

Augusta County Electoral Board
Approved Minutes of Meeting
March 30, 2022
Smith West Room, Augusta County Government Center

- I. Call to Order. The meeting was called to order at 2:01pm. Present were: Marcy Reedy, Chair; Dave Leatherwood, Vice-Chair; Georgia Alvis-Long, Secretary; Connie Evans, Director of Elections and General Registrar; and Robin Moyer, Assistant Director of Elections and Chief Deputy Registrar.
- II. Reading and Approval of Minutes of Previous Meeting. Dave moved to dispense with the reading of the minutes of the March 9th Electoral Board meeting and to approve them as prepared. No second is required.
Ayes: Dave Leatherwood, Georgia Alvis-Long, Marcy Reedy.
- III. Electoral Board Members' Reports.
 - A. Chairman.
 1. New Virginia Electoral Board Association Officers - (as of March 20, 2022 at *VEBA Annual Meeting).
JoAnne Speiden - President - Orange County
John Nunnally - 1st Vice President - Caroline County
Wanda Taylor - 2nd Vice President - Goochland County
Marcy expressed kudos to the immediate past President, Barbara Tabb, for her longer than expected service due to COVID.
 2. Clarification is needed as to what the definition of and what constitutes a "deputy" of an elected official. (The position is referred to on the *Officer of Election Response to Notice of Appointment*.)
A brief discussion ensued as to the definition of "deputy". No absolute conclusion was determined. Georgia stated she would contact *ELECT tomorrow, in order to try to get a firm understanding of the definition and to whom it would apply.
 - B. Vice Chairman.
 1. Continuing to evaluate the effects of redistricting with regard to the establishment of 4 new precincts and the consolidation of 2, giving the Electoral Board 3 net new polling teams to assemble.
 2. Reviewing the reallocation of existing Officer of Elections and incorporating new Officer of Elections to the Master List.
Once all Officer of Elections Responses and Oaths are received then the reallocation of polling teams can begin. Careful consideration will be made to assign experienced and enthusiastic team players to take on the roles of Chief and Assistant Chief to the new precincts, as well as to any precincts that may suffer from unexpected vacancies.
 - C. Secretary.
*VEBA Executive Board Meeting (3-17-2022) and the *VEBA Annual Meeting (3-18/19, 2022).
 1. 2023 *VEBA dues will be increased by \$20. No dues increase has occurred in the last 5 yrs.
 2. *VEBA is negotiating with *ELECT to allow Boot Camp Training to count as State Training, however the Electoral Board member must attend the training in person for it to be accepted.
 3. Slight changes will be noted to our Electoral Board agenda and to future minutes due to formal presentations given on FOIA and Guidelines on Conducting Electoral Board Meetings.
 4. Elected as *VEBA, Western District Director. (Previously appointed in June, 2021, by *VEBA Executive Board to fill a vacancy.)
- IV. Registrar's Report.
 1. Security Plan. Completed and needs Georgia's signature as Secretary.
 2. Redistricting, *VERIS - Friday access.
Continuing background work. Unable to work in *VERIS until Commonwealth Attorney General gives final approval of no objection on precinct boundaries.
Time constraints to make any voter location changes are approaching fast.
Connie will send Carol an email to request a meeting with the County Attorney to see how best to proceed without the Attorney General's final approval of 'no objection'.

3. New Hire. Started 2 weeks ago today. *VERIS training has been initiated.
4. *ESO will be doing L&A testing, on May 3rd, at 9am, in the South Board Room.

V. Unfinished Business.

1. Update everyone on the new *ESO equipment we saw at *VEBA and get an update on the status of the leasing arrangement for the old equipment.
Marcy reported that she and Georgia were given a detailed and visual demonstration by *ESO (Kimberlee and Matt) on the new voting equipment that would become available soon. The upgrades are extremely impressive and will be advantageous to all Officers of Election. After much discussion, regarding the matter of making final arrangements in leasing old equipment for the June Primary, it was decided that without the 'no objection' response from the Attorney General on the County's redistricting plan or the County Attorney advising otherwise then any decision on leasing old equipment would be placed on hold.
2. Officers of Election - Appointment.
Marcy requested that Timothy Troxler and Leanna Whitmore be appointed as Officers of Election.
Dave moved to appoint Timothy Troxler and Leanna Whitmore as new Officers of Election, with their term beginning today and ending on February 28, 2023. No second is required.
Ayes: Dave Leatherwood, Georgia Alvis-Long, Marcy Reedy.

VI. New Business.

1. Establish a plan for training. How many sessions do we need and how do we want to specialize training to Chiefs/ Assistant Chief's, Officers of Election, and new officers?
After much discussion, it was decided that Chiefs and Assistant Chiefs (new and returning) would have sessions that focused on their specific leadership responsibilities during the entire Election Day process and on how to delegate duties and roles to their Officers of Election. Chiefs/ Assistant Chief's (new and returning) will be assigned one of the following training sessions:
May 31st - 4pm or 6pm
June 6th - 4pm or 6pm
Returning and new Officers of Election will have training on all aspects of Election Day, from start to finish, and will include a section on how to be a team player.
Returning and new Officers of Election will be assigned one of the following training sessions:
June 1st - 4pm or 6pm
June 7th - 4pm or 6pm - Board of Supervisors Room
2. How do we want to handle the Central Absentee Precinct?
Discussion ensued on specialized training for *CAP: Absentee Voting In Person and *CAP: Absentee Voting By Mail.
Training for *CAP Absentee Voting In Person will be held on May 5th at 6pm.
Training for *CAP By Mail Voting will be held on June 9th at 6pm.

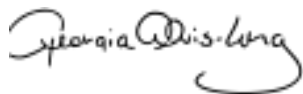
VII. Comments by the Public. No public present.

VIII. Adjournment.

Dave moved to adjourn the meeting at 3:43pm. Georgia seconded.
Ayes: Dave Leatherwood, Georgia Alvis-Long, Marcy Reedy.

Next meeting date, time, and location are To Be Determined.

Respectfully submitted,



Georgia Alvis-Long, Secretary

* Noted abbreviations. VEBA = Virginia Electoral Board Association ELECT = VA Dept. of Elections
VERIS = VA Election and Registration System, Voter Registration ESO = Elections Services Online
L & A = Logistics and Accuracy CAP = Central Absentee Precinct