015

Purpose

The purpose of this policy is to establish guidelines on the use of unrestricted fund balance to provide the County with sufficient financial resources to address unforeseen revenue fluctuations, unanticipated expenditures and emergencies, which result in unanticipated budgetary shortfalls. Fund balance is used as an indicator of the County's overall economic health and credit quality. This policy is created to be in compliance with Generally Accepted Accounting Principles (GAAP) and the Governmental Accounting Standards Board (GASB) Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*.

Definitions

Fund balance – Represents the difference between the assets and liabilities reported in a governmental fund. Often used as a measure of liquidity. It is also used as a classification to separate restricted and unrestricted. Those classifications are broken up into five categories:

Restricted

Nonspendable fund balance – Represents amounts not spendable in form. Examples include inventories, prepaid amounts, and permanent funds.

Restricted fund balance – Represents amounts that have external constraints placed on their use. External constraints may be imposed through constitutional provisions, enabling legislation, or regulations of other governments. Examples include grants and intergovernmental revenues.

Unrestricted

Committed fund balance – Represents amounts constrained for a specific purpose by a formal action of the highest level of decision making authority. Committed amounts cannot be used for another purpose unless released by the same formal action taken to commit those funds. Examples include contractual obligations and board approved expenditures through a formal action.

Assigned fund balance – Represents amounts intended to fulfill a specific purpose. Intent may be established by the highest level of decision making authority or by an official or body to which the governing body delegated the authority. In government funds other than the general fund, assigned fund balance represents the amount that is not restricted or committed. This indicates that resources in other governmental funds are, at a minimum, intended to be used for the purpose of that fund. Examples include drug enforcement local revenues and capital depreciation funds.

Unassigned fund balance – Represents the residual classification of the general fund and includes all amounts not assigned to other funds, or restricted, committed, or assigned within the general fund.

Policy

1.0 Committed Fund Balance

The County Board of Supervisors is the highest level of decision making authority for the County. A formal action of the Board of Supervisors is required to establish, modify, or rescind a fund balance commitment. Action to

commit resources must occur prior to year-end; however, the amount can be determined in the subsequent period.

2.0 Assigned Fund Balance

The County Board of Supervisors has authorized the County Administrator, or his designee, as the official authorized to assign resources and ending fund balance to a specific purpose as approved by this fund balance policy.

3.0 Unassigned Fund Balance

- The County's Unassigned General Fund Balance will be maintained to provide the County with sufficient funds to address unforeseen revenue fluctuations, unanticipated expenditures, emergencies, and similar circumstances.
- The Unassigned General Fund Balance should not be used to support reoccurring operating expenditures outside of the current fiscal year. The unassigned fund balance cannot be used to cover an unanticipated budgetary shortfall in excess of \$100,000. The County Board of Supervisors may appropriate Unassigned General Fund Balance to cover an unanticipated budgetary shortfall that is in excess of \$100,000.
- The Unassigned General Fund Balance can only be appropriated by a formal action of the County Board of Supervisors.
- The County of Augusta will use GASB's definitions of fund balance for the audited Comprehensive Annual Financial Report (CAFR). For all other financial planning purposes, the term Budgetary Fund Balance will be used and will include any portion of the fund balance that is available for appropriation. Portions of the fund balance that are not available for appropriation will be identified as Reserved Balance.
- Funds in excess of the annual requirements may be retained in the Unassigned General Fund Balance, or may be considered to supplement capital outlay expenditures.

4.0 Order of Spending Resources

The County will assume the default approach of spending resources as they become available for expenditure. The County assumes restricted fund balance will be allocated first then unrestricted fund balance in the order of committed, assigned, and unassigned.

5.0 Unrestricted General Fund Balance Minimum

- Unrestricted General Fund Balance shall include Committed, Assigned and Unassigned fund balances per policy definitions. The total of these three categories of fund balance include only resources without a constraint on spending or for which the constraint on spending is imposed by the County itself.
- It is the goal of the County to achieve and maintain an Unrestricted General Fund Balance no less than two months of General Fund Operating Expenditures at the close of the fiscal year, with the exceptions noted in 5.03 below.
- In the event the Unrestricted General Fund Balance is used to provide for temporary funding of unanticipated budgetary shortfalls, the County shall restore the Unrestricted General Fund Balance to the minimum level of two months of General Fund Operating Expenditures within three to five fiscal years following the fiscal year in which the event occurred. The plan to restore the Unrestricted General Fund Balance shall be included and highlighted in the County's adopted budget.



Significant Financial Fund Balance Assumptions Section

Total Revenues

The Fiscal Year 2021-2022 total revenues are shown below. Major sources include property taxes, local taxes, and funds from the Commonwealth of Virginia. Overall, General Fund Revenues, transfers, and use of fund balance are projected to increase \$8,285,865 (7.73%) over FY2020-2021 original adopted budget levels. This increase is due to a reduction in the adopted FY21 budget due to the uncertainty of the Global pandemic at that time. Fiscal Year 2022 revenues only account for the ongoing pandemic in Meals, Lodging and Business License revenue. General Property taxes continue to represent the largest portion of the overall revenues.

Augusta County

Fiscal Year 2021-2022

Revenues- General Fund

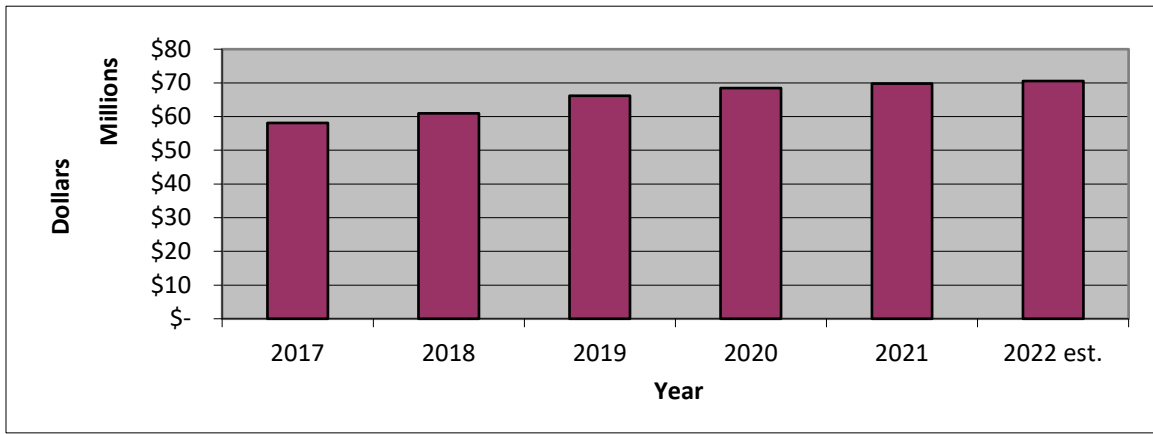
General Property Taxes	\$70,583,848	65.87%
Other Local Taxes	\$18,086,000	16.88%
Permits, Priv. Fees, Reg. Licenses	\$629,600	0.59%
Fines & Forfeitures	\$329,150	0.31%
Use of Money and Property	\$680,105	0.63%
Charges for Services	\$2,550,300	2.38%
Miscellaneous	\$5,000	0.00%
Recovered Costs	\$264,079	0.25%
State	\$11,855,866	11.06%
Federal	\$985,192	0.92%
Non-Revenue Receipts	\$1,183,600	1.10%
Fund Balance	\$0	0.00%
Total	\$107,152,740	100%

Revenue Analysis

General Fund

There are many factors used to assess and monitor the financial condition of a government, such as financial ratios, fund balance reserves, debt capacity and economic climate. One of the primary factors influencing financial condition is revenue growth from property taxes.

The following chart examines the growth in property taxes collected during the prior five fiscal years.



Total Property tax collections have increased from \$58 million in fiscal year ending 2017 to \$70.5 million estimated through Fiscal Year 2022. The personal property tax rate for vehicles increased by \$.25 in FY13 and will increase by \$.10 in FY22. The real estate tax rate increased by \$.03 in 2014, \$.05 in 2015, \$.02 in 2016 and \$.05 in 2018 contributing to the growth in property tax revenues. The current real estate tax rate is \$.63 per \$100.

(This section left blank Intentionally)

Local Revenue

The Fiscal Year 2021-2022 General Fund revenue is estimated at \$107 million of which, local revenues total \$93 million; state and federal revenue along with non-revenue receipts total \$14 million. The County’s major local revenue sources are outlined in the schedule below. These estimates are based on historical trends incorporated with professional judgement in projecting future activity.

Revenue Category	2019-2020 Actual Revenue	2020-2021 Revised Budget	2021-2022 Adopted Budget
Real Estate Tax	\$49,425,482	\$50,893,229	\$50,450,100
% of Total Revenues	46.12%	46.39%	47.98%
Personal Property Tax	18,125,026	18,022,588	19,241,748
% of Total Revenues	16.91%	16.43%	18.30%
Local Sales Tax	6,637,399	6,900,000	6,999,000
% of Total Revenues	6.19%	6.29%	6.66%
Business License Tax	4,313,711	3,500,000	3,500,000
% of Total Revenues	4.02%	3.19%	3.33%
Other Local Revenues	12,109,086	11,578,532	12,937,234
% of Total Local Revenues	13.36%	12.78%	14.28%
Total Local Revenues	\$90,610,704	\$90,894,349	\$93,128,082
Total Revenues	\$ 107,174,135	\$ 109,702,737	\$ 107,152,740

The explanations that follow provide a brief description of each major local revenue source in the Fiscal Year 2021-2022 budget.

(This section left blank intentionally)

Real Estate

The County’s rate to tax homes, land and mobile homes, is \$0.63 per \$100 of assessed value. Real Estate taxes are projected to constitute 47% of the County’s General Fund revenues for FY2021-2022. The chart below denotes assessed value for the most recent five years.

Year	Assessed Value
2020	\$ 7,618,975,508
2019	\$ 7,444,902,366
2018	\$ 7,301,289,087
2017	\$ 6,919,419,909
2016	\$ 6,858,965,626

Public Service Corporations-Real Estate

As of January 1, 2020 the assessed value of public service corporation real property in the County totaled \$457 million. The Fiscal Year 2020 estimate of this revenue is based on the value of assessed property and a tax rate of \$.63 per \$100 of assessed value. The estimate assumes that the levy of real property will be reduced as the housing market improves causing the sales assessment ratio to fall below 100% in 2020 to 93.9%.

Personal Property

Personal Property tax is levied on the tangible property of individuals and businesses. For individuals, this is primarily associated with automobiles. For businesses, examples include motor vehicles, machinery, fixtures and tools.

In calendar year 2020, the assessed value of personal property for vehicles in the County totaled \$627 million. The Fiscal Year 2022 estimate of this revenue is based on a 3% increase of assessed property and a tax rate of \$2.60 per \$100 of assessed value. The estimate assumes that the assessed value of personal property will grow on average in the current fiscal year based on regional figures for tangible business property values. It also assumes that the total overall number of registered vehicles will remain steady as a result of the economic conditions stabilizing in some areas.

As of January 1, 2020, the assessed value of business personal property in the County totaled \$134 million. The Fiscal Year 2022 estimate of this revenue is based on the value of assessed property and a tax rate of \$2.00 per \$100 of assessed value. The estimate assumes that the assessed value of personal property will increase by 1% in the current fiscal year. Machinery and tools tax is expected to increase, with a value of \$242 million. Machinery and tools is also taxed at a rate of \$2.00 per \$100 of assessed value. The chart below denotes assessed value for the most recent five years.

2021-Estimated	\$ 646,143,349	2021-Estimated	\$ 135,743,111
2020	\$ 627,323,640	2020	\$ 134,399,120
2019	\$ 610,536,850	2019	\$ 128,382,510
2018	\$ 584,625,920	2018	\$ 117,830,060
2017	\$ 566,942,820	2017	\$ 115,423,740

Local Sales Tax

Local sales tax is collected at the point of sale by merchants and remitted to the Commonwealth of Virginia for distribution to localities. Of the 5.3% sales tax collected, 1% represents the local share and 4.3% is retained by the Commonwealth. Local sales tax is estimated to account for approximately 6.5% of total revenues in Fiscal Year 2021-2022. In Fiscal Year 2021 due to the global pandemic, the County projected revenues for sales tax to drop 10%. This drop in revenue has not been realized during the pandemic.

Business License (BPOL) Tax

Business, Professional and Occupational License, also known as BPOL, is a tax levied on the gross receipts of persons and companies who are engaged in business in Augusta County. The recommended Fiscal Year 2021-2022 budget reflects estimated collections of \$3.5 million, which accounts for approximately 3.2% of total revenues.

Meals Tax

The County imposes a 4% tax on food and beverages prepared for public consumption at food establishments throughout the County and effective July 1, 2021 this rate will increase to 6%. The recommended Fiscal Year 2021-2022 budget reflects estimated collections of \$3.75 million which accounts for approximately 3.5% of total revenues.

Other Local Revenues

This category includes all other local revenue not discussed above; specifically, permits, fees, licenses, fines and forfeitures, use of money and property, charges for service, recovered costs and miscellaneous. The schedule below denotes estimated Fiscal Year 2022 revenues for selected sources.

Description	Estimated Revenue
Permits, Fees and License	\$629,600
Fines & Forfeitures	329,150
Use of Money and Property	680,105
Recovered Costs	264,079
Charges for Services	2,550,300
Miscellaneous	5,000
Total	\$4,458,234

State Revenues

Approximately 11% of the County's general fund revenues from all sources represent state funds used in support of the County's general fund expenditures budget. These funds are classified as "categorical", "non-categorical" and "shared expenses" state aid.

- **Non-categorical** – The County anticipates receiving a total of \$6.6 million or approximately 6% of anticipated revenues from general fund sources in the form of non-categorical aid. Non-categorical aid includes revenues which are raised by the state and shared with the local government. The use of such revenues is at the discretion of the local government. These revenues include rolling stock, auto rental tax, mobile homes titling tax, and recordation and communication taxes. The largest source is the state funded portion of the Personal Property

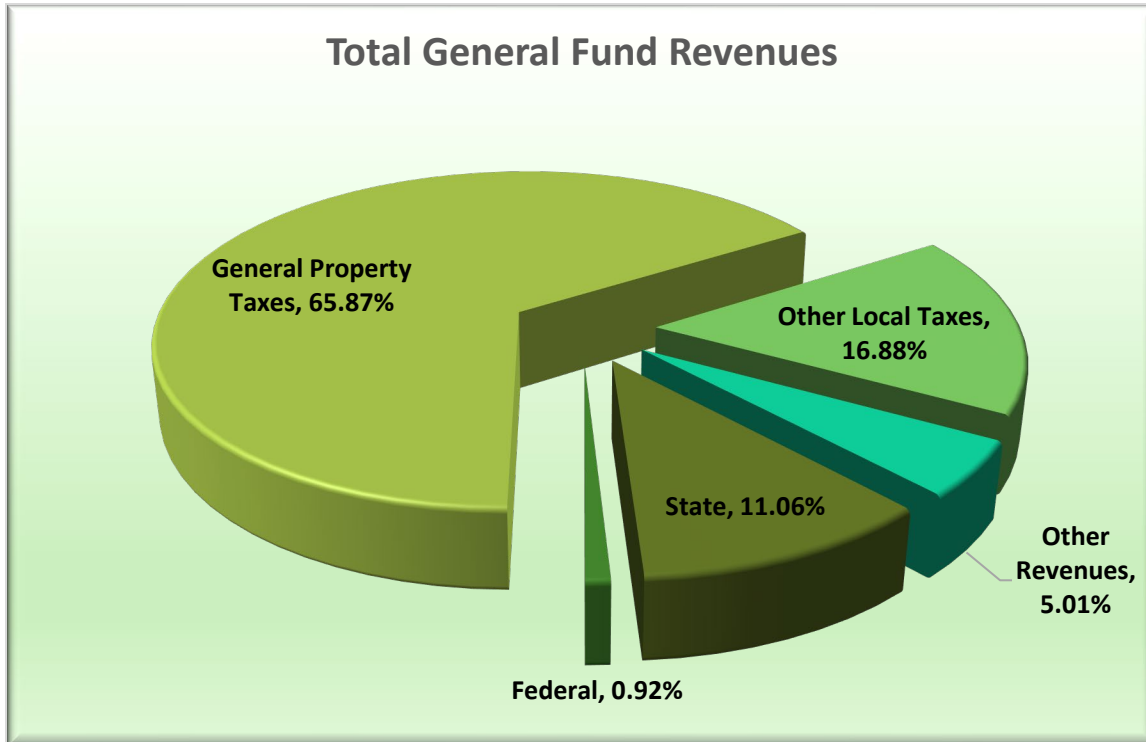
Tax Relief Act (PPTRA). This category is projected to reduce due to the continued decrease in state communications taxes and the loss of state recordation tax in FY21.

- **Categorical** – Includes revenues received from and designated by the Commonwealth for a specific use by the local government. For Augusta County, such revenues are usually received on a reimbursable basis from the state. Categorical aid is primarily rendered to specific departments, such as recycling, emergency communications, library or clerk of the circuit court. The anticipated amount of this aid is \$565,711 or 0.53% of revenue from general fund sources. This category remains stable with the prior year.
- **Shared Expense**- This source of funds includes revenues collected from the Commonwealth for the state's share of expenditures in activities that are considered to be a state/local responsibility. Revenue from each source is shown in the activity that it benefits. Under the state's shared expense classification, the County expects to receive \$4.6 million or approximately 4.3% of general fund revenues. These shared expenses are directed mostly to personnel costs for the Constitutional offices, which include; Commonwealth's Attorney, Sheriff, Treasurer, Commissioner of Revenue, Registrar and Electoral Board, and Clerk of the Circuit Court.

Federal Revenues – Federal revenues will provide \$985,192 or 0.92% of the \$107 million FY2021-2022 general fund operating budget. This represents a 46% increase over FY2020-2021 original budget due to an increase in the Federal payment in lieu of taxes revenue as well as new grants awarded to the County.

The chart below denotes State and Federal revenue projections for Fiscal Year 2021-2022.

Revenue Category	2019-2020 Actual	2020-2021 Revised	2021-2022 Recommended
State: Non-categorical Aid	\$6,930,146	\$6,651,758	\$6,676,800
Shared Expense	4,496,741	4,521,024	4,613,355
State: Other Categorical Aid	536,617	636,609	565,711
Federal Aid	723,376	951,843	985,192
Total	<u>\$12,686,880</u>	<u>\$12,761,234</u>	<u>\$12,841,058</u>



Other Funds

Fire Revolving Loan Fund – This fund represents the funding from Virginia Department of Fire Programs Aid to Localities Entitlement program. The total budget is \$339,236 which is an increase from FY2020-2021 due to the anticipation of an agency entering into a new loan agreement with the county. This fund does not expire, and accordingly carries a fund balance from year to year. In accordance with policy, the fund balance is used to provide no-interest loans to volunteer fire departments, with a lien held on purchased apparatus. Loan payments from the volunteer fire departments are posted as revenue in the Fire Revolving Loan Fund.

Drug Enforcement Fund – This fund reflects asset seizures related to drug arrests and is budgeted at \$12,300. Revenues will be revised to actual based on asset seizure funds received during the year. This fund does not expire, and accordingly carries a fund balance from year to year.

Economic Development Authority (EDA) Fund – This fund authorizes the authority to acquire, own, lease or dispose of properties to the end that such activities may promote industry and develop trade by inducing enterprises to locate and remain in Virginia. It is budgeted at \$527,300 which represents payments from the County to the EDA for tax increment financing rebates.

Revenue Recovery Fund – This fund represents revenue received from ambulance transport services. The budget is \$1.79 million which decreased from FY2020-2021 due to the ongoing pandemic and the uncertainty of new legislation that could prevent balance billing patients. The Revenue Recovery fund does not expire, and accordingly carries a fund balance from year to year. The fund balance is comprised of a contingency reserve and one quarter of revenue that is to be paid to the rescue agencies and County. As of July 1, 2018, the County now handles all of the Revenue Recovery billing internally.

County Capital Improvement Fund – The capital improvements fund revenue budget is comprised of grant funding and debt proceeds related to current projects. This fund does not expire, and accordingly

carries a fund balance from year to year. The fund balance is comprised of funding set aside for future capital replacements, capital projects, grant matches, reserves for rainy day funding, and regional projects.

(This section left blank intentionally)

COUNTY OF AUGUSTA						
REVENUE BY DEPARTMENT						
FY2021						
		General		Department		Total
		Tax Base	Percent	Revenue	Percent	Expenditures
11010	Board of Supervisors	161,001	100%	-	0%	161,001
12010	County Administrator	962,522	100%	-	0%	962,522
12030	Personnel	212,028	73%	77,200	27%	289,228
12040	County Attorney	521,507	100%	-	0%	521,507
12090	Commissioner of Revenue	775,206	74%	269,949	26%	1,045,155
12100	Reassessment (from fund bal)	-	#DIV/0!	-	#DIV/0!	-
12110	Board of Equalization	-	#DIV/0!	-	#DIV/0!	-
12130	Treasurer	311,897	52%	284,964	48%	596,861
12150	Finance	367,941	92%	32,197	8%	400,138
12200	Information Technology	888,552	98%	18,252	2%	906,804
13010	Registrar	303,728	85%	54,823	15%	358,551
21010	Circuit Court Judge	177,773	100%	-	0%	177,773
21020	General District Court	6,500	100%	-	0%	6,500
21030	Magistrate	4,446	100%	-	0%	4,446
21060	Circuit Court Clerk	362,897	34%	717,496	66%	1,080,393
22010	Commonwealth Attorney	566,707	36%	995,205	64%	1,561,912
31020	Sheriff	4,041,279	53%	3,588,278	47%	7,629,557
31040	Emergency Operations	1,950,954	89%	240,000	11%	2,190,954
32010	Fire & Rescue	7,488,683	86%	1,185,100	14%	8,673,783
32020	Volunteer Fire & Rescue	1,829,897	96%	80,000	4%	1,909,897
32030	Fire Training	548,309	91%	56,767	9%	605,076
32040	SAFER	-	0%	-	0%	-
33030	J&D Court Clerk	10,400	58%	7,600	42%	18,000
33040	Court Services	4,225	100%	-	0%	4,225
33050	Juvenile & Probation	2,379,664	99%	22,000	1%	2,401,664
34010	Building Inspections	53,752	13%	368,600	87%	422,352
35010	Animal Control	401,407	85%	71,700	15%	473,107
41020	Highways & Roads	16,000	100%	-	0%	16,000
41040	Street Lights	121,000	100%	-	0%	121,000
42010	Sanitation & Waste	579,048	25%	1,718,000	75%	2,297,048
42020	Recycling Program	170,600	100%	-	0%	170,600
43010	Maintenance	2,040,292	100%	2,262	0%	2,042,554
51010	Health Department	557,123	96%	22,000	4%	579,123
51020	Tax Relief for the Elderly	375,857	100%	-	0%	375,857
71010	Parks & Recreation	363,142	44%	456,580	56%	819,722
71020	Natural Chimneys	-	#DIV/0!	-	#DIV/0!	-
73010	Library	1,405,539	88%	185,113	12%	1,590,652
73020	Churchville Library	-	#DIV/0!	-	#DIV/0!	-
81010	Community Development	982,398	87%	144,400	13%	1,126,798
81020	Tourism	214,520	98%	4,500	2%	219,020
81050	Economic Development	311,327	100%	-	0%	311,327
83010	Extension Office	130,775	100%	-	0%	130,775
83050	County Farm	2,760	41%	4,000	59%	6,760
92020	Non-Departmental	1,313,114	100%	-	0%	1,313,114
92030	Contributions	453,522	100%	-	0%	453,522
92040	Contingency	1,283,564	100%	-	0%	1,283,564
94000	Transfers to Other Funds	61,893,898	100%	-	0%	61,893,898
	TOTAL	96,545,753	90%	10,606,987	10%	107,152,740
		96,545,753		10,606,987		107,152,740

LOCAL TAXES

Real Estate	\$.63
Real Estate- Fire Tax	-0-
Personal Property Tax - Vehicles	\$2.50
- Loan Value 76% (Commissioner's Option)	
- Trade-in 84%	
- Retail 100%	
Personal Property Tax – Business	\$2.00
Personal Property Tax – Livestock	-0-
Personal Property Tax – Boats/Aircraft/Trailers	\$2.50
Personal Property Tax – Antique Vehicles	\$2.50
Personal Property Tax – Recreational Vehicles	\$2.50
Personal Property Tax – Mobile Home	\$0.58
Machinery & Tools	\$2.00
Utility License Tax	
- Telephone	.5% max.
- Water	-0-
Consumer Utility Tax (electrical)	
- Residence	\$1.40/\$3.00 max.
- Commercial	\$2.29/\$30.00 max.
- Industrial	\$2.29/\$30.00 max.
Consumer Utility Tax (Gas)	-0-
Consumer Utility Tax (Water)	-0-
BPOL	
- License fee	-0-
- Threshold	\$100,000
- Contracting	\$.16
- Retail	\$.20
- Repairs, Personal & Business Services	\$.30
- Financial, Real Estate and Professional Services	\$.30
- Wholesale	\$.05
 BPOL	
- Retail Peddlers	\$500 max.
- Retail Itinerant	\$500 max.
- Wholesale	\$100
 Motor Vehicle Local License (decal)	 -0-

Meals	4% max.
Transient Occupancy Tax	2% max.
	2% Tourism
Cigarette Tax	-0- GA
Admission Tax	-0- GA
Legal Document Tax	
- Recordation	8.3% max.
- Wills	3.3% max.
Bank Franchise Tax (80% of State Tax)	80% max.
Refuse Collection Fee	-0-
Recycling Collection Fee	-0-
<u>Miscellaneous</u>	
Dog Tags	
\$10 fertile	
\$ 6 Neutered	
Building Inspection Fees	
Community Development Zoning Application fees	
Community Development BOZA Application fees	
Landfill Tipping fees	
Commercial/Industrial	\$45 /ton
Residential Collection	\$15 /ton

H:/Word/Budget/Local Taxes

TAX RATES SOURCE

Fiscal Period	Real Estate	Personal Property	Public Service Corp.	Machinery & Tools
77-78 to 80-81	0.50	3.10	3.10 Per. Prop. 0.50 Real Estate	3.10
81-82	0.45	3.10	3.10 Per. Prop. 0.45 Real Estate	3.10
82-83	0.48	3.10	3.10 Per. Prop. 0.48 Real Estate	3.10
83-84	0.55	3.10	3.10 Per. Prop. 0.55 Real Estate	3.10
84-85	0.60	3.10	3.10 Per. Prop. 0.60 Real Estate	3.10
85-86 to 94-95	0.58	3.10	3.10 Per. Prop. 0.58 Real Estate	3.10
95-96 to 07-08*	0.58	1.90	1.90 Per. Prop. 0.58 Real Estate	1.90
08-09	0.58	2.25 Vehicles 1.90 Other Per. Prop.	1.90 Per. Prop. 0.58 Real Estate	1.90
09-10 to 11-12	0.48	2.25 Vehicles 1.90 Other Per. Prop.	1.90 Per. Prop. 0.48 Real Estate	1.90
12-13	0.48	2.50 Vehicles 1.90 Other Per. Prop.	1.90 Per. Prop. 0.48 Real Estate	1.90
13-14	0.51	2.50 Vehicles 1.90 Other Per. Prop.	1.90 Per. Prop. 0.51 Real Estate	1.90
14-15	0.56	2.50 Vehicles 1.90 Other Per. Prop.	1.90 Per. Prop. 0.56 Real Estate	1.90
15-16 to 16-18	0.58	2.50 Personal Property 2.00 Business Personal Property, Large Trucks, Trailers	2.00 Per. Prop. 0.58 Real Estate	2.00
18-19	0.63	2.50 Personal Property 2.00 Business Personal Property, Large Trucks, Trailers	2.00 Per. Prop. 0.63 Real Estate	2.00
19-21	0.63	2.50 Personal Property 2.00 Business Personal Property, Large Trucks, Trailers	2.00 Per. Prop. 0.63 Real Estate	2.00

* Personal Property Assessed at 100% Versus 40% in 1995-96

Revised Budget General Fund Expenditures

Fiscal Year 2020-2021 revised budget totals \$44 million in general fund expenditures, excluding transfers. This represents an increase of 8.15% or \$3,635,242 compared to adopted FY2020-2021 budget. The chart below outlines the major expenditure categories:

Adopted budget	\$	40,943,256
Increases:		
Conservation of escrows		2,397,781
Operations adjustments		1,237,461
Revised Budget	\$	44,578,498

General Government

Conservation of Escrow (Savings) Balances/Additional Use of Escrow Balances – The County holds savings in escrow for expenditures that may severely impact the general fund on an annual basis. A portion of this savings may be used during a given year in order to stabilize the amount of funding needed for the line item in the general fund budget. Adjustments were made to the Middle River Regional Jail line item, Hospitalization Dependent Care line item, and CSA transfer in order to increase or decrease the balance of reserves used in FY21. An increase allows for the FY21 budget to continue to utilize the escrow balances, as they will not be depleted as quickly. A decrease utilizes more funding in FY21.

Operations Adjustments – Operations adjustments include changes in all other expenditure line items. Adjustments to the revised budget are due to increases or decreases in specific line items during the budget year, turnover of personnel, and increases in expenditures related to grant funding received mid-year. These items netted to \$1,237,461 in the revised budget.

Total Expenditures

Fiscal Year 2021-2022 budget for all funds are listed below.

Augusta County Fiscal Year 2021-2022 Total Expenditures-All Funds

	FY2019– 2020 Actual	FY2020 - 2021 Adopted	FY2020 – 2021 Revised	FY2021 - 2022 Adopted	% Change from FY2021
General Operating Fund					
General Government Administration	\$4,696,822	\$4,787,308	\$5,272,561	\$5,241,767	9%
Judicial Administration	2,371,134	2,609,109	2,779,422	2,831,024	9%
Public Safety	22,786,839	23,049,539	25,349,993	24,328,615	6%
Public Works	4,613,161	4,418,859	4,637,047	4,647,202	5%
Health & Public Assistance	940,960	942,232	947,194	954,980	1%
Cultural	2,401,704	2,463,330	2,143,929	2,410,374	-2%
Community Development	1,554,465	1,623,942	1,740,881	1,794,680	11%
Non-departmental & Contingencies	65,190,737	61,265,323	76,581,643	64,944,098	6%
Subtotal-General Operating Fund	\$104,555,822	\$101,159,642	\$119,452,670	\$107,152,740	6%
Other:					
Fire Revolving Loan Fund	\$572,087	\$605,000	\$605,000	\$605,000	0%
Asset Forfeiture Fund	\$42,197	\$48,000	\$50,000	\$48,000	0%
Economic Development Fund	\$478,983	\$470,000	\$311,815	\$527,300	12%
Revenue Recovery Fund	\$1,380,762	\$1,820,900	\$1,712,700	\$1,798,070	-1%
CARES Fund	\$4,003,076	\$4,019,844	\$10,271,571	\$0	0%
Virginia Public Assistance Fund	\$12,558,067	\$13,286,846	\$13,236,283	\$13,568,251	2%
Children’s Services Act Fund	\$4,801,210	\$5,750,000	\$6,125,000	\$5,269,000	-8%
School Operating Fund	\$109,018,909	\$113,689,497	\$124,413,234	\$116,859,235	3%
School Cafeteria Fund	\$4,695,951	\$4,716,110	\$3,727,557	\$5,369,681	14%
School Capital Improvement Fund	\$1,924,474	\$1,503,488	\$1,752,426	\$1,474,300	-2%
Debt Fund	\$8,536,543	\$7,956,961	\$7,956,427	\$7,829,364	-2%
Head Start Fund	\$3,389,531	\$3,110,565	\$3,686,117	\$3,053,104	-2%
Governor's School Fund	\$1,571,351	\$1,797,776	\$1,752,826	\$1,901,805	6%
County Capital Improvement Fund	\$12,866,388	\$7,640,736	\$24,353,592	\$7,775,519	2%
Total Expenditures	\$270,395,351	\$267,575,365	\$319,407,220	\$273,231,369	0%

The General Government contributes \$46.1 million for School operations and \$1.08 million for School Capital (Buses).

General Government

Employee Compensation – The FY2021-2021 adopted budget does include 3% merit/COLA pay increases for full-time employees of the County. The balanced budget does include a 5% pay increase for Constitutional Officers (employees of these offices fall under the County compensation plan) that is anticipated to be included in the state budget. All re-class recommendation from Human Resources as a result of their pay and class study were included in the balanced budget.

Employee Health Insurance – The County participates in the SAW Consortium for Health Insurance Consortium. The adopted budget includes a 0% increase in health insurance rates. The County continues to pay 97% of single coverage premiums, 81% of Spouse, and 78% for family coverage. The projection above is a worst case scenario based on consultant advice.

New Positions – Requests included 15 Fire & Rescue positions, as well as two trainers for Fire & Rescue training division, a PC network technician, permit specialist, custodial supervisor, library assistant at Stuarts Draft, an E&S inspector, as well as five requested positions for the Sheriff's office. A request was also included to move the Stuarts Draft Library manager from part time to full time. While the County found merit in all requested positions we were unable to work them into the recommended balanced budget for FY2021-2022. The County board of supervisors, however at their budget work session made changes to the recommended budget that includes a contingency for F&R positions pending the outcome of the SAFER grant as well as a new PC/Network technician for IT.

General Government Administration

The General Government Administration includes all core service departments within the County as well as the Board of Elections and Board of Supervisors. Overall there was an 9% increase when compared to the FY21 original adopted budget. Many departments had increases in their operating budgets when compared to the FY21 original budget due to restored funding to pre-COVID funding levels as reduction in revenues were not realized.

Judicial Administration

Judicial Administration had a 9% increase overall, due to the Clerk of the Circuit receiving a state grant to restore historical records and the Commonwealth Attorney's office receiving a federal 3-year Opioid grant, that will cover operating expenses for that program.

Public Safety

Public Safety continues to be a priority for the County, when compared to the FY21 adopted budget, the overall increase totaled 6%. The Sheriff had a 2% increase over FY21 adopted due to career ladder increases. Fire and Rescue had an increase of 7% in career due to the addition of the career development program, to aid in attrition. Fire and Rescue Training had a 40% increase in operating due to being awarded an AFG grant that will be spent in FY22.

Public Works

Public Works, as a whole, had an increase of 5% or \$228,343. This increase was due to increased used at the landfill.

Cultural

Cultural budget overall decreased by 2% or \$52,956. This decrease is directly related to the COVID-19 pandemic and the ongoing need for social distancing that has prevented many revenue producing activities that Parks and Recreation offer to citizens to remain shuttered. The Library did open a new branch in Weyers Cave during the pandemic, although the initial opening was delayed. This increased the overall Library budget by 2%.

Community Development

Community Development budget increased 11% overall this is mainly due to restoring the allocation to the tourism budget that is based on a revenue sharing formula with meals and lodging, this was cut drastically in FY21 due to COVID. Community Development increased 8% over FY21 adopted budget due to the mid-year addition of an associate planner in FY21.

Health and Public Assistance

Overall budget for Health and Public Assistance increased by 1% or \$12,748. The health department funding increased 1% when compared to the prior fiscal year. Tax Relief for the Elderly increased by 1% as well due to more participants in the program.

Debt Service

The total Debt Service budget totals \$7.8 million, which reflects a decrease of 2% or \$127,597 over the prior fiscal year original budget due to retirement of debt service.

Schools

The combined County contribution to the Augusta County Public Schools totals \$46.1 million. This represents an increase of 1.2% compared to the prior year's contribution of \$45 million. This does not include the transfer to the Schools Capital account of \$1,080,000 for continued replacement of buses.

Capital Projects

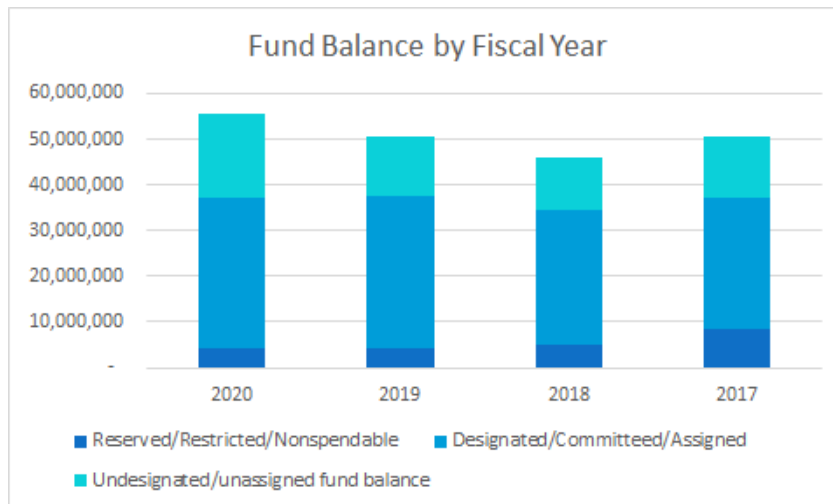
The Fiscal Year 2021-2022 budget includes funding in the amount of \$7,775,519 for capital projects. Capital projects consist of several categories: infrastructure, depreciation accounts and current projects. Infrastructure accounts are designated by district and used upon Board approval for district specific projects. Budgeted items include Board approvals known at the time of budget preparation and appropriation. Depreciation accounts are savings for repair and replacement of equipment and buildings currently in use. These accounts are typically funded through year end fund balances. Current projects may be funded through prior appropriations or debt service. The adopted budget does not include capital projects previously approved by the Board of Supervisors and currently in progress.

Fund Balances

See attached:

1. FY2021-2022 Adopted Budget
2. FY2020-21 Revised Budget
3. FY2020-2021 Original Adopted Budget

The chart below shows fund balance by fiscal year for the last 4 fiscal years. Note: FY21 is not yet complete so this information is not yet available



COUNTY OF AUGUSTA

Adopted

2021-2022

FUND	BALANCE 7/1/2021	REVENUE	TRANSFERS IN	TOTAL AVAILABLE	EXPENDITURES	TRANSFERS OUT	BALANCE 6/30/2022
GENERAL OPERATING FUND	6,500,000	105,969,140	1,183,600	113,652,740	45,258,842	61,893,898	6,500,000
FIRE REVOLVING LOAN FUND	2,602,531	339,236	-	2,941,767	605,000	-	2,336,767
ASSET FORFEITURE FUND	62,748	12,300	-	75,048	48,000	-	27,048
ECONOMIC DEVELOPMENT FUND	-	527,300	-	527,300	527,300	-	-
REVENUE RECOVERY FUND	1,250,114	1,638,070	160,000	3,048,184	614,470	1,183,600	1,250,114
CARES FUND	0	-	-	0	-	-	-
VIRGINIA PUBLIC ASSISTANCE	6,458	12,191,341	1,376,910	13,574,709	13,568,251	-	6,458
CSA	-	3,719,000	1,550,000	5,269,000	5,269,000	-	-
SCHOOL OPERATING FUND-GROWTH	3,000	70,730,583	46,128,652	116,862,235	116,859,235	-	3,000
SCHOOL CAFETERIA FUND	2,122,065	4,439,300	-	6,561,365	5,369,681	-	1,191,684
SCHOOL CAPITAL IMPROVEMENT	3,469,152	27,771	1,080,000	4,576,923	1,474,300	-	3,102,623
DEBT FUND	-	34,800	7,794,564	7,829,364	7,829,364	-	-
HEAD START FUND	8,160	3,044,944	-	3,053,104	3,053,104	-	0
GOVERNOR'S SCHOOL FUND	545,375	1,901,805	-	2,447,180	1,901,805	-	545,375
COUNTY CAPITAL IMPROVEMENT	28,618,274	2,449,385	4,564,953	35,632,612	7,014,338	761,181	27,857,093
TOTALS	45,187,877	207,024,975	63,838,679	316,051,531	209,392,690	63,838,679	42,820,162
							42,820,162

COUNTY OF AUGUSTA

REVISED

2020-2021

FUND	BALANCE 7/1/2020	REVENUE	TRANSFERS IN	TOTAL AVAILABLE	EXPENDITURES	TRANSFERS OUT	BALANCE 6/30/2021
GENERAL OPERATING FUND	16,249,933	103,655,583	6,047,154	125,952,670	44,578,498	74,874,172	6,500,000
FIRE REVOLVING LOAN FUND	2,864,386	343,145	-	3,207,531	605,000	-	2,602,531
ASSET FORFEITURE FUND	79,248	33,500	-	112,748	50,000	-	62,748
ECONOMIC DEVELOPMENT FUND	-	311,815	-	311,815	311,815	-	-
REVENUE RECOVERY FUND	1,250,114	1,552,700	160,000	2,962,814	738,501	974,199	1,250,114
CARES FUND	2,591,774	7,679,797	-	10,271,571	3,668,881	6,602,690	0
VIRGINIA PUBLIC ASSISTANCE	6,458	11,963,090	1,273,193	13,242,741	13,236,283	-	6,458
CSA	-	3,940,000	2,185,000	6,125,000	6,125,000	-	-
SCHOOL OPERATING FUND-GROWTH	23,308	75,791,299	48,601,627	124,416,234	120,973,234	3,440,000	3,000
SCHOOL CAFETERIA FUND	2,381,710	3,467,912	-	5,849,622	3,727,557	-	2,122,065
SCHOOL CAPITAL IMPROVEMENT	219,861	446,260	4,555,457	5,221,578	1,752,426	-	3,469,152
DEBT FUND	-	33,919	7,922,508	7,956,427	7,956,427	-	-
HEAD START FUND	12,622	3,681,655	-	3,694,277	3,686,117	-	8,160
GOVERNOR'S SCHOOL FUND	545,375	1,752,826	-	2,298,201	1,752,826	-	545,375
COUNTY CAPITAL IMPROVEMENT	31,083,561	5,326,938	16,561,367	52,971,866	22,938,347	1,415,245	28,618,274
TOTALS	57,308,350	219,980,439	87,306,306	364,595,095	232,100,912	87,306,306	45,187,877

45,187,877

COUNTY OF AUGUSTA

ADOPTED

2020-2021

FUND	BALANCE 7/1/2020	REVENUE	TRANSFERS IN	TOTAL AVAILABLE	EXPENDITURES	TRANSFERS OUT	BALANCE 6/30/2021
GENERAL OPERATING FUND	8,049,400	97,489,313	1,377,562	106,916,275	40,943,256	60,216,386	5,756,633
FIRE REVOLVING LOAN FUND	2,746,135	308,600	-	3,054,735	605,000	-	2,449,735
ASSET FORFEITURE FUND	47,312	12,300	-	59,612	48,000	-	11,612
ECONOMIC DEVELOPMENT FUND	-	470,000	-	470,000	470,000	-	-
REVENUE RECOVERY FUND	920,839	1,660,900	160,000	2,741,739	592,255	1,228,645	920,839
VIRGINIA PUBLIC ASSISTANCE	6,458	12,025,429	1,261,417	13,293,304	13,286,846	-	6,458
CSA	-	3,683,000	2,067,000	5,750,000	5,750,000	-	-
SCHOOL OPERATING FUND-GROWTH	2,995	68,145,164	45,544,333	113,692,492	113,689,497	-	2,995
SCHOOL CAFETERIA FUND	2,140,130	4,448,750	-	6,588,880	4,716,110	-	1,872,770
SCHOOL CAPITAL IMPROVEMENT	542,785	27,207	1,080,000	1,649,992	1,503,488	-	146,504
DEBT FUND	-	38,600	7,918,361	7,956,961	7,956,961	-	-
HEAD START FUND	14,616	3,110,565	-	3,125,181	3,110,565	-	14,616
GOVERNOR'S SCHOOL FUND	459,504	1,797,776	-	2,257,280	1,797,776	-	459,504
COUNTY CAPITAL IMPROVEMENT	28,935,687	3,055,986	3,379,054	35,370,727	6,298,040	1,342,696	27,729,991
TOTALS	43,865,860	196,273,590	62,787,727	302,927,177	200,767,794	62,787,727	39,371,656

39,371,656



Department Summaries

**Augusta County
Fiscal Year 2021-2022
General Operating Fund**

	FY2019– 2020 Actual	FY2020 - 2021 Adopted	FY2020 – 2021 Revised	FY2021 - 2022 Adopted	% Change from FY2021
Revenues:					
General Property Taxes	\$ 68,479,506	\$ 66,527,390	\$ 69,807,817	\$ 70,583,848	6%
Other Local Taxes	\$ 17,268,185	\$ 14,257,650	\$ 16,906,000	\$ 18,086,000	27%
Permits, Priv. Fees-Reg. Licenses	\$ 645,390	\$ 630,700	\$ 640,200	\$ 629,600	0%
Fines & Forfeitures	\$ 285,290	\$ 330,500	\$ 319,100	\$ 329,150	0%
Use of Money & Property	\$ 1,147,244	\$ 625,300	\$ 688,605	\$ 680,105	9%
Charges for Service	\$ 2,578,797	\$ 2,676,800	\$ 2,223,716	\$ 2,550,300	-5%
Miscellaneous	\$ 10,267	\$ 5,000	\$ 54,813	\$ 5,000	0%
Recovered Costs	\$ 196,025	\$ 256,741	\$ 254,098	\$ 264,079	3%
Revenue from the Commonwealth	\$ 11,963,504	\$ 11,505,292	\$ 11,809,391	\$ 11,855,866	3%
Revenue from the Federal Government	\$ 723,376	\$ 673,940	\$ 951,843	\$ 985,192	46%
Non-Revenue Receipts	\$ 3,876,551	\$ 1,377,562	\$ 6,047,154	\$ 1,183,600	-14%
Total Revenues	\$ 107,174,135	\$ 98,866,875	\$ 109,702,737	\$ 107,152,740	8%
Expenditures:					
General Government Administration	\$ 4,696,822	\$ 4,787,308	\$ 5,272,561	\$ 5,241,767	9%
Judicial Administration	\$ 2,371,134	\$ 2,609,109	\$ 2,779,422	\$ 2,831,024	9%
Public Safety	\$ 22,786,839	\$ 23,049,539	\$ 25,349,993	\$ 24,328,615	6%
Public Works	\$ 4,613,161	\$ 4,418,859	\$ 4,637,047	\$ 4,647,202	5%
Health & Public Assistance	\$ 940,960	\$ 942,232	\$ 947,194	\$ 954,980	1%
Cultural	\$ 2,401,704	\$ 2,463,330	\$ 2,143,929	\$ 2,410,374	-2%
Community Development	\$ 1,554,465	\$ 1,623,942	\$ 1,740,881	\$ 1,794,680	11%
Non-departmental & Contingencies	\$ 65,190,737	\$ 61,265,323	\$ 76,581,643	\$ 64,944,098	6%
Total Expenditures	\$ 104,555,822	\$ 101,159,642	\$ 119,452,670	\$ 107,152,740	6%

Augusta County
Fiscal Year 2021-2022
Departmental Budgets by Function
General Government Administration

Department	FY2019- 2020 Actual	FY2020 - 2021 Adopted	FY2020 - 2021 Revised	FY2021 - 2022 Adopted	% Change from FY2021
Board of Supervisors	\$ 146,630	\$ 154,326	\$ 154,166	\$ 161,001	4%
County Administrator	846,629	870,747	914,780	962,522	11%
Human Resources	277,585	275,120	294,279	289,228	5%
County Attorney	418,730	440,737	662,092	521,507	18%
Commissioner of Revenue	926,143	955,483	1,033,646	1,045,155	9%
Reassessment	18,463	-	-	-	0%
Board of Equalization	1,356	-	-	-	0%
Treasurer	552,540	573,628	596,547	596,861	4%
Finance	413,181	392,485	402,121	400,138	2%
Information Technology	752,729	786,504	851,244	906,804	15%
Board of Elections	342,836	338,278	363,686	358,551	6%
Total General Government	\$4,696,822	\$4,787,308	\$5,272,561	\$5,241,767	9%

*Reassessment and the Board of Equalization are only budgeted for in years that the Real Estate Reassessment occurs.



Board of Supervisors

Mission:

The government of Augusta County exists to provide the citizens of the County with essential services which will address their individual and collective well-being. In partnership with the community of residents, the government of Augusta County pledges civic stewardship that is fiscally accountable, socially responsive, and worthy of the citizens trust.

Department Overview:

The Board of Supervisors includes seven elected officials that represent the people of Augusta County. They are the governing board that makes the decisions that influences our local government and economy.

Augusta County is divided into seven districts. The Supervisor elected is that District's representative. Supervisors are elected on a staggered basis to a four year term. Board of Supervisors meetings occur on the second and fourth Wednesday of each month at 7:00 PM in the Board Room of the Augusta County Government Center.

Strategic Goals and Objectives:

- Serve citizens of Augusta County
- Provide public safety and services
- Provide public school education funding
- Adopt and utilize Comprehensive Plan
- Review and provide input on General Assembly legislation

Budget Summary:

Item	FY2019 – 2020 Expenditures	FY2020 – 2021 Adopted	FY2020- 2021 Revised	FY2021 - 2022 Adopted	% Change from FY2021
Personnel	\$91,496	\$98,886	\$97,791	\$99,226	11.4%
Operating	55,134	55,440	56,375	61,775	0.3%
Total	\$146,630	\$154,326	\$154,166	\$161,001	4.3%

***Increase in personnel due to all board members receiving a salary, as well as change in participation with the County health plan.

Service and Performance Measures:

Item	CY2019 Actual	CY2020 Actual	CY2021 Proposed
Regular BOS Meetings	22	21	23
BOS Staff Briefings	11	10	11
BOS Work Sessions	2	0	1
Special Meetings (Fire/Rescue, etc.)	3	0	0
Joint Meetings (School & ACSA Board)	1	0	0

Accomplishments:

From Infrastructure (encumbered)

Beverley Manor – 8011		
Verona Pedestrian Design		92,161.00
Tactical Vehicle Purchase		184,766.55
Fire-Rescue Staffing		78,730.34
WMHS Concession Stand		5,000.00
Total		\$289,797.89
Middle River – 8012		
Tactical Vehicle Purchase		10,000.00
Total		\$10,000.00
North River – 8013		
Weyers Cave Library		15,000.00
Tactical Vehicle Purchase		30,000.00
Fire-Rescue Staffing		78,730.33
Total		\$123,730.33
Pastures – 8014		
Fire-Rescue Staffing		78,730.33
Churchville Elementary Playground		22,128.18
Total		\$100,858.51
Riverheads – 8015		
Spottswood Community Center Lights		1,344.00
Spottswood Community Center Sound Panels		2,610.00
Total		\$3,954.00
South River 8016		
Schneider Park-Water Leak		1,877.88
Tactical Vehicle Purchase		184,766.55
Total		\$186,644.43
Wayne – 8017		

WMHS Concession Stand	21,378.75
Total	\$21,378.75
Grand Total	\$736,363.91

Parks and Recreation Matching Grant (encumbered)

Beverly Manor – 8021	
Diamond Club Dugout	5,000.00
Total	\$5,000.00

Middle River-8022	
Total	\$0.00

North River-8023	
Churchville Elem. Steps	5,100.00
Buffalo Gap HS Lean To	500.00
Total	\$5,600.00

South River – 8026	
Diamond Club Dugout	10,000.00
Total	\$10,000.00

Wayne-8027	
Total	\$0.00

Riverheads -- 8025	
Total	\$0.00

Pastures -- 8024	
Churchville Elem. Playground	22,128.18
Churchville Elem. Steps	5,100.00
Buffalo Gap HS Lean To	1,500.00
Total	\$28,728.18
Grand Total	\$49,328.18

Ordinance Amendments

- Ordinance Amendments to address concerns of the Board of Supervisors, staff recommendations, and changes to the State Code.

Economic Development

- Participated in financial incentive for a second Hershey expansion and Flow Beverages.

Other

- Headwaters Conservation District Dam Projects –Hearthstone Construction
- COVID Response

Location: Augusta County Government Center
County Administrator's Office
18 Government Center Lane
P.O. Box 590
Verona, VA 24482

Phone: (540) 245-5610

Fax: (540) 245-5621

E-mail: coadmin@co.augusta.va.us

**11010-BOARD OF SUPERVISORS
BUDGET REQUEST**

	Detail	Detail	Original FY 20-21	Revised FY 20-21	Request FY 21-22	Co. Admin. Recommendations FY 21-22	Difference
<u>3120 CONTRACTUAL - STATE ASSEMBLY</u>			\$ 26,540	\$ 26,500	\$ 27,150	\$ 27,150	\$ -
Represents contract with Legislative Liaison.							
Pay Eldon James, LLC							
Highland County pays Augusta County \$2,400		(2,400)					
Oct 1, 2019-Sep 30, 2020 contract period (Included 3% increase Oct 1, 2019)		7,224					
Oct 1, 2020-Sep 30, 2021 contract period (no increase October 1, 2020)		21,672					
Oct 1, 2021-Sep 30, 2022 contract period (estimated 3% increase Oct 1, 2021)							
		\$ 22,322					
		\$ 26,496					
		\$ 27,146					
<u>3125 CENSUS, SURVEYS, REPORTS</u>			\$ 14,000	\$ 21,125	\$ 20,225	\$ 20,225	\$ -
Represents Board-initiated reports & expenditures							
(governance, special meetings, etc.)		1,000					
Strategic Plan (approved FY21 max - PO outstanding)		7,000					
GFOA Certifications-Budget and Audit		1,815					
OPEB Actuary (\$10,500 yr 1, \$6,300 yr 2, used avg)		10,300					
VEGPA membership		1,010					
Total		\$ 21,125					
		\$ 20,225					
<u>5203 - TELEPHONE SERVICES</u>			\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ -
Verizon data plan (5)		2,400					
		\$ 2,400					
<u>5501 - TRAVEL EXPENSES</u>			\$ 12,500	\$ 6,350	\$ 16,700	\$ 12,000	\$ 4,700
VACO Conference		400					
NACO Annual Conference		-					
NACO Legislative Conference (D.C.) - 1 member		1,000					
VACO Chairman's Conference (Richmond) - 1 member		-					
VACO New Supervisor Training (Richmond)		-					
VACO Legislative Day (Richmond)		100					
Board & Commissions Annual Banquet (Attendance - 150)		1,000					
Individual Travel (bd mtgs., other mtgs., etc)		3,250					
Legislative Breakfast, Augusta County		100					
Miscellaneous - Dinners, travel		500					
Total		\$ 6,350					
		\$ 16,700					

**11010-BOARD OF SUPERVISORS
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Co. Admin. Recommendations</u>	<u>Difference</u>
	20-21 Revised	FY21-22	FY 20-21	FY 20-21	FY 21-22	FY 21-22	Request to Recommendations
<u>5502 - STATE ASSEMBLY EXPENSE</u>			\$ -	\$ -	\$ -		\$ -
General Expenses related to Legislative Liaison to include mileage, professional filings, and reimbursement for meetings outside of Richmond.							
<u>6001-OFFICE SUPPLIES</u>			\$ -	\$ -	\$ -		\$ -
<u>8001-EQUIPMENT</u>			\$ -	\$ -	\$ -		\$ -
			Department Total: \$ 55,440	\$ 56,375	\$ 66,475	\$ 61,775	\$ 4,700
			Payroll Total: \$ 98,886	\$ 97,791	\$ 99,226	\$ 99,226	\$ -
			Grand Total: \$ 154,326	\$ 154,166	\$ 165,701	\$ 161,001	\$ 4,700

County Administration

Mission:

To serve citizens of Augusta County, assist the Board of Supervisors and oversee day to day operations of County facilities and Departments.

Department Overview:

The Augusta County Administrator is the Chief Administrative Officer of the County government, and is appointed by and accountable to the Board of Supervisors (BOS). The County Administrator is responsible for implementing the policies and programs of the Board, and for coordinating and directing the daily operations of County government.

The County’s Administration Department consists of the County Administrator, Executive Assistant, Assistant to the County Administrator, Deputy County Administrator, Communications Manager and the Government Center Receptionist.

Strategic Goals and Objectives:

- Complete BOS agendas and minutes
- Assist BOS with Boards and Commissions
- Actively participate in various Boards and Commissions
- Maintain professional and civic involvement
- Manage miscellaneous infrastructure and CIP-related projects
- Manage legislative activities
- Manage new construction and renovation projects
- Prepare budget for Board of Supervisor’s consideration
- Increase communications and engagement
- Special projects as assigned by BOS

Budget Summary:

Item	FY2019 – 2020 Expenditures	FY2020 – 2021 Adopted	FY2020- 2021 Revised	FY2021 - 2022 Adopted	% Change from FY2021
Personnel	\$725,802	\$758,137	\$785,865	\$774,030	2.1%
Operating	120,827	112,610	128,915	188,492	67.4%
Total	\$846,629	\$870,747	\$914,780	\$962,522	10.5%

*Change in operating is due to the addition of yearly subscriptions for boardroom improvements, initial installation costs were funded under CARES.

Service and Performance Measures:

Item	CY2019 Actual	CY2020 Actual	CY2021 Planned
Regular BOS Meetings	22	21	23
BOS Staff Briefings	11	10	11
BOS Work Sessions	2	0	1
Special Meetings (Fire/Rescue, etc.)	3	0	0
Joint Meetings (School & ACSA Board)	1	0	0
Events (Spring Clean-up, etc.)	2	1	1
E-notification subscribers	n/a	1373	1600
Facebook followers	1075	2512	2750
Twitter followers	699	987	1100
Website users	n/a	229,390	250,000
News posts	n/a	102	110

Accomplishments:

The County Administrator and his staff are members of various Boards and Commissions:

- Juvenile Detention Home Board
- Regional ASAP Board
- Property Committee
- Governance
- Landfill Committee
- Middle River Regional Jail Authority
- Middle River WWTP Committee
- Emergency Services, Co-Director
- Shenandoah Valley Social Services Board
- Shenandoah Valley Animal Service Center Board of Directors
- BRITE Transit Advisory Committee
- Community Policy and Management Team (CPMT)
- Broadband Committee

Professional and Civic Involvement (Timmy Fitzgerald/Jennifer Whetzel/Candy Hensley/Angie Michael/Mia Kivlighan):

- Staunton Rotary
- Virginia Local Government Manager’s Association
- Virginia Municipal Clerks Association
- ICMA
- Virginia Government Finance Officers Association
- Government Finance Officers Association
- Public Relations Council
- Virginia Government Communicators

The County Administrator's Office also coordinates the following special activities:

- Boards and Commissions recognition dinner
- Boards and Commissions brochure/resumes/recruitment process
- Meeting room management
- Legislative activities
- Miscellaneous CIP-related projects
- Special projects as assigned

Projects Completed:

- AV improvements to Board Room
- Security Upgrades (Board, Counters at Government Center)
- Public Access Improvements (on-line services)
- COVID-19 Budget, Planning, and Policy
- CARES Broadband Grant project administration

Planned Projects:

- Fire/Rescue Strategic Plan
- County-wide Strategic Plan/Five Year Financial Plan
- New courthouse complex final design and construction
- Communications Strategic Plan
- MRRJ Expansion
- Website refresh
- Platform for FOIA management
- I-Legislate

Contact Information:

Timothy Fitzgerald, County Administrator
Jennifer Whetzel, Deputy County Administrator
Candy Hensley, Assistant to the County Administrator
Angie Michael, Executive Assistant
Mia Kivlighan, Communications Manager
Joyce Hoover, Government Center Receptionist

Location: Augusta County Government Center
County Administrator's Office
18 Government Center Lane
P.O. Box 590
Verona, VA 24482

Phone: (540) 245-5610

Fax: (540) 245-5621

E-mail: coadmin@co.augusta.va.us

**12010-COUNTY ADMINISTRATOR
BUDGET REQUEST**

	Detail	Detail	Original FY 20-21	Revised FY 20-21	Request FY 21-22	Co. Admin. Recommendations FY 21-22	Difference Request to Recommendations
<u>3121 - AUDITING CONTRACTUAL</u>							
PBMares, LLC							
1 year contract w/ option for 2, one year renewals			60,170 \$	60,170 \$	61,670 \$	61,670 \$	-
Fiscal year 2019 audit	\$ 58,700						
Fiscal year 2020 audit	\$ 60,170						
Fiscal year 2021 audit	\$ 61,670						
<u>3124 - COST ALLOCATION PLAN</u>							
Annual cost to provide plan to ascertain overhead for Social Services and Jail.			4,000 \$	4,000 \$	4,000 \$	4,000 \$	-
3 year contract with RFC							
<u>3600 - ADVERTISING</u>							
Advertising for Board of Supervisors meetings, RFPs, construction, budget, ordinances, etc.			5,500 \$	5,500 \$	7,000 \$	6,000 \$	1,000 general cut
<u>3700 - COMMUNICATIONS AND MARKETING</u>							
Software and subscriptions related to communications management. Creative Cloud Branding, photos, etc. Considered website refresh needs.			500 \$	13,750 \$	66,000 \$	66,000 \$	-
Gov QA FOIA Platform	\$ 600	\$ 5,000					
GovServices - online customer services	\$ 4,750						
GovDelivery - website communications services	CARES \$ 17,310	\$ 18,180					
GovMeetings - website agenda and minutes	CARES \$ 17,595	\$ 11,650					
Advanced Media Solutions - BOS Livestream	CARES \$ 8,900	\$ 6,300					
	CARES \$ 15,400	\$ 16,478					
	CARES \$ 8,400	\$ 8,400					
	\$ 72,955	\$ 66,008					
<u>5201 - POSTAGE SERVICES</u>							
Amount includes postage/UPS	\$ 550	\$ 800	800 \$	550 \$	800 \$	800 \$	-

**12010-COUNTY ADMINISTRATOR
BUDGET REQUEST**

	Detail	Detail	Original	Revised	Request	Co. Admin. Recommendations	Difference
	20-21 Revised	FY21-22	FY 20-21	FY 20-21	FY 21-22	FY 21-22	Request to Recommend
			\$ 4,440 \$	\$ 5,040 \$	\$ 5,040 \$	\$ 5,040 \$	\$ -
<u>5203 - TELEPHONE SERVICES</u>							
Phones include County Administrator's office, Board Room, and Executive Conference Room and switchboard							
	Per month						
	\$ 300 \$	3,600 \$					
	\$ 95 \$	1,140 \$					
	\$ 25 \$	300 \$					
	\$	5,040 \$					
<u>5305 - MOTOR VEHICLE INSURANCE</u>							
2014 Ford Explorer #25 (Silver)							
			\$ 1,200 \$	\$ 1,105 \$	\$ 1,200 \$	\$ 1,200 \$	\$ -
2014 Ford Explorer #26 (Blue)							
<u>5307 - LIABILITY INSURANCE - PUBLIC OFFICIAL</u>							
Board & County Administrator							
			\$ 3,700 \$	\$ 3,700 \$	\$ 3,700 \$	\$ 3,700 \$	\$ -
Division of Risk Management							
<u>5501 - TRAVEL EXPENSES</u>							
	\$	470 \$					
	\$	50 \$					
	\$	- \$					
	\$	180 \$					
	\$	900 \$					
	\$	200 \$					
	\$	100 \$					
	\$	- \$					
	\$	100 \$					
	\$	500 \$					
	\$	2,500 \$					
	\$	6,585 \$					
			\$ 3,000 \$	\$ 3,000 \$	\$ 6,600 \$	\$ 5,700 \$	\$ 900 general cut

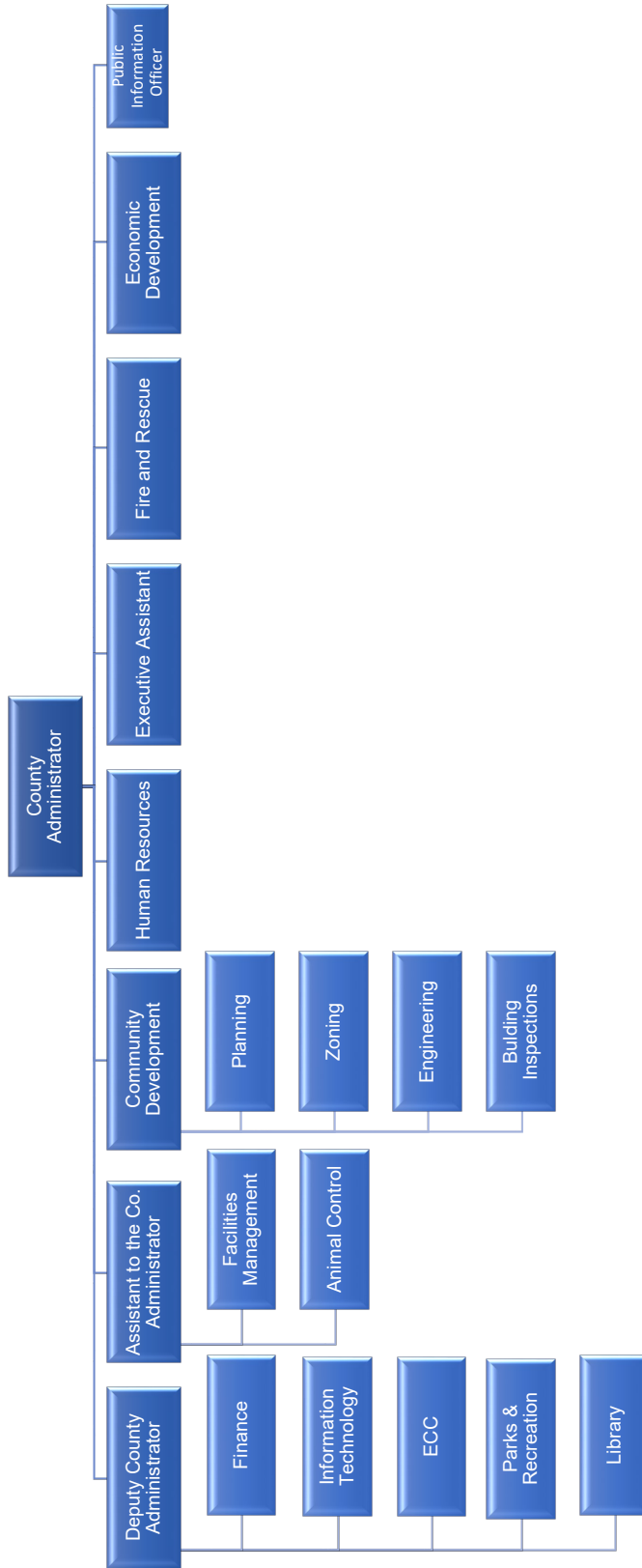
Account also reflects funding for legislative trips to Richmond, monthly manager meetings, Employee of the Year lunch, staff development, etc.

**12010-COUNTY ADMINISTRATOR
BUDGET REQUEST**

	Detail	Detail	Original	Revised	Request	Co. Admin. Recommendations	Difference
	20-21 Revised	FY21-22	FY 20-21	FY 20-21	FY 21-22	FY 21-22	Request to Recommend
			\$	\$	\$	\$	\$
5801 - DUES AND SUBSCRIPTIONS							
VACO	15,925 \$	16,240	20,600 \$	23,700 \$	56,480 \$	26,480 \$	30,000
NACO	1,475 \$	1,475					cut
Rotary	240 \$	240					ZenCity
VLGMA	800 \$	800					
ICMA	1,320 \$	1,320					
NACA	50 \$	50					
Daily News Leader	30 \$	30					
News Virginian	210 \$	210					
Local Clerk's Association	30 \$	30					
State Clerk's Association	50 \$	50					
IIMC	210 \$	210					
Public Relations Council	170 \$	170					
VA Public Relations - State	185 \$	185					
VA Public Relations - National	325 \$	325					
National Assoc. of Govt. Communicators	145 \$	145					
Reference Material	150 \$	150					
ZenCity	21,600 \$	30,000					
Zoom (Co Admin users + all excess unused accounts)	2,400 \$	4,800					
VGFOA	50 \$	50					
	45,365 \$	56,480					
			\$	\$	\$	\$	\$
			7,000 \$	7,000 \$	7,000 \$	6,202 \$	798
							general cut
6001 - OFFICE SUPPLIES							
General office supplies of Board of Supervisors, County administrator, Clerk, etc. to include stationary, writing supplies, printing forms, etc. Account also covers mail machine supplies, facsimile supplies, copier charges, directories, etc. Frame new BOS picture FY22 \$250 Minute books FY23 \$1800	1,575 \$ 3,000 \$ 250 \$ 2,175 \$ 7,000 \$	1,825 3,000 - 2,175 7,000					

**12010-COUNTY ADMINISTRATOR
BUDGET REQUEST**

Detail	Detail	Original	Revised	Request	Co. Admin. Recommendations	Difference
20-21 Revised	FY21-22	FY 20-21	FY 20-21	FY 21-22	FY 21-22	Request to Recommend
		\$ 1,200	\$ 600	\$ 1,200	\$ 1,200	\$ -
6008 - MOTOR VEHICLE FUEL						
Reflects gasoline for two vehicles: Ford Explorer (Blue) and (Silver) used as pool vehicles for county agencies. Mileage as follows: 2014 Ford Explorer #25 (Silver) 2/15/19 2014 Ford Explorer #26 (Blue) 94493 94176 Increase due to fleet being used more often						
6009 - MOTOR VEHICLES MAINTENANCE & SERVICE						
General maintenance to include oil changes, tires - (Silver), repairs, etc.						
		\$ 500	\$ 300	\$ 500	\$ 500	\$ -
8002 - FURNITURE AND FIXTURES						
Standing Desk						
		\$ -	\$ 500	\$ 500	\$ -	\$ 500 desk to revised
		\$ -	\$ 500	\$ 500	\$ -	\$ 500
Department Total:		\$ 112,610	\$ 128,915	\$ 221,690	\$ 188,492	\$ 33,198
Payroll Total:		\$ 758,137	\$ 785,865	\$ 770,089	\$ 774,030	\$ (3,941)
Grand Total:		\$ 870,747	\$ 914,780	\$ 991,779	\$ 962,522	\$ 29,257



Human Resources

Mission:

The Human Resources Office will provide quality services for the General Government, Department of Social Services, and Middle River Regional Jail in achieving strategic goals; recruiting, selecting, and retaining quality employees; administer a comprehensive Human Resources program that is consistent with federal, state and local laws/regulations which meets the needs of the divisions and the citizens of Augusta County.

Department Overview:

The Augusta County Human Resources Office serves general government, social services, regional jail, and the constitutional employees. Serving approximately 800 full and part-time personnel, the function of the Human Resources Office is to manage benefits and payroll, recruitment/retention, employee orientation and exit interviews, employee/supervisory training, worker’s compensation and the tuition assistance program. Benefits include VRS (Plan 1, 2 and Hybrid) Retirement, Group Life Insurance, Annual and sick leave, PTO leave, Short Term and Long Term Disability, Deferred Compensation, EAP Program, Flex Benefit Plan, Health Savings Account, Health Insurance, Dental Insurance, Cancer and Accident Insurance, Credit Union, and Direct Deposit. All quarterly and annual tax reporting is handled through this office. The annual evaluation program and regular and disability retirement is also managed from the Human Resources Office.

Strategic Goals and Objectives:

- Continue to use Health and Wellness dollars to provide for the well-being of employees.
- Offer employee/supervisory training through EAP Program and in-house training to save on training budget.
- Update the County’s Policy and Procedures Manual and Employee Handbook.
- Work closely with Department Heads on personnel needs.
- Work closely with the DSS Director/Jail Superintendent on HR issues.
- Work with the SAW Consortium on the self-funding insurance.
- Stay current with the latest regulations and compliance requirements of the federal and state government.

Budget Summary:

Item	FY2019 – 2020 Expenditures	FY2020 – 2021 Adopted	FY2020- 2021 Revised	FY2021 - 2022 Adopted	% Change from FY2021
Personnel	\$256,506	\$264,771	\$273,120	\$266,369	0.6%
Operating	21,079	10,349	21,159	22,859	120.9%
Total	\$277,585	\$275,120	\$294,279	\$289,228	5.1%

*Increase in Human Resources operating is due to restoring in-service and training education funds that were previously cut due to COVID.

Service and Performance Measures:

	FY2019-2020 Actual	FY2020-2021 Planned	FY2020-2021 Expected
New Recruits	159	145	140
% of Turnover	21%	23%	20%
Employee Training Offered	2	4	4
# of Direct Deposits	759	795	820
% of Employees on Direct Deposit	98%	97%	99%

Notes: The Service and Performance Measures include employees of Augusta County, Shenandoah Valley Social Services, and Middle River Regional Jail.

Accomplishments:

- Updated Workers' Compensation Policy.
- Continue to purchase wellness equipment with the Wellness Dollars offered through Aetna.
- Work closely with Department Heads/Constitutional Officers during transition periods.
- Work closely with the DSS Director/Jail Superintendent on personnel issues.

Contact Information:

Faith Duncan, Human Resources Director
Amber May, Human Resources Technician-Benefits
Daniela Sprouse, Human Resources Technician - Payroll

Location: Augusta County Government Center
Human Resources Department
18 Government Center Lane
P.O. Box 590
Verona, VA 24482

Phone: (540) 245-5617

Fax: (540) 245-5175

E-mail: jobs@co.augusta.va.us

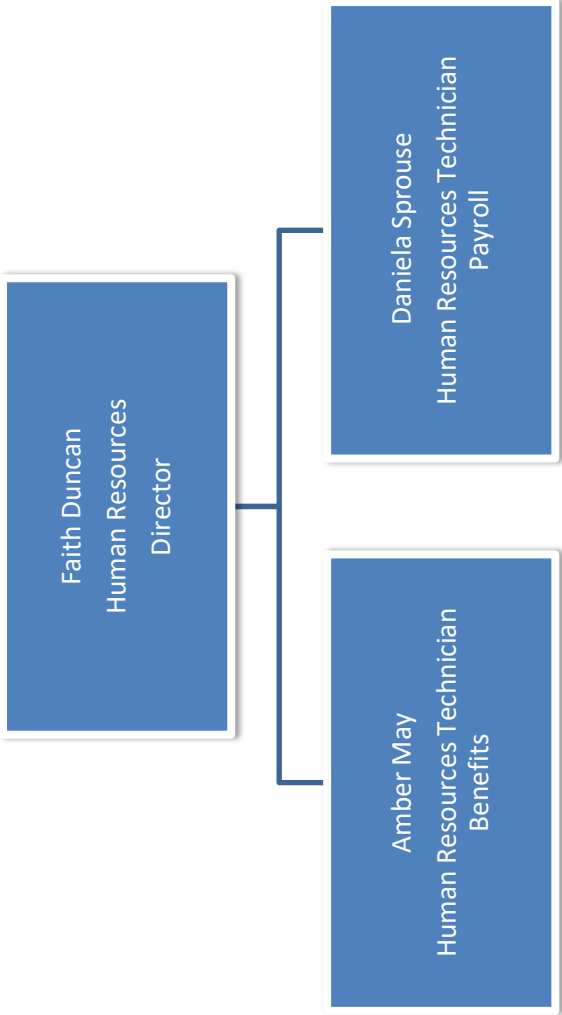
**12030-HUMAN RESOURCES
BUDGET REQUEST**

	Detail	Detail	Original	Revised	Request	Co. Admin Recommendations	Difference
	20-21 Revised	FY21-22	FY 20-21	FY 20-21	FY 21-22	FY 21-22	Request to Recommendations
<u>3102 - HEALTH & WELLNESS PROGRAM</u>			\$ -	\$ -	\$ -	\$ -	\$ -
Employee Picnic-provided by First Bank							
Flu Shots-covered through health insurance							
Health Club Memberships-benefit no longer provided							
EAP Program-funded through Aetna wellness dollars							
Fitness equipment-funded through Aetna wellness dollars							
<u>3323 - BACKGROUND CHECKS</u>			\$ -	\$ 1,000	\$ 1,000	\$ 1,000	\$ -
All employee background checks							
<u>3600 - ADVERTISING</u>			\$ 1,350	\$ 1,350	\$ 1,350	\$ 1,350	\$ -
Advertising for vacant positions. We also place vacant positions on the web page.							
<u>5201 - POSTAGE</u>			\$ 700	\$ 700	\$ 700	\$ 700	\$ -
Postage costs associated with payroll, FICA, employment, etc.							
<u>5203 - TELEPHONE SERVICES</u>			\$ 600	\$ 600	\$ 600	\$ 600	\$ -
Costs of line per month, long distance, switchboard							
<u>5501 - TRAVEL</u>	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ -
Travel associated with miscellaneous meetings and seminars. PHR Certification requires 20 credit hours annually.							
<u>5504 - IN-SERVICE TRAINING & EDUCATION</u>			\$ 2,500	\$ 13,300	\$ 22,000	\$ 14,000	\$ 8,000 general cut
Tuition Program	\$ -	\$ 8,700					
Training (in-house, wellness provided)	\$ -	\$ -					
SEI/LEAD	\$ 10,800	\$ 10,800					
-leadership training	\$ 2,500	\$ 2,500					
VA Institute of Government	\$ 13,300	\$ 22,000					

**12030-HUMAN RESOURCES
BUDGET REQUEST**

Detail	Detail	Original	Revised	Request	Co. Admin	Difference
		FY 20-21	FY 20-21	FY 21-22	Recommends	Request to
						Recommends
20-21 Revised	FY21-22	FY 20-21	FY 20-21	FY 21-22	FY 21-22	
		\$ -	\$ -	\$ 1,000	\$ 1,000	\$ -
<u>5506 - Employee Recognition & Award</u>						
<u>5801 - DUES & SUBSCRIPTIONS</u>						
	VA Institute Comp. System	\$ 450	\$ 450	\$ 709	\$ 709	\$ -
	SHRM National Membership	\$ 219	\$ 219			
	SHRM Local Membership	\$ 40	\$ 40			
	HR Hero Website	\$ -	\$ -			
		\$ 709	\$ 709	\$ 3,000	\$ 3,000	\$ -
<u>6001 - OFFICE SUPPLIES</u>						
	Office costs, printer ink, gift certificates, and plaques.	\$ 4,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ -
Department Total:		\$ 10,349	\$ 21,159	\$ 30,859	\$ 22,859	\$ 8,000
Payroll Total:		\$ 264,771	\$ 273,120	\$ 266,369	\$ 266,369	\$ -
Grand Total:		\$ 275,120	\$ 294,279	\$ 297,228	\$ 289,228	\$ 8,000

Human Resources Organizational Chart



County Attorney

Mission:

The County Attorney's Office provides legal counsel to the Board of Supervisors and to all County Departments (except for the Department of Social Services), as well as County Constitutional Officers.

Department Overview:

A brief summary of the many services this office provides include:

- Board of Supervisors: Provide legal counsel to the Board as a whole and provide legal counsel to individual Board members on matters unique to their districts.
- Commissioner of Revenue: Provide legal advice, research and approve refunds.
- County Administration: Work with County Administration/staff on a myriad of legal issues affecting the County Board of Supervisors and departments.
- Review FOIA request replies.
- County Code and Ordinances: Attend Ordinance Committee meetings. Review ordinances and ads and work with County Administrator's Office on proper advertising of same. Prepare updates to the County Code and provide copies to all holders of the Code. Update website as changes are made to the Code.
- Economic Development: Review contracts, agreements, and deeds.
- Finance Department: Advise the Finance Department as to claims to be filed with the County's insurance companies, review procurement contracts and policies.
- Fire & Rescue: Review and provide legal advice on FOIA requests, MOUs, agreements, documents, and give advice on personnel issues.
- Lawsuits: Draft and file pleadings, properly research each case, schedule court hearings, prepare witnesses and defend in Court.
- Library Board: Review and provide legal advice to the Board on proposed policy changes and procurement documents.
- Parks and Recreation: Review and approve agreements, easements, and forms.
- Personnel: Meet with personnel director and with affected department heads on any personnel issues.
- Sheriff's Department: Meet with various personnel and prepare court filings for unclaimed bodies in Augusta County.
- Subdivision, Planning & Engineering: Review and approve subdivision documents. Give advice to Subdivision Agent and County Engineer. Work with County Engineer and VDOT on land acquisitions for right of way, stormwater matters and erosion matters.
- Treasurer: Lend support and advice to the Treasurer and his staff.
- Zoning: Provide legal advice to the Board of Zoning appeals and attend all of its meetings. Work with Zoning Administrator on any zoning issues or violations.

Strategic Goals and Objectives:

- Provide timely, well-researched legal services to the Board of Supervisors.
- Assist the Ordinance Committee in updating the Augusta County Code.
- Assist and provide legal advice to Community Development.
- Assist and provide legal advice to the Board of Zoning Appeals.
- Assist Personnel with any needed updates of the employee handbook.
- Monitor legislation passed by the Virginia Legislature and recommend amendments to the County Code, if needed, based on any new legislation.

Budget Summary:

Item	FY2019 – 2020 Expenditures	FY2020 – 2021 Adopted	FY2020- 2021 Revised	FY2021 - 2022 Adopted	% Change from FY2021
Personnel	\$301,942	\$347,952	\$322,177	\$363,571	4.5%
Operating	116,788	92,785	339,915	157,936	70.2%
Total	\$418,730	\$440,737	\$662,092	\$521,507	18.%

*Changes in the County Attorney budget are due to costs associated with outside council. Personnel changes are due to filling a previously vacant position.

Service and Performance Measures (per list of accomplishments):

Item	2021-2022
Court cases	18
Deeds and Easements	4
Legal Opinions	167
Ordinance Updates	12
FOIA Review	6

Accomplishments:

- Together with outside counsel, continued the defense of *McKee Foods Corporation v. County of Augusta, Virginia*.
- Together with outside counsel, continued the defense of *Hershey Chocolate of Virginia, Inc. v. County of Augusta*.
- Prosecuted zoning violation cases.
- Continued to provide legal advice to all County departments.
- Assisted with the preparation of several invitations to bid and requests for proposals issued by County for various goods and services.
- Drafted various proposed ordinances.
- Prepared and distributed updates for County Code.
- Assisted departments drafting responses to requests under the Virginia Freedom of Information Act.
- Reviewed several documents for the Emergency Services Department.
- Assisted Personnel Director on personnel issues.
- Prepare contracts, deeds, leases.
- Handle EEOC Complaints and other personnel and policy issues.
- This office received and completed 207 legal opinion requests.

Contact Information:

James R. Benkahla, County Attorney
 Kathleen Keffer, Assistant County Attorney
 Carol Satterwhite, Legal Assistant

Location: County Attorney's Office
 Augusta County Government Center
 18 Government Center Lane
 P.O. Box 590
 Verona, VA 24482

Phone: (540) 245-5017
Fax: (540) 245-5096
E-mail: ctyatty@co.augusta.va.us

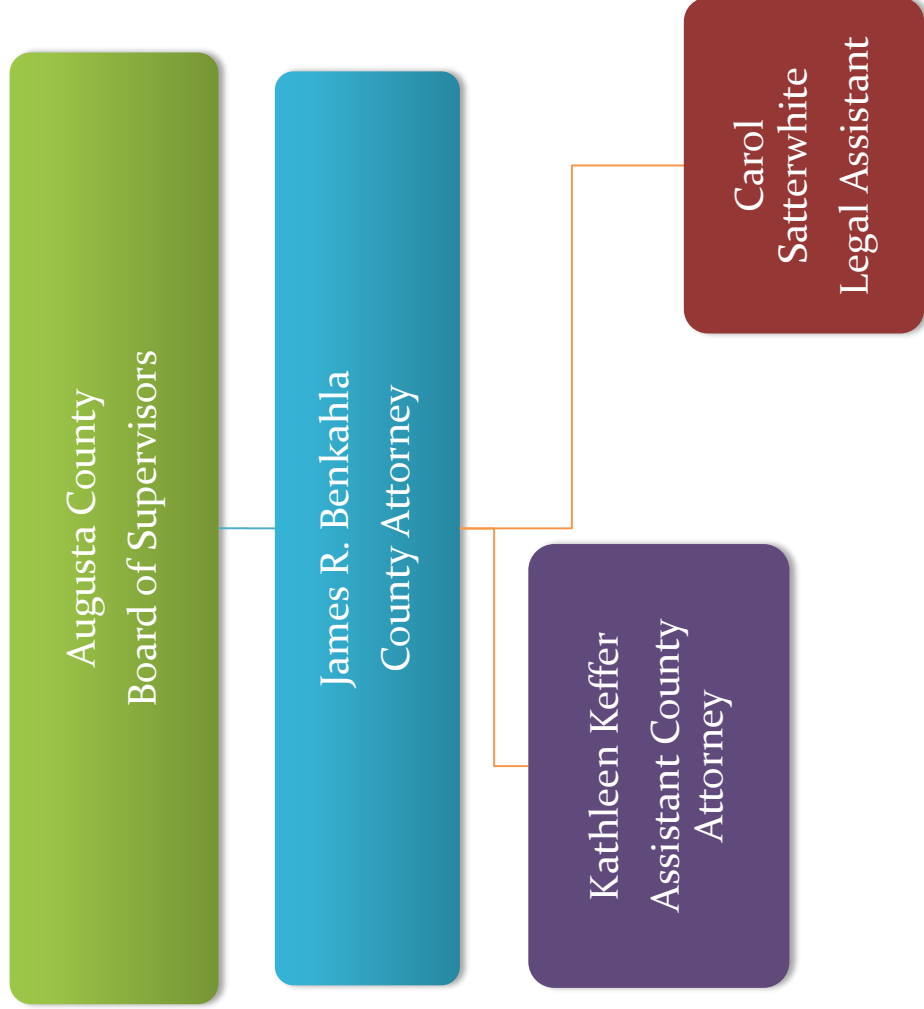
**12040-COUNTY ATTORNEY
BUDGET REQUEST**

	Detail	Detail	Original	Revised	Request	Co. Admin Recommendations	Difference
	20-21 Revised	FY21-22	FY 20-21	FY 20-21	FY 21-22	FY 21-22	Request to Recommendations
			\$ 80,000	\$ 325,000	\$ 300,000	\$ 141,000	\$ 159,000
							general cut
<u>3120 CONTRACT SERVICES</u>							
	Fees and expenses to retain outside counsel when a matter requires expertise in a specialized area of law or when a conflict of interest precludes representation by the County Attorney of one of its boards.						
	There are currently two cases with outside counsel representation pending before the Circuit Court. Thus, the increase requested for this line item.						
	<u>5201 - POSTAGE SERVICES</u>						
	Cost of postage and overnight deliveries.						
	<u>5203 - TELEPHONE SERVICES</u>						
	Cost of lines serving office (five lines, including one fax line) and long distance service.						
	Cost of lines - \$66.25 per month						
	Repairs	\$ 795		\$ 300	\$ 300	\$ 300	\$ -
	Verizon Wireless	\$ 100					
	Annual assessment for office's	\$ 480		\$ 1,740	\$ 2,136	\$ 2,136	\$ -
	ipad service	\$ 240					
	share of County switchboard	\$ 90					
		\$ 1,705					
		\$ 2,135					
			\$ 3,500	\$ 3,500	\$ 4,600	\$ 4,000	\$ 600
							general cut
	<u>5501 - TRAVEL EXPENSES/EDUCATION</u>						
	LGA Fall Conference	\$ 1,800					
	LGA Spring Conference	\$ 1,700					
	LGA Regional Conference	\$ 520					
	LPGA Conference	\$ 450					
	Classes/Training	\$ -					
		\$ 4,470					
		\$ 4,570					

**12040-COUNTY ATTORNEY
BUDGET REQUEST**

	Detail	Detail	Original	Revised	Request	Co. Admin	Difference
	20-21 Revised	FY21-22	FY 20-21	FY 20-21	FY 21-22	Recommends	Request to Recommends
<u>5801 - DUES AND SUBSCRIPTIONS</u>							
Virginia State Bar	\$ 700	\$ 700	\$ 2,115	\$ 2,115	\$ 3,200	\$ 3,200	\$ -
Staunton-Augusta-Waynesboro Bar Association	\$ 150	\$ 150					
Local Government Attorneys Assn	\$ 1,400	\$ 1,400					
Local Government Paralegal Assn	\$ 45	\$ 45					
Virginia Lawyers Weekly	\$ 100	\$ 100					
Miscellaneous	\$ 2,395	\$ 3,153					
			\$ 2,000	\$ 2,500	\$ 2,500	\$ 2,500	\$ -
<u>6001 - OFFICE SUPPLIES</u>							
General office supplies including stationary, pens, pencils, mailing and facsimile supplies, and copying costs (including supplements to the County Code).							
			\$ 2,000	\$ 2,500	\$ 2,500	\$ 2,500	\$ -
<u>6004 LAW BOOKS</u>							
Library Updates	\$ 3,500	\$ 3,500					
Code of Virginia (supplements/replacements)	\$ 4,000	\$ 4,000					
Handbook of Virginia Local Gov't Law	\$ 370	\$ 370					
Virginia Civil Procedure	\$ 100	\$ 100					
Miscellaneous	\$ 350	\$ 350					
	\$ 8,320	\$ 8,320					
			\$ 3,900	\$ 3,900	\$ 8,400	\$ 4,800	\$ 3,600
							general cut
<u>8001 - FURNITURE & FIXTURES</u>							
iPad	\$ 360	\$ -	\$ -	\$ 860	\$ 500	\$ -	\$ 500
Tablet	\$ -	\$ -					
Stand-up Desk	\$ -	\$ 500					
	\$ 360	\$ 500					
			\$ -	\$ 860	\$ 500	\$ -	\$ 500
							desk to revised
Department Total:	\$	\$	\$ 92,785	\$ 339,915	\$ 321,636	\$ 157,936	\$ 163,700
Payroll Total:	\$	\$	\$ 347,952	\$ 322,177	\$ 358,221	\$ 363,571	\$ (5,350)
Grand Total:	\$	\$	\$ 440,737	\$ 662,092	\$ 679,857	\$ 521,507	\$ 158,350

County Attorney's Office



Commissioner of the Revenue

Department Overview:

The Commissioner of the Revenue Office is responsible for the assessment of taxes on Personal Property, Real Estate, Consumer Utilities, Business License, Machinery & Tools, Meals and Lodging. In addition, they are responsible for the processing of all State Income Tax Returns and Estimated Taxes filed by county residents. The tax relief for the elderly and disabled program and the real estate exemption for disabled veterans program are also administered by the department.

The Commissioner of the Revenue is directly accountable to the public and recognizes the vital importance of individual customer service in carrying out all prescribed duties in a professional and responsible manner.

Strategic Goals and Objectives:

- Continue to work with new real estate software vendor (Vision). Go live date was February 24, along with in house training for all RE staff March 2-4. A punch list of things that need to be corrected has been provided to Vision and we will continue to work on these areas until they are resolved.
- Mentor New Real Estate Manager – The loss of our Real Estate Manager to another locality at the beginning of the Software transition resulted in a more difficult transition. Our goal will be to stay tuned in with Vision throughout our next 2 years to not only work out any issues but to give the new Real Estate Manager time to acclimate to the duties and learn the new software.
- Work with the new real estate assessor to insure that he has good quality training with tax assessors from other localities and with our Part time Vision trainer who also retired as the Real Estate Manager in Charlottesville.
- Continue to work with County Administration and County Attorney and Outside Counsel to respond to appeals of real estate general reassessment values

- Promote talent within department to understudy managerial positions that will be open to retirement(s) within 3, 5, & 8 years
- Work with county administration to review potential computer software options towards the eventual selection of and replacement of current software.

Budget Summary:

Item	FY2019- 2020 Expenditures	FY2020 - 2021 Adopted	FY2020 – 2021 Revised	FY2021 - 2022 Adopted	% Change from FY2021
Personnel	\$821,498	\$858,883	\$884,697	\$890,210	3.6%
Operating	104,645	96,600	148,949	154,945	60.4%
Total	\$926,143	\$955,483	\$1,033,646	\$1,045,155	9.4%

* Personnel increases are due to raises approved by the state for Constitutional officers and promotions within the department. Operating costs increased due to the addition of new Real Estate (CAMA) Software, initial funding was provided by CARES funds, software requires annual support.

Service and Performance Measures:

Item	2020 Actual	Item	2020 Actual
Business Licenses issued	5,005	Land Use applications processed	6,027
Vehicles assessed	109,892	Land Use parcels rolled back	129
New vehicles added	22,177	Real Estate parcels assessed	40,908

Old vehicles removed	22,649	Mapping changes worked	220
Returns processed through mail	2,510	Parcel transfers	2,455
State tax returns prepared	166	Assessment due to new construction	1,225
State estimated taxes filed	608		
Tax relief applications processed	670		
Veterans applications approved	194		

Accomplishments:

	2019	2020
Real Estate Assessed Tax	\$ 46,902,885	\$ 47,776,054
Personal Property Assessed Tax	\$ 17,855,383	\$ 18,363,518
Machinery & Tool Assessed Tax	\$ 4,676,312	\$ 4,849,713
Mobile Home Assessed Tax	\$ 200,842	\$ 211,921
Bank Franchise Tax	\$ 305,085	\$ 355,258
Business License Tax	\$ 4,099,216	\$ 4,442,609
Meals Tax	\$ 2,593,706	\$ 2,394,323
Lodging Tax	\$ 575,514	\$ 363,812
Utility License Tax	\$ 151,905	\$ 147,394
Utility Tax	\$ 2,098,741	\$ 2,092,704
Land Use Revalidation Fees	\$ 27,824	\$ 26,935
Land Use Rollback Tax	\$ 175,548	\$ 211,741
Mobile Home Titling Tax	\$ 103,085	\$ 161,553
Public Service	\$ 2,866,801	\$ 2,900,818
Audit Results	<u>\$ 728,375</u>	<u>\$ 568,619</u>
Revenue Generated	<u>\$83,361,222</u>	<u>\$ 84,866,972</u>

Contact Information:

Jean Shrewsbury, Commissioner of the Revenue

Location: Augusta County Government Center
Commissioner of Revenue Department
18 Government Center Lane
P.O. Box 590
Verona, VA 24482

Phone: (540) 245-5640
(540) 245-5647 (Real Estate)

Fax: (540) 245-5179

E-mail: jshrewsbury@co.augusta.va.us
lwagoner@co.augusta.va.us

12090-COMMISSIONER OF THE REVENUE

BUDGET REQUEST

	Detail	Detail	Original FY 20-21	Revised FY 20-21	Request FY 21-22	Co. Admin Recommendations FY 21-22	Difference
3320 - MAINTENANCE SERVICE CONTRACTS							
6500-V05 IBM Printer - 5 yr maintenance contract			695 \$	695 \$	695 \$	695 \$	-
			<u>695 \$</u>	<u>695 \$</u>			
3500 - BOOKBINDING							
Personal Property Book 2018			- \$	- \$	- \$	- \$	-
Real Estate Book 2018			- \$	- \$	- \$	- \$	-
			<u>- \$</u>	<u>- \$</u>			
3501 - CONTRACTURAL ASSESSMENTS - NADA							
Valuation of personal property book through NADA			9,200 \$	9,200 \$	9,200 \$	9,200 \$	-
3600 - ADVERTISING							
Advertise deadlines			500 \$	500 \$	500 \$	500 \$	-
4100 - DATA PROCESSING SERVICES							
Vision Technology Cloud Hosting Software	12,000 \$	12,000 \$					
Vision Technology Annual Maintenance	34,000 \$	34,000 \$					
Vision Technology Cloud Hosting Property Records Laserfiche Software Upgrade	6,400 \$	6,400 \$					
Lexus Advance Development Legal shared w Co Att	700 \$	700 \$					
Clear Pro Flex Discovery Software	2,700 \$	2,700 \$					
Stonewall Tech Mass Appraisal Software Maint	2,250 \$	2,250 \$					
Internet Access for VAMANET	3,000 \$	3,000 \$					
Bright Software Maintenance	14,000 \$	14,000 \$					
Software programming	25,000 \$	25,000 \$					
	<u>93,650 \$</u>	<u>100,050 \$</u>	28,000 \$	75,650 \$	100,050 \$	80,050 \$	20,000 cut software programming buffer
5201 - POSTAL SERVICES							
Annual Personal Property Mailing	23,000 \$	23,000 \$					
Annual Land Use Revalidation Mailing	2,100 \$	2,100 \$					
General office mailings	4,800 \$	4,800 \$					
Business License Mailing	5,000 \$	5,000 \$					
			33,500 \$	34,900 \$	34,900 \$	33,900 \$	1,000 general cut

**12090-COMMISSIONER OF THE REVENUE
BUDGET REQUEST**

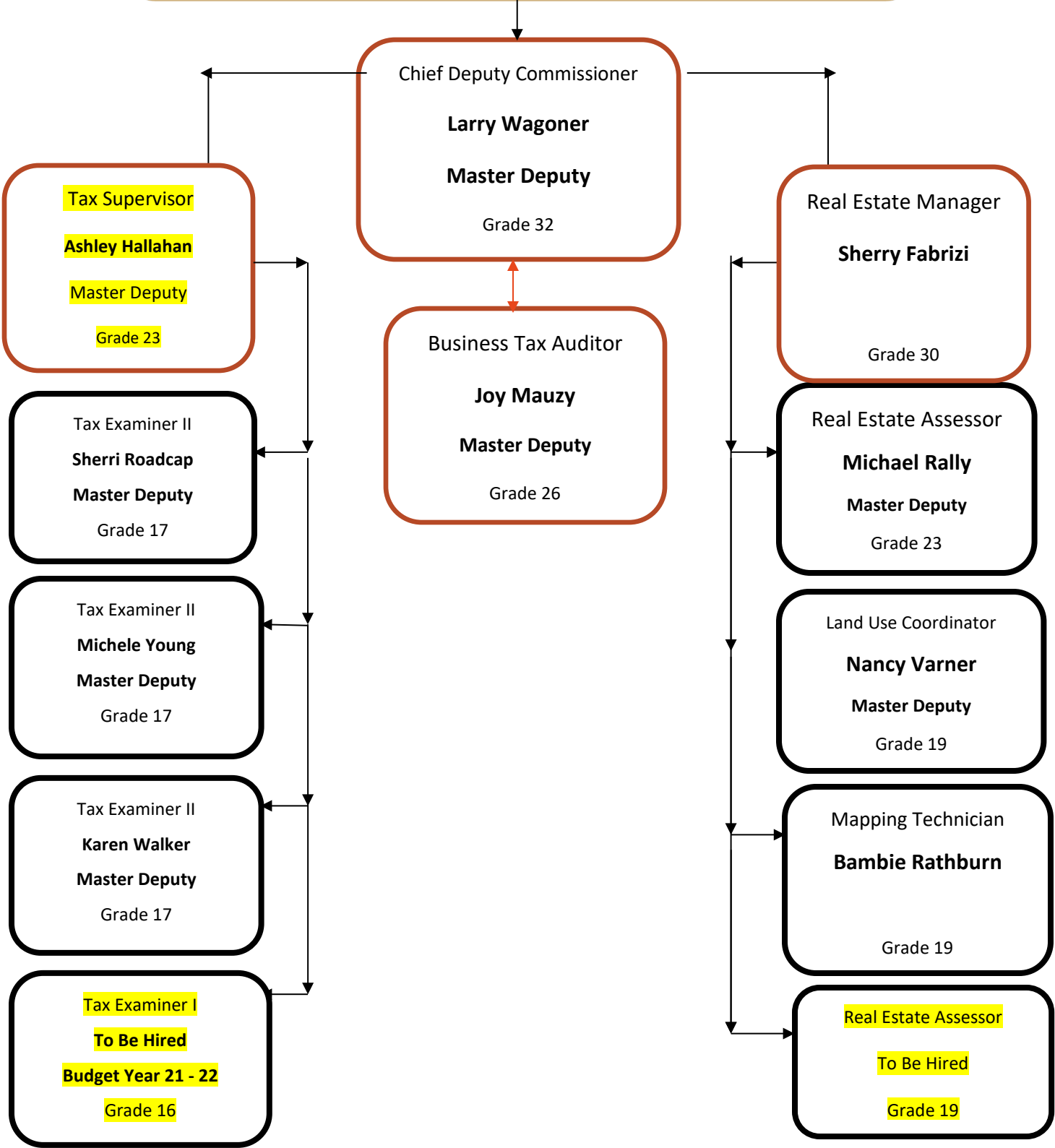
	Detail	Detail	Original FY 20-21	Revised FY 20-21	Request FY 21-22	Co. Admin Recommendations FY 21-22	Difference
<u>5203 - TELEPHONE SERVICES</u>							
	20-21 Revised	FY21-22	FY 20-21	FY 20-21	FY 21-22	FY 21-22	Request to Recommends
			\$ 3,100	\$ 3,100	\$ 3,100	\$ 3,100	\$ -
Costs of line per month, long distance, switchboard							
<u>5305 - MOTOR VEHICLE INSURANCE</u>							
			\$ 1,200	\$ 1,104	\$ 1,200	\$ 1,200	\$ -
2 vehicles at \$600 each							
<u>5501 - TRAVEL EXPENSES</u>							
			\$ 2,300	\$ 3,680	\$ 8,180	\$ 7,180	\$ 1,000
			\$ 700				general cut
			\$ 1,500				
			\$ 680				
			\$ 3,000				
			\$ -				
			\$ 8,180				
<u>5801 - DUES & SUBSCRIPTIONS</u>							
			\$ 550	\$ 1,920	\$ 1,920	\$ 1,920	\$ -
			\$ 400				
			\$ 120				
			\$ 240				
			\$ 400				
			\$ 160				
			\$ 50				
			\$ 1,920				
<u>6001 - OFFICE SUPPLIES</u>							
			\$ 15,100	\$ 17,000	\$ 18,000	\$ 16,000	\$ 2,000
General office supplies.							
Includes printing and envelopes for Annual Personal Property returns.							
Includes printing of forms used in office.							

12090-COMMISSIONER OF THE REVENUE

BUDGET REQUEST

Detail		Detail	Original	Revised	Request	Co. Admin	Difference
20-21 Revised		FY21-22	FY 20-21	FY 20-21	FY 21-22	Recommendations	Request to Recommends
6008 - MOTOR VEHICLE FUEL			\$ 700	\$ 700	\$ 700	\$ 700	\$ -
Unit #	License #	Vehicle Make	Previous Mileage	Total Miles			
4205	115-920L	2019 Nissan Rogue	4,205	5,828			
7089	194-856L	2016 Jeep Compas	32,466	40,244			
6009 - MOTOR VEHICLE MAINT. & SUPPLIES			\$ 500	\$ 500	\$ 500	\$ 500	\$ -
General maintenance and repairs.							
8002 - FURNITURE & FIXTURES			\$ -	\$ -	\$ 1,200	\$ -	\$ 1,200
IBM Refurbished Printer 6500-V05							
scanner for CAMA							
Laserfische fix							
			\$ -	\$ -	\$ 1,200	\$ -	\$ 1,200
			\$ 1,200				
			\$ -				
			\$ 1,200				
Department Total:			\$ 96,600	\$ 148,949	\$ 180,145	\$ 154,945	\$ 25,200
Payroll Total:			\$ 858,883	\$ 884,697	\$ 890,210	\$ 890,210	\$ -
Grand Total:			\$ 955,483	\$ 1,033,646	\$ 1,070,355	\$ 1,045,155	\$ 25,200

Commissioner of the Revenue
Jean Shrewsbury



21-22 Proposed Budget Changes Incorporated
Changes are Highlighted in Yellow

Treasurer

Mission:

The County of Augusta Treasurer's Office mission is to provide great customer service in all venues and ensure the fiscal integrity of the County. By maintaining this commitment we:

- Provide a professional environment where our employees can thrive and have access to educational opportunities.
- Concentrate on implementation of technology solutions that will meet or exceed our service requirements.
- Develop and implement more streamlined business processes for the convenience of the customer while adhering to the requirements of the law.
- Listen to customer feedback and implementing changes when possible.
- Strictly adhering to all federal, state and local laws governing the management of public funds.
- Work with external brokers and the banking community to achieve the highest and safest investment returns for the County.
- Take advantage of educational opportunities in the field of treasury management.

Department Overview:

The County Treasurer is an elected constitutional office and, as such, is directly accountable to the citizens of Augusta County. The Treasurer's Office prepares, mails and collects all tax bills for real and personal property located in the County of Augusta. The office also pursues the collection of all delinquent taxes and other charges and fees owed to the county. Additional revenues collected under the direct supervision of the Treasurer include: business licenses, receipts of State collected revenues and taxes; meals and lodging taxes and other various county fees and fines from all other county departments and school divisions as collected.

The County Treasurer's office is charged with the design of an effective cash management and investment program for the County and all of its agencies and acts as fiscal agent for the Augusta County Schools and their entities such as the Valley Vocational Center, Shenandoah Valley Regional Program, and Cafeteria Program.

The Treasurer also acts as a custodian for several other regional and state business funds, which includes maintaining all records, accounting for the investment of funds and the reporting of fund revenues and expenditures. These accounts include Valley ASAP, both Staunton & Lexington offices, and their online credit card revenue, Middle River Regional Jail Authority. Currently the Treasurer's office is responsible for the safety of all these funds. Our office oversees the balancing of approximately thirty or more accounts. Among other activities, these duties include managing the county investments and adhering to its policy for the locality; arranging for banking services and new accounts as needed, processing retiree ach payments each month for the school board and county personnel office and revising all retiree banking information on an annual basis, currently 66 retirees and health savings ach payments for personnel; forecasting all cash receipts and expenditures to meet the county's needs on a weekly and monthly basis. Wiring funds to meet county obligations for school debt payments several times a year; maximizing investments not needed to meet current expenditures; working with external brokers, vendors and the banking community; and seeking new opportunities for investments and reporting all investment activities.

The County Treasurer's office makes all disbursements for the county that have been approved for payment by the Director of Finance. The Treasurer acts as the reconciliation agent for the County by working with the depository

bank, county departments and external and internal auditors. Besides all that is mentioned above we are required by law to adhere to mandated duties per the Code of Virginia.

Strategic Goals and Objectives:

- Keep current funding of all full time positions with a request for part time personal during our busiest tax collection deadlines. Consider adding a full time position for the creation of a collections department in the future.
- Keep pace with today’s technology to offer citizen’s services at the least amount of expense to the County.
- Continue to utilize the credit card arm via the web which has been in effect since the end of November 2016, to generate more collections and added convenience. This includes the newest online sales for dog tags for 2021.

Budget Summary:

Item	FY2019 - 2020 Expenditures	FY2020 - 2021 Adopted	FY2020 – 2021 Revised	FY2021 - 2022 Adopted	% Change from FY2021
Personnel	\$468,898	\$493,728	\$506,879	\$503,311	1.9%
Operating	83,642	79,900	89,668	93,550	17.1%
Total	\$552,540	\$573,628	\$596,547	\$596,861	4.1%

*Increases in personnel are due to reclasses related to the pay and class study conducted by Human Resources. Operating increases are due to increased costs for software support and increases in postage.

Service and Performance Measures:

Item	FY2020 – 2021 Actual	FY2021 – 2022 Planned
Real Estate Tax Bills Mailed	80901	79423
Personal Property Tax Bills Mailed	66746	68768
Delinquent Notices Mailed	13039	15698
DMV Stops Issued	4476	2681
Liens; (bank, wage, 3 rd party)	5097	4165
Dog Tags Issued	5117	3961

Accomplishments:

- Maintained office accreditation from Treasurer's Association of Virginia.
- Maintained six enrolled in the certification program now. We like that we are able to invest in our employees and help them grow in their careers. Attended online TAV classes due to Covid19
- Added an online sales portal for new or renewed dogs tags

Contact Information:

Richard T. Homes, Treasurer

Location: Augusta County Government Center
Treasurer's Office
18 Government Center Lane
P.O. Box 590
Verona, VA 24482

Phone: (540) 245-5660

Fax: (540) 245-5663

Email: treasurer@co.augusta.va.us

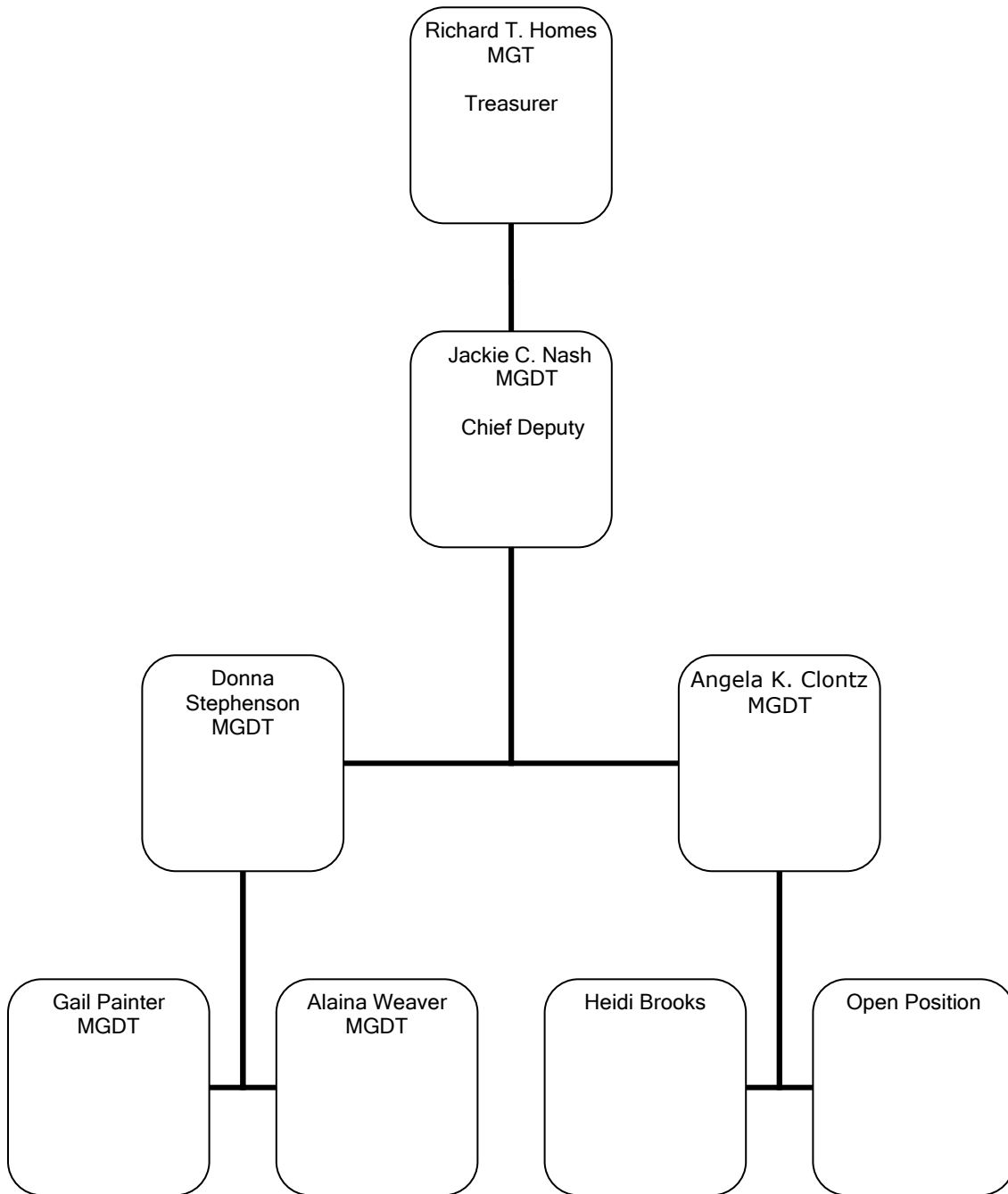
**12130-TREASURER
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Co. Admin</u> <u>Recommendations</u>	<u>Difference</u>
	20-21 Revised	FY21-22	FY 20-21	FY 20-21	FY 21-22	FY 21-22	Request to Recommendations
<u>5501 - TRAVEL EXPENSE</u>			\$ 1,000	\$ 1,650	\$ 3,000	\$ 2,500	\$ 500
	Conference	1,000					general cut
	Meetings	800					
	Classes	1,200					
		<u>3,000</u>					
			\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	-
<u>5801 - DUES & SUBSCRIPTIONS</u>							
	BAI Users Group	600					
	TAV	625					
	Certification	175					
		<u>1,400</u>					
			\$ 9,750	\$ 12,000	\$ 12,500	\$ 12,500	-
<u>6001 - OFFICE SUPPLIES</u>							
	Copier, Shred It	600					
	Office supplies vendors	4,300					
	BMS Printers	7,500					
		<u>11,800</u>					
			\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	-
<u>6018 - DOG TAGS</u>							
	BMS Printers						
	annual kennel tags	1,000					
	renewable tags	-					
		<u>1,000</u>					

**12130-TREASURER
BUDGET REQUEST**

Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Co. Admin</u> <u>Recommend</u>	<u>Difference</u>
20-21 Revised	FY21-22	FY 20-21	FY 20-21	FY 21-22	FY 21-22	Request to Recommend
		\$ 1,300	\$ 2,000	\$ 4,000	\$ 4,000	\$ -
6099 - DELQ TAX COLLECTION						
VEC annual usage fee	1,300	\$ 1,300				
county atty; collections fees	12	\$ 12				
CLEAR collection tool	650	\$ 650				
	1,962	\$ 1,962				
		\$ 3,950				
8002 - FURNITURE & FIXTURES						
office table & chairs		\$ -	\$ 600	\$ 600	\$ -	\$ 600
						table and chairs to revised
Department Total:		\$ 79,900	\$ 89,668	\$ 95,650	\$ 93,550	\$ 2,100
Payroll Total:		\$ 493,728	\$ 506,879	\$ 503,311	\$ 503,311	\$ -
Grand Total:		\$ 573,628	\$ 596,547	\$ 598,961	\$ 596,861	\$ 2,100

Treasurer's Office Organizational Chart



Finance

Mission:

The mission of the Finance Department is to provide timely and accurate financial information using generally accepted accounting principles. The priority is to serve other County departments as well as the citizens in a customer friendly manner, providing accurate data in a timely fashion.

Department Overview:

The Finance Department is responsible for overseeing the financial operations of the County. This includes establishing and maintaining effective controls over the County's financial activities. Finance provides information to employees, departments, vendors and government agencies. Duties include:

- Process accounts payable for all County departments
- General ledger maintenance
- Prepare and monitor miscellaneous billings and receivables
- Debt issuance and management
- External audit and cost allocation plan coordination
- Preparation of Comprehensive Annual Financial Report
- Internal financial statement preparation
- Assist County Administrator in development of County budget
- Procurement
- Assist Departments as needed with ordering office supplies and approve all orders placed by the departments.
- Risk management
- Grant administration and reporting
- Maintain capital asset listing
- Revenue Recovery
- Special projects
- Fiscal agent for Middle River Regional Jail, Shenandoah Valley Social Services, Shenandoah Valley Regional Program, Valley Career and Technical Center, and Valley ASAP.

Strategic Goals and Objectives:

- Continue working towards the VGFOA Certificate (Finance Director and Accounting Specialist) as course availability allows.
- Continue working towards procuring a new Enterprise Resource Planning (ERP) software. Currently drafting an RFP to be published soon.
- Assist with the completion of 5 year Operating and Capital financial plan
- Research new GASB Standards and implement as needed
- Assist with documentation and reporting of Jail Mental Health Pilot grant with Middle River Regional Jail
- Review and update Procurement Manual
- Accurately process data to ensure departments have up to date and accurate information.
- Continually monitor internal controls to ensure proper separation of duties.

Budget Summary:

Item	FY2019 – 2020 Expenditures	FY2020 - 2021 Adopted	FY2020 - 2021 Revised	FY2021 - 2022 Adopted	% Change from FY2021
Personnel	\$396,103	\$371,320	\$375,584	\$376,926	1.5%
Operating	17,078	21,165	26,537	23,212	9.7%
Total	\$413,181	\$392,485	\$402,121	\$400,138	1.9%

*Change in personnel figures are due to the pay and class study conducted by Human Resources. Operating changes are due to increased software support costs and needed training for new staff.

Service and Performance Measures:

Item	FY2018-2019 Actual	FY2019-2020 Actual	FY2020-2021 Expected
Purchase Orders	618	544	550
Special Projects	4	20	10
Number of AP Transactions	10,426	15,525	15,152
Number of ACH Transactions	5,305	5,039	4,378
Number of Checks Printed	24,556	23,875	25,000
Journal Entries	309	345	325
Solicitations issued	8	18	15
Contract Administration	8	18	15
eVA Orders	n/a	0	5
GFOA Certificate (audit and budget)	2	2	2

***Special projects include: Banking Services on behalf of Treasurer, ERP Request for Information, Sheriff’s Office Uniforms, Digital Marketing Project on behalf of GART, Deerfield Community Center Roof Replacement, Third Party Revenue Recovery Collections, Professional Engineering & Architectural Services, South End Controls Upgrade, MS4 Delivery of Nutrient Credits and Proposed Projects, Solid Waste and Recyclables Collection and Hauling Services, Stuarts Draft Pool Resurfacing.

Accomplishments:

- Successfully achieved the GFOA budget award for FY21 and audit award FY19.
- Purchasing assistant obtained Virginia Contracting Officer (VCO) certification in FY2020 and was subsequently promoted to Senior Purchasing Assistant. This further enhances the knowledge that position has in ensuring all goods and services are procured in accordance with the state and County policy.
- Drafted and published an RFI for new ERP software, reviewed and used date to begin drafting the RFP. This project will eventually upgrade software for all departments within the County currently utilizing the BAI AS 400 software that has been in place since 1987.
- Revenue Recovery ambulance coder received certification in Ambulance Coding through NAAC. While our coder had many year experience in medical coding and billing this certification is specific to ambulance billing.

- Trained new personnel to include, coding specialist for Revenue Recovery, new accounts payable clerk and accounting specialist.
- Due to the Coronavirus pandemic, FY21 included many health, safety and security upgrades beyond the normal anticipated projects. These projects were funded in part by the Coronavirus Aid, Relief and Economic Security (CARES) Act. These upgrades include; COVID Response Janitorial Cleaning at the Courts Complexes and Government Center, Barrier Installation at all public counters, Audio Visual Upgrades in the Board Rooms throughout the Government Center and Fire-Rescue Training Center as well as all County Fire Stations, Sliding Door Installation at the Government Center, Touchless Bathroom Fixtures Installation, Touchless Water Bottle Filling Stations,

Contact Information:

Misty Cook, Finance Director

Location: Augusta County Government Center

Finance Department

18 Government Center Lane

P.O. Box 590

Verona, VA 24482

Phone: (540) 245-5741

Fax: (540) 245-5742

Email: ca@co.augusta.va.us

**12150-FINANCE
BUDGET REQUEST**

	Detail	Detail	Original FY 20-21	Revised FY 20-21	Request FY 21-22	Co. Admin. Recommendations FY 21-22	Difference Request to Recommendations
<u>4100 - DATA PROCESSING SERVICES</u>							
BAI Municipal Software, annual maintenance				9,152 \$		6,767 \$	25,000
ClearGov-Budget book and Capital Budgeting software							cut IFB Software
ClearGov-Budget book and Capital Budgeting software-set up fee onetime							cut budget software
IFB Cloud based Software-1 user license							
				5,540 \$	9,152 \$	6,767 \$	
<u>5201 - POSTAL SERVICES</u>							
Monthly Postage:				3,350 \$	3,350 \$	3,500 \$	
UPS:				100 \$			
				3,350 \$			
<u>5203 - TELEPHONE SERVICES</u>							
Carolina Digital				1,008 \$	1,200 \$	1,200 \$	
VITA, long distance:							
Switchboard charges:				60 \$			
Misc. Repairs:				40 \$			
				1,108 \$	1,200 \$	1,200 \$	
<u>5501 - TRAVEL EXPENSES</u>							
Virginia Government Finance Officer's Assoc							
(VGFOA) Fall Conference							
(FY21 Richmond, day registration) (2 attendees) (September 2021)							
VGFOA Spring Conference, VA Beach VA (2) (May 26-28, 2021)				450 \$			
Spring conference hotel and meals				575 \$			
VGFOA Certificate Program, Acct Specialist(2 classes) 8 classes left							
Cash Management & Banking (online)				175 \$			
Intermediate Accounting (online)				150 \$			
Operating and Capital Budgeting (online)							
Advanced Accounting(in-person September 2021)							
Travel expenses , acct specialist							
VGFOA Certificate Program, Finance Director(2 classes finish cert.)							
Intermediate Accounting				175 \$			
Advanced Accounting (Sept 2021 in-person)							
Travel expenses, Director of Finance							
CPFO Program-Finance Director							
Accounting Clerk-BRCC Online Excel Class							
Accounting Clerk-1099 class-online							
Virginia Assoc. of Govt Purchasing (VAGP)							
				5,300 \$	5,300 \$	4,475 \$	800
							general cut

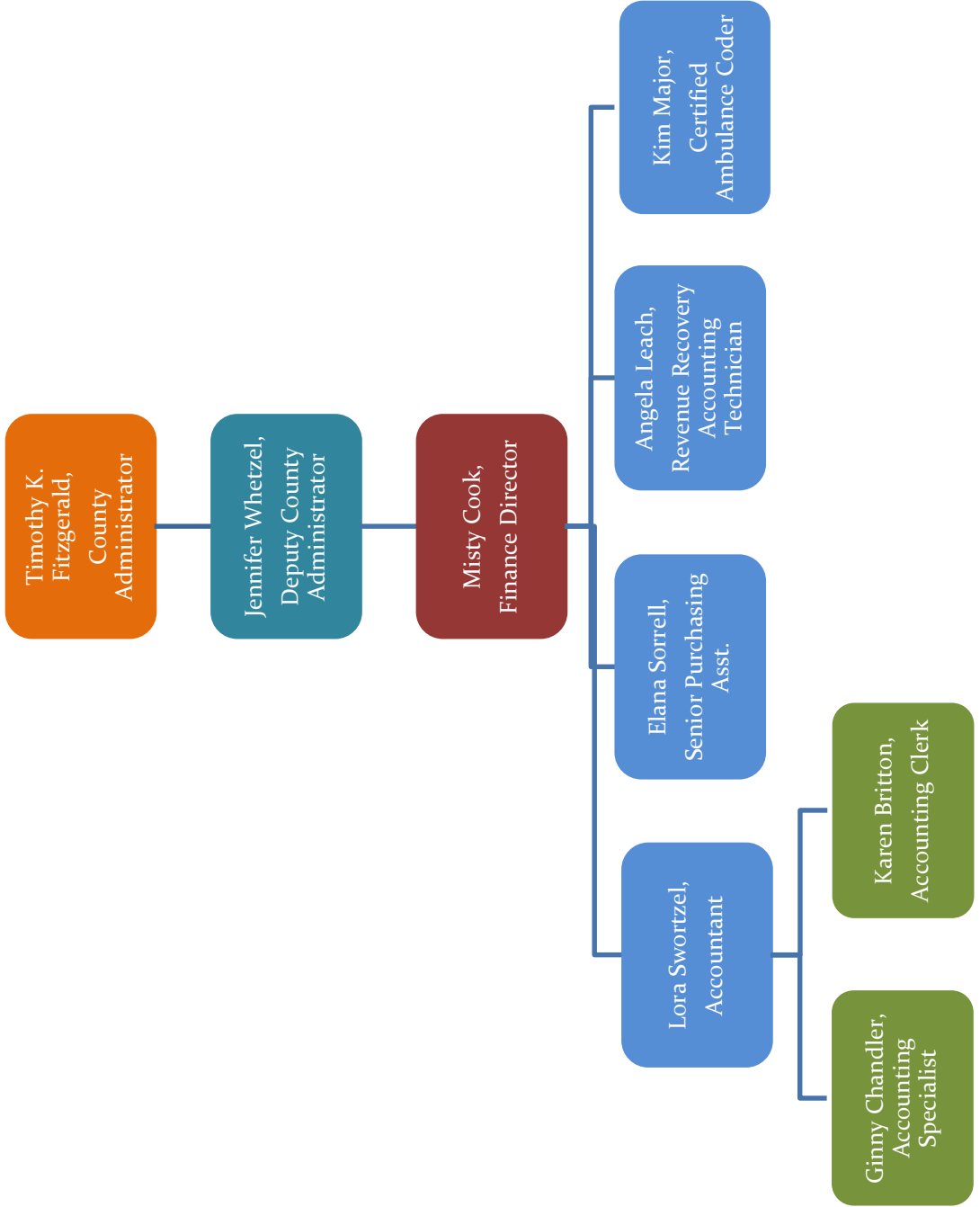
**12150-FINANCE
BUDGET REQUEST**

	Detail	Detail	Original	Revised	Request	Co. Admin.	Difference
	20-21 Revised	FY21-22	FY 20-21	FY 20-21	FY 21-22	Recommends	Request to Recommends
Forum or spring conference (1) day registration	\$ 250	\$ 250					
Meals and travel for VAGP Spring conference	\$ 550	\$ 350					
CPPB Certification-Senior Purchasing Assistant (App and Exam fees)	\$ -	\$ 555					
CPPB Exam Prep(7 week prep 2 hr 2 times a week)	\$ -	\$ 605					
Virginia Institute of Procurement							
VA contract Administration and risk management	\$ 470						
NIGP Forum 2021 (only Virtual)	\$ -	\$ 50					
APSPM CE Course-Purchasing (TBD)	\$ -	\$ 140					
VCO class-Purchasing Assistant-September 2020 (Virtual) class	\$ 1,360	\$ -					
VCO hotel and meals	\$ -	\$ -					
Misc. Conferences, classes, seminars, etc.	\$ 280	\$ -					
Webinar on Capital Assets-online	\$ 39						
purchasing webinar on ERP	\$ -	\$ 175					
Misc. travel expenses	\$ 200	\$ 200					
VT-classes(DOF & Accountant x 2)	\$ 4,674	\$ 5,274					
				\$ 875	\$ 1,120	\$ 1,120	\$ -
Sr. Purchasing Assistant-VCO certification requires 6 points every 5 years							
<u>5801 - DUES & SUBSCRIPTIONS</u>							
BAI Accounting Users Group:	\$ 250	\$ 250					
VGFOA: (Lora,Misty, Ginny)	\$ 150	\$ 150					
VAGP:	\$ 35	\$ 35					
NIGP Membership	\$ 190	\$ 190					
Zoom Accounts x 2	\$ 240	\$ 480					
VCA/VCO Certification: Renew every 5 yrs	\$ -	\$ -					
	\$ 865	\$ 1,105		\$ 875	\$ 1,120	\$ 6,000	\$ 450
<u>6001 - OFFICE SUPPLIES</u>							general cut
Copier charges:	\$ 3,050	\$ 3,200					
Fixed Asset Software \$270/yr	\$ 310	\$ 326					
Accounts Payable checks	\$ 500	\$ 500					
Shred-it contract	\$ 180	\$ 180					
Calendars	\$ 60	\$ 60					
wireless Keyboard Misty	\$ -	\$ -					
Envelopes	\$ 260	\$ 260					
1099 forms	\$ 60	\$ 60					
Uniform guidance book Federal Awards 2020 edition	\$ 40	\$ -					
check printer toner-new printer FY20, toner more \$\$	\$ 200	\$ 600					
				\$ 4,900	\$ 6,450	\$ 6,000	\$ 450

**12150-FINANCE
BUDGET REQUEST**

	Detail	Detail	Original	Revised	Request	Co. Admin.	Difference
	20-21 Revised	FY21-22	FY 20-21	FY 20-21	FY 21-22	Recommendations	Request to Recommend
Toner	\$ 250	\$ 250					
Office Supplies	\$ 1,000	\$ 1,000					
	\$ 5,910	\$ 6,436					
8002 - OFFICE EQUIPMENT			\$ -	\$ 750	\$ 340	\$ 150	\$ 190
Ginny-File Cabinet-for check printer							cabinet to revised
misc items							
Karen new chair	\$ 210	\$ -					
3rd Monitor-Misty	\$ 140	\$ -					
Elana New chair	\$ 210	\$ -					
	\$ 560	\$ 340					
Department Total:			\$ 21,165	\$ 26,537	\$ 49,652	\$ 23,212	\$ 26,440
Payroll Total:			\$ 371,320	\$ 375,584	\$ 376,926	\$ 376,926	\$ -
Grand Total:			\$ 392,485	\$ 402,121	\$ 426,578	\$ 400,138	\$ 26,440

Finance Department



Information Technology

Mission:

The County of Augusta Information Technology (IT) Department partners with county departments in leveraging technology to effectively serve customers.

Objectives:

- Maintain a stable and secure infrastructure.
- Provide leadership in evaluation and implementation of new technology solutions.
- Provide an effective support framework to assist users in employing technology effectively and efficiently.
- Provide citizens and users convenient access to appropriate information and services through technology.
- Guide technology planning County-wide with forward-looking vision.
- Collaborate with departments to make sound decisions regarding the use of technology

Department Overview:

The Augusta County IT staff consists of seven full time employees and 1 part time employees. We have several major focus areas.

- In addition to the **GC, Sheriff's Department, Social Services, Extension office, MRRJ**, Support is provided to **22** facility locations throughout the county, e.g., Natural Chimney, Fire stations, ...
- Network - Our network is comprised of **350 users, 29 departments** and over **700 devices**
- Servers - We support **15 Physical servers** and **55 Virtual Servers**. All are running Windows Server 2008 or 2012.
- Computers - Set up, support, and maintain Dell and HP computers running Windows 7 and Office 2010 or 2013. Over **500** computers on our network. **200** at ACGC and Sheriff's office.
- Public Safety – Set up, maintain and support Mobile Data Terminals and related equipment- **59 Fire Rescue Toughbooks, 24 Station Pc's, 31 wireless access points, 21 routers, 26 Cradlepoint Cellular Router, 10 printers. 64 Sheriff's Office Toughbooks, 45 Wireless Devices, LPR, 40 Mobile Ticket Printers**
- Peripherals- Other **24 Wireless Access Points (number is for Meraki for County of Augusta (GC and CWA), does not include Social Services, MRRJ, or Library)**
- pertinent hardware that is supported by Augusta County IT- **50 Printers, 24 Wireless Access Points**
- Website Administration
- GIS- Coordinating all areas of GIS with Government Departments, Agencies and Citizens
- AS 400- Augusta County's Financial System
- Building Security- Create, maintain and issue ID badges. Support all **92** security cameras, **76** doors and scheduling
- System Administration-**2 Barracuda Backups, Barracuda Spam Filter, Barracuda Firewall, 2 Barracuda Archivers, Sonicwall VPN, Netmotion VPN, 2FA Authentication, PCI Compliance**

The departments that are supported by the three areas of the Augusta County IT Department are:

- Sheriff's Office
- Fire Rescue
- Administration
- Clerk of Court
- Juvenile Court
- General District Court

- Domestic Court
- Commonwealth Attorney's Office
- Emergency Operations Center
- Parks and Recreation
- Finance
- Animal Control
- Community Development
- Treasurer
- Commissioner-Real Estate
- Middle River Regional Jail
- Service Authority
- Stuarts Draft Treatment Plant
- Middle River Treatment Plant
- Fishersville Shop
- Fishersville Treatment Plant
- Maintenance
- Library- Fishersville/Churchville
- Registrar
- Social Services
- USDA

Strategic Goals and Objectives:

- Explore 400 replacement
- Continued Shared Services
- Continuing progressing with DRP
- Policies
- Documentation
- Cross-Training
- Update Job Descriptions and Job Ladders
- Upgrade VEAM (Virtual Server Backup Software)
- Upgrade storage
- Increase Map Types on GIS website
- To complete the proposed 10 GB fiber link to Service Authority
- To upgrade switches throughout the GC as needed
- To continue to apply network changes so as to improve throughput and security
- Work on getting a in/out electronic board setup or see what Office 365
- Work on team building and communication for the department
- Complete in-progress Ambulance AVL project
- Complete in-progress migration of RAMOB to the new ACGCFR01 virtual server
- Identify the next set of switches to be replaced in 2020, install and configure them
- Implement a 10GB link to Service Authority
- Implement a 10GB link to Social Services
- Determine if 10GB to MRRJ makes sense
- Complete in-progress Ambulance AVL project
- Complete in-progress migration of RAMOB to the new ACGCFR01 virtual server
- Identify the next set of switches to be replaced in 2020, install and configure them
- Implement a 10GB link to Service Authority
- Implement a 10GB link to Social Services
- Determine if 10GB to MRRJ makes sense
- To continue to apply network changes so as to improve throughput and security
- Finish up the process documentation
- Automate the timesheet import for the new KRONOS system for the jail to the as400
- Automate the county vacation/sick time import into the as400
- Assuming we sign a contract for a new municipal software system to dive into that project
- Upgrade Servers-Continue working on Government Center Dept Head wish lists
- Complete NG911 GIS and CAD requirements for deployment (PSAP Boundaries, address points)
- Improve or re-do GIS websites
- GIS programming training (Java,Python) to enable enhanced searches and tools
- GIS Certificate(s)?

- Work with Jason Hughes on improving the GIS regarding Real Estate and the CAMRA
- Phishing users
- Natural Chimneys using Netmotion so they no longer have to Sonicwall.
- NVR at CWA.
- Mobile Device Management

Budget Summary:

Item	FY2019- 2020 Expenditures	FY2020 - 2021 Adopted	FY2020 – 2021 Revised	FY2021 - 2022 Adopted	% Change from FY2021
Personnel	\$541,649	\$ 558,028	\$577,290	\$ 620,525	11.2%
Operating	211,080	228,476	273,953	286,279	25.3%
Total	\$752,729	\$786,504	\$ 851,244	\$906,804	15.3%

*Change in personnel figures are due to a board approved position in FY22 for a PC/Network technician and career ladder increases. Changes in operating are due to mid-year security measures for the network approved by the Board due to telework related to the pandemic.

Service and Performance Measures:

Item	FY2018-2019
Equipment Supported	>1000
Users Supported	>350

Accomplishments:

- Upgraded ECC Switches
- Upgraded Laserfiche
- Explored 400 replacement
- Continued progressing with DRP
- Documentation
- Cross-Training
- Upgraded VEAM (Virtual Server Backup Software)
- Upgraded storage
- Solution for old IIS server, FTP and Plan Review
- Increased Map Types on GIS website
- Technology renewal for FR in 2019
- Migrated the FR RAMOB physical server to the virtual environment and rename it more accurately as Fire Rescue, dropping the defunct RAMOB reference.
- Migrated the Data Center Closet rack reorg and the replacement of 4510 switches
- Upgraded switches throughout the GC as needed
- Network changes so as to improve throughput and security

- County GIS compliant with requirements for NG-911
- Upgraded the NetMotion and 2FA servers to the latest versions
- Replaced Sheriff's Department MDT's with Windows 10
- PC upgrades to Windows 10
- Volume licensing and imaging deployment

Contact Information:

Jackie Zetwick, Director of Information Technology

Location: Augusta County Government Center
Information Technology Department
18 Government Center Lane
P.O. Box 590
Verona, VA 24482

Phone: (540) 245-5400

Fax: (540) 245-5056

E-mail: helpdesk@co.augusta.va.us

**12200-INFORMATION TECHNOLOGY
BUDGET REQUEST**

	Detail	Original	Revised	Request	Co. Admin Recommendations	Difference
	20-21 Revised	FY 20-21	FY 20-21	FY 21-22	FY 21-22	Request to Recommendations
3320 - MAINTENANCE SERVICE CONTRACTS		\$ 148,312	\$ 162,110	\$ 198,312	\$ 188,410	\$ 9,902
Cisco Smartnet-network equipment- Sycom						removed budgeted increase
HP Carepaqs-Servers						
UPS Sycom						
BAI Software						
IBM iSeries-400, warranty with purchase *replace 11/18						
Brown, Caulkins & Company-check signer						
Unity Business-Laserfiche-Mcci						
Antivirus- SHI Board approved						
FormsPrint-Check Laser Software-Integrated custom						
DBU-COR office-Prodota						
Entrust-webmail.co.augusta.va.us						
.Gov-Augusta.gov Domain						
WS-FTP						
Network Monitoring software						
Barracuda Archiver (New)						
InfoPrint Maintenance						
Barracuda Spam-Sycom						
Baracuda Spyware 610						
Baracuda Archiver						
Verisign-tax.co.augusta.va.us						
VPN for DMV						
IBM 6500 Maintenance-*paid until 2016						
Barracuda Backup						
Kbox						
Website						
Sonic Wall-Remote Access *paid until March 17						
Archive Social-archive social media						
2FA						
2FA server-						
Spool Flex, Message Flex - AS 400						
Kiwi- logs activity on switches- Solarwinds						
VIRL- Network Simulation						
Anyconnect						
Netmotion for NA-SHI						
AD Management						
Sans						
Sans Phishing-CARES						
Site Improve						
VM renewal						
Teamviewer CARES						
Vcenter Renewal						
January	\$ 14,438.64	\$ 14,799.61				
December	\$	\$				
June	\$ 4,188.84	\$ 4,293.56				
July	\$ 14,055.67	\$ 14,407.06				
April	\$ 1,584.65	\$ 1,624.27				
June	\$ 1,622.10	\$ 1,662.66				
October	\$ 9,449.00	\$ 9,685.23				
July	\$ 24,634.00	\$ 25,249.85				
August	\$ 1,450.00	\$ 1,486.25				
November	\$ 540.00	\$ 553.50				
March	\$ 309.43	\$ 317.17				
March	\$ 904.05	\$ 926.65				
March	\$ 68.52	\$ 70.23				
June	\$ 1,676.07	\$ 1,717.97				
July	\$ 4,767.80	\$ 4,886.99				
July	\$ 191.86	\$ 196.66				
July	\$ 1,620.58	\$ 1,661.09				
April	\$ 5,220.89	\$ 5,351.41				
February	\$ 8,362.46	\$ 8,571.52				
October	\$ 1,531.35	\$ 1,569.63				
March	\$ 1,096.39	\$ 1,123.80				
May	\$ 3,228.75	\$ 3,309.47				
December	\$ 9,884.41	\$ 10,131.52				
December	\$ 1,191.56	\$ 1,221.35				
December	\$ 12,000.00	\$ 14,000.00				
July	\$ 1,179.79	\$ 1,209.28				
July	\$ 4,788.00	\$ 4,907.70				
July	\$ 246.00	\$ 252.15				
July	\$ 1,354.23	\$ 1,388.09				
October	\$ 1,248.45	\$ 1,279.66				
October	\$ 109.00	\$ 111.73				
October	\$ 203.98	\$ 209.07				
October	\$ 2,485.59	\$ 2,547.73				
October	\$ 493.00	\$ 505.33				
October	\$ 2,085.88	\$ 2,138.02				
October	\$ 2,940.00	\$ 3,013.50				
October	\$	\$ 2,400.00				
July	\$ 6,950.00	\$ 7,123.75				
July	\$ 5,340.35	\$ 5,473.86				
July	\$ 588.00	\$ 2,352.00				
July	\$ 4,585.88	\$ 4,700.53				

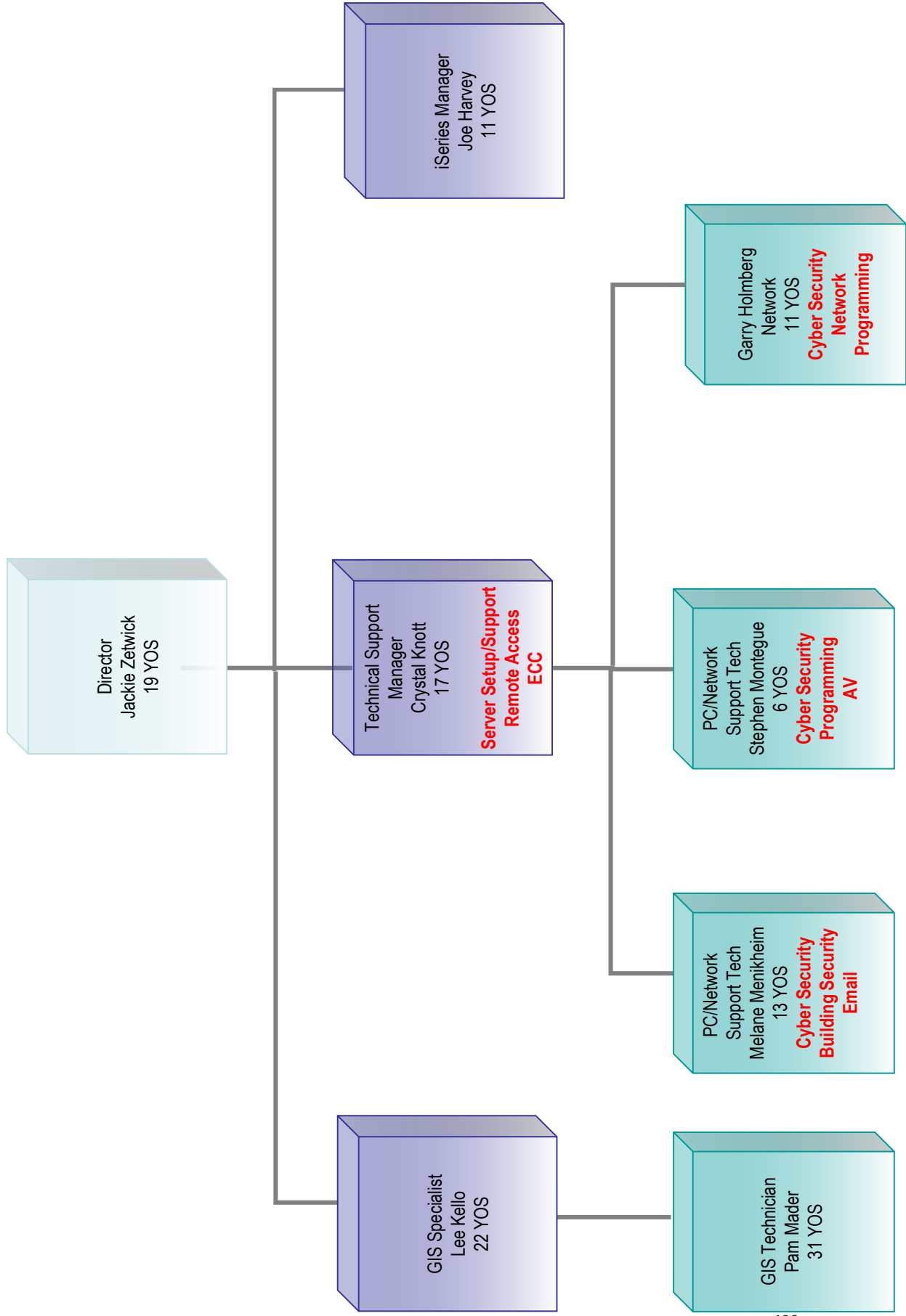
**12200-INFORMATION TECHNOLOGY
BUDGET REQUEST**

	Detail	FY21-22	Original FY 20-21	Revised FY 20-21	Request FY 21-22	Co. Admin Recommendations FY 21-22	Difference Request to Recommendations
Entrust 650 archiver	20-21 Revised						
Entrust Sonic Wall		\$ 197.83	\$ 202.77				
Printer Connections		\$ 197.83	\$ 202.77				
Entrust Cisco VPN-CARES		\$ 2,905.88	\$ 2,978.52				
DUO-Sycom; \$11,812 CARES		\$ 193.03	\$ 197.86				
Albert Board approved		\$ 12,500.72	\$ 13,800.00				
		\$ -	\$ -				
Bold indicates paid for the year							
Cell Phone MDM							
Kbox additions		\$ 162,109.73	\$ 198,312.49				
3321 - MAINTENANCE SERVICE - GIS							
ESRI Software Maintenance	November	\$ 17,600.00	\$ 17,600.00	\$ 17,800.00	\$ 17,800.00	\$ 17,800.00	\$ -
GIS Certificate	December	\$ 200.00	\$ 200.00				
		\$ 17,800.00	\$ 17,800.00				
3322 - CONTRACT SERVICES							
Advanced Telephone		\$ -	\$ -	\$ 19,000.00	\$ 25,678.00	\$ 25,700.00	\$ 620 removed budgeted increase
Hard Drive Removal and Destroy- CIIS, HIPAA, Auditors		\$ -	\$ -				
Removal of old Back up tapes		\$ -	\$ -				
Network Support		\$ -	\$ -				
Shenandoah Office		\$ -	\$ -				
BMS Printing		\$ -	\$ -				
RE Tax Bills (October & June)		\$ 7,126.52	\$ 7,304.68				
PP Tax Bills (October)		\$ 5,392.67	\$ 5,527.49				
Supplementals (November & July)		\$ 824.34	\$ 844.94				
Delinquencies PP/RE (March)		\$ 2,740.96	\$ 2,809.49				
PP Tax Bills (March)		\$ 9,593.39	\$ 9,833.22				
		\$ 25,677.87	\$ 26,319.82				
*offset in part by revenue from ACSA (\$7976) and Headwaters (\$750) support contracts, see recovered costs							
3323 - CONTRACT SERVICES - GIS							
Need to fix plotter		\$ 1,000.00	\$ 2,000.00	\$ -	\$ 2,000.00	\$ -	\$ 2,000 Cut New Plotter from Capital GIS
5201 - POSTAL SERVICES							
Regular mailings for IT staff		\$ 100.00	\$ 200.00	\$ 50.00	\$ 200.00	\$ 200.00	\$ -

**12200-INFORMATION TECHNOLOGY
BUDGET REQUEST**

Detail	Original FY 20-21	Revised FY 20-21	Request FY 21-22	Co. Admin Recommendations FY 21-22	Difference Request to Recommendations
5203 - TELEPHONE SERVICES					
Lumos:					
Comcast:	\$ -	\$ -			
Carolina Digital	\$ 30,633.38	\$ 35,526.45			
Verizon:	\$ 1,722.00	\$ 1,808.10			
Switchboard:	\$ 240.04	\$ 241.81			
Verizon Wireless:	\$ 241.02	\$ 251.65			
JV	\$ 763.50	\$ 861.39			
	\$ -	\$ -			
	\$ 33,599.94	\$ 38,689.40			
	\$ 38,689	\$ 33,600	\$ 38,689	\$ 36,689	\$ 2,000
					removed increases
5305 - MOTOR VEHICLE INSURANCE					
1 vehicle	\$ 600.00	\$ 600.00	\$ 600	\$ 600	\$ -
5501 - TRAVEL & TRAINING EXPENSES					
<i>Classes in Charlottesville</i>					
Melanie-Vmware	\$ 1,500.00	\$ 1,500.00			
Crystal-SQL	\$ 1,500.00	\$ 1,500.00			
Jackie	\$ 500.00	\$ 500.00			
Steve	\$ 1,500.00	\$ 1,500.00			
	\$ -	\$ -	\$ 5,000	\$ 4,000	\$ 1,000
	\$ -	\$ -	\$ -	\$ -	general cut
5502 - TRAVEL & TRAINING - GIS					
<i>Classes in Charlottesville & On-line</i>					
Lee-Server conference	\$ 315.00	\$ 315.00			
Pam-Federal Conference	\$ 600.00	\$ 600.00			
Lee-Federal Conference	\$ 600.00	\$ 600.00			
	\$ -	\$ -	\$ 1,515	\$ 1,000	\$ 515
	\$ -	\$ -	\$ -	\$ -	general cut
5801 - DUES & SUBSCRIPTIONS					
Zoom	\$ 240.00	\$ 480.00	\$ 780	\$ 780	\$ -
SVTC:	\$ 200.00	\$ 200.00			
VALGITE:	\$ 100.00	\$ 100.00			
	\$ 240.00	\$ 780.00	\$ 780	\$ 780	\$ -
6001 - OFFICE SUPPLIES					
Amazon	\$ 1,000.00	\$ 1,000.00			
SHI	\$ 1,350.00	\$ 1,350.00			
BW-Wilson Paper:	\$ 750.00	\$ 750.00			
Green Bar:	\$ 2,100.00	\$ 2,100.00			
Misc:	\$ 4,000.00	\$ 1,100.00			
	\$ 4,000.00	\$ 6,300.00	\$ 6,300	\$ 5,800	\$ 500
	\$ 3,000	\$ 4,000	\$ 6,300	\$ 5,800	general cut

Information Technology



Board of Elections

Mission:

The mission of the Voter Registration Office is to provide opportunities, in an equitable and courteous manner, for all qualified citizens of the County of Augusta to register to vote, to promote the integrity of the electoral process by maintaining accurate and current voter registration records used in elections; to coordinate elections so they are conducted in a manner that secures the qualified citizen’s right to vote and ensure that the results accurately reflect the voter’s will; and to be an information resource for citizens regarding voter registration, elections and elected officials.

Department overview:

The Augusta County Office of Voter Registration processes voter registration applications and verifies accuracy and eligibility to register; this includes research and correspondence with applicants. The accuracy of records is essential and therefore steps such as cancelling felons, deceased, mentally incapacitated and non-citizen voters is critical to the integrity of this process. In addition to voter registration entry and compliance, elections are produced, officers of elections trained, election reference material and procedures are created and printed, voting equipment pollpads are programmed, tested and sealed, and absentee ballots are mailed and in-person absentee voting preformed in the office, among many other election preparation responsibilities. This office also receives the candidate filing forms and campaign finance reports for local elected officials and candidates.

Strategic Goals & Objectives:

- Promote the integrity of the electoral process by voter outreach
- Provide refresher training of the New Optical Scan Voting Equipment to Officer of Elections and Voters
- Provide in-depth Pollpad Training to Officers of Election
- Produce a General Election founded by integrity and accuracy
- Hold a 2021 November General Election and potentially a June 2022 primary with integrity and accuracy
- Continue to train the Voting Equipment Manager and Chief Assistant Registrar on voting equipment and pollpad coding, testing and deploying process
- Continue to train the Chief Assistant Registrar in every aspect of the office
- Train Officers of Election on election laws, voting equipment, forms and procedures prior to each election
- Continue No Excuse voting for all Election
- Coordinate and implement Redistricting

Budget Summary:

Item	FY2019- 2020 Expenditures	FY2020 - 2021 Adopted	FY2020 – 2021 Revised	FY2021 - 2022 Adopted	% Change from FY2021
Personnel	\$158,585	\$168,881	\$172,299	\$175,632	4%
Operating	184,251	169,397	191,387	182,919	8%
Total	\$342,836	\$338,278	\$363,686	\$358,551	6%

***Personnel increases are due to potential increase in salaries from the General Assembly and reclass of an employee. Operating increases are related to unfunded mandates set forth by the state related to no excuse voting.

Service and Performance Measures:

Item	FY2020-2021 Planned	FY2020-2021 Actual	FY2021-FY2022 Estimated
Registered Voters	51,000	53,090 (as of 1/27/21)	54,000
Elections Held	2	3	3
Polling Places	26	26	26
Officers of Election	241	184	241

Accomplishments:

- Revised the process and format of Officer of Election training on law, procedure and document completion
- Produced and held a General Election in November with minimal to no issues
- Held Voter Outreach Events
- Trained office personnel as well as Officer of Elections on the new Optical Scan and Pollpad equipment
- Attended Virtual Regional Director of Election meetings/trainings
- Successful no excuse voting for the November Election – 16,000 in person voters
- AS OF 12/31/20 processed 7,934 Virginia Voter Registration Applications; deleted 51 felons, 435 deceased, 6 mentally incapacitated voters, and transferred out 1934. Submitted 54 notices to other states of their voters moving and registering in Virginia.

Contact Information:

Constance I. Evans, Director of Elections
Robin L. Moyers, Chief Deputy Director of Elections

Location: Augusta County Government Center
Voter Registration
18 Government Center Lane
P.O. Box 590
Verona, VA 24482

Phone: (540) 245-5656

Fax: (540) 245-5037

**13010-REGISTRAR
BUDGET REQUEST**

	Detail	Detail	Original FY 20-21	Revised FY 20-21	Request FY 21-22	Co. Admin Recommendations FY 21-22	Difference Request to Recommendations
<u>3121-AUDITING-RISK LIMITED AUDIT</u>							
	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<u>3200 - COMP. OF ELECTION OFFICIALS</u>							
Officers of Election	\$ 28,800	\$ 36,150	\$ 47,220	\$ 35,680	\$ 72,152	\$ 35,000	\$ 37,152 general cut
Officer & Alternate training	\$ 3,720	\$ 4,820					
Officers EPB training	\$ 1,775	\$ 4,820					
Chief Officers	\$ 390	\$ 390					
Assistant Chief Officers	\$ 260	\$ 260					
Officers picking up material	\$ 375	\$ 390					
Officers returning material	\$ 360	\$ 390					
In Person No Excuse Voting	\$ -	\$ 24,932					
	\$ 35,680	\$ 72,152					
<u>3201 - CUSTODIAN & MECH - VOTING MACHINES</u>							
American of Virginia, Inc.	\$ 7,830	\$ 7,830	\$ 9,922	\$ 10,605	\$ 10,478	\$ 10,478	\$ -
Sealing voting machines	\$ -	\$ 390					
Handing out equipment	\$ -	\$ 260					
Election Day & receiving equipment	\$ -	\$ 1,482					
Picking up signs	\$ -	\$ -					
Moving equipment to Smith West -Friday	\$ 2,538	\$ 208					
Election Night Extra Help (\$11x4x5)	\$ 237	\$ 308					
	\$ 10,605	\$ 10,478					
<u>3320 - MAINTENANCE SERVICE CONTRACTS</u>							
Election Manager & tabulation yearly subscription	\$ -	\$ 16,866	\$ 18,110	\$ 23,610	\$ 40,476	\$ 35,476	\$ 5,000 general cut
Firmware - OVO: 31@\$90, OVI: 27 @ \$60	\$ 4,410	\$ 4,410					
Extended Warranty - OVO: 31@\$225, OVI: 27 @ \$175	\$ 11,700	\$ 11,700					
Knowlink - Poll Pads	\$ 7,500	\$ 7,500					
	\$ 23,610	\$ 40,476					
<u>3600 - ADVERTISING</u>							
Newspaper Display Ad of Election	\$ 615	\$ 750	\$ 750	\$ 615	\$ 750	\$ 750	\$ -
Deadlines - Required by VA Code §24.2-415	\$ -	\$ -					
News Leader increase	\$ 615	\$ 750	\$ -	\$ -	\$ -	\$ -	\$ -

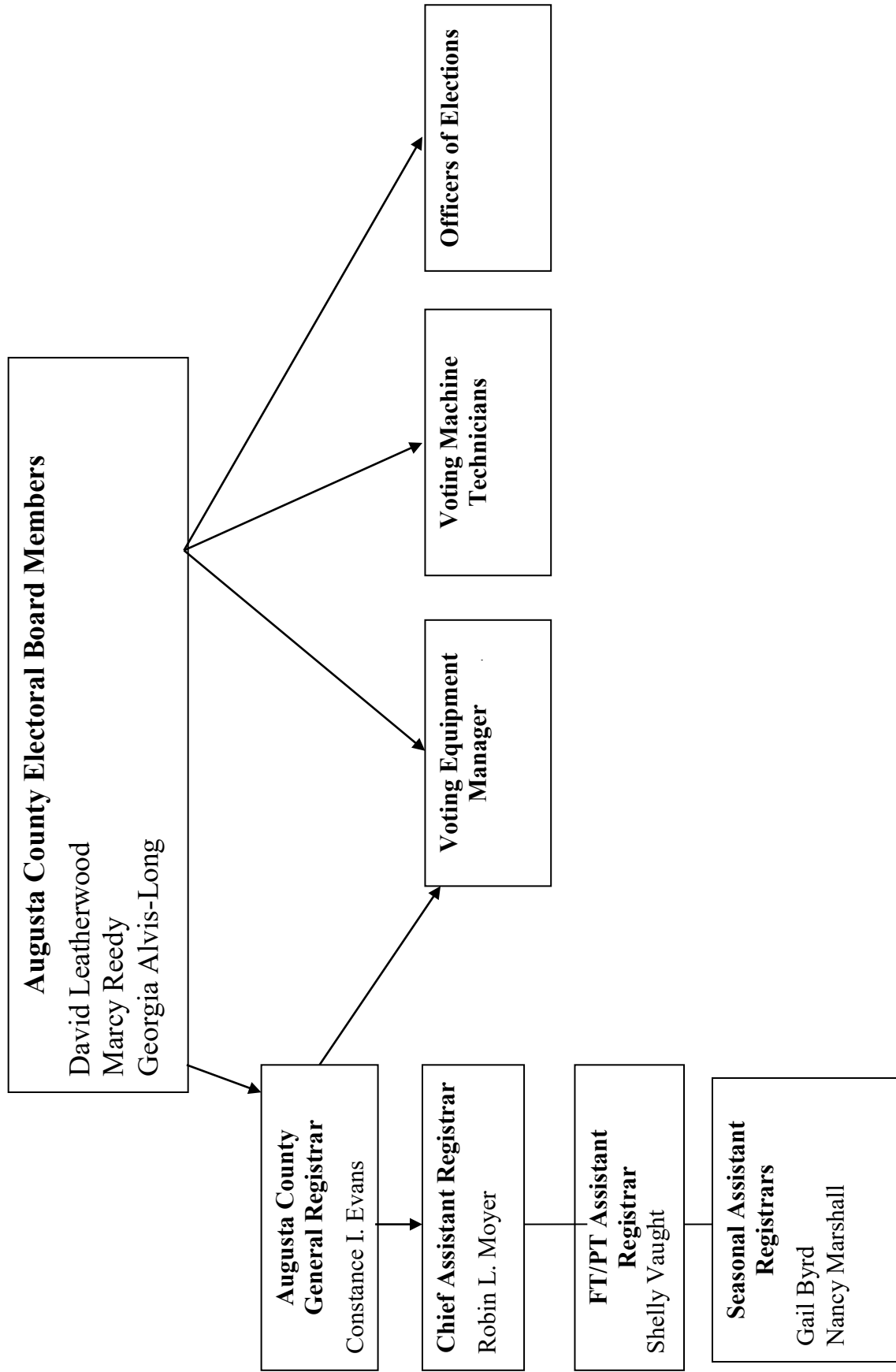
**13010-REGISTRAR
BUDGET REQUEST**

	Detail	Detail	Original FY 20-21	Revised FY 20-21	Request FY 21-22	Co. Admin Recommendations FY 21-22	Difference
<u>3900 - PRIMARY ELECTIONS</u>			\$ 50,388	\$ 70,000	\$ 148,018	\$ 45,000	\$ 103,018
Presidential Primary							Request to Recommendations
Officers of Election/Chief and Assistant	\$ -	\$ -					
Officer of Election training	\$ -	\$ -					
Election supplies/expenses	\$ -	\$ -					
June Primary							
Officers of Election/Chief and Assistant	\$ 44,810	\$ 89,620					
Officer of Election training	\$ 1,300	\$ 2,600					
Election supplies/expenses	\$ 27,989	\$ 55,978					
	\$ 74,099	\$ 148,198					
<u>3901 - TOWN ELECTIONS</u>			\$ -	\$ -	\$ -	\$ -	\$ -
Advertising the Craigsville Town Election							
Required by VA Code §24.2-415							
County Bills Town for Expense	\$ -	\$ -					
<u>3902 - REDISTRICTING</u>			\$ -	\$ -	\$ 39,977	\$ -	\$ 39,977
							Cut Census delayed
<u>5201 - POSTAL SERVICES</u>			\$ 6,500	\$ 14,000	\$ 11,000	\$ 8,000	\$ 3,000
Proposed amount based on an average of	\$ 14,000	\$ 11,000					general cut
prior year expenditures	\$ -	\$ -					
Voting precinct move (201/801) Cost \$2530	\$ 14,000	\$ 11,000					
<u>5203 - TELEPHONE SERVICES</u>			\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ -
Proposed amount based on an average of	\$ 1,100	\$ -					
prior year expenditures for office lines							
<u>5300 - INSURANCE - VOTING MACHINES</u>			\$ 285.00	\$ 285.00	\$ 285.00	\$ 285.00	\$ -
Annual payment for insurance coverage on	\$ 350	\$ -					
voting machines							
<u>5402 RENT OF VOTING PRECINCTS</u>			\$ 1,400	\$ 1,400	\$ 1,400	\$ 1,400	\$ -
14 Precincts at \$100/each	\$ 1,400	\$ -					

**13010-REGISTRAR
BUDGET REQUEST**

	Detail	Detail	Original	Revised	Request	Co. Admin	Difference
	20-21 Revised	FY21-22	FY 20-21	FY 20-21	FY 21-22	Recommends	Request to
							Recommends
<u>5501 - TRAVEL EXPENSES</u>							
SBE Annual Training	\$ -	\$ 2,099	\$ 7,555	\$ 3,825	\$ 10,678	\$ 7,000	\$ 3,678
(Required 24.2-106 & 114)							general cut
VEBA Annual Meeting	\$ -	\$ 2,834					
VRAV Annual Meeting	\$ -	\$ 1,320					
VREO Training	\$ -	\$ 600					
Mileage Reimbursement - Electoral Board	\$ 2,300	\$ 2,300					
Mileage Reimbursement - Chief	\$ 633	\$ 633					
Mileage Reimbursement for Custodians	\$ 892	\$ 892					
	\$ 3,825	\$ 10,678					
<u>5801 - DUES & SUBSCRIPTIONS</u>							
VA Electoral Board Association	\$ 180	\$ 180	\$ 350	\$ 450	\$ 430	\$ 430	\$ -
VA Registrars Association of VA	\$ 250	\$ 250					
Due By 6/25	\$ 430	\$ 430					
<u>6001 - OFFICE SUPPLIES</u>							
Proposed amount based on an average of	\$ 4,500	\$ 6,000					
prior year expenditures	\$ 4,500	\$ 6,000					
card envelopes							
<u>6007 - REPAIRS & MAINTENANCE - VOTING MACHINES</u>							
<u>6028 - BALLOTS & VOTING MACHINE SUPPLIES</u>							
Voting machine/EPB supplies	\$ 20,917	\$ 2,327	\$ 20,917	\$ 20,917	\$ 24,028	\$ 21,000	\$ 3,028
Election supplies	\$ -	\$ 21,701					general cut
	\$ 20,917	\$ 24,028					
<u>8002 - FURNITURE & EQUIPMENT</u>							
laptop	\$ -	\$ 3,000	\$ -	\$ 4,000	\$ 11,600	\$ 11,600	\$ -
Thumbdrives OVO and OVI	\$ -	\$ 8,600					
	\$ -	\$ 11,600					
Department Total:	\$ 169,397	\$ 191,387	\$ 169,397	\$ 378,772	\$ 182,919	\$ 195,853	
Payroll Total:	\$ 168,881	\$ 198,194	\$ 168,881	\$ 198,194	\$ 175,632	\$ 22,562	
Grand Total:	\$ 338,278	\$ 363,686	\$ 338,278	\$ 576,966	\$ 358,551	\$ 218,415	

BOARD OF ELECTIONS
ORGANIZATIONAL CHART FY 2021-2022



Augusta County

Fiscal Year 2021-2022

Departmental Budgets by Function

Judicial Administration

Department	FY2019- 2020 Actual	FY2020 - 2021 Adopted	FY2020 – 2021 Revised	FY2021 - 2022 Adopted	% Change from FY2021
Circuit Court	\$162,173	\$177,530	\$177,922	\$177,773	0%
General District Court	6,547	6,150	6,150	6,500	6%
Magistrate	2,521	3,600	3,600	4,446	24%
Clerk of the Circuit Court	890,096	1,075,408	1,085,640	1,080,393	0%
Commonwealth Attorney	1,309,797	1,346,421	1,506,110	1,561,912	16%
Total Judicial Administration	\$2,371,134	\$2,609,109	\$2,779,422	\$2,831,024	9%



Circuit Court

Department Overview:

The Circuit Court is the trial court with the broadest powers in Virginia. The Circuit Court handles all civil cases with claims of more than \$25,000. It shares authority with the general district courts to hear matters involving disputes between \$4,500 and \$25,000. The Circuit Court has the authority to hear serious criminal cases, called felonies.

The Circuit Court also handles family matters, including divorce. In addition, the Circuit Court hears cases appealed from the General District Court and from the Juvenile and Domestic Relations District Court. There is a Circuit Court in each city and county in Virginia.

Budget Summary:

Item	FY2019- 2020 Expenditures	FY2020 - 2021 Adopted	FY2020 – 2021 Revised	FY2021 - 2022 Adopted	% Change from FY2021
Personnel	\$148,245	\$166,680	\$167,072	\$166,923	0.1%
Operating	13,928	10,850	10,850	10,850	0%
Total	\$162,173	\$177,530	\$177,922	\$177,773	0.1%

**21010-CIRCUIT COURT
BUDGET REQUEST**

	Detail	Detail	Original	Revised	Request	Co. Admin Recommends	Difference
	20-21 Revised	FY21-22	FY 20-21	FY 20-21	FY 21-22	FY 21-22	Request to Recommends
<u>3200 - COMPENSATION - JURORS & WITNESSES</u>							
Per diem for jurors and witnesses			\$ 3,150 \$	3,150 \$	3,150 \$	3,150 \$	-
<u>3201 - COMPENSATION OF JURY COMMISSIONERS</u>							
Per diem for jury commissioners			\$ 2,700 \$	2,700 \$	2,700 \$	2,700 \$	-
<u>3320 - MAINTENANCE SERVICE CONTRACTS</u>							
Minor repairs to office equipment			\$ - \$	- \$	- \$	- \$	-
<u>5201 - POSTAL SERVICES</u>							
General office mailings, overnight deliveries Moved to clerks line item			\$ - \$	- \$	- \$	- \$	-
<u>5203 - TELEPHONE SERVICES</u>							
Land lines, long distance, switchboard			\$ 900 \$	900 \$	900 \$	900 \$	-
<u>5801 - DUES & SUBSCRIPTIONS</u>							
VA Lawyers, Lexis Nexis, West Addition of juror management system			\$ 1,400 \$	1,400 \$	1,400 \$	1,400 \$	-
<u>6001 - OFFICE SUPPLIES</u>							
General office supplies, including copier charges			\$ 2,700 \$	2,700 \$	2,700 \$	2,700 \$	-
<u>8002-FURNITURE & EQUIPMENT</u>							
			\$ - \$	- \$	- \$	- \$	-
Department Total:			\$ 10,850 \$	10,850 \$	10,850 \$	10,850 \$	-
Payroll Total:			\$ 166,680 \$	167,072 \$	171,550 \$	166,923 \$	4,627
Grand Total:			\$ 177,530 \$	177,922 \$	182,400 \$	177,773 \$	4,627

General District Court

Department Overview:

There are 3 “departments” within each General District Court:

Civil: The general district court decides civil suits involving amounts of money up to \$25,000. There are 3 different suits that an individual may file, which are, Warrant in Debt (suits for money), Warrant in Detinue (suit for items), and Unlawful Detainer (suit for unpaid rent/eviction of property). The General District Courts also have the authority to hear and issue protective orders involving non-family or household members. These hearings are also considered “civil”.

Criminal: The general district court decides cases in which a person is charged with a misdemeanor. A misdemeanor is any charge which carries a penalty of no more than one year in jail or a fine of up to \$2,500 or both. The general district court also holds preliminary hearings in felony cases. Preliminary hearings in felony cases are held to determine whether there is probable cause to believe the defendant committed the offense in order to justify holding the defendant for a grand jury hearing. The grand jury determines whether the accused will be indicted and held for trial by the circuit court.

Traffic: The general district court hears cases in which a person is charged with a traffic offense. Most traffic offenses are traffic infractions, which are generally punishable by a fine of not more than \$250. A person may also have a misdemeanor traffic offense which, just like a criminal misdemeanor charge, may carry a penalty of no more than one year in jail or a fine of up to \$2,500 or both.

Strategic Goals and Objectives:

- Provide supplemental pay for all employees
- Continue high level of customer service
- Ongoing training of all employees on-site as well as off-site when offered by Supreme Court
- Continued training for all employees via online courses as they become available via Supreme Courts web-ex system

Budget Summary:

Item	FY2019- 2020 Expenditures	FY2020 - 2021 Adopted	FY2020 – 2021 Revised	FY2021 - 2022 Adopted	% Change from FY2021
Operating	\$6,547	\$6,150	\$6,150	\$6,500	5.7%

*Restored operating budget to pre-COVID amounts.

Service and Performance Measures:

Item	2019 Actual	2020 Estimated
Civil Cases	3,288	3,500
Criminal Cases	2,677	2,800
Traffic Cases	13,107	13,300

Miscellaneous cases for 2019 were 748 (these include motions as well as TDO, ECO and mental commitment hearings)

Accomplishments:

- Continued enhancements on E-summons with Augusta County Sheriff's Office
- From January 1, 2019 to December 31, 2019 this department collected over \$550,000 in fines and fees for Augusta County alone
- Implementing the GCMS and FAS programs for data entry and fine collections
- Employees continue to provide outstanding service to the public as well as other agencies while remaining understaffed. According to the latest staffing study model we are operating at 78.9% staff (currently authorized to have 6 employees-according to staffing study, we should have 7.6)

Contact Information:**Christy Hostetter, Clerk of Court**

Location: Augusta County General District Court
6 East Johnson Street, Second Floor
Staunton, VA 24401

Phone: (540) 245-5300

Fax: (540) 245-5365

E-mail: chostetter@vacourts.gov

**21020-GENERAL DISTRICT COURT
BUDGET REQUEST**

	Detail	Detail	Original	Revised	Request	Co. Admin. Recommendations	Difference
	20-21 Revised	FY21-22	FY 20-21	FY 20-21	FY 21-22	FY 21-22	Request to Recommendations
<u>110 - Salary & Wage Supplement</u>							
3% Salary Supplement	\$ -	\$ 6,500	\$ -	\$ -	\$ 6,500	\$ -	\$ 6,500
	\$ -	\$ 6,500					general cut
<u>5203 - TELEPHONE SERVICES</u>							
Cost of office lines, fax	.	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	-
<u>5501 - TRAVEL EXPENSES</u>							
Conference travel	\$ -	\$ 500	\$ 250	\$ 250	\$ 500	\$ 500	-
<u>5801 - DUES & SUBSCRIPTIONS</u>							
Dues for Judge	\$ -	\$ 500	\$ 400	\$ 400	\$ 500	\$ 500	-
<u>6001 - OFFICE SUPPLIES</u>							
Office supplies not covered by Supreme Court, shredding services	\$ -	\$ 3,000	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	-
<u>8002 - FURNITURE & EQUIPMENT</u>							
	\$ -	\$ 500	\$ -	\$ -	\$ -	\$ -	-
Department Total:	\$	\$	\$ 6,150	\$ 6,150	\$ 6,500	\$ 6,500	\$ -
Payroll Total:	\$	\$	\$ -	\$ -	\$ 6,500	\$ -	\$ 6,500
Grand Total:	\$	\$	\$ 6,150	\$ 6,150	\$ 13,000	\$ 6,500	\$ 6,500

Office of the Magistrate
Region II, 25th Judicial District

Department Overview:

A Magistrate is an independent judicial officer who has the authority to issue arrest warrants or summonses, upon review of complaints of criminal conduct and a finding of probable cause. A magistrate also has the authority to issue temporary protection, custody, and detention orders. Twelve full-time magistrates serve the twelve jurisdictions within the 25th Judicial District. In addition to video conferencing facilities in Buena Vista, Clifton Forge, Monterey, New Castle, Staunton, Waynesboro, there are staffed magistrate’s offices in Covington, Fincastle, Lexington, Verona, and Warm Springs. In Augusta County, law enforcement agencies and County residents are primarily served by six full time Magistrates. These Magistrates include Lance Vest, Judith Owens, Kathleen Lee, Alison McCray, Eric Stephenson, and Jamie Long. These Magistrates work in one of two office locations, the first in located inside the Augusta County Sheriff’s Department in Verona Virginia and the other at located inside Middle River Regional Jail.

The Chief Magistrate is the individual responsible for ensuring the appropriate delivery of magistrate’s services in the 25th Judicial District. This post is currently filled by Chief Magistrate Robyn Wilhelm. The Chief Magistrate’s responsibilities include the hiring, training, and administration of personnel, directing the operations of our staffed offices and ensuring the proper functioning of our video conferencing facilities, preparing and managing local budgets, responding to complaints, and maintaining effective relationships with members of the judiciary, law enforcement, and the public. In addition, the Chief Magistrate performs magistrate duties as needed.

Per a 1993 court order, “*funding for the operation of the office of the Chief Magistrate is by contribution of the various jurisdictions within the 25th Judicial District collectively,*” to be administered by Augusta County. The 25th Judicial District is comprised of the following Cityies/Counties: Cities of Covington, Lexington, Staunton, Buena Vista, and Waynesboro and the Counties of Highland, Augusta, Rockbridge, Bath, Alleghany, Botetourt, and Craig. Va. Code §16.1-69.6. Funds budgeted for the Chief Magistrate’s office provided for basic office supplies, equipment, legal reference materials, and because the Chief Magistrate is required to be accessible 24 hours a day, a smart phone. Separate state and local funds provide for the operation of the magistrate offices, like the office located at the Augusta County Sheriff’s Office.

Item	FY2019- 2020 Expenditures	FY2020 - 2021 Adopted	FY2020 – 2021 Revised	FY2021 - 2022 Adopted	% Change from FY2021
Operating	\$2,521	\$3,600	\$3,600	\$4,446	23.5%

*restored funding to pre-COVID amounts.

Contact Information:

Robyn Wilhelm, Chief Magistrate
Twenty-fifth Judicial District, Region II

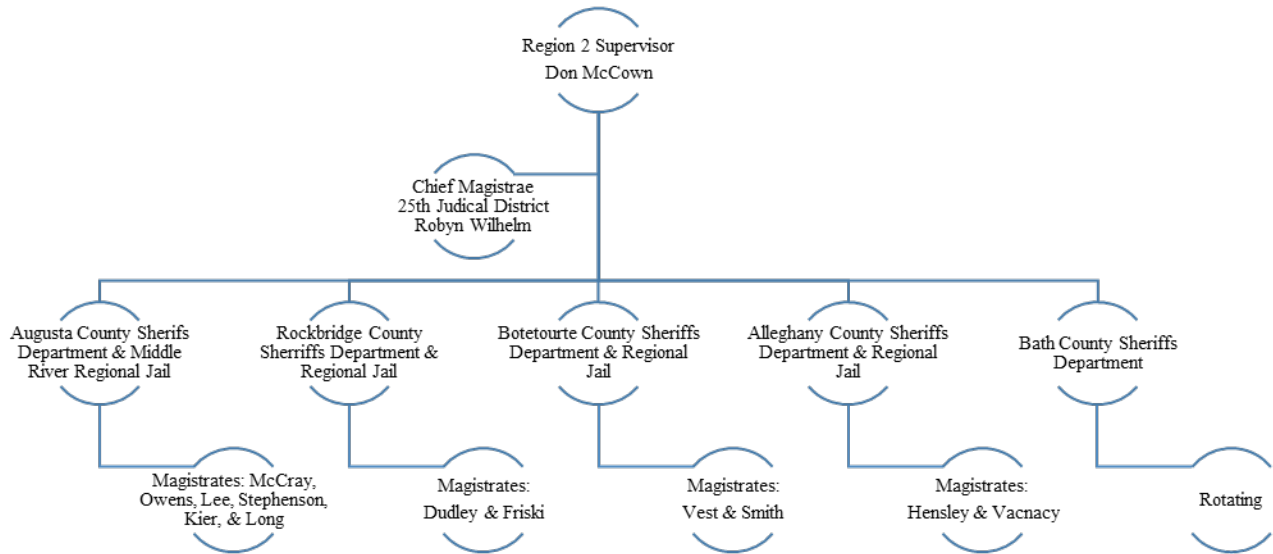
Mail: P.O. Box 1088 Lexington VA 24450
Phone: (540) 430-2035 or (209) 815-4063
E-mail: rwilhelm@vacourts.gov

**21030-MAGISTRATE
BUDGET REQUEST**

	Detail	Detail	Original	Revised	Request	Co. Admin Recommendations	Difference
	20-21 Revised	FY21-22	FY 20-21	FY 20-21	FY 21-22	FY 21-22	Request to Recommendations
5201 - POSTAGE Post office box in Verona.			\$ 56 \$	\$ 56 \$	\$ 56 \$	\$ 56 \$	-
5203 - TELEPHONE SERVICES Phone and fax lines. Includes lines for video conferencing.			\$ 2,000 \$	\$ 2,000 \$	\$ 2,000 \$	\$ 2,000 \$	-
5501 - TRAVEL & TRAINING Continuing education expenses for magistrates.			\$ 200 \$	\$ 200 \$	\$ 200 \$	\$ 200 \$	-
5604 - PRO-RATA SHARE - CHIEF MAGISTRATE Augusta County's portion of funding the operation of Chief Magistrate's office.			\$ 120 \$	\$ 120 \$	\$ 120 \$	\$ 120 \$	-
5801 - DUES & SUBSCRIPTIONS 6 memberships in the VA Magistrates' Association. 2 copies of Bacigal's VA Criminal Offenses and Defenses, 2020-2021 Edition. (Price expected to increase to \$327/copy). 2 mini code books (one for each office)	\$ - \$ \$ - \$ \$ 20	150 654	\$ 824 \$	\$ 824 \$	\$ 870 \$	\$ 870 \$	-
6001 - OFFICE SUPPLIES Non-consumables such as light bulbs, mouse pads, phone cords, paper products, hand sanitizer, etc. State funds cannot be used for such items.			\$ 400 \$	\$ 400 \$	\$ 720 \$	\$ 500 \$	220 general cut
8002 - FURNITURE & EQUIPMENT Cost to replace fax, lamp(s), etc. as necessary. 1 new desk chair, space heater, scanner/fax/copy combo, ect.	\$ - \$ \$ - \$	-	\$ - \$	\$ - \$	\$ 1,400 \$	\$ 700 \$	700 general cut
Department Total:	\$ 3,600 \$	\$ 3,600 \$	\$ 3,600 \$	\$ 5,366 \$	\$ 4,446 \$	\$ 920 \$	920 n/a
Payroll Total:	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Grand Total:	\$ 3,600 \$	\$ 3,600 \$	\$ 3,600 \$	\$ 5,366 \$	\$ 4,446 \$	\$ 920 \$	920

Office of the Magistrate Region II, 25th Judicial District

Organizational Chart:



Office Locations & Assignments:

Verona/Augusta County Office 127 Lee Highway Verona, VA 24482 (540) 245-5015 (540) 245-5165 (fax) Magistrates: <i>Judith Owens; Kathleen Lee; Allison McCray; Eric Stephenson; Lance Vest; Jaime Long</i>	Lexington/Rockbridge County Office 258 Greenhouse Road Lexington, VA 24450 (540) 464-1187 (540) 464-5101 (fax) Magistrates: <i>Joy Dudley; Denise Friski</i>	Covington/Alleghany County Office 268 West Main Street Covington, VA 24426 (540) 965-1778 (540) 965-1714 (fax) Magistrates: <i>Kimberly Hensley; Douglas Malenfant</i>
Fincastle/Botetourt County Office 205 North Roanoke Street Fincastle, VA 24090 (540) 473-8234 or (540) 928-2326 (540) 473-8118 (fax) Magistrates: <i>Charles Smith; Josiah Leonard</i>	Warm Springs/Bath County Office 77 Courthouse Hill Road Warm Springs, VA 24484 (540) 839-7296 (540) 839-3344 (fax) Magistrate: Rotating	Middle River Regional Jail Office 250 Technology Drive Staunton, VA 24402 (540) 245-5420 x1196 (540) 245-5238 (fax) Magistrates: Rotating

Circuit Court Clerk

25th Judicial Circuit of Virginia

Department Overview:

The Circuit Court is the trial court with the broadest powers in Virginia. The Circuit Court handles all civil cases with claims of more than \$25,000. It shares authority with the general district court to hear matters involving disputes between \$4,500 and \$25,000. The Circuit Court has the authority to hear serious criminal cases known as felonies.

The Circuit Court also handles family matters, including divorce. In addition, the Circuit Court hears cases appealed from the General District Court and from the Juvenile and Domestic Relations District Court. There is a Circuit Court in each city and county in Virginia. Circuit Court Clerks are elected for 8-year terms.

The Circuit Court Clerk's duties also include serving as County Clerk, Deed Recorder, Probate Officer, and steward of the county's historic records. The Augusta County Circuit Court Clerks' Office currently has a staff that includes the Clerk, one Accountant (Deputy Clerk), one Bookkeeper (Deputy Clerk), two Land Recorders (Deputy Clerks), two Probate Division staff (Deputy Clerks), two Court Administration staff (Deputy Clerks), two Civil Division staff (Deputy Clerks), two Criminal Division staff (Deputy Clerks), and an Administrative Assistant (Senior Clerk Typist), all of whom are full-time. We also employ two part-time staff, a Land Records Assistant, and Historic Records Assistant.

There are over 800 specific duties set out in the Code of Virginia that pertain to the clerks' office. A typical day in the office might include any of the following:

- Making a copy of an historic will or other documents
- Processing and Issuing concealed weapon permits
- Issuing a marriage license
- Probating a will
- Recording a deed
- Working criminal courtroom cases/jury trials
- Working civil jury trials
- Issuing juror summons
- Grand Jury Process every other month
- Working with pro se litigants
- Taking in payments from defendants for fines and costs
- Assisting the public in researching records
- Preparing criminal court orders
- Recording judgments, and financing statements, etc.
- Giving oaths of office to all elected officials, board members, etc.
- Receipting and distributing restitution payments to victims
- Monitor the financial accounts of all defendants working community service
- Scanning, indexing, filing cases **Total caseload for initial filings of civil/criminal this fiscal year (July 19 – June 20) was 2,469. In addition to initial filings there were civil/criminal cases which were concluded during the fiscal year (July 19 – June 20) totaling 2,069.**
- The Clerk's Office also serves as an information source for county citizens who have general legal and governmental questions, receiving more phone inquiries than any other county office.

The Clerks' Office provides and maintains an electronic search capability to view all record room and court documents. These records include deed and will records from 1745 to the present and are available in the office or on-line through a secure remote access to individuals and businesses, for a fee, at <http://www.augustaland.org>. Court records, from 1986 to the present, are also available on-line at www.courts.state.va.us/courts/circuit/Augusta/home.html. We offer e-filing of civil cases and e-recording of land records.

The Clerks' Office collects fines, costs, taxes, and fees for both the Commonwealth of Virginia and the County of Augusta. Last fiscal year ending June 30, 2020, the office receipted \$1,045,900.24. **Revenues and excess fees collected for Augusta County were \$1,083,416.89.**

Strategic Goals and Objectives:

- Serve as the citizen's representatives in the Virginia Judiciary.
- Continue the Clerk of Circuit Court Advisory Committee to better receive input from citizens.
- Offer superior customer service to all our citizens.
- Continue to be on the "cutting edge" of technology in delivering our services to the public.
- Investigate costs and possible implementation of plastic concealed handgun permits to be issued.
- Investigate costs and work load requirements to become a Passport Acceptance Facility.
- Keep an open dialogue for improvement and efficiencies with all Augusta County Government departments.
- Maintain staff familiarity and cross training with the overall operations of the Clerk's Office.
- Keep lines of communication open among staff and Clerk and continue monthly Clerk's Staff Meetings.
- Be diligent in sending all staff to Supreme Court sponsored training.
- Continue to update Circuit Court Clerk web page as a part of the Augusta County website.
- Clerk will continue to complete Compensation Board training and Supreme Court training, continue to be an active member of Virginia Court Clerk's Association (VCCA), and when eligible to enroll in the Master Clerk Career Development Program.
- Enroll with the VCCA and send to the Supreme Court OES for training additional Deputy Clerks for the Circuit Court Deputy Clerk Career Development Program.
- Continue to write grants to the Library of Virginia for restoration and digitalization of historic records **(to date we have utilized \$632,141 in grant funds with an additional \$12,598 to be requested in FY21/22)**
- Continue to inventory, conserve and digitize historic records for restoration, and continue to work with partner organization on how to better display and make available Augusta County's historically significant documents and artifacts.
- Create the Augusta County Court House Historic Records Fund.
- Begin the process of in house scanning old Civil and Criminal files for better access for staff and the public to these records.

Budget Summary:

Item	FY2019- 2020 Expenditures	FY2020 - 2021 Adopted	FY2020 – 2021 Revised	FY2021 - 2022 Adopted	% Change from FY2021
Personnel	\$801,204	\$956,733	\$961,855	\$950,675	-0.6%
Operating	88,892	118,675	\$123,785	\$129,718	9.3%
Total	\$890,096	\$1,075,408	\$1,085,040	\$1,080,393	0.5%

*Changes in operating are due to the addition of a state grant to restore records.

Service and Performance Measures:

Item	FY2019-2020 (Actual)	FY2021-20222 (Planned)
Criminal Cases Commenced*	1925	2000
Civil Cases Commenced*	544	600
Wills/Estates Initiated*	614	620
Judgments	2727	2800
Deeds Recorded	10877	12500
Oversize Plats	266	280
Financing Statements	274	300
Marriage Licenses	320	350
Notaries Qualified	183	190
Game Licenses	36	40
Concealed Handgun Permits	2162	2900
Passports	N/A	N/A
Restitution checks written**	1117	1200
Juries Impaneled	9	20
Trade Names***	136	0

*Criminal cases with dispositions – 1,572; Civil cases with dispositions 497; Wills do not include inventory/settlement filings.

**Total amount of Restitution owed to victims is monitored by our Clerk’s Office - \$3,701,644.86 (as of 12/31/20).

***Trade Names are no longer processed by the Clerk’s Office and are now handled by the State Corporation Commission.

Accomplishments:

- Restoration of historical records through grants from the LVA and other funding totaling over \$632,141.
- Restoration of chancery records for the period 1802 through 1902 through LVA grants and federal funds. The result of these restorations has provided online access for the public through the Library of Virginia website to these records.
- The scanning and formatting of all plats recorded in the Circuit Court Clerk’s Office beginning in 1745 to the present. We are one of the few Courts in the Commonwealth of Virginia that can boast of this service to the public which can be retrieved via Secure Remote Access and/or in the office locally through software on public terminals.
- Completely digitize our office for recordation and civil and criminal filings (went paperless on January 1, 2013).
- Provide public with online Secure Remote Access to land records and provide attorneys with Officer of the Court Remote Access to civil and criminal records.
- Former Clerk completed all courses required to become a Certified Court Manager designation by the National Center for State Courts and a Master Circuit Court Clerk by the Virginia Court Clerk’s Association.
- Now accept credit card payments for all clerk’s office transactions.
- Enrolled selected deputy clerks with the Virginia Court Clerk’s Association and encouraged selected deputy clerks to take the necessary courses to be designated as Master Circuit Court Deputy Clerk.
- Seven deputy clerks attained the Master Circuit Court Deputy Clerk.
- Began e-filing of civil cases in July 2016.
- Began e-recording of land records in January 2017.
- Effective January 8, 2018 criminal payments may be made online.
- Created a Circuit Court Clerk’s Office web page within the Augusta County website, and an extensive update was completed in 2020.

- Began accepting electronic filings from the Augusta County District Courts (preliminary hearings, etc.)
- Created Clerk of Circuit Court Advisory Committee in 2020.
- Hired first part-time Historic Records Assistant to assist with research and record conservation in 2020.
- Adopted and developed Augusta County Court House Historic Records Short & Long Term Plan in 2020.
- Created Clerk of Circuit Court Internship Program in 2020.

Terms of Court and General Information:

- Terms begin, 4th Monday, January, April, July and October.
- Motion Day, 1st and 3rd Monday of each month, 9:00 a.m.
- Grand Juries meet the 4th Monday of January, March, May, July, September and November. Due to the Court's significant criminal caseload, Augusta County Circuit Court now requires a Grand Jury convene every other month. Within the January and July terms, the same Grand Jurors meet twice.
- Cases set by praecipe received by Clerk 7-28 days prior to Motion Day.
- Court convenes 9:00 a.m.
- Commissioners in Chancery are utilized in limited instances.
- Local rules adopted pursuant to Section 8.01-4.

Clerk

Hon. R. Steven Landes

email: rlandes@vacourts.gov

Hours:

8:30 AM - 5:00 PM

Phone: 540-245-5321

Fax: 540-245-5318

Address: P. O. Box 689, Staunton, VA 24402

Augusta County Courthouse

1 East Johnson Street, Staunton, VA 24401

Judges

- **Hon. W. Chapman Goodwin***
- **Hon. Paul A. Dryer**
- **Hon. Anne F. Reed**

* Chief Judge and Presiding Judge

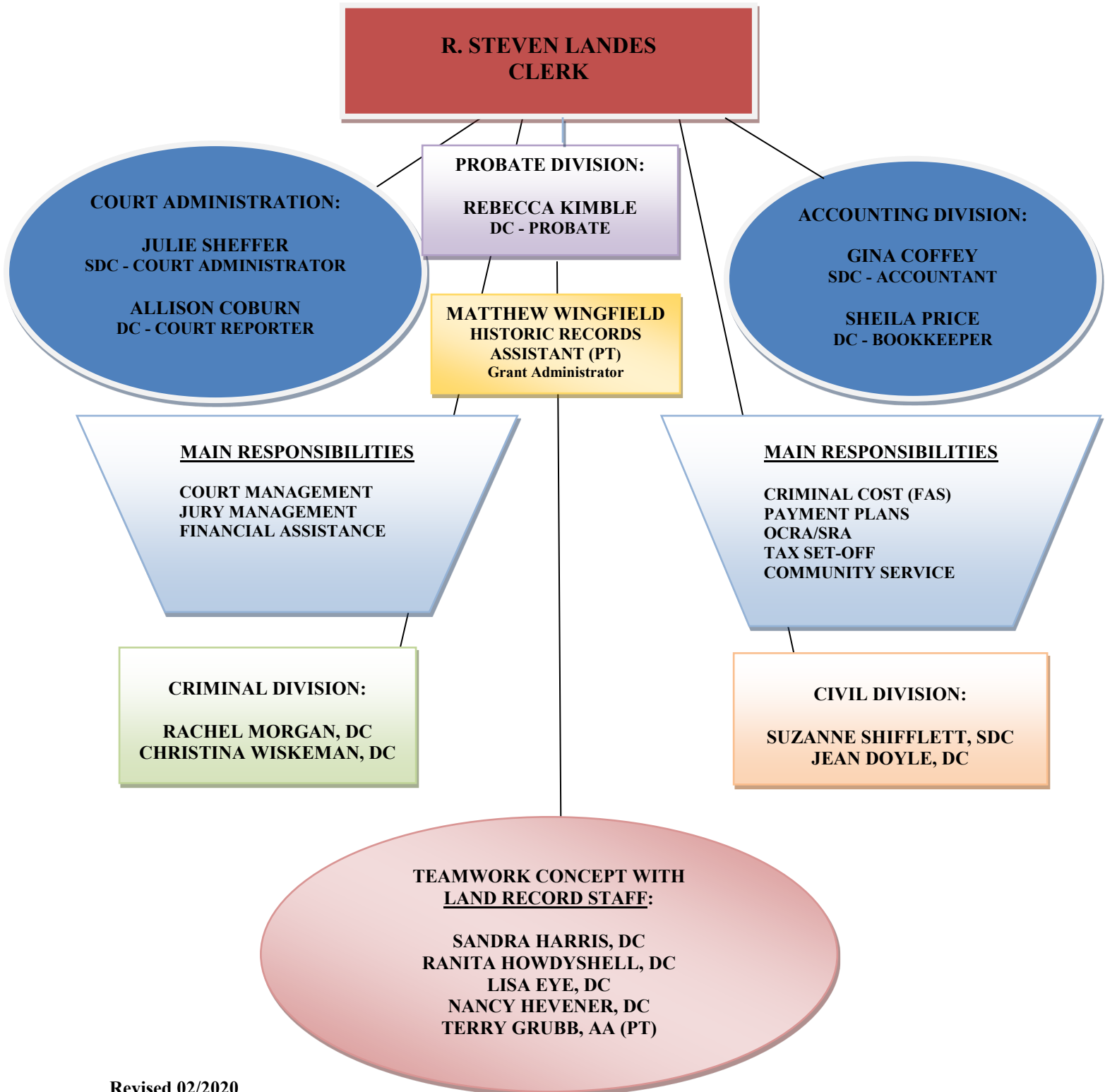
**21060-CLERK OF THE CIRCUIT COURT
BUDGET REQUEST**

	Detail	Detail	Original FY 20-21	Revised FY 20-21	Request FY 21-22	Co. Admin Recommendations FY 21-22	Difference Request to Recommendations
3121 - AUDITING - APA			\$ 3,150	\$ 3,022	\$ 3,100	\$ 3,100	\$ -
The Clerk's Office is required by Va. Code Section 30-134, to be audited and we anticipate an audit once every year. Last Audit performed on July 23, 2020.							
5201 - POSTAGE SERVICES			\$ 8,100	\$ 9,500	\$ 9,500	\$ 9,500	\$ -
Although we electronically send all appeals to Court of Appeals Supreme Court and lowered our postage budget for this reason, it has increased. Postage expenses include the two Judges as well as the Clerk's Office							
5203 - TELEPHONE SERVICES			\$ 10,800	\$ 13,000	\$ 13,000	\$ 12,000	\$ 1,000 general cut
Land lines and long distance. Long distance calls are kept at a minimum by staff.							
5501 - TRAVEL EXPENSES			\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ -
Virginia Court Clerks' Association Annual Meeting for Clerk and one Deputy Clerk. Includes Registration, Lodging and Travel. For upcoming year the meeting is going to be in Charlottesville, VA Miscellaneous expenses for Clerk.							
5505- JUROR MEALS			\$ -	\$ 1,440	\$ 3,850	\$ 3,850	\$ -
Meals for Jurors 15/per meal x12=180 times 2 trials/month=3600/yr costs related to water and snacks for jurors.							
5801 - DUES & SUBSCRIPTIONS			\$ 625	\$ 670	\$ 670	\$ 670	\$ -
Virginia Court Clerk's Association dues for Clerk and 13 Deputy Clerks.							
6001 - OFFICE SUPPLIES			\$ 3,500	\$ 3,500	\$ 5,000	\$ 5,000	\$ -
Supplies for the normal operation of the Clerk's Office.							
6002 - TECHNOLOGY MAINTENANCE			\$ 40,500	\$ 40,500	\$ 40,500	\$ 40,500	\$ -
Per Va. Code Section 17.1-275.8, fund is used to support the cost of copies which includes the costs of lease and maintenance agreements for equipment and technology to operate electronic systems in the clerk's office used to make copies. OFFSET BY REVENUE							

**21060-CLERK OF THE CIRCUIT COURT
BUDGET REQUEST**

	Detail	Detail	Original	Revised	Request	Co. Admin	Difference
	20-21 Revised	FY21-22	FY 20-21	FY 20-21	FY 21-22	Recommendations	Request to Recommendations
6014 - STATE LIBRARY GRANT							
Grant Application to the LVA for conservation of our court records and purchase of plat cabinets for storage;	\$ 10,000	\$ 12,598	\$ 10,000	\$ 10,153	\$ 12,598	\$ 12,598	\$ -
Grant Cycle is only funded annually (past was twice a year) Next grant cycle Fall 2021.							Request to Recommendations
OFFSET BY REVENUE							Request to Recommendations
6015-RESTORATION OF RECORDS-LOCAL							
	\$ -	\$ 1,000	\$ -	\$ -	\$ 1,000	\$ -	\$ 1,000
8002 - FURNITURE & FIXTURES							
We are changing some office locations and will need some new office furniture items.	\$ 1,500	\$ 500	\$ -	\$ -	\$ 500	\$ 500	\$ -
9999 - TECHNOLOGY TRUST FUND							
As per Va. Code Section 17.1-279, Fund is used to develop and update land record automation plans for clerk's office; implement plans to modernize land records; obtain and update information technology equipment; preserve, maintain and enhance court records (includes repairs, maintenance, consulting services, service contracts, redaction of SSNs and upgrades); improve public access to court records to include Secure Remote Access.	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ -
OFFSET BY REVENUE							
Department Total:	\$	\$	\$	\$	\$	\$	\$
Payroll Total:	\$	\$	\$	\$	\$	\$	\$
Grand Total:	\$	\$	\$	\$	\$	\$	\$

**AUGUSTA COUNTY CIRCUIT COURT
CLERK'S OFFICE FLOW CHART
EFFECTIVE FEBRUARY 8, 2020**



Revised 02/2020

Commonwealth's Attorney

Department Mission

The mission of the Office of the Commonwealth's Attorney is to protect the safety of the community and the rights of its citizens by just enforcement of the law. In protecting the rights of the citizenry and the interests of the community, the office endeavors to exercise prosecutorial discretion in service of the law and not for factional purposes.

Department Overview

The Commonwealth Attorney's Office performs the following duties, services, and functions:

- Preparation and presentation of all indictments to Augusta County Grand Juries (mandated by statute);
- Trial preparation which includes, but is not limited to, interviewing witnesses, preparing witnesses for trial, legal research, obtaining necessary legal documents for trials, etc.;
- Prosecution of all felonies in the Augusta County Circuit Court (mandated by statute);
- Prosecution of all felony preliminary hearings in the Augusta County General District Court (mandated by statute);
- Prosecution of all felonies in the Augusta County Juvenile and Domestic Relations District Court (mandated by statute);
- Prosecution of misdemeanor cases in the Augusta County General District Court, the Augusta County Juvenile and Domestic Relations District Court, and the Augusta County Circuit;
- Prosecution of all violations of CHINS orders (Child in Need of Supervision/Services) in Juvenile and Domestic Relations District Court;
- Preparation and filing of Briefs in Opposition to all criminal appeals filed with the Virginia Court of Appeals and the Virginia Supreme Court (mandated by statute);
- The filing of all forfeiture notices for property seized by local law-enforcement agencies and the handling of all forfeiture proceedings in the Augusta County Circuit Court (mandated by statute);
- Providing all required information to victims of crime (mandated by statute);
- Overseeing the daily operation of the Augusta County Victim/Witness Office and providing restitution orders to secure funds for victims of crimes;
- Providing conflict of interest opinions to any Augusta County employee or officer who may request one (mandated by statute);
- Providing legal advice to members of the Augusta County Sheriff's Department, troopers of the Virginia State Police, and other local law-enforcement agencies;
- Preparation of all necessary documents and orders for the extradition of defendants from other states (mandated by statute);
- Prosecution of all hearings involving the revocation of probation and/or suspended sentences;
- Appearance at bond hearings and detention hearings in all criminal and juvenile adjudication cases;
- Preparation of orders for the destruction of all unexecuted arrest warrants (mandated by statute); and
- Oversee and prepare all necessary budgetary paperwork and/or documentation required by the Compensation Board to ensure funding for the efficient operation of the Commonwealth's Attorney's Office;
- Coordinating the operation of the Augusta County Litter Control Program—a program founded and created by the Commonwealth's Attorney for the beautification of the County and alternative corrective sentencing for low-level offenders;
- Providing education/training to the community and partner organizations on various topics related to criminal prosecution (for example, instructing at the police academy, instructing at local area Sexual Assault Nurse Examiner training, etc.);
- Participating in the Therapeutic Docket and Drug Court Programs;

- Participating in the Staunton/Augusta/Waynesboro Multidisciplinary Task Force Against Child Abuse and participating in the forensic interviews of children at the Valley Children’s Advocacy Center;
- Coordinating the Augusta/Staunton/Waynesboro Sexual Assault Response Team, which involves multijurisdictional collaboration to address sexual assault crimes and improve law enforcement response

Budget Summary:

Item	FY2019- 2020 Expenditures	FY2020 - 2021 Adopted	FY2020 – 2021 Revised	FY2021 - 2022 Adopted	% Change from FY2021
Personnel	\$1,088,153	\$1,153,879	\$1,176,452	\$1,158,224	0.4%
Operating	221,644	192,542	329,658	403,688	109.7%
Total	\$1,309,797	\$1,346,421	\$1,506,110	\$1,561,912	16.0%

*Changes in operating are due to a mid-year grant awarded to the County. This is a 3 year grant that will be administered through the Commonwealth Attorney’s office.

Service and Performance Measures:

2019 # of Case Dispositions:

Case Category	# of Case Dispositions	# of Hearings ¹
Criminal (Felony/Misdemeanor)- District Court	4,859	9,712
Criminal (Felony/Misdemeanor)- J&DR Court	678	1,356
Juvenile Delinquency (Felony/Misdemeanor)-J&DR Court	230	690
CHINS/Truancy-J&DR Court	85	255
Criminal (Felony)-Circuit Court	1,395	4,095
Criminal (Misdemeanor & Other Criminal Related)- Circuit Court	287	861

Goals and Objectives:

This year we have completed our goal from last year of transitioning to digital filing with our case management system, while still retaining paper copies of files to bring to court. Our work on this goal was a crucial step toward being able to successfully continue to work virtually when the courts were partially shut down March through May. The successful transition enabled us to provide discovery by virtual means earlier than our target date of July 1, allowing our office to minimize in person contact for discovery and secure our ability to work safely. Because we were able to successfully transition to digital files before our target date of July 1, our transition in

¹ The majority of cases require our appearance at multiple hearings before a final disposition. Unfortunately, the Supreme Court did not provide an actual breakdown of number of hearings, so I calculated an average of approximately three appearances in per case in Circuit and Juvenile and Domestic Relations District Court (juvenile cases only), approximately two appearances in General District Court cases and in Adult cases in Juvenile and Domestic Relations District Court. This is an underestimate as most cases, require a minimum of three appearances. And in JDR, with respect to juvenile cases, there are closer to an average of four hearings per case.

providing discovery under the new discovery rules went smoothly. While providing discovery under the new rules takes more manpower and hours (as compared to providing discovery under the old rules), this process is vastly aided by our digital case management system. Once the pandemic is over, and we can safely take on new interns, we hope to start a project of digitizing past files into the case management system. This will allow our office more efficiency in handling probation revocations and will provide a digital backup to the paper files.

Our other major goals and objectives include continuing to best serve the citizens of Augusta County through innovative programs that improve everyday quality of life, like our Litter Control Program, and through top-notch, skilled, and well-considered prosecution of crime in our County. We are able to achieve these goals by continuing to invest in these programs, by investing in career development opportunities for our prosecutors and support staff, investing in our digitization plan, and investing in the training and tools our investigator needs to fully serve the office.

Contact Information:

Timothy Martin, Commonwealth Attorney

Location: Office of the Commonwealth Attorney
6 East Johnson Street, 1st Floor District Building
Staunton, VA 24401

Phone: (540) 245-5313

Fax: (540) 245-5348

**22010-COMMONWEALTH ATTORNEY
BUDGET REQUEST**

	Detail	Detail	Original	Revised	Request	Co. Admin Recommendations	Difference
	20+21 Revised	FY21+22	FY 20-21	FY 20-21	FY 21-22	FY 21+22	Request to Recommendations
<u>3320 - MAINTENANCE SERVICE CONTRACTS</u>							
Sungard software	\$ 640	\$ 640	\$ 13,100	\$ 13,100	\$ 13,357	\$ 13,357	-
Annual Open Fox Messenger	\$ 180	\$ 180					
VPN Maintenance	\$ 312	\$ 312					
Case Management Software Maint.	\$ 12,225	\$ 12,225					
	\$ 13,045	\$ 13,357					
<u>5201 - POSTAL SERVICES</u>							
General office mailings (this budget section was slashed two cycles back) \$700 was an insufficient amount last year. Amount needed varies by year.	\$ 700	\$ 700	\$ 700	\$ 700	\$ 1,100	\$ 900	200 general cut
<u>5203 - TELEPHONE SERVICES</u>							
Costs of line per month, long distance, switchboard	\$ 6,200	\$ 6,200	\$ 6,200	\$ 6,200	\$ 6,200	\$ 4,800	1,400 new VOIP system bill will be reduced
Peter's cell phone monthly cost- \$39.99 x 12 =479.88							
<u>5305-MOTOR VEHICLE INSURANCE</u>							
	\$ 600	\$ 600	\$ 600	\$ 552	\$ 600	\$ 600	-
<u>5501 - TRAVEL EXPENSES</u>							
Professional development for attorneys and investigator	\$ 1,810	\$ 1,810	\$ 1,810	\$ 1,810	\$ 5,700	\$ 4,700	1,000 general cut
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<u>5801 - DUES & SUBSCRIPTIONS</u>							
VA State Bar & Section Dues (8 attorneys)	\$ 2,420	\$ 2,420					
Augusta Bar Association Dues (8 Att, \$30/ea)	\$ 240	\$ 240					
VACA Dues (8 Att, \$350/ea)	\$ 2,800	\$ 2,800					
National District Atty Assoc. (1-CWA, \$255, 7-Att, \$95/ea)	\$ 705	\$ 705					
Notary (0 renewal, \$45/ea)	\$ 45	\$ -					
Newsleader Subscription	\$ 96	\$ 96					
News Virginian Subscription	\$ 50	\$ 50					
	\$ -	\$ -					
	\$ 6,356	\$ 6,311					

**20210-COMMONWEALTH ATTORNEY
BUDGET REQUEST**

	Detail	Detail	Original	Revised	Request	Co. Admin Recommendations	Difference
	20-21 Revised	FY21-22	FY 20-21	FY 20-21	FY 21-22	FY 21-22	Request to Recommendations
6001 - OFFICE SUPPLIES			\$ 8,000	\$ 8,000	\$ 11,000	\$ 9,000	\$ 2,000
\$11,000 has been our budget for years (Copier charges Printing-letterhead, envelopes Misc. office supplies)							general cut
6004 - Law Books			\$ 5,612	\$ 5,612	\$ 6,452	\$ 6,350	\$ 102
Lexis Nexis Monthly Digital Subscription	\$ 2,880	\$ 2,880					cut to detail
Code Reference Books for Court	\$ 1,232	\$ 1,452					
Law Books, West, etc.	\$ 2,000	\$ 2,000					
	\$ -	\$ -					
(prior to FY16 allocated to office supplies)	\$ 6,112	\$ 6,332					
6017 - VICTIM/WITNESS GRANT			\$ 79,000	\$ 79,000	\$ 79,000	\$ 79,000	\$ -
Fiscal year grant through Department of Criminal Justice Services Funds Victim Witness position and part-time help Grant revenue covers majority of position Calendar year 2016 grant increased and will offset additional payroll expenses							
6018 - DOMESTIC VIOLENCE GRANT			\$ 53,800	\$ 53,800	\$ 53,800	\$ 53,800	\$ -
Calendar year grant through Department of Criminal Justice Services Funds Domestic Violence position Grant revenue covers majority of position Staunton funds \$7,000 local match							
6019 - SANE GRANT			\$ 15,235	\$ 15,235	\$ 15,235	\$ 15,235	\$ -
Calendar year grant through Department of Criminal Justice Services Funds grant administrator, nurse training Grant revenue covers majority of position							

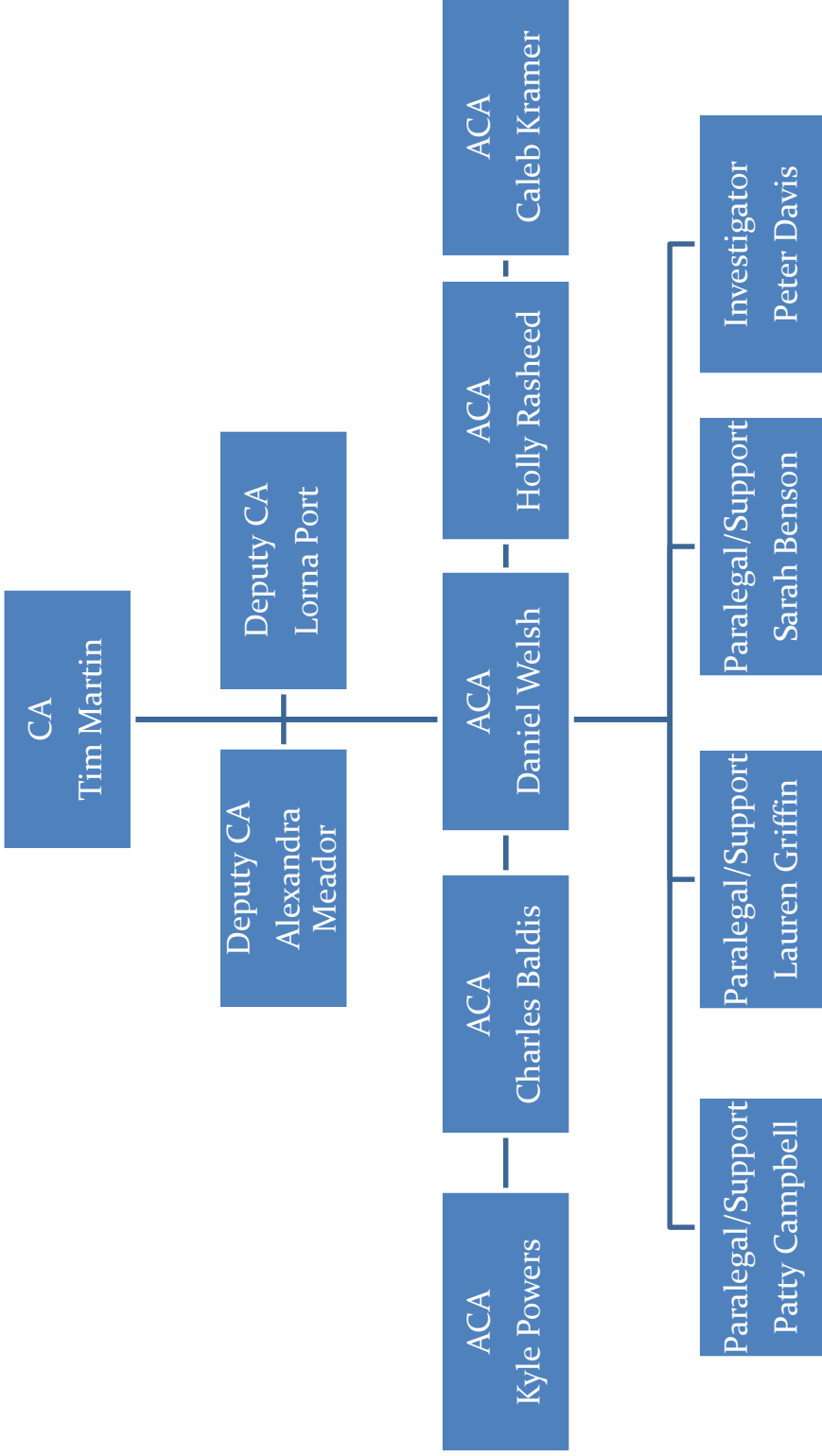
**20210-COMMONWEALTH ATTORNEY
BUDGET REQUEST**

	Detail	Detail	Original	Revised	Request	Co. Admin Recommendations	Difference
	20-21 Revised	FY21-22	FY 20-21	FY 20-21	FY 21-22	FY 21-22	Request to Recommendations
<u>6025 - LITTER CONTROL PROGRAM</u>							
Motor Vehicle Fuel	\$ 700	\$ 700	\$ 2,000	\$ 3,155	\$ 2,655	\$ 2,655	\$ -
Set of Brakes	\$ 500	\$ -					
Oil Changes	\$ 135	\$ 135					
Misc. Repairs (flat tires, batteries, water pump, etc.)	\$ 1,500	\$ 1,500					
State Inspection	\$ 20	\$ 20					
Equipment replacement (gloves, pickers, first aid)	\$ 300	\$ 300					
	\$ 3,155	\$ 2,655					
<u>6026 - OPIOID GRANT-3 YEAR GRANT</u>							
	\$ -	\$ -	\$ -	\$ 136,009	\$ 194,450	\$ 194,450	\$ -
<u>8002 - FURNITURE & EQUIPMENT</u>							
Replacement Furniture and Equipment	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 27,750	\$ 2,530	\$ 25,220
Misdemeanor File Shelving	\$ 700	\$ 700					cut scanners
Bookcases (2)	\$ 300	\$ 300					cut investigator vehicle
Four-drawer lateral filing cabinet for legal files	\$ 530	\$ 530					possibly buy scanners
Desk Scanners	\$ 9,350	\$ 3,619					from asset forfeiture
(We have 4, but everyone needs one in order to be up to date their files on OMNI, so we need 11 more Price of current scanners are \$850 per scanner-but I found a suitable alternative for \$329 per scanner on Amazon)							
County Vehicle for Our Investigator (2020 Ford Fusion)	\$ 17,679	\$ 17,679					
Motor vehicle insurance	\$ 600	\$ 600					
Oil Changes	\$ 180	\$ 180					
Registration	\$ 45	\$ 45					
State Inspection	\$ 20	\$ 20					
Gas (est. based 12,000 miles per year at 25 mpg)	\$ 1,320	\$ 1,320					
General maintenance	\$ 1,000	\$ 1,000					
Mats	\$ 167	\$ 167					
Delivery Fee from Dealership	\$ 35	\$ 35					
	\$ -	\$ -					
	\$ 32,926	\$ 27,195					

**22010-COMMONWEALTH ATTORNEY
BUDGET REQUEST**

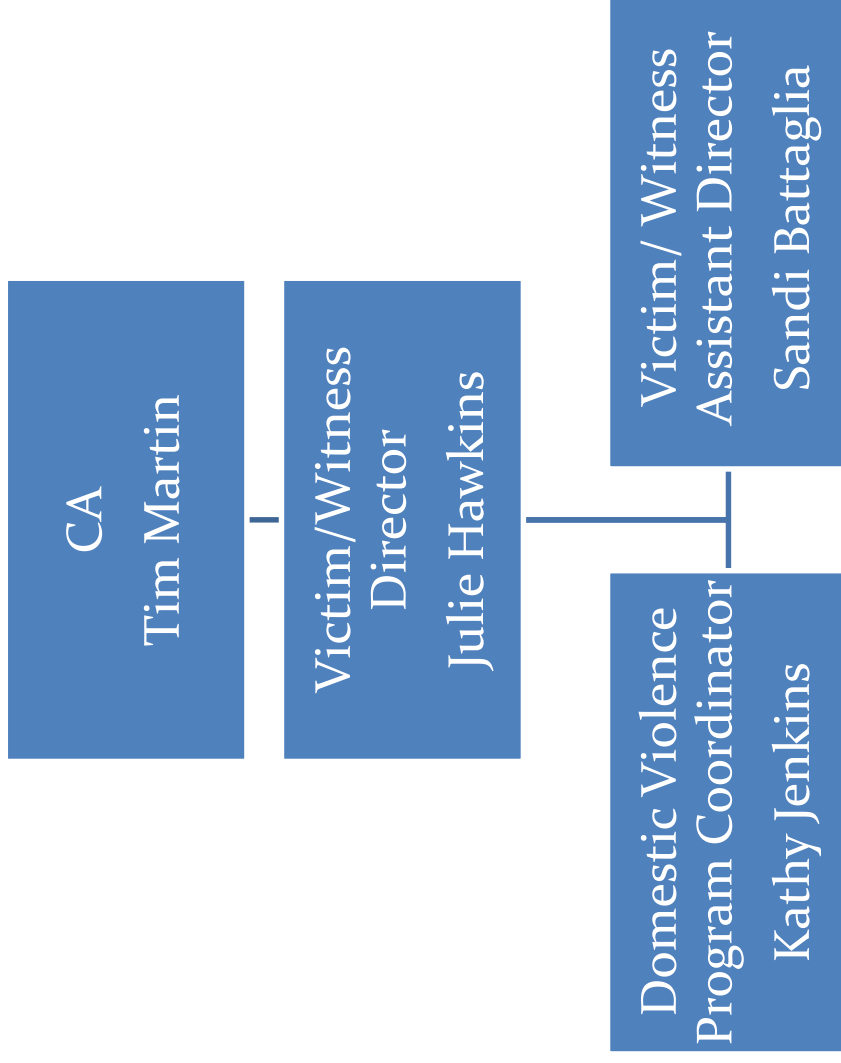
Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Co. Admin Recommendations</u>	<u>Difference</u>
20+21 Revised	FY21+22	FY 20-21	FY 20-21	FY 21-22	FY 21-22	Request to Recommendations
		\$ -	\$ -	\$ 10,000	\$ 10,000	\$ -
						last year to fund
8005 -DEPRECIATION SOFTWARE						
Sungard/OMNI software move to Capital						
		\$ 192,542	\$ 329,658	\$ 433,610	\$ 403,688	\$ 29,922
Department Total:		\$ 1,153,879	\$ 1,176,452	\$ 1,216,281	\$ 1,158,224	\$ 58,057
Payroll Total:		\$ 1,346,421	\$ 1,506,110	\$ 1,649,891	\$ 1,561,912	\$ 87,979
Grand Total:						

Commonwealth's Attorney's Office



Victim/Witness Office

(Within the Commonwealth's Attorney's Office)*



*The Victim/Witness Office works with all members of the CWA office. It is a semi-separate entity that works to support the cases and meet other victim/witness needs.

**Augusta County
Fiscal Year 2021-2022
Departmental Budgets by Function
Public Safety**

Department	FY2019- 2020 Actual	FY2020 - 2021 Adopted	FY2020 – 2021 Revised	FY2021 - 2022 Adopted	% Change from FY2021
Sheriff	\$ 7,272,609	\$7,503,461	\$7,697,665	\$7,629,557	2%
Emergency Communication Center	1,879,674	2,056,878	2,015,301	2,190,954	7%
Fire Department	7,706,847	8,118,012	8,728,840	8,673,783	7%
Emergency Services- Volunteer	1,832,114	1,981,837	1,907,925	1,909,897	-4%
Fire & EMS Training	329,251	432,757	474,183	605,076	40%
Juvenile & Domestic Relations Court	10,087	15,200	18,700	18,000	18%
Court Services	3,927	3,432	5,225	4,225	23%
Juvenile & Probation	2,887,219	2,061,417	3,586,617	2,401,664	17%
Building Inspection*	402,030	413,847	429,161	422,352	2%
Animal Control	463,081	462,698	486,376	473,107	2%
Total Public Safety	22,786,839	\$23,049,539	\$25,349,993	\$24,328,615	6%

*Building inspections details are included with Community Development.



Sheriff

Mission:

The mission of the Augusta County Sheriff's Office is to provide the highest level of effective, efficient and proactive law enforcement services available to all who live in or travel through Augusta County without regard to race, ethnicity or religion. The paramount goal in doing so shall be to make Augusta County a place where people can live and visit without any fear for the safety or wellbeing of themselves, their family, or their property. Dedication, loyalty, integrity, and justice shall be the hallmarks of our effort and a quality of life enjoyed by the public, unfettered by crime, shall serve as the benchmark of our success. 2020 was a very challenging year for our agency and our Nation as a whole. Virtually all of our 2020 efforts were adversely affected by the 2019 Novel Coronavirus Pandemic. We successfully balanced the challenges that 2020 brought us, and we are proud of our efforts and accomplishments throughout this challenging year.

Department Overview:

The Augusta County Sheriff's Office consists of 89 full-time employees which consists of 78 full-time deputies and 11 civilians. The deputies serve in the Patrol, Investigations, Civil Process, Courts, Crime Prevention, and Administrative Divisions. Civilian staff includes an Administrative Assistant to the Sheriff, Civil Secretary, CID Secretary, Administrative Secretary, Office Manager and six dispatchers. The Sheriff's Office also employs 12 part-time deputies.

The Sheriff's Office reinstated the Reserve Program in 2019, and during 2020 these Reserve Deputies added 2541.75 volunteer hours to the agency.

During 2020 our agency responded to 22,534 calls for service and we had 42,704 self-initiated incidents for a combined total of 66,517 incidents, a 12.44% increase over 2019's numbers. We also completed 12,398 Extra Patrol requests during 2020, a 71.39% increase from 2019.

PATROL DIVISION

The Patrol Division is the backbone of the Department's enforcement efforts and with 43 assigned personnel and one Division Commander, the division not only answers calls for service and investigates all manner of criminal complaints, but they also contribute the lion's share of effort that is directed by the Sheriff's Office in the area of enforcement. Each year, manpower fluctuates and the demands on the division's resources are stretched, but the division manages to successfully combat all types of violations. In 2019, we were pleased to add Reserve deputies to the Sheriff's Office and they continue to be a vital asset to our agency.

The Division is divided into 4 rotating shifts that work 12 hour tours of duty. Patrol Shifts are assisted by the Power Shift at peak hours. Patrol shifts are commanded by First Sergeants. The Division is commanded by Lieutenant James Snyder and in 2020 the Division completed 3,307 Crime Incident Reports, they made 2,923 arrests and wrote 4,871 traffic summonses.

RESERVE DEPUTIES

Augusta County Sheriff's Office Reserve Deputies completed initial training in 2019, and during the course of the year, the Reserves logged 2541.75 hours of service to the community by riding with full-time deputies and staffing community events. Deputy M. Mader contributed the most reserve time, logging 927 hours in 2020.

COURT SERVICES DIVISION

The Augusta County Sheriff's Office Court Services Division currently consists of First Sergeant Jerry Shifflett, seven bailiffs and two part-time bailiffs. The Division provides court security in three county courts and is responsible for transporting prisoners to and from the court complex. In 2020 the Division screened 41,444 court complex visitors and served 3,659 total civil papers. They also completed 119 jail transports, and they handled 470 inmates. Additionally, the Court Security Division made 39 arrests, processed 214 individuals, and conducted 22 security escorts to parking areas.

The prisoner transport van is used for the bulk of the Court Security Division's transports outside of Augusta County. Use of the transport van generated the following numbers for 2020:

- Total states traveled: Virginia (All transports were in-state due to COVID-19)
- Total inmates transported: 59
- Total miles: 8,468
- Total facilities: 19 Jails and 2 VA State Prisons

Total Days in session: Circuit Court – 258
 Juvenile and Domestic Relations Court– 285
 General District Court – 154

Court days in 2020 were drastically affected by COVID-19 Court closures.

* The total number of court days reflects the fact that there are days when multiple courtrooms are in session simultaneously for a particular court (i.e. JDR court), requiring additional personnel to staff those courtrooms.

CIVIL PROCESS DIVISION

The Augusta County Sheriff's Office Civil Process Division consists of Cpl. Jeff Dietz and three full-time deputies and one part-time deputy. In 2020 the Civil Process Division served 15,791 of civil process. The Civil Division responded to calls for service on 618 incidents and backed up other deputies on 288 occasions. Additionally, the five members of the Civil Division wrote 26 reports and made 11 arrests in 2020.

The Civil Division also completed 63 evictions, 41 repossessions, and 12 complaints on inoperable vehicles from the Augusta County Community Development Department.

TASKFORCE

Narcotics Investigations are handled by Sheriff's Office members assigned to the Skyline Taskforce, which during the bulk of 2020 had two investigators assigned. In 2020, Taskforce investigators wrote 149 reports and executed 39 narcotics search warrants. Investigators made 199 Narcotics arrests in 2020. Total assets seized were \$59,781 in currency and four automobiles.

INVESTIGATIONS DIVISION

The Augusta County Sheriff's Office Criminal Investigations Division is commanded by Lt. Steven Cason and consists of a Sergeant and five investigators in General Investigations. Investigators are on call for all manner of criminal investigations and in 2020 they wrote 320 initial reports and handled 615 assigned cases. Additionally, Investigators responded to or generated 543 incidents, and backed up other deputies' 483 times in 2020. Investigators also wrote 8 traffic summonses and made 14 arrests in 2020.

Investigators fielded numerous interagency referrals in 2020:

Child Protective Services Referrals: 188
 Adult Protective Services Referrals: 181

SUPPORT SERVICES

In 2020, our agency processed 21 post-arrest DNA samples and 2,796 concealed weapons permit applications and renewals. Additionally, 142 citizens were fingerprinted for employment and background checks. We also processed 25 volunteers and individuals for the Fire Department and local EMS services. Support Services were drastically affected by our COVID-19 lobby closure. Our lobby was either closed or access was restricted for much of 2020.

EVIDENCE

In 2020, our agency processed 1,949 items of evidence and completed quarterly and bi-annual audits of the Evidence Room. A full inventory of all of the property and evidence held by the Sheriff’s Office was conducted in November of 2020. During 2020, the Evidence Custodian submitted items of evidence from 405 cases to the Department of Forensic Science for forensic examination.

DRONE TEAM

In 2020, the Augusta County Sheriff’s Office established a new Drone Team. During the team’s first year we had 7 deployments for search and rescue, 6 trainings events, 3 deployments involving suspect searches and 2 deployments for evidence collection. In total the Drone Team completed 18 deployments of all types.

SRO DIVISION

The Augusta County Sheriff’s Office School Resource Division is commanded by Sgt. Chris Pultz; he oversees four full-time School Resource Officers (SRO’s) and two part-time SRO’s. These deputies provide law enforcement services at all of the County’s High Schools, Middle Schools and Elementary Schools. They are present during school hours and at after-hours events. During 2020, the School Resource Division completed 148 crime incident reports. SRO’s also handled 1,362 calls for service, backed up other deputies on 525 occasions, and they wrote 14 citations and made 17 arrests in 2020.

Strategic Goals and Objectives:

The role of the Augusta County Sheriff’s Office is to enforce the law in a fair and impartial manner, recognizing both the statutory and judicial limitations of its authority and the constitutional rights of all individuals.

Budget Summary:

Item	FY2019- 2020 Expenditures	FY2020 - 2021 Adopted	FY2020 – 2021 Revised	FY2021 - 2022 Adopted	% Change from FY2021
Personnel	\$6,182,387	\$6,438,466	\$6,503,642	\$6,424,827	-0.2%
Operating	1,090,222	1,064,995	1,194,023	1,204,730	13.1%
Total	\$7,272,609	\$7,503,461	\$7,697,665	\$7,629,557	1.7%

*Changes in operating are due to increased costs for fuel and maintenance service contracts.

Service and Performance Measures:

Item	2016	2017	2018	2019	2020
Civil Process Served	20,297	22,238	22,923	21,699	19,613
Total Crime Incident Reports	3,465	3,846	3,828	4,426	3,824
Criminal Warrants Served	4,343	3,668	4,896	2,648	2,236
Protective Orders Served	1,336	1,145	1,351	135	156
Child Protective Orders Served	265	408	351	7	16
Capias Served	1,379	1,472	1,820	1,491	1,395
Emergency Custody Orders	165	192	193	215	291
Temporary Detention Orders	182	278	226	247	304
Juvenile Detention Orders	31	23	41	30	19
Criminal Summonses	254	242	411	278	221
Traffic Charges	3,147	5,717	5,809	5,929	5,015
DUI Arrests	53	53	52	61	48

Accomplishments:

- TRAFFIC SAFETY ENFORCEMENT AWARDS
 - 2020 Occupant Protection Award – Sgt. Aaron Will, 27 Citations
 - 2020 DUI Enforcement Award – Deputy Cody Stroop, 11 arrests.
 - 2020 Speed Enforcement Award – Sgt. Aaron Will, 682 Citations

Contact Information:

Donald L. Smith, Sheriff

Location: Augusta County Sheriff's Office
127 Lee Hwy, PO Box 860
Verona, VA 24482

Phone: (540) 245-5333

Fax: (540) 245-5330

**31020-SHERIFF
BUDGET REQUEST**

	Detail	Detail	Original	Revised	Request	Co. Admin Recommendations	Difference
	20-21 Revised	FY21-22	FY 20-21	FY 20-21	FY 21-22	FY 21-22	Request to Recommend
3110 - PHYSICALS							
Drug testing (mandatory new hire, random current employees)	\$ 3,000	\$ 3,000	\$ 1,000	\$ 1,000	\$ 5,000	\$ 3,000	2,000
Medical Evaluations, TB shots							general cut
3202 - PROFESSIONAL SERVICES							
Medical Examiner	\$ 1,000	\$ 2,000	\$ 4,500	\$ 4,500	\$ 15,500	\$ 4,500	11,000
Medical Director (OMD)/ CIT Coordinator	\$ 11,000	\$ 11,000					cut CIT Coordinator
Interpreters	\$ 500	\$ 500					not used in prior years
Transcripts for court	\$ 2,000	\$ 2,000					OMD paid from 3320 in FY20
	\$ 14,500	\$ 15,500					
3320 - MAINTENANCE SERVICE CONTRACTS							
OSSI Tech Support	\$ 68,500	\$ 89,500	\$ 89,050	\$ 100,000	\$ 143,050	\$ 115,000	28,050
VisioStd License 31 months of SA Coverage							general cut
OMD							
Identity Automation-Multifactor Authentication-Annual							
LandSea Air GPS-annual							
StarWitness-IR recording Suite							
Motorola Maintenance Support	\$ 3,800	\$ 3,800					
RMS Server & Domain Controller	\$ 1,400	\$ 1,400					
Guidance Software Support	\$ 1,000	\$ 1,000					
REVCord	\$ -	\$ 600					
Avid Express Video Forensic Support	\$ 1,300	\$ 1,300					
Cellebrite Cell Phone Forensics Suite	\$ 6,500	\$ 6,500					
LPR Operation Costs	\$ 3,000	\$ 3,000					
Live Scan Maintenance	\$ 4,000	\$ 4,000					
Technologies GPS	\$ 3,000	\$ 3,000					
In-Car Maintenance & Repair	\$ 1,000	\$ 1,000					
Telephone Maintenance	\$ 1,050	\$ 1,050					
Leads Online Pawn Broker Transactions	\$ 4,600	\$ 4,800					
Encase V7 Software Support	\$ -	\$ -					
OpenFox Messenger Maintenance (Computer Projects of Il, Inc.)	\$ 600	\$ 600					
Comcast ICAC							
AED MOU Contract with Augusta Health	\$ 3,000	\$ 3,000					
ID Networks Software/Printer Maint.	\$ 2,000	\$ 2,000					
Lexipol (Approved by BOS)	\$ 16,500	\$ 16,500					
	\$ 121,250	\$ 143,050					

**31020-SHERIFF
BUDGET REQUEST**

	Detail		Original FY 20-21	Revised FY 20-21	Request FY 21-22	Co. Admin Recommendations FY 21-22	Difference Request to Recommendations
	20-21 Revised	FY21-22					
<u>3321 - RADIO MAINTENANCE CONTRACT</u>			\$	4,000 \$	11,020 \$	8,000 \$	3,020
Mobile & Portable High & Low Bands (2 Radios)	7,020 \$	7,020					
Radio Repair	2,000 \$	3,500					
Portable UHF Radio Batteries (110)	- \$	-					
Motorola CDM750 Low Band Radios	- \$	-					
Flexible ear inserts, lapel mic., radio kits (courts)	500 \$	500					
	9,520 \$	11,020					
				4,000 \$	4,000 \$	4,000 \$	
<u>5201 - POSTAL SERVICES</u>			\$	4,000 \$	4,000 \$	4,000 \$	-
General office mail and overnight deliveries	\$5,000	\$5,000					
				86,000 \$	93,000 \$	93,000 \$	
<u>5203 - TELEPHONE SERVICES</u>			\$	86,000 \$	93,000 \$	93,000 \$	-
Office Telephones	20,000 \$	-					
Replacement Portable Telephone - Dispatch	- \$	-					
Cellular Telephones	69,800 \$	57,000					
Fax Line for investigations and spare for dispatch	- \$	-					
Jetpack hotspots	1,500 \$	3,000					
Air cards for current MDT's (65)	26,000 \$	33,000					
	117,300 \$	93,000					
				57,000 \$	58,000 \$	58,000 \$	
<u>5305 - MOTOR VEHICLE INSURANCE</u>			\$	57,000 \$	59,940 \$	58,000 \$	-
\$600 per vehicle plus trailers, etc.	58,000 \$	58,000					
				35,900 \$	35,900 \$	43,900 \$	15,500
<u>5501 - TRAVEL & TRAINING</u>			\$	35,900 \$	59,400 \$	43,900 \$	cut treadmills general cut
Gym Equipment		4,000					
Treadmills		4,000					
SRO Specialized Training	4,000 \$	4,000					
Computer Forensic Training	3,200 \$	6,000					
OSSI Conference & Training	3,500 \$	3,500					
Narcotics Officer Training	4,000 \$	6,000					
Virginia Crime Prevention Conference	1,000 \$	1,000					
Accreditation Conference Training	1,500 \$	1,500					
Forensic Science Academy/Interview Schools	4,000 \$	4,000					
Forensic Science Academy Re-training	1,700 \$	1,700					
Crisis Negotiator Training	4,000 \$	4,000					
Investigative Specialized Training	5,500 \$	8,000					
Advanced - Specialized Training for Patrol	4,500 \$	4,500					
Cellebrite Forensic Training	3,000 \$	5,200					
Police Fleet Expo WI (2)	1,500 \$	1,500					
VALEAC Host for 50 people/quarter. Accreditation Trng.	1,000 \$	1,000					
Warrant Service Unit Specialized Training	1,000 \$	1,000					
Sungard One Solution Training	1,000 \$	1,000					
Chaplain Recertification & Training (2)	1,500 \$	1,500					
	45,900 \$	59,400					

**31020-SHERIFF
BUDGET REQUEST**

	Detail	Detail	Original	Revised	Request	Co. Admin Recommendations	Difference
	20-21 Revised	FY21-22	FY 20-21	FY 20-21	FY 21-22	FY 21-22	Request to Recommendations
5801 - DUES & SUBSCRIPTIONS							
Virginia Sheriff's Association	\$ 3,900	\$ 4,000	\$ 11,395	\$ 11,395	\$ 28,395	\$ 17,500	\$ 10,895
FLSA Handbook	\$ -	\$ -					general cut
Regional Organized Crime Network	\$ 300	\$ 300					
National Tactical Officers Team	\$ 500	\$ 500					
V.A.L.E.C.O.	\$ 100	\$ 100					
Virginia Crime Prevention Association	\$ 500	\$ 1,200					
VALEAC Membership Dues	\$ 100	\$ 100					
VALEAC Recertification (4 years)	\$ 4,000	\$ 4,000					
VA Police K9 Association	\$ 250	\$ 250					
National Police Canine Assoc.	\$ 200	\$ 400					
Virginia Gang Investigators Association	\$ 20	\$ 20					
VAGARA Archiver Dues	\$ 100	\$ 100					
Virginia Forensic Association Dues	\$ 500	\$ 500					
FBINAA Dues	\$ 125	\$ 125					
LETS Covert Phone Technology System (Narcotics)	\$ 6,500	\$ 6,500					
TLO	\$ 2,200	\$ 2,200					
Skyline Taskforce	\$ 3,000	\$ 3,000					
Comcast/Middle of NoWhere Internet	\$ 1,500	\$ 4,500					
Whooster	\$ 600	\$ 600					
	\$ 24,395	\$ 28,395	\$ 28,600	\$ 30,600	\$ 40,100	\$ 35,100	\$ 5,000
							general cut
6001 - OFFICE SUPPLIES							
Traffic Summons Paper	\$ 1,500	\$ 1,500					
School Resource Audio/Visual Aides	\$ 2,000	\$ 2,000					
Awards Program	\$ 1,500	\$ 2,000					
Record Clerks Supplies	\$ 2,000	\$ 2,000					
Paper and Custom Printing	\$ 2,200	\$ 2,200					
Toner for Printers & Copiers	\$ 16,000	\$ 19,000					
Pens, Pencils, Files, Notepads, etc.	\$ 7,000	\$ 7,200					
Stationery	\$ 2,000	\$ 2,000					
Rugs in lobbies	\$ 1,500	\$ 2,200					
	\$ 35,700	\$ 40,100	\$ 7,200	\$ 7,200	\$ 10,000	\$ 8,000	\$ 2,000
							general cut
6005 CRIME PREVENTION SUPPLIES							
Educational Materials	\$ 4,000	\$ 4,000					
Handouts for Public Events	\$ 2,000	\$ 2,000					
National Night Out/Kids Matter Day/Child ID	\$ 1,000	\$ 1,000					
Business & Neighborhood Watch Materials	\$ 2,000	\$ 2,000					
Program Supplies	\$ 1,000	\$ 1,000					
	\$ 10,000	\$ 10,000					

**31020-SHERIFF
BUDGET REQUEST**

	Detail	Detail	Original FY 20-21	Revised FY 20-21	Request FY 21-22	Co. Admin Recommendations FY 21-22	Difference
6008 - MOTOR VEHICLE FUEL							
For fleet							
5 additional vehicles & \$35000 per year	\$ 240,000.0	\$ 245,000.0	\$ 230,000	\$ 240,000	\$ 245,000	\$ 240,000	\$ 5,000 general cut
6009 - MOTOR VEHICLE MAINTENANCE & SUPPLIES							
For fleet	\$ 162,500	\$ 245,000	\$ 135,000	\$ 162,500	\$ 270,000	\$ 165,000	\$ 105,000 general cut 3 yr avg
6010 - POLICE SUPPLIES							
Tow Bills	\$ 9,000	\$ 9,000	\$ 61,950	\$ 61,950	\$ 103,950	\$ 63,330	\$ 40,620 general cut cut stop sticks
Infection Control Gloves, Bags, etc	\$ 3,000	\$ 6,000					
Evidence Equip & Bar Code Maintenance	\$ 1,000	\$ 1,000					
Crime Scene Processing & Lab Equipment	\$ 8,000	\$ 8,000					
DVD Discs for Cameras	\$ 1,000	\$ 1,000					
Taser X-26 Batteries & Cartridges	\$ 11,500	\$ 11,500					
Alco Sensor Tubes	\$ 500	\$ 500					
Road Flares & Cones	\$ 4,000	\$ 4,000					
Restraints, OC Spray, Etc	\$ 4,000	\$ 4,000					
Transport belt restraints w/handcuffs & leg irons	\$ 2,000	\$ 3,000					
Project Lifesaver	\$ 4,600	\$ 4,600					
Bluetooth devices	\$ 2,000	\$ 4,000					
Taser Replacement & holsters	\$ 2,000	\$ 2,000					
Surveillance Camera's/Equip. Trail Cams	\$ 2,000	\$ 2,000					
Digital Camera parts & repairs	\$ 2,000	\$ 2,000					
Xhaustr Vehicle disabling kit	\$ 4,000	\$ 4,000					
Ubi Duo 3	\$ 9,000	\$ 3,500					
Court Hand Held Metal Detector (Garrett)	\$ 250	\$ 250					
Evidence Room Supplies	\$ 3,000	\$ 3,000					
Batteries	\$ 2,000	\$ 2,500					
Stop sticks and Terminator	\$ -	\$ 25,500					
Nikon Camera Kit for Investigator	\$ 2,100	\$ 2,600					
	\$ 76,950	\$ 103,950	\$ 80,500	\$ 80,500	\$ 90,500	\$ 82,500	\$ 8,000 general cut
6011 - WEARING APPAREL - UNIFORMS							
Uniform Division	\$ 40,000	\$ 40,000					
Bullet Proof Vests	\$ 27,000	\$ 28,500					
Investigators	\$ 6,000	\$ 6,000					
School Resource Officers	\$ 3,000	\$ 3,000					
Shirts - Dispatchers & Secretaries	\$ 1,500	\$ 1,500					
Crisis Negotiators Weather Gear	\$ 500	\$ 500					
Narcotics Unit	\$ 2,500	\$ 2,500					

**31020-SHERIFF
BUDGET REQUEST**

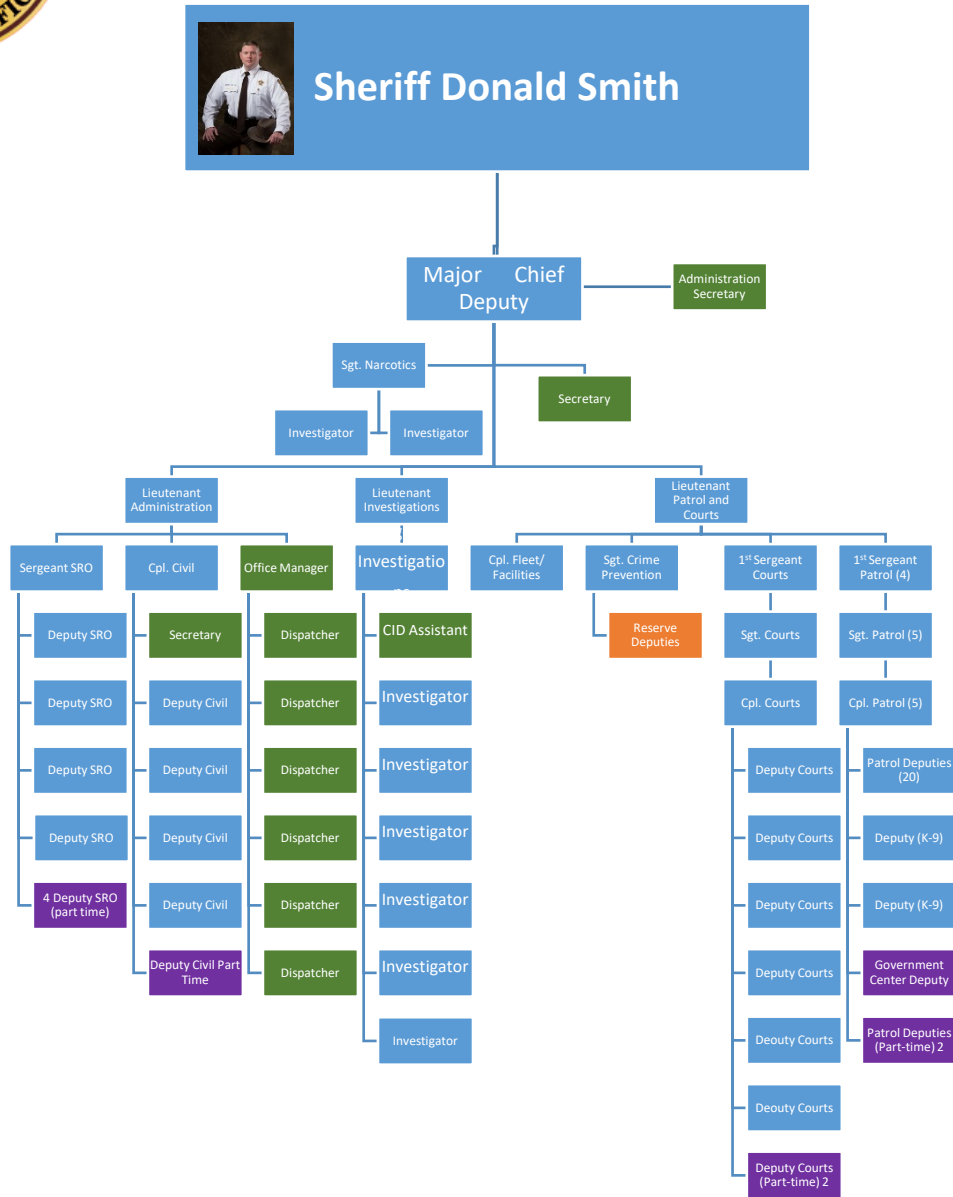
	Detail	Detail	Original	Revised	Request	Co. Admin Recommendations	Difference
	20-21 Revised	FY21-22	FY 20-21	FY 20-21	FY 21-22	FY 21-22	Request to Recommendations
Traffic Vests & Gloves	\$ 1,500	\$ 1,500					
SWAT Vests	\$ 5,000	\$ 6,000					
Uniforms, boots & clothing for Warrant Service Unit	\$ 1,000	\$ 1,000					
	\$ 88,000	\$ 90,500					
6012 - RADAR EQUIPMENT			\$ 17,100	\$ 17,100	\$ 41,500	\$ 27,900	\$ 13,600
Radar Replacement Units (6)	\$ 16,200	\$ 16,200					general cut
Stalker Radar DX2	\$ 4,600	\$ 5,800					
Stalker Speed Trailer	\$ -	\$ 9,500					
Radar Unit Repair & Calibration	\$ 7,100	\$ 10,000					
	\$ 27,900	\$ 41,500					
6013 - AMMO RANGE SUPPLIES			\$ 41,500	\$ 41,500	\$ 50,000	\$ 44,500	\$ 5,500
Ammo	\$ 32,000	\$ 35,000					general cut
Instructor Education	\$ 2,000	\$ 2,000					
Optics	\$ 3,000	\$ 3,000					
Shooter Training/Supplies	\$ 2,000	\$ 2,000					
Weapons Replacement	\$ 5,000	\$ 5,000					
Range Supplies	\$ 2,000	\$ 2,000					
Weapons Maintenance	\$ 1,000	\$ 1,000					
Range Maintenance Capital Fund	\$ -	\$ -					
	\$ 47,000	\$ 50,000					
6014 - K-9 UNIT			\$ 22,000	\$ 22,000	\$ 52,500	\$ 21,500	\$ 31,000
Dog Food & Supplements	\$ 8,000	\$ 8,000					cut handler training
K-9 & Handler Equipment	\$ 3,000	\$ 3,000					cut k9 insert
Vet Care & Boarding	\$ 3,000	\$ 3,000					
Canine Replacement through Depreciation	\$ 7,500	\$ 7,500					
K9 Kennel Insert	\$ -	\$ 14,000					
K9 handler training	\$ -	\$ 17,000					
	\$ 21,500	\$ 52,500					
6016 - TACTICAL UNIT EXPENSES			\$ 53,800	\$ 53,800	\$ 56,300	\$ 54,000	\$ 2,300
Ammo	\$ 18,000	\$ 20,000					general cut
Launcher & Less Than Lethal Gas	\$ 3,000	\$ 3,000					
Training - Instructor Schools & Explosives	\$ 15,000	\$ 15,000					
Sniper Rifle Upgrades	\$ -	\$ 6,000					
Sniper Rifle maintenance on barrel	\$ 1,500	\$ 1,500					
Night Vision M4	\$ -	\$ -					
Night Vision Yearly Rental	\$ 1,800	\$ 1,800					
Ballistic Helmets (asking for 3 this year)	\$ -	\$ 3,000					
Crisis Negotiator Communication Upgrade	\$ 22,000	\$ 6,000					
	\$ 61,300	\$ 56,300					phone w/camera

**31020-SHERIFF
BUDGET REQUEST**

	Detail	Detail	Original	Revised	Request	Co. Admin	Difference
	20-21 Revised	FY21-22	FY 20-21	FY 20-21	FY 21-22	Recommends	Request to Recommends
6018 - PUBLIC SAFETY GRANTS							
Local match for grant obtained during year. FY14 includes JAG Grant, OOO JAG Grant, SPIF-SIG Grant and DMV Grant.	\$ 5,000 \$	5,000	- \$	49,907 \$	5,000 \$	- \$	5,000 FY21 COVID GRANT
7002 - CENTRAL SHEN. CRIMINAL JUSTICE CENT.							
Membership @ \$620 per Officer (89)	\$ 55,800 \$	56,000	55,800 \$	58,280 \$	64,800 \$	64,800 \$	-
Membership @ \$620 per Officer (12 PT)	\$ 7,500 \$	7,500					
Membership @ \$620 per officer (15 Reserve)	\$ 200 \$	1,300					
	\$ 63,500 \$	64,800					
8001 - EQUIPMENT - COMPUTER							
Computer Hardware & Software	\$ 6,000 \$	8,000					
Net Motion Software for current MDT's	\$ 6,000 \$	6,500					
Advanced Authentication	\$ 2,000 \$	4,000					
DVDs	\$ 900 \$	900					
MDT Printer Kit upgrades	\$ 9,000 \$	9,000					
Kustom Signal DVDs with Case	\$ 300 \$	300					
Recon Throwbot 2	\$ 15,000 \$	18,000	38,200 \$	50,000 \$	110,700 \$	51,200 \$	59,500 cut drone cut Yorkie-pro cut Throwbot
Net Motion software/maintenance for (3 new units)	\$ 1,500 \$	-					
Superior software for (3 new units)	\$ 5,500 \$	-					
Jet Pack (3 new units)	\$ 1,500 \$	-					
Printers & printing equipment (3 new units)	\$ 4,500 \$	-					
Docking station & mounting equipment (3 new units)	\$ 4,000 \$	-					
Yorkie-pro (intrusion detection handheld)	\$ 4,500 \$	5,500					
LPR and mounting equipment (plate readers)	\$ 18,000 \$	20,000					
LPR repair & upgrades	\$ 2,500 \$	2,500					
Search & Rescue/INV. Drone	\$ 25,000 \$	30,000					
Drone Equipment	\$ 4,000 \$	6,000					
	\$ 110,200 \$	110,700	500 \$	3,500 \$	3,000 \$	- \$	3,000 to revised
8002 - FURNITURE & EQUIPMENT							
Replacement Office Chairs & Sheriff's chairs	\$ 1,000 \$	3,000					
Maintenance on paper shredder in dispatch	\$ - \$	-					
Paper Shredders	\$ - \$	-					
	\$ 1,000 \$	3,000					
Department Total:	\$ 1,064,995 \$	1,194,023 \$	1,194,023 \$	1,560,715 \$	1,204,730 \$	1,204,730 \$	355,985
Payroll Total:	\$ 6,438,466 \$	6,503,642 \$	6,503,642 \$	6,789,520 \$	6,424,827 \$	6,424,827 \$	364,693
Grand Total:	\$ 7,503,461 \$	7,697,665 \$	7,697,665 \$	8,350,235 \$	7,629,557 \$	7,629,557 \$	720,678



Augusta County Sheriff's Office Organizational Chart (2021)



Denotes Sworn	Denotes Civilian Position	Denotes Part Time Position	Denotes Sworn Reserve
---------------	---------------------------	----------------------------	-----------------------

Emergency Communications Center

The Augusta County Emergency Communications Center is the public safety answering point for Public Safety Units in the County of Augusta. The radio identifier for the Augusta County Emergency Communications Center is "Augusta ECC".

The operational component for Augusta ECC consists of Public Safety Dispatchers, Part time Public Safety Dispatchers, Senior Public Safety Dispatchers, Supervisors, an Operations Manager and the ECC Director.

Augusta ECC dispatches for The Augusta County Sheriff's Department, Animal Control, 25 Fire Departments, 15 Rescue Agencies, the Craigsville Police Department, the Woodrow Wilson Rehabilitation Center Police Department, Blue Ridge Community College, Grottoes Police, and Shenandoah Valley Regional Airport and provides a communications link with Augusta Health.

Mission:

The mission of the Augusta County Emergency Communications Center is to enhance the quality of life in the County of Augusta through the vital link between prompt, efficient, professional call-taking, dispatching, and communications to the public and public safety units.

Department Overview:

The Augusta Emergency Communications Center is located in a secure facility of the Augusta County Government Center. The ECC began operation in 1990 and processes wire line and wireless 9-1-1 calls from the residents and visitors in Augusta County.

The center serves as a back-up communications center for the Staunton Police Department as well as the Waynesboro Emergency Operations Center in the event an emergency occurs at either location.

The Augusta County Emergency Communications Center is managed by a director and an operations manager. The ECC is staffed 24 hours a day and 365 days a year. The telecommunicators are trained in emergency call handling techniques and are able to process a wide array of emergencies that occur within and around Augusta County, which total 132,674 calls yearly. Each person on staff is trained in CPR, Emergency Medical Dispatch instructions, VCIN operations, TIMS, NIMS and also possesses a wide array of computer skills. The telecommunicators have also completed a basic communications officer course for telecommunications at the Central Shenandoah Criminal Justice Academy.

Several telecommunicators are also active volunteers with various emergency service agencies in and around Augusta County or have previously volunteered with such agencies. The ECC center is responsible for dispatching all the fire, EMS and law enforcement calls in the County.

Strategic Goals and Objectives:

- Maintain our Verizon Vesta CPE telephone equipment and advance technologies with Voice over IP (VOIP) and deployment of Next Generation 9-1-1. Augusta ECC will have to migrate to NG-911 using IP circuits with associated caller location data by June 2021.
- Working regionally with Staunton and Waynesboro to enhance the radio communications in Augusta County. Upgrade the core for the radio communications system and move toward a P25 digital platform
- Maintain Emergency Notification system.
- Continue to find grants that are available to obtain revenue or funding to help purchase equipment for our center and for the county.
- Continue to work on staff development: training program, dispatcher testing, employee appreciation and career development

- Continue using the Emergency Medical Dispatch (EMD) program
- Maintain our quality assurance program: to review randomly selected calls and evaluate the times and way the call was processed, to better serve the citizens and the units in the field.
- Respond to citizens needs in the most effective manner possible
- Maintain a workable budget.
- Focus on disaster preparedness and the overall Augusta County Emergency Plan
- Continue to work with agencies and committees to update the Regional Emergency Operations and Action Plans. Continue to update the regional All-Hazards Mitigation Plan, Regional Emergency Operational Plan and the Sara Title III plan.
- Assist all fire, rescue and law enforcement agencies
- Public education and informing the community with programs concerning the 9-1-1 system
- Continue to maintain a working relationship with neighboring Communications Centers, Smart Traffic Center and Virginia State Police
- Working with the individual county departments and agencies to develop a government center emergency evacuation plan and security threat assessment pre-planning
- Maintain and service our IFLAWS rain and stream gauges throughout the county
- Maintain alarm registration and billing.
- Developing regional active shooter protocol.

Budget Summary:

Item	FY2019- 2020 Expenditures	FY2020 - 2021 Adopted	FY2020 – 2021 Revised	FY2021 - 2022 Adopted	% Change from FY2021
Personnel	\$1,310,062	\$1,400,013	\$1,347,223	\$1,437,667	2.7%
Operating	569,612	656,865	668,078	753,287	14.7%
Total	\$1,879,674	\$2,056,878	\$2,015,301	\$2,190,954	6.5%

*Changes in personnel are due to a pay and class study conducted by Human Resources and projected career ladder advancements. Changes in operating are due to increases in telephone costs and maintenance service contracts.

Service and Performance Measures:

	FY2017-2018 Actual	FY2018-2019 Actual	FY2019-2020 Actual
Total calls for service: Fire	7699	8174	7,721
Total calls for service: Rescue	11112	11881	11,710
Total calls for service: Law Enforcement	60790	66218	68384
Emergency medical dispatch calls	281	322	381
Processing incidents	91797	104471	109285
Processing calls for service (call taking)	69128	106068	132674
Work performance: time call received until finished	2:01	1.57	1:48
Total calls for Alarms	2185	1730	1468

Accomplishments:

- Acquired revenue from Virginia Wireless E-911 Services Board for the amount of \$ **249,341** to support our needs and training for wireless calls.
- Helped maintained the alarm ordinance with increased annual revenue of **\$6,400**.
- Revenue from FOIA requests = **\$385**
- Obtained grant for the amount of \$ **29,764** for Emergency Management

- Obtained SHSP grant for equipment \$ **35,750**.
- Obtained grant from (VDEM) to support migration to NexGen implementation \$ **427,319**.
- Obtained grant from VDEM (TXT2911) implementation **\$50,000**
- Obtained grant from VDEM for staff training **\$3,000**
- Maintained the Mobile Command Bus and assisted with incidents throughout the year to include searches for missing persons and Sheriff's Department incidents.
- Prevention, response and recovery to COVID19 pandemic: Premise sites for COVID cases, testing, tracing and prevention, vaccines - In partnership with Health Dept. and Augusta Health
- Assisted with establishing a Peer Support program for emergency services.
- Updated and adopted the Regional Emergency Operations Plan, Mitigation Plan, Regional All-Hazards Plan with Staunton, Waynesboro and Augusta County, and table top drill with Shenandoah Valley Airport SOG plan
- Working to establish interoperability communications on Afton Mountain, Rt. 250 and the Parkway.
- Emergency Management: Restoration Hearshstone Dam, tabletop drill for the Sherando dams, tabletop drill with SVA, maintaining IFLOWS sites, managing emergency events by assigning resources working with region, sending notifications, local situational reports, emergency preparedness (developing emergency operational plans), sheltering, and evacuations and filing reimbursement paperwork with State and Federal agencies.
- ECC is working with staff to develop succession planning
- Maintained a staff on-call procedure for ECC schedule coverage due to shortage of staff.
- Establishing Automatic Vehicle Location system (AVL) for EMS responses.
- Assist with CrisisGo Emergency Notification system implementation with the County Building and employees

Major events for the ECC that occurred in the County this year:

- (4) Searches**
- (25) Working Structure Fires**
- (12) Gunshots wounds**
- (68) Deaths**
- (249) Suicide and Attempts**
- (289) Structure Fires**
- (485) Unresponsive patients**
- (3773) Motor Vehicle Crashes includes Police, Fire and EMS responses**
- (27) Traumatic Events: Falls, Industrial, Sports Injuries, Amputations, Farming & ATV crashes**

Contact Information:

Donna J. Good, ECC Director and Emergency Management Coordinator
 Anthony Ramsey, Operations Manager and Deputy Emergency Management Coordinator

Location: Augusta County Government Center
 Emergency Communications Center
 18 Government Center Lane
 P.O. Box 590
 Verona, VA 24482

Phone: (540) 245-5501 **Fax:** (540) 245-5506

E-mails: dgood@co.augusta.va.us
abramsey@co.augusta.va.us

**31040-EMERGENCY COMMUNICATIONS CENTER
BUDGET REQUEST**

	Detail	Detail	Original	Revised	Request	Co. Admin. Recommendations	Difference
	20-21 Revised	FY21-22	FY 20-21	FY 20-21	FY 21-22	FY 21-22	Request to Recommendations
<u>3110 - CONTRACTUAL PROFESSIONAL SERVICES</u>							
Operational Medical Director \$350 per month	\$ 4,200	\$ 4,200	\$ 4,200	\$ 4,200	\$ 4,200	\$ 4,200	\$ -
<u>3320 - MAINTENANCE SERVICE CONTRACTS</u>							
Dictaphone - Blue Ridge Voice Data (5 yrs Maint.) 2017	\$ -	\$ 2,126	\$ -	\$ -	\$ -	\$ -	\$ 2,126
Central Square- SQL - CAD Software -Added AVL Project	\$ 43,326	\$ 58,450	\$ -	\$ -	\$ -	\$ -	\$ 15,124
Motorola - Public Safety Radio Communications Infrastructure	\$ 199,557	\$ 199,557	\$ 199,557	\$ 199,557	\$ 199,557	\$ 199,557	\$ -
CodeRed- Public Notification System\$14,000 for 3 yrs	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000	\$ -
Command Bus and ECC Radio Maintenance RIOS	\$ 3,150	\$ 3,150	\$ 3,150	\$ 3,150	\$ 3,150	\$ 3,150	\$ -
UPS - 1/2 of the cost-replaced (2) year warranty 2018	\$ -	\$ 4,189	\$ -	\$ -	\$ -	\$ -	\$ 4,189
Medical Priority cardset and updates	\$ 500	\$ 600	\$ -	\$ -	\$ -	\$ -	\$ 100
Barricuda / HP Server Maintenance	\$ 6,905	\$ 7,205	\$ -	\$ -	\$ -	\$ -	\$ 250
File Maker Maintenance	\$ 864	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ 136
PageGate Inc- Alpha paging	\$ -	\$ 400	\$ -	\$ -	\$ -	\$ -	\$ 400
SHI International	\$ -	\$ 4,721	\$ -	\$ -	\$ -	\$ -	\$ 4,721
E-Schedule Software - Staff scheduling Annual costs	\$ -	\$ 2,250	\$ -	\$ -	\$ -	\$ -	\$ 2,250
Clear Communications- Misc Maintenance cost -	\$ 2,000	\$ 3,500	\$ -	\$ -	\$ -	\$ -	\$ 1,500
Maintenance Contract Copier - SVOE / Leaf	\$ 350	\$ 2,000	\$ -	\$ -	\$ -	\$ -	\$ 1,650
	\$ 270,652	\$ 303,148	\$ -	\$ -	\$ -	\$ -	\$ 32,496
<u>5100 - UTILITIES SERVICES (TOWER SITES)</u>							
Dominion Electric Act # 2179422544 Massanutten Mtn	\$ 3,000	\$ 3,000	\$ 10,000	\$ 10,000	\$ 11,600	\$ 11,500	\$ 100
Carter Machinery Generator Maintenance Mass Mtn,\$ 671.82 annual (2 inspections)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Mass Mtn Propane Tank	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Deerfield Generator - Diesel Fuel- Maintenance Dept	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Deerfield Electric Meter Shen Valley Electric #53416-035	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ -
Devil's Knob Electric Meter Central VA Electric #...-001	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ -
Troxel Gap Shen Valley Electric Meter Acct# 53416037	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ -
Troxel Gap Generator & Maintenance - (Maintenance Dept.)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ 11,500	\$ 11,500	\$ 10,000	\$ 10,000	\$ 11,600	\$ 11,500	\$ 100
							reduced to actual detail
<u>5201 - POSTAL SERVICES</u>							
Postal Mailings and Alarm Billings	\$ 615	\$ 715	\$ 615	\$ 615	\$ 715	\$ 715	\$ -
<u>5203 - TELEPHONE SERVICES</u>							
Century Link Maintenance 2P478700	\$ 18,048	\$ 63,612	\$ -	\$ -	\$ -	\$ -	\$ 45,564
Verizon (Hardware, CPE and Equipment) Acct#000012246174 21	\$ 86,000	\$ 76,360	\$ -	\$ -	\$ -	\$ -	\$ 9,640
Verizon Maintenance Agreement Yearly Acct#000012246174 21	\$ 13,075	\$ 16,157	\$ -	\$ -	\$ -	\$ -	\$ 3,082
Intrado TXT2911 1X-\$3250. Recurring \$6245	\$ -	\$ 9,495	\$ -	\$ -	\$ -	\$ -	\$ 9,495

**31040-EMERGENCY COMMUNICATIONS CENTER
BUDGET REQUEST**

	Detail	Detail	Original	Revised	Request	Co. Admin. Recommendations	Difference
	20-21 Revised	FY21-22	FY 20-21	FY 20-21	FY 21-22	FY 21-22	Request to Recommends
Verizon Radio Circuits Acct#000015174011 52/650.033.005.0001.08	\$ 2,800	\$ 4,160					
Verizon Wireless 9833637084	\$ 741	\$ -					
Verizon Wireless Acct# 9814223687 / 252.373.680.0001.36	\$ 2,220	\$ 2,220					
Verizon Wireless Acct#642173722-00001 Command Bus lines	\$ 779	\$ 850					
Verizon 000982294836 19Y (EOC lines)	\$ 1,500	\$ 1,720					
Verizon Wireless Cradlepoint Command Bus #9816261398	\$ -	\$ 2,016					
Verizon Rockbridge Circuit & Century Link Acct#R101077999-10222 & 10253/ #540 M52-0091.841	\$ 3,516	\$ -					
Verizon Acct 540 M55-0139 245 Mt Solon T-1	\$ -	\$ 9,500					
Verizon South Acct# 000130627975 12Y/ 951.668.138.0001.31	\$ -	\$ 6,892					
Verizon 000130633673 49Y 540-433-5908	\$ 850	\$ -					
Verizon Centrax Lines Acct #000012246170 09 Mt	\$ -	\$ -					
Solon#44.DHDA276648.VA	\$ 19,090	\$ 20,118					
AT&T Long Distance 054 285 2600 001 (943-1315)	\$ -	\$ 850					
MGW Deerfield T-1 Service (375.00 T1)	\$ 15,745	\$ 15,750					
Acct#000000000598...56&02354	\$ 16,814	\$ 16,814					
Shentel Mt Solon T-1 Service North River	\$ 4,300	\$ 4,300					
Acct#000002053&...02059ECC (Fire) 0000145561	\$ -	\$ -					
New Hope Acct #0000001577	\$ -	\$ -					
NTelos / Lumos / Med Channels	\$ -	\$ -					
Acct#102040481,100900238,101637972	\$ 15,000	\$ 15,000					
Mobil Satellite Tech./Phone Service Acct# 356015	\$ 3,912	\$ 3,912					
Satellite Service/ Direct TV Acct# 037981308 Command Vehicle	\$ 1,500	\$ 1,500					
Reverse 9-1-1 Updates Acct#000987865880 73	\$ 395	\$ 395					
Treasurer of Va Acct# T262096 & 3015	\$ 400	\$ 400					
Plantronics - Dispatcher Headsets and accessories	\$ 3,000	\$ 3,000					
9-1-1 Network Control Modem Acct# 252.369.159.0001.44	\$ 3,380	\$ 3,500					
VCIN Circuit	\$ 4,200	\$ 4,200					
Language Line	\$ 2,000	\$ 2,000					
AT & T First Net Acct# 58411606	\$ 1,460	\$ 1,460					
Carolina Digital Phone / Switchboard	\$ 1,300	\$ 2,000					
Mackay Communications	\$ 490	\$ 490					
Advance Telephone	\$ 2,500	\$ 2,500					
	\$ 225,015	\$ 291,171					
5305 - MOTOR VEHICLE INSURANCE	\$ -	\$ -					
Vehicle - \$ 620.00 Inland Marine \$307,009 /100 * .08=\$245	\$ 1,400	\$ -					
Mileage 6059 2006 Freightliner	\$ -	\$ -					
	\$ 1,400	\$ -	\$ 1,400	\$ 1,380	\$ 1,400	\$ 1,400	\$ -

**31040-EMERGENCY COMMUNICATIONS CENTER
BUDGET REQUEST**

	Detail	Detail	Original FY 20-21	Revised FY 20-21	Request FY 21-22	Co. Admin. Recommendations FY 21-22	Difference Request to Recommendations
5400 - COMMUNICATIONS SITE LEASE			\$ 138,000	\$ 142,000	\$ 146,000	\$ 142,000	\$ 4,000
WVPT Elliotts Knob Yearly Lease		20,000					
Wintergreen site (Homeowners Lease) \$1465 Monthly		17,580					
Nelson County Tower Lease \$2500 Annual		2,500					
Massanutten Site - Great Eastern \$ 1000 Monthly		12,000					
Troxell Site TBD \$3384 Monthly (40,608/yr)		41,821					
Deerfield Site \$ 3942 Monthly (47,304/yr)		48,328					
		142,229					
		145,155					
5401 EQUIPMENT LEASE (MICROWAVE) T-1 Lines			\$ -	\$ -	\$ -	\$ -	\$ -
New Microwave under warranty. See 3320		-					
5501 - TRAVEL EXPENSES			\$ 1,800	\$ 1,800	\$ 5,100	\$ 2,800	\$ 2,300
Current 3,000 grant awarded for training FY21 & FY22							general cut
Travel and Training Staff of 20 Employees		1,000					
OSSI and APCO Conference		2,000					
Emergency Management		1,000					
ENP(\$350), EMT and CPR		800					
Academy Fees		300					
		5,100					
5801 - DUES & SUBSCRIPTIONS			\$ 650	\$ 850	\$ 1,212	\$ 1,212	\$ -
Membership Fees APCO (95.00 each for (3) staff		285					
Membership Fees NENA for (3) staff		237					
Membership Fees ENP / CTO		50					
Membership Fees Central Square		50					
Membership-Zoom		120					
Membership Fees VA Dept Emergency Management		100					
		842					
6001 - OFFICE SUPPLIES			\$ 5,800	\$ 8,500	\$ 8,500	\$ 7,500	\$ 1,000
Printer Cartridges / Copier		3,500					general cut
Paper		750					
Miscellaneous - PPE, Sanitizer		2,200					
Shred It		280					
Medical Supplies for office and command vehicle		375					
		7,105					

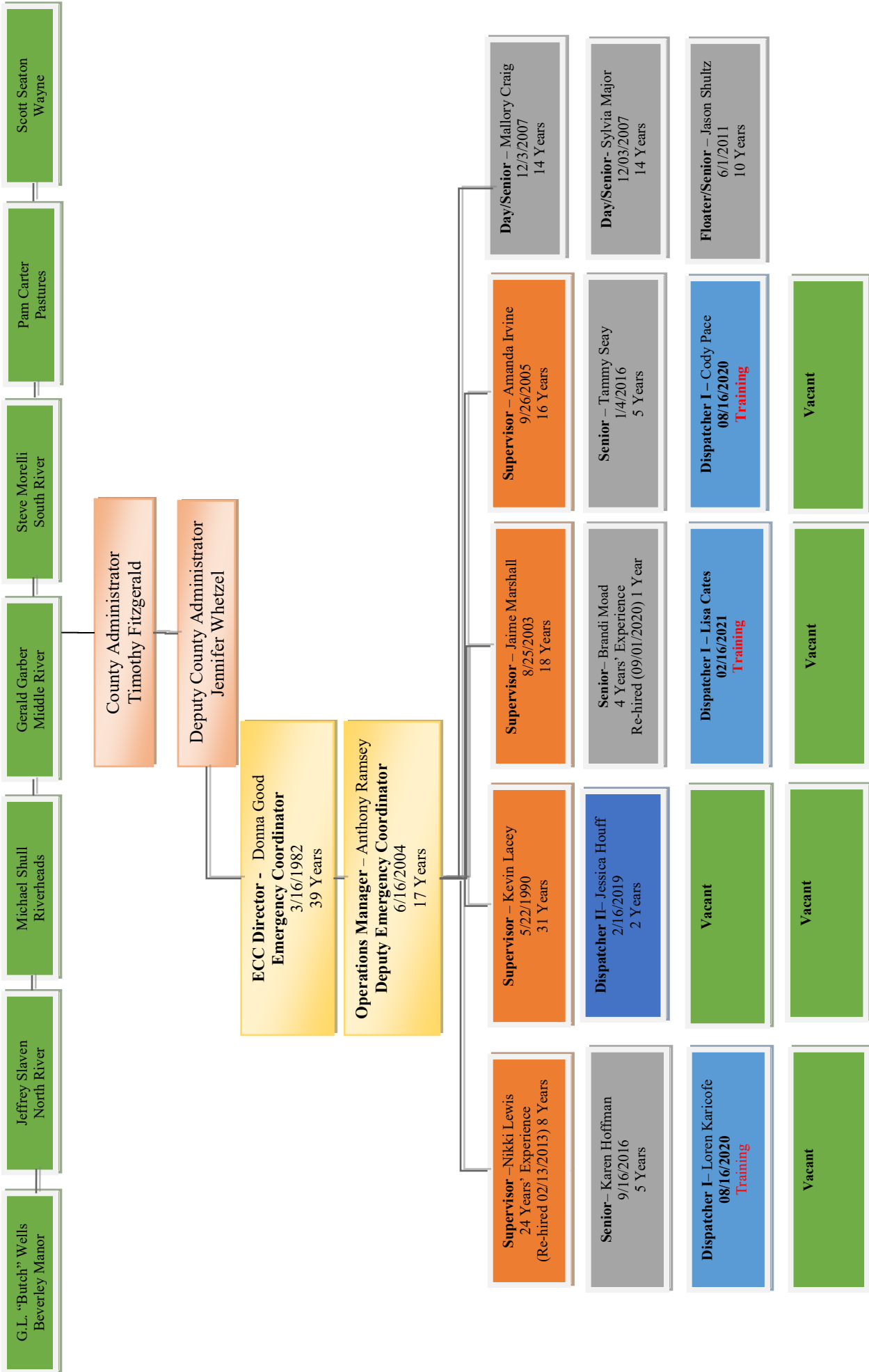
**31040-EMERGENCY COMMUNICATIONS CENTER
BUDGET REQUEST**

	Detail	Detail	Original	Revised	Request	Co. Admin. Recommendations	Difference
	20-21 Revised	FY21-22	FY 20-21	FY 20-21	FY 21-22	FY 21-22	Request to Recommendations
6007 - MAINTENANCE SUPPLIES							
Routine Maintenance (radios, batteries etc.)	\$ 2,000	\$ 2,000	\$ 500	\$ 500	\$ 2,000	\$ 2,000	\$ -
Radios are out of warranty - Maintenance costs							
6008 - VEHICLE & POWER EQUIPMENT FUEL							
Unit # 1200 VA Lic/131-535L Mobile Command Unit	\$ 350	\$ -	\$ 200	\$ 200	\$ 200	\$ 200	\$ -
Mileage 6060 2006 Freightliner (15 years old)							
6009 - TRANSPORTATION - VEHICLES							
Routine Maintenance & State inspection Mobile Command Unit	\$ 350	\$ 350	\$ 500	\$ 1,265	\$ 1,200	\$ 1,200	\$ -
Equipment and Battery Replacement	\$ 800	\$ 1,000					
Generator Repairs	\$ 350	\$ 1,265					
	\$ 1,500	\$ 2,615					adjusted revised to actual
6011 - WEARING APPAREL							
Clothing Allowance	\$ 1,000	\$ 1,500	\$ -	\$ 1,000	\$ 1,500	\$ 1,000	\$ 500 general cut
6013 - EDUCATION & TRAINING MATERIALS							
Materials for Educating the Public and Students	\$ 500	\$ -	\$ 400	\$ 400	\$ 400	\$ 400	\$ -
6015 - EMERGENCY MANAGEMENT EXPENSE							
Expenses relating to Disasters and Inclement Weather	\$ 500	\$ -	\$ 400	\$ 400	\$ 1,000	\$ 1,000	\$ -
COVID19 related expenses - PPE	\$ 500	\$ -					
	\$ 1,000	\$ -					
7002 - C.S.C.-J.T.C. - ASSESSMENT							
Budget for 18 due to turnover							
Academy Fees \$ 620.00 per person	\$ 11,160	\$ 11,780	\$ 12,400	\$ 12,400	\$ 11,160	\$ 11,160	\$ -
Added Two Daylight Positions Total: 20	\$ 1,240	\$ -					
	\$ 12,400	\$ 11,780					
8001 - COMPUTER EQUIPMENT							
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**31040-EMERGENCY COMMUNICATIONS CENTER
BUDGET REQUEST**

	Detail	Detail	Original	Revised	Request	Co. Admin. Recommendations	Difference
	20-21 Revised	FY21-22	FY 20-21	FY 20-21	FY 21-22	FY 21-22	Request to Recommendations
8002 - FURNITURE & FIXTURES	\$ -	\$ -	\$ -	2,568 \$	11,800 \$	-	11,800
Permanent Dividers in ECC	\$ 10,500						office chair to revised
Need a Quote \$5000-7500	\$ -						HVAC to revised
Office Chair	\$ 400						
Biopolar Ionization Technology - HVAC	\$ 900						
	\$ 11,800						
Department Total:	\$ -	\$ 656,865	\$ 668,078	\$ 804,987	\$ 753,287	\$ 51,700	
Payroll Total:	\$ -	\$ 1,400,013	\$ 1,347,223	\$ 1,437,667	\$ 1,437,667	\$ -	
Grand Total:	\$ -	\$ 2,056,878	\$ 2,015,301	\$ 2,242,654	\$ 2,190,954	\$ 51,700	

AUGUSTA COUNTY EMERGENCY COMMUNICATIONS CENTER ORGANIZATIONAL CHART



Part-Time Cole Fainter

Fire-Rescue

(Career, Volunteer, Training)

Mission:

“Committed to serve and protect our citizens and visitors through the delivery of all fire protection, emergency medical, education, and public safety services”

Department Overview:

Augusta County Fire-Rescue is to oversee and support the fire operations and the emergency medical services throughout the County by providing emergency providers, volunteer support and interaction along with basic fire and EMS training. ACFR’s focus is in the following areas:

- Emergency Calls
- Volunteer Interaction
- Training
- Administration
- Public Relations
- Personnel Management
- Duty Officer
- Special Operations
- Special Assignments
- Resource Management

Strategic Goals and Objectives:

- Set the example for both internal and external stakeholders by exemplifying our Mission, Vision and Values, and work toward our common goals. One team-one mission.
- To provide highest quality all hazards emergency services to Augusta County citizens and visitors by working collectively with our internal and external stakeholders.
- To ensure the safety of our first responders through the implementation of best-in-class practices and industry standards.
- Approval for an additional 15 positions in the FY2021-22 budget.
- Increase staffing on all shifts to ensure minimum coverage at all current stations and assignments.
- Develop and implement strategic planning to evaluate current and future infrastructure needs.
- Implementation of critical infrastructure needs and capital replacement planning.
- Implement a comprehensive career development program that will provide career advancement as well as financial compensation for achieving career benchmarks.
- Ensure opportunities for initial and ongoing training for all personnel, career and volunteer with regard to all aspects of Fire and EMS.
- Continue to explore implementation of EMS only positions for locations with primary focus on ambulance or medic unit staffing.
- Continue to provide Recruit Academy format for new hires that will allow for a more diverse pool of applicants and ensure consistent training of Probationary Fire-Rescue personnel.
- Address Recruitment and Retention by implementing a programs that allow growth in our department along with external partners to increase awareness and increase the pool of possible employees.

Budget Summary:

Career Budget 32010:

Item	FY2019- 2020 Expenditures	FY2020 - 2021 Adopted	FY2020 – 2021 Revised	FY2021 - 2022 Adopted	% Change from FY2021
Personnel	\$6,965,538	\$7,343,945	\$7,873,653	\$7,765,802	5.7%
Operating	741,309	774,067	\$855,187	\$907,981	17.3%
Total	\$7,706,847	\$8,118,012	\$8,728,840	\$8,673,783	6.8%

*Changes in personnel a due to implementation of a career development plan for Fiscal Year 2022. Changes in operating is due to increased costs over several line items.

Volunteer Budget 32020:

Item	FY2019- 2020 Expenditures	FY2020 - 2021 Adopted	FY2020 – 2021 Revised	FY2021 - 2022 Adopted	% Change from FY2021
Operating	\$1,832,114	\$1,981,837	\$1,907,925	\$1,909,897	-3.6%

Training Budget 32030:

Item	FY2019- 2020 Expenditures	FY2020 - 2021 Adopted	FY2020 – 2021 Revised	FY2021 - 2022 Adopted	% Change from FY2021
Personnel	\$280,030	\$315,666	\$332,413	\$335,994	6.4%
Operating	49,221	117,091	\$141,770	\$269,082	129.8%
Total	\$329,251	\$432,757	\$474,183	\$605,076	39.8%

*Increase in operating due to training funds from career being moved entirely to training, the addition of a SCBA maintenance line item as well as expenditures for the AFG grant that was awarded and will be spent in FY22.

Budget Highlights:

- Implement career development program to reduce attrition of personnel and attract high quality candidates.
- Request approval for 15 new positions in the FY2021-22 budget.
- Continue to explore benefits of EMS only personnel.
- Provide for dedicated staffing at Squad 10.
- Increase training staff to meet the demand of a growing department struggling to keep staffing needs and training requirements.
- Target Solutions LMS software funding is a must, with the growing needs and requirements of the Commonwealth, it is vital to perform and document training records.
- Furniture & Fixtures increased to allow for the replacement of appliances at our four stations along with dayroom furniture and bedding supplies.
- Volunteer budget includes 2% increase on base contribution for fire departments and maintain key initiatives such as the hybrid insurance program and the new countywide SCBA program.

Service and Performance Measures:

Item	Calendar Year 2020 Actual
Fire Department Emergency Dispatches	7,445
Rescue Squad Emergency Dispatches	11,539
Calls Turned Over to Next Due Agencies	680
Volunteer Personnel	615
Career Personnel	106

Accomplishments:

- Continue to manage service delivery during the Corona Virus (COVID-19) Pandemic
- Stood-up Augusta County PPE Logistics Section during pandemic
- Implemented Incident Management Team (IMT) concept in March 2020 and continue to utilize during Pandemic
- Managed apparatus replacement program with capital investment and scheduled fleet management
- Implementation of fleet maintenance program with primary vendor (Atlantic Emergency Solutions)
- Delivery of two (2) Pierce Enforcer Pumpers (Engine 111 & Engine 101)
- Delivery of three (3) PL Custom Medic Units (Placed into EMS rotation)
- Successful completion of inaugural Shenandoah Valley Regional Recruit Academy (August to December 2020)
- Received EMTB Accreditation from the Virginia Office of Emergency Medical Services (VaOEMS)
- Received EMT-Advanced Accreditation from the VaOEMS
- Expanded portable ventilator program with use of CARES Act funding
- Purchased additional set of firefighting turnout gear using CARES Act funding and grants
- Expanding Wellness and Fitness program for on-duty staff, along with annual fitness assessments
- Smoke Alarm Installations

Contact Information:

David Nichols, Fire-Rescue Chief

Location: Augusta County Government Center

Fire-Rescue Department
18 Government Center Lane
Verona, VA 24482

Phone: (540) 245-5624

Fax: (540) 245-5356

**32010-FIRE DEPARTMENT-CAREER
BUDGET REQUEST**

	Prior Detail	Detail	Approved	Revised	Request	Co. Admin. Recommends	Difference
	20-21	FY 21-22	FY 20-21	FY 20-21	FY 21-22	FY 21-22	Request to Recommends
3110 - PHYSICALS							
Yearly required physicals (\$650 each) (est. 11 without Co. insurance)							
Turnover (15 employees)	\$ 14,130	\$ 7,150					
Drug Alcohol Random Testing - \$300/month		\$ 9,750					
Respiratory fit & quantifit computerized system (\$35 x 104 = \$2,080)		\$ 3,600					
New Employees - 15 Positions		\$ 2,080					
		\$ 9,750					
	\$ 14,130	\$ 32,330	\$ 12,717	\$ 12,717	\$ 32,330	\$ 22,580	\$ 9,750
							cut positions
3120 - PROFESSIONAL SERVICES OMD							
Per Contract with Dr. Just and Dr. Brand	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ -
3310 - REPAIRS & MAINT - CONTRACTUAL							
Rescue Tool(s) PM - \$5000 + \$1800		\$ 6,800					
HVAC - All Stations	\$ 61,633	\$ 2,830					
Pump Testing		\$ 2,600					
PM - DO/EMS		\$ 1,500					
PM - Ambulances		\$ 6,000					
PM - Fire Apparatus		\$ 17,250					
Air Analysis - \$415		\$ 415					
Multitech Gateway Verizon Modems (12*\$299)		\$ 3,600					
Aerial Testing - \$800 EA		\$ 1,600					
Hose testing & Ladder Testing (Waterway) - (Career Engines)		\$ 6,500					
	\$ 61,633	\$ 49,095	\$ 35,680	\$ 62,680	\$ 49,095	\$ 49,095	\$ -
3320 - MAINTENANCE SERVICE CONTRACTS							
Plymport (Air Specialist) PM - \$2,200		\$ 2,200					
Hawk Security (RVFD Alarm) - \$300	\$ 76,200	\$ 300					
Intranet (MITS) - \$3000		\$ 3,000					
Overheads Door Maintenance - \$4,000		\$ 4,000					
Dodson (Pest Control) - \$6240		\$ 6,240					
Medical Waste Removal - Career Stations (4)		\$ 3,168					
Stryker Medical Equipment Maintenance and Service Plan		\$ 22,401					
Stryker ProCare Maintenance, Service Plan		\$ 11,904					
Water Separator (RVFD) Annual cleaning - Safety Kleen - \$1,500		\$ 1,500					
Cintas (Reusable items at all 4 locations)		\$ 16,800					
Power Connection (R16 Generator) - \$220		\$ 250					
RL Meadows - Security System Annual Maintenance		\$ 3,600					
SVOC - Copiers at Co 10 & Co 11		\$ 1,680					
C&P Disposal - R16		\$ 936					
			\$ 66,040	\$ 76,200	\$ 81,279	\$ 81,279	\$ -

**32010-FIRE DEPARTMENT-CAREER
BUDGET REQUEST**

	Prior Detail	Detail		Approved	Revised	Request		Co. Admin. Recommendations	Difference
		20-21	FY 21-22			FY 20-21	FY 21-22		
Waynes Oxygen - Co 10			\$ 60						
AVL Server Host License - \$2640			\$ 2,640						
AVL MCT Client License - \$600			\$ 600						
			\$ -						
	\$ 76,200	\$ 81,279							
<u>5201 - POSTAL SERVICES</u>	\$ 1,000	\$ 750	\$ 1,000	\$ 1,000	\$ 750	\$ 750	\$ 750	\$ -	
All mailings of department and Officers Association									
<u>5203 - TELEPHONE SERVICES</u>	\$ 28,174	\$ 10,000	\$ 28,174	\$ 28,174	\$ 30,622	\$ 30,622	\$ 30,622	\$ -	
Office Phones/lines		\$ 4,992							
Cell Phones/lines		\$ 12,600							
AVL Services		\$ 680							
Data Services		\$ 350							
Phone Cases and misc		\$ 2,000							
Fire Apparatus Data Plan		\$ 30,622							
	\$ 28,174	\$ 38,000	\$ 34,000	\$ 34,000	\$ 38,000	\$ 38,000	\$ 38,000	\$ -	not paid til April
<u>5305 - MOTOR VEHICLE INSURANCE</u>	\$ 38,000	\$ 38,000	\$ 34,000	\$ 34,000	\$ 38,000	\$ 38,000	\$ 38,000	\$ -	
ACFD, PLYS, Craigsville Rescue, Deerfield & Admin									
<u>5308 - ACCIDENTAL AND SICKNESS INSURANCE - CAREER</u>	\$ -	\$ 124,985	\$ -	\$ -	\$ 124,985	\$ 124,985	\$ -	\$ 124,985	CUT was in WC line item
<i>This is a new line in the career - for accidental injuries & sickness that is not covered by workers comp but happens on the job</i>									
<u>5651 - CONTRIBUTION - L.E.P.C.</u>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Local Emergency Planning Commission contribution									
<u>5801 - DUES & SUBSCRIPTIONS</u>	\$ 17,770	\$ 18,730	\$ 17,770	\$ 18,730	\$ 20,627	\$ 20,627	\$ 20,627	\$ -	
VIAAI\$180; VFPA\$140; CFO Renewal \$675		\$ 995							
Misc-\$500;IAFC \$250;VFA-\$500; VAVRS & VFFA \$1000		\$ 2,250							
Active 911 Subscription- (145 FT/40PT/turnover) - \$12.50 ea.		\$ 1,813							
Target Solutions Annual Subscription - \$13,510		\$ 13,649							
Zoom-8 accounts		\$ 960							
	\$ 22,380	\$ 20,627	\$ 17,770	\$ 18,730	\$ 20,627	\$ 20,627	\$ 20,627	\$ -	

**32010-FIRE DEPARTMENT-CAREER
BUDGET REQUEST**

	Prior Detail	Detail	Approved	Revised	Request	Co. Admin. Recommendations	Difference
	20-21	FY 21-22	FY 20-21	FY 20-21	FY 21-22	FY 21-22	Request to Recommendations
6001 - OFFICE SUPPLIES Office supplies for Admin office/stations	\$ 12,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ -
6007 - REPAIRS & MAINT.-SUPPLIES - BLDGS Station Supplies - Station 10 (alerting system, parking lot, bay lights) Station Supplies - Station 25 (bay lights, strip & wax floor) Station Supplies - Station 16 (exterior: paint/landscape/outbuilding) Station Supplies - Station 11 (Stucco Repair, Landscaping, AirVac Filters)	\$ 63,654	\$ 22,504 \$ 10,750 \$ 16,750 \$ 13,100	\$ 26,504	\$ 43,000	\$ 63,104	\$ 43,104	\$ 20,000 bay lights to revised Station 10, 16 & 25 alerting system to revised front glass repair to revised
(Attached Justification) Stations: ACFD, PLYS, RVFD, CASFAC	\$ 63,654	\$ 63,104	\$ 26,504	\$ 43,000	\$ 63,104	\$ 43,104	\$ 20,000
6008 - VEHICLE & POWERED EQUIP. - FUEL	\$ 80,000	\$ 76,000	\$ 76,000	\$ 76,000	\$ 76,000	\$ 76,000	\$ -
6009 - APPARATUS/EQUIP.- MAINT & REPAIRS Detailed attached - maintenance New Projects/Upgrades: LED Lighting for Squad 10 Verizon Connect - Fleet Management Telemetry	\$ 179,750	\$ 163,200 \$ 10,500 \$ 4,329	\$ 156,250	\$ 179,750	\$ 178,029	\$ 156,250	\$ 21,779 general cut Led lights for squad 10
	\$ 179,750	\$ 178,029	\$ 156,250	\$ 179,750	\$ 178,029	\$ 156,250	\$ 21,779
6010 - ADMIN VEHICLE MAINT & REPAIRS	\$ 13,500	\$ 12,340	\$ 7,650	\$ 7,650	\$ 12,340	\$ 5,800	\$ 6,540 general cut
6011 - WEARING APPAREL Daily work uniforms for full time and part time Annual Full-Time Allotment Annual Part-Time & Volunteer Allotment Potential Turnover (15 employees - at a cost of \$1000 each) Replacement Boots (20 pairs) Misc New Positions Operations (15)	\$ 49,000	\$ 27,500 \$ 2,500 \$ 15,000 \$ 7,800 \$ 4,000 \$ 15,000	\$ 44,100	\$ 44,100	\$ 71,800	\$ 56,800	\$ 15,000 cut-positions
	\$ 49,000	\$ 71,800	\$ 44,100	\$ 44,100	\$ 71,800	\$ 56,800	\$ 15,000
6012 - EMS SUPPLIES EMS Supplies PPE Needs 1 new Stryker Power Pro XT Cot (Capital Replacement?) Batteries for Stryker PowerLOAD Cots	\$ 76,291	\$ 57,960 \$ 53,811 \$ 14,868 \$ 6,294	\$ 61,000	\$ 61,000	\$ 132,933	\$ 90,000	\$ 42,933 cut power cot general cut
	\$ 76,291	\$ 132,933	\$ 61,000	\$ 61,000	\$ 132,933	\$ 90,000	\$ 42,933

**32010-FIRE DEPARTMENT-CAREER
BUDGET REQUEST**

	Prior Detail	Detail	Approved	Revised	Request	Co. Admin. Recommendations	Difference
	20-21	FY 21-22	FY 20-21	FY 20-21	FY 21-22	FY 21-22	Request to Recommendations
6014 - FIRE FIGHTING SUPPLIES			\$63,300	\$63,300	217,350	62,250	155,100
Full sets of PPE (30)	\$ 118,712	\$ 99,000					cut 30 sets of gear
Turnover/New Hires/Recruits (15 sets)	\$ 49,500	\$ 49,500					cut positions
Projected Gear Repairs	\$ 3,000	\$ 3,000					
Particulant Hoods & Structural Gloves (50)	\$ 7,750	\$ 7,750					
Misc	\$ 2,000	\$ 2,000					
New Positions Training (2)		\$ 6,600					
New Positions Operations (15)		\$ 49,500					
	\$ 118,712	\$ 217,350	\$10,000	\$10,000	42,626	32,000	10,626
6015 - EMERGENCY SEARCH/RESCUE SUPPLIES							general cut
Equipment Needs	\$ 32,000	\$ 27,826					
PPE	\$ 32,000	\$ 42,626					
	\$ 60,578	\$ 16,400					
	\$ 8,100	\$ 8,100					
	\$ 2,010	\$ 2,010					
	\$ 52,786	\$ 52,786					
	\$ 78,324	\$ 78,324					cut cameras and chargers
	\$ 54,824	\$ 54,824					23,500
8001 - EQUIPMENT							
Communications:							
Station Alerting (\$1500), Headsets (\$5,300) Knox Box (\$9,600)	\$ 29,910.00						
Portable Batteries (\$7,560), Pager Batteries (\$540), Cache (\$2,100)(Clips/Ancillary Items/Misc)							
Small Equipment:							
Backup Camera's for Apparatus - \$3,000	\$ 48,914.00	\$ -					
Tool box and additional tools for FS11 - \$2,000	\$ 3,000	\$ 3,000					
TruFuel and misc repairs and maintenance - \$2,500	\$ 2,000	\$ 2,000					
Bullard QXT TICs (3 camera's and 4 chargers)	\$ 20,500	\$ 20,500					
High Visibility Ladder Wraps (14 ladders)	\$ 1,386	\$ 1,386					
Hose (E112 & E102)	\$ 13,180	\$ 13,180					
Task Force Tip Valves / Adapters	\$ 1,922	\$ 1,922					
Diablo Sawzall Blades	\$ 196	\$ 196					
Electric Lock Pick Guns (2)	\$ 340	\$ 340					
Misc. hardware/file/holders, etc. for small equipment carried on reserve engines	\$ 2,000	\$ 2,000					
True North L3 RIT Bags (7)	\$ 1,890	\$ 1,890					
RIT Bags	\$ 1,900	\$ 1,900					
Other:							
Passport Tags	\$ 1,000.00	\$ 1,000					
	\$ 78,324	\$ 78,324					

32010-FIRE DEPARTMENT-CAREER

BUDGET REQUEST

	Prior Detail	Detail	Approved	Revised	Request	Co. Admin. Recommends	Difference
	20-21	FY 21-22	FY 20-21	FY 20-21	FY 21-22	FY 21-22	Request to Recommends
8002 - FURNITURE & FIXTURES							
Appliance Repair/Replacement	\$ 8,000	\$ 8,000	\$8,600	11,100	18,000	10,000	8,000
Furniture Repair/Replacements	\$ 10,000	\$ 10,000					general cut
	\$ 18,000	\$ 18,000					
YTD ACTUAL 9899							
	\$ 30,000	\$ 30,000	\$25,000	25,000	30,000	30,000	-
8003 - EMS 50/50 GRANT							
Move to Capital for Ambulance Grant or other							
50/50 matches							
Department Total: \$ 774,067 \$ 855,187 \$ 1,346,194 \$ 907,981 \$ 438,213							
Payroll Total: \$ 7,343,945 \$ 7,873,653 \$ 8,864,957 \$ 7,765,802 \$ -							
Grand Total: \$ 8,118,012 \$ 8,728,840 \$ 10,211,151 \$ 8,673,783 \$ 438,213							

**32020-EMERGENCY SERVICES-VOLUNTEER
BUDGET REQUEST**

	Detail	Detail	Approved	Revised	Request	Co. Admin Recommendations	Difference
	20-21 Requested	FY 21-22	FY 20-21	FY 21-22	FY 21-22	FY 21-22	Request to Recommendations
3121 - AUDITING - CONTRACTUAL							
Auditing firm to conduct both 990's and the audits for the volunteer agencies within the County and ACFR, Inc.							
Conducted new interviews through RFP for year ending 2019							
	\$ 72,500	\$ 68,340	\$ 68,500	\$ 68,500	\$ 68,340	\$ 68,340	\$ -
3205 - VOLUNTEER FIRE & EMS TRAINING							
Training Benefit is for volunteer agencies in Aug. Co to paid for sending volunteers to training. In County							
1000 hours x \$8.00 for qualifying fire and EMS training							
Out of County is based on % of calls in Augusta							
\$1000/agency of this can be used for out of area training for top two officers							
	\$ 150,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ -
3320 - MAINTENANCE CONTRACTS							
Image Trend (Records Management)		\$ 14,651					
TimeClock Annual Maintenance (hardware and software support)		\$ 15,516					
Medical Waste Removal (14 stations)		\$ 11,100					
CAD Interface - 5% increase		\$ 1,904					
Pump Testing - \$10,000		\$ 900					
Drug/Alcohol Screening for Accidents- \$900		\$ 5,000					
Ladder Testing		\$ 23,000					
Hose Testing		\$ 500					
Teamviewer - IT		\$ -					
ARC View Software - IT for Fire Boundries - \$1,000		\$ 1,000					
	\$ 74,945	\$ 83,571					
3800 - STATE ASSIST - FOREST FIRE CONTROL							
Annual payment							
	\$ 11,750	\$ 10,750	\$ 10,750	\$ 12,288	\$ 10,750	\$ 10,750	\$ -
5203 - TELEPHONE SERVICES							
Internet services for agencies							
Internet services are increasing for our Shentel locations							
	\$ 22,000	\$ 22,500	\$ 22,000	\$ 22,000	\$ 22,500	\$ 22,500	\$ -
5306 - INSURANCE - CASUALTY & PROPERTY							
Policy renews in April of each year - estimating a 5% increase							
	\$ 210,000	\$ 210,000	\$ 200,000	\$ 200,000	\$ 210,000	\$ 205,000	\$ 5,000
5308 - ACCIDENT & HEALTH INSURANCE							
Bankers Ins pd annually	\$ 35,775.00						
VACORP pd Quarterly	\$ 78,157.00						
	\$ 113,932.00	\$ 5,697					
Annual premium - Change to a Workers Comp plan (395 Vol) with an Accident & Health in excess of policy (everyone) includes a 2% increase							
	\$ 68,000	\$ 122,400	\$ 120,000	\$ 120,000	\$ 122,400	\$ 119,000	\$ 3,400
							cut based on actual

**32020-EMERGENCY SERVICES-VOLUNTEER
BUDGET REQUEST**

	Detail	Detail	Approved	Revised	Request	Co. Admin Recommendations	Difference
	20-21 Requested	FY 21-22	FY 20-21	FY 21-22	FY 21-22	FY 21-22	Request to Recommendations
5602 - MEMBER REIMBURSEMENT - FUEL							
Using this as a recruitment and retention tool							
\$500 per year per member (in county)							
running 10% of the calls or 200 man hours							
This will take the place of the pay for participation							
Out of County Agencies (Members that are County residents are available for 1/2 benefit)							
	\$ 225,000	\$ 180,000	\$ 180,000	\$ 180,000	\$ 180,000	\$ 180,000	\$ -
5649 - \$4 FOR LIFE							
Pass through of state revenue							
	\$ 80,000	\$ 80,000	\$ 80,000	\$ -	\$ -	\$ -	\$ -
5801 - DUES AND SUBSCRIPTIONS							
Text Message Program (Active 911/iamresponding) (\$12.50 per license x 625 volunteers)							
Phone APP - Fire and Rescue related							
	\$ 7,813	\$ 7,813	\$ -	\$ -	\$ 7,813	\$ -	\$ 7,813
							general cut
6002 - VOLUNTEER RECOGNITION							
Recognition of our volunteer and career system.							
Over the past two years, we have brought back a miniature							
recognition event. We want to expand on that for this upcoming year							
	\$ 6,000	\$ 5,000	\$ 6,000	\$ 6,000	\$ 5,000	\$ 2,500	\$ 2,500
							general cut
6003 - MARKETING & RECRUITMENT							
Radio Ads, Brochures, Other Media Items							
Also wanting to work more closely with Newspapers							
For public awareness							
	\$ 6,000	\$ 5,000	\$ 4,000	\$ 4,000	\$ 5,000	\$ 2,500	\$ 2,500
							general cut
6012 - EMS SUPPLIES - REHAB							
Replacement of unit pending - Supplies needed for the Rehab Unit and							
for large scale emergency operations							
Cancer Prevention Efforts - housed on Rehab (hoods/gloves)							
Swoope Fire Company is now getting the vehicle out on more incidents							
	\$ 1,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6013 - FIRE PREVENTION							
Public Materials for schools and multiple							
functions - the volunteer agencies also							
use supplies from this account							
Augusta County Fair uses about \$2,500 of this							
Smoke alarms are from this account							
	\$ 6,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ -

**32020-EMERGENCY SERVICES-VOLUNTEER
BUDGET REQUEST**

	Detail	Detail	Approved	Revised	Request	Co. Admin	Difference
	20-21 Requested	FY 21-22	FY 20-21	FY 21-22	FY 21-22	Recommends	Request to
							Recommends
6016 - FOAM REIMBURSEMENT/REPLACEMENT							
Replacement for fire fighting foam and other reusables (booms, staydry, pads, etc.)	\$ 10,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ -
8001 - EQUIPMENT							
Knox Box for new apparatus - (4 @ \$1,170)		\$ 4,680					
Radio/Pager maintenance and replacement		\$ 16,000					
Radio and pager battery replacement (\$750/ agency)		\$ 12,000					
Decon Buckets - for volunteer apparatus (\$140 ea. - 2 per agency)		\$ 4,200					
Routers/Misc - maintain wireless in stations		\$ 3,000					
	\$7,680	\$ 39,880					
	\$ 31,945	\$ 26,555	\$ 32,395	\$ 32,395	\$ 26,555	\$ 26,555	\$ -
9101 - BRIDGEWATER VOL. FIRE DEPT.							
	\$ 66,178	\$ 66,186	\$ 60,191	\$ 64,741	\$ 66,186	\$ 66,186	\$ -
9103 - CRAIGSVILLE VOL. FIRE DEPT							
	\$ 63,091	\$ 60,036	\$ 57,141	\$ 57,141	\$ 60,036	\$ 60,036	\$ -
9104 - DEERFIELD VOL. FIRE DEPT.							
	\$ 51,853	\$ 53,848	\$ 51,329	\$ 51,329	\$ 53,848	\$ 53,848	\$ -
9105 - DOOMS VOL. FIRE DEPT							
	\$ 86,341	\$ 78,498	\$ 80,341	\$ 80,341	\$ 78,498	\$ 78,498	\$ -
9106 - GROTTOS VOL. FIRE DEPT							
	\$ 61,341	\$ 66,661	\$ 60,191	\$ 60,191	\$ 66,661	\$ 66,661	\$ -
9107 - MIDDLEBROOK VOL. FIRE DEPT							
	\$ 60,816	\$ 56,961	\$ 61,116	\$ 61,116	\$ 56,961	\$ 56,961	\$ -
9108 - RAPHINE VOL. FIRE DEPT							
	\$ 45,893	\$ 40,332	\$ 46,193	\$ 46,193	\$ 40,332	\$ 40,332	\$ -
9109 - STUARTS DRAFT VOL. FIRE DEPT							
	\$ 79,291	\$ 79,861	\$ 76,141	\$ 76,141	\$ 79,861	\$ 79,861	\$ -
9110 - VERONA VOL. FIRE DEPT							
	\$ 92,016	\$ 86,061	\$ 89,166	\$ 89,166	\$ 86,061	\$ 86,061	\$ -
9111 - WEYERS CAVE VOL. FIRE DEPT							
	\$ 84,891	\$ 78,761	\$ 81,291	\$ 81,291	\$ 78,761	\$ 78,761	\$ -
9112 - PRESTON L. YANCY STATION							
	\$ 19,423	\$ 13,003	\$ 19,648	\$ 19,648	\$ 13,003	\$ 13,003	\$ -
9113 - SWOOPE VOL. FIRE DEPT							
	\$ 72,941	\$ 70,361	\$ 70,341	\$ 70,341	\$ 70,361	\$ 70,361	\$ -
9114 - WALKERS CREEK VOL. FIRE DEPT							
	\$ 12,748	\$ 13,003	\$ 19,272	\$ 19,272	\$ 13,003	\$ 13,003	\$ -

2% increase in base for all agencies

27,880
general cut

**32020-EMERGENCY SERVICES-VOLUNTEER
BUDGET REQUEST**

	Detail	Detail	Approved	Revised	Request	Co. Admin	Difference
	20-21 Requested	FY 21-22	FY 20-21	FY 21-22	FY 21-22	Recommends	Request to
						FY 21-22	Recommends
<u>9115 - WILSON FIRE STATION</u>	\$ 65,241	\$ 63,561	\$ 63,341	\$ 63,341	\$ 63,561	\$ 63,561	\$ -
<u>9116 - MT. SOLON VOL. FIRE DEPT</u>	\$ 59,841	\$ 59,736	\$ 57,666	\$ 57,666	\$ 59,736	\$ 59,736	\$ -
<u>9117 - NEW HOPE VOL. FIRE DEPT</u>	\$ 59,616	\$ 61,498	\$ 59,579	\$ 59,579	\$ 61,498	\$ 61,498	\$ -
<u>9118 - WINTERGREEN FIRE DEPT</u>	\$ 12,748	\$ 13,003	\$ 12,748	\$ 12,748	\$ 13,003	\$ 13,003	\$ -
<u>9130 - WINTERGREEN RESCUE SQUAD</u>	\$ 15,673	\$ 15,103	\$ 15,673	\$ 15,673	\$ 15,103	\$ 15,103	\$ -
<u>9151 - AUGUSTA COUNTY VOLUNTEERS</u>	\$ 14,173	\$ 17,203	\$ 14,248	\$ 14,248	\$ 17,203	\$ 17,203	\$ -
<u>9152 - RIVERHEADS VOLUNTEERS</u>	\$ 56,985	\$ 55,505	\$ 58,396	\$ 58,396	\$ 55,505	\$ 55,505	\$ -
<u>9160 - NON-COUNTY AGENCY CONTRIBUTION</u>	\$ 21,000	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000	\$ -
	Department Total: \$		1,981,837	\$ 1,907,925	\$ 1,958,990	\$ 1,909,897	n/a
	Payroll Total: n/a		n/a	n/a	n/a	n/a	n/a
	Grand Total: \$		1,981,837	\$ 1,907,925	\$ 1,958,990	\$ 1,909,897	\$ -

**32030-FIRE EMS-TRAINING
BUDGET REQUEST**

	<u>Detail</u>	<u>Detail</u>	<u>Approved</u>	<u>Revised</u>	<u>Request</u>	<u>Co. Admin Recommendations</u>	<u>Difference</u>
	20-21 Request	FY 21-22	FY 20-21	FY 20-21	FY 21-22	FY 21-22	Request to Recommendations
3110 - PHYSICALS							
New Positions (2)	\$	1,300	-	-	1,300	-	1,300
							cut 2 positions
3310 - REPAIR & MAINTENANCE - CONTRACTUAL							
Annual Burn Building Inspection	\$ 3,410	3,410	3,410	3,410	4,455	3,455	1,000
Roberts Oxygen	\$ 3,410	1,045					general cut
	\$ 3,410	4,455					
3320 - MAINTENANCE SERVICE CONTRACTS							
Grounds upkeep for Burn Building-\$700	\$ 700	700	11,700	11,700	10,700	10,700	-
PM for car prop and burn building- \$10,000	\$ 10,000	10,000					
	\$ 10,700	10,700					
5100 - ELECTRIC SERVICES							
5102 - PROPANE							
Increase for use of Vehicle Prop, Burn Building, & LP Simulator from Dixie Gas	\$ 625	625	500	625	625	625	-
5103 - WATER & SEWER SERVICES							
	\$ 1,500	1,500	700	700	1,500	1,000	500
	\$ 500	500	500	500	500	500	general cut
5203 - TELEPHONE SERVICES							
Office lines, cell phones for training division	\$ 2,266	2,200	2,000	2,000	4,856	2,200	2,656
New Positions (2)	\$ 2,266	2,656					
	\$ 4,150	4,662	3,920	3,920	5,012	4,662	350
5305 - INSURANCE - BUILDINGS & GROUNDS							
Additional Vehicle	\$ 4,150	350					
	\$ 4,150	5,012					
5501 - RECOGNITION AND TRAINING EXPENSES (combined with 32010)							
<i>Physical Training(s):</i>							
Operational Staff	\$	35,000					
Admin/Training Staff	\$	15,000					
Paramedic Program Attendance (2)	\$	20,000					
VIAAI & VDPA - 1031/1033 Conferences	\$	4,625					
<i>Incentives/Meals/Awards:</i>							
Meals/Fuel	\$	6,000					
Awards	\$	1,700					
EMS/Fire Prev Gifts	\$	1,000					
Misc.	\$	2,500					
	\$ -	85,825	30,000	30,000	85,825	45,825	40,000
							GENERAL CUT

**32030-FIRE EMS-TRAINING
BUDGET REQUEST**

	<u>Detail</u>	<u>Detail</u>	<u>Approved</u>	<u>Revised</u>	<u>Request</u>	<u>Co. Admin Recommendations</u>	<u>Difference</u>
	20-21 Request	FY 21-22	FY 20-21	FY 20-21	FY 21-22	FY 21-22	Request to Recommendations
5652 - CONTRACTUAL TRAINING Pay for specialty instructors to come to the area for classes.	\$ 7,000	\$ 7,500	\$ 6,300	\$ 6,300	\$ 7,500	\$ 6,300	\$ 1,200 GENERAL CUT
5801 - DUES & SUBSCRIPTIONS Dues, subscriptions, professional affiliations Chief Fire Officer Credentialing New Positions (2)	\$ 1,550	\$ 1,170	\$ 630	\$ 630	\$ 2,100	\$ 1,520	\$ 580 CUT 2 POSITIONS
	\$ 1,550	\$ 2,100					
6001 - OFFICE SUPPLIES office supplies for training staff New Positions (2)	\$ 2,000	\$ 1,600	\$ 1,080	\$ 1,080	\$ 2,400	\$ 1,600	\$ 800 CUT 2 POSITIONS
	\$ 2,000	\$ 2,400					
6005 - JANITORIAL SUPPLIES	\$ 300	\$ 300	\$ 270	\$ 270	\$ 300	\$ 300	\$ -
6007 - REPAIR & MAINTENANCE - BURN BUILDING Normal Routine maintenance on building	\$ 3,500	\$ 3,500	\$ 2,700	\$ 2,700	\$ 3,500	\$ 2,200	\$ 1,300 general cut
6008 VEHICLE & POWERED EQUIP - FUEL Increase for additional travel on training vehicles due to daily station trainings	\$ 5,000	\$ 5,000	\$ 2,700	\$ 2,700	\$ 5,000	\$ 3,500	\$ 1,500 general cut
6009 - VEHICLE & POWERED EQUIP - MAINT & SUPPL Normal routine up keep of training vehicles; increase for anticipated maintenance on training vehicles due to station training and age of vehicles	\$ 5,000	\$ 5,000	\$ 4,500	\$ 4,500	\$ 5,000	\$ 5,000	\$ -
6011 - WEARING APPAREL Wearing apparel for training personnel and P/T instructors Yearly allotment current employees EMT/Recruit Student Apparel New Positions (2)	\$ 1,250	\$ 400	\$ 875	\$ 875	\$ 4,400	\$ 2,000	\$ 2,400 CUT 2 POSITIONS GENERAL CUT
	\$ 1,250	\$ 1,000					
	\$ 1,000	\$ 1,000					
	\$ 2,000	\$ 2,000					
	\$ 4,400	\$ 4,400					
6012 - EMS SUPPLIES EMS Supplies for EMT classes, CE & AED 2 New Airway Trainers torso 6 New Airway Trainers, partial 1 New Burn Victim Trainer 2 Special Needs Trainers	\$ 15,596	\$ 3,500	\$ 3,596	\$ 3,596	\$ 34,603	\$ 29,603	\$ 5,000 general cut
	\$ 9,941	\$ 9,941					
	\$ 13,686	\$ 13,686					
	\$ 6,726	\$ 6,726					
	\$ 750	\$ 750					
	\$ 34,603	\$ 34,603					

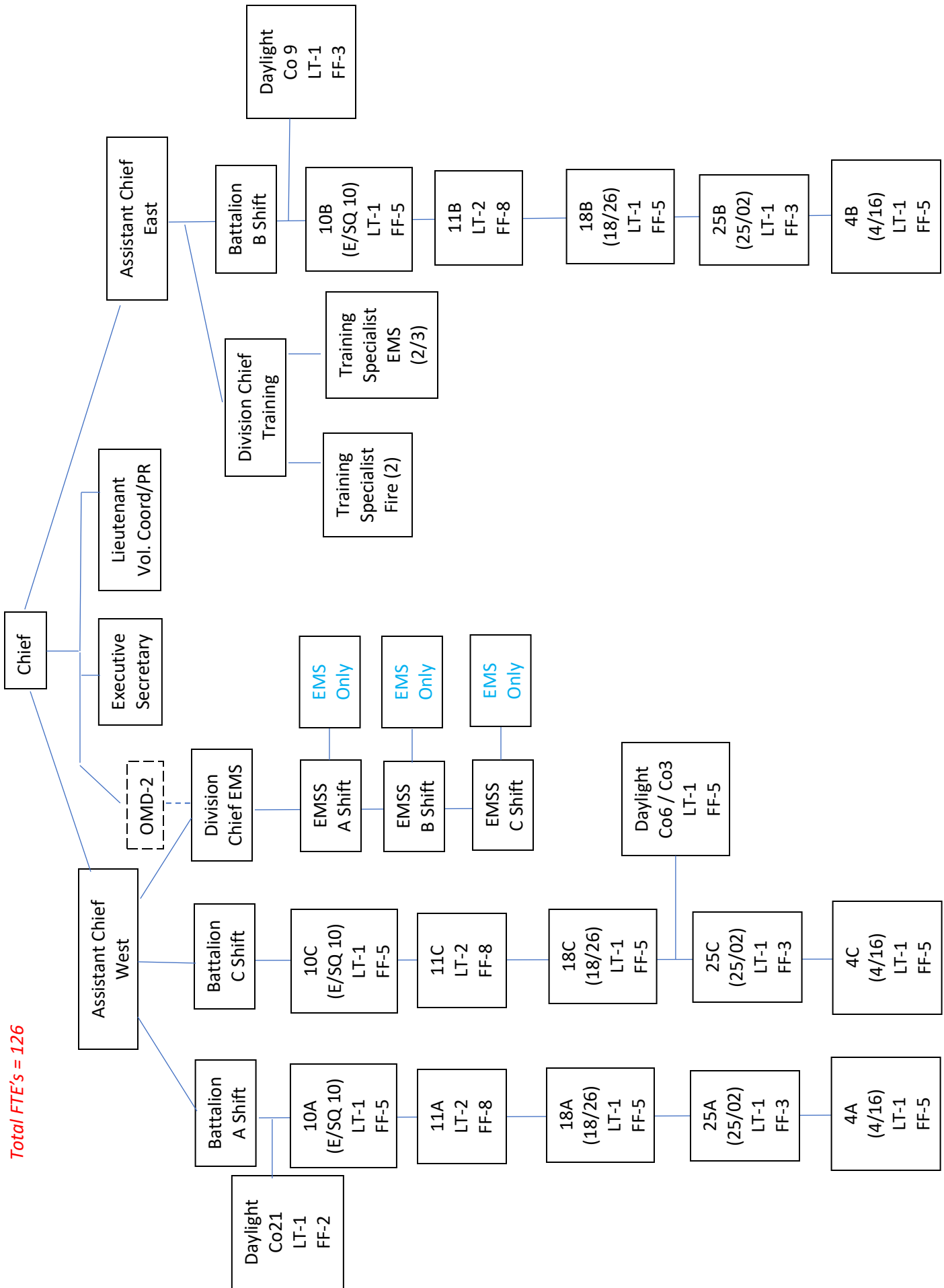
**32030-FIRE EMS-TRAINING
BUDGET REQUEST**

	<u>Detail</u>	<u>Detail</u>	<u>Approved</u>	<u>Revised</u>	<u>Request</u>	<u>Co. Admin Recommendations</u>	<u>Difference</u>
	20-21 Request	FY 21-22	FY 20-21	FY 20-21	FY 21-22	FY 21-22	Request to Recommendations
6013 - TRAINING MATERIALS							
video, material needs to train all county personnel							
Textbooks, audio visual aids, and							
EMS Testing	\$ 35,000						
Platinum Planner	\$ 1,848						
Upgrade Articulate Account (2)	\$ 1,834						
	\$ 2,800						
	\$ 38,000	\$ 41,482					
6014 - SMOKE & NITROGEN - BURN BUILDING							
Smoke Fluid and Nitrogen Gas	\$ 3,500	\$ 3,500	\$ 3,150	\$ 3,150	\$ 3,500	\$ 3,500	\$ -
6015 - SCBA REPAIRS AND MAINTENANCE							
This is for all of the items needed for SCBA							
Maintenance (Compressor & General SCBA Maintenance)	\$ 3,500	\$ 11,500					
Face Piece Replacement (25 @ \$283.13)	\$ 7,200						
Mask Wash	\$ 750						
Batteries	\$ 7,500						
Misc Equipment	\$ 2,000						
Flow Testing (\$38.50 per unit)	\$ 12,364						
Facepiece Test W/PosiChek	\$ 6,363						
Spectacle Kits (\$95 ea.)	\$ 1,900						
	\$ 3,500	\$ 49,577					
8001 - EQUIPMENT							
Misc Equipment (wooden door blocks, plywood, drywall)	\$ 10,895	\$ 1,500	\$ 5,260	\$ 29,814	\$ 28,107	\$ 62,167	\$ (34,060)
Utility Sink	\$ 300						Cut office space buildout
2 Ruth Lee Dummy (Fire Class)	\$ 1,980						Cut 2 positions
AFG GRANT EQUIPMENT FY21/FY22 (Grant 81,321, match 8,132-not from this line item)	\$ 24,554	\$ 56,767					added AFG equip grant
Inline Flowmeter	\$ 750						here, match will come from
Wireless Desk Scanners (2)	\$ 700						other operating lines
Mini X (TV at entrance of Training Center)	\$ 170						81,321 total
Office Space - build walls in the training center	\$ 16,000						
New Positions Computers Desktop and Surfaces (2)	\$ 6,707						
	\$ 84,874						

**32030-FIRE EMS-TRAINING
BUDGET REQUEST**

	<u>Detail</u>	<u>Detail</u>	<u>Approved</u>	<u>Revised</u>	<u>Request</u>	<u>Co. Admin Recommendations</u>	<u>Difference</u>
	20-21 Request	FY 21-22	FY 20-21	FY 20-21	FY 21-22	FY 21-22	Request to Recommendations
8002 - FURNITURE AND FIXTURES							
Misc Items for Training Center	\$ 3,500		\$ -	\$ -	\$ 6,000	4,000	2,000
Gear Lockers for Staff	\$ 1,000						cut positions
New Positions (2)	\$ 3,000						
	\$ 2,000						
	\$ 6,000						
8003 - GRANT 50/50							
Matching funds for 50/50 Grant	\$ 15,000	15,000	4,500	4,500	15,000	5,000	10,000
							general cut
NEW VEHICLE - ADDITION TO FLEET							
A new vehicle and equipment to outfit	\$ 55,000		\$ -	\$ -	55,000	-	55,000
							cut vehicle
Department Total:	\$ 141,770	\$ 141,770	\$ 378,242	\$ 378,242	\$ 269,082	\$ 109,160	
Payroll Total:	\$ 332,413	\$ 332,413	\$ 468,265	\$ 468,265	\$ 335,994	\$ 132,271	
Grand Total:	\$ 474,183	\$ 474,183	\$ 846,507	\$ 846,507	\$ 605,076	\$ 241,431	

Total FTE's = 126



Juvenile and Domestic Relations District Court

Department Overview:

The juvenile and domestic relations district court handles cases involving:

- Juveniles accused of delinquent acts, traffic infractions or status offenses
- Children in need of services or supervision Truancy/Runaway
- Children who have been subjected to abuse or neglect, or abandoned
- Children whose custody, visitation, support or parentage is a subject of controversy
- Children in regards to whom relief of custody or termination of parental rights is sought
- Children in foster care and who are subjects of entrustment agreements
- Minors seeking emancipation or work permits
- Family or household members who have been subjected to or accused of abuse
- Adults accused of child abuse or neglect, or of offenses against a family or household member
- Spouses seeking support after separation
- Enforcement of support orders
- Court consent for certain medical treatments
- Individuals seeking either child or family protective orders

Juvenile and domestic relations district courts differ from other courts in their duty to protect the confidentiality and privacy of juveniles and their families who have legal matters before the court. In addition to protecting the public and holding delinquent juveniles accountable, the court considers services needed to provide for rehabilitation. As a district court, this court does not conduct jury trials. Also, like all other courts in the Commonwealth, protection of victim rights and constitutional safeguards remain the same.

The Juvenile and Domestic Relations District Court serve two separate localities- the County of Augusta and the City of Staunton. One clerk serves both localities and four Judges. Currently the Honorable Linda S. Jones is the Chief Judge, and presides five days a week. The Honorable Susan Read is the resident Judge and presides five days a week. The Honorable Correy Smith presides six days a month and we run three court at that time with Judge Jones and Judge Read. J&DR Court maintain two case management systems and two financial management systems with separate audits for each. We serve two Circuit Courts, two Commonwealth Attorneys, Augusta County Sheriff's Department, Staunton City Sheriff, Staunton Police Department, Virginia State Police and Virginia Game Warden. J&DR Court maintain separate filing systems for each jurisdiction.

The Clerk's Office staff consists of the Clerk, seven full time Deputy Clerks, and one wage employee; the court is staffed at less than 70 %, whose salaries are paid by the Supreme Court for the State of Virginia.

Strategic Goals and Objectives:

- Continue to maintain high levels of service while processing increasing caseloads and adapting to mandated required by changed in laws, which affect our courts.
- Continue to communicate with localities concerning specific needs of our courts in order to provide an adequate, secure courts facility with consideration given to the required maintenance and custodial services necessary to provide a clean, safe environment to all employees and the communities we serve.

Budget Summary:

Item	FY2019 - 2020 Expenditures	FY2020 - 2021 Adopted	FY2020 – 2021 Revised	FY2021 - 2022 Adopted	% Change from FY2021
Operating	\$10,087	\$15,200	\$18,700	\$18,000	18.4%

*Change in operating due to updated copier contracts.

Service and Performance Measures:

Item-Staunton/Augusta J&D Court	CY2020
Juvenile Cases (new filings)	Unavailable
Adult Cases (new filings)	Unavailable
Hearings Held	Unavailable

*figures are unavailable to the 2020 COVID Pandemic, the Courts were closed for much of the year.

Accomplishments:

- Continue to maintain office with reduced staffing.
- Provide outstanding customer service to the public, as well as the state and local agency.
- Extensive training to all staff member, most staff members are in new positions
- Ensure expungement process is completed to ensure all available space is saved for filing, so the cost can remain low and that the need for additional filing space does not become an issue this fiscal year.

Contact Information:

Teresa L. Smith, Clerk

Location: Staunton/Augusta County J&DR Court
6 E. Johnson St. 1st. Fl.
Staunton, VA 24401

Phone: (540) 245-5306 ext. 115

Fax: (540) 245-5349

E-mail: tsmith@courts.state.va.us

25TH District J&DR Court Services

Mission:

The Virginia Department of Juvenile Justice protects the public by preparing court-involved youth to be successful citizens.

Department Overview:

The 25th District Court Service Unit is a state agency which provides services to the Juvenile and Domestic Relations Court in seven (7) Counties and five (5) Cities, and covers a geographical area of 3,894 square miles. The main office for the Court Service Unit is located in Staunton, with branch offices in Covington, Fincastle, Lexington, and Waynesboro. In addition to being the Unit’s main office, the Staunton office provides services specifically to the Juvenile and Domestic Relations Court in Augusta County, Highland County and the City of Staunton.

The current programs are:

- Intake Services (Juvenile and Domestic Relations)
- Background Reports (Social History Investigations and Transfer Reports)
- Probation Supervision
- Parole Supervision
- Diversion

Strategic Goals and Objectives:

- To provide agency services
- To retain knowledgeable and skilled staff
- To reduce recidivism rates of Probationers and Parolees
- To reduce the length of probation supervision for low risk offenders
- To sustain staff proficiency in Evidence Based Practices

Budget Summary:

Item	FY2019- 2020 Expenditures	FY2020 - 2021 Adopted	FY2020 – 2021 Revised	FY2021 - 2022 Adopted	% Change from FY2021
Operating	\$3,927	\$3,432	\$5,225	\$4,225	23.1%

***Increase in operating due to an increase in telephone services.

Contact Information:

Sandra D. Crawford, Director

Location: 25th District Court Service Unit

6 East Johnson St., 3rd Floor

Staunton, VA 24402

Phone: (540) 245-5315 x 123

E-mail: Sandra.Crawford@djj.virginia.gov

**33040-COURT SERVICES
BUDGET REQUEST**

	Detail	Detail	Original	Revised	Request	Co. Admin.	Difference
	20-21 Revised	FY21-22	FY 20-21	FY 20-21	FY 21-22	Recommends	Request to
						FY 21-22	Recommends
5203 - TELEPHONE SERVICES							
Treasurer of VA	\$ 660	\$ 660	\$ 3,432	\$ 4,225	\$ 4,225	\$ 4,225	\$ -
Switchboard	\$ 300	\$ 300					
Verizon	\$ 2,772	\$ 2,772					
Cost of office lines, fax, repairs	\$ -	\$ -					
Cell phone-Supervisor FY19-20	\$ 492	\$ 492					
	\$ 4,224	\$ 4,224					
8002 - FURNITURE & FIXTURES							
2 office chairs @ \$500	\$ -	\$ -	\$ -	\$ 1,000	\$ -	\$ -	\$ -
3 office chairs @ \$750 FY 16-17	\$ -	\$ -					
17 mini blinds @ 170 FY 16-17	\$ -	\$ -					
2 chairs (clerical)@ \$500 FY17-18	\$ -	\$ -					
1 office chair new hire@\$250 FY19-20	\$ -	\$ -					
	\$ -	\$ -					
Department Total:	\$ -	\$ -	\$ 3,432	\$ 5,225	\$ 4,225	\$ 4,225	\$ -
Payroll Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Grand Total:	\$ -	\$ -	\$ 3,432	\$ 5,225	\$ 4,225	\$ 4,225	\$ -

Juvenile & Probation

Department Overview:

This section of the budget is comprised of County contributions to entities that provide probation and incarceration services on behalf of the County. Contributions fund preventive and operating expenditures for the services.

Office on Youth: The mission of the Central Shenandoah Valley Office on Youth is to develop positive connections between youth, their families, and communities to build a strong foundation for a successful future. The Office provides programs for juvenile offenders, parental support, substance abuse prevention, suspended and expelled youth, teen pregnancy prevention, and youth employment. The Cities of Staunton and Waynesboro participate in the Office with Augusta County.

Shenandoah Valley Juvenile Center: The Center is a regional facility providing for the temporary care and supervision of juvenile offenders detained or sentenced by order of the Court. Established in 1967 by a commission of Harrisonburg, Lexington, Staunton and Waynesboro, the Center was expanded in 1972 to include Augusta, Rockingham and again in 2011 to include Rockbridge. Localities fund the proportionate share of operating and capital costs according to the total number of detention days utilized in the preceding three calendar years. The assessment percentage for Augusta County in FY22 is 18.8%.

Middle River Regional Jail: The Cities of Staunton and Waynesboro and the County of Augusta entered into a service agreement dated June 25, 2001, to operate a regional jail facility. The County has three representatives on the Authority, which approves an annual budget. Localities fund the proportionate share of operating and capital costs according to the total number of inmate days utilized in the preceding three calendar years. Rockingham and Harrisonburg joined the regional jail as members on July 1, 2015. The County’s contribution for FY22 is 34% for operating and 34% for debt service. Augusta County’s annual contribution for capital expenditures is partially funded through savings within the capital improvement fund.

SAW Range: The County of Augusta and Cities of Staunton and Waynesboro operate a regional firing range. The Range consists of a target range, classroom and obstacle course that allow for training of public safety personnel. The capital and maintenance expenditures for the facility are split equally in accordance with a memorandum of understanding. For FY22 the local contributions are for maintenance and continued capital upgrades for the target system. The facility is rented to outside agencies as long as there are open dates for use.

Budget Summary:

Item	FY2019 – 2020 Expenditures	FY2020 - 2021 Adopted	FY2020 – 2021 Revised	FY2021 - 2022 Adopted	% Change from FY2021
Operating	\$2,887,219	\$2,061,417	\$3,586,617	\$2,401,664	16.5%

*Funding for FY22 includes the use of reserves to fund MRRJ operating costs.

**33050-JUVENILE PROBATION
BUDGET REQUEST**

Detail	Detail	Original FY 20-21	Revised FY 20-21	Request FY 21-22	Co. Admin Recommendations FY 21-22	Difference
6015 - OFFICE ON YOUTH						
Contribution to regional Office on Youth		\$ 145,080	\$ 145,080	\$ 150,580	\$ 150,580	\$ - 3.7% increase
7001 - DETENTION HOME						
Contribution to Shenandoah Valley						
Juvenile Detention Home	16.04%	\$ 139,763	\$ 139,763	\$ 149,084	\$ 149,084	\$ - 6.6% increase
Annual capital contribution	18.80%	\$ -	\$ -	\$ -	\$ -	\$ -
(paid from escrow) Debt pd off spring 2020		\$ 139,763	\$ 149,084	\$ -	\$ -	\$ -
7002 - MIDDLE RIVER REGIONAL JAIL						
			FY22 Org	3/2/21 budget		
Contribution for operations	34.03%	\$ 3,587,535	\$ 5,616,809	\$ 4,509,583		
Contribution for debt service	34.03%	\$ 665,806	\$ 681,642	\$ 664,170		
Amendment-Dec 2018		\$ -	\$ -	\$ -		
Amount funded from escrow-debt only		\$ (197,927)	\$ -	\$ (2,237,544)		
Amount funded from 2/3 of annual buy-in loan payment		\$ (564,124)	\$ -	\$ (564,124)		
FY2021 surplus adjustment-saved in escrow		\$ -	\$ -	\$ -		
One half debt payment from escrow		\$ -	\$ -	\$ (332,085)		
Less Cares Allocation		\$ (200,604)	\$ -	\$ -		
General fund obligation		\$ 3,350,686	\$ 6,298,451	\$ 2,100,000		
7004 - SAW FIRING RANGE						
Contribution to maintenance of regional firing range (25%)		\$ -	\$ -	\$ 2,000	\$ 2,000	\$ -
Capital request for upgrade of target software (out of maintenance)		\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ 2,000	\$ 2,000	\$ -
Department Total:		\$ 2,061,417	\$ 3,586,617	\$ 6,600,115	\$ 2,401,664	\$ 4,198,451
Payroll Total:		\$ -	\$ -	\$ -	\$ -	\$ -
Grand Total:		\$ 2,061,417	\$ 3,586,617	\$ 6,600,115	\$ 2,401,664	\$ 4,198,451

Animal Control

Mission:

It is the mission of the Animal Control Department to provide quality leadership in the animal control field through consistent professionalism, humane law enforcement, and dedication to improved levels of training. Our objective shall be to educate the public and then enforce.

Department Overview:

Augusta County Animal Control continues to respond to steady citizen requests to handle animal situations. Include is health and welfare check on animals that are known concern and from complaints received. The Department continues to support the County Sheriff’s Office and Virginia State Police with animal related problems. Animal Control Officers also euthanize deer and other wildlife when requested by the Department of Game & Inland fisheries. In addition we euthanize and hold animals for Staunton/Augusta Health Dept. that are the result of animal bites and rabies exposure concerns. All Health Department animal calls on weekends, nights and holidays are handled by Animal Control.

Strategic Goals and Objectives:

- Serve the citizens of Augusta County through to the best of staff’s ability and to enforce regulations where appropriate.
- Collaborate with the Augusta County Sheriff’s Office, Staunton and Waynesboro’s Animal Control Officers and the Shenandoah Regional Animal Services Center.
- Educate citizens concerning animal welfare and of the laws and regulations.
- Review and revise Augusta County Animal Control Ordinance (Chapter 5 Augusta County Ord.)

Budget Summary:

Item	FY2019- 2020 Expenditures	FY2020 - 2021 Adopted	FY2020 – 2021 Revised	FY2021 - 2022 Adopted	% Change from FY2021
Personnel	\$191,706	\$195,816	\$203,438	\$196,388	0.3%
Operating	\$271,375	\$266,882	\$282,938	\$276,719	3.7%
Total	\$463,081	\$462,698	\$486,376	\$473,107	2.2%

*Increases in operating is due to increased cost for operating the Shenandoah Valley Animal Service Center.

Service and Performance Measures:

Item	2017 Actual	2018 Actual	2019 Actual	2020 Actual
Number of Calls Received	2510	2737	2854	2589
Number of After-Hours Calls Received	261	314	402	269
Animals Received – surrenders, strays, seized (dogs & cats only)	424	425	346	302 dogs 94 cats
Educational Events	2	2	4	0
Court Cases (Cruelty, dangerous dogs, etc.)	15	30	38	9
Registered Dangerous Dogs	2	1	2	6
Livestock Claims	\$700	0	0	\$544
Kennel Inspections	15	23	27	35
Running at Large Violations	281	292	117	267
No County License Violations	267	291	100	267
No Rabies Vaccinations	285	291	76	267

Total Civil Summons Issued	500	539	480	603
Criminal Summons Issued	51	54	48	27
Number of Charged Placed	119	122	141	136
Fines Collected for Running-At Large	\$1,575	\$1,300	\$3,525	\$3,150
Fees Collected for No Tags	\$1,030	\$1,050	\$1,140	\$1,120
Fees Collected for Pick-Up	\$2,640	\$2,760	\$3,040	\$2,680
Fees Collected for Impoundment	\$3,505	\$3,545	\$5,135	\$4,175
Fines Collected for No Rabies Vaccination	n/a	n/a	\$2,150	\$2,025
Restitution from Court	n/a	n/a	\$18,744	\$4,064
Veterinarian Fees Collected	n/a	n/a	\$299	\$383

Accomplishments:

- Continue pursuing compliance of unlicensed dogs, as they are made known to the Animal Control Department from the Treasurer’s Office. Includes letters to dog owners with no dog tags or rabies certificate. The first letter sent is a reminder that dog tags are needed. The second letter is a violation letter. Approximately 3,100 first notice letters and 1,100 violation letters are sent per year.

Item	2018	2019	2020
# Dog Tags Sold	4969	3,317	3,961
# Kennel Tags Sold*	90	90	85
Dog/Kennel Tag - Revenue	\$51,611	\$43,196	\$45,507
Dog Tag Violations - Revenue	\$16,391	\$18,581	\$15,468
Total Revenue	\$68,002	\$61,777	\$60,975

*Kennels may include 20 dog tags sold. This is not included in the data.

- Bill Hobgood elected to Virginia Animal Control Association Board of Directors. Term 2021 – 2023.
- Maintain 20’ disaster trailer to use for animal sheltering as part of the Emergency Operation Plan. This unit is jointly owned by Staunton, Waynesboro and Augusta County and stored in the warehouse at the Government Center in Verona.
- Assists the Sheriff’s Office as needed on animal related events.
- Officers complete semi-annual gun qualification with the Augusta County Sheriff’s Office.
- Continue to wear ballistic vests.
- Complete annual surveys as required by the Virginia.
- Maintain Dangerous Dog Registry as required by Law.
- The County’s database is maintained of all calls received.

Contact Information: Candy Hensley, Assistant to the County Administrator

Location: Augusta County Government Center
18 Government Center Lane
PO Box 590
Verona, VA 24482

Phone: (540) 245-5635

E-mail: animalcontrol@co.augusta.va.us

**35010-ANIMAL CONTROL
BUDGET REQUEST**

	Detail	Detail	Original	Revised	Request	Co. Admin. Recommendations	Difference
	20-21 Revised	FY21-22	FY 20-21	FY 20-21	FY 21-22	FY 21-22	Request to Recommendations
<u>3110 - VET BILLS</u>			\$ 4,000	\$ 3,000	\$ 4,000	\$ 4,000	-
	Veterinarian care, euthanasia, necropsy, etc. Expenditure as of 12/23/202 - \$1,230						
<u>3120 - PHYSICALS</u>			\$ -	\$ 165	\$ 165	\$ 165	-
	Immunization Fees (titer vaccinations) or new hires Officers are due for titer checks Normal prior to COVID budget is \$165						
<u>5201- POSTAL SERVICES</u>			\$ 150	\$ 500	\$ 500	\$ 500	-
	For 2nd notice delinquent letters by Treasurer's Office and Misc. items Cuts made per COVID, revise to pre-COVID amount Normal prior to COVID budget is \$500						
<u>5203 - TELEPHONE SERVICES</u>			\$ 3,592	\$ 3,592	\$ 4,092	\$ 3,592	500 general cut
	\$ 1,800	\$ 1,800					
	\$ 462	\$ 462					
	\$ 30	\$ 30					
	\$ 1,800	\$ 1,800					
	\$ 4,092	\$ 4,092					
<u>5305 - MOTOR VEHICLE INSURANCE</u>			\$ 2,000	\$ 1,656	\$ 2,000	\$ 1,800	200 general cut
			\$ 480	\$ 710	\$ 710	\$ 710	-
<u>5501 - TRAVEL EXPENSES</u>			\$ -	\$ -	\$ -	\$ -	-
	\$ -	\$ -					
	\$ 360	\$ 360					
	\$ 150	\$ 150					
	\$ 200	\$ 200					
	\$ 710	\$ 710					

* No fee on conference - MOU on trailer rental at Gov't Ctr

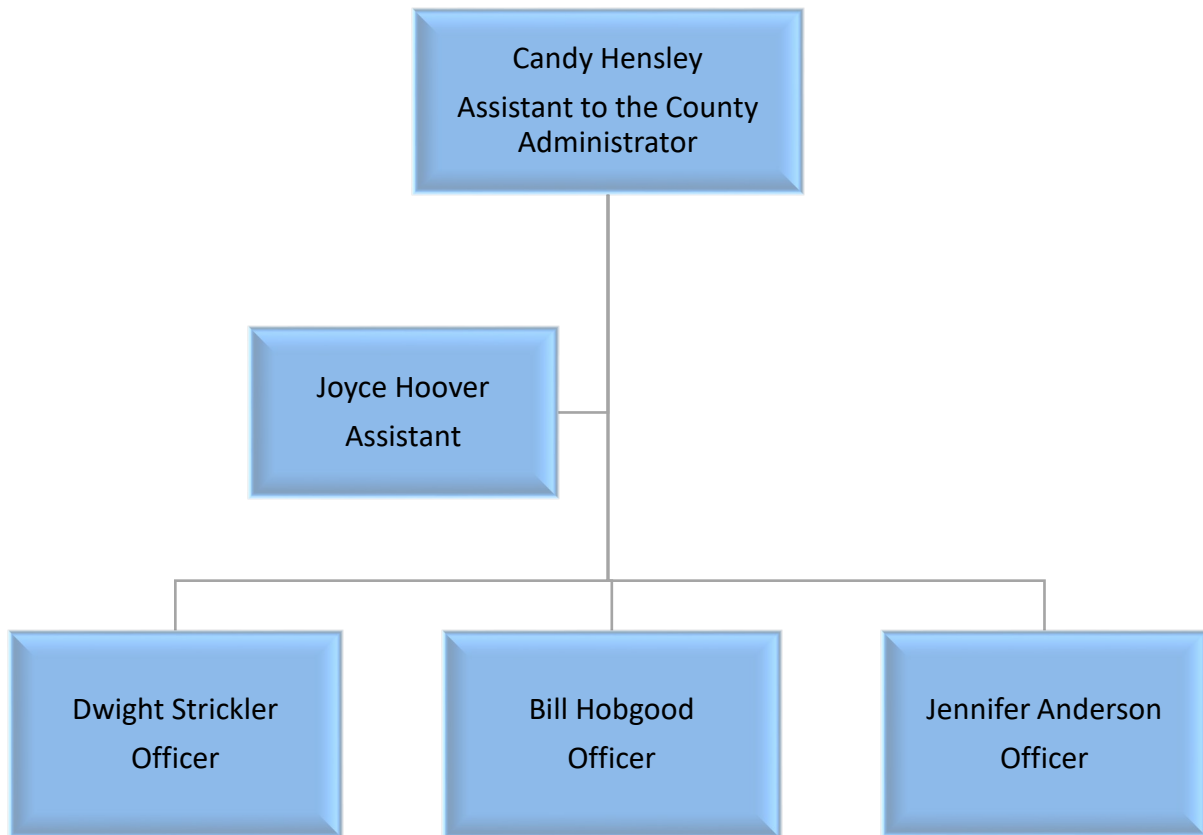
**35010-ANIMAL CONTROL
BUDGET REQUEST**

	Detail	Detail	Original	Revised	Request	Co. Admin. Recommendations	Difference
	20-21 Revised	FY21-22	FY 20-21	FY 20-21	FY 21-22	FY 21-22	Request to Recommendations
<u>5684 - ANIMAL SERVICES CENTER OPERATIONS</u>			\$	241,000 \$	250,000 \$	250,000 \$	-
Contribution for operations of regional							
Shenandoah Valley Animal Services							
Center (Based on annual intake per jurisdiction)							
<u>5802 - LIVESTOCK & FOWL CLAIMS</u>			\$	500 \$	1,000 \$	500 \$	500
Payment to citizens whose animals are							
destroyed by a dog. This amount fluctuates							
based on activity within the County.							
\$500 FY20-21 due to COVID							
Normal prior to COVID budget is \$2,000 - ok with \$1,000							
<u>6001 - OFFICE SUPPLIES</u>			\$	900 \$	1,502 \$	2,002 \$	-
VACA membership dues - \$35 ea.							
SHI International - net motion software annual license (\$99 ea)							
Give aways for educational events							
General supplies - paper, toner, batteries, etc.							
Custody forms, etc. (County's portion)							
Total							
	\$	1,502 \$					
<u>6008 - MOTOR VEHICLE FUEL</u>			\$	8,000 \$	7,000 \$	7,000 \$	-
Fuel for three vehicles							
<u>6009 - MOTOR VEHICLE MAINT & SUPPLIES</u>			\$	2,800 \$	3,755 \$	2,800 \$	900
Garage - engine, brakes, lighting, communications, etc.							
Bill - Tires							
Jennifer - Tires							
Dwight - Tires - Needs now							
Oil changes							
Car Wash							
Dwight & Bill - light bar replacement							
Vehicle Bluetooth for Dwight's phones							
Total							
	\$	2,855 \$					
							No FY22 rates yet min. wage affects pt wages general cut
							bluetooth in revised light bar replacement revised

**35010-ANIMAL CONTROL
BUDGET REQUEST**

	Detail	Detail	Original	Revised	Request	Co. Admin. Recommendations	Difference
	20-21 Revised	FY21-22	FY 20-21	FY 20-21	FY 21-22	FY 21-22	Request to Recommendations
<u>6011 - WEARING APPAREL</u>			\$ 1,000	\$ 1,200	\$ 1,200	\$ 1,200	\$ -
	Uniforms and boots for three officers						
	Normally budget \$1200 per year for 3 officers						
	Normal prior to COVID budget is \$1,200						
<u>6030 - DMV ANIMAL FRIENDLY PLATES</u>			\$ 2,000	\$ 6,000	\$ 2,000	\$ 2,000	\$ -
	Tax deductible contributions from:						
	State income taxes / DMV animal tag sales						
	Offset by revenue from the State						
	Revenue passed through to Animal Services Center						
<u>8001 - EQUIPMENT</u>			\$ 460	\$ 2,858	\$ 3,398	\$ 1,350	\$ 2,048
	Equipment such as snare poles, gloves, cages, etc.	\$ 400	\$ 400	\$ 2,858	\$ 3,398	\$ 1,350	\$ 2,048
	Repair and replace traps and equip.	\$ -	\$ 600	\$ -	\$ -	\$ -	\$ -
	Ballistic vest replacement - Hobgood - Due 2025	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Ballistic vest replacement - Strickler - Due 2023	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Ballistic vest replacement - Anderson - Due 2020	\$ -	\$ 800	\$ -	\$ -	\$ -	\$ -
	Low caliber Rifles, scope, rings, clip - 3 @ \$416 ea.	\$ -	\$ 1,248	\$ -	\$ -	\$ -	\$ -
	Ammunition - Qualifying primarily - pistol & rifle	\$ 350	\$ 350	\$ -	\$ -	\$ -	\$ -
	Total	\$ 750	\$ 3,398	\$ -	\$ -	\$ -	\$ -
	Department Total:	\$ 266,882	\$ 282,938	\$ 280,867	\$ 276,719	\$ 4,148	\$ 4,148
	Payroll Total:	\$ 195,816	\$ 203,438	\$ 196,388	\$ 196,388	\$ -	\$ -
	Grand Total:	\$ 462,698	\$ 486,376	\$ 477,255	\$ 473,107	\$ 4,148	\$ 4,148

Animal Control Organizational Chart



**Augusta County
Fiscal Year 2021-2022
Departmental Budgets by Function
Public Works**

Department	FY2019– 2020 Actual	FY2020 - 2021 Adopted	FY2020 – 2021 Revised	FY2021 - 2022 Adopted	% Change from FY2021
Highway & Roads	\$14,684	\$16,000	\$16,000	\$16,000	0%
Street Lights	121,812	116,600	122,000	121,000	4%
Sanitation & Waste Removal	2,409,718	2,146,010	2,275,696	2,297,048	7%
Recycling Program	159,643	167,000	167,000	170,600	2%
Facilities Management	1,907,304	1,973,249	2,056,351	2,042,554	4%
Total Public Works	\$4,613,161	\$4,418,859	\$4,637,047	\$4,647,202	5%



Artist Credit: Talula Mays

Facilities Management

(Includes: Highways & Roads, Street Lights, Sanitation and Waste, Recycling and Maintenance of Buildings and Grounds)

Mission Statement:

To provide safe, secure, and well maintained buildings and grounds for the residents, employees, and visitors of Augusta County in a professional, responsible, and safe manner.

Goals and Objectives:

To safely, and efficiently maintain County properties, equipment and assets to provide a safe, clean and hazard free environment for our residents, employees and visitors by use of preventive maintenance, and providing quality customer service.

Department Overview:

The Facilities Management Department is responsible for the maintenance and upkeep of all County owned Properties. There currently 44 employees in the Department, 29 of which are part-time employees, and 15 full time employees. 20 of those part time employees are employed as Solid Waste Site Caretakers with one Coordinator, seven work in the Grounds Maintenance area, four of which are seasonal employees. There is one part time Sign Technician. The remaining full time employees are split between Building Maintenance (4), Grounds Maintenance (4), Custodial (5), one full time Maintenance Worker / Sign Technician, and one full time Director.

The Department reports to The Assistant to the County Administrator.

Tasks:

- Building, electrical, mechanical and plumbing repairs, as well as preventative maintenance performed by staff and contract agreements.
- Remodeling projects utilizing staff and the workforce crew from Middle River Regional Jail to complete projects from painting, to concrete pouring, general remodeling work, and easement maintenance.
- Grounds keeping aspect of each facility, this can include mowing, trimming, mulching, tree and shrub trimming, ballfield maintenance, landscaping, and general upkeep and maintenance of the grounds through staff and contract agreements.
- Janitorial/Custodial duties by the use of staff, and contract agreements.
- Maintain ten solid waste and recycling sites located throughout the County.
- The Department makes professional signs for all County Departments and buildings.
- Create and maintain street signs throughout the County.
- Maintenance of County owned easements which includes mowing and debris management.
- Snow removal at County owned properties by the use of staff, and contract agreements.

Properties Include:

-Government Buildings-

The Government Center Complex, and extensions, DSS Building, District Courts Building, Circuit Courthouse, OSHA Building, Sheriffs Department.

-Fire and Rescue Buildings-

Fire and Rescue Burn Building, Company 10 Fire Department, Company 25 Riverheads Fire Department, Company 11 Preston L. Yancey Fire Department, Rescue 16 Craigsville-Augusta Springs First Aid Crew.

-Parks and Recreation-

Natural Chimneys Campground and Pool, Stuarts Draft Park and Pool, Augusta Springs Park, Crimora Park, Mill Place Industrial Park Walking Trail, Deerfield Park and Community Center and Wilson Gym.

-Libraries-

Fishersville Library, Churchville Library, and Deerfield Library and Community Center.
-Surplus School Properties-
 Beverly Manor Elementary School, Verona Elementary School and Ladd Elementary School.
-Property Leases-
 Berry Farm, Mill Place Industrial Park, Buffalo Gap House,
-Other Properties-
 Gochenhour Property, Grandma Moses Property, Zapton House, County owned easements
-Solid Waste Disposal Sites –
 Mt. Solon, Mt. Sidney, New Hope, Crimora, Verona, Churchville, Sherando, Greenville, Augusta Springs, Deerfield

Budget Summary:

Highways & Roads:

Item	FY2019- 2020 Expenditures	FY2020 - 2021 Adopted	FY2020 – 2021 Revised	FY2021 - 2022 Adopted	% Change from FY2021
Operating	\$14,684	\$16,000	\$16,000	\$16,000	0.0%

Street Lights:

Item	FY2019- 2020 Expenditures	FY2020 - 2021 Adopted	FY2020 – 2021 Revised	FY2021 - 2022 Adopted	% Change from FY2021
Operating	\$121,812	\$116,600	\$122,000	\$121,000	3.8%

Sanitation & Waste Removal:

Item	FY2019- 2020 Expenditures	FY2020 - 2021 Adopted	FY2020 – 2021 Revised	FY2021 - 2022 Adopted	% Change from FY2021
Personnel	\$289,414	\$317,010	\$332,000	\$316,510	-0.2%
Operating	2,120,304	1,829,000	1,943,696	1,980,538	8.3%
Total	\$2,409,718	\$2,146,010	\$2,275,696	\$2,297,048	7.0%

*Increases in operating related to increases at the landfill.

Recycling:

Item	FY2019- 2020 Expenditures	FY2020 - 2021 Adopted	FY2020 – 2021 Revised	FY2021 - 2022 Adopted	% Change from FY2021
Operating	\$159,643	\$167,000	\$167,000	\$170,600	2.2%

*Operating increase due to hauling fees.

Facilities Management:

Item	FY2019- 2020 Expenditures	FY2020 - 2021 Adopted	FY2020 – 2021 Revised	FY2021 - 2022 Adopted	% Change from FY2021
Personnel	\$911,429	\$966,809	\$950,030	\$941,754	-2.6%
Operating	995,875	1,006,440	1,106,321	1,100,800	9.4%
Total	\$1,907,304	\$1,973,249	\$2,056,351	\$2,042,554	3.5%

*Decreases in personnel are due to conversion of payroll funds to pay for contracted cleaning services at the courts. Increases in operating are due to increased cleaning and disinfection related to COVID.

Service and Performance Measures:

	CY 17	CY 18	CY 19	CY 2020
Number of compactor/recycling sites provided & maintained	10	10	10	10
Preventive Maintenance Contracts	5	6	6	6
Buildings Maintained	17	18	19	22
Fleet Vehicles Maintained	7	15	15	16
Pools Maintained	0	2	2	2
Parks / Trails Maintained	0	5	6	6
Signs: Road Work	283	331	387	309
New Blades Made	278	275	336	241
New In House Signs	246	150	428	84

Accomplishments:

- Performed general and preventive maintenance for County owned Facilities by use of staff, and contract agreements with zero injuries.
- Maintained County owned parks by use of staff, and contract agreements with zero injuries.
- Required employees to participate in OSHA certified safety training programs. The employees have been very attentive, and have gained a plethora of knowledge from the classes. These classes are ongoing, and will be a requirement going forward for OSHA compliance.
- Have establish Safety Data Sheet database as required by OSHA guidelines.
- Provided solid waste disposal and recycling for the citizens of Augusta County.
- Maintained Solid Waste Collection Sites.
- Maintained the County owned easements. Note that this work is time consuming under normal conditions. The pandemic has made this work very difficult to complete with staff, as we are accustomed to utilizing MRRJ staff complete much of this easement maintenance. Even with the lockdown of the inmates, we were able to get the majority of this work completed, although we are still working to get everything caught up.
- Maintained Fire Extinguishers at all County properties as required by NFPA 10.

- Maintained elevator systems as required by the 2012 VA Maintenance Code Sec. 606 and ASME A17.1.
- Maintained the fire sprinkler and alarm systems as required by Title 13VAC5-51-135.
- Continually working together as one department to work more efficient and effectively.
- Staff worked through the entire CY20 with the bar constantly changing during the pandemic. The current pandemic situation has placed many hurdles for our staff, as we are responsible for the overall cleaning and disinfecting of the facilities. We have had to learn and utilize many new techniques, and products as we continue to work through the pandemic.
- Contracted with Frank Contracting to repair and paint the Exterior Insulation and Finish System (EIFS) at the Government Center facility. This contract was obtained by the use of an Invitation for Bid (IFB). Work started in the winter of 2019, and to be completed by May of 2020. This contract totals \$58,000.00 and was funded through the Maintenance Capital Depreciation account. This work was completed in April of 2020 on time and on budget.
- Contracted with Morris Paint and Floor Covering to replace the vinyl composite tile in the 5 restrooms at the Sheriffs Department facility. This work was funded from Maintenance Depreciation account at a cost of \$3,338.75, and was completed on time and on budget.
- Replaced the Solid Waste Compactor at the Crimora Solid Waste Site. This compactor has shown signs of fatigue over the past several years. The replacement consisted of the compactor unit, the hopper, and the site was re-worked to better accommodate the new equipment. Total cost for this project was estimated at \$45,000.00. The cost of the compactor unit through an RFQ was \$21,407.25, the cost for the replacement hopper through an RFQ was \$9,426.32, and the cost to re-work the site with in house staff not including labor came in at \$3,673.60 for supplies and an additional \$5,384.61 for additional open top pulls from BTS during the construction work. This totaled \$39,891.78, a little over 11% under budget. This project was also completed within a 21 day time period, 7 days beyond what we had hoped for. This was due to the weather although we were still able to minimize the inconvenience to the public that this site serves.
- Contracted with Young's Mechanical Solutions to replace the HVAC unit located in the server room at the Sheriffs Office facility. This work was done under emergency procurement guidelines and came in at a cost of \$7,000.
- Contracted with Ron Jacobs Electric to upgrade the electrical service at the Gap House. This service was on a pole, and the pole had sustained wind damage and was rotting in the ground. This upgrade cost came in at \$1475.00 for the Electricians part, \$990.00 for SVEC work, and was paid by the Maintenance operational budget. This project was completed on time and on budget.
- Contracted with Don Largent Roofing Inc. to replace the roof on the Maintenance Shop at the Government Center location. This contract was procured through an RFQ for a total cost of \$57,814.00 and was funded through the Maintenance Depreciation account. This project was on time and on budget.
- Completed the Government Center Boiler upgrade project contracting with Young's Mechanical Solutions to replace both boilers that supply the hot water for the HVAC system located at the Government Center facility. Each of these boilers were installed in 1990, and were experiencing failed heat exchangers every three years or so. These heat exchanger replacements cost about \$19,000, each time they are replaced. The new boilers are much more efficient with updated variable flame burners, and boiler water variable speed drives, and have a 10 year warranty on the heat exchangers. We have also introduced boiler water treatment to extend the life of the heat exchangers. This work was completed on time and on budget.
- Contracted with Sustainable Solutions to do the Structural Roof replacement of the Visitor Center roof located at Natural Chimneys Park/Campground. The bidding process was done as an Invitation for Bid (IFB). This work was completed prior to the seasonal opening of the park in May 2020. Staff was heavily

involved in the project, as we did all of the interior work, electrical, plumbing, some structural work, and painting for this project. This project was funded from the Parks and Recreation / Natural Chimneys depreciation account, Economic Development account, and the North River BOS Infrastructure account, for a total from \$110,000.00. Additional funding from the depreciation account was required in order to correct unknown issues with the chimney at the facility, the storefront door and re-keying for a total of \$13,114.69. Funding in the amount of \$12,194 Facilities operational budget was also utilized for this project making the total \$135,308.69.



- Contracted with National Pools of Roanoke to resurface the pool located at Natural Chimneys Park and Campground. The bidding process was done as an Invitation for Bid (IFB). This project consisted of renovating the existing pool, installing ADA compliant stairs, shallowing the deep end to a depth of 5', replacement of the tile along with the coping, remodeling the tot pool to a beach entry install a water feature, and replacing some of the pool equipment, as well as the addition of an automatic chlorinating system. This contract totaled \$252,500. This project was completed on time and on budget, and was funded through the Parks and Recreation Depreciation account.
- Worked with the ACSA in the installation of HVAC equipment in the server room located in the ACSA office area. The prior unit would not maintain an acceptable room temperature.
- Replaced the windows in the Fire and Rescue Training facility. These windows were original to the structure and very inefficient, letting outside air infiltrate into the building. This project was solicited to three contractors and the lowest bidder was awarded the contract. The contract price for the windows and installation was \$7,527, and was funded through the Capital Depreciation account. The demolition of the windows was performed by a separate contractor due to the glazing of the windows containing asbestos. The demo was \$3,410, and the asbestos testing, monitoring and clearance testing was \$500.00. This totaled \$11,437 for this project. This project finished on time and on budget.

- Contracted with Blauch Brothers Plumbing Contractors to install 32 water bottle filling stations to take the place of regular water fountains. This allows the option for a bottle to be filled with water without having to place your hands on the fixture. This project was submitted for CARES funding and accepted. The total spent on installing these bottle filling stations as of 12-31-2020 is \$6,027.90 with 13 of the stations being installed. The remainder of the stations will be installed in the first quarter of 2121.
- Utilized RFQ to solicit the Touchless Fixture upgrade. This project consisted of retro fitting, installing, or replacing restroom sinks and flush valves in all County owned facilities with the exception of the Courts. The Courts were excluded due to the uncertainty of the buildings future uses. This project was quoted at \$93,821.20 and came in on budget, and was completed on time. This project was submitted and accepted to utilize CARES funding.
- Staff worked through the flooding event in downtown Staunton in August of 2020. This flooding event left up to 18" of water throughout the basement area of the District Courts facility. Along with staff, there were several contractors involved with the removal of the water, mud, damaged building materials, equipment, and to take precautions in order to remove the possibility of any mold or mildew. The MRRJ crew and the ACSO assisted with the removal of all of the furnishings in the area to a dry area. The total cost to the County from the maintenance end of the event exceeded \$40,000.00. These repairs took several months to complete and included demo of walls, floors, asbestos abatement, the use of many air scrubbers, and other treatments to the entire facility. We have not reopened the basement area of the District Courts building due to the possibility of a flooding reoccurrence. We also took some preventative measures by installing new back water devices for several drain lines
- Contracted with Don Largent Roofing to replace the roof on the Government Center back dock entrance canopy. This contract was for \$1289.00. This work also required asbestos abatement and demo, which was performed by SEMCO Services Inc. for a cost of \$1640.00. Totaling \$2929.00 for the entire project. This project was completed on time and on budget. Funding for this project is from the Capital Depreciation account.
- Contracted with Smiley Tile Carpet One to replace loose tile in the main hallway of the Government Center. The original contact was for \$3,200, labor and material for an estimated 330 tiles to be replaced. Once the project commenced, we found that the substrate surface was not proper for the tile and had become loose from the original concrete slab. This had to be remediated and repaired prior to installing the new tile. There were also additional loose tiles that were found. In the end, the total number of tile that had to be replaced was around 540, along with the additional cost of the floor leveling, the project total came in over budget at \$14,106, and took several weeks longer than anticipated to complete.
- Contracted with Coffman's Home Repair to enclose the dispatch area at the Sheriffs Office facility. This project was submitted and approved to utilize CARES funding. This work included installing two doors entering into the dispatch area, as well as closing in an open area in order to help isolate the dispatchers from the deputies. This project was estimated at \$3,650.00, and finished up on time and on budget.
- Held an invitation for bids for the Installation of Interior and Exterior Doors at the Government Center public entrances, and the Sheriffs Office Location. This project consisted of the removal of all public entrance doors at each location and replacing the doors with sliding automatic doors that did not require physical contact with the doors in order to open or close them. This project was submitted for CARES funding and approved, the winning contractor was Glass and Metals from Harrisonburg, VA. The project totaled \$233,656.00 and was completed on time and on budget.
- Requested quotes from contractors on eVA and the County website for the Government Center South End Controls upgrade. Southern Air was the lowest quote and was contracted to upgrade the controls on the HVAC system that serves the ACSA and the ACPS areas of the Government Center location. This work is

90% complete, with a targeted completion date of March 2021. The new controls system will allow us to utilize an un-occupied state during off hours of business, in turn saving money on utility bills, as the prior system was very unreliable and not efficient. The project is being funded by the Maintenance Capital Depreciation account.

- Contracted with Don Largent Roofing Inc. through the RFQ process to replace the roof at the Deerfield Community Center. The County recently took over the maintenance responsibilities at this facility, and it was apparent that the roof was in need of replacing. The contract was approved by the BOS for a total of \$102,837.00, which included a 10% contingency. This project started on December 28, 2020 and is anticipated to last approximately 6 -8 weeks. This project is being funded through the Building Capital Account.
- Contracted with National Pools of Roanoke to resurface the pool at the Stuarts Draft Park facility. This project was procured through a Request for Quote, and three contractors placed bids. The lowest responsive and responsible bidder was chosen. The project is to include removing the existing plaster, tile, drains and trench drain around the outside of the pool and installing new plaster, tiles, drains and trench drains. The project totals \$72,050, which includes a 10% contingency, and being funded out of the Parks and Recreation Capital account. Work is scheduled to start early 2021 and be completed prior to the scheduled opening of the pool on Memorial Day weekend 2021.
- Maintained street signs throughout the County as well as signs for County properties.
- Utilized shared service with ACSB bus garage and ACSA for several completed tasks.

Planned:

- Continue to provide exceptional service to the public, and our customer base.
- Continue integrating tasks performed by the buildings and grounds disciplines.
- Continue to replace lighting fixtures to a higher efficiency type, as the ballast goes out, or repairs are needed.
- Develop a Facilities Capital Improvement Plan.
- Investigate Pesticide Commercial Applicator Certification.
- Utilize staff to maintain more equipment in order not to have to contract out as much work.
- Continue replacing mulched areas around the Government Center with stone. Utilizing the stone removed from the roof of the Government Center and Extension Office.
- Provide educational opportunities for employees in order for them to expand their knowledge in the maintenance line of work.
- Further explore storm drain issues at the Government Center and look into minimizing the amount of water that backs up in the basement area.
- Complete the South End Controls Upgrade project.
- Complete the Deerfield Roof Replacement project.
- Start and complete the Stuarts Draft Pool Re-lining project.
- Diamond Club in Stuarts Draft – remove the existing roof structure raise the dugouts to be above grade, as there are drainage issues, and install a new roof system. This project is underway and should be completed by March, 2021.
- Replace the solid waste compactor at the Greenville Solid Waste Site. This unit was purchased on July of 1992. The compactor is showing major signs of wear and tear along with all of the units installed during that time period. We have chosen this unit for the next replacement due to the continued maintenance work required to keep it up and running. The estimated cost to replace this unit is \$40,000.00, and will be funded through the Maintenance Capital Depreciation account.

- Investigate and repair/replace sewer line at old Smith Shop on the Government Center Complex.
- Investigate and replace floor in dispatch area of the Sheriff's Department.
- Replace wood decking material with concrete at the solid waste sites.
- Assist Administration with Courthouse Project.

Contact Information:

Rusty Sprouse

Director of Facilities Management

P.O. Box 590

Verona, VA 24482

Phone: (540) 245-5632

E-mail: rsprouse@co.augusta.va.us

**41020-HIGHWAYS ROADS
BUDGET REQUEST**

	<u>Detail</u>	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Co. Admin Recommendations</u>	<u>Difference</u>
	20-21 Revised	FY 20-21	FY 20-21	FY 21-22	FY 21-22	Request to Recommends
		\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000	\$ -
<u>3325 - REPLACEMENT & SUPPLIES - ST SIGNS</u>						
Materials and equipment to maintain, repair, and install street signs and other sign requests.						
<u>8001 - EQUIPMENT</u>						
		\$ -	\$ -	\$ -	\$ -	\$ -
	Department Total:	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000	\$ -
	Payroll Total:	n/a	n/a	n/a	n/a	n/a
	Grand Total:	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000	\$ -

**411040-STREET LIGHTS
BUDGET REQUEST**

	<u>Detail</u>	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Co. Admin Recommend</u>	<u>Difference</u>
	Detail					
	20-21 Revised	FY 20-21	FY 20-21	FY 21-22	FY 21-22	Request to Recommends
		\$ 116,600	\$ 122,000	\$ 122,000	\$ 121,000	\$ 1,000
						general cut
5100 - ELECTRIC SERVICES						
Monthly bills for streetlights, includes						
Mill Place fountain						
	Department Total:	\$ 116,600	\$ 122,000	\$ 122,000	\$ 121,000	\$ 1,000
	Payroll Total:	n/a				-
	Grand Total:	\$ 116,600	\$ 122,000	\$ 122,000	\$ 121,000	\$ 1,000

**42010-SANITATION WASTE REMOVAL
BUDGET REQUEST**

	Detail	Detail	Original	Revised	Request	Co. Admin	Difference
	20-21 Revised	FY21-22	FY 20-21	FY 20-21	FY 21-22	Recommends	Request to
						FY 21-22	Recommends
<u>3310 - MAINTENANCE & UPKEEP OF SITES</u>			\$ 20,000	\$ 20,000	\$ 25,000	\$ 20,000	\$ 5,000
	\$ -	\$ -					general cut
	\$ -	\$ -					
<u>3311 - LEASE PAYMENTS</u>			\$ 18,600	\$ 18,600	\$ 18,600	\$ 18,600	\$ -
Deerfield(Cale)	\$ 180	\$ -					
Sherando	\$ 1,800	\$ -					
Deerfield(Hoy Stevens)	\$ 500	\$ -					
Churchville(stone Hill Farms)	\$ 11,977	\$ -					
Greenville(Luck)	\$ 4,136	\$ -					
	\$ 18,593	\$ -					
<u>3322 - CONTAINERIZATION PROGRAM - CONTR.</u>			\$ 554,900	\$ 668,289	\$ 668,289	\$ 668,289	\$ -
Contract with Meridian(new contract Feb 2021) for hauling from sites to landfill. 5 year contract began Feb 2021.							
Contract includes monthly fuel adjustment.							
<u>3500 - AUGUSTA COUNTY CLEAN UP</u>			\$ -	\$ -	\$ 15,000	\$ 15,000	\$ -
Annual event includes hauling of additional dumpsters and tires.							
<u>3800 - SANITARY LANDFILL #1 - CONTRACT</u>			\$ 1,166,000	\$ 1,166,000	\$ 1,188,457	\$ 1,188,457	\$ -
Includes daily operations and ground water monitoring at Landfill. Amount from landfill budget.							
<u>3900 - LEACHEATE EXPENSES</u>			\$ 62,000	\$ 62,000	\$ 61,385	\$ 61,385	\$ -
Based on landfill budget.							
<u>5100 - ELECTRIC SERVICES</u>			\$ 7,500	\$ 8,807	\$ 8,807	\$ 8,807	\$ -
Electric services at compactor and recycle sites.							
Department Total:	\$	\$	\$ 1,829,000	\$ 1,943,696	\$ 1,985,538	\$ 1,980,538	\$ 5,000
Payroll Total:	\$	\$	\$ 317,010	\$ 332,000	\$ 316,510	\$ 316,510	\$ -
Grand Total:	\$	\$	\$ 2,146,010	\$ 2,275,696	\$ 2,302,048	\$ 2,297,048	\$ 5,000

**42020-RECYCLING PROGRAM
BUDGET REQUEST**

Detail	Detail	Original	Revised	Request	Co. Admin Recommendations	Difference
20-21 Revised	FY21-22	FY 20-21	FY 20-21	FY 21-22	FY 21-22	Request to Recommendations
		\$ -	\$ -	\$ 500	\$	\$ 500
<u>3310 - MAINTENANCE & UP-KEEP OF SITES</u>						
To replace or repair decks, rails, painting of containers, etc.						
<u>3322 - HAULING RECYCLING CONTAINERS</u>						
Based on contract for trash hauling services. Includes monthly fuel adj.						
		\$ 155,000	\$ 155,000	\$ 155,000	\$ 155,000	\$ -
<u>3323 - PAYMENTS FOR RECYCLING</u>						
Payment to Vector for recycling paper Light bulbs/ballasts recycling						
		\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ -
<u>3600 - RECYCLING COMMITTEE</u>						
		\$ -	\$ -	\$ 3,600	\$ 3,600	\$ -
		\$ 200				
		\$ 1,000				
		\$ 1,200				
		\$ 1,150				
		\$ 50				
		\$ 3,600				
Department Total:		\$ 167,000	\$ 167,000	\$ 171,100	\$ 170,600	\$ 500
Payroll Total:		n/a	n/a	n/a	n/a	n/a
Grand Total:		\$ 167,000	\$ 167,000	\$ 171,100	\$ 170,600	\$ 500

**43010-FACILITIES MANAGEMENT
BUDGET REQUEST**

	Detail	Detail	Original	Revised	Request	Co. Admin.	Difference
	20-21 Revised	FY21-22	FY 20-21	FY 20-21	FY 21-22	Recommends	Request to Recommends
<u>3310- BUILDING MAINTENANCE - SERVICE CONTRACTS</u>							
Building Maintenance Service Contracts:							
Elevators	\$ 30,000	\$ 30,000	\$ 90,000	\$ 131,000	\$ 177,000	\$ 172,000	\$ 5,000
Fire Extinguishers includes Additional from P&R	\$ 3,250	\$ 3,250					
Fire Alarm and Ansl Systems	\$ 5,000	\$ 5,000					
Annual Sprinkler Systems	\$ 7,800	\$ 7,800					
Fire Alarm Monitoring Circuit	\$ 300	\$ 300					
Security Monitoring District Court	\$ 400	\$ 400					
Generator Yearly PM	\$ 4,500	\$ 4,500					
Pest Control	\$ 2,500	\$ 2,500					
Kitchen Hood Inspections	\$ 400	\$ 400					
Janitorial Services	\$ 20,000	\$ 20,000					
Equipment Rentals	\$ 4,000	\$ 4,000					
VAV Box PM South End	\$ 4,000	\$ 4,000					
Wayne Oxygen - Tanks	\$ 1,000	\$ 1,000					
DOLJ Boiler Inspections	\$ 200	\$ 200					
Fork Lift Yearly PM	\$ 300	\$ 300					
Chiller PM Agreement	\$ 7,800	\$ 7,800					
Garage Door PM	\$ 1,000	\$ 1,000					
Back Flow Testing	\$ 2,500	\$ 2,500					
	\$ 94,950	\$ 94,950					
ADDITIONS:							
District Court Private Area Cleaning(OFFSET BY VACANT CUSTODIAL POSITION)	\$ 12,000	\$ 28,800					
COVID Cleaning-G'Center/OSHA/Extension and District Court	\$ 24,000	\$ 48,000					
	\$ 130,950	\$ 171,750					
			\$ 63,000	\$ 63,000	\$ 80,000	\$ 65,000	\$ 15,000
							general cut
<u>3320 - GROUNDS MAINTENANCE SERVICE CONTRACTS</u>							
i.e. annual service contracts							
Irrigations Systems	\$ 1,500	\$ 1,500					
Augusta Springs Park Septic	\$ 400	\$ 400					
Extermination Services	\$ 200	\$ 200					
Turf Treatment @ Govt Ctr, etc.	\$ 2,500	\$ 2,500					
Grounds keeping @ Govt Ctr	\$ 15,000	\$ 15,000					
Deerfield Park caretaking & mowing	\$ 4,400	\$ 4,400					
Mowing contracts (east, west and Natural Chimneys)	\$ 50,000	\$ 50,000					

**43010-FACILITIES MANAGEMENT
BUDGET REQUEST**

	<u>Detail</u>	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Co. Admin.</u>	<u>Difference</u>
	20-21 Revised	FY 20-21	FY 20-21	FY 21-22	FY 21-22	Request to Recommendations
Portable toilets (Deerfield, Stuarts Draft, special events)						
Mill Place Trail Mowing	\$ 4,500 \$	\$ 38,700 \$	\$ 79,143 \$	\$ 45,000 \$	\$ 40,000 \$	\$ 5,000
Natural Chimneys toilets	\$ 720 \$					general cut
	\$ 500 \$					FY21 added DC court exp
	\$ - \$					
	\$ - \$					
	<u>\$ 79,720 \$</u>					
<u>3325 - BUILDING - CONTRACTED REPAIR AND MAINT.</u>						
Contracted Repairs and Maintenance						
Includes contracted repair work on Generators, elevators, sprinkler system, HVAC units, electrical, plumbing, etc.						
<u>5100 - ELECTRIC SERVICES</u>						
County properties	\$ 348,000 \$	\$ 380,000 \$	\$ 380,000 \$	\$ 400,000 \$	\$ 380,000 \$	\$ 20,000
Verona Elementary	\$ 4,000 \$					general cut
Parks and Rec facilities	\$ 12,000 \$					
Natural Chimneys	\$ 36,000 \$					
	<u>\$ 400,000 \$</u>					
<u>5102 - HEATING SERVICES</u>						
County properties	\$ 81,894 \$	\$ 90,200 \$	\$ 90,200 \$	\$ 90,200 \$	\$ 80,000 \$	\$ 10,200
Verona Elementary	\$ 4,306 \$					used 3 yr avg
Parks and Rec facilities (Rec Gym)	\$ 4,000 \$					
	<u>\$ 90,200 \$</u>					
<u>5103 - WATER & SEWER SERVICES</u>						
County properties	\$ 23,520 \$	\$ 27,468 \$	\$ 27,468 \$	\$ 30,000 \$	\$ 25,000 \$	\$ 5,000
Verona Elementary	\$ 4,000 \$					used 3 yr avg
Parks and Rec facilities (includes SD pool refilling)	\$ 3,000 \$					
	<u>\$ 30,520 \$</u>					
<u>5104 - REFUSE COLLECTION CHARGES</u>						
Contracted trash collection Includes Natural Chimneys	\$ 50,000 \$	\$ 50,000 \$	\$ 50,000 \$	\$ 54,600 \$	\$ 50,000 \$	\$ 4,600
Averaging \$4162 / Month X12=\$49994.	<u>\$ 50,000 \$</u>					general cut
<u>5105 - STORMWATER MAINTENANCE</u>						
City of Staunton and Waynesboro stormwater charges						
<u>5203 - TELEPHONE SERVICES</u>						

**43010-FACILITIES MANAGEMENT
BUDGET REQUEST**

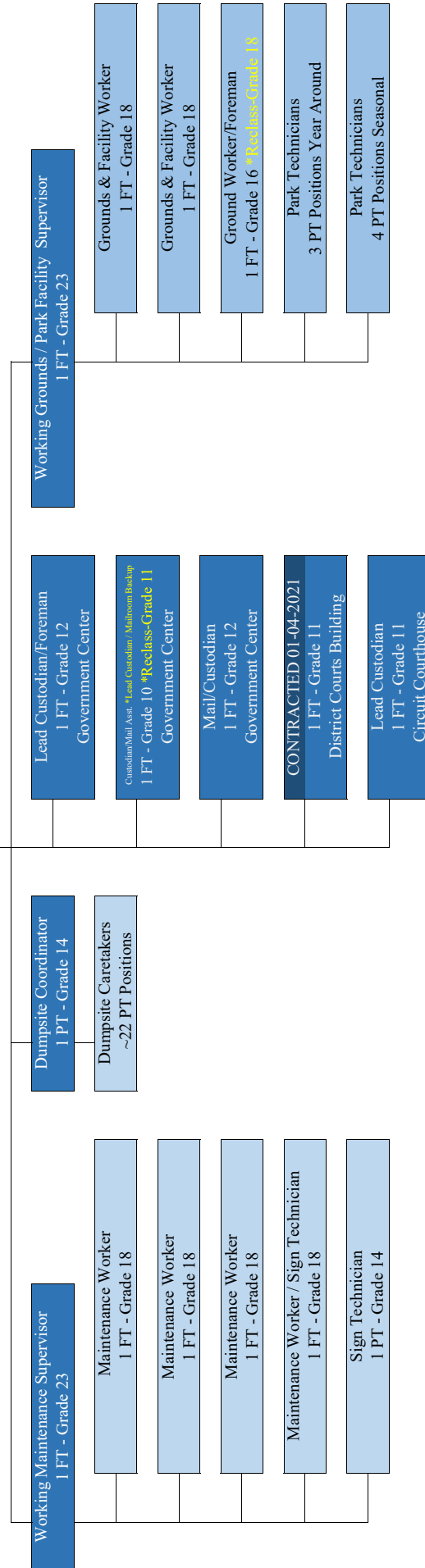
	Detail	Detail	Original FY 20-21	Revised FY 20-21	Request FY 21-22	Co. Admin. Recommendations FY 21-22	Difference Request to Recommendations
<u>5300 - INSTITUTIONAL & FACILITY INSURANCE PREMIUMS</u>							
			\$ 81,200	\$ 87,519	\$ 88,000	\$ 88,000	-
				actual			
Property, general liability and contents insurance for majority of County properties							
<u>5305 - MOTOR VEHICLE INSURANCE</u>							
			\$ 9,000	\$ 8,280	\$ 9,000	\$ 9,000	-
Certified Pool Operator - (5Yr.) \$500 per employee X2 (19-20)							
Certified Playground Inspector							
<u>5501 - TRAVEL EXPENSES</u>							
	\$ 1,000		\$ -	\$ 1,000	\$ 1,000	\$ -	1,000 to revised
General Office Supplies - pens pencils, markers, paper, ect.							
<u>6001 - OFFICE SUPPLIES</u>							
	\$ 500		\$ 1,620	\$ 1,620	\$ 1,800	\$ 1,800	-
	\$ 700						
	\$ 675						
	\$ 1,875						
Xerox copier/printer contract							
<u>6005 - JANITORIAL SUPPLIES</u>							
			\$ 36,000	\$ 36,000	\$ 40,000	\$ 40,000	-
Buildings							
Parks							
Natural Chimneys							
			\$ 3,500	\$ 3,500	\$ 4,000	\$ 4,000	-
Natural Chimneys water filtration system							
<u>6006 - REPAIR & MAINTENANCE WATER/SEWER</u>							
			\$ 30,500	\$ 32,957	\$ 33,000	\$ 32,000	1,000 general cut
General maintenance items for employees to complete work							
<u>6007 - BUILDING REPAIR & MAINTENANCE SUPPLIES</u>							
	\$ 24,500						
	\$ 3,500						
	\$ 5,000						
	\$ 33,000						
Natural Chimneys							
<u>6008 - VEHICLE & POWERED EQUIPMENT - FUEL</u>							
	\$ 6,100		\$ 20,700	\$ 20,700	\$ 23,000	\$ 23,000	-
	\$ 11,500						
	\$ 1,900						
	\$ 3,500						
	\$ 23,000						
Building							
Grounds							
Natural Chimneys (off-road fuel)							
Generator Fuel (Diesel/Gas/Propane) Addition of ECC							

**43010-FACILITIES MANAGEMENT
BUDGET REQUEST**

	Detail		Original	Revised	Request	Co. Admin.	Difference
	20-21 Revised	FY21-22	FY 20-21	FY 20-21	FY 21-22	Recommends	Request to Recommends
<u>6009 - VEHICLE MAINTENANCE & SUPPLIES - FLEET</u>							
Building maintenance	\$ 5,000 \$	-	\$ 8,100 \$	\$ 8,100 \$	\$ 10,000 \$	\$ 9,000 \$	\$ 1,000
Grounds maintenance	\$ 5,000 \$	-					general cut
	\$ 10,000 \$	-					
<u>6010 - POWER EQUIPMENT MAINTENANCE & SUPPLIES</u>							
i.e. weed eater cord, mower blades, small engine repair							
Service work on (2) Ventracs, backhoe, etc.							
Building	\$ 1,500 \$	-	\$ 9,900 \$	\$ 12,900 \$	\$ 12,000 \$	\$ 11,000 \$	\$ 1,000
Grounds	\$ 10,500 \$	-					general cut
	\$ 12,000 \$	-					
<u>6011 - WEARING APPAREL</u>							
Uniforms, boots, etc. - full-time employees							
Natural Chimneys Seasonal Cleaners	\$ 500 \$	-	\$ 9,252 \$	\$ 9,252 \$	\$ 10,800 \$	\$ 10,800 \$	-
Building and Grounds	\$ 9,800 \$	-					
Special Event Tees - \$500.00 (NC and SD Parks)	\$ 500 \$	-					
	\$ 10,800 \$	-					
<u>6012 - REPAIR & MAINTENANCE - SHOP/EASEMENTS</u>							
Grounds maintenance of county owned easements							
Includes Mill Place	\$ 4,000 \$	-	\$ 3,200 \$	\$ 2,420 \$	\$ 4,000 \$	\$ 4,000 \$	-
<u>6013 - REPAIR & MAINTENANCE/POOLS</u>							
Natural Chimney's Pool	\$ 5,250 \$	-	\$ 8,000 \$	\$ 8,000 \$	\$ 10,000 \$	\$ 8,000 \$	\$ 2,000
Stuarts Draft Pool	\$ 5,250 \$	-					general cut
	\$ 10,500 \$	-					
<u>6014 - GROUNDS REPAIR & MAINTENANCE SUPPLIES</u>							
Road Salt, Bag Salt, Mulch, stone, tree trimming, etc.							
County owned grounds	\$ 21,000 \$	-	\$ 20,000 \$	\$ 18,000 \$	\$ 25,000 \$	\$ 22,000 \$	\$ 3,000
Natural Chimneys	\$ 4,000 \$	-					general cut
	\$ 25,000 \$	-					
<u>6016 - REPAIR & MAINTENANCE - SHOP/GENERAL</u>							
Small tools, gloves, safety glasses, etc.							
Grounds maintenance	\$ 4,000 \$	-	\$ 3,600 \$	\$ 3,600 \$	\$ 4,000 \$	\$ 4,000 \$	-
Natural Chimneys	\$ - \$	-					
	\$ - \$	-					
	\$ 4,000 \$	-					

FACILITIES MANAGEMENT DEPARTMENT 2021-2022

Director of Facility Management
1 FT - Grade 32



**Augusta County
Fiscal Year 2021-2022
Departmental Budgets by Function
Health & Public Assistance**

Department	FY2019– 2020 Actual	FY2020 - 2021 Adopted	FY2020 – 2021 Revised	FY2021 - 2022 Adopted	% Change from FY2021
Health Department	\$571,337	\$571,337	\$571,337	\$579,123	1%
Tax Relief for the Elderly	369,623	370,895	375,857	375,857	1%
Total Health & Public Assistance	\$940,960	\$942,232	\$947,194	\$954,980	1%



Health Department

Mission:

The Mission of the Virginia Department of Health is to promote and protect the health of all Virginians. The agency's vision statement is "Healthy People in Healthy Communities".

Department Overview:

VDH has 41 service areas, each with its own service area plan. VDH products and services, fully described within each of the service area plans, can be broadly categorized as follows:

- Communicable disease prevention and control,
- Environmental health hazards protection,
- Emergency preparedness and response and emergency medical services,
- Health assessment, promotion and education,
- Health planning, quality oversight and access to care,
- Drinking water protection,
- Vital records and health statistics,
- Medical examiner and anatomical services,
- Administrative and support services, and
- Financial assistance to improve access to health care and emergency medical services.

Current focus is pandemic based response, to test for and make COVID vaccine available to all Virginians. We are part of a national effort to reduce the impact and curtail loss of life due to COVID.

Strategic Goals and Objectives:

The local Health Department provides a wide range of products and services to promote and protect public health. The definition of public health can be expressed as what society does collectively to create those conditions in which people can be healthy. VDH serves as a leader and coordinator of Virginia's public health system. In conjunction with partners in the federal government and private sector, VDH plays a fundamental role in protecting and promoting the health of Virginians, and specifically those in your locality.

Budget Summary: Augusta County; includes local funding, state funding and revenue

	FY 2020 Expenditures	FY 2021 Adopted	Revised on LGA, due to vacancies	FY 2022 Adopted	FY 2022 Requested	% Change from FY2021
County Funding	\$571,337	\$571,337	\$537,380	\$579,123	\$579,123	1.4%

Service and Performance Measures:

Item (routine)	FY 2019 Actual	FY 2020 Actual
Septic Permits Issued	252	268
Well Permits Issued	121	135
Food Inspections	200	186
Milk Processing Inspections	35	47
Installed alternative on-site sewage	566	608
Tourist establishments	19	22
Patient Visits	4,097	3,976

Contact Information:

Douglas Moran, District Administrator
 Phone: 540-332-7830 ext. 326
 Email: Doug.Moran@vdh.virginia.gov

**51010-HEALTH DEPARTMENT
BUDGET REQUEST**

Detail	Detail	Original	Revised	Request	Co. Admin Recommends	Difference
20-21 Revised	FY21-22	FY 20-21	FY 20-21	FY 21-22	FY 21-22	Request to Recommends
		\$ 571,337	\$ 571,337	\$ 579,123	\$ 579,123	\$ -
<u>5601 - CONTRIBUTION TO STATE HEALTH DEPT</u>						
Includes services for medical, sanitation and milk inspections						
Department Total:		\$ 571,337	\$ 571,337	\$ 579,123	\$ 579,123	\$ -
Payroll Total:		\$ -	\$ -	\$ -	\$ -	\$ -
Grand Total:		\$ 571,337	\$ 571,337	\$ 579,123	\$ 579,123	\$ -

Tax Relief for the Elderly

Department Overview:

Tax Relief for the Elderly and Disabled is authorized under the Code of Virginia Section 58.1-3210 and was adopted in Augusta County in 1992 under Ordinance 22-12. To qualify for tax relief, real estate shall be owned by, and be occupied as the sole dwelling of anyone sixty five years of age; or anyone found to be permanently and totally disabled. Applicants must meet a series of criteria to qualify for the program. If the applicant qualifies, an exemption certificate will be issued with the Real Estate Tax Bill. The exemption certificate becomes void if not presented in settlement of taxes on or before June 5 or December 5 of the tax year for which exemption is granted. The exemption amount is a percentage of the real estate tax assessed for the applicable tax year and is based on a net worth and income range for the applicant.

Budget Summary:

Item	FY2019 - 2020 Expenditures	FY2020 – 2021 Adopted	FY2020 - 2021 Revised	FY2021 - 2022 Adopted	% Change from FY2021
Operating	\$369,623	\$370,895	\$375,857	\$375,857	1.3%

*Increase based on historical usage of program and it is affected by any increases in the real estate tax rate.

**51020-TAX RELIEF FOR THE ELDERLY
BUDGET REQUEST**

<u>Detail</u>	<u>Detail</u>	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Co. Admin. Recommends</u>	<u>Difference</u>
20-21 Revised	FY21-22	FY 20-21	FY 20-21	FY 21-22	FY 21-22	Request to Recommends
		\$ 370,895	\$ 375,857	\$ 375,857	\$ 375,857	-
5799 - TAX RELIEF FOR THE ELDERLY						
Annual reduction in taxes for citizens that qualify for tax relief for the elderly deduction Shown as tax revenue also (per Audit of Public Accounts requirement)						
Department Total:		\$ 370,895	\$ 375,857	\$ 375,857	\$ 375,857	-
Payroll Total:		n/a	n/a	n/a	n/a	n/a
Grand Total:		\$ 370,895	\$ 375,857	\$ 375,857	\$ 375,857	-

**Augusta County
Fiscal Year 2021-2022
Departmental Budgets by Function
Cultural**

Department	FY2019– 2020 Actual	FY2020 - 2021 Adopted	FY2020 – 2021 Revised	FY2021 - 2022 Adopted	% Change from FY2021
Parks & Recreation	\$953,279	\$901,141	\$580,772	\$819,722	-9%
Library	1,448,425	1,562,189	1,563,157	1,590,652	2%
Total Cultural	\$2,401,704	\$2,463,330	\$2,143,929	\$2,410,374	-2%



Photo by Zak Suhar Photography



Photo courtesy of Augusta County Economic Development

Parks and Recreation

(Including Natural Chimneys)

Department Overview:

Augusta County Parks and Recreation is dedicated to providing a variety of quality recreational and leisure opportunities to the citizens of Augusta County. The department's goal is to enhance quality of life for all citizens by managing resources and facilitating leisure services and recreational opportunities in safe, well-maintained environments at our parks and facilities. A wide variety of recreational, educational, and life-long learning activities are provided on a seasonal basis in active and passive environments.

Parks and Recreation provides these opportunities at six parks and two indoor facilities of varying size throughout the County. Each park has been either built or acquired in just the past 25 years and amenities within them have developed incrementally as funding has been provided. Based on national standards, this 'build-out' alone is a phenomenal accomplishment. These parks are now anchors within communities around the County, providing convenient access to outdoor recreation. The two facilities managed by the department provide vital programming space wherein thousands of citizens of both Augusta County and surrounding localities participate in recreational activities annually.

The Augusta County Rec Gym is located in Fishersville in the Woodrow Wilson complex off of Route 250. In the 1990s the department began providing programming in the building, originally the Wilson High School gymnasium. While it is still owned and lightly used by the Augusta County School Board, the majority of activities housed in the gym are provided by Parks and Recreation. It features a full size basketball court, metal bleachers, restrooms, and a karate room. The space is also available for rent on Friday nights and weekends between September and April and does see a steady flow of rentals during that time. The building is not air-conditioned and is, therefore, not used during the summer. Significant renovations of this facility will need to be considered in the near future in order for current use to continue.

Stuarts Draft Park was the first of its kind for the department. The property was purchased in 1998 and was gradually developed in the following years. Located on Edgewood Lane, just off US Route 340, the park features a Junior Olympic size swimming pool, two picnic shelters, an amphitheater and a playground. There are also two soccer fields, two little league baseball fields, and a lengthy walking trail. The department's aquatics programming including swim lessons and the Dolphins Swim Team are held primarily the Stuarts Draft pool. This park also hosts the very popular annual Sweet Dreams Festival, provided in cooperation with Sweet Dreams Inc.—a local 501(c)(3) non-profit organization.

Crimora Park was acquired in 2000 and is one of two Augusta County parks that provide river access—Crimora being the only one to provide access year-round. Located on New Hope and Crimora Road, just west of the Crimora community, this park is about 18 acres and is split into two levels based on existing topography. It features two picnic shelters, two playgrounds, and a seasonal restroom on the elevated level. A walking trail, almost ½ mile in length, meanders through this level. On the lower level, the park features a large manicured grass area and over 1,000 feet of river frontage that provides ample access to the South River for kayaking, canoeing, and/or fishing. The Crimora Community Center, operated by the local Ruritan Club, and two lighted baseball fields, operated by the Crimora Baseball Association, are at the entrance to the park.

In 2006, Augusta Springs Park was added to the department. Located on Augusta Springs Road but just off US Route 42, this park is 25 acres in size and includes a playground, a basketball court, a picnic shelter, a seasonal restroom, a multipurpose field, and a walking trail almost one mile in length. This is a unique park as it is entirely flat, with most of its area in the Little Calfpasture River floodplain.

Deerfield Park was then acquired in 2010. This 4.5 acre park is located on Marble Valley Road in Deerfield. It features one picnic shelter, a playground, volleyball net, basketball court and a Community Center that houses the Deerfield Library Station. A walking trail, approximately 0.32 miles in length runs around the perimeter of the park and several tables are scattered under numerous stately oaks trees.

Also in 2010, the County acquired Natural Chimneys Park and Campground—the department’s largest and most popular park. Located in Mt. Solon, this 135 acre park offers many recreational opportunities to county citizens and other visitors from across the state and nation. It features the towering limestone formations for which it is named, trails, picnic shelters, a performance stage, a swimming pool, seasonal access to the North River, and a very popular seasonal campground that is experiencing its fourth generation of campers. Both day visitors and those who choose to stay overnight in the campground find plenty of space and opportunities for recreation, relaxation and fellowship. The facility is managed by Department staff. This park’s annual remote operation, including the available camping program, has been designed to be at least revenue neutral since it was gifted to the County by the now-dissolved Upper Valley Regional Park Authority. Since being gifted the park, the County has invested more than 1 million dollars in capital improvements at the park, significantly improving infrastructure including utilities. At the same time, the private sector has invested in the park as well with Dominion Electric completing in 2019 an estimated 2 plus million dollar underground line and transformer replacement project. Also Black Bear Productions spearheaded a number of private entities in completing a more than \$50,000 renovation of the park’s performance stage and area at the base of the Natural Chimneys formation.

The department has also been involved in the management of the Berry Farm property which was acquired by the County in 1964. The property has been managed with a relatively hands-off approach with conservation of watershed and aquifers, wildlife habitat and open space in mind. Over the years, several sections of the property have been parceled off and deeded to the Augusta County Service Authority for the purpose of establishing drinking water sources. Additionally, a portion of land has been leased to Project GROWS, a non-profit farm which strives to educate the local community regarding sustainable food production and access. The Berry Farm property presents numerous opportunities for recreation. The property already has an extensive trail system which is lightly maintained and has recently received enhancement from a local Boy Scout Eagle project. The Berry Farm is a textbook example of property that could be developed for both open space conservation and passive recreation opportunities in the future.

In 2013, the department moved its offices to a more central location within the Government Center. With that move, previous programming space in the building became unavailable. However, a space on the second floor of the Government Center was developed into what is now called the Activity Room. This space is where we host many of our fitness and dance programs. It is also used for some of our instructional, classroom based programs. This well-lit space features a laminated dance floor, ballet barres, a mirror wall, and three large televisions.

The most recent addition to our department’s repertoire is The Trails at Mill Place. Completed in 2018, the pocket park is located in the County’s Mill Place Commerce Park and provides visitors with a small picnic pavilion and a two-thirds of a mile paved walking trail that circles around a 2 acre storm water retention pond. Several benches are placed around the trail for those who would like to take a break and relax in this beautiful outdoor setting. The pond contains several species of freshwater fish and is open to catch and release fishing.

Strategic Goals and Objectives:

- Adjust the department’s organizational structure to more accurately reflect the public’s current expectations of the department and continue to improve employee efficiency and productivity. The first step of this process has been completed with the creation of the Recreation Manager position and supporting that manager’s efforts to lead their supervised staff/programming staff in a planning and visioning process for recreational programs and events that are possibilities over an 18-24 month period rather than the quarter by quarter approach that historically existed. The second step would be to fill a new position - Parks Service Manager. This position would be responsible for the administration, planning, and coordination of services provided by way of programs, events, and amenities at our existing, formally recognized parks or County owned/managed properties including trails and/or trail systems. This position would also manage our symbiotic relationship with the school system and their facilities and with the community based/driven youth athletic leagues in our County. The position would also administer our popular Recreation Matching Grant program for capital improvement projects on property owned by community non-profits geared towards recreational based missions. The third step is to hire an additional full-time Program Coordinator to continue offering the numerous high quality

programs that are being offered and expand the offerings to great meet the expressed needs and interests of our citizens.

- Migrate to a modernized, more efficient browser based version of our current RecTrac software. This version will provide staff with exponentially more management and administrative tools. Most importantly this version has a vastly improved user interface design which will be highly friendly for our customers and play nicely with mobile devices. This is critical in meeting the well established strategic goal of driving the general public/citizens to use 'on-line registration' for programs and activities and reservations for camping.
- Complete the build out and development of grant-funded river access and boat launches along the South River at Crimora Park and newly acquired property at Dooms Landing.
- Formally assess the use, need, and operations efficiency of the Recreation Gym facility in Fishersville and from that assessment determine what renovations must be made and at what investment level.
- Prepare to open a 'camp store' / retail operation in the Visitor Center at Natural Chimneys Park upon completion of building renovations and prior to the beginning of the 2022 camping season.
- Pursue a Public Use Overlay for the Berry Farm property as it presents numerous opportunities for recreation/public use. It is a textbook example of property that could be developed for both open space conservation and passive recreation opportunities in the future. Development of a management and amenity plan among stakeholders will be a vital important step requiring focus and deliberate action steps and timelines.
- Pursue a master plan specifically for Natural Chimneys Park.
- Continue to grow the department's 'market presence' for its varied recreational opportunities through an improved and aggressively distributed seasonal publication (Activities Guide). This would be in active partnership with the Augusta County Library but serve as a County newsletter/news-piece of sorts for all County citizens. In FY'22 we are seeking with the library to expand the size of the publication by 8 more pages per issue to allow for more promotion. We have also recently expand our distribution of our E-newsletter (the Rec-Report) by another 25%. This along with consistent use of existing social media platforms for the department will complement the seasonal/quarterly Activities Guide and keep our recreational offerings 'in front' of citizens/customers
- Establish a 'Rec-Mobile' that would foster greater community outreach by our department. This would put our staff in an improved position to take our recreational resources out to specific areas of the greater Augusta County community. Then on site, provide programs in those areas that don't have established facilities and to populations that may be limited in regards to transportation.
- Promote the availability of the first walking trail and parklet of Trails at Mill Place Commerce Park. Closely monitor public use and factor that in as the annual management plan for that recreational amenity is developed over the first few years of operation. Also, continue discussions regarding potential development of other trails on the property based on the property's existing long range plan.
- As a part of the process of replacing the playground at Stuarts Draft Park, relocate it and expand it in size while also addressing some other shortcomings of the park's upper level (along Kiser Drive) including adequate parking, managing stormwater runoff, and the lack of shade and utilities at the Swett Amphitheater.
- Pave/surface the existing trails at Stuarts Draft Park, Augusta Springs Park, Crimora Park, and Deerfield Park to vastly improve accessibility and provide much greater ease of maintenance.
- Grow our established relationship with **Augusta at Play, Inc.** and continue to work with them in their efforts to locate and construct in Augusta County a large scale adaptive and inclusive playground. This project would be on the scale of a 'destination playground' with significant positive economic impact that would also serve as a National Demonstration Site for the playground industry.
- Further explore and pursue the development of multi-sports/athletic fields on the south-end of the current Government Center campus in Verona. The artificial turf option on the area that is currently in pavement/gravel would be extremely viable and utilitarian and could be combined with some existing features such as the veranda, the Gouchenour House lawn, the designated wetlands, ample weeknight and weekend parking, etc to provide an ideal recreational area for the greater Augusta County community.
- Plan and position our department, staff, and resources to possibly assume leadership and management of a County-wide comprehensive youth sports/athletics program. An abundance of opportunities have been

provided by local non-profits throughout the County, loosely knit, up to this point in time. With each passing year, more and more organizations are struggling and are looking to the County for assistance and getting steps closer to ‘folding’ all together and no longer offering those recreational opportunities.

- Further grow community use of existing recreational facilities that may result in additional revenue streams. Enhance existing parks and recreational facilities with trending amenities.
- Maintain clean parks and safe recreational equipment (playgrounds, ball fields, soccer goals, etc.)

Budget Summary:

Item	FY2019- 2020 Expenditures	FY2020 - 2021 Adopted	FY2020 – 2021 Revised	FY2021 - 2022 Adopted	% Change from FY2021
Personnel	\$641,010	\$662,816	\$505,758	\$586,272	-11.5%
Operating	312,269	238,325	75,014	233,450	-2.0%
Total	\$953,279	\$901,141	\$580,772	\$819,272	-9.0%

There are significant changes in the department’s requested FY22 budget, almost entirely a result of the pandemic. Those changes on the expense side for the most part are offset with increased revenues; in fact, if the department doesn’t realize projected revenues then the overwhelming majority of the increased expenses won’t be realized either. Those changes are significant compared to FY21 but drastically different when compared to FY20 and FY19 because of the pandemic. Every effort is being made to maintain an operational budget recovery % (revenue vs. expenses) that was consistent with the past few years knowing full well that there is an obvious need for on-going financial investment in the maintenance side of our parks and facilities. The Department has great motivation to insure that we stay balanced in our approach to management with a sense of stewardship and entrepreneurship.

Change in personnel figures would be driven largely by the request for the ‘unfreezing’ of the full-time Program Coordinator position and reclassifying that position to a Parks Services Manager. This position was prepared to be reclassified last spring prior to the onset of the pandemic and our valuable staff member resigned to fill another position within the County. At that time, the prudent decision was to leave the position vacant until the workload, based on requested services, began to increase and/or return to standard levels. The other two factors increasing personnel expenses would be two part-time positions. One of these positions is for a current employee who would be reassigned from our Afterschool Program, that we are ‘shelving or pausing’ for the immediate future. This position’s expenses would simply move from one line item to another with the amount of offsetting revenue generated being a bit reduced. The second position is a new Park Services Technician that is needed to implement our one-time capital request for funding to establish a camp-store at Natural Chimneys Park. If that capital request is not approved then this position request should be ignored. These requests are thoroughly outlined in supplemental documents that include anticipated detailed expenses. These two requests are clearly justified in these documents and display how they both impact our revenue projections and our ability to return to offering the same level of service we did prior to the pandemic.

Operating change would be contributable to:

1. Increased requests for expense line items directly related to program costs (like -3201, -3205, -3800, -6003, -6004, -6024, and part of -3600 and -6008, etc.) with emerging/recovering from the pandemic with the ability to provide more programs. These increases are entirely offset and directly influenced by the projected revenue for the department.
2. Increase in Maintenance Service Contracts (-3320) expense due to increase in annual maintenance and hosting fee with the ongoing software migration and rental of new credit card processing machines. However this increase will be offset likely by a savings for the IT Department in regards to no longer needing server space for our current software and no longer having to ‘push out’ updates (labor time). This annual maintenance and hosting fee is expected to double for FY23.
3. Increase in Equipment/Materials (-6021) expense due to need to replace some specific equipment for karate, aquatics, special events. We also need to continue our signage improvement plan at our parks

geared mostly towards informational, directional, and interpretive signage. All these materials are recyclable in that they will be consumed by just one user, or one class or one session.

4. Slight increase in Equipment (-8001) expense due to need to replace projector with cracked lens and retrofitting both mini-buses with interior safety cameras.
5. Slight increase in Furniture & Fixtures (-8002) expense due to need to replace some lounge/deck chairs and add some additional at our swimming pools. We also need to purchase mini-frig, cabinets, and shelves to run concessions operations at the swimming pool at Natural Chimneys Park, similar to Stuarts Draft Park. We'd like to purchase a table dolly/cart for our collection of tables that we move frequently in and out of storage for programs and events.

Service and Performance Measures:

Item	2020 Actual
Programs Offered	51
Programs Realized/started	43
Participants	57,300
Participation Hours	15,615

*Drastically affected by the pandemic. *If programs were able to start they were counted as such, but many were interrupted and not completed due to the pandemic. This fact skews the 'Participation Hours' figures significantly. Programs that were planned, whether we had received registrations or not, were not counted if the pandemic prevented them from starting. Only programs cancelled prior to the pandemic due to low registrations or weather or such were included in the 'Programs Offered' figure.*

Accomplishments:

- For the fourth straight year, albeit an incomparable year, maintained an 80% plus success rate/percentage for offered programs over entire FY. This four year period is the department's greatest success percentage in more than 20 years and speaks to the focus on staff efficiency and meeting citizens' interests.
- Under the direction of the Facilities Management Department (Rusty Sprouse, Director)
 - \$135,309 worth of renovations were completed to the Visitor Center at Natural Chimneys Park. The renovations were so significant that the building appears brand new, inside and out and has well positioned staff to operate efficiently and provide customer service at a superior level.
 - The swimming pool at Natural Chimneys Park was resurfaced along with other significant renovations including addition of ADA compliant stairs and beach entry for \$252,500. This amenity has become much more swimmer friendly and much safer with these improvements.
- Installed new park rules signs throughout our parks and in multiple locations at some of our bigger and busier parks. This was done at significant savings by our County sign shop.
- Awarded, by the Oversight Committee of DuPont's NRDAR, \$100,000 each for two river access projects at Dooms Crossing and Crimora Park. After substantial public input, the County's team including P&R staff, contracted out for professional design.
- Through strong collaboration with the Facilities Management Department, we were able to open the campground at Natural Chimneys Park for approximately the last half of the season (late July through October 2020) at a reduced capacity. The campground/park realized on average 10 new households per week camping that had not previously been in our database system, including some from Augusta County.
- Expanded our E-newsletter (Rec Report) distribution from just over 300 emails to more than 2,000 monthly.
- Started an Instagram account to pair with our Facebook pages, more geared towards the younger adult crowd/demographic.
- Through a partnership with the Augusta County Library, another StoryWalk was installed at Stuarts Draft Park. This is the third one in addition to the one around the Fishersville Library and the one around the Churchville Library. StoryWalk®, created by Anne Furguson of Montpelier, VT, encourages both literacy

and outdoor recreation. The installation was funded entirely through a community sponsor. This is the first one in our actual parks.

- Began the month's long process of migrating to the most advanced version of our current registration/database software (RecTrac 3.1). This is a capital expenditure of approximately \$14,400 with a staff investment of more than 200 collective hours of training before completion.
- At the conclusion of FY19-20 the department had recovered more than 47% of all operating expenses through direct revenue streams. This was a significant decrease from previous years due to the pandemic affecting our ability to provide revenue generating programming and making facilities and campsites available for rent and use. However this was still the 15th straight year exceeding a recovery percentage of 45%.

Contact Information:

Andy Wells, Director

Location: Augusta County Government Center
Augusta County Parks and Recreation
18 Government Center Lane
P.O. Box 590
Verona, VA 24482

Phone: (540) 245-5727

Fax: (540) 245-5732

E-mail: parksrec@co.augusta.va.us

**71010-PARKS RECREATION
BUDGET REQUEST**

	Detail	Detail	Original	Revised	Request	Co. Admin	Difference
	20-21 Revised	FY21-22	FY 20-21	FY 20-21	FY 21-22	Recommends	Request to Recommends
3201 - FEE BASED PROGRAMS							
Direct leadership cost with all department programs							
<i>*Has averaged about 20-24% of projected</i>							
<i>Rec Fee revenue 016130-0006 over past 4 years</i>			\$ 25,750	\$ 2,000	\$ 16,000	\$ 16,000	\$ -
3205 - CREDIT CARD FEES							
Estimated on past yearly expenditures							
and based on 1.9% of total revenue - but new processor			\$ 8,500	\$ 4,000	\$ 8,800	\$ 8,800	\$ -
Fees trending lower with more secure online tx							
Preferred method of payment (over 94% of trxn)							
<i>*Directly related to total revenue</i>							
3320 - MAINTENANCE SERVICE CONTRACTS							
Annual Maintenance & Hosting - Rec Trac software	\$ 6,600	\$ 8,400					
additional annual mnt & hosting fee w/new software	\$ 700	\$ 800					
RecTrac Training for staff @ \$100/hour	\$ 250						
new credit card processor - switch over to new machines	\$ 400	\$ 1,800					
new credit card machines - rentals							
(\$30/month/device)	\$ 7,950	\$ 11,000					
3600 - ADVERTISING							
Quarterly brochure/guide at 64 pgs/run							
@ 38.5K quantity	\$ 14,700	\$ 74,000					
- includes all design, print, postal distrib.							
- run approx \$18,500/issue							
Less Library contribution to guide (\$3000 x 4 issues)	\$ -	\$ (12,000)					
E-newsletter (\$400/year - increased distribution)	\$ 900	\$ 900					
3 domains - annual renewal	\$ 100	\$ 100					
Facebook/social med promotions	\$ 150	\$ 500					
use of Canva for design purposes	\$ 150	\$ 500					
Adobe Creative Cloud subscription	\$ 150	\$ 900					
Photography	\$	\$ 500					
<i>*Historically, P&R budget is constructed so that 50% of</i>	\$ 16,000	\$ 65,400					
<i>this expense is recovered by the department's total</i>			\$ 43,725	\$ 16,000	\$ 64,000	\$ 35,000	\$ 29,000
<i>revenues by conclusion of FY</i>							general cut

**71010-PARKS RECREATION
BUDGET REQUEST**

	Detail	Detail	Original	Revised	Request	Co. Admin	Difference
	20-21 Revised	FY21-22	FY 20-21	FY 20-21	FY 21-22	Recommends	Request to
							Recommends
3800 - CONTRACT SERVICES - LIFEGUARDS							
Contracted services with the Staunton Y							
to provide lifeguards for ACPR Pools							
Revised to actual							
*new agreement/new season allowance 3% increase							
*about 3,500 hrs @ \$15/hr							
			\$ 19,000	\$ -	\$ 48,500	\$ 48,500	\$ -
not open 2020							
SD Pool	\$ 26,000						
NC Pool	\$ 22,500						
	\$ 48,500						
			\$ 900	\$ 300	\$ 800	\$ 800	\$ -
5201 - POSTAL SERVICES							
few more mailings w/increased prgrms over previous yr							
volatile postage rate							
			\$ 9,000	\$ 9,000	\$ 9,200	\$ 9,200	\$ -
5203 - TELEPHONE SERVICES							
includes Monthly cost for share of office, cell phones							
Natural Chimneys land line and internet service							
Natural Chimneys service calls							
allowance for faster internet speed through provider							
for Natural Chimneys Park - critical							
			\$ 3,600	\$ 3,864	\$ 3,900	\$ 3,900	\$ -
5305 - MOTOR VEHICLE INSURANCE							
4 vehicles; 2 mini-buses							
			\$ -	\$ -	\$ 2,800	\$ 2,800	\$ -
5501 - TRAVEL EXPENSES							
staff regis at Annual VRPS Conference #7 @ \$400 per							
held in Harrisonburg in Fall 2021							
			\$ -	\$ -	\$ 2,800	\$ 2,800	\$ -
5801 - DUFS & SUBSCRIPTIONS							
VRPS agency membership (Director & one)	\$ 250	\$ 250					
VRPS Professional Memberships	\$ 800	\$ 875					
10 @ \$75 prt							
2 @ \$60 prt							
NRPA Agency membership	\$ 700	\$ 750					
up to 10 FT staff and 10 Citizens/Cmsnrs							
Zoom Memberships (\$240 yr x 2)	\$ 500	\$ 500					
	\$ 1,750	\$ 2,375					

**71010-PARKS RECREATION
BUDGET REQUEST**

	Detail	Detail	Original	Revised	Request	Co. Admin Recommendations	Difference
	20-21 Revised	FY21-22	FY 20-21	FY 20-21	FY 21-22	FY 21-22	Request to Recommendations
6001 - OFFICE SUPPLIES							
Monthly lease fees for Xerox (\$400/month)	\$ 4,800	4,800	7,700	6,200	6,700	5,700	1,000
additional copy rate w/more in-house printing jobs and pieces	\$	\$ 300					
copy paper, pens, pencils, binders, laminates	\$ 1,400	1,600					
	\$ 6,200	6,700					
6002 - SUPPLIES - CARE PROGRAMS							
*Shelving or discontinuing the program for school year 21-22			9,500	800	-	-	-
*coordinates directly with revenue item 016130 - 0007							
6003 - KIDS CAMP SUPPLIES							
Includes expenses for field trips, breakfasts, paid programming, etc	\$	16,850	10,000	3,750	16,850	16,850	-
*with improved quality of field trips, advanced deposits required before end of FY	\$ 3,000	-					
Have discovered with time, increased competition for time requires us to invest more in the experience we provide to insure participation (20-30% of fees generated)							
*related directly to revenue item 016130 - 0008	\$ 3,000	16,850					
6004 - EVENT SUPPLIES							
Special Events/Programs like Sr Health Fair, Food Truck, also Tracto Halloween and Dog Days @ NC Park	\$ 2,500	5,000	18,000	2,500	18,000	16,000	2,000
Special Weekend/Holiday programs @ NC Park							
Sweet Dreams Festival investment	\$	-					
new for FY21, becoming official County event accounting for special event/program planning that doesn't fit our traditional model for revenue recovery	\$ 2,500	13,000					
*previously most expenses billed to -6024 but now here	\$	18,000					
*related to revenue items - 0001, 0002, -0003, -0006							

**71010-PARKS RECREATION
BUDGET REQUEST**

	Detail	Detail	Original	Revised	Request	Co. Admin	Difference
	20-21 Revised	FY21-22	FY 20-21	FY 20-21	FY 21-22	Recommends	Request to Recommends
<u>6008 - VEHICLE & POWERED EQUIPMENT - FUEL</u>			\$ 4,500	2,700	4,500	4,500	-
Fuel to operate departmental vehicles for transporting program participants and staff on administrative tasks overly successful bus trips could affect but would be reflected in increased revenue <i>*difficult to forecast @pump costs but expect increase</i> <i>*related to revenue item -0006</i>							
<u>6009 - VEH MAINT & SUPPLIES - FLEET VEHICLES</u>		\$ 1,200	\$ 2,500	2,500	3,000	3,000	-
4 vehicles and 2 mini-buses only in new FY21 tires needed on 2 vehicles w/alignment and balancing							
<u>6021 - PROGRAM EQUIP & MATERIALS</u>			\$ 3,150	2,150	5,500	5,500	-
Recyclable supplies such as balls, nets, line paint	\$ 600	\$ 1,800					
Lifeguard umbrellas & aquatics activity supplies	\$ 400	\$ 800					
First Aid supplies	\$ 150	\$ 250					
Karate equipment	\$ -	\$ 500					
Event apparel & safety-wear for staff	\$ -	\$ 500					
Event signage (banners, Aframe inserts, etc.)	\$ 500	\$ 750					
Photoshoot backdrop	\$ -	\$ 100					
Park signage (replacement & new)	\$ 500	\$ 800					
	\$ 2,150	\$ 5,500					
<u>6024 - ADULT PROGRAM SUPPLIES</u>			\$ 62,000	2,000	43,500	43,500	-
Includes all supplies that are consumed in our programs: trophies, admission tickets, chartered busses, class supplies <i>*Historically been at 52-55% of projected Rec Fee revenue 016130 - 0006 but in effort to host more programs with fewer participants per, have allowed reduction in Net ops which makes this closer to 58%</i> <i>*directly related to revenue item -0006</i>							

**71010-PARKS RECREATION
BUDGET REQUEST**

	Detail	Detail	Original	Revised	Request	Co. Admin	Difference
	20-21 Revised	FY21-22	FY 20-21	FY 20-21	FY 21-22	Recommendations	Request to Recommend
8001 - EQUIPMENT							
retrofitting buses for safety camera install							
Projector (replacing current w/cracked lens)	\$ 350			1,400 \$	1,400 \$		1,400
#2 additional monitors for work stations	\$ 750						Request to
	\$ 250						Recommend
	\$ 1,350						
8002 - FURNITURES & FIXTURES							
lounge/deck chairs for pools	\$ 2,500	2,000	\$ 5,350	2,850 \$			2,850
some additional and some replacement							lounge chairs, dolly, blinds
table dolly/cart	\$ 300						and concession equip to revised
window blinds for SD Pool House (safety/security)	\$ 50						
equip purchase (frig, shelves) to run concessions	\$ 500						
@ NCP pool like SDP pool							
	\$ 2,500	2,850					
8003 - COMPUTER SOFTWARE							
Adobe professional license	\$ -		\$ -	\$ -	\$ -		\$ -
assorted licenses for marketing/publication work	\$ -		\$ -	\$ -	\$ -		\$ -
Department Total:	\$ 238,325	\$ 75,014	\$ 269,700	\$ 233,450	\$ 36,250		
Payroll Total:	\$ 662,816	\$ 505,758	\$ 597,072	\$ 586,272	\$ 10,800		
Grand Total:	\$ 901,141	\$ 580,772	\$ 866,772	\$ 819,722	\$ 47,050		

Proposed ORGANIZATIONAL CHART for Parks and Rec Dept
with position reclassification - along with PT position requests



Library

Mission:

The Augusta County Library provides a welcoming gathering place with convenient access to information, experiences, and materials for the benefit of all members of the community.

Department Overview:

Since opening to the public in 1977 from a small building located in the Woodrow Wilson school complex, the Augusta County Library has grown into a service oriented system with seven libraries located in key communities throughout this large county. As a member of the Valley Libraries Connection with the Staunton and Waynesboro Libraries, our patrons have access to the resources of each separate system.

Area residents rely on our libraries for access to computers and printers, access to the Internet through Wi-Fi at all locations, and assistance with using varied technology. For many, we are their means to finding and applying for jobs, obtaining a driver's license, filing taxes, and maintaining e-mail contact. Many sign-up for Book-a-Librarian sessions to learn how to use new smart devices, troubleshoot their personal equipment, or learn new software.

Following a strong tradition of lifelong learning, we support early literacy through our children's collections, STEM materials, and a variety of programs for all ages. Teachers and students depend upon our collections and resources to supplement their educational efforts and for homeschoolers and those taking online classes we are their library.

The COVID-19 pandemic required staff to create new methods of providing library service. We began curb service after we were required to close our buildings. Staff developed virtual programs on our YouTube channel and through virtual program room on our website. Various programming partners provided recorded programs we posted on our Facebook page. With grant funds we purchased hotspots and Chromebooks for patrons without access to the Internet to borrow. These services proved popular enough with our patrons that many will continue when we return to pre-pandemic service levels. Despite closing to the public for the last three months of the 2019-2020 fiscal year the library circulated 400,644 items.

In 2020, the Board of Trustees and staff developed a new Strategic Plan with the assistance of The Ivy Group. Using various County planning documents, demographics, surveys, and a marketing segmentation study the new plan emphasizes targeted convenient services to draw-in a larger segment of our population. Three areas of focus during the next three years are Collections, Programming, and Communications.

Strategic Areas of Focus and Goals:

Collections: Facilitate access to materials, particularly for individuals and communities with limited transportation options.

Goal 1: Expand Books on Wheels program to additional Augusta County Schools.

Goal 2: Explore partnerships, grants, and additional funding to launch service to homebound individuals.

Goal 3: Improve marketing of online services to patrons with lack of transportation.

Goal 4: Create "pop-ups" at assisted care facilities and communities.

Collections: Provide a variety of materials appealing to targeted populations of non-users while satisfying the needs of current users.

Goal 1: Rebalance and diversify collections including aggressively weeding smaller libraries.

Goal 2: Apply market segmentation data to outlet-specific collection development purchase.

Goal 3: Seek funding to develop and promote a Library of Things, including toys, professional attire for job interviews, and tools.

Programming: Build on the Library’s longstanding commitment to educational support.

Goal 1: Reach out to local agencies to develop a resource and outreach network with adult education and career advisory service providers.

Goal 2: Coordinate and communicate with County teaching staff and reading specialists to identify support needs for distance learning students.

Goal 3: Provide additional Wi-Fi hotspots for check out.

Programming: Explore alternative program options.

Goal 1: Budget for additional staffing, supplies, and a mode of transporting materials.

Goal 2: Establish baseline measures and track program attendance.

Goal 3: Provide both print and online forms to evaluate the appeal, relevance, and quality of all programs.

Goal 4: Test alternative methods for program delivery including developing additional and diverse passive programming.

Goal 5: Host multigenerational programs emphasizing do-it-yourself, crafts, and cost savings topics, in partnerships with community members and organizations.

Communications: Apply market segmentation insights to develop a marketing plan that prioritizes targets, selects services to be promoted, and identifies media preferences.

Goal 1: Launch an aggressive all-County card registration drive, with smaller campaigns targeting the County’s opportunity segments.

Goal 2: Emphasize home schooling and distance learning resources in all outreach communications.

Goal 3: Increase promotion of the online newsletter.

Goal 4: Test non-electronic, targeted communications to underserved market segments.

Goal 5: Include a line item in the budget for marketing and explore grant opportunities to fund targeted advertising costs, printing, and branded giveaways.

Goal 6: Improve marketing of the Library’s current educational resources to market segments with children.

Goal 7: Establish baseline measures of cardholders, program participants, and platform use to assess performance of communications vehicles and activities.

Communications: Develop alternative communications channels.

Goal 1: Coordinate with Parks and Recreation so that the *Activities Guide* can be reconfigured to reach targeted demographic(s).

Goal 2: Explore working with selected partners to expand messaging reach.

Goal 3: Provide staff training to increase staff and volunteer comfort with verbally promoting the Library, cross-selling its resources, and encouraging program promotions with each patron interaction.

Goal 4: Utilize community resources pages to promote service.

Communications: Market current collections more effectively.

Goal 1: Provide staff training on effective merchandising techniques.

Goal 2: Test bookstore model of collection organization in Stuarts Draft and/or Weyers Cave.

Goal 3: Apply genre markers and develop more visible collection displays.

Goal 4: Develop family of *Readers Advisory* publications for online referral in in-library distribution.

Goal 5: Add a cross-marketing segment to Radio Reference with particular focus on cross-promoting print materials with online resources, audio- and e-book, Young Adult, and DVD collections.

Goal 6: Develop system-wide branded, thematic programming to facilitate more cost-effective targeted marketing.

Communications: Improve internal communications.

Goal 1: Encourage staff to use the password protected blog and provide training where needed.

Goal 2: Begin program of staff rotation to all locations to encourage familiarity with all communities within the service area.

Goal 3: Explore installing G Suite or similar tools to facilitate centralized schedules, calendars and communications.

Budget Summary:

Item	FY2018 - 2019 Expenditures	FY2019 - 2020 Adopted	FY2019 - 2020 Revised	FY2020 - 2021 Adopted	% Change from FY2020
Personnel	\$1,007,986	\$1,071,855	\$1,050,850	\$1,069,833	-0.2%
Operating	446,439	490,334	512,307	520,819	6.2%
Total	\$1,48,425	\$1,562,189	\$1,563,157	\$1,590,652	1.8%

*Change in operating are driven by the addition of a library branch in Weyers Cave.

Service and Performance Measures:

	FY2019-2020 Actual
Circulation	400,644
Items Added	24,833
Collection Total*	728,743
Number of Patrons Registered	23,543
Number of Patron Visits	330,376
Number of Programs	1,123
Program Attendance	26,936
Meeting Room Attendance	11,813
Catalog Searches	471,007
Reference Questions Asked	28,808
Volunteer Hours Donated	2,532

*includes downloadable collections

Accomplishments:

- Opened new Weyers Cave Library Station
- Adopted new Strategic Plan for FY 2020—FY 2023 including a Market Segmentation report and online survey of library users
- Added circulating Hotspots with funds from a CAPSAW grant and Craigsville church donation
- Offered laptop and Chromebook checkouts to use in parking lots when COVID forced closure. Chromebooks purchased with CAPSAW/Community Foundation grant
- Expanded Books on Wheels program to Craigsville and Cassell Elementary
- Successful programs included American Sign Language classes, Cake Decorating, Homeschool Resources, and using the Virtual Reality Headsets
- During the spring closure due to the COVID-19 stay at home order, we gave out free books from the Friends booksale
- Began Curb Service
- Created Reading Recommendation form to facilitate reader’s advisory services
- Completed inventory and weeding outdated and damaged materials at all locations
- Began diversity audit of children’s and teen collections
- Developed successful virtual programming on YouTube, with virtual rooms on the website, and weekly First Chapter Friday podcast
- Offered popular Monday Makerspace programs at Churchville
- Continued growth in use at the Stuarts Draft Library
- Until COVID-19 forced closing our libraries, patron count had increased 31% and holds by 17.8%
- Purchased larger 3D printer and Spanish language materials with donated funds
- Featured the traveling exhibits Sons of Freedom from the Library of Virginia and Rightfully Hers from the National Archives
- Hosted Inside Out, a display of art done by prisoners at Augusta Correctional Center
- Partnered with the U.S. Census to promote their efforts
- Eliminated all overdue fines
- Offered automated renewals
- Installed Whofi at Craigsville, Deerfield, and Middlebrook to gather statistical data on Wi-Fi usage

- Received the Doris Ann Norris We Love Libraries Award from the Sisters in Crime with a \$1,000 grant
- Matt Frenger named Augusta County Employee of the Year
- Hailee Coleman appointed to the Virginia Library Association's Jefferson Cup Award Committee
- Several staff members attended the Public Library Association Conference in Nashville.
- Selected staff attended the virtual conferences presented by the American Library Association, the Association for Rural and Small Libraries, and the Association for Library Service for Children
- Added electronic locks to Fishersville staff areas to enhance safety and additional security cameras
- Updated safety features on Fishersville elevator
- Refreshed Churchville Branch including new paint and relocated service desk and collections
- Painted Middlebrook including a new mural in the Children's area

Contact Information:

Diantha McCauley, Director

Debbie Sweeney, Assistant Director

Location: Main Library, Fishersville
1759 Jefferson Hwy
Fishersville, VA 22939

Phone: (540) 949-6354
(540) 885-3961

E-mail: diantha2@augustacountylibrary.org

73010-LIBRARY (INCLUDES CHURCHVILLE LIBRARY)

BUDGET REQUEST

	Detail	Detail	Original	Revised	Request	Co. Admin. Recommendations	Difference
3125 - COLLECTION AGENCY FEE							
	20-21 Revised	FY21-22	FY 20-21	FY 20-21	FY 21-22	FY 21-22	Request to Recommendations
VLC has suspended use but request to keep this line open			\$ -	\$ -	\$ -	\$ -	\$ -
3310 - REPAIRS & MAINT - CONTRACTUAL							
Valley Termite--quarterly	\$ 240	\$ 240	\$ 3,000	\$ 3,000	\$ 4,020	\$ 3,020	\$ 1,000
Churchville plus rodent	\$ 380	\$ 380					general cut
Brown Exterminating (Termite)	\$ 200	\$ 200					
Security during Halloween	\$ 200	\$ 200					
Miscellaneous repairs	\$ 2,180	\$ 3,000					
	\$ 3,000	\$ 4,020					
3320 - MAINTENANCE SERVICE CONTRACTS							
Automation maintenance includes SIP & phone tree charges to WPL (TLC)	\$ 20,452	\$ 21,000	\$ 46,512	\$ 50,013	\$ 50,781	\$ 50,781	\$ -
Bibliotheca(self check and RFID)	\$ 9,260	\$ 9,260					
Cornerstone (fire security monitoring/testing)	\$ 360	\$ 360					
Snow removal	\$ 3,100	\$ 3,100					
Custom Deliveries of VA	\$ 8,900	\$ 9,240					
I-Drive (cloud storage)	\$ 150	\$ 150					
Service, repairs, and upgrades	\$ 600	\$ 600					
Libraria LLC (Cassie maintenance)	\$ 525	\$ 525					
Port 53 (filtering software)	\$ 1,200	\$ 1,200					
Springstaffer(scheduling)	\$ 590	\$ 590					
Gimlet (Reference software)	\$ 710	\$ 710					
Centurion Technology (PC Security)	\$ 450	\$ 450					
netSummit (anti virus for 3 years)	\$ 680	\$ -					
Cisco Service Subscriptions	\$ 1,646	\$ 1,646					
Spaghetti Detector (3D Printer)	\$ 100	\$ 100					
E-Rate Central (manage E-Rate program)	\$ 2,000	\$ 2,000					
	\$ 50,013	\$ 50,781					

73010-LIBRARY (INCLUDES CHURCHVILLE LIBRARY)

BUDGET REQUEST

	Detail	Detail	Original	Revised	Request	Co. Admin. Recommendations	Difference
	20-21 Revised	FY21-22	FY 20-21	FY 20-21	FY 21-22	FY 21-22	Request to Recommendations
<u>3324 - JANITORIAL SERVICES - CONTRACTUAL</u>							
Window Cleaning		\$ 1,500	\$ 27,730	\$ 27,600	\$ 33,560	\$ 33,560	-
Upholstery Cleaning		\$ 2,025					
Janitorial Service at SDLS	\$ 1,300	\$ 1,300					
Janitorial Service at Fishersville	\$ 18,200	\$ 18,300					
Janitorial Service at Churchville	\$ 2,640	\$ 2,640					
Janitorial Service at Weyers Cave	\$ 2,070	\$ 2,000					
Strip and wax floor	\$ 3,390	\$ 2,000					
Carpet (plus stations)	\$ 27,600	\$ 3,795					
		\$ 33,560					
<u>3600 - ADVERTISING</u>							
Program ads on Facebook and area media	\$	\$	\$	\$	\$	\$ 300	\$
		\$ 300					
<u>5100 - ELECTRIC SERVICES</u>							
Fishersville	\$ 20,031	\$ 30,000	\$ 40,500	\$ 33,000	\$ 49,500	\$ 38,500	\$ 11,000
Churchville	\$ 8,476	\$ 8,500					cut add'l hrs
Stuarts Draft (additional 572 hrs/yr)	\$ 2,463	\$ 5,500					
Weyers Cave (additional 572 hrs/yr)	\$ 2,030	\$ 5,500					
	\$ 33,000	\$ 49,500					
<u>5102 - HEATING SERVICES</u>							
	\$	\$	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$
<u>5103 - WATER & SEWERAGE SERVICES</u>							
	\$	\$	\$ 3,500	\$ 2,000	\$ 3,500	\$ 3,500	\$
<u>5104 - REFUSE COLLECTION CHARGES</u>							
WM (Fishersville)	\$ 4,125	\$ 4,400	\$ 6,500	\$ 5,500	\$ 6,700	\$ 6,700	\$
Churchville	\$ 1,150	\$ 1,400					
Weyers Cave	\$ 225	\$ 900					
	\$ 5,500	\$ 6,700					

73010-LIBRARY (INCLUDES CHURCHVILLE LIBRARY)

BUDGET REQUEST

	Detail	Detail	Original	Revised	Request	Co. Admin. Recommendations	Difference
	20-21 Revised	FY21-22	FY 20-21	FY 20-21	FY 21-22	FY 21-22	Request to Recommends
<u>5201 - POSTAL SERVICES</u>			\$ 200	\$ 200	\$ 200	\$ 200	-
Use of postage machine and overnight deliveries							
<u>5203 - TELEPHONE SERVICES</u>			\$ 41,450	\$ 44,800	\$ 45,460	\$ 45,460	-
Segra (Lumos)	\$ 24,650	\$ 24,650					
Fishersville voice, data and Internet plus T1 line to Middlebrook Verizon:							
Fishersville voice lines	\$ 2,210	\$ 2,210					
Churchville voice lines	\$ 820	\$ 820					
Middlebrook voice line	\$ 650	\$ 750					
Comcast		\$ -					
Churchville Internet	\$ 3,084	\$ 3,400					
Craigsville voice and Internet	\$ 2,790	\$ 2,940					
SDLS voice and Internet	\$ 3,370	\$ 3,370					
Weyers Cave voice and Internet	\$ 3,890	\$ 4,000					
AT&T long distance-FAX	\$ 60	\$ 60					
MGW Deerfield voice and Internet	\$ 1,740	\$ 1,740					
Treasurer of Virginia Long Distance	\$ 80	\$ 80					
Verizon Hotspot	\$ 1,440	\$ 1,440					
	\$ 44,784	\$ 45,460					
<u>5300 - INSURANCE - BUILDING</u>			\$ 7,000	\$ 6,519	\$ 7,000	\$ 7,000	-
<u>5305 - MOTOR VEHICLE INSURANCE</u>			\$ 600	\$ 552	\$ 600	\$ 600	-
Van							

73010-LIBRARY (INCLUDES CHURCHVILLE LIBRARY)

BUDGET REQUEST

	Detail	Detail	Original	Revised	Request	Co. Admin. Recommendations	Difference
5501 - TRAVEL EXPENSES							
Professional Meetings & Staff Development:							
VLA Conference - four staff members' lodging, meals, registration.	\$ 300	\$ 2,000					
VLA Paraprofessional Conference							
Continuing Education Workshops							
Mileage	\$ 700	\$ 3,000					
Staff travel to schools, meetings, conferences, Government Center							
Board Members' miles to and from board meetings, conferences, and other state meetings.							
	\$ 1,000	\$ 5,000	\$ 1,000	\$ 1,000	\$ 5,000	\$ 4,000	\$ 1,000
							Request to Recommends
							general cut
5688 - BOOK STATIONS							
Stuarts Draft Station (rent)	\$ 23,400	\$ 23,400	\$ 86,220	\$ 86,220	\$ 86,400	\$ 86,400	\$ -
Weyers Cave (rent)	\$ 51,900	\$ 51,900					
Middlebrook Station (rent/electric/oil)	\$ 10,920	\$ 11,100					
	\$ 86,220	\$ 86,400					
5801 - DUES & SUBSCRIPTIONS							
Virginia Library Assn.	\$ 600	\$ 600	\$ 950	\$ 2,020	\$ 2,275	\$ 2,275	\$ -
ALA/PLA-- 4 professional staff	\$ 1,000	\$ 1,000					
Virginia Public Library Directors Assn.	\$ 50	\$ 55					
Notary Public renewals		\$ 130					
Zoom	\$ 120	\$ 240					
MALIA	\$ 150	\$ 150					
Augusta County Historical Society	\$ 100	\$ 100					
	\$ 2,020	\$ 2,275					
6001 - OFFICE SUPPLIES							
Copier paper, toner, general supplies			\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500	\$ -

73010-LIBRARY (INCLUDES CHURCHVILLE LIBRARY)

BUDGET REQUEST

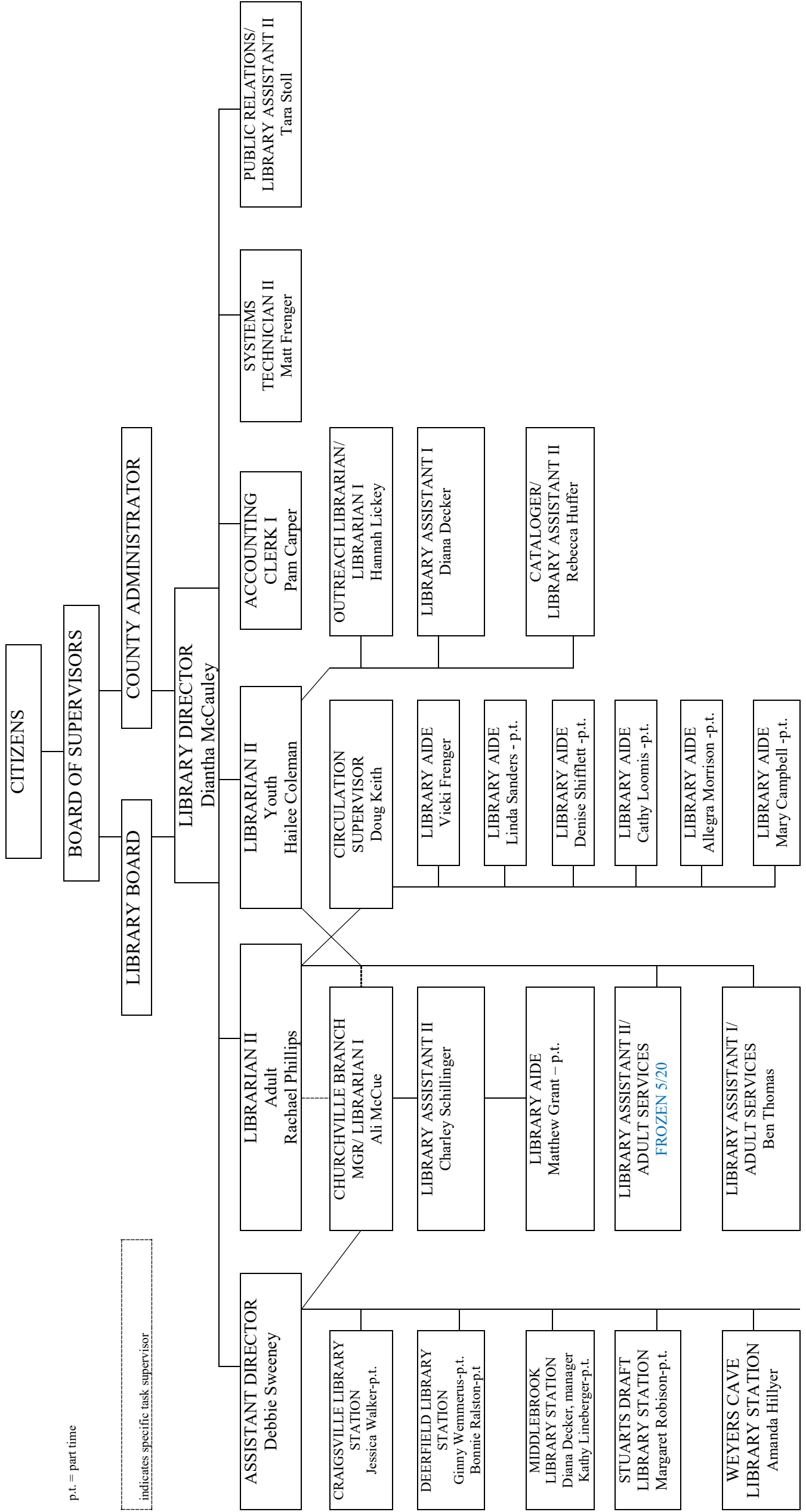
	Detail	Detail	Original	Revised	Request	Co. Admin. Recommendations	Difference
	20-21 Revised	FY21-22	FY 20-21	FY 20-21	FY 21-22	FY 21-22	Request to Recommend
<u>6005 - JANITORIAL SUPPLIES</u>			\$ 5,000	4,000	5,000	5,000	-
Light bulbs, bathroom tissue, paper towels, cleaning supplies.							
<u>6007 - REPAIR & MAINT SUPPLIES - BLDGS</u>			\$ 2,500	2,500	3,000	3,000	-
Paint, tools, repair supplies, etc.							
<u>6008 - MOTOR VEHICLE FUEL</u>			\$ 900	500	900	900	-
Travel by staff to 6 locations: 5,200 to Government Center and Outreach: 2,800 Mileage on 1/6/21 was 106,332							
<u>6009 - MOTOR VEHICLE MAINT & SUPPLIES</u>			\$ 1,000	1,000	1,000	500	500 general cut
General maintenance and repairs							
<u>6016 - BOOKS (LOCAL ONLY)</u>			\$ 14,000	18,896	20,000	14,000	6,000 general cut
Talking Book Center support	\$ 10,000	\$ 10,000					
State Aid is still not fully funded while the cost of books, e-books, DVDs, databases, and other items continues to increase.	\$ 10,000	\$ 10,000					
	\$ 20,000	\$ 20,000					
<u>6017 - BOOKS (STATE & FEDERAL AID)</u>			\$ 112,772	130,987	110,113	110,113	-
Funded by State Aid revenue							
Estimate for FY 2022 is \$175,113	\$ 112,772	\$ 110,113					
<u>6018 - PERIODICALS (MAGS., NEWSPAPERS)</u>			\$ 10,000	10,000	10,000	10,000	-
Funded by State Aid revenue							
<u>6019 - AUDIOVISUAL MATERIALS</u>			\$ 25,000	25,000	25,000	25,000	-
Funded by State Aid revenue							

73010-LIBRARY (INCLUDES CHURCHVILLE LIBRARY)

BUDGET REQUEST

	Detail	Detail	Original	Revised	Request	Co. Admin. Recommendations	Difference
	20-21 Revised	FY21-22	FY 20-21	FY 20-21	FY 21-22	FY 21-22	Request to Recommend
<u>6020- ELECTRONIC MATERIALS (LOCAL AND STATE AID)</u>							
Local	\$ 10,000	\$ 10,000	\$ 20,000	\$ 20,000	\$ 40,000	\$ 30,000	\$ 10,000
State Aid	\$ 20,000	\$ 30,000					cut local portion
	\$ 30,000	\$ 40,000					
<u>6021 - LIBRARY MATERIALS & SUPPLIES</u>							
Materials processing supplies (barcodes, labels, tape, vinyl covers, laminate, label covers, cases, etc.)							
	\$ 15,000	\$ 13,000					
Circulation desk supplies (patron application and ID cards, labels, barcodes, receipt tape, ribbons for printers)							
	\$ -	\$ -					
	\$ 1,000	\$ 1,500					
Programs (Display and promotional materials for adult and children's programs at all locations)							
	\$ -	\$ 1,500		\$ 23,000	\$ 36,000	\$ 28,000	\$ 8,000
Printing (Activities Guide, brochures, flyers, etc)							
	\$ 5,000	\$ 18,000					
Branch and library station supplies (magazine racks, shelf locators, posters, circulation supplies, barcodes, etc)							
	\$ 2,000	\$ 2,000					
	\$ 23,000	\$ 36,000					
<u>8001 - EQUIPMENT</u>							
Supplies							
	\$ 1,500	\$ 2,000		\$ 1,500	\$ 2,510	\$ 2,510	\$ -
Power strip towers (4)							
		\$ 110					
Video Recording equipment to support virtual programming							
		\$ 400					
Hotspots, Chromebooks (grant funds)							
	\$ 4,000	\$ -					
	\$ 5,500	\$ 2,510					

2021 AUGUSTA COUNTY LIBRARY ORGANIZATIONAL CHART



p.t. = part time

indicates specific task supervisor

**Augusta County
Fiscal Year 2021-2022
Departmental Budgets by Function
Community Development**

Department	FY2019– 2020 Actual	FY2020 - 2021 Adopted	FY2020 – 2021 Revised	FY2021 - 2022 Adopted	% Change from FY2021
Community Development	\$980,817	\$1,045,011	\$1,104,424	\$1,126,798	8%
Tourism	248,249	152,180	201,206	219,020	44%
Economic Development	241,862	302,223	310,723	311,327	3%
Extension Office	83,537	119,028	119,028	130,775	10%
County Farm	0	5,500	5,500	6,760	23%
Total Community Development	\$1,554,465	\$1,623,942	\$1,740,881	\$1,794,680	11%

Community Development

(Includes Building Inspections)

Department Overview:

The Augusta County Community Development Department is responsible for reviewing and developing plans that reflect the County's interest in the preservation of the environment, the provision of efficient public facilities and services, the provision of diverse housing opportunities, and the effective utilization of the area's land resources.

In its day to day operations, the Community Development Department:

- Coordinates the implementation of the Comprehensive Plan.
- Drafts Subdivision and Zoning Ordinance Amendments as requested or needed.
- Seeks and administers grants, including Indoor Plumbing, Community Development Block Grant, Rural Development, and Transportation Enhancement and Hazard Elimination grants.
- Coordinates the Traffic Impact Analysis process for major development proposals.
- Reviews and makes staff reports on potential rezonings and rezoning applications, comprehensive plan amendments, special use permits, and variances.
- Assists with economic development projects as needed.
- Reviews design and construction plans for residential subdivisions and commercial sites.
- Provide GIS support and engineering designs for various County projects such as stormwater management facilities and miscellaneous departmental requests.
- Reviews major subdivision preliminary plats, minor subdivision plats, final plats, and plan of developments to assure their compliance with appropriate ordinances.
- Maintains Subdivision and Erosion & Sediment Control Bonds.
- Responds to all citizen inquiries concerning erosion, sediment, and drainage complaints.
- Handles projects such as maintenance of drainage facilities and drainage improvement projects and engineering designs for various County projects.
- Performs zoning inspections prior to issuance of Certificates of Occupancy.
- Oversees renewals of existing Agricultural and Forestal Districts and Agricultural and Forestal District Creation.
- Enforces the Zoning, Subdivision, Erosion and Sediment Control, and Stormwater Ordinances and Floodplain Overlay District.
- Maintains the County's MS-4 permit and program.
- Reviews building permits, sketches, and plans.
- Issues administrative zoning permits.
- Site plan review for multi-family residential, commercial and industrial sites, churches and schools.

- Administers various grants for water quality projects.
- Administers VDOT funded projects for County road projects.
- The Building Inspections Department is the responsible party for the enforcement of the Uniform Statewide Building Code which is established by the Code of Virginia. The purpose of the Building Code is to ensure safety to life and property from all hazards incidental to building design, construction, use, repair, removal or demolition. Buildings shall be permitted to be constructed at the least possible cost consistent with nationally recognized standards for health, safety, energy conservation, water conservation, adequate egress facilities, sanitary equipment, light and ventilation, fire safety, structural strength, and physically handicapped and aged accessibility. In accordance with Section 36-98 of the Code of Virginia the Uniform Statewide Building Code supersedes the building codes and regulations of the counties, municipalities and other political subdivisions and state agencies, relating to any construction, reconstruction, alterations, conversion, repair or use of buildings and installation of equipment therein. The Uniform Statewide Building Code does not supersede zoning ordinances or land use controls that do not affect the manner of construction or materials to be used in the construction, alteration or repair of a building.

Strategic Goals and Objectives:

- Strive to implement the goals and objectives of our Comprehensive Plan.
- Provide assistance to customers and County staff in identifying and understanding the Zoning Ordinance.
- Participate in the continued revision to the County's Zoning and Subdivision Ordinances as directed by the Board of Supervisors.
- Provide the best information and documentation we can to the Board of Supervisors, Planning Commission, Board of Zoning Appeals, and other Departments on our staff reports for rezonings, special use permits, variance requests, flood plain, site plans, and subdivision plans.
- Assist customers by providing documented sections of the Zoning Ordinance and Augusta County Code to promote an understanding of their specific zoning, weed, trash, or junk vehicle violation.
- Strive to have more personal, one-on-one contact with people when investigating both Zoning and Erosion and Sediment complaints.
- Effectively interpret and administer the Zoning and Subdivision Ordinances.
- To comply with the Department of Environmental Quality recommendations on our Erosion & Sediment Control, Stormwater, and MS-4 Programs.
- Process all permits and plats in an efficient timely manner.
- Seek grant funding for County projects where appropriate and cost effective.
- Effectively administer the County's Erosion & Sediment Control, Stormwater, Zoning and Subdivision Ordinances.
- To provide contract administration/project management and construction inspection on approved County Projects.
- To provide engineering assistance to other departments on their various projects.

- We will continue to improve our skills and knowledge of state and local ordinances.
- We will strive to maintain a good public image and be sensitive to the needs of the public.
- We will strive to offer accurate information, fast and efficient service, and timely inspections in a budget conscious manner.
- We will continue to offer owners, contractors and design professional’s assistance with their projects to help them keep their projects code compliant at the minimum possible cost.
- We will work with contractors and design professionals to assist them with the new code change cycle.

Budget Summary:

Building Inspections:

Item	FY2019- 2020 Expenditures	FY2020 - 2021 Adopted	FY2020 – 2021 Revised	FY2021 - 2022 Adopted	% Change from FY2021
Personnel	\$390,276	\$401,947	\$416,501	\$402,908	0.2%
Operating	11,754	11,900	12,660	19,444	63.4%
Total	\$402,030	\$413,847	\$429,161	\$422,352	2.1%

*Changes in operating restored department to pre-COVID funding.

Community Development:

Item	FY2019- 2020 Expenditures	FY2020 - 2021 Adopted	FY2020 – 2021 Revised	FY2021 - 2022 Adopted	% Change from FY2021
Personnel	\$855,263	\$899,975	\$958,057	\$965,766	7.3%
Operating	125,554	145,036	146,367	161,032	11.0%
Total	\$980,817	\$1,045,011	\$1,104,424	\$1,126,798	7.8%

*The increase in personnel is due to the added position for a Planner I. Operating increases are attributed to an increase in funding for the Planning District.

Service and Performance Measures:

Item	FY2011 – 2012 Actual	FY2012 – 2013 Actual	2015	2016	2017	2018	2019	2020
Building permits issued	780	728	812	826	907	779	825	794
Total permits issued	2,445	2,614	2,810	2,774	3,123	2,741	3,002	2,882
Inspections	6,790	7,047	7,761	7,606	8,593	6,943	7,465	7,562
Special Use permits	46	56	48	48	62	55	72	55
Variances	2	3	5	1	1	5	3	1

Rezoning requests	14	1	5	6	3	9	5	5
Zoning certificates issued	199	192	218	234	198	191	212	207
Administrative permits reviewed	332	296	291	287	319	284	280	252
Field inspections (zoning)	1,486	1,459	1,353	1,250	1,501	1,409	1,625	1,444
E&S inspections	1,033	1,103	1,122	883	856	789	818	1,074
E&S control plan review	26	29	21	81	34	13	39	25
Site plan review	17	19	27	29	31	25	23	27
Final plat review	19	14	16	13	14	10	13	6
Flood plain review	20	12	22	41	27	27	28	36
Minor subdivision plat reviews	210	167	189	198	220	203	181	236

Accomplishments:

- Stuarts Draft Small Area Plan Adopted
- Served as a member of the Technical Advisory Committee for the Staunton – Augusta – Waynesboro Metropolitan Planning Organization, including work on updating the Long Range Transportation Plan.
- Served on Strategically Targeted Roadway Solutions (STARS) study committees for US 11 and US 250.
- Applied for four (4) Smart Scale applications for transportation funding to include: US 11, US 250, Rt. 256, WWRC long-term access improvements, Rt. 254.
- Comprehensive Plan amendments related to the Smart Scale transportation project applications.
- Drafted and held public hearings on eleven (11) new policies within the Comprehensive Plan related to utility scale solar project.
- Reviewed an application for an 83 mega-watt utility scale solar project to include draft SUP conditions, 15.2-2232 substantial accord review, siting agreement negotiations.
- Drafted, advertised and presented for adoption Zoning Ordinance Amendments to the solar energy systems ordinance.
- Staff to the Planning Commission - for 2020, the Planning Commission had five (5) rezoning requests, two (2) Comprehensive Plan amendments, one (1) request to withdraw land from an Agricultural and Forestal District, one (1) request to amend a master plan and zoning regulations for a Planned Unit Development, one (1) request for a Public Use Overlay, and a State Code 15.2-2232 determination for a utility scale solar facility.
- Prepared twenty (20) staff reports on potential rezoning requests in the County.
- Hired a Planner I to replace the position, which was vacant for over five (5) years.
- Prepared staff reports and recommendations on seventy-one (71) Board of Zoning Appeals items including:
 - Fifty-five (55) Special Use Permit applications
 - One (1) Variance application
 - Fifteen (15) Extensions of Time

- Reviewed thirty-six (36) Flood Plain sketches.
- Reviewed nine hundred fifty-six (956) Building Permit applications.
- Issued two hundred seven (207) Zoning Certificates.
- Reviewed a total of two hundred fifty-two (252) Administrative Permits.
- Made a total of one thousand four hundred forty-four (1,444) Field Inspections including:
 - Ninety-one (91) Special Use Permit inspections including Special Use Permit violation Inspections.
 - One thousand fifty-eight (1,058) Zoning Complaint Inspections.
 - Two hundred twenty-seven (227) Grass and Weed Complaint Inspections.
 - Sixty-seven (67) Trash Complaint Inspections.
 - One (1) Administrative Permit/Chickens in Residential.
- Received two hundred sixty-five (265) New Zoning Complaints.
- Prepared documentation for twelve (12) Court Cases to go to trial.
- Performing construction administration for the Verona Pedestrian Project (VDOT LAP).
- Completed construction administration oversight for the rehabilitation of Hearthstone Lake Flood Control Dam.
- Completed 1 Drainage Improvement Project.
- Reviewed 236 Minor Subdivision Plats.
- Reviewed 0 Preliminary Plats and 6 Final Plats.
- Reviewed 27 Site Plans.
- Issued 21 Certificates of Occupancy for commercial and industrial sites.
- Reviewed 25 Construction and Erosion and Sediment Control Plans.
- Reviewed 29 As-Built Plans.
- Issued 22 Land Disturbing Permits.
- Currently have 77 active sites /34 active commercial sites.
- Conducted 1,074 Erosion inspections on 90 sites issuing 59 Notice to Comply and 0 Stop Work Orders.
- Received 55 drainage complaints.
- Collected \$77,152 in Stormwater fees and \$5,150 in Erosion and Sediment Control fees.
- The MS4 Program Plan was created for the 2018 – 2023 permit cycle.
- The MS4 2018 - 2023 Annual Report was submitted and approved.
- Local Water Quality Issues were met with public outreach and education.
- Hosted Spring Clean-Up, Fall Household Hazardous Waste Collection, and Watershed Model demonstrations for outreach and education.
- MS4 website was updated to meet DEQ requirements.
- MS4 IDDE had no illicit discharges this year.
- Storm Sewer System and Outfall map and inspections for 2018-2019 completed. No issues found.
- TMDL Action Plan completed. 45 Septic to Public Sewer Connections, BMPs were added to the DEQ BMP Warehouse in accordance with DEQ requirements.
- Erosion and Sediment Control Program monitored and revised to best meet the State regulations and the community.
- Stormwater Management Program continues with recommendations from DEQ.
- Post-construction Stormwater Management is developing with public and privately owned facilities being tracked inside the MS4 area.
- County-owned facilities SWPPPs and NMPs continue with no major changes.
- Training for the MS4 is ongoing with classes, meetings, conferences, and online presentations.

- The Competitive Litter Prevention and Recycling Grant application was submitted and we received \$2,500 for the Litter Prevention Program run by the Commonwealth's Attorney's Office.
- The Non-Competitive Litter Prevention and Recycling Grant was received to help with the cost of our collection sites around the County.
- The Jennings Branch Stream Restoration project is ongoing. Plans have been drafted, easements and construction are ongoing.
- The Dooks Crossing Road Boat Launch and Bank Stabilization project is ongoing.
- VEEP DEQ Yearly Review for all four locations submitted and approved.
- VEEP development through recertification of the Vehicle Service Center.
- Reestablishing VEEP program with changes in management.
- Recycling Committee is reviewing the Mini Grant to better fit the needs of our local schools.
- Work with the Recycling Committee including 6 meetings, volunteering, and public education at the Sweet Dreams Festival and Augusta County Fair.
- We held training sessions with the building community to help keep them informed of proposed code changes.
- We continued to offer homeowners, contractors, engineers and architects quality assistance with plans, code-related issues, and County operating policy.
- We continued to strive for good working relations with other government departments to maintain a reputation for fairness among the contractors, and to function as a team within our own organization.
- All employees continued to take any available training that will enhance their job performance and to obtain continuing education credits to maintain their current certifications.
- Inspectors and office staff are currently enforcing the 2015 edition of the Uniform Statewide Building Code.
- Our division continued to perform Erosion and Sediment Control inspections and related record keeping for residential construction sites.
- Department representatives continued to respond to requests from Emergency Personnel for structural analysis of damaged buildings.
- Issued 2,882 permits including 794 Building, 894 Electrical, 468 Plumbing, 665 Mechanical and 61 Manufactured Homes.
- Performed 7,562 inspections.
- Performed 120 Erosion and Sediment Control inspections on residential construction sites.

Contact Information:

Community Development Department
Director – John Wilkinson

Location: Augusta County Government Center
Community Development Department
18 Government Center Lane
P.O. Box 590
Verona, VA 24482

Phone: (540) 245-5700

Fax: (540) 245-5066

E-mail: comdev@co.augusta.va.us

**34010-BUILDING INSPECTIONS
BUDGET REQUEST**

	Detail	Detail	Original	Revised	Request	Co. Admin Recommendations	Difference
5305 - MOTOR VEHICLE INSURANCE							
4 vehicles at \$725 each	20-21 Revised	FY21-22	FY 20-21	FY 20-21	FY 21-22	FY 21-22	Request to Recommendations
\$	2,900 \$	2,900	2,500 \$	2,760 \$	2,900 \$	2,900 \$	-
5501 - TRAVEL EXPENSES							
Building and Code Official Association:							
Registration	- \$	-	-	-	1,925 \$	1,925 \$	-
Lodging (2 nights) at \$200/night	- \$	-	-	-			
Meals	-						
Proposed Permit Technician Exam	225 \$	225					
Certification Tests for New Inspector	400 \$	1,200					
Misc. training to maintain inspector certifications	500 \$	500					
	1,125 \$	1,925					
6008 - MOTOR VEHICLE FUEL							
4 inspectors vehicles at 22,000 miles/yr	12,222 \$	12,222	7,900 \$	7,900 \$	12,222 \$	7,900 \$	4,322 general cut
6009 - MOTOR VEHICLE MAINT & SUPPLIES							
Tires	2,000 \$	1,000	1,500 \$	2,000 \$	7,900 \$	5,000 \$	2,900 general cut
Brake pads & Caliper Replacements	- \$	-					
Oil changes at \$60/each	1,200 \$	1,500					
Replacement Tires (#846 and #847)	\$	2,000					
Brakes for Each Vehicle	\$	2,400					
Misc. Repairs	1,000 \$	1,000					
	4,200 \$	7,900					

**81010-COMMUNITY DEVELOPMENT
BUDGET REQUEST**

	Detail	Detail	Original FY 20-21	Revised FY 20-21	Request FY 21-22	Co. Admin Recommend FY 21-22	Difference
	20-21 Revised	FY21-22	FY 20-21	FY 20-21	FY 21-22	FY 21-22	Request to Recommends
<u>3110 - PROFESSIONAL SERVICES - TOWERS</u>							
	New tower requests (\$3200/each)	\$ 6,400 \$	8,900 \$	8,900 \$	12,700 \$	12,700 \$	-
	Co-location tower requests (\$450/each)	\$ 3,600 \$					
		\$ 10,000 \$					
<u>3122 - COMPREHENSIVE PLAN</u>							
	Comprehensive Plan Review and Amendment	\$ 750 \$	3,825 \$	3,825 \$	4,250 \$	4,250 \$	-
	Community Meeting and Public Awareness	\$ 2,500 \$					
	Advertising	\$ 1,000 \$					
	Printing	\$ 4,250 \$					
<u>3320 - MAINTENANCE SERVICE CONTRACTS</u>							
	Colorwave Scanner/Plotter	\$ 1,000 \$	2,000 \$	2,000 \$	1,000 \$	1,000 \$	-
	Requested Associate Planner - GIS License	\$ 3,000 \$					
		\$ 4,000 \$					
<u>3600 - ADVERTISING</u>							
	Rezoning	\$ 4,950 \$	12,000 \$	12,000 \$	21,950 \$	12,200 \$	9,750 cut to avg
	PC Schedule Resolution	\$ 500 \$					
	Redistricting Public Hearing	\$ 500 \$					
	Ordinance Amendments	\$ 4,000 \$					
	Special Use Permits, Variances, Appeals	\$ 12,000 \$					
		\$ 21,950 \$					
<u>5201 - POSTAL SERVICES</u>							
	Director Items	\$ 28 \$	9,000 \$	9,000 \$	16,423 \$	9,200 \$	7,223 cut to 3 yr avg
	Engineering	\$ 4,946 \$					
	Zoning	\$ 7,130 \$					
	Planning	\$ 1,446 \$					
	Building Inspection	\$ 2,213 \$					
		\$ 15,763 \$					

**81010-COMMUNITY DEVELOPMENT
BUDGET REQUEST**

	Detail	Detail	Original	Revised	Request	Co. Admin. Recommendations	Difference
	20-21 Revised	FY21-22	FY 20-21	FY 20-21	FY 21-22	FY 21-22	Request to Recommends
<u>5203 - TELEPHONE SERVICES</u>							
5 Cell Phones at \$25/month	\$ 1,800	\$ 1,500	\$ 7,486	\$ 7,486	\$ 8,480	\$ 8,180	300
2 Smart Phones at \$50/month	\$ 600	\$ 1,200					Cut E&S phone
Data service for GPS Unit at \$40/month	\$ 480	\$ 480					
Office Phones	\$ 5,000	\$ 5,000					
Requested E&S/SWM Inspector - Cell Phone	\$ 300	\$ 300					
	\$ 8,180	\$ 8,480					
<u>5305 - MOTOR VEHICLE INSURANCE</u>							
4 vehicles	\$ 2,500	\$ 2,900	\$ 2,325	\$ 1,656	\$ 3,625	\$ 2,000	1,625
Requested E&S/SWM Inspector - New Vehicle	\$ 625	\$ 725					cut new vehicle
	\$ 3,125	\$ 3,625					lowered to avg
<u>5501 - TRAVEL EXPENSES</u>							
BZA Meals	\$ 1,680	\$ 1,680	\$ 10,000	\$ 8,000	\$ 21,059	\$ 8,800	12,259
Certified Training Program for BZA	\$ 1,240	\$ 1,240					general cut
Regional VAZO Meetings	\$ 160	\$ 160					
VAZO Seminar - Spring	\$ 920	\$ 920					
VAZO Seminar - Fall	\$ 1,340	\$ 1,340					
Certified Zoning Official Training	\$ -	\$ -					
Certified Zoning Exams	\$ -	\$ -					
Effective Zoning and Land Use Seminar	\$ 1,825	\$ 1,825					
Planning Commission Meals	\$ 2,200	\$ 2,200					
Certified Planning Commission Program	\$ 2,140	\$ 2,140					
Plan Virginia/Virginia Tech Land Use Education Program	\$ -	\$ -					
American Planning Association Annual Conference	\$ 1,020	\$ 2,040					
Misc. Planning or Census Conferences	\$ 920	\$ 920					
VA GIS Conference	\$ 250	\$ 250					
SWM/E&S Seminars	\$ 1,050	\$ 1,050					
VLWA Annual Conference	\$ 1,130	\$ 1,130					
E&S Re-Certification	\$ -	\$ -					
PE License Renewal	\$ 80	\$ -					
Association of Floodplain Managers	\$ 140	\$ -					
Re-Certification Floodplain Manager	\$ -	\$ -					
Environment Virginia Conference	\$ 750	\$ 750					
Association of Watershed and Stormwater Professionals	\$ 534	\$ 534					
Misc. Engineering Seminars	\$ 1,480	\$ 1,480					
FED GIS Annual Conference	\$ 670	\$ 670					

**81010-COMMUNITY DEVELOPMENT
BUDGET REQUEST**

	Detail	Detail	Original	Revised	Request	Co. Admin Recommend	Difference
	20-21 Revised	FY21-22	FY 20-21	FY 20-21	FY 21-22	FY 21-22	Request to Recommends
VDOT Local Programs Workshop	\$ 730	\$ 730					
IIMC - Institute	\$ -	\$ -					
IIMC - Annual Conference	\$ 20,259	\$ 21,059					
5604 - PLANNING DISTRICT VI			\$ 55,950	\$ 55,950	\$ 62,202	\$ 62,202	\$ -
Annual Assessment - .80 per capita	\$ 48,175	\$ 48,500					
Staunton-Augusta-Waynesboro CERT	\$ 5,500	\$ 5,500					
Staunton-Augusta-Waynesboro MPO	\$ 8,012	\$ 8,202					
Staunton-Aug-Waynesboro Public Transit							
Regional Agri-Tourism - Fields of Gold							
Total	\$ -	\$ -	\$ 55,950	\$ 55,950	\$ 62,202	\$ 62,202	\$ -
	\$ 61,687	\$ 62,202					
5801 - DUES & SUBSCRIPTIONS			\$ 8,000	\$ 8,000	\$ 12,278	\$ 8,800	\$ 3,478
American Planning Association	\$ 428	\$ 428					
Requested Associate Planner - APA Dues	\$ 40	\$ 135					
Requested Associate Planner - VA Planning Associates	\$ 20	\$ -					
American Society of Civil Engineers	\$ 280	\$ 280					
Association of Watershed and Stormwater Professionals	\$ 500	\$ 500					
Association of State Floodplain Managers	\$ 180	\$ 180					
VA Stormwater Assoc.	\$ 3,800	\$ 4,000					
Leica Smartnet GPS	\$ 2,400	\$ 2,400					
MS-4 Annual Permit	\$ 3,000	\$ 3,000					
Virginia Association of Zoning Officials	\$ 400	\$ 400					
Re-Certification Fee-Zoning	\$ -	\$ -					
Zoning Law and Practice	\$ -	\$ -					
Virginia Building Officials and Code Administrators	\$ 45	\$ 45					
Virginia Building Officials and Code Administrators Region 3	\$ 15	\$ 15					
International Association of Electrical Inspectors	\$ -	\$ -					
VA Bld Official & Code Administrators (Ray)	\$ 125	\$ 125					
VA Plumbing & Mechanical Inspect. (Michael)	\$ 45	\$ 45					
VA Plumbing & Mechanical Inspect. (Nelson)	\$ 40	\$ 40					
Bright Building Inspections User Group Dues	\$ 40	\$ 40					
	\$ -	\$ -					

**81010-COMMUNITY DEVELOPMENT
BUDGET REQUEST**

	Detail	Detail	Original	Revised	Request	Co. Admin Recommendations	Difference
	20-21 Revised	FY21-22	FY 20-21	FY 20-21	FY 21-22	FY 21-22	Request to Recommends
International Institute of Municipal Clerks	\$ 110	\$ 110					
VA Municipal Clerks Assoc. (VMCA)	\$ 25	\$ 25					
VMCA Region III	\$ 30	\$ 30					
Two Zoom Subscriptions	\$ 240	\$ 480					
	\$ 11,763	\$ 12,278					
6001 - OFFICE SUPPLIES			\$ 14,400	\$ 14,400	\$ 28,275	\$ 15,500	\$ 12,775
Color Copier/Printer (\$800/month x 12)	\$ 9,600	\$ 9,600					general cut
Notary Renewal	\$ -	\$ -					
Building Inspection 2018 Code Books	\$ 2,500	\$ 2,500					
Books for Proposed Permit Technician for Certification	\$ 275	\$ 275					
Books - Planning	\$ 200	\$ 200					
Engineering Reference Books/Training	\$ 500	\$ 500					
Books - Zoning	\$ 200	\$ 200					
General Office Supplies	\$ 15,000	\$ 15,000					
	\$ 28,275	\$ 28,275					
6002 - DRAFTING SUPPLIES			\$ 2,100	\$ 2,100	\$ 3,520	\$ 2,100	\$ 1,420
4 Xerox Roll Paper (34 x 500)	\$ -	\$ -					general cut
4 Xerox Roll Paper (36 x 500)	\$ 520	\$ 520					
Toner	\$ 3,000	\$ 3,000					
Plotter Paper (36 x 500)	\$ -	\$ -					
Toner Cartridges (\$250/each)	\$ 3,520	\$ 3,520					
	\$ 1,250	\$ 1,250					
6007 - ENVIRONMENTAL SUPPLIES			\$ 1,250	\$ 1,250	\$ 1,500	\$ 1,250	\$ 250
Environmental supplies.	\$ 1,500	\$ 1,500					
	\$ 1,500	\$ 1,500					
6008 - MOTOR VEHICLE FUEL			\$ 4,800	\$ 4,800	\$ 10,606	\$ 4,800	\$ 5,806
Director							general cut
Zoning Technician II							
County Engineer							

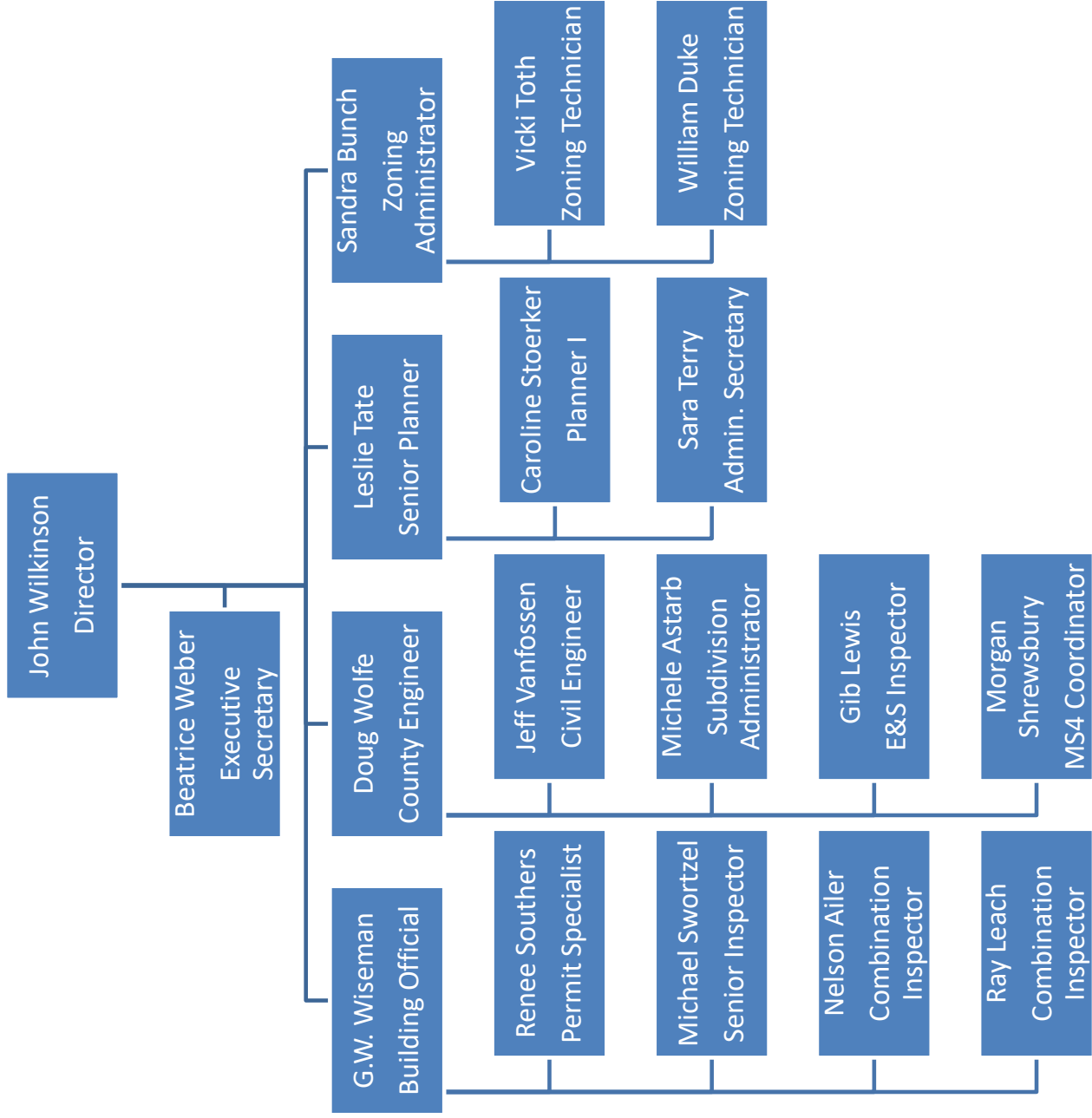
**81010-COMMUNITY DEVELOPMENT
BUDGET REQUEST**

	Detail	Detail	Original	Revised	Request	Co. Admin. Recommendations	Difference
	20-21	FY21-22	FY 20-21	FY 20-21	FY 21-22	FY 21-22	Request to Recommends
Civil Engineer							
E&S Inspector							
Subdivision Administrator							
MS-4 Coordinator							
Planning Department							
Total Miles = 61,250 18 miles/gal x 2.50/gal=	\$ 7,486	\$ 8,506					
Requested Associate Planner	\$ 160	\$ -					
Requested E&SC/SWM Inspector	\$ 2,100	\$ 2,100					
	\$ 9,746	\$ 10,606					
			\$ 3,000	\$ 3,000	\$ 6,950	\$ 4,450	\$ 2,500 general cut
<u>6009 - MOTOR VEHICLE MAINTENANCE & SUPPLIES</u>							
Tires	\$ 2,000	\$ 2,000					
Brake Pads	\$ 700	\$ 700					
Oil Changes	\$ 600	\$ 750					
Caliper Replacement	\$ 1,000	\$ 1,000					
Power Transfer Unit	\$ 1,500	\$ 1,500					
Misc. Repairs	\$ 1,000	\$ 1,000					
	\$ 6,800	\$ 6,950					
			\$ -	\$ -	\$ -	\$ 300	\$ 273 general cut
<u>6011 - UNIFORMS</u>							
Uniforms for 1 Inspector (\$573 each)	\$573	\$573					
			\$ -	\$ -	\$ -	\$ 900	\$ 3,125 cut E&S position items cut led light bars
<u>8002 - FURNITURE & FIXTURES</u>							
Color Plotter	\$ -	\$ -					
Legal Size Filing Cabinets	\$ 400	\$ 400					
Computer Monitors	\$ -	\$ -					
Camera (Zoning)	\$ -	\$ 300					
Requested Associate Planner Computer	\$ -	\$ -					
Requested Associate Planner Desk	\$ -	\$ -					
Requested E&SC/SWM Desk	\$ -	\$ 500					
Requested Associate Planner Desk Chair	\$ -	\$ -					
Requested E&SC/SWM Desk Chair	\$ -	\$ 400					
Request Associate Planner Side Chairs	\$ -	\$ -					
Requested E&SC/SWM Side Chairs	\$ -	\$ 300					
Requested Associate Planner Desk Phone	\$ -	\$ -					
Requested E&SC/SWM Desk Phone	\$ -	\$ 125					
LED Light Bars	\$ 1,800	\$ 1,800					

**81010-COMMUNITY DEVELOPMENT
BUDGET REQUEST**

	Detail	Detail	Original	Revised	Request	Co. Admin Recommend	Difference
	20-21 Revised	FY21-22	FY 20-21	FY 20-21	FY 21-22	FY 21-22	Request to Recommends
Vari-Desks	\$ 500	\$ 500					
Office Chair (Jeff)	\$ -	\$ -					
	<u>\$ 2,700</u>	<u>\$ 4,325</u>					
8003 - COMPUTER HARDWARE							
Requested E&SC/SWM Computer	\$ -	\$ 2,000	\$ -	\$ 4,000	\$ 2,000	\$ -	\$ 2,000
	<u>\$ -</u>	<u>\$ 2,000</u>					Cut Position
8004 - COMPUTER SOFTWARE							
Hydrology Studio Suite - Unlimited Site License	\$ 2,400	\$ 2,400	\$ -	\$ -	\$ 2,400	\$ 2,400	\$ -
	<u>\$ 2,400</u>	<u>\$ 2,400</u>					
8005-MOTOR VEHICLE							
Requested E&SC/SWM Inspector - New Vehicle	\$ 27,000	\$ 27,000	\$ -	\$ -	\$ 27,000	\$ -	\$ 27,000
	<u>\$ 27,000</u>	<u>\$ 27,000</u>					CUT position
Department Total:	\$ 145,036	\$ 146,367	\$ 146,367	\$ 146,367	\$ 250,816	\$ 161,032	\$ 89,784
Payroll Total:	\$ 899,975	\$ 958,057	\$ 958,057	\$ 958,057	\$ 1,053,500	\$ 965,766	\$ 87,734
Grand Total:	<u>\$ 1,045,011</u>	<u>\$ 1,104,424</u>	<u>\$ 1,104,424</u>	<u>\$ 1,104,424</u>	<u>\$ 1,304,316</u>	<u>\$ 1,126,798</u>	<u>\$ 177,518</u>

Community Development



Economic Development & Tourism

Mission:

To implement quantitative and qualitative changes in the economy that promote the standard of living and economic health for the citizens of Augusta County

Department Overview:

The Department of Economic Development & Tourism exists to provide a diverse and vibrant economy that offers a broad range of job opportunities while supporting the delivery of high quality government services to its residents. The Department strives to collaborate on all levels (local, regional, state, and federal) to maximize economic opportunities. The Department focuses on three main areas: **business attraction, existing business retention, and business start-up support in addition to communicating with the community and enhancing labor resources and physical infrastructure/site readiness as well as visitor attraction.** All of this is done while promoting a quality of life that embraces our heritage, preserves the environment, and effectively manages resources.

Strategic Goals and Objectives:

- Organizational Effectiveness and Communications
 - Maintain newly updated Economic Development website
 - Add videos and other upgrades including monthly CMS maintenance to improve security of the site.
 - Finish development of and distribute new marketing publication
 - Quality of Life/Tourism publication
 - Refine and redistribute current marketing publication
 - Economic Development Services and the Augusta County Small Business Loan Fund joint rack card
 - Develop video focused on major employers
 - Continue to develop “People of Augusta” profiles to promote the County’s entrepreneurial spirit
 - Promote Quality of Life video
 - Publish established monthly electronic newsletter
 - Publish Annual Report
 - Maintain Tourism Instagram page
 - Promote Tourism website
 - Maintain Economic Development Facebook page
 - Develop LinkedIn page for Economic Development
 - Speak at community-engagement events as necessary (i.e. Rotary, Kiwanis, Ruritan, and educational groups)
 - Each staff member to attend one or more training opportunities each year in order to consistently learn new strategies, evaluate existing approaches, and implement best practices
 - Attend Public Relations Council meetings for professional development
 - Serve on VEDA Professional Development Focus Group
- Existing Business Retention
 - Complete 24 direct industry visits per year
 - Collaborate with the region and state to recognize and show appreciation for Augusta County businesses
 - Plan for second biennial Shenandoah Valley-wide event for regional farms/producers to market products to statewide consumers (called Farm2Fork Affair) through partnerships with various stakeholder groups (VDACS/GART/Fields of Gold/Shenandoah Valley Tourism Partnership, etc). to be held in spring 2022.

- Re-establish the Augusta County Tourism grant program to encourage County-wide collaboration on new events and marketing programs as well as facilities projects
- Re-establish the Augusta County Agritourism Conference scholarship program to encourage business development among farm operations
- Promote regional visitation campaign – Explore SAW (GART)
- Promote regional craft beer trail – the Shenandoah Beerwerks Trail (GART)
- Engage in Shenandoah Valley Tourism Partnership activities that are meaningful to the Augusta community
- Attend Chamber Industrial Roundtables
- Serve on CSPDC’s Agricultural Enterprise Center Study Team
- Serve on Fields of Gold Transition Task Force
- Serve on Project Grows’ Farmers Market Committee
- Business Attraction
 - Continue participation in the Shenandoah Valley Partnership’s (SVP) site location consultant and decision makers initiatives:
 - Work with SVP to host site selectors in individual and collective visits
 - Work with SVP on 1-day site selector familiarization tours in partnership with VEDP
 - Continue to meet with established LifeCore stakeholders to promote LifeCore for development
 - Work with SVP to host Virginia Economic Development Partnership project managers
 - Participate on SVP Lead Generation Committee and Marketing & Communication Committee
 - Work with SVP on continued virtual events for site selectors and decision makers
 - Complete requests for information, site submittals, and prospect visits
 - Continue marketing business and industrial sites throughout the County through VEDP’s Virginia Scan listings.
- Business Start-up Support
 - Update the Augusta County Small Business Loan Fund
 - Promote regional website devoted exclusively to helping entrepreneurs navigate the start-up pathway
 - Continue to host satellite office of the Shenandoah Valley Small Business Development Center in the Augusta County Government Center
 - Continue to mail Economic Development Services rack card (to include Loan Fund information) to new business license lists
- Labor Resources
 - Support outside organizations in their implementation of initiatives from the CTE Strategic Plan
 - Promote collaborative labor pipeline development campaign called inDemand Jobs and Valley Career Hub established by the Shenandoah Valley Partnership and WHSV-TV3
 - Work with the Shenandoah Valley Partnership on workforce marketing program(s) including a campaign to recruit workforce to the area
 - Participate on regional CTE sector groups
- Physical Infrastructure and Site Readiness (capital requests)
 - Further site readiness of key economic development sites in Augusta County
 - Develop Real Estate Readiness Program with Grants to incentivize private property owner due diligence
 - Site Ranking System
 - Application Process, Procedure and Policy
 - Matching Grants (\$200,000)
 - Blue Mountain Property: continue to enhance site readiness
 - Water Tank

- Tier Increase from 2 to 3 (Cost is approximately \$351,000)
- Rezone key property to business and industrial, consistent with the County's comprehensive plan (\$25,000 for TIA)
- Lyndhurst/Route 340 Sewer (\$7,000,000)
- Mill Place Commerce Park:
 - Intersection improvements @ Laurel Hill Road (SMART SCALE)
 - Entrance Signs & Landscaping (\$100,000)
 - Trail Network
 - Pad Site \$650,000
 - Move Dominion Energy transmission line to align with DASCOM Americas property northeast property line (\$110,000)

Budget Summary:

Tourism:

Item	FY2019- 2020 Expenditures	FY2020 - 2021 Adopted	FY2020 – 2021 Revised	FY2021 - 2022 Adopted	% Change from FY2021
Operating	\$248,249	\$152,180	\$201,206	\$219,020	44%

*Funding based on requirements to meet tourism moral obligation.

Economic Development:

Item	FY2019- 2020 Expenditures	FY2020 - 2021 Adopted	FY2020 – 2021 Revised	FY2021 - 2022 Adopted	% Change from FY2021
Personnel	\$133,925	\$171,452	\$179,253	\$175,722	3.7%
Operating	107,937	130,771	131,470	135,605	2.5%
Total	\$241,862	\$302,223	\$310,723	\$311,327	3.0%

*Increase in personnel due to a pay and class study conducted by Human Resources.

Accomplishments for Calendar Year 2020:

The Augusta County Department of Economic Development and Tourism had a steady year considering COVID-19's effect on the economy. One new project and two expansion projects were announced and/or realized with a combined capital investment of \$144.3 million and 130 jobs created (see chart below for project detail).

	2020YTD	Goal	Prior Year
	Total	2021	2019
Marketing Missions/Fam Tour	3	4	1
Outreach VEDP	2	3	1
Virtual Events	1	2	
Total Outreach	6	9	2
Leads/SVP/VEDP	21	20	12
Leads/Other	14	10	12
Total Leads	35	30	24
Prospect Visits/SVP/VEDP	4	4	2
Prospect Visits/Other	2	2	2
Total Prospect Visits	6	6	4
Expansion Projects	1	2	3
New Company Locations	1	1	1
Capital Investment	\$144,300,000		\$75,000,000
Jobs Created	130		150
Jobs Retained	0		

*Projects (YTD):	Investment	Jobs Created
The Hershey Company	\$135,000,000	110
The Plant Company	\$9,300,000	20

The following are other accomplishments achieved in calendar year 2020, organized by strategic goal category:

- Organizational Effectiveness and Communications
 - Completed redesign of Economic Development website based on user needs

- People of Augusta profile series received Honorable Mention from Community Economic Development Awards through Virginia Economic Development Partnership and three new profiles were published.
- Launched Tourism Instagram page
- Shenandoah Valley Tourism Partnership launched a newly designed website and extensive marketing campaign (Director served on website committee)
- Promoted newly redesigned tourism website at visitaugustacounty.com
- Published monthly electronic newsletter with average open rate of 41%
- Maintained Economic Development Facebook page
- Attended Public Relations Council meetings (while they were held in 2020) for professional development
- In three years, the Shenandoah Beerwerks Trail Passport Program has recorded 32,058 brewery visits with 4,792 completed passports. Survey data indicates that the passport program has encouraged visitors to extend their stay to four days or longer, visit more attractions, and spend more money in our area.
 - The Beerwerks Trail received a \$10,000 Virginia Tourism Corporation grant
 - Launched Trailblazers campaign
- Existing Business Retention
 - Awarded \$310,000 in COVID relief grants to 38 small businesses and non-profits
 - Included one loan round and four grant rounds
 - Formed SAW MSA Recovery Task Force with community partners
 - Distributed 200 PPE kits to area businesses (33 to Augusta County businesses)
 - Championed Restaurant Roundtables run by Chamber and SBDC
 - Released Shenandoah Valley Guide to Reopening
 - GART received \$50,000 GO VA grant to run promotional programs assisting small SAW businesses to include video series, micro-site, passport program and overall marketing
 - 18 existing business visits conducted
 - Staff attended Chamber Industrial Roundtables and other Chamber events
 - Sponsored and Presented at Business Appreciation Event in partnership with Staunton and Waynesboro
 - Served on Fields of Gold Transition Task Force
 - Assisted in coordinating Hershey Company's expansion announcement with federal, state, and local elected officials.
 - Served on Project Grows' Farmers Market Committee
 - Served on Agricultural Enterprise Center Study Team
 - Contributed funding and support to Small Business Development Center's Small Business Resiliency Team Navigators GO VA grant. The SBDC was awarded the \$81,813 grant.
- Business Attraction
 - Continued participation in the Shenandoah Valley Partnership's site location consultant initiative
 - Completed requests for information, site submittals, and prospect visits
 - Participated on SVP Lead Generation Committee and Marketing & Communications Committees
 - SVP completed total website refresh including new URL and branded email addresses
 - SVP launched site selector focused newsletter
- Business Start-up Support:
 - The Augusta County Economic Development Authority continued to offer a small business loan fund program and began modification of program to encourage increased participation
 - With Staunton and Waynesboro, promoted a web version of An Entrepreneur's Guide to Starting a Business in Augusta County, www.augusta-startup.com

- Hosted a satellite office of the Shenandoah Valley Small Business Development Center in the Augusta County Government Center
- Supported Staunton Creative Community Fund GO VA Grant – Start Up Shenandoah Valley.
- Labor Resources
 - Promoted the collaborative labor pipeline development campaign established by the Shenandoah Valley Partnership and WHSV-TV3 (inDemand Jobs) and Valley Career Hub
 - Director served as alternate to the Shenandoah Valley Workforce Investment Board’s CEO consortium
 - Attended and presented at CTE Sector meetings
- Physical Infrastructure and Site Readiness
 - Finalized covenants and rezoning for Mill Place Commerce Park
 - Assisted Virginia Economic Development Partnership in finalization of all site characterizations and marketability scores for Virginia Business Ready Sites Program (VEDP characterized and scored all sites in state database). All Augusta County sites included:
 - Mill Place Commerce Park
 - Blue Mountain
 - Wilson Commerce Park – Industrial
 - Martin
 - Greenville
 - Argenbright
 - Westgate
 - Shenandoah Valley Regional Aviation Park
 - Baker Business Park
 - MEG
 - Mill Place Commerce Park is the only Tier 4 Certified Site in the Shenandoah Valley

Contact Information:

Rebekah S. Castle, Director of Economic Development & Marketing
 Nick Grow, Project Manager

Location: Augusta County Government Center
 Economic Development Office
 18 Government Center Lane
 P.O. Box 590
 Verona, VA 24482

Phone: (540) 245-5619

E-mails: rcastle@co.augusta.va.us; ngrow@co.augusta.va.us

**81020-TOURISM
BUDGET REQUEST**

	Detail	Detail	Original	Revised	Request	Co. Admin. Recommendations	Difference
	20-21 Revised	FY21-22	FY 20-21	FY 20-21	FY 21-22	FY 21-22	Request to Recommend
5603 - TOURISM DEVELOPMENT			\$ -	\$ -	\$ 116,868	\$ 56,526	\$ 60,342
GART							
Natural Chimneys Rack Card and/or other promotional effort	\$ 25,000	\$ 25,000					
Group Sales Promotion	\$ -	\$ -					
Innovate Live or other regional event	\$ -	\$ 9,000					
TIC-Frontier Culture Museum	\$ 8,053	\$ -					
Photography	\$ 2,000	\$ 10,000					
Tourism Website redesign	\$ 800	\$ 7,700					
VA-1 Tourism Summit	\$ -	\$ 645					
Tourism Brochure/Printing & Design	\$ 10,000	\$ 10,000					
Tourism Marketing and Facilities Grant Program	\$ -	\$ 35,000					
Agritourism Conference Scholarships	\$ -	\$ 2,000					
Farm2Fork Affair	\$ 5,000	\$ 5,000					
People of Augusta Campaign	\$ 3,500	\$ 1,500					
Shenandoah Valley Tourism Partnership	\$ -	\$ -					
Fish Virginia First	\$ 500	\$ 500					
VADMO	\$ 450	\$ 450					
Contingency	\$ -	\$ -					
Hover - URLs (Moved to 81050-5801)	\$ 150	\$ -					
DropBox	\$ 125	\$ 125					
Bike-Walk Summit	\$ -	\$ 1,000					
Hootsuite	\$ 348	\$ 348					
Social Media Management	\$ -	\$ -					
Fields of Gold (moved from 81020-5704)	\$ -	\$ 3,000					
Shenandoah Valley Travel Association	\$ 600	\$ 600					
Personnel Allocation	\$ -	\$ -					
	\$ 56,526	\$ 116,868					\$ 60,342
							\$ transferred from Capital

**81020-TOURISM
BUDGET REQUEST**

	Detail	Detail	Original FY 20-21	Revised FY 20-21	Request FY 21-22	Co. Admin. Recommendations FY 21-22	Difference Request to Recommendations
<u>5677 - GREATER AUGUSTA CHAMBER OF COMMERCE</u>							
Annual dues	\$	1,100	1,100 \$	1,100 \$	1,100 \$	1,100 \$	-
<u>5679 - SHENANDOAH VALLEY AIRPORT</u>							
Financial Support for SHD	\$	134,080	134,080 \$	134,080 \$	134,080 \$	134,080 \$	-
<u>5698 - FINE ARTS GRANT</u>							
Grant funds (\$5000) and local matching funds (\$5000) for State Grant. Funds benefit Stonewall Brigade Band, Shenanarts, and Shenandoah Valley Art Center.	\$	9,500	9,500 \$	9,500 \$	9,500 \$	9,500 \$	-
<u>5700 - AUGUSTA COUNTY FAIR</u>							
Sheriff Deputy Coverage for Fair	\$	5,000	7,500 \$	- \$	8,800 \$	7,500 \$	1,300
Fair Meals	\$	1,000					
Staff shirts, hats and incentives	\$	1,400					
Popcorn Machine, Popcorn, Bags	\$	1,200					
Gift Bags, Miscellaneous Supplies	\$	200					
	\$	2,800					
Department Total:	\$	152,180	201,206 \$	201,206 \$	270,348 \$	208,706 \$	61,642
Payroll Total:		n/a	n/a	n/a	n/a	n/a	n/a
Grand Total:	\$	152,180	201,206 \$	201,206 \$	270,348 \$	208,706 \$	61,642

**81050-ECONOMIC DEVELOPMENT
BUDGET REQUEST**

	Detail	Detail	Original	Revised	Request	Co. Admin Recommendations	Difference
	20-21 Revised	FY21-22	FY 20-21	FY 20-21	FY 21-22	FY 21-22	Request to Recommendations
			\$ 29,533	\$ 29,533	\$ 48,500.00	\$ 30,000	\$ 18,500
<u>3600 - ADVERTISING/MARKETING</u>							cut food/bev campaign general cut
	\$ 10,000	\$ 10,000					
Site Plan Marketing (prospect visits)	\$ 500	\$ 500					
Business Retention (Industry lunches)	\$ 1,500	\$ 1,500					
Business Appreciation Event							
Printing & Design Marketing Brochures/Collateral	\$ 5,000	\$ 6,000					
Website Add-ons/Video	\$ 5,000	\$ 5,000					
Website Technology Upgrade/Design Enhancements	\$ 2,000	\$ 2,000					
Industry Tours/CTE/Workforce Support	\$ 2,033	\$ 3,500					
Existing Business Contact/Promotional Products	\$ -	\$ 2,500					
Constant Contact - MOVED TO DUES & SUBSCRIPTIONS	\$ -	\$ -					
Announcements/Groundbreaking Invitations	\$ 1,000	\$ 1,000					
Entrepreneurial Grant Initiative	\$ -	\$ 1,000					
Site Readiness	\$ -	\$ 3,000					
People of Augusta	\$ 2,500	\$ 2,500					
Food and Beverage Marketing Campaign	\$ -	\$ 10,000					
	\$ 29,533	\$ 48,500					
<u>5201 - POSTAL SERVICES</u>							
General office mailings and overnight deliveries	\$ 800	\$ 800					
Economic development services mailing to business licenses							
	\$ 800	\$ 800					
<u>5203 - TELEPHONE SERVICES</u>							
Cell Phone	\$ 600	\$ 600					
Land Line	\$ 480	\$ 480					
Air Card	\$ 480	\$ 480					
	\$ 1,560	\$ 1,560					

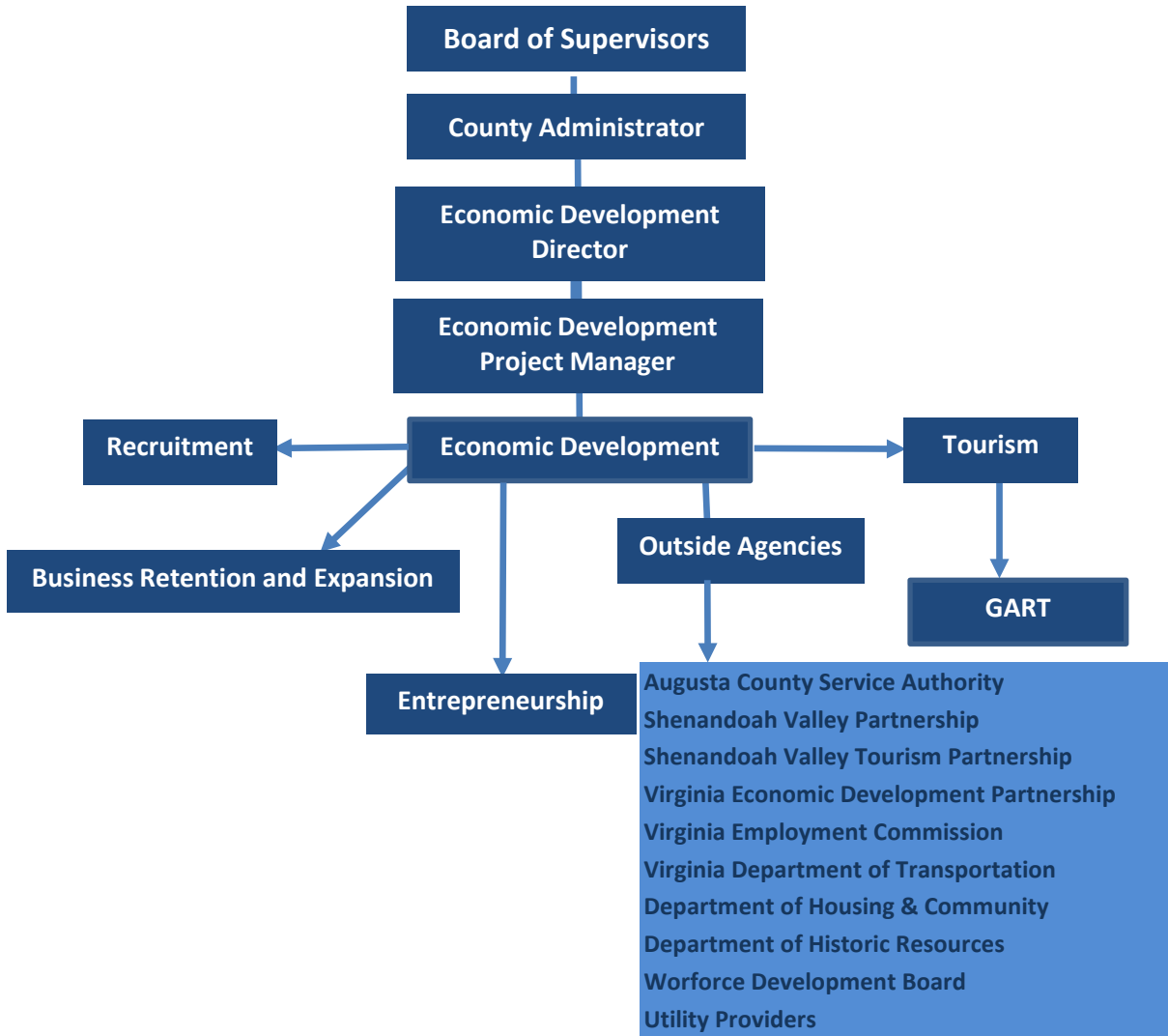
**81050-ECONOMIC DEVELOPMENT
BUDGET REQUEST**

	Detail	Detail	Original	Revised	Request	Co. Admin Recommendations	Difference
<u>5305 - MOTOR VEHICLE INSURANCE</u>							
One vehicle			600 \$	552 \$	600 \$	600 \$	-
Mileage as of 12/30/20: 27,381							
<u>5501 - TRAVEL EXPENSES</u>							
Prospect Visits	1,100 \$	1,100	3,600 \$	3,600 \$	8,420 \$	6,000 \$	2,420
VA Economic Developers Association	1,000 \$	3,000					General cut
Community Development	120 \$	120					
Site Selector Visits	200 \$	200					
IEDC/SEDC Training Courses	1,180 \$	4,000					
International Production & Processing Expo	- \$	-					
Summer Fancy Foods Show	\$0 \$	-					
Industrial Asset Management Council							
Public Relations Council Lunches (moved to Dues and Subsc	- \$	-					
	3,600 \$	8,420					
			75,013 \$	75,013 \$	75,013 \$	75,013 \$	-
<u>5674 - SHENANDOAH VALLEY PARTNERSHIP</u>							
Annual contribution to SVP							
<u>5675 - SMALL BUSINESS DEVELOPMENT CENTER</u>							
Rent-in-kind (offset by revenue)	4,000 \$	4,000	12,000 \$	12,000 \$	12,000 \$	12,000 \$	-
Stipend	8,000 \$	8,000					
	12,000 \$	12,000					
			5,065 \$	5,652 \$	9,532 \$	6,732 \$	2,800
<u>5801 - DUES & SUBSCRIPTIONS</u>							
International Economic Developers Assoc.	450 \$	455					
Shenandoah Valley Technology Council	250 \$	250					
Southern Economic Development Council	- \$	250					
Executive Pulse Maintenance Fee	- \$	-					
Salesforce	- \$	-					
EMSI	- \$	-					
Jobs EQ - Chmura Analytics	1,123 \$	1,125					

**81050-ECONOMIC DEVELOPMENT
BUDGET REQUEST**

	Detail	Detail	Original	Revised	Request	Co. Admin Recommend	Difference
	20-21 Revised	FY21-22	FY 20-21	FY 20-21	FY 21-22	FY 21-22	Request to Recommend
Virginia Economic Developers Assoc. for 2	\$ 750	\$ 750					
International Council of Shopping Centers	\$ -	\$ -					
Verona Business Association	\$ -	\$ -					
Industrial Asset Management Council	\$ -	\$ -					
Virginia Agribusiness Council	\$ 110	\$ 110					
Virginia Agri-Women	\$ -	\$ -					
Public Relations Council	\$ -	\$ 330					
Constant Contact	\$ 470	\$ 470					
Hover (URL subscriptions)	\$ 360	\$ 360					
Nexcess (web hosting increased due to website sizes)	\$ 107	\$ 600					
Domain SSL Certificates	\$ 390	\$ 390					
Canva for Business	\$ 120	\$ 120					
Wordpress Quarterly Updates(minimum to maintain security)	\$ 800	\$ 800					
Additional for Wordpress Monthly Updates (recommended)	\$ -	\$ 2,800					
Zoom	\$ 480	\$ 480					
Network Solutions (Mill Place domain)	\$ 242	\$ 242					
	\$ 5,652	\$ 9,532					
6001 - OFFICE SUPPLIES							
Copier	\$ 720	\$ 720		\$ 1,500	\$ 1,800	\$ 1,800	\$ -
Prospect Supplies	\$ 700	\$ 1,000					
Miscellaneous	\$ 80	\$ 80					
	\$ 1,500	\$ 1,800					
6008 - MOTOR VEHICLE FUEL							
	\$ 900	\$ 900		\$ 900	\$ 900	\$ 900	\$ -
6009 - MOTOR VEHICLE MAINTENANCE							
General repairs and maintenance	\$ 200	\$ 200		\$ 200	\$ 200	\$ 200	\$ -
Mileage as of 1/9/21: 25,902							

Augusta County Economic Development



Extension Office

Mission:

Virginia Cooperative Extension helps lead the engagement mission of Virginia Tech and Virginia State University, the commonwealth's land-grant universities. Building local relationships and collaborative partnerships, we help people put scientific knowledge to work through learning experiences that improve economic, environmental, and social well-being.

Department Overview:

The Augusta County Office of Virginia Cooperative Extension provides the citizens of Augusta County, Staunton and Waynesboro with educational, research-based information from Virginia Tech and Virginia State University. Currently the staff includes four Extension Agents, one administrative assistant, one 4-H program assistant, and a federally funded program assistant (SNAP). The Extension Agents are one county 4-H agent, two Agricultural and Natural Resources (ANR) agents, and one food and nutrition agent who is largely federally funded. Under the area programming model additional agents from other offices in Extension Planning District 6 (in addition to Augusta these include Bath, Highland, Rockbridge and Rockingham counties) will conduct educational programs in complementary program areas including farm business management, environmental science and dairy production as well as consumer sciences. Furthermore, Augusta County has the added benefit of the Community Viability Specialist housed in the Northern District office in Harrisonburg.

Virginia Cooperative Extension's Vision is to help lead the engagement mission of Virginia Tech and Virginia State University, the Commonwealth's land-grant universities. Building local relationships and collaborative partnerships, we help people put scientific knowledge to work through learning experiences that improve economic, environmental, and social well-being. Extension is committed to providing access to unbiased, scientific information related to locally defined issues; a presence in local communities; the establishment of strong partnerships and collaborative coalitions; and innovative service to the Commonwealth.

Virginia Cooperative Extension Programs are proactive and are designed to address problems/needs of the county in an effective, timely manner. Educational information is delivered through organized programs, workshops and meetings, field days, test plots, newsletters, tours, demonstrations, one-on-one contacts, media, schools, and 4-H clubs, camps, and activities. Through Virginia Cooperative Extension, the citizens of Augusta County have access to research-based, unbiased information to help them improve their productivity, profitability, and quality of life.

Area programming has always been part of our educational efforts. Extension Agents work across county lines conducting programs in their area of specialization. The Agriculture Extension Agents and Family and Consumer Science Extension Agent (Rockingham) have been assigned a program specially giving them the advantage of concentrating in a particular subject matter area. Agents receive intensive training so they can be more knowledgeable and advanced in their specialty assignment. Each county also has a 4-H Extension Agent and/or Program Assistant who is assigned to coordinate 4-H programs in that locality.

University specialists from Virginia Tech and Virginia State Universities are available through Virginia Cooperative Extension to provide expertise and research based education information. In conjunction with local Extension Agents, Specialists develop publications and program materials. They are also available to assist with programs at the local level.

Strategic Goals and Objectives:

- Agriculture and Natural Resources
 - Advise work of the Augusta Agriculture Industry Board
 - Enhance Augusta beef cattle marketing opportunities for producers
 - Provide resources for land and water stewardship to new/absentee landowners
 - Expand educational scope of 4-H/FFA Market Animal Show
 - Provide crop hybrid and variety information to help farmers select adaptable crop genetics
 - Maintain pesticide applicators licensing program for farmers and commercial applicators
 - Monitor incursion of invasive pests and weeds, including the spotted lanternfly
 - Investigate innovative sustainable cropping practices programs for environmental and production efficiency
 - Encourage farmers/landowners to adopt best management practices that improve economic and environmental outcomes
 - Education in farm business management and Farm Family Transition to the next generation
 - Continue programming aimed at supporting small farm enterprise development
 - Provide non-expert agricultural law interpretation where appropriate
 - Provide Education and strategies for dealing with herbicide resistant weeds
- 4-H
 - Youth development to grow community oriented, capable, resilient citizens
 - Manage 4-H Teen Leadership Development Program
 - Foster youth engagement in STEM related learning and proficiency
 - Provide opportunities for practical, hands-on learning of skills and exposure to career paths
 - Assist in organization and management of Market Animal Show
 - Increase membership in 4-H and awareness of Augusta, Staunton, and Waynesboro 4-H Programs
- Family and Consumer Sciences – Family Nutrition Program
 - Identify, recruit, teach, train, and manage volunteers to offer nutrition, health, and weight management programs
 - Improve food access and availability in settings, such as farmers markets and grocery stores, using lessons from approved core curricula
 - Present and/or serve on local food policy councils and other entities serving limited-income audiences to assist in establishing EBT programs
 - Build community capacity for improving community food security, nutrition, health, and weight status for SNAP-eligible individuals and families, including forging partnerships to establish community gardens
 - Create partnerships with local agencies serving limited resource populations and connecting these agencies with food access, nutrition, health, and weight management programs offered through SNAP-Ed

Budget Summary:

Item	FY2019- 2020 Expenditures	FY2020 - 2021 Adopted	FY2020 – 2021 Revised	FY2021 - 2022 Adopted	% Change from FY2021
Personnel	\$78,911	\$112,428	\$112,428	\$122,475	8.9%
Operating	4,626	6,600	6,600	8,300	25.8%
Total	\$83,537	\$119,028	\$119,028	\$130,775	9.9%

***Increase in personnel expenditures due to filling a previously vacant position.

Accomplishments:

- Crops and Soils
 - Provided direct assistance to over 200 individual farmers and landowners in Augusta County
 - Promotion of safe and effective pesticide usage through certification of 95 private applicators (farmers) and 30 commercial applicators (Co-ops, Houff, etc.)
 - Row crop and forage research and educational programs efforts (workshops and field demonstrations)
 - Provided resources for livestock producers to comply with new water quality and fencing regulations
 - Provided education for absentee or new landowners about land stewardship and rural concerns
 - Consulted with beginning farmers about crop management and marketing
- Horticulture
 - Consult with commercial vegetable, ornamental, and nursery enterprises on production and marketing issues
 - Assist small horticulture operation to increase scale and marketing options
 - Consult homeowners with lawns, landscaping and gardening
- Animal Science
 - Assistance to individual livestock producers and enterprise developing landowners
 - Improve farm-profitability through better animal nutrition, health, and marketing
 - Assisted farmers with winter feeding rations by submitting 30 hay samples for forage quality analysis
 - Assisted ACSA with large animal mortality policy promotion among farmer community
- Farm Business Management
 - Farm Finances
 - Land Leasing and Custom rate surveys
 - Small scale agriculture and new landowners
 - Consult with landowners on Dominion contract negotiations
- Dairy Science
 - Organic Dairying
 - Educational meetings, farm visits, and herd-book clinics
 - Youth programs
 - Work with the Farm Family Transition program
 - Farm Stress and Mental Health
 - Ventilation design, calf health, feed and nutrient management
- 4-H Youth Development
 - Community Clubs
 - Special Interest Clubs
 - 4-H Junior Camp
 - Cloverbud Clubs
 - 4-H Judging Teams
 - 4-H After-school Programs
 - Augusta County 4-H/FFA Market Animal Show, Sale, and Banquet
 - International 4-H Exchange Program
 - Presentation Workshops
 - 4-H County Contests
 - 4-H Officer Training
 - Volunteer/Risk Management Training
 - STEM (science, technology, engineering, math) activities
 - 4-H Day at the Capitol

- State 4-H Events
- Civic Activities
- Food and Nutrition
 - Literacy, Eating, and Activity for Preschoolers (LEAP) program reached 15 youth
 - OrganWise Guys program reached 7 youth
 - Choose Health program reached 5 youth
 - Fresh Fruit and Vegetable Program reached 908 youth
 - ServSafe Food Protection Manager class certified 4 adults
 - Virtual food demonstrations received 2,089 views via social media
 - Food and physical activity resource map on Google Maps received 205 views
 - Partnership with Embrace Community Garden in Waynesboro reached 270 clients and produced 612 pounds of food
 - Updated school wellness policy assessments for Augusta, Staunton, and Waynesboro
 - Updated SNAP-Ed programming needs assessments for Augusta, Staunton, and Waynesboro
 - Get Fresh collaborative activities with Augusta Health, Waynesboro Public Schools, Blue Ridge Area Food Bank, Murphy Deming School of Health Sciences, and Project GROWS

Contact Information:

John Benner, ANR Agent, Unit Coordinator

Location: 13 Government Center Lane
Verona, VA 24482

Phone: (540) 245-5750

Fax: (540) 245-5752

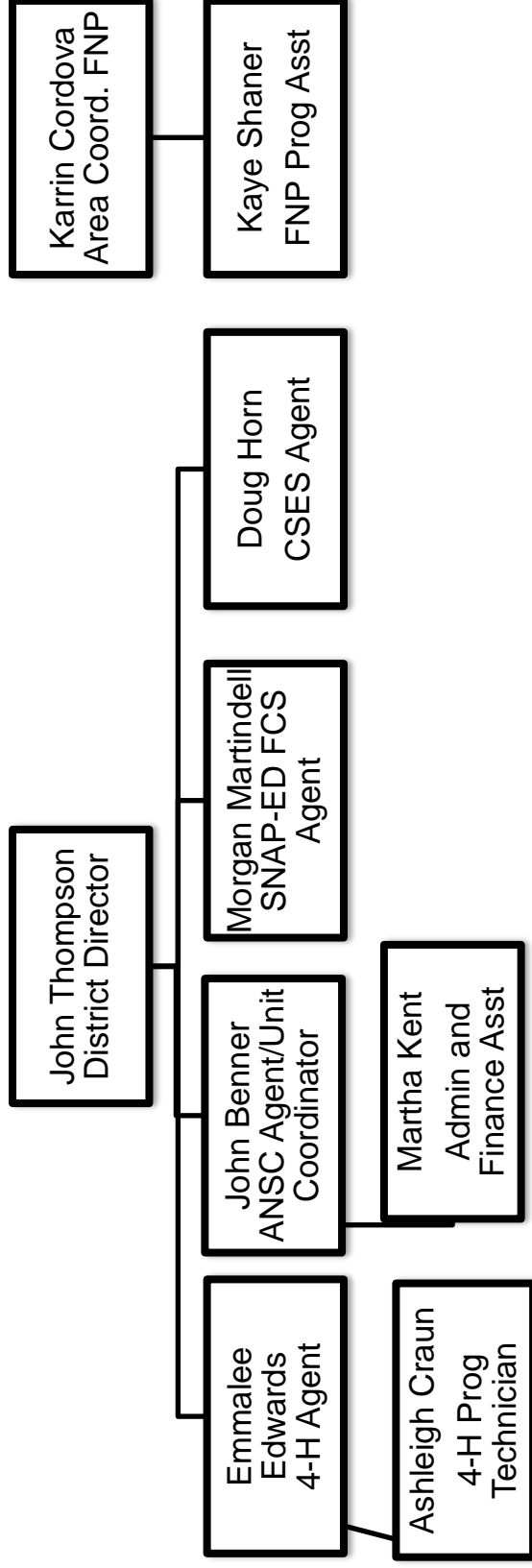
E-mail: benner89@vt.edu

**83010-EXTENSION OFFICE
BUDGET REQUEST**

Detail	Detail	Original	Revised	Request	Co. Admin Recommendations	Difference
20-21 Revised	FY21-22	FY 20-21	FY 20-21	FY 21-22	FY 21-22	Request to Recommendations
	\$ -	\$ 2,500	\$ 2,500	\$ 3,000	\$ 3,000	\$ -
<u>5203 - TELEPHONE SERVICES</u>						
Land lines, fax, repairs for Augusta office						
	\$ -	\$ 3,500	\$ 3,500	\$ 4,000	\$ 4,000	\$ -
<u>5501 - TRAVEL EXPENSES</u>						
Mileage for agents in Augusta office						
	\$ -	\$ 600	\$ 600	\$ 700	\$ 700	\$ -
<u>6001 - OFFICE SUPPLIES</u>						
Supplies for Augusta office employees						
	\$ -	\$ -	\$ -	\$ 600	\$ 600	\$ -
<u>6002 - 4-H PROGRAM SUPPORT</u>						
Mileage for 4-H technician travel, market animal show, 4-H camp & other program support						
Department Total:	\$ -	\$ 6,600	\$ 6,600	\$ 8,300	\$ 8,300	\$ -
Payroll Total:	\$ -	\$ 112,428	\$ 112,428	\$ 141,009	\$ 122,475	\$ 18,534
Grand Total:	\$ -	\$ 119,028	\$ 119,028	\$ 149,309	\$ 130,775	\$ 18,534

Virginia Cooperative Extension Augusta County Office Organization

Chart FY21-22



County Farm

Department Overview:

Expenditures related to the Berry Farm property and Agricultural Development Board are included under County Farm.

Budget Summary:

Item	FY2019 - 2020 Expenditures	FY2020 - 2021 Adopted	FY2020 - 2021 Revised	FY2021 - 2022 Adopted	% Change from FY2021
Operating	\$0	\$5,500	\$5,500	\$6,760	23%

*restored funding to pre-COVID levels.

**83050-COUNTY FARM
BUDGET REQUEST**

<u>Detail</u>	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Co. Admin Recommends</u>	<u>Difference</u>
Detail					
20-21	FY 20-21	FY 20-21	FY 21-22	FY 21-22	Request to
Revised					Recommends
	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ 5,500	\$ 5,500	\$ 6,760	\$ 6,760
6003 - AGRICULTURAL SUPPLIES & MAINTENANCE					
To maintain Berry Farm and Mill Place					
6007 - AGRICULTURAL DEVELOPMENT FUND					
Support of agricultural community including projects of Extension or Ag Board. Projects approved individually by BOS before funded.					
Department Total:	\$ 5,500	\$ 5,500	\$ 5,500	\$ 6,760	\$ -
Payroll Total:	n/a	n/a	n/a	n/a	n/a
Grand Total:	\$ 5,500	\$ 5,500	\$ 6,760	\$ 6,760	\$ -

Augusta County
Fiscal Year 2021-2022
Departmental Budgets by Function
Non-departmental & Contingencies

Department	FY2019– 2020 Actual	FY2020 - 2021 Adopted	FY2020 – 2021 Revised	FY2021 - 2022 Adopted	% Change from FY2021
Other Operational Functions	\$1,078,167	\$554,986	\$ 1,181,263	\$1,313,114	137%
Contributions	444,481	404,559	406,208	453,522	12%
Contingencies	106,520	89,392	120,000	1,283,564	1336%
Transfers to Other Funds	63,561,569	60,216,386	74,874,172	61,893,898	3%
Total Non-departmental & Contingencies	\$65,190,737	\$61,265,323	\$ 76,581,643	\$64,944,098	6%

Non-Departmental & Transfers

Description:

Certain General Fund functions that cannot logically be categorized with any of the established departments are included as Other Operational Functions, Contributions, Contingencies and Transfers.

Other Operational Functions includes funding for the Soil & Water Conservation District, in which the County is fiscal agent for payroll. Other payroll related expenditures are in this category, including: Line of Duty Premiums, Health Insurance Premiums, Unemployment Insurance, Consulting Services related to Health Insurance, and Pay & Classification funding for allocation to employees for approved annual pay changes.

The County receives annual requests for financial support from charities and non-profit organizations. These requests are grouped under the heading, "Contributions".

Contingency budgets are for use in case of emergency or if an expenditure arises during the fiscal year that was not previously budgeted. Material contingency spending is approved by the Board of Supervisors.

The General Fund provides transfers to the various other funds to supplement the other revenue collected by these funds. The Revenue Recovery Fund, Virginia Public Assistance Fund, Comprehensive Services Act Fund, School Fund, Debt Fund, and Capital Improvement Fund receive capital and operating funds from the General Fund.

Budget Summaries:

Other Operational Functions

Item	FY2019 - 2020 Expenditures	FY2020 - 2021 Adopted	FY2020 - 2021 Revised	FY2021 - 2022 Adopted	% Change from FY2021
Operating	\$1,078,167	\$554,986	\$1,181,263	\$1,313,114	137%

* Increase in FY2022 is to the allocation by the board to fund a 3% COLA & Merit for all Employees effective July 1, 2021. Allocations to departments will be done under FY22 revised.

Contributions

Item	FY2019 - 2020 Expenditures	FY2020 - 2021 Adopted	FY2020 - 2021 Revised	FY2021 - 2022 Adopted	% Change from FY2021
Operating	\$444,481	\$404,559	\$406,208	\$453,522	12.1%

*Increase is due to small increases in regional contributions that were previously cut due to COVID.

Contingencies

Item	FY2019 - 2020 Expenditures	FY2020 - 2021 Adopted	FY2020 - 2021 Revised	FY2021 - 2022 Adopted	% Change from FY2021
Operating	\$106,520	\$89,392	\$120,000	\$1,283,564	-65.9%

Transfers

Item	FY2019 - 2020 Expenditures	FY2020 - 2021 Adopted	FY2020 - 2021 Revised	FY2021 - 2022 Adopted	% Change from FY2021
Operating	\$63,561,569	\$60,216,386	\$74,874,172	\$61,893,898	2.7%

*Change in transfers due to increases in transfers to Social Services, and Schools. Increase in revised is due to allocation of CARES funds, year end fund balance and school year end fund balance.

**92020-OTHER OPERATIONAL
92040-CONTINGENCIES
BUDGET REQUEST**

Detail	Detail	Original	Revised	Request	Co. Admin. Recommendations	Difference
20-21 Revised	FY21-22	FY 20-21	FY 20-21	FY 21-22	FY 21-22	Request to Recommendations
		\$ 65,227 \$	65,227 \$	65,227 \$	65,227 \$	-
		\$ 6,000 \$	6,000 \$	6,000 \$	6,000 \$	-
		\$ 103,261 \$	110,723 \$	111,830 \$	111,830 \$	-
		\$ 257,797 \$	887,612 \$	927,480 \$	336,856 \$	590,624
		\$ 40,000 \$	40,000 \$	40,000 \$	40,000 \$	-
		\$ - \$	- \$	- \$	- \$	-
92020 - Other Operational Expenditures:						
<u>1100 - HEADWATERS CONSERVATION DISTRICT</u>						
Payroll portion of annual contribution						
<u>1600 - VARIOUS BOARDS & COMMISSIONS</u>						
Semi-annual payments to board appointments including Recycling Committee, Ag Board, CPMT, CATS, Youth Commission, Ag & Forest Committee						
<u>2220 - LINE OF DUTY</u>						
Premium for line of duty coverage for public safety employees and F&R volunteers (VACO) FY18 reduction due to allocation to SAFER grant						
<u>2300 - HOSPITALIZATION - DEPENDENT CARE</u>						
Premium for dependent care Portion funded out of Health Insurance escrow savings						
<u>2301 - HEALTH SAVINGS ACCOUNT</u>						
Monthly contribution to employees on High Deductible Plan with Health Savings Account						
<u>2500 - VACO Hybrid Plan STD/LTD</u>						
Funding for short term disability/long term disability plan required for VRS Hybrid Plan employees						

**92020-OTHER OPERATIONAL
92040-CONTINGENCIES
BUDGET REQUEST**

	<u>Detail</u>	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Co. Admin. Recommendations</u>	<u>Difference</u>
	20-21 Revised	FY 20-21	FY 20-21	FY 21-22	FY 21-22	Request to Recommendations
<u>2600 - UNEMPLOYMENT</u>		\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ -
	Estimate of unemployment claims					
<u>2700 - WORKER'S COMPENSATION</u>		\$ -	\$ -	\$ -	\$ -	\$ -
	Payments related to worker's comp claims from when County was self-funded					
<u>2800 - OTHER BENEFITS</u>		\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ -
	Administration of flex benefits plan					
<u>2801 - HOSPITALIZATION-RETIRES</u>		\$ -	\$ -	\$ -	\$ -	\$ -
	Subsidy for retiree health insurance					
<u>3130 - CONSULTING SERVICES CONSORTIUM</u>		\$ 11,000	\$ 11,000	\$ 11,000	\$ 11,000	\$ -
	Administration of health insurance benefits					
<u>5683 - HEADWATERS SOIL CONSERVATION DISTRICT</u>		\$ 30,701	\$ 30,701	\$ 30,701	\$ 30,701	\$ -
	Dam management portion of annual contribution					
<u>8002 - FURNITURE & FIXTURES</u>		\$ 3,000	\$ 2,000	\$ 3,000	\$ 1,500	\$ 1,500
	Amount reserved for unexpected expenditures related to County F&F					General Cut
<u>9994 - CAREER DEVELOPMENT/PAY & CLASS</u>		\$ -	\$ -	\$ -	\$ -	\$ -
	Attendance at Senior Executive Institute FY18-budget in Personnel Pay and reclassification implemented FY18					

**92020-OTHER OPERATIONAL
92040-CONTINGENCIES
BUDGET REQUEST**

Detail	Detail	Original	Revised	Request	Co. Admin. Recommendations	Difference
20-21 Revised	FY21-22	FY 20-21	FY 20-21	FY 21-22	FY 21-22	Request to Recommendations
9995 & 9997 PAY & CLASSIFICATION PLAN	Comp Bd County	\$ - \$ -	\$ - \$ -	\$ 92,404 \$ 240,514	\$ 185,390 \$ 481,610	\$ (92,986) \$ (241,096)
Funding available for appropriated pay increases for County and Comp Board employees. Allocated to employees by evaluation scores. Allocated to departments during revised budget preparation. 3% increase 1/1/22						
9996 AID TO THE COMMONWEALTH		\$ -	\$ -	\$ -	\$ -	\$ -
General Assembly action to reimburse a portion of State Aid back to the state. N/A FY18, FY19, FY20, FY21						
9998 - OPEB		\$ 20,000	\$ 20,000	\$ 25,000	\$ 25,000	\$ -
Funding available for accrued sick leave payouts for employees that retire during the fiscal year. Allocated to departments during revised budget preparation.						
9999 - PART TIME		\$ 10,000	\$ -	\$ 10,000	\$ 10,000	\$ -
Funding available for part time needs that arise during the fiscal year. Allocated to departments during revised budget preparation.						
92040 - Contingency:		\$ 89,392	\$ 120,000	\$ 100,000	\$ 1,283,564	\$ (1,183,564)
9999 - CONTINGENCIES						Board approved contingency for possible F&R positions
Amount reserved for unexpected expenditures, emergencies that arise during the fiscal year						
Other Operational Department Total:		\$ 554,986	\$ 1,181,263	\$ 1,571,156	\$ 1,313,114	\$ 258,042
Contingency Total:		\$ 89,392	\$ 120,000	\$ 100,000	\$ 1,283,564	\$ (1,183,564)
Grand Total:		\$ 644,378	\$ 1,301,263	\$ 1,671,156	\$ 2,596,678	\$ (925,522)



AUGUSTA

COUNTY, VIRGINIA

OTHER FUNDS

Augusta County
Fiscal Year 2021-2022
Expenditures All Other Funds

Funds	FY2019-2020 Actual	FY2020 - 2021 Adopted	FY2020 - 2021 Revised	FY2021 - 2022 Adopted	% Change from FY2021 Adopted
Fire Revolving Loan Fund	\$ 572,087	\$ 605,000	\$ 605,000	\$ 605,000	0%
Asset Forfeiture Fund	42,197	48,000	50,000	48,000	0%
Economic Development Fund	478,983	470,000	311,815	527,300	12%
Revenue Recovery Fund	1,380,762	1,820,900	1,712,700	1,798,070	-1%
CARES Relief Fund	4,003,076	4,019,844	10,271,573	-	-100%
Virginia Public Assistance Fund	12,558,067	13,286,846	13,236,283	13,568,251	2%
Comprehensive Services Act Fund	4,801,210	5,750,000	6,125,000	5,269,000	-8%
School Operating Fund*	109,018,909	113,689,497	122,973,234	116,859,235	3%
School Cafeteria Fund*	4,695,951	4,716,110	3,727,557	5,369,681	14%
School Capital Improvement Fund*	1,924,474	1,503,488	1,752,426	1,474,300	-2%
Debt Fund	8,536,543	7,956,961	7,956,427	7,829,364	-2%
Head Start Fund*	3,389,531	3,110,565	3,686,117	3,053,104	-2%
Governor's School Fund*	1,571,351	1,797,776	1,752,826	1,901,805	6%
County Capital Improvement Fund	12,866,388	7,640,736	24,353,592	7,775,519	2%
Total Other Funds	\$ 165,839,529	\$ 166,415,723	\$ 198,514,550	\$ 166,078,629	0%

**Augusta County
Fiscal Year 2021-2022
Fire Revolving Loan Fund**

	FY2019-2020 Actual	FY2020 - 2021 Adopted	FY2020 - 2021 Revised	FY2021 - 2022 Adopted	% Change from FY2021
Revenues:					
State Funds	\$265,247	\$243,000	\$277,545	\$253,600	4%
Loan Repayments	164,638	65,600	65,600	85,636	31%
Total Revenues	\$429,885	\$308,600	\$343,145	\$339,236	10%
Expenditures:					
Disbursement of Loans	\$500,000	\$500,000	\$500,000	\$500,000	0%
Gear Purchases	72,087	105,000	105,000	105,000	0%
Total Expenditures	\$572,087	\$605,000	\$605,000	\$605,000	0%

Fire Revolving Loan Fund

Mission:

“To serve and protect our citizens and visitors through education and the delivery of all fire and emergency medical services.”

Description:

The Fire Revolving Loan Fund is used by the Volunteer Fire Departments that are physically located within the County for apparatus, small equipment and gear purchases. The apparatus/equipment loans and gear purchases are determined by following the revolving loan guidelines approved by the Board of Supervisors. Revenues for this fund are from the Department of Fire Programs Aid to Localities (fire insurance money per capita) and repayment of loans. Expenditures for this fund are loans for the fiscal year, as well as gear purchases.

Goals:

The main goal of this money is to give the fire agencies the ability to purchase apparatus interest free. Apparatus costs range from \$150,000 for a brush truck to \$600,000 or more for an engine. This fund allows the agencies to finance part of the cost without having to incur interest charges. The gear purchase part of the loan allows for each agency to keep their members in NFPA compliance protective gear.

Budget Summary:

Item	FY2019 – 2020 Expenditures	FY2020 - 2021 Adopted	FY2020 – 2021 Revised	FY2021 - 2022 Adopted	% Change from FY2021
Operating	\$572,087	\$605,000	\$605,000	\$605,000	0%

***Budget for possible loan disbursement and gear purchases. Available loan amounts increased per policy in 2016, causing budget to increase.

Augusta County
Fiscal Year 2021-2022
Asset Forfeiture Fund

	FY2019-2020 Actual	FY2020 - 2021 Adopted	FY2020 - 2021 Revised	FY2021 - 2022 Adopted	% Change from FY2021
<u>Revenues:</u>					
Use of Money & Property	\$3,867	\$1,500	\$1,500	\$1,500	0%
Asset Forfeitures	42,766	10,800	32,000	10,800	0%
Total Revenues	\$46,633	\$12,300	\$33,500	\$12,300	0%
<u>Expenditures:</u>					
Personnel	\$ 39,097	\$ 38,000	\$ 38,000	\$ 38,000	0%
Operations	\$3,100	\$10,000	\$12,000	\$10,000	0%
Total Expenditures	\$42,197	\$48,000	\$50,000	\$48,000	0%

Asset Forfeiture Fund

Description:

Augusta County participates in the Virginia State Asset Sharing and Federally Forfeited Property Programs. The assets are received from drug seizures. Restrictions are placed on the use of forfeited cash, property, proceeds, and any interest earned according to VA Code 19.2-386.14 and is to be used to enhance law enforcement. These funds are to be used for law enforcement purposes only.

Budget Summary:

Item	FY2019 – 2020 Expenditures	FY2020 - 2021 Adopted	FY2020 – 2021 Revised	FY2021 - 2022 Adopted	% Change from FY2021
Personnel	\$39,097	\$38,000	\$38,000	\$38,000	0%
Operating	3,100	10,000	12,000	10,000	0%
Total	\$42,197	\$48,000	\$50,000	\$48,000	0.0%

Augusta County
Fiscal Year 2021-2022
Economic Development Fund

	FY2019-2020	FY2020 - 2021	FY2020 - 2021	FY2021 - 2022	% Change from
	Actual	Adopted	Revised	Adopted	FY2021
Revenues:					
Grants-County	\$ 478,983	\$ 470,000	\$ 310,000	\$ 525,000	12%
Local Funds	\$0	\$0	\$1,815	\$2,300	
Total Revenues	\$ 478,983	\$ 470,000	\$ 311,815	\$ 527,300	12%
Expenditures:					
Capital Contributions	\$478,983	\$470,000	\$311,815	\$527,300	12%
Total Expenditures	\$478,983	\$470,000	\$311,815	\$527,300	12%

Economic Development Fund

Description:

The Economic Development Authority of Augusta County, Virginia was created as a political subdivision of the Commonwealth of Virginia by ordinance of Board of Supervisors on March 1, 1971 pursuant to the provisions of the Economic Development and Revenue Bond Act (Chapter 33, Section 15.1-1373 et seq., of the Code of Virginia (1950), as amended.) The Authority is governed by seven directors appointed by the Board of Supervisors. It is authorized to acquire, own, lease and dispose of properties to the end that such activities may promote industry and develop trade by inducing enterprises to locate and remain in Virginia.

In addition, the Authority is authorized to issue revenue bonds for the purpose of obtaining and constructing facilities. Liability under the bonds may be retained by the Authority or it may be assumed by the enterprises for whom facilities are constructed. Collection of revenues pledged to liquidate the bonds may be assigned to a trustee. The revenue bonds are not deemed to constitute a debt or pledge of the faith and credit of the Commonwealth of Virginia or any municipality thereof. The bonds are payable solely from revenues generated from the lease of the facilities constructed and may be secured by a deed of trust on those facilities.

The Economic Development Authority of Augusta County, Virginia serves as an escrow agent for grant contributions and tax increment financing contributions. The County of Augusta disburses funds for operating contributions through the Authority for the benefit of regional arts and educational organizations in a manner which will increase cultural activity and identity for the region. The County appropriates funds annually for the contributions.

In accordance with Virginia Code Section 15.2-953, the Authority receives contributions from the County for the purpose of promoting economic development. As stated in contribution and grant agreements for each tax increment financing, the County is committed to disburse funds to the Authority when appropriated by the County. The Authority is then required to disburse the funds to the respective developer or business.

Budget Summary:

Item	FY2019 – 2020 Expenditures	FY2020 - 2021 Adopted	FY2020 – 2021 Revised	FY2021 - 2022 Adopted	% Change from FY2021
Operating	\$478,983	\$470,000	\$311,815	\$527,300	12%

**Augusta County
Fiscal Year 2021-2022
Revenue Recovery Fund**

	FY2019-2020 Actual	FY2020 - 2021 Adopted	FY2020 - 2021 Revised	FY2021 - 2022 Adopted	% Change from FY2021
Revenues:					
Use of Money & Property	\$5,436	\$5,900	\$2,700	\$2,800	-53%
Miscellaneous Revenue	1,544,600	1,655,000	1,550,000	1,635,270	-1%
Non-Revenue Receipts	160,000	160,000	160,000	160,000	0%
Total Revenues	\$1,710,036	\$1,820,900	\$1,712,700	\$1,798,070	-1%
Expenditures:					
Volunteer Contributions	\$489,138	\$397,325	\$455,750	\$336,875	-15%
Service Fees	57,828	126,288	122,751	117,595	-7%
Contingencies	50,383	68,642	160,000	160,000	133%
Transfers to Other Funds	783,413	1,228,645	974,199	1,183,600	-4%
Total Expenditures	\$1,380,762	\$1,820,900	\$1,712,700	\$1,798,070	-1%

Revenue Recovery Fund

Description:

Emergency Medical Service (EMS) Revenue Recovery is a program in which a third party bills a user fee to Medicaid, Medicare, and private insurance companies for emergency ambulance transport service. A fee is only assessed if a patient is actually transported to the hospital, and if the EMS call does not result in transport, there is no billing incurred. Revenues received from emergency medical transport are allocated to Volunteer Rescue Agencies and County Rescue in accordance with revenue recovery policy. As of July 1, 2018, the County handles their own billing through the Finance Department.

Budget Summary:

Item	FY2019 – 2020 Expenditures	FY2020 - 2021 Adopted	FY2020 – 2021 Revised	FY2021 - 2022 Adopted	% Change from FY2021
Operating	\$1,380,762	\$1,820,900	\$1,712,700	\$1,798,070	-1%

***Ambulance transports billing was greatly affected by the COVID-19 pandemic. During the shelter at home order, calls for transport decreased significantly. Calls have rebounded but due to the ongoing pandemic, revenues and expenditures have been calculated conservatively.

**Augusta County
Fiscal Year 2021-2022**

CARES Fund

	FY2019-2020 Actual	FY2020 - 2021 Adopted	FY2020 - 2021 Revised	FY2021 - 2022 Adopted	% Change from FY2021
Revenues:					
Interest on bank deposits	\$ 2,708	\$ -	\$ 18,012	\$ -	\$ 0
Revenue from the Federal Government	\$ 6,592,144	\$ -	\$ 7,661,785	\$ -	-
Total Revenues	\$6,594,852	\$0	\$7,679,797	\$0	\$0
Expenditures:					
COVID related supplies	\$ 157,446	\$ 4,019,844	\$ 3,668,882	\$ -	-
Transfers to the general fund	\$ 3,825,310	\$ -	\$ 4,867,512	\$ -	-
Transfers to School Operating Fund	\$ 20,320	\$ -	\$ 1,735,178	\$ -	-
Total Expenditures	\$4,003,076	\$4,019,844	\$10,271,573	\$0	\$0

CARES Fund

Description:

This fund was set up specifically for federal funds received by the county with the passing of the The Coronavirus Aid, Relief, and Economic Security (CARES) Act and the Coronavirus Response and Relief Supplemental Appropriations Act of 2021. These federal funds were disbursed to the state of Virginia and then pass through to localities based on a population formula determined by the state. The CARES Act required that funds be used to cover specific expenses related to the COVID19 pandemic, restrictions included but were not limited to:

1. Necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID–19);
2. Not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and
3. Were incurred during the period that begins on March 1, 2020, and ends on December 31, 2021.

The County has not budgeted for any expected revenue for FY22 as the availability of additional funding is unknown at this time.

Budget Summary:

Item	FY2019 – 2020 Expenditures	FY2020 - 2021 Adopted	FY2020 – 2021 Revised	FY2021 - 2022 Adopted	% Change from FY2021
COVID Related Supplies	\$4,003,076	\$4,019,844	\$10,271,573	\$0	

Augusta County
Fiscal Year 2021-2022
Virginia Public Assistance

	FY2019– 2020 Actual	FY2020 - 2021 Adopted	FY2020 – 2021 Revised	FY2021 - 2022 Adopted	% Change from FY2021
<u>Revenues:</u>					
State & Federal Funds	\$11,647,704	\$12,025,429	\$11,963,090	\$12,191,341	1%
Non-Revenue Receipts	910,365	1,261,417	1,273,193	1,376,910	9%
Total Revenues	\$12,558,069	\$13,286,846	\$13,236,283	\$13,568,251	2%
<u>Expenditures:</u>					
Administration	\$9,639,140	\$10,205,846	\$10,289,283	\$10,553,251	3%
Public Assistance	2,918,927	3,081,000	2,947,000	3,015,000	-2%
Total Expenditures	\$12,558,067	\$13,286,846	\$13,236,283	\$13,568,251	2%

Virginia Public Assistance Fund

Mission:

The mission of Shenandoah Valley Social Services is the promotion of self-reliance and protection of citizens through community based services. Benefit programs provide medical, financial, energy (fuel/cooling) and nutritional assistance to the citizens of Augusta County and the Cities of Staunton and Waynesboro. Service programs provide services directly or via purchase of services which includes child care, adult services, employment services, supportive services, foster care, adoption, prevention, child protective services, and adult protective services.

Department Overview:

Benefit programs provide medical, financial, fuel and food assistance to eligible citizens.

- **SNAP (Supplemental Nutrition Assistance Program):** Formerly known as Food Stamps, the program provides food assistance to low income eligible households to alleviate hunger and malnutrition.
- **General Relief:** A locally optional program designed to provide maintenance for indigent minor children living with an unrelated caregiver.
- **Auxiliary Grants:** Aged and Disabled – This program provides payments to Homes for Adults on behalf of income and resource eligible clients to pay for shelter, food and some personal care.
- **TANF (Temporary Assistance to Needy Families):** Provides temporary financial assistance to low income eligible households with minor children.
- **Energy Assistance Program:** Provides fuel, cooling and emergency crisis heating assistance to low income households.
- **Medicaid:** Provides medical assistance for eligible individuals who meet income and resource guidelines.
- **Family Access to Medical Insurance Security (FAMIS):** Health insurance program for children of working families.

Service Programs provide services directly to clients or via purchase of services.

- **Adult Services:** This program provides services to maximize self-sufficiency, prevent abuse, neglect, exploitation, inappropriate institutionalization, and assist with appropriate placements when needed.
- **Adult Protective Services:** Investigates referrals of abuse, neglect or exploitation of adults and assesses and provides services.
- **Child Protective:** Investigates referrals and provides services to abused or neglected children and their families.
- **Prevention Services:** Provides services and works within the community to prevent out of home placement and foster care for children by strengthening families, promoting child safety, well-being and permanency.
- **Child Care Services:** These services assist eligible families who are working and /or attending school with child care needs of minor or disabled children in the household.
- **VIEW- Employment Services Program:** Aids in employment, education and training, childcare, transportation, and other supportive services to low income families receiving public assistance. The Virginia Initiative for Employment not Welfare (VIEW) is a grant program designed to encourage self-sufficiency through employment.
- **Foster Care and Adoption:** Services are provided on behalf of children in the custody of Shenandoah Valley DSS. Assistance and resources are provided to families who foster and/or adopt children. This program also performs court-ordered custody investigations.
- **Volunteer Payee Services:** Coordinated volunteer services provide financial management to mentally or physically disabled and/or elderly adults.
- **Guardianship Services:** Guardianship monitoring in the areas of health, safety, and care for those unable to make their own decisions.

Strategic Goals & Objectives for FY 2021:

- Continue to educate and train the community and recipients on how to use the Virginia CommonHelp Online System to conveniently apply for benefits and services.
- Continue to coordinate and conduct Family Partnership Meetings to strengthen and assist families and children in obtaining and connecting to services and resources, plus ensuring the safety and welfare of children.
- Continue to work with the courts and other community partners to minimize the number of children placed in SVSS custody while advocating for appropriate services.
- Increase trauma-based practice in service programs and throughout the agency supported through training for staff and updating policy and guidance to support efforts.
- Implement Family First Prevention according the State guidance and policy and assist in building community capacity for evidence based services.
- Make every effort to control/reduce CSA costs by closely monitoring cases and placements.
- Pursue best practices to improve services to customers and streamline caseload management for staff.
- Pursue continued renewal of agency grants such as the Adoption Grant, Independent Living Grant, Respite Grant, Title IV-E Training Grant, Safe & Stable Families Grant, Medical Outreach and Financial Independence Program, and TANF Competitive Grant. Pursue additional grant funding to provide services.
- Work toward meeting and maintaining the state and federal participation rates in the VIEW Employment Program.
- Continue investigating fraud referrals and pursuing collections and/or prosecution.
- Continue to research and implement methods to encourage employee retention and hire qualified and knowledgeable staff.
- Obtain necessary equipment, technology, knowledge, and resources to consistently and efficiently handle high caseloads.
- Continue cross training of staff to ensure adequate knowledge and coverage.
- Ensure staff are current on all state mandated training and knowledgeable on state and local policies.
- Continuing to research and implement the use of automation and technology to streamline operations.
- Seek additional and creative cost savings measures to maintain and provide services.
- Meet and maintain case processing and error rate mandates in all programs as required by State/Federal regulations.
- Maintain consistent membership, attendance, and active participation on various state, regional and local committees.
- Work closely with Regional Specialists and state personnel to develop a better understanding of policy and procedures, improve services, and meet state and federal requirements.
- Continue to educate and train the community on mandated reporting for CPS and APS.
- Continue to increase community outreach; educating the public on services and programs.
- Continue to enhance and improving customer service to the community.

Budget Summary:

Item	FY2019 - 2020 Expenditures	FY2020- 2021 Adopted	FY2020-2021 Revised	FY2021-2022 Adopted	% Change from FY2021
Operating	\$12,558,067	\$13,286,846	\$13,236,283	\$13,568,251	2%
County Transfer	\$910,365	\$1,241,417	\$1,273,193	\$1,376,910	9%

Caseload Statistics:

Program	FY2016	FY2017	FY2018	FY2019	FY2020
Family/Children Medicaid	2883	2848	3401	4038	5463
Adult Medicaid	2063	2150	2066	2016	2234
FAMIS/Adult Plan First Medicaid (cases included in Family/Children Medicaid FY2018)	186	196	0	0	0
SNAP -Supplemental Nutrition Assistance Program (formerly known as Food Stamps)	2744	2428	2403	2265	2209
TANF/Diversions	161	183	208	196	179
VIEW	33	51	53	41	29
Energy Assistance	2118	2163	2255	2318	2165
Foster Care	63	68	61	55	46
Post Adoption Subsidy					112
Prevention Services					21
CPS Investigations & Assessments	342	474	385	461	341
CPS Service	27	52	30	17	15
Day Care	113	72	83	70	86
APS Investigations	450	568	496	551	665
AS/APS Guardianship Ongoing Service Cases	237	261	267	271	244
Total Case Count for Augusta County	11,420	11,514	11,708	12,299	13,809

Shenandoah Valley Social Service Accomplishments for FY2020:

SVSS handled 28,106 ongoing cases in FY2020. Cases have increasingly become much more complex. New state systems have produced numerous challenges and difficulties in accuracy and timely processing. Caseload statistics include only approved cases and not those that have been processed and denied, estimated to be an additional 30 percent. The caseload numbers do not reflect the total number of clients served, which may be two to three times higher.

- In FY2020, the Verona and Waynesboro Offices received a total of 28,186 combined visitors, averaging 2,349 visitors each month. The Waynesboro Office had 12,465 visitors for the year, averaging 1,039 a month and the Verona Office had 15,721 visitors during the year, averaging

1,310 a month. Overall, SVSS experienced a 26 percent reduction in traffic year over year, primarily due to COVID-19 in the later part of the fiscal year.

- SVSS received \$327,726 in Medicaid Expansion Funding requiring no local match for FY2020. This funding continues to be used to support six additional Benefit Program positions to assist with the increased Medicaid caseload.
- Continuing efforts are being placed on finding adoptive homes. Nineteen children in care were adopted during FY2020. Sixteen foster/adoptive homes were approved.
- In FY2020, 40 children entered into care (37 Foster, 2 Fostering Futures and 1 non-custodial. Fifty-eight left care with 38 reunification, 6 relative placements and 14 emancipations. The year-end balance of children in care was 134. We continue to work with the fostering future youth where most are employed part time or full time.
- SVSS Child Protective Services state ranking improved from 28th place to 16th place for case closures during the 4th quarter of the year. The percentage of overdue referrals dropped by 40 percent within one quarter. The unit continues to modify procedures in accordance with VDSS guidelines to include response time mandates and family assessment completion time frames. SVSS continues to coordinate and promote the Child Advocacy Center and the mission of the Multidisciplinary Team to best serve victims and their families. The FY 2020 statistics show that 2,110 referrals were received with 636 meeting the criteria for validation and assigned as Investigations or Family Assessments.
- The Foster Care Prevention Unit has been very busy conducting Family Partnership Meetings with 171 meetings, a 23 percent increase over FY19 of 139. The average ongoing CPS cases and FC Prevention cases increased from 29 to 35 and 25 to 34, respectively. With the reassignment of a position, the team was able to start offering FC Prevention services to CPS screened out referrals, which has been an area of service not previously offered.
- CommonHelp – the VDSS online “web-based” system received 5,555 applications for SNAP, Medicaid, TANF, EAP, and Child Care during FY20, a 19 percent increase over FY19. For SNAP, Medicaid and TANF, 38 percent of all applications received for these programs were from CommonHelp, a 6% increase year over year.
- SNAP, TANF, and Medicaid program applications totaled 12,602, a 2 percent increase, from all sources which includes CommonHelp, CoverVA, FFM (healthcare.gov), Enterprise Customer Service Center, and LDSS (paper applications submitted locally). Medicaid accounted for 7,225 or 57 percent of the applications, fairly consistent with FY19. Medicaid Expansion which took effect on January 1, 2019 expanding eligibility to adults earning up to 138 percent of the federal poverty level, or less than \$17,000 a year. An average of 6,361 individuals per month were eligible for Medicaid during this fiscal year as a result of the law. During FY20, the SNAP program had an increase of 370 applications over the same timeframe last fiscal year. This was mostly attributed to a surge in SNAP applications received after the COVID-19 Public Health Emergency, declared on March 12, 2020 for the Commonwealth.
- A State maintained Central Processing Unit assisted our agency by processing 1,067 (15%) Medicaid applications. In addition, VaCMS automatically processed and successfully completed 5,467 (45%) Medicaid renewal applications.
- The State Regional Director commended SVSS Benefit Programs for their hard work and dedication, especially during this difficult time, acknowledging the efforts put forth with processing high

volumes of applications and changes. State annual monitoring review noted tremendous improvement in documentation and verification uploads, timely processing of renewals and few errors.

- SVSS Child Card Subsidy Unit was acknowledged and congratulated by the state Regional Consultant for timely processing of Child Care applications and achieving the state performance target of 97% or above during the four quarters of FY20. The Child Care State Payment Accuracy Audit found no errors, continuing our “no error streak” for the last several years. Over 200 families were served by our Child Care Program.
- Fraud cases and collections remain very high. For FY20, SVSS collected \$185,029. The slight 4 percent reduction is mainly a result of VDSS suspending the process for certifying claims to TOP as a result of COVID-19. The Fraud Unit investigated 156 cases. Of these, 13 cases were referred to the Commonwealth Attorney’s offices for prosecution for a total of \$250,367. The Fraud Unit had 40 Internal Administrative Disqualifications amounting to \$146,578. The Fraud Department initiated Civil Case Claims with Augusta County Court this fiscal year and received two judgements.
- SVSS AS/APS Unit received and processed 1,925 reports of adult abuse, neglect or exploitation in FY2020, an increase of 25 percent over FY19. Of these 1,558 were investigated with 786 or 50 percent being determined in need of services. Those in need of services increased 18 percent year over year. An average of 213 guardianships and 38 clients in the volunteer money management program were monitored for the year. Unit members participated in Santa to a Senior Program and also hosted a holiday party for clients that were in need, providing over 91 clients with gifts. Unit members also participated in the Augusta County Senior Fair, providing resources for public benefits, housing and other service information concerning long-term care, assisted living, abuse, neglect and exploitation. Even in the midst of a pandemic, the AS/APS workers continued to provide support to clients and their families.
- SVSS AS/APS Unit continues to provide numerous presentations to local community partners on Mandated Reporting, Scams, Financial Exploitation, Physical Abuse and Neglect. The Adult Protective Services Investigative Team continues to work closely with local and state law enforcement agencies relating to criminal abuse, neglect and exploitation investigations, resulting in positive outcomes for our clients such as receiving protective services and restitution paid by perpetrators. Joint displays with the Augusta County Sheriff’s Office were set up in the community and at offices to raise awareness on World Elder Abuse Awareness Day and during Elder Abuse Prevention month. The Augusta County Elder Abuse Multidisciplinary Team has been successfully running for one year.
- Our VIEW program continues to be recognized for its performance in the state. VIEW participants’ average hourly rate is \$10.63 which is \$3.38 higher than the minimum wage; increasing \$0.41 or four percent from last year.
- Our Family Outreach and Employment Support Program (FOESP \$214,908) closed the year serving 94 individuals. The average hourly wage for an FOP participant was \$10.78, \$3.53 higher than minimum wage. Rehabilitative Services and Vocational Placement, Inc. became our new service provider for the grant in February of 2020.
- Our Medical Outreach and Financial Independence Program (MOFIP \$134,582) continues providing additional financial literary assistance to VIEW participants and other eligible individuals in the community. The MOFIP grant hosted one Financial Literacy Session (total of 2 classes) through partnership with Habitat for Humanity. Class sessions were temporarily halted from March through October due to the COVID-19 pandemic. The Medical Case Management portion of this

grant assisted four individuals with qualifying for and obtaining SSI (Supplemental Security Income) through the Social Security Administration.

- SVSS continues to successfully pursue, obtain and renew numerous grants/funding to provide services to the community. Grants and additional funding include VIEW Purchased Services, Fraud Free, Outstation Eligibility Worker at VCSB, Family Preservation and Substance Abuse & Supplemental Supplies, Adoption, Respite, IV-E Foster Care Training, Chafee Education (IL Purchased Services), Safe & Stable Families, Medical Outreach and Financial Independence Program (MOFIP), and TANF Competitive Grant (Family Outreach and Employment Support Program). Total projected grant awards are \$1,165,484.
- Cost savings realized in FY20 were achieved in Legal/Professional services (\$34,000), office supplies (\$5,000), and vehicle fuel (\$7,000) mostly resulting from less travel and teleworking due to COVID-19. The Department was also able to eliminate one PRI, saving about \$5,400 per year.
- Technology accomplishments: Most notable in FY20 was the installation of a VOIP phone system updating our technology infrastructure. The state also issued laptops to all employees at no additional cost while migrating all staff to WIN10. Foster Care and CPS workers were issued iPads from the State for Compass Application. This enables them to complete case documentation in the field and then sync with the State's main case management system. The agency also purchased ten tablets for CSA FAPT meetings to allow for digital meeting packets thus saving on printing and paper costs. WiFi has been a great asset for workers to be able to take their laptops from office to office, plus for use of iPads and iPhones. Through grant funding, we were able to purchase remote assist software to aid with helpdesk support as staff began teleworking as a result of COVID-19. A large effort was put forth to obtain state and county VPN access, activation of a VOIP mobile app and transition staff to remote work while maintaining case processing and delivery of services. The State began offering more trainings virtually saving time and travel cost. In addition, staff are utilizing virtual platforms for meetings and visits. The agency obtained battery backup units for switches, updated service staff phones, and created multiple shared mailboxes to improve efficiency in communicating. The agency began to plan for launch of a new agency email address to assist with general information questions in an effort to provide seamless, timely, and consistent customer service to our community in a professional manner – svss.connect@dss.virginia.gov
- Numerous community presentations and informational meetings were provided to the community this past year including presentations to libraries, nursing and health care facilities, correctional centers, law enforcement agencies, schools, churches and CASA. The agency coordinates Child and Adult Protective Service trainings, coordinates and sponsors the Foster Parent Picnic, Annual Adoption Celebration, Camp Light Foster Care/Adoption Recruitment Event, Adult Services Annual Client Christmas party, Santa to a Senior, and participates in numerous job, health and community fairs including Vendor Fall Fair at Waynesboro Country Club, Augusta County Fair, ACPR Senior Health Fair, Staunton Community Health Fair, Kid's Matter Day, Sweet Dreams, Xtreme Fest, Buffalo Gap's Reality Town Event, and Staunton Celebration of Lights.
- An Online Employee Exit Survey continues to be used to gain feedback and information on areas that may need improvements or changes to assist in retaining employees and strengthen the workplace.
- The agency Facebook pages continue to grow with people liking and sharing our pages and posts. Enhancements were made to the website for COVID-19 resources and helpful information.

- The agency logo continues being promoted in the community through correspondence, including letterhead, emails, and agency apparel. To date, agency staff have purchased \$8,874 in agency logo apparel which assists in promoting and recognizing our agency in the community.



Contacts:

Anita Harris	Director Shenandoah Valley Social Services	(540) 245-5810
Lisa Shiflett	Assistant Director	(540) 245-5838
Amber Bokelman	Benefits and Self-Sufficiency Program Manager	(540) 949-6664
Susan Hughes	Administrative Office Manager	(540) 245-5813

Locations:

Verona Office, Augusta County Government Center
 68 Dick Huff Lane
 P.O. Box 7 (mailing address)
 Verona, VA 24482

Waynesboro Office
 1200 Shenandoah Avenue
 Waynesboro, VA 22980

Last update February 2021

Augusta County
Fiscal Year 2021-2022
Comprehensive Services Act

	FY2019- 2020 Actual	FY2020 - 2021 Adopted	FY2020 – 2021 Revised	FY2021 - 2022 Adopted	% Change from FY2021
Revenues:					
State Funds	\$3,081,805	\$3,683,000	\$3,940,000	\$3,719,000	1%
Transfers from Other Funds	1,719,404	2,067,000	2,185,000	1,550,000	-25%
Total Revenues	\$4,801,209	\$5,750,000	\$6,125,000	\$5,269,000	-8%
Expenditures:					
Children’s Services Act	\$4,801,210	\$5,750,000	\$6,125,000	\$5,269,000	-8%
Total Expenditures	\$4,801,210	\$5,750,000	\$6,125,000	\$5,269,000	-8%

Children's Services Act Fund

Description:

The Children's Services Act (CSA) is a Virginia Law that provided for the pooling of eight specific funding streams, which purchases services for high-risk youth. These funds are returned to our localities with a required state/local match and are managed by local interagency teams. The purpose of the Act is to provide child centered, family focused, cost effective services to high-risk youth and their families. The CSA was initially codified as the "Comprehensive Services Act for At-Risk Youth and Families" in 1993 and was renamed effective July 1, 2015.

There are two tiers to the CSA system including the multijurisdictional Community Policy and Management Team (CPMT) which has administrative and fiscal responsibility for the local funds pool and is responsible for the development of local policy and procedures. This team is made up of at least one elected or appointed official or their designee and the agency heads or their designees from the local Department of Social Services, School System, Community Services Board (mental health), Court Services Unit (juvenile justice), local Health Department., a parent representative and where appropriate, a private provider. The second tier is the Family Assessment and Planning Team (FAPT) which is comprised of supervisory level staff from the same agencies as the CPMT as well as the parent and often a private provider. This team meets up to four times per month to discuss the strengths and needs of these children, determine what services would best meet the need, contract for services and maintain fiscal accountability for the services. Each child receiving services is reviewed for a continued need.

There are three main areas which make a child eligible for mandated funding. These include children who are in foster care, children who require services to prevent foster care and children who require a special education private day placement or residential through their Individual Education Plan. Mandated children must be served under the law, and each locality is mandated under State and Federal law to provide sum sufficient funding to meet the needs of these children. The CPMT may choose to fund other children that meet criteria as determined by the FAPT and may choose to fund services for children who are considered non-mandated.

The number of children served and the level of care required to meet their needs fluctuates from year to year. In Augusta County, we work diligently to serve our children in the community. Over the years our residential costs have decreased but we have seen a significant rise in our treatment foster care costs. In addition, the number of children in need of a special education private day placement has increased significantly. Our teams also work to respond to our Courts as they seek input in how to best serve court involved youth and their families. Our CSA staff provide utilization review on all residential, therapeutic foster care and community based services to ensure that our children are receiving the services recommended, that the services are helping families reach identified goals and that the services are cost-effective and end when the goals are met.

Goals:

- Increase communication with the courts in order to provide more effective services to children and families in the community.
- Continue implementation and evaluation of strategic plan goals.
- Fill vacant Parent Representative seats on CPMT and Augusta County and Staunton FAPT.
- Effectively monitor the submission of Child and Adolescents Needs and Strengths (CANS) Assessments.
- Maximize use of alternative funding streams to decrease CSA costs.
- Assist in implementation of Family First Legislation.
- Recruit providers for services eligible for IV-E reimbursement under Family First.
- Assist with attempts to secure grant funding to bring additional resources to the community.
- Revise and renew CSA Vendor Contracts with all service providers.

Budget Summary:

Item	FY2019-2020 Expenditures	FY2020-2021 Adopted	FY2020-2021 Revised	FY2021-2022 Adopted	% Change from FY2021
Operating	\$4,801,210	\$5,750,000	\$6,125,000	\$5,269,000	-8%
County Transfer	1,719,404	2,067,000	2,185,000	1,550,000	-25%

***The use of County reserves are reflected in the Fiscal Year 2021 adopted County transfer, for further details see the County Administrator’s letter to the board.

Service Levels and Performance Measures:

	FY2015-2016	FY2016-2017	FY2017-2018	FY2018-2019	FY2019-2020
Total Children Served	204	206	205	185	161

Accomplishments:

- Held one day training for all FAPT members on January 28, 2020
- Assisted all FAPT members in becoming CANS certified
- Complete Annual Risk Survey for Office of Children’s Services (OCS)
- Updated sections of local CSA policy
- Updated the Individualized Family Services Plan (IFSP) template to allow for SMART goals for youth, current caregiver and planned caregiver instead of just focusing on the youth
- Renewed the PSSF grant
- Assisted in completion of VJCCA Bi-Annual funding renewal plan
- Assist Valley CSB in submitting the SAMSHA Systems of Care Grant application.
- Assisted community partners in applying for funding to be certified to provide services potentially eligible for funding under Family First Prevention Services
- Updated Parental Agreement template to address special considerations for placement of ID/DD youth
- Developed a new way to present yearly funding renewals to CPMT
- Developed an agreement for payment to private day school placements based on submission of Continuity of Education Plans after the school closure mandate
- Adapted to hosting all FAPT and CPMT meetings virtually
- Assisted Valley CSB in developing a plan for Mental Health Initiative funding after the closure of Valley’s day treatment program.

Contact Information:

Crystal Breeden, CSA Coordinator

E-mail: crystal.breeden@dss.virginia.gov

Location:

Shenandoah Valley Social Services

68 Dick Huff Lane

PO Box 7

Verona, VA 24482

Phone: (540)213-3690 **Fax:** (540)213-3699

Last updated 2/1/21

Schools Operating Fund

Description:

The School Operating Fund consists of local fund support derived through the transfer from the County’s General Fund, State, Federal, and other operating support for Augusta County Public Schools. Augusta County’s per pupil expenditure was \$11,059 for fiscal year 2018-2019.

Augusta County Public Schools is comprised of nine elementary schools, four middle schools, five high schools and a vocational school and a governor’s school. The projected daily membership for funding the upcoming school year is 9,660 students, excluding regional special education, preschool, and 4-year old programs. The overall student/teacher ratio is 21:1.

Goal:

To prepare a budget that is responsive to the current economic conditions and the corresponding available revenues from the local, state and federal governments. During the 2021-2022 budget development process, the Augusta County School Board will seek to:

- Increase instructional focus on deeper thinking and learning, emphasizing the Profile of an ACPS Learner through innovative teaching strategies, technology infusion, and social-emotional development;
- Continue to strive towards improvement of salary scales while maintaining/improving benefits for all employees;
- Continue the process for the addition of two new middle school wings at Buffalo Gap High School and Riverheads High School;
- Address maintenance/capital infrastructure needs; by completing Priority I Maintenance needs on an annual basis, and begin process for capital and equipment/curriculum renovations at Valley Career and Technical Center and Shenandoah Valley Regional Governor’s School.

Budget Summary:

	FY2019-2020 Expenditures	FY2020-2021 Adopted Budget	FY2020-2021 Amended Budget	FY2021-2022 Adopted Budget	% Change from FY2021*
Instruction	\$89,303,969	\$92,473,177	\$97,482,910	\$94,988,173	-2.6%
Administration	2,949,274	2,970,953	3,294,455	2,962,299	-10.1%
Health Services	1,667,715	1,761,810	1,716,868	1,815,057	5.7%
Pupil Transportation	6,430,570	6,798,691	6,713,529	6,869,787	2.3%
Operations & Maintenance	8,667,317	9,684,866	11,765,472	10,143,277	-13.8%
Total	\$109,018,845	\$113,689,497	\$120,973,234	\$116,778,593	-3.5%
County Transfer-operating	\$44,218,078	\$45,544,333	\$45,544,333	\$46,128,652	1.3%

*Percentage change is compared to FY21 Amended budget

Service Levels and Performance:

In 2021-2022 the School Board Operating Fund will include more than \$116 million in financially related activities. A 5.0% salary increase was implemented in 2021-2022. The budget also provides 50% health insurance premium subsidies for employee spouses and dependents. The budget does provide continued support for the implementation of the digital transformation initiative. Financial activities include providing support for classroom instruction, pupil transportation, administration, health services, and facilities maintenance. Financial activities include processing accounts payable, accounts receivable, grant reimbursements, petty cash, payrolls, procurement functions, time clock administration, the administering of employee leave and benefit programs, 1099 reporting, Medicaid reimbursement submission, and the administration of property & casualty and workers compensation insurance and FMLA. Payroll and fringe benefit administration services are provided for the School Board, the Shenandoah Valley Regional Program and Valley Career & Technical Center. Monthly payrolls are processed for more than 1,600 contracted employees and more than 700 part-time employees.

Fund 43 – School Nutrition Program

Description:

The School Nutrition Program accounts for all of the operations of the school food services program in the 18 schools. For fiscal year 2021-2022 school food services will be operating in 18 schools. It is an extension of the educational programs of the schools, and is operated under the federally funded National School Lunch Act and Child Nutrition Act. In addition, there is an a la carte food service program available at all schools. This federal program works closely with the County’s Treasurer’s Department to monitor all financial transactions and to develop formal collection procedures.

Goals:

The School Nutrition Program of ACPS will provide students the opportunity to enjoy nutritionally balanced, affordable, and delicious school meals that promote learning readiness and healthy eating behaviors.

To complement and support the education environment through providing students with dining experiences that will provide a social break to the school day in a friendly atmosphere with timely service of healthy choices and a variety of foods prepared and served in a safe manner.

To continue to operate as a self-supporting department within the school system.

Budget Summary:

	FY2019 - 2020 Expenditures	FY2020 - 2021 Adopted	FY2020 - 2021 Amended	FY2021 - 2022 Proposed	% Change from FY21*
Operating	\$4,695,953	\$4,716,110	\$3,727,557	\$5,369,681	44%

*Percentage change is compared to FY21 Amended budget

Employee compensation expenditures for fiscal year 2021-2022 reflect an average 5% salary increase for SNP workers. The projected cost of health insurance premiums for employees is built into the 2021-2022 budget. Meal prices remain unchanged for fiscal year 2021-2022.

Service Levels and Performance:

This federal program provides subsidized and nutritious meals to eligible students at reduced or no cost. In the SY 2019-2020 there were 970,178 student lunches, 945,106 student breakfasts, and 16,503 adult meals served. Augusta County participates in the Shenandoah School Food Buying Co-operative in order to keep costs as low as possible. The Co-operative evaluates, bids, and purchases foods and supplies as one purchasing entity to take advantage of volume pricing. The food service program employs 81 full-time employees and 38 part-time employees. The SNP offers an apprenticeship program that offers on-the-job and classroom training.

Fund 44 – School Capital Improvement Fund

Description:

The School Capital Improvement Fund provides a mechanism by which capital improvement projects are funded. These projects can include the construction and/or renovation of facilities which results in the increased value or increased useful life of such facilities. In addition, funds can be expended for the purchase of school buses, one-time technology upgrades, infrastructure improvements, and major equipment. The nature of these expenditures is non-reoccurring. The fund serves as a mechanism by which transfers from the County’s School CIP account are made to the school division in order to address major capital needs.

Goals: To provide safe, functional, and properly maintained facilities that properly accommodates the student population while facilitating the educational process.

Budget Summary:

	FY2019-2020 Expenditures	FY2020-2021 Adopted	FY2020-2021 Amended	FY2021-2022 Proposed
Capital	\$1,924,474	\$1,503,488	\$1,752,426	\$1,474,300

Service Levels and Performance:

Fiscal Year 2021:

The Revised FY21 budget includes \$418,642 in E-Rate revenues representing partial reimbursement from the federal program for the costs associated with the Technology Infrastructure upgrade. Other revenues include payments from the leasing of space at Beverley Manor for a cellular telephone tower and the leasing of the school division’s Educational Broadband Spectrum; \$11,491 and \$16,127, respectively. There is a transfer from the County CIP account in the amount of \$35,457 for the County’s share of costs associated the Wilson Memorial High School Concession project and the installation of embankment steps at Churchville Elementary.

There is a transfer from the School Operating Fund in the amount of \$2,000,000 to offset the cost of the technology network infrastructure upgrade project which will have a reoccurring cost of approximately \$400,000 per year for the next five years.

A transfer from the County’s Operating Fund in the amount of \$1,080,000 was earmarked for the purchase of 12 new school buses.

The Revised FY21 expenditure budget includes \$463,172 associated with the technology infrastructure upgrades. FY21 will be the second year of a seven-year lease to upgrade and maintain the division’s network. The purchase of 12 school buses is budgeted to be \$1,108,136. Under Grounds Services \$10,200 is budgeted for the installation of steps at Churchville Elementary. The Cassell Elementary School construction project has \$32,257 for the installation

of a retention pond. The cost of remediating storm water runoff at Riverheads Elementary is budgeted to be \$55,220. The remaining projected costs of construction of the new concession stand/ restroom facility at Wilson Memorial High School is \$83,441.

Total expenditures for revised FY21 are \$1,752,426.

Fiscal Year 2022:

The Proposed FY22 budget includes \$11,644 in revenues generated from the cellular telephone tower at Beverley Manor and \$16,167 in revenues from the leasing of the Educational Broadband Spectrum. The County of Augusta has appropriated \$1,080,000 towards the purchase of 12 school buses.

The Proposed FY22 expenditure budget includes \$394,300 associated with the third year of the technology infrastructure upgrade lease. The purchase of 12 school buses is budgeted to be \$1,080,000.

Total expenditures for proposed FY22 are \$1,474,300.

Fund 47 – Head Start Fund

Description:

Head Start is a national program administered by the Office of Head Start within the Administration for Children and Families (ACF) office of the U.S. Department of Health and Human Services. The Shenandoah Valley Head Start program is operated by Augusta County Public Schools as grantee. The **Head Start** program partners with seven public school divisions to provide comprehensive services for low-income children, ages three and four, prior to entry into kindergarten.

In the spring of 2015, Augusta County and Shenandoah Valley Head Start received an **Early Head Start – Child Care Partnerships (EHS-CCP)** grant. This program provides for enhanced full day and full-year services to very young children, aged 6 weeks to 3 years, in community-based licensed childcare settings.

Goal:

The SVHS and EHS-CCP program will provide a program that is aligned to federal regulations and responsive to the economic conditions and corresponding available supporting resources provided by the host public school divisions and communities.

The programs will maintain current instructional, health support, family support, and provide staff training.

The Early Head Start – Child Care Partnerships budget will implement high quality full-day and full-year services focused on overall child development, health promotion, family support, and staff training in the partnership sites.

Head Start and Early Head Start will emphasize school readiness and parent, family and community engagement to support the academic trajectory of children impacted by poverty.

Budget Summary:

	FY2019 – 2020 Expenditures	FY2020 - 2021 Adopted	FY2020 - 2021 Revised	FY2021 – 2022 Proposed	% Change from FY2021*
Head Start Operating	\$2,560,671	\$2,410,817	\$2,865,200	\$2,284,642	-20.3%
EHS – CCP Operating	\$838,463	\$714,364	\$829,077	\$743,262	-10.4%

*Percentage change is compared to FY21 Revised Budget

Employee compensation expenditures for fiscal year 2021-2022 parallel the rate changes for employees in the School Operating budget.

Service Levels and Performance:

In 2020-2021 the Shenandoah Valley Head Start and Early Head Start – CCP was funded to provide comprehensive preschool services to 254 Head Start children and 32 Early Head Start children who meet federal poverty criteria for enrollment in the program at no cost to the family. A reduced number received services due to COVID-19 and the mitigation strategies performed in schools and child care centers. The activities provided include classroom instruction, health services, family and child support, staff development and parent training, acquisition of program technical assistance, and operational and maintenance services. Financial activities include meeting personnel, fringe, contractual, travel, supplies, equipment, and training costs associated with maintaining a regional comprehensive preschool program operating a birth to five continuum that meets the Office of Head Start performance standards.

Fund 48 – Governor’s School Fund

Description:

The Governor's School Fund plays a critical role in enhancing the educational experience students receive. This fund directly supports student participation in curricular and co-curricular activities; updated technology and equipment; and student development and is designed to meet the unique needs of gifted and highly motivated students. Students may attend in one of two broad curriculum areas: the Arts and Humanities program or the Sciences program.

Goals:

The Shenandoah Valley Governor’s School is dedicated to leadership in innovative instructional practices and effective service to students and teachers. The facility, schedule, teacher-student relationships, organization, and course offerings focus on the special attributes and needs of advanced learners and highly motivated students. SVGS is working to develop creative solutions for current fiscal challenges which offer future opportunities or provide long term possibilities in providing resources for instruction, staff, technology, and capital improvements.

Budget Summary:

	FY2019 – 2020 Expenditures	FY2020 - 2021 Adopted	FY2020 – 2021 Revised	FY2021 - 2022 Proposed	% Change from FY2021*
Operating	\$1,571,353	1,797,776	1,752,826	1,901,805	8.5%

*Percentage change is compared to FY21 Revised Budget

Employee compensation expenditures for fiscal year 2021-2022 parallel the rate changes for employees in the School Operating budget.

Service Levels and Performance:

SVGS is a regional program that will serve 240 high ability students (148 Augusta County) in grades 11-12 from 3 local school divisions. In addition, SVGS provides enrichment and outreach to gifted students in 25 area elementary and middle schools.

CONTRIBUTIONS



CONTRIBUTIONS

GL NUMBER	DESCRIPTION	PREVIOUS YEAR		PREVIOUS YEAR		PREVIOUS YEAR		ADOPTED		Projected		Dept		Admin	
		FY/2018 ACTUAL	FY/2019 ACTUAL	FY/2020 ACTUAL	ADOPTED BUDGET	PROJECTED ACTUAL	FY/2022 REQUEST	FY/2022 RECOMMEND							
081020-5679	SHENANDOAH VALLEY AIRPORT	134,080	134,080	134,080	134,080	134,080	134,080	134,080	134,080	134,080	134,080	134,080	134,080		134,080
081050-5674	SHENANDOAH VALLEY PARTNERSHIP	73,815	73,815	75,013	75,013	75,013	75,013	75,013	75,013	75,013	75,013	75,013	75,013		75,013
092030-5602	MENTAL HEALTH SERVICES BOARD	184,185	191,555	197,000	197,000	197,000	197,000	197,000	197,000	197,000	197,000	197,000	197,000		197,000
092030-5604	VALLEY EDUCATION ALLIANCE	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000		1,000
092030-5665	VALLEY PROGRAM FOR AGING SER	31,250	31,250	31,250	31,250	31,250	31,250	31,250	31,250	31,250	31,250	31,250	31,250		31,250
092030-5673	BLUE RIDGE COMMUNITY COLLEGE	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000		5,000
092030-5703	BRITE BUS-PDC TRANSIT	41,000	41,000	41,000	41,000	41,000	41,000	41,000	41,000	41,000	41,000	41,000	41,000		41,000
092030-5704	INTER-REGIONAL PUBLIC TRANSI														12,346
092030-5711	COMMUNITY CENTERS (FROM P&R)	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000		10,000
092030-5714	CRAIGSVILLE MEALS TAX	26,284	23,058	23,058	23,058	23,058	22,606	22,606	22,606	22,606	19,010	19,010	19,010		19,010
092030-5715	VERONA FOOD PANTRY	39,540	39,540	39,540	39,540	39,540	39,540	39,540	39,540	39,540	39,540	39,540	39,540		39,540
092030-5717	VALLEY ASSOC FOR INDEPENDENT														2,000
092030-5720	CRAIGSVILLE PERSONAL PROPERT	32,606	34,573	34,573	34,573	37,337	37,337	37,337	37,337	38,986	38,986	38,986	38,986		38,986
092030-5750	LIONS OF VA-TAX EXEMPTION	728	700	700	700	658	616	616	616	616	586	586	586		586
092030-5751	OAK GROVE THEATER-TAX EXEMPT	2,567	2,567	2,788	2,567	2,788	2,847	2,847	2,847	2,847	2,847	2,847	2,847		2,847
092030-5756	VALLEY CHILDREN'S ADVOCACY CENTER		2,000	5,000	2,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000		5,000
092030-5758	VIRGINIA WAR MEMORIAL FOUNDA														1,400
092030-5760	CAP-SAW CONTRIBUTION	52,100	52,100	52,100	52,100	52,100	52,100	52,100	52,100	52,100	52,100	52,100	52,100		52,100
	TOTAL CONTRIBUTIONS	634,155	642,238	653,574	613,652	615,301	796,664	662,615							



Capital Improvements Plan

County's Capital Improvement Fund

Description:

The County Capital Projects Fund is used to account for the construction or renovation of major capital facilities. These projects include major building repairs such as roofs, repaving of parking lots, replacement vehicles such as fire and rescue apparatus, and construction projects such as landfill expansion. Funding is provided by grants, loan proceeds and a transfer from the general fund.

Budget Summary:

Item	FY2019 - 2020 Expenditures	FY2020 - 2021 Adopted	FY2020 - 2021 Revised	FY2021 - 2022 Recommended	% Change from FY2021
Capital	\$9,589,941	\$6,298,040	\$21,498,347	\$7,070,864	12%
Transfers	3,276,447	1,342,696	1,379,788	817,708	-39%
Total	\$12,866,388	\$7,640,736	\$22,878,135	\$7,888,572	3%

*** Capital budget includes funding depreciation accounts for future equipment replacements and building improvements. Middle River Regional Jail member buy-in payments are to be appropriated for future expenditures: one-third operating reduction, one-third future expansion savings and one-third County depreciation allocation.

***Transfers are: 1) to cover debt service in Debt Fund, including School Financing, Greenville Sewer, Mill Place Water Tank and Rt. 636 and 2) to fund the School Board's depreciation.

CAPITAL IMPROVEMENT PROGRAM:

- The County will develop a five-year plan for capital improvements and update each annually.
- The County will coordinate the development of the capital improvement budget with the development of the County's operating budget. Future operating costs associated with the new capital improvements will be projected and included in operating budget forecasts.
- The County will maintain all its assets at a level adequate to protect the County's capital investment and to minimize future maintenance and replacement costs.
- The Planning Commission will review and approve the five-year plan before submission to the Board of Supervisors.

See Additional Attachment following the Capital Budget Letter for Capital Projects Detail

Funding sources for capital projects include: cash payments, long-term borrowing, current revenues, grants, private donations, capital leases and various other methods.

COUNTY OF AUGUSTA, VA

18 Government Center Lane
P. O. Box 590, Verona, Virginia 24482-0590
(540) 245-5618, FAX 245-5621



March 29, 2021

M E M O R A N D U M

TO: **BOARD OF SUPERVISORS**

FROM: Timothy K. Fitzgerald, County Administrator

COPY: Augusta County Planning Commission

SUBJECT: **CAPITAL IMPROVEMENTS PLAN AND BUDGET**

The recommended Capital Improvements Budget for Fiscal Year 2021-22, along with the Capital Improvements Plan for the five years 2021-22 through 2025-26, is submitted for the Board of Supervisors' consideration (**attachment**). I am also forwarding the CIP to the Planning Commission for their review and consideration as it relates to the Comprehensive Plan.

A CIP offers a systematic approach to planning and financing capital improvements. Although capital improvement programming cannot totally eliminate inefficiencies and the element of chance, a well-prepared CIP can offer advantages such as:

- Anticipating future capital facility needs
- Correlating projects to community goals, financial capabilities and anticipated growth
- Eliminating duplication and poorly planned expenditures
- Encouraging cooperation with other governmental units
- Establishing work schedules and cost estimates
- Facilitating Federal and State Grants
- Facilitating private sector improvements consistent with the Comprehensive Plan
- Developing public support for capital expenditures

A funded or partially funded CIP can also serve as a "rainy day" fund for operating budgets in times of fiscal stress. Since 1990, there has been seven times that CIP earmarked funding has been used to offset operating budget revenue needs:

FY93-94	\$ 400,000
FY03-04	\$ 278,000
FY09-10	\$ 751,750
FY10-11	\$ 623,000
FY11-12	\$ 834,913
FY12-13	\$ 277,940
FY14-15	<u>\$1,296,421</u>
	\$4,462,024

This represented a reduction of \$4,462,024 in previously committed Capital funding. The Board allocated re-occurring capital funding of \$1.7 in the FY19 budget and an additional \$1.1 million with the FY20 budget to offset a portion of the total capital funds previously used for operating. There still remains \$1.7 million in reoccurring capital funding need to fully refund the capital account. This equates to a little more than 2¢ on the tax rate (4¢ including School funding).

The relationship between Capital and Operating budgets is always fluid. When “year end” fund balances occur, the CIP’s depreciation accounts (DA) have been the primary beneficiary. These accounts include: Electoral Board Automation, Sheriff’s Department Equipment, Fire/Rescue Equipment, Emergency Communications Equipment, Geological Information System (GIS) Equipment, Information Technology (IT), Library Automation, Vehicle Depreciation, Security Equipment, Parks and Recreation and Building Maintenance (HVAC, Roof, Carpet and Tile, Lighting, etc.).

2021-22 CAPITAL BUDGET SUMMARY

Specifically, the proposed capital improvement budget for Fiscal Year 2021-22 identifies needs totaling \$28 million. The amount of funds represented by the five-year CIP is \$113 million. Because the CIP is a multi-year planning document, the Board has the flexibility to modify its five-year priorities as circumstances dictate. To fund the capital budget, year-end fund balances and reassessments revenues have been supplemented by designated revenues, i.e., one third of consumer utility taxes, one third of BPOL license taxes, 90% of meal taxes, a portion of lodging taxes, rental income and the 1997 NADA TPP adjustment.

For Fiscal Year 2021-22 the following funding sources are earmarked for capital projects:

<u>General Operating</u>	<u>FY21-22</u>
Consumer Utility (1/3) (1993)	\$ 817,000
Business, Professional & Occupational License Tax (BPOL) (1/3) (1993)	1,167,000
Meals Tax (90%) (1992/1998)	2,250,000
General Reassessment (1993)	2,300,000
General Reassessment (1997)	1,210,000
TPP NADA Adjustment (1997)	950,000
General Reassessment (1/2-2001)	919,000
General Reassessment (2005)	2,424,000
Rental Income	256,000
Lodging Taxes	10,000
Revenue Recovery	200,000
Real Estate (2015)	898,350
Real Estate (2018)	1,704,685
Real Estate (2019)	1,125,000
	- 400,000 (1)
	- 278,000 (2)
	- 751,750 (3)
	- 623,000 (4)

- 834,913 (5)
 - 277,940 (6)
 -1,296,421 (7)
-7,256,250 (8)
 \$ 4,512,761

- (1) Reflects FY 93-94 CIP reductions to offset operating budget needs.
- (2) Reflects FY 03-04 CIP reductions to offset operating budget needs.
- (3) Reflects FY 09-10 CIP reductions to offset operating budget needs.
- (4) Reflects FY10-11 CIP reductions to offset operating budget needs.
- (5) Reflects FY11-12 CIP reductions to offset operating budget needs.
- (6) Reflects FY12-13 CIP reductions to offset operating budget needs.
- (7) Reflects FY14-15 CIP reductions to offset operating budget needs (School Board).
- (8) School Debt – Phases I, II, III, IV, V and VI.

In 1993 and 1997, the Board authorized 100% of the general reassessment for capital improvements. In 2001, the Board authorized 50% of the general reassessment for capital improvements (the remaining 50% was earmarked for teacher salaries). With the construction of Wilson Middle School, and renovations/expansions to Stuarts Draft and Wilson Memorial High Schools, \$2,424,000 of the 2005 reassessment was earmarked for school debt.

As previously stated, the CIP is a plan (versus the Capital budget) and it is a valuable exercise to identify needs regardless of the current funding availability. Doing so ensures that capital and infrastructure needs are not ignored and reminds us what future needs are on the horizon. The Capital Budget Fund had a December 31st balance of \$24 million. This fund can be broken down into a number of categories:

1. Infrastructure Accounts
2. Matching Grants (Recreation, ACSA and VDOT)
3. Depreciation Accounts
 - Board of Elections Automation
 - Library Automation
 - Fire-Rescue Equipment
 - Emergency Communications
 - Sheriff's Department Equipment
 - GIS Equipment
 - Parks and Recreation
 - IT Equipment
 - Security Equipment
 - Vehicles
 - Building/HVAC
4. Specific Capital Projects:
 - Landfill
 - Courthouse
 - Solid Waste Centers
 - County Schools
 - Flood Control Dams/Stormwater Management
 - Fire Training Center
 - Government Center
5. Grant Matches
 - Fire and Rescue Equipment - Volunteers

- Hazardous Materials and Equipment
- Roads
- 6. Debt
 - Regional Jail
 - Juvenile Detention Home
 - Blue Ridge Community College
 - County Court Complex
 - Route 636 Road Project
 - Mill Place Commerce Park Water Tank
- 7. Reserves
 - Children Services Act
 - Department of Social Services
 - Economic Development
- 8. Regional Projects
 - Tourist Information Center
 - Firing Range

Also attached is a list of CIP projects and allocations based upon available Fund Balance and reoccurring CIP funding availability (**attachment**). It is significant to note that the CIP has an “unfunded” balance of \$10 million.

The following is an overview of the CIP by project area:

INFRASTRUCTURE

The seven infrastructure accounts allow Board members the flexibility to address unique problems and needs in their magisterial districts. These accounts have also been used to study problems, leverage other funding sources and expedite projects. Since FY2010, funding for this account has been substantially reduced:

	<u>Per District</u>	<u>Total</u>
FY2010	\$100,000	\$ 700,000
FY2011	\$100,000	\$ 700,000
FY2012	\$ 50,000	\$ 350,000
FY2013	\$ -0-	\$ -0-
FY2014	\$ -0-	\$ -0-
FY2015	\$ 25,000	\$ 175,000
FY2016	\$ 50,000	\$ 350,000
FY2017	\$ 50,000	\$ 350,000
FY2018	\$ 50,000	\$ 350,000
FY2019	\$ 50,000	\$ 350,000
FY2020	\$ 50,000	\$ 350,000
FY2021	\$ -0- COVID	\$ -0- COVID

PUBLIC WORKS

A) Stormwater

Stormwater management continues to be a significant state and local problem. Many of our older subdivisions have inadequate storm drainage systems, or the systems are in need of repair. In addition, regional stormwater management planning, especially for areas

in industrial, commercial, and small lot residential subdivisions, continues to hold promise, particularly when a public/private partnership presents itself as a viable option. This account provides seed money or leverage to address these issues.

Up to \$40,000 a year has been earmarked in the past to fund Stormwater projects under this program, individual projects up to \$20,000 have been eligible for this funding. Projects above this amount require Supervisor funding from their individual infrastructure accounts or public-private partnerships.

B) **MS4**

In 2014, the County became a regulated Municipal Separate Storm Sewer System (MS4) community and a Virginia Stormwater Management Program (VSMP) Authority. These programs, which are mandated by state code, significantly increase the required level of investment in stormwater management infrastructure, and will require that the county plan for the associated long term maintenance responsibilities. In addition, the VSMP program will lead to additional privately funded facilities for the county to maintain in residential subdivisions.

The MS4 program, in order to meet Total Maximum Daily Load (TMDL) discharge limits, will require significant investment on the County's part for planning, design, construction and maintenance. The MS4 area is approximately 8,800 acres and the MS4 plan focuses primarily on retrofit or older stormwater management measures to meet the required pollutant reductions. The estimated cost to implement the current TMDL listed projects totals \$2.6 million. The County is continuously examining into new opportunities to minimize upfront costs along with long-term maintenance for these practices.

The MS4 program seeks to minimize the discharge of pollutants through and from the MS4 area into state waters. This program must include six elements, or "Minimum Control Measures"

- Public Education and Outreach
- Public Participation / Involvement
- Illicit Discharge Detection and Elimination
- Construction Site Runoff Control
- Post-Construction Runoff Control
- Pollution Prevention / Good Housekeeping

In order to determine the precise needs and priorities for improvements, the County can explore the feasibility of carrying out more detailed studies of countywide stormwater management needs. The cost of a countywide study could exceed \$1 million. The industry standard to maintain stormwater infrastructure averages \$30/acre/year to \$150/acre/year depending upon density. Considering the acreage for both the MS4 regulated area and the Urban Service Areas (41,000 acres plus/minus) the cost would be \$1,230,000 to \$6,150,000 annually. Many communities are enacting stormwater management fees to offset the construction and maintenance cost of these facilities. Funding for implementation of the program is included in current and future capital budgets.

C) Roads

Roads continue to be a priority of the Board and our citizens. Statewide, the competition for Smart Scale and Revenue Sharing funding is intense. Augusta County has aggressively sought additional VDOT funds by participating in the Revenue Sharing program (50% local match).

In the latest round of Smart Scale applications, the County applied for 4 projects which included, Rt. 254 and Rt. 640 intersection improvements, short (additional lanes entering and exiting the complex) and long-term improvements (new alignment for secondary access) to the Woodrow Wilson and Workforce Rehabilitation Center, and improvements to Rt. 256 from the northbound I-81 ramps to Triangle Drive.

The County was successful in receiving funding for the short-term WWRC improvements through the Smart Scale funding process. Additional projects that are currently on the approved list are the I-81 exit 235 turn lanes and the intersection of Mill Place Parkway, Route 612, and the Woodrow Wilson Roundabout.

Smart Scale funding is open for application every two years with the next round of submissions due in the summer of 2020. We will continue to develop projects and prepare them in order to have solid applications for funding in the future.

EDUCATION

Since 1992, the County has authorized \$182.2 million in bonds for School construction projects. Projects include:

PHASE I (\$2.4M)

Stuarts Draft Middle
Cassell Elementary
Riverheads Elementary
Beverley Manor Middle
Wilson Elementary

PHASE III (\$25.2M)

Ft. Defiance High
Buffalo Gap High
Riverheads High

PHASE V (\$58M)

Wilson Middle School
Stuarts Draft High
Wilson High

PHASE II (\$14.7M)

Stuarts Draft Elementary
Clymore Elementary

PHASE IV (\$24.3M)

North River Elementary
Craigsville Elementary
Stump Elementary
Churchville Elementary

PHASE VI (\$60.5M)

Wilson Middle School
Wilson Elementary School
Riverheads Elementary School
Cassell Elementary School

In June 1990, School debt totaled \$5,639,604. As of June 2020, School debt totaled \$64.3 million. Since 1990, principal and interest costs have increased from \$876,000 in FY90 to \$8.5 million in FY20.

The Board, on September 22, 2010, authorized the School Board to proceed with Capital Improvements within the Board of Supervisors currently authorized annual debt appropriation (\$7,256,250).

PUBLIC SAFETY

A) Detention

The Middle River Regional Jail opened in 2006. Current outstanding debt is \$18 million. The debt payment is \$1,953,441 annually of which Augusta County's share is \$664,169 based upon our three-year average of prisoner days (34%). The DOC's "out-of-compliance" backlog in local and regional jails continues to exist and Jail staff proactively works with DOC to have as many inmates transferred as possible. With Rockingham and Harrisonburg joining the Authority, our percentage of debt has dropped from 39.41% to 34%.

Due to the rising inmate population there has been a significant increase in expenditures for the Regional Jail. Costs for medical care, food, supplies and utilities are directly related to the population housed. Future plans for out-side bed rentals or expanding the facility are under consideration by the Authority.

B) E-911

The next step in improving the E-911 system will be to bring the existing system to an IP based solution, which will allow for capabilities such as GPS location, text messaging and database queries to meet radio users expectations. The Emergency Communications Center narrow banded its Motorola analog UHF wide band simulcast radio system. The Center has seven frequencies, with one talk around frequency. Federal grant money is only available for Project 25 (P25) capable equipment, which supports analog, repeater, and simulcast voting topologies. Upgrades are needed to the existing system to an IP based solution and opens up options to add more sites, more equipment, more channels and more features. It allows for the ability to link to other networks for mutual aid and regional or statewide networks.

In addition, the Virginia General Assembly adopted legislation that requires each Public Safety Answering Point (PSAP), by July 1, 2020, to be able to receive and process calls for emergency assistance sent via text message. The Commonwealth of Virginia's NG911 deployment plan offers the Next Generation ESInet solution throughout Va. as a solution that will facilitate a transition from legacy 9-1-1 networks to networks capable of supporting multimedia emergency services for Augusta ECC deployment.

Hardware and software for Computer Aided Dispatch (CAD) is approaching end of life and exceeds the industry standards for replacement. Modern technology will allow for added capabilities, software improvements and safety recommendations.

C) FIRE AND RESCUE

The recommendations proposed in previous fire and rescue studies, as well as the Strategic Plan recommendations suggested in recent years, continue to impact the

operating budget, as well as the capital budget. While this is recognized and accounts have been established in capital for apparatus, the Training Center, and volunteer equipment, the needs associated with maintaining and supporting a combination system continue to escalate.

Fire and rescue station infrastructure; 17 stations total countywide, 4 of which are County owned, are aging and need to be considered with regard to future upgrades and/or new construction.

In addition to having the following County owned fire apparatus; 4 Engines, 1 Tanker, 2 Squads, 2 Ladder Trucks, and numerous other support fire related apparatus, Augusta County Fire-Rescue has acquired ten (10) County owned ambulances over the past several years. These ambulances are providing service delivery from both County owned stations, as well as through partnerships with volunteer stations.

The Training Center and Training Division, inclusive of both fire and EMS remain a key element in assuring that both the career and volunteer system have the resources and facilities to deliver necessary training to provide skilled and capable personnel to meet present and future public safety needs.

D) **COURTS**

County court needs are significant and has been discussed for decades. Capital costs to address court needs will be significant. Capital funding has been set aside to begin the design and construction procurement process. A direction is anticipated soon impacting FY2022 and future budgets. It is anticipated debt service will be included in the FY2025 budget.

E) **LANDFILL**

The landfill has transitioned over the years from just Augusta County, to Augusta County/Staunton, and to the current Regional Landfill including Augusta County/Staunton/Waynesboro. Many improvements have occurred over the years to include development of the public use site.

The Augusta County Service Authority manages the landfill. Currently ACSA is actively filling in Phase 4. Phase 5 construction has been budgeted and is planned to occur in FY23. ACSA actively works to reduce tonnage, improve compaction and find other ways to increase the longevity of the landfill.

The landfill owners share in capital and operating costs. All owners are also required to set aside funding for closure and post closure expenses of the new landfill. The County and Staunton are obligated to fund all post closure expenses on the old landfill phases as Waynesboro was not a part of those Phases.

OTHER CATEGORIES

This category represents funding for a variety of County projects. The following is a brief synopsis:

- A) **IT/GIS** – With technology rapidly changing, it is imperative we stay proactive in order to provide the best resources to both County staff and County residents. With Server and PC platforms changing so quickly, we find ourselves in a near constant cycle of replacement and upgrading of our equipment. We have also added many door security and cameras over the years. This equipment resides on our network and is our responsibility. During the past several years we have assigned toughbooks to over 100 users between Sheriff's office and Fire/Rescue personnel. We have moved our network to a virtual environment in hopes of providing the most stable backbone possible. At the same time, we move forward with Disaster Recovery needs with 'Off Site' replication, for both the network and financial system. Our web usage continues to improve the communication between the county, citizens and businesses. GIS continues to be a dependable resource for staff and citizens. Improved efficiency and quality of our data have come as a result of the high demand.

Cyber Security threats have reached perilous levels -- and there will be no abatement. Local, county, state and federal agencies have had their data compromised across the United States. Hacking As A Service (HaaS) is a booming industry. Money is the driving force behind daily attacks against our county. The goal, find a way to make the County pay, or find a way to profit on the County's data. Cyber Security is at the forefront of every aspect of the IT department's daily operations. It is no longer a question of is Augusta County under attack daily, because we are, rather it is a question of when will an attack will be successful, and to what degree? A continuous investment in cyber security tools and training is now a very real part of the cost of doing business.

- B) **BLUE RIDGE COMMUNITY COLLEGE** – Localities served by the Community College are responsible for the non-general costs of site work associated with projects, i.e. utility extensions, parking lots, roadways, external lighting, sidewalks, etc. Augusta County's share remains at \$137,585 a year.

- C) **LIBRARY** – The Library's Strategic Plan for FY 2020-2023 identified the need for a comprehensive overview of the library's facilities and the services provided within them.

Specifically noted was the need for a plan to address space and building issues at each of our facilities. In order to keep up with public demand for materials, meeting and study rooms, and technology, additional square footage is needed at Craigsville, Middlebrook, and Stuarts Draft. Additional long term goals include the construction of a library at the Stuarts Draft Park, the possibility of relocating the Middlebrook Library to an area with better Internet access closer to population centers and traffic patterns and upgrading the Fishersville meeting rooms.

Changes in the public's use of and requirements for public libraries necessitate a reexamination of the services currently provided as well as changes in the physical spaces. In addition to increased wiring, cabling, and security systems, modern libraries must be designed for flexible configurations of their interior spaces. This is difficult in our rented and older buildings.

In addition to being community hubs and a source for books and other media, our libraries are technology centers for all ages. Over 27% of county residents do not have access to affordable broadband and depend upon the libraries for their computer needs. Many require intensive hands-on assistance and training. It is essential that funding be provided to improve access, increase bandwidth, and maintain currency with emerging trends and products.

The lack of transportation, the distances many residents must travel, and the demands of modern life call for staff to take the library to the public. "Pop-Up" libraries bring services and collections plus the Internet and computers to where people are thus improving access. The current library van must be replaced to enable this type of service and to permit easy and reliable transportation of materials and staff between our branches.

By investing in improved facilities, community focused services, current materials to check out, and technology, we can provide Augusta County residents with better access to technology resources, trained and knowledgeable staff, and community resources to further increase this area's viability for industry and economic development.

As technology evolves, so do the unique needs of the Augusta County residents who feel the effects of the digital divide due to financial restraints or lack of digital literacy. Every day we provide classes or one-on-one support to those in need of new technology skills as they face changes in conducting business, navigating government services, or achieving educational goals. In order to provide quality service, the staff needs to remain current with advances in technology through careful evaluation of potential purchases and future services.

With the addition of the seventh Library in Weyers Cave and the new Strategic Plan, the Library Board of Trustees and staff will continue to determine the best methods of providing efficient and effective service to Augusta County. This includes a master plan for facility upgrades to keep pace with the demands for more community space and varied technological needs.

D)

RECREATION FACILITIES - In partnership with the Facilities Management Department, Parks and Rec assists in developing and maintaining County parks, facilities and recreational amenities. Parks are an avenue for citizens to enjoy the outdoors, gather as a community and participate in sports or wellness activities. The County has six parks: Natural Chimneys, Augusta Springs, Deerfield, Crimora, Stuarts Draft and the Trails at Mill Place Commerce Park. Essential capital needs for the older parks are becoming more significant as the initial investments are fully depreciating. This fact coupled with exponentially growing use of our parks, facilities, and amenities will continue to reveal an annually increasing need to invest.

Staff have seen a significant increase in requests for use of the Fishersville Gym facility over the past four years. This increase is reflective of the deficit in gym space that the County has compared to demand, especially within its urban growth areas. Staff would expect this need to be accurately reflected and conveyed through a revised Master Plan based on citizen survey responses and then a public meeting stage. Major renovations are needed for this facility to continue hosting the current uses and meet code while

providing a safe and comfortable environment for citizens. In fact the facility has been closed indefinitely due to safety concerns with the current ceiling/roofing situation.

The Parks and Recreation Commission continues to serve as a resource in advising the Board of Supervisors on the allocation of recreation grants to community groups which have dedicated their time and energy to promoting recreation opportunities for our citizens. Since the program was initiated, over \$2.5 million has been authorized leveraging an estimated \$4.8 million in community, individual and corporate contributions.

The Parks & Recreation Department would suggest the following as priorities for capital investment and improvement, based on identified and long existing needs as well as data that they have been able to collect:

- (1) Renovations to the Recreation Gym – Fishersville/Wilson HS campus
- (2) Master Plan for Natural Chimneys Park
- (3) Improvements at Stuarts Draft Park including replacement and relocation of the playground, expanded parking, renovations to make restroom facility accessible year-round
- (4) Surfacing of existing simple walking paths/trails at our parks to be more accessible
- (5) Parking area, restroom facility, and signage with opening the Berry Farm property for simple, passive recreational uses such as hiking/walking, mountain bike riding, nature studies, picnicking.
- (6) Revision and update of the comprehensive Parks, Recreation, & Open Space Master Plan from 2003

It is imperative to realize that many County owned properties, that include facilities and amenities currently used for recreational purposes by Augusta County residents, are through agreement, managed and operated by a variety of non-profit community groups and organizations. Some of these properties include the Deerfield Community Center, the Crimora Community Center, the New Hope Community Center, the old Verona Elementary School, the Fishersville ballfields, and the Diamondback ballfield in Stuarts Draft. Many of these groups and organizations charged with managing these properties have experienced dwindling membership numbers and quite often a void of consistent, motivated leadership over the past five years. While these organizations have historically looked to the County for assistance with funding for capital improvements on the County owned property, they have often assisted through their own private fundraising efforts and supplemented county funding. Those efforts have not been as frequent in recent times and it would be unwise to assume that trend will reverse itself considering noticeable trends and patterns in the area. The County needs to be prepared to have a more significant role in the near future of not only operating and managing these properties with daily expenses but also shouldering a heavier burden on the capital investment side if these amenities are going to continue to be made available to our citizens. The County should also be prepared to be approached with buying or assuming ownership of current, privately owned properties where there has been decades of history of joint private and public capital investment for recreational purposes for greater Augusta County and specifically, smaller geographic communities within it.

- E) **SHENANDOAH VALLEY REGIONAL AIRPORT COMMISSION** - The Airport Commission has been successful over the past several years leveraging local funds to secure significant State and Federal Grants to improve facilities at the Shenandoah Valley

Regional Airport (SHD). Projects underway or recently completed include renovations to runways and hangar design/construction. The Airport Commission has a Master Plan for the Airport which identifies existing conditions, forecasts demand, and recommends facilities that will be necessary to meet such demand over the next 15-20 years. The development and approval of the plan is required by both the Federal Aviation Administration and Virginia Department of Aviation in order for the Commission to secure funding for future projects from both agencies. Augusta County partners with Rockingham County, Staunton, Waynesboro and Harrisonburg to operate the Airport.

- F) **UTILITIES** – The County’s Infrastructure Accounts have traditionally covered minor water and sewer extensions. The County’s Comprehensive Plan, as well as Economic Development initiatives, often requires a financial commitment from the Service Authority. In such circumstances, it would be appropriate to participate in cost sharing proposals. Additionally, the issue of fire flow may require public-private and County-ACSA partnerships to address. In 2015, ACSA provided the County with a detailed list of potential fire flow improvement projects in each district, noting those that also had economic development benefits as well. The County’s prioritization of Weyers Cave as the focus of new industrial and commercial growth will also require an expansion of the Weyers Cave wastewater treatment plant, which cannot be funded solely through increased sewer rates for ACSA customers. County participation in the funding of this project will be critical in order to move forward.
- G) **BUILDING SINKING FUND** – The Building Sinking Fund has been established based upon depreciation costs associated with HVAC, carpet and tile, roofs, lighting, painting and paving. Replacement costs associated with solid waste/recycling container sites are also included in this account. Revenues generated from the rental of space at Government Center to Federal, State and Regional agencies contributes funding for this sinking fund.
- H) **GOVERNMENT CENTER** – Functionality of the Government Center continues to evolve as well as maintenance needs. This account allows for funding of renovations and improvements to address those needs. During 2021, the Property Committee will be discussing paving needs along with a funding plan that will affect FY2022 and future budgets.
- I) **SOCIAL SERVICES BUILDING** – The current offices are located in a circa 1965 warehouse. The roofing system, along with HVAC systems, makes it extremely difficult to maintain and efficiently operate. A separate building is maintained by the City of Waynesboro. We continue to look for opportunities to provide a consolidated regional facility at some point in the future.
- J) **ECONOMIC DEVELOPMENT** – This account has been used to purchase and develop Mill Place Commerce Park. Funding from this account has been used in the past to grade several sites in the Commerce Park to make them “shovel ready” and complete a Master Plan update for the Commerce Park. Additionally, funds from this account assist in progressing the site readiness of other key sites throughout the County. Funding from this account can be used to provide the required local match should Commonwealth’s Opportunity Fund (COF), Industrial Road Access, Rail Access, or as other similar projects present themselves.

- K) **TOURISM** – The goal is to help attract new visitors to Augusta County and enhance their visitor experience with tourist information centers and support of other key attractions. In an effort to meet our moral obligation, any tourism funding not spent in any given fiscal year as part of the general fund is moved into a tourism CIP for significant tourism projects.
- L) **GOVERNMENT BUILDINGS SECURITY** –Since 2001, Homeland Security has been a high priority and we continue to see a need for additional security equipment to protect against active shooters. The account is set up to fund camera, badge access systems, and notification systems, to name a few.
- M) **FLOOD CONTROL DAMS** – NRCS has completed improvements to Robinson Hollow, Inch Run, Toms Branch, Mills Creek, Todd Lake and Hearthstone dams. Several dams in the County are left to be rehabilitated and efforts are made to begin the planning process.
- N) **SOLID WASTE TRANSFER RECYCLING LOCATIONS** – Staff continually monitors the demand and functionality of the ten (10) solid waste collections sites. Nine (9) collection sites plus the Landfill recycle cardboard, mixed paper, aluminum, and metal. These collection sites also offer glass recycling that is reused as a engineered material at the landfill in accordance with Department of Environmental Quality guidelines. Staff and the Recycling Committee track the market for these commodities and manage revenues and expenses. Currently the resell of recyclables are low or in the negatives due to transportation and cost of processing. The County continues to balance costs and benefits for recycling.
- O) **VEHICLE SINKING FUND** –This account has been established for the replacement of law enforcement and other County vehicles.

**Augusta County
Fiscal Year 2021-2022
County Capital Improvement Fund**

	FY2019– 2020 Actual	FY2020 - 2021 Adopted	FY2020 – 2021 Revised	FY2021 - 2022 Adopted	% Change from FY2021
Revenues:					
From Local Funds	\$0	\$0	\$0	\$0	
Revenue from Use of Money and Property	42,866	14,918	31,198	11,612	-22%
Miscellaneous Revenue	90,070	30,000	14,500	30,000	0%
Recovered Costs	101,050	127,000	88,850	85,000	-33%
From State Funds	144,162	1,631,000	2,090,235	1,228,360	-25%
From Federal Funds	2,102,169	406,882	2,255,969	248,227	-39%
Non-Revenue Receipts	10,338,728	4,225,240	18,847,553	5,411,139	28%
Total Revenues	\$12,819,045	\$6,435,040	\$23,328,305	\$7,014,338	9%
Expenditures:					
Capital Outlays	\$9,589,941	\$6,298,040	\$22,938,347	\$7,014,338	11%
Transfers to Other Funds	3,276,447	1,342,696	1,415,245	761,181	-43%
Total Expenditures	\$12,866,388	\$7,640,736	\$24,353,592	\$7,775,519	2%

**CIP Accounts
#80000**

	FY22 Requested	FY20/21 Fund Bal.	FY22 CIP Budget	FY22 Grant/ Rev. Budget	FY22 Total Exp. Budget
Infrastructure Accounts @ \$50,000	\$ 350,000	\$ -	\$ 350,000	\$ -	\$ 350,000
Recreation Matching Grants @ \$15,000	\$ 105,000	\$ -	\$ 105,000	\$ -	\$ 105,000
Total	\$ 455,000	\$ -	\$ 455,000	\$ -	\$ 455,000
Depreciation Accounts					
Electoral Board Voting Equipment	\$ 5,103,000	\$ -	\$ 25,000		\$ 25,000
Library	\$ 240,694	\$ -	\$ -	\$ 17,000	\$ 17,000
Fire/Rescue Equipment	\$ 6,240,997	\$ -	\$ 500,000	\$ 70,500	\$ 570,500
ECC	\$ 7,389,653	\$ -	\$ 425,000	\$ 796,046	\$ 1,221,046
Sheriff's Dept. Equipment	\$ 707,060	\$ -	\$ 50,000	\$ -	\$ 50,000
GIS Equipment	\$ 40,000	\$ -	\$ -	\$ -	\$ -
Parks & Recreation/Natural Chimney's	\$ 1,283,361	\$ -	\$ 100,000	\$ -	\$ 100,000
IT Equipment	\$ 351,217	\$ -	\$ 175,000	\$ 70,562	\$ 245,562
Financial Software Replacement	\$ 1,250,000	\$ -	\$ -	\$ -	\$ -
Security Equipment	\$ 290,549	\$ -	\$ 25,000	\$ -	\$ 25,000
Vehicles	\$ 3,274,614	\$ 800,000	\$ 175,000	\$ 100,500	\$ 275,500
Buildings	\$ 2,100,149	\$ -	\$ 256,460	\$ 5,000	\$ 261,460
Total	\$ 28,271,294	\$ 800,000	\$ 1,731,460	\$ 1,059,608	\$ 2,791,068
General Projects					
Landfill	\$ 1,139,543	\$ -	\$ 400,000	\$ -	\$ 400,000
Fire Training Center	\$ 90,000	\$ -	\$ -	\$ -	\$ -
Flood Control Dams	\$ 10,000	\$ -	\$ -	\$ -	\$ -
Stormwater Management	\$ 673,000	\$ -	\$ 47,229	\$ -	\$ 47,229
Economic Development	\$ 300,000	\$ -	\$ 200,000	\$ 66,612	\$ 266,612
Utilities	\$ 200,000	\$ -	\$ 100,000	\$ -	\$ 100,000
Broadband	\$ -	\$ -	\$ -	\$ -	\$ -
Tourist Information Center	\$ 10,000	\$ -	\$ 10,000	\$ -	\$ 10,000
Regional Firing Range (Fiscal Agent)	\$ -	\$ -	\$ -	\$ 8,000	\$ 8,000
VDOT Revenue Sharing	\$ 500,000	\$ -	\$ -	\$ 591,041	\$ 591,041
Fire/Rescue Equipment-Volunteer	\$ 200,000	\$ -	\$ 200,000	\$ -	\$ 200,000
Hazardous Materials Grant	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000
Verona Sidewalk Project	\$ -	\$ -	\$ -	\$ -	\$ -
Government Center Expansion	\$ 150,000	\$ -	\$ -	\$ -	\$ -
Watershed Grants	\$ -	\$ -	\$ -	\$ 150,000	\$ 150,000
New Courts Complex	\$ -	\$ 1,500,000	\$ 600,000	\$ -	\$ 600,000
County Schools (Carryover)	\$ -	\$ -	\$ 185,644	\$ -	\$ 185,644
Contingency/CARES	\$ -	\$ 9,267,813	\$ (1,965)	\$ -	\$ (1,965)
Total	\$ 3,272,543	\$ 10,767,813	\$ 1,740,908	\$ 825,653	\$ 2,566,561
Debt					
MRRJ (Jail) @ 34%	\$ 664,170	\$ 1,614,500	\$ 500,000	\$ 564,124	\$ 1,064,124
SVJC (Juvenile) @ 22.81%-debt pd 6/20	\$ -	\$ -	\$ -	\$ -	\$ -
BRCC @ 33.8%	\$ 137,585	\$ -	\$ 137,585	\$ -	\$ 137,585
Total	\$ 801,755	\$ 1,614,500	\$ 637,585	\$ 564,124	\$ 1,201,709
Grand Total	\$ 32,800,592	\$ 13,182,313	\$ 4,564,953	\$ 2,449,385	\$ 7,014,338
		\$ 3,379,054			\$ 724,686
		\$ 16,561,367			\$ 7,739,024

COUNTY OF AUGUSTA
CAPITAL IMPROVEMENTS PLAN
FISCAL YEARS 2022-2026

<u>PROJECT</u>	<u>FISCAL YEAR ENDING JUNE 30TH</u>					<u>TOTAL</u>
	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	
<u>PUBLIC WORKS:</u>						
INFRASTRUCTURE	350,000	1,400,000	1,400,000	1,400,000	1,400,000	5,950,000
STORMWATER MANAGEMENT	135,000	135,000	135,000	135,000	135,000	675,000
LANDFILL	790,000	850,000	2,908,000	581,000	569,000	5,698,000
BROADBAND	0	0	0	0	0	0
REVENUE SHARING-ROADS	500,000	500,000	500,000	500,000	500,000	2,500,000
SUB-TOTAL	1,775,000	2,885,000	4,943,000	2,616,000	2,604,000	14,823,000

<u>SCHOOL PROJECTS:</u>	<u>7,256,000</u>	<u>7,256,000</u>	<u>7,256,000</u>	<u>7,256,000</u>	<u>7,256,000</u>	<u>36,280,000</u>
-------------------------	------------------	------------------	------------------	------------------	------------------	-------------------

<u>PUBLIC SAFETY:</u>						
JAIL (DEBT)	664,000	664,000	1,329,000	1,329,000	1,329,000	5,315,000
COURTHOUSE (DEBT CONTRIBUTION)	0	0	0	3,500,000	3,500,000	7,000,000
EMERGENCY COMMUNICATIONS (DA)	6,940,153	3,278,000	3,230,000	776,000	737,000	14,961,153
FIRE & RESCUE APPARATUS (DA)	5,850,497	464,000	455,000	388,000	321,000	7,478,497
FIRE/ RESCUE TRAINING CENTER II	90,000	40,000	40,000	40,000	40,000	250,000
FIRE/ RESCUE CAPITAL (VOL.)	200,000	200,000	200,000	200,000	200,000	1,000,000
SHERIFF'S DEPARTMENT (DA)	657,060	82,000	71,000	60,000	15,000	885,060
FIRING RANGE	10,000	10,000	10,000	10,000	10,000	50,000
SUB-TOTAL	14,411,710	4,738,000	5,335,000	6,303,000	6,152,000	36,939,710

<u>OTHER COUNTY PROJECTS:</u>						
G. I. S. (DA)	40,000	8,000	7,000	4,000	4,000	63,000
BLUE RIDGE COMM. COLLEGE	138,000	138,000	138,000	138,000	138,000	690,000
LIBRARY AUTOMATION/TECHNOLOGY (DA)	224,000	2,600	700	0	0	227,300
RECREATIONAL MATCHING GRANTS	105,000	210,000	210,000	210,000	210,000	945,000
RECREATIONAL COMM. CENTERS	165,000	18,000	18,000	18,000	18,000	237,000
RECREATION (DA)	1,283,000	55,000	55,000	53,000	42,000	1,488,000
SHEN. VAL. REG. AIRPORT COMM.	134,000	134,000	134,000	134,000	134,000	670,000
UTILITIES	200,000	200,000	200,000	200,000	200,000	1,000,000

OTHER COUNTY PROJECTS (CONTINUED):

INFORMATION TECHNOLOGY (DA)	105,500	43,000	39,000	15,000	1,000	203,500
FINANCIAL SOFTWARE REPLACEMENT	1,250,000	300,000	300,000	300,000	300,000	2,450,000
ECONOMIC DEVELOPMENT	300,000	300,000	300,000	300,000	300,000	1,500,000
TOURIST INFORMATION CENTERS	10,000	10,000	10,000	10,000	10,000	50,000
GOVERNMENT CENTER SECURITY (DA)	266,000	47,000	41,000	41,000	31,000	426,000
VEHICLE SINKING FUND (DA)	2,228,500	135,000	135,000	85,000	21,000	2,604,500
FLOOD CONTROL DAMS	100,000	100,000	100,000	100,000	100,000	500,000
BUILDING SINKING FUND (DA)	1,843,540	281,000	261,000	252,000	236,000	2,873,540
ELECTORAL BOARD VOTING EQUIPMENT (DA)	5,103,400	990,000	990,000	950,000	950,000	8,983,400
SUB-TOTAL	13,495,940	2,971,600	2,938,700	2,810,000	2,695,000	24,911,240
USES - GRAND TOTAL	36,938,650	17,850,600	20,472,700	18,985,000	18,707,000	112,953,950

SCHOOL BORROWING	7,256,000	7,256,000	7,256,000	7,256,000	7,256,000	36,280,000
V. D. O. T.	500,000	500,000	500,000	500,000	500,000	2,500,000
RENTS	256,460	256,460	256,460	256,460	256,460	1,282,300
REVENUE RECOVERY	200,000	200,000	200,000	200,000	200,000	1,000,000
GENERAL FUND REVENUE	4,098,493	4,098,493	4,098,493	4,098,493	4,098,493	20,492,465
GENERAL FUND BALANCE	24,617,697	5,529,647	8,151,747	6,664,047	6,386,047	51,349,185
TOURISM (MEALS/LODGING)	10,000	10,000	10,000	10,000	10,000	50,000
SOURCES - GRAND TOTAL	36,938,650	17,850,600	20,472,700	18,985,000	18,707,000	112,953,950



AUGUSTA

COUNTY, VIRGINIA

Debt

**Augusta County
Fiscal Year 2021-2022**

Debt Fund

	FY2019– 2020 Actual	FY2020 - 2021 Adopted	FY2020 – 2021 Revised	FY2021 - 2022 Adopted	% Change from FY2021
<u>Revenues:</u>					
Charges for Services	\$30,180	\$38,600	\$33,919	\$34,800	-10%
Non-Revenue Receipts	8,506,361	7,918,361	7,922,508	7,794,564	-2%
Total Revenues	\$8,536,541	\$7,956,961	\$7,956,427	\$7,829,364	-2%
<u>Expenditures:</u>					
Debt Service	\$8,536,543	\$7,956,961	\$7,956,427	\$7,829,364	-2%
Total Expenditures	\$8,536,543	\$7,956,961	\$7,956,427	\$7,829,364	-2%

Debt Fund

Description:

The Debt Service Fund was established by the Board of Supervisors as the repository of funding for principal and interest costs on outstanding debt. Debt service in this fund encompasses costs associated with public school projects and County capital projects. The County has no statutory limit, or “legal debt margin,” on the amount of debt it can issue. The County does not currently have a bond rating.

The FY 2022 adopted debt service expenditures are shown in the following table. Expenditures consist of the actual amount of principal and interest payments due on debt issued in prior years, and the projected amount of principal and interest payments due in FY 2022, and certain service costs incurred on debt. The FY 2022 anticipated debt service payments are estimated to represent 7% of anticipated revenue.

Bonded Debt Authorization and Issuance Policies:

The Constitution of Virginia and the Virginia Public Finance Act provide the authority for a County to issue general obligation debt secured solely by the pledge of its full faith and credit, as well as debt secured by the fee revenues generated by the system for which the bonds are issued and, if necessary, by general obligation tax revenues. The County is also authorized to issue debt secured solely by the revenues of the system for which the bonds are issued. There is no limitation imposed by state law or local ordinance on the amount of general obligation debt which a County may issue; however, with certain exceptions, debt which either directly or indirectly is secured by the general obligation of a County must be approved at public referendum prior to issuance. Debt secured solely by the revenues generated by the system for which the bonds were issued may be issued in any amount without a public referendum.

Types of Debt:

Currently the County has two types of debt, general obligation bonds and revenue bonds. General obligation bonds relate directly to school construction projects. Revenue bonds are County projects that include construction of a gravity sewage system, roadway and bridge construction, and Mill Place water tank.

Budget Summary:

Item	FY2019 – 2020 Expenditures	FY2020 - 2021 Adopted	FY2020 – 2021 Revised	FY2021 - 2022 Adopted	% Change from FY2021
Operating	\$8,536,543	\$7,956,961	\$7,956,427	\$7,829,364	-2%

Long-Term Debt Obligations

School Related Debt

At the end of FY21, Augusta County held \$69.6 million in outstanding long-term debt through the fiscal year 2037 for school projects. This amount includes principal and interest payments due.

A summary of school-related general long-term obligations outstanding as of June 30, 2021 follows:

Issue	Issue Date	Retire Date	Interest Rate	Original Issue	Principal Installments	Balances as of June 30, 2021	Purpose of Debt
2004A	5/13/2004	7/15/2025	5.10%	\$5,875,000	Various Annual	1,278,320	Wilson Middle(New)
2004B	11/10/2004	7/15/2024	4.1%- 5.1%	\$6,454,481	Various Annual	1,590,000	Wilson Middle (New)
2006A	11/9/2006	7/15/2026	4.225%- 5.1%	\$26,610,000	Various Annual	9,067,275	Stuarts Draft High/Wilson High
2007A	11/8/2007	7/15/2027	4.35%- 5.1%	\$12,729,426	Various Annual	5,801,248	Stuarts Draft High/Wilson High
2011A	6/28/2011	6/1/2027	reimbursed as federal tax credit	\$7,500,000	Various Annual	2,812,500	Wilson Elem
2012B	5/10/2012	7/15/2032	3.05%- 5.05%	\$6,600,000	Various Annual	5,992,415	Wilson Elem
2016A	4/26/2016	7/15/2035	2.05%- 5.05%	\$27,825,000	Various Annual	30,488,209	Hugh Cassell, Riverheads Elem., WMS addition
2016B	11/17/2016	7/15/2036	3.05%- 5.05%	\$14,285,000	Various Annual	16,093,999	Hugh Cassell, Riverheads Elem., WMS addition
						\$69,656,703	

Note: Interest rates are the stated rates per amortization schedules. Most issues were subsidized so the implicit rate would have been less.

General Government Debt

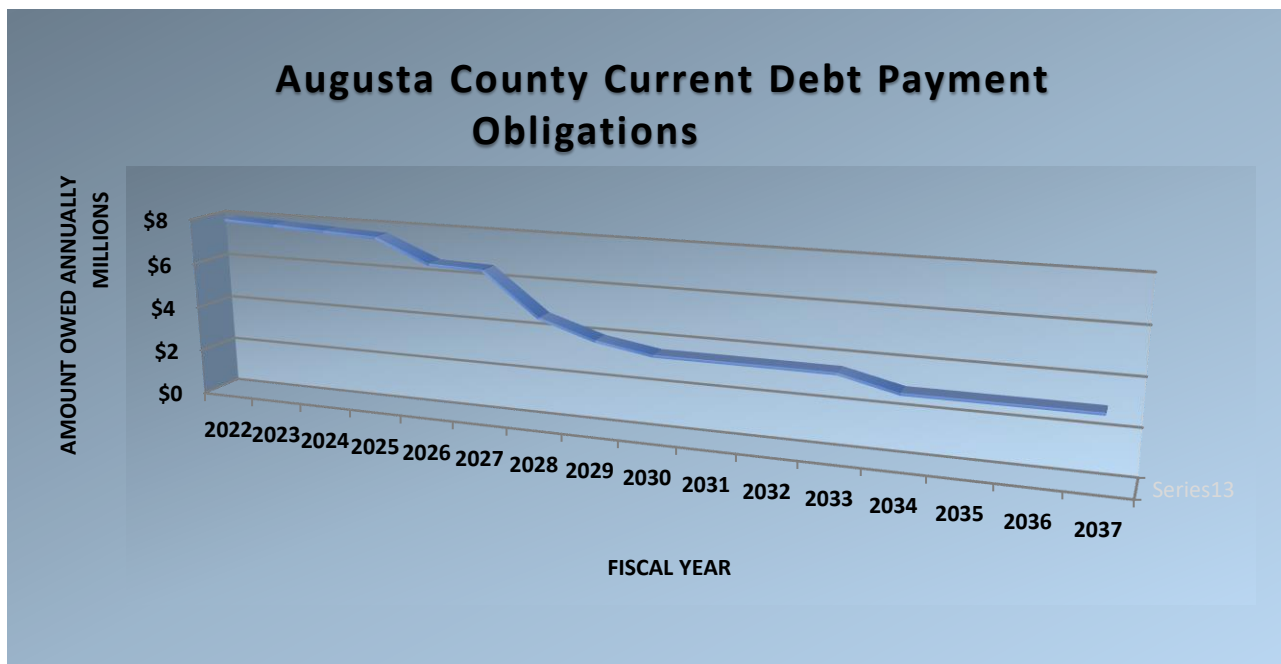
At the end of Fiscal Year 2021, Augusta County held \$5.2 million in outstanding long-term debt through the year 2033 for General Government projects. This amount includes both principal and interest payments.

A Summary of general government long-term obligations (Principal only) outstanding as of June 30, 2021 follows:

Issue	Issue Date	Retire Date	Interest Rate	Original Issue	Principal Installments	Balances as of June 30, 2021	Purpose of Debt
2012B	8/23/2012	12/1/2033	0.00%	\$1,789,123	\$92,677	1,094,049	Greenville Sewer
2013A	6/5/2013	10/1/2028	2.02%- 4.84%	\$4,415,000	Various Annual	3,213,309	Route 636
2014C	11/19/2014	10/1/2024	2.97%- 5.13%	\$1,890,000	Various Annual	956,609	Water Tank
Total						\$5,263,968	

Note: Interest rates are the stated rates per amortization schedules. Most issues were subsidized so the implicit rate would have been less.

The following chart shows the County's current payment obligations by year, both General Obligation and Revenue Bonds.



COUNTY OF AUGUSTA, VIRGINIA

**RATIO OF NET GENERAL BONDED DEBT TO ASSESSED VALUE
AND NET BONDED DEBT PER CAPITA
Last Ten Fiscal Years**

Fiscal Year	Net Bonded Debt ⁽³⁾	Ratio of Net General Obligation Debt to Assessed Value ⁽²⁾	Net Bonded Debt per Capita ⁽¹⁾
2020	\$ 68,813,173	0.77%	911
2019	74,473,645	0.87%	987
2018	80,768,982	1.02%	1,075
2017	86,828,357	1.06%	1,158
2016	75,885,169	0.95%	1,021
2015	51,139,403	0.66%	688
2014	56,548,128	0.72%	766
2013	62,543,941	0.81%	846
2012	68,402,704	0.90%	929
2011	66,757,671	0.88%	908

COUNTY OF AUGUSTA, VIRGINIA

**RATIOS OF OUTSTANDING DEBT BY TYPE
Last Ten Fiscal Years**

Fiscal Years	Governmental Activities		Total Primary Government	Percentage of Personal Income ⁽¹⁾	Per Capita ⁽¹⁾
	General Obligation Bonds	Other Notes/Bonds			
2020	\$ 68,813,173	\$ 5,807,487	74,620,660	2.23%	988
2019	74,473,645	6,424,009	80,897,654	2.53%	1,072
2018	80,768,982	7,020,530	87,789,512	2.75%	1,168
2017	86,828,357	7,597,052	94,425,409	2.97%	1,259
2016	75,885,169	8,163,572	84,048,741	2.84%	1,131
2015	51,139,403	8,715,094	59,854,497	2.04%	805
2014	56,548,128	6,890,001	63,438,129	2.25%	859
2013	62,543,941	6,244,457	68,788,398	2.53%	931
2012	68,402,704	-	68,402,704	2.51%	929
2011	66,757,671	-	66,757,671	2.59%	908



Appendices

PROPERTY TAX RATES
Last Ten Fiscal Years

Calendar Year	Property Tax Rates						Total Direct Rate
	Real Estate	Personal Property ⁽²⁾		Mobile Homes	Machinery and Tools		
		Vehicle	Other				
2020	\$ 0.63	\$ 2.50	\$ 2.00	\$ 0.63	\$ 2.00	0.81	
2019	0.63	2.50	2.00	0.63	2.00	0.81	
2018	0.63	2.50	2.00	0.63	2.00	0.81	
2017	0.58	2.50	2.00	0.58	2.00	0.76	
2016	0.58	2.50	2.00	0.58	2.00	0.76	
2015	0.58	2.50	2.00	0.58	2.00	0.74	
2014	0.56	2.50	1.90	0.56	1.90	0.70	
2013	0.51	2.50	1.90	0.51	1.90	0.67	
2012	0.48	2.25	1.90	0.48	1.90	0.63	
2011	0.48	2.25	1.90	0.48	1.90	0.63	

AUGUSTA COUNTY, VIRGINIA

ASSESSED VALUATION OF TAXABLE PROPERTY

ESTIMATES FOR THE YEAR ENDING JUNE 30, 2022

Real Estate (Net of Land Use Value)	\$7,796,073,690
Mobile Homes	\$33,586,930
Personal Property	\$646,143,349
(Vehicles, Motorcycles, Campers, Boats, Boat Trailers, Horse Trailers, Airplanes, Trailers)	
Personal Property – Business Personal Property.....	\$135,743,111
(Large trucks and trailers)	
Machinery & Tools	\$242,485,670
Public Service Corporations	
Real Estate	\$457,496,890
Personal Property	<u>\$929,400</u>
	<u>\$458,426,290</u>
TOTAL ESTIMATED ASSESSED VALUATIONS	<u>\$9,312,459,040</u>

Typical Augusta County Household

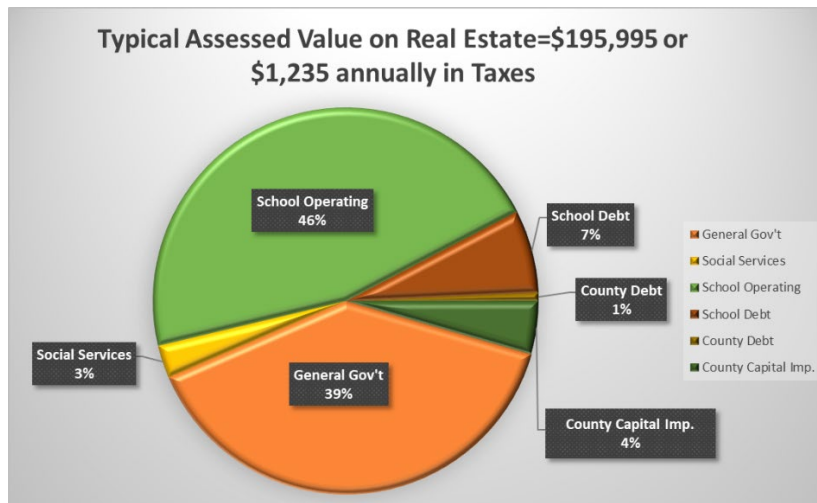
Typical Assessed Value

\$195,995- \$1,235 Real Estate Taxes
(At advertised tax rate of 63 cents)



<u>Funds</u>	<u>Budgeted Amount</u>	<u>Local Funds Percentage</u>	<u>Tax Amount</u>
General Government	\$40,034,954	39.08%	\$483
Social Services	2,826,910	2.76%	34
School Operating	47,208,652	46.09%	569
School Debt	7,098,583	6.93%	86
County Debt	699,821	0.68%	8
County Capital Improvements	<u>4,564,953</u>	<u>4.46%</u>	<u>55</u>
TOTALS**	<u>\$102,433,873</u>	<u>100.00%</u>	<u>\$1,235</u>

** Includes \$47,020,600 in Real Estate Taxes.

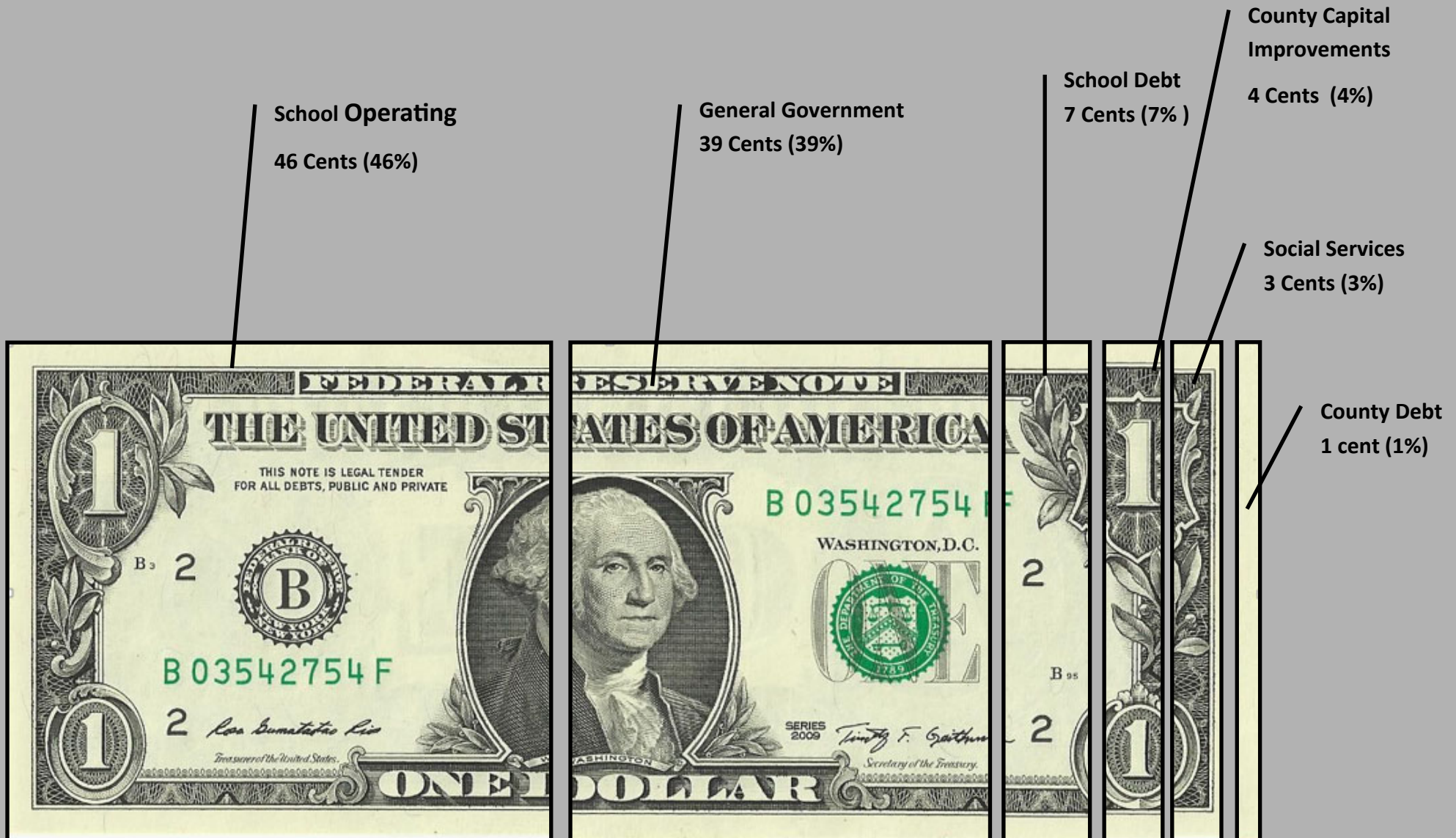


Typical Augusta County Household

Typical Assessed Value

\$195,995 = \$1,235 Real Estate Taxes

(At advertised tax rate of 63 cents)



**COUNTY OF AUGUSTA
BUDGET HEARING AND TAX RATES
FOR FISCAL YEAR ENDING JUNE 30, 2021
AND JUNE 30, 2022**

Public hearings will be held by the Augusta County Board of Supervisors on Wednesday, April 14, 2021, at 7:00 p.m. at the Augusta County Government Center in Verona, Virginia. Interested citizens are encouraged to attend and express their views. County staff will be available to answer questions from 6:30 - 7:00 p.m. prior to the public hearings.

	REVISED 2020-2021	PROPOSED 2021-2022
<u>FUNDING SOURCES:</u>		
General Property Taxes	\$ 69,807,817	\$ 70,583,848
Other Local Revenues	19,473,570	22,346,824
State Revenues	30,110,261	29,258,167
Federal Revenues	10,869,597	1,233,419
Sales Tax (state/local)	19,460,000	19,928,927
State School Revenues	50,342,517	51,826,408
Federal School Revenues	19,070,491	11,001,196
Non-Revenue Receipts	846,186	846,186
Total Revenues	<u>\$ 219,980,439</u>	<u>\$ 207,024,975</u>
Transfers From Other Funds	\$ 87,306,306	\$ 63,838,679
Fund Balances and Reserves	57,308,350	45,187,877
Total Sources	<u>\$ 364,595,095</u>	<u>\$ 316,051,531</u>
<u>FUNDING USES:</u>		
General Government Administration	\$ 5,272,561	\$ 5,241,767
Judicial Administration	2,779,422	2,831,024
Public Safety	30,412,375	25,596,085
Public Works	4,637,047	4,647,202
Health & Public Assistance	20,308,477	19,792,231
Recreation & Library	2,143,929	2,410,374
Community Development	2,052,696	2,321,980
Non-Departmental & Contingencies	1,707,471	3,050,200
Education-Operating Funds	130,139,734	127,183,825
Education-Capital Improvements	1,752,426	1,474,300
Debt	7,956,427	7,829,364
County Capital Improvements	22,938,347	7,014,338
Total Expenditures	<u>\$ 232,100,912</u>	<u>\$ 209,392,690</u>
Transfers to Other Funds	\$ 87,306,306	\$ 63,838,679
Fund Balances and Reserves	45,187,877	42,820,162
Total Uses	<u>\$ 364,595,095</u>	<u>\$ 316,051,531</u>

Copies of the County Administrator's recommended budget and the Board of Supervisors' advertised budget upon which the above synopsis is based are available for public review in the office of the County Administrator in Verona. The information is also available on the County's website at www.co.augusta.va.us.

Tax rates:	<u>Current</u>	<u>Proposed</u>
Real Estate	\$ 0.63	\$ 0.63
Personal Property-auto and motorcycle	\$ 2.50	\$ 2.60
Personal Property-business, large trucks and trailers, machinery & tools	\$ 2.00	\$ 2.00
Personal Property-campers, boats, boat trailers, horse trailers, airplanes, trailers	\$ 2.50	\$ 2.60

Timothy K. Fitzgerald, Clerk
Board of Supervisors

APPROPRIATIONS

On the motion of _____, seconded by _____, the following Resolution was adopted:

BE IT RESOLVED by the Board of Supervisors of the County of Augusta, Virginia, that the following appropriation be made for the fiscal year **2020-2021** from the funds and for the functions or purposes indicated:

BE IT FURTHER RESOLVED that the Treasurer be, and is hereby authorized to transfer to other funds from the GENERAL OPERATING FUND from time to time as money becomes available, sums equal to, but not in excess of the appropriations made to these funds from GENERAL OPERATING FUND for the period covered by the appropriation.

BE IT STILL RESOLVED that the County Administrator is authorized, pursuant to a resolution adopted by this Board of Supervisors on November, 11, 1959, to pay all normal and routine claims, when presented for which appropriations are hereinafter made, with his own warrant.

GENERAL OPERATING FUND

11010	BOARD OF SUPERVISORS	154,166
12010	COUNTY ADMINISTRATOR	914,780
12030	HUMAN RESOURCES	294,279
12040	LEGAL SERVICES	662,092
12090	COMMISSIONER OF REVENUE	1,033,646
12130	TREASURER	596,547
12150	FINANCE	402,121
12200	INFORMATION TECHNOLOGY	851,244
13010	BOARD OF ELECTIONS	363,686
21010	CIRCUIT COURT	177,922
21020	GENERAL DISTRICT COURT	6,150
21030	MAGISTRATE	3,600
21060	CLERK OF THE CIRCUIT COURT	1,085,640
22010	COMMONWEALTH ATTORNEY	1,506,110
31020	SHERIFF	7,697,665
31040	EMERGENCY COMMUNICATIONS CENTER	2,015,301
32010	FIRE DEPARTMENT	8,728,840
32020	EMERGENCY SERVICES - VOLUNTEERS	1,907,925
32030	FIRE & EMS TRAINING	474,183
33030	J&D COURT	18,700
33040	COURT SERVICES	5,225
33050	JUVENILE & PROBATION	3,586,617
34010	BUILDING INSPECTIONS	429,161
35010	ANIMAL CONTROL	486,376
41020	HIGHWAYS & ROADS	16,000
41040	STREET LIGHTS	122,000
42010	SANITATION & WASTE	2,275,696
42020	RECYCLING	167,000
43010	FACILITIES MANAGEMENT	2,056,351
51010	HEALTH DEPARTMENT	571,337
51020	TAX RELIEF FOR THE ELDERLY	375,857

71010	PARKS & REC INCL. NATURAL CHIMNEYS	580,772
73010	LIBRARY	1,563,157
81010	COMMUNITY DEVELOPMENT	1,104,424
81020	TOURISM	201,206
81050	ECONOMIC DEVELOPMENT	310,723
83010	EXTENSION OFFICE	119,028
83050	COUNTY FARM	5,500
92020	OTHER OPERATIONAL FUNCTIONS	1,181,263
92030	CONTRIBUTIONS	406,208
92040	CONTINGENCIES	120,000
94000	TRANSFERS TO OTHER FUNDS	<u>74,874,172</u>

GRAND TOTAL - GENERAL OPERATING FUND (11) 119,452,670

FROM: Fire Revolving Loan Fund (12)
TO: Fire Revolving Loan Fund (12)

50000 - Disbursement of Loans & Gear Purchases 605,000

Grand Total - Fire Revolving Loan Fund (12) 605,000

FROM: Asset Forfeiture Fund (13)
TO: Asset Forfeiture Fund (13)

31030 - Operations 50,000

Grand Total - Asset Forfeiture Fund (13) 50,000

FROM: Economic Development Fund (14)
TO: Economic Development Fund (14)

53000 - Payments to E.D.A. 311,815

Grand Total - Economic Development Fund (14) 311,815

FROM: Revenue Recovery Fund (15)
TO: Revenue Recovery Fund (15)

32020 - Payments to Agencies 738,501

94000 - Transfers to Other Funds 974,199

Grand Total - Revenue Recovery Fund (15) 1,712,700

FROM: CARES Relief Fund (20)
TO: CARES Relief Fund (20)

12010 County Administrator 87,687

12030 Human Resources 35

12090 Commissioner of Revenue 104

12150 Finance 343

12200 Information Technology 44,489

13010	Board of Elections	63,810
21030	Magistrate	242
21060	Clerk of the Circuit Court	10,190
22010	Commonwealth Attorney	300
31020	Sheriff	26,403
31040	Emergency Communications Center	95,652
32010	Fire Department	432,969
33030	J&D Court	428
35010	Animal Control	125
43010	Facilities Management	170,506
71010	Parks and Recreation	864
73010	Library	3,168
80000	Special Projects	1,073,511
81010	Community Development	1,967
81020	Tourism	280
81050	Economic Development	367,157
92000	Nondepartmental	1,288,653
94000	Transfers to Other Funds	6,602,690

Grand Total - CARES Relief Fund (20) 10,271,571

FROM: Virginia Public Assistance Fund (23)
TO: Virginia Public Assistance Fund (23)

For the operation of the Augusta County Department of Public Welfare, Virginia Public Assistance Fund and to be expended only on order of the Board of Welfare for the functions and objects as outlined in the budget requests as presented to the Board of Supervisors for informative and fiscal purposes only:

53010 -	Administration	10,289,283
53020 -	Public Assistance	2,947,000

Grand Total - Virginia Public Assistance Fund (23) 13,236,283

FROM: Children's Services Act Fund (24)
TO: Children's Services Act Fund (24)

53060 -	Children's Services Act	6,125,000
---------	-------------------------	-----------

Grand Total - Children's Services Act Fund (24) 6,125,000

FROM: School Operating Fund (41)
TO: School Operating Fund (41)

For the operation of the Public Schools of the School Operating Fund (41) and to be expended only on order of the Augusta County School Board of Augusta County, Virginia, for the functions and objects a contained in their budget requests as presented to the Board of Supervisors for financial and fiscal purposes:

11000 -	Instruction	97,482,910
20000 -	Admin/Attend/Health	5,011,323

30000 - Pupil Transportation	6,713,529
40000 - Operation/Maintenance	11,765,472
94000 - Transfers to other funds	3,440,000
	<hr/>
Grand Total - School Operating Fund (41)	124,413,234

FROM: School Cafeteria Fund (43)
TO: School Cafeteria Fund (43)

To be expended on order of the Augusta County School Board for the operation of the School Cafeteria Fund:

50000 - School Food Services	3,727,557
	<hr/>
Grand Total - School Cafeteria Fund (43)	3,727,557

FROM: School Capital Improvement Fund (44)
TO: School Capital Improvement Fund (44)

13800 - Technology	463,172
34000 - Transportation	1,108,136
43000 - Ground Services	10,200
62470 - Cassell Elementary School	32,257
62580 - Riverheads Elementary School	55,220
62500 - Special Capital Projects	83,441
	<hr/>
Grand Total - School Capital Improvement Fund (44)	1,752,426

FROM: School Debt Fund (45)
TO: School Debt Fund (45)

92040 - Debt Service - County	729,543
92050 - Debt Service - School	7,226,884
	<hr/>
Grand Total - School Debt Service (45)	7,956,427

FROM: Head Start Fund (47)
TO: Head Start Fund (47)

10000 - Instruction	3,000,743
20000 - Admin/Attend/Health	565,614
30000 - Pupil Transportation	60,616
40000 - Maintenance Services	59,144
	<hr/>
Grand Total - Head Start Fund (47)	3,686,117

FROM: Governor's School Fund (48)
TO: Governor's School Fund (48)

11000 - Instruction	1,641,626
40000 - Operations/Maintenance	61,200

66000 -	Building Improvement	50,000
		<hr/>
	Grand Total - Governor's School Fund (48)	1,752,826
FROM:	County Capital Improvement Fund (70)	
TO:	County Capital Improvement Fund (70)	
8005 -	Landfill	400,000
8049 -	Electoral Board - Voting Machines	25,000
8053 -	Library - Automation	17,000
8057 -	Fire Apparatus & Equipment	576,550
8058 -	Emergency Communications	743,727
8059 -	Fire Training Center	59,295
8060 -	Sheriff/K-9	50,000
8134 -	County School	1,494,745
8135 -	Regional Correction Center	2,678,624
8139 -	Tourist Information Center	66,526
8142 -	Parks & Recreation/Community Centers	100,000
8144 -	Information Technology	245,562
8145 -	Economic Development	2,519,918
8146 -	Firing Range	2,450
8148 -	County Courthouse	1,500,000
8149 -	A.C.S.A.Contribution	100,000
8151 -	Flood Control Dams	984,690
8152 -	Fire & Rescue Equipment	200,000
8153 -	Haz Mat Grant	10,000
8155 -	Dupont Settlement Grant	45,000
8161 -	Blue Ridge Community College	137,585
8162 -	Secondary Roads - Revenue Sharing	302,508
8164 -	Storm Water Management	47,229
8165 -	Government Center Security	25,000
8166 -	Vehicle Sinking Fund	1,063,350
8198 -	Building Sinking Fund	277,740
8199 -	Contingencies	9,265,848
94000 -	Transfers To Other Funds	1,415,245
		<hr/>
	Grand Total - Capital Improvement Fund (70)	24,353,592
	GRAND TOTAL - APPROPRIATIONS (All Funds)	319,407,218

APPROPRIATIONS

On the motion of _____, seconded by _____, the following Resolution was adopted:

BE IT RESOLVED by the Board of Supervisors of the County of Augusta, Virginia, that the following appropriation be made for the fiscal year **2021-2022** from the funds and for the functions or purposes indicated:

BE IT FURTHER RESOLVED that the Treasurer be, and is hereby authorized to transfer to other funds from the GENERAL OPERATING FUND from time to time as money becomes available, sums equal to, but not in excess of the appropriations made to these funds from GENERAL OPERATING FUND for the period covered by the appropriation.

BE IT STILL RESOLVED that the County Administrator is authorized, pursuant to a resolution adopted by this Board of Supervisors on November, 11, 1959, to pay all normal and routine claims, when presented for which appropriations are hereinafter made, with his own warrant.

GENERAL OPERATING FUND

11010	BOARD OF SUPERVISORS	161,001
12010	COUNTY ADMINISTRATOR	962,522
12030	HUMAN RESOURCES	289,228
12040	LEGAL SERVICES	521,507
12090	COMMISSIONER OF REVENUE	1,045,155
12130	TREASURER	596,861
12150	FINANCE	400,138
12200	INFORMATION TECHNOLOGY	906,804
13010	BOARD OF ELECTIONS	358,551
21010	CIRCUIT COURT	177,773
21020	GENERAL DISTRICT COURT	6,500
21030	MAGISTRATE	4,446
21060	CLERK OF THE CIRCUIT COURT	1,080,393
22010	COMMONWEALTH ATTORNEY	1,561,912
31020	SHERIFF	7,629,557
31040	EMERGENCY COMMUNICATIONS CENTER	2,190,954
32010	FIRE DEPARTMENT	8,673,783
32020	EMERGENCY SERVICES - VOLUNTEERS	1,909,897
32030	FIRE & EMS TRAINING	605,076
33030	J&D COURT	18,000
33040	COURT SERVICES	4,225
33050	JUVENILE & PROBATION	2,401,664
34010	BUILDING INSPECTIONS	422,352
35010	ANIMAL CONTROL	473,107
41020	HIGHWAYS & ROADS	16,000
41040	STREET LIGHTS	121,000
42010	SANITATION & WASTE	2,297,048
42020	RECYCLING	170,600
43010	FACILITIES MANAGEMENT	2,042,554
51010	HEALTH DEPARTMENT	579,123
51020	TAX RELIEF FOR THE ELDERLY	375,857

71010	PARKS & REC INCL. NATURAL CHIMNEYS	819,722
73010	LIBRARY	1,590,652
81010	COMMUNITY DEVELOPMENT	1,126,798
81020	TOURISM	219,020
81050	ECONOMIC DEVELOPMENT	311,327
83010	EXTENSION OFFICE	130,775
83050	COUNTY FARM	6,760
92020	OTHER OPERATIONAL FUNCTIONS	1,313,114
92030	CONTRIBUTIONS	453,522
92040	CONTINGENCIES	1,283,564
94000	TRANSFERS TO OTHER FUNDS	61,893,898

GRAND TOTAL - GENERAL OPERATING FUND (11) 107,152,740

FROM: Fire Revolving Loan Fund (12)
TO: Fire Revolving Loan Fund (12)

50000 - Disbursement of Loans & Gear Purchases 605,000

Grand Total - Fire Revolving Loan Fund (12) 605,000

FROM: Asset Forfeiture Fund (13)
TO: Asset Forfeiture Fund (13)

31030 - Operations 48,000

Grand Total - Asset Forfeiture Fund (13) 48,000

FROM: Economic Development Fund (14)
TO: Economic Development Fund (14)

53000 - Payments to E.D.A. 527,300

Grand Total - Economic Development Fund (14) 527,300

FROM: Revenue Recovery Fund (15)
TO: Revenue Recovery Fund (15)

32020 - Payments to Agencies 614,470

94000 - Transfers to Other Funds 1,183,600

Grand Total - Revenue Recovery Fund (15) 1,798,070

FROM: Virginia Public Assistance Fund (23)
TO: Virginia Public Assistance Fund (23)

For the operation of the Augusta County Department of Public Welfare, Virginia Public Assistance Fund and to be expended only on order of the Board of Welfare for the functions and objects as outlined in the budget requests as presented to the Board of Supervisors for informative and fiscal purposes only:

53010 - Administration	10,553,251
53020 - Public Assistance	<u>3,015,000</u>
Grand Total - Virginia Public Assistance Fund (23)	13,568,251

FROM: Children's Services Act Fund (24)
TO: Children's Services Act Fund (24)

53060 - Children's Services Act	<u>5,269,000</u>
Grand Total - Children's Services Act Fund (24)	5,269,000

FROM: School Operating Fund (41)
TO: School Operating Fund (41)

For the operation of the Public Schools of the School Operating Fund (41) and to be expended only on order of the Augusta County School Board of Augusta County, Virginia, for the functions and objects a contained in their budget requests as presented to the Board of Supervisors for financial and fiscal purposes:

11000 - Instruction	95,029,479
20000 - Admin/Attend/Health	4,777,356
30000 - Pupil Transportation	6,865,931
40000 - Operation/Maintenance	<u>10,186,469</u>
Grand Total - School Operating Fund (41)	116,859,235

FROM: School Cafeteria Fund (43)
TO: School Cafeteria Fund (43)

To be expended on order of the Augusta County School Board for the operation of the School Cafeteria Fund:

50000 - School Food Services	<u>5,369,681</u>
Grand Total - School Cafeteria Fund (43)	5,369,681

FROM: School Capital Improvement Fund (44)
TO: School Capital Improvement Fund (44)

13800 - Technology	394,300
34000 - Transportation	<u>1,080,000</u>
Grand Total - School Capital Improvement Fund (44)	1,474,300

FROM: School Debt Fund (45)
TO: School Debt Fund (45)

92040 - Debt Service - County	734,621
92050 - Debt Service - School	<u>7,094,743</u>

Grand Total - School Debt Service (45) 7,829,364

FROM: Head Start Fund (47)
TO: Head Start Fund (47)

10000 - Instruction	2,533,041
20000 - Admin/Attend/Health	440,541
30000 - Pupil Transportation	60,797
40000 - Maintenance Services	18,725

Grand Total - Head Start Fund (47) 3,053,104

FROM: Governor's School Fund (48)
TO: Governor's School Fund (48)

11000 - Instruction	1,769,055
20000 - Health Services	21,550
40000 - Operations/Maintenance	61,200
66000 - Building Improvement	50,000

Grand Total - Governor's School Fund (48) 1,901,805

FROM: County Capital Improvement Fund (70)
TO: County Capital Improvement Fund (70)

8005 - Landfill	400,000
8011 - Infrastructure - Beverley Manor	50,000
8012 - Infrastructure - Middle River	50,000
8013 - Infrastructure - North River	50,000
8014 - Infrastructure - Pastures	50,000
8015 - Infrastructure - Riverheads	50,000
8016 - Infrastructure - South River	50,000
8017 - Infrastructure - Wayne (includes VDOT project)	50,000
8021 - Matching Grants - Beverley Manor	15,000
8022 - Matching Grants - Middle River	15,000
8023 - Matching Grants - North River	15,000
8024 - Matching Grants - Pastures	15,000
8025 - Matching Grants - Riverheads	15,000
8026 - Matching Grants - South River	15,000
8027 - Matching Grants - Wayne	15,000
8049 - Electoral Board - Voting Machines	25,000
8053 - Library - Automation	17,000
8057 - Fire Apparatus & Equipment	570,500
8058 - Emergency Communications	1,221,046
8060 - Sheriff/K-9	50,000
8134 - County School	185,644
8135 - Regional Correction Center	1,064,124
8139 - Tourist Information Center	10,000
8142 - Parks & Recreation/Community Center	100,000
8144 - Information Technology	245,562
8145 - Economic Development	266,612

8146 -	Firing Range	8,000
8148 -	County Courthouse	600,000
8149 -	A.C.S.A.Contribution	100,000
8152 -	Fire & Rescue Equipment	200,000
8153 -	Haz Mat Grant	10,000
8155 -	Dupont Settlement Grant	150,000
8161 -	Blue Ridge Community College	137,585
8162 -	Secondary Roads - Revenue Sharing	591,041
8164 -	Storm Water Management	47,229
8165 -	Government Center Security	25,000
8166 -	Vehicle Sinking Fund	275,500
8198 -	Building Sinking Fund	261,460
8199-	Contingencies	(1,965)
94000 -	Transfers To Other Funds	761,181

Grand Total - Capital Improvement Fund (70)	7,775,519
---	-----------

GRAND TOTAL - APPROPRIATIONS (All Funds)	273,231,369
---	--------------------



Detailed Budget



AUGUSTA

COUNTY, VIRGINIA

Revenue Summary

REVENUE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2021	FY/2022
		BUDGET	BUDGET
GENERAL OPERATING FUND			
11000-GENERAL PROPERTY TAXES			
011010-0002	DELINQUENT TAXES-REAL ESTATE	638,000	638,000
011010-0005	LAND USE ROLL-BACK TAXES	173,000	173,000
011010-2020	2020 CURRENT TAXES-R.E.	24,430,300	
011010-2021	2021 CURRENT TAXES-R.E.	22,750,100	24,270,500
011010-2022	2022 CURRENT TAXES-R.E.		22,750,100
TOTAL-GENERAL PROPERTY TAXES		47,991,400	47,831,600
011020-DELINQUENT PUBLIC SERVICE R.			
011020-0003	CURRENT TAXES-P.P.-PUB. SERV	18,588	16,450
011020-2020	2020 R.E.-PUBLIC SERVICE	1,460,714	
011020-2021	2021 R.E.-PUBLIC SERVICE	1,441,115	1,265,300
011020-2022	2022 R.E.-PUBLIC SERVICE		1,353,200
TOTAL-PUBLIC SERVICE REAL ESTATE		2,920,417	2,634,950
11030-PERSONAL PROPERTY			
011030-0001	CURRENT TAXES-PERSONAL PROPERTY	12,970,000	14,338,298
011030-0002	DELINQUENT TAXES-PERSONAL PR	300,000	310,000
011030-0003	MOBILE HOME TAXES	190,000	203,000
TOTAL-PERSONAL PROPERTY		13,460,000	14,851,298
11040-MACHINERY & TOOLS			
011040-0001	CURRENT TAXES-MACHINERY & TOOLS	4,544,000	4,374,000
TOTAL-MACHINERY & TOOLS		4,544,000	4,374,000
11060-PENALTIES & INTEREST			
011060-0001	PENALTIES	437,000	437,000
011060-0002	INTEREST	455,000	455,000
TOTAL-PENALTIES & INTEREST		892,000	892,000
TOTAL-GENERAL PROPERTY TAXES		69,807,817	70,583,848
12000-OTHER LOCAL TAXES			
012010-0001	LOCAL SALES & USE TAXES	6,900,000	6,999,000
012020-0001	CONSUMER UTILITY TAXES	1,778,000	1,778,000
012030-0001	BUSINESS & PROFESSIONAL LICE	3,500,000	3,500,000
012030-0007	UTILITY LICENSE TAX	276,000	276,000
012060-0001	BANK FRANCHISE TAXES	337,000	337,000
012070-0001	RECORDATION TAXES	1,250,000	790,000
012070-0002	WILLS & ADMINISTRATION TAX	20,000	23,500
012100-0001	LODGING TAXES	375,000	562,500
012110-0001	MEALS TAX	2,400,000	3,750,000
012190-0001	INTEREST & PENALTY-LOCAL TAX	70,000	70,000
TOTAL-OTHER LOCAL TAXES		16,906,000	18,086,000
13000-PERMITS, PRIV. FEES-REG. LICE			
013010-0001	ANIMAL LICENSES	55,000	50,300
013030-0004	LAND USE APPLICATION FEES	36,500	35,300
013030-0005	TRANSFER FEES	2,500	2,000
013030-0006	CELLULAR TOWER FEES	8,900	12,700
013030-0007	ZONING & SUBDIVISION PERMITS	22,800	23,100
013030-0008	BUILDING PERMITS	185,000	190,100
013030-0009	TEMP.CERTIFICATES OF OCCUPAN	1300	900
013030-0010	ELECTRICAL PERMITS	56,000	56,300
013030-0011	EROSION & SEDIMENT FEES (BLD	50,000	46,000
013030-0012	PLUMBING PERMITS	30,000	34,500

REVENUE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2021	FY/2022
		BUDGET	BUDGET
013030-0013	REINSPECTION FEES	500	500
013030-0014	MECHANICAL PERMITS	34,000	37,200
013030-0015	PRECIOUS METAL PERMITS	1,200	1,300
013030-0016	DANCE HALL PERMITS	200	200
013030-0017	STORMWATER FEE-LOCAL	80,000	70,400
013030-0018	EMERGENCY FALSE ALARM FEES	7,000	7,000
013030-0019	AGRICULTURAL STRUCTURAL PERM	800	800
013030-0020	MECHANIC'S LIEN FEE	500	500
013030-0032	SPEC. USE PERMITS & VAR. FEE	22,000	16,300
013030-0034	ZONING APPLICATION FEES	4,700	4,900
013030-0035	AMUSEMENT DEVICE PERMITS	300	300
013030-0036	EROSION & SEDIMENT CONTROL F	5,000	6,000
013030-0037	SITE PLAN FEES	10,000	8,000
013030-0038	SANITATION FEES	23,000	22,000
013030-0039	ADMINISTRATIVE PERMITS	3,000	3,000
TOTAL-PERMITS, PRIV. FEES-REG. LICE		640,200	629,600
14000-FINES & FORFEITURES			
014010-0001	COUNTY FINES & FORFEITURES	300,000	310,000
014010-0003	VEHICLE VIOLATIONS	300	350
014010-0004	DOG VIOLATION FINES	18,800	18,800
TOTAL-FINES & FOREFEITURES		319,100	329,150
15000-REV. USE OF MONEY & PROPERTY			
015010-0001	INTEREST ON BANK DEPOSITS	297,000	297,000
015020-0001	RENTAL ON GENERAL PROPERTY	321,105	321,105
015020-0005	SALE OF GOVERNMENT VEHICLES		2,000
015020-0006	SALE OF MATERIALS & SUPPLIES	3,000	4,000
015020-0007	SALE OF SALVAGE & SURPLUS	12,000	4,500
015020-0008	SALE OF RECYCLABLE MATERIALS	6,500	5,500
015020-0009	SALE OF MATERIALS & SUPPLIES	45,000	42,000
015020-0011	BERRY FARM/MILL PLACE OPERAT	4,000	4,000
TOTAL-REV. USE OF MONEY & PROPERT		688,605	680,105
16000-CHARGES FOR SERVICES			
016010-0002	EXCESS FEES-CLK.OF CIRCUIT C	28,558	24,000
016010-0003	SHERIFF'S FEES	3,609	3,600
016010-0004	CRIMINAL RECORDS CHECK-SHERI	2,400	2,400
016010-0005	COURTHOUSE FEES	46,000	58,700
016010-0006	TREASURER'S COLLECTIONS FEES	87,000	75,200
016010-0007	CONCEALED WEAPONS PERMITS	60,000	42,800
016010-0008	COURTHOUSE SECURITY FEES	125,000	112,000
016010-0009	TREASURER'S ADMINISTRATIVE F	5,600	5,600
016010-0010	E-SUMMONS FEES	25,000	40,200
016020-0001	COMMONWEALTH ATTORNEY FEES	8,500	7,300
016050-0002	MISCELLANEOUS JAIL FEES	25,000	22,000
016080-0001	LANDFILL TIPPING FEES	1,600,000	1,700,000
016130-0001	CAMPING FEES	144,000	210,000
016130-0003	EVENT FEES	250	8,500
016130-0004	RENTAL FEES	3,680	4,500
016130-0005	FIREWOOD/SALES ITEMS	3,800	8,500
016130-0006	RECREATION FEES	2,500	75,000
016130-0007	C.A.R.E. PROGRAM FEES	315	0

REVENUE ESTIMATES			
GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2021	FY/2022
		BUDGET	BUDGET
016130-0008	KIDS CAMP FEES	40,000	125,000
016130-0010	POOL FEES	10,300	25,000
016150-0001	LIBRARY FINES & FEES	2,000	0
016150-0002	LIBRARY COLLECTION FEES	204	0
TOTAL-CHARGES FOR SERVICES		2,223,716	2,550,300
18000-MISCELLANEOUS			
018990-0003	DONATIONS & SPECIAL GIFTS		
018990-0006	MISCELLANEOUS	54,813	5,000
TOTAL-MISCELLANEOUS		54,813	5,000
19000-RECOVERED COSTS			
019120-0003	MRRJA RECOVERED COSTS	133,491	142,879
019120-0004	LIBRARY E-RATE REIMBURSEMENT	10,000	10,000
019120-0005	OTHER RECOVERED COSTS	103,000	103,000
019120-0006	ANIMAL CONTROL RESTITUTION P	600	600
019330-0001	REIMB.-J & D COURT COST	7,007	7,600
TOTAL-RECOVERED COSTS		254,098	264,079
22000-REVENUE FROM THE COMMONWEALTH			
022010-0003	MOTOR VEHICLE CARRIER TAXES	83,500	83,500
022010-0005	MOBILE HOME TITLING TAXES	105,000	132,000
022010-0006	TIMBER SALES-STATE	1,258	1,800
022010-0008	MOTOR VEHICLE LEASING TAXES	80,000	77,500
022010-0010	STATE RECORDATION TAX	0	0
022010-0011	PERSONAL PROPERTY REIMB.	4,296,000	4,296,000
022010-0012	STATE COMMUNICATIONS TAXES	1,950,000	1,950,000
022010-0013	MOPED SALES TAX	49,000	49,000
022010-0014	GAMING REVENUES	87,000	87,000
TOTAL-REVENUE FROM THE COMMONWEALTH		6,651,758	6,676,800
23000-REVENUE FROM THE COMMONWEALTH			
023000-0001	CLERK OF CIRCUIT COURT EXPEN	426,550	442,264
023000-0002	CIR. CT. STENOGRAPHER REIMBU	75,000	73,990
023010-0001	COMMONWEALTH ATTORNEY EXPENS	613,310	629,507
023010-0002	VICTIM-WITNESS GRANT	27,673	27,673
023020-0001	SHERIFF'S DEPT. EXPENSES	2,932,220	2,973,528
023030-0001	COMM. OF REVENUE EXPENSES	221,855	232,649
023040-0001	TREASURERS EXPENSES	169,593	178,921
023060-0001	REGISTRAR/ELECTORAL BD. EXPE	54,823	54,823
TOTAL-REVENUE FROM THE COMMONWEALTH		4,521,024	4,613,355
24000-REVENUE FROM THE COMMONWEALTH			
024040-0002	WIRELESS E-911 PSAP FUNDING	233,345	233,000
024040-0004	EMS GRANT-MOTOR VEHICLE FEES	87,590	80,000
024040-0007	LITTER CONTROL GRANTS	16,246	18,000
024040-0009	LIBRARY AID	185,987	175,113
024040-0010	PERFORMING ARTS-GRANT	4,500	4,500
024040-0012	SPAY/NEUTER REIMB & DMV PLAT	2,160	2,000
024040-0014	TECHNOLOGY TRUST FUND	40,000	40,500
024040-0015	GRANT-RESTORATION OF RECORDS	10,153	12,598
024050-0006	DEPT BEH HLTH & DEV VCSB-TDO	56,628	

REVENUE ESTIMATES			
GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2021	FY/2022
		BUDGET	BUDGET
TOTAL-REVENUE FROM THE COMMONWEALTH		636,609	565,711
33000-REVENUE FROM THE FEDERAL GOVT			
033010-0001	GROUND TRANSPORTATION GRANT	44,700	44,700
033010-0006	PAYMENT IN LIEU OF TAXES	560,000	560,000
033010-0008	VICTIM-WITNESS GRANT	83,020	83,020
033010-0011	SANE GRANT	15,200	15,235
033010-0012	DOMESTIC VIOLENCE GRANT	31,020	31,020
033010-0015	BULLET PROOF VEST GRANT	7,433	
033010-0016	FIREFIGHTERS GRANT PROGAM(AFG)	24,554	56,767
033010-0018	ACSO CESF COVID GRANT	49,907	
033010-0026	OPIOID & SUBSTANCE ABUSE GRANT	136,009	194,450
TOTAL- REVENUE FROM THE FEDERAL GOVT		951,843	985,192
41000-NON-REVENUE RECEIPTS			
041050-0015	TRANSFER FROM REVENUE RECOVERY	974,199	1,183,600
041050-0020	TRANSFER FROM CARES	4,867,512	
041050-0070	TRANSFER FROM CO. CAP. IMPR	205,443	0
TOTAL-NON-REVENUE RECEIPTS		6,047,154	1,183,600
TOTAL FOR GENERAL FUND		109,702,737	107,152,740
FIRE REVOLVING LOAN FUND			
051000-0001	FIREMAN'S INSURANCE FUND	277,545	253,600
051000-0002	REPAYMENT OF LOANS	65,600	85,636
TOTAL FOR FIRE REVOLVING LOAN FUND		343,145	339,236
ASSET FORFEITURE FUND			
015010-0001	INTEREST ON BANK DEPOSITS	1,500	1,500
041000-0001	SEIZED FUNDS-LOCAL	2000	800
041000-0002	SEIZED FUNDS-STATE	30,000	10,000
TOTAL-ASSET FOREFEITURE FUND		33,500	12,300
ECONOMIC DEVELOPMENT FUND			
014000-0002	LOCAL FUNDS	310,000	525,000
041000-0002	LOCAL FUNDS-COUNTY JV FROM	1,815	2,300
TOTAL FOR ECONOMIC DEVELOPMENT FUND		311,815	527,300
REVENUE RECOVERY FUND			
015010-0001	INTEREST ON BANK DEPOSITS	2,700	2,800
018990-0001	REVENUE RECOVERY RECEIPTS	1,550,000	1,635,270
041050-0011	TRANSFER FROM GENERAL FUND	160,000	160,000
TOTAL FOR REVENUE RECOVERY FUND		1,712,700	1,798,070

REVENUE ESTIMATES			
GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2021	FY/2022
		BUDGET	BUDGET
CARES ACT RELIEF FUND			
015010-0001	INTEREST ON BANK DEPOSITS	18,012	
033010-0001	CARES ACT	6,592,144	
033010-0002	DEPT OF ELECTIONS-CARES FUND	63,669	
033010-0003	FAST TRACK BROADBAND GRANT-C	900,441	
033010-0004	UTILITY RELIEF	42,679	
033010-0005	AFG COVID GRANT-FEMA	62,852	
033010-0006	AMERICAN RESCUE PLAN ACT (ARPA)		
TOTAL FOR CARES ACT RELIEF FUND		7,679,797	-
VIRGINIA PUBLIC ASSISTANCE FUND			
24000-FROM STATE FUNDS			
024010-0002	PUBLIC ASSISTANCE	2,870,590	2,934,090
024010-0007	ADMINISTRATIVE REIMBURSEMENT	9,092,500	9,257,251
TOTAL-FROM STATE FUNDS		11,963,090	12,191,341
41000-NON-REVENUE RECEIPTS			
041050-0011	TRANSFERS FROM GENERAL FUND	1,273,193	1,276,910
041050-0070	TRANSFERS FROM CAPITAL IMPR.		100,000
TOTAL-NON-REVENUE RECEIPTS		1,273,193	1,376,910
TOTAL FOR VIRGINIA PUBLIC ASSISTANCE FUND		13,236,283	13,568,251
COMPREHENSIVE SERVICES ACT FUND			
24000-FROM STATE FUNDS			
024010-0009	COMPREHENSIVE SERVICES ACT	3,940,000	3,719,000
TOTAL-FROM STATE FUNDS		3,940,000	3,719,000
41000-TRANSFERS FROM OTHER FUNDS			
041050-0011	TRANSFERS FROM GENERAL FUND	2,185,000	1,550,000
041050-0070	TRANSFERS FROM CAPITAL IMPRO		0
TOTAL-TRANSFERS FROM OTHER FUND		2,185,000	1,550,000
TOTAL FOR COMPREHENSIVE SERVICES ACT FUND		6,125,000	5,269,000
SCHOOL OPERATING FUND			
15010-FROM USE OF MONEY			
015020-0001	RENTS		10,000
TOTAL-FROM USE OF MONEY		-	10,000
16120-CHARGES FOR EDUCATION			
016120-0001	TUITION-DAY SCHOOL	89,738	84,063
016120-0002	SPECIAL FEES FROM PUPILS		13,200
016120-0003	TEXTBOOK RESALE & FINES	1,000	1,000
016120-0004	TECHNOLOGY FEES & FINES		255,500
016120-0005	TRANSPORTATION OF PUPILS		500
016120-0006	TUITION-ADULT	118,119	205,793
TOTAL-CHARGES FOR EDUCATION		208,857	560,056
18000-OTHER REBATES & REFUNDS			
018030-0003	OTHER REBATES & REFUNDS	125,117	127,447
018990-0003	DONATIONS & SPECIAL GIFTS		4,000

REVENUE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2021	FY/2022
		BUDGET	BUDGET
018990-0005	SALE OF SUPPLIES	97,626	136,979
018990-0008	SALE OF SCHOOL BUSES		
018990-0009	SALE OF OTHER EQUIPMENT	6,000	5,000
018990-0010	INSURANCE ADJUSTMENTS	5,000	5,000
018990-0012	LOCAL, OTHER FUNDS	500	500
TOTAL-OTHER REBATES & REFUNDS		234,243	278,926
19010-TUITION & OTHER RECOVERED			
019010-0002	PAYMENTS, OTHER DIVISIONS	86,978	76,500
019010-0005	SCHOOL-BASED MEDICAL REIMBUR	110,000	110,000
019010-0011	E-RATE	350,000	350,000
019010-0100	BENEFITS-OTHER STATE AGENCIE	576,000	559,000
TOTAL-TUITION & OTHER RECOVERED		1,122,978	1,095,500
24000-FROM STATE FUNDS			
024020-0001	SALES TAX RECEIPTS	12,560,000	12,929,927
024020-0002	BASIC AID ENTITLEMENT	29,788,075	29,494,690
024020-0003	GED / ISAEP FUNDING	16,772	16,772
024020-0005	REGULAR FOSTER CHILDREN	137,244	104,023
024020-0007	EDUCATION OF THE GIFTED	322,647	319,345
024020-0008	REMEDIAL EDUCATION	846,188	837,527
024020-0011	COMPENSATION SUPPLEMENT		1859097
024020-0012	SPECIAL EDUCATION SOQ	1,528,009	1,512,370
024020-0014	TEXTBOOK PAYMENTS	654,244	647,547
024020-0017	VOCATIONAL EDUCATION SOQ	1,296,677	1,283,405
024020-0018	CAREER/TECH ED, ADULT		
024020-0021	SOCIAL SECURITY INSTRUCTIONA	1,716,728	1,711,207
024020-0023	TEACHER RETIREMENT INSTRUCTI	3,999,610	3,982,774
024020-0028	EARLY READING INTERVENTION	276,890	276,890
024020-0041	GROUP LIFE INSURANCE INSTRUC	121,754	120,508
024020-0046	HOMEBOUND	22,950	14,524
024020-0048	REGIONAL TUITION PROGRAMS	1,086,583	1,132,155
024020-0052	CAREER/TECH ED EQUIP	19,939	19,939
024020-0053	CAREER/TECH ED, OCCUPATIONAL	104,396	104,396
024020-0055	VIRTUAL VIRGINIA ADMINISTRAT	2,465	
024020-0059	SPECIAL EDUCATION FOSTER CHI	65,889	49,940
024020-0062	VOC EDUCATION ADULT-REGIONAL	105,793	105,793
024020-0065	AT RISK	1,020,009	1,316,655
024020-0070	CAREER/TECH ED EQUIP, REGION	13,232	13,360
024020-0073	NATIONAL BD CERTIFIED TEACHE	7,500	7,500
024020-0075	PRIMARY CLASS SIZE	1,237,930	1,233,225
024020-0076	TECHNOLOGY	518,000	518,000
024020-0077	SECURITY EQUIPMENT GRANT	148,551	148551
024020-0081	AT RISK FOUR-YEAR OLDS	685,861	1,106,601
024020-0082	VOC ED OCCUPATIONAL PREP-REG	104,203	104,203
024020-0084	COMMUNITY ADD-ON FUNDS		82,500
024020-0086	SUPP LOTTERY, PUPIL ALLOC	2,363,215	2,463,894
024020-0091	CLINICAL FACULTY & MENTOR TE	4,953	4,953
024030-0009	ENGLISH AS SECOND LANGUAGE	134,137	147,551
024030-0034	CTE EQUIP HIGH DEMAND	15,346	
024030-0036	STEM-H CREDENTIALS & MATERIA		
024030-0044	STEM COMPETITION GRANT		
024030-0049	INDUSTRY CERTIFICATION		

REVENUE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2021	FY/2022
		BUDGET	BUDGET
024040-0005	SOL ALGEBRA READINESS	118,643	118,647
024040-0045	PROJECT GRADUATION	9,220	9,220
024040-0050	ITCV GRANT	182,160	182,160
024040-0065	VA WORKPLACE READINESS, CRED	7,500	
024040-0067	CAREER SWITCHER MENTORING GR	1,000	
024049-0098	COMPENSATION SUPPLEMENTS		
024080-0014	CTE REGL CTR WORKFORCE EXPAN	60,000	
024080-0020	VPI PROVISIONAL TEACHER LICE	12,000	
024080-0041	SECLUSION/RESTRAINT TRAINING	30,000	
024080-0067	COVID-19 LOCAL RELIEF PAYMEN	361,970	
024080-0068	NO LOSS FUNDING	427,237	
TOTAL-FROM STATE FUNDS		62,135,520	63,979,849
33000-FROM FEDERAL FUNDS			
033020-0665	FEDERAL LAND USE (FOREST RES	129,102	129,102
033020-2101	CARES CORONAVIRUS RELIEF FUN	1,728,283	
033020-3576	REFUGEE SCHOOL IMPACT		
033020-4002	ADULT LITERACY, FEDERAL		
033020-4010	TITLE I GRANTS TO LEAs	1,264,800	1,434,815
033020-4024	TITLE IV PART A ESSA	50,400	67,500
033020-4027	SPECIAL EDUCATION, FLOW-THRO	2,460,690	2,627,459
033020-4028	VBPD GRANT,SPEC EDUC,FLOW-TH		
033020-4048	VOC ED - FEDERAL (PERKINS)	244,453	141,003
033020-4173	SPECIAL EDUCATION, PRE-SCHOO	59,340	63,285
033020-4181	ITCV, FEDERAL	79,681	79,681
033020-4365	TITLE III-PART A	34,632	13,822
033020-4367	ESEA, TITLE II PART A	240,247	249,585
033020-4425	CARES ACT FUNDS	1,104,106	
033020-4426	CARES ACT SET ASIDE (ESSER/G	258,998	
033020-4427	CARES ACT FUNDS (ESSER II)	4,434,969	
TOTAL-FROM FEDERAL FUNDS		12,089,701	4,806,252
41000-NON-REVENUE RECEIPTS			
041050-0011	TRANSFERS FROM GENERAL FUND	46,866,449	46,128,652
041050-0020	TRANSFER FROM CARES FUND	1,755,486	
TOTAL-NON-REVENUE RECEIPTS		48,621,935	46,128,652
TOTAL FOR SCHOOL OPERATING FUND		124,413,234	116,859,235
SCHOOL CAFETERIA FUND			
10000-FROM LOCAL FUNDS			
015010-0001	INTEREST ON BANK DEPOSITS	6,500	6,000
TOTAL-FROM LOCAL FUNDS		6,500	6,000
16120-CHARGES FOR EDUCATION			
016120-0041	STUDENT LUNCHES		800,000
016120-0042	STUDENT BREAKFASTS		
016120-0043	ADULT LUNCHES	17,000	50,000
016120-0044	ADULT BREAKFASTS	8	
016120-0045	A LA CARTE	7,000	300,000
016120-0046	OTHER REVENUES - REBATES	2,000	3,000
016120-0047	OTHER REVENUES - CATERING	6,000	7,000
016120-0048	OTHER REVENUES - VENDING	40	300

REVENUE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2021	FY/2022
		BUDGET	BUDGET
016120-0049	OTHER REVENUES - MISCELLANEO	9,122	8,000
TOTAL-CHARGES FOR EDUCATION		41,170	1,168,300
24000-FROM STATE FUNDS			
024020-0015	REIMB, STATE FOOD PROGRAM	51,242	50,000
024030-0047	SCHOOL BREAKFAST-STATE	15,000	15,000
024040-0034	BREAKFAST AFTER THE BELL GRA		
TOTAL-FROM STATE FUNDS		66,242	65,000
33000-FROM FEDERAL FUNDS			
033020-0553	REIMB.-FEDERAL SCHOOL BREAKF	1,274,000	1,200,000
033020-0555	REIMB.-FEDERAL SCHOOL LUNCH	2,080,000	2,000,000
033020-0560	REIMB-FEDERAL ADMIN CNP		
TOTAL FROM FEDERAL FUNDS		3,354,000	3,200,000
TOTAL FOR SCHOOL CAFETERIA FUND		3,467,912	4,439,300
SCHOOL CAPITAL IMPROVEMENT FUND			
10000-LOCAL FUNDS			
018990-0012	LOCAL - OTHER FUNDS	11,491	11,644
018990-0013	EDUCATIONAL BROADBAND LEASE	16,127	16,127
TOTAL-LOCAL FUNDS		27,618	27,771
19010-E-RATE, CAPITAL ACCOUNT			
019010-0011	E-RATE, CAPITAL ACCOUNT	418,642	
TOTAL-E-RATE, CAPITAL ACCOUNT		418,642	
41050-TRANSFERS FROM OTHER FUNDS			
041050-0011	TRANSFER FROM THE GENERAL FU	1,080,000	1,080,000
041050-0041	TRANSFER FROM SCHOOL OPERATI	2,000,000	
041050-0070	TRANSFERS FROM CO. CAP. IMPR	35,457	
TOTAL-TRANSFERS FROM OTHER FUNDS		3,115,457	1,080,000
TOTAL-SCHOOL CAPITAL IMPROVEMENT FUND		3,561,717	1,107,771
DEBT FUND			
16190-LOCAL RECEIPTS			
016190-0001	GREENVILLE SEWER CHARGES-ACS	33,919	34,800
TOTAL-LOCAL RECEIPTS		33,919	34,800
41000-NON-REVENUE RECEIPTS			
041050-0011	TRANSFERS FROM GENERAL FUND	7,265,163	7,133,383
041050-0070	TRANSFERS FROM CO. CAP. IMPR	657,345	661,181
TOTAL NON-REVENUE RECEIPTS		7,922,508	7,794,564
TOTAL FOR DEBT FUND		7,956,427	7,829,364
HEAD START FUND			
10000-FROM LOCAL FUNDS			
018990-0001	CAPSAW GRANT	50,000	50,000
018990-0009	SALE OF OTHER EQUIP - HEAD S	4,865	
TOTAL-FROM LOCAL FUNDS		54,865	50,000

REVENUE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2021	FY/2022
		BUDGET	BUDGET
33000-FEDERAL FUNDS			
033020-0099	HEAD START FEDERAL REVENUE	3,626,790	2,994,944
TOTAL-FEDERAL FUNDS		3,626,790	2,994,944
TOTAL FOR HEAD START FUND		3,681,655	3,044,944
GOVERNOR'S SCHOOL FUND			
16000-FROM LOCAL FUNDS			
016120-0002	SPECIAL FEES FROM STUDENTS	132,000	132,000
TOTAL-FROM LOCAL FUNDS		132,000	132,000
18000-MISCELLANEOUS REVENUE			
018030-0003	OTHER REBATES & REFUNDS, GOV	2,800	2,800
TOTAL-MISCELLANEOUS REVENUE		2,800	2,800
19000-RECOVERED COSTS			
019010-0001	TUITION FROM OTHER DIVISIONS	917,271	1,055,519
TOTAL-RECOVERED COSTS		917,271	1,055,519
24000-FROM STATE FUNDS			
024020-0029	GOVERNOR'S SCH.-REGIONAL	674,755	685,486
024020-0076	TECHNOLOGY	26,000	26,000
TOTAL-FROM STATE FUNDS		700,755	711,486
TOTAL FOR GOVERNOR'S SCHOOL FUND		1,752,826	1,901,805
COUNTY CAPITAL IMPROVEMENT FUND			
15000-REV. FROM USE OF MONEY			
015010-0002	INTEREST INCOME-CRESCENT LOA	9,918	6,612
015020-0007	SALE OF SALVAGE & SURPLUS	21,280	5,000
TOTAL-REV. FROM USE OF MONEY		31,198	11,612
18000-MISCELLANEOUS			
018030-0003	EXPENDITURE REFUNDS		
018990-0009	INSURANCE PROCEEDS	14,500	30,000
TOTAL-MISCELLANEOUS		14,500	30,000
19000-RECOVERED COSTS			
019020-0001	RECOVERED COSTS	69,400	60,000
019020-0004	LOCAL CONTRIBUTIONS-FIRING R	2,450	8,000
019120-0004	LIBRARY E-RATE REIMBURSEMENT	17,000	17,000
TOTAL-RECOVERED COSTS		88,850	85,000
24000-FROM THE COMMONWEALTH			
024030-0003	COMMONWEALTH OF VA-VDOT	35,235	591,041
024030-0005	COMM OF VA-ECON DEVELOPMENT	1,950,000	
024040-0001	PSAP E911 WIRELESS GRANT		477,319
024040-0007	BURN BUILDING GRANT	50,000	
024040-0005	HAZARDOUS MATERIALS GRANT	10,000	10,000
024040-0011	DUPONT SETTLEMENT GRANT	45,000	150,000
TOTAL-FROM THE COMMONWEALTH		2,090,235	1,228,360

REVENUE ESTIMATES			
GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2021	FY/2022
		BUDGET	BUDGET
30000-FROM FEDERAL FUNDS			
033010-0010	SHSP-ECC	233,345	233,345
033010-0011	EMPG-EOC	14,882	14,882
033020-0003	TRANSPORTATION ENHANCEMENT G		
033070-0002	WATERSHED/FLOOD PROTECTION-D	2,007,742	
TOTAL-FROM FEDERAL		2,255,969	248,227
41000-NON-REVENUE RECEIPTS			
041020-0098	SALE OF ASSET-MRRJ CAPACITY	846,186	846,186
041050-0011	TRANSFERS FROM GENERAL FUND	16,561,367	4,564,953
041050-0041	TRANSFERS FROM SCHOOL OPERAT	1,440,000	
TOTAL-NON-REVENUE RECEIPTS		18,847,553	5,411,139
TOTAL-COUNTY CAPITAL IMPROVEMENT FUND		23,328,305	7,014,338
TOTAL FOR ALL FUNDS		307,307,053	270,863,654



Expenditure Summary

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2021	FY/2022
		BUDGET	BUDGET
GENERAL OPERATING FUND			
011010-BOARD OF SUPERVISORS			
011010-1600	COMPENSATION OF MEMBERS	75,744	75,744
011010-2100	EMPLOYERS SHARE-FICA	5,429	5,794
011010-2300	EMPLOYERS SHARE-HOSPITALIZAT	16,618	17,688
011010-3120	CONTRACTUAL-STATE ASSEMBLY	26,500	27,150
011010-3125	CENSUS, SURVEYS, REPORTS	21,125	20,225
011010-5203	TELEPHONE SERVICES	2,400	2,400
011010-5501	TRAVEL EXPENSES	6,350	12,000
011010-5502	EXPENSES-STATE ASSEMBLY		
011010-6001	OFFICE SUPPLIES		
011010-8001	EQUIPMENT		
TOTAL BOARD OF SUPERVISORS		154,166	161,001
012010-COUNTY ADMINISTRATOR			
012010-1100	SALARIES & WAGES	609,965	603,445
012010-1300	SALARIES & WAGES/PART-TIME	7,500	
012010-2100	EMPLOYERS SHARE-FICA	44,247	46,164
012010-2210	EMPLOYERS SHARE-RETIREMENT	61,528	62,645
012010-2300	EMPLOYERS SHARE-HOSPITALIZAT	54,128	53,064
012010-2400	EMPLOYERS SHARE-GROUP LIFE I	7,713	7,853
012010-2500	EMPLOYERS SHARE-VRS HYBRID S	370	369
012010-2700	WORKERS COMPENSATION INS.	414	490
012010-3121	AUDITING-CONTRACTUAL	60,170	61,670
012010-3124	COST ALLOCATION PLAN	4,000	4,000
012010-3600	ADVERTISING	5,500	6,000
012010-3700	MARKETING & COMMUNICATIONS	13,750	66,000
012010-5201	POSTAL SERVICES	550	800
012010-5203	TELEPHONE SERVICES	5,040	5,040
012010-5305	MOTOR VEHICLE INSURANCE	1,105	1,200
012010-5307	LIABILITY INS.-PUBLIC OFFICI	3,700	3,700
012010-5501	TRAVEL EXPENSES	3,000	5,700
012010-5801	DUES & SUBSCRIPTIONS	23,700	26,480
012010-6001	OFFICE SUPPLIES	7,000	6,202
012010-6008	MOTOR VEHICLE FUEL	600	1,200
012010-6009	MOTOR VEHICLE MAINT. & SUPPL	300	500
012010-8002	FURNITURE & FIXTURES	500	
TOTAL COUNTY ADMINISTRATOR		914,780	962,522
012030-HUMAN RESOURCES			
012030-1100	SALARIES & WAGES	207,429	200,096
012030-2100	EMPLOYERS SHARE-FICA	15,231	15,307
012030-2210	EMPLOYERS SHARE-RETIREMENT	21,372	21,390
012030-2300	EMPLOYERS SHARE-HOSPITALIZAT	26,072	26,532
012030-2400	GROUP LIFE INSURANCE	2,679	2,681
012030-2500	EMPLOYERS SHARE-VRS HYBRID S	192	192
012030-2700	WORKERS COMPENSATION INS.	145	171
012030-3323	BACKGROUND CHECKS	1000	1000

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2021	FY/2022
		BUDGET	BUDGET
012030-3600	ADVERTISING	1,350	1,350
012030-5201	POSTAGE SERVICES	700	700
012030-5203	TELEPHONE SERVICES	600	600
012030-5501	TRAVEL EXPENSES	500	500
012030-5504	IN-SERVICE TRAINING & EDUCAT	13,300	14,000
012030-5506	EMPLOYEE RECOGNITION & AWARD		1,000
012030-5801	DUES & SUBSCRIPTIONS	709	709
012030-6001	OFFICE SUPPLIES	3,000	3,000
TOTAL HUMAN RESOURCES		294,279	289,228
012040-COUNTY ATTORNEY			
012040-1100	SALARIES & WAGES	250,544	281,411
012040-1300	SALARIES & WAGES/PART-TIME	2,000	
012040-2100	EMPLOYERS SHARE-FICA	18,056	21,528
012040-2210	EMPLOYERS SHARE-RETIREMENT	26,078	30,083
012040-2300	EMPLOYERS SHARE-HOSPITALIZAT	22,022	26,532
012040-2400	EMPLOYERS SHARE-GROUP LIFE I	3,269	3,771
012040-2500	EMPLOYERS SHARE-VRS HYBRID S		
012040-2700	WORKERS COMPENSATION INS.	208	246
012040-3120	CONTRACT SERVICES	325,000	141,000
012040-5201	POSTAGE	300	300
012040-5203	TELEPHONE SERVICES	1,740	2,136
012040-5501	TRAVEL EXPENSES/EDUCATION	3,500	4,000
012040-5801	DUES & SUBSCRIPTIONS	2,115	3,200
012040-6001	OFFICE SUPPLIES	2,500	2,500
012040-6004	LAW BOOKS	3,900	4,800
012040-8001	FURNITURE & FIXTURES	860	
TOTAL COUNTY ATTORNEY		662,092	521,507
012090-COMMISSIONER OF THE REVENUE			
012090-1100	SALARIES & WAGES	666,501	660,828
012090-1300	SALARIES & WAGES/PART-TIME	3,671	
012090-2100	EMPLOYERS SHARE-FICA	50,297	50,553
012090-2210	EMPLOYERS SHARE-RETIREMENT	67,063	67,970
012090-2300	EMPLOYERS SHARE-HOSPITALIZAT	84,670	97,284
012090-2400	EMPLOYERS SHARE-GROUP LIFE I	8,407	8,520
012090-2500	EMPLOYERS SHARE-VRS HYBRID S	542	856
012090-2700	WORKERS COMPENSATION INS.	3,546	4,199
012090-3320	MAINTENANCE SERVICE CONTRACT	695	695
012090-3500	BOOKBINDING		
012090-3501	CONTRACTUAL ASSESSMENTS-NADA	9,200	9,200
012090-3600	ADVERTISING	500	500
012090-4100	DATA PROCESSING SERVICES	75,650	80,050
012090-5201	POSTAL SERVICES	34,900	33,900
012090-5203	TELEPHONE SERVICES	3,100	3,100
012090-5305	MOTOR VEHICLE INSURANCE	1,104	1,200
012090-5501	TRAVEL EXPENSES	3,680	7,180
012090-5801	DUES & SUBSCRIPTIONS	1,920	1,920

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED FY/2021 BUDGET	ADOPTED FY/2022 BUDGET
012090-6001	OFFICE SUPPLIES	17,000	16,000
012090-6008	MOTOR VEHICLE FUEL	700	700
012090-6009	MOTOR VEHICLE MAINT. & SUPPL	500	500
TOTAL COMMISSIONER OF REVENUE		1,033,646	1,045,155
012100-REASSESSMENT			
012100-5203	TELEPHONE SERVICES	0	0
012100-8001	COMPUTER EQUIPMENT	0	0
TOTAL REASSESSMENT		0	0
012110-BOARD OF EQUALIZATION			
012110-1600	COMPENSATION OF BOARD MEMBER	0	0
012110-5201	POSTAGE	0	0
012110-5203	TELEPHONE	0	0
TOTAL BOARD OF EQUALIZATION		0	0
012130-TREASURER			
012130-1100	SALARIES & WAGES	378,624	368,282
012130-1300	SALARIES & WAGES/PART-TIME	500	
012130-2100	EMPLOYERS SHARE-FICA	28,872	28,174
012130-2210	EMPLOYERS SHARE-RETIREMENT	38,604	39,369
012130-2300	EMPLOYERS SHARE-HOSPITALIZAT	54,851	61,908
012130-2400	EMPLOYERS SHARE-GROUP LIFE I	4,840	4,934
012130-2500	EMPLOYERS SHARE-VRS HYBRID S	328	336
012130-2700	WORKERS COMPENSATION INS.	260	308
012130-3600	ADVERTISING	150	300
012130-4100	DATA PROCESSING SERVICES	14,012	15,000
012130-5201	POSTAL SERVICES	52,150	52,000
012130-5203	TELEPHONE SERVICES	2,500	2,550
012130-5307	MONEY & SECURITIES INSURANCE	2,106	2,200
012130-5501	TRAVEL EXPENSES	1,650	2,500
012130-5801	DUES & SUBSCRIPTIONS	1,500	1,500
012130-6001	OFFICE SUPPLIES	12,000	12,500
012130-6018	DOG TAGS	1,000	1,000
012130-6099	DELINQUENT TAX COLLECTION EX	2,000	4,000
012130-8002	FURNITURE & FIXTURES	600	
TOTAL TREASURER		596,547	596,861
012150-FINANCE			
012150-1100	SALARIES & WAGES	278,758	275,610
012150-2100	EMPLOYERS SHARE-FICA	20,753	21,084
012150-2210	EMPLOYERS SHARE-RETIREMENT	27,963	29,463
012150-2300	EMPLOYERS SHARE-HOSPITALIZAT	43,563	45,989
012150-2400	EMPLOYERS SHARE-GROUP LIFE I	3,505	3,693
012150-2500	EMPLOYERS SHARE-VRS HYBRID S	868	880
012150-2700	WORKERS COMPENSATION INS.	174	207
012150-4100	DATA PROCESSING SERVICES	9,152	6,767

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2021	FY/2022
		BUDGET	BUDGET
012150-5201	POSTAL SERVICES	3,350	3,500
012150-5203	TELEPHONE SERVICES	1,200	1,200
012150-5501	TRAVEL EXPENSES	5,300	4,475
012150-5801	DUES & SUBSCRIPTIONS	875	1,120
012150-6001	OFFICE SUPPLIES	5,910	6,000
012150-8002	OFFICE FURNITURE	750	150
TOTAL FINANCE		402,121	400,138
012200-INFORMATION TECHNOLOGY			
012200-1100	SALARIES & WAGES	393,453	416,638
012200-1200	SALARIES & WAGES/OVER-TIME	8,000	8,000
012200-1300	SALARIES & WAGES/PART-TIME	35,373	37,473
012200-2100	EMPLOYERS SHARE-FICA	34,247	35,352
012200-2210	EMPLOYERS SHARE-RETIREMENT	40,036	44,385
012200-2300	EMPLOYERS SHARE-HOSPITALIZAT	59,318	70,752
012200-2400	EMPLOYERS SHARE-GROUP LIFE I	5,018	5,564
012200-2500	EMPLOYERS SHARE-VRS HYBRID S	204	418
012200-2700	WORKERS COMPENSATION INS.	1,641	1,943
012200-3320	MAINTENANCE SERVICE CONTRACT	162,110	188,410
012200-3321	MAINTENANCE SERVICE - GIS	17,800	17,800
012200-3322	CONTRACT SERVICES	25,678	25,700
012200-3323	CONTRACT SERVICES-GIS	1,000	
012200-5201	POSTAL SERVICES	100	200
012200-5203	TELEPHONE SERVICES	33,600	36,689
012200-5305	MOTOR VEHICLE INSURANCE	600	600
012200-5501	TRAVEL & TRAINING EXPENSES		4,000
012200-5502	TRAVEL & TRAINING - GIS		1,000
012200-5801	DUES & SUBSCRIPTIONS	240	780
012200-6001	OFFICE SUPPLIES	4,000	5,800
012200-6002	OFFICE SUPPLIES - GIS	600	800
012200-6008	MOTOR VEHICLE FUEL	500	500
012200-6009	MOTOR VEHICLE MAINT & SUPPLI	125	500
012200-8002	OFFICE FURNITURE	1000	
012200-8003	COMPUTER HARDWARE	11,191	2,000
012200-8004	COMPUTER SOFTWARE	15,410	1,500
TOTAL INFORMATION TECHNOLOGY		851,244	906,804
013010-BOARD OF ELECTIONS			
013010-1100	SALARIES & WAGES	95,769	94,570
013010-1300	SALARIES & WAGES/PART-TIME	25,594	29,963
013010-1600	COMPENSATION OF MEMBERS	11,063	11,284
013010-2100	EMPLOYERS SHARE-FICA	11,686	10,390
013010-2210	EMPLOYERS SHARE-RETIREMENT	9,704	10,109
013010-2300	EMPLOYERS SHARE-HOSPITALIZAT	16,948	17,688
013010-2400	EMPLOYERS SHARE-GROUP LIFE I	1,216	1,267
013010-2500	EMPLOYERS SHARE-VRS HYBRID S	166	180
013010-2700	WORKERS COMPENSATION INS.	153	181
013010-3200	COMP. OF ELECTION OFFICIALS	35,680	35,000

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2021	FY/2022
		BUDGET	BUDGET
013010-3201	CUSTODIAN & MECH.-VOTING MAC	10,605	10,478
013010-3320	MAINTENANCE SERVICE CONTRACT	23,610	35,476
013010-3600	ADVERTISING	615	750
013010-3900	PRIMARY ELECTIONS	70,000	45,000
013010-5201	POSTAL SERVICES	14,000	8,000
013010-5203	TELEPHONE SERVICES	1,000	1,000
013010-5300	INSURANCE - VOTING MACHINES	285	285
013010-5402	RENT OF VOTING PRECINCTS	1,400	1,400
013010-5501	TRAVEL EXPENSES	3,825	7,000
013010-5801	DUES & SUBSCRIPTIONS	450	430
013010-6001	OFFICE SUPPLIES	4,500	5,000
013010-6007	REPAIRS & MAINTENANCE-VOTING	500	500
013010-6028	BALLOTS & VOTING MACHINE SUP	20,917	21,000
013010-8002	FURNITURE & EQUIPMENT	4,000	11,600
TOTAL BOARD OF ELECTIONS		363,686	358,551
021010-CIRCUIT COURT			
021010-1100	SALARIES & WAGES	121,943	116,880
021010-2100	EMPLOYERS SHARE-FICA	9,288	8,941
021010-2210	EMPLOYERS SHARE-RETIREMENT	12,494	12,494
021010-2300	EMPLOYERS SHARE-HOSPITALIZAT	21,285	26,532
021010-2400	EMPLOYERS SHARE-GROUP LIFE I	1,566	1,566
021010-2500	EMPLOYERS SHARE-VRS HYBRID S	414	413
021010-2700	WORKERS COMPENSATION INS.	82	97
021010-3200	COMPENSATION-JURORS & WITNES	3,150	3,150
021010-3201	COMPENSATION OF JURY COMMISS	2,700	2,700
021010-5203	TELEPHONE SERVICES	900	900
021010-5801	DUES & SUBSCRIPTIONS	1,400	1,400
021010-6001	OFFICE SUPPLIES	2,700	2,700
021010-8002	FURNITURE & EQUIPMENT		
TOTAL CIRCUIT COURT		177,922	177,773
021020-GENERAL DISTRICT COURT			
021020-5203	TELEPHONE SERVICES	3,000	3,000
021020-5501	TRAVEL EXPENSES	250	500
021020-5801	DUES & SUBSCRIPTIONS	400	500
021020-6001	OFFICE SUPPLIES	2,500	2,500
021020-8002	FURNITURE & EQUIPMENT		
TOTAL GENERAL DISTRICT COURT		6,150	6,500
021030-MAGISTRATE			
021030-5201	POSTAGE	56	56
021030-5203	TELEPHONE SERVICES	2,000	2,000
021030-5501	TRAVEL & TRAINING	200	200
021030-5604	PRO-RATA SHARE-CHIEF MAGISTR	120	120
021030-5801	DUES & SUBSCRIPTIONS	824	870
021030-6001	OFFICE SUPPLIES	400	500

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2021	FY/2022
		BUDGET	BUDGET
021030-8002	FURNITURE & EQUIPMENT		700
TOTAL MAGISTRATE		3,600	4,446
021060-CLERK OF THE CIRCUIT COURT			
021060-1100	SALARIES & WAGES	682,726	657,318
021060-1300	PART-TIME WAGES	35,642	35,642
021060-2100	EMPLOYERS SHARE-FICA	54,808	53,011
021060-2210	EMPLOYERS SHARE-RETIREMENT	69,242	70,267
021060-2300	EMPLOYERS SHARE-HOSPITALIZAT	109,042	123,816
021060-2400	EMPLOYERS SHARE-GROUP LIFE I	8,680	8,808
021060-2500	EMPLOYERS SHARE-VRS HYBRID S	1,273	1,289
021060-2700	WORKERS COMPENSATION INS.	442	524
021060-3121	AUDITING-APA	3,022	3,100
021060-5201	POSTAL SERVICES	9,500	9,500
021060-5203	TELEPHONE SERVICES	13,000	12,000
021060-5501	TRAVEL EXPENSES	2,000	2,000
021060-5505	JUROR MEALS & SNACKS	1,440	3,850
021060-5801	DUES & SUBSCRIPTIONS	670	670
021060-6001	OFFICE SUPPLIES	3,500	5,000
021060-6002	TECHNOLOGY MAINTENANCE	40,500	40,500
021060-6014	STATE LIBRARY GRANT	10,153	12,598
021060-8002	FURNITURE & FIXTURES		500
021060-9999	TECHNOLOGY TRUST FUND	40,000	40,000
TOTAL CLERK OF CIRCUIT COURT		1,085,640	1,080,393
022010-COMMONWEALTH ATTORNEY			
022010-1100	SALARIES & WAGES	893,270	868,316
022010-2100	EMPLOYERS SHARE-FICA	66,879	66,426
022010-2210	EMPLOYERS SHARE-RETIREMENT	92,017	92,823
022010-2300	EMPLOYERS SHARE-HOSPITALIZAT	108,842	114,972
022010-2400	EMPLOYERS SHARE-GROUP LIFE I	11,534	11,635
022010-2500	EMPLOYERS SHARE-VRS HYBRID S	3,153	3,156
022010-2700	WORKERS COMPENSATION INS.	757	896
022010-3320	MAINTENANCE SERVICE CONTRACT	13,100	13,357
022010-5201	POSTAL SERVICES	700	900
022010-5203	TELEPHONE SERVICES	6,200	4,800
022010-5305	MOTOR VEHICLE INSURANCE	552	600
022010-5501	TRAVEL EXPENSES	1,810	4,700
022010-5801	DUES & SUBSCRIPTIONS	5,485	6,311
022010-6001	OFFICE SUPPLIES	8,000	9,000
022010-6004	LAW BOOKS	5,612	6,350
022010-6017	VICTIM/WITNESS GRANT	79,000	79,000
022010-6018	DOMESTIC VIOLENCE GRANT	53,800	53,800
022010-6019	SANE GRANT	15,235	15,235
022010-6026	OPIOID & SUBSTANCE ABUSE GRANT	3,155	2,655
022010-6025	LITTER CONTROL PROGRAM	136,009	194,450
022010-8002	FURNITURE & EQUIPMENT	1,000	2,530
022010-8005	DEPRECIATION/SOFTWARE		10,000

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED FY/2021 BUDGET	ADOPTED FY/2022 BUDGET
TOTAL COMMONWEALTH ATTORNEY		1,506,110	1,561,912
031020-SHERIFF			
031020-1100	SALARIES & WAGES	4,447,981	4,397,704
031020-1104	COURTROOM SECURITY	117,693	112,693
031020-1105	TDO TRANSPORT GRANT	56,628	
031020-1200	OVER-TIME	200,000	150,000
031020-2100	EMPLOYERS SHARE-FICA	369,557	345,045
031020-2210	EMPLOYERS SHARE-RETIREMENT	460,670	480,742
031020-2300	EMPLOYERS SHARE-HOSPITALIZAT	708,820	778,272
031020-2400	EMPLOYERS SHARE-GROUP LIFE I	57,862	60,406
031020-2500	EMPLOYERS SHARE-VRS HYBRID S	1,128	1,335
031020-2700	WORKERS COMPENSATION INS.	83,303	98,630
031020-3110	PHYSICALS-NEW EMPLOYEES	1,000	3,000
031020-3202	PROFESSIONAL SERVICES	4,500	4,500
031020-3320	MAINTENANCE SERVICE CONTRACT	100,000	115,000
031020-3321	RADIO MAINTENANCE CONTRACT	5,451	8,000
031020-5201	POSTAL SERVICES	4,000	4,000
031020-5203	TELEPHONE SERVICES	93,000	93,000
031020-5305	MOTOR VEHICLE INSURANCE	59,940	58,000
031020-5501	TRAVEL & TRAINING	35,900	43,900
031020-5801	DUES & SUBSCRIPTIONS	11,395	17,500
031020-6001	OFFICE SUPPLIES	30,600	35,100
031020-6005	CRIME PREVENTION SUPPLIES	7,200	8,000
031020-6008	MOTOR VEHICLE FUEL	240,000	240,000
031020-6009	MOTOR VEHICLE MAINT. & SUPPL	162,500	165,000
031020-6010	POLICE SUPPLIES	61,950	63,330
031020-6011	WEARING APPAREL-UNIFORMS	80,500	82,500
031020-6012	RADAR EQUIPMENT	17,100	27,900
031020-6013	AMMO RANGE SUPPLIES	41,500	44,500
031020-6014	K-9 UNIT	22,000	21,500
031020-6016	TACTICAL UNIT EXPENSES	53,800	54,000
031020-6018	PUBLIC SAFETY GRANTS	49,907	
031020-7002	CENTRAL SHEN.CRIMINAL JUSTIC	58,280	64,800
031020-8001	EQUIPMENT-COMPUTER	50,000	51,200
031020-8002	FURNITURE & EQUIPMENT	3,500	
TOTAL SHERIFF		7,697,665	7,629,557
031040-EMERGENCY COMMUNICATIONS CENTER			
031040-1100	SALARIES & WAGES	890,010	938,018
031040-1200	SALARIES & WAGES OVERTIME	100,000	100,000
031040-1300	SALARIES & WAGES/PART-TIME	15,000	15,000
031040-2100	EMPLOYERS SHARE-FICA	81,237	80,556
031040-2210	EMPLOYERS SHARE-RETIREMENT	91,179	100,274
031040-2300	EMPLOYERS SHARE-HOSPITALIZAT	153,775	185,724
031040-2400	EMPLOYERS SHARE-GROUP LIFE I	11,429	12,569
031040-2500	EMPLOYERS SHARE-VRS HYBRID S	1,883	2,317
031040-2700	WORKERS COMPENSATION INS.	2,710	3,209

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2021	FY/2022
		BUDGET	BUDGET
031040-3110	CONTRACTUAL PROFESSIONAL SER	4,200	4,200
031040-3320	MAINTENANCE SERVICE CONTRACT	265,000	290,000
031040-5100	UTILITIES-TOWER SITES	10,000	11,500
031040-5201	POSTAL SERVICES	615	715
031040-5203	TELEPHONE SERVICES	215,000	275,000
031040-5305	MOTOR VEHICLE INSURANCE	1,380	1,400
031040-5400	COMMUNICATIONS SITE LEASE	142,000	142,000
031040-5501	TRAVEL EXPENSES	1,800	2,800
031040-5801	DUES & SUBSCRIPTIONS	850	1,212
031040-6001	OFFICE SUPPLIES	8,500	7,500
031040-6007	MAINTENANCE SUPPLIES	500	2,000
031040-6008	VEHICLE & POWER EQUIP. FUEL	200	200
031040-6009	TRANSPORTATION-VEHICLES	1,265	1,200
031040-6011	WEARING APPAREL	1,000	1,000
031040-6013	EDUCATION & TRAINING MATERIA	400	400
031040-6015	EMERGENCY MANAGEMENT EXPENSE	400	1,000
031040-7002	C.S.C.J.T.C.-ASSESSMENT	12,400	11,160
031040-8001	COMPUTER EQUIPMENT		
031040-8002	FURNITURE & FIXTURES	2,568	
TOTAL EMERGENCY COMMUNICATIONS CENTER		2,015,301	2,190,954
032010-FIRE DEPARTMENT CAREER			
032010-1100	SALARIES & WAGES	5,101,790	5,188,751
032010-1200	SALARIES & WAGES - OVERTIME	514,000	275,525
032010-1300	SALARIES & WAGES/PART-TIME	168,000	100,108
032010-2100	EMPLOYERS SHARE-FICA	461,038	428,449
032010-2210	EMPLOYERS SHARE-RETIREMENT	500,047	554,678
032010-2300	EMPLOYERS SHARE-HOSPITALIZAT	845,954	928,620
032010-2400	EMPLOYERS SHARE-GROUP LIFE I	62,682	69,529
032010-2700	WORKERS COMPENSATION INS.	220,142	220,142
032010-3110	PHYSICALS	12,717	22,580
032010-3120	PROFESSIONAL SERVICES OMD	40,000	40,000
032010-3310	REPAIRS & MAINT.-CONTRACTUAL	62,680	49,095
032010-3320	MAINTENANCE SERVICE CONTRACT	76,200	81,279
032010-5201	POSTAL SERVICES	1,000	750
032010-5203	TELEPHONE SERVICES	28,174	30,622
032010-5305	MOTOR VEHICLE INSURANCE	34,000	38,000
032010-5501	RECOGNITION & TRAINING EXPEN		
032010-5651	CONTRIBUTION - L.E.P.C.		
032010-5801	DUES & SUBSCRIPTIONS	18,730	20,627
032010-6001	OFFICE SUPPLIES	8,000	8,000
032010-6007	REPAIRS & MAINT. SUPPLIES-BL	43,000	43,104
032010-6008	VEHICLE & POWERED EQUIP.-FUE	76,000	76,000
032010-6009	APPARATUS/EQUIP.-MAINT.& REP	179,750	156,250
032010-6010	ADMIN VEHICLE MAINT. & REPAI	7,650	5,800
032010-6011	WEARING APPAREL	44,100	56,800
032010-6012	EMS SUPPLIES	61,000	90,000
032010-6014	FIRE FIGHTING SUPPLIES	63,300	62,250

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2021	FY/2022
		BUDGET	BUDGET
032010-6015	EMERGENCY SEARCH/RESCUE SUPP	10,000	32,000
032010-8001	EQUIPMENT	52,786	54,824
032010-8002	FURNITURE & FIXTURES	11,100	10,000
032010-8003	EMS 50/50 GRANT	25,000	30,000
TOTAL FIRE DEPARTMENT-CAREER		8,728,840	8,673,783
032020-EMERGENCY SERVICES-VOLUNTEER			
032020-3121	AUDITING - CONTRACTUAL	68,500	68,340
032020-3205	VOLUNTEER FIRE & EMS TRAININ	100,000	100,000
032020-3320	MAINTENANCE CONTRACTS	68,500	83,571
032020-3800	STATE ASSIST. - FOREST FIRE	12,288	10,750
032020-5203	TELEPHONE SERVICES	22,000	22,500
032020-5306	INSURANCE - CASUALTY & PROPE	200,000	205,000
032020-5308	ACCIDENT & HEALTH INS.	120,000	119,000
032020-5602	MEMBER REIMBURSEMENT-FUEL	180,000	180,000
032020-5649	\$4 FOR LIFE		
032020-6002	VOLUNTEER RECOGNITION	6,000	2,500
032020-6003	MARKETING & RECRUITMENT	4,000	2,500
032020-6012	EMS SUPPLIES-REHAB	2,000	2,000
032020-6013	FIRE PREVENTION	4,000	4,000
032020-6016	FOAM REIMBURSEMENT/REPLACEME	8,000	8,000
032020-8001	EQUIPMENT	7,680	12,000
032020-9101	BRIDGEWATER VOL. FIRE DEPT.	32,395	26,555
032020-9102	CHURCHVILLE VOL. FIRE DEPT.	64,741	66,186
032020-9103	CRAIGSVILLE VOL. FIRE DEPT.	57,141	60,036
032020-9104	DEERFIELD VOL. FIRE DEPT.	51,329	53,848
032020-9105	DOOMS VOL. FIRE DEPT.	80,341	78,498
032020-9106	GROTTOES VOL. FIRE DEPT.	60,191	66,661
032020-9107	MIDDLEBROOK VOL. FIRE DEPT.	61,116	56,961
032020-9108	RAPHINE VOL. FIRE DEPT.	46,193	40,332
032020-9109	STUARTS DRAFT VOL. FIRE DEPT	76,141	79,861
032020-9110	VERONA VOL. FIRE DEPT.	89,166	86,061
032020-9111	WEYERS CAVE VOL. FIRE DEPT.	81,291	78,761
032020-9112	PRESTON L.YANCEY VOL.FIRE DE	19,648	13,003
032020-9113	SWOOPE VOL. FIRE DEPT.	70,341	70,361
032020-9114	WALKERS CREEK VOL. FIRE DEPT	19,272	13,003
032020-9115	WILSON FIRE STATION	63,341	63,561
032020-9116	MT.SOLON VOL. FIRE DEPT.	57,666	59,736
032020-9117	NEW HOPE VOL.FIRE DEPT.	59,579	61,498
032020-9118	WINTERGREEN FIRE DEPT.	12,748	13,003
032020-9130	WINTERGREEN RESCUE SQUAD	15,673	15,103
032020-9151	AUGUSTA COUNTY VOLUNTEERS	14,248	17,203
032020-9152	RIVERHEADS VOLUNTEERS	58,396	55,505
032020-9160	NON-COUNTY AGENCY CONTRIBUTI	14,000	14,000
TOTAL EMERGENCY SERVICES-VOLUNTEER		1,907,925	1,909,897
032030-FIRE & EMS TRAINING			
032030-1100	SALARIES & WAGES	215,304	210,788

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2021	FY/2022
		BUDGET	BUDGET
032030-1200	SALARIES & WAGES - OVERTIME	30,000	30,000
032030-1300	SALARIES & WAGES/PART-TIME	2,500	5,000
032030-2100	EMPLOYERS SHARE-FICA	19,674	19,185
032030-2210	EMPLOYERS SHARE-RETIREMENT	21,657	22,533
032030-2300	EMPLOYERS SHARE-HOSPITALIZAT	31,876	35,376
032030-2400	EMPLOYERS SHARE-GROUP LIFE I	2,714	2,825
032030-2700	WORKERS COMPENSATION INS.	8,688	10,287
032030-3310	REPAIR & MAINTENANCE-CONTRAC	3,410	3,455
032030-3320	MAINTENANCE SERVICE CONTRACT	11,700	10,700
032030-5100	ELECTRIC SERVICES	625	625
032030-5102	PROPANE	700	1,000
032030-5103	WATER & SEWER SERVICES	500	500
032030-5203	TELEPHONE SERVICES	2,000	2,200
032030-5305	INSURANCE - BUILDINGS & GROU	3,920	4,662
032030-5501	RECOGNITION AND TRAINING EXP	30,000	45,825
032030-5652	CONTRACTUAL TRAINING	6,300	6,300
032030-5801	DUES & SUBSCRIPTIONS	630	1,520
032030-6001	OFFICE SUPPLIES	1,080	1,600
032030-6005	JANITORIAL SUPPLIES	270	300
032030-6007	REPAIR & MAINTENANCE-BURN BU	2,700	2,200
032030-6008	VEHICLE & POWERED EQUIP.-FUE	2,700	3,500
032030-6009	VEH.& POWERED EQUIP.-MAINT.&	4,500	5,000
032030-6011	WEARING APPAREL	875	2,000
032030-6012	EMS SUPPLIES	3,596	29,603
032030-6013	TRAINING MATERIALS	28,800	31,848
032030-6014	SMOKE & NITROGEN-BURN BUILDI	3,150	3,500
032030-6015	SCBA REPAIRS AND MAINTENANCE		41,577
032030-8001	EQUIPMENT	29,814	62,167
032030-8002	FURNITURE & FIXTURES		4,000
032030-8003	GRANT 50/50	4,500	5,000
TOTAL FIRE & EMS TRAINING		474,183	605,076
033030-J&D COURT			
033030-5203	TELEPHONE SERVICES	3,500	3,500
033030-5501	TRAVEL EXPENSES	400	400
033030-5801	DUES & SUBSCRIPTIONS	2,300	2,300
033030-6001	OFFICE SUPPLIES	10,600	10,700
033030-8002	FURNITURE & FIXTURES	1,900	1100
TOTAL J&D COURT		18,700	18,000
033040-COURT SERVICES			
033040-5203	TELEPHONE SERVICES	4,225	4,225
033040-8002		1,000	
TOTAL COURT SERVICES		5,225	4,225
033050-JUVENILE & PROBATION			
033050-6015	OFFICE ON YOUTH	145,080	150,580

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED FY/2021 BUDGET	ADOPTED FY/2022 BUDGET
033050-7001	DETENTION HOME-OPERATING EXP	139,763	149,084
033050-7002	MRRJ-OPERATING EXPENDITURES	3,301,774	2,100,000
033050-7004	SAW FIRING RANGE		2,000
TOTAL JUVENILE & PROBATION		3,586,617	2,401,664
034010-BUILDING INSPECTIONS			
034010-1100	SALARIES & WAGES	301,631	287,582
034010-2100	EMPLOYERS SHARE-FICA	22,574	22,000
034010-2210	EMPLOYERS SHARE-RETIREMENT	30,641	30,743
034010-2300	EMPLOYERS SHARE-HOSPITALIZAT	52,154	53,064
034010-2400	EMPLOYERS SHARE-GROUP LIFE I	3,840	3,853
034010-2500	EMPLOYERS SHARE-VRS HYBRID S	382	387
034010-2700	WORKERS COMPENSATION INS.	5,279	5,279
034010-5305	MOTOR VEHICLE INSURANCE	2,760	2,900
034010-5501	TRAVEL EXPENSES		1,925
034010-6008	MOTOR VEHICLE FUEL	7,900	7,900
034010-6009	MOTOR VEHICLE MAINT & SUPPLI	2,000	5,000
034010-6011	UNIFORMS		1,719
TOTAL BUILDING INSPECTIONS		429,161	422,352
035010-ANIMAL CONTROL			
035010-1100	SALARIES & WAGES	137,532	130,032
035010-1200	SALARIES & WAGES- OVERTIME	11,460	11,460
035010-2100	EMPLOYERS SHARE-FICA	11,779	10,824
035010-2210	EMPLOYERS SHARE-RETIREMENT	13,900	13,900
035010-2300	EMPLOYERS SHARE-HOSPITALIZAT	25,422	26,532
035010-2400	EMPLOYERS SHARE-GROUP LIFE I	1,742	1,742
035010-2700	WORKERS COMPENSATION INS.	1,603	1,898
035010-3110	VET BILLS	3,000	4,000
035010-3120	PHYSICALS	165	165
035010-5201	POSTAL SERVICES	500	500
035010-5203	TELEPHONE SERVICES	3,592	3,592
035010-5305	MOTOR VEHICLE INSURANCE	1,656	1,800
035010-5501	TRAVEL EXPENSES	710	710
035010-5684	ANIMAL SERVICES CENTER OPERA	250,000	250,000
035010-5802	LIVESTOCK & FOWL CLAIMS	1,000	500
035010-6001	OFFICE SUPPLIES	1,502	2,002
035010-6008	MOTOR VEHICLE FUEL	7,000	7,000
035010-6009	MOTOR VEHICLE MAINT & SUPPLI	3,755	1,900
035010-6011	WEARING APPAREL	1,200	1,200
035010-6030	DMV ANIMAL FRIENDLY PLATES	6,000	2,000
035010-8001	EQUIPMENT	2,858	1,350
TOTAL ANIMAL CONTROL		486,376	473,107
041020-HIGHWAYS & ROADS			
041020-3325	REPLACEMENT & SUPPLIES-ST.SI	16,000	16,000
TOTAL HIGHWAYS & ROADS		16,000	16,000

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2021	FY/2022
		BUDGET	BUDGET
041040-STREET LIGHTS			
041040-5100	ELECTRIC SERVICES	122,000	121,000
TOTAL STREET LIGHTS		122,000	121,000
042010-SANITATION & WASTE REMOVAL			
042010-1100	SALARIES & WAGES	303,277	287,711
042010-2100	EMPLOYERS SHARE-FICA	21,837	20,646
042010-2700	WORKERS COMPENSATION INS.	6,886	8,153
042010-3310	MAINTENANCE & UPKEEP OF SITE	20,000	20,000
042010-3311	LEASE PAYMENTS	18,600	18,600
042010-3322	CONTAINERIZATION PROGRAM-CON	668,289	668,289
042010-3500	AUGUSTA COUNTY CLEAN UP		15000
042010-3800	SANITARY LANDFILL #1-CONTRAC	1,166,000	1,188,457
042010-3900	LEACHEATE EXPENSES	62,000	61,385
042010-5100	ELECTRIC SERVICES	8,807	8,807
TOTAL SANITATION & REMOVAL		2,275,696	2,297,048
042020-RECYCLING PROGRAM			
042020-3310	MAINT. & UPKEEP OF SITES		
042020-3322	HAULING RECYCLING CONTAINERS	155,000	155,000
042020-3323	RECYCLING-CONTRACTUAL	12,000	12,000
042020-3600	RECYCLING COMMITTEE		3600
TOTAL RECYCLING PROGRAM		167,000	170,600
043010-FACILITIES MANAGEMENT			
043010-1100	SALARIES & WAGES	589,209	569,646
043010-1200	OVER-TIME	17,105	17,105
043010-1300	SALARIES & WAGES/PART-TIME	95,969	95,969
043010-2100	EMPLOYERS SHARE-FICA	57,124	52,228
043010-2210	EMPLOYERS SHARE-RETIREMENT	59,296	60,895
043010-2300	EMPLOYERS SHARE-HOSPITALIZAT	111,542	123,816
043010-2400	EMPLOYERS SHARE-GROUP LIFE I	7,433	7,633
043010-2500	EMPLOYERS SHARE-VRS HYBRID S	1,081	1,117
043010-2700	WORKERS COMPENSATION INS.	11,271	13,345
043010-3310	BUILDING MAINT. SERVICE CONT	131,000	172,000
043010-3320	GROUNDS MAINTENANCE SERVICE	63,000	65,000
043010-3325	CONTRACTED REPAIRS AND MAINT	79,143	40,000
043010-5100	ELECTRIC SERVICES	380,000	380,000
043010-5102	HEATING SERVICES	90,200	80,000
043010-5103	WATER & SEWER SERVICES	27,468	25,000
043010-5104	REFUSE COLLECTION CHARGES	50,000	50,000
043010-5105	STORMWATER MAINTENANCE	5,500	5,500
043010-5203	TELEPHONE SERVICES	3,500	4,200
043010-5300	INSTITUTIONAL INS. PREMIUMS	87,519	88,000
043010-5305	MOTOR VEHICLE INSURANCE	8,280	9,000
043010-5501	TRAVEL EXPENSES	1,000	

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2021	FY/2022
		BUDGET	BUDGET
043010-6001	OFFICE SUPPLIES	1,620	1,800
043010-6005	JANITORIAL SUPPLIES	36,000	40,000
043010-6006	REPAIR & MAINT. WATER/SEWER	3,500	4,000
043010-6007	BUILDING REPAIR & MAINTENANC	32,957	32,000
043010-6008	VEHICLE & POWERED EQUIP.-FUE	20,700	23,000
043010-6009	VEHICLE MAINTENANCE & SUPP.	8,100	9,000
043010-6010	POWER EQUIPMENT MAINT & SUPP	12,900	11,000
043010-6011	WEARING APPAREL	9,252	10,800
043010-6012	REPAIR & MAINT.-SHOP/EASEMEN	2,420	4,000
043010-6013	REPAIR & MAINT.-POOLS	8,000	8,000
043010-6014	GROUNDS REPAIR & MAINT. SUPP	18,000	22,000
043010-6016	REPAIR & MAINT.-SHOP/GENERAL	3,600	4,000
043010-6017	INFRASTRUCTURE & UTILITIES/N	6,000	7,500
043010-8001	EQUIPMENT	16,662	5,000
TOTAL FACILITIES MANAGEMENT		2,056,351	2,042,554
051010-HEALTH DEPARTMENT			
051010-5601	CONTRIBUTION TO STATE HEALTH	571,337	579,123
TOTAL HEALTH DEPARTMENT		571,337	579,123
051020-TAX RELIEF FOR THE ELDERLY			
051020-5799	TAX RELIEF FOR THE ELDERLY	375,857	375,857
TOTAL TAX RELIEF FOR THE ELDERLY		375,857	375,857
071010-PARKS & RECREATION			
071010-1100	SALARIES & WAGES	311,012	320,314
071010-1300	SALARIES & WAGES/PART-TIME	47,500	72,450
071010-1500	SALARIES & WAGES-AFTER SCH.P	10,500	
071010-1550	SAL.& WAGES-KIDS CAMP	9,500	42,900
071010-1600	COMPENSATION OF BOARD MEMBER	3,500	3,500
071010-2100	EMPLOYERS SHARE-FICA	30,989	34,155
071010-2210	EMPLOYERS SHARE-RETIREMENT	31,643	34,242
071010-2300	EMPLOYERS SHARE-HOSPITALIZAT	46,577	61,908
071010-2400	EMPLOYERS SHARE-GROUP LIFE I	3,966	4,293
071010-2500	EMPLOYERS SHARE-VRS HYBRID S	689	810
071010-2700	WORKERS COMPENSATION INS.	9,882	11,700
071010-3201	INSTRUCTION-FEE BASED PROGRA	2,000	16,000
071010-3205	CREDIT CARD FEES	4,000	8,800
071010-3320	MAINTENANCE SERVICE CONTRACT	8,500	11,000
071010-3600	ADVERTISING	16,000	35,000
071010-3800	CONTRACT SERVICES-LIFEGUARDS		48,500
071010-5201	POSTAL SERVICES	300	800
071010-5203	TELEPHONE SERVICES	9,000	9,200
071010-5305	MOTOR VEHICLE INSURANCE	3,864	3,900
071010-5501	TRAVEL EXPENSES		2,800
071010-5801	DUES & SUBSCRIPTIONS	2,000	2,400
071010-6001	OFFICE SUPPLIES	6,200	5,700

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2021	FY/2022
		BUDGET	BUDGET
071010-6002	SUPPLIES-CARE PROGRAMS	800	
071010-6003	KIDS CAMP SUPPLIES	3,750	16,850
071010-6004	EVENT SUPPLIES	2,500	16,000
071010-6008	VEHICLE & POWERED EQUIPMENT-	2,700	4,500
071010-6009	VEH MAINT & SUPPLIES-FLEET V	2,500	3,000
071010-6021	PROGRAM EQUIPMENT & MATERIAL	2,150	5,500
071010-6024	PROGRAM SUPPLIES	2,000	43,500
071010-8001	TOOLS & EQUIPMENT	1,400	
071010-8002	FURNITURE & FIXTURES	5,350	
TOTAL PARKS & RECREATION		580,772	819,722
073010-LIBRARY			
073010-1100	SALARIES & WAGES	643,458	650,828
073010-1300	SALARIES & WAGES/PART-TIME	138,228	128,380
073010-2100	EMPLOYERS SHARE-FICA	59,008	59,609
073010-2210	EMPLOYERS SHARE-RETIREMENT	64,738	69,573
073010-2300	EMPLOYERS SHARE-HOSPITALIZAT	135,343	150,348
073010-2400	EMPLOYERS SHARE-GROUP LIFE I	8,115	8,721
073010-2500	EMPLOYERS SHARE-VRS HYBRID S	1,407	1,719
073010-2700	WORKERS COMPENSATION INS.	553	655
073010-3125	COLLECTION AGENCY FEE		
073010-3310	REPAIRS & MAINT.-CONTRACTUAL	3,000	3,020
073010-3320	MAINTENANCE SERVICE CONTRACT	50,013	50,781
073010-3324	JANITORIAL SERVICES-CONTRACT	27,600	33,560
073010-3600	ADVERTISING		300
073010-5100	ELECTRIC SERVICES	33,000	38,500
073010-5102	HEATING SERVICES	5,000	5,000
073010-5103	WATER & SEWER SERVICES	2,000	3,500
073010-5104	REFUSE COLLECTION CHARGES	5,500	6,700
073010-5201	POSTAL SERVICES	200	200
073010-5203	TELEPHONE SERVICES	44,800	45,460
073010-5300	INSURANCE-BUILDING	6,519	7,000
073010-5305	MOTOR VEHICLE INSURANCE	552	600
073010-5501	TRAVEL EXPENSES	1,000	4,000
073010-5688	BOOK STATIONS	86,220	86,400
073010-5801	DUES & SUBSCRIPTIONS	2,020	2,275
073010-6001	OFFICE SUPPLIES	4,500	4,500
073010-6005	JANITORIAL SUPPLIES	4,000	5,000
073010-6007	REPAIR & MAINT.SUPPLIES-BLDG	2,500	3,000
073010-6008	MOTOR VEHICLE FUEL	500	900
073010-6009	MOTOR VEHICLE MAINT.& SUPPLI	1,000	500
073010-6016	BOOKS (LOCAL ONLY)	18,896	14,000
073010-6017	BOOKS (STATE & FEDERAL AID)	130,987	110,113
073010-6018	PERIODICALS (MAGS.,NEWSPAPER	10,000	10,000
073010-6019	AUDIOVISUAL MATERIALS	25,000	25,000
073010-6020	ELECTRONIC MATERIALS	20,000	30,000
073010-6021	LIBRARY MATERIALS & SUPPLIES	23,000	28,000
073010-8001	EQUIPMENT	1,500	2,510

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2021	FY/2022
		BUDGET	BUDGET
073010-8002	FURNITURE & FICTURES	3,000	
073010-8200	IMPROVEMENT TO SITES		
TOTAL LIBRARY		1,563,157	1,590,652
081010-COMMUNITY DEVELOPMENT			
081010-1100	SALARIES & WAGES	688,994	685,573
081010-1300	SALARIES & WAGES/PART-TIME	7,800	7,800
081010-1600	COMP.-PLANNING BOARD MEMBERS	6,825	7,875
081010-1700	COMP. OF ZONING BOARD OF APP	6,000	6,000
081010-1800	COMP. OF PLANNING DIST VI ME	600	600
081010-2100	EMPLOYERS SHARE-FICA	51,937	53,043
081010-2210	EMPLOYERS SHARE-RETIREMENT	70,579	73,287
081010-2300	EMPLOYERS SHARE-HOSPITALIZAT	100,445	106,128
081010-2400	EMPLOYERS SHARE-GROUP LIFE I	8,847	9,187
081010-2500	EMPLOYERS SHARE-VRS HYBRID S	1,595	1,838
081010-2700	WORKERS COMPENSATION INS.	14,435	14,435
081010-3110	PROFESSIONAL SERVICES-TOWERS	8,900	12,700
081010-3122	COMPREHENSIVE PLAN	3,825	4,250
081010-3320	MAINTENANCE SERVICE CONTRACT	2,000	1,000
081010-3600	ADVERTISING	12,000	12,200
081010-5201	POSTAL SERVICES	9,000	9,200
081010-5203	TELEPHONE SERVICES	7,486	8,180
081010-5305	MOTOR VEHICLE INSURANCE	1,656	2,000
081010-5501	TRAVEL EXPENSES	8,000	8,800
081010-5604	PLANNING DISTRICT VI	55,950	62,202
081010-5801	DUES & SUBSCRIPTIONS	8,000	8,800
081010-6001	OFFICE SUPPLIES	14,400	15,500
081010-6002	DRAFTING SUPPLIES	2,100	2,100
081010-6007	ENVIRONMENTAL SUPPLIES	1,250	1,250
081010-6008	MOTOR VEHICLE FUEL	4,800	4,800
081010-6009	MOTOR VEHICLE MAINT. & SUPPL	3,000	4,450
081010-6011	WEARING APPAREL		300
081010-8002	FURNITURE & FIXTURES		900
081010-8003	COMPUTER HARDWARE	4,000	
081010-8004	COMPUTER SOFTWARE		2,400
TOTAL COMMUNITY DEVELOPMENT		1,104,424	1,126,798
081020-TOURISM			
081020-5603	TOURISM DEVELOPMENT	56,526	66840
081020-5677	GREATER AUGUSTA CHAMBER OF C	1,100	1,100
081020-5679	SHENANDOAH VALLEY AIRPORT	134,080	134,080
081020-5698	FINE ARTS GRANT	9,500	9,500
081020-5700	AUGUSTA COUNTY FAIR		7,500
TOTAL TOURISM		201,206	219,020
081050-ECONOMIC DEVELOPMENT			
081050-1100	SALARIES & WAGES	130,718	129,474
081050-2100	EMPLOYERS SHARE-FICA	9,366	9,905

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED FY/2021 BUDGET	ADOPTED FY/2022 BUDGET
081050-2210	EMPLOYERS SHARE-RETIREMENT	13,440	13,841
081050-2300	EMPLOYERS SHARE-HOSPITALIZAT	21,402	17,688
081050-2400	EMPLOYERS SHARE-GROUP LIFE I	1,684	1,735
081050-2500	EMPLOYERS SHARE-VRS HYBRID S	268	267
081050-2700	WORKERS COMPENSATION INS.	2,375	2,812
081050-3600	ADVERTISING/MARKETING	29,533	30,000
081050-5201	POSTAL SERVICES	800	800
081050-5203	TELEPHONE SERVICES	1,560	1,560
081050-5305	MOTOR VEHICLE INSURANCE	552	600
081050-5501	TRAVEL EXPENSES	3,600	6,000
081050-5674	SHENANDOAH VALLEY PARTNERSHI	75,013	75,013
081050-5675	SMALL BUSINESS DEVELOPMENT C	12,000	12,000
081050-5801	DUES & SUBSCRIPTIONS	5,652	6,732
081050-6001	OFFICE SUPPLIES	1,500	1,800
081050-6008	MOTOR VEHICLE FUEL	900	900
081050-6009	MOTOR VEHICLE MAINTENANCE	200	200
081050-8002	FURNITURE & FIXTURES	160	
TOTAL ECONOMIC DEVELOPMENT		310,723	311,327
083010-EXTENSION OFFICE			
083010-1100	SALARIES & WAGES -V.P.I.	87,885	97,932
083010-1300	SALARIES & WAGES/PART-TIME	24,543	24,543
083010-5203	TELEPHONE SERVICES	2,500	3,000
083010-5501	TRAVEL EXPENSES	3,500	4,000
083010-6001	OFFICE SUPPLIES	600	700
083010-6002	4-H PROGRAM SUPPLIES		600
TOTAL EXTENSION OFFICE		119,028	130,775
083050-COUNTY FARM			
083050-6003	AGRICULTURE SUPPLIES & MAINT		
083050-6007	AGRICULTURAL DEVELOPMENT FUN	5,500	6,760
TOTAL COUNTY FARM		5,500	6,760
092020-OTHER OPERATIONAL FUNCTION			
092020-1100	HEADWATERS CONSERVATION TECH	65,227	65,227
092020-1600	COMP.-VARIOUS BDS. & COMMISS	6,000	6,000
092020-2220	LINE OF DUTY	110,723	111,830
092020-2300	HOSPITALIZATION-DEPENDENT CA	887,612	336,856
092020-2301	HEALTH SAVINGS ACCOUNT	40,000	40,000
092020-2600	UNEMPLOYMENT	4,000	4,000
092020-2800	OTHER BENEFITS	4,000	4,000
092020-3130	CONSULTING SERVICES-CONSORTI	11,000	11,000
092020-5683	HEADWATERS SOIL CONSERV.DIST	30,701	30,701
092020-8002	FURNITURE & FIXTURES	2,000	1,500
092020-9995	PAY & CLASS. PLAN-COMP BOARD		185,390
092020-9997	PAY & CLASS. PLAN-COUNTY		481,610
092020-9998	PAY & CLASS. PLAN-OPEB	20000	25,000

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED FY/2021 BUDGET	ADOPTED FY/2022 BUDGET
092020-9999	PAY & CLASS. PLAN-PART TIME		10,000
TOTAL OTHER OPERATIONAL FUNCTION		1,181,263	1,313,114
092030-CONTRIBUTIONS			
092030-5602	MENTAL HEALTH SERVICES BOARD	197,000	197,000
092030-5604	VALLEY EDUCATION ALLIANCE	1,000	
092030-5665	VALLEY PROGRAM FOR AGING SER	31,250	31,250
092030-5673	BLUE RIDGE COMMUNITY COLLEGE	5,000	5,000
092030-5703	BRITE BUS-PDC TRANSIT	1,513	41,107
092030-5704	INTER-REGIONAL PUBLIC TRANSIT		12,346
092030-5711	COMMUNITY CENTERS (FROM P&R)	8,750	8,750
092030-5714	CRAIGSVILLE MEALS TAX	22,606	19,010
092030-5715	VERONA FOOD PANTRY	39,540	39,540
092030-5720	CRAIGSVILLE PERSONAL PROPERT	38,986	38,986
092030-5750	LIONS OF VA-TAX EXEMPTION	616	586
092030-5751	OAK GROVE THEATER-TAX EXEMPT	2,847	2,847
092030-5756	VALLEY CHILDREN'S ADVOCACY C	5,000	5,000
092030-5760	CAP-SAW CONTRIBUTION	52,100	52,100
TOTAL CONTRIBUTIONS		406,208	453,522
092040-CONTINGENCIES			
092040-9999	CONTINGENCIES	120,000	1,283,564
TOTAL CONTINGENCIES		120,000	1,283,564
094000-TRANSFERS TO OTHER FUNDS			
094000-0015	TRANSFERS TO REVENUE RECOVER	160,000	160,000
094000-0023	TRANSFERS TO VPA FUND	1,273,193	1,276,910
094000-0024	TRANSFERS TO CSA FUND	1,668,000	1,550,000
094000-0041	TRANSFERS TO SCHOOL FUND	46,866,449	46,128,652
094000-0044	TRANSFERS TO SCH. CAP. IMPRO	1,080,000	1,080,000
094000-0045	TRANSFERS TO DEBT FUND	7,265,163	7,133,383
094000-0070	TRANSFERS TO CO. CAPITAL IMP	16,561,367	4,564,953
TOTAL TRANSFERS TO OTHER FUNDS		74,874,172	61,893,898
TOTAL FOR GENERAL FUND		119,452,670	107,152,740
FIRE REVOLVING LOAN FUND			
50000-DISBURSEMENT OF LOANS			
050000-5300	DISBURSEMENTS (LOANS)	500,000	500,000
050000-6014	GEAR PURCHASES	105,000	105,000
TOTAL DISBURSEMENT OF LOANS		605,000	605,000
TOTAL FOR FIRE REVOLVING LOAN FUND		605,000	605,000
ASSET FORFEITURE FUND			
031030-OPERATIONS			
031030-1100	SALARIES & WAGES		

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2021	FY/2022
		BUDGET	BUDGET
031030-1200	OVER-TIME	35,000	35,000
031030-2100	EMPLOYERS SHARE-FICA	3,000	3,000
031030-6010	POLICE SUPPLIES		
031030-8005	MOTOR VEHICLES	2,000	
031030-9999	OPERATIONS SUPPORT/INVESTIGA	10,000	10,000
TOTAL OPERATIONS		50,000	48,000
TOTAL ASSET FORFEITURE FUND		50,000	48,000
ECONOMIC DEVELOPMENT FUND			
53000-CAPITAL CONTRIBUTIONS			
053000-1600	COMPENSATION OF MEMBERS	1,600	2,000
053000-5501	TRAVEL & TRAINING (MILEAGE)	215	300
053000-8000	CONTRIBUTIONS	310,000	525,000
TOTAL CAPITAL CONTRIBUTIONS		311,815	527,300
TOTAL FOR ECONOMIC DEVELOP. FUND		311,815	527,300
REVENUE RECOVERY FUND			
32020-VOLUNTEER CONTRIBUTIONS			
032020-9001	DEERFIELD RESCUE SQUAD	7,350	5,721
032020-9002	CHURCHVILLE RESCUE SQUAD	75,500	42,634
032020-9003	STUARTS DRAFT RESCUE SQUAD	247,000	195,000
032020-9005	NEW HOPE RESCUE SQUAD	36,300	23,220
032020-9006	MOUNT SOLON RESCUE SQUAD	49,300	36,400
032020-9007	WEYERS CAVE	40,300	33,900
TOTAL VOLUNTEER CONTRIBUTIONS		455,750	336,875
032040-SERVICE FEES			
032040-1100	SALARIES & WAGES	66,976	65,369
032040-2100	EMPLOYERS SHARE-FICA	5,051	5,001
032040-2210	EMPLOYERS SHARE-RETIREMENT	6,867	6,988
032040-2300	EMPLOYERS SHARE-HOSPITALIZAT	15,017	15,919
032040-2400	EMPLOYERS SHARE-GROUP LIFE I	861	876
032040-2500	EMPLOYERS SHARE-VRS HYBRID S	339	345
032040-2700	WORKERS COMPENSATION INS.	60	72
032040-3100	PROFESSIONAL SERVICES	13,230	15,375
032040-5201	POSTAL SERVICES	2,000	2,000
032040-5203	TELEPHONE SERVICES	350	350
032040-5501	TRAVEL EXPENSES	9,500	2,600
032040-6001	OFFICE SUPPLIES	2,100	2,200
032040-8002	OFFICE EQUIPMENT & FURNITURE	400	500
TOTAL SERVICE FEES		122,751	117,595
092040 CONTINGENCIES			
092040-9991	STAUNTON AUGUSTA RESCUE	25,000	25,000
092040-9992	WAYNESBORO FIRST AID CREW	15,400	15,400
092040-9993	AUGUSTA AGENCY CONTRIBUTION	119,600	119,600
TOTAL CONTINGENCIES		160,000	160,000
094000-TRANSFERS TO OTHER FUNDS			

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED FY/2021 BUDGET	ADOPTED FY/2022 BUDGET
094000-0011	TRANSFERS TO GENERAL FUND	974,199	1,183,600
TOTAL TRANSFERS TO OTHER FUNDS		974,199	1,183,600
TOTAL REVENUE RECOVERY FUND		1,712,700	1,798,070
CARES RELIEF FUND			
012010-ADMINISTRATION			
012010-3600	ADVERTISING	21,600	
012010-3700	MARKETING & COMMUNICATION	41,895	
012010-5801	DUES & SUBSCRIPTIONS	20,868	
012010-6001	SUPPLIES	1,395	
012010-8002	FURNITURE & FIXTURES	1,929	
TOTAL ADMINISTRATION		87,687	
012030-HUMAN RESOURCES			
012030-6001	SUPPLIES	35	
TOTAL HUMAN RESOURCES		35	
012090-COMMISSIONER OF REVENUE			
012090-6001	SUPPLIES	104	
TOTAL COMMISSIONER OF REVENUE		104	
012150-FINANCE			
012150-5801	DUES & SUBSCRIPTIONS	280	
012150-6001	SUPPLIES	63	
TOTAL FINANCE		343	
012200-INFORMATION TECHNOLOGY			
012200-3320	MAINTENANCE SERVICE CONTRACT	5,784	
012200-3322	CONTRACT SERVICES	700	
012200-5801	DUES & SUBSCRIPTIONS	280	
012200-8004	COMPUTER SERVICES	37,725	
TOTAL INFORMATION TECHNOLOGY		44,489	
013010-BOARD OF ELECTIONS			
013010-1300	SALARY & WAGES/PART TIME	28,257	
013010-5801	DUES & SUBSCRIPTIONS	140	
013010-6001	SUPPLIES-DOE CARES FUNDS ONL	22,342	
013010-6028	VOTING PROCESSES	13,071	
TOTAL BOARD OF ELECTIONS		63,810	
021030-MAGISTRATE			
021030-6001	SUPPLIES	242	
TOTAL MAGISTRATE		242	
021060-CLERK OF THE CIRCUIT COURT			
021060-6001	SUPPLIES	10,190	

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2021	FY/2022
		BUDGET	BUDGET
TOTAL CLERK OF THE CIRCUIT COURT		10,190	
022010-COMMONWEALTH ATTORNEY			
022010-5801	DUES & SUBSCRIPTIONS	300	
TOTAL COMMONWEALTH ATTORNEY		300	
031020-SHERIFF			
031020-5801	DUES & SUBSCRIPTIONS	5,988	
031020-6001	OFFICE SUPPLIES	3,461	
031020-6009	MOTOR VEHICLE MAINT & SUPPLI	12,145	
031020-6010	POLICE SUPPLIES	1,835	
031020-8001	EQUIPMENT-COMPUTER	2,974	
TOTAL SHERIFF		26,403	
031040-EMERGENCY COMMUNICATIONS CENTER			
031040-5801	DUES & SUBSCRIPTIONS	140	
031040-6001	SUPPLIES	148	
031040-6015	EMERGENCY MANAGEMENT EXPENSE	73,755	
031040-8001	COMPUTER EQUIPMENT	18,055	
031040-8002	FURNITURE & FIXTURES	3,554	
TOTAL EMERGENCY COMMUNICATIONS CENTER		95,652	
032010-FIRE DEPARTMENT			
032010-3110	MASK FITTING TEST	9,666	
032010-3320	HAZ MAT DISPOSAL CONTRACT	6,637	
032010-5501	EMPLOYEE QUARANTINE EXPENSES	920	
032010-5801	DUES & SUBSCRIPTIONS	1,259	
032010-6001	SUPPLIES	2,435	
032010-6012	EMS SUPPLIES	179,335	
032010-8002	FURNITURE & FIXTURES	163,579	
032010-8003	AFG COVID GRANT	69,138	
TOTAL FIRE DEPARTMENT		432,969	
033030-J&D COURT			
033030-6001	SUPPLIES	428	
TOTAL J&D COURT		428	
035010-ANIMAL CONTROL			
035010-6001	SUPPLIES	125	
TOTAL ANIMAL CONTROL		125	
043010-FACILITES MANAGEMENT			
043010-3320	MAINTENANCE SERVICE CONTRACT	20,430	
043010-5801	DUE & SUBSCRIPTIONS	1,264	
043010-6001	SUPPLIES	35134	
043010-6005	JANITORIAL SUPPLIES	13,628	
043010-8002	FURNITURE & FIXTURES	100,050	

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED FY/2021 BUDGET	ADOPTED FY/2022 BUDGET
TOTAL FACILITIES MANAGEMENT		170,506	
071010-PARKS & RECREATION			
071010-5801	DUES & SUBSCRIPTIONS	140	
071010-6001	SUPPLIES	724	
TOTAL PARKS & RECREATION		864	
073010-LIBRARY			
073010-5801	DUES & SUBSCRIPTIONS	60	
073010-8002	FURNITURE & FIXTURES	3,108	
TOTAL LIBRARY		3,168	
080000-SPECIAL PROJECTS			
080000-8001	PUBLIC COUNTER & BOARDROOM C	115,473	
080000-8002	BOARDROOM AV UPGRADE-COVID	136,786	
080000-8003	F&R STATION TELECONFERENCE U	55,779	
080000-8004	F&R TRAINING AV UPGRADE-VIRT	3,714	
080000-8006	GOVT CENTER AUTOMATIC DOORS	234,962	
080000-8007	TOUCHLESS FIXTURES PROJECT	97,564	
080000-8008	COR CAMA SOFTWARE UPGRADE	264,500	
080000-8009	SHERIFF'S DISPATCH SOCIAL DI	5,399	
080000-8010	TURNOUT GEAR-FIRE AND RESCUE	94,952	
080000-8011	SHERIFF MDT'S x 10	57,694	
080000-8012	AV UPGRADE COMMUNITY DEVELOP	6,688	
TOTAL SPECIAL PROJECTS		1,073,511	
081010-COMMUNITY DEVELOPMENT			
081010-5801	DUES & SUBSCRIPTIONS	280	
081010-6001	SUPPLIES	219	
081010-8002	FURNITURE & FIXTURES	1468	
TOTAL COMMUNITY DEVELOPMENT		1,967	
081020-TOURISM & ECONOMIC DEVELOPMENT			
081020-5801	DUES & SUBSCRIPTIONS	280	
TOTAL TOURISM & ECONOMIC DEVELOPMENT		280	
081050-ECONOMIC DEVELOPMENT			
081050-5603	CORONAVIRUS RELIEF SM. BUS G	212,000	
081050-5604	CAPSAW-MORTGAGE RELIEF FUNDI	50,000	
081050-5605	SBDC SMALL BUS. RESILIENCY P	3157	
081050-5606	CFCBR NON-PROFIT GRANT	102,000	
TOTAL ECONOMIC DEVELOPMENT		367,157	
090000-NON-DEPARTMENTAL			
092020-2600	UNEMPLOYMENT	12,115	
092030-5100	UTILITY RELIEF (ACSA)	42,679	

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED FY/2021 BUDGET	ADOPTED FY/2022 BUDGET
092030-5601	MRRJ COVID EXPENSES	200,604	
092030-5602	ACSA COVID EXPENSES	52,953	
092030-5603	VASAP COVID EXPENSES	1,709	
092030-5604	TOWN OF CRAGISVILLE COVID EX	42,120	
092030-5605	VOLUNTEER AGENCY CONTRIBUTIO	30,353	
092030-5606	BROADBAND GRANT-SWOOPE FIXED	214,929	
092030-5607	BROADBAND GRANT NEW HOPE FIB	352,133	
092030-5608	BROADBAND GRANT-CHURCHVILLE	333,378	
092030-5609	DSS COVID EXPENSES	5,680	
092040-9999	COVID-19 RELATED EXPENDITURES	0	
TOTAL SPECIAL PROJECTS		1,288,653	
094000-TRANSFERS TO OTHER FUNDS			
094000-0011	TRANSFERS TO GENERAL FUND	4,867,512	
094000-0041	TRANSFERS TO SCHOOL FUND	1,735,178	
TOTAL TRANSFERS TO OTHER FUNDS		6,602,690	
TOTAL CARES RELIEF FUND		10,271,571	
VIRGINIA PUBLIC ASSISTANCE			
053010-ADMINISTRATION			
053010-1100	SALARIES & WAGES	6,365,725	6,595,643
053010-2100	EMPLOYERS SHARE-FICA	518,454	529,638
053010-2210	EMPLOYERS SHARE-RETIREMENT	702,812	723,412
053010-2300	EMPLOYERS SHARE-HOSPITALIZAT	1,521,014	1,598,652
053010-2400	EMPLOYERS SHARE-GROUP LIFE I	88,511	90,486
053010-2500	EMPLOYERS SHARE-VRS HYBRID S	17,754	16,277
053010-2600	UNEMPLOYMENT COMPENSATION	60,000	20,000
053010-2700	WORKERS COMPENSATION INS.	17,500	17,500
053010-2802	HEALTH SAVINGS ACCOUNT	15,000	19,000
053010-3110	PROFESSIONAL HEALTH SERVICES	2,000	3,000
053010-3120	LEGAL/OTHER PROFESSIONAL SER	210,000	190,000
053010-3310	REPAIRS & MAINT.-CONTRACTUAL	47,000	60,000
053010-5201	POSTAL SERVICES	24,000	29,000
053010-5203	TELEPHONE SERVICES	71,520	52,000
053010-5305	MOTOR VEHICLE INSURANCE	18,500	18,000
053010-5306	SURETY BOND	450	1,000
053010-5307	PUBLIC OFFICIAL LIABILITY IN	2,317	2,317
053010-5402	RENT-BUILDING	170,000	146,000
053010-5501	TRAVEL EXPENSES/TRAINING	23,000	14,000
053010-5504	IN-SERVICE TRAINING & EDUCAT	2,000	1,000
053010-5720	MEDICAID EXPANSION	327,726	327,726
053010-5801	DUES & SUBSCRIPTIONS/ADVERTI	3,500	2,500
053010-6001	OFFICE SUPPLIES	30,500	27,000
053010-6002	FOSTER CHILDREN'S MEALS	500	600
053010-6008	MOTOR VEHICLE FUEL	30,000	23,000
053010-6009	MOTOR VEHICLE MAINT. & SUPPL	17,000	15,000
053010-8001	COMPUTER EQUIPMENT		4,000

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2021	FY/2022
		BUDGET	BUDGET
053010-8002	FURNITURE & FIXTURES	2,500	2,500
053010-8005	MOTOR VEHICLES		24,000
TOTAL ADMINISTRATION		10,289,283	10,553,251
053020-PUBLIC ASSISTANCE			
053020-5701	GENERAL RELIEF	21,000	17,000
053020-5702	AUXILIARY GRANTS	142,000	165,000
053020-5706	AID TO DEPT.CHILDREN-FOSTER	420,000	410,000
053020-5712	MED OUTREACH/FIN IND PROG.	134,000	134,000
053020-5714	SPECIAL ADOPTION PAYMENTS	191,000	193,000
053020-5715	ADOPTION SUBSIDY PAYMENTS	1,540,000	1,585,000
053020-5717	ADULT & APS SERVICES	29,000	31,000
053020-5718	CLIENT PURCHASED SVCS	115,000	125,000
053020-5725	VIEW PURCHASED SVCS	107,000	107,000
053020-5750	FAMILY OUTREACH GRANT	248,000	248,000
TOTAL PUBLIC ASSISTANCE		2,947,000	3,015,000
TOTAL VIRGINIA PUBLIC ASSISTANCE FUND		13,236,283	13,568,251
COMPREHENSIVE SERVICES ACT			
053060-5715	FAMILY COMPREHENSIVE SERVICE	6,125,000	5,269,000
TOTAL COMPREHENSIVE SERVICES ACT		6,125,000	5,269,000
SCHOOL OPERATING FUND			
11000-CLASSROOM INSTRUCTION			
011000-1621	TEACHER SUPPLEMENTS		17,880
011000-1621	TEACHER SUPPLEMENTS, ATHL		39,747
011000-1650	NATL BD CERT, INCENTIVE BONU	7,500	7,500
011000-1660	BONUS/SUPPLEMENTAL PYMT	968,500	
011000-1660	BONUS/SUPPLEMENT, CARES II	2,594,500	
011000-1121	TEACHERS, ELEM, REGULAR	12,619,585	13,076,279
011000-1121	TEACHERS, ELEM, ESL	238,095	243,691
011000-1121	TEACHERS, ELEM, TITLE I	747,981	785,399
011000-1121	TEACHERS, ELEM, TITLE II	99,347	104,314
011000-1121	TEACHERS, ELEM, SE	1,466,722	1,523,577
011000-1121	TEACHERS, ELEM, FT	756,060	793,874
011000-1151	AIDES, ELEM, REGULAR	1,148,354	1,263,050
011000-1151	AIDES, ELEM, PALS	135,679	135,000
011000-1151	AIDES, ELEM, TITLE I	21,634	23,008
011000-1151	AIDES, ELEM, SE	568,868	619,344
011000-1520	SUB TEACHERS, ELEM, REGULAR	250,250	300,300
011000-1520	SUB TEACHERS, ELEM, TITLE I	11,500	13,800
011000-1520	SUB TEACHERS, ELEM, SE	54,310	65,172
011000-1551	SUB AIDES, ELEM, REGULAR	50,582	67,036
011000-1551	SUB AIDES, ELEM, SE	31,947	42,339
011000-1621	TEACHER SUPPLEMENTS, ELEM, R	50,670	50,670
011000-1621	TEACHER SUPPLEMENTS, ELEM, G	16,500	16,500
011000-1621	TEACHER SUPPLEMENTS, ELEM, O	5,286	5,286
011000-1121	TEACHERS, MIDD, REGULAR	7,222,466	7,404,465

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2021	FY/2022
		BUDGET	BUDGET
011000-1121	TEACHERS, MIDD, REMEDIAL	52,180	54,790
011000-1121	TEACHERS, MIDD, ESL	148,406	155,830
011000-1121	TEACHERS, MIDD, SE	612,759	645,017
011000-1121	TEACHERS, MIDD, FT	335,848	340,894
011000-1121	TEACHERS, MIDD, VOC	747,583	772,558
011000-1128	TEACHERS, MIDD, VOC EXT	56,992	56,992
011000-1151	AIDES, MIDD, REGULAR	115,017	127,782
011000-1151	AIDES, MIDD, SE	288,638	316,507
011000-1151	AIDES, MIDD, FT	31,083	35,910
011000-1520	SUB TEACHERS, MIDD, REGULAR	142,163	170,596
011000-1520	SUB TEACHERS, MIDD, SE	29,817	35,780
011000-1520	SUB TEACHERS, MIDD, VOC	19,168	23,002
011000-1520	SUB NURSE, SUMMER ENRICH	520	520
011000-1551	SUB AIDES, MIDD, REGULAR	225	298
011000-1551	SUB AIDES, MIDD, SE	5,324	7,056
011000-1621	TEACHER SUPPLEMENTS, MIDD, R	18,650	18,650
011000-1621	TEACHER SUPPLEMENTS, MIDD, A	10,000	10,000
011000-1621	TEACHER SUPPLEMENTS, MIDD, V	3,000	3,000
011000-1621	TEACHER SUPPLEMENTS, MIDD, G	6,000	6,000
011000-1621	TEACHER SUPPLEMENTS, MIDD, O	6,060	6,060
011000-1621	TEACHER SUPPLEMENTS, MIDD, A	55,488	71,112
011000-1121	TEACHERS, HIGH, REGULAR	8,743,652	9,144,578
011000-1121	TEACHERS, HIGH, REMEDIAL	46,205	48,515
011000-1121	TEACHERS, HIGH, ESL	95,358	100,126
011000-1121	TEACHERS, HIGH, SE	511,277	538,899
011000-1121	TEACHERS, HIGH, FT	495,390	520,153
011000-1121	TEACHERS, HIGH, VOC	1,895,154	1,973,355
011000-1128	TEACHERS, HIGH, VOC EXT	142,916	142,916
011000-1151	AIDES, HIGH, REG	25,423	29,342
011000-1151	AIDES, HIGH, SE	163,828	183,871
011000-1151	AIDES, HIGH, FT	76,574	82,925
011000-1520	SUB TEACHERS, HIGH, REGULAR	159,734	191,681
011000-1520	SUB TEACHERS, HIGH, SE	26,622	31,946
011000-1520	SUB TEACHERS, HIGH, VOC	29,285	35,142
011000-1551	SUB AIDES, HIGH, SE	21,298	28,226
011000-1621	TEACHER SUPPLEMENTS, HIGH, C	19,195	19,195
011000-1621	TEACHER SUPPLEMENTS, HIGH, A	79,853	79,853
011000-1621	TEACHER SUPPLEMENTS, HIGH, S	8,425	8,425
011000-1621	TEACHER SUPPLEMENTS, HIGH, 5	3,515	3,515
011000-1621	TEACHER SUPPLEMENTS, HIGH, V	28,140	28,140
011000-1621	TEACHER SUPPLEMENTS, HIGH, G	7,500	7,500
011000-1621	TEACHER SUPPLEMENTS, HIGH, O	66,090	66,090
011000-1621	TEACHER SUPPLEMENTS, HIGH, A	748,179	748,179
011000-1621	TEACHER SUPPLEMENTS, SAT SCH	4,500	4,500
011000-1121	SUMMER FOR SUCCESS, TITLE II	3,800	3,800
011000-1121	TEACHERS, ELEM, AFTER SCH RE		173,930
011000-1121	TEACHERS, MIDD, AFTER SCH RE	12,000	12,000
011000-1121	TEACHERS, SE, POST HIGH PROG	105,065	110,319

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2021	FY/2022
		BUDGET	BUDGET
011000-1121	TEACHERS, SE, SUMMER SCHOOL	7,000	11,500
011000-1121	TEACHERS,SUMMER ACADEMY,CARE	500,000	
011000-1121	TEACHERS, REG SUMMER SCHOOL	8,550	8,550
011000-1121	TEACHERS, PRESCHOOL	444,442	466,677
011000-1121	TEACHERS, PRESCHOOL GRANT	48,081	50,485
011000-1130	ITCV COORDINATOR	246,565	256,613
011000-1151	AIDES, SE, POST HIGH PROGRAM	80,307	88,343
011000-1151	AIDES, SE, SUMMER SCHOOL		1,029
011000-1151	AIDES, SE, TEMP	13,272	14,886
011000-1151	AIDES, PRESCHOOL	186,667	207,542
011000-1121	TEACHERS, VPI	503,682	528,877
011000-1151	AIDES, VPI	126,157	137,599
011000-2100	FICA, UNDESIGNATED	89,932	17,210
011000-2100	FICA, CARES II	184,469	
011000-2100	FICA, SE	7,600	7,600
011000-2100	FICA, FT	800	800
011000-2800	OTHER BENEFITS	95,000	175,546
011000-2800	TUITION ASSISTANCE	60,000	101,195
011000-2100	FICA, ELEM, REGULAR	996,680	1,055,592
011000-2100	FICA, ELEM, RTI	3,876	3,876
011000-2100	FICA, ELEM, PALS	10,379	13,230
011000-2100	FICA, ELEM, ESL	18,214	18,643
011000-2100	FICA, ELEM, AFTER SCHL REMED		13,520
011000-2100	FICA, ELEM, SCIENCE	420	420
011000-2100	FICA, ELEM, TITLE I	59,756	62,896
011000-2100	FICA, ELEM, TITLE II	7,600	7,981
011000-2100	FICA, ELEM, SE	162,916	173,152
011000-2100	FICA, ELEM, FT	57,841	60,729
011000-2100	FICA, ELEM, GIFTED	1,262	1,262
011000-2100	FICA, ELEM, OTHER	404	404
011000-2210	VRS, ELEM, REGULAR	1,602,962	1,682,036
011000-2210	VRS, ELEM, ESL	16,800	16,592
011000-2210	VRS, ELEM, TITLE I	107,556	112,935
011000-2210	VRS, ELEM, TITLE II	9,277	9,741
011000-2210	VRS, ELEM, SE	194,632	202,224
011000-2210	VRS, ELEM, FT	86,240	90,552
011000-2220	VRS HYBRID, ELEM, REGULAR	716,546	751,101
011000-2220	VRS HYBRID, ELEM, ESL	22,772	23,911
011000-2220	VRS HYBRID, ELEM, TITLE I	20,354	21,420
011000-2220	VRS HYBRID, ELEM, TITLE II	7,234	7,596
011000-2220	VRS HYBRID, ELEM, SE	145,840	156,083
011000-2220	VRS HYBRID, ELEM, FT	39,416	41,388
011000-2300	HEALTH INS, ELEM, REGULAR	3,064,430	3,142,010
011000-2300	HEALTH INS, ELEM, ESL	44,416	45,570
011000-2300	HEALTH INS, ELEM, TITLE I	121,448	124,602
011000-2300	HEALTH INS, ELEM, TITLE II	24,540	25,176
011000-2300	HEALTH INS, ELEM, SE	550,252	564,572
011000-2300	HEALTH INS, ELEM, FT	144,740	148,494

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2021	FY/2022
		BUDGET	BUDGET
011000-2400	GROUP LIFE INS, ELEM, REGULA	187,226	196,398
011000-2400	GROUP LIFE INS, ELEM, ESL	3,190	3,265
011000-2400	GROUP LIFE INS, ELEM, TITLE	10,314	10,834
011000-2400	GROUP LIFE INS, ELEM, TITLE	1,331	1,397
011000-2400	GROUP LIFE INS, ELEM, SE	27,447	28,888
011000-2400	GROUP LIFE INS, ELEM, FT	10,132	10,638
011000-2510	VRS, VLDP, ELEM, REGULAR	20,271	21,232
011000-2510	VRS, VLDP, ELEM, ESL	644	676
011000-2510	VRS, VLDP, ELEM, TITLE I	576	605
011000-2510	VRS, VLDP, ELEM, TITLE II	205	215
011000-2510	VRS, VLDP, ELEM, SE	4,123	4,412
011000-2510	VRS, VLDP, ELEM, FT	1,115	1,170
011000-2750	VRS, HIC, ELEM, REGULAR	169,058	177,342
011000-2750	VRS, HIC, ELEM, ESL	2,881	2,949
011000-2750	VRS, HIC, ELEM, TITLE I	9,313	9,781
011000-2750	VRS, HIC, ELEM, TITLE II	1,202	1,262
011000-2750	VRS, HIC, ELEM, SE	24,782	26,089
011000-2750	VRS, HIC, ELEM, FT	9,147	9,607
011000-2100	FICA, MIDD, REGULAR	539,961	557,227
011000-2100	FICA, MIDD, RTI	1,427	1,427
011000-2100	FICA, MIDD, ALT ED	765	765
011000-2100	FICA, MIDD, REMEDIAL	3,992	4,191
011000-2100	FICA, MIDD, ESL	11,353	11,922
011000-2100	FICA, MIDD, SE	74,959	80,312
011000-2100	FICA, MIDD, FT	29,121	29,879
011000-2100	FICA, MIDD, VOC	66,132	68,427
011000-2100	FICA, MIDD, GIFTED	459	459
011000-2100	FICA, MIDD, SUMMER ENRICH	1,570	1,570
011000-2100	FICA, MIDD, OTHER	464	464
011000-2100	FICA, MIDD, ATHL	4,245	4,245
011000-2210	VRS, MIDD, REGULAR	982,577	1,001,869
011000-2210	VRS, MIDD, REMEDIAL	8,672	9,106
011000-2210	VRS, MIDD, ESL	17,053	17,905
011000-2210	VRS, MIDD, SE	103,780	109,610
011000-2210	VRS, MIDD, FT	34,971	34,848
011000-2210	VRS, MIDD, VOC	98,922	101,009
011000-2220	VRS HYBRID, MIDD, REGULAR	264,995	279,663
011000-2220	VRS HYBRID, MIDD, ESL	7,612	7,993
011000-2220	VRS HYBRID, MIDD, SE	53,577	57,744
011000-2220	VRS HYBRID, MIDD, FT	28,296	30,062
011000-2220	VRS HYBRID, MIDD, VOC	41,263	43,326
011000-2300	HEALTH INS, MIDD, REGULAR	1,394,868	1,413,802
011000-2300	HEALTH INS, MIDD, REMEDIAL	8,456	8,676
011000-2300	HEALTH INS, MIDD, ESL	21,094	21,650
011000-2300	HEALTH INS, MIDD, SE	257,134	263,822
011000-2300	HEALTH INS, MIDD, FT	96,368	98,884
011000-2300	HEALTH INS, MIDD, VOC	152,950	157,168
011000-2400	GROUP LIFE INS, MIDD, REGULA	100,586	103,321

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2021	FY/2022
		BUDGET	BUDGET
011000-2400	GROUP LIFE INS, MIDD, REMEDI	699	734
011000-2400	GROUP LIFE INS, MIDD, ESL	1,989	2,087
011000-2400	GROUP LIFE INS, MIDD, SE	12,685	13,492
011000-2400	GROUP LIFE INS, MIDD, FT	5,102	5,233
011000-2400	GROUP LIFE INS, MIDD, VOC	11,303	11,638
011000-2510	VRS, VLDP, MIDD, REGULAR	7,497	7,910
011000-2510	VRS, VLDP, MIDD, ESL	215	226
011000-2510	VRS, VLDP, MIDD, SE	1,517	1,631
011000-2510	VRS, VLDP, MIDD, FT	801	851
011000-2510	VRS, VLDP, MIDD, VOC	1,168	1,225
011000-2750	VRS, HIC, MIDD, REGULAR	90,822	93,301
011000-2750	VRS, HIC, MIDD, REMEDIAL	631	663
011000-2750	VRS, HIC, MIDD, ESL	1,795	1,885
011000-2750	VRS, HIC, MIDD, SE	11,376	12,080
011000-2750	VRS, HIC, MIDD, FT	4,606	4,725
011000-2750	VRS, HIC, MIDD, VOC	10,205	10,506
011000-2100	FICA, HIGH, REGULAR	654,231	679,421
011000-2100	FICA, HIGH, CHORAL	1,468	1,468
011000-2100	FICA, HIGH, ALT ED	6,109	6,109
011000-2100	FICA, HIGH, SOL REMED	655	655
011000-2100	FICA, HIGH, REMEDIAL	3,535	3,711
011000-2100	FICA, HIGH, ESL	7,295	7,659
011000-2100	FICA, HIGH, SE	62,642	66,906
011000-2100	FICA, HIGH, FT	43,754	46,136
011000-2100	FICA, HIGH, 504 COORDINATORS	269	269
011000-2100	FICA, HIGH, VOC	160,169	166,738
011000-2100	FICA, HIGH, GIFTED	574	574
011000-2100	FICA, HIGH, OTHER	5,056	5,056
011000-2100	FICA, HIGH, ATHL	57,241	60,282
011000-2100	FICA, SATURDAY SCHOOL	344	344
011000-2210	VRS, HIGH, REGULAR	1,030,474	1,077,540
011000-2210	VRS, HIGH, REMEDIAL	7,679	8,063
011000-2210	VRS, HIGH, ESL	8,827	9,268
011000-2210	VRS, HIGH, SE	56,232	59,311
011000-2210	VRS, HIGH, FT	53,555	56,513
011000-2210	VRS, HIGH, VOC	231,610	239,250
011000-2220	VRS HYBRID, HIGH, REGULAR	464,858	488,701
011000-2220	VRS HYBRID, HIGH, ESL	7,022	7,373
011000-2220	VRS HYBRID, HIGH, SE	68,997	73,713
011000-2220	VRS HYBRID, HIGH, FT	41,505	43,717
011000-2220	VRS HYBRID, HIGH, VOC	107,121	112,478
011000-2300	HEALTH INS, HIGH, REGULAR	1,757,429	1,803,476
011000-2300	HEALTH INS, HIGH, REMEDIAL	8,456	8,676
011000-2300	HEALTH INS, HIGH, ESL	16,912	17,352
011000-2300	HEALTH INS, HIGH, SE	222,828	228,634
011000-2300	HEALTH INS, HIGH, FT	121,738	124,910
011000-2300	HEALTH INS, HIGH, VOC	368,905	379,236
011000-2400	GROUP LIFE INS, HIGH, REGULA	120,560	126,274

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2021	FY/2022
		BUDGET	BUDGET
011000-2400	GROUP LIFE INS, HIGH, REMEDI	619	650
011000-2400	GROUP LIFE INS, HIGH, ESL	1,278	1,341
011000-2400	GROUP LIFE INS, HIGH, SE	10,258	10,896
011000-2400	GROUP LIFE INS, HIGH, FT	7,665	8,082
011000-2400	GROUP LIFE INS, HIGH, VOC	27,312	28,356
011000-2510	VRS, VLDP, HIGH, REGULAR	13,153	13,817
011000-2510	VRS, VLDP, HIGH, ESL	199	208
011000-2510	VRS, VLDP, HIGH, SE	1,952	2,085
011000-2510	VRS, VLDP, HIGH, FT	1,174	1,236
011000-2510	VRS, VLDP, HIGH, VOC	3,029	3,181
011000-2750	VRS, HIC, HIGH, REGULAR	108,860	114,032
011000-2750	VRS, HIC, HIGH, REMEDIAL	559	587
011000-2750	VRS, HIC, HIGH, ESL	1,154	1,212
011000-2750	VRS, HIC, HIGH, SE	9,259	9,837
011000-2750	VRS, HIC, HIGH, FT	6,920	7,298
011000-2750	VRS, HIC, HIGH, VOC	24,662	25,608
011000-2800	TUITION ASSIST	300	300
011000-2100	FICA	290	290
011000-2100	FICA, MIDD, AFTER SCHL REMED	918	918
011000-2100	FICA, SPED	14,180	15,196
011000-2100	FICA, SE, SUMMER SCHOOL	958	958
011000-2100	FICA, SE, TEMP	1,015	1,139
011000-2100	FICA, STUDENT APPRENTICE	383	383
011000-2100	FICA, SUMMER REGIONAL	655	655
011000-2100	FICA, PRESCHOOL	48,278	51,574
011000-2100	FICA, ITCV	18,864	19,631
011000-2100	FICA, PRESCHOOL GRANT	3,678	3,862
011000-2210	VRS, SE, POST HIGH PROGRAM	21,042	22,134
011000-2210	VRS, SE, TEMP	2,206	2,474
011000-2210	VRS, PRESCHOOL	71,985	75,450
011000-2210	VRS, ITCV	25,341	26,608
011000-2210	VRS, PRESCHOOL GRANT	7,991	8,391
011000-2220	VRS HYBRID, SE, POST HIGH PR	9,767	10,883
011000-2220	VRS HYBRID, PRESCHOOL	32,902	36,603
011000-2220	VRS HYBRID, ITCV	8,113	8,516
011000-2300	HEALTH INS, SE, POST HIGH PR	54,918	56,354
011000-2300	HEALTH INS, PRESCHOOL	191,572	196,566
011000-2300	HEALTH INS, ITCV	40,624	41,676
011000-2300	HEALTH INS, PRESCHOOL GRANT	8,456	8,676
011000-2400	GROUP LIFE INS, SE, POST HIG	2,484	2,663
011000-2400	GROUP LIFE, SE, TEMP	178	199
011000-2400	GROUP LIFE INS, PRESCHOOL	8,456	9,034
011000-2400	GROUP LIFE INS, ITCV	2,697	2,833
011000-2400	GROUP LIFE INS, PRESCHOOL GR	644	676
011000-2510	VRS, VLDP, SE, POST HIGH PRO	276	308
011000-2510	VRS, VLDP, PRESCHOOL	931	1,036
011000-2510	VRS, VLDP, ITCV	229	241
011000-2750	VRS, HIC, SE, POST HIGH PROG	2,244	2,404

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2021	FY/2022
		BUDGET	BUDGET
011000-2750	VRS, HIC, SE, TEMP	161	180
011000-2750	VRS, HIC, PRESCHOOL	7,637	8,158
011000-2750	VRS, HIC, ITCV	2,436	2,557
011000-2750	VRS, HIC, PRESCHOOL GRANT	582	611
011000-2100	FICA, VPI	48,183	50,986
011000-2210	VRS, VPI	34,601	36,585
011000-2220	VRS HYBRID, VPI	70,077	74,183
011000-2300	HEALTH INS, VPI	139,986	143,630
011000-2400	GROUP LIFE INS, VPI	8,439	8,930
011000-2510	VRS, VLDP, VPI	1,981	2,098
011000-2750	VRS, HIC, VPI	7,621	8,065
011000-3100	PROF SERVICES, DIGITAL TRANS	5,400	5,400
011000-3100	PROF SERVICES, SE	151,730	329,986
011000-3100	PROF SERVICES, PARENT TRAINI	19,676	19,676
011000-3200	CONTRACTED SERV, SPEECH SUPE	178,256	
011000-3810	TUITION, OTHER DIVISIONS, SP	150	
011000-3100	PROF SERVICES, ELEM, REGULAR	4,345	14,600
011000-3100	PROF SERVICES, ELEM, CHORUS	220	1,425
011000-3100	PROF SERVICES, ELEM, ESL	1,675	1,675
011000-3100	PROF SERVICES, ELEM, SCIENCE	6,400	5,800
011000-3100	PROF SERVICES, ELEM, TITLE 1	8,000	120,400
011000-3100	PROF SERVICES, ELEM, TITLE I	3,420	4,300
011000-3100	PROF SERVICES, ELEM, TITLE I	93,798	
011000-3100	PROF SERVICES, ELEM, GIFTED		3,000
011000-3300	MAINTENANCE SERVICE, ELEM, A	200	1,000
011000-3810	TUITION, PRIVATE SCHOOL, VSD	3,500	
011000-3100	PROF SERVICES, CASL, GIFTED	500	675
011000-3100	PROF SERVICES, CHVL, GIFTED	500	675
011000-3100	PROF SERVICES, CLYM, GIFTED	500	675
011000-3100	PROF SERVICES, CGVL, GIFTED	500	675
011000-3100	PROF SERVICES, NRES, GIFTED	500	675
011000-3100	PROF SERVICES, RES, GIFTED	500	675
011000-3100	PROF SERVICES, SDES, GIFTED	500	675
011000-3100	PROF SERVICES, SES, GIFTED	500	675
011000-3100	PROF SERVICES, WES, GIFTED	500	675
011000-3100	PROF SERVICES, MIDD, REGULAR	7,000	14,475
011000-3100	PROF SERVICES, MIDD, MUSIC	500	500
011000-3100	PROF SERVICES, MIDDLE, CHORU	880	1,500
011000-3100	PROF SERVICES, MIDD, ESL	1,675	1,675
011000-3100	PROF SERVICES	500	500
011000-3100	PROF SERVICES, MIDD, SCIENCE		2,500
011000-3100	PROF SERVICES, MIDD, PERKINS	2,000	2,000
011000-3100	PROF SERVICES, MIDD, GIFTED		2,000
011000-3100	PROF SERVICES, SUMMER ENRICH	20,000	20,000
011000-3100	PROF SERVICES, MIDD, ATHL	3,200	9,800
011000-3300	MAINTENANCE SERVICE, MIDD, A	200	1,000
011000-3300	MAINTENANCE SERVICE, MIDD, C	400	
011000-3300	MAINTENANCE SERVICE, MIDD, A		100

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2021	FY/2022
		BUDGET	BUDGET
011000-3300	MAINTENANCE SERVICE, MIDD, H	400	1,300
011000-3300	MAINTENANCE SERVICE		300
011000-3300	MAINTENANCE SERVICE, BMMS, M	2,000	2,000
011000-3300	MAINTENANCE SERVICE, SMS, MU	2,000	2,000
011000-3300	MAINTENANCE SERVICE, SDMS, M	2,000	2,000
011000-3300	MAINTENANCE SERVICE, WMS, MU	2,000	2,000
011000-3100	PROF SERVICES, HIGH, REGULR	900	3,900
011000-3100	PROF SERVICES, HIGH, MUSIC	500	500
011000-3100	PROF SERVICES, HIGH, CHORUS	6,600	6,600
011000-3100	PROF SERVICES, HIGH, ISAAP	4,000	4,000
011000-3100	PROF SERVICES, HIGH, SOL REM	8,565	8,565
011000-3100	PROF SERVICES, HIGH, TESTING	7,500	7,500
011000-3100	PROF SERVICES, HIGH, ESL	1,650	1,650
011000-3100	PROF SERVICES	2,000	2,000
011000-3100	PROF SERVICES, HIGH, SCIENCE		3,000
011000-3100	PROF SERVICES, HIGH, TITLE I	4,420	500
011000-3100	PROF SERVICES, HIGH, SPEC. E	35,924	36,742
011000-3100	PROF SERVICES, HIGH, VOCATIO	104,725	110,000
011000-3100	PROF SERVICES, PERKINS	12,500	12,500
011000-3100	PROF SERVICES, HIGH, GIFTED		1,000
011000-3100	PROF SERVICES, ATHL TRAINERS	700	700
011000-3300	MAINTENANCE SERVICE, HIGH, M	500	1,000
011000-3300	MAINTENANCE SERVICE, HIGH, A	3,599	14,500
011000-3300	MAINTENANCE SERVICE, HIGH, H		950
011000-3300	MAINTENANCE SERVICE, HIGH, T	750	2,500
011000-3810	TUITION, REG GENESIS SCHOOL	275,627	306,213
011000-3810	TUITION, GOV SCHOOL GIFTED	3,000	3,000
011000-3100	PROF SERVICES, BGHS, ATHL	6,055	6,055
011000-3300	MAINTENANCE SERVICE, BGHS, M	1,200	1,200
011000-3100	PROF SERVICES, FDHS, ATHL	6,055	6,055
011000-3300	MAINTENANCE SERVICE, FDHS, M	1,200	1,200
011000-3100	PROF SERVICES, RHS, ATHL	6,055	6,055
011000-3300	MAINTENANCE SERVICE, RHS, MU	1,200	1,200
011000-3100	PROF SERVICES, SDHS - ATHLET	6,055	6,055
011000-3300	MAINTENANCE SERVICE, SDHS, M	1,700	1,200
011000-3100	PROF SERVICES, WMHS - ATHLET	6,055	6,055
011000-3300	MAINTENANCE SERVICE, WMHS, M	1,200	1,200
011000-3100	PROF SERVICES, STUDENT APPRE	5,000	5,000
011000-3100	PROF SERVICES, ITCV, CONTRAC	2,312	2,500
011000-3810	TUITION, PRIVATE SCHOOL	5,272	8,772
011000-3100	PROF SERVICES, VPI	3,420	5,100
011000-5504	CONFERENCE/INSERVICE, REGU	3,000	3,000
011000-5504	CONFERENCE, MUSIC	140	1,000
011000-5504	CONFERENCE, ART	1,000	2,000
011000-5504	CONFERENCE, CHORUS	35	2,000
011000-5504	CONFERENCE, PHYS ED		1,000
011000-5504	CONFERENCE/INSERVICE, SE	1,000	2,000
011000-5504	CONFERENCES, ASST TECHNOLOGY		750

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2021	FY/2022
		BUDGET	BUDGET
011000-5504	CONFERENCE/INSERVICE, GIFTED		1,000
011000-5501	TRAVEL, ELEM, REGULAR	500	500
011000-5501	TRAVEL, ELEM, SE		1,000
011000-5504	CONFERENCE REIMB, ELEM, REGU	12,151	12,900
011000-5504	CONFERENCE REIMB, TITLE III		2,000
011000-5504	CONFERENCE REIMB, ELEM, ESL		300
011000-5504	CONFERENCE REIMB, ELEM, SCIE	350	350
011000-5504	CONFERENCE REIMB, ELEM, TITL	7,950	10,000
011000-5504	CONFERENCE REIMB, ELEM, TITL	1,500	528
011000-5504	CONFERENCE REIMB, ELEM, SE		1,000
011000-5400	LEASE/RENTAL, MIDD, SCIENCE		1,000
011000-5501	TRAVEL, MIDD, REGULAR	1,000	1,000
011000-5501	TRAVEL, MIDD, AG		200
011000-5501	TRAVEL, MIDD, HOME EC		200
011000-5501	TRAVEL, MIDD, BUSINESS		100
011000-5501	TRAVEL, MIDD, TECH PREP		200
011000-5504	CONFERENCE REIMB, MIDD, REGU	5,800	12,000
011000-5504	CONFERENCE/EDUC/INSERVICE	520	250
011000-5504	CONFERENCE/ED/INSERVICE		1,000
011000-5504	CONFERENCE REIMB, MIDD, SE		1,000
011000-5504	CONFERENCE EXP, MIDD, VOC		1,000
011000-5504	CONFERENCE REIMB, MIDD, AG	4,000	4,000
011000-5504	CONFERENCE REIMB, MIDD, HOME	2,000	7,500
011000-5504	CONFERENCE, MIDDLE, BUSINESS		400
011000-5504	CONFERENCE REIMB, MIDD, TECH	500	2,800
011000-5801	DUES/MEMBERSHIPS, MIDD, VOC	1,612	
011000-5501	TRAVEL, HIGH, REGULAR	1,000	1,000
011000-5501	TRAVEL, HIGH, AG	700	500
011000-5501	TRAVEL, HIGH, HOME EC		200
011000-5501	TRAVEL, HIGH, BUSINESS		100
011000-5501	TRAVEL, HIGH, TECH PREP		200
011000-5501	TRAVEL, HIGH, TRADE & INDUST	41	200
011000-5504	CONFERENCE REIMB, HIGH, REGU	9,550	12,250
011000-5504	CONFERENCE REIMB, ISAP	500	500
011000-5504	CONFERENCE REIMB, HIGH, ESL		50
011000-5504	CONFERENCE/EDUC/IN-SERVICE		1,000
011000-5504	CONFERENCE REIMB, HIGH, SE		1,000
011000-5504	CONFERENCE, HIGH, CAREER & T		2,500
011000-5504	CONFERENCE REIMB, HIGH, AG	7,000	9,500
011000-5504	CONFERENCE, HIGH, HEALTH OCC		1,000
011000-5504	CONFERENCE REIMB, HIGH, HOME	1,500	8,500
011000-5504	CONFERENCE REIMB, HIGH, BUSI	1,500	2,000
011000-5504	CONFERENCE REIMB, HIGH, TECH		4,500
011000-5504	CONFERENCE, HIGH, TRADE/INDU		100
011000-5801	DUES/MEMBERSHIPS, HIGH, VOC	3,000	3,000
011000-5801	DUES/MEMBERSHIPS, VHSL	18,067	18,067
011000-5501	TRAVEL, ITCV	165	165
011000-5504	CONFERENCE EXP, INFANT & TOD	500	500

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2021	FY/2022
		BUDGET	BUDGET
011000-5801	DUES/MEMBERSHIPS, ITCV	400	400
011000-5501	TRAVEL, VPI	800	1,000
011000-5504	CONFERENCE EXPENSE, VPI	400	1,000
011000-6011	TEXTBOOKS, DIGITAL		50,000
011000-6013	EDUC SUPPLIES, ART	314	450
011000-6013	EDUC SUPPLIES, CHORUS	990	10,000
011000-6013	EDUC SUPPLIES, DIGITAL TRANS	5,764	6,100
011000-6013	EDUC SUPPLIES, SE	38,485	15,000
011000-6013	EDUC SUPPLIES, ASST TECH	2,000	1,000
011000-6013	EDUC SUPPLIES, SUMMER ENRICH	5,400	5,400
011000-6014	EDUC SUPPLIES, REGULAR	69	3,000
011000-6014	EDUC SUPPLIES, GIFTED	1,200	1,200
011000-6040	TECHNOLOGY SOFTWARE	9,435	
011000-6040	TECHNOLOGY SOFTWARE, COVID	41,872	
011000-6040	TECHNOLOGY SOFTWARE, DGI	346,636	485,712
011000-6040	TECHNOLOGY SOFTWARE, DGI, CO	49,335	
011000-6040	TECHNOLOGY SOFTWARE, DGI, CARE	47,099	
011000-6040	TECHNOLOGY SOFTWARE, TITLE I	8,448	22,800
011000-6040	TECHNOLOGY SOFTWARE, SE	3,801	30,000
011000-6040	TECHNOLOGY SOFTWARE, ASST TE	3,500	16,000
011000-6040	TECHNOLOGY SOFTWARE, G&T	23,601	13,600
011000-6050	NON-CAP TECH HARDWARE, CARES	1,890	
011000-6050	NON-CAP TECH HARDWARE, SE	1,285	1,500
011000-6050	NON-CAP TECH HARDWARE, ASST	2,550	4,000
011000-6050	NON-CAP TECH HARDWARE, SECTI	600	600
011000-6050	NON-CAP TECH HARDWARE, GIFTE		10,500
011000-6070	CONSUMABLE EQUIP, SCIENCE	5,000	5,000
011000-6014	EDUC SUPPLIES, REG, CARES II	75,000	
011000-6001	SUPPLIES, ELEM, COVID	2,434	
011000-6012	TEXTBOOKS, ELEM	75,000	75,000
011000-6013	EDUC SUPPLIES, ELEM, ART		20,750
011000-6013	EDUC SUPPLIES, ELEM, CHORUS	1,300	23,935
011000-6013	EDUC SUPPLIES, ELEM, PHYS ED		9,400
011000-6013	EDUC SUPPLIES, ELEM PROJECT	1,000	1,000
011000-6013	EDUC SUPPLIES, ELEM TITLE II	12,986	
011000-6013	EDUC SUPPLIES, ELEM, PALS	40,000	35,000
011000-6013	EDUC SUPPLIES, ELEM, TITLE I	51,000	100,652
011000-6013	EDUC SUPPLIES, ELEM, TITLE I		44,700
011000-6013	EDUC SUPPLIES, ELEM, SE	6,000	6,000
011000-6013	EDUC SUPPLIES, ELEM, GIFTED		2,000
011000-6014	EDUC SUPPLIES, ELEM, REGULAR	32,838	52,375
011000-6014	EDUC SUPPLIES, ELEM TITLE II	2,000	
011000-6014	EDUC SUPPLIES, ELEM, ESL	800	800
011000-6014	EDUC SUPPLIES, ELEM, SCIENCE	41,300	42,500
011000-6016	PARENTAL INVOLVEMENT TITLE I	27,309	44,000
011000-6017	MATERIALS/SUPPLIES, OUTREACH	5,000	
011000-6040	TECHNOLOGY SOFTWARE, ON-LINE	828	
011000-6040	TECHNOLOGY SOFTWARE, ELEM, D	23,364	

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2021	FY/2022
		BUDGET	BUDGET
011000-6040	SOFTWARE/ ON LINE SUPPLIES,	5,000	5,000
011000-6040	TECHNOLOGY SOFTWARE, TITLE I	43,961	
011000-6040	TECH SOFTWARE, ELEM, GIFTED	10,500	
011000-6050	NON-CAP TECH HARDWARE, ELEM,	10,500	
011000-6013	EDUC SUPPLIES, CASL, REGULAR	9,242	19,093
011000-6013	EDUC SUPPLIES, CASL, REG, CO	79	
011000-6013	EDUC SUPPLIES, CASL, ART	1,427	
011000-6013	EDUC SUPPLIES, CASL, ART, CA	501	
011000-6013	EDUC SUPPLIES, CASL, CHORUS	2,327	
011000-6013	EDUC SUPPLIES, CASL, GIFTED	500	675
011000-6013	EDUC SUPPLIES, CHVL, REGULAR	6,082	11,802
011000-6013	EDUC SUPPLIES, CHVL, REG, CO	79	
011000-6013	EDUC SUPPLIES, CHVL, ART	1,247	
011000-6013	EDUC SUPPLIES, CHVL, ART, CA	246	
011000-6013	EDUC SUPPLIES, CHVL, CHORUS	2,052	
011000-6013	EDUC SUPPLIES, CHVL, GIFTED	500	675
011000-6013	EDUC SUPPLIES, CLYM, REGULAR	10,854	22,106
011000-6013	EDUC SUPPLIES, CLYM, REG, CO	79	
011000-6013	EDUC SUPPLIES, CLYM, ART	1,472	
011000-6013	EDUC SUPPLIES, CLYM, ART, CA	296	
011000-6013	EDUC SUPPLIES, CLYM, CHORUS	2,402	
011000-6013	EDUC SUPPLIES, CLYM, GIFTED	500	675
011000-6013	EDUC SUPPLIES, CGVL, REGULAR	2,384	4,825
011000-6013	EDUC SUPPLIES, CGVL, REG, CO	79	
011000-6013	EDUC SUPPLIES, CRGV, ART	1,102	
011000-6013	EDUC SUPPLIES, CGVL, ART, CA	243	
011000-6013	EDUC SUPPLIES, CRGVL, CHORUS	1,717	
011000-6013	EDUC SUPPLIES, CGVL, GIFTED	500	675
011000-6013	EDUC SUPPLIES, NRES, REGULAR	4,022	8,128
011000-6013	EDUC SUPPLIES, NRES, REG, CO	79	
011000-6013	EDUC SUPPLIES, NRES, ART	1,182	
011000-6013	EDUC SUPPLIES, NRES, ART, CA	243	
011000-6013	EDUC SUPPLIES, NRES, CHORUS	1,847	
011000-6013	EDUC SUPPLIES, NRES, GIFTED	500	675
011000-6013	EDUC SUPPLIES, RES, REGULAR	10,257	19,615
011000-6013	EDUC SUPPLIES, RES, REG, COV	79	
011000-6013	EDUC SUPPLIES, RES, ART	1,437	
011000-6013	EDUC SUPPLIES, RES, ART, CAR	129	
011000-6013	EDUC SUPPLIES, RES, CHORUS	2,347	
011000-6013	EDUC SUPPLIES, RES, GIFTED	500	675
011000-6013	EDUC SUPPLIES, SDES, REGULAR	8,648	16,773
011000-6013	EDUC SUPPLIES, SDES, REG, CO	79	
011000-6013	EDUC SUPPLIES, SDES, ART	1,392	
011000-6013	EDUC SUPPLIES, SDES, ART, CA	300	
011000-6013	EDUC SUPPLIES, SDES, CHORUS	2,277	
011000-6013	EDUC SUPPLIES, SDES, GIFTED	500	675
011000-6013	EDUC SUPPLIES, SES, REGULAR	6,445	12,823
011000-6013	EDUC SUPPLIES, STMP, REG, CO	79	

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2021	FY/2022
		BUDGET	BUDGET
011000-6013	EDUC SUPPLIES, SES, ART	1,277	
011000-6013	EDUC SUPPLIES, SES, CHORUS	2,102	
011000-6013	EDUC SUPPLIES, SES, GIFTED	500	675
011000-6013	EDUC SUPPLIES, WES, REGULAR	10,011	19,029
011000-6013	EDUC SUPPLIES, WES, REG, COV	79	
011000-6013	EDUC SUPPLIES, WES, ART	1,432	
011000-6013	EDUC SUPPLIES, WES, CHORUS	2,337	
011000-6013	EDUC SUPPLIES, WES, GIFTED	500	675
011000-6007	REPAIR SUPPLIES, MIDD, CAREE	100	100
011000-6012	TEXTBOOKS, MIDD	50,000	50,000
011000-6013	EDUC SUPPLIES, MIDD, REGULAR	386	
011000-6013	EDUC SUPPLIES, MIDD, MUSIC	400	44,085
011000-6013	EDUC SUPPLIES, MIDD, ART		8,500
011000-6013	EDUC SUPPLIES, MIDD, CHORUS		14,824
011000-6013	EDUC SUPPLIES, MIDD, PHYS ED		6,200
011000-6013	EDUC SUPPLIES, MIDD, SE	6,000	6,000
011000-6013	EDUC SUPPLIES, MIDD, GIFTED		1,000
011000-6013	EDUC SUPPLIES, MIDD, ATHL	25,000	5,600
011000-6014	EDUC SUPPLIES, MIDD, REGULAR	490,449	22,400
011000-6014	EDUC SUPPLIES, MIDD, TITLE I	2,000	2,000
011000-6014	EDUC SUPPLIES, MIDD, ESL	850	850
011000-6014	EDUC SUPPLIES, MIDD, SCIENCE		6,750
011000-6040	TECHNOLOGY SOFTWARE, ON-LINE	44,502	23,500
011000-6040	TECHNOLOGY SOFTWARE, TESTING	8,600	8,000
011000-6040	TECH SOFTWARE, TITLE III PAR	1,000	1,000
011000-6040	TECHNOLOGY SOFTWARE, MIDD, S	27,153	2,000
011000-6040	TECH SOFWARE,MIDD,SCIENCE,CA	2,020	
011000-6040	TECHNOLOGY SOFTWARE, HOME EC	456	
011000-6040	TECH SOFTWARE, MIDD, STATE E	6,140	
011000-6040	TECH SOFTWARE, MIDD, PERKINS	1,150	1,000
011000-6050	NON-CAP TECH HARDWARE, MIDD	20,400	
011000-6050	NON-CAP TECH HARDWARE, MID,		20,000
011000-6070	CONSUMABLE EQUIP, MIDD, PERK	6,873	30,000
011000-6013	EDUC SUPPLIES, BMMS, REGULAR	10,069	20,833
011000-6013	EDUC SUPPLIES, BMMS, MUSIC	6,435	
011000-6013	EDUC SUPPLIES,BMMS,MUSIC,CAR	2,046	
011000-6013	EDUC SUPPLIES, BMMS, ART	1,807	
011000-6013	EDUC SUPPLIES, BMMS, ART, CA	354	
011000-6013	EDUC SUPPLIES, BMMS, CHORAL	3,590	
011000-6013	EDUC SUPPLIES,BMMS,CHORAL,CA	599	
011000-6013	EDUC SUPPLIES, BMMS, SCIENCE	1,500	2,000
011000-6013	EDUC SUPPLIES, BMMS, SCIENCE	211	
011000-6013	EDUC SUPPLIES,BMMS,SCI,CARES	1,772	
011000-6013	EDUC SUPPLIES, BMMS, AG	3,850	3,850
011000-6013	EDUC SUPPLIES, BMMS, HOME EC	3,500	3,500
011000-6013	EDUC SUPPLIES, BMMS, BUSINES	1,960	1,960
011000-6013	EDUC SUPPLIES, BMMS, TECH ED	4,480	3,640
011000-6013	EDUC SUPPLIES, BMMS, GIFTED	1,000	1,500

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2021	FY/2022
		BUDGET	BUDGET
011000-6013	EDUC SUPPLIES,BMMS,ATHLETIC,	3,000	
011000-6070	CONSUMABLE EQUIP, BMMS, AG	1,650	1,650
011000-6070	CONSUMABLE EQUIP, BMMS, FACS	1,500	1,500
011000-6070	CONSUMABLE EQUIP, BMMS, BUSI	840	840
011000-6070	CONSUMABLE EQUIP, BMMS, TECH	720	1,560
011000-6070	CONSUMABLE EQUIP, BMMS, COVI	106	
011000-6013	EDUC SUPPLIES, SMS, REGULAR	8,155	15,207
011000-6013	EDUC SUPPLIES, SMS, MUSIC	6,555	
011000-6013	EDUC SUPPLIES,SMS,MUSIC,CARE	1,919	
011000-6013	EDUC SUPPLIES, SMS, ART	1,692	
011000-6013	EDUC SUPPLIES, SMS, ART, CAR	468	
011000-6013	EDUC SUPPLIES, SMS, CHORUS	3,596	
011000-6013	EDUC SUPPLIES,SMS,CHORAL,CAR	434	
011000-6013	EDUC SUPPLIES, SMS, SCIENCE	1,500	2,000
011000-6013	EDUC SUPPLIES,SMS,SCI,CARES-	1,772	
011000-6013	EDUC SUPPLIES, SMS, AG	3,850	3,850
011000-6013	EDUC SUPPLIES, SMS, HOME EC	4,200	4,200
011000-6013	EDUC SUPPLIES, SMS, BUSINESS	1,540	1,540
011000-6013	EDUC SUPPLIES, SMS, TECH ED	3,360	3,360
011000-6013	EDUC SUPPLIES, SMS, GIFTED	1,000	1,500
011000-6013	EDUC SUPPLIES,SMS,ATHLETIC,C	3,000	
011000-6070	CONSUMABLE EQUIP, SMS, AG	1,650	1,650
011000-6070	CONSUMABLE EQUIP, SMS, FACS	1,800	1,800
011000-6070	CONSUMABLE EQUIP, SMS, BUSIN	660	660
011000-6070	CONSUMABLE EQUIP, SMS, TECH	1,440	1,440
011000-6070	CONSUMABLE EQUIP, SMS, COVID	106	
011000-6013	EDUC SUPPLIES, SDMS, REGULAR	7,749	16,570
011000-6013	EDUC SUPPLIES, SDMS, MUSIC	9,735	
011000-6013	EDUC SUPPLIES,SDMS,MUSIC,CAR	657	
011000-6013	EDUC SUPPLIES, SDMS, ART	1,927	
011000-6013	EDUC SUPPLIES, SDMS, CHORAL	3,492	
011000-6013	EDUC SUPPLIES, SDMS, SCIENCE	1,500	2,000
011000-6013	EDUC SUPPLIES,SDMS,SCI,CARES	1,772	
011000-6013	EDUC SUPPLIES, SDMS, AG	4,185	3,990
011000-6013	EDUC SUPPLIES, SDMS, HOME EC	4,200	4,200
011000-6013	EDUC SUPPLIES, SDMS, BUSINES	1,960	1,960
011000-6013	EDUC SUPPLIES, SDMS, TECH ED	3,766	3,640
011000-6013	EDUC SUPPLIES, SDMS, GIFTED	1,000	1,500
011000-6013	EDUC SUPPLIES,SDMS,ATHLETIC,	3,000	
011000-6070	CONSUMABLE EQUIP, SDMS, AG	1,515	1,710
011000-6070	CONSUMABLE EQUIP, SDMS, FACS	1,800	1,800
011000-6070	CONSUMABLE EQUIP, SDMS, BUSI	840	840
011000-6070	CONSUMABLE EQUIP, SDMS, TECH	1,434	1,560
011000-6070	CONSUMABLE EQUIP, SDMS, COVI	212	
011000-6013	EDUC SUPPLIES, WMS, REGULAR	10,301	19,760
011000-6013	EDUC SUPPLIES, WMS, MUSIC	5,235	
011000-6013	EDUC SUPPLIES,WMS,MUSIC,CARE	1,595	
011000-6013	EDUC SUPPLIES, WMS, ART	2,192	

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2021	FY/2022
		BUDGET	BUDGET
011000-6013	EDUC SUPPLIES, WMS, ART, CAR	915	
011000-6013	EDUC SUPPLIES, WMS, CHORAL	3,681	
011000-6013	EDUC SUPPLIES, WMS, SCIENCE	1,500	2,000
011000-6013	EDUC SUPPLIES,WMS,SCI,CARES-	1,772	
011000-6013	EDUC SUPPLIES, WMS, AG	3,850	3,850
011000-6013	EDUC SUPPLIES, WMS, HOME EC	4,060	4,060
011000-6013	EDUC SUPPLIES, WMS, BUSINESS	1,960	1,960
011000-6013	EDUC SUPPLIES, WMS, TECH ED	4,060	4,060
011000-6013	EDUC SUPPLIES, WMS, GIFTED	1,000	1,500
011000-6013	EDUC SUPPLIES,WMS,ATHLETIC,C	3,000	
011000-6070	CONSUMABLE EQUIP, WMS, AG	1,650	1,650
011000-6070	CONSUMABLE EQUIP, WMS, FACS	1,740	1,740
011000-6070	CONSUMABLE EQUIP, WMS, BUSIN	840	840
011000-6070	CONSUMABLE EQUIP, WMS, TECH	1,740	1,740
011000-6070	CONSUMABLE EQUIP, WMS, COVID	106	
011000-6007	REPAIR SUPPLIES, HIGH, CAREE	900	900
011000-6012	TEXTBOOKS, HIGH	87,524	75,000
011000-6013	EDUC SUPPLIES, HIGH, REGULAR	545	
011000-6013	EDUC SUPPLIES, HIGH, MUSIC	365	71,627
011000-6013	EDUC SUPPLIES, MIDD, ART		14,500
011000-6013	EDUC SUPPLIES, HIGH, CHORUS	5	26,200
011000-6013	EDUC SUPPLIES, HIGH, PHYS ED		7,100
011000-6013	EDUC SUPPLIES, HIGH, DRAMA		37,500
011000-6013	EDUC SUPPLIES, ISAEP	150	150
011000-6013	EDUC SUPPLIES, ALT ED	3,000	3,000
011000-6013	EDUC SUPPLIES, HIGH, SE	6,000	6,000
011000-6013	EDUC SUPPLIES, HIGH, PERKINS	7,228	500
011000-6013	EDUC SUPPLIES, HIGH, GIFTED		1,500
011000-6013	EDUC SUPPLIES, HIGH, ATHL	6,250	6,250
011000-6014	EDUC SUPPLIES, HIGH, REGULAR	35,853	25,550
011000-6014	EDUC SUPPLIES, HIGH, TITLE I	2,000	2,000
011000-6014	EDUC SUPPLIES, HIGH, ESL	850	850
011000-6014	EDUC SUPPLIES, HIGH, SCIENCE	8,757	4,000
011000-6040	SOFTWARE / ON-LINE SUPPLIES	23,747	5,000
011000-6040	TECHNOLOGY SOFTWARE, ISAEP	1,550	1,550
011000-6040	SOFTWARE, HIGH SCHOOL, ALT.	9,745	9,745
011000-6040	TECH SOFTWARE, HIGH, TITLE I		1,000
011000-6040	SOFTWARE, HIGH SCHOOL, ESL	1,980	
011000-6040	TECH SOFTWARE, HIGH, VOC	1,200	
011000-6040	SOFTWARE, HIGH, HTLH OCCUPAT	450	
011000-6040	SOFTWARE, HIGH, BUSINESS	2,443	
011000-6040	SOFTWARE, STATE EQUIP FUNDS	21,971	19,939
011000-6040	TECH SOFTWARE, HIGH, PERKINS	13,039	3,000
011000-6040	TECH SOFTWARE, INDUSTRY CERF	32,694	32,087
011000-6050	NON-CAP TECH HARDWARE	340	
011000-6050	NON-CAP TECH HARDWARE	40,667	1,000
011000-6050	NON-CAP TECH HARDWARE, HIGH,		15,562
011000-6050	NON-CAP TECH HARDWARE, HS, P	20,000	

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2021	FY/2022
		BUDGET	BUDGET
011000-6050	NON-CAP TECH HARDWARE, HIGH,	324	
011000-6070	CONSUMABLE EQUIP, STATE EQUI	6,900	
011000-6070	CONSUMABLE EQUIP, HIGH, PERK	59,114	59,114
011000-6013	EDUC SUPPLIES, BGHS, REGULAR	7,364	14,453
011000-6013	EDUC SUPPLIES, BGHS, MUSIC	9,220	
011000-6013	EDUC SUPPLIES, BGHS, MUSIC, CAR	661	
011000-6013	EDUC SUPPLIES, BGHS, ART	1,932	
011000-6013	EDUC SUPPLIES, BGHS, ART, CA	579	
011000-6013	EDUC SUPPLIES, BGHS, CHORAL	5,174	
011000-6013	EDUC SUPPLIES, BGHS, SCIENCE	1,250	1,750
011000-6013	EDUC SUPPLIES, BGHS, SCI, CARES	1,772	
011000-6013	EDUC SUPPLIES, BGHS, AG	3,200	2,660
011000-6013	EDUC SUPPLIES, BGHS, HEALTH	150	150
011000-6013	EDUC SUPPLIES, BGHS, HOME EC	2,100	2,100
011000-6013	EDUC SUPPLIES, BGHS, BUSINES	700	700
011000-6013	EDUC SUPPLIES, BGHS, TECH ED	2,100	2,100
011000-6013	EDUC SUPPLIES, BGHS, EFE	250	250
011000-6013	EDUC SUPPLIES, BGHS, GIFTED	1,000	2,000
011000-6013	EDUC SUPPLIES, BGHS, ATHL	18,000	
011000-6070	CONSUMABLE EQUIP, BGHS, AG	600	1,140
011000-6070	CONSUMABLE EQUIP, BGHS, HEAL	250	250
011000-6070	CONSUMABLE EQUIP, BGHS, FACS	900	900
011000-6070	CONSUMABLE EQUIP, BGHS, BUSI	300	300
011000-6070	CONSUMABLE EQUIP, BGHS, TECH	900	900
011000-6070	CONSUMABLE EQUIP, BGHS, COVI	318	
011000-6013	EDUC SUPPLIES, FDHS, REGULAR	11,613	22,921
011000-6013	EDUC SUPPLIES, FDHS, MUSIC	9,255	
011000-6013	EDUC SUPPLIES, FDHS, MUSIC, CAR	1,247	
011000-6013	EDUC SUPPLIES, FDHS, ART	2,332	
011000-6013	EDUC SUPPLIES, FDHS, ART, CA	634	
011000-6013	EDUC SUPPLIES, FDHS, CHORAL	6,054	
011000-6013	EDUC SUPPLIES, FDHS, SCIENCE	1,750	2,250
011000-6013	EDUC SUPPLIES, FDHS, SCI, CARES	470	
011000-6013	EDUC SUPPLIES, FDHS, AG	2,935	2,660
011000-6013	EDUC SUPPLIES, FDHS, HEALTH	150	150
011000-6013	EDUC SUPPLIES, FDHS, HOME EC	4,000	4,200
011000-6013	EDUC SUPPLIES, FDHS, BUSINES	1,120	1,120
011000-6013	EDUC SUPPLIES, FDHS, TECH ED	2,100	2,100
011000-6013	EDUC SUPPLIES, FDHS, EFE	250	250
011000-6013	EDUC SUPPLIES, FDHS, GIFTED	1,000	2,000
011000-6013	EDUC SUPPLIES, FDHS, ATHLETIC,	18,000	
011000-6070	CONSUMABLE EQUIP, FDHS, AG	865	1,140
011000-6070	CONSUMABLE EQUIP, FDHS, HEAL	250	250
011000-6070	CONSUMABLE EQUIP, FDHS, FACS	2,000	1,800
011000-6070	CONSUMABLE EQUIP, FDHS, BUSI	480	480
011000-6070	CONSUMABLE EQUIP, FDHS, TECH	900	900
011000-6070	CONSUMABLE EQUIP, FDHS, COVI	424	
011000-6013	EDUC SUPPLIES, RHS, REGULAR	7,270	13,902

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2021	FY/2022
		BUDGET	BUDGET
011000-6013	EDUC SUPPLIES, RHS, MUSIC	9,220	
011000-6013	EDUC SUPPLIES, RHS, MUSIC,CA	1,424	
011000-6013	EDUC SUPPLIES, RHS, ART	2,202	
011000-6013	EDUC SUPPLIES, RHS, CHORAL	4,734	
011000-6013	EDUC SUPPLIES, RHS, SCIENCE	1,250	1,750
011000-6013	EDUC SUPPLIES,RHS,SCI,CARES-	1,772	
011000-6013	EDUC SUPPLIES, RHS, AG	2,100	2,100
011000-6013	EDUC SUPPLIES, RHS, HEALTH O	150	150
011000-6013	EDUC SUPPLIES, RHS, HOME EC	1,750	1,750
011000-6013	EDUC SUPPLIES, RHS, BUSINESS	765	700
011000-6013	EDUC SUPPLIES, RHS, TECH ED	560	560
011000-6013	EDUC SUPPLIES, RHS, EFE	250	250
011000-6013	EDUC SUPPLIES, RHS, GIFTED	1,000	2,000
011000-6013	EDUC SUPPLIES,RHS,ATHLETIC,C	18,000	
011000-6070	CONSUMABLE EQUIP, RHS, AG	900	900
011000-6070	CONSUMABLE EQUIP, RHS, HEALT	250	250
011000-6070	COMSUMABLE EQUIP, RHS, FACS	750	750
011000-6070	CONSUMABLE EQUIP, RHS, BUSIN	329	300
011000-6070	CONSUMABLE EQUIP, RHS, TECH	240	240
011000-6070	CONSUMABLE EQUIP, RHS, COVID	424	
011000-6013	EDUC SUPPLIES, SDHS, REGULAR	10,801	20,514
011000-6013	EDUC SUPPLIES, SDHS, MUSIC	8,720	
011000-6013	EDUC SUPPLIES,SDHS,MUSIC,CAR	1,044	
011000-6013	EDUC SUPPLIES, SDHS, ART	2,257	
011000-6013	EDUC SUPPLIES, SDHS, ART, CA	657	
011000-6013	EDUC SUPPLIES, SDHS, CHORAL	5,814	
011000-6013	EDUC SUPPLIES, SDHS, SCIENCE	1,750	2,250
011000-6013	EDUC SUPPLIES,SDHS,SCI,CARES	470	
011000-6013	EDUC SUPPLIES, SDHS, AG	2,310	2,310
011000-6013	EDUC SUPPLIES, SDHS, HEALTH	211	150
011000-6013	EDUC SUPPLIES, SDHS, HOME EC	2,450	2,450
011000-6013	EDUC SUPPLIES, SDHS, BUSINES	770	770
011000-6013	EDUC SUPPLIES, SDHS, TECH ED	2,990	3,360
011000-6013	EDUC SUPPLIES, SDHS, EFE	250	250
011000-6013	EDUC SUPPLIES, SDHS, GIFTED	1,000	2,000
011000-6013	EDUC SUPPLIES,SDHS,ATHLETIC,	18,000	
011000-6070	CONSUMABLE EQUIP, SDHS, AG	900	900
011000-6070	CONSUMABLE EQUIP, SDHS, HEAL	190	250
011000-6070	CONSUMABLE EQUIP, SDHS, FACS	1,050	1,050
011000-6070	CONSUMABLE EQUIP, SDHS, BUSI	330	330
011000-6070	CONSUMABLE EQUIP, SDHS, TECH	1,982	1,440
011000-6070	CONSUMABLE EQUIP, SDHS, COVI	424	
011000-6013	EDUC SUPPLIES, WMHS, REGULAR	10,825	23,385
011000-6013	EDUC SUPPLIES, WMHS, MUSIC	19,220	
011000-6013	EDUC SUPPLIES,WMHS,MUSIC,CAR	1,119	
011000-6013	EDUC SUPPLIES, WMHS, ART	2,317	
011000-6013	EDUC SUPPLIES, WMHS, ART, CA	544	
011000-6013	EDUC SUPPLIES, WMHS, CHORAL	6,494	

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2021	FY/2022
		BUDGET	BUDGET
011000-6013	EDUC SUPPLIES, WMHS, SCIENCE	1,750	2,250
011000-6013	EDUC SUPPLIES,WMHS,SCI,CARES	1,772	
011000-6013	EDUC SUPPLIES, WMHS, AG	2,380	2,380
011000-6013	EDUC SUPPLIES, WMHS, HEALTH	150	150
011000-6013	EDUC SUPPLIES, WMHS, HOME EC	3,500	3,500
011000-6013	EDUC SUPPLIES, WMHS, BUSINES	840	840
011000-6013	EDUC SUPPLIES, WMHS, TECH ED	3,360	3,360
011000-6013	EDUC SUPPLIES, WMHS, EFE	250	250
011000-6013	EDUC SUPPLIES, WMHS, GIFTED	1,000	2,000
011000-6013	EDUC SUPPLIES,WMHS,ATHLETIC,	18,000	
011000-6070	CONSUMABLE EQUIP, WMHS, AG	1,020	1,020
011000-6070	CONSUMABLE EQUIP, WMHS, HEAL	250	250
011000-6070	CONSUMABLE EQUIP, WMHS, FACS	1,500	1,500
011000-6070	CONSUMABLE EQUIP, WMHS, BUSI	360	360
011000-6070	CONSUMABLE EQUIP, WMHS, TECH	1,440	1,440
011000-6070	CONSUMABLE EQUIP, WMHS, COVI	424	
011000-6002	FOOD/PREP, SE, SUMMER SCHOOL	200	1,500
011000-6013	EDUC SUPPLIES	50,000	9,000
011000-6013	EDUC SUPPLIES	3,000	3,000
011000-6013	EDUC SUPPLIES,SPED,CARES SET	11,719	
011000-6013	EDUC SUPPLIES, PRESCHOOL		4,652
011000-6013	EDUC SUPPLIES, PRESCHOOL, CO	324	
011000-6013	EDUC SUPPLIES, ITCV	856	1,000
011000-6050	NON-CAP TECH HARDWARE, ITCV	144	200
011000-6013	EDUC SUPPLIES, PRESCHOOL INI	33,787	33,766
011000-6013	EDUC SUPPLIES, PRESCHOOL, CO		
011000-6040	TECHNOLOGY SOFTWARE/ON-LINE	3,064	3,064
011000-6050	NON-CAP TECH HARDWARE, PRE-S	1,354	
011000-7100	SVRP TUITION	672,351	655,218
011000-7103	SVRP - FLOW THROUGH GRANTS	30,000	
011000-7201	VVTC TUITION	2,458,305	2,762,691
011000-7202	VVTC - LOCAL COLLECTIONS	236,653	371,888
011000-7203	VVTC - FT FUNDS	283,228	223,356
011000-7204	VVTC - CARL PERKINS	14,306	14,055
011000-7300	GOV SCHOOL - GIFTED	584,340	650,741
TOTAL CLASSROOM INSTRUCTION		76,298,365	75,057,138
12100-GUIDANCE SERVICES			
012100-1123	COUNSELORS, ELEM	695,582	730,326
012100-1123	COUNSELORS, MIDD	492,158	510,767
012100-1150	GUIDANCE CLERICAL, MIDD	109,757	117,917
012100-1123	COUNSELORS, HIGH	655,217	756,533
012100-1150	GUIDANCE CLERICAL, HIGH	131,938	140,806
012100-2100	FICA, ELEM	53,216	55,868
012100-2210	VRS, ELEM	60,235	63,244
012100-2220	VRS HYBRID, ELEM	55,373	58,137
012100-2300	HEALTH INS, ELEM	142,740	146,480
012100-2400	GROUP LIFE INS, ELEM	9,320	9,787

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2021	FY/2022
		BUDGET	BUDGET
012100-2510	VRS, VLDP, GUIDANCE, ELEM	1,564	1,644
012100-2750	VRS, HIC, GUIDANCE, ELEM	8,415	8,837
012100-2100	FICA, MIDD	46,046	48,091
012100-2210	VRS, MIDD	74,848	77,666
012100-2220	VRS HYBRID, MIDD	25,188	26,821
012100-2300	HEALTH INS, MIDD	129,784	133,168
012100-2400	GROUP LIFE INS, MIDD	8,067	8,425
012100-2510	VRS, VLDP, GUIDANCE, MIDD	712	758
012100-2750	VRS, HIC, GUIDANCE, MIDD	7,281	7,606
012100-2100	FICA, HIGH	65,211	68,646
012100-2210	VRS, HIGH	107,277	113,017
012100-2220	VRS HYBRID, HIGH	34,404	36,121
012100-2300	HEALTH INS, HIGH	159,157	163,574
012100-2400	GROUP LIFE INS, HIGH	11,423	12,026
012100-2510	VRS, VLDP, GUIDANCE, HIGH	973	1,021
012100-2750	VRS, HIC, GUIDANCE, HIGH	10,318	10,857
012100-5504	CONFERENCE/EDUC, ELEM	550	3,000
012100-5504	CONFERENCE/EDUC, MIDD	200	1,320
012100-5504	CONFERENCE/EDUC, HIGH	200	1,680
012100-6013	EDUC SUPPLIES		1,200
012100-6013	EDUC SUPPLIES, ELEM	7,985	4,200
012100-6040	TECHNOLOGY SOFTWARE - ELEM	120	
012100-6050	NON-CAPITALIZED TECH HARDWAR	40	
012100-6013	EDUC SUPPLIES, MIDD	3,500	3,500
012100-6013	EDUC SUPPLIES, HIGH	5,020	3,900
012100-6050	NON-CAPITALIZED TECHNOLOGY H	1,185	
TOTAL GUIDANCE SERVICES		3,115,004	3,326,943
12200-SCHOOL SOCIAL WORKER SERVICES			
012200-1134	VISITING TEACHERS	287,659	270,199
012200-1130	OTHER PROFESSIONALS, NON-GRA	36,124	38,001
012200-1130	OTHER PROFESSIONALS, FSA	65,431	74,145
012200-2100	FICA	22,006	20,672
012200-2210	VRS	47,809	44,907
012200-2300	HEALTH INS	49,908	51,204
012200-2400	GROUP LIFE INS	3,855	3,621
012200-2750	VRS, HIC, VISITING TEACHERS	3,481	3,269
012200-2100	FICA	2,764	2,907
012200-2210	VRS	6,004	6,316
012200-2300	HEALTH INS	8,456	8,676
012200-2400	GROUP LIFE INS	484	509
012200-2750	VRS, HIC, PRE-SCHOOL	437	460
012200-2100	FICA	5,006	5,672
012200-2210	VRS	5,806	6,284
012200-2220	VRS HYBRID	5,068	6,039
012200-2300	HEALTH INS	20,957	21,650
012200-2400	GROUP LIFE INS	877	994
012200-2510	VRS, VLDP, VISITING TEACHERS	143	171

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED FY/2021 BUDGET	ADOPTED FY/2022 BUDGET
012200-2750	VRS, HIC, PRE-SCHOOL INITIAT	792	898
012200-3100	PROF SERVICES	750	750
012200-5203	TELECOMMUNICATIONS, SOCIAL W	500	
012200-5501	TRAVEL, SOCIAL WORKER	2,400	2,400
012200-5504	CONFERENCE REIMB	1,500	1,500
012200-5004	PARENT ACTIVITY, VPI	1,000	1,000
012200-6013	EDUC SUPPLIES	2,600	2,600
012200-6050	NON-CAP TECH HARDWARE	2,575	1,000
TOTAL SCHOOL SOCIAL WORKER SERVICES		584,392	575,844
012300-HOMEBOUND INSTRUCTION			
012300-1121	HOMEBOUND INSTRUCTORS, ELEM	11,500	11,500
012300-1121	HOMEBOUND INSTRUCTORS, SEC	11,500	11,500
012300-2100	FICA, HOMEBOUND, ELEM	880	880
012300-2100	FICA, HOMEBOUND, SEC	880	880
012300-3100	HOMEBOUND, INSTITUTION, SEC	1,000	1,000
TOTAL HOMEBOUND INSTRUCTION		25,760	25,760
13100-IMPROVEMENT OF INSTRUCTION			
013100-1124	CURR SUPERVISOR, REGULAR	603,299	633,468
013100-1124	DIRECTOR, PUPIL SERVICES	47,200	49,560
013100-1124	CURR SUPERVISOR, VOC	81,357	85,425
013100-1130	OTHER PROFESSIONAL, REG	114,117	119,823
013100-1130	OTHER PROFESSIONAL, ESL	30,240	30,240
013100-1130	OTHER PROFESSIONAL, SPEC ED.	109,000	114,450
013100-1137	ACCOUNTANT	27,163	28,518
013100-1150	OFFICE CLERICAL, REGULAR	191,790	202,175
013100-1150	OFFICE CLERICAL, SPECIAL ED	100,569	106,261
013100-1121	INSTR SPECIALIST	155,528	163,303
013100-1121	INSTR SPECIALIST, ELEM, TITL	54,279	56,990
013100-1121	TEACHER, ELEM, FLOW-THROUGH	120,457	126,480
013100-1121	INSTR SPECIALIST, MIDD, TITL	56,879	59,720
013100-1121	INSTR SPECIALIST, MIDD, SE	108,582	113,995
013100-1124	SUPERVISORS, AUGUSTA PRESCHO	68,916	72,362
013100-2100	FICA, REGULAR	71,630	75,274
013100-2100	FICA, OTHER PROF, ESL	2,313	2,313
013100-2100	FICA, SE	19,642	20,678
013100-2100	FICA, VOC	6,224	6,535
013100-2210	VRS, REGULAR	155,624	163,538
013100-2210	VRS, SE	42,676	44,920
013100-2210	VRS, VOC	13,522	14,198
013100-2300	HEALTH INS, REGULAR	114,891	118,654
013100-2300	HEALTH INS, SE	36,143	37,327
013100-2300	HEALTH INS, HIGH, VOC	12,556	12,974
013100-2400	GROUP LIFE INS, REGULAR	12,545	13,185
013100-2400	GROUP LIFE INS, SE	3,440	3,621
013100-2400	GROUP LIFE INS, VOC	1,090	1,145

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2021	FY/2022
		BUDGET	BUDGET
013100-2750	VRS, HIC, REGULAR	11,331	11,907
013100-2750	VRS, HIC, SE	3,107	3,271
013100-2750	VRS, HIC, VOC	984	1,034
013100-2100	FICA, ELEM, REGULAR	11,897	12,494
013100-2100	FICA, ELEM, TITLE II	4,152	4,359
013100-2100	FICA, ELEM, FLOW-THROUGH	9,215	9,676
013100-2210	VRS, INSTR SPECIALIST	25,848	27,142
013100-2210	VRS, ELEM, TITLE II	9,021	9,472
013100-2210	VRS, ELEM, FLOW-THROUGH	11,761	12,349
013100-2220	VRS, HYBRID, FLOW-THROUGH	8,259	8,672
013100-2300	HEALTH INS, ELEM	27,504	28,218
013100-2300	HEALTH INS, ELEM, TITLE II	12,638	12,974
013100-2300	HEALTH INS, ELEM, FLOW-THROU	23,740	24,354
013100-2400	GROUP LIFE INS, ELEM, REGULA	2,084	2,188
013100-2400	GROUP LIFE INS, ELEM, TITLE	727	764
013100-2400	GROUP LIFE INS, ELEM, FLOW-T	1,614	1,695
013100-2510	VRS, VLDP, FLOW-THROUGH	234	245
013100-2750	VRS, HIC, ELEM	1,882	1,976
013100-2750	VRS, HIC, ELEM, TITLE II	657	690
013100-2750	VRS, HIC, ELEM, FLOW-THROUGH	1,457	1,530
013100-2100	FICA, MIDD, TITLE II	4,351	4,569
013100-2100	FICA, ELEM, SE	8,307	8,720
013100-2210	VRS, MIDD, TITLE II	9,453	9,925
013100-2210	VRS, MIDD, SE	18,046	18,946
013100-2300	HEALTH INS, MIDD, TITLE II	12,638	12,974
013100-2300	HEALTH INS, ELEM, SE	28,722	29,474
013100-2400	GROUP LIFE INS, MIDD, TITLE	762	800
013100-2400	GROUP LIFE, ELEM, SE	1,455	1,527
013100-2750	VRS, HIC, MIDD, TITLE II	688	723
013100-2750	VRS, HIC, ELEM, SE	1,313	1,379
013100-2100	FICA, AUGUSTA PRESCHOOL	5,272	5,535
013100-2210	VRS, AUGUSTA PRESCHOOL	11,454	12,027
013100-2400	GROUP LIFE INS, AUGUSTA PRES	923	970
013100-2750	VRS, HIC, PRE-SCHOOL	834	876
013100-3100	PROF SERVICES, DISTRICT, SE	25,000	50,000
013100-3500	IMPROV INST PRINTING SERV SE	1,646	1,300
013100-3100	PROF SERVICES, ELEM, REGULAR	18,768	
013100-3100	PROFESSIONAL SERVICES, TITLE	4,000	
013100-3500	PRINTING SRV, ELEM, REGULAR	1,000	4,000
013100-3100	PROF SERVICES, MIDD, SCIENCE		4,000
013100-3100	PROF SERVICES, HIGH, SCIENCE		4,500
013100-5400	LEASES & RENTALS	27,000	27,000
013100-5501	TRAVEL, MILEAGE, REGULAR	1,000	450
013100-5501	TRAVEL, MILEAGE, SPED	2,000	1,500
013100-5504	CONFERENCE REIMB, REGULAR	6,000	6,000
013100-5504	CONFERENCE REIMB, CHORUS	58	
013100-5504	CONFERENCE REIMB, SE	1,500	
013100-5504	CONFERENCE REIMB/EDUC, VOCAT	2,400	3,060

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2021	FY/2022
		BUDGET	BUDGET
013100-5801	DUES/ASSOC MEMBERSHIP, REGUL	8,500	8,500
013100-5801	DUES/ASSOC MEMBERSHIP, SE	500	700
013100-5504	CONFERENCE/EDUC, ELEM, REGUL	1,900	2,900
013100-5504	CONFERENCE REIMB/EDUC, ELEM,	150	150
013100-5504	CONFERENCE REIMB, ELEM, TITL	3,000	
013100-5801	DUES/MEMBERSHIP, ELEM, REG		450
013100-5504	CONFERENCE/EDUC, MIDD, TEST		600
013100-5504	CONFERENCE REIMB/EDUC, MIDD,		1,000
013100-5504	CONFERENCE REIMB/EDUC,HIGH,S		1,000
013100-5504	CONFERENCE, HIGH, CAREER & T	225	225
013100-6001	OFFICE SUPPLIES		1,500
013100-6013	EDUCATIONAL SUPPLIES	67	
013100-6013	EDUCATIONAL SUPPLIES, COVID	40,435	
013100-6013	EDUC SUPPLIES, TESTING	3,000	3,000
013100-6013	EDUCATIONAL SUPPLIES, SE	1,000	1,000
013100-6040	TECHNOLOGY SOFTWARE	3,564	
013100-6040	TECHNOLOGY SOFTWARE, DTI	336	
013100-6040	TECHNOLOGY SOFTWARE, ESL	3,200	5,100
013100-6040	TECHNOLOGY SOFTWARE	31,930	10,000
013100-6050	NON-CAP TECH HARDWARE	2,655	
013100-6013	EDUC SUPPLIES, MIDD, REGULAR	100	
013100-6040	TECHNOLOGY SOFTWARE, HIGH, A	2,100	2,100
TOTAL IMPROVEMENT OF INSTRUCTION		2,827,036	2,900,622
13200-MEDIA SERVICES			
013200-1122	LIBRARIANS, ELEM	500,615	525,605
013200-1122	LIBRARIANS, MIDD	223,028	234,170
013200-1150	OFFICE CLERICAL, MIDD	77,497	82,415
013200-1122	LIBRARIANS, HIGH	229,056	297,089
013200-1150	OFFICE CLERICAL, HIGH	85,366	93,153
013200-2100	FICA, ELEM	38,296	40,210
013200-2210	VRS, ELEM	74,984	78,727
013200-2220	VRS HYBRID, ELEM	8,219	8,629
013200-2300	HEALTH INS, ELEM	88,842	91,154
013200-2400	GROUP LIFE INS, ELEM	6,708	7,044
013200-2510	VRS, VLDP, ELEM	232	244
013200-2750	VRS, HIC, ELEM	6,058	6,361
013200-2100	FICA, MIDD	22,990	24,218
013200-2210	VRS, MIDD	43,709	45,983
013200-2220	VRS HYBRID, MIDD	6,238	6,633
013200-2300	HEALTH INS, MIDD	79,966	82,046
013200-2400	GROUP LIFE INS, MIDD	4,028	4,242
013200-2510	VRS, VLDP, MIDD	176	187
013200-2750	VRS, HIC, MIDD	3,636	3,831
013200-2100	FICA, HIGH	28,177	29,855
013200-2210	VRS, HIGH	53,739	56,732
013200-2220	VRS HYBRID, HIGH	7,476	8,127
013200-2300	HEALTH INS, HIGH	112,582	115,508

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2021	FY/2022
		BUDGET	BUDGET
013200-2400	GROUP LIFE INS, HIGH	4,935	5,231
013200-2510	VRS, VLDP, HIGH	212	231
013200-2750	VRS, HIC, HIGH	4,457	4,722
013200-5504	CONFERENCE/EDUC/INSERVICE	750	8,000
013200-6013	EDUC SUPPLIES, MEDIA CENTER	7,142	14,500
013200-6040	SOFTWARE/ON-LINE SUPPLIES	42,108	43,000
013200-6012	BOOKS & SUBSCRIPTIONS, CASL	3,318	6,845
013200-6012	BOOKS & SUBSCRIPTIONS, CHVL	2,229	4,331
013200-6012	BOOKS & SUBSCRIPTIONS, CLES	3,874	7,884
013200-6012	BOOKS & SUBSCRIPTIONS, CGVL	953	1,925
013200-6012	BOOKS & SUBSCRIPTIONS, NRES	1,518	3,064
013200-6012	BOOKS & SUBSCRIPTIONS, RES	3,668	7,025
013200-6012	BOOKS & SUBSCRIPTIONS, SDES	3,113	6,045
013200-6012	BOOKS & SUBSCRIPTIONS, SES	2,354	4,683
013200-6012	BOOKS & SUBSCRIPTIONS, WES	3,583	6,823
013200-6012	BOOKS & SUBSCRIPTIONS, BMMS	3,603	7,445
013200-6013	EDUC SUPPLIES, BMMS, CARES C	4,997	
013200-6012	BOOKS & SUBSCRIPTIONS, SMS	2,943	5,505
013200-6013	EDUC SUPPLIES, SMS, CARES CR	4,997	
013200-6012	BOOKS & SUBSCRIPTIONS, SDMS	2,803	5,975
013200-6013	EDUC SUPPLIES, SDMS, CARES C	5,027	
013200-6012	BOOKS & SUBSCRIPTIONS, WMS	3,683	7,075
013200-6013	EDUC SUPPLIES, WMS, CARES CR	4,492	
013200-6012	BOOKS & SUBSCRIPTIONS, BGHS	2,671	5,245
013200-6013	EDUC SUPPLIES, BGHS, CARES C	974	
013200-6012	BOOKS & SUBSCRIPTIONS, FDHS	4,136	8,165
013200-6013	EDUC SUPPLIES, FDHS, CARES C	999	
013200-6012	BOOKS & SUBSCRIPTIONS, RHS	2,638	5,055
013200-6013	EDUC SUPPLIES, RHS, CARES CR	999	
013200-6012	BOOKS & SUBSCRIPTIONS, SDHS	3,856	7,335
013200-6013	EDUC SUPPLIES, SDHS, CARES C	989	
013200-6012	BOOKS & SUBSCRIPTIONS, WMHS	5,881	8,325
013200-6013	EDUC SUPPLIES, WMHS, CARES C	719	
TOTAL MEDIA SERVICES		1,842,239	2,026,597
13800-TECHNOLOGY SERVICES			
013800-1124	SUPERVISORS, TECH	497,041	521,896
013800-1140	TECHNICAL, TECH	796,740	875,633
013800-2100	FICA, TECH	98,974	106,911
013800-2210	VRS, TECH	141,153	149,529
013800-2220	VRS HYBRID	73,872	82,739
013800-2300	HEALTH INS, TECH	204,705	210,901
013800-2400	GROUP LIFE INS, TECH	17,335	18,727
013800-2510	VRS, VLDP	2,088	2,338
013800-2750	VRS, HIC, TECH	15,655	16,912
013800-2800	OTHER BENEFITS, TECH	500	500
013800-3100	CLOUD SECURITY, SUPPORT SERV	25,000	50,000
013800-5001	ON LINE COMPUTER TELECOM	548,600	548,600

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2021	FY/2022
		BUDGET	BUDGET
013800-5001	COMPUTER TELECOMM, HEADSTART	15,000	15,000
013800-5400	LEASE & RENTAL, TECH	2,600	2,600
013800-5501	TRAVEL, TECH	1,500	3,000
013800-6001	OFFICE SUPPLIES	7,000	7,000
013800-6040	SOFTWARE/ON-LINE, TECH	179,200	171,200
013800-6050	NON-CAP TECH, HARDWARE	756,663	1,002,650
013800-6050	NON-CAP TECH, CARES-CRF	512,767	
013800-6050	NON-CAP TECH, CARES II	520,000	
013800-6050	NON-CAP TECH, HARDWARE, COVI	746,285	
013800-6050	NON-CAP TECH HRDWR, CARES SE	196,498	
013800-6060	INFRASTRUCTURE, TECH	50,000	25,700
013800-6060	INFRASTRUCTURE,TECH - CARES	12,000	
013800-6040	SOFTWARE/ON-LINE, TECH		8,000
TOTAL TECHNOLOGY SERVICES		5,421,176	3,819,836
14000-INSTRUCTIONAL SUPPORT, ADM			
014100-1126	PRINCIPALS, ELEM	756,550	794,377
014100-1127	ASSISTANT PRINCIPALS, ELEM	406,339	426,656
014100-1150	OFFICE CLERICAL, ELEM	458,120	498,654
014100-1627	ELEM ASSIST PRIN SUPPLEMENT	3,396	3,396
014100-1126	PRINCIPALS, MIDD	343,500	360,675
014100-1127	ASSISTANT PRINCIPALS, MIDD	411,867	432,461
014100-1150	OFFICE CLERICAL, MIDD	255,740	272,239
014100-1126	PRINCIPALS, HIGH	486,082	510,394
014100-1127	ASSISTANT PRINCIPALS, HIGH	972,140	1,020,748
014100-1150	OFFICE CLERICAL, HIGH	347,744	373,151
014100-1628	ATHLETIC ASSIST SUPPLEMENT	18,712	18,712
014100-2100	FICA, ELEM	124,266	130,661
014100-2210	VRS, ELEM	263,462	277,052
014100-2220	VRS HYBRID, ELEM	5,949	6,258
014100-2300	HEALTH INS, ELEM	286,056	295,038
014100-2400	GROUP LIFE INS, ELEM	21,721	22,843
014100-2510	VRS, VLDP, ELEM	168	177
014100-2750	VRS, HIC, ELEM	19,612	20,627
014100-2800	OTHER BENEFITS, ELEM	10,000	10,000
014100-2100	FICA, MIDD	77,348	81,502
014100-2210	VRS, MIDD	158,312	166,414
014100-2220	VRS HYBRID, MIDD	9,734	10,654
014100-2300	HEALTH INS, MIDD	180,356	185,996
014100-2400	GROUP LIFE INS, MIDD	13,551	14,276
014100-2510	VRS, VLDP, MIDD	275	301
014100-2750	VRS, HIC, MIDD	12,235	12,891
014100-2800	OTHER BENEFITS, MIDD	10,000	10,000
014100-2100	FICA, HIGH	138,157	145,683
014100-2100	FICA	1,431	1,431
014100-2210	VRS, HIGH	259,260	272,749
014100-2220	VRS HYBRID, HIGH	40,892	43,746
014100-2300	HEALTH INS, HIGH	302,123	311,551

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2021	FY/2022
		BUDGET	BUDGET
014100-2400	GROUP LIFE INS, HIGH	24,198	25,519
014100-2510	VRS, VLDP, HIGH	1,157	1,236
014100-2750	VRS, HIC, HIGH	21,850	23,041
014100-2800	OTHER BENEFITS, HIGH	10,000	10,000
014100-5400	LEASES & RENTALS, ELEM	235,100	235,100
014100-5501	TRAVEL, ELEM	2,500	2,500
014100-5504	CONFERENCE REIMB, ELEM	3,200	3,200
014100-5400	LEASES & RENTALS, MIDD	93,000	93,000
014100-5501	TRAVEL, MIDD	2,000	2,000
014100-5504	CONFERENCE REIMB, MIDD	2,500	2,500
014100-5400	LEASES & RENTALS, HIGH	133,000	133,000
014100-5501	TRAVEL, HIGH	26,630	26,630
014100-5504	CONFERENCE REIMB, HIGH	3,000	3,000
014100-6001	OFFICE SUPPLIES, ELEM	2,900	2,900
014100-6001	OFFICE SUPPLIES, MIDD	800	800
014100-6001	OFFICE SUPPLIES, HIGH	1,000	1,000
TOTAL INSTRUCTIONAL SUPPORT, AD		6,957,933	7,296,739
20000-ADMINISTRATION/ATTENDANCE			
021100-1111	BOARD MEMBERS	21,000	21,000
021100-2100	FICA	1,610	1,610
021100-2300	HEALTH INS	51,329	53,004
021100-3100	PROF SERVICES	179,600	180,080
021100-3600	ADVERTISING	300	300
021100-5504	CONFERENCE REIMB	8,000	8,000
021100-5801	DUES & ASSOCIATION MEMBERSHI	11,405	11,405
TOTAL ADMINISTRATION/ATTENDANCE		273,244	275,399
21200-EXECUTIVE ADMIN.SERVICES			
021200-1112	SUPERINTENDENT	178,319	187,239
021200-1113	ASSISTANT SUPERINTENDENT	129,982	136,486
021200-1150	OFFICE CLERICAL	99,284	47,593
021200-2100	FICA	31,221	28,209
021200-2210	VRS	67,541	61,514
021200-2300	HEALTH INS	41,183	33,852
021200-2400	GROUP LIFE INS	5,445	4,960
021200-2750	VRS, HIC, ADMINISTRATION	4,918	4,478
021200-2800	OTHER BENEFITS	33,441	33,441
021200-3100	PROFESSIONAL SERVICES	27,550	27,550
021200-3500	PRINTING & BINDING	7,500	7,500
021200-5400	LEASES & RENTALS	16,000	16,000
021200-5501	TRAVEL, ADMINISTRATION	300	300
021200-5504	CONFERENCE REIMB	12,700	12,700
021200-5801	DUES & ASSOCIATION MEMBERSHI	5,975	5,975
021200-6001	OFFICE SUPPLIES, CO	14,000	14,000
021200-6001	OFFICE SUPPLIES, COVID	235,000	
021200-6040	SOFTWARE	373	373
021200-6050	NON-CAP TECH HARDWARE	12,000	12,000

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2021	FY/2022
		BUDGET	BUDGET
TOTAL EXECUTIVE ADMIN. SERVICES		922,732	634,170
21400-PERSONNEL SERVICES			
021400-1130	DIRECTOR, PERSONNEL	96,583	101,412
021400-1150	OFFICE CLERICAL, PERSONNEL	146,620	154,010
021400-2100	FICA	18,605	19,539
021400-2210	VRS	40,420	42,452
021400-2300	HEALTH INS	31,988	33,029
021400-2400	GROUP LIFE INS	3,259	3,422
021400-2600	UNEMPLOYMENT INS	3,010	3,010
021400-2600	UNEMPLOYMENT INS, CARES-CRF	38,863	
021400-2600	UNEMPLOYMENT INS, COVID	11,694	
021400-2700	WORKER COMPENSATION	247,965	225,382
021400-2750	VRS, HIC, PERSONNEL SERVICES	2,943	3,091
021400-3100	CONTRACTED SERVICES	6,382	6,382
021400-3102	CONT SERV, EMPL EVAL/TESTING	1,000	1,000
021400-3110	HEALTH SERVICES, EMPLOYEES	8,600	8,600
021400-3600	PERSONNEL ADVERTISING	3,000	3,000
021400-3800	LICENSE RENEWAL/BACKGROUND C	20,000	20,000
021400-3800	LICENSE RENEW/BACKGROUND CHE	3,000	3,000
021400-5501	PERSONNEL, TRAVEL	200	200
021400-5504	CONFERENCE REIMB	4,400	4,400
021400-5801	PERSONNEL, DUES & ASSOC MEMB	500	500
021400-6001	OFFICE SUPPLIES, PERSONNEL	6,000	6,000
021400-6040	SOFTWARE, PERSONNEL SERVICES	52,298	52,298
TOTAL PERSONNEL SERVICES		747,330	690,727
21600-FISCAL SERVICES			
021600-1130	OTHER PROFESSIONALS, FIN	237,010	209,270
021600-1137	ACCOUNTANT	249,666	267,430
021600-1150	OFFICE CLERICAL, FIN	39,414	44,243
021600-2100	FICA	41,011	39,855
021600-2210	VRS	63,847	60,457
021600-2220	VRS HYBRID	23,589	26,123
021600-2300	HEALTH INS	65,062	65,030
021600-2400	GROUP LIFE INS	7,050	6,981
021600-2510	VRS, VLDP	667	738
021600-2750	VRS, HIC, FISCAL SERVICES	6,366	6,302
021600-2800	OTHER BENEFITS, FIN	10,000	
021600-3100	PROFESSIONAL SERVICES	18,500	18,500
021600-5501	TRAVEL	360	360
021600-5504	CONFERENCE REIMB	100	100
021600-5801	DUES & ASSOCIATION MEMBERSHI	600	600
021600-6040	SOFTWARE, FISCAL SERVICES	35,927	36,860
TOTAL FISCAL SERVICES		799,169	782,849
21900-DATA PROCESSING SERVICES			

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2021	FY/2022
		BUDGET	BUDGET
021900-1130	OTHER PROFESSIONALS, DP	78,301	82,216
021900-1152	COMPUTER OPERATOR, DP	209,047	225,628
021900-2100	FICA	21,984	23,550
021900-2210	VRS	47,758	51,163
021900-2300	HEALTH INS	38,266	39,516
021900-2400	GROUP LIFE INS	3,850	4,125
021900-2750	VRS, HIC, DP	3,477	3,725
021900-5504	CONFERENCE/TRAINING	1,200	1,200
021900-6014	DP SUPPLIES	500	500
021900-6040	SOFTWARE/ON-LINE SUPPLIES	147,597	147,531
TOTAL DATA PROCESSING SERVICES		551,980	579,154
TOTAL ADMINISTRATION		3,294,455	2,962,299
22000- ATTENDANCE & HEALTH SERVICE			
022200-1131	SCHOOL NURSE	545,201	584,971
022200-1140	CLINIC AIDE	142,345	152,024
022200-2100	FICA	52,596	56,377
022200-2210	VRS	75,708	80,909
022200-2220	VRS HYBRID	38,562	41,580
022200-2300	HEALTH INS	171,646	176,114
022200-2400	GROUP LIFE INS	9,213	9,877
022200-2510	VRS, VLDP	1,089	1,175
022200-2750	VRS, HIC	8,320	8,918
022200-3100	ADMIN/PROF SERV, MEDICAID	75,000	75,000
022200-3100	PROF SERVICE, ITCV	438	500
022200-3102	EVALUATIONS, ITCV	1,500	1,500
022200-3103	OCCUPATIONAL THERAPY, ITCV	24,200	24,200
022200-3104	PHYSICAL THERAPY, ITCV	1,000	1,000
022200-3105	SPEECH/LANGUAGE, ITCV	7,500	7,500
022200-3106	VISION SERVICE, ITCV	1,000	1,000
022200-3300	MAINTENANCE SERVICES		300
022200-5504	CONFERENCE/EDUC/INSERVICE		250
022200-5504	CONF/EDUC/INSERVICE, MEDICAI	500	500
022200-5801	DUES & MEMBERSHIPS, MEDICAID	3,500	3,500
022200-6001	OFFICE SUPPLIES, ITCV	500	500
022200-6004	MEDICAL, LAB SUPPLIES	18,150	17,600
022200-6004	MEDICAL SUPPLIES, CARES CRF	410	
022200-6004	MEDICAL SUPPLIES, COVID	20,857	
022200-6004	MEDICAL SUPPLIES, CARES SET	850	
022200-6050	NON-CAPITALIZED TECH HARDWAR	750	750
022300-1130	PSYCHOLOGISTS	361,745	379,756
022300-2100	FICA	27,673	29,049
022300-2210	VRS	39,581	41,555
022300-2220	VRS HYBRID	20,540	21,560
022300-2300	HEALTH INS	46,972	48,192
022300-2400	GROUP LIFE INS	4,847	5,089
022300-2510	VRS, VLDP	580	610
022300-2750	VRS, HIC	4,377	4,596

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED FY/2021 BUDGET	ADOPTED FY/2022 BUDGET
022300-3100	PSYCHOLOGICAL SERVICES	2,000	2,000
022300-5501	TRAVEL	750	750
022300-5504	CONFERENCE REIMB, PSYCHOLOGI	1,825	2,000
022300-6013	EDUCATIONAL SUPPLIES	3,500	3,500
022300-6040	PSYCHOLOGICAL SERV, SOFTWARE	500	15,000
022300-6050	NON-CAP TECH, HARDWARE	4,350	1,000
022400-2100	FICA, INTERPRETER SERVICES	50	50
022400-3100	INTERPRETER SERV, 504, PAREN	3,000	3,000
022400-3300	AUDIOMETER MAINTENANCE	1,895	2,000
022400-5501	TRAVEL, MILEAGE	400	
022400-5504	CONFERENCE/INSERVICE, SPEECH	1,200	1,200
022400-6013	EDUCATIONAL SUPPLIES	4,105	2,605
022400-6040	SOFTWARE/ON-LINE SUPPLIES		1,500
022400-6050	NON-CAP TECH, HARDWARE	7,000	4,000
TOTAL ATTENDANCE & HEALTH SERVICE		1,737,725	1,815,057
31000-GARAGE MANAGEMENT			
031000-1130	OTHER PROF, TRANSPORTATION	283,551	297,763
031000-1150	OFFICE CLERICAL, TRANSPORTAT	74,757	79,089
031000-2100	FICA	27,409	28,831
031000-2210	VRS	37,871	39,772
031000-2220	VRS HYBRID	21,679	22,860
031000-2300	HEALTH INS	44,128	45,569
031000-2400	GROUP LIFE INS	4,802	5,050
031000-2510	VRS, VLDP	613	647
031000-2750	VRS, HIC	3,692	3,883
031000-5501	TRAVEL, TRANSPORTATION		
031000-5203	TELECOMMUNICATIONS, TRANSPOR	9,400	9,400
031000-5400	LEASES & RENTALS	4,200	4,200
031000-5504	CONFERENCE REIMB	750	750
031000-6001	OFFICE SUPPLIES, TRANSPORTAT	2,500	2,500
031000-6040	TECH SOFTWARE, TRANSPORTATIO	14,128	14,760
031000-6050	NON-CAPITALIZED TECH HARDWAR	1,400	1,400
TOTAL GARAGE MANAGEMENT		530,880	556,474
32000-VEHICLE OPERATION SERVICE			
032000-1170	BUS DRIVERS, HEADSTART	10,000	10,000
032000-1140	AIDES, BUS	82,353	106,574
032000-1170	BUS DRIVERS, REGULAR	1,728,210	1,872,032
032000-1170	BUS DRIVERS, REGULAR		46,800
032000-1170	BUS DRIVERS, SE	183,323	192,490
032000-1170	BUS DRIVERS, HOMELESS	102,445	103,067
032000-1170	BUS DRIVERS, VOC		1,800
032000-1171	SUB BUS DRIVERS	750,000	750,000
032000-1171	SUB BUS DRIVERS, TITLE III	1,609	1,609
032000-1173	BUS DRIVERS, ACTIVITY	135,000	148,500
032000-2100	FICA, BUS DRIVERS, HEADSTART	765	765
032000-2100	FICA	201,332	211,611

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2021	FY/2022
		BUDGET	BUDGET
032000-2100	FICA	123	123
032000-2100	FICA		3,600
032000-2100	FICA, SE	20,320	22,876
032000-2100	FICA, BUS DRIVER, HOMELESS	7,807	7,854
032000-2100	FICA, VOC		138
032000-2300	HEALTH INS	464,836	477,215
032000-2300	HEALTH INS	16,912	17,352
032000-2300	HEALTH INS	8,456	8,676
032000-2800	OTHER BENEFITS	35,922	35,922
032000-2800	OTHER BENEFITS	33	33
032000-3100	PROF SERVICES	18,000	18,000
032000-3420	TRANSPORTATION, BY PARENT	11,500	11,500
032000-3430	TRANSPORTATION, CONTRACTUAL	1,000	1,000
032000-3800	BUS DRIVER BACKGROUND CHECKS	2,000	2,000
032000-5300	INSURANCE, BUSES	60,762	60,762
032000-5504	CONFERENCE REIMB, DRIVERS	750	750
032000-6001	OFFICE SUPPLIES	300	300
032000-6004	FIRST AID SUPPLIES	1,000	1,000
032000-6008	VEHICLE FUELS, BUSES	755,000	755,000
TOTAL VEHICLE OPERATION SERVICE		4,599,758	4,869,349
34000-VEHICLE MAINTENANCE SERVICE			
034000-1165	MECHANICS	351,057	408,997
034000-2100	FICA	26,853	31,291
034000-2220	VRS HYBRID	20,009	23,312
034000-2300	HEALTH INS	79,764	82,382
034000-2400	GROUP LIFE INS	4,705	5,481
034000-2510	VRS, VLDP	2,912	3,394
034000-2750	VRS, HIC	1,930	2,251
034000-2800	OTHER BENEFITS	2,720	1,000
034000-3300	OUTSIDE MAINT SERVICES	250,000	250,000
034000-3700	LAUNDRY/DRY CLEANING	7,600	7,600
034000-5504	CONFERENCE REIMB, GARAGE	900	900
034000-6009	VEHICLE PARTS, SUPPLIES	620,000	620,000
034000-6009	VEH/POWER EQUIP SUPPLIES	3,500	3,500
034000-6009	VEHICLE PARTS, SUPPLIES, COV	8,776	
034000-8200	ADDITIONAL EQUIP/VEHICLES ST	197,915	
035000-8100	BUSES, REPLACEMENT	4,250	
TOTAL VEHICLE MAINTENANCE SERVICE		1,582,891	1,440,108
41000-OPERATIONS MANAGEMENT			
041000-1130	OTHER PROFESSIONALS, MAINTEN	99,352	104,320
041000-1150	OFFICE CLERICAL, MAINTENANCE	37,585	39,538
041000-2100	FICA	10,476	11,005
041000-2210	VRS	22,759	23,909
041000-2300	HEALTH INS	16,802	17,352
041000-2400	GROUP LIFE INS	1,835	1,928
041000-2750	VRS, HIC	1,657	1,740

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED FY/2021 BUDGET	ADOPTED FY/2022 BUDGET
041000-5201	POSTAL SERVICES	10,500	10,500
041000-5202	DELIVERY SERVICES	1,000	1,000
041000-5203	TELECOMMUNICATIONS	125,000	125,000
041000-5300	INSURANCE	65,174	65,174
041000-5410	EQUIP LEASE, CONTRACTUAL	3,200	3,200
041000-5501	TRAVEL, MAINTENANCE	5,200	5,200
041000-6001	OFFICE SUPPLIES, MAINTENANCE	2,500	2,500
041000-6050	NON-CAP TECH	500	500
TOTAL OPERATIONS MANAGEMENT		403,540	412,866
42000-BUILDING SERVICE			
042000-1130	OTHER PROFESSIONALS, MAINTEN	72,765	76,370
042000-1160	MAINTENANCE WORKERS	854,428	963,242
042000-1191	CUSTODIANS	1,732,791	1,876,729
042000-1460	MAINTENANCE PART-TIME/OVER-T	12,000	12,000
042000-1491	CUSTODIANS PT/OT	60,000	60,000
042000-2100	FICA	211,972	231,590
042000-2210	VRS	120,003	129,405
042000-2220	VRS HYBRID	54,905	60,225
042000-2300	HEALTH INS	685,622	708,053
042000-2400	GROUP LIFE INS	36,248	39,677
042000-2510	VRS, VLDP	7,736	8,501
042000-2750	VRS, HIC	16,137	17,544
042000-2800	OTHER BENEFITS	20,000	20,000
042000-3300	OUTSIDE MAINT SERVICES	455,051	422,993
042000-3391	CONTRACTED CUSTODIAL SERVICE	45,000	45,000
042000-5101	ELECTRICAL SERVICES	1,980,852	2,029,325
042000-5102	HEATING SERVICES	547,131	563,317
042000-5103	WATER/SEWER SERVICES	520,634	526,873
042000-5300	INSURANCE	132,880	132,880
042000-5501	TRAVEL, MAINT, CUSTODIAL	444	444
042000-5504	CONFERENCES/TRAINING REIMB	1,200	1,200
042000-6005	SUPPLIES, JANITORIAL/LAUNDRY	214,654	232,759
042000-6005	SUPPLIES, JANITORIAL, CARES-C	256,057	
042000-6005	SUPPLIES, JANITORIAL, CARES	319,000	
042000-6005	SUPPLIES, JANITORIAL, COVID	390,148	
042000-6007	SUPPLIES, REPAIR/MAINTENANCE	409,099	379,601
042000-6007	SUPPLIES, REPAIR/MAINT, CARE	30,042	
042000-6007	SUPPLIES, MAINT., COVID	102,865	
042000-6007	SUPPLIES, MAINT, CARES SET A	21,837	
042000-6050	NON-CAP TECH HARDWARE, MAINT	400	400
042000-8100	CAPITAL REPLACEMENT	534,225	361,692
042000-8100	CAPITAL REPLACEMENT, CARES C	499,629	
042000-8100	CAPITAL REPLACEMENT, CARES I	80,000	
TOTAL BUILDING SERVICE		10,425,755	8,899,820
43000-GROUNDS SERVICE			
043000-3300	MAINTENANCE SERVICE	56,927	48,766

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED FY/2021 BUDGET	ADOPTED FY/2022 BUDGET
043000-6007	SUPPLIES, REPAIR/MAINT	24,719	22,969
043000-6007	SUPPLIES, MAINT, COVID	3,585	
043000-8100	CAPITAL REPLACEMENT	580,000	200,000
TOTAL GROUNDS SERVICE		665,231	271,735
44000-EQUIPMENT SERVICE			
044000-1160	TRADES	52,043	54,699
044000-2100	FICA	3,982	4,184
044000-2220	VRS HYBRID	2,966	3,118
044000-2300	HEALTH INS	15,980	16,500
044000-2400	GROUP LIFE INS	697	733
044000-2510	VRS, VLDP	432	454
044000-2750	VRS, HIC	286	301
044000-3300	OUTSIDE MAINTENANCE SERVICES	36,518	38,344
044000-6007	SUPPLIES, REPAIR/MAINT	80,023	58,765
044000-8100	CAPITAL REPLACEMENT	15,000	
TOTAL EQUIPMENT SERVICE		207,927	177,098
45000-VEHICLE SERVICE			
045000-3300	MAINTENANCE SERVICE	27,503	27,503
045000-5300	INSURANCE	50,975	50,975
045000-6008	VEHICLE/POWER EQUIP FUELS	75,000	75,000
045000-6009	VEHICLE/POWER EQUIP SUPPLIES	24,922	24,922
TOTAL VEHICLE SERVICE		178,400	178,400
46000-SECURITY SERVICES			
046000-3300	MAINTENANCE SERVICE	36,865	27,000
046000-3320	PROFESSIONAL SRV-MONITORING	5,500	5,500
046000-6007	MATERIALS/SUPPLIES	11,000	10,000
046000-6040	TECH SOFTWARE, SECURITY	46,436	24,050
046000-8200	CAPITAL OUTLAY	174,966	180,000
TOTAL SECURITY SERVICES		274,767	246,550
94000-TRANSFER TO OTHER FUNDS			
094000-0044	TRANSFER TO SCHOOL CAPITAL IMPROVEMENT	3,440,000	
TOTAL TRANSFERS TO OTHER FUNDS		3,440,000	
TOTAL SCHOOL OPERATING FUND		124,413,234	116,859,235
SCHOOL CAFETERIA FUND			
051000-1124	SUPERVISOR, FOOD SERVICE	117,958	123,860
051000-1137	ACCOUNTANT, FOOD SERVICE	62,556	66,391
051000-1160	TRADES/MAINTENANCE	61,099	78,951
051000-1193	FOOD SERVICE WORKERS	1,200,000	1,522,021
051000-1290	FOOD SERVICE WORKERS OVERTIM		2,500
051000-1590	FOOD SERVICE SUBSTITUTE WORK	260,000	643,983
051000-2100	FICA, FOOD SERVICE	116,000	144,091
051000-2210	VRS, FOOD SERVICE	34,000	36,869

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2021	FY/2022
		BUDGET	BUDGET
051000-2300	HEALTH INS, FOOD SERVICE	380,000	492,131
051000-2400	GROUP LIFE INS, FOOD SERVICE	3,300	3,784
051000-2600	UNEMPLOYMENT	6,000	6,000
051000-2700	WORKER COMPENSATION, FOOD SE	35,000	25,000
051000-2750	VRS, HIC	2,600	2,500
051000-2800	OTHER BENEFITS, FOOD SERVICE	43,378	10,000
051000-3100	PROF SERVICES	29,000	29,000
051000-3300	MAINTENANCE SERVICE	55,000	25,000
051000-5501	TRAVEL, MILEAGE	1,200	1,500
051000-5504	CONFERENCE REIMB		1,000
051000-6001	OFFICE SUPPLIES	1,600	1,600
051000-6002	FOOD & FOOD SERVICE SUPPLIES	1,200,000	2,000,000
051000-6005	SUPPLIES, JANITORIAL/LAUNDRY	26,000	31,000
051000-6011	UNIFORMS/WEARING APPAREL	2,390	3,500
051000-6040	TECH SOFTWARE, CAFETERIA	23,476	24,000
051000-6050	NON-CAP TECH, HARDWARE	5,000	25,000
051000-6070	NON-CAP, SNP EQUIPMENT	32,000	40,000
051000-8100	CAPITAL REPLACEMENT	30,000	30,000
TOTAL SCHOOL CAFETERIA FUND		3,727,557	5,369,681
SCHOOL CAPITAL IMPROVEMENT			
013800-8220	CAPITAL, TECHNOLOGY INFASSTRU	463,172	394,300
035000-8100	CAPITAL REPLACEMENT, BUSES	1,108,136	1,080,000
043000-3300	CONTRACTED SER. GROUNDS	10,200	0
062470-8266	H.K. CASSELL RENOVATION	32,257	0
062510-8266	BUFFALO GAP HIGH, SPEC CAPIT	0	0
062550-8266	WILSON MEM HIGH, SPEC CAPITA	83,441	0
062580-8266	BUILDING, RES	0	0
062590-8266	OLD RIVERHEADS ELEM BLDG UPG	55,220	0
TOTAL SCHOOL CAPITAL IMPROVEMENT FUND		1,752,426	1,474,300
92040-DEBT SERVICE-COUNTY BONDS			
092040-9124	BOND REDEMPTION - #21 VRA GR	92,677	92,677
092040-9125	BOND REDEMPTION - #22 VRA RT	275,000	290,000
092040-9126	BOND REDEMPTION - #23 VRA WA	190,000	200,000
092040-9255	INTEREST ON BOND #22 VRA RT.	123,316	112,738
092040-9256	INTEREST ON BOND #23 VRA WAT	48,550	39,206
TOTAL DEBT SERVICE COUNTY BONDS		729,543	734,621
092050-DEBT SERVICE-SCHOOL BONDS			
092050-3099	HANDLING CHARGES	4,900	4,900
092050-9115	BOND REDEMPTION - #15 2004 A	290,000	290,000
092050-9116	BOND REDEMPTION - #16 2004 B	352,774	356,283
092050-9117	BOND REDEMPTION - #17 2006 B	1,330,000	1,330,000
092050-9121	BOND REDEMPTION - #18 2007 A	656,480	667,748
092050-9122	BOND REDEMPTION - #19 QSCB 2	468,750	468,750
092050-9123	BOND REDEMPTION - #20 2012B	285,000	300,000
092050-9124	BOND REDEMPTION - #21 2016A	1,035,000	1,090,000

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2021	FY/2022
		BUDGET	BUDGET
092050-9125	BOND REDEMPTION - #22 2016B	530,000	555,000
092050-9249	INTEREST ON BOND #15 2004 A	66,555	30,222
092050-9250	INTEREST ON BOND #16 2004 B	72,851	58,092
092050-9251	INTEREST ON BOND #17 2006 B	290,951	230,958
092050-9252	INTEREST ON BOND #18 2007 A	262,269	228,501
092050-9253	INTEREST ON BOND #19 QSCB 20	20,479	19,238
092050-9254	INTEREST ON BOND #20 2012 A	215,881	201,110
092050-9255	INTEREST ON BOND #21 2016 A	868,021	814,365
092050-9256	INTEREST ON BOND #22 2016 B	476,973	449,576
TOTAL DEBT SERVICE SCHOOL BONDS		7,226,884	7,094,743
TOTAL FOR DEBT FUND		7,956,427	7,829,364
HEAD START FUND			
11000-CLASSROOM INSTRUCTION-DISTRICT WIDE			
011000-1121	TEACHERS, HEAD START	218,493	374,624
011000-1121	TEACHERS, HEAD START	421,762	186,845
011000-1121	TEACHERS, EHS	7,729	754
011000-1121	TEACHERS, EHS		8,098
011000-1151	AIDES, HEAD START	44,816	125,183
011000-1151	AIDES, HEAD START	129,074	62,969
011000-1151	AIDES, HEAD START, CAPSAW GR	30,000	30,000
011000-1151	AIDES, EHS, CCP SUBSIDY		
011000-1151	AIDES, EHS	99,698	20,814
011000-1151	AIDES, EHS	15,727	104,071
011000-1520	SUBSTITUTE TEACHER, HEAD STA	1,545	32,582
011000-1520	SUBSTITUTE TEACHER, HEAD STA		261
011000-1520	SUBSTITUTE TEACHER, HEAD STA	20,824	303
011000-1520	SUBSTITUTE TEACHER, HEAD STA	261	261
011000-1520	SUBSTITUTES, EHS	12,000	7,334
011000-1520	SUBSTITUTES, EHS, TTA		2,560
011000-1520	SUB TEACHERS, HS, COVID	13,527	
011000-1520	SUBSTITUTES, EHS, COVID	1,403	902
011000-1660	BONUS	67,125	
011000-1660	BONUS	12,875	
011000-2100	FICA	20,590	38,317
011000-2100	FICA	225	
011000-2100	FICA	42,139	19,111
011000-2100	FICA, EHS	8,163	1,650
011000-2100	FICA, EHS	1,177	8,524
011000-2100	FICA, HS, COVID	966	
011000-2100	FICA, EHS, COVID	107	120
011000-2210	VRS	26,829	35,956
011000-2210	VRS	43,897	23,467
011000-2210	VRS, EHS	3,487	133
011000-2210	VRS, EHS	128	1,332
011000-2220	VRS HYBRID	27,984	38,867
011000-2220	VRS HYBRID	38,175	25,911

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2021	FY/2022
		BUDGET	BUDGET
011000-2220	VRS HYBRID	12,484	3,139
011000-2220	VRS HYBRID	2,497	15,696
011000-2300	HEALTH INS	70,862	144,822
011000-2300	HEALTH INS	161,017	72,257
011000-2300	HEALTH INS	37,771	7,812
011000-2300	HEALTH INS	4,446	39,060
011000-2400	GROUP LIFE INS	4,419	6,033
011000-2400	GROUP LIFE INS	6,599	3,981
011000-2400	GROUP LIFE INS	1,288	264
011000-2400	GROUP LIFE INS	212	1,373
011000-2510	VRS, VLDP	792	959
011000-2510	VRS, VLDP	942	639
011000-2510	VRS, VLDP, EHS	369	77
011000-2510	VRS, VLDP, EHS	70	387
011000-2600	UNEMPLOYMENT INS	2,788	603
011000-2600	UNEMPLOYMENT INS	603	
011000-2700	WORKERS COMP	1,242	
011000-2700	WORKERS COMP		1,800
011000-2700	WORKERS COMP, EARLY HEAD STA	181	181
011000-2700	WORKERS COMP, EARLY HEAD STA	212	181
011000-2750	VRS, HIC, HEAD START	3,991	5,447
011000-2750	VRS, HIC, HEAD START	5,969	3,595
011000-2750	VRS, HIC, EHS	1,163	238
011000-2750	VRS, HIC, EHS	191	1,240
011000-2800	TUITION ASSISTANCE- HEAD STA	658	500
011000-2800	TUITION ASSISTANCE - HEAD ST	1,253	807
011000-2800	TUITION ASSISTANCE - HEAD ST	500	500
011000-2800	TUITION ASSISTANCE - HEAD ST	807	400
011000-2800	TUITION ASSISTANCE, TT&A EHS		807
011000-3100	PROFESSIONAL SERVICES	3,007	1,500
011000-3100	PROFESSIONAL SERVICES	3,000	
011000-3100	PROFESSIONAL SERVICES - HEAD	1,100	1,500
011000-3100	PROFESSIONAL SERVICES, HEAD		5,400
011000-3100	PROFESSIONAL SERVICES, EHS	3,404	1,500
011000-3100	PROFESSIONAL SERVICES, EHS,		
011000-3100	PROFESSIONAL SERV, EARLY HS		1,500
011000-3100	PROFESSIONAL SERVICE		1,660
011000-3130	CHILD CARE FEE, HS	8,150	36,095
011000-3130	CHILD CARE FEE, HS	15,390	41,380
011000-3130	CHILD CARE FEE, EHS	117,080	16,140
011000-3130	CHILD CARE FEE, EARLY HEAD S	32,280	157,980
011000-3300	MAINTENANCE SERVICE, HEAD ST	6,123	1,500
011000-3300	MAINTENANCE SERVICE, HEAD ST	1,500	1,500
011000-3300	MAINTENANCE SERVICE, EHS	3,250	3,250
011000-3300	MAINTENANCE SERVICE, EHS	15,852	2,500
011000-3800	PURCHASED SERVICES, GOV'T AG	356	125
011000-3800	PURCHASED SERVICE, GOVT AGEN	125	250
011000-3800	PROFESSIONAL SERV, GOV AGENC	250	500

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2021	FY/2022
		BUDGET	BUDGET
011000-3800	PURCHASED SERV, GOV'T, EARLY	4	250
011000-5000	OTHER CHARGES	7,098	850
011000-5000	OTHER CHARGES	850	1,250
011000-5000	OTHER, EHS	375	1,240
011000-5000	OTHER, EARLY HEAD START	399	375
011000-5000	OTHER, EHS TT&A	96	
011000-5001	TELEPHONE SERVICES	4,225	2,500
011000-5001	TELEPHONE SERVICES	2,500	2,025
011000-5001	TELEPHONE SERVICE, EHS	1,450	600
011000-5001	TELEPHONE SERVICE, EARLY HEA	500	1,450
011000-5002	MILEAGE	1,108	750
011000-5002	MILEAGE	500	750
011000-5002	MILEAGE, EHS	750	250
011000-5002	MILEAGE, EARLY HEAD START	115	750
011000-5003	INSURANCE	845	5,722
011000-5003	INSURANCE	5,722	
011000-5003	INSURANCE, EHS	735	
011000-5003	INSURANCE, EARLY HEAD START	149	735
011000-5004	POLICY COUNCIL EXPENSES		50
011000-5004	POLICY COUNCIL EXPENSE, EHS	2,000	400
011000-5004	POLICY COUNCEL EXP, EARLY HS		500
011000-5005	MEALS & SNACKS	1,862	2,200
011000-5005	MEALS & SNACKS	1,500	1,900
011000-5005	MEALS/SNACKS, EHS	1,350	439
011000-5005	MEALS/SNACKS, EHS	261	200
011000-5007	FACILITY UPKEEP - HEAD START	4,475	3,000
011000-5007	FACILITY UPKEEP - HEAD START	1,000	1,000
011000-5007	FACILITY UPKEEP, EHS	2,300	2,000
011000-5007	FACILITY UPKEEP, EHS	4,681	2,000
011000-5504	CONFERENCE REIMB - TTA		435
011000-5504	CONFERENCE EXPENSE, EHS TTA	1,289	
011000-6013	EDUCATIONAL SUPPLIES - HEADS	67,171	3,000
011000-6013	EDUCATIONAL SUPPLIES - TTA	5,968	1,271
011000-6013	EDUCATIONAL SUPPLIES - HEADS	2,500	3,000
011000-6013	EDUCATIONAL SUPPLIES - TTA	1,271	
011000-6013	SUPPLIES, EHS	2,200	5,000
011000-6013	SUPPLIES, EHS	6,100	
011000-6013	EDUCATIONAL SUPPLIES, EARLY	35,275	2,200
011000-6013	EDUCATIONAL SUPPLIES, TT&A,	8,712	1,290
011000-6013	EDUCATIONAL SUPPLIES, HS, CO	68,652	
011000-6013	EDUC SUPPLIES, EHS, COVID	4,369	
011000-6013	EDUCATIONAL SUPPLIES, HS, LO	4,080	4,080
011000-6040	TECHNOLOGY SOFTWARE - HEAD S	24,704	3,008
011000-6040	TECHNOLOGY SOFTWARE/ON-LINE	3,008	19,775
011000-6040	TECHNOLOGY SOFTWARE, EHS	1,599	
011000-6040	TECHNOLOGY SOFTWARE, EARLY H	5,241	1,599
011000-6050	NON CAPITALIZED TECH HARDWAR	19,221	500
011000-6050	NON-CAPITALIZED TECH-HEAD ST		500

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED FY/2021 BUDGET	ADOPTED FY/2022 BUDGET
011000-6050	NON-CAPITALIZED TECH HARDWAR		500
011000-6050	TECHNOLOGY HARDWARE, HS, COV	79,400	
011000-6050	TECHNOLOGY HARDWARE, EHS, CO	1,679	
011000-8200	CAPITAL ADDITIONAL - HEADSTA	3,181	
TOTAL CLASSROOM INSTRUCTION		2,237,389	1,817,371
12000-INSTRUCTIONAL SUPPORT, STU			
012100-1130	MENTAL HEALTH SPECIALIST	16,846	35,464
012100-1130	MENTAL HEALTH SPECIALIST	33,860	17,688
012100-1130	OTHER PROFESSIONAL, MH, EHS	8,205	780
012100-1130	OTHER PROF, MENTAL HEALTH, E	743	8,599
012100-1660	BONUS	2,125	
012100-1660	BONUS	375	
012100-2100	FICA	1,285	2,713
012100-2100	FICA	2,590	1,353
012100-2100	FICA, MH, EHS	628	60
012100-2100	FICA, EARLY HEAD START	57	658
012100-2210	VRS	3,054	5,612
012100-2210	VRS	5,345	3,207
012100-2210	VRS	1,347	141
012100-2210	VRS, EARLY HEAD START	135	1,415
012100-2300	HEALTH INS	2,271	4,916
012100-2300	HEALTH INS	4,916	2,458
012100-2300	HEALTH INS	1,168	108
012100-2300	HEALTH INS	100	1,193
012100-2400	GROUP LIFE INS	246	452
012100-2400	GROUP LIFE INS	431	259
012100-2400	GROUP LIFE INS, EHS	109	11
012100-2400	GROUP LIFE INS, EARLY HS	11	114
012100-2750	VRS, HIC	222	409
012100-2750	VRS, HIC	389	233
012100-2750	VRS, HIC, EHS	98	10
012100-2750	VRS, HIC, EARLY HEAD START	10	103
012100-5504	CONFERENCE, MENTAL HEALTH	507	
012100-5504	CONF/EDUC/INSERVICE, EHS, TT	604	
012100-5504	CONFERENCE REIMB, MH, TTA, E	89	
012100-6013	SUPPLIES, MENTAL HEALTH	2,513	
TOTAL INSTRUCTIONAL SUPPORT STU		90,279	87,956
12200-SOCIAL WORKER SERVICES			
012200-1130	FAMILY SERVICE WORKERS		
012200-1130	FAMILY SERVICE WORKERS-HEADS	21,190	44,611
012200-1130	FAMILY SERVICE WORKERS-HEADS	42,593	22,250
012200-1130	OTHER PROFESSIONALS, EHS	3,078	293
012200-1130	FAMILY SERVICE WORKERS, EARL	279	3,226
012200-1151	ASST FAM SERV WORKERS-HEAD S	72,258	106,369
012200-1151	ASST FAM SERV WORKERS-HEAD S	126,434	53,088
012200-1151	FAMILY SERVICE ASST, CAPSAW	20,000	20,000

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2021	FY/2022
		BUDGET	BUDGET
012200-1151	ASST FAM SERV WORKER, EARLY	29,764	2,804
012200-1151	ASST FAM SERV WORKER, EARLY	392	31,195
012200-1660	BONUS	14,875	
012200-1660	BONUS	2,625	
012200-2100	FICA, HEADSTART	6,838	11,550
012200-2100	FICA, HEADSTART	12,931	5,763
012200-2100	FICA, EHS	2,512	261
012200-2100	FICA, EARLY HEAD START	431	2,633
012200-2210	VRS	11,308	15,415
012200-2210	VRS	18,597	8,808
012200-2210	VRS, EARLY HEAD START	506	53
012200-2210	VRS	51	531
012200-2220	VRS HYBRID	4,928	8,489
012200-2220	VRS HYBRID	8,085	4,851
012200-2220	VRS HYBRID	4,888	513
012200-2220	VRS HYBRID	896	5,133
012200-2300	HEALTH INS	21,884	36,166
012200-2300	HEALTH INS	41,943	18,083
012200-2300	HEALTH INS	8,203	795
012200-2300	HEALTH INS	1,369	8,351
012200-2400	GROUP LIFE INS, HEADSTART	1,309	1,927
012200-2400	GROUP LIFE INS, HEADSTART	2,151	1,101
012200-2400	GROUP LIFE INS, EHS	435	46
012200-2400	GROUP LIFE INS, EARLY HEAD S	76	457
012200-2510	VRS, VLDP	139	209
012200-2510	VRS, VLDP	199	120
012200-2510	VRS, VLDP, EHS	121	13
012200-2510	VRS, VLDP	25	127
012200-2750	VRS, HIC	1,182	1,740
012200-2750	VRS, HIC	1,943	994
012200-2750	VRS, HID, EHS	393	41
012200-2750	VRS, HIC	69	412
012200-3100	PURCHASED SERVICE, HEAD STAR	1,245	1,500
012200-3100	PURCHASED SERVICE, HEAD STAR	1,500	1,300
012200-3100	PROFESSIONAL SERVICES, EHS	500	500
012200-3100	PROFESSIONAL SERVICES, EHS		250
012200-5504	CONFERENCE - HS, TT&A	7,169	2,463
012200-5504	CONFERENCE/ED/INSERVICE TT&A	2,463	2,463
012200-5504	CONF/EDUC/INSERVICE, EHS, TT	1,050	
012200-5504	CONFERENCE REIMB., TT&A, EHS	100	1,009
012200-6013	INSTRUCTIONAL SUPPLIES, HEAD	794	
012200-6013	ED SUPPLIES - HEAD START, TT		3,160
012200-6013	SUPPLIES - HS TT&A	3,160	3,393
012200-6013	SUPPLIES, EHS	1,000	1,500
012200-6013	SUPPLIES, EHS	606	750
012200-6013	EDUCATIONAL SUPPLIE, TT&A, E	2,777	1,666
012200-6040	TECHNOLOGY SOFTWARE, HS, TTA		807
TOTAL SOCIAL WORKER SERVICES		509,264	439,179

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2021	FY/2022
		BUDGET	BUDGET
13000-INSTRUCTIONAL SUPPORT, STA			
013100-1124	SUPERVISORS, HEAD START	27,865	40,823
013100-1124	SUPERVISORS, HEAD START	39,011	29,159
013100-1124	SUPERVISORS, EHS	2,933	614
013100-1124	SUPERVISOR, EARLY HEAD START	587	3,069
013100-1130	OTHER PROFESSIONAL, EHS CCP	47,183	4,488
013100-1130	OTHER PROFESSIONAL, EARLY HS	4,274	49,453
013100-1660	BONUS	2,125	
013100-1660	BONUS	2,625	
013100-2100	FICA	2,136	3,123
013100-2100	FICA	2,984	2,231
013100-2100	FICA, EHS	4,131	390
013100-2100	FICA, EARLY HEAD START	360	4,018
013100-2210	VRS	4,631	6,785
013100-2210	VRS	6,484	4,846
013100-2210	VRS	8,236	916
013100-2210	VRS	872	8,646
013100-2300	HEALTH INS	3,173	4,808
013100-2300	HEALTH INS	4,808	3,434
013100-2300	HEALTH INS	10,108	978
013100-2300	HEALTH INS	904	10,322
013100-2400	GROUP LIFE INS	373	547
013100-2400	GROUP LIFE INS	523	391
013100-2400	GROUP LIFE INS, EHS	664	74
013100-2400	GROUP LIFE INS, EARLY HEAD S	70	697
013100-2750	VRS, HIC	337	494
013100-2750	VRS, HIC	472	353
013100-2750	VRS, HIC, EHS	600	67
013100-2750	VRS, HIC, EARLY HEAD START	64	529
013100-2800	TUITION ASSISTANCE, HS TT&A		100
013100-5504	CONFERENCE - HS, TT&A	128	4,243
013100-5504	CONFERENCE, HS - TT&A	4,243	1,928
013100-5504	CONFERENCE REIMB, EHS	6,100	
013100-5504	CONFERENCE REIMB., TT&A, EHS	7	1,009
TOTAL INSTRUCTIONAL SUPPORT, STA		189,011	188,535
20000-ADMINISTRATION/ATTENDANCE/H			
021600-1130	DIRECTOR, HEAD START	27,799	40,865
021600-1130	DIRECTOR, HEAD START	38,919	29,189
021600-1130	OTHER PROFESSIONAL, EHS	18,533	3,892
021600-1130	OTHER PROFESSIONAL, EARLY HS	3,707	19,459
021600-1150	CLERICAL, HEAD START	7,830	11,510
021600-1150	CLERICAL, HEAD START	10,962	8,222
021600-1150	CLERICAL, EHS	15,660	3,289
021600-1150	CLERICAL, EARLY HEAD START	3,132	16,443
021600-1660	BONUS	3,125	
021600-1660	BONUS	1,875	

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2021	FY/2022
		BUDGET	BUDGET
021600-2100	FICA	2,519	4,007
021600-2100	FICA	3,816	2,862
021600-2100	FICA, EHS	2,616	549
021600-2100	FICA, EARLY HEAD START	492	2,747
021600-2210	VRS	5,922	8,705
021600-2210	VRS	8,290	6,218
021600-2210	VRS	5,683	1,193
021600-2210	VRS	1,137	5,967
021600-2300	HEALTH INS	6,436	9,749
021600-2300	HEALTH INS	9,749	6,964
021600-2300	HEALTH INS	6,975	1,411
021600-2300	HEALTH INS	1,303	7,053
021600-2400	GROUP LIFE INS	477	702
021600-2400	GROUP LIFE INS	668	501
021600-2400	GROUP LIFE INS, EHS	458	96
021600-2400	GROUP LIFE INS, EARLY HEAD S	92	481
021600-2750	VRS, HIC	431	634
021600-2750	VRS, HIC	604	453
021600-2750	VRS, HIC, EHS	414	87
021600-2750	VRS, HIC	83	434
021600-3100	PROFESSIONAL SERVICES	432	21,919
021600-3100	PROFESSIONAL SRV & INDIRECT	21,919	435
021600-3100	PROFESSIONAL SRV & INDIRECT	5,025	750
021600-3100	PROFESSIONAL SERVICE, EARLY	463	5,025
021600-5000	OTHER CHARGES, TT&A	88	
021600-5400	COPIER LEASE, HEAD START	3,221	1,750
021600-5400	COPIER LEASE, HEAD START	1,750	1,500
021600-5400	LEASE, COPIER, EHS	1,063	690
021600-5400	COPIER LEASE, EARLY HEAD STA	277	714
021600-5504	CONFERENCE - HS, TT&A	2,848	1,009
021600-5504	CONFERENCE, HS, TT& A	1,009	
021600-5504	CONFERENCE, EHS, TTA	31	
021600-5504	CONFERECNE REIMB., TT&A, EHS	1,029	
021600-5504	CONFERENCE, HS, COVID	5,000	5,000
021600-6001	OFFICE SUPPLIES	12,571	3,000
021600-6001	OFFICE SUPPLIES	2,000	100
021600-6001	OFFICE SUPPLIES, EHS	2,000	4,000
021600-6001	OFFICE SUPPLIES, EARLY HEAD	2,581	2,000
021600-6001	OFFICE SUPPLIES, LOCAL	5,247	4,080
021600-6013	SUPPLIES, EHS	1,111	
021600-6040	TECHNOLOGY SOFTWARE	1,380	
021600-6040	TECHNOLOGY SOFTWARE, EHS	1,380	
021600-6050	NON CAPITALIZED COMPUTER HAR	11,774	500
021600-6050	NON-CAPITALIZED COMPUTER HAR	500	500
021600-6050	NON CAP TECHNOLOGY HARDWARE,	2,275	3,200
021600-6050	NON CAP TECHNOLOGY HARDWARE,	1,972	1,547
021600-6050	NON-CAP TECH HARDWARE, COVID	600	
TOTAL ADMINISTRATION/ATTENDANCE/H		279,253	251,401

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2021	FY/2022
		BUDGET	BUDGET
22000-ATTENDANCE & HEALTH SERVICE			
022100-1130	ATTENDANCE PROFESSIONAL-HEAD	11,340	16,669
022100-1130	ATTENDANCE PROFESSIONAL-HEAD	15,876	11,907
022100-1130	OTHER PROFESSIONAL, ERSEA, E	4,002	840
022100-1130	ATTENDANCE PROFESSIONAL, EHS	800	4,202
022100-1660	BONUS	2,125	
022100-1660	BONUS	375	
022100-2100	FICA - ATTENDANCE - HEAD STA	693	1,275
022100-2100	FICA - ATTENDANCE - HEAD STA	1,214	729
022100-2100	FICA, EHS	306	64
022100-2100	FICA, EARLY HEAD START	46	321
022100-2210	VRS	1,885	2,770
022100-2210	VRS	2,639	1,980
022100-2210	VRS	665	140
022100-2210	VRS, EARLY HEAD START	133	698
022100-2300	HEALTH INS	4,939	6,435
022100-2300	HEALTH INS	6,429	4,596
022100-2300	HEALTH INS	1,706	324
022100-2300	HEALTH INS	381	1,622
022100-2400	GROUP LIFE INS	152	223
022100-2400	GROUP LIFE INS	213	160
022100-2400	GROUP LIFE INS	54	11
022100-2400	GROUP LIFE INS	11	56
022100-2750	VRS, HIC	137	202
022100-2750	VRS, HIC	192	144
022100-2750	VRS, HIC, EHS	48	10
022100-2750	VRS, HIC, EARLY HEAD START	10	51
022100-3100	PROFESSIONAL SERVICE- HS ATT	25	
022100-5504	CONFERENCE EXPENSE, HS TT&A	1,699	
022100-5504	CONFERENCE/EDUC/INSERVICE, E	300	
022100-6001	OFFICE SUPPLIES- HS ATTENDAN	201	500
022100-6001	OFFICE SUPPLIES, EHS	500	500
022100-6001	OFFICE SUPPLIES, EARLY HEAD		500
TOTAL ATTENDANCE & HEALTH SERVICE		59,096	56,929
22200-HEALTH SERVICES			
022200-1131	HEALTH NURSES (RN) HEAD STAR	17,872	37,624
022200-1131	HEALTH NURSES (RN) HEAD STAR	35,922	18,765
022200-1131	RN, EHS	8,704	827
022200-1131	HEALTH NURSE, RN, EARLY HEAD	788	9,123
022200-1660	BONUS	2,125	
022200-1660	BONUS	375	
022200-2100	FICA	1,348	2,878
022200-2100	FICA	2,748	1,436
022200-2100	FICA, EHS	666	63
022200-2100	FICA, EARLY HEAD START	60	698
022200-2210	VRS	3,240	5,954

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2021	FY/2022
		BUDGET	BUDGET
022200-2210	VRS	5,670	3,402
022200-2210	VRS	1,430	150
022200-2210	VRS	143	1,501
022200-2300	HEALTH INS	2,271	4,916
022200-2300	HEALTH INS	4,916	2,458
022200-2300	HEALTH INS	1,168	108
022200-2300	HEALTH INS	100	1,193
022200-2400	GROUP LIFE INS	261	480
022200-2400	GROUP LIFE INS	457	274
022200-2400	GROUP LIFE INS, EHS	115	12
022200-2400	GROUP LIFE INS, EARLY HEAD S	11	121
022200-2750	VRS, HIC	236	433
022200-2750	VRS, HIC	413	248
022200-2750	VRS, HIC, EHS	104	11
022200-2750	VRS, HIC, EARLY HEAD START	10	109
022200-3100	PROFESSIONAL SERVICES, HEAD	685	630
022200-3100	PURCHASED SERVICE, HEAD STAR	630	325
022200-3100	PROFESSIONAL SERVICE, EHS		300
022200-3100	PROFESSIONAL SERVICE, EARLY	265	
022200-5000	HEALTH SERVICES- HS - OTHER		50
022200-5000	HEALTH SERVICES, HS, OTHER	50	50
022200-5000	OTHER, EHS	200	200
022200-5000	OTHER, EHS		50
022200-5504	CONFERENCE - HS, T&A		795
022200-5504	CONFERENCE/EDUC/INSERVICE T	795	
022200-5504	CONFERENCE REIMB., TT&A, EHS		1,009
022200-6013	INSTRUCTIONAL SUPPLIES, HEAD	22,339	6,000
022200-6013	EDUCATIONAL SUPPLIES-HEAD ST	3,998	
022200-6013	EDUCATIONAL SUPPLIES, HEAD S	2,500	2,000
022200-6013	SUPPLIES, EHS	10,020	14,067
022200-6013	SUPPLIES, EHS	27,878	3,413
022200-6013	EDUCATIONAL SUPPLIES, COVID	39,534	10,538
022200-6013	SUPPLIES, EHS, COVID	19,542	
022200-8200	CAPITAL ADDITIONAL, HEAD STA	7,676	
TOTAL HEALTH SERVICES		227,265	132,211
32000-VEHICLE OPERATION SERVICE			
032000-1130	OTHER PROFESSIONALS	15,493	22,775
032000-1130	OTHER PROFESSIONALS	21,691	16,268
032000-1130	OTHER PROFESSIONAL, EHS	1,631	342
032000-1130	OTHER PROFESSIONALS, EARLY H	326	1,712
032000-1660	BONUS	2,375	
032000-1660	BONUS	125	
032000-2100	FICA	1,187	1,742
032000-2100	FICA	1,659	1,245
032000-2100	FICA, EHS	125	26
032000-2100	FICA, EARLY HEAD START	25	131
032000-2210	VRS	2,575	3,785

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED FY/2021 BUDGET	ADOPTED FY/2022 BUDGET
032000-2210	VRS	3,605	2,704
032000-2210	VRS	271	57
032000-2210	VRS	54	285
032000-2300	HEALTH INS	3,173	4,808
032000-2300	HEALTH INS	4,808	3,434
032000-2300	HEALTH INS	353	72
032000-2300	HEALTH INS	67	362
032000-2400	GROUP LIFE INS	208	305
032000-2400	GROUP LIFE INS	291	218
032000-2400	GROUP LIFE INS, EHS	22	5
032000-2400	GROUP LIFE INS, EARLY HEAD S	4	23
032000-2750	VRS, HIC	187	276
032000-2750	VRS, HIC	262	197
032000-2750	VRS, HIC, EHS	20	4
032000-2750	VRS, HIC, EARLY HEAD START	4	21
032000-5504	CONFERENCE/EDUC/INSERVICES	75	
TOTAL VEHICLE OPERATION SERVICE		60,616	60,797
42000-BUILDING SERVICE			
042000-5000	OTHER CHARGES, HEAD START	391	200
042000-5000	OTHER CHARGES, HEAD START	200	150
042000-5000	OTHER, MAINTENANCE, EHS	250	50
042000-5000	MAINTENANCE SERV, EARLY HS	18	250
042000-5101	HS, ELECTRICAL	412	350
042000-5101	HS, ELECTRICAL	350	200
042000-5101	ELECTRICAL, EHS	125	50
042000-5101	ELECTRICAL, EARLY HEAD START	19	125
TOTAL BUILDING SERVICE		1,765	1,375
45000-TRANSPORTATION SERVICES			
045000-3300	VEHICLE MAINT/REPAIRS	433	250
045000-3300	VEHICLE MAINT/REPAIRS	250	250
045000-3300	VEHICLE MAINTENANCE, EHS	500	1,000
045000-3300	MAINTENANCE SERVICE, EARLY H	39	500
045000-6009	VEHICLE REPAIR PARTS, EHS	150	200
045000-6009	VEHICLE REPAIR PARTS, EHS		150
045000-8100	CAPITAL REPLACEMENT - HEAD S		15,000
045000-8200	CAPITAL, VEHICLE, ADDITIONAL	30,807	
TOTAL TRANSPORTATION SERVICES		32,179	17,350
TOTAL FOR HEADSTART		3,686,117	3,053,104
GOVERNOR'S SCHOOL FUND			
11000-CLASSROOM INSTRUCTION			
011000-1121	TEACHERS, GOVERNORS SCHOOL	729,987	766,470
011000-1520	SUBSTITUTE TEACHERS, GOV SCH	500	500
011000-1621	TEACHER, SUPPLEMENT	9,000	9,450
011000-2100	FICA	59,056	62,607

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2021	FY/2022
		BUDGET	BUDGET
011000-2210	VRS, GOVERNORS SCHOOL	104,647	109,875
011000-2220	VRS HYBRID, GOV SCHOOL	11,017	11,568
011000-2300	HEALTH INS, GOV SCHOOL	129,494	137,158
011000-2400	GROUP LIFE INS, GOV SCHOOL	9,782	10,272
011000-2510	VRS, VLDP, GOV SCHOOL	472	495
011000-2700	WORKERS COMPENSATION	1,337	1,337
011000-2750	VRS, HIC, GOV SCHOOL	8,816	9,274
011000-2800	TUITION ASSISTANCE, GOV SCHO	1,000	1,000
011000-3100	CONTRACTED SERVICES	14,000	14,000
011000-3120	PROFESSIONAL SERVICES	42,000	42,000
011000-3300	MAINTENANCE SERVICE	500	500
011000-3500	PRINTING & BINDING	1,500	1,500
011000-3830	TUITION, DUAL ENROLLMENT	112,000	112,000
011000-5420	RENTAL SPACE	4,000	4,000
011000-5504	CONV/EDUC/INSERVICE	10,000	10,000
011000-5801	DUES/MEMBERSHIPS	1,000	1,000
011000-6012	TEXTBOOKS	4,000	4,000
011000-6013	EDUCATIONAL SUPPLIES	50,000	50,000
011000-6040	SOFTWARE/ON-LINE CONTENT	35,000	40,000
011000-6050	NON CAPITALIZED COMPUTER HAR	45,000	45,000
TOTAL CLASSROOM INSTRUCTION		1,384,108	1,444,006
12100-GUIDANCE SERVICES			
012100-1123	GUIDANCE COUNSELORS, GOV SCH	30,862	64,810
012100-2100	FICA, GOV SCHOOL	2,360	4,958
012100-2210	VRS, GOV SCHOOL		10,771
012100-2300	HEALTH INS, GOV SCHOOL		8,676
012100-2400	GROUP LIFE, GOV SCHOOL		871
012100-2750	VRS, HIC, GOV SCHOOL		786
TOTAL GUIDANCE SERVICES		33,222	90,872
13100-IMPROVEMENT/INSTRUCTION			
013100-1130	DIRECTOR, GOVERNORS SCHOOL	84,589	88,823
013100-1150	CLERICAL, GOVERNORS SCHOOL	33,982	35,682
013100-2100	FICA, GOV SCHOOL	9,072	9,524
013100-2210	VRS, GOV SCHOOL	19,707	20,692
013100-2300	HEALTH INS, GOV SCHOOL	17,112	17,352
013100-2400	GROUP LIFE INS, GOV SCHOOL	1,588	1,668
013100-2700	WORKERS COMPENSATION	278	278
013100-2750	VRS, HIC	1,435	1,507
013100-5400	EQUIPMENT RENTAL	8,000	8,000
013100-6001	SUPPLIES	3,500	3,500
TOTAL IMPROVEMENT/INSTRUCTION		179,263	187,026
13800-COMPUTER TECHNICIAN			
013800-1140	COMPUTER TECHNICIAN	32,151	33,759
013800-2100	FICA	2,459	2,583
013800-2210	VRS	5,343	5,611

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2021	FY/2022
		BUDGET	BUDGET
013800-2300	HEALTH INS	4,260	4,338
013800-2400	GROUP LIFE INS	431	452
013800-2750	VRS, HIC	389	408
TOTAL COMPUTER TECHNICIAN		45,033	47,151
22200-HEALTH SERVICES			
022200-1140	SCHOOL NURSE		15,750
022200-2100	FICA		1,205
022200-2210	VRS		2,618
022200-2300	HEALTH INS		1,575
022200-2400	GROUP LIFE INS		211
022200-2750	VRS, HIC		191
TOTAL HEALTH SERVICES		0	21,550
41000-OPERATIONS MANAGEMENT			
041000-5201	POSTAL SERVICES	1,200	1,200
041000-5203	TELEPHONE SERVICES	60,000	60,000
TOTAL OPERATIONS MANAGEMENT		61,200	61,200
66000-CAPITAL/ADDITIONAL			
066000-8200	CAPITAL/ADDITIONAL	50,000	50,000
TOTAL CAPITAL/ADDITIONAL		50,000	50,000
TOTAL GOVERNOR'S SCHOOL		1,752,826	1,901,805
COUNTY CAPITAL IMPROVEMENT FUND			
80000-CAPITAL OUTLAYS			
080000-8005	ACQ. & DEVELOPMENT-LANDFILL	400,000	400,000
080000-8011	INFRASTRUCTURE-BEVERLEY MANO	0	50,000
080000-8012	INFRASTRUCTURE-MIDDLE RIVER	0	50,000
080000-8013	INFRASTRUCTURE-NORTH RIVER	0	50,000
080000-8014	INFRASTRUCTURE-PASTURES	0	50,000
080000-8015	INFRASTRUCTURE-RIVERHEADS	0	50,000
080000-8016	INFRASTRUCTURE-SOUTH RIVER	0	50,000
080000-8017	INFRASTRUCTURE-WAYNE	0	50,000
080000-8021	MATCHING GRANTS-BEVERLEY MAN	0	15,000
080000-8022	MATCHING GRANTS-MIDDLE RIVER	0	15,000
080000-8023	MATCHING GRANTS-NORTH RIVER	0	15,000
080000-8024	MATCHING GRANTS-PASTURES	0	15,000
080000-8025	MATCHING GRANTS-RIVERHEADS	0	15,000
080000-8026	MATCHING GRANTS-SOUTH RIVER	0	15,000
080000-8027	MATCHING GRANTS-WAYNE	0	15,000
080000-8049	ELECTORAL BD - VOTING MACHIN	25,000	25,000
080000-8053	LIBRARY-AUTOMATION	17,000	17,000
080000-8057	FIRE & RESCUE EQUIP/APPARTUS	576,550	570,500
080000-8058	EMERGENCY COMMUNICATIONS	743,727	1,221,046
080000-8059	FIRE TRAINING CENTER	59,295	0
080000-8060	SHERIFF EQUIP/K-9	50,000	50,000
080000-8070	SCHOLASTIC WAY PROJECT	0	0

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2021	FY/2022
		BUDGET	BUDGET
080000-8134	COUNTY SCHOOLS	1,494,745	185,644
080000-8135	REGIONAL CORRECTION FACILITY	2,678,624	1,064,124
080000-8139	TOURIST INFORMATION CENTER	66,526	10,000
080000-8141	GEOGRAPHICAL INFO.SYSTEM	0	0
080000-8142	SD POOL/BUS/PARKS	100,000	100,000
080000-8144	INFORMATION TECHNOLOGY	245,562	245,562
080000-8145	ECONOMIC DEVELOPMENT	2,519,918	266,612
080000-8146	FIRING RANGE	2,450	8,000
080000-8147	GOVERNMENT CENTER EXPANSION	0	0
080000-8148	COUNTY COURTHOUSE	1,500,000	600000
080000-8149	WATER & SEWER PROJECTS CONTR	100,000	100,000
080000-8151	FLOOD CONTROL DAMS	984,690	0
080000-8152	FIRE & RESCUE EQUIPMENT-VOLU	200,000	200,000
080000-8153	HAZARDOUS MATERIALS GRANT	10,000	10,000
080000-8155	DUPONT SETTLEMENT GRANT	45,000	150,000
080000-8161	BLUE RIDGE COMMUNITY COLLEGE	137,585	137,585
080000-8162	SECONDARY ROADS-REVENUE SHAR	302,508	591,041
080000-8164	STORM WATER MANAGEMENT	47,229	47,229
080000-8165	GOVERNMENT CENTER SECURITY	25,000	25,000
080000-8166	VEHICLE SINKING FUND	1,063,350	275,500
080000-8198	BUILDING SINKING FUND	277,740	261,460
080000-8199	CONTINGENCIES	9,265,848	-1,965
TOTAL CAPITAL OUTLAYS		22,938,347	7,014,338
94000-TRANSFERS TO OTHER FUNDS			
094000-0011	TRANSFERS TO GENERAL FUND	205,443	0
094000-0023	TRANSFER TO DSS FUND	0	100,000
094000-0024	TRANSFER TO CSA FUND	517000	0
094000-0044	TRANSFERS TO SCH. CAP. FUND	35,457	0
094000-0045	TRANSFERS TO DEBT FUND	657,345	661,181
TOTAL TRANSFERS TO OTHER FUNDS		1,415,245	761,181
TOTAL FOR COUNTY CAPITAL IMPROVEMENT FUND		24,353,592	7,775,519



Statistical Section

COUNTY OF AUGUSTA, VIRGINIA

FULL-TIME EQUIVALENT COUNTY GOVERNMENT EMPLOYEES BY FUNCTION

Function	Fiscal Year June 30,											
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
General government	46	46	47	46	47	50	50	50	50	53	53	54
Judicial administration	26	26	23	23	23	26	27	27	27	30	30	33
Public safety:												
Sheriffs department	74	74	74	76	80	76	78	80	85	88	88	89
Emergency communication center	19	19	18	18	18	18	18	18	18	22	22	22
Fire & rescue	51	59	80	80	86	105	105	105	105	106	109	124
Building inspections	6	6	6	6	6	6	6	6	6	6	6	6
Animal control	3	3	3	3	3	3	3	3	3	3	3	3
Public works												
Facilities management:	17	17	17	17	19	27	31	31	35	35	35	35
Health and welfare:												
Department of social services	129	129	121	123	132	134	144	145	145	153	153	153
Culture and recreation:												
Parks and recreation	11	10	10	10	11	10	10	10	6	6	6	6
Library	15	15	15	15	15	16	16	16	16	17	17	17
Community development	12	12	10	10	10	11	11	11	11	11	12	12
Economic development	1	1	1	2	2	2	2	2	2	2	2	2
Totals	410	417	425	429	452	484	501	504	509	532	536	556

COUNTY OF AUGUSTA, VIRGINIA

ASSESSED VALUE AND ESTIMATED ACTUAL VALUE OF TAXABLE PROPERTY

Last Ten Fiscal Years

Fiscal Year	Real Estate ⁽¹⁾	Personal Property ⁽²⁾	Machinery and Tools	Public Service ⁽³⁾	Total Taxable Assessed Value	Total Direct Tax Rate	Estimated Actual Taxable Value	State Sales Assessment Ratio ⁽⁴⁾
2020	\$ 7,471,356,719	\$ 757,708,190	\$ 233,718,440	\$ 471,627,175	8,934,410,524	\$ 0.81	10,095,379,123	88.50%
2019	7,179,876,646	726,168,020	216,125,380	458,514,898	8,580,684,944	0.81	9,157,614,668	93.70%
2018	6,596,809,781	694,028,820	210,101,090	452,830,444	7,953,770,135	0.81	8,654,809,723	91.90%
2017	6,809,979,950	685,423,223	199,672,770	459,153,026	8,154,228,969	0.76	8,647,114,495	94.30%
2016	6,749,732,645	664,734,844	190,814,950	394,852,593	8,000,135,032	0.76	8,483,706,291	94.30%
2015	6,664,333,605	634,007,910	182,405,510	304,068,097	7,784,815,122	0.74	7,792,607,730	99.90%
2014	6,720,763,659	630,856,230	174,573,180	302,295,345	7,828,488,414	0.70	7,955,780,909	98.40%
2013	6,627,699,412	610,670,920	169,345,780	306,388,610	7,714,104,722	0.67	7,714,104,722	100.00%
2012	6,605,841,389	587,378,990	163,603,880	270,112,744	7,626,937,003	0.63	7,626,937,003	100.00%
2011	6,574,353,920	571,552,370	160,112,380	271,260,646	7,577,279,316	0.63	7,860,248,253	96.40%

COUNTY OF AUGUSTA, VIRGINIA

PRINCIPAL PROPERTY TAXPAYERS

Current Year and the Period Nine Years Prior

Taxpayer	Business Type	Fiscal Year 2020			Fiscal Year 2011		
		2019 Assessed Valuation	Rank	% of Total Assessed Valuation	2010 Assessed Valuation	Rank	% of Total Assessed Valuation
Virginia Power	Public Utility	\$ 313,362,361	1	3.65%	\$ 130,612,220	1	1.75%
Hershey Foods Corporation	Food Manufacturer	126,972,980	2	1.48%	92,773,700	2	1.25%
McKee Baking Company	Food Manufacturer	71,594,590	3	0.83%	62,887,191	2	0.84%
Shenandoah Valley Electric	Public Utility	56,890,070	4	0.66%	46,296,039	4	0.62%
Target Corporation	Distribution Center	49,923,770	5	0.58%	41,614,780	5	0.56%
Shamrock Foods Company	Food Manufacturer	36,139,510	6	0.42%	-		
Hollister, Inc.	Medical Supplies Mfg.	30,857,219	7	0.36%	15,202,369	10	0.20%
MeadWestvaco	Paper Mfg. Warehouse	27,090,200	8	0.32%	20,540,400	7	0.28%
Daikin (formerly McQuay International)	Industrial Air Cond. Equip.	25,539,250	9	0.30%	-		
Nibco, Inc.	Copper Pipe Fittings	24,615,760	10	0.29%	-		
Pactiv (formerly Reynolds Metals)	Flexible Packaging	-		0.00%	15,465,260	9	0.21%
First Republic Group Realty/Colonial Realty		-		0.00%	17,066,800	8	0.23%
Verizon/Bell Atlantic	Public Utility	-		0.00%	22,878,671	6	0.31%
		<u>\$ 762,985,710</u>		<u>8.89%</u>	<u>\$ 465,337,430</u>		<u>6.25%</u>

COUNTY OF AUGUSTA, VIRGINIA

PRINCIPAL EMPLOYERS

Current Year and Nine Years Ago

Employer	Fiscal Year 2020			Fiscal Year 2011		
	Employees	Rank	% of Total County Employment	Employees	Rank	% of Total County Employment
Augusta County School Board	1000+	1	4.08%	1000+	1	4.22%
Augusta Medical Center	1000+	2	4.08%	1000+	2	4.22%
Hershey Chocolate of Virginia	1000+	3	4.08%	500-999	4	2.11%
McKee Foods Corporation	1000+	4	4.08%	500-999	3	2.11%
Target Corp.	500-999	5	2.04%	500-999	5	2.11%
AAF McQuay, Inc.	500-999	6	2.04%	500-999	6	2.11%
Hollister, Inc.	500-999	7	2.04%	250-499	7	1.06%
County of Augusta	500-999	8	2.04%	-		
NIBCO of Virginia	250-499	9	1.02%	-		
Blue Ridge Community College	250-499	10	1.02%	250-499	8	1.06%
Augusta Correctional Center	-		0.00%	250-499	9	1.06%
Alcoa Building Products	-		0.00%	250-499	10	1.06%
Totals, average	<u>9,750</u>		<u>26.52%</u>	<u>7,500</u>		<u>21.12%</u>
Total County employment	<u>36,806</u>			<u>35,542</u>		

COUNTY OF AUGUSTA, VIRGINIA

GENERAL GOVERNMENTAL TAX REVENUES BY SOURCE

Last Ten Fiscal Years

(modified accrual basis of accounting)

Fiscal Year	Property Tax	Local Sales and Use Tax	Consumer Utility Tax	Business License Tax	Restaurant Food Tax	Other Local Tax	Total
2020	\$ 68,528,431	\$ 6,822,265	\$ 1,812,435	\$ 4,313,711	\$ 2,418,593	\$ 2,094,917	85,990,352
2019	66,330,173	6,240,415	1,804,213	4,065,916	2,558,254	2,171,699	83,170,670
2018	61,109,229	5,673,129	1,791,413	3,813,142	2,504,972	2,107,785	76,999,670
2017	58,114,396	5,542,113	1,786,347	3,625,435	2,544,440	2,106,591	73,719,322
2016	56,207,747	5,422,965	1,781,431	3,526,206	2,444,725	1,964,970	71,348,044
2015	52,963,125	4,984,203	1,749,332	3,734,050	2,320,903	1,856,653	67,608,266
2014	51,399,030	4,803,575	1,724,037	3,488,169	2,081,118	1,853,526	65,349,455
2013	47,584,001	4,823,327	1,714,242	3,183,170	2,246,096	1,629,127	61,179,963
2012	44,460,692	4,532,643	1,684,948	3,241,549	2,193,920	1,557,871	57,671,623
2011	43,846,031	4,493,294	1,693,984	3,034,935	2,169,324	1,594,562	56,832,130

COUNTY OF AUGUSTA, VIRGINIA

DEMOGRAPHIC AND ECONOMIC STATISTICS Last Ten Fiscal Years

Fiscal Year	Population	Personal Income	Per Capita Personal Income	Median Age	School Enrollment	Unemployment Rate
2020 ⁽²⁾	75,558	\$ 44,316	58.65%	45-49	9,896	5.80%
2019	75,457	42,436	56.24%	45-49	9,925	2.60%
2018	75,144	42,436	56.47%	45-49	9,939	3.00%
2017	74,997	42,436	56.58%	45-49	9,968	3.60%
2016	74,314	39,856	53.63%	50-54	10,106	3.50%
2015	74,314	39,479	53.12%	50-54	10,162	4.70%
2014	73,862	38,255	51.79%	50-54	10,325	4.70%
2013	73,912	36,764	49.74%	50-54	10,415	5.30%
2012	73,658	37,053	50.30%	50-54	10,405	5.90%
2011	73,549	35,021	47.62%	50-54	10,457	6.20%

COUNTY OF AUGUSTA, VIRGINIA

OPERATING INDICATORS BY FUNCTION

Last Ten Fiscal Years

Function	Fiscal Year June 30,									
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Public Safety										
Sheriffs Department:										
Number of police personnel and officers	74	74	74	76	80	73	80	80	88	88
Physical arrests	1,935	1,608	1,642	1,865	1,876	1,907	2,383	2,469	2,328	2,549
Traffic violations	5,608	4,079	3,367	3,928	3,444	2,419	5,045	5,695	5,273	5,631
Parking violations	-	-	-	28	9	6	6	-	4	5
Fire and rescue:										
Number of calls answered	17,800	18,093	18,884	17,949	17,645	17,866	18,338	18,811	20,055	15,845
Number of volunteers ⁽¹⁾	802	884	890	964	921	858	813	785	607	605
Number of paid fire personnel and officers	51	59	80	81	86	86	105	105	105	106
Building inspections:										
Permits issued	763	780	728	801	812	826	907	779	825	N/A
Animal control:										
Number of calls answered	2,858	2,884	3,272	2,940	2,961	2,781	2,510	2,737	2,854	N/A
Public Works										
Facilities Management										
Trucks/vehicles ⁽³⁾	7	7	7	7	7	7	7	15	15	16
Health and Welfare										
Department of Social Services:										
Caseload	12,148	12,153	12,389	12,050	11,555	11,420	11,514	11,708	12,299	13,809
Culture and Recreation										
Parks and recreation:										
After-school program participants ⁽⁴⁾	300	291	304	289	284	285	279	272	226	159
Community Development										
Planning:										
Zoning permits issued	565	525	487	471	509	521	517	475	492	N/A
Component Unit - School Board										
Education:										
Instruction	1,136	1,111	1,105	1,088	1,079	1,071	1,079	1,056	1,064	1,077
Other	481	467	474	478	476	485	513	502	511	510
Total	1,617	1,578	1,579	1,566	1,555	1,555	1,592	1,558	1,575	1,587
Average daily membership	10,457	10,405	10,415	10,325	10,162	10,106	9,968	9,939	9,925	9,896
Local expenditures per pupil ⁽²⁾	3,887	3,879	4,046	4,357.37	4,459.09	4,530	4,640	5,090	5,113	5,109

COUNTY OF AUGUSTA, VIRGINIA

CAPITAL ASSET STATISTICS BY FUNCTION
Last Ten Fiscal Years

Function	Fiscal Year June 30,									
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
General Government										
Administration buildings	17	17	17	17	17	17	17	17	17	17
Vehicles	5	5	5	5	5	5	5	5	5	5
Public Safety										
Sheriff's Department:										
Number of stations	1	1	1	1	1	1	1	1	1	1
Patrol units	71	71	72	75	75	74	75	81	81	87
Other vehicles	11	11	17	14	13	15	10	19	19	21
Fire and rescue:										
Number of fire & rescue stations	17	17	17	17	17	17	17	17	17	17
Number of apparatus	166	155	159	169	169	170	176	179	179	190
Building inspections:										
Vehicles	5	4	3	4	4	4	4	4	4	4
Animal control:										
Vehicles	3	3	3	3	3	3	3	3	3	3
Mobile Command Units	1	1	1	1	1	1	1	1	1	1
Public Works										
General maintenance:										
Trucks/vehicles ⁽²⁾	7	7	7	7	7	7	7	15	15	16
Compactor sites	10	10	10	10	10	10	10	10	10	10
Health and Welfare										
Department of Social Services:										
Vehicles	27	27	28	28	28	29	28	29	29	30
Culture and Recreation										
Parks and recreation:										
Community centers	6	6	6	6	6	6	6	6	6	6
Vehicles	13	14	15	15	14	12	12	12	7	6
Parks	5	5	5	5	5	5	5	5	5	5
Parks acreage	210	210	210	210	210	210	210	210	217	217
Swimming pools	2	2	2	2	2	2	2	2	2	2
Tennis courts ⁽¹⁾	18	18	18	18	18	18	18	18	18	18
Library:										
Vehicles	1	1	1	1	1	1	1	1	1	1
Community Development										
Planning:										
Vehicles	4	4	4	4	4	4	4	4	4	4
Economic Development:										
Vehicles	-	-	-	1	1	1	1	1	1	1
Component Unit - School Board										
Education:										
Number of schools:										
Elementary	12	12	12	11	11	11	11	11	11	11
Middle	4	4	4	4	4	4	4	4	4	4
High	5	5	5	5	5	5	5	5	5	5



AUGUSTA

COUNTY, VIRGINIA

Glossary

Augusta County Glossary of Terms

Agency Fund	This fund is for assets held by the County for outside organizations. This allows for no duplication of administrative functions such as accounting, budgeting, procurement and personal matters.
Appropriation	An authorization granted by the Board of Supervisors to a specified organization, such as a unit of the County Government, to make expenditures and to incur obligations for specific purposes. An appropriation is limited in dollar amount and as to when it may be spent, usually expiring at the end of the fiscal year.
Appropriation Resolution	A legally binding document prepared by the County Administrator which delineates by fund and department all expenditures and revenue adopted by the Board of Supervisors which are reflected in the Adopted Fiscal Plan.
Assessed Valuation	The official valuation of property as a basis for property taxation.
Balanced Budget	The estimated revenues meet planned expenditures
Budget	An annual financial plan that identifies revenues, specifies the type and level of services to be provided and establishes the amount of money which can be spent.
Capital Facilities	Fixed assets, primarily buildings, acquired or constructed by the County.
Capital Improvement Program	Proposes the acquisition, development, enhancement or replacement of public facilities to serve the County citizenry. The CIP, a reflection of the physical development policies of the County, typically encompasses a five-year period and typically includes projects in excess of \$50,000.
Capital Outlay	Expenditures for items of a substantial nature (more than \$1,000) that are expected to have a useful life of several years. Examples include personal computers, vehicles, radios, tape recorders, etc.
Carryover Funds	Unexpended funds from the previous fiscal year which may be used to make payments in the current fiscal year. This may also be referred to as the beginning fund balance.
Codified Ordinance	An ordinance related to a specific code, such as the Code of the Commonwealth of Virginia, or the Code of the County of Augusta.
Constitutional Officers	Elected officials whose positions are established by the Constitution of the Commonwealth or its statutes. (Clerk of the Circuit Court, Commissioner of the Revenue, Commonwealth's Attorney, Sheriff and Treasurer.)
Debt Service Fund	The fund to finance and account for both principal and interest payments on long term debt.
Depreciation	A loss in value of property due to age, wear, or market conditions.
Enterprise Fund	This fund is used to report any activity for which a fee is charged to external users for goods or services.
Fiscal Year	A fixed period of time for which expenditures and revenues are provided in Augusta County. The fiscal year is July 1 through June 30.
Full Time Position	An employment position authorized by the Board of Supervisors and included in the Table of Authorized Positions. Funding may or may not be included in the budget for the positions.
Fund	An accounting entity with a group of self-balancing accounts.
Fund Balance	The difference between costs and revenue. A negative fund balance is sometimes called a deficit.
General Fund	The general operating fund that is used to account for all financial resources except those required to be accounted for in another fund.
Goal	A broad statement of outcomes to be achieved on behalf of the customers.

Governmental Fund	Fund typically used to account for tax –supported activities.
Intergovernmental Revenue	Revenue from other governments, such as the State and Federal governments, in the form of grants, entitlements, shared revenue, or payments in lieu of taxes.
Internal Service Fund	A self-supporting fund that generates expenditures and revenues through user charges in providing services to internal customers.
Long-Term Debt	Debt with a maturity of more than one year after the date of issuance.
Modified Accrual	Revenues are recorded when susceptible to accrual, i.e., both measurable and available to finance expenditures of the fiscal period.
Object Series	A subsection of a department’s budget which groups similar accounts. Personnel, operating and capital outlay are the three major series used
Objectives	A statement of results to be achieved by a specific period of time in order to accomplish stated goals. Objectives describe specific measurable outputs within a designated time frame.
Operating Budget	Includes all funds except those in the capital budget. The operating budget is adopted by the Board of Supervisors on a fiscal year basis and can be amended during the year pursuant to Virginia Code.
Performance Measurements	Provides continuous feedback and identifies where adjustments or corrective actions are needed.
Personal Property	A category of property, other than real estate, so identified for purposes of taxation. It includes personally owned items, corporate property and business equipment. Examples include automobiles, motorcycles, trailers, boats, airplanes, business furnishing, and manufacturing equipment.
Productivity Measures	Data which combines the dimensions of efficiency and effectiveness in a single indicator.
Program	This is a plan or unit under which action may be taken towards meeting an individual or set of goal(s) in the provision of a particular service.
Property Tax Rate	The level at which property values are calculated to determine the amount of taxes to be collected.
Public Service Property	Property specifically designated for public service use. This includes property purchased or received as a gift by a government. It includes real property such as land and buildings, and other property, such as computers, copiers and cash registers.
Real Property	Real estate, including land and improvements (building, fencing, paving, etc.) classified for purposes of tax assessment.
Reserve	A portion of a fund’s assets that is restricted for a certain purpose and not available for appropriation.
Revenue	A source of income that provides an increase in net financial resources, and is used to fund expenditures. Budgeted revenue is categorized according to its source such a local, state, federal or other financing sources.
School Fund	This fund is used for revenues and expenditures related to operations of the public school system.
Service Levels	A descriptive section in the budget narratives, detailing past performance and changes in the quality and quantity of services provided.
Special Revenue Fund	The fund that accounts for special revenue sources that is restricted to expenditures for specific purposes. These funds include welfare funds.
Workload Measures	Data which indicates the amount of work performed; strictly a volume count; a measure of inputs and outputs. Also known as a performance measure.