



AUGUSTA

COUNTY, VIRGINIA

FY2022-2023 Revised Budget

FY2023-2024 Adopted Budget

Operating and Capital

Prepared by: Augusta County Finance Department

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Transmittal Section

COUNTY OF AUGUSTA, VA

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March 27, 2023

M E M O R A N D U M

TO: BOARD OF SUPERVISORS

FROM: Timothy K. Fitzgerald, County Administrator

SUBJECT: **FISCAL YEAR 2023-24 OPERATING BUDGET**

The proposed Fiscal Year 2023-24 budget is provided for your consideration. The budget has been prepared in accordance with section 15.2-2503 of the Code of Virginia as amended. This budget is balanced and provides for a spending plan for the next fiscal year. Revenue and expenditure projections are prepared with the best information available at the time of presentation. The budget is comprised of multiple funds, including General, Fire Revolving, Asset Forfeiture, Economic Development Authority, Revenue Recovery, American Rescue Plan, Shenandoah Valley Social Services, Children's Services Act (CSA), various Education funds, Debt Service and Capital Improvement.

The total fiscal year 2024 general fund budget is \$118,980,727, which is an increase from the fiscal year 2023 budget in the amount of \$4,253,137 or 4%. In order to fulfill the need of submitting a balanced budget, \$11,126,945 is trimmed from agency requests. Requests reflected in the spending plan includes funding the core services of local government: public safety, education, cultural, community development and the administrative services to support them.

A Five-Year Financial Plan is included in the budget documentation. The Plan begins with the balanced FY2024 budget and forecasts future growth in revenues and expenditures. This includes the addition of future capital projects, debt service, or operating needs.

REVENUES:

As of January 1st, 2022, the total assessed value of all taxable property in Augusta County was:

REAL ESTATE:	<u>Tax Rate</u> \$.63/\$100	<u>Assessment</u> \$7,864,156,802	<u>Levy</u> \$49,544,188
PERSONAL PROPERTY:	<u>Tax Rate</u> \$2.60/\$100 \$2.00/\$100	<u>Assessment</u> \$900,401,730 \$147,777,350	<u>Levy</u> \$23,410,445 \$ 2,955,547
PUBLIC SERVICE: REAL ESTATE:	<u>Tax Rate</u> \$.63/\$100	<u>Assessment</u> \$419,980,476	<u>Levy</u> \$2,645,877
MOBILE HOMES:	<u>Tax Rate</u> \$.63/\$100	<u>Assessment</u> \$38,158,660	<u>Levy</u> \$240,400
MACHINERY & TOOLS:	<u>Tax Rate</u> \$2.00/\$100	<u>Assessment</u> \$288,709,080	<u>Levy</u> \$5,774,182

Levies are increased by estimated growth to arrive at an approximate January 1, 2023 assessment. Reductions for collections rate, tax increment financing payments and exemptions per the Code of Virginia are applied to arrive at a final budget figure. Estimates for tax increment financing commitments and exemptions per the Code of Virginia total \$1,643,029 and \$305,244 respectively for Fiscal Year 2024. Estimated growth in total property tax revenue is flat, as there is an estimated decrease in vehicle values of 20% over the prior year. The FY23-24 budget is balanced assuming that the County's current tax rates are not changed. The following is a partial listing of tax rates and the revenue generated for each 1 cent increase in the tax rate:

Real Estate 63¢	= \$790,000
TPP \$2.60	= \$ 73,000
\$2.00	= \$ 15,000

OTHER LOCAL TAXES:

Other local taxes show an estimated growth of \$2.4 million or 12%. This category encompasses 19% of total revenues in the general fund. Local taxes are generated by consumer spending, and sales, business license, recordation, meals and lodging taxes continue to create growth in revenue. Tax increment financing commitments reduced revenue estimates for other local taxes by \$208,000.

OTHER REVENUES:

For Calendar year 2022, the County issued 851 building permits for a total of \$229 million in value, an increase of 11 permits or 1%, and a decrease in value of 25%. The decrease was due to location of a large business into the County in the prior year. Removing this anomaly, growth in other permits was still favorable with an increase of \$92 million or 67% over the prior year, due in part to industry expansion or relocations and two middle school projects.

STATE FUNDING:

State funding is the third largest funding source for the general fund at \$13 million or 11%. Revenues from the Commonwealth show an increase in Compensation Board revenues due to State budget considerations. Award of a school resource officer grant increased State revenues by \$797,000. Communications tax continues to decline.

FEDERAL FUNDING:

Federal funding consists of payment in lieu of taxes and public safety grants. Funding decreased from prior year due to the final year of an opioid and substance abuse grant for the Commonwealth Attorney's office.

EXPENDITURES:

The budget, as presented, is balanced with anticipated expenditures covered by estimated revenues. Below is an explanation of primary expenditure requests.

REVISED FY23 BUDGET:

The revised budget has adjustments for several expenditures that materialized in FY23. Adjustments for school resource officers and public safety pay and reclassifications approved by the board after FY23 budget approval are included. There have been adjustments due to inflation and increase in fuel costs. Finally, adjustments are made to conserve escrows for Middle River Regional Jail, Children's Services Act (CSA), Shenandoah Valley Social Services and Dependent Care.

PERSONNEL:

Recruitment and retention of the workforce remains a priority. The balanced budget includes a cost of living and merit increase for full and part-time employees of 5% as of January 1, 2024. The merit component will be based on the fall 2023 evaluations. Health insurance is reduced for CY2023 and CY2024 due to change in providers and estimated claims. The VRS (Virginia Retirement System) rate for the County employees remains at 10.39% in FY24, the second year of the biennium.

Departments requested thirty-one full-time positions and one part-time position in FY2024. The balanced budget includes a Permit Specialist, HR Technician and an Accountant.

EDUCATION:

Education remains a priority in this balanced budget. The County’s FY24 budget includes a proposed direct operating transfer to the School fund in the amount of \$49,028,505 which includes \$1,285,163 in new revenue from the shared revenue growth formula. School bus funding of \$1,080,000 will be transferred to the School Capital Improvement Fund and debt service for education of \$7,256,250 will be transferred to the Debt Fund.

GENERAL GOVERNMENT:

General Government includes all County departments. In the balanced budget, non-payroll expenditures for departments show an increase over previous year’s budget expenditures due to inflation and fuel costs. Other increases include the reassessment contract, presidential primary, increase in maintenance service contracts, school resource officers operating costs, and contractual training for fire & rescue. Tourism funding increased due to State Code requirements.

OUTSIDE AGENCIES:

The County assists with funding to multiple community and regional agencies. Although total local funding for Middle River Regional Jail was flat, funding for Augusta County increased due to growth in inmate days for County’s percent from 35.5% to 37.6%. Staff has prepared a cash flow summary of the jail reserve account and the use of these reserves will only be available for FY2024. The funding plan of the last decade is no longer feasible and a portion of capital funding is currently allocated to the jail’s reserve. Increases were made to other regional entities that serve the citizens of Augusta County, including the Shenandoah Valley Juvenile Detention Home, Shenandoah Valley Regional Airport, Office on Youth, Shenandoah Valley Animal Services Center, Regional Landfill, Health Department, Valley Community Services Board, BRITE Transit, and Valley Children’s Center.

Finally, the budget reflects the local match required for the Children’s Services Act (CSA) to provide services to youth and families. This expenditure continues to be substantial due to the number of children coming into care and who need specialized education services. The FY2024 budget includes the use of the CSA reserve in the amount of \$410,000.

BALANCED BUDGET:

Review and approval of the annual budget is one of the most important actions taken by the Board of Supervisors. I have provided a balanced budget for your consideration. Proposed budget reductions to balance the budget does not mean the unfunded requests are without merit. The Board reserves the right to modify revenues and expenditures to meet community needs. It is our role to assist the Board by providing a base budget (balanced with existing revenue) developed with the input of county agencies and constitutional officers. Additionally, the public and non-profit agencies are provided an opportunity to submit their requests for taxpayers supported contributions.

The FY2023 budget was balanced utilizing the short-term increase in vehicle personal property values. The FY2024 budget, as presented, continues with an increase in vehicle values, but with a 20% reduction from the prior year. As vehicle values can potentially continue to decline, there will be a need to consider revenue sources in order to continue providing services at the levels currently budgeted.

ACKNOWLEDGEMENTS:

The development of a budget is not without the participation and assistance of a great number of people. I would especially like to thank Misty Cook and Jennifer Whetzel for their leadership, Jean Shrewsbury for revenue projection assistance, Faith Duncan and Lora Swortzel for their patience and willingness to run calculations and preparing drafts. Department Heads, Constitutional Officers, and the Superintendent of Schools have been most cooperative throughout the development of this budget.

December 20, 2022

MEMORANDUM

TO: Timothy K. Fitzgerald

RE: Proposed FY2023-24 Budget Calendar

Department Requests to County Administrator	1/30/23-2/10/23
Board of Supervisors Work Session	3/27/23
Advertise Budget 15.2-2506	4/5/23
Public Hearing 15.2-2506	4/12/23 or 4/19/23 <i>Special Meeting</i>
Adopt Budget 15.2-2503	4/26/23 or 5/3/2023 <i>Special Meeting</i>

Original: 12/20/2022

**BOS Worksession
March 27, 2023**

Recommended budget-General Fund **\$ 118,980,727**

Work session revisions:

Expenditures

FY24 Budget:

	Public Safety Camera Bundle with Personnel	\$ 836,884
031020-3320	less interview room in balanced budget	(12,646)
031020-3320	less tasers in balanced budget	(65,700)
	contingency	31,462
		<u>\$ 790,000</u>

Revenues

increase RE rate 1 cent	\$ 790,000
	<u>\$ 790,000</u>

Total Advertised budget-General Fund **\$ 119,770,727**



Five Year Financial Plan



COUNTY OF AUGUSTA, VA FIVE YEAR FINANCIAL PLAN

Executive Summary

Five Year Outlook

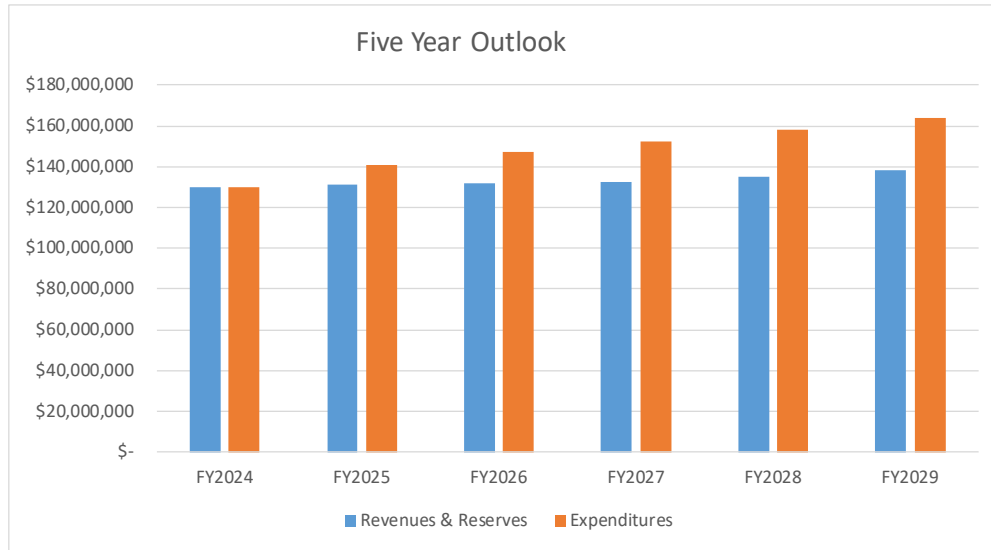
The Board met on October 7, 2022 in a Strategic Planning session. During the session, the Board reviewed the roles and responsibilities of a Virginia local government and Board of Supervisors, including core services; revised the County mission statement; and identified and categorized key matters currently facing Augusta County. The Strategic Planning session identified the following areas of focus: public safety, education, utilities, land use, economic development, finance, human resources, regional cooperation and organization. One outcome of the session was to continue providing, on an annual basis, a five-year financial projection of revenues and expenditures, including major cost and revenue drivers.

Concerns from the previous two five year financial plans continue to be addressed in each annual budget. Other outcomes from the Strategic Planning session will assist in addressing the challenges.

- Continuing recruitment and retention efforts;
- Addressing the need for additional staffing to meet day-to-day operations;
- Proactive communications;
- Compliance with laws, mandates and policy;
- Operating and capital projects;
- Service expansion;
- Long term funding concerns.

A Five Year Financial Plan will provide the basis for funding the priorities that will assist in serving the public need. **The exercise of a Five Year Forecast allows decision makers to see the areas of need and plan a way for corrective action.**

Over the next five years, the County will experience a continued growth in revenues. Nonetheless, the Five Year Financial Plan shows the cost of County services is projected to steadily outpace revenue growth during the five year period. If the County does not take corrective action, the gap between revenues and expenditures will rise from \$9 million to approximately \$25 million from FY 2024-25 to FY 2028-29.



	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Revenues & Reserves	\$ 129,647,566	\$ 131,255,886	\$ 132,068,111	\$ 132,380,059	\$ 135,099,787	\$ 138,226,163
Expenditures	\$ 129,647,566	\$ 140,730,537	\$ 147,293,132	\$ 152,506,795	\$ 157,916,345	\$ 163,687,270

Overall increases in expenditures in the next five years are based on historical growth, market adjustments, additional staffing, and capital expenditures that are on the horizon. Employee wages and benefits make up over 25% of total general fund expenditures, growing from \$35 million to \$45 million in the next five years, or 28%. Other costs projected to increase include: Other Charges (\$1.3 million, 22%) Professional & Contractual Services (\$547,000, 10%); Materials & Supplies (\$826,000, 28%); Contributions (\$4.7 million, 61%); Transfers to other funds (\$8.4 million or 16%); and Capital and Debt Service (\$8.4 million, 72%). Total General Fund expenditures are projected to grow \$34 million over the five year period, or 26%. To put this in context, expenditures grew \$24 million or 26% from FY 2017 to FY 2022. A portion of future growth is due to the inability to continue the practice of funding some operations from reserves.

Major capital projects taking place over the next five years include construction of a new courthouse facility, government center expansion for the emergency operations center and parks and recreation, relocation of the animal services center, upgrading the current 911 system to a P25 digital platform, and replacement of apparatus, equipment and financial software that has reached the end of life. Debt service for the courthouse project is added to the forecast in FY 2025. The other projects noted are to be funded from the current capital allocation or American Rescue Plan dollars, and therefore are not included as an additional expenditure in the plan.

In contrast, total General Fund revenues are projected to grow only \$13 million over the same period, or 11%. In comparison, revenues grew \$24 million or 26% from FY 2017 to FY 2022, including a 5 cent increase in the real estate tax rate in 2018, a reassessment with nominal growth in 2019, a 10 cent increase in personal property for vehicles in 2021, implementation of a cigarette tax and an increase in the meals and lodging percentage. Future projections of property taxes in the plan do not include increases in tax rates.

Approaches to Foster Fiscal Stability

Despite these challenges, if the County takes proactive action to address the imbalance between revenues and expenditures, it can begin to restore stability to its finances over the next five years and also prepare for future economic downturns. The plan provides the following summary to assist in decision making to restore fiscal stability:

Financial Summary	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
Surplus/(Shortfall) from Master Financial Schedule	\$ (9,474,651)	\$ (15,225,021)	\$ (20,126,736)	\$ (22,816,557)	\$ (25,461,107)
SOURCES AND USES ADJUSTMENTS					
Personal Property Values expected decline in values	\$1,896,202	\$0	\$0	\$0	\$0
School Resource Officer Grant expiration of three year grant	0	0	797,171	0	0
Loss of revenue sources	\$1,896,202	\$0	\$797,171	\$0	\$0
Courthouse Project estimated annual debt service	\$4,685,380	\$4,685,380	\$4,685,380	\$4,685,380	\$4,685,380
Contribution – MRRJ Operations operating contribution after reserves depleted	0	2,502,177	3,993,000	4,392,300	4,831,530
Reinstate Capital Funding bridge funding offset by temporary increase in PP values	1,078,571	1,078,571	1,078,571	1,078,571	1,078,571
Baseline Growth	3,710,700	6,958,893	10,369,785	12,660,306	14,865,626
Total Expenditure Growth beyond forecasted revenue	\$9,474,651	\$15,225,021	\$20,126,736	\$22,816,557	\$25,461,107

Developing strategies and achievable targets is important so the County can begin developing revenue, savings, and operational proposals that may require multi-year planning efforts. There remains a significant amount of work and planning by County departments and policy makers to develop more detailed plans. Policy makers also have the authority to implement changes in revenue streams and the policies that surround them. Decisions surrounding the 2024 reassessment will be key in providing sources to offset the uses noted above.

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COUNTY OF AUGUSTA, VA FIVE YEAR FINANCIAL PLAN

Five Year Outlook and Fiscal Stability

Purpose of the Plan

The Five Year Financial Plan is a component of a comprehensive effort by the County to improve its long-range financial management and planning. To this end, the County is currently implementing the following strategies:

- **Annual Balanced Budget:** The County follows the guidelines set forth in the Code of Virginia in preparing the annual budget. County departments, the School Board, Constitutional offices and Regional agencies draft a spending plan relative to their needs. County Administration and Finance balances the budget utilizing existing revenue sources and reserves. The Board of Supervisors seeks public input and determines if additional funding sources are required to meet service demands.
- **Capital Planning:** The Capital Improvement Plan offers a systematic approach to planning and financing capital improvements. A minimum general fund appropriation has been established over time by the Board of Supervisors for annual capital funding. Revenue sources are earmarked for capital, including local taxes such as consumer utility, business license and meals, and property tax rate or assessed value increases. Other revenue sources include year-end fund balance, state and federal grants and debt service. The appropriation is allocated to savings for replacement of apparatus, computers, and vehicles, as well as construction and regional projects.
- **School Revenue Sharing and Debt Service Funding:** Annual school funding is calculated through growth in non-categorical general fund revenues. School Debt Service funding is provided by the general fund and capped at an established amount. School capital improvements are planned within the annual debt service funding available.
- **Formal Financial Policies:** The County has adopted Finance Policies to assist the Board of Supervisors in maintaining fiscal stability and accountability in the use of its resources to provide services to the citizens. Policies provide guidance on investments, budget, audit, debt, grants and fund balance allocations.
- **Pay & Reclassification Analysis:** The County prepares an analysis of pay grades in relation to the local market every few years. Job duties are taken into consideration. The budget will reflect the adjustments needed.



Multi-year forecasting is a best practice for all governments. The five year plan process is designed to enhance the County's ability to identify the key components in County revenues, expenditures, and needed public services. Increased service demands and large capital projects are drivers in the need for additional revenue sources. Overall, the County will minimize volatility by looking beyond the typical budget horizon, and balance revenues with public service delivery that citizens can expect and rely on. Board of Supervisors' priorities will also be achieved.

The Five Year Financial Plan will help identify the need for action over the next five years. Using the detailed revenue and expenditure forecasts and analysis of the effects on public services, the County can institute changes that will minimize volatility, discontinue reliance on operational reserves, and right-size public services. Some changes require longer lead times including changes to facilities, workforce, and service mix.

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Five Year Outlook for General Fund Supported Operations

Economic Projections: Over the next five years, revenue projections assume a continued increase in tax revenues based on slow, but steady growth in property values and the local economy. The County's property tax, sales tax and other tax bases are projected to remain steady. This will contribute to the County's relative stability and capacity to deliver public services, finance infrastructure improvements, and stay an attractive market and an appealing place to live, work and visit. December 2022's unemployment rate was 2.3%, flat from 2.1% in December 2021, and less than the State average of 3.1%.

The current economic climate has similarities with the years before the Great Recession of 2009. The housing market shows rising values, partly due to lack of inventory. Personal property values on vehicles are currently high due to supply chain issues. Prices have remained higher even as inflation has slowed. These factors contributed to the country going into a recession in 2009. The County revenues dropped significantly during that time. Nationally, lessons learned from the Great Recession allowed for corrections in mortgage lending. The possibility of a recession is not reflected in this Plan, but it is worthy to note that there is potential for such an occurrence.

Summary of 'Base Case' Projections and Findings: For several years the County has managed to provide a balanced budget while the gap between revenues and expenditures has persisted and grown. In each of the most recent budget cycles, the County has had to close projected deficits utilizing reserves. For example, in the proposed FY 2024 budget, \$4.2 million in reserves are used to fund more than 3.5% of General Fund-supported services. A substantial proportion of budget-balancing efforts have been made by baselining current expenditures and limiting the addition of new requests. Due to revenue constraints, the underlying problem of not funding new or more improved services has not been fully addressed. This includes hiring additional staff that is needed.

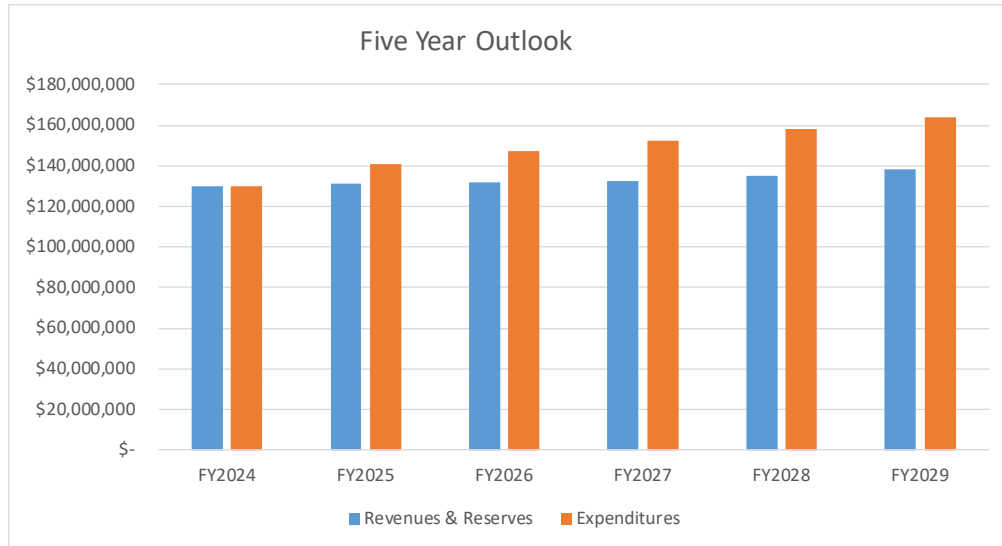
Similarly, the five year projections shown in the table below portray a significant gap between projected revenues and expenditures over the period, if current service levels and policies are continued—this is the 'base case.' The base case projection starts with what the County's spending looks like as of the proposed FY2024 budget and estimates all of the significant changes that are known in the coming five year time horizon. From today's public service levels, the projection adds known revenue and expenditure changes in all areas where there is reasonable information or basis for a projection.

For example, adjusting contractual services for the reassessment contract, which is only required every 5 years. Other adjustments are less clear—for example the change in employee benefit costs for retirement (Virginia Retirement System or VRS) and health insurance or the cost of fuel. These changes are much less predictable, but are modeled as much as possible.

On the revenue side, all reasonably known and expected changes in the period are included in the projections. This includes slowly increasing general tax revenue, such as property, business and sales tax, known changes in state and federal revenues, and changes in projected fees that track the economy, such as building inspection and planning fees.

The County’s base case shows the cost of County services is projected to steadily outpace revenue growth during the five year period. The gap is attributable to some clear factors; labor costs are preliminarily projected to increase at the rate of 5% on average during the period. Labor costs account for over one fourth of the annual budget. Most other operating expenditures are preliminarily projected to grow at the rate of inflation or historical averages, though the plan adds detailed projections for some areas of known cost.

With these growth rates the gap between revenues and expenditures will rise from \$9 million to approximately \$25 million from FY 2024-25 to FY 2028-29.



	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Revenues & Reserves	\$ 129,647,566	\$ 131,255,886	\$ 132,068,111	\$ 132,380,059	\$ 135,099,787	\$ 138,226,163
Expenditures	\$ 129,647,566	\$ 140,730,537	\$ 147,293,132	\$ 152,506,795	\$ 157,916,345	\$ 163,687,270

Details are reflected in the Master Financial Schedule on the following page.

Master Financial Schedule	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
SOURCES						
Property Taxes	\$ 75,687,426	\$ 75,732,287	\$ 77,669,026	\$ 78,971,023	\$ 80,310,587	\$ 81,688,898
Local Taxes	22,755,400	23,826,901	24,963,531	26,169,762	27,450,398	28,810,600
Licenses, Permits & Fees	683,700	711,048	739,490	769,070	799,832	831,826
Fines, Forfeitures & Penalties	250,150	262,658	275,790	289,580	304,059	319,262
Interest & Investment Income	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000
Rents & Sale of Surplus	382,530	394,006	405,826	418,001	430,541	443,457
Charges for Services	2,485,059	2,534,760	2,585,455	2,637,164	2,689,908	2,743,706
Miscellaneous	40,684	40,684	40,684	40,684	40,684	40,684
Recovery of Government Costs	56,400	58,656	61,002	63,442	65,980	68,619
State Revenue	13,269,484	13,269,484	13,269,484	12,472,313	12,472,313	12,472,313
Federal Revenue	778,459	748,459	748,459	748,459	748,459	748,459
Total Revenue	\$ 117,589,292	\$ 118,778,942	\$ 121,958,748	\$ 123,779,498	\$ 126,512,761	\$ 129,367,824
Transfers-In						
Revenue Recovery	1,280,012	1,446,414	1,634,447	1,846,925	2,087,026	2,358,339
Capital	111,423	63,691	63,691	-	-	-
Total General Fund Resources	\$ 118,980,727	\$ 120,289,047	\$ 123,656,887	\$ 125,626,424	\$ 128,599,787	\$ 131,726,163
Fund Balance	6,500,000	6,500,000	6,500,000	6,500,000	6,500,000	6,500,000
Reserves	\$4,166,839.00	\$4,466,839.00	\$1,911,224.00	\$253,635.00	\$0.00	\$0.00
Grand Total Sources	\$ 129,647,566	\$ 131,255,886	\$ 132,068,111	\$ 132,380,059	\$ 135,099,787	\$ 138,226,163
USES						
Salaries & Wages	\$ 25,913,530	\$ 27,209,207	\$ 28,569,667	\$ 29,998,150	\$ 31,498,058	\$ 33,072,961
Fringe Benefits	9,264,286	9,727,500	10,213,875	10,724,569	11,260,798	11,823,837
Other Charges	5,806,735	6,039,004	6,280,565	6,531,787	6,793,059	7,064,781
Professional & Contractual Services	5,620,075	5,271,769	5,482,640	5,701,945	5,930,023	6,167,224
Materials & Supplies	2,989,549	3,139,026	3,295,978	3,460,777	3,633,815	3,815,506
Capital Outlay	244,045	261,128	279,407	298,966	319,893	342,286
Capital	4,379,309	6,614,638	8,217,762	8,217,536	8,142,879	8,142,191
Debt Service (General Fund)	7,317,963	11,996,818	11,996,818	11,996,818	11,996,818	11,996,818
Contributions	7,831,570	8,614,727	9,476,200	10,423,820	11,466,202	12,612,822
Transfers Out						
Revenue Recovery	160,000	160,000	160,000	160,000	160,000	160,000
Shenandoah Valley Social Services	1,551,999	1,598,559	1,646,516	1,695,911	1,746,789	1,799,192
Children's Services Act	1,960,000	2,018,800	2,079,364	2,141,745	2,205,997	2,272,177
School Fund	49,028,505	50,499,360	52,014,341	53,574,771	55,182,014	56,837,475
School Capital Improvement	1,080,000	1,080,000	1,080,000	1,080,000	1,080,000	1,080,000
Fund Balance	6,500,000	6,500,000	6,500,000	6,500,000	6,500,000	6,500,000
Grand Total Uses	\$ 129,647,566	\$ 140,730,537	\$ 147,293,132	\$ 152,506,795	\$ 157,916,344	\$ 163,687,270
Surplus/(Shortfall)	\$ -	\$ (9,474,651)	\$ (15,225,021)	\$ (20,126,736)	\$ (22,816,557)	\$ (25,461,107)

The Code of Virginia requires that each year’s budget be balanced. Balancing the budget will require a combination of expenditure reductions and/or additional revenues.

Detail of Base Case Countywide Revenue Projections:

Assumptions of Percentage Change in Major General Fund Revenues						
	FY 2025 Forecast	FY 2026 Forecast	FY 2027 Forecast	FY 2028 Forecast	FY 2029 Forecast	5yr average
Property Taxes	0%	3%	2%	2%	2%	2%
Local Taxes	5%	5%	5%	5%	5%	5%
Licenses, Permits & Fees	4%	4%	4%	4%	4%	4%
Fines & Forfeitures	5%	5%	5%	5%	5%	5%
Interest & Investment Income	0%	0%	0%	0%	0%	0%
Rents & Sale of Surplus	3%	3%	3%	3%	3%	3%
Charges for Services	2%	2%	2%	2%	2%	2%
State Revenue	0%	0%	-6%	0%	0%	-1%
Federal Revenue	-4%	0%	0%	0%	0%	-1%
Recovery of Government Costs	4%	4%	4%	4%	4%	4%
Transfer from Revenue Recovery	13%	13%	13%	13%	13%	13%

Source: Master Financial Schedule

- Property Taxes:** The base case projections assume the property tax assessments will grow an average of 1.6% for real estate, 4% for vehicles and 1.5% for other business personal property. These averages are based on historical experience from 2013 as a base tax year to 2022, the last completed tax year. Historic property value assessment increases are used in lieu of property tax collections, as any change in the tax rate in past years would generate an average increase that is overstated. Public service corporation real estate is assessed by the State Corporation Commission and follows the annual sales assessment ratio percentage, which declines as the assessment moves away from the fair market value. An estimate of 5% reduction per year is included in years that are after the reassessment year of January 1, 2024, with that year being estimated at 100% of fair market value. Overall, property taxes are estimated to increase by 2-3% per year in the financial plan, barring any further actions by the Board of Supervisors to add revenue.
- Local taxes:** Taken together, this group of locally generated revenues is projected to increase by 5% per year. Each component of local taxes was estimated to increase by its respective historical average increase.
- Licenses, Permits and Fees:** These locally-controlled revenues are projected to grow by 4% per year based on historical averages. The fees are volatile from year to year, as large construction projects may come and go from year to year.

- **Interest & Investment Income:** Interest earned on bank deposits for County investments increased significantly due to investment rate changes over the past year. The proposed forecast for the next 5 years is flat, as a significant increase occurred in FY 2023, and continued growth in investment rates is undetermined. Spending will also occur for large capital projects such as the courthouse and 911 system, therefore reducing the balance of cash earning interest over the next two years. Revenue has varied from -61% to +97% over a historical five year period, so it is hard to predict.
- **State and Federal Revenues:** Overall, State and Federal revenues are assumed to be roughly flat or declining during the period. A State grant for the School Resource Officers will end in FY 2027. Federal revenues will drop in FY 2025 due to the completion of a Federal grant held by the Commonwealth Attorney’s office. Payment in-lieu of taxes for Federal lands within the County has been fully funded by the Federal government in recent years and is estimated to continue.

Detail of Base Case Countywide Expenditure Projections:

Assumptions of Percentage Change in Major General Fund Expenditures						
	FY 2025 Forecast	FY 2026 Forecast	FY 2027 Forecast	FY 2028 Forecast	FY 2029 Forecast	5yr average
Salaries & Wages	5%	5%	5%	5%	5%	5%
Fringe Benefits	5%	5%	5%	5%	5%	5%
Other Charges	4%	4%	4%	4%	4%	4%
Professional & Contractual Services	-6%	4%	4%	4%	4%	4%
Materials & Supplies`	5%	5%	5%	5%	5%	5%
Capital Outlay	7%	7%	7%	7%	7%	7%
Capital	51%	24%	0%	-1%	0%	15%
Debt Service	64%	0%	0%	0%	0%	13%
Contributions	10%	10%	10%	10%	10%	10%
Transfers	3%	3%	3%	3%	3%	3%

Source: Master Financial Schedule

- **Salary & Wage Costs:** This report projects General Fund supported salary and fringe benefits to increase from \$35 million in FY 2024 to \$45 million in FY 2029, an increase of \$10 million or 28%. This growth reflects the annualization of positions added in prior fiscal years, pay and reclassification adjustments and employee raises or bonuses. The annual increase for salaries and wages is projected to be 5% for each year of the plan. FY 2023 mid-year ECC pay and reclass adjustment and the addition of 12 school resource officers is included in the FY 2024 baseline.
- **Fringe Benefits:** Fringe benefits include employer contributions for taxes for social security and Medicare, VRS, and health insurance. VRS rates are calculated on a bi-annual basis and are affected by actuarial studies for the pool of employees as well as the strength of investment earnings. Rates

have fluctuated from 12.50% in FY 2016 to 10.39% in FY 2024. The County is part of the SAW Health Insurance consortium and is self-insured, whereby all claims are paid from premiums with the exception of those that meet stop-loss thresholds. Health insurance increases have fluctuated from 0% in FY 2024 to upwards of 17.1% in FY 2017. A health insurance reserve account is held within the general fund, and assists in leveling the effect of premiums in the budget. The proposed FY 2024 budget includes the use of the reserve. The annual increase for fringe benefits is projected to be 5% for each year of the plan, or \$2.6 million (28%).

- **Baseline Requirements:** Non-employee and non-capital costs to operate government are included in the plan. Other charges consist of insurance, utilities, postage, dues and training. Professional and contractual services consist primarily of maintenance service contracts, audit services, solid waste and recycling hauling and reassessment services. Materials and supplies include office supplies, as well as vehicle fuel and maintenance and supplies specific to departmental functions. Capital outlay is nominal, and includes new capital purchases, some of which will be added to depreciation for future replacement. Historical averages for these groups are used to predict future growth in the expenditures and will capture the potential changes in costs due to the bettering of equipment over time. Cost of operations will increase \$2.8 million in the five year period, or 19%. An adjustment for completion of the reassessment contract was made in FY2025.
- **Contributions:** This category includes support of volunteer fire and rescue agencies, juvenile detention home and regional jail. Perhaps the most significant increase in costs in the past five years and next five years is the support of local and regional agency funding, from \$2.9 million in FY 2016 to \$5.6 million in FY 2022. Jail contributions have stabilized in FY 2024. The County utilizes reserve funding to alleviate the effect of the contributions on the general fund, but this practice will not be feasible to continue into the unforeseeable future. In the proposed FY 2024 budget, \$3 million of the \$5.9 million requested contribution will be funded by reserves, limiting the account to offset future contributions. Action in relation to jail contributions is needed immediately. The plan designates contribution expenditures at an estimated increase of 10% per year, based on historical data.
- **Capital and Debt Service:** The capital transfer in the forecast is held at the current Board of Supervisors approved appropriation adjusted for the school debt service funding formula, including the middle school projects in FY 2024 and FY 2025. Debt service in the plan is based on amortization schedules for debt funded by the general fund. Capital and debt service is fairly static from year to year with the addition of \$4.6 million estimated for Courthouse debt in FY 2025. There still remains \$1.7 million in reoccurring capital funding need to fully refund the capital account, which is not incorporated into this five year plan.
- **Transfers:** Funds for revenue recovery are set by policy and the school capital transfer is for annual school bus purchases. Transfers to Shenandoah Valley Social Services and Children’s Services Act are increased by historical averages and without the use of reserves. The School Fund transfer is based on historical average increases, but will be affected by any changes in revenue per the funding formula. A reduction in the approved capital transfer of \$1,078,571 million in FY 2023 to bridge funding for pay

and reclassification adjustments is noted in FY 2025, barring the decrease in personal property tax values.

Approaches to Foster Fiscal Stability

Financial stability is central to the County’s ability to provide services to the public. The projections in this plan illustrate the importance of developing and implementing multi-year strategies to correct the projected imbalance between expenditures and revenues. Actions taken in earlier years of the planning horizon can play a significant role in reducing projected future year deficits. Future revenue provides a framework intended to meet key financial goals for the County during the coming five years: to reduce reliance on reserves for operating expenditures, to incorporate debt service and operation expenditures for large capital projects into the budget, and to manage service delivery expectations across all departments. The goal of the plan is to bring awareness of funding needs, and to set achievable targets so the County can begin developing revenue, savings and operational proposals that may require multi-year planning efforts. This is a process that will need attention annually.

Revenues: By far, the most significant factor in increased revenue is fostering a healthy economic climate, where growth in economic activity drives growth in revenues. In the base case projections above, the Five Year Financial Plan assumes \$13 million in base revenue growth over the coming five years. This growth plays a significant role in reducing projected imbalances between revenue and spending over the plan’s horizon.

In addition to revenue growth generated by increased economic activity, the Five Year Financial Plan assumes the County will take actions to increase revenues over and above the base projection by \$25 million. The plan provides approaches for this revenue, but assumes that policy makers will select and implement one or more actions from the options available to them under the constraints of State law, local policies and public hearing requirements.

Property taxes: Property taxes are the bread and butter of government funding. Real estate and personal property account for two-thirds of general fund revenues. In order to gain traction on matching revenues and expenditures in future years, changes in these tax rates will need to be considered. The following reflect the revenue generated for one cent of tax:

Real estate	\$.63/\$100	\$790,000
Property – vehicles	\$2.60/\$100	\$ 73,000
Property - business	\$2.00/\$100	\$ 15,000

Property taxes are incorporated into the School funding formula and any deviations from the formula will need to be clarified by the Board of Supervisors.

Another consideration related to property tax is that a reassessment is underway with an effective date of January 1, 2024. Based on the initial sales study, it is estimated that the County will see an increase in assessments. This increase could realize additional revenues, barring that the tax rate is not equalized as of

the reassessment date.

Market changes from November 2020 through November 2021 produced nationwide shortages on new vehicles, which increased the demand for used vehicles. The effects of these supply chain issues resulted in increases to the NADA book values of those vehicles in 2022. These market shortages were only projected to last two years and the new 2023 NADA book values are already averaging 20% less than the 2022 values. The projected shortfall is adjusted in FY2025 within the forecast.

Local taxes: Many local taxes are set at the maximum rates set by Virginia Code. Consideration of sources of funding that do meet maximum allowable amounts could bring nominal revenue to offset future costs.

Type	Derived
Local Sales Tax	1% of State collections
Consumer Utility Tax (electric)	Varies by customer type – max
Business License Tax	Varies by customer type
Utility License Tax (telephone)	.5% max
Bank Franchise Tax	80% of State Tax (max)
Recordation Tax	8.3% max
Wills & Administrative Taxes	3.3% max
Cigarette Tax	\$.15 per pack (\$.40 is allowable max)
Lodging Tax	6% max (3% tourism)
Meals Tax	6% max

Grants: Departments make the best effort to apply for grants available to improve services and are cognizant of long term costs associated with the program supported by the grant. State and federal funding included in the Five Year Financial Plan are static from year to year and have been in place for many years.

Acting now to meet future needs: The plan notes approaches for effect, but assumes that policy makers will select and implement one or more actions available to them under the constraints of State law, local policies and public hearing requirements. Investment over time will assist in meeting expenditure needs in later years.

Financial Summary	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
Surplus/(Shortfall) from Master Financial Schedule	\$ (9,474,651)	\$ (15,225,021)	\$ (20,126,736)	\$ (22,816,557)	\$ (25,461,107)
SOURCES AND USES ADJUSTMENTS					
Personal Property Values	\$1,896,202	\$0	\$0	\$0	\$0
expected decline in values					
School Resource Officer Grant	0	0	797,171	0	0
expiration of three year grant					
Loss of revenue sources	\$1,896,202	\$0	\$797,171	\$0	\$0
Courthouse Project	\$4,685,380	\$4,685,380	\$4,685,380	\$4,685,380	\$4,685,380
estimated annual debt service					
Contribution – MRRJ Operations	0	2,502,177	3,993,000	4,392,300	4,831,530
operating contribution after reserves depleted					
Reinstate Capital Funding	1,078,571	1,078,571	1,078,571	1,078,571	1,078,571
bridge funding offset by temporary increase in PP values					
Baseline Growth	3,710,700	6,958,893	10,369,785	12,660,306	14,865,626
Total Expenditure Growth beyond forecasted revenue	\$9,474,651	\$15,225,021	\$20,126,736	\$22,816,557	\$25,461,107

Conclusion

The Five Year Financial Plan shows the cost of County services is projected to steadily outpace revenue growth during the five year period. If the County does not take corrective action, the gap between revenues and expenditures will rise and service delivery will be impacted. **The exercise of a Five Year Forecast allows decision makers to see the areas of need and plan a way for corrective action.**

The projects noted in the plan are specified due to the large impact within a short period of time. It is important to note that all County departments show increases through the baseline projections and will continue service delivery at the level provided today. Future plan updates may have a different focus, as other long term capital projects may rise to the forefront or there is a different service delivery focus area.

The plan does not take into account the use of any Federal stimulus funding provided during the pandemic, as funding is not reoccurring.

The goal of the plan is to bring awareness of funding needs, and to set achievable targets so the County can begin developing revenue, savings and operational proposals that may require multi-year planning efforts. This will allow decision makers to continue to foster the fiscal stability that is the foundation of the County's finances.

###



Introduction



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**County of Augusta
Virginia**

For the Fiscal Year Beginning

July 01, 2022

Christopher P. Morill

Executive Director

Board of Supervisors

GERALD W. GARBER, MIDDLE RIVER

G.L. "BUTCH" WELLS, BEVERLEY MANOR

JEFFERY A. SLAVEN, NORTH RIVER (Vice Chairman)

PAMELA L. CARTER, PASTURES

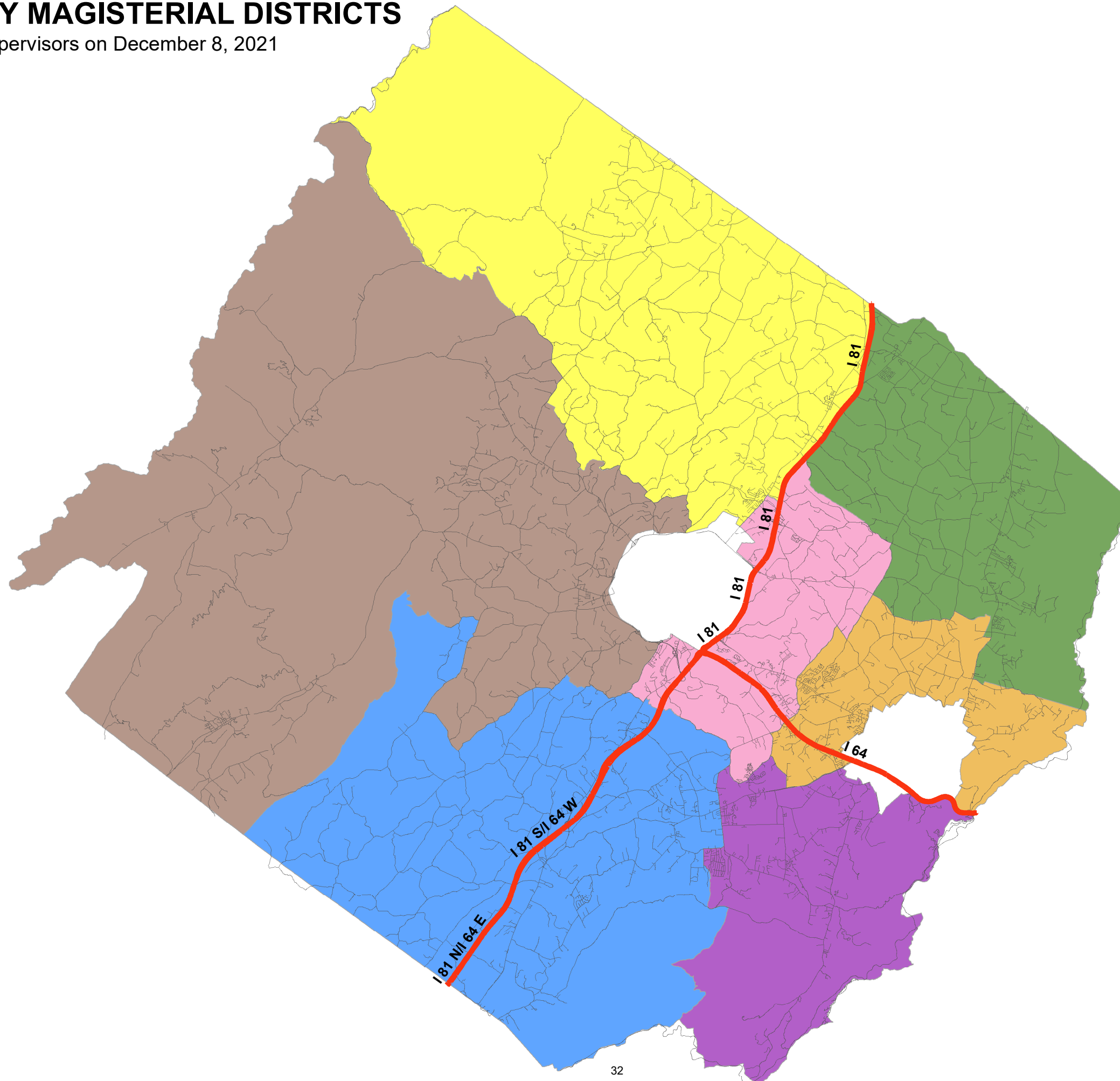
MICHAEL L. SHULL, RIVERHEADS (Chairman)

CAROLYN BRAGG, SOUTH RIVER

SCOTT SEATON, WAYNE

AUGUSTA COUNTY MAGISTERIAL DISTRICTS

Approved by the Board of Supervisors on December 8, 2021



Legend

Magisterial Districts

DIST_NAME

- Pastures
- North River
- Beverley Manor
- Middle River
- Wayne
- South River
- Riverheads

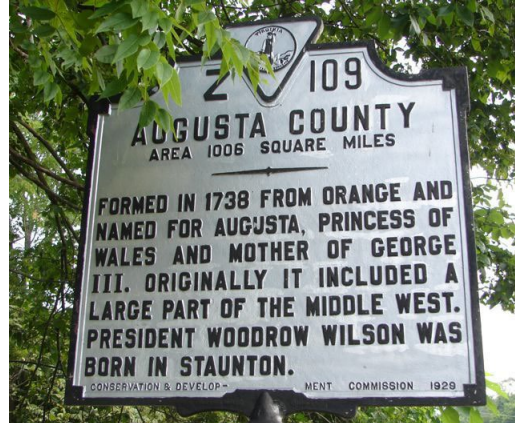
Mission:

The government of Augusta County exists to provide the citizens of the County with essential services, which will address their individual and collective well-being. In partnership with the community of residents, the government of Augusta County pledges civic stewardship that is fiscally accountable, socially responsive and worthy of the citizens trust.

About Augusta County

History:

The County of Augusta was formed in 1738 and named for Augusta, Princess of Wales and the mother of King George, III. The original western boundary of the County was the western edge of Virginia, which at that time was the Mississippi River. The present boundaries of the County were set in 1790.



Government:

The County of Augusta is a political subdivision of the Commonwealth of Virginia administered by a seven-member board elected by magisterial district for four-year staggered terms. The Board of Supervisors elects one of its own to serve as Chairman and selects a County Administrator to oversee the general administration of the County. This body enacts ordinances, appropriates funds, sets tax rates, establishes policies, and generally oversees the operation of the County government. The County Administrator is appointed by, and serves at the pleasure of, the Board of Supervisors. As the Chief Executive Officer of the County, he or she is responsible for developing an annual budget and carrying out policies and laws, which are reviewed and approved by the Board. The County Administrator directs business and administrative policies and recommends to the Board those methods, procedures, and policies which will properly govern the County.

Location:

Situated in the Shenandoah Valley of Virginia, the County of Augusta is at the juncture of Interstates 64 and 81, and the headwaters of the James River and the Potomac River basins. It is 150 miles southwest of the nation's capital, Washington, D.C., 100 miles west of the state capital, Richmond, and 85 miles north of the City of Roanoke. Within the boundaries of the County of Augusta are the independent cities of Staunton, founded in 1747, and Waynesboro, founded in 1801.

Economy:

Augusta County enjoys a diversified economy, with manufacturing accounting for approximately 24.5% of the jobs in the County. Manufacturing employs approximately 6,500 of 35,200 workers in the County's labor force and makes up approximately 3.96% of the total local property taxes. Agriculture is a large portion of the overall economy of the County. According to the 2017 U.S. Census of Agriculture, Augusta County is ranked 2nd in the state and 265th in the U.S. for total value of agricultural products sold (\$292 Million) with 1,665 farms totaling 290,911 acres. Also, from the census, Augusta County is ranked 2nd in the state for the following two commodity group sales: Livestock, poultry, and products as well as poultry and eggs. These commodities produced overflows into many other industries of the County; including farm equipment manufacturers and dealers, transportation, energy, retail, and the ever growing agritourism business. The unemployment rate for the County decreased from 3.5% in 2021 to 2.7% in 2022. The County's rate remains lower than that of the State's unemployment rate of 3.0% and compares favorably to the national unemployment rate of 3.8%.

In April 2023, The Augusta County Tourism announced its 2023 tourism grant program to support and expand tourism within the County. The Tourism Marketing & Expanded Facilities Grant Program will fund new marketing campaigns for local events or businesses in Augusta County, as well as the expansion of tourism-related facilities in Augusta County such as new venue spaces, renovations of unique destinations, and physical improvements that increase visitation. In this competitive application process, all projects must demonstrate how they will creatively impact and increase tourism in Augusta County.



In May 2023, Amazon held a ribbon-cutting ceremony celebrating the opening of their new fulfillment center in Fishersville, VA. AS previously announced in February of 2022 by Governor Younkin, this center is a 1 million square foot facility that will create an anticipated 500 jobs in the County once fully functional.



CAVA Foods, a Washington, D.C. based Mediterranean restaurant chain broke ground in the Mill Place Commerce park in 2023 on their new processing and packaging operation. This investment was previously announced by the Governor in 2021. "The Shenandoah Valley has built a reputation as a top location for food and beverage manufacturers, and CAVA is a strong addition to a region home to many industry

leaders,” said Secretary of Commerce and Trade Brian Ball. “Augusta County offers natural resources and a highly skilled workforce that will benefit the company. We are excited to partner with CAVA on this major investment.” (source: Virginia Economic Development Partnership news release September 9,2021).

Community:

The Augusta County Library in an effort to reduce gaps in access, offers outreach services directly to the patrons of the County Library. Outreach Services take a variety of forms, and ACL works closely with partners to find the right fit for the community. Current Outreach Services at ACL consist of Pop-Up Libraries, Offsite Programming, and Deposit Collection delivery. Pop-Up Libraries are library experiences outside of library locations tailored to match the needs and interests of intended patrons. These Pop-Up experiences include *Library Card Sign Up, Books & More Check-Out, and Programming & Demonstrations*. Library programs can be taken directly to patrons in retirement communities, schools, businesses, and community gathering places. “As we continue to expand our services and engage the community, ACL has developed a process to directly request outreach services in an effort to meet community needs and provide services in areas that have barriers to access,” says Library Director, Dr. Jennifer Brown. To learn more about the Outreach Services ACL provides and to request Outreach Services, visit augustacountylibrary.org/outreach-services/. Please submit the form at least 30 days prior to the requested date.

The Library also launched in April 2023, a Little Free Food Pantry, located beside the Fishersville Library. This food pantry will provide non-perishable food to all members of the community and is accessible 24/7 for both donations and pickups.

The County Parks and Recreation department in collaboration with Community Development began construction on recreational access to the South River at Crimora park in May 2023. This construction is expected to be completed in early summer and will include improvements to the lower level parking area, the addition of picnic tables and trash receptacles and the installation of a canoe launch at the existing access to the river. This access path will also be widened to allow for vehicular put-in and take-out of water craft. The Crimora Park river access project is part of a planned initiative of Augusta County’s Parks and Recreation department to improve offerings for recreation, fishing, tubing, and boating. The county’s engineering office has been part of this long-term, ongoing improvement effort and has coordinated the use of grant funding for river restoration and recreational access as well as the collaboration necessary between federal and state agencies. The opening of the river access point at Dooks Crossing, Augusta County’s first river access point, in April 2022 was the first project of the initiative to be completed. Crimora Park constitutes the second and final project.

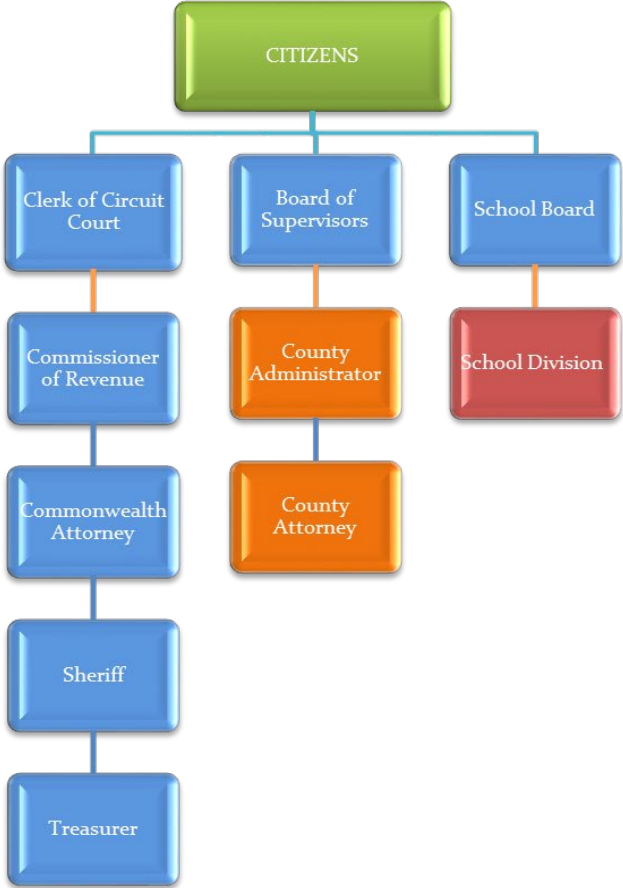
Both the Dooks and Crimora projects are fully funded by grants as part of the Natural Resource Damage Assessment and Restoration (NRDAR) process. NRDAR is the result of a settlement agreement between the federal Fish and Wildlife Service and the Commonwealth of Virginia and DuPont for restoration of wildlife habitats that were impacted by the release of mercury from the former Dupont facility in Waynesboro between 1929 - 1950. Mercury in the South River, the South Fork of the Shenandoah River, and the habitat next to the rivers impacted the fish and wildlife as well as the recreational use of the rivers for many years. The grant funding for Crimora Park’s river access project is \$100,000.

Parks and Recreation launched the new camp store at the Natural Chimneys campground during the 2022 camping season. Even with limited floor space sales revenue at the store for the 2022 season totaled approximately \$31,000. This amenity is a welcome feature for camping enthusiasts who now have an onsite spot to purchase ice, cold drinks, and the kids love ice cream on a hot day.

Check out: <https://www.co.augusta.va.us/government/departments-and-offices/parks-recreation/community-events> for updates on planned events.

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Organizational Chart



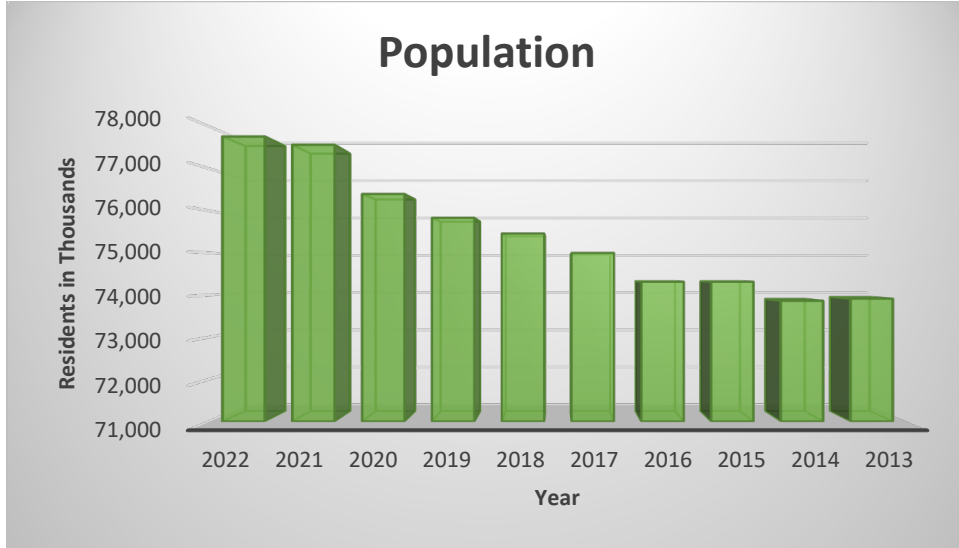
County Statistics
6/30/2022

Date Established	1738
Form of Government	County Administrator
Area	971 Square Miles
Education:	
Number of Elementary Schools	9
Number of Middle Schools	4
Number of High Schools	5
Number of Career Centers	1
Parks and Recreation:	
Number of Parks	6
Total Park Acreage	225.5
Libraries:	
Number of Sites	7
Total Circulation	492,121
Program Attendance	8,424

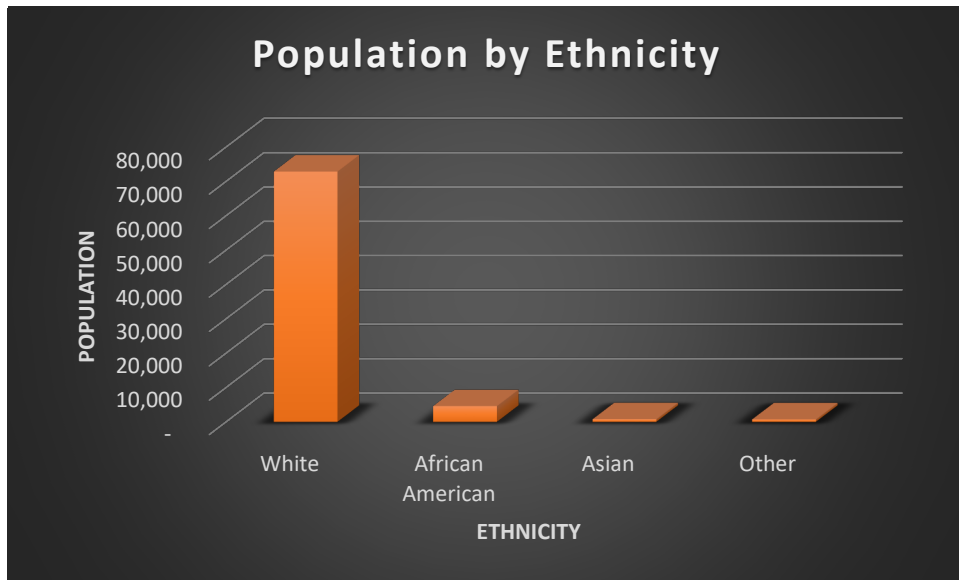
*Source: Individual Departments

Population:

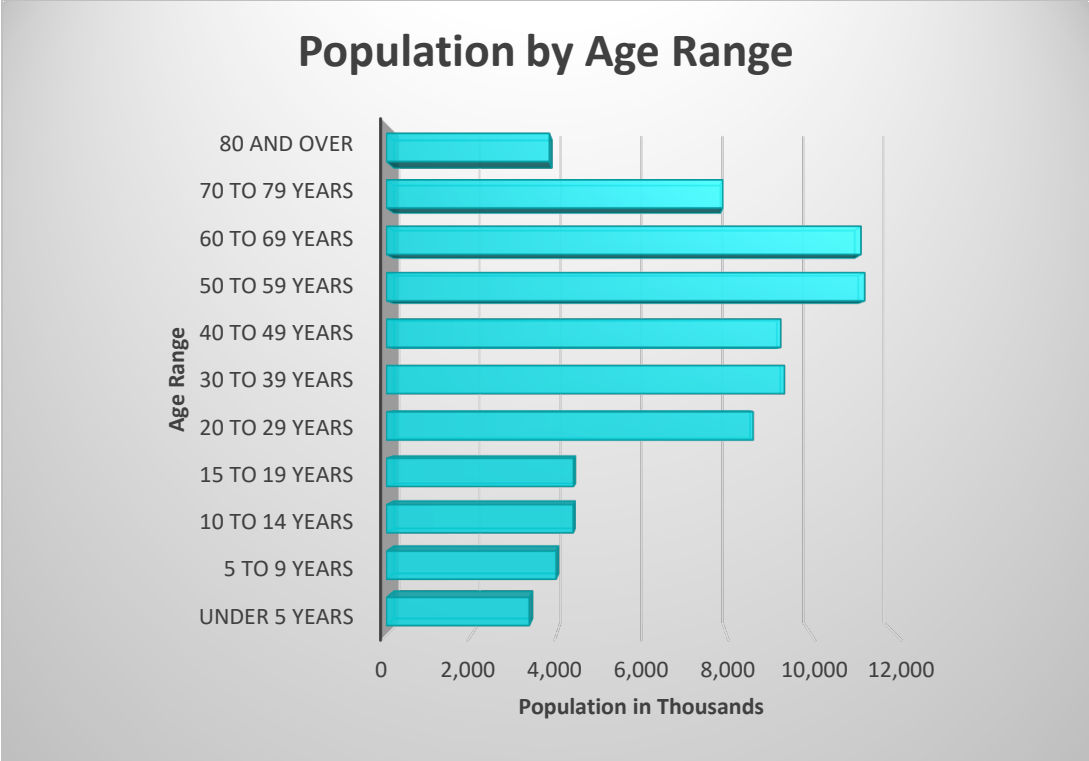
Although primarily a rural county, Augusta County's 2022 estimated population according to the Weldon Cooper Center is 77,758. This estimate is based on the April 1, 2020 census data. Below is a chart showing the population in the County over the last nine years and the projected estimate for 2022.



* This estimate is based on the April 1, 2020 census data.

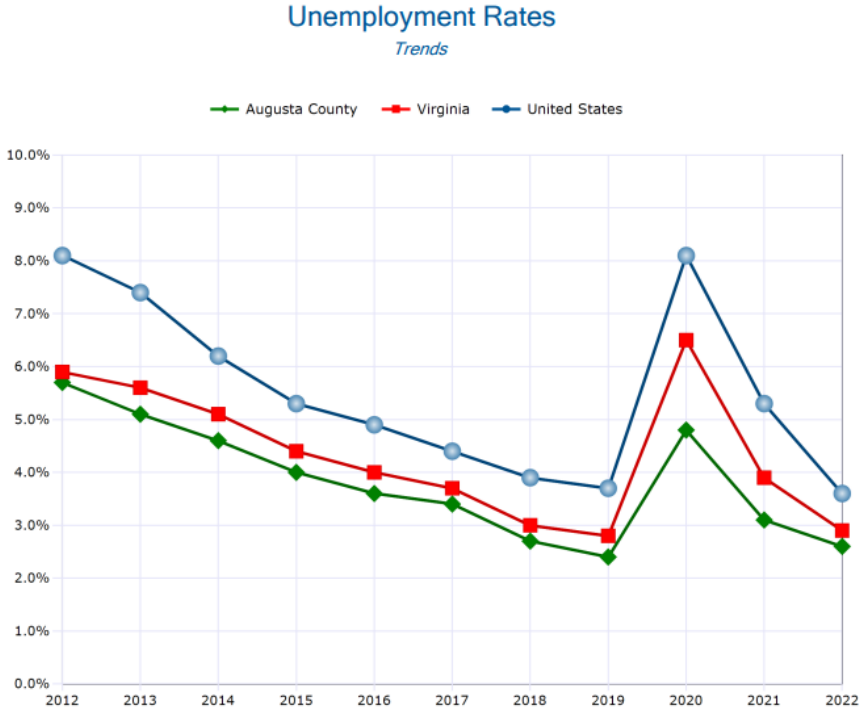


*Population by Ethnicity is based on Weldon Cooper Center for Public Service estimates for 2021, which is the latest available.

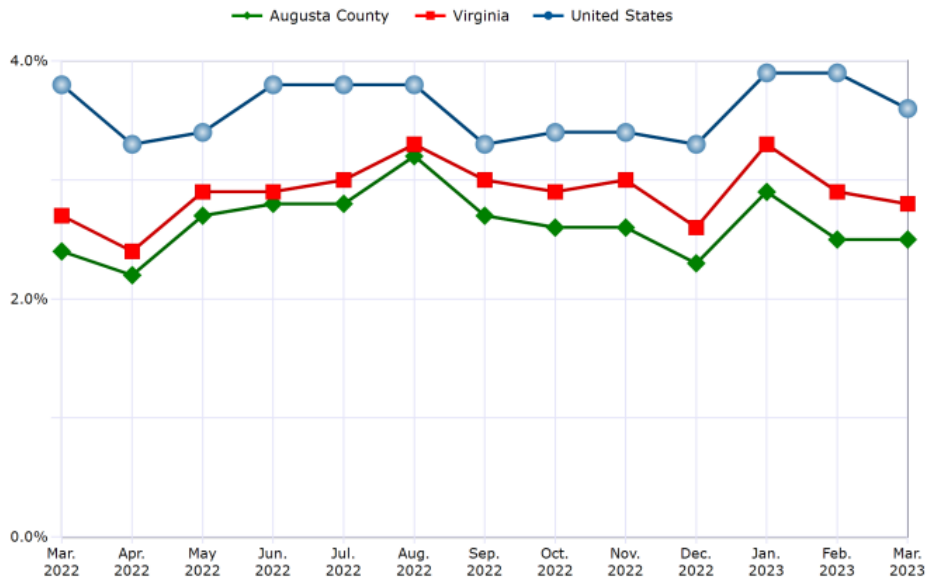


*Population by age range is based on Weldon Cooper Center for Public Service estimates for 2021.

Unemployment Rates:



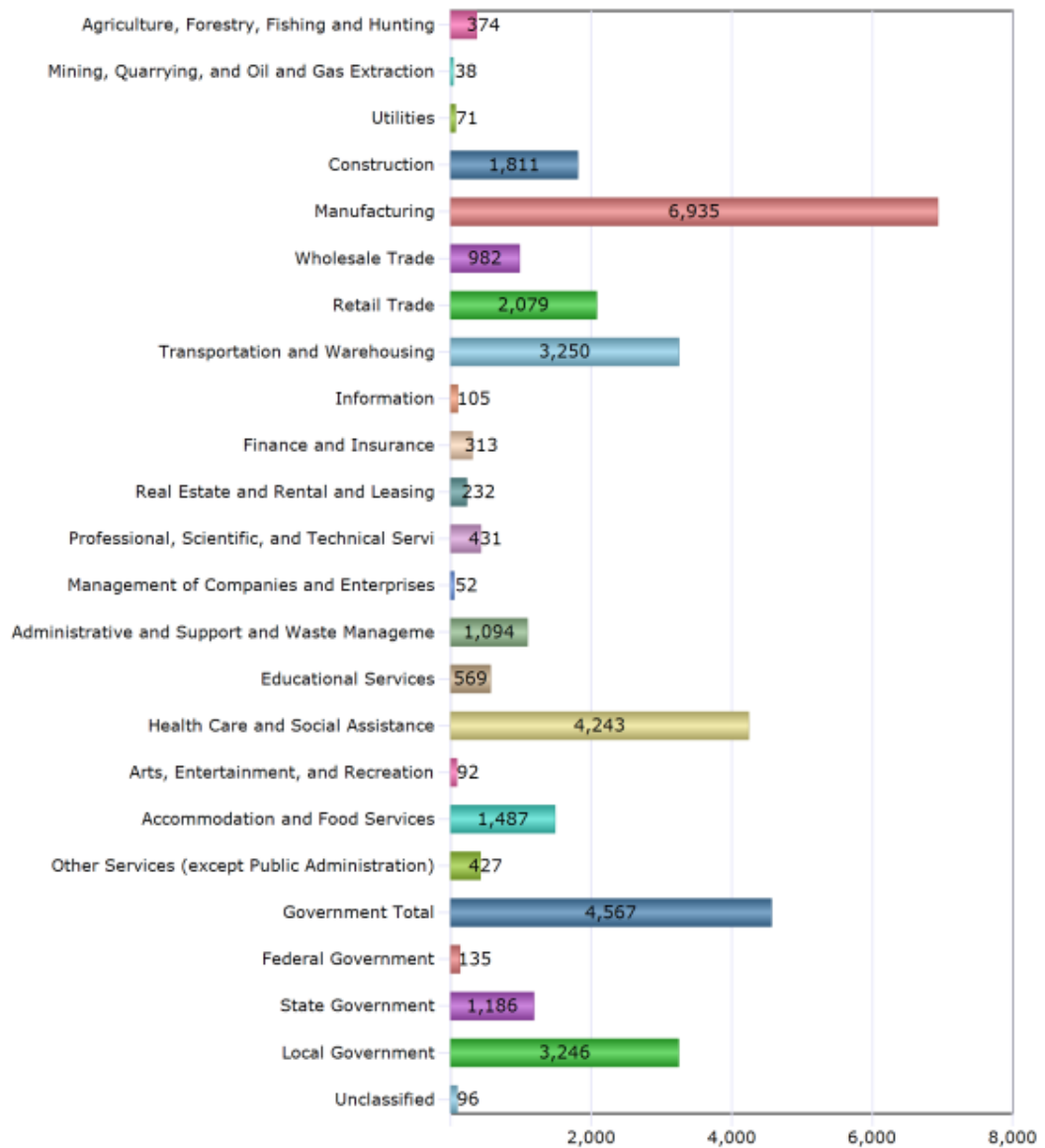
Unemployment Rates *Past 12 Months*



	Augusta County	Virginia	United States
Mar. 2022	2.4%	2.7%	3.8%
Apr. 2022	2.2%	2.4%	3.3%
May 2022	2.7%	2.9%	3.4%
Jun. 2022	2.8%	2.9%	3.8%
Jul. 2022	2.8%	3.0%	3.8%
Aug. 2022	3.2%	3.3%	3.8%
Sep. 2022	2.7%	3.0%	3.3%
Oct. 2022	2.6%	2.9%	3.4%
Nov. 2022	2.6%	3.0%	3.4%
Dec. 2022	2.3%	2.6%	3.3%
Jan. 2023	2.9%	3.3%	3.9%
Feb. 2023	2.5%	2.9%	3.9%
Mar. 2023	2.5%	2.8%	3.6%

Source: Virginia Employment Commission, Economic Information & Analytics, Local Area Unemployment Statistics.

Employment by Industry



Total: 29,247

Note: Asterisk (*) indicates non-disclosable data.

Source: Virginia Employment Commission, Economic Information & Analytics, Quarterly Census of Employment and Wages (QCEW), 4th Quarter (October, November, December) 2022.

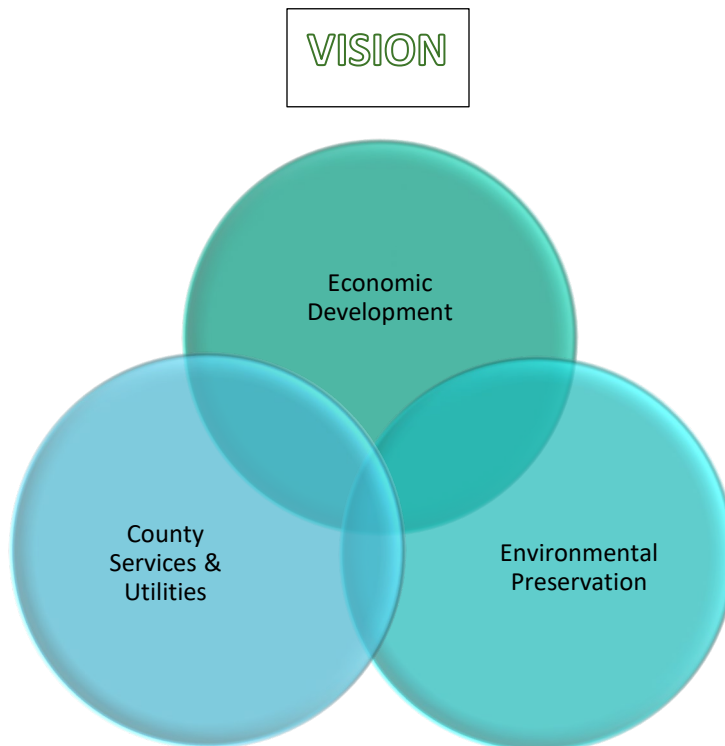
Long-Term Vision:

A strategic plan is an important tool on the road map to success for any locality. The following elements of the long-term vision for Augusta County were adapted from the County’s most current Economic Strategic Plan and Comprehensive Plan. It is important to note that the County’s Comprehensive plan was due for review in Fiscal Year 2021 but has been delayed due to the Corona virus pandemic and the delay of the results of the 2020 census. The County continues to work through updating the comprehensive plan, we issued an RFP in March 2023. The committee is currently working through the selection process and once a firm has been selected we will work with that firm to update the plan. We estimate it will take about 18 months to complete.

The board also began to take steps to create a formal countywide strategic plan and began working with a consultant in late 2022. The initial work session was productive and produced a board vision, values and operating principles. The board also formulated specific strategic goal areas to be further developed. Future work sessions with the board will continue to evolve these goals and will be shared as they develop.

These goals are from the current comprehensive plan:

- The rural character and natural beauty of the County will be preserved.
- Growth and development in the County will be well managed and concentrated in designated Urban Service Areas, Agriculture will be the predominant land use.
- Farms, forests, mountains, rivers and streams will provide the framework and context for development in urban areas.
- Continue to utilize cost-effective public services and utilities while improving the overall quality of life in neighborhoods.



Key Issues:

- The County actively seeks to attract businesses and industries that are compatible with and enhance the County’s economic climate
- Continue the advancement of technology in daily operations to improve efficiency of the departments. This has been paramount during the pandemic due to a state mandated work from home order.
- The County continues to seek ways to improve, maintain, and support the public safety services countywide.
- Continue working towards updating the current Enterprise Resource Planning Software (ERP) to a more current solution.
- Continue to address the pressing need for renovation and expansion of the current court’s buildings.



Economic Strategic Plan:

The County’s Economic Development Strategic Plan was predicated on achieving the County vision set out in its newest Comprehensive Plan.

The Strategic Plan can be accessed via:

<https://www.co.augusta.va.us/Home/ShowDocument?id=1665>

Comprehensive Plan:

Since 1980, every Virginia locality has been required by State law to have a Comprehensive Plan. The purpose of the Comprehensive Plan is to guide growth and development over a 20-year time period by providing long-range vision, goals, and strategies of the community. Augusta County’s plan serves as a guide to landowners, developers, businesses, citizens and County officials about future land use decisions. By considering the types and locations of development and services needed or desired for a 20-year time

period, decision makers are better able to evaluate individual proposals in the context of long-term goals. The last Comprehensive plan update was in 2015.

The County's Comprehensive Plan can be accessed via:

<https://www.co.augusta.va.us/government/community-development/planning/comprehensive-plan/comprehensive-plan-2007-2027>

STATEMENT of GOALS

General

- To promote fiscal health of the County by encouraging a diversified economy.
- To seek to run an efficient County government without duplicating tasks by different departments within the County.
- To effectively and efficiently manage the County resources while maintaining and enhancing County Services.
- To build and maintain strong relationships with the citizens we serve.

Accounting

- To provide full disclosure to County residents through annual financial statements.
- To follow the accounting procedures and principles established by the Virginia Auditor of Public Accounts and the Generally Accepted Accounting Principles (GAAP).
- To educate and assist departments on proper finance procedures including but not limited procurement, and purchase orders.
- To be good steward of the County's funds and ensure proper handling and exceptional service.

Short-Term Influencing factors:

There were many short-term factors within the County Government that affected the decisions for this budget year. These factors are outlined in depth in the County Administrator's memorandum to the Board of Supervisor's included in the next section. This year Finance and County administration presented a balanced budget to the board at their March work session as is required by state code. During the work session the board voted 4-2(South River seat was vacant at this time) to advertise a one cent increase with the additional revenue being used to fund the public safety camera project for the Sheriff's office along with required personnel. These changes can be found in the board work session changes noted previously. The budget was advertised as approved by the board and a public hearing was conducted in April with many speakers coming out to voice their thoughts on the proposed budget. Subsequently the board voted at their April 26, 2023 meeting to approve the budget as previously presented by staff without the tax increase or camera project. The total adopted budget totals \$118,980,727 for the general fund. This budget was adopted without an approved state budget as the General Assembly failed to agree on a budget before they convened. As of May, the State still does not have an approved budget.

There were 31.5 positions requests among departments for FY24. While County Admin saw value in the need by all departments, only three were approved. The adopted budget includes a new permit specialist, HR technician and Accountant. Recruitment and retention remain a priority and the adopted budget does include a cost of living and merit increase for full and part-time employees as of January 1, 2024.

Education also remained a priority and the direct operating transfer to the School fund included \$ 1,285,163 in new revenue based on the shared revenue growth formula. Total operating transfer for the schools for FY24 totals \$49,028,505. This budget also addressed the County Schools needs for bus replacements due to its aging fleet with an additional \$1,080,000 transferred to School Capital to fund these replacements. This amount is recurring to allow for bus replacement each year and was implemented in Fiscal Year 2020, utilizing Reassessment dollars. These funds are in addition to the \$7,256,250 allocated to the Schools debt service.

The County is currently conducting a Reassessment utilizing a third-party firm and this assessment will take effect January 1, 2024. Workers are still in the field conducting assessments and were not far enough in the process to determine increases for the FY24 budget. These changes will be addressed in the FY24 revised budget once the fieldwork is completed.



Understanding the budget

Budget Calendar

December/January

Department Directors develop requests, objectives, goals, accomplishments, and performance measures
Department Directors review budgetary requests with Finance Department
Human Resources and Finance develop payroll and fringe benefit expenditure estimates
Preliminary Revenue estimates are formulated
Preliminary growth number is provided to School Board

February

County Administrator reviews department submissions to be included in the recommended budget and recommends changes
Revenue estimates are refined

March

The Board of Supervisors holds a work session to review the County Administrator's recommended budget, which includes revenue and expenditure estimates
The Board of Supervisors approves the newspaper advertisement for public hearing on the adopted budget, capital improvement program and tax rate

April

A public hearing is held to solicit taxpayer input on the adopted budget
The Board of Supervisors holds its final work session, if needed

May

The Board of Supervisors officially adopts the operating and capitals budgets, fixes tax rates
The Board of Supervisors adopts the appropriations resolutions

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Budget Process



Augusta County's budget development begins each year in December and continues through the final budget adoption in May (see Budget Calendar). The process is designed to incorporate a rigorous internal review of each department's budget and to allocate resources across departmental programs based on a thorough examination of program alternatives and justifications. Each activity funded has been reviewed by the County's Finance Department, the County Administrator and the Board of Supervisors.

Prior to April 1, the County Administrator submits to the Board of Supervisors a proposed operating and capital budget for the fiscal year commencing the following July 1. The operating and capital budget includes proposed expenditures and the means of financing them. The following Funds have legally

adopted budgets: General Fund, Fire Revolving Loan Fund, Asset Forfeiture Fund, Economic Development Fund, Revenue Recovery Fund, Virginia Public Assistance Fund, Children's Services Act Fund, School Operating Fund, School Cafeteria Fund, School Capital Projects Fund, Debt Fund, Head Start Fund, Governor's School Fund and County Capital Improvement Fund.

A public hearing is conducted in April to inform residents about the adopted budget and to obtain citizen comments to guide spending decisions.

By or in May, the Board of Supervisors makes its final revisions to the adopted budget and adopts the budget by appropriations resolution. Funds are appropriated at the department level. Budgets for all funds are adopted on a basis consistent with generally accepted accounting principles applicable to governmental units.

Appropriations lapse on June 30, for all County operating funds. The County's practice is to appropriate Capital Projects by Project. Appropriations for Capital Project Funds are continued until the completion of the applicable project or grant, even when the project or grant extends beyond the end of the fiscal year.

The Appropriations Resolution places legal restrictions on expenditures at the fund level. The appropriation for each function or category can be revised only by the Board of Supervisors. Appropriations for the current fiscal year are revised in conjunction with the budget planning for the following fiscal year. The County Administrator is authorized to transfer budgeted amounts between general government departments; however, the School Board is authorized to transfer budgeted amounts within the school system's categories.

The current budget has been appropriated at 100% which allows for departments and agencies to better utilize the monthly financial reports to monitor spending.

Basis of Accounting

In the Comprehensive Annual Finance Report (CAFR), governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, franchise taxes, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Accordingly, real and personal property taxes are recorded as revenues and receivables when billed, net of allowances for uncollectible amounts. Sales and utility taxes, which are collected by the state and subsequently remitted to the County, are recognized as revenues and receivables upon collection by the state, which is generally in a two month period preceding receipt by the County.

Licenses, permits, fines and rents are recorded as revenues when received. Intergovernmental revenues, consisting primarily of federal, state and other grants for the purpose of funding specific expenditures, are recognized when earned or at the time of the specific expenditure. Revenues from general purpose grants are recognized in the period to which the grant applies. All other revenue items are considered to be measurable and available only when cash is received by the government.

The government reports the following major governmental funds:

General Fund:

The general fund is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund. In the CAFR, the general fund includes the activities of the Fire Revolving Loan, Asset Forfeiture, Revenue Recovery, and Economic Development funds.

Special Revenue Fund:

The special revenue fund accounts for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted to expenditures for specified purposes. Special revenue funds consist of the Virginia Public Assistance Fund and Children's Services Act Fund, School fund, School cafeteria Fund, Head Start Fund, & Governor's School Fund.

Debt Service Fund:

The debt service fund accounts for the resources accumulated and payments made for principal and interest on long-term general obligation debt of governmental funds. Debt service funds consist of the Debt Service Fund.

Capital Project Fund:

The capital project fund accounts for financial resources to be used for the acquisition or construction of major capital facilities, other than those financed by proprietary funds. Capital project funds consist of the County Capital Improvements Fund.

School Capital Projects Fund:

The school capital projects fund accounts for the major construction expenditures for the school system. The majority of financing is provided from bond issues.

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Fund Structure

County Fund	Fund Type	Function
General Government	General Operating Fund	General Government Administration Judicial Administration Public Safety Public Works Health & Public Assistance Cultural Community Development Non-Departmental
Fire Revolving Loan	General Fund	Public Safety
Asset Forfeiture	General Fund	Public Safety
Revenue Recovery	General Fund	Public Safety
Economic Development	General Fund	Community Development
Virginia Public Assistance Fund	Special Revenue Fund	Health & Public Assistance
Children's Services Act	Special Revenue	Health & Public Assistance
School Operating	Special Revenue	Instruction Administration Transportation Maintenance Facilities Technology
School Cafeteria	Special Revenue	Food Services
Schools Capital Improvement	Schools Capital Project Fund	Capital Projects
Debt Service	Debt Service Fund	Debt Service
Head Start	Special Revenue	Instruction
Governor's School	Special Revenue	Instruction
County Capital Improvement	Capital Project Fund	Capital Projects

Basis of Budgeting

The budgets of governmental type fund (for example, the General, Special Revenue and Capital Projects Funds) are prepared on a modified accrual basis. Briefly, this means that obligations of the County (for example, outstanding purchase orders) are budgeted as expenditures, but revenues are recognized only when they are measurable and available.

It is required that a balanced budget be submitted to the Board of Supervisors, which means that estimated revenues meets estimated expenditures.

In all cases when goods and services are not received by year end, the encumbrances lapse.

The Comprehensive Annual Financial Report (CAFR) shows the status of the County's finances on the basis of "generally accepted accounting principles" (GAAP). In most cases this conforms to the way the County prepares the budget.

Prior to May 1, the County Board of Supervisors adopts the budget by resolution and funds are appropriated generally at the function level for the General Fund, and at the major category of expenditures level for the School Operating Fund.

Formal budgetary integration is employed as a management control device during the year for all funds except Trust and Agency Funds. Budgets are legally adopted annually for the County's General Fund and the School Operating Fund.

A budget is adopted for each grant or project in the Special Revenue Fund, or the County Capital Projects Fund, projects are appropriated in total for each fiscal year. The budget resolution specifies that the budget and appropriation for each grant or project continue until the expiration of the grant or completion of the project. All other appropriations lapse at year-end. Budgets for these grants and projects are not included herein since they are not legally adopted annually.

The level of control at which expenditures may not legally exceed appropriations is at the individual or project in the County Capital Projects Fund and at the total appropriation level for each fiscal year in the School Capital Projects Fund.

Financial Management Tools and Long Range Planning Documents

This section is intended to provide a brief description of some of the financial management tools and long range documents used by the County. These tools and planning documents include:

Budget

The primary financial management tool used by the County is the annual budget process. This involves a comprehensive examination of all revenue and expenditure programs of the County complete with public hearings and approval by the Board of Supervisors.

Quarterly Financial Reports

This presentation is a tool used to see a snap shot of all revenues and expenditures that have occurred on a quarterly basis. It is also used to project year end results. Administration uses this model to determine what adjustments need to be made during the year to ensure the year ends with a positive balance. The projections are presented to the Board of Supervisors on a quarterly basis, highlighting significant transactions.

Monthly Financial Reports

Monthly review of revenue and expenditure summaries and balance sheets allow for financial oversight of departmental expenditures by Administration and applicable department heads.

Capital Improvement Plan

It is County policy to balance the need for public facilities with the fiscal capability of the County to provide for those needs. The five-year Capital Improvement Program (CIP), submitted to the Board of Supervisors, is the vehicle through which stated need for public facilities is analyzed against the County's ability to pay and stay within self-imposed debt guidelines.

Financial Policies

The Board of Supervisors has adopted financial policies. These are guidelines used to assist with day to day planning and transactions.



Organization Plans and Policies

Augusta County Financial Policies

Effective June 30, 1994
Revised July 26, 1995
Revised December 2012

Purpose: As recommended by the Government Finance Officers Association (GFOA), Augusta County has adopted the following Finance Policies to assist the Board of Supervisors in maintaining fiscal stability and accountability in the use of its resources to provide services to the citizens.

Budget

The overall objective of the budget is to provide a balanced financial plan in total and by fund that adheres to the County's mission statement, capital improvement plan and/or current initiatives. The budget policy also prescribes procedures and requirements of the budget management.

A. Budget Calendar

- The proposed operating budget and Capital Improvements Program will be presented to the Board of Supervisors before April 1, preferably the last Monday in March.
- Informational budget sessions may be held before presentation or adoption of the budget, as special meetings held by the Board if necessary.
- Notice of tax increases will be conducted in accordance with applicable statutes, including additional notices required in reassessment years.
- Public hearings and associated notice for budget amendments will be conducted in accordance with applicable statutes. The public hearing will generally be held on or by the third Wednesday in April.
- Prior to June 30, the budget will be adopted in accordance with applicable statutes. This action is usually taken on or before the first Wednesday in May.
- Budget meeting dates will be established as part of the Board of Supervisor's annual calendar.

B. Budget Guidelines

- A balanced budget is a budget with total expenditures equal to total revenues, including use of fund balance, but excluding capital outlays.
- The County will not use short-term borrowing to finance operating needs.
- The County will maintain adequate fund balances.
- The County will estimate its annual revenues by an objective, analytical process.
- The individual department submissions must be prepared with the basic assumption that the Board will always attempt not to increase the local tax burden.
- Annual recurring budget guidelines shall be focused in certain areas, with additional guidelines and/or objectives formulated, if applicable, by the County Administrator in the formulation of the proposed budget:
 1. Education funding formula

2. Fire & rescue agreements/policy
 3. Proposed revenue or financing scenarios
 4. Ensure adequate reserves
 5. Employee compensation and benefits
 6. Capital depreciation funding
 7. Capital project funding and related debt service
- Budgetary review by the Board of Supervisors will focus on the basic concepts of staff economy, capital construction, program expansions, new programs, existing service costs and administrative costs.
 - Budget revisions to the prior year or revised budget will be considered, adjusted, and re-appropriated by the Board along with the proposed budget.
 - Appropriations for all funds lapse on June 30, with the exception of Capital Improvements Funds, which are appropriated by project, depreciation account our escrow.
 - A review of capital projects will be conducted at year end to determine the necessity for re-appropriated funds. Those which are determined to be unnecessary will be transferred to other uses following the County Fund Balance Policy.

C. Five-Year Capital Improvements Plan

- The County will develop a five-year plan for capital improvements and update each annually.
- The County will coordinate the development of the capital improvement budget with the development of the County's operating budget. Future operating costs associated with the new capital improvements will be projected and included in operating budget forecasts.
- The County will maintain all its assets at a level adequate to protect the County's capital investment and to minimize future maintenance and replacement costs.
- The Planning Commission will review and approve the five-year plan before submission to the Board of Supervisors.

Audit

The overall objective of the audit is to provide opinions and/or reports on the County's financial statements, internal control over financial reporting and compliance with federal and state laws, regulations, contracts and grants.

A. Audit Committee

- The Board of Supervisors established an Audit Committee in 2008. The Committee is comprised of two Board members and is appointed annually by the Chairman.
- The Finance Director serves as staff to the committee with duties including preparing agendas and providing information as requested.
- The Committee provides independent review and oversight of the government's financial reporting processes, internal controls and independent auditors.
- The Committee provides a forum separate from management in which auditors and other interested parties can discuss concerns.
- The Committee also reviews financial policies.

B. External Auditors

- External auditors are responsible for the issuance of any and all required opinions, internal control and compliance reports and management letters in connection with the audit of the financial statements.
- County assistance will be provided to external auditors in order to produce timely and accurate financial statements and related audit opinions and reports.
- The external auditor shall coordinate the annual audit objectives with the County's Finance Department.
- External auditors will be selected to perform annual audits through a request for proposal (RFP) process every five years, unless otherwise approved by the Audit Committee. Recommendation of the Audit Committee as a majority of the selection committee will be presented to the Board of Supervisors for approval.

Fiscal Accountability

The County will establish and maintain a high standard of accounting practices.

A. Reporting

- The County will prepare regular monthly, quarterly and annual financial reports which present a summary of activity by major fund types and compare actual revenues and expenditures to budgeted amounts.
- The accounting system will maintain records on a basis consistent with accepted standards for local government accounting.

B. Expenditures

- The County will follow the Virginia Public Procurement Act for procuring goods and services.
- The County will set guidelines for purchases related to petty cash, travel and training, and central stores.
- Accounts payable transactions will be approved in accordance with statute.

Debt

The overall objective of the debt policy is to assist the County in managing current and future debt obligations.

A. The County will confine long-term borrowing to capital improvements or projects that cannot be financed from current revenues except where approved justification is provided.

B. When the County finances capital improvements or other projects by issuing bonds or entering into capital leases, it will repay the debt within a period not to exceed the expended useful life of the project.

C. Debt shall not constitute an unreasonable burden to residents and taxpayers, which shall be defined as total general government debt and debt service expenditures, appropriated during the annual budget process.

D. The following issuances of debt require approval and appropriation of the proceeds by the Board of Supervisors, including:

- Bond and revenue anticipation notes
- General obligation bonds
- VPSA Bonds and State Literary Fund loans

- Revenue bonds and subject-to-appropriation debt
- Capital acquisition leases and notes
- Re-funding and re-financings
- Moral obligation debt

E. The County shall receive approval to issue its bonds or contract debt if voter approval is obtained in accordance with the Constitution of Virginia. The Code of Virginia, Section 15.2-2638(b) notes specific exclusions to this requirement, including refunding bonds and bonds issued for school purposes and sold to the Literary Fund, the Virginia Supplemental Retirement System or other State agency prescribed by law (such as the Virginia Resources Authority).

F. Where feasible, the County will explore the usage of special assessment, revenue, or other self-supporting bonds instead of general obligation bonds.

G. The County will attempt to determine the least costly financing method for all new projects.

Fraud

Effective December 13, 2012

The County of Augusta recognizes the importance of protecting the organization, taxpayers, employees and assets against financial risks, operational breaches and unethical activities. A fraud policy formalizes the expectations of personal honesty and integrity required of County officials and employees. This policy prohibits fraud or misuse of the County's assets and sets forth specific guidelines and responsibilities, including appropriate actions that must be followed for the investigation of fraud and other similar irregularities.

The goal is to establish and maintain an environment of fairness, ethics and honesty for our employees, our citizens, our suppliers and anyone else with whom we have a relationship. To maintain such an environment requires the active assistance of every employee and manager every day.

A. Prohibited Acts

Fraud is defined as an intentional deception, misappropriation of resources or the manipulation of data to the advantage or disadvantage of a person or entity. Examples of fraud include, but are not limited to:

- Embezzlement, bribery or conspiracy.
- Misappropriation, misapplication, destruction, removal, or concealment of County property.
- Alteration or falsification of documents.
- Theft of any asset (money, tangible property, etc.).
- Authorizing or receiving compensation for goods not received or services not performed.
- Authorizing or receiving compensation for hours not worked.
- Misrepresentation of fact.
- Failure to account for monies collected.
- Knowingly providing false information on a job application.

B. Prevention

Each department will maintain an internal control environment to protect the department and the County from loss or other damages as a result of a fraudulent act.

All new full time, temporary, part-time, and seasonal employees may be subject to a criminal background check based on position and duration of employment. The County may also verify all applicants' employment history, education and personal references prior to making an offer of employment. New employees will receive this policy as part of their orientation.

C. Reporting of Fraud

Allegations and concerns about fraudulent or corrupt activity may come from various sources including employees, vendors, members of the public, results of internal or external audit reviews, or from other interested parties.

All employees and officers have a duty to report concerns they have or information provided to them about the possible fraudulent or corrupt activity of any officer, employee, vendor or any other party with any associations with the County. Any person who has a reasonable basis for believing fraudulent or corrupt acts have occurred has a responsibility to report the suspected act immediately.

The County of Augusta has adopted a zero tolerance policy regarding fraud. Any evidence supporting fraud, theft or embezzlement of County assets and equipment may be subject to the following actions including but not limited to: suspension, termination, restitution, and criminal charges. Any County employee who is aware of fraud being committed against the County by anyone shall report such activity to at least two of the following departments or individuals: the Sheriff's Department, Commonwealth's Attorney and/or County Administrator.

All reports will be taken seriously and will be investigated by internal staff and/or legal counsel as appointed by the Board of Supervisors or County Administrator. The County will cooperate with the appropriate law enforcement agency if deemed necessary. The Auditor of Public Accounts shall be notified of fraudulent reports in accordance with Code of Virginia, Section 30-138. The County's financial auditors should also be notified. Fraudulent activities that result in disciplinary action will be reported to the Board of Supervisors.

D. False Allegations

False allegations of suspected fraud with the intent to disrupt or cause harm to another may be subject to disciplinary action up to and including termination of employment.

E. Corrective Actions and Discipline

Appropriate and timely action will be taken against those proven to have committed a fraudulent act. These remedial actions may include, but are not limited to:

- Disciplinary action (up to and including immediate termination of employment).
- Restitution for all losses, including investigation and legal expenses, to the fullest extent of the law.
- Forwarding information to the appropriate authorities for criminal prosecution.
- Institution of civil action to recover losses.
- Offenders at all levels of the employment will be treated equally regardless of their position or years of service with the County.
- Determinations will be made based on a finding of facts in each case, actual or potential damage to the County, cooperation by the offender and legal requirements.
- The County of Augusta may take corrective or disciplinary action without awaiting the resolution of criminal or civil proceedings arising from fraudulent conduct.

F. Confidentiality

All investigations will be conducted in confidence insofar as reasonably possible. The names or names of those communicating information about a fraudulent act or the name or names of those suspected of a fraudulent act will only be revealed when required by law in conjunction with the investigation or legal action

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Fund Balance Policy

Effective May 25, 2011

Revised April, 22, 2015

Purpose

The purpose of this policy is to establish guidelines on the use of unrestricted fund balance to provide the County with sufficient financial resources to address unforeseen revenue fluctuations, unanticipated expenditures and emergencies, which result in unanticipated budgetary shortfalls. Fund balance is used as an indicator of the County's overall economic health and credit quality. This policy is created to be in compliance with Generally Accepted Accounting Principles (GAAP) and the Governmental Accounting Standards Board (GASB) Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*.

Definitions

Fund balance – Represents the difference between the assets and liabilities reported in a governmental fund. Often used as a measure of liquidity. It is also used as a classification to separate restricted and unrestricted. Those classifications are broken up into five categories:

Restricted

Nonspendable fund balance – Represents amounts not spendable in form. Examples include inventories, prepaid amounts, and permanent funds.

Restricted fund balance – Represents amounts that have external constraints placed on their use. External constraints may be imposed through constitutional provisions, enabling legislation, or regulations of other governments. Examples include grants and intergovernmental revenues.

Unrestricted

Committed fund balance – Represents amounts constrained for a specific purpose by a formal action of the highest level of decision making authority. Committed amounts cannot be used for another purpose unless released by the same formal action taken to commit those funds. Examples include contractual obligations and board approved expenditures through a formal action.

Assigned fund balance – Represents amounts intended to fulfill a specific purpose. Intent may be established by the highest level of decision making authority or by an official or body to which the governing body delegated the authority. In government funds other than the general fund, assigned fund balance represents the amount that is not restricted or committed. This indicates that resources in other governmental funds are, at a minimum, intended to be used for the purpose of that fund. Examples include drug enforcement local revenues and capital depreciation funds.

Unassigned fund balance – Represents the residual classification of the general fund and includes all amounts not assigned to other funds, or restricted, committed, or assigned within the general fund.

Policy

1.0 Committed Fund Balance

The County Board of Supervisors is the highest level of decision making authority for the County. A formal action of the Board of Supervisors is required to establish, modify, or rescind a fund balance commitment. Action to

commit resources must occur prior to year-end; however, the amount can be determined in the subsequent period.

2.0 Assigned Fund Balance

The County Board of Supervisors has authorized the County Administrator, or his designee, as the official authorized to assign resources and ending fund balance to a specific purpose as approved by this fund balance policy.

3.0 Unassigned Fund Balance

- The County's Unassigned General Fund Balance will be maintained to provide the County with sufficient funds to address unforeseen revenue fluctuations, unanticipated expenditures, emergencies, and similar circumstances.
- The Unassigned General Fund Balance should not be used to support reoccurring operating expenditures outside of the current fiscal year. The unassigned fund balance cannot be used to cover an unanticipated budgetary shortfall in excess of \$100,000. The County Board of Supervisors may appropriate Unassigned General Fund Balance to cover an unanticipated budgetary shortfall that is in excess of \$100,000.
- The Unassigned General Fund Balance can only be appropriated by a formal action of the County Board of Supervisors.
- The County of Augusta will use GASB's definitions of fund balance for the audited Comprehensive Annual Financial Report (CAFR). For all other financial planning purposes, the term Budgetary Fund Balance will be used and will include any portion of the fund balance that is available for appropriation. Portions of the fund balance that are not available for appropriation will be identified as Reserved Balance.
- Funds in excess of the annual requirements may be retained in the Unassigned General Fund Balance, or may be considered to supplement capital outlay expenditures.

4.0 Order of Spending Resources

The County will assume the default approach of spending resources as they become available for expenditure. The County assumes restricted fund balance will be allocated first then unrestricted fund balance in the order of committed, assigned, and unassigned.

5.0 Unrestricted General Fund Balance Minimum

- Unrestricted General Fund Balance shall include Committed, Assigned and Unassigned fund balances per policy definitions. The total of these three categories of fund balance include only resources without a constraint on spending or for which the constraint on spending is imposed by the County itself.
- It is the goal of the County to achieve and maintain an Unrestricted General Fund Balance no less than two months of General Fund Operating Expenditures at the close of the fiscal year, with the exceptions noted in 5.03 below.
- In the event the Unrestricted General Fund Balance is used to provide for temporary funding of unanticipated budgetary shortfalls, the County shall restore the Unrestricted General Fund Balance to the minimum level of two months of General Fund Operating Expenditures within three to five fiscal years following the fiscal year in which the event occurred. The plan to restore the Unrestricted General Fund Balance shall be included and highlighted in the County's adopted budget.



Significant Financial Fund Balance Assumptions Section

Total Revenues

The Fiscal Year 2023-2024 total revenues are shown below. Major sources include property taxes, local taxes, and funds from the Commonwealth of Virginia. Overall, general fund revenues, and transfers are projected to increase \$4,253,137 (3.57%) over the FY2022-2023 original adopted budget levels. This increase is due to projected increases in other local taxes of about 10.5% due to increases in sales, meals and lodging taxes. All of the growth in these areas can be attributed to inflation. Use of money and property is estimated to increase by about 55% as interest rates have climbed due to inflation and hence giving the County a larger rate of return on money held in deposit. General property taxes continue to represent the largest portion of the overall revenues.

**Augusta County
Fiscal Year 2023-2024
Revenues- General Fund**

General Property Taxes	\$75,687,426	63.61%
Other Local Taxes	\$22,755,400	19.13%
Permits, Priv. Fees, Reg. Licenses	\$683,700	0.57%
Fines & Forfeitures	\$250,150	0.21%
Use of Money and Property	\$1,582,530	1.33%
Charges for Services	\$2,485,059	2.09%
Miscellaneous	\$40,684	0.03%
Recovered Costs	\$56,400	0.05%
State	\$13,269,484	11.15%
Federal	\$778,459	0.65%
Non-Revenue Receipts	\$1,391,435	1.17%
Fund Balance	\$0	0.00%
Total	\$118,980,727	100%

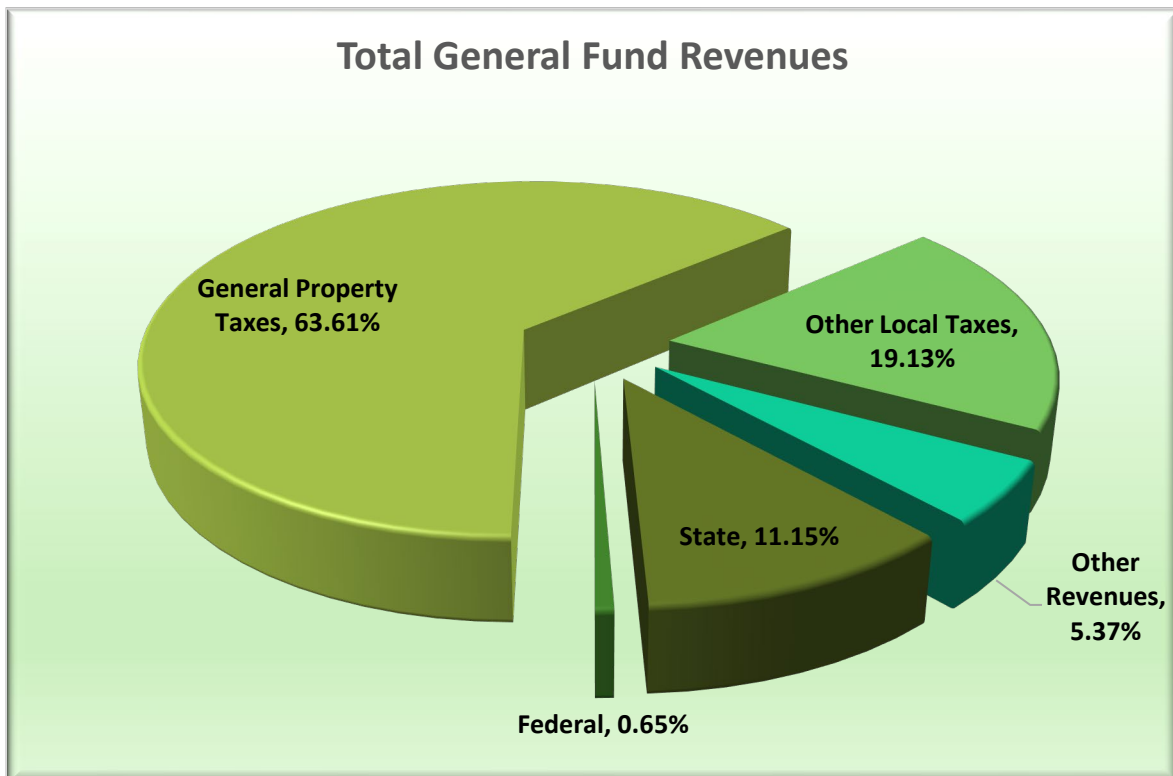
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Revenue Analysis

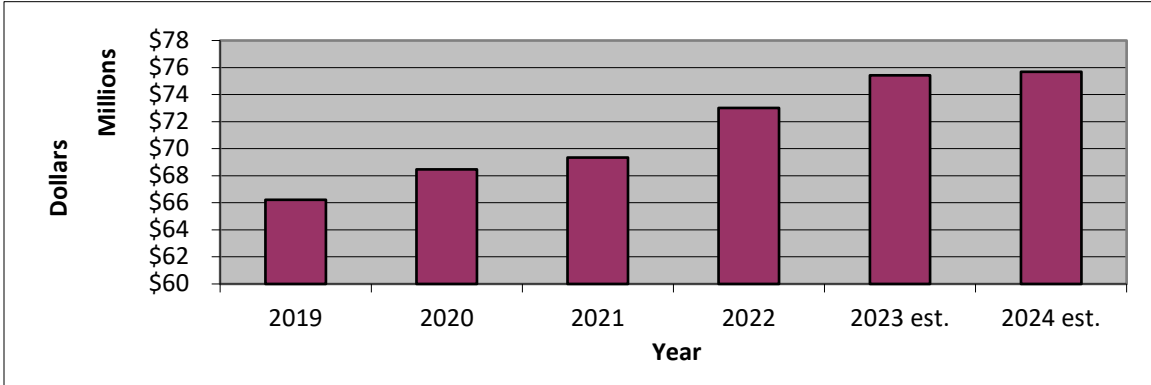
General Fund

There are many factors used to assess and monitor the financial condition of a government, such as financial ratios, fund balance reserves, debt capacity and economic climate. One of the primary factors influencing financial condition is revenue growth from property taxes.

The following chart shows the general fund revenue sources broken down by percentages.



The following chart examines the growth in property taxes collected during the prior five fiscal years as well as the estimate for 2024.



Total property tax collections have increased from \$66.2 million in fiscal year ending 2019 to \$75.6 million estimated through Fiscal Year 2024. The personal property tax rate for vehicles increased by \$.25 in FY13 and increased by \$.10 in FY22, the current rate is \$2.60 per \$100 for cars and trucks and \$2.50 for all other. The real estate tax rate increased by \$.03 in 2014, \$.05 in 2015, \$.02 in 2016 and \$.05 in 2018 contributing to the growth in property tax revenues. The current real estate tax rate is \$.63 per \$100. The County is currently conducting a reassessment that will take effect on 1/1/2024 once completed. The changes in revenue from this reassessment are not yet known.

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Local Revenue

The Fiscal Year 2023-2024 General Fund revenue is estimated at \$118.9 million of which, local revenues total \$103.5 million; state and federal revenue along with non-revenue receipts total \$15.4 million. The County’s major local revenue sources are outlined in the schedule below. These estimates are based on historical trends incorporated with professional judgement in projecting future activity.

Revenue Category	2021-2022 Actual Revenue	2022-2023 Revised Budget	2023-2024 Recommended Budget
Real Estate Tax	\$51,082,229	\$51,502,324	\$50,886,727
% of Total Revenues	43.91%	41.89%	42.77%
Personal Property Tax	20,638,398	25,800,660	23,746,699
% of Total Revenues	17.74%	20.99%	19.96%
Local Sales Tax	8,691,278	9,000,000	9,000,000
% of Total Revenues	7.47%	7.32%	7.56%
Business License Tax	5,079,478	4,331,000	4,730,000
% of Total Revenues	4.37%	3.52%	3.98%
Other Local Revenues	15,293,968	17,645,514	15,177,923
% of Total Local Revenues	15.17%	17.51%	15.06%
Total Local Revenues	\$100,785,351	\$108,279,498	\$103,541,349
Total Revenues	\$ 116,335,384	\$ 122,946,206	\$ 118,980,727

The explanations that follows provide a brief description of each major local revenue source in the Fiscal Year 2023-2024 recommended budget.

Real Estate

The County’s rate to tax homes, land and mobile homes, is \$0.63 per \$100 of assessed value. Real estate taxes are projected to constitute 43% of the County’s general fund revenues for FY2023-2024. The chart below denotes assessed value for the most recent five years.

Year	Assessed Value
2022	\$ 7,864,156,802
2021	\$ 7,829,043,195
2020	\$ 7,718,884,841
2019	\$ 7,537,644,725
2018	\$ 7,301,289,087

Public Service Corporations-Real Estate

As of January 1, 2022, the assessed value of public service corporation real property in the County totaled \$420.8 million. The 2022 estimate of this revenue is based on the value of assessed property and a tax rate of \$.63 per \$100 of assessed value. The estimate assumes that the levy of real property will be reduced as the housing market improves causing the sales assessment ratio to fall below 100% in 2022 to 71.7%.

Personal Property

Personal property tax is levied on the tangible property of individuals and businesses. For individuals, this is primarily associated with automobiles. For businesses, examples include motor vehicles, machinery, fixtures and tools.

Market changes from November 2020 through November 2021 produced nationwide shortages on new vehicles, which increased the demand for used vehicles. The effects of these supply chain issues resulted in increases to the NADA book values of those vehicles in 2022. Used car prices were averaging nearly 39% higher in 2022 when compared to 2021. In an effort to reduce the burden on citizens the Board of Supervisors voted to reduce the 2022 assessment to 92% of the loan value. In calendar year 2022, with the 92% of the assessed value factored, the assessed value of personal property for vehicles in the County totaled \$900 million; a 27% increase from the \$705 million assessed in 2021. These market shortages were only projected to last two years and the new 2023 NADA book values are already averaging 20% less than the 2022 values. Due to this volatility this revenue was hard to estimate for Fiscal Year 2024. The Fiscal Year 2024 estimate of this revenue is based on 2022 rates with a 20% estimated reduction of assessed property and a tax rate of \$2.60 per \$100 of assessed value. The estimate assumes that the assessed value of personal property will grow on average in the current fiscal year based on regional figures for tangible business property values. It also assumes that the total overall number of registered vehicles will remain steady as a result of the economic conditions stabilizing in some areas.

As of January 1, 2022, the assessed value of business personal property in the County totaled \$147 million. The Fiscal Year 2024 estimate of this revenue is based on the value of assessed property and a tax rate of \$2.00 per \$100 of assessed value. The estimate assumes that the assessed value of personal

property will increase by 1% in the current fiscal year. Machinery and tools tax are expected to increase, with a value of \$288.7 million. Machinery and tools are also taxed at a rate of \$2.00 per \$100 of assessed value. The chart below denotes assessed value for the most recent five years.

\$2.60 PP		\$2.00 PP	
Year	Assessed Value	Year	Assessed Value
2023-Estimated	\$ 727,108,013	2023-Estimated	\$ 147,777,350
2022**	\$ 900,401,730	2022	\$ 147,777,350
2021*	\$ 705,930,110	2021	\$ 139,754,180
2020	\$ 627,323,640	2020	\$ 134,399,120
2019	\$ 610,536,850	2019	\$ 128,382,510
2018	\$ 584,625,920	2018	\$ 117,830,060
*denotes an increase in the rate from 2.50 to 2.60			
**denotes an assessment at 92% of assessed value			

Local Sales Tax

Local sales tax is collected at the point of sale by merchants and remitted to the Commonwealth of Virginia for distribution to localities. Of the 5.3% sales tax collected, 1% represents the local share and 4.3% is retained by the Commonwealth. Local sales tax is estimated to account for approximately 7.5% of total revenues in Fiscal Year 2023-2024.

Business License (BPOL) Tax

Business, Professional and Occupational License, also known as BPOL, is a tax levied on the gross receipts of persons and companies who are engaged in business in Augusta County. The recommended Fiscal Year 2023-2024 budget reflects estimated collections of \$4.73 million, which accounts for approximately 3.98% of total revenues.

Meals Tax

The County imposes a 6% tax on food and beverages prepared for public consumption at food establishments throughout the County. This was an increase from the previous rate of 4% and went into effect July 1, 2021. The recommended Fiscal Year 2023-2024 budget reflects estimated collections of \$4 million which accounts for approximately 3.36% of total revenues.

Cigarette Tax

The County enacted a tax on cigarette’s effective 1/1/2022. The current rate is \$0.15 per pack. This tax is levied on all cigarette sales in the County and is managed through a regional board. FY2023 was the first full year that the County received revenue on this tax and currently the revenue averages about \$30,000 per month. Total projected revenue for FY2024 is \$350,000.

Other Local Revenues

This category includes all other local revenue not discussed above; specifically, permits, fees, licenses, fines and forfeitures, use of money and property, charges for service, recovered costs and miscellaneous. The schedule below denotes estimated Fiscal Year 2024 revenues for selected sources. Decreases in recovered costs are due to the loss of Middle River Regional Jail’s fiscal agent fee. Decreases in charges for service are due to an estimated reduction in landfill tipping fees.

<u>Description</u>	<u>Estimated Revenue</u>
Permits, Fees and License	\$683,700
Fines & Forfeitures	250,150
Use of Money and Property	1,582,530
Recovered Costs	56,400
Charges for Services	2,485,059
Miscellaneous	40,684
Total	<u><u>\$5,098,523</u></u>

State Revenues

Approximately 11% of the County’s general fund revenues from all sources represent state funds used in support of the County’s general fund expenditures budget. These funds are classified as “categorical”, “non-categorical” and “shared expenses” state aid.

- **Non-categorical** -- The County anticipates receiving a total of \$6.39 million or approximately 5.38% of anticipated revenues from general fund sources in the form of non-categorical aid. Non-categorical aid includes revenues which are raised by the state and shared with the local government. The use of such revenues is at the discretion of the local government. These revenues include rolling stock, auto rental tax, mobile homes titling tax, and recordation and communication taxes. The largest source is the state funded portion of the Personal Property Tax Relief Act (PPTRA). This category is projected to reduce due to the continued decrease in state communications taxes and the loss of state recordation tax in FY21.
- **Categorical** -- Includes revenues received from and designated by the Commonwealth for a specific use by the local government. For Augusta County, such revenues are usually received on a reimbursable basis from the state. Categorical aid is primarily rendered to specific departments, such as Recycling, Emergency Communications, Library or Clerk of the Circuit Court. The anticipated amount of this aid is \$1,420,055 or 1.19% of revenue from general fund sources. This category increased from last fiscal year due to the Augusta County Sheriff’s office being awarded a DCJS School Resource Officer grant.
- **Shared Expense** -- This source of funds includes revenues collected from the Commonwealth for the state's share of expenditures in activities that are considered to be a state/local responsibility. Revenue from each source is shown in the activity that it benefits. Under the state’s shared expense classification, the County expects to receive \$5.4 million or approximately 4.58% of general fund revenues. These shared expenses are directed mostly to personnel costs for the constitutional offices, which include; Commonwealth’s Attorney, Sheriff, Treasurer, Commissioner of Revenue, Registrar and Electoral Board, and Clerk of the Circuit Court. The County did budget for a 5% pay increase for constitutional officer per the state budget, but it has not yet been approved.

Federal Revenues – Federal revenues will provide \$778,459 or 0.65% of the \$118.9 million FY2023-2024 general fund operating budget. This represents a 21% decrease over FY2022-2023 original budget due to

the conclusion of several grants previously awarded to the County. Some have been applied for in FY24 but the status of the award is not yet known, so it is not included in the recommended FY2023-2024 budget. If an award is made after this budget is approved, grants will be added during revision.

The chart below denotes State and Federal revenue projections for Fiscal Year 2023-2024.

Revenue Category	2021-2022 Actual	2022-2023 Revised	2023-2024 Recommended
State: Non-categorical Aid	\$6,504,088	\$6,447,198	\$6,397,690
Shared Expense	5,109,820	5,210,381	5,451,739
State: Other Categorical Aid	658,552	741,606	1,420,055
Federal Aid	941,843	896,144	778,459
Total	<u>\$13,214,303</u>	<u>\$13,295,329</u>	<u>\$14,047,943</u>

Other Funds

Fire Revolving Loan Fund – This fund represents the funding from Virginia Department of Fire Programs Aid to Localities Entitlement program. The total budget is \$428,266 which is an increase from FY2022-2023 due to the anticipation of an agency entering into a new loan agreement with the county. This fund does not expire, and accordingly carries a fund balance from year to year. In accordance with policy, the fund balance is used to provide no-interest loans to volunteer fire departments, with a lien held on the purchased apparatus. Loan payments from the volunteer fire departments are posted as revenue in the Fire Revolving Loan Fund.

Drug Enforcement Fund – This fund reflects asset seizures related to drug arrests and is budgeted at \$12,300. Revenues will be revised to actual based on asset seizure funds received during the year. This fund does not expire, and accordingly carries a fund balance from year to year.

Economic Development Authority (EDA) Fund – This fund authorizes the authority to acquire, own, lease or dispose of properties to the end that such activities may promote industry and develop trade by inducing enterprises to locate and remain in Virginia. It is budgeted at \$802,450 which represents payments from the County to the EDA for tax increment financing rebates.

Revenue Recovery Fund – This fund represents revenue received from ambulance transport services. The budget is \$2.07 million which increased from FY2022-2023 due to increased billing rates approved by the Board effective January 1, 2023. The Revenue Recovery fund does not expire, and accordingly carries a fund balance from year to year. The fund balance is comprised of a contingency reserve and one quarter of revenue that is to be paid to the rescue agencies and County. As of July 1, 2018, the County now handles all of the Revenue Recovery billing internally.

County Capital Improvement Fund – The capital improvements fund revenue budget is comprised of grant funding and debt proceeds related to current projects. This fund does not expire, and accordingly carries a fund balance from year to year. The fund balance is comprised of funding set aside for future capital replacements, capital projects, grant matches, reserves for rainy day funding, and regional projects.

COUNTY OF AUGUSTA						
REVENUE BY DEPARTMENT						
FY2024						
		General		Department		Total
		<u>Tax Base</u>	<u>Percent</u>	<u>Revenue</u>	<u>Percent</u>	<u>Expenditures</u>
11010	Board of Supervisors	144,660	80%	35,684	20%	180,344
12010	County Administrator	1,126,908	100%	-	0%	1,126,908
12030	Personnel	367,813	100%	-	0%	367,813
12040	County Attorney	451,018	100%	-	0%	451,018
12090	Commissioner of Revenue	913,472	75%	299,324	25%	1,212,796
12100	Reassessment (from fund bal)	579,109	100%	-	0%	579,109
12110	Board of Equalization	4,300		-		4,300
12130	Treasurer	372,888	56%	289,953	44%	662,841
12150	Finance	511,406	100%	-	0%	511,406
12200	Information Technology	1,079,033	94%	68,945	6%	1,147,978
13010	Registrar	394,725	80%	101,691	20%	496,416
21010	Circuit Court Judge	208,355	100%	-	0%	208,355
21020	General District Court	18,744	100%	-	0%	18,744
21030	Magistrate	4,771	100%	-	0%	4,771
21060	Circuit Court Clerk	438,719	36%	775,495	64%	1,214,214
22010	Commonwealth Attorney	646,017	38%	1,052,042	62%	1,698,059
31020	Sheriff	5,390,278	53%	4,746,247	47%	10,136,525
31040	Emergency Operations	2,461,500	90%	280,483	10%	2,741,983
32010	Fire & Rescue	9,721,176	87%	1,401,500	13%	11,122,676
32020	Volunteer Fire & Rescue	1,986,730	100%	-	0%	1,986,730
32030	Fire Training	686,052	100%	-	0%	686,052
32040	SAFER	-	0%	-	0%	-
33030	J&D Court Clerk	32,075	80%	8,000	20%	40,075
33040	Court Services	4,800	100%	-	0%	4,800
33050	Juvenile & Probation	2,898,420	99%	30,200	1%	2,928,620
34010	Building Inspections	100,680	19%	416,000	81%	516,680
35010	Animal Control	706,587	92%	59,600	8%	766,187
35050	Emergency Management	107,285	100%	-	0%	107,285
41020	Highways & Roads	20,000	100%	-	0%	20,000
41040	Street Lights	121,000	100%	-	0%	121,000
42010	Sanitation & Waste	1,016,674	39%	1,613,600	61%	2,630,274
42020	Recycling Program	176,300	100%	-	0%	176,300
43010	Maintenance	2,223,349	100%	1,962	0%	2,225,311
51010	Health Department	692,687	96%	27,000	4%	719,687
51020	Tax Relief for the Elderly	360,833	100%	-	0%	360,833
71010	Parks & Recreation	438,883	47%	487,744	53%	926,627
71020	Natural Chimneys	-		-		-
73010	Library	1,565,186	88%	211,650	12%	1,776,836
73020	Churchville Library	-		-		-
81010	Community Development	1,059,002	87%	158,000	13%	1,217,002
81020	Tourism	464,943	99%	4,500	1%	469,443
81050	Economic Development	338,152	100%	-	0%	338,152
83010	Extension Office	158,418	100%	-	0%	158,418
83050	County Farm	2,760	41%	4,000	59%	6,760
92020	Non-Departmental	1,525,268	100%	-	0%	1,525,268
92030	Contributions	539,014	100%	-	0%	539,014
92040	Contingency	55,000	100%	-	0%	55,000
94000	Transfers to Other Funds	64,792,117	100%	-	0%	64,792,117
	TOTAL	106,907,107	90%	12,073,620	10%	118,980,727
		106,907,107		12,073,620		118,980,727

LOCAL TAXES

Real Estate	\$.63
Real Estate- Fire Tax	-0-
Personal Property Tax - Vehicles	\$2.60
- Loan Value 76% (Commissioner's Option)	
- Trade-in 84%	
- Retail 100%	
Personal Property Tax – Business	\$2.00
Personal Property Tax – Livestock	-0-
Personal Property Tax – Boats/Aircraft/Trailers	\$2.50
Personal Property Tax – Antique Vehicles	\$2.50
Personal Property Tax – Recreational Vehicles	\$2.50
Personal Property Tax – Mobile Home	\$0.58
Machinery & Tools	\$2.00
Utility License Tax	
- Telephone	.5% max.
- Water	-0-
Consumer Utility Tax (electrical)	
- Residence	\$1.40/\$3.00 max.
- Commercial	\$2.29/\$30.00 max.
- Industrial	\$2.29/\$30.00 max.
Consumer Utility Tax (Gas)	-0-
Consumer Utility Tax (Water)	-0-
BPOL	
- License fee	-0-
- Threshold	\$100,000
- Contracting	\$.16
- Retail	\$.20
- Repairs, Personal & Business Services	\$.30
- Financial, Real Estate and Professional Services	\$.30
- Wholesale	\$.05
 BPOL	
- Retail Peddlers	\$500 max.
- Retail Itinerant	\$500 max.
- Wholesale	\$100
 Motor Vehicle Local License (decal)	 -0-

Meals	6% max.
Transient Occupancy Tax	2% max.
Cigarette Tax	4% Tourism \$.15 per pack (\$.40/max)
Admission Tax	-0- GA
Legal Document Tax	
- Recordation	8.3% max.
- Wills	3.3% max.
Bank Franchise Tax (80% of State Tax)	80% max.
Refuse Collection Fee	-0-
Recycling Collection Fee	-0-
<u>Miscellaneous</u>	
Dog Tags	
\$10 fertile	
\$ 6 Neutered	
Building Inspection Fees	
Community Development Zoning Application fees	
Community Development BOZA Application fees	
Landfill Tipping fees	
Commercial/Industrial	\$45 /ton
Residential Collection	\$15 /ton

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TAX RATES SOURCE

Fiscal Period	Real Estate	Personal Property	Public Service Corp.	Machinery & Tools
77-78 to 80-81	0.50	3.10	3.10 Per. Prop. 0.50 Real Estate	3.10
81-82	0.45	3.10	3.10 Per. Prop. 0.45 Real Estate	3.10
82-83	0.48	3.10	3.10 Per. Prop. 0.48 Real Estate	3.10
83-84	0.55	3.10	3.10 Per. Prop. 0.55 Real Estate	3.10
84-85	0.60	3.10	3.10 Per. Prop. 0.60 Real Estate	3.10
85-86 to 94-95	0.58	3.10	3.10 Per. Prop. 0.58 Real Estate	3.10
95-96 to 07-08*	0.58	1.90	1.90 Per. Prop. 0.58 Real Estate	1.90
08-09	0.58	2.25 Vehicles 1.90 Other Per. Prop.	1.90 Per. Prop. 0.58 Real Estate	1.90
09-10 to 11-12	0.48	2.25 Vehicles 1.90 Other Per. Prop.	1.90 Per. Prop. 0.48 Real Estate	1.90
12-13	0.48	2.50 Vehicles 1.90 Other Per. Prop.	1.90 Per. Prop. 0.48 Real Estate	1.90
13-14	0.51	2.50 Vehicles 1.90 Other Per. Prop.	1.90 Per. Prop. 0.51 Real Estate	1.90
14-15	0.56	2.50 Vehicles 1.90 Other Per. Prop.	1.90 Per. Prop. 0.56 Real Estate	1.90
15-16 to 17-18	0.58	2.50 Personal Property 2.00 Business Personal Property, Large Trucks, Trailers	2.00 Per. Prop. 0.58 Real Estate	2.00
18-19 to 20-21	0.63	2.50 Personal Property 2.00 Business Personal Property, Large Trucks, Trailers	2.00 Per. Prop. 0.63 Real Estate	2.00
21-23	0.63	2.60 Personal Property 2.00 Business Personal Property, Large Trucks, Trailers	2.00 Per. Prop. 0.63 Real Estate	2.00

Revised Budget General Fund Expenditures

Fiscal Year 2022-2023 revised budget totals \$55.4 million in general fund expenditures, excluding transfers. This represents an increase of 9% or \$4,646,828 compared to adopted FY2022-2023 budget. The chart below outlines the major expenditure categories:

Adopted budget	\$	50,767,778
Increases:		
Conservation of escrows		3,219,764
Operations adjustments		1,427,064
Revised Budget	\$	55,414,606

General Government

Conservation of Escrow (Savings) Balances/Additional Use of Escrow Balances – The County holds savings in escrow for expenditures that may severely impact the general fund on an annual basis. A portion of this savings may be used during a given year in order to stabilize the amount of funding needed for the line item in the general fund budget. Adjustments were made to the Middle River Regional Jail line item, Hospitalization Dependent Care line item, DSS transfer and CSA transfer in order to increase or decrease the balance of reserves used in FY23. An increase allows for the FY23 budget to continue to utilize the escrow balances, as they will not be depleted as quickly. A decrease utilizes more funding in FY23.

Operations Adjustments – Operations adjustments include changes in all other expenditure line items. Adjustments to the revised budget are due to increases or decreases in specific line items during the budget year, turnover of personnel, and increases in expenditures related to inflation. These items netted to \$1,427,064 in the revised budget.

Total Expenditures

Fiscal Year 2023-2024 budget for all funds are listed below.

Augusta County					
Fiscal Year 2023-2024					
Total Expenditures-All Funds					
	FY2021- 2022	FY2022 - 2023	FY2022 – 2023	FY2023 - 2024	% Change from
	Actual	Adopted	Revised	Adopted	FY2023
General Operating Fund					
General Government Administration	\$ 5,439,103	\$ 6,381,012	\$ 7,013,554	\$ 6,740,929	6%
Judicial Administration	3,076,313	3,208,141	3,125,491	3,144,143	-2%
Public Safety	27,770,376	28,700,691	32,501,528	31,037,613	8%
Public Works	4,924,687	4,933,151	5,048,965	5,172,885	5%
Health & Public Assistance	927,529	991,242	991,242	1,080,520	9%
Cultural	2,325,051	2,609,622	2,674,525	2,703,463	4%
Community Development	1,966,812	2,081,123	2,278,072	2,189,775	5%
Non-departmental & Contingencies	68,801,216	65,822,608	76,381,584	66,911,399	2%
Subtotal-General Operating Fund	\$ 115,231,087	\$ 114,727,590	\$ 130,014,961	\$ 118,980,727	4%
Other:					
Fire Revolving Loan Fund	\$ 574,068	\$ 605,000	\$ 1,105,000	\$ 605,000	0%
Asset Forfeiture Fund	31,703	48,000	69,092	48,000	0%
Economic Development Fund	457,107	402,400	832,450	802,450	99%
Revenue Recovery Fund	2,147,302	1,985,000	2,146,800	2,401,434	21%
CARES/ARPA Fund	1,104,461	8,083,025	7,753,838	6,702,143	-17%
Virginia Public Assistance Fund	12,928,891	14,419,765	14,419,765	15,599,208	8%
Children’s Services Act Fund	4,492,281	5,500,000	5,189,024	5,500,000	0%
School Operating Fund	120,693,047	130,204,938	134,877,643	138,907,034	7%
School Cafeteria Fund	4,969,471	6,700,858	6,939,815	6,484,386	-3%
School Capital Improvement Fund	5,036,451	27,930,759	32,330,372	45,370,924	62%
Debt Fund	7,818,366	8,180,811	7,716,441	10,710,154	31%
Head Start Fund	3,184,454	3,768,156	3,760,077	3,746,407	-1%
Governor's School Fund	1,762,141	1,981,169	2,085,035	2,198,634	11%
County Capital Improvement Fund	5,761,475	12,825,855	20,942,367	11,876,177	-7%
Total Revenues	\$ 286,192,305	\$ 337,363,326	\$ 370,182,680	\$ 369,932,678	10%

The General Government contributes to the Schools’ operations, capital (buses) and debt service. Below is a breakdown of allocation for FY2023-2024

Fund	Transferred to	Total FY24
General Fund (11)	School Operating (41)	\$ 49,028,505
General Fund (11)	School Capital (44)	\$ 1,080,000
General Fund (11)	Debt Fund (45)	\$ 7,256,250
		\$ 57,364,755

General Government

Employee Compensation – The FY2023-2024 adopted budget does include 5% merit/COLA pay increase for full-time employees of the County effective 1/1/2024. The balanced budget includes a 5% pay increase for Constitutional Officers (employees of these offices fall under the County compensation plan) that is anticipated to be included in the state budget.

Employee Health Insurance – The County participates in the SAW Consortium for Health Insurance Consortium. The recommended budget includes a 5.8% decrease in health insurance rates. The County continues to pay 97% of single coverage premiums, 81% of spouse, and 78% for family coverage. The projection above is a worst case scenario based on consultant advice.

New Positions – A total of 31.5 FTEs were requested by various departments in the FY24 budget. These requests included an additional assistant county attorney, a tax collector for the Treasurer’s office, an assistant registrar, 2 assistant Commonwealth attorneys, and a deputy clerk for the Clerk of the Circuit Court. A permit specialist, an environmental inspector, as well as a part-time E&S inspector were requested by Community Development. Also requested were 7 new positions in the Sheriff’s office, a CAD administrator in ECC, and 13 Fire and Rescue positions which includes the Training Division. A request for another HR technician and an accountant was made with a start date of January 1, 2024. Along with these new positions, various reclasses were requested. While the County found merit in all requested positions, we were unable to include them all into the adopted balanced budget for FY2023-2024. We did include in the balanced budget the following: a HR technician, an accountant, and a permit specialist as well as a few reclasses which are listed after the County Administrator’s letter.

General Government Administration

The General Government Administration includes all core service departments within the County as well as the Board of Elections and Board of Supervisors. Overall there was an 6% increase when compared to the FY23 original adopted budget. Many departments had increases due to a 3% COLA that was effective 1/1/2023 and other increases related to inflation.

Judicial Administration

Judicial Administration had a 2% decrease overall, this is due to the Commonwealth Attorney’s office receiving a federal 3-year opioid grant that will end on 9/30/2023. While the intent is to re-apply for this grant the outcome of the award is not yet known and has not been fully incorporated into the budget. Should the grant be awarded these changes will be reflected in the FY24 revised budget.

Public Safety

Public Safety continues to be a priority for the County. When compared to the FY23 adopted budget, the overall increase totaled 8%. The Sheriff had an 11% increase over the FY23 adopted budget due to additional staffing added in FY23 under the SRO grant. Fire and Rescue had an increase of 4% in career due to operational increases related to additional staffing implemented in previous budget cycles and inflation. Fire and Rescue Training had a 10% increase in operating due to increases in part-time wages and inflation. ECC had a 20% increase due to an additional pay and reclass implemented by the Board after the original FY23 budget was adopted.

Public Works

Public Works, as a whole, had an increase of 5% or \$239,734. This increase was due to operating costs associated with inflation and a new hauling contract for the waste sites.

Cultural

Cultural budget overall increased by 4% or \$93,841. This increase was directly related to increased operation costs at the library.

Community Development

Community Development budget increased 5% overall. This is mainly due to restoring the allocation to the tourism budget that is based on a revenue sharing formula with meals and lodging. This was cut drastically in FY21 and FY22 due to COVID. Community Development decreased 2% over the FY23 adopted budget due to employee retirements and attrition.

Health and Public Assistance

Overall budget for Health and Public Assistance increased by 9% or \$89,278. The health department funding increased 15% when compared to the prior fiscal year. Tax Relief for the Elderly decreased by 1% due to less participants in the program.

Debt Service

The total Debt Service budget totals \$10.7 million, which reflects a increase of 31% or \$2,529,343 over the prior fiscal year's original budget due to the addition of new debt service related to the new middle schools at Buffalo Gap and Riverheads.

Schools

The combined County contribution to the Augusta County Public Schools totals \$57.3 million. This represents an increase of 2.2% compared to the prior year's contribution of \$56 million. This does include the transfer to the Schools Capital account of \$1,080,000 for continued replacement of buses as well as the County's contribution towards the school's debt service which totals \$7,256,250 annually.

Capital Projects

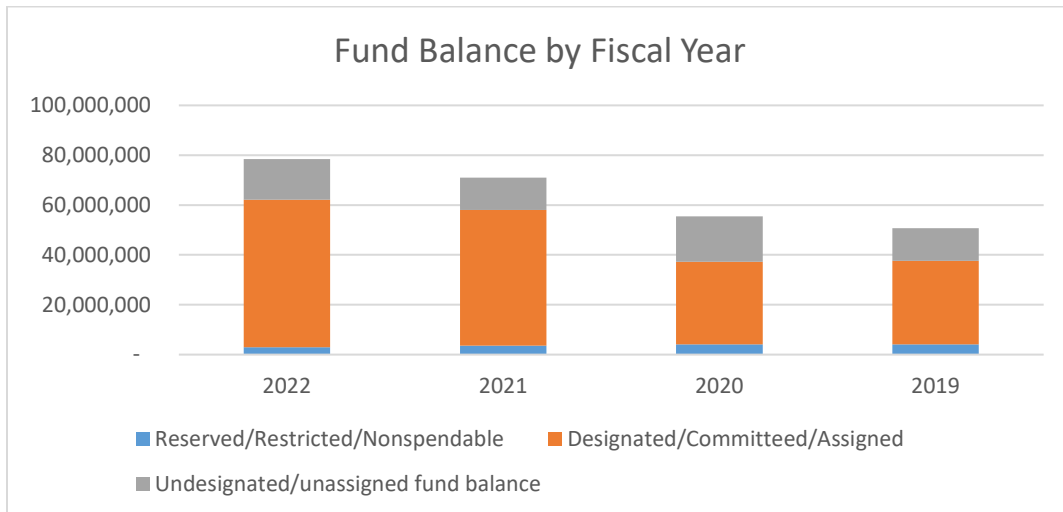
The Fiscal Year 2023-2024 adopted budget includes funding in the amount of \$8,139,326 for capital projects. Capital projects consist of several categories: infrastructure, depreciation accounts and current projects. Infrastructure accounts are designated by district and used upon Board approval for district specific projects. Budgeted items include Board approvals known at the time of budget preparation and appropriation. Depreciation accounts are savings for repair and replacement of equipment and buildings currently in use. These accounts are typically funded through year end fund balances. Current projects may be funded through prior appropriations or debt service. The adopted budget does not include capital projects previously approved by the Board of Supervisors and currently in progress.

Fund Balances

See attached:

1. FY2023-2024 Adopted Budget
2. FY2022-23 Revised Budget
3. FY2022-2023 Original Adopted Budget

The chart below shows fund balance by fiscal year for the last four fiscal years per the annual financial audit. Note: FY23 is not yet complete, so information is unavailable.



COUNTY OF AUGUSTA

ADOPTED

2022-2023

FUND	BALANCE 7/1/2022	REVENUE	TRANSFERS IN	TOTAL AVAILABLE	EXPENDITURES	TRANSFERS OUT	BALANCE 6/30/2023
GENERAL OPERATING FUND	6,500,000	113,427,334	1,300,256	121,227,590	50,767,778	63,959,812	6,500,000
FIRE REVOLVING LOAN FUND	2,995,149	364,822	-	3,359,971	605,000	-	2,754,971
ASSET FORFEITURE FUND	175,374	12,300	-	187,674	48,000	-	139,674
ECONOMIC DEVELOPMENT FUND	(0)	402,400	-	402,400	402,400	-	(0)
REVENUE RECOVERY FUND	1,518,200	1,825,000	160,000	3,503,200	743,624	1,241,376	1,518,200
ARPA FUND	13,645,869	37,156	-	13,683,025	8,083,025	-	5,600,000
VIRGINIA PUBLIC ASSISTANCE	6,458	12,913,729	1,506,036	14,426,223	14,419,765	-	6,458
CSA	-	3,540,000	1,960,000	5,500,000	5,500,000	-	-
SCHOOL OPERATING FUND-GROWTH	3,000	82,461,596	47,743,342	130,207,938	130,204,938	-	3,000
SCHOOL CAFETERIA FUND	2,861,390	4,497,255	-	7,358,645	6,700,858	-	657,787
SCHOOL CAPITAL IMPROVEMENT	20,716,062	42,723,653	1,080,000	64,519,715	27,930,759	-	36,588,956
DEBT FUND	(0)	33,300	8,147,511	8,180,811	8,180,811	-	(0)
HEAD START FUND	677	3,768,156	-	3,768,833	3,768,156	-	677
GOVERNOR'S SCHOOL FUND	504,756	1,981,169	-	2,485,925	1,981,169	-	504,756
COUNTY CAPITAL IMPROVEMENT	52,471,145	6,940,421	4,810,198	64,221,764	11,319,700	1,506,155	51,395,909
TOTALS	101,398,079	274,928,291	66,707,343	443,033,713	270,655,983	66,707,343	105,670,387
							<u><u>105,670,387</u></u>

COUNTY OF AUGUSTA

REVISED

2022-2023

FUND	BALANCE 7/1/2022	REVENUE	TRANSFERS IN	TOTAL AVAILABLE	EXPENDITURES	TRANSFERS OUT	BALANCE 6/30/2023
GENERAL OPERATING FUND	13,568,755	121,574,827	1,371,379	136,514,961	55,414,606	74,600,355	6,500,000
FIRE REVOLVING LOAN FUND	3,102,628	412,903	-	3,515,531	1,105,000	-	2,410,531
ASSET FORFEITURE FUND	196,472	54,266	-	250,738	69,092	-	181,646
ECONOMIC DEVELOPMENT FUND	-	832,450	-	832,450	832,450	-	-
REVENUE RECOVERY FUND	1,518,739	1,986,800	160,000	3,665,539	839,102	1,307,698	1,518,739
ARPA FUND	6,452,850	8,095,743	-	14,548,593	7,753,838	-	6,794,755
VIRGINIA PUBLIC ASSISTANCE	6,458	12,913,729	1,506,036	14,426,223	14,419,765	-	6,458
CSA	(0)	3,328,536	1,860,488	5,189,024	5,189,024	-	(0)
SCHOOL OPERATING FUND-GROWTH	3,000	87,134,301	47,743,342	134,880,643	134,058,522	819,121	3,000
SCHOOL CAFETERIA FUND	4,044,471	4,423,788	-	8,468,259	6,939,815	-	1,528,444
SCHOOL CAPITAL IMPROVEMENT	(1,025,730)	72,440,331	1,899,121	73,313,722	29,416,776	2,913,596	40,983,350
DEBT FUND	0	16,119	7,700,322	7,716,441	7,716,441	-	0
HEAD START FUND	5,142	3,760,896	-	3,766,038	3,760,077	-	5,961
GOVERNOR'S SCHOOL FUND	572,128	2,085,540	-	2,657,668	2,085,035	-	572,633
COUNTY CAPITAL IMPROVEMENT	56,054,749	2,774,001	18,123,270	76,952,020	20,219,179	723,188	56,009,653
TOTALS	84,499,662	321,834,230	80,363,958	486,697,850	289,818,722	80,363,958	116,515,170
							<u>116,515,170</u>

COUNTY OF AUGUSTA

ADOPTED

2023-2024

FUND	BALANCE 7/1/2023	REVENUE	TRANSFERS IN	TOTAL AVAILABLE	EXPENDITURES	TRANSFERS OUT	BALANCE 6/30/2024
GENERAL OPERATING FUND	6,500,000	117,589,292	1,391,435	125,480,727	54,188,610	64,792,117	6,500,000
FIRE REVOLVING LOAN FUND	2,410,531	428,266	-	2,838,797	605,000	-	2,233,797
ASSET FORFEITURE FUND	181,646	12,300	-	193,946	48,000	-	145,946
ECONOMIC DEVELOPMENT FUND	-	802,450	-	802,450	802,450	-	-
REVENUE RECOVERY FUND	1,518,739	1,918,600	160,000	3,597,339	1,121,422	1,280,012	1,195,905
ARPA FUND	6,794,755	35,927	-	6,830,682	6,702,143	-	128,539
VIRGINIA PUBLIC ASSISTANCE	6,458	14,047,209	1,551,999	15,605,666	15,599,208	-	6,458
CSA	(0)	3,540,000	1,960,000	5,500,000	5,500,000	-	(0)
SCHOOL OPERATING FUND-GROWTH	3,000	89,878,529	49,028,505	138,910,034	136,451,534	2,455,500	3,000
SCHOOL CAFETERIA FUND	1,528,444	4,364,200	-	5,892,644	6,484,386	-	(591,742)
SCHOOL CAPITAL IMPROVEMENT	40,983,350	691,590	3,535,500	45,210,440	44,955,991	414,933	(160,484)
DEBT FUND	0	37,489	10,672,665	10,710,154	10,710,154	-	0
HEAD START FUND	5,961	3,746,407	-	3,752,368	3,746,407	-	5,961
GOVERNOR'S SCHOOL FUND	572,633	2,198,634	-	2,771,267	2,198,634	-	572,633
COUNTY CAPITAL IMPROVEMENT	56,009,653	3,760,017	4,379,309	64,148,979	8,139,326	3,736,851	52,272,802
TOTALS	116,515,170	243,050,910	72,679,413	432,245,493	297,253,265	72,679,413	62,312,815

62,312,815



Department Summaries

**Augusta County
Fiscal Year 2023-2024
General Operating Fund**

	FY2021– 2022 Actual	FY2022 - 2023 Adopted	FY2022 – 2023 Revised	FY2023 - 2024 Adopted	% Change from FY2023
Revenues:					
General Property Taxes	\$ 73,016,226	\$ 75,428,193	\$ 78,411,984	\$ 75,687,426	0%
Other Local Taxes	23,092,771	20,333,080	22,951,000	22,755,400	12%
Permits, Priv. Fees-Reg. Licenses	978,441	634,000	925,500	683,700	8%
Fines & Forfeitures	226,635	291,150	265,150	250,150	-14%
Use of Money & Property	800,759	704,684	2,598,130	1,582,530	125%
Charges for Service	2,444,680	2,753,959	2,781,859	2,485,059	-10%
Miscellaneous	11,487	5,000	219,310	40,684	714%
Recovered Costs	214,352	159,900	126,565	56,400	-65%
Revenue from the Commonwealth	12,272,460	12,170,239	12,399,185	13,269,484	9%
Revenue from the Federal Government	941,843	947,129	896,144	778,459	-18%
Non-Revenue Receipts	2,335,730	1,300,256	1,371,379	1,391,435	7%
Total Revenues	\$ 116,335,384	\$ 114,727,590	\$ 122,946,206	\$ 118,980,727	4%
Expenditures:					
General Government Administration	\$ 5,439,103	\$ 6,381,012	\$ 7,013,554	\$ 6,740,929	6%
Judicial Administration	3,076,313	3,208,141	3,125,491	3,144,143	-2%
Public Safety	27,770,376	28,700,691	32,501,528	31,037,613	8%
Public Works	4,924,687	4,933,151	5,048,965	5,172,885	5%
Health & Public Assistance	927,529	991,242	991,242	1,080,520	9%
Cultural	2,325,051	2,609,622	2,674,525	2,703,463	4%
Community Development	1,966,812	2,081,123	2,278,072	2,189,775	5%
Non-departmental & Contingencies	68,801,216	65,822,608	76,381,584	66,911,399	2%
Total Expenditures	\$ 115,231,087	\$ 114,727,590	\$ 130,014,961	\$ 118,980,727	4%

Augusta County
Fiscal Year 2023-2024
Departmental Budgets by Function
General Government Administration

Department	FY2021– 2022 Actual	FY2022 - 2023 Adopted	FY2022 – 2023 Revised	FY2023 - 2024 Adopted	% Change from FY2023
Board of Supervisors	\$ 148,528	\$ 162,667	\$ 175,910	\$ 180,344	11%
County Administrator	1,047,722	1,072,913	1,096,170	1,126,908	5%
Human Resources	307,522	323,102	338,030	367,813	14%
County Attorney	444,482	507,498	457,082	451,018	-11%
Commissioner of Revenue	1,052,728	1,163,779	1,179,616	1,212,796	4%
Reassessment	-	535,185	996,835	579,109	0%
Board of Equalization	-	-	-	4,300	0%
Treasurer	627,656	652,436	652,064	662,841	2%
Finance	421,138	427,415	443,342	511,406	20%
Information Technology	976,103	1,085,354	1,163,678	1,147,978	6%
Board of Elections	413,224	450,663	510,827	496,416	10%
Total General Government	\$ 5,439,103	\$ 6,381,012	\$ 7,013,554	\$ 6,740,929	6%



AUGUSTA
COUNTY, VIRGINIA

Board of Supervisors

Mission:

The government of Augusta County exists to provide the citizens of the County with essential services which will address their individual and collective well-being.

Department Overview:

The Board of Supervisors includes seven elected officials that represent the people of Augusta County. They are the governing board that makes the decisions that influences our local government and economy.

Augusta County is divided into seven districts. The Supervisor elected is that District's representative. Supervisors are elected on a staggered basis to a four year term. Board of Supervisors meetings occur on the second and fourth Wednesday of each month at 7:00 PM in the Board Room of the Augusta County Government Center.

Strategic Goals and Objectives:

- Serve citizens of Augusta County
- Provide public safety and services
- Provide public school education funding
- Adopt and utilize Comprehensive Plan
- Review and provide input on General Assembly legislation

Budget Summary:

Item	FY2021- 2022 Expenditures	FY2022 - 2023 Adopted	FY2022 – 2023 Revised	FY2023 - 2024 Adopted	% Change from FY2023
Personnel	\$98,282	\$99,227	\$98,527	\$97,954	-1.3%
Operating	50,246	63,440	77,383	82,390	29.9%
Total	\$148,528	\$162,667	\$175,910	\$180,344	10.9%

*operating increases due to increases in contractual and census, surveys and reports. Payroll decrease is due to a reduction in health insurance costs.

Service and Performance Measures:

Item	CY2021 Actual	CY2022 Actual	CY2023 Proposed
Regular BOS Meetings	23	23	24
BOS Staff Briefings	11	11	11
BOS Work Sessions	3	2	1
Special Meetings (Fire/Rescue, etc.)	0	0	0
Joint Meetings (School & ACSA Board)	0	0	0

Accomplishments:

From Infrastructure (encumbered)

Middle River – 8012		
Weyers Cave Rec & Association, Inc		690.36
Total		\$690.36
Pastures – 8014		
Streetlight		220.69
Augusta Springs Dumpster		600.00
Total		\$820.69
Riverheads – 8015		
Spottswood Ruritan Club broiler		15,000.00
Total		\$15,000.00
South River 8016		
Right-of-way clearing of easement		3,975.00
Stuarts Draft FD		1,818.75
Wilson FD		1,818.75
Weyers Cave Rec & Association, Inc		690.35
Total		\$8,302.85
Wayne – 8017		
Kensington Drive Stormwater		4,105.00
Dooms VFC-Equipment		7,855.01
Augusta Regional dental Chair		360.00
Total		\$12,320.01
Grand Total		\$37,133.91

Parks and Recreation Matching Grant (encumbered)

Beverly Manor – 8021		
Stump Playground		7,500.00
Verona Elementary School Ballfield Project		775.82
Total		\$8,275.82
Middle River-8022		
Verona Elementary School Ballfield Project		775.82
Total		\$775.82

North River-8023	
Natural Chimneys Fence Project	23,333.00
Verona Elementary School Ballfield Project	775.82
Natural Chimneys Bath House Upgrade	1,535.06
Total	\$25,643.88

South River – 8026	
Craigsville Little League	1,500.00
Stump Playground	7,500.00
Stuarts Draft Park Master Plan	2,833.34
Natural Chimneys Bath House Upgrade	1,535.06
Total	\$13,368.40

Wayne-8027	
Stump Playground	7,500.00
Stuarts Draft Park Master Plan	2,833.33
Total	\$10,333.33

Riverheads -- 8025	
Stump Playground	7,500.00
Stuarts Draft Park Master Plan	2,833.33
Total	\$10,333.33

Pastures -- 8024	
Craigsville Little League	1,500.00
Town of Craigsville Bounce House	600.00
Total	\$2,100.00

Grand Total	\$60,497.25
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Ordinance Amendments

- Ordinance Amendments to address concerns of the Board of Supervisors, staff recommendations, and changes to the State Code.

Economic Development

- Amazon

Other

- Courthouse referendum
- Pay and Reclassification of County staff, with focus on public safety
- Sale of BME
- Strategic Plan Worksession
- Animal Shelter relocation
- Government Center Project (ARPA)

Location: Augusta County Government Center
County Administrator's Office
18 Government Center Lane
P.O. Box 590
Verona, VA 24482

Phone: (540) 245-5610

Fax: (540) 245-5621

E-mail: coadmin@co.augusta.va.us

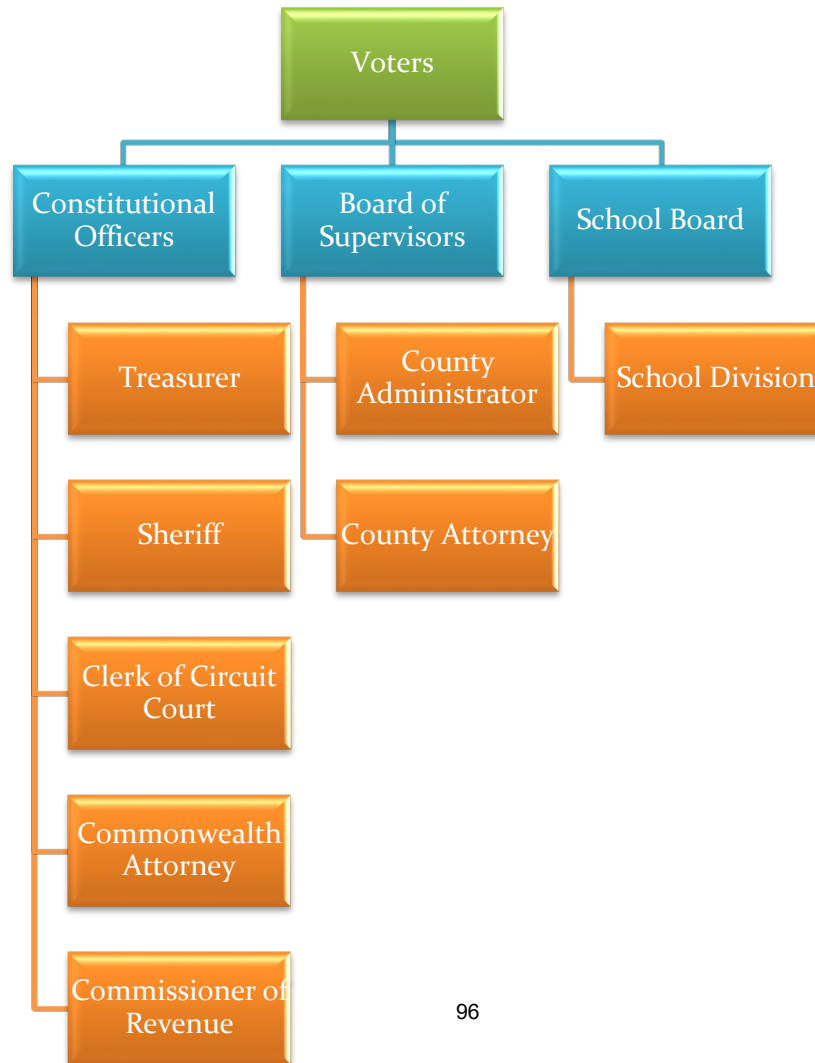
**11010-BOARD OF SUPERVISORS
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
<u>3120 CONTRACTUAL - STATE ASSEMBLY</u>			\$ 28,250	\$ 28,500	\$ 29,500	\$ 29,500	\$ -
Represents contract with Legislative Liaison.							
Pay Eldon James, LLC							
Highland County pays Augusta County \$2,400	\$ (2,400)	\$ (2,400)					
Oct 1, 2021-Sep 30, 2022 contract period (3% increase October 1, 2021)	\$ 7,440	\$ -					
Oct 1, 2022-Sep 30, 2023 contract period (4% increase Oct 1, 2022)	\$ 23,220	\$ 7,740					
Oct 1, 2023-Sep 30, 2024 contract period (estimated 3% increase Oct 1, 2023)	\$ -	\$ 23,917					
State Assembly expenditures - professional filings	\$ 200	\$ 200					
Procure in the summer of 2023	\$ 28,460	\$ 29,457					
<u>3125 CENSUS, SURVEYS, REPORTS</u>			\$ 21,310	\$ 36,945	\$ 39,310	\$ 39,310	\$ -
Represents Board-initiated reports & expenditures							
(governance, special meetings, etc.)	\$ 1,000	\$ 1,000					
Strategic Plan (estimated for 1 facilitated session, one update)	\$ 6,610	\$ 7,000					
Community Survey - ZenCity	\$ 18,000	\$ 18,000					
GFOA Certifications-Budget and Audit	\$ 1,780	\$ 1,780					
OPEB Actuary (varies in 2 year period - VRS biennium)	\$ 8,525	\$ 10,500					
VEGPA membership	\$ 1,030	\$ 1,030					
Comp Plan update in Com Dev?							
Total	\$ 36,945	\$ 39,310					
<u>5203 - TELEPHONE SERVICES</u>			\$ 2,880	\$ 2,880	\$ 2,880	\$ 2,880	\$ -
Verizon data plan (6)	\$ 2,880	\$ 2,880					
	\$ 2,880	\$ 2,880					

**11010-BOARD OF SUPERVISORS
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
<u>5501 - TRAVEL EXPENSES</u>			\$ 11,000	\$ 9,000	\$ 13,700	\$ 10,700	\$ 3,000
VACO Conference (FY23 Richmond, FY2024 Homestead)	\$ 3,500	\$ 3,500					general cut
NACO Annual Conference	\$ -	\$ -					
NACO Legislative Conference (D.C.) - 1 member	\$ -	\$ 1,000					
VACO Chairman's Conference (Richmond) - 1 member	\$ -	\$ 350					
VACO New Supervisor Training (Richmond)	\$ -	\$ 2,800					
VACO Legislative Day (Richmond)	\$ 300	\$ 300					
VACO County Officials Summit	\$ 125	\$ 125					
Individual Travel (mileage - bd mtgs., other mtgs., etc)	\$ 3,500	\$ 4,000					
Legislative Breakfast, Augusta County	\$ 130	\$ 130					
Miscellaneous - Dinners, travel	\$ 1,500	\$ 1,500					
Total	\$ 9,055	\$ 13,705					
<u>6001-OFFICE SUPPLIES</u>			\$ -	\$ 58	\$ -	\$ -	\$ -
	\$0	\$ -					
Department Total:	\$	\$	\$ 63,440	\$ 77,383	\$ 85,390	\$ 82,390	\$ 3,000
Payroll Total:	\$	\$	\$ 99,227	\$ 98,527	\$ 99,226	\$ 97,954	\$ 1,272
Grand Total:	\$	\$	\$ 162,667	\$ 175,910	\$ 184,616	\$ 180,344	\$ 4,272

County of Augusta, Virginia Organizational Chart



County Administration

Mission:

To serve citizens of Augusta County, assist the Board of Supervisors and oversee day to day operations of County facilities and Departments.

Department Overview:

The Augusta County Administrator is the Chief Administrative Officer of the County government, and is appointed by and accountable to the Board of Supervisors (BOS). The County Administrator is responsible for implementing the policies and programs of the Board, and for coordinating and directing the daily operations of County government.

The County’s Administration Department consists of the County Administrator, Executive Assistant, Assistant County Administrator, Deputy County Administrator, Communications Manager and the Government Center Receptionist.

Strategic Goals and Objectives:

- Complete BOS agendas and minutes
- Assist BOS with Boards and Commissions
- Actively participate in various Boards and Commissions
- Maintain professional and civic involvement
- Manage miscellaneous infrastructure and CIP-related projects
- Manage legislative activities
- Manage new construction and renovation projects
- Prepare budget for Board of Supervisor’s consideration
- Increase communications and engagement
- Special projects as assigned by BOS

Budget Summary:

Item	FY2021- 2022 Expenditures	FY2022 - 2023 Adopted	FY2022 – 2023 Revised	FY2023 - 2024 Adopted	% Change from FY2023
Personnel	\$834,030	\$860,658	\$865,015	\$884,188	2.7%
Operating	213,692	212,255	231,155	242,720	14.4%
Total	\$1,047,722	\$1,072,913	\$1,096,170	\$1,126,908	5.0%

*Increase in personnel is due to a 3% COLA effective 1/1/2023. Change in operating is due to increases to communications and marketing.

Service and Performance Measures:

Item	CY2021 Actual	CY2022 Actual	CY2023 Planned
Regular BOS Meetings	23	23	24
BOS Staff Briefings	11	11	11
BOS Work Sessions	3	2	1

Special Meetings (Fire/Rescue, etc.)	0	0	0
Joint Meetings (School & ACSA Board)	0	0	0
E-notification subscribers	5,625	7,284	9,100
Facebook followers	3,223	3,732	4,,200
Twitter followers	1,191	1,377	1,550
Website users	370,059	241,147	243,000
News posts	68	51	60

Accomplishments:

The County Administrator and his staff are members of various Boards and Commissions:

- Juvenile Detention Home Board
- Regional ASAP Board
- Governance
- Landfill Committee
- Middle River Regional Jail Authority
- Middle River WWTP Committee
- Emergency Services, Co-Director
- Shenandoah Valley Social Services Board
- Shenandoah Valley Animal Service Center Board of Directors
- BRITE Transit Advisory Committee
- Community Policy and Management Team (CPMT)
- Broadband Committee
- Blue Ridge Cigarette Tax Board
- LEAD (Diversion/Litter Control) Board

Professional and Civic Involvement (Timmy Fitzgerald/Jennifer Whetzel/Candy Hensley/Angie Michael/Mia Kivlighan):

- Staunton Rotary
- Virginia Local Government Manager’s Association
- Virginia Municipal Clerks Association
- ICMA
- National Association of County Administrators
- Virginia Government Finance Officers Association
- Government Finance Officers Association
- Public Relations Council
- National Association of Government Communicators

The County Administrator’s Office also coordinates the following special activities:

- Boards and Commissions brochure/resumes/recruitment process/recognition
- Meeting room management
- Legislative activities
- Miscellaneous CIP-related projects
- Staff Development
- Special projects as assigned

Projects Completed:

- Courthouse referendum planning
- County-wide Strategic Plan Worksession/Five Year Financial Plan
- Animal Shelter Fiscal Agent Transition

Planned Projects:

- New Courthouse construction design and bid
- Comprehensive Plan Update
- Economic Development Strategic Plan Update
- Fire/Rescue Strategic Plan
- Communications Strategic Plan
- Broadband Projects – VATI 2021 and VATI 2022
- Sheriff's office building drainage
- ARPA Government Center Projects construction
- I-Legislate
- Financial Software Replacement
- Reassessment
- Bid Legislative Contract
- Assistance with School Borrowing
- Animal Shelter design and bid
- Regional Radio Project

Contact Information:

Timothy Fitzgerald, County Administrator
Jennifer Whetzel, Deputy County Administrator

Location: Augusta County Government Center
County Administrator's Office
18 Government Center Lane
P.O. Box 590
Verona, VA 24482

Phone: (540) 245-5610

Fax: (540) 245-5621

E-mail: coadmin@co.augusta.va.us

**12010-COUNTY ADMINISTRATOR
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
<u>3121 - AUDITING CONTRACTUAL</u>			\$ 68,215	\$ 68,215	\$ 69,480	\$ 69,480	-
PBMares, LLC							
3 year contract w/ option for 2, one year renewals							
Fiscal year 2022 audit	\$ 68,215						
Fiscal year 2023 audit	\$ 69,480						
Fiscal year 2024 audit	\$ 70,770						
Fiscal year 2025 audit	\$ 72,085						
Fiscal year 2026 audit	\$ 73,425						
<u>3124 - COST ALLOCATION PLAN</u>			\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	-
Annual cost to provide plan to ascertain overhead for Social Services.							
3 year contract with RFC							
<u>3600 - ADVERTISING</u>			\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000	-
Advertising for Board of Supervisors meetings, RFPs, construction, budget, ordinances, etc.	\$ 7,000	\$7,000					
<u>3700 - COMMUNICATIONS AND MARKETING</u>			\$ 85,000	\$ 88,000	\$ 108,000	\$ 108,000	-
Software and subscriptions related to communciations management. Creative Cloud	\$ -	\$ -					
Branding, photos, etc. Considered website refresh needs.	\$ 600	\$ 600					
Public safety marketing	\$ 2,000	\$ 2,000					
Gov QA FOIA Platform	\$ -	\$ -					
GovServices - online customer services	\$ 19,448	\$ 20,420					
GovDelivery - website communications services	\$ 12,232	\$ 12,844					
GovMeetings - website agenda and minutes	\$ 6,615	\$ 6,946					
ZenCity - social media monitoring	\$ 17,631	\$ 18,513					
ZenCity - Engage	\$ 21,600	\$ 21,600					
Advanced Media Solutions - BOS Livestream	\$ 8,400	\$ 8,650					
	\$ 88,526	\$ 107,822					

**12010-COUNTY ADMINISTRATOR
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
<u>5201 - POSTAGE SERVICES</u>			\$ 700	\$ 700	\$ 700	\$ 700	\$ -
Amount includes postage/UPS	\$ 500	\$ 500					
PO Box rental	\$ 226	\$ 226					
	<u>\$ 726</u>	<u>\$ 726</u>					
<u>5203 - TELEPHONE SERVICES</u>			\$ 5,040	\$ 5,040	\$ 5,040	\$ 5,040	\$ -
Phones include County Administrator's office, Board Room, and Executive Conference Room and switchboard							
	Per month						
Carolina Digital	\$ 300	\$ 3,600	\$ 3,600				
Verizon-Ipad, cell phone	\$ 95	\$ 1,140	\$ 1,140				
Switchboard	\$ 25	\$ 300	\$ 300				
	<u>\$ 5,040</u>	<u>\$ 5,040</u>					
<u>5305 - MOTOR VEHICLE INSURANCE</u>			\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ -
2014 Ford Explorer #25 (Silver)							
2014 Ford Explorer #26 (Blue)							
<u>5307 - LIABILITY INSURANCE - PUBLIC OFFICIAL</u>			\$ 3,700	\$ 3,700	\$ 3,700	\$ 3,700	\$ -
Board & County Administrator Division of Risk Management							
<u>5501 - TRAVEL EXPENSES</u>			\$ 6,500	\$ 8,500	\$ 8,800	\$ 8,500	\$ 300 general cut
Rotary	\$ 875	\$ 910					
VACO Conference (FY23 Norfolk, FY24 Homestead)	\$ 950	\$ 1,000					
NACO Legislative Conference, D.C.	\$ -	\$ 1,000					
VACO Legislative Conference, Richmond (1)	\$ 180	\$ 180					
VACO County Officials Summit (2 Committee members)	\$ 270	\$ 270					
VLGMA Summer Conference	\$ 900	\$ 900					
VLGMA Winter Conference (2)	\$ 750	\$ 750					
Clerk's Continued Education	\$ 820	\$ 1,000					
ICMA Annual Conference	\$ 2,100	\$ 2,100					
VLMGA DAO Professional Development Opp.	\$ 100	\$ 100					
Employee of the year luncheon	\$ 150	\$ 150					
Misc. - Economic Development Trips	\$ 500	\$ 500					
	<u>\$ 7,595</u>	<u>\$ 8,860</u>					
Account also reflects funding for legislative trips to Richmond, monthly manager meetings, Employee of the Year lunch, staff development, etc.							

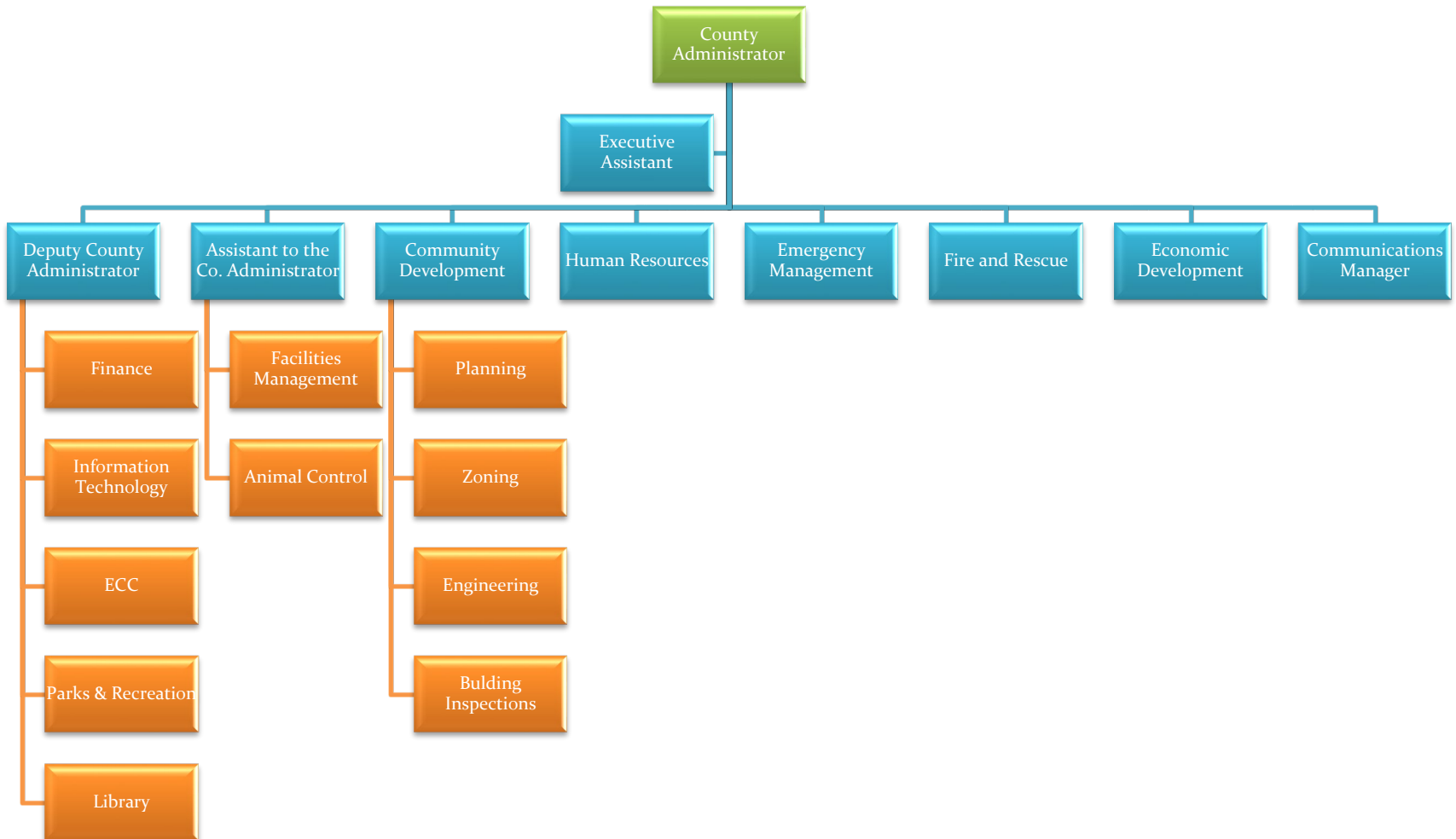
**12010-COUNTY ADMINISTRATOR
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
<u>5801 - DUES AND SUBSCRIPTIONS</u>			\$ 23,000	\$ 23,500	\$ 23,500	\$ 23,500	\$ -
VACO (74072 x .22 = \$16,234)	\$ 16,296	\$ 16,296					
NACO	\$ 1,475	\$ 1,475					
Rotary (\$65 x 4 = \$240)	\$ 260	\$ 260					
VLGMA (2 staff)	\$ 943	\$ 943					
ICMA	\$ 1,475	\$ 1,475					
NACA	\$ 50	\$ 50					
Daily News Leader annual online subscription	\$ 60	\$ 60					
News Virginian	\$ 210	\$ 210					
Local Clerk's Association	\$ 30	\$ 30					
State Clerk's Association	\$ 50	\$ 50					
IIMC	\$ 215	\$ 215					
Public Relations Council	\$ 165	\$ 165					
VA Public Relations - State	\$ -	\$ -					
Public Relations Council - National	\$ 325	\$ 325					
National Assoc. of Govt. Communicators	\$ 160	\$ 160					
Zoom (Co Admin users + all excess unused accounts)	\$ 1,680	\$ 1,680					
VGFOA	\$ 50	\$ 50					
	\$ 23,444	\$ 23,444					
<u>6001 - OFFICE SUPPLIES</u>			\$ 6,200	\$ 9,100	\$ 8,600	\$ 8,600	\$ -
General office supplies of Board of Supervisors, County administrator, Clerk, etc. to include stationary, writing supplies, printing forms, etc.							
Account also covers mail machine supplies, copier charges, directories, etc.	\$ 6,200	\$ -					
Flags (FY23)	\$ 2,900	\$ 6,200					
Frame new BOS picture FY24 \$250	\$ -	\$ 250					
Minute books FY24 \$2175	\$ -	\$ 2,175					
	\$ 9,100	\$ 8,625					
<u>6008 - MOTOR VEHICLE FUEL</u>			\$ 1,200	\$ 2,000	\$ 2,000	\$ 2,000	\$ -
Reflects gasoline for two vehicles. Ford Explorer (Blue) and (Silver) used as pool vehicles for county agencies.							
Mileage as follows:	1/13/23						
2014 Ford Explorer #25 (Silver)	118,607						
2014 Ford Explorer #26 (Blue)	122,624						
<u>6009 - MOTOR VEHICLES MAINTENANCE & SERVICE</u>			\$ 500	\$ 500	\$ 1,000	\$ 1,000	\$ -
General maintenance to include oil changes, repairs, inspection, etc. Tires for Silver Explorer.							

**12010-COUNTY ADMINISTRATOR
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
8002 - FURNITURE AND FIXTURES			\$ -	\$ 9,700	\$ 9,400	\$ -	\$ 9,400
Office furniture	\$ 300	\$ -				media upgrade & buzzer to revised	
Conference Room TV replacement (quote less TV)		\$ 5,667					
Office door buzzer	\$ -	\$ 3,720					
	\$ 300	\$ 9,387					
Department Total:			\$ 212,255	\$ 231,155	\$ 252,420	\$ 242,720	\$ 9,700
Payroll Total:			\$ 860,658	\$ 865,015	\$ 888,004	\$ 884,188	\$ 3,816
Grand Total:			\$ 1,072,913	\$ 1,096,170	\$ 1,140,424	\$ 1,126,908	\$ 13,516

County Administrator Organizational Chart



Human Resources

Mission:

The Human Resources Office will provide quality services for the General Government, Department of Social Services and Shenandoah Valley Animal Services Center in achieving strategic goals; recruiting, selecting, and retaining quality employees; administer a comprehensive Human Resources program that is consistent with federal, state and local laws/regulations which meets the needs of the divisions and the citizens of Augusta County.

Department Overview:

The Augusta County Human Resources Office serves general government, social services, regional animal services center, and the constitutional employees. Serving approximately 922 full and part-time personnel, the function of the Human Resources Office is to manage benefits and payroll, recruitment/retention, employee orientation and exit interviews, employee/supervisory training, worker’s compensation and the tuition assistance program. Benefits include VRS (Plan 1, 2 and Hybrid) Retirement, Group Life Insurance, Annual and sick leave, PTO leave, Short Term and Long Term Disability, Deferred Compensation, EAP Program, Flex Benefit Plan, Health Savings Account, Health Insurance, Dental Insurance, Vision Insurance, Cancer and Accident Insurance, Credit Union, and Direct Deposit. All quarterly and annual tax reporting is handled through this office. The annual evaluation program and regular and disability retirement is also managed from the Human Resources Office.

Strategic Goals and Objectives:

- Continue to use Health and Wellness dollars to provide for the well-being of employees.
- Offer employee/supervisory training through EAP Program and in-house training to save on training budget.
- Update the County’s Policy and Procedures Manual and Employee Handbook.
- Work closely with Department Heads on personnel needs.
- Work closely with the DSS Management Team on HR issues.
- Work closely with the Director of SVASC on recruitment, retention and other HR issues.
- Work with the SAW Consortium on the self-funding insurance.
- Stay current with the latest regulations and compliance requirements of the federal and state government.

Budget Summary:

Item	FY2021- 2022 Expenditures	FY2022 - 2023 Adopted	FY2022 – 2023 Revised	FY2023 - 2024 Adopted	% Change from FY2023
Personnel	\$284,489	\$292,854	\$306,807	\$330,895	13%
Operating	23,033	30,248	31,223	36,918	22.1%
Total	\$307,522	\$323,102	\$338,030	\$367,813	13.8%

*Increase in personnel are due to a 3% COLA effective 1/1/23 and the addition of a Fulltime Payroll technician effective 1/1/2024 and a reclass for the Human Resource Specialist. Increases in operating are due to one-time expenses related to the new position.

Service and Performance Measures:

	FY2021-2022 Actual	FY2022-2023 Planned	FY2023-2024 Expected
New Recruits	118	133	120
% of Turnover	18%	15%	18%
Employee Training Offered	2	2	4
# of Direct Deposits	770	785	655
% of Employees on Direct Deposit	88%	89%	71%

Notes: The Service and Performance Measures include employees of Augusta County, Shenandoah Valley Social Services, and Shenandoah Valley Animal Services Center. Elections workers are included in these numbers as well.

Accomplishments:

- Smooth transition of benefit carrier changes during open enrollment.
- Work closely with Department Heads/Constitutional Officers during transition periods.
- Work closely with the DSS Management Team on personnel issues.
- Smooth transition of Middle River Regional Jail Authority HR/Payroll functions.
- Work closely with the SVASC Director and Operations Manager on personnel needs.

Contact Information:

Faith Duncan, Human Resources Director

Location: Augusta County Government Center
Human Resources Department
18 Government Center Lane
P.O. Box 590
Verona, VA 24482

Phone: (540) 245-5617

Fax: (540) 245-5175

E-mail: jobs@co.augusta.va.us

**12030-HUMAN RESOURCES
BUDGET REQUEST**

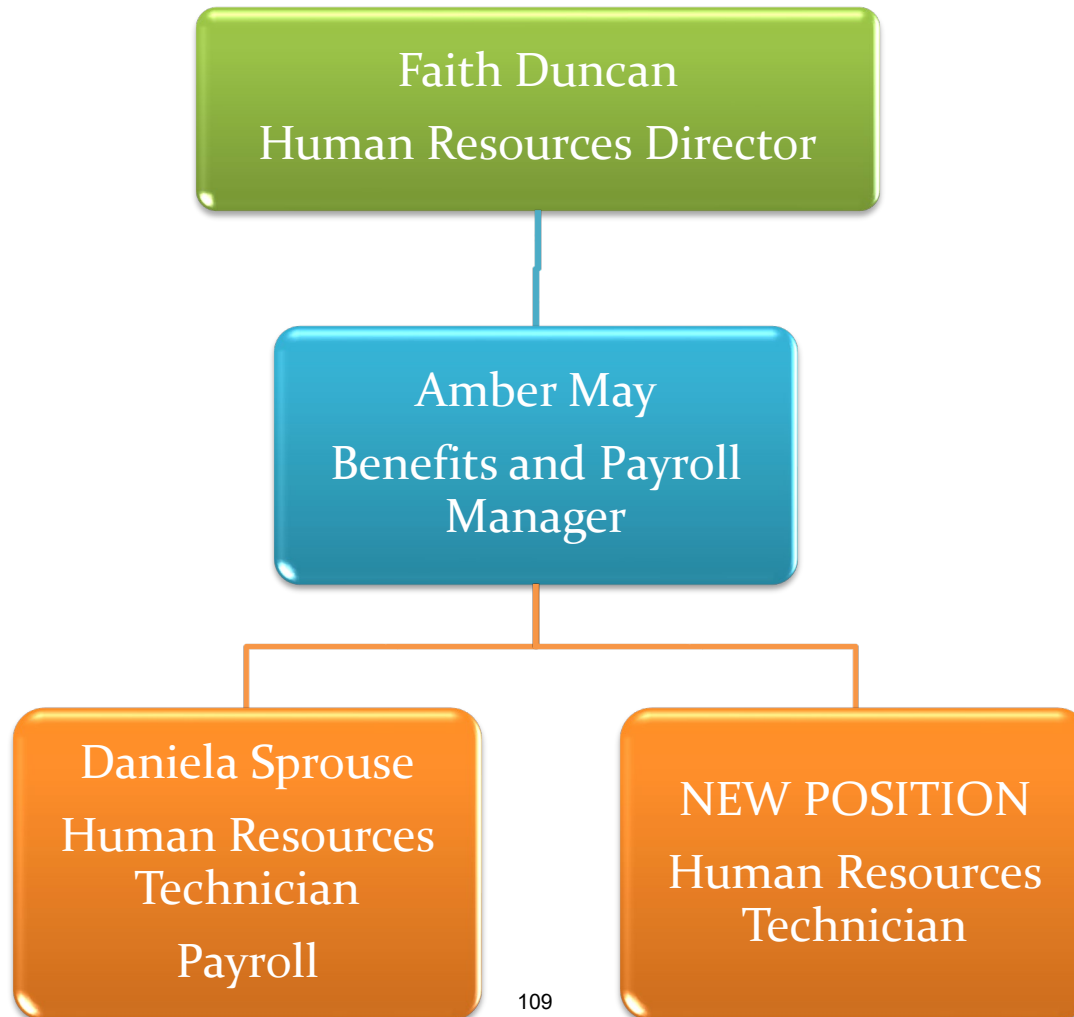
	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
<u>3102 - HEALTH & WELLNESS PROGRAM</u>			\$ -	\$ -	\$ -	\$ -	\$ -
Employee Picnic-provided by First Bank							
Flu Shots-covered through health insurance							
Health Club Memberships-benefit no longer provided							
EAP Program-funded through Aetna wellness dollars							
Fitness equipment-funded through Aetna wellness dollars							
<u>3103 - COBRA FEES</u>			\$ -	\$ 1,185	\$ 2,705	\$ 2,705	\$ -
<u>3323 - BACKGROUND CHECKS</u>			\$ 800	\$ 1,000	\$ 1,000	\$ 1,000	\$ -
All employee background checks							
<u>3600 - ADVERTISING</u>			\$ 1,350	\$ 1,350	\$ 1,350	\$ 1,000	\$ 350 general cut
Advertising for vacant positions. We also place vacant positions on the web page.							
<u>5201 - POSTAGE</u>			\$ 700	\$ 700	\$ 700	\$ 700	\$ -
Postage costs associated with payroll, FICA, employment, etc.							
<u>5203 - TELEPHONE SERVICES</u>			\$ 1,189	\$ 1,189	\$ 1,189	\$ 1,189	\$ -
Costs of line per month, long distance, switchboard							
Telephone Services for HR Technician	\$ 311	\$ -					
<u>5501 - TRAVEL</u>			\$ 500	\$ 500	\$ 1,000	\$ 1,000	\$ -
Travel associated with miscellaneous meetings and seminars. PHR Certification requires 20 credit hours annually.	\$ 1,000	\$ -					

**12030-HUMAN RESOURCES
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
<u>5504 - IN-SERVICE TRAINING & EDUCATION</u>			\$ 21,000	\$ 21,000	\$ 23,035	\$ 21,000	\$ 2,035 general cut
Tuition Program	\$ 8,700	\$ -					
Training (in-house, wellness provided)	-	-					
SEI/LEAD	11,835	-					
-leadership training		-					
VA Insitute of Government	2,500	-					
	<u>\$ 23,035</u>	<u>\$ -</u>					
<u>5506 - EMPLOYEE RECOGNITION & AWARD</u>			\$ 1,000	\$ 1,000	\$ 1,000	\$ 800	\$ 200 general cut
<u>5801 - DUES & SUBSCRIPTIONS</u>			\$ 709	\$ 299	\$ 299	\$ 299	\$ -
SHRM National Membership	\$ 219	\$ -					
SHRM Local Membership	80	-					
	<u>\$ 299</u>	<u>\$ -</u>					
<u>6001 - OFFICE SUPPLIES</u>			\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ -
Office costs, printer ink							
<u>8001 - EQUIPMENT</u>							
Computer for HR Technician	\$ -	\$ 1,600	\$ -	\$ -	\$ 1,725	\$ 1,725	\$ -
Desk Phone for HR Technician	-	125					
	<u>\$ -</u>	<u>\$ 1,725</u>					
<u>8002 - FURNITURE & FIXTURES</u>							
Furniture for HR Technician	\$ -	\$ 2,500		\$ -	\$ 2,500	\$ 2,500	\$ -
Department Total:			\$ 30,248	\$ 31,223	\$ 39,503	\$ 36,918	\$ 2,585
Payroll Total:			\$ 292,854	\$ 306,807	\$ 333,121	\$ 330,895	\$ 2,226
Grand Total:			\$ 323,102	\$ 338,030	\$ 372,624	\$ 367,813	\$ 4,811

*includes new FTE 1/2 year and reclass

Human Resources Organizational Chart



County Attorney

Mission:

The County Attorney's Office provides legal counsel to the Board of Supervisors and to all County Departments, as well as County Constitutional Officers.

Department Overview:

A brief summary of the many services this office provides include:

- Board of Supervisors: Provide legal counsel to the Board as a whole and provide legal counsel to individual Board members on matters unique to their districts.
- Commissioner of Revenue: Provide legal advice, research, and approve refunds.
- County Administration: Work with County Administration/staff on a myriad of legal issues affecting the County Board of Supervisors and departments and draft and/or review County policies.
- Coordinate County's response to FOIA requests and perform legal review.
- County Code and Ordinances: Attend Ordinance Committee meetings. Review ordinances and ads and work with County Administrator's Office on proper advertising of same. Prepare updates to the County Code and provide copies to all holders of the Code. Update website as changes are made to the Code.
- Economic Development: Prepare and review contracts, agreements, and deeds.
- Finance Department: Advise the Finance Department as to claims to be filed with the County's insurance companies, draft and/or review procurement contracts and policies. Provide legal research and advice relating to finance and procurement issues.
- Fire & Rescue: Review and provide legal advice on FOIA requests, policies, MOUs, agreements, documents, and advise the Department on personnel issues.
- Lawsuits: Draft and file pleadings, properly research each case, schedule court hearings, conduct discovery, prepare witnesses and exhibits, and otherwise prosecute or defend in Court.
- Library Board: Review and provide legal advice to the Board on proposed policy changes and procurement documents.
- Parks and Recreation: Review and approve agreements, easements, and forms.
- Personnel: Meet with personnel director and with affected department heads on any personnel issues and advise.
- Sheriff's Department: Meet with various personnel, provide legal research and advice with respect to legal matters, and prepare court filings for unclaimed bodies in Augusta County.
- Subdivision, Planning & Engineering: Review and approve subdivision documents. Advise Subdivision Agent and County Engineer. Work with County Engineer and VDOT on land acquisitions for right of way, stormwater, and erosion matters.
- Treasurer: Lend support and advice to the Treasurer and his staff.
- Zoning: Provide legal advice to the Board of Zoning appeals and attend meetings. Work with Zoning Administrator on any zoning issues and violations.

Strategic Goals and Objectives:

- Provide timely, well-researched legal services to the Board of Supervisors.
- Assist the Ordinance Committee in updating the Augusta County Code.
- Assist and provide legal advice to *all* county departments, including County Administration, Community Development, Parks and Recreation, Finance, Human Resources, Fire-Rescue, ECC, Treasurer, Commissioner of Revenue, and Sheriff's Office.
- Advise Board of Zoning Appeals.
- Assist Personnel with any needed updates of the employee handbook.
- Monitor legislation passed by the Virginia Legislature and recommend amendments to the County Code, if needed, based on any new legislation.

Budget Summary:

Item	FY2021- 2022 Expenditures	FY2022 - 2023 Adopted	FY2022 – 2023 Revised	FY2023 - 2024 Adopted	% Change from FY2023
Personnel	\$379,701	\$386,398	\$394,982	\$389,478	0.8%
Operating	64,781	121,100	62,100	61,540	-49.2%
Total	\$444,482	\$507,498	\$457,082	\$451,018	-11.1%

*Changes in operating are due to costs associated with outside counsel, also known as contract services.

Service and Performance Measures (per list of accomplishments):

Item	2022-2023
Court cases	23
Deeds and Easements	3
Legal Opinions	198
Ordinance Updates	18
FOIA Review	143

Accomplishments:

- Handled all legal work including research, pleadings and orders in courthouse referendum
- Represented Board of Supervisors in Show Causes and proceedings involving courthouse
- Together with outside counsel, oversaw *Alphonso P. Boxley, III, et al. v. Board of Supervisors of the County of Augusta, Virginia*.
- Prosecuted zoning violation cases.
- Assisted with the preparation of several invitations to bid and requests for proposals issued by County for various goods and services.
- Assisted departments and Sheriff’s Office in responding to public records requests under the Virginia Freedom of Information Act.
- This office received 198 legal opinion requests, received paperwork for 1 unclaimed body and other various legal issues
- Assisted Treasurer’s office with FOIA requests
- Assisted Community Development with FOIA requests
- Worked on ordinance(s)
- Handled County’s Real Estate transactions, prepare and review contracts
- Continued to provide legal advice to all County departments
- Assisted with the preparation of several invitations to bids and requests for proposals issued by County for various goods and services
- Drafted various proposed ordinances
- Prepared and distributed updates for County Code
- Assisted departments and Sheriff’s Office in responding to public records requests under the Virginia Freedom of Information Act
- Advised and assisted Constitutional officers in responding to requests under the Freedom of Information Act
- Reviewed several documents for the Emergence Services Department
- Assisted Personnel Director on personnel issues
- Prepared contracts, deeds, leases
- Handled EEOC Complaints and other personnel and policy issues
- Provide legal advice, research and respond to legal opinion requests by the Board of Supervisors
- Worked with outside counsel when necessary
- Handled a grievance panel hearing
- Provided legal advice to Board of Zoning Appeals (BZA) and attend all BZA meetings
- Provided legal advice to registrar’s office

- Assisted with the preparation of several invitations to bid and requests for proposals issued by county for various goods and services
- Advised County officials and staff on innumerable informal questions
- Advised staff during redistricting process and needed

Contact Information:

James R. Benkahla, County Attorney

Location: County Attorney's Office

Augusta County Government Center
18 Government Center Lane
P.O. Box 590
Verona, VA 24482

Phone: (540) 245-5017

Fax: (540) 245-5096

E-mail: ctyatty@co.augusta.va.us

**12040-COUNTY ATTORNEY
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
<u>3120 CONTRACT SERVICES</u>	\$150,000	\$0	\$ 100,000	\$ 40,000	\$ 100,000	\$ 40,000	\$ 60,000 general cut
Fees and expenses to retain outside counsel when a matter requires expertise in a specialized area of law or when a conflict of interest precludes representation by the County Attorney of one of its boards.							
<u>5201 - POSTAGE SERVICES</u>	\$ 330	\$0	\$ 330	\$ 330	\$ 350	\$ 350	-
Cost of postage and overnight deliveries.							
<u>5203 - TELEPHONE SERVICES</u>			\$ 2,000	\$ 2,000	\$ 2,110	\$ 2,110	-
Cost of lines serving office (five lines, including one fax line) and long distance service.							
Cost of lines - \$66.25 per month	\$ 795	\$ 825					
Repairs	100	120					
Verizon Wireless	480	570					
Annual assessment for office's ipad service	480	495					
share of County switchboard	90	100					
	<u>\$ 1,945</u>	<u>\$ 2,110</u>					
<u>5501 - TRAVEL EXPENSES/EDUCATION</u>			\$ 4,500	\$ 4,500	\$ 4,940	\$ 4,940	-
LGA Fall Conference	\$ 1,800	\$ 2,000					
LGA Spring Conference	1,700	1,800					
LGA Regional Conference	520	550					
LPGA Conference	450	470					
Classes/Training	100	120					
	<u>\$ 4,570</u>	<u>\$ 4,940</u>					

**12040-COUNTY ATTORNEY
BUDGET REQUEST**

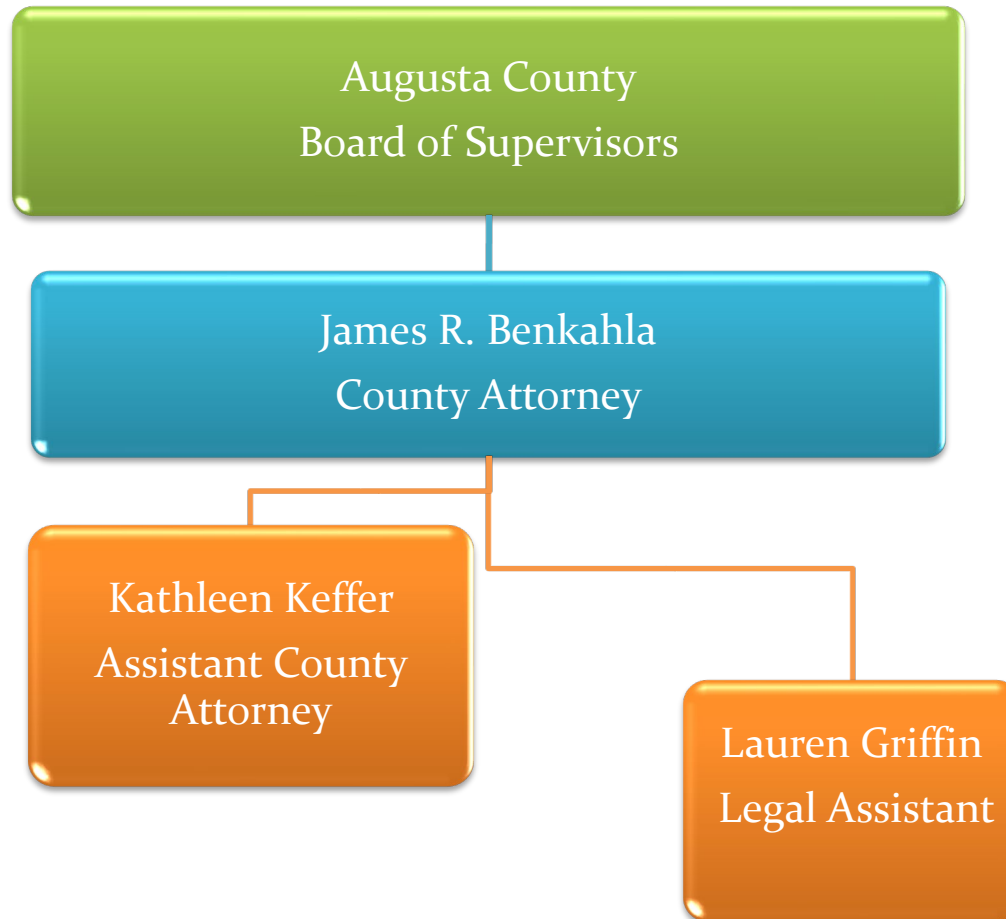
	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
<u>5801 - DUES AND SUBSCRIPTIONS</u>			\$ 3,520	\$ 3,520	\$ 3,340	\$ 3,340	\$ -
Virginia State Bar	\$ 700	\$ 750					
Staunton-Augusta-Waynesboro Bar Association	150	160					
Local Government Attorneys Assn	1,400	1,400					
Local Government Paralegal Assn	50	60					
Virginia Lawyers Weekly	800	850					
Miscellaneous	100	120					
	<u>\$ 3,200</u>	<u>\$ 3,340</u>					
<u>6001 - OFFICE SUPPLIES</u>			\$ 2,750	\$ 2,750	\$ 2,800	\$ 2,800	\$ -
General office supplies including stationary, pens, pencils, mailing and facsimile supplies, and copying costs (including supplements to the County Code).							
<u>6004 LAW BOOKS</u>			\$ 8,000	\$ 8,000	\$ 8,560	\$ 8,000	\$ 560
Library Updates	\$ 3,500	\$ 3,600					general cut
Code of Virginia (supplements/replacements)	4,000	4,100					
Handbook of Virginia Local Gov't Law	370	380					
Virginia Civil Procedure	100	120					
Miscellaneous	350	360					
	<u>\$ 8,320</u>	<u>\$ 8,560</u>					

**12040-COUNTY ATTORNEY
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
<u>8001 - FURNITURE & FIXTURES</u>			\$ -	\$ 1,000	\$ -	\$ -	\$ -
pictures for office	\$ 1,000	\$ -					
	-	-					
	-	-					
	<u>\$ 1,000</u>	<u>\$ -</u>					
Department Total:			\$ 121,100	\$ 62,100	\$ 122,100	\$ 61,540	\$ 60,560
Payroll Total:			\$ 386,398	\$ 394,982	\$ 495,461	\$ 389,478	\$ 105,983
Grand Total:			<u>\$ 507,498</u>	<u>\$ 457,082</u>	<u>\$ 617,561</u>	<u>\$ 451,018</u>	<u>\$ 166,543</u>

*cut requested position and reclass

County Attorney's Organizational Chart



Commissioner of the Revenue

Department Overview:

The Commissioner of the Revenue Office is responsible for the assessment of taxes on Personal Property, Real Estate, Consumer Utilities, Business License, Machinery & Tools, Meals and Lodging. In addition, they are responsible for the processing of all State Income Tax Returns and Estimated Taxes filed by county residents. The tax relief for the elderly and disabled program and the real estate exemption for disabled veterans program are also administered by the department.

The Commissioner of the Revenue is directly accountable to the public and recognizes the vital importance of individual customer service in carrying out all prescribed duties in a professional and responsible manner.

Strategic Goals and Objectives:

- Continue to work with new real estate software vendor (Vision). Go live date was February 24, 2021 and the 1st real estate book was produced in the new software May 2022.
- Mentor New Real Estate Manager – Our goal will be to stay tuned in with Vision throughout our next 2 years to not only work out any issues but to give the new Real Estate Manager time to acclimate to the duties and learn the new software.
- Work with the reassessment contractor – Wampler Eanes to complete the reassessment by March 24 and be able to provide revenue estimates to administration for budget forecasting for the 24 – 25 budget year
- Promote talent within department to understudy managerial positions that will be open to retirement(s) within 3, 5, & 8 years
- Work with county administration to review potential computer software options towards the eventual selection of and replacement of current software.

Budget Summary:

Item	FY2021- 2022 Expenditures	FY2022 - 2023 Adopted	FY2022 – 2023 Revised	FY2023 - 2024 Adopted	% Change from FY2023
Personnel	\$881,476	\$1,002,620	\$1,010,227	\$1,035,629	3.3%
Operating	171,252	161,159	169,389	177,167	9.9%
Total	\$1,052,728	\$1,163,779	\$1,179,616	\$1,212,796	4.2%

* Personnel increases are due to a 3% COLA effective 1/1/2023. Operating increases are due to increases in data processing services.

Service and Performance Measures:

Item	2022 Actual	Item	2022 Actual
Business Licenses issued	4,816	Land Use applications processed	5,989
Vehicles assessed	107,854	Land Use parcels rolled back	159
New vehicles added	23,981	Real Estate parcels assessed	42,681
Old vehicles removed	23,321	Mapping changes worked	184
Returns processed through mail	1,978	Parcel transfers	3,906
State tax returns prepared	138	Assessment due to new construction	977
State estimated taxes filed	613		
Tax relief applications processed	700		
Veterans applications approved	254		

Accomplishments:

	2021	2022
Real Estate Assessed Tax	\$ 48,085,902	\$ 48,246,232
Personal Property Assessed Tax	\$ 21,216,669	\$ 26,310,014
Machinery & Tool Assessed Tax	\$ 5,315,685	\$ 5,690,200
Mobile Home Assessed Tax	\$ 226,121	\$ 239,800
Bank Franchise Tax	\$ 318,074	\$ 304,305
Business License Tax	\$ 4,319,793	\$ 5,202,164
Meals Tax	\$ 3,308,306	\$ 4,325,472
Lodging Tax	\$ 899,934	\$ 1,392,472
Utility License Tax	\$ 111,649	\$ 73,178
Utility Tax	\$ 2,142,317	\$ 2,148,451
Land Use Revalidation Fees	\$ 36,171	\$ 28,940
Land Use Rollback Tax	\$ 201,000	\$ 322,357
Mobile Home Titling Tax	\$ 159,745	\$ 207,768
Public Service	\$ 2,915,932	\$ 2,663,964
Audit Results	\$ 624,412	\$ 394,192
Revenue Generated	<u>\$ 89,881,710</u>	<u>\$ 97,549,509</u>

Contact Information:

Jean Shrewsbury, Commissioner of the Revenue

Location: Augusta County Government Center
Commissioner of Revenue Department
18 Government Center Lane
P.O. Box 590
Verona, VA 24482

Phone: (540) 245-5640
(540) 245-5647 (Real Estate)

Fax: (540) 245-5179

E-mail: jshrewsbury@co.augusta.va.us
lwagoner@co.augusta.va.us

**12090-COMMISSIONER OF THE REVENUE
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
<u>3320 - MAINTENANCE SERVICE CONTRACTS</u>			\$ 695	\$ 695	\$ 695	\$ 695	-
6500-V05 IBM Printer - 5 yr maintenance contract	\$ 695	\$ -					
Ricoh - Copy Machine							
	<u>\$ 695</u>	<u>\$ -</u>					
<u>3501 - CONTRACTURAL ASSESSMENTS - NADA</u>			\$ 12,000	\$ 15,000	\$ 15,000	\$ 15,000	-
Valuation of peronal property book through NADA	\$12,000	\$0					
<u>3600 - ADVERTISING</u>			\$ 400	\$ 500	\$ 500	\$ 500	-
Advertise deadlines	\$500	\$0					
<u>4100 - DATA PROCESSING SERVICES</u>			\$ 80,964	\$ 78,542	\$ 87,132	\$ 87,132	-
Vision Technology Cloud Hosting Software	\$ 12,360	\$ 15,228					
Vision Technology Annual Maintenance	36,380	44,820					
Vision Technology Cloud Hosting Property Records	6,400	7,168					
Lexus Advance Development Legal shared w Co Att	700	700					
Clear Pro Flex Discovery Software	1,486	-					
Stonewall Tech Mass Appraisal Software Maint	-	-					
Internet Access for VAMANET	-	-					
Bright Software Maintenance	15,816	15,816					
ESRI - GIS Licenses	2,700	2,700					
Marshall & Swift Commerical Module VISION	2,700	700					
	<u>\$ 78,542</u>	<u>\$ 87,132</u>					
<u>5201 - POSTAL SERVICES</u>			\$ 34,500	\$ 39,754	\$ 40,400	\$ 40,000	400 general cut
Annual Personal Property Mailing	\$ 26,500	\$27,000					
Annual Land Use Reval Mailing	2,135	2,200					
General office mailings	5,000	5,000					
Business License Mailing	6,119	6,200					
	<u>\$ 39,754</u>	<u>\$40,400</u>					
<u>5203 - TELEPHONE SERVICES</u>			\$ 3,100	\$ 3,246	\$ 3,100	\$ 3,100	-
Costs of line per month, long distance, switchboard							

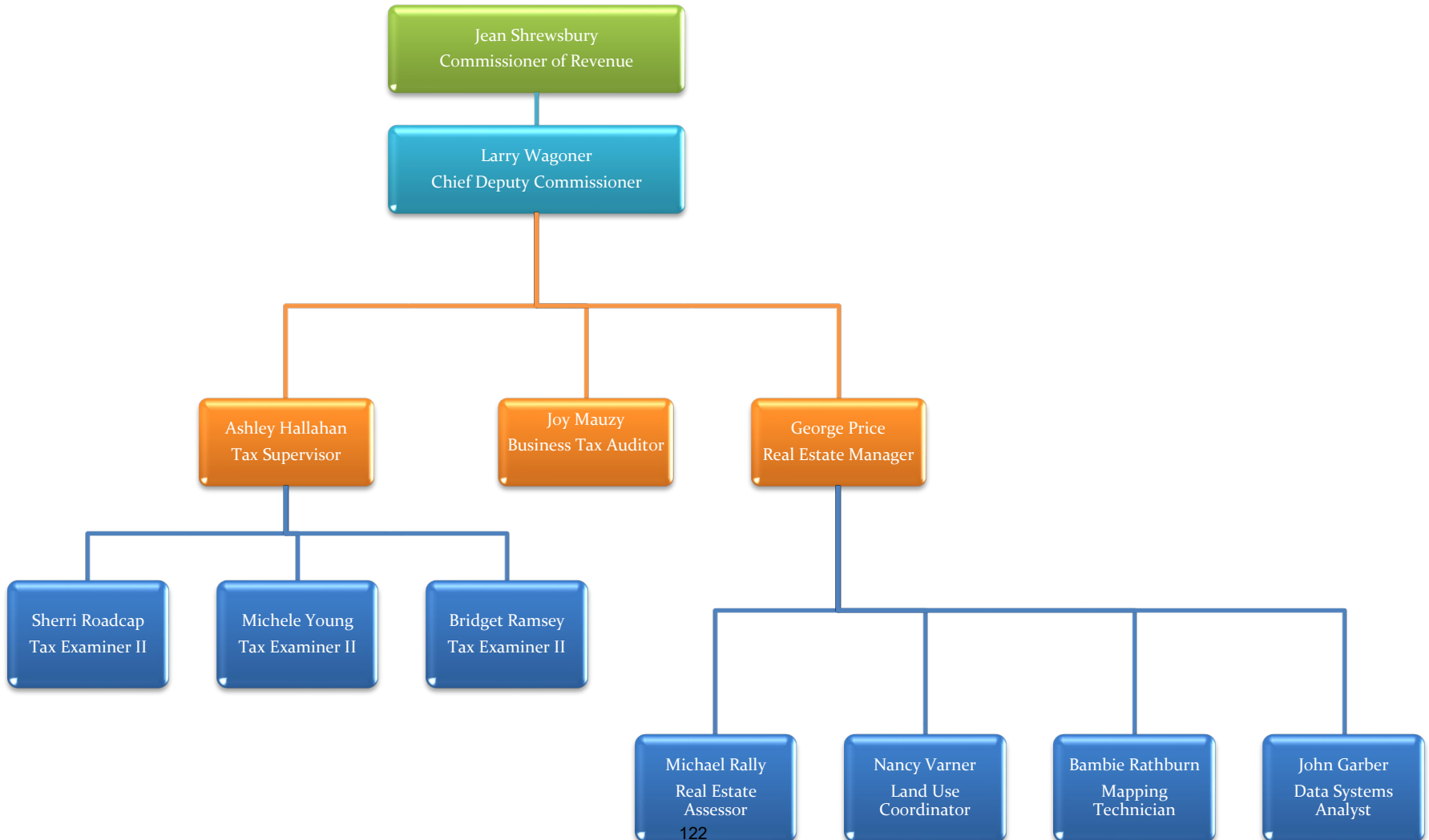
**12090-COMMISSIONER OF THE REVENUE
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
<u>5305 - MOTOR VEHICLE INSURANCE</u>			\$ 1,200	\$ 1,112	\$ 1,200	\$ 1,200	\$ -
2 vehicles at \$600 each							
<u>5501 - TRAVEL EXPENSES</u>			\$ 7,180	\$ 8,720	\$ 8,720	\$ 7,720	\$ 1,000
Commissioner Annual Meeting	\$ 2,100	\$ 2,100					general cut
VA Association of Assessing Officers Conference	1,350	1,350					
Certification Classes	1,500	1,500					
VT Farm & Business Tax Class	770	770					
VA Association of Assessing Officers School	3,000	3,000					
Travel for Various Meetings	-	-					
	\$ 8,720	\$ 8,720					
<u>5801 - DUES & SUBSCRIPTIONS</u>			\$ 1,920	\$ 1,820	\$ 1,820	\$ 1,820	\$ -
Commissioner Association	\$ 525	\$ 525					
IAAO Assessors Association	225	225					
West Central Association Dues	120	120					
VA Association of Assessing Officers	280	280					
Bright Software User Group	400	400					
University of Virginia Certification Program	220	220					
VA Association of Local Tax Auditors	50	50					
	\$ 1,820	\$ 1,820					
<u>6001 - OFFICE SUPPLIES</u>			\$ 18,000	\$ 18,000	\$ 18,300	\$ 18,000	\$ 300
General office supplies.							general cut
Includes printing and envelopes for Annual Personal Property returns.							
Includes printing of forms used in office.							

**12090-COMMISSIONER OF THE REVENUE
BUDGET REQUEST**

		Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
		22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
6008 - MOTOR VEHICLE FUEL				\$ 700	\$ 1,500	\$ 1,500	\$ 1,500	\$ -
<u>Unit #</u>	<u>License #</u>	<u>ID #</u>	<u>Vehicle Make</u>	<u>Previous Mil.</u>	<u>Total Miles</u>			
4205	115-920L	97806	2019 Nissan Rogue	6,236	8,771			
7089	194-856L	9089	2016 Jeep Compas	45,505	51,886			
6009 - MOTOR VEHICLE MAINT. & SUPPLIES				\$ 500	\$ 500	\$ 500	\$ 500	\$ -
General maintenace and repairs.								
8002 - FURNITURE & FIXTURES				\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -						
		\$ -						
		\$ -						
Department Total:				\$ 161,159	\$ 169,389	\$ 178,867	\$ 177,167	\$ 1,700
Payroll Total:				\$ 1,002,620	\$ 1,010,227	\$ 1,043,261	\$ 1,035,629	\$ 7,632
Grand Total:				\$ 1,163,779	\$ 1,179,616	\$ 1,222,128	\$ 1,212,796	\$ 9,332

Commissioner of Revenue Organizational Chart



**12100 REASSESSMENT 12110 BOARD OF EQUALIZATION
BUDGET REQUEST**

Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommendations</u>	<u>Difference</u>
FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
<u>3320 - CONTRACTUAL SERVICES</u>	\$ 529,185	\$ 975,835	\$ 573,109	\$ 573,109	\$ -
contract Wampler Eanes \$1,548,944					
FY23 payments	\$975,835				
FY24 payments	\$573,109				
Contract Total	\$1,548,944				
<u>3600 - ADVERTISING</u>	\$ -	\$ -	\$ -	\$ -	\$ -
<u>5201 - POSTAGE</u>	\$ -	\$ 15,000	\$ -	\$ -	\$ -
For mailing of notices					
<u>5203 - TELEPHONE SERVICES</u>	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ -
Landline and cell phone for reassessment office at government center					
<u>6001 - OFFICE SUPPLIES</u>	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ -
Supplies needed for mailing of notices to include printing by third party contractor					
BOE:					
<u>1600 - COMPENSATION OF BOARD MEMEBERS (BOE)</u>	\$ -	\$ -	\$ 3,000	\$ 3,000	\$ -
Payment for attendance at BOE meetings for seven members of Board					

**12100 REASSESSMENT 12110 BOARD OF EQUALIZATION
BUDGET REQUEST**

Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
<u>3320 - CONTRACTUAL SERVICES</u>	\$ 529,185	\$ 975,835	\$ 573,109	\$ 573,109	-
<u>3600 - ADVERTISING</u>	\$ -	\$ -	\$ 700	\$ 700	-
Advertisement of BOE meeting dates in accordance with Code of Virginia requirements					
<u>5201 - POSTAGE</u>	\$ -	\$ -	\$ 100	\$ 100	-
Postage for required mailings to citizens that make appointments with BOE					
<u>5203 - TELEPHONE</u>	\$ -	\$ -	\$ 500	\$ 500	-
Cost of one line for BOE office, consistent with Reassessment phone number					
<u>6001 - OFFICE SUPPLIES</u>	\$ -	\$ -	\$ -	\$ -	-
Misc office supplies for mailings					
Reassessment Department Total:	\$ 535,185	\$ 996,835	\$ 579,109	\$ 579,109	-
BOE Total:	\$ -	\$ -	\$ 4,300	\$ 4,300	-
Grand Total:	<u>\$ 535,185</u>	<u>\$ 996,835</u>	<u>\$ 583,409</u>	<u>\$ 583,409</u>	<u>-</u>

Treasurer

Mission:

The County of Augusta Treasurer's Office (ACTO) mission is to provide great customer service in all venues and ensure the fiscal integrity of the County. By maintaining this commitment ACTO:

- Provide a professional environment where our employees can thrive and have access to educational opportunities.
- Concentrate on implementation of technology solutions that will meet or exceed our service requirements.
- Develop and implement more streamlined business processes for the convenience of the customer while adhering to the requirements of the law.
- Listen to customer feedback and implementing changes when possible.
- Strictly adhering to all federal, state and local laws governing the management of public funds.
- Work with external brokers and the banking community to achieve the highest and safest investment returns for the County.
- Take advantage of educational opportunities in the field of treasury management.

Department Overview:

The County Treasurer is an elected constitutional office and, as such, is directly accountable to the citizens of Augusta County. The Treasurer's Office prepares, mails and collects all tax bills for real and personal property located in the County of Augusta. The office also pursues the collection of all delinquent taxes and other charges and fees owed to the county. Additional revenues collected under the direct supervision of the Treasurer include: business licenses, receipts of State collected revenues and taxes; meals and lodging taxes and other various county fees and fines from all other county departments and school divisions as collected.

The County Treasurer's office is responsible for an effective cash management and investment program for the County and all of its agencies and acts as fiscal agent for the Augusta County Schools and their entities such as the Valley Vocational Center, Shenandoah Valley Regional Program, and Cafeteria Program, and the Shenandoah Valley Animal Services. We no longer serve Middle River Regional Jail as a fiscal agent for 2023.

The Treasurer also acts as a custodian for several other regional and state business funds, which includes maintaining all records, accounting for the investment of funds and the reporting of fund revenues and expenditures. Currently the Treasurer's office is responsible for the safety of all these funds. ACTO oversees the balancing of approximately thirty or more accounts. Other duties include managing the county investments and adhering to its policy for the locality; arranging for banking services and new accounts as needed, processing retiree ach payments each month for the school board and county personnel office and revising all retiree banking information on an annual basis, currently 59 retirees and health savings ach payments for personnel; forecasting all cash receipts and expenditures to meet the county's needs on a weekly and monthly basis. Wiring funds to meet county and school debt payments several times a year; maximizing investments not needed to meet current expenditures; working with external brokers, vendors and the banking community; and seeking new opportunities for investments and reporting all investment activities.

The County Treasurer's office makes all disbursements for the county that have been approved for payment by the Director of Finance. The Treasurer acts as the reconciliation agent for the County by working with the each depository bank, county departments and external and internal auditors. In addition, by law we adhere to mandated duties per the Code of Virginia.

Strategic Goals and Objectives:

- Keep current funding of all full time positions with a request for part time personal during our busiest tax collection deadlines. Add a full time position so more full time collections can take place in the future.
- Keep pace with today’s technology to offer citizen’s services at the least amount of expense to the County. Explore other software vendors that may be compatible with the county’s choices.
- Stay the course with our credit card arm via the web, effective since the end of November 2016, to generates more collections and offers convenience. This includes the newest online sales for dog tags for 2021.

Budget Summary:

Item	FY2021- 2022 Expenditures	FY2022 - 2023 Adopted	FY2022 – 2023 Revised	FY2023 - 2024 Adopted	% Change from FY2023
Personnel	\$527,164	\$549,186	\$545,757	\$559,271	1.8%
Operating	100,492	103,250	106,307	103,570	0.3%
Total	\$627,656	\$652,436	\$652,064	\$662,841	1.6%

*Increases in personnel are due to 3% COLA effective 1/1/2023 and employee turnover.

Service and Performance Measures:

Item	FY2022 - 2023 Actual	FY2023 - 2024 Planned
Real Estate Tax Bills Mailed	79875	80408
Personal Property Tax Bills Mailed	72386	71471
Delinquent Notices Mailed	15629	17888
DMV Stops Issued	681	1685
Liens; (bank, wage, 3 rd party)	3535	5015
Dog Tags Issued	4212	4135

Accomplishments:

- Maintained office accreditation from Treasurer’s Association of Virginia. Attended district meetings.
- Maintained five enrolled in the certification program now.
- Building inspection’s office can now process credit card transactions at the counter, online soon.
- Became fiscal agent for the Shenandoah Valley Animal Services Center which includes three localities
- Due to office turnover, needed to hire and train two new employees.

Contact Information:

Richard T. Homes, Treasurer

Location: Aug. Co. Treasurer's Office
18 Government Center Lane
P.O. Box 590
Verona, VA 24482

Phone: (540) 245-5660

Fax: (540) 245-5663

Email: treasurer@co.augusta.va.us

**12130-TREASURER
BUDGET REQUEST**

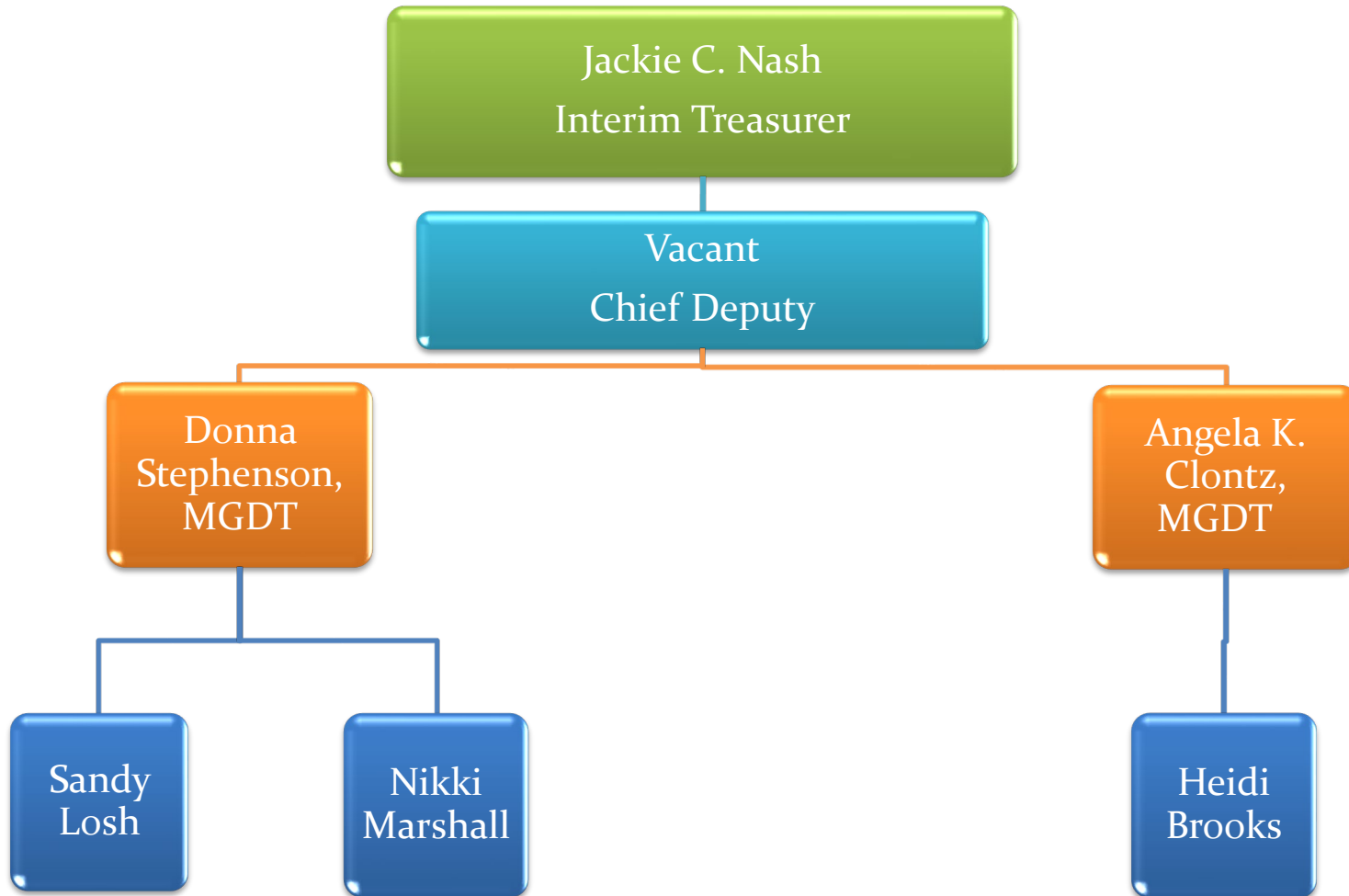
	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommendations</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
<u>3600 - ADVERTISING</u>			\$ 300	\$ 300	\$ 300	\$ 300	-
Fall billing	\$ 72	\$ 72					
Spring billing	100	100					
<i>Shared ad with Staunton City</i>	\$ 172	\$ 172					
<u>4100 - DATA PROCESSING</u>			\$ 26,000	\$ 25,000	\$ 26,000	\$ 24,200	\$ 1,800 cut to detail
BAI Municipal:	\$ 18,100	\$ 18,100					
Giact contract	6,120	6,120					
	\$ 24,220	\$ 24,220					
<u>5201 POSTAL SERVICES</u>			\$ 52,000	\$ 53,000	\$ 53,000	\$ 53,000	-
BMS Printers	\$ 46,000	\$ 45,000					
Office postage	8,000	8,000					
	\$ 54,000	\$ 53,000					
<u>5203 TELEPHONE SERVICES</u>			\$ 2,550	\$ 2,550	\$ 2,600	\$ 2,600	-
Carolina Digital	\$ 2,300	\$ 2,300					
Switchboard	100	100					
Office lines	\$ 2,400	\$ 2,400					
<u>5307 MONEY & SECURITIES INSURANCE</u>			\$ 1,200	\$ 1,087	\$ 1,200	\$ 1,200	-
VACORP - Virginia:	\$ 1,100	\$ 1,100					
	\$ 1,100	\$1,100					
<u>5501 - TRAVEL EXPENSE</u>			\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	-
Conference	\$ 600	\$ 600					
Meetings	1,100	1,100					
Classes	600	600					
	\$ 2,300	\$ 2,300					

**12130-TREASURER
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommendations</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
<u>5801 - DUES & SUBSCRIPTIONS</u>			\$ 1,600	\$ 1,500	\$ 1,600	\$ 1,600	\$ -
BAI Users Group	\$ 600	\$ 600					
TAV	675	675					
Certification	200	200					
	<u>\$ 1,475</u>	<u>\$ 1,475</u>					
<u>6001 - OFFICE SUPPLIES</u>			\$ 12,500	\$ 16,000	\$ 14,000	\$ 14,000	\$ -
Copier, Shred It	\$ 900	\$ 900					
Office supplies, vendors	4,000	3,000					
BMS Printers	12,000	12,000					
	<u>\$ 16,900</u>	<u>\$ 15,900</u>					
<u>6018 - DOG TAGS</u>			\$ 1,000	\$ 1,170	\$ 1,170	\$ 1,170	\$ -
BMS Printers							
annual kennel tags	\$ 649	\$ 650					
renewable tags	519.3	520.0					
	<u>\$ 1,168</u>	<u>\$ 1,170</u>					
<u>6099 - DELQ TAX COLLECTION</u>			\$ 3,600	\$ 2,500	\$ 3,000	\$ 3,000	\$ -
VEC annual usage fee	\$ 1,300	\$ 1,300					
county atty; collections fees	500	500					
CLEAR collection tool	700	700					
	<u>\$ 2,500</u>	<u>\$ 2,500</u>					
<u>8002 - FURNITURE & FIXTURES</u>			\$ -	\$ 700	\$ -	\$ -	\$ -
Hon lateral cabinets with top	\$ 700	\$ -					
Department Total:			\$ 103,250	\$ 106,307	\$ 105,370	\$ 103,570	\$ 1,800
Payroll Total:			\$ 549,186	\$ 545,757	\$ 615,512	\$ 559,271	\$ 56,241
Grand Total:			\$ 652,436	\$ 652,064	\$ 720,882	\$ 662,841	\$ 58,041

*cut requested Tax Collector I

Treasurer Organizational Chart



Finance

Mission:

The mission of the Finance Department is to produce timely and accurate financial information using generally accepted accounting principles. The priority is to serve other County departments as well as the citizens in a customer friendly manner, by providing the tools and resources needed to be well informed and effective decision makers.

Department Overview:

The Finance Department is responsible for overseeing the financial operations of the County. To act as stewards of the financial resources provided to the County in support of the County's mission to provide citizens with essential services. This includes establishing and maintaining effective controls over the County's financial activities. Finance provides information to employees, departments, vendors and government agencies. Duties include:

- Process accounts payable for all County departments and agencies where we are fiscal agent.
- General ledger maintenance and setting up Treasurer codes.
- Prepare and monitor miscellaneous billings and receivables
- Debt issuance and management
- External audit and cost allocation plan coordination
- Preparation of Annual Comprehensive Financial Report
- Internal financial statement preparation
- Development of the annual County budget with input from Administration for presentation to the Board per state code.
- Procurement-to include request for proposals, requests for quote, purchase order preparation, and contract review. All procurement follows County policy and VPPA.
- Assist Departments as needed with ordering office supplies and approve all orders placed by the departments.
- Risk management
- Grant administration and reporting
- Maintain capital asset listing and depreciation schedules
- Revenue Recovery transport billing and revenue collection.
- Special projects as assigned.
- Fiscal agent for Shenandoah Valley Animal Service Center, Shenandoah Valley Social Services, Shenandoah Valley Regional Program, and Valley Career and Technical Center.

Strategic Goals and Objectives:

- Continue working towards procuring a new Enterprise Resource Planning (ERP) software. RFP was issued in 2022 and proposals have been reviewed, currently vetting vendors to ensure that the software is the best fit for the collective county departments.
- Assist with updating the 5 year Operating and Capital financial plan
- Research new GASB Standards and implement as needed
- Prepare to implement GASB 96-Subscription based information technology software, which will include tracking software that meets this requirement and reporting the liability in the FY23 audit.
- Review and update Procurement Manual
- Accurately process data to ensure departments have up to date and accurate information.
- Continually monitor internal controls to ensure proper separation of duties.

Budget Summary:

Item	FY2021- 2022 Expenditures	FY2022 - 2023 Adopted	FY2022 – 2023 Revised	FY2023 - 2024 Adopted	% Change from FY2023
Personnel	\$390,090	\$399,818	\$398,031	\$461,483	15.4%
Operating	31,048	27,597	45,311	49,923	80.9%
Total	\$421,138	\$427,415	\$443,342	\$511,406	19.7%

*Change in personnel are due to a new Accountant effective 1/1/2024, and re-classes. Operating changes are due to costs associated with a new FTE and data processing services related to mandatory changes to GASB audit standards.

Service and Performance Measures:

Item	FY2020-2021 Actual	FY2021-2022 Actual	FY2022-2023 Expected
Purchase Orders	513	471	492
Special Projects	20	17	20
Number of AP Transactions	14,792	14,532	14,500
Number of ACH Transactions	4,507	4,809	4,500
Number of Checks Printed	22,302	20,966	21,600
Journal Entries	338	268	350
Solicitations issued	14	17	16
Contract Administration	14	17	16
eVA Orders	1	0	1
GFOA Certificate (audit and budget)	2	2	2

**Special projects include: Container Services for, SAW Range Groundskeeping Services, Chiller Compressor Replacement ,Health Insurance Procurement all plans, Verona Pedestrian Improvement, General Reassessment, SVASC Veterinary Services, Enterprise Resource Planning Software, Chimney’s Park Shelter Roof Replacements.

Accomplishments:

- Successfully transitioned away from fiscal agent for the Middle River Regional Jail.
- Successfully transitioned to the new fiscal agent for the Shenandoah Valley Animal Service Center effective July 1, 2022.
- Successfully achieved the GFOA audit award FY21 the FY22 audit has been submitted for consideration. The budget award for FY23 is still pending review.
- Continued working towards new ERP financial software. This project will eventually upgrade software for all departments within the County currently utilizing the BAI AS 400 software that has been in place since 1987.
- Successful implementation of GASB 87-Lease in the FY22 audit.

Contact Information:

Misty Cook, Finance Director

Location: Augusta County Government Center
 Finance Department
 18 Government Center Lane
 Verona, VA 24482

Phone: (540) 245-5741

Fax: (540) 245-5742

Email: ca@co.augusta.va.us

**12150-FINANCE
BUDGET REQUEST**

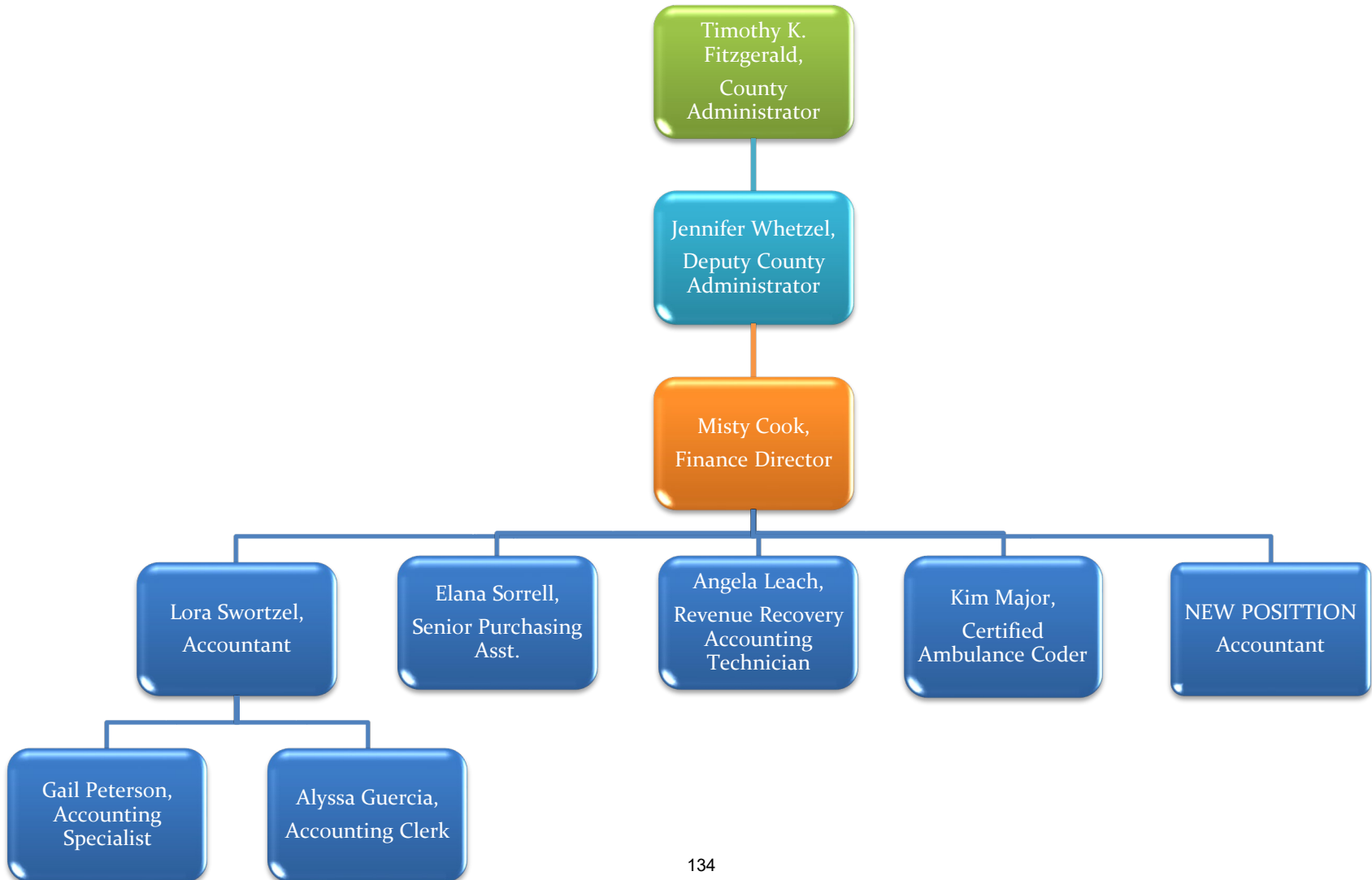
	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
<u>4100 - DATA PROCESSING SERVICES</u>			\$ 7,777	\$ 24,250	\$ 25,173	\$ 25,173	\$ -
BAI Municipal Software, annual maintenance	\$ 7,690	\$ 8,613					
Lease Crunch \$100 per lease (exp 5/31/23)	8,280	8,280					
20 copier leases							
1 postage lease							
7 tower leases ECC							
26-property/dumpster leases							
SBITA Software through Debtbook(GASB 96 implementation)	8,280	8,280					
	\$ 24,250	\$ 25,173					
<u>5201 - POSTAL SERVICES</u>			\$ 3,300	\$ 3,300	\$ 3,465	\$ 3,300	\$ 165
Monthly Postage:	\$ 3,300	\$ 3,415					general cut
UPS:	-	50					
	\$ 3,300	\$ 3,465					
<u>5203 - TELEPHONE SERVICES</u>			\$ 1,100	\$ 1,100	\$ 1,100	\$ 1,100	\$ -
Carolina Digital	\$ 924	\$ 924					
VITA, long distance:	-	-					
Switchboard charges:	49	60					
Misc. Repairs:	40	100					
	\$ 1,013	\$ 1,084					
<u>5501 - TRAVEL EXPENSES</u>			\$ 6,000	\$ 6,000	\$ 5,300	\$ 5,000	\$ 300
Virginia Government Finance Officer's Assoc (VGFOA) Fall Conference (FY23 Charlottesville, day registration) (2 attendees) (November 08-10 2023)	\$ 95	\$ 95					general cut
VGFOA Spring Conference, VA Beach VA (2) (May 3-5, 2023) (May 6-8, 2024)	550	550					
Spring conference hotel and meals	650	650					
VGFOA Certificate Program, Acct Specialist(2 classes) 10 classes left							
Intro to Govt Accounting (online) registered 1/2023	175	-					
Intermediate governmental accounting(online)	-	175					
Operating and Capital Budging(in-person September 2023)	-	225					
Operating and Capital Budging travel expenses	-	200					
CPFO Program-Finance Director	600	600					
Accounting Clerk-BRCC Online Excel Class (March or April start date)	395	-					
Accounting Clerk-1099 class-online	100	-					
Virginia Assoc. of Govt Purchasing (VAGP)							
Forum or spring conference (1) day registration	299	300					
Meals and travel for VAGP Spring conference	627	650					
CPPB Certification-Senior Purchasing Assistant (App and Exam fees)	555	555					
CPPB Exam Prep(7 week prep 2 hr 2 times a week)	605	605					
NIGP Forum 2023 (only Virtual) Aug 21-23	-	299					
Travel & meals for 2023 NIGP Forum	-	-					
NIGP-Public procurement Bundle(virtual)	-	-					

**12150-FINANCE
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommendations</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
APSPM CE Course-Purchasing (TBD)	140	-					
Misc. Conferences, classes, seminars, etc.							
Misc. travel expenses	175	175					
VT-classes(DOF & Accountant x 2)	200	200					
	\$ 5,166	\$ 5,279					
Sr. Purchasing Assistant-VCO certification requires 60 hours every 5 years 910/14/2020)							
Accounting Clerk-VCA certification need 20 hrs within 2 years of expiration currently 3/25/2026							
<u>5801 - DUES & SUBSCRIPTIONS</u>			\$ 1,400	\$ 1,200	\$ 1,200	\$ 1,200	\$ -
BAI Accounting Users Group:	\$ 500	\$ 500					
VGFOA: (Lora,Misty, Gail)	150	150					
VAGP:	35	35					
NIGP Membership	199	199					
Zoom Accounts x 2	240	240					
VCA/VCO Certification: Renew every 5 yrs	-	-					
	\$ 1,124	\$ 1,124					
<u>6001 - OFFICE SUPPLIES</u>			\$ 8,020	\$ 9,000	\$ 9,000	\$ 9,000	\$ -
Copier charges:	\$ 3,855	\$ 4,000					
Fixed Asset Software \$330/yr	353	371					
Accounts Payable checks	740	740					
Shred-it contract	192	192					
Lora new calculator	261	-					
Calendars	111	111					
Envelopes	475	475					
1099 forms	45	60					
check printer toner-new printer FY20, toner more \$\$	600	600					
ink new printers	196	196					
Toner	250	250					
Office Supplies	2,000	2,000					
	\$ 9,078	\$ 8,994					
<u>8002 - OFFICE EQUIPMENT</u>			\$ -	\$ 461	\$ 5,150	\$ 5,150	\$ -
misc items	\$ 100	\$ 150					
New furniture & computer		\$ 5,000					
Misty new chair	360.6	-					
	\$ 461	\$ 5,150					
Department Total:	\$ 27,597	\$ 45,311	\$ 50,388	\$ 49,923	\$ 465		
Payroll Total:	\$ 399,818	\$ 398,031	\$ 465,108	\$ 461,483	\$ 3,625		
Grand Total:	\$ 427,415	\$ 443,342	\$ 515,496	\$ 511,406	\$ 4,090		

*personnel includes new FTE 1/2 year & reclasses

Finance Organizational Chart



Information Technology

Traditionally, the Purpose of the IT Department is to quickly respond to business needs while maintaining relatively low costs. Almost every key business function in the county requires direct or indirect computer support. Aligning Technology and County goals

But today's technology solutions must not only fully meet business requirements such as the following list, but **must do so while reinforcing/improving the County's cybersecurity posture against the constant attacks by enemy states and organized criminal enterprises like Ransomware Gangs, and Ransomware as a Service.**

Security is interwoven through every aspect of the County's information technology to such an extent that we must mentally add the phrase "while defending the county against cyber attacks" to most bullets in this document because security efforts have associated personnel, training, software, and hardware costs

- Organizing and using data
- Instituting cross-functional information systems
- Integrating systems
- Capitalizing on advances in Information Technology
- Connecting to customers or suppliers
- Updating obsolete systems
- Creating an information architecture

Information Technology (IT) has combined functions with the Geographic Information Systems (GIS). Both groups are intrinsically part of the broader county objective to maximize technical capabilities. And, both groups share a strong commitment to customer service. The IT mission is to plan for and promote the efficient use of information technology, provide for enterprise-wide information processing services for the county of Augusta, and to deliver quality service to all of our customers. To fulfill this mission, we have the following high level goals:

- to establish a vision and a plan for the optimum use of information technology within the county
- to provide for responsive, high quality and cost effective computing services
- to promote our customer's efficient and effective use of information technology by ensuring proper implementation and maintenance of computing systems that are responsive, high quality, and cost effective, whether departmental or county-wide systems
- to assist in planning and managing county-wide information technology installation
- to manage and maintain full connectivity among county systems

The Information Technology (IT) department provides the following technology services for county departments and constitutional offices:

Enterprise Business Systems Administration & Support

- Business analysis and process modeling services
- Database administration and data integration services
- Document management
- Key governmental applications and systems

Web Administration & GIS Services

- Administration, governance and content management of external and internal websites
- Enterprise GIS planning, management, and support
- Web services and applications

Project Management & Strategic Planning

- IT Strategic planning and operational oversight
- Management of the IT Project portfolio and project management methodology and training

Network & Security Services

- Cybersecurity monitoring and management
- Data and network access and security
- LAN/WAN interconnectivity
- Mobile and remote access management
- Network design and engineering
- Point-to-point wireless network
- Virtual server and shared storage management

Operations & Technical Services

- Mass printing and processing
- Voice telecommunications
- Workstations and peripherals maintenance, repair, and support

Departments that are supported by Augusta County IT, either in partnership with the state or independently, are:

- Sheriff’s Office
- Fire Rescue-17 stations
- Administration
- Clerk of Court
- Juvenile Court
- General District Court
- Domestic Court
- Commonwealth Attorney’s Office
- Emergency Operations Center
- Parks and Recreation
- Finance
- Animal Control
- Community Development
- Treasurer
- Commissioner-Real Estate
- Middle River Regional Jail
- Service Authority
- Stuarts Draft Treatment Plant
- Middle River Treatment Plane
- Fishersville Shop
- Fishersville Treatment Plant
- Maintenance
- Library- Fishersville/Churchville
- Registrar
- Social Services
- USDA

Strategic Goals:

- Continuing progressing with DRP
- Incident Response Plan
- Replace switches at Sheriff’s office
- Rewire Sheriff’s office Network Closet
- ECC remodel project
- ACGC remodel project
- Animal Shelter remodel project
- Secure AD
- ERP Project
- Explore email retention policy
- EOP project and replacing badges
- Policies
- Work on team building and communication for the department
- To continue to apply network changes so as to improve throughput and security
- NVR at CWA.
- Mobile Device Management

Budget Summary:

Item	FY2021- 2022 Expenditures	FY2022 - 2023 Adopted	FY2022 – 2023 Revised	FY2023 - 2024 Adopted	% Change from FY2023
Personnel	\$699,377	\$ 765,290	\$781,836	\$786,525	2.8%
Operating	276,726	320,064	381,842	361,453	12.9%
Total	\$976,103	\$1,085,354	\$1,163,678	\$1,147,978	5.8%

*Change in personnel figures are due to a 3% COLA Effective 1/1/2023. Changes in operating are due to increases in maintenance service contracts.

Service and Performance Measures:

Item	FY 2023-2024
Equipment Supported	>1000
Users Supported	>350

Accomplishments:

- Integral part of ERP Project
- Secured webmail with multifactor authentication to defend against credential theft
- Improved employee cybersecurity awareness training to defend against an employee opening a malicious email attachment or clicking a malicious link in an email or on a webpage
- Installed new networks and connected those networks back to the Government Center with site to site VPNs. Networks support data, security cameras, wireless access points, and phones at:
 - Natural Chimneys (new firewall, switches, phones, and fiber internet)
 - Animal Shelter (assumed Waynesboro installed network, replaced obsolete firewall, switches, and phones)
- Replaced all network switches and installed a new firewall at CWA Office.
 - With this effort the network rack was completely reorganized, cable management was reorganized, and non-county devices for the courts were better separated from county equipment.
 - New internet circuit was installed to improve browsing speeds and voice over IP phone communications, rather than have that traffic circle back and through the Government Center’s internet connection.
- Work began and continues on a two year remodeling project to design and build new networks (data, door access, security cameras, phones) for:
 - Transitional ECC dispatch Center (5 temporary dispatch locations in conference room)
 - New Dispatch Center (8 new permanent dispatch consoles)
 - New Parks and Recreation (new offices, conference rooms, and multipurpose/training rooms)
 - New County Attorney’s Office area (remodeled office and conference room in front area of old Parks and Rec)
 - New Human Resources Office area (remodeled office and conference room space back area Parks and Rec)
 - New ECC Administration Office area (remodeled County Attorney’s Office area)
- Deployed new wireless guest network for county employees.

Contact Information:

Jackie Zetwick, Director of Information Technology

Location: Augusta County Government Center
Information Technology Department
18 Government Center Lane
P.O. Box 590
Verona, VA 24482

Phone: (540) 245-5400

Fax: (540) 245-5056

E-mail: helpdesk@co.augusta.va.us

**12200-INFORMATION TECHNOLOGY
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
3320 - MAINTENANCE SERVICE CONTRACTS			\$ 208,705	\$ 232,316	\$ 238,649	\$ 232,683	\$ 5,966 cut increase
Cisco Smartnet-network equipment- Sycom	\$ 5,676	\$ 5,818					
UPS Sycom	4,637	4,753					
BAI Software	14,767	15,136					
IBM iSeries-400, warranty with purchase	1,665	1,706					
Brown, Caulkins & Company-check signer	1,704	1,747					
Unity Business-Laserfiche-Mcci	9,449	9,685					
Antivirus- SHI Board approved	20,607	21,122					
FormsPrint-Check Laser Software-Integrated custom	1,523	1,561					
DBU-COR office-Prodata	554	567					
Entrust-webmail.co.augusta.va.us	348	357					
.Gov-Augusta.gov Domain	950	974					
WS-FTP	213	218					
Network Monitoring software	3,383	3,467					
Barracude Archiver (New)	5,978	6,127					
InfoPrint Maintenance	202	207					
Barracuda Spam-Sycom	1,703	1,745					
Baracuda Archiver	9,783	10,028					
Verisign-tax.co.augusta.va.us	416	427					
IBM 6500 Maintenance-*paid until 2016	3,392	3,477					
Barracuda Backup	11,550	11,839					
Kbox	1,252	1,283					
Website	14,212	14,567					
Archive Social-archive social media	5,988	6,138					
2FA	258	265					
2FA server-	1,423	1,458					
Spool Flex, Message Flex - AS 400	1,312	1,344					
Kiwi- logs activity on switches- Solarwinds	119	122					
VIRL- Network Simulation	214	220					
Anyconnect	2,611	2,677					
Netmotion for NA-SHI	419	430					
AD Management	3,825	3,921					
Know B4	5,645	5,786					
Site Improve	6,950	7,124					
VM renewal	5,611	5,751					
Teamviewer CARES	2,411	2,471					
Teamviewer for Melanie	615	630					
Entrust 650 archiver	208	213					
Printer Connections	3,053	3,129					
Fortigate Cert	203	208					
DUO-Sycom; \$11,812 CARES	22,869	23,441					
Meraki: budget 6000 for 2025							
AS 400 Antivirus	2,498	2,560					

**12200-INFORMATION TECHNOLOGY
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
<i>Veam</i>	8,522	8,735					
<i>Cell Phone MDM</i>	12,000	12,300					
Natural Chimneys Fortigate and switches	600	615					
SVAS Fortigate and Fortiswitch		550					
CWA Branch Fortigate and Fortiswitch		750					
Azure P1	31,000	31,000					
<i>Phisher- \$13,000</i>							
<i>Printer Logic \$6237</i>							
<i>FortigateManager & FortiCloud \$4032.26</i>							
	\$ 232,316	\$ 238,649					
<u>3321 - MAINTENANCE SERVICE - GIS</u>			\$ 18,593	\$ 18,789	\$ 27,259	\$ 27,259	(0)
ESRI Software Maintenance	\$ 18,596	\$ 19,061					
GIS Certificate	193	198					
GPS unit subscriptions		8,000					
	\$ 18,789	\$ 27,259					
<u>3322 - CONTRACT SERVICES</u>			\$ 32,103	\$ 39,811	\$ 42,668	\$ 42,668	0
Sycam	\$ 7,333	\$ 7,516					
Advanced Telephone	5,500	1,500					
FPS-3		6,000					
BMS Printing		-					
RE Tax Bills (October & June)	7,487	7,674					
PP Tax Bills (October)	5,666	5,808					
Supplementals (November & July)	866	888					
Delinquencies PP/RE (March)	2,880	2,952					
PP Tax Bills (March)	10,079	10,331					
	\$ 39,811	\$ 42,668					
*offset in part by revenue from ACSA (\$7976) and Headwaters (\$750) support contracts, see recovered costs							
<u>3323 - CONTRACT SERVICES - GIS</u>			\$ 500	\$ 500	\$ 500	\$ 500	-
	\$ 500	\$ 500					
<u>5201 - POSTAL SERVICES</u>			\$ 200	\$ -	\$ 200	\$ 200	-
Regular mailings for IT staff	\$ 200	\$ 200					
<u>5203 - TELEPHONE SERVICES</u>			\$ 39,678	\$ 34,311	\$ 35,169	\$ 35,169	(0)
Comcast:	\$ 31,125	\$ 31,903					
Carolina Digital	1,722	1,765					

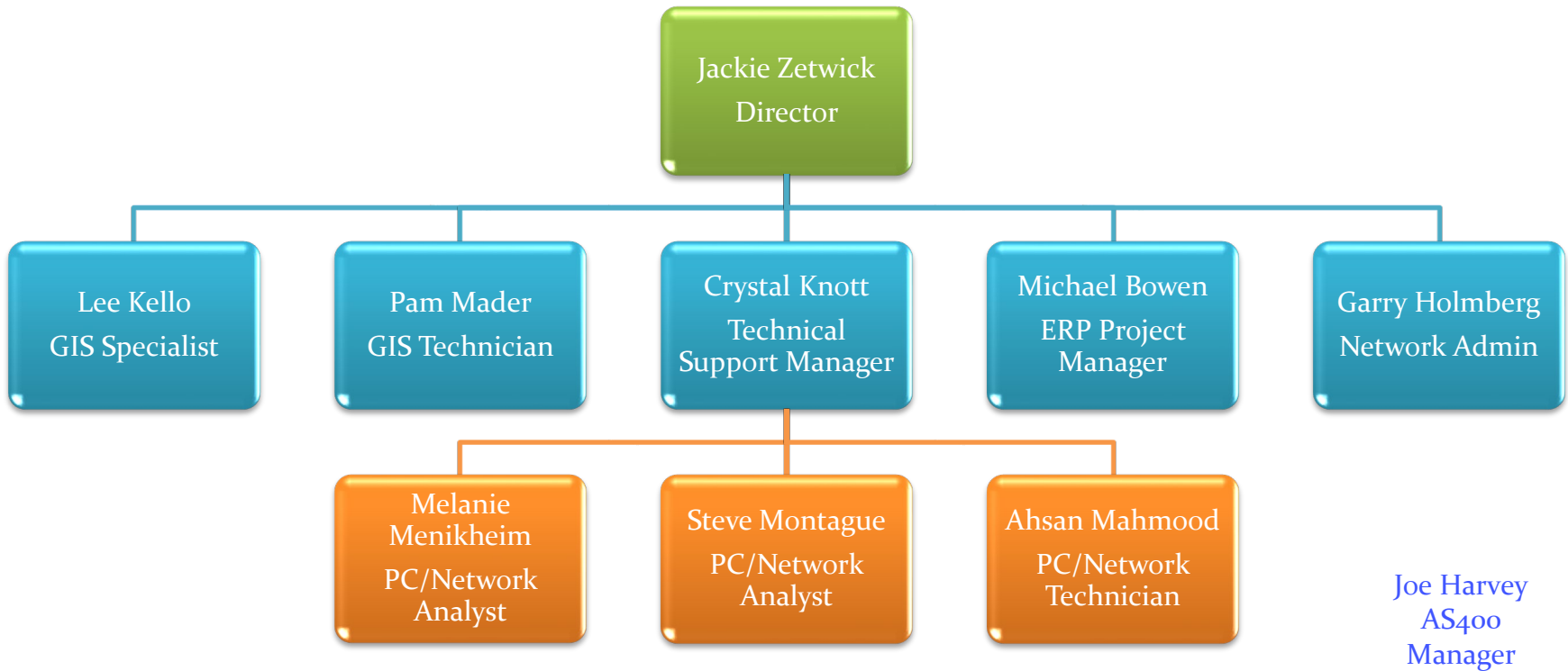
**12200-INFORMATION TECHNOLOGY
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
Verizon:	288	295					
Switchboard:	204	209					
Verizon Wireless:	972	996					
	\$ 34,311	\$ 35,169					
<u>5305 - INSURANCE</u>			\$ 9,055	\$ 6,985	\$ 7,308	\$ 7,308	\$ 0
1Vehicle	\$ 568	\$ 582					
Cyber Security	4,808	4,928					
Hardware/Software	1,754	1,798					
	\$ 7,130	\$ 7,308					
<u>5501 - TRAVEL & TRAINING EXPENSES</u>			\$ 3,500	\$ 4,000	\$ 7,800	\$ 6,800	\$ 1,000
<i>Virtual Classes</i>							<i>general cut</i>
Steve	\$ 2,000	\$ -					
Crystal	-	2,400					
Melanie	-	2,400					
Ahsan	2,000	-					
Garry Conference		3,000					
	\$ 4,000	\$ 7,800					
<u>5502 - TRAVEL & TRAINING - GIS</u>			\$ 600	\$ 600	\$ 600	\$ 600	\$ -
Lee-Federal Conference	\$ 600	\$ 600					
	\$ 600	\$ 600					
<u>5801 - DUES & SUBSCRIPTIONS</u>			\$ 1,430	\$ 1,430	\$ 1,466	\$ 1,466	\$ (0)
SVTC:	\$ 250	\$ 256					
VALGITE:	200	205					
Fortiguard IOC	500	513					
Zoom	480	492					
	\$ 1,430	\$ 1,466					
<u>6001 - OFFICE SUPPLIES</u>			\$ 4,200	\$ 5,500	\$ 5,638	\$ 5,000	\$ 638
Amazon	\$ 1,500	\$ 1,538					<i>general cut</i>
SHI	1,500	1,538					
Misc:	2,500	2,563					
	\$ 5,500	\$ 5,638					
<u>6002 - OFFICE SUPPLIES - GIS</u>			\$ 600	\$ 700	\$ 1,100	\$ 700	\$ 400
Paper for Plotter	\$ 500	\$ 100					<i>general cut</i>
Ink		500					
Print Heads	200	500					
	\$ 700	\$ 1,100					

**12200-INFORMATION TECHNOLOGY
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>	
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24		
<u>6008 - MOTOR VEHICLE FUEL</u>	\$ 600	\$ 600	\$ 400	\$ 600	\$ 600	\$ 600	\$ -	
<u>6009 - MOTOR VEHICLE MAINT & SUPPLIES</u>	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ -	
General maintenance and repair- *tires								
<u>8002-OFFICE FURNITURE</u>	\$ 300		\$ -	\$ 1,000	\$ -	\$ -	\$ -	
Ahsan Chair	\$ 300							
<u>8003 - COMPUTER HARDWARE</u>			\$ -	\$ 7,300	\$ 7,300	\$ -	\$ 7,300	
48 Port switch-5		\$ 6,000						moved port switch and surface to revised
surface tablet-6		1,300						
	\$ -	\$ 7,300						
<u>8004 - COMPUTER SOFTWARE</u>	\$ -	\$ 12,960	\$ -	\$ 27,500	\$ 23,232	\$ -	\$ 23,232	
KnowBe4 PhishER Subscription-4		6,238						moved software to revised
Print Logic-2		-						
Kbox additons-pushes software updates, need additional	2,600							
Fortimanager/Cloud-1		4,034						
	\$ 2,600	\$ 23,232						
Department Total:	\$	\$	\$ 320,064	\$ 381,842	\$ 399,989	\$ 361,453	\$ 38,536	12.9%
Payroll Total:	\$	\$	\$ 765,290	\$ 781,836	\$ 791,613	\$ 786,525	\$ 5,088	2.8%
Grand Total:	\$	\$	\$ 1,085,354	\$ 1,163,678	\$ 1,191,602	\$ 1,147,978	\$ 43,624	5.8%

Information Technology Organizational Chart



Board of Elections

Mission:

The mission of the Voter Registration Office is to provide opportunities, in an equitable and courteous manner, for all qualified citizens of the County of Augusta to register to vote, to promote the integrity of the electoral process by maintaining accurate and current voter registration records used in elections; to coordinate elections so they are conducted in a manner that secures the qualified citizen’s right to vote and ensure that the results accurately reflect the voter’s will; and to be an information resource for citizens regarding voter registration, elections and elected officials.

Department overview:

The Augusta County Office of Voter Registration processes voter registration applications and verifies accuracy and eligibility to register; this includes research and correspondence with applicants. The accuracy of records is essential and therefore steps such as cancelling felons, deceased, mentally incapacitated and non-citizen voters is critical to the integrity of this process. In addition to voter registration entry and compliance, elections are produced, officers of elections trained, election reference material and procedures are created and printed, voting equipment pollpads are programmed, tested and sealed, and absentee ballots are mailed and in-person absentee voting preformed in the office, among many other election preparation responsibilities. This office also receives the candidate filing forms and campaign finance reports for local elected officials and candidates.

Strategic Goals & Objectives:

- Promote the integrity of the electoral process by voter outreach
- Provide refresher training of the New Optical Scan Voting Equipment to Officer of Elections and Voters
- Provide in-depth Pollpad Training to Officers of Election
- Produce a General Election founded by integrity and accuracy
- Hold a 2022 November General Election and potentially a June 2023 primary with integrity and accuracy
- Continue to train the Voting Equipment Manager and Chief Assistant Registrar on voting equipment and pollpad coding, testing and deploying process
- Continue to train the Chief Assistant Registrar in every aspect of the office
- Train Officers of Election on election laws, voting equipment, forms and procedures prior to each election
- Continue No Excuse voting for all Election
- Coordinate and implement Redistricting
- Maintain the “Managed Security Service” or MMS (Compliance standards - Security awareness, incident response, risk assessment, password management, contingency planning, system integrity)
- Replacement of Virginia Election ad Registration System (VERIS) – assist ELECT

Budget Summary:

Item	FY2021- 2022 Expenditures	FY2022 - 2023 Adopted	FY2022 – 2023 Revised	FY2023 - 2024 Adopted	% Change from FY2023
Personnel	\$215,251	\$218,657	\$233,428	\$239,823	9.7%
Operating	197,973	232,006	277,399	256,593	10.6%
Total	\$413,224	\$450,663	\$510,827	\$496,416	10.2%

Service and Performance Measures:

Item	FY2022-2023 Planned	FY2022-2023 Actual	FY2023-FY2024 Estimated
Registered Voters	54,000	53,901 (as of 1/24/22)	55,000
Elections Held	2	2	2
Polling Places	26	26	29
Officers of Election	241	185	271

Accomplishments:

- Revised the process and format of Officer of Election training on law, procedure and document completion
- Produced and held a General Election in November with minimal to no issues
- Held Voter Outreach Events
- Trained office personnel as well as Officer of Elections on the new Optical Scan and Pollpad equipment
- Attended Regional Director of Election meetings/trainings
- Successful no excuse voting for the November Election – 16,000 in person voters
- AS OF 12/31/21 processed 7,334 Virginia Voter Registration Applications; deleted 103 felons, 882 deceased, 11 mentally incapacitated voters, and transferred out 1966. Submitted 54 notices to other states of their voters moving and registering in Virginia.

Contact Information:

Constance I. Evans, Director of Elections

Location: Augusta County Government Center
Voter Registration
18 Government Center Lane
P.O. Box 590
Verona, VA 24482

Phone: (540) 245-5656

Fax: (540) 245-5037

**13010-REGISTRAR
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
<u>3121-AUDITING-RISK LIMITED AUDIT</u>	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -
<u>3200 - COMP. OF ELECTION OFFICIALS</u>			\$ 70,815	\$ 70,815	\$ 70,517	\$ 70,517	\$ -
Officers of Election	\$ 40,660	\$ 40,650					
Officer & Alternate training	5,380	5,420					
Officers EPB training	5,380	-					
Chief Officers	435	435					
Assistant Chief Officers	290	290					
Officers picking up material	435	435					
Officers returning material	435	435					
In Person No Excuse Voting	23,800	22,852					
	\$ 76,815	\$ 70,517					
<u>3201 - CUSTODIAN & MECH - VOTING MACHINES</u>			\$ 10,850	\$ 10,850	\$ 13,446	\$ 10,850	\$ 2,596 general cut
American of Virginia, Inc.	\$ 10,500	\$ 10,500					
Sealing voting machines	435	520					
Handing out equipment	290	426					
Election Day & receiving equipment	1,660	1,500					
Picking up signs		-					
Moving equipment to Smith West -Friday	260	260					
Election Night Extra Help (\$11x4x5)	340	240					
	\$ 13,485	\$ 13,446					
<u>3320 - MAINTENANCE SERVICE CONTRACTS</u>			\$ 35,476	\$ 35,476	\$ 42,930	\$ 35,476	\$ 7,454 general cut
Election Manager & tabulation yearly subscription	\$ 25,134	\$ 17,955					
Firmware - OVO: 31@\$90, OVI: 27 @ \$60	4,410	4,650					
Extended Warrenty - OVO: 31@\$225, OVI: 27 @ \$175	11,700	12,325					
KnowInk - Poll Pads	7,500	8,000					
	\$ 48,744	\$ 42,930					
<u>3600 - ADVERTISING</u>			\$ 750	\$ 750	\$ 750	\$ 750	\$ -
Newspaper Display Ad of Election	\$ 750	\$ 750					
Deadlines - Required by VA Code §24.2-415		-					
News Virginian Ad	\$ 750	\$ 750					

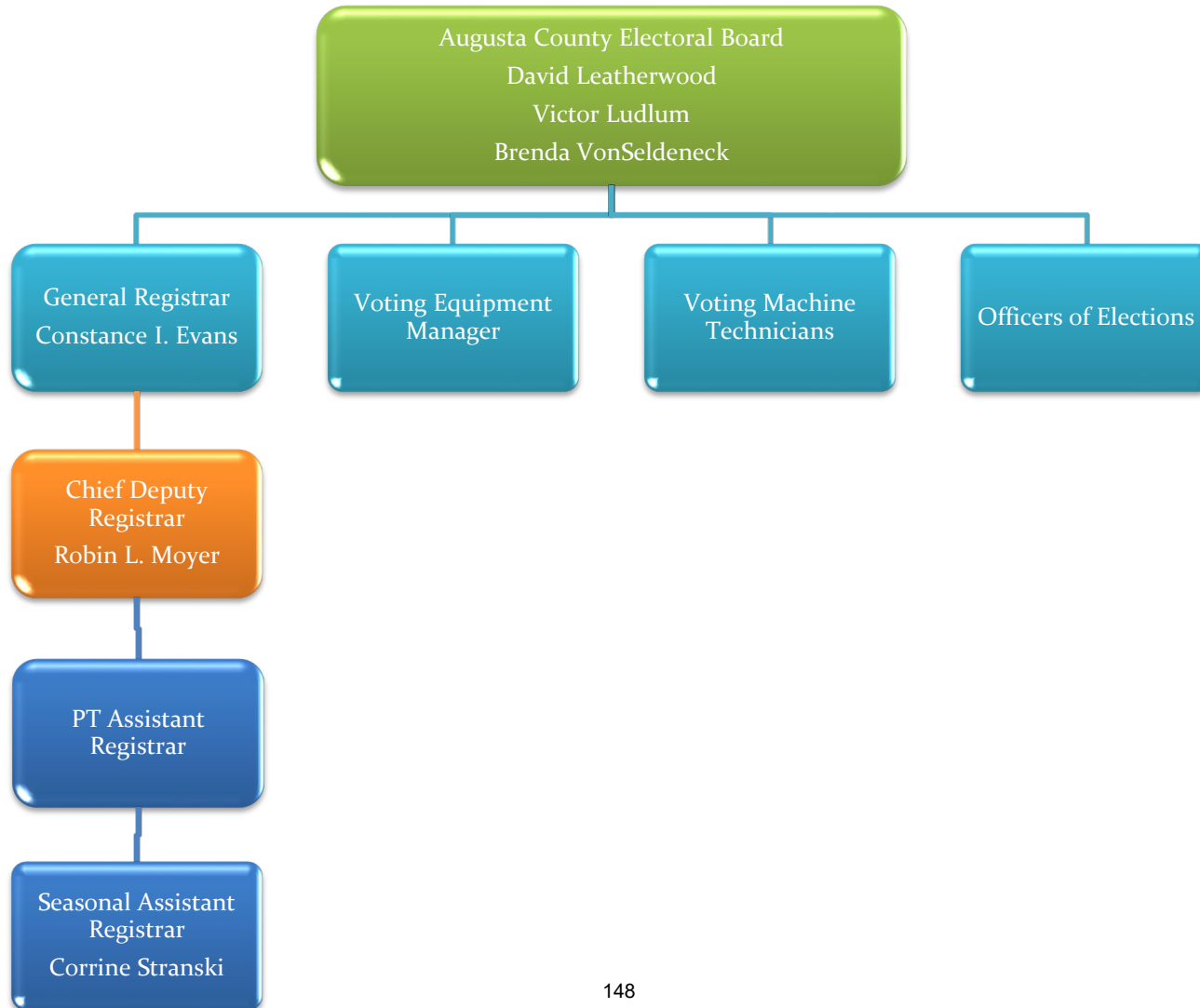
**13010-REGISTRAR
BUDGET REQUEST**

<u>3900 - PRIMARY ELECTIONS</u>			\$	65,000	\$	65,000	\$	166,938	\$	88,000	\$	78,938	
Presidential Primary												general cut	
Officers of Election/Chief and Assistant		\$		35,912									
Officer of Election training				1,700									
Election supplies/expenses				21,537									
No Excuse Early Voting Precint				18,645									
Eupment Moving Contrator - American of Virginia				10,500									
June Primary													
Officers of Election/Chief and Assistant	44,810			28,147									
Officer of Election training	1,300			1,300									
Election supplies/expenses	29,389			21,537									
No Excuse Early Voting Precint				17,160									
Eupment Moving Contrator - American of Virginia		\$		10,500									
	\$	75,499	\$	166,938									
<u>3901 - TOWN ELECTIONS</u>			\$	-	\$	-	\$	-	\$	-	\$	-	
Advertising the Craigsville Town Election													
Required by VA Code §24.2-415		\$	-	\$	-								
County Bills Town for Expense		\$	-	\$	-								
<u>3902 - REDISTRICTING</u>		\$	-	\$	-	\$	45,379	\$	-	\$	-	\$	-
4 new machines not purchased in FY22													
<u>5201 - POSTAL SERVICES</u>			\$	8,000	\$	8,000	\$	9,000	\$	9,000	\$	-	
Proposed amount based on an average of		\$	9,000	\$	900								
prior year expenditures			-		-								
Voting precinct move (201/801) Cost \$2530		\$	9,000	\$	900								
<u>5203 - TELEPHONE SERVICES</u>			\$	1,000	\$	1,000	\$	1,000	\$	1,000	\$	-	
Proposed amount based on an average of		\$	1,000	\$	1,000								
prior year expenditures for office lines													
<u>5300 - INSURANCE - VOTING MACHINES</u>			\$	285	\$	279	\$	350	\$	350	\$	-	
Annual payment for insurance coverage on		\$	285	\$	350								
voting machines													
<u>5402 RENT OF VOTING PRECINTS</u>			\$	1,600	\$	1,600	\$	1,600	\$	1,600	\$	-	
16 Precincts at \$100/each		\$	1,600	\$	1,600								
<u>5501 - TRAVEL EXPENSES</u>			\$	8,000	\$	8,000	\$	13,578	\$	8,000	\$	5,578	
SBE Annual Training		\$	2,521	\$	-							general cut	
(Required 24.2-106 & 114)				\$	3,402								
VEBA Annual Meeting	2,148				2,180								
VRAV Annual Meeting	1,080				1,620								
VREO Training	600				1,980								
Mileage Reimbursement - Electoral Board	2,340				2,660								

**13010-REGISTRAR
BUDGET REQUEST**

Mileage Reimbursement - Chief	644	720							
Mileage Reimbursement for Custodians	907	1,016							
	\$ 10,240	\$ 13,578							
<u>5801 - DUES & SUBSCRIPTIONS</u>			\$ 430	\$ 450	\$ 450	\$ 450	\$ 450	\$ -	
VA Electoral Board Association	\$ 180	\$ 200							
VA Registrars Association of VA	250	250							
Due By 6/25	\$ 430	\$ 450							
<u>6001 - OFFICE SUPPLIES</u>			\$ 5,000	\$ 5,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ -	
Proposed amount based on an average of prior year expenditures	\$ 6,000	\$ 6,000							
card envelopes	\$ 6,000	\$ 6,000							
<u>6007 - REPAIRS & MAINTENANCE - VOTING MACHINES</u>			\$ 600	\$ 600	\$ 600	\$ 600	\$ 600	\$ -	
<u>6028 - BALLOTS & VOTING MACHINE SUPPLIES</u>			\$ 24,200	\$ 24,200	\$ 30,050	\$ 24,000	\$ 24,000	\$ 6,050	general cut
Voting machine/L&A Testing/Poll Pad Supplies	\$ 3,995	\$ 2,887							
Election supplies	24,205	27,163							
	\$ 28,200	\$ 30,050							
<u>8002 - FURNITURE & EQUIPMENT</u>			\$ -	\$ -	\$ 900	\$ -	\$ -	\$ 900	cut position
laptop	\$ -	\$ -							
provide and install 3 cat 6 cables(new position)	900	900							
Thumbdrives OVO and OVI	-	-							
	\$ 900	\$ 900							
Department Total:	\$ 232,006	\$ 277,399	\$ 358,109	\$ 256,593	\$ 101,516				
Payroll Total:	\$ 218,657	\$ 233,428	\$ 290,811	\$ 239,823	\$ 50,988				
Grand Total:	\$ 450,663	\$ 510,827	\$ 648,920	\$ 496,416	\$ 152,504				

Registrar Organizational Chart



Augusta County

Fiscal Year 2023-2024

Departmental Budgets by Function

Judicial Administration

Department	FY2021– 2022	FY2022 - 2023	FY2022 – 2023	FY2023 - 2024	% Change from FY2023
	Actual	Adopted	Revised	Adopted	
Circuit Court	\$ 195,597	\$ 192,965	\$ 204,265	\$ 208,355	8%
General District Court	8,004	13,241	21,697	18,744	42%
Magistrate	3,127	4,457	4,461	4,771	7%
Clerk of the Circuit Court	1,091,497	1,181,482	1,188,155	1,214,214	3%
Commonwealth Attorney	1,778,088	1,815,996	1,706,913	1,698,059	-6%
Total Judicial Administration	\$ 3,076,313	\$ 3,208,141	\$ 3,125,491	\$ 3,144,143	-2%



Circuit Court

Department Overview:

The Circuit Court is the trial court with the broadest powers in Virginia. The Circuit Court handles all civil cases with claims of more than \$25,000. It shares authority with the general district courts to hear matters involving disputes between \$4,500 and \$25,000. The Circuit Court has the authority to hear serious criminal cases, called felonies.

The Circuit Court also handles family matters, including divorce. In addition, the Circuit Court hears cases appealed from the General District Court and from the Juvenile and Domestic Relations District Court. There is a Circuit Court in each city and county in Virginia.

Budget Summary:

Item	FY2021- 2022 Expenditures	FY2022 - 2023 Adopted	FY2022 – 2023 Revised	FY2023 - 2024 Adopted	% Change from FY2023
Personnel	\$182,863	\$182,115	\$186,865	\$195,955	7.6%
Operating	12,734	10,850	17,400	12,400	14.3%
Total	\$195,597	\$192,965	\$204,265	\$208,355	8.0%

*Increases in personal are due to reclasses for law clerk and judicial assistant. Changes in operating are due to increases in Juror costs, office supplies and telephone services.

**21010-CIRCUIT COURT
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
<u>3200 - COMPENSATION - JURORS & WITNESSES</u>			\$ 3,150	\$ 8,000	\$ 4,000	\$ 4,000	\$ -
Per diem for jurors and witnesses							
<u>3201 - COMPENSATION OF JURY COMMISSIONERS</u>			\$ 2,700	\$ 2,700	\$ 2,700	\$ 2,700	\$ -
Per diem for jury commissioners							
<u>3320 - MAINTENANCE SERVICE CONTRACTS</u>			\$ -	\$ -	\$ -	\$ -	\$ -
Minor repairs to office equipment							
<u>5201 - POSTAL SERVICES</u>			\$ -	\$ -	\$ -	\$ -	\$ -
General office mailings, overnight deliveries Moved to clerks line item							
<u>5203 - TELEPHONE SERVICES</u>			\$ 900	\$ 1,200	\$ 1,200	\$ 1,200	\$ -
Land lines, long distance, switchboard							
<u>5801 - DUES & SUBSCRIPTIONS</u>			\$ 1,400	\$ 1,000	\$ 1,000	\$ 1,000	\$ -
VA Lawyers, Lexis Nexis, West Addition of juror management system							
<u>6001 - OFFICE SUPPLIES</u>			\$ 2,700	\$ 3,500	\$ 4,000	\$ 3,500	\$ 500
General office supplies, including copier charges							general cut
<u>8002-FURNITURE & EQUIPMENT</u>			\$ -	\$ 1,000	\$ -	\$ -	\$ -
Department Total:			\$ 10,850	\$ 17,400	\$ 12,900	\$ 12,400	\$ 500
Payroll Total:			\$ 182,115	\$ 186,865	\$ 197,863	\$ 195,955	\$ 1,908
Grand Total:			\$ 192,965	\$ 204,265	\$ 210,763	\$ 208,355	\$ 2,408

*personnel includes requested increases

General District Court

Department Overview:

There are 3 “departments” within each General District Court:

Civil: The general district court decides civil suits involving amounts of money up to \$25,000. There are 3 different suits that an individual may file, which are, Warrant in Debt (suits for money), Warrant in Detinue (suit for items), and Unlawful Detainer (suit for unpaid rent/eviction of property). The General District Courts also have the authority to hear and issue protective orders involving non-family or household members. These hearings are also considered “civil”.

Criminal: The general district court decides cases in which a person is charged with a misdemeanor. A misdemeanor is any charge which carries a penalty of no more than one year in jail or a fine of up to \$2,500 or both. The general district court also holds preliminary hearings in felony cases. Preliminary hearings in felony cases are held to determine whether there is probable cause to believe the defendant committed the offense in order to justify holding the defendant for a grand jury hearing. The grand jury determines whether the accused will be indicted and held for trial by the circuit court.

Traffic: The general district court hears cases in which a person is charged with a traffic offense. Most traffic offenses are traffic infractions, which are generally punishable by a fine of not more than \$250. A person may also have a misdemeanor traffic offense which, just like a criminal misdemeanor charge, may carry a penalty of no more than one year in jail or a fine of up to \$2,500 or both.

Strategic Goals and Objectives:

- To continue supplemental pay for all employees (implemented in FY23).
- Continue high level of customer service and all employees being cross trained
- Implementing cross training for all Deputy Clerks
- Ongoing training of all employees on-site as well as off-site when offered by Supreme Court
- Continued training for all employees via online courses as they become available via Supreme Courts web-ex system

Budget Summary:

Item	FY2021- 2022 Expenditures	FY2022 - 2023 Adopted	FY2022 – 2023 Revised	FY2023 - 2024 Adopted	% Change from FY2023
Operating	\$8,004	\$13,241	\$21,697	\$18,744	41.6%

*Increase is due to the implementation of a 3% supplement, effective 07/01/2022.

Service and Performance Measures:

Item	2022 Actual	2023 Estimated
Civil Cases	1,918	2,100
Criminal Cases	2,279	2,350
Traffic Cases	8,560	8,800
Miscellaneous	872	950

*Miscellaneous cases for 2022 include TDO, ECO, and Mental Commitment Hearings.

Accomplishments:

- Continued enhancements on E-summons with Augusta County Sheriff's Office
- From January 1, 2022, to December 31, 2022, this department collected over \$215,000 in fines and fees for Augusta County alone.
- Implementing the GCMS and FAS programs for data entry and fine collections
- Training of 4 new employees in the General District Court
- Employees continue to provide outstanding service to the public as well as other agencies.

Contact Information:

Amy A. Helmick, Clerk of General District Court

Location: Augusta County General District Court
6 East Johnson Street, Second Floor
Staunton, VA 24401

Phone: (540) 245-5300

Fax: (540) 245-5365

E-mail: ahelmick@vacourts.gov

**21020-GENERAL DISTRICT COURT
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
<u>1100 - SALARY & WAGE SUPPLEMENT</u>			\$ 6,741	\$ 8,297	\$ 25,691	\$ 9,634	\$ 16,057
3% Salary Supplement	\$ 6,741	\$ -					included at 3% not 8%
FICA	516	-					
	<u>\$ 6,741</u>	<u>\$ -</u>					
<u>5203 - TELEPHONE SERVICES</u>			\$ 3,000	\$ 3,800	\$ 3,000	\$ 3,810	\$ (810)
Verizon	\$ 3,300	\$ 3,300					adjusted to actuals
MCI	112	112					
Switchboard	219	216					
VITA	172	180					
	<u>\$ 3,803</u>	<u>\$ 3,808</u>					
<u>5501 - TRAVEL EXPENSES</u>			\$ 500	\$ -	\$ -	\$ -	\$ -
Conference travel	\$ 500	\$ -					
<u>5801 - DUES & SUBSCRIPTIONS</u>			\$ 500	\$ 300	\$ 300	\$ 300	\$ -
Association of Clerk	\$ 175	\$ 175					
Blue 360 Media	81	81					
	<u>\$ 256</u>	<u>\$ 256</u>					
<u>6001 - OFFICE SUPPLIES</u>			\$ 2,500	\$ 5,800	\$ 6,200	\$ 5,000	\$ 1,200
Stericycle	\$ 748	\$ 744					general cut
Additional stericycle shred it	500	500					revised includes 1,000 for bulk shredding
Xerox Copier	1,294	1,296					
SVOE Copier	257	252					
Office supplies not covered by Supreme Court,	2,001	2,500					
	<u>\$ 4,800</u>	<u>\$ 5,292</u>					
<u>8002 - FURNITURE & EQUIPMENT</u>			\$ -	\$ 3,500	\$ 3,500	\$ -	\$ 3,500
	\$ -	\$ -					new chairs to revised
Department Total:	\$ 13,241	\$ 21,697	\$ 13,241	\$ 21,697	\$ 38,691	\$ 18,744	\$ 19,947
Payroll Total:	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Grand Total:	\$ 13,241	\$ 21,697	\$ 13,241	\$ 21,697	\$ 38,691	\$ 18,744	\$ 19,947

Office of the Magistrate

Region II, 25th Judicial District

Department Overview:

A Magistrate is an independent judicial officer who has the authority to issue arrest warrants or summonses, upon review of complaints of criminal conduct and a finding of probable cause. A magistrate also has the authority to issue temporary protection, custody, and detention orders. Twelve full-time magistrates serve the twelve jurisdictions within the 25th Judicial District. In addition to video conferencing facilities in Buena Vista, Clifton Forge, Monterey, New Castle, Staunton, Waynesboro, there are staffed magistrate’s offices in Covington, Fincastle, Lexington, Verona, and Warm Springs. In Augusta County, law enforcement agencies and County residents are primarily served by six full time Magistrates. These Magistrates include Dennis Kier, Judith Owens, Alison McCray, Jamie Long, Carl Tate, and one pending vacancy. These Magistrates work in one of two office locations, the first in located inside the Augusta County Sheriff’s Department in Verona Virginia and the other at located inside Middle River Regional Jail.

The Chief Magistrate is the individual responsible for ensuring the appropriate delivery of magistrate’s services in the 25th Judicial District. This post is currently filled by Chief Magistrate Robyn Wilhelm. The Chief Magistrate’s responsibilities include the hiring, training, and administration of personnel, directing the operations of our staffed offices and ensuring the proper functioning of our video conferencing facilities, preparing and managing local budgets, responding to complaints, and maintaining effective relationships with members of the judiciary, law enforcement, and the public. In addition, the Chief Magistrate performs magistrate duties as needed.

Per a 1993 court order, “funding for the operation of the office of the Chief Magistrate is by contribution of the various jurisdictions within the 25th Judicial District collectively,” to be administered by Augusta County. The 25th Judicial District is comprised of the following Cityies/Countries: Cities of Covington, Lexington, Staunton, Buena Vista, and Waynesboro and the Counties of Highland, Augusta, Rockbridge, Bath, Alleghany, Botetourt, and Craig. Va. Code §16.1-69.6. Funds budgeted for the Chief Magistrate’s office provided for basic office supplies, equipment, legal reference materials, and because the Chief Magistrate is required to be accessible 24 hours a day, a smart phone. Separate state and local funds provide for the operation of the magistrate offices, like the office located at the Augusta County Sheriff’s Office.

Budget Summary:

Item	FY2021- 2022 Expenditures	FY2022 - 2023 Adopted	FY2022 – 2023 Revised	FY2023 - 2024 Adopted	% Change from FY2023
Operating	\$3,127	\$4,457	\$4,461	\$4,771	7.0%

Contact Information:

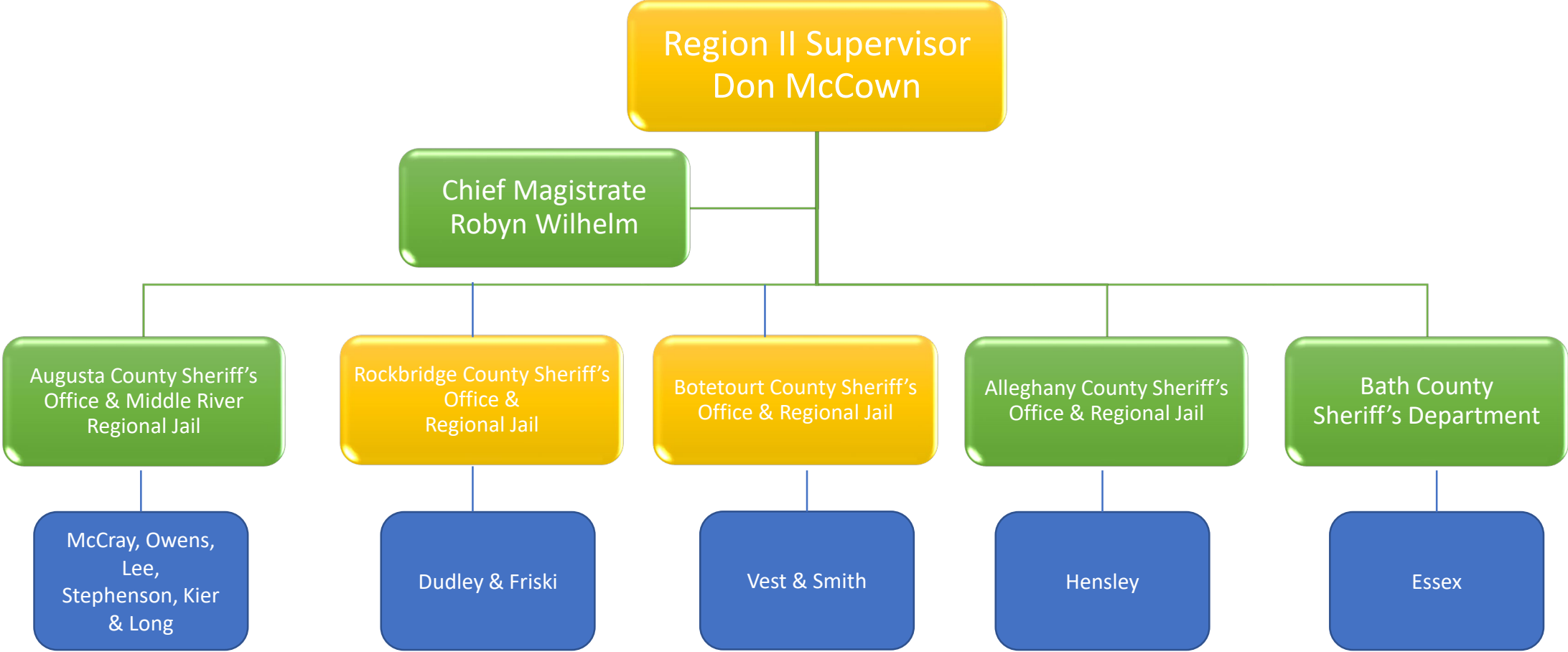
Robyn Wilhelm, Chief Magistrate
Twenty-fifth Judicial District, Region II

Mail: P.O. Box 1088 Lexington VA 24450
Phone: (540) 430-2035 or (209) 815-4063
E-mail: rwilhelm@vacourts.gov

**21030-MAGISTRATE
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
<u>5201 - POSTAGE</u>			\$ 62	\$ 66	\$ 66	\$ 66	\$ -
Post office box in Verona.							
Annual cost of PO Box #75 increased to \$66/per year.							
<u>5203 - TELEPHONE SERVICES</u>			\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ -
Phone and fax lines.							
Includes lines for video conferencing.							
<u>5501 - TRAVEL & TRAINING</u>			\$ 200	\$ 200	\$ 260	\$ 250	\$ 10 general cut
Continuing education expenses for magistrates.							
<u>5604 - PRO-RATA SHARE - CHIEF MAGISTRATE</u>			\$ 125	\$ 125	\$ 135	\$ 135	\$ -
Augusta County's portion of funding the operation of Chief Magistrate's office.							
\$135 requested per locality for FY2023-2024.							
<u>5801 - DUES & SUBSCRIPTIONS</u>			\$ 970	\$ 970	\$ 1,120	\$ 1,120	\$ -
6 memberships in the VA Magistrates' Association.	\$ 150	\$ -					
2 copies of Bacigal's VA Criminal Offenses and Defenses, 2023-2024 Edition. (Price expected to increase to \$475/copy).	950	\$ -					
2 mini code books (\$10 each/for two office locations)	20	\$ -					
	\$ 1,120	\$ -					
<u>6001 - OFFICE SUPPLIES</u>			\$ 600	\$ 600	\$ 720	\$ 700	\$ 20 general cut
Non-consumables such as light bulbs, mouse pads, phone cords, paper products, hand sanitizer, etc. State funds cannot be used for such items. (\$30 per month annually for two offices = \$720)							
<u>8002 - FURNITURE & EQUIPMENT</u>			\$ 500	\$ 500	\$ 1,000	\$ 500	\$ 500 general cut
Cost to replace fax, lamp(s), etc. as necessary.							
1 new desk chair, space heater, scanner/fax/copy combo, ect.	\$ -	\$ -					
	\$ -	\$ -					
Department Total:			\$ 4,457	\$ 4,461	\$ 5,301	\$ 4,771	\$ 530
Payroll Total:			n/a	n/a	n/a	n/a	n/a
Grand Total:			\$ 4,457	\$ 4,461	\$ 5,301	\$ 4,771	\$ 530

Magistrate Offices Region II, 25th Judicial District



Circuit Court Clerk

25th Judicial Circuit of Virginia

Department Overview:

The Circuit Court is the trial court with the broadest powers in Virginia. The Circuit Court handles all civil cases with claims of more than \$25,000. It shares authority with the General District Court to hear matters involving disputes between \$4,500 and \$25,000. The Circuit Court has the authority to hear serious criminal cases known as felonies.

The Circuit Court also handles family matters, including divorce. In addition, the Circuit Court hears cases appealed from the General District Court and from the Juvenile and Domestic Relations District Court. There is a Circuit Court in each city and county in Virginia. Circuit Court Clerks are elected for 8-year terms.

The Circuit Court Clerk's duties also include serving as County Clerk, Deed Recorder, Probate Officer, and steward of the county's historic records. The Augusta County Circuit Court Clerks' Office currently has six divisions and a staff that includes the Clerk, one Accountant (Chief Deputy Clerk), one Bookkeeper (Deputy Clerk), two Land Recorders (Deputy Clerks), two Probate Division staff (Deputy Clerks), two Court Division staff (Senior Deputy and Deputy Clerks), two Civil Division staff (Senior Deputy and Deputy Clerks), two Criminal Division staff (Deputy Clerks), and Information Desk staff (Deputy Clerk), all of whom are full-time. We also employ two part-time staff, a Records Assistant, and Historic Records Assistant, which the Circuit Court Clerk's Office funds.

There are over 800 specific duties set out in the Code of Virginia that pertain to the clerks' office. A typical day in the office might include any of the following:

- Making a copy of an historic will or other documents
- Processing and Issuing concealed weapon permits
- Issuing a marriage license
- Probating a will
- Recording a deed
- Working criminal courtroom cases/jury trials
- Working civil jury trials
- Issuing juror summons
- Grand Jury Process every other month
- Working with pro se litigants
- Taking in payments from defendants for fines and costs
- Assisting the public in researching records
- Preparing criminal court orders
- Recording judgments, and financing statements, etc.
- Giving oaths of office to all elected officials, board members, etc.
- Receipting and distributing restitution payments to victims
- Monitor the financial accounts of all defendants working community service
- Scanning, indexing, filing cases **Total caseload for initial filings of civil/criminal this fiscal year (July 21 – June 22) was 2,887. In addition to initial filings there were civil/criminal cases which were concluded during the fiscal year (July 21 – June 22) totaling 2,936.**
- The Clerk's Office also serves as an information source for county citizens who have general legal and governmental questions, receiving more phone inquiries than any other county office.

The Clerks' Office provides and maintains an electronic search capability to view all record room and court documents. These records include deed and will records from 1745 to the present and are available in the office or on-line through a secure remote access to individuals and businesses, for a fee, at <http://www.augustaland.org>. Court records, from 1986 to the present, are also available on-line at www.courts.state.va.us/courts/circuit/Augusta/home.html. We offer e-filing of civil cases and e-recording of land records. The Clerk's Office also provides free to the public the historic records online portal at <https://acch.omeka.net>.

The Clerks' Office collects fines, costs, taxes, and fees for both the Commonwealth of Virginia and the County of Augusta. **Last fiscal year ending June 30, 2022, the office receipted \$8,607,003. Revenues and excess fees collected for Augusta County were \$1,521,471.**

Strategic Goals and Objectives:

- Serve as the citizen's representatives in the Virginia Judiciary.
- Offer superior customer service to all our citizens.
- Continue the Clerk of Circuit Court Advisory Committee to better receive input from citizens.
- Continue to be on the "cutting edge" of technology in delivering our services to the public.
- Keep an open dialogue for improvement and efficiencies with all Augusta County Government departments.
- Maintain staff familiarity and cross training with the overall operations of the Clerk's Office.
- Be diligent in sending all staff to Supreme Court sponsored training and webinars.
- Continue to update Circuit Court Clerk web page as a part of the Augusta County website.
- Clerk will continue to complete Compensation Board training and Supreme Court training and continue to be an active member of Virginia Court Clerk's Association (VCCA).
- Enroll in the Virginia Court Clerk's Association and send to the Supreme Court OES for training additional Deputy Clerks for the Circuit Court Deputy Clerk Career Development Program.
- Continue to write grants to the Library of Virginia for restoration and digitalization of historic records **(to date we have utilized \$693,421 in grant funds with an additional \$47,686.50 and \$37,952.00 that has been requested in FY23/24)**
- Continue to inventory, conserve and digitize historic records for restoration, and continue to work with partner organization on how make available historically significant documents.
- Maintain and raise private sector funds for the Augusta County Court House Historic Records Fund.
- Continue the process of in house scanning old Civil and Criminal files for better access for staff and the public to these records.
- Complete the back scanning project of Civil and Criminal files with vendor - StarPoint Global.
- Review and determine if new jury management system should be implemented.
- Review and determine if new electronic filing system for both Criminal and Civil Cases should be implemented.
- Continue to work on planning for move to new Augusta County Courthouse in Verona.

Budget Summary:

Item	FY2021- 2022 Expenditures	FY2022 - 2023 Adopted	FY2022 – 2023 Revised	FY2023 - 2024 Adopted	% Change from FY2023
Personnel	\$973,990	\$1,014,730	\$1,015,353	\$1,045,707	3.1%
Operating	117,507	166,752	172,802	168,507	1.1%
Total	\$1,091,497	\$1,181,482	\$1,188,155	\$1,214,214	2.8%

*changes in personnel are related to a 3% COLA increase effective 1/1/2023. Operating changes are due to awarded grants for preservation through the Library of Virginia.

Service and Performance Measures:

Item	FY2021-2022 (Actual)	FY2023-2024 (Planned)
Criminal Cases Commenced*	2,272	2,280
Civil Cases Commenced*	615	650
Wills/Estates Initiated*	718	725
Judgments	2,811	2,820
Deeds Recorded	19,323	19,400
Oversize Plats	242	250
Financing Statements	240	250
Marriage Licenses	338	340
Notaries Qualified	213	220
Game Licenses	19	20
Concealed Handgun Permits	1,671	2,000
Passports	N/A	N/A
Restitution checks written**	756	760
Juries Impaneled	34	38

*Criminal cases with dispositions – 2,380; Civil cases with dispositions 556; Wills do not include inventory/settlement filings.

**Total amount of Restitution paid out to victims was \$223,543 (as of 12/31/22), and the amount owed to victims is \$3,873,068 (as of 12/31/22), which is monitored by our Clerk’s Office.

Accomplishments:

- Restoration of historical records through grants from the LVA and other funding totaling over \$693,421.
- Restoration of chancery records for the period 1802 through 1902 through LVA grants and federal funds. The result of these restorations has provided online access for the public through the Library of Virginia website to these records.
- The scanning and formatting of all plats recorded in the Circuit Court Clerk’s Office beginning in 1745 to the present. We are one of the few Courts in the Commonwealth of Virginia that can boast of this service to the public which can be retrieved via Secure Remote Access and/or in the office locally through software on public terminals.
- Completely digitized our office for recordation and civil and criminal filings (went paperless on January 1, 2013).
- Provide public with online Secure Remote Access to land records and provide attorneys with Officer of the Court Remote Access to civil and criminal records.
- Former Clerk completed all courses required to become a Certified Court Manager designation by the National Center for State Courts and a Master Circuit Court Clerk by the Virginia Court Clerk’s Association (VCCA).
- Now accept credit card and debit card payments for all Clerk’s Office transactions, purchased new credit card machine in 2021, and old and new have been updated to operate via the internet.
- Enrolled selected deputy clerks with the VCCA and encouraged selected deputy clerks to take the necessary courses to be designated as Master Circuit Court Deputy Clerk.
- Ten deputy clerks past and present have attained the Master Circuit Court Deputy Clerk.
- Began e-filing of civil cases in July 2016.
- Began e-recording of land records in January 2017.
- Effective January 8, 2018 criminal payments may be made online.
- Created a Circuit Court Clerk’s Office web page within the Augusta County website, and an extensive update was completed in 2020 and 2021.
- Began accepting electronic filings from the Augusta County District Courts (preliminary hearings, etc.)

- Created Clerk of Circuit Court Advisory Committee in 2020.
- Hired first part-time Historic Records Assistant to assist with research and record conservation in 2020.
- Adopted and developed Augusta County Court House Historic Records Short & Long Term Plan in 2020.
- Created Clerk of Circuit Court Internship Program in 2020.
- Created the Augusta County Courthouse Historic Records Fund in February 2021.
- Established Augusta County Circuit Court historic records online archive portal in February 2021, and update was completed in January 2022.
- Created the Augusta County Circuit Court Historic Records Volunteer Program in August 2021.
- Purchased and installed plastic card printer and Implement plastic card concealed handgun permits to be issued in November 2022
- Reviewed the costs and workload requirements to become a Passport Acceptance Facility, and decision was made to put this on hold until staffing and space can be arranged.
- Entered into *Histories Along the Blue Ridge* project partnership with James Madison University Department of History and JMU Libraries.

Terms of Court and General Information:

- Terms begin, 4th Monday, January, April, July and October.
- Motion Day, 1st and 3rd Monday of each month, 9:00 a.m.
- Grand Juries meet the 4th Monday of January, March, May, July, September and November. Due to the Court’s significant criminal caseload, Augusta County Circuit Court now requires a Grand Jury convene every other month. Within the January and July terms, the same Grand Jurors meet twice.
- Cases set by praecipe received by Clerk 7-28 days prior to Motion Day.
- Court convenes 9:00 a.m.
- Commissioners in Chancery are utilized in limited instances.
- Local rules adopted pursuant to Section 8.01-4.

Clerk

Hon. R. Steven Landes

email: rlandes@vacourts.gov

Hours:

8:30 AM - 5:00 PM

Phone: 540-245-5321

Fax: 540-245-5318

Address: P. O. Box 689, Staunton, VA 24402

Augusta County Courthouse

1 East Johnson Street, Staunton, VA 24401

Judges

- **Hon. W. Chapman Goodwin***
- **Hon. Paul A. Dryer**
- **Hon. Anne F. Reed**

* Chief Judge and Presiding Judge

**21060-CLERK OF THE CIRCUIT COURT
BUDGET REQUEST**

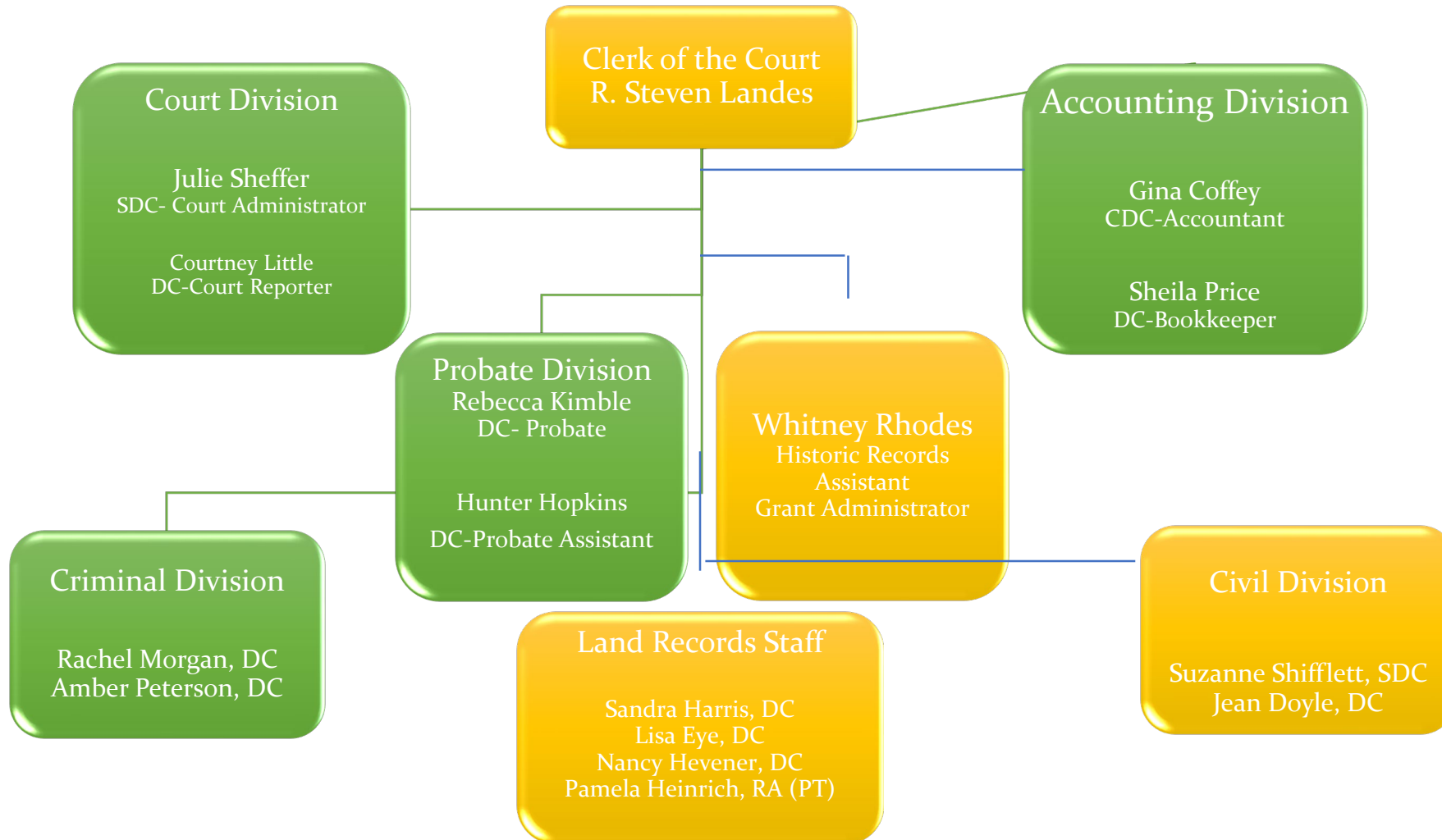
	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
<u>3121 - AUDITING - APA</u>			\$ 3,100	\$ 3,100	\$ 3,150	\$ -	\$ 3,150
The Clerk's Office is required by Va. Code Section 30-134, to be audited and we anticipate an audit once every 18 months. Last Audit performed on April 8, 2022.	\$ 3,100	\$ 3,150					incurring audit fees in FY23
<u>5201 - POSTAGE SERVICES</u>			\$ 10,000	\$ 11,000	\$ 12,000	\$ 12,000	\$ -
Postage expenses include the three Judges as well as the Clerk's Office.	\$ 10,000	\$ 12,000					
<u>5203 - TELEPHONE SERVICES</u>			\$ 12,000	\$ 16,000	\$ 16,000	\$ 16,000	\$ -
Land lines and long distance. Long distance calls are kept at a minimum by staff.	\$ 12,000	\$ 16,000					
<u>5501 - TRAVEL EXPENSES</u>			\$ 2,000	\$ 2,000	\$ 2,300	\$ 2,300	\$ -
Virginia Court Clerk's Association (VCCA) Annual Meeting for Clerk and Deputy Clerk. Includes Registration, Lodging and Travel. For upcoming year the meeting is going to be in Richmond, VA Expenses for Clerk related to VCCA, and Master Deputy Clerk enrollments.	\$ 2,000	\$ 2,000					
<u>5505- JUROR MEALS</u>			\$ 3,850	\$ 3,850	\$ 5,480	\$ 3,850	\$ 1,630
Meals for Jurors 15/per meal x12=180 times 3 trials/month=5,480/yr Costs also related to water and snacks for jurors. Temporary due to COVID Jury backlog.	\$ 3,850	\$ 5,480					general cut
<u>5801 - DUES & SUBSCRIPTIONS</u>			\$ 670	\$ 670	\$ 670	\$ 670	\$ -
Virginia Court Clerk's Association dues for Clerk and 13 Deputy Clerks.	\$ 670	\$ 670					
<u>6001 - OFFICE SUPPLIES</u>			\$ 5,500	\$ 5,500	\$ 6,000	\$ 6,000	\$ -
Supplies for the normal operation of the Clerk's Office.	\$ 5,500	\$ 6,000					
<u>6002 - TECHNOLOGY MAINTENANCE</u>			\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ -
Per Va. Code Section 17.1-275.8, fund is used to support the cost of copies which includes the costs of lease and maintenance agreements for equipment and technology to operate electronic systems in the Clerk's Office used to make copies.	\$ 40,000	\$ 40,000					
OFFSET BY REVENUE.							
<u>6014 - STATE LIBRARY GRANT</u>			\$ 48,632	\$ 48,682	\$ 47,687	\$ 47,687	\$ -
Grant Applications to the LVA for conservation of our court records and digitization and placement in archival boxes; Grant Cycle is only funded annually. Next grant cycle Fall 2023.	\$ 48,632	\$ 47,687					ties to revenue
OFFSET BY REVENUE FROM CCRP GRANT.							

**21060-CLERK OF THE CIRCUIT COURT
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
<u>6015-RESTORATION OF RECORDS-LOCAL</u>			\$ -	\$ -	\$ 2,000	\$ -	\$ 2,000
Local funds utilized for matching grants for which office applies.	\$ 2,000	\$ 2,000					general cut
<u>8002 - FURNITURE & FIXTURES</u>			\$ 1,000	\$ 2,000	\$ 1,000	\$ -	\$ 1,000
The office will need for some staff new desk chairs, and desktop standing desks.	\$ 1,000	\$ 1,000					chairs to revised
<u>9999 - TECHNOLOGY TRUST FUND</u>			\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ -
As per Va. Code Section 17.1-279, Fund is used to develop and update land record automation plans for clerk's office; implement plans to modernize land records; obtain and update information technology equipment; preserve, maintain and enhance court records (includes repairs, maintenance, consulting services, service contracts, redaction of SSNs and upgrades); improve public access to court records to include Secure Remote Access.	\$ 40,000	\$ 40,000					
OFFSET BY REVENUE FROM TECHNOLOGY TRUST FUND.							
Department Total:	\$ 166,752	\$ 172,802	\$ 166,752	\$ 172,802	\$ 176,287	\$ 168,507	\$ 7,780
Payroll Total:	\$ 1,014,730	\$ 1,015,353	\$ 1,014,730	\$ 1,015,353	\$ 1,111,418	\$ 1,045,707	\$ 65,711
Grand Total:	\$ 1,181,482	\$ 1,188,155	\$ 1,181,482	\$ 1,188,155	\$ 1,287,705	\$ 1,214,214	\$ 73,491

*cut personnel request Deputy Clerk

Augusta County Circuit Court Organizational Chart



Commonwealth's Attorney

Department Mission

The mission of the Office of the Commonwealth's Attorney is to protect the safety of the community and the rights of its citizens by just enforcement of the law. In protecting the rights of the citizenry and the interests of the community, the office endeavors to exercise prosecutorial discretion in service of the law and not for factional purposes.

Department Overview

The Commonwealth Attorney's Office performs the following duties, services, and functions:

- Preparation and presentation of all indictments to Augusta County Grand Juries (mandated by statute);
- Trial preparation which includes, but is not limited to, interviewing witnesses, preparing witnesses for trial, legal research, obtaining necessary legal documents for trials, etc.;
- Prosecution of all felonies in the Augusta County Circuit Court (mandated by statute);
- Prosecution of all felony preliminary hearings in the Augusta County General District Court (mandated by statute);
- Prosecution of all felonies in the Augusta County Juvenile and Domestic Relations District Court (mandated by statute);
- Prosecution of misdemeanor cases in the Augusta County General District Court, the Augusta County Juvenile and Domestic Relations District Court, and the Augusta County Circuit;
- Prosecution of all violations of CHINS orders (Child in Need of Supervision/Services) in Juvenile and Domestic Relations District Court;
- Preparation and filing of Briefs in Opposition to all criminal appeals filed with the Virginia Court of Appeals and the Virginia Supreme Court (mandated by statute);
- The filing of all forfeiture notices for property seized by local law-enforcement agencies and the handling of all forfeiture proceedings in the Augusta County Circuit Court (mandated by statute);
- Providing all required information to victims of crime (mandated by statute);
- Overseeing the daily operation of the Augusta County Victim/Witness Office and providing restitution orders to secure funds for victims of crimes;
- Providing conflict of interest opinions to any Augusta County employee or officer who may request one (mandated by statute);
- Providing legal advice to members of the Augusta County Sheriff's Department, troopers of the Virginia State Police, and other local law-enforcement agencies;
- Preparation of all necessary documents and orders for the extradition of defendants from other states (mandated by statute);
- Prosecution of all hearings involving the revocation of probation and/or suspended sentences;
- Appearance at bond hearings and detention hearings in all criminal and juvenile adjudication cases;
- Preparation of orders for the destruction of all unexecuted arrest warrants (mandated by statute); and
- Oversee and prepare all necessary budgetary paperwork and/or documentation required by the Compensation Board to ensure funding for the efficient operation of the Commonwealth's Attorney's Office;
- Coordinating the operation of the Augusta County Litter Control Program—a program founded and created by the Commonwealth's Attorney for the beautification of the County and alternative corrective sentencing for low-level offenders;
- Providing education/training to the community and partner organizations on various topics related to criminal prosecution (for example, instructing at the police academy, instructing at local area Sexual Assault Nurse Examiner training, etc.);
- Participating in the Therapeutic Docket and Drug Court Programs;

- Participating in the Staunton/Augusta/Waynesboro Multidisciplinary Task Force Against Child Abuse and participating in the forensic interviews of children at the Valley Children’s Advocacy Center;
- Coordinating the Augusta/Staunton/Waynesboro Sexual Assault Response Team, which involves multijurisdictional collaboration to address sexual assault crimes and improve law enforcement response

Budget Summary:

Item	FY2021- 2022 Expenditures	FY2022 - 2023 Adopted	FY2022 – 2023 Revised	FY2023 - 2024 Adopted	% Change from FY2023
Personnel	\$1,381,547	\$1,405,159	\$1,374,041	\$1,428,686	1.7%
Operating	396,541	410,837	332,872	269,373	-34.4%
Total	\$1,778,088	\$1,815,996	\$1,706,913	\$1,698,059	-6.5%

*decreases in operating are to due to the COSSAP 3-year grant ending on 9/30/2023. While the intent is to apply for this grant again, the outcome of this new grant is not yet known, so the budget does not reflect the grants continuation. If the grant is awarded these figures will be adjusted in revised FY24.

Service and Performance Measures:

2021 # of Case Dispositions:

Case Category	# of Case Dispositions	# of Hearings ¹
Criminal (Felony/Misdemeanor)- District Court	5,276	10,552
Criminal (Felony/Misdemeanor)- J&DR Court	766	1,532
Juvenile Delinquency (Felony/Misdemeanor)-J&DR Court	195	585
CHINS/Truancy-J&DR Court	73	219
Criminal (Felony)-Circuit Court	1,245	3,735
Criminal (Misdemeanor & Other Criminal Related)- Circuit Court	664	1,328

Goals and Objectives:

This past year has continued to be challenging with major changes to criminal procedural law that have severely stretched the man power needs of Commonwealth Attorney’s offices across the state. One change in particular that took effect July 1, 2021 was a law that gave a defendant the right to choose whether a judge or a jury will sentence them following a jury trial. This change greatly incentivized defendants to opt for a jury trial. Over the past several years before the pandemic, we averaged only about one to three jury trials a month (the rest being bench trials or pleas), now our schedule includes an average of approximately 20 jury trials being set a

¹ The majority of cases require our appearance at multiple hearings before a final disposition. Unfortunately, the Supreme Court did not provide an actual breakdown of number of hearings, so I calculated an average of approximately three appearances per case in Circuit for felonies and Juvenile and Domestic Relations District Court (juvenile cases only), approximately two appearances in General District Court cases, misdemeanors in Circuit, and in Adult cases in Juvenile and Domestic Relations District Court.

month. Jury trials are about 3 to 4 times the amount of work as a bench trial, so, on average, the amount of work that each attorney faces has increased exponentially.

While the amount of work due to the increase in jury trials has significantly increased overall workload, the number of cases this office handles continues to steadily increase. While December statistics for 2022 have not yet been posted, statistics through November 2022 reveal a 36% increase in felony caseload from 2021 to 2022.

Our major goals and objectives include continuing to best serve the citizens of Augusta County through innovative programs that improve everyday quality of life, like Pathways and our Litter Control Program, and through top-notch, skilled, and well-considered prosecution of crime in our County. We are able to achieve these goals by continuing to invest in these programs, by investing in career development opportunities for our prosecutors and support staff, investing in our digitization plan, investing in the training and tools our investigator needs to fully serve the office, and keeping pace with the compensation that other offices across the Commonwealth are offering in order to attract and retain qualified attorneys and staff.

Contact Information:

Timothy Martin, Commonwealth Attorney

Location: Office of the Commonwealth Attorney
6 East Johnson Street, 1st Floor District Building
Staunton, VA 24401

Phone: (540) 245-5313

Fax: (540) 245-5348

**22010-COMMONWEALTH ATTORNEY
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
<u>3320 - MAINTENANCE SERVICE CONTRACTS</u>			\$ 13,501	\$ 13,501	\$ 13,501	\$ 13,501	\$ -
Sungard software	\$ 640	\$ 640					
Annual Open Fox Messenger	180	198					
VPN Maintenance	408	408					
Case Management Software Maint.	12,225	12,207					
2 new requested positions	48	48					
	<u>\$ 13,501</u>	<u>\$ 13,501</u>					
<u>5201 - POSTAL SERVICES</u>			\$ 900	\$ 900	\$ 1,100	\$ 1,100	\$ -
General office mailings (this budget section was slashed two cycles back)							
<u>5203 - TELEPHONE SERVICES</u>			\$ 4,800	\$ 5,500	\$ 6,800	\$ 6,800	\$ -
Costs of line per month, long distance, switchboard	\$3,626	\$3,626					
Investigator's cell phone monthly cost- \$39.99 x 12 =479.88	\$480	\$480					
comcast internet service New 12/22	\$1,326	\$2,652					
	<u>\$5,432</u>	<u>\$6,758</u>					
<u>5305-MOTOR VEHICLE INSURANCE</u>			\$ 1,200	\$ 556	\$ 1,200	\$ 1,200	\$ -
<u>5501 - TRAVEL EXPENSES</u>			\$ 9,533	\$ 9,533	\$ 11,265	\$ 9,533	\$ 1,732
Professional development for attorneys and investigator							cut 2 positions
We used to get \$5200 for 6 attorneys, we have 10 attorneys and 1 investigator							
\$5200 divided by 6 is 866 x 11 (number of ppl that need travel now)	\$9,533	\$9,533					
totals \$ 9,533							
2 requested ATTI positions	1,732	1,732					
	<u>\$11,265</u>	<u>\$11,265</u>					
<u>5801 - DUES & SUBSCRIPTIONS</u>			\$ 9,511	\$ 9,511	\$ 11,466	\$ 9,546	\$ 1,920
VA State Bar & Section Dues (10 attorneys)	\$ 2,970	\$ 2,970					cut 2 positions
Augusta Bar Association Dues (10 Att, \$30/ea)	300	300					
VACA Dues (10 Att, \$350/ea)	3,500	3,500					
National District Atty Assoc. (1-CWA, \$255, 9-Att, \$95/ea)	1,110	1,110					
Notary (1 new, \$80/ea)	45	80					
Newsleader Subscription	96	96					
News Virginian Subscription	50	50					
Zoom	1,440	1,440					
Totals for 2 ATTI requested positions	1,920	1,920					
	<u>\$ 11,431</u>	<u>\$ 11,466</u>					

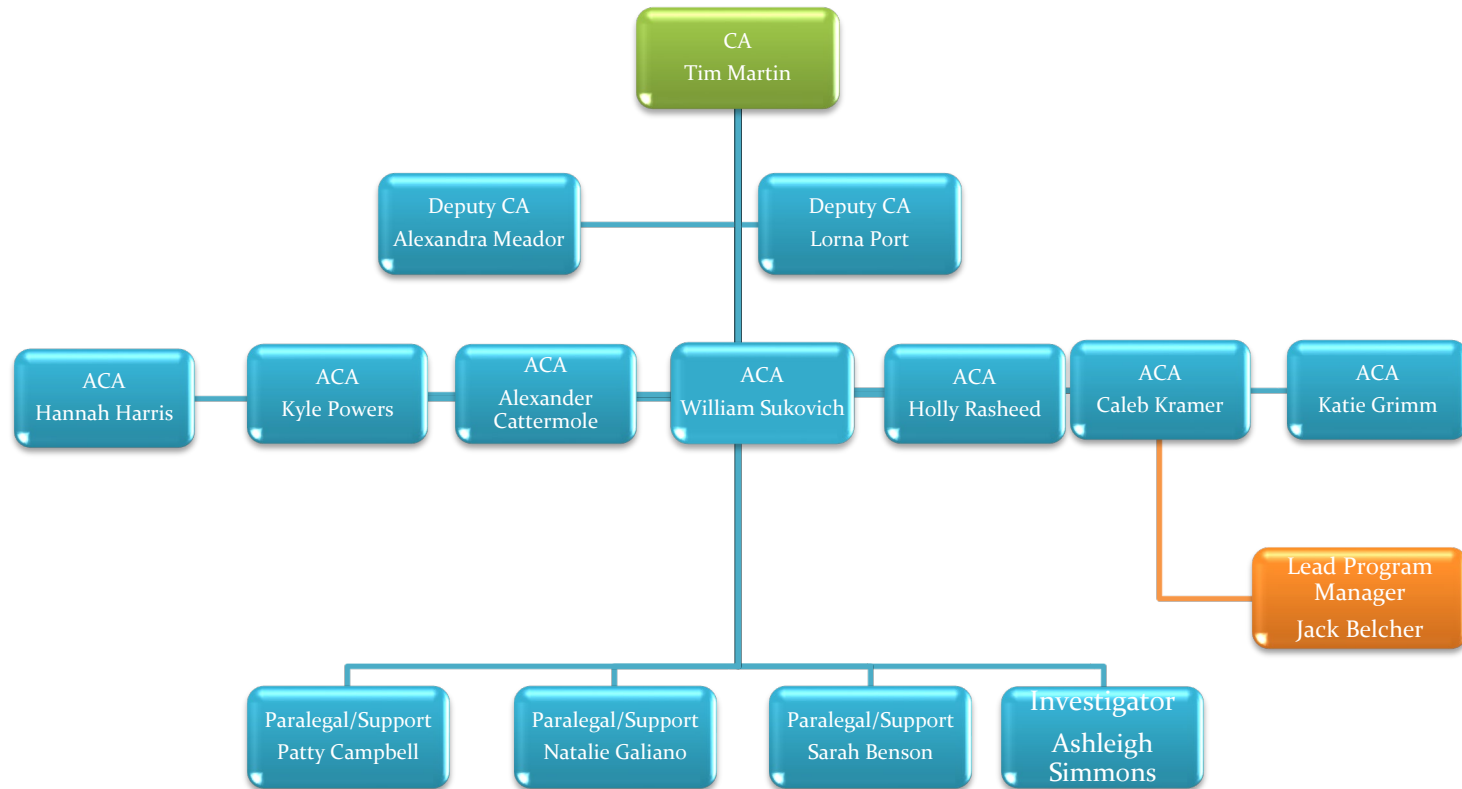
**22010-COMMONWEALTH ATTORNEY
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
<u>6001 - OFFICE SUPPLIES</u>			\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ -
\$11,000 was our budget when we had only 7 attorneys and 3 staff (Copier charges Printing-letterhead, envelopes Misc. office supplies)							
<u>6004 - Law Books</u>			\$ 7,320	\$ 7,320	\$ 8,871	\$ 8,271	\$ 600
Lexis Nexis Monthly Digital Subscription (Contract price FY24 351.75 per month)							
	\$ 3,600	\$ 4,221					cut 2 positions
	1,720	2,050					
	2,000	2,000					
	600	600					
	\$ 7,920	\$ 8,871					
<u>6008- MOTOR VEHICLE FUEL</u>			\$ 1,500	\$ -	\$ 1,800	\$ 1,500	\$ 300
Litter control van is allocated to 6025							
<u>6009- MOTOR VEHICLE MAINTENANCE AND SUPPLIES</u>			\$ 1,367	\$ -	\$ 3,170	\$ 1,500	\$ 1,670
Oil Changes							
	\$ 135	\$ -					general cut
	3,000	-					
	20	-					
	\$ 3,155	\$ -					
Litter control van allocated to 6025							
<u>6017 - VICTIM/WITNESS GRANT</u>			\$ 79,000	\$ 79,000	\$ 99,624	\$ 99,624	\$ (0)
Fiscal year grant through Department of Criminal Justice Services							
Funds Victim Witness position and part-time help							
Grant revenue covers majority of position							
Calendar year 2016 grant increased and will offset additional payroll expenses							
<u>6018 - DOMESTIC VIOLENCE GRANT</u>			\$ 53,800	\$ 53,800	\$ 53,800	\$ 53,800	\$ -
Calendar year grant through Department of Criminal Justice Services							
Funds Domestic Violence position							
Grant revenue covers majority of position							
Staunton funds \$7,000 local match							
<u>6019 - SANE GRANT</u>			\$ 15,243	\$ 15,243	\$ 15,243	\$ 15,243	\$ -
Calendar year grant through Department of Criminal Justice Services							
Funds grant administrator, nurse training							
Grant revenue covers majority of position							

**22010-COMMONWEALTH ATTORNEY
BUDGET REQUEST**

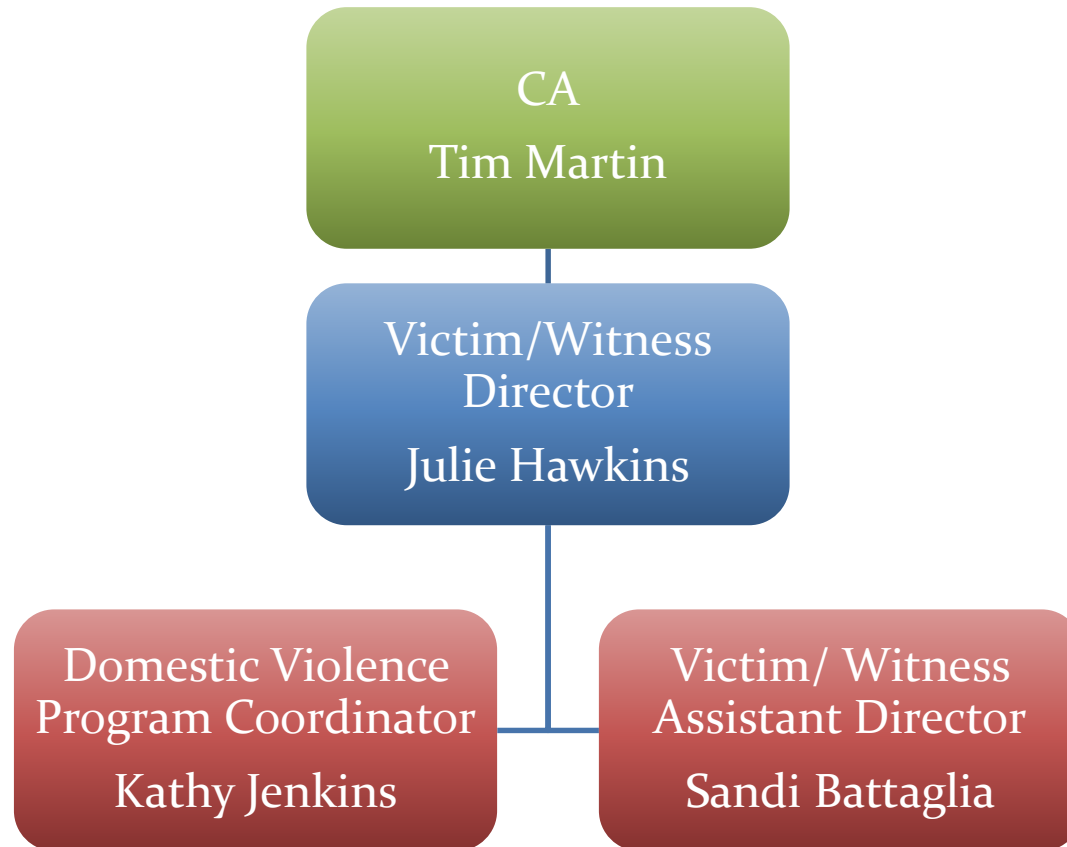
	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
<u>6025 - LITTER CONTROL PROGRAM</u>			\$ 4,705	\$ 4,705	\$ 400	\$ 4,755	\$ (4,355)
Motor Vehicle Fuel	\$ 1,200	\$ 1,200					
Set of Brakes	-	-					
Oil Changes	135	135					
New transmission	-	-					
Misc. Repairs (flat tires, batteries, water pump, etc.)	3,000	3,000					
State Inspection	20	20					
Equipment replacement (gloves, pickers, first aid)	350	400					
	<u>\$ 4,705</u>	<u>\$ 4,755</u>					
<u>6026 - OPIOID GRANT-3 YEAR GRANT</u>			\$ 193,154	\$ 118,000	\$ 30,000	\$ 30,000	\$ -
							grant ends 9/30/23
<u>Requested funding for Opioid Funds</u>							
<u>8002 - FURNITURE & EQUIPMENT</u>			\$ 3,303	\$ 3,303	\$ 32,775	\$ 1,000	\$ 31,775
Replacement Furniture and Equipment	\$ 1,000	\$ 1,000					cut 2 positions
County Vehicle for Our Investigator (used county vehicle)	20,000	20,000					cut vehicle
Motor vehicle insurance	600	600					
Oil Changes	180	180					
Registration	45	-					
State Inspection	-	20					
Gas (est. based 12,000 miles per year at 25 mpg)	1,500	1,608					
General maintainance	1,000	1,000					
Mats	167	167					
Delivery Fee from Dealership	-	-					
2 requested ATTI positions (computers and furniture)	8,200	8,200					
	<u>\$ 32,692</u>	<u>\$ 32,775</u>					
<u>8005 -DEPRECIATION SOFTWARE</u>			\$ -	\$ -	\$ -	\$ -	\$ -
Sungard/OMNI software move to Capital							
Department Total:			\$ 410,837	\$ 332,872	\$ 303,015	\$ 269,373	\$ 33,642
Payroll Total:			\$ 1,405,159	\$ 1,374,041	\$ 1,674,071	\$ 1,428,686	\$ 245,385
Grand Total:			<u>\$ 1,815,996</u>	<u>\$ 1,706,913</u>	<u>\$ 1,977,086</u>	<u>\$ 1,698,059</u>	<u>\$ 279,027</u>

Commonwealth's Attorney's Office



Victim/Witness Office

(Within the Commonwealth's Attorney's Office)*



*The Victim/Witness Office works with all members of the CWA office. It is a semi-separate entity that works to support the cases and meet other victim/witness needs.

**Augusta County
Fiscal Year 2023-2024
Departmental Budgets by Function
Public Safety**

Department	FY2021– 2022 Actual	FY2022 - 2023 Adopted	FY2022 – 2023 Revised	FY2023 - 2024 Adopted	% Change from FY2023
Sheriff	\$ 8,372,421	\$ 9,140,719	\$ 9,591,201	\$ 10,136,525	11%
Emergency Communication Center	1,872,967	2,277,330	2,456,261	2,741,983	20%
Fire Department	9,667,806	10,698,832	11,048,809	11,122,676	4%
Emergency Services- Volunteer	1,858,246	1,952,919	1,952,919	1,986,730	2%
Fire & EMS Training	519,852	623,159	643,969	686,052	10%
Juvenile & Domestic Relations Court	11,724	40,617	39,981	40,075	-1%
Court Services	5,135	4,436	5,552	4,800	8%
Juvenile & Probation	4,447,290	2,846,265	5,405,413	2,928,620	3%
Building Inspection*	449,061	449,106	450,887	516,680	15%
Animal Control	480,462	567,816	800,559	766,187	35%
Emergency Management	85,412	99,492	105,977	107,285	0%
Total Public Safety	\$ 27,770,376	\$ 28,700,691	\$ 32,501,528	\$ 31,037,613	8%

*Building inspections included with 081010 Community Development



Sheriff

Mission:

The mission of the Augusta County Sheriff's Office is to provide the highest level of effective, efficient and proactive law enforcement services available to all who live in or travel through Augusta County without regard to race, ethnicity or religion. The paramount goal in doing so shall be to make Augusta County a place where people can live and visit without any fear for the safety or well-being of themselves, their family, or their property. Dedication, loyalty, integrity, and justice shall be the hallmarks of our effort and a quality of life enjoyed by the public, unfettered by crime, shall serve as the benchmark of our success. 2022 was another challenging year for our agency and we successfully balanced the challenges that 2022 brought us, and we are proud of our efforts and accomplishments throughout this year.

Department Overview:

The Augusta County Sheriff's Office consists of 106 full-time employees. Those full-time positions consist of 95 sworn deputies and 10 part-time County funded sworn deputies that serve in the Patrol, Investigations, Civil Process, Courts, Crime Prevention, and Administrative Divisions. Sheriff's Office Support staff totals eleven employees that include an Administrative Assistant, Information and Technology Coordinator, an Office Manager and eight services support personnel.

The Sheriff's Office reinstated the Reserve Program in 2019, during the 2022 calendar year these Reserve Deputies added 5,122.25 volunteer hours to the agency.

During 2022, our agency responded to 22,356 calls for service and we had 40,389 self-initiated incidents for a combined total of 62,745 incidents. We also completed 9,771 Extra Patrol requests during 2022.

PATROL DIVISION

The Patrol Division is the backbone of the Department's enforcement efforts and with 42 assigned personnel and 1 Division Commander. The division not only answers calls for service and investigates all manner of criminal complaints, they also contribute the lion's share of effort that is directed by the Department in the area of enforcement. Each year, manpower fluctuates and the demands on the division's resources are stretched, but the division manages to successfully combat all types of violations.

The Division is divided into 4 rotating Patrol Shifts that work 12-hour tours of duty. The Patrol Shifts are assisted by the Power Shift during peak call hours. The Patrol Shifts are commanded by First Sergeants. The Division is commanded by Lieutenant James Snyder and in 2022 the Division completed 2,548 Crime Incident Reports, made 3,789 arrests and wrote 4,490 traffic summonses.

RESERVE DEPUTIES

Augusta County Sheriff's Office Reserve Deputies completed initial training in 2019, and during the course of 2022, the Reserves logged 5,122.25 hours of service to the community by riding with full-time deputies and staffing community events. This is a 206.99% increase in hours from 2021. Eric Gilbert contributed the most reserve time this year, logging 749 hours in 2022.

COURT SERVICES DIVISION

The Augusta County Sheriff's Office Court Services Division currently consists of First Sergeant Jerry Shifflett, seven full-time Bailiffs and one part-time Bailiff. The Division provides court security in three county courts and is responsible for transporting prisoners to and from the court complex. In 2022, the Division screened 50,096 court complex visitors and served 4,620 total civil papers. They also completed 208 jail transports and handled 231

inmates. Additionally, the Court Security Division made 48 arrests, processed 122 individuals, and conducted 33 security escorts to parking areas.

The prisoner transport van is used for the bulk of the Court Security Division's transports outside of Augusta County. Use of the transport van generated the following numbers for 2022:

- Total states traveled: Virginia & Georgia
- Total inmates transported: 11
- Total miles: 1,632
- Total facilities: 6 Jails

Total Days in session: Circuit Court – 297
 Juvenile and Domestic Relations – 297
 General District Court – 187

* The total number of court days reflects the fact that there are days when multiple courtrooms are in session simultaneously for a particular court (i.e. JDR court), requiring additional personnel to staff those courtrooms.

CIVIL PROCESS DIVISION

The Augusta County Sheriff's Office Civil Process Division consists of Sgt. Jeff Dietz and three full-time deputies. In 2022 the Civil Process Division served 13,433 pieces of civil process of all types. The Civil Division responded to calls for service on 1,951 occasions and backed up other deputies on 679 occasions. Additionally, the four members of the Civil Division wrote 51 reports, made 9 arrests and wrote 150 citations in 2022.

The Civil Process Division also completed 79 evictions, 41 repossessions, and 16 complaints on inoperable vehicles from the Augusta County Community Development Department.

TASK FORCE

Narcotics investigations are handled by Sheriff's Office members assigned to the Skyline Taskforce, which during the bulk of 2022 had three investigators assigned. In 2022, Task Force investigators wrote 113 reports and executed 40 narcotics search warrants. Total assets seized were \$74,357 in currency and 22 firearms. Additionally, drugs with a street value of \$6,971,840.00 were seized by the Task Force in 2022.

INVESTIGATIONS DIVISION

The Augusta County Sheriff's Office Criminal Investigations Division is commanded by Lt. Steven Cason and consists of a Sergeant and six investigators in General Investigations. Investigators are on call for all manner of criminal investigations and in 2022, they wrote 455 initial reports and handled 684 assigned cases. Additionally, Investigators responded to or generated 959 incidents, and backed up other deputies 427 times in 2022. Investigators also wrote 66 traffic summonses and made 27 arrests in 2022.

Investigators fielded numerous interagency referrals in 2022:

Child Protective Services Referrals: 189
Adult Protective Services Referrals: 144

SUPPORT SERVICES

In 2022, our agency processed 42 post-arrest DNA samples and 9 post-arrest court-ordered fingerprints. During 2022, we processed 1,783 concealed weapons permit applications and renewals. Additionally, 193 citizens were fingerprinted for employment and background checks.

EVIDENCE

In 2022, our agency processed 1,719 items of evidence and completed quarterly and bi-annual audits of the Evidence Room. During 2022, the Evidence Custodian submitted items of evidence from 319 cases to the Department of Forensic Science for forensic examination and made 24 trips to the lab.

In 2022, we continued to lawfully dispose of evidence and property in the Sheriff's Office Evidence Room. We currently have 3,764 items of evidence on hand, down from 6,733 items of evidence on hand in 2021. This effort has been greatly aided by Mary Wood. Mary is a part-time employee who generates requests for Destruction Orders and Declinations of Prosecutions, which are the legal processes required for lawful disposal of evidence.

DRONE TEAM

During 2022, the team had 3 deployments for search and rescue and 7 trainings events and 3 deployments involving suspect searches.

SRO DIVISION

The Augusta County Sheriff's Office School Resource Division is commanded by Sgt. Chris Pultz. He oversees six full-time School Resource Officers and two part-time SRO's. These deputies provide police services at all of the County's High Schools, Middle Schools and Elementary Schools during school hours and at after-hours events. During 2022, the School Resource Division completed 170 crime incident reports. SRO's also handled 1,112 calls for service, backed up other deputies on 362 occasions, wrote 15 citations, and made 10 arrests in 2022.

In August 2022, our agency was awarded a grant for the Augusta County SRO Program. This grant award totals \$778,583.00. These DCJS grant funds will be utilized to hire, train, and deploy twelve new School Resource Officer positions for Augusta County Public Schools.

Strategic Goals and Objectives:

The role of the Augusta County Sheriff's Office is to enforce the law in a fair and impartial manner, recognizing both the statutory and judicial limitations of its authority and the constitutional rights of all individuals.

Budget Summary:

Item	FY2021- 2022 Expenditures	FY2022 - 2023 Adopted	FY2022 – 2023 Revised	FY2023 - 2024 Adopted	% Change from FY2023
Personnel	\$7,007,172	\$7,638,487	\$8,004,452	\$8,675,421	13.6%
Operating	1,365,249	1,502,232	1,586,749	1,461,104	-2.7%
Total	\$8,372,421	\$9,140,719	\$9,591,201	\$10,136,525	10.9%

*Increase in personnel is due to the DCJS SRO grant that was awarded after the FY23 budget was finalized. The FY24 budget reflects a full year of this grant. This grant is awarded annually for up to 4 years, the County must reapply annually. Payroll also reflects a 3% COLA effective 1/1/2023. Decrease in operating is due the addition of 2 SRO's and onetime equipment costs in FY23 that are not reflected in FY24.

Service and Performance Measures:

Item	2018	2019	2020	2021	2022
Civil Process Served	22,923	21,699	19,613	17,702	17,230
Total Crime Incident Reports	3,828	4,426	3,824	3,553	3,780
Criminal Warrants Served	4,896	2,648	2,236	2,342	5,530
Protective Orders Served	1,351			134	135
Child Protective Orders Served	351	7	16	8	9
Capias Served	1,820	1,491	1,395	1,651	1,957
Emergency Custody Orders	193	215	291	295	209
Temporary Detention Orders	226	247	304	349	264
Juvenile Detention Orders	41	30	19	45	82
Criminal Summons	411	278	221	232	177
Traffic Charges	5,809	5,929	5,015	5,157	4,752
DUI Arrests	52	61	48	62	57
Mental Health Transports W=				665	444
Extraditions				17	15

Accomplishments:

- TRAFFIC SAFETY ENFORCEMENT AWARDS
 - 2022 Occupant Protection Award Cpl. Shamica Spears – 100, Citations
 - 2022 DUI Enforcement Award –Sgt. Patrick Fuchs, 8 Arrests
 - 2022 Speed Enforcement Award –Cpl. Shamica Spears, 420 Citations

Contact Information:

Donald L. Smith, Sheriff

Location: Augusta County Sheriff's Office
127 Lee Hwy, P.O. Box 860
Verona, VA 24482

Phone: (540) 245-5333

Fax: (540) 245-5330

**31020-SHERIFF
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
<u>3110 - PHYSICALS</u>			\$ 3,000	\$ 4,000	\$ 9,500	\$ 4,500	\$ 5,000
Drug testing (mandatory new hire, random current empl Medical Evaluations, TB shots)	\$ 4,000	\$ 9,500					general cut
<u>3202 - PROFESSIONAL SERVICES</u>			\$ 6,000	\$ 15,000	\$ 23,500	\$ 23,500	\$ -
Medical Examiner	\$ 2,000	\$ 2,000					
Medical Director (OMD) Scott Just	1,500	1,500					
CIT Coordinator	11,500	13,000					
Augusta Health N95- Mask Fitting	-	4,500					
Interpreters	500	500					
Transcripts for court	2,000	2,000					
	\$ 17,500	\$ 23,500					
<u>3205 - PROFESSIONAL SERVICES-TRANSPORT</u>			\$ 250	\$ -	\$ -	\$ -	\$ -
Used for Coroner transports-3rd party							
<u>3320 - MAINTENANCE SERVICE CONTRACTS</u>			\$ 115,000	\$ 115,000	\$ 721,444	\$ 145,604	\$ 575,840
OSSI Tech Support (Central Square)	\$ 72,509	\$ 86,500					cut Axon OPS 7+ bundle
One Solution AVL Support		350					general cut
One Solution MFR Annual Support							kept taser bundle 5 yr contract
One Solution Client Racial Profiling-annual support							kept 5 yr interview room from axon
ID Networks Cross Match Scan Guardian	1,843						transfer 47,742 from capital for tasers
IA Pro/Blue Force	4,700	4,700					
Power DMS Power Time	3,500	7,900					
Power DMS FTO	200	6,000					
Target Solutions/ Power DMS Policy	8,100	12,600					
DMS Wellness Power Line		10,500					
Signal Scape MINR Interviewer annual support	1,019	-					
Motorola Maintenance Support	3,800	3,800					
RMS Server & Domain Controller	1,400	1,400					
Carasoft Multi factor authentication-annual support		3,700					
Guidance Software Support	1,000	1,000					
REvCord	600	600					
Avid Express Video Forensic Support	1,300	-					
Cellebrite Cell Phone Forensics Suite	6,800	11,000					
LPR Operation Costs	3,000	3,000					
Live Scan Maintenance (\$775 x 2) in FY21	4,000	4,000					
Technologies GPS	3,000	3,000					
In-Car Maintenance & Repair	1,500	1,500					

**31020-SHERIFF
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
Telephone Maintenance	1,050	1,050					
Leads Online Pawn Broker Transactions	5,000	5,000					
Garmin	400	400					
OpenFox Messenger Maintenance (Computer Projects o	600	600					
Comcast and ICAC	400	3,000					
AED MOU Contract with Augusta Health	3,000	3,000					
ID Networks Software/Printer Maint.	2,000	2,000					
Lexipol (Approved by BOS)	16,500	16,500					
Axon OPS 7+ solution, Fleet 3, & interview rooms(five year contract)	-	449,998					
Axon Interview Room (2) Axon over 5 years		12,646					
75 Taser Bundle Price(5-year contract)	-	65,700					
* items in italics are actual costs	\$ 147,221	\$ 721,444					
<u>3321 - RADIO MAINTENANCE CONTRACT</u>			\$ 10,000	\$ 10,000	\$ 32,500	\$ 15,000	\$ 17,500
Mobile & Portable High & Low Bands (8 Radios)	\$ 12,000	\$ 28,000					general cut
Radio Repair	3,500	3,500					
Flexible ear inserts, lapel mic., radio kits (courts)	500	1,000					
	\$ 16,000	\$ 32,500					
<u>5201 - POSTAL SERVICES</u>			\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ -
General office mail and overnight deliveries	\$5,000	\$5,000					
<u>5203 - TELEPHONE SERVICES</u>			\$ 104,200	\$ 104,200	\$ 131,750	\$ 105,000	\$ 26,750
Office Telephones	\$ 13,000	\$ 13,000					general cut
Switchboard	718	750					
Verizon	15,038	21,000					
Replacement Portable Telephone - Dispatch	-	-					
Cellular Telephones	42,535	49,800					
Cell phones x 2 SRO's-New FY23	1,200	7,500					
Cradle Points	32,000	-					
Jetpack hotspots	3,240	3,300					
Air cards for current MDT's (65)	28,400	36,400					
	\$ 136,131	\$ 131,750					
<u>5305 - MOTOR VEHICLE INSURANCE</u>			\$ 61,500	\$ 63,680	\$ 65,000	\$ 65,000	\$ -
\$600 per vehicle plus trailers, etc.	\$ 61,500	\$ 65,000		actual			

**31020-SHERIFF
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
<u>5501 - TRAVEL & TRAINING</u>			\$ 49,000	\$ 49,000	\$ 81,200	\$ 55,000	\$ 26,200
LA SWAT	\$ -	\$ 14,000					general cut
SRO Specialized Training	4,000	4,000					
Computer Forensic Training	6,000	6,000					
OSSI Conference & Training New Admin LT	3,500	3,500					
Narcotics Officer Training	6,000	6,000					
Virginia Crime Prevention Conference	1,000	1,000					
Accreditation Conference Training	1,500	1,500					
Forensic Science Academy/Interview Schools	4,000	4,000					
Forensic Science Academy Re-training	1,700	1,700					
Crisis Negotiator Training	4,000	8,500					
Investigative Specialized Training	10,000	10,000					
Advanced - Specialized Training for Patrol	6,000	6,000					
Cellebrite Forensic Training	5,200	6,500					
Police Fleet Expo WI (2)	1,500	1,500					
VALEAC Host for 50 people/quart. Accreditation Trng.	1,000	3,000					
Warrant Service Unit Specialized Training	1,000	1,000					
Sungard One Solution Training	1,000	1,000					
Chaplain Recertification & Training (2)	1,500	2,000					
	\$58,900	\$ 81,200					
<u>5801 - DUES & SUBSCRIPTIONS</u>			\$ 20,000	\$ 25,000	\$ 25,235	\$ 20,000	\$ 5,235
Virginia Sheriff's Association	\$ 4,000	\$ 4,000					general cut
FLSA Handbook	-	-					
Zoom	240	240					
Regional Organized Crime Information Center (ROCIC)	300	300					
National Tactical Officers Team	500	500					
V.A.L.E.C.O.	100	250					
Virginia Crime Prevention Association	1,200	1,200					
VALEAC Membership Dues	100	250					
VALEAC Recertification (4 years)	4,000	4,000					
VA Police K9 Association	250	250					
National Police Canine Assoc.	600	600					
Virginia Gang Investigators Association	20	20					
VAGARA Archiver Dues	100	100					
Virginia Forensic Associaton Dues	500	500					
FBINAA Dues	125	125					
LETS Covert Phone Technology System (Narcotics)	6,500	6,500					
TLO	2,200	2,200					

**31020-SHERIFF
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
Skyline Taskforce	3,000	3,000					
Comcast/Middle of NoWhere Internet Personal Intern	102	-					
Whooster	1,200	1,200					
	\$ 25,037	\$ 25,235					
<u>6001 - OFFICE SUPPLIES</u>			\$ 38,000	\$ 38,000	\$ 57,400	\$ 40,000	\$ 17,400
Traffic Summons Paper	\$ 2,000	\$ 2,000					general cut
School Resource Audio/Visual Aides	2,000	4,000					
Awards Program	7,000	10,000					
Record Clerks Supplies	2,000	2,000					
Paper and Custom Printing	2,200	6,000					
Toner for Printers & Copiers	21,500	21,500					
Pens, Pencils, Files, Notepads, etc.	7,200	7,200					
Stationery	2,000	2,000					
Rugs in lobbies	2,700	2,700					
	\$ 48,600	\$ 57,400					
<u>6005 CRIME PREVENTION SUPPLIES</u>			\$ 17,500	\$ 17,500	\$ 22,000	\$ 17,500	\$ 4,500
Educational Materials	\$ 10,000	\$ 10,000					general cut
Handouts for Public Events	4,000	4,000					
National Night Out/Kids Matter Day/Child ID	1,000	1,000					
Business & Neighborhood Watch Materials	6,000	6,000					
Program Supplies	1,000	1,000					
	\$ 22,000	\$ 22,000					
<u>6008 - MOTOR VEHICLE FUEL</u>			\$ 284,000	\$ 320,000	\$ 380,000	\$ 300,000	\$ 80,000
For fleet	\$ 300,000	\$ 380,000					general cut
5 additional vehicles & \$3500 per year							
<u>6009 - MOTOR VEHICLE MAINTENANCE & SUPPLIES</u>			\$ 180,000	\$ 200,000	\$ 300,000	\$ 170,000	\$ 130,000
For fleet	\$ 245,000	\$ 300,000					general cut
<u>6010 - POLICE SUPPLIES</u>			\$ 65,000	\$ 65,000	\$ 114,850	\$ 65,000	\$ 49,850
Tow Bills	\$ 9,000	\$ 9,000					general cut
Infection Control Gloves, Bags, etc	8,000	8,000					cut taser cartridges d/t adding 5 yr contract to 3320
Evidence Equip & Bar Code Maintenance	1,000	1,000					
Crime Scene Processing & Lab Equipment	8,000	8,000					
DVD/SD Cards/ Thumb Drives	2,000	2,000					

**31020-SHERIFF
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
Taser X-26 Batteries & Cartridges	8,000	25,000					
Alco Sensor Tubes	500	500					
Road Flares & Cones	4,000	4,000					
Restraints, OC Spray, Etc	6,000	6,000					
Transport belt restraints w/handcuffs & leg irons	4,000	8,000					
Project Lifesaver	4,600	4,600					
Bluetooth devices	3,000	3,000					
Taser Replacement & holsters	2,000	2,000					
Surveillance Camera's/Equip. Trail Cams	3,000	3,000					
Digital Camera parts & repairs	2,000	2,000					
Xhaustr Vehicle disabling kit	4,000	-					
Bola Wrap Remote Restraint	-	20,000					
Court Hand Held Metal Detector (Garrett)	250	250					
Evidence Room Supplies	3,000	3,000					
Batteries	2,500	2,500					
Nikon Camera Kit for Patrol	3,000	3,000					
	\$ 77,850	\$ 114,850					
<u>6011 - WEARING APPAREL - UNIFORMS</u>			\$ 87,800	\$ 87,800	\$ 171,200	\$ 95,000	\$ 76,200
Uniform Division	\$ 40,000	\$ 100,000					general cut
Bullet Proof Vests	28,500	45,700					
Investigators	6,000	6,000					
School Resource Officers	3,000	5,000					
Shirts - Dispatchers & Secretaries	1,500	2,000					
Crisis Negotiators Weather Gear	500	1,500					
Narcotics Unit	2,500	2,000					
Traffic Vests & Gloves	1,500	1,500					
SWAT Vests	6,000	6,000					
2 new SRO' uniforms FY23	2,800	-					
Uniforms, boots & clothing for Warrant Service Unit	1,000	1,500					
	\$ 93,300	\$ 171,200					
<u>6012 - RADAR EQUIPMENT</u>			\$ 37,700	\$ 37,700	\$ 51,100	\$ 37,700	\$ 13,400
Radar New Units (6) \$2800	\$ 16,800	\$ 16,800					general cut
Stalker Radar DX2 \$3,100	9,300	9,300					
Radar Unit Repair & Calibration	25,000	25,000					
	\$ 51,100	\$ 51,100					

**31020-SHERIFF
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
<u>6013 - AMMO RANGE SUPPLIES</u>			\$ 55,000	\$ 55,000	\$ 84,500	\$ 55,000	\$ 29,500
Ammo	\$ 40,000	\$ 55,000					general cut
Instructor Education	2,000	2,000					
Optics	3,000	5,000					
Shooter Training/Supplies	2,000	4,000					
Weapons Replacement	5,000	7,500					
Range Supplies	2,000	2,000					
Weapons Maintenance	1,000	1,000					
UTM	11,000	8,000					
	<u>\$ 66,000</u>	<u>\$ 84,500</u>					
<u>6014 - K-9 UNIT</u>			\$ 21,500	\$ 21,500	\$ 49,000	\$ 21,500	\$ 27,500
Dog Food & Supplements	\$ 10,000	\$ 10,000					cut training & insert
K-9 & Handler Equipment	4,000	4,000					
Vet Care & Boarding	4,000	4,000					
Canine Replacement through Depreciation	7,500	7,500					
K9 Kennel Insert	-	9,500					
K9 handler training	-	14,000					
	<u>\$ 25,500</u>	<u>\$ 49,000</u>					
<u>6016 - TACTICAL UNIT EXPENSES</u>			\$ 56,000	\$ 56,000	\$ 80,800	\$ 56,000	\$ 24,800
Ammo	\$ 25,000	\$ 38,000					general cut
Launcher & Less Than Lethal Gas	4,000	10,000					
Training - Instructor Schools & Explosives	15,000	15,000					
Sniper Rifle Upgrades	6,000	6,000					
Ultimate Training Munitions (Simulator)	7,000	8,000					
Night Vision Yearly Rental	1,800	1,800					
Ballistic Helmets (asking for 3 this year)	6,000	-					
Crisis Negotiator Communication Upgrade	-	2,000					
	<u>\$ 64,800</u>	<u>\$ 80,800</u>					
<u>6018 - PUBLIC SAFETY GRANTS</u>			\$ 5,000	\$ 16,587	\$ 5,000	\$ 5,000	\$ -
JAG Grant	\$ 15,958	\$ -					
CESF DCJS 9894-Remote computer access (ends 12/31/2	629	-					
	<u>\$ 16,587</u>	<u>\$ -</u>					

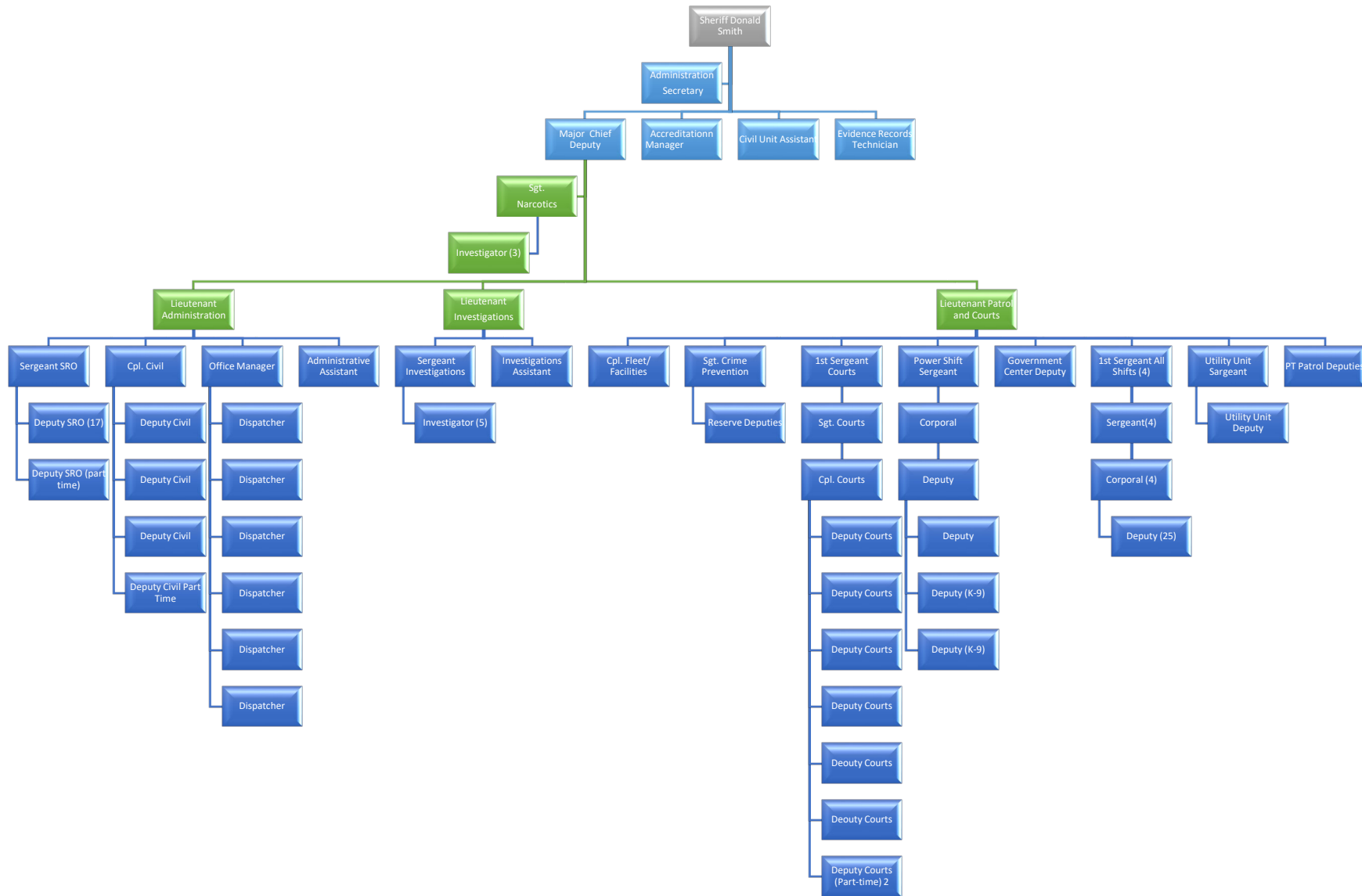
**31020-SHERIFF
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
<u>7002 - CENTRAL SHEN. CRIMINAL JUSTICE CENT.</u>			\$ 66,300	\$ 66,300	\$ 71,800	\$ 71,800	\$ -
Membership @ \$620 per Officer (92)	\$ 57,500	\$ 63,000					
Membership @ \$620 per Officer (12 PT)	7,500	7,500					
Membership @ \$620 per officer (15 Reserve)	1,300	1,300					
	\$ 66,300	\$ 71,800					
<u>8001 - EQUIPMENT - COMPUTER</u>			\$ 58,000	\$ 58,000	\$ 97,000	\$ 48,000	\$ 49,000
Computer Hardware & Software	\$ 8,000	\$ 1,000					general cut
Net Motion Software for current MDT's	6,500	6,500					
Advanced Authentication	4,000	4,000					
DVDs	1,000	1,000					
MDT (3 New MDTs)	9,000	52,000					
Drivers License Readers	25,000	25,000					
Printers & printing equipment (15 MDTs)	24,000	-					
LPR and mounting equipment (plate readers)	20,000	-					
LPR repair & upgrades	2,500	2,500					
Drone Equipment	6,000	5,000					
	\$ 106,000	\$ 97,000					
<u>8002 - FURNITURE & EQUIPMENT</u>			\$ 156,482	\$ 156,482	\$ 277,500	\$ 40,000	\$ 237,500
one time equipment for 2 SRO's							cut motorcycles
misc equipment SRO's	\$ 382	\$ -					cut storage boxes
Vehicle and equipment	110,000	-					general cut
MDT	20,000	-					
Portable Radio	10,000	-					
Rifle w/ optics	3,000	-					
firearm	1,600	-					
Armored Vest	2,400	-					
Stop sticks	1,100	-					
Police Equipment Storage Box	1,000	40,000					
Mobile Radio (\$8,500 each) 15 total	3,800	127,500					
Replacement Office Chairs & Sheriff's chairs (revised FY2	3,000	10,000					
2 Motorcycle Units and Equipment	-	100,000					
	\$ 156,282	\$ 277,500					
Department Total:			\$ 1,502,232	\$ 1,586,749	\$ 2,857,279	\$ 1,461,104	\$ 1,396,175
Payroll Total:			\$ 7,638,487	\$ 8,004,452	\$ 10,837,083	\$ 8,675,421	\$ 2,161,662
Grand Total:			\$ 9,140,719	\$ 9,591,201	\$ 13,694,362	\$ 10,136,525	\$ 3,557,837

*797,171 of personnel are grant funded

*Cut all personnel requests

Sheriff's Department Organizational Chart



Augusta County Emergency Communications

The Augusta County Emergency Communications Center is the public safety answering point for Public Safety Units in the County of Augusta. The radio identifier for the Augusta County Emergency Communications Center is “Augusta ECC”.

The operational component for Augusta ECC consists of various levels of Public Safety Communications Officers. These levels consist of both full and part-time Officer I, II and III, Seniors, Supervisors and a Training Coordinator. In addition, there is an Operations Manager and the ECC Director that complete the career development tier.

Augusta ECC dispatches for The Augusta County Sheriff’s Department, Animal Control, 25 Fire Departments, 15 Rescue Agencies, the Craigsville Police Department, the Woodrow Wilson Rehabilitation Center Police Department, Blue Ridge Community College, Shenandoah Valley Regional Airport and provides a communications link with Augusta Health.

Mission

The mission of the Augusta County Emergency Communications Center is to enhance the quality of life in the County of Augusta through the vital link between prompt, efficient, professional call-taking, dispatching, and communications to the public and public safety units.

Department Overview

The Augusta Emergency Communications Center is located in a secure facility of the Augusta County Government Center. The ECC began operation in 1990 and processes wire line and wireless 9-1-1 calls from the residents and visitors in Augusta County.

The center serves as a back-up communications center for the Staunton Police Department as well as the Waynesboro Emergency Operations Center in the event an emergency occurs at either location.

Augusta County Emergency Communications is managed by a director and an operations manager. The Center is staffed 24 hours a day and 365 days a year. The communicators are trained in emergency call handling techniques and are able to process a wide array of emergencies that occur within and around Augusta County, which total 118,768 calls yearly. Each person on staff is trained in CPR, Emergency Medical Dispatch, VGIN operations, TIMS, NIMS and also possesses a wide array of computer and multi-tasking skills. The communicators have also completed a Department of Criminal Justice (DCJS) basic communications officer course for telecommunicators at the Central Shenandoah Criminal Justice Training Academy.

Budget Summary

Item	FY2021- 2022 Expenditures	FY2022 - 2023 Adopted	FY2022 – 2023 Revised	FY2023 - 2024 Adopted	% Change from FY2023
Personnel	\$1,188,638	\$1,519,092	\$1,697,067	\$1,962,618	29.2%
Operating	680,129	754,038	759,994	779,365	2.8%
Total	\$1,872,967	\$2,277,330	\$2,456,261	\$2,741,983	20.4%

*Changes in personnel are due to a pay and class change that was approved by the Board of Supervisors after the FY23 budget was approved. All changes are reflected in the FY23 revised. Changes in operating are due to increases in telephone costs and maintenance service contracts.

Department Projects

- Regional Radio Project in progress to enhance the radio communications between Augusta County, Waynesboro City and Staunton City with the use of a P25 digital platform
- ECC will be conducting a 911 phone hardware refresh of the VESTA system
- Upgrade of the audio voice recorder for the purpose of improving playback features for staff
- Dispatch center and office space expansion for ECC to create a more versatile work environment for staff
- Implementing an improved patient triage program during call taking with the use of a call criteria-based dispatch program
- Continuing to prepare for the Next Generation 9-1-1 and ESINET Integration
- Implementing a CAD to CAD system to simplify dispatch procedures and assist with integration strategies between Augusta County, Waynesboro City and Staunton City
- Continue to partner with Augusta County Public Schools and Valley Career & Technical Center to aid in education of public safety dispatching
- Continued staff training and initiate full staffing within the center

Performance Measurement Results

In FY 2021, with a 98 percent rate, Augusta ECC met the National Emergency Number Association (NENA) standard of 90 percent of 9-1-1 calls answered within 10 seconds. With a 99 percent rate, Augusta ECC met the NENA standard of 95 percent of 9-1-1 calls answered within 20 seconds. While the agency did see some improvement, staff vacancies continued to be a challenge in FY 2022 due to the difficulty with hiring sufficient numbers of qualified applicants, the long lead time of training newly hired public safety communicators and retaining trainees. While successfully maintaining a prudent and disciplined management of financial resources, the agency was still required to meet minimum operational staffing using overtime expenditures. Augusta ECC anticipates making progress in FY 2024 with retaining staff and training new public safety communicators to reduce its dependence on overtime and improve the cost efficiency of its operations.

	FY2019-2020 Actual	FY2020-2021 Actual	FY2021-2022 Actual
Total calls for service: Fire	7,721	7,838	
Total calls for service: Rescue	11,710	12,193	
Total calls for service: Law Enforcement	68,384	72,312	60,391
Emergency medical dispatch calls	381	314	310
Processing incidents	109,285	114,251	112,336
Processing calls for service (call taking)	132,674	131,545	118,768
Work performance: time call received until finished	1:48	1:41	1:45
Total calls for Alarms	1468	1,573	1,764

Contact Information:

Amanda G. Irvine, ECC Director

Location: Augusta County Government Center
 18 Government Center Lane
 P.O. Box 590
 Verona, VA 24482

Phone: (540) 245-5501 **Fax:** (540) 245-5506

E-mails: airvine@co.augusta.va.us.us

**31040-EMERGENCY COMMUNICATIONS CENTER
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
<u>3110 - CONTRACTUAL PROFESSIONAL SERVICES</u>			\$ 4,200	\$ 4,200	\$ 4,200	\$ 4,200	\$ -
Operational Medical Director \$350 per month	\$ 4,200	\$ 4,200					
<u>3320 - MAINTENANCE SERVICE CONTRACTS</u>			\$ 290,000	\$ 290,000	\$ 317,200	\$ 290,000	\$ 27,200 general cut
Dictaphone - Blue Ridge Voice Data (5 yrs Maint.) 2017	\$ 2,126	\$ 2,200					
Central Square- SQL - CAD Software	58,450	68,450					
Motorola - Public Safety Radio Communications Infrastructure	199,557	199,557					
CodeRed- Public Notification System\$14,000 for 3 yrs	14,000	14,000					
Command Bus and ECC Radio Maintenance RIOS	3,150	3,150					
UPS - 1/2 of the cost-replaced (2) year warranty 2018	4,396	5,300					
Medical Priority cardset and updates	1,000	1,000					
Barricuda / HP Server Maintenance	7,205	7,800					
File Maker Maintenance	900	1,200					
PageGate Inc- Alpha paging	400	550					
SHI International	18,739	6,500					
Clear Communications- Misc Maintenance cost -	3,500	5,500					
Maintenance Contract Copier - SVOE / Leaf	2,000	2,000					
	\$ 315,423	\$ 317,207					
<u>5100 - UTILITIES SERVICES (TOWER SITES)</u>			\$ 11,500	\$ 11,500	\$ 11,500	\$ 9,500	\$ 2,000 general cut
Dominion Electric Acct # 2179422544 Massanutten Mtn	\$ 3,000	\$ 3,000					
Deerfield Electric Meter Shen Valley Electric #53416-035	3,000	3,000					
Devil's Knob Electric Meter Central VA Electric #...-001	3,000	3,000					
Troxel Gap Shen Valley Electric Meter Acct# 53416037	2,500	2,500					
	\$ 11,500	\$ 11,500					
<u>5201 - POSTAL SERVICES</u>			\$ 715	\$ 715	\$ 715	\$ 715	\$ -
Postal Mailings and Alarm Billings	\$ 715	\$ -					
<u>5203 - TELEPHONE SERVICES</u>			\$ 275,000	\$ 275,000	\$ 402,000	\$ 290,000	\$ 112,000 cut power phone general cut
Century Link Maintenance 2P478700	\$ 66,793	\$ 68,793					
Verizon (Hardware, CPE and Equipment) Acct#000012246174 21	80,178	98,035					
Verizon Maintenance Agreement Yearly Acct#000012246174 21	16,965	16,965					
Intrado TXT2911 1X-\$3250. Recurring \$6245	6,245	6,245					
Verizon Radio Circuits Acct#000015174011 52/650.033.005.0001.08	4,368	6,516					
Verizon Wireless 9833637084	-	-					
Verizon Wireless Acct# 9814223687 /252.373.680.0001.36	2,330	2,330					
Verizon Wireless Acct#642173722-00001 Command Bus lines	900	900					
Verizon 000982294836 19Y (EOC lines)	1,800	1,800					

**31040-EMERGENCY COMMUNICATIONS CENTER
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
Verizon Wireless Cradlepoint Command Bus #9816261398	2,100	2,100					
Verizon Rockbridge Circuit & Century Link Acct#R101077999-10222 & 10253/ #540 M52-0091 841	-	-					
Verizon Acct 540 M55-0139 245 Mt Solon T-1	9,975	10,000					
Verizon South Acct# 000130627975 12Y/ 951.668.138.0001.31	6,892	7,800					
Verizon 000130633673 49Y 540-433-5908	-	-					
Verizon Centrax Lines Acct #000012246170 09 Mt Solon #44.DHDA276648.VA	21,123	24,545					
AT&T Long Distance 054 285 2600 001 (943-1315)	850	850					
MGW Deerfield T-1 Service (375.00 T1) Acct#00000000059&...56&02354	15,750	-					
Shentel Mt Solon T-1 Service North River Acct#000002053&...02059ECC (Fire) 0000145561	17,025	17,025					
New Hope Acct #0000001577	4,300	4,300					
NTelos / Lumos / Med Channels Acct#102040481,100900238,101637972	15,000	15,000					
Mobil Satellite Tech./Phone Service Acct# 356015	4,107	4,500					
Satellite Service/ Direct TV Acct# 037981308 Command Vehicle	1,500	1,500					
Reverse 9-1-1 Updates Acct#000987865880 73	395	395					
Treasurer of Va Acct# T262096 & 3015	400	400					
Dispatcher Headsets and accessories	4,500	4,500					
9-1-1 Network Control Modem Acct# 252.369.159.0001.44	3,500	3,500					
VCIN Circuit	4,200	4,200					
Language Line	3,000	3,000					
AT & T First Net Acct# 58411606	1,460	1,460					
Carolina Digital Phone / Switchboard	2,000	2,000					
MacKay Communications	490	500					
Advance Telephone	2,500	2,500					
PowerPhone Total Response		90,585					
	\$ 300,646	\$ 402,244					
<u>5305 - MOTOR VEHICLE INSURANCE</u>			\$ 1,400	\$ 1,376	\$ 1,400	\$ 1,400	\$ -
Vehicle - \$ 620.00 Inland Marine \$307,009 /100 *.08=\$245	\$ 1,400	\$ -					
Mileage 6107 2006 Freightliner		-					
	\$ 1,400	\$ -					
<u>5400 - COMMUNICATIONS SITE LEASE</u>			\$ 148,251	\$ 148,251	\$ 152,745	\$ 152,745	\$ -
WVPT Elliots Knob Yearly Lease (11,274/yr)	\$ 20,000	\$ 11,275					
Wintergreen site (Homeowners Lease) \$2047 Monthly (24,559/yr)	18,876	24,559					
Nelson County Tower Lease (2,800/yr)	2,500	2,800					

**31040-EMERGENCY COMMUNICATIONS CENTER
BUDGET REQUEST**

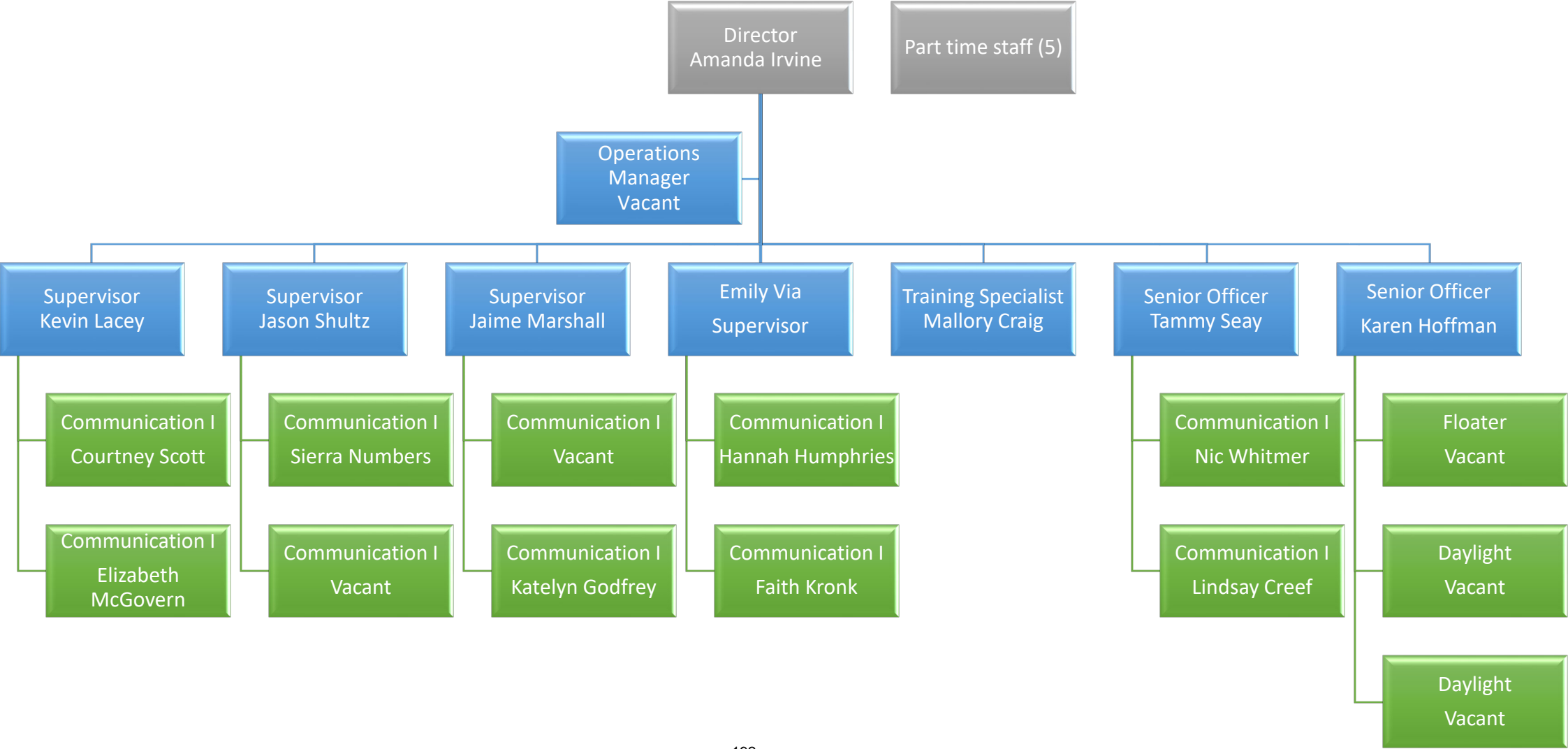
	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
Massanutten Site - Great Eastern \$ 1150 Monthly (13,800/yr)	13,800	13,800					
Troxell Site \$3923 Monthly (47,076/yr)	43,075	47,076					
Deerfield Site \$ 4438 Monthly (53,235/yr)	50,000	53,235					
	\$ 148,251	\$ 152,745					
5501 - TRAVEL EXPENSES			\$ 3,200	\$ 3,200	\$ 3,800	\$ 3,200	\$ 600
Current 3,000 grant awarded for training FY23 & FY24							general cut
Travel and Training Staff of 20 Employees	\$ 1,000	\$ 1,000					
OSSI and APCO Conference	2,000	2,000					
CPR Recertification Fees	800	500					
Academy Fees	300	300					
	\$ 4,100	\$ 3,800					
5801 - DUES & SUBSCRIPTIONS			\$ 1,272	\$ 2,252	\$ 2,555	\$ 2,555	\$ -
Membership Fees APCO \$345 for 3 members	\$ 345	\$ 400					
Membership Fees NENA for (3) staff	237	240					
Membership Fees ENP / CTO	300	300					
Membership Fees Central Square	50	50					
Membership-Zoom	240	240					
Membership Fees VA Dept Emergency Management	100	100					
Virtual Academy - Online Training Platform \$49 per person	980	1,225					
	\$ 2,252	\$ 2,555					
6001 - OFFICE SUPPLIES			\$ 7,500	\$ 7,500	\$ 8,000	\$ 8,000	\$ -
Printer Cartridges / Copier	\$ 3,500	\$ -					
Paper	750	-					
Miscellaneous - PPE, Santizer	3,000	-					
Shred It	280	-					
Medical Supplies for office and command vehicle	425	-					
	\$ 7,955	\$ -					
6007 - MAINTENANCE SUPPLIES			\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ -
Routine Maintenance (radios, batteries etc.)	\$ 2,000	\$ -					
Radios are out of warranty - Maintenance costs							
6008 - VEHICLE & POWER EQUIPMENT FUEL			\$ 300	\$ 300	\$ 300	\$ 300	\$ -
Unit # 1200 VA Lic/131-535L Mobile Command Unit	\$ 300	\$ -					
Mileage 6060 2006 Freightliner (over 15 years old)							
Explorer (requested take home vehicle) - fuel	700	-					
	\$ 1,000	\$ -					

**31040-EMERGENCY COMMUNICATIONS CENTER
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
<u>6009 - TRANSPORTATION - VEHICLES</u>			\$ 700	\$ 700	\$ 700	\$ 350	\$ 350
Routine Maintenance & State inspection Mobile Command Unit	\$ 350	\$ -					
Explorer - Maintenance	350	-					
	<u>\$ 700</u>	<u>\$ -</u>					
<u>6011 - WEARING APPAREL</u>			\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,000	\$ 500
Clothing Allowance	\$ 3,000	\$ -					general cut
<u>6013 - EDUCATION & TRAINING MATERIALS</u>			\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ -
Materials for Educating the Public and Students	\$ 1,200	\$ -					
<u>7002 - C.S.C.J.T.C. - ASSESSMENT</u>			\$ 6,200	\$ 6,200	\$ 12,400	\$ 12,400	\$ -
Academy Fees \$ 620.00 per person							
Current Staff 20	\$ 6,200	\$ -					
	<u>-</u>	<u>-</u>					
	<u>\$ 6,200</u>	<u>\$ -</u>					
<u>8001 - EQUIPMENT</u>			\$ 3,500	\$ 3,500	\$ -	\$ -	\$ -
New Cradle Point Hardware in Command Bus	\$ 3,500	\$ -					
	<u>\$ 3,500</u>	<u>\$ -</u>					
<u>8002 - FURNITURE & FIXTURES</u>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	<u>-</u>	<u>-</u>					
	<u>\$ -</u>	<u>\$ -</u>					
Department Total:			\$ 758,238	\$ 759,194	\$ 922,015	\$ 779,365	\$ 142,650
Payroll Total:			\$ 1,519,092	\$ 1,697,067	\$ 2,055,817	\$ 1,962,618	\$ 93,199
Grand Total:			\$ 2,277,330	\$ 2,456,261	\$ 2,977,832	\$ 2,741,983	\$ 235,849

*cut personnel request new FTE

Emergency Communications Center Organizational Chart



Fire-Rescue

(Career, Volunteer, Training)

Mission:

“To serve and protect our citizens and visitors through education and the delivery of all fire and emergency medical services.”

Department Overview:

2022 was a good year and we worked together to combat any challenges we faced. We lost 23 personnel; two retired, one left for medical reasons, seven for disciplinary or not meeting JPR, seven left the service all-together, two moved out of state and five went to other fire rescue departments. The department has hired 43 personnel since January 2022, which included the 15 additional staff. We continued to lose personnel, causing forced overtime and increased overtime costs. Our personnel again stepped up and provided the service to our citizens. Fifteen recruits graduated from our regional fire academies in 2022 and the majority of them are working in the field as released providers.

We will continue working to address turnover and ways to reduce the turnover rate. Our recruitment and retention efforts will continue along with collaborating with County Administration and the Board for those programs. The department appreciates Administration and the Board for providing pay increases in 2022 to make our salaries competitive with our neighboring jurisdictions. We have accomplished a good deal in 2022 and have developed goals and objectives for 2023 to make ACFR even stronger.

Strategic Goals and Objectives:

Administrative

- Set the example for both internal and external customers by exemplifying our Mission, Vision and Values, and work toward our common goals. One team-one mission.
- Provide the highest quality all hazards emergency services to Augusta County citizens and visitors by working collectively with our internal and external stakeholders.
- Ensure the safety of our career and volunteer personnel through implementation of best practices and industry standards.
- Develop and implement strategic planning to evaluate current and future staffing, capital, operational, service delivery, and infrastructure needs for our citizens and visitors.
- Implement critical infrastructure replacement plan through our strategic planning process.
- Promote professional development and training opportunities for all personnel, career and volunteer, with regard to all aspects of Fire, EMS and leadership.
- Keep open lines of communication, coordination and follow-up with volunteer leadership.
- Continue to address Recruitment and Retention by implementing programs that allow growth in our department, along with external partners to increase awareness as well as the pool of possible volunteers and employees.
- Continue marketing the organization to both the public and future fire and EMS providers.
- Continue our recognition program for both career and volunteers.
- Continue to play an active role in researching and applying for grants to help cover budget shortfalls.
- Streamline our recordkeeping software; currently using Target Solutions, which keeps up with OSHA Compliance, EMS Regulations, new hires, Federal Laws, and HIPPA.
- Change and streamline paperwork for volunteer funding.

- Implement ESO as our countywide reporting software and recordkeeping.
- Finalize the joint accident review committee for all countywide agencies.
- Continue to provide administrative and operational oversight and support to our combination volunteer/career system, focusing on customer service and teamwork in service delivery.
- Continue to provide data to administration regarding Augusta County Fire-Rescue's current and future abilities to meet public safety needs for fire, EMS, and specialized response. (Hazmat/Technical Rescue).
- Continue to work collectively with our regional partners in specialized operations and maintain as much consistency as possible regarding shared response, equipment, and operational procedures.
- Continue to monitor career, training, and volunteer appropriated budgets. Provide budgetary recommendations and evaluate service delivery needs with regard to fire, EMS, and special operations in order to assure the most efficient and cost effective services are provided to those we serve in their time of need.
- Foster and sustain partnerships with volunteer agencies to ensure service delivery to the citizens and visitors are met.
- Continue to evaluate current and future resource deployment of personnel, as well as needs associated with infrastructure and apparatus.

Operations

- Continue to evaluate staffing needs to provide adequate service to meet the NFPA 1710 and 1720 standards for firefighter/EMT safety and to meet the service delivery demands.
- Continue to evaluate the need to implement additional phases of the EMS Provider project.
- Provide dedicated personnel to specialty units – Squad 10 and Truck 11 – to ensure highly skilled staffing at all times.
- Continue to support department wide wellness and fitness program.
- Implement a Health and Safety Officer Program for response to working incidents, technical rescues, hazardous materials events, mass casualty incidents, and other similar events.
- Continue to support, mentor, and build upon teamwork with career and volunteer operations in providing manpower and assuring public safety needs are met.
- Continue to partner in research, providing recommendations on the development of common general orders, procedures, and policies countywide and regionally.
- Continue to focus on professional development, training, improving service delivery and working toward meeting personal and departmental goals.
- Continue our partnership with our regional partners to provide for Special Operations such as; Hazmat, Confined Space, Technical Rescue, Heavy Rescue, and Truck Operations.
- Maintain Continuous Quality Improvement Plan (CQIP) to establish a department wide process and provide an effective tool for evaluating and improving the quality of prehospital care.
- Advance the department's EMS program and EMS Supervisor program to advance the clinical practice of prehospital emergency care.
- Provide field personnel with modern EMS equipment for the delivery of quality prehospital emergency care including the introduction of next generation cardiac monitors/defibrillators, infusion pumps, mechanical ventilators, and telemedicine and alerting technology.
- Maintain a fleet of ambulances designed to provide a safe working environment for personnel while being equipped with modern, state-of-art resuscitation equipment and tools. Ensure fleet is maintained to maximize the serviceable life of each ambulance and provide for reserve ambulances that remain mechanically viable and reliable when they are utilized in active duty in place of ambulances that are being serviced or repaired.

- Continue to evaluate equipment because of new technology; work collectively to standardize equipment for cost efficiency.
- Continue working toward having one set of operational guidelines for both career and volunteer.

Training

- Provide/support initial training, continuing education, and professional development of career and volunteer personnel through accredited EMS Education Program at the EMT and Advanced EMT levels.
- Add an additional Fire Training Lieutenant to the Training Division staff in order to have the ability to provide additional training opportunities outside of the night Fire Academy and the continual Recruit Schools. There is limited fire training provided for volunteer or career staff beyond entry-level courses.
- Add an additional ALS trainer to the Training Division staff and develop a training plan to address current gaps in the delivery of EMS education to personnel.
- Work towards a standing process for the Training Division staff to run emergency calls to provide additional manpower and evaluate operational challenges, leading to training needs, as they are available.
- Continue to evaluate training needs and enhance training opportunities for volunteer and career, with primary focus on building and maintaining baseline operational knowledge, skills, and abilities.
- Continue to collaborate with local, regional, and state agencies to provide a variety of training classes, building on basics of operations and leadership.
- Re-establish a Training Advisory Work Group to determine annual Department of Fire Programs funded training courses for upcoming cycle, as well as plan for future training needs.
- Provide Administration updates on changes in policies and/or procedures that affect us locally with state agencies such as; Virginia Department of Emergency Management, Department of Fire Programs, VAOEMS, etc.
- Implement Firefighter training and apprenticeship program with Valley Career and Technical Center and continue to support the EMT Program.
- Continue partnership with other Central Shenandoah Valley Fire / Rescue agencies to support regional career fire / rescue recruit academy to provide a pool of new candidates within ACFR.

Budget Summary:

Career Budget 32010:

Item	FY2021- 2022 Expenditures	FY2022 - 2023 Adopted	FY2022 – 2023 Revised	FY2023 - 2024 Adopted	% Change from FY2023
Personnel	\$8,802,417	\$9,651,645	\$9,848,122	\$9,999,272	3.6%
Operating	865,389	1,047,187	1,200,687	1,123,404	7.3%
Total	\$9,667,806	\$10,698,832	\$11,048,809	\$11,122,676	4.0%

*Increases in operating are due to increased costs for various goods and services. Increase in personnel is due to a 3% COLA increase effective 1/1/2023.

Volunteer Budget 32020:

Item	FY2021- 2022 Expenditures	FY2022 - 2023 Adopted	FY2022 – 2023 Revised	FY2023 - 2024 Adopted	% Change from FY2023
Operating	\$1,858,246	\$1,952,919	\$1,952,919	\$1,986,730	1.7%

*increase includes a 2% on base for volunteer agencies.

Training Budget 32030:

Item	FY2021- 2022 Expenditures	FY2022 - 2023 Adopted	FY2022 – 2023 Revised	FY2023 - 2024 Adopted	% Change from FY2023
Personnel	\$361,016	\$412,314	\$417,124	\$458,298	11.2%
Operating	158,836	210,845	226,845	227,754	8.0%
Total	\$519,852	\$623,159	\$643,969	\$686,052	10.1%

*Increase in personnel is related to an increase in the part time budget as requested. Increase in operating is due to an increase in recognition and training expenses.

Service and Performance Measures:

Item	Calendar Year 2022 Actual
Fire Department Emergency Dispatches	8,454
Rescue Squad Emergency Dispatches	14,486
Calls Turned Over to Next Due Agencies	1,129
Volunteer Personnel	632
Career Personnel	125

Accomplishments:

- EMS Provider Program continues to be successful.
- Completed several successful Recruit Academies.
- Employee recognition program implemented.
- Training Center site plan nearing completion.
- Countywide alerting (IAM Responding/Active 911) for notification with ECC.
- Began combining career and volunteer operational policy and procedures.
- Worked with Administration on a marketing campaign to address recruiting.
- Improved communications with volunteer leadership.
- The Chief, Deputy Chiefs and Volunteer Coordinator met with leadership on a regular basis and attended volunteer meetings and events.
- Worked to bring volunteer and career together as one system.
- Increased part-time pay rate.
- Worked with school resources to reach high school students to gain interest in Fire-Rescue field.
- Provided recognition to volunteer and career for the service they provide.
- Ordered new PL Custom ambulance.
- Completed RFP for new Squad 10.
- Starting the Strategic planning process.
- Finalized full MSA G1 SCBA conversion countywide.
- Re-focused mandatory training for ACFR to begin early 2023.

Contact Information:

Greg Schacht, Chief

Location: Augusta County Government Center
18 Government Center Lane,
Verona, VA 24482

Phone: (540) 245-5624; **Fax:** (540) 245-5356

**32010-FIRE DEPARTMENT-CAREER
BUDGET REQUEST**

	Detail	Detail	Original	Revised	Request	County Admin. Recommends	Difference
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
<u>3110 - PHYSICALS</u>			\$ 20,630	\$ 20,630	\$ 44,350	\$ 28,000	\$ 16,350
Yearly required physicals (\$1100 each) (est. 10 without Co. insurance)	\$ 5,200	\$ 11,000					general cut
Turnover (25 employees)	9,750	27,500					
Drug Alcohol Random Testing - \$300/month	3,600	3,600					
Part Time/ACFR Inc. - Respiratory fit & quanifit computerized system (\$45 x 50)	2,080	2,250					
	<u>\$ 20,630</u>	<u>\$ 44,350</u>					
<u>3120 - PROFESSIONAL SERVICES OMD</u>	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ -
Per Contract with Dr. Just and Dr. Brand(new 2021)							
<u>3310 - REPAIRS & MAINT - CONTRACTUAL</u>			\$ 64,668	\$ 64,668	\$ 68,248	\$ 68,248	\$ -
Rescue Tool(s) PM - \$5000 + \$1800	\$ 6,800	\$ 6,800					
Boyers 72 Degrees - HVAC - All Stations	2,830	2,830					
Pump Testing	3,200	2,480					
PM - DO/EMSS	2,250	2,500					
PM - Ambulances	11,000	13,750					
PM - Fire Apparatus	26,000	26,000					
Air Analysis - \$415	500	500					
Multitech Gateway Verizon Modems (12*\$299)	3,588	3,588					
Aerial Testing - \$800 EA	2,000	1,600					
Hose testing & Ladder Testing (Waterway) - (Career Engines)	6,500	8,200					
	<u>\$ 57,868</u>	<u>\$ 68,248</u>					
<u>3320 - MAINTENANCE SERVICE CONTRACTS</u>			\$ 103,914	\$ 103,914	\$ 149,195	\$ 125,000	\$ 24,195
Plymovent (Air Specialist) PM - \$2,200	\$ 2,500	\$ 2,500					general cut
Hawk Security (RVFD Alarm) - \$300	300	400					
Intranet/Scheduling	15,000	15,000					
Overhead Door Maintenance - \$4,000	4,000	4,500					
Duct Medic HVAC Duct cleaning Bi-Annually/Air Sampling		14,000					
Dodson (Pest Control) - \$6240	6,240	7,000					
Medical Waste Removal - Career Stations (4)	3,168	4,200					
Stryker Medical Equipment Maintenance and Service Plan (Lifepak, Lucas)	34,610	38,980					
Stryker ProCare Maintenance, Service Plan (Patient Handling)	15,696	18,583					
Water Seperator (RVFD) Annual cleaning - Safety Kleen - \$2,000	1,450	2,000					
Cintas (Reusable items at multiple locations)	20,000	25,000					
Power Connection (R16 Generator) - \$220	250	400					
RL Meadows - Security System Annual Maintenance	3,600	4,800					
SVOE - Copiers (Co 10 & 11 \$30/month, R 16 & Co 25 \$69/month)	2,484	2,376					
C&S Disposal - R16	936	1,116					
Waynes Oxygen - Co 10	60	60					
Roberts Oxygen - Career Stations	-	1,605					
AVL Server Host License - \$2640	2,640	2,800					
AVL MCT Client License - \$600	600	600					
Zoll Z Vent Preventative Maintenance	2,380	3,275					
	<u>\$ 103,914</u>	<u>\$ 149,195</u>					
<u>5201 - POSTAL SERVICES</u>	\$ 750	\$ 750	\$ 750	\$ 750	\$ 750	\$ 750	\$ -
All mailings of department and Officers Association							
<u>5203 - TELEPHONE SERVICES</u>			\$ 30,630	\$ 30,630	\$ 31,590	\$ 31,590	\$ -
Office Phones/lines	\$ 10,000	\$ 10,400					
Cell Phones/lines	5,000	5,100					

**32010-FIRE DEPARTMENT-CAREER
BUDGET REQUEST**

	Detail	Detail	Original	Revised	Request	County Admin. Recommends	Difference
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
AVL Services	12,600	13,200					
Data Services	2,680	2,640					
Phone Cases and misc	350	250					
	<u>\$ 30,630</u>	<u>\$ 31,590</u>					
5305 - MOTOR VEHICLE INSURANCE	\$ 39,140	\$ 58,646	\$ 39,140	\$ 39,140	\$ 58,646	\$ 58,646	\$ -
ACFD, PLYS, Craigsville Rescue, Deerfield & Admin							
5651 - CONTRIBUTION - L.E.P.C.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Emergency Planning Commission contibution							
5801 - DUES & SUBSCRIPTIONS			\$ 21,815	\$ 21,815	\$ 23,100	\$ 23,100	\$ -
VIAAI\$495; VFPA\$280; CFO Renewal \$675							
	\$ 2,360	\$ 2,400					
Misc-\$500;IAFC \$250;VFCA-\$500; VAGEMSA & VFFA \$1000							
	2,250	2,250					
Active 911 Subscription- (150 FT/40PT/turnover) - \$12.50 ea.							
	1,875	2,000					
Target Solutions Annual Subscription							
	13,650	14,250					
Zoom-8 accounts							
	1,680	2,000					
Survey Monkey							
	<u>\$ 21,815</u>	<u>\$ 23,100</u>					
6001 - OFFICE SUPPLIES	\$ 16,700	\$ 10,000	\$ 16,700	\$ 11,700	\$ 10,000	\$ 10,000	\$ -
Office supplies for Admin office/stations							
6007 - REPAIRS & MAINT. SUPPLIES - BLDGS			\$27,750	\$ 66,750	\$ 135,000	\$ 30,500	\$ 104,500
Station Supplies - Station 10 (Parking Lot, switches, glass door, freshen up, fixtures/misc)							
	\$ 22,503	\$ 75,500					
Station Supplies - Station 25 (bay door repairs, strip & wax floor, brush cut back)							
	9,250	15,500					
Station Supplies - Station 16 (exterior: Snow/paint/landscape/outbuilding, shower unit, bay door repairs)							
	18,500	28,000					
Station Supplies - Station 11 (AirVac Filters, Bay Door repair Electric Drops, Misc.)							
	15,585	16,000					
	<u>\$ 65,838</u>	<u>\$ 135,000</u>					

**32010-FIRE DEPARTMENT-CAREER
BUDGET REQUEST**

	Detail	Detail	Original	Revised	Request	County Admin. Recommends	Difference
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
6008 - VEHICLE & POWERED EQUIP. - FUEL	\$ 90,000	\$ 140,000	\$85,000	\$ 136,000	\$ 140,000	\$ 110,000	\$ 30,000 general cut
6009 - APPARATUS/EQUIP - MAINT & REPAIRS			\$183,190	\$ 183,190	\$ 212,124	\$ 185,000	\$ 27,124 general cut
Detailed attached - maintenance	\$ 166,850	\$ 165,124					
New Projects/Upgrades: Misc Tools/LED Lighting for Squad 10	13,000	15,000					
DEF and Other Maintenance Items	3,100	2,000					
Unforeseen (Maintenance)	30,000	30,000					
	\$213,190	\$ 212,124					
6010 - ADMIN VEHICLE MAINT & REPAIRS	\$ 10,000	\$ 13,625	\$8,000	\$ 8,000	\$ 13,625	\$ 8,000	\$ 5,625 general cut
6011 - WEARING APPAREL			\$70,000	\$ 72,000	\$ 95,600	\$ 90,000	\$ 5,600 general cut
Daily work uniforms for full time and part time							
Annual Full-Time Allotment	\$ 31,000	\$ 31,750					
Annual Part-Time & Volunteer Allotment	2,500	4,000					
Potential Turnover (25 employees - at a cost of \$1200 each)	15,000	30,000					
Replacement Boots (20 pairs)	8,550	5,600					
Misc	4,000	4,000					
Class A Uniforms (Emp. Per Guidelines)	18,000	18,000					
	\$ 79,050	\$ 93,350					
6012 - EMS SUPPLIES			\$90,000	\$ 97,600	\$ 101,934	\$ 90,000	\$ 11,934 general cut moved cyanokits to revised
EMS Supplies	\$ 90,000	\$ 90,000					
Cyanokits	-	7,600					
COVID-19 Kits	-	4,334					
	\$ 90,000	\$ 101,934					
6014 - FIRE FIGHTING SUPPLIES			\$98,000	\$ 98,000	\$ 202,500	\$ 98,000	\$ 104,500 general cut
Second set of Gear (20)	\$ 103,125	\$ 66,000					
Turnover/New Hires/Recruits (25 sets)	61,875	112,500					
Projected Gear Repairs	2,000	3,000					
Particulant Hoods & Structural Gloves (50)	3,500	9,000					
Misc	16,000	4,000					
Helmets	1,500	6,000					
Shipping	13,125	2,000					
	\$ 201,125	\$ 202,500					

**32010-FIRE DEPARTMENT-CAREER
BUDGET REQUEST**

	Detail	Detail	Original	Revised	Request	County Admin. Recommends	Difference
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
6015 - EMERGENCY SEARCH/RESCUE SUPPLIES							
Equipment Needs	\$ 7,650	\$ 33,330	\$32,000	\$ 44,900	\$ 33,330	\$ 33,330	\$ -
PPE	30,000	-					
	<u>\$ 37,650</u>	<u>\$ 33,330</u>					
8001 - EQUIPMENT							
<i>Small Equipment:</i>	\$ 75,685.00	\$ -	\$65,000	\$ 111,000	\$ 77,685	\$ 32,000	\$ 45,685
Bullard QXT Thermal Inages with thermal throttle and lanyard (3) - 2 Squad 10; 1 E111		20,343					moved thermal imaging cameras to revised
Hose - 5" Supply line upgrade for reserve engines. 2800' - total of 1400' on ea.		24,820					moved supply line hose to revised
Upgrade hydrant valves and gates/wyes on all engines		8,000					
MS462 RCM Rescue Vent Saws (2) - First out engines		3,132					
Milwaukee Rocket Light Towers Model #2136-20 (6) - Squad 10 & Reserves		2,370					
TS 500i Cut Off Saw (2)		2,970					
Chains/Blades spare for saws - ACFR apparatus		5,000					
Milwaukee Batteries for Genesis Extrication Tools & Light Towers		1,500					
Pitot Gages & Flowmeters (2) each		2,000					
Tru-Fuel and Mower/Weedeater Maintenance		1,000					
Low Level Strainer for Reserve Engines (2) & 2 1/2" Cellar Nozzles (2)		2,300					
Misc. Lowes for paint and misc supplies		750					
Misc. Supplies - Augusta Coop/ACE		1,500					
<i>Other:</i>	\$ 2,000.00						
Passport Tags		1,000					
Misc IT Routers/Etc.		1,000					
	<u>\$ 75,810</u>	<u>\$ 77,685</u>					
8002 - FURNITURE & FIXTURES							
Appliance Repair/Replacement	\$ 8,000	\$ 10,000	\$15,000	\$ 15,000	\$ 25,000	\$ 15,000	\$ 10,000
Furniture Repair/Replacements	12,500	15,000					general cut
	<u>\$ 20,500</u>	<u>\$ 25,000</u>					
8003 - EMS 50/50 GRANT							
Move to Capital for Ambulance Grant or other 50/50 matches	\$ 30,000	\$ 30,000	\$30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ -

**32010-FIRE DEPARTMENT-CAREER
BUDGET REQUEST**

	Detail	Detail	Original	Revised	Request	County Admin. Recommends	Difference
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
8006 - COMMUNICATIONS			\$0	\$ -	\$ 11,240	\$ 11,240	\$ -
Communications:	\$ 11,240.00						
Fire Apparatus Antennas (\$1500), Headset Parts (\$1,500) Knox Box (\$2,400)	\$ 5,400	\$ 5,400					
Miscellaneous pager and radio repairs and new PA box for Station 10	-	1,500					
Cache (Clips/Ancillary Items/Misc)	2,010	2,140					
Fortigate & Fortiswitch Annual License		2,200					
	\$ 7,410	\$ 11,240					
Department Total:	\$	\$	\$ 1,047,187	\$ 1,200,687	\$ 1,508,917	\$ 1,123,404	\$ 385,513
Payroll Total:	\$	\$	\$ 9,651,645	\$ 9,848,122	\$ 11,002,539	\$ 9,999,272	\$ 754,675
Grand Total:	\$	\$	\$ 10,698,832	\$ 11,048,809	\$ 12,511,456	\$ 11,122,676	\$ 1,140,188

*Cut all personnel requests

**32020-EMERGENCY SERVICES-VOLUNTEER
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
<u>3121 - AUDITING - CONTRACTUAL</u>			\$ 69,707	\$ 69,707	\$ 72,000	\$ 72,000	\$ -
Auditing firm to conduct both 990's and the audits for the volunteer agencies withint the County and ACFR, Inc. Interviews will need to be conducted for Year ending 2023	\$ 69,707	\$ 72,000					
<u>3205 - VOLUNTEER FIRE & EMS TRAINING</u>			\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ -
Training Benefit is for volunteer agenices in Aug. Co to paid for sending volunteers to training. In County 1000 hours x \$8.00 for qualifying fire and EMS training Out of County is based on % of calls in Augusta \$1000/agency of this can be used for out of area training for top two officers	\$ 100,000	\$ 100,000					
<u>3320 - MAINTENANCE CONTRACTS</u>			\$ 84,772	\$ 94,772	\$ 129,064	\$ 94,772	\$ 34,292
Image Trend (Records Management)	\$ 15,100	\$ 3,775					general cut
TimeClock Annual Maintenance (hardware and software support)	16,000	16,000					
ESO Reporting Software (Records Management)		37,000					
IAMResponding/Active 911		9,500					
Medical Waste Removal (14 stations)	11,100	7,500					
CAD Interface - 5% increase	1,904	2,000					
Pump Testing - \$10,000	10,000	10,500					
Drug/Alcohol Screening for Accidents- \$900	900	900					
Hose Testing/Ladder Testing	28,000	28,000					
Teamviewer - IT	768	900					
ARC View Software - IT for Fire Boundries - \$1,000	1,000	100					
Roberts Oxygen - Volunteer Stations	-	2,889					
	\$ 84,772	\$ 119,064					
<u>3800 - STATE ASSIST - FOREST FIRE CONTROL</u>			\$ 12,288	\$ 12,288	\$ 12,288	\$ 12,288	\$ -
Annual payment	\$10,750	12,288					
<u>5203 - TELEPHONE SERVICES</u>			\$ 22,000	\$ 22,000	\$ 27,000	\$ 27,000	\$ -
Internet services for agencies Internet services are increasing	\$24,000	27,000					
<u>5306 - INSURANCE - CASUALTY & PROPERTY</u>			\$ 220,500	\$ 220,500	\$ 213,725	\$ 213,725	\$ -
Policy renews in April of each year - estimating a 5% increase	\$220,500	213,725					
<u>5308 - ACCIDENT & HEALTH INSURANCE</u>			\$ 125,000	\$ 125,000	\$ 125,000	\$ 117,000	\$ 8,000
Bankers Ins pd annually	\$ 35,775.00						cut to 3 yr avg
VACORP pd Quarterly	\$ 78,157.00						
	\$ 113,932.00	\$ 5,697					
Annual premium - Change to a Workers Comp plan (395 Vol) with an Accident & Health in excess of policy (everyone) includes a 2% increase							

**32020-EMERGENCY SERVICES-VOLUNTEER
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
<u>5602 - MEMBER REIMBURSEMENT - FUEL</u>			\$ 160,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ -
Using this as a recruitment and retention tool	\$160,000	\$ 160,000					
\$500 per year per member (in county)							
running 10% of the calls or 200 man hours							
This will take the place of the pay for participation							
Out of County Agencies (Members that are County residents are available for 1/2 benefit)							
<u>6002 - VOLUNTEER RECOGNITION</u>			\$ 4,000	\$ 4,000	\$ 5,000	\$ 4,000	\$ 1,000
Recognition of our volunteer and career system.	\$ 5,000	\$ 5,000					general cut
Over the past two years, we have brought back a miniture							
recognition event. We want to expand on that for this upcoming year							
<u>6003 - MARKETING & RECRUITMENT</u>			\$ 4,000	\$ 4,000	\$ 5,000	\$ 4,000	\$ 1,000
Radio Ads, Brochures, Other Media Items	\$ 5,000	\$ 5,000					general cut
Also wanting to work more closely with Newspapers							
For public awareness							
<u>6012 - EMS SUPPLIES - REHAB</u>			\$ 2,000	\$ 2,000	\$ 11,250	\$ 6,250	\$ 5,000
Reusable supplies needed for large scale incidents	\$ -	\$ 2,000					general cut
Lighting/traffic cones, other misc supplies	2,000	5,000					
Policy upgrades to meet new County-wide policy	-	4,250					
Swoope Fire Company is now getting the vehicle out on more incidents	\$2,000	\$ 11,250					
<u>6013 - FIRE PREVENTION</u>			\$ 4,000	\$ 4,000	\$ 6,000	\$ 4,000	\$ 2,000
Public Materials for schools and multiple	\$ 5,000	\$ 6,000					general cut
functions - the volunteer agencies also							
use supplies from this account							
Augusta County Fair items and smoke alarms							
<u>6016 - FOAM REIMBURSEMENT/REPLACEMENT</u>			\$ 10,000	\$ 10,000	\$ 25,000	\$ 15,000	\$ 10,000
Replacement for fire fighting foam and other	\$15,000	\$ 25,000					general cut
due to the new environmentally safe foam, the cost has tripled							
<u>8001 - EQUIPMENT</u>			\$ 11,657	\$ 11,657	\$ 27,526	\$ 14,240	\$ 13,286
Knox Box for new apparatus - (2 @ \$1,200)	\$ -	\$ 2,400					cut rapid response kit
Gas Meters 4 Gas & HCN (6 of each)	7,817	8,000					
Decon Buckets - for volunteer apparatus (\$140 ea. - 2 per agency)	840	840					
Routers/Misc - maintain wireless in stations	3,000	3,000					
Rapid Response Kit, Rescue Task Force Edition	-	13,286					
	\$11,657	\$ 27,526					
<i>2% increase in base for all agencies</i>							
<u>9101 - BRIDGEWATER VOL. FIRE DEPT.</u>	\$ 28,768	\$ 27,800	\$ 27,398	\$ 27,398	\$ 27,800	\$ 27,800	\$ -
<u>9102 - CHURCHVILLE VOL. FIRE DEPT</u>	\$ 69,485	\$ 70,112	\$ 66,176	\$ 66,176	\$ 70,112	\$ 70,112	\$ -

**32020-EMERGENCY SERVICES-VOLUNTEER
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
<u>9103 - CRAIGSVILLE VOL. FIRE DEPT</u>	\$ 63,736	\$ 62,212	\$ 60,701	\$ 60,701	\$ 62,212	\$ 62,212	\$ -
<u>9104 - DEERFIELD VOL. FIRE DEPT.</u>	\$ 57,161	\$ 55,912	\$ 54,439	\$ 54,439	\$ 55,912	\$ 55,912	\$ -
<u>9105 - DOOMS VOL. FIRE DEPT</u>	\$ 80,248	\$ 80,537	\$ 76,426	\$ 76,426	\$ 80,537	\$ 80,537	\$ -
<u>9106 - GROTTUES VOL. FIRE DEPT</u>	\$ 65,046	\$ 57,095	\$ 61,949	\$ 61,949	\$ 57,095	\$ 57,095	\$ -
<u>9107 - MIDDLEBROOK VOL. FIRE DEPT</u>	\$ 61,610	\$ 58,650	\$ 58,676	\$ 58,676	\$ 58,650	\$ 58,650	\$ -
<u>9108 - RAPHINE VOL. FIRE DEPT</u>	\$ 57,822	\$ 54,920	\$ 55,069	\$ 55,069	\$ 54,920	\$ 54,920	\$ -
<u>9109 - STUARTS DRAFT VOL. FIRE DEPT</u>	\$ 84,159	\$ 85,912	\$ 80,151	\$ 80,151	\$ 85,912	\$ 85,912	\$ -
<u>9110 - VERONA VOL. FIRE DEPT</u>	\$ 93,084	\$ 86,962	\$ 88,651	\$ 88,651	\$ 86,962	\$ 86,962	\$ -
<u>9111 - WEYERS CAVE VOL. FIRE DEPT</u>	\$ 89,199	\$ 86,862	\$ 84,951	\$ 84,951	\$ 86,862	\$ 86,862	\$ -
<u>9112 - PRESTON L. YANCY STATION</u>	\$ 14,871	\$ 13,528	\$ 14,163	\$ 14,163	\$ 13,528	\$ 13,528	\$ -
<u>9113 - SWOOPE VOL. FIRE DEPT</u>	\$ 73,344	\$ 74,762	\$ 69,851	\$ 69,851	\$ 74,762	\$ 74,762	\$ -
<u>9114 - WALKERS CREEK VOL. FIRE DEPT</u>	\$ 13,926	\$ 13,528	\$ 13,263	\$ 13,263	\$ 13,528	\$ 13,528	\$ -
<u>9115 - WILSON FIRE STATION</u>	\$ 67,044	\$ 68,112	\$ 63,851	\$ 63,851	\$ 68,112	\$ 68,112	\$ -
<u>9116 - MT. SOLON VOL. FIRE DEPT</u>	\$ 63,461	\$ 63,525	\$ 60,439	\$ 60,439	\$ 63,525	\$ 63,525	\$ -
<u>9117 - NEW HOPE VOL. FIRE DEPT</u>	\$ 65,075	\$ 61,425	\$ 61,976	\$ 61,976	\$ 61,425	\$ 61,425	\$ -
<u>9118 - WINTERGREEN FIRE DEPT</u>	\$ 13,926	\$ 13,528	\$ 13,263	\$ 13,263	\$ 13,528	\$ 13,528	\$ -
<u>9130 - WINTERGREEN RESCUE SQUAD</u>	\$ 15,963	\$ 22,914	\$ 15,963	\$ 15,963	\$ 22,914	\$ 22,914	\$ -
<u>9151 - AUGUSTA COUNTY VOLUNTEERS</u>	\$ 22,116	\$ 22,153	\$ 21,063	\$ 21,063	\$ 22,153	\$ 22,153	\$ -
<u>9152 - RIVERHEADS VOLUNTEERS</u>	\$ 63,604	\$ 58,006	\$ 60,576	\$ 60,576	\$ 58,006	\$ 58,006	\$ -
<u>9160 - NON-COUNTY AGENCY CONTRIBUTION</u> inclds new request from WFAC for 90,260 annually	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000	\$ 104,260	\$ 14,000	\$ 90,260 cut WFAC request
Department Total:	\$ 1,952,919	\$ 1,952,919	\$ 1,952,919	\$ 1,952,919	\$ 2,151,568	\$ 1,986,730	\$ 164,838
Payroll Total:	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Grand Total:	\$ 1,952,919	\$ 1,952,919	\$ 1,952,919	\$ 1,952,919	\$ 2,151,568	\$ 1,986,730	\$ 164,838

**32030-FIRE EMS-TRAINING
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
<u>3110 - PHYSICALS</u>			\$ -	\$ -	\$ 1,100	\$ 1,100	\$ -
Employee Physical - Not on County Insurance	\$ -	\$ 1,100					
<u>3320 - MAINTENANCE SERVICE CONTRACTS</u>			\$ 10,000	\$ 10,000	\$ 17,200	\$ 15,000	\$ 2,200 general cut
Annual Burn Building Inspection	\$ 3,500	\$ 3,500					
Roberts Oxygen	1,500	2,000					
Grounds upkeep for Burn Building-\$700	700	700					
PM for car prop and burn building-\$10,000	10,000	11,000					
	\$ 15,700	\$ 17,200					
<u>5100 - ELECTRIC SERVICES</u>			\$ 625	\$ 625	\$ 700	\$ 700	\$ -
	\$ 625	\$ 700					
<u>5102 - PROPANE</u>			\$ 1,500	\$ 1,500	\$ 2,000	\$ 2,000	\$ -
Increase for use of Vehicle Prop, Burn Building, & LP Simulator from Dixie Gas	\$ 2,000	\$ 2,000					
<u>5103 - WATER & SEWER SERVICES</u>			\$ 500	\$ 500	\$ 500	\$ 500	\$ -
	\$ 500	\$ 500					
<u>5203 - TELEPHONE SERVICES</u>			\$ 2,300	\$ 2,300	\$ 2,300	\$ 2,300	\$ -
Office lines, cell phones for training division	\$ 2,300	\$ 2,300					
<u>5305 - INSURANCE - BUILDINGS & GROUNDS</u>			\$ 4,700	\$ 4,700	\$ 5,204	\$ 4,204	\$ 1,000 cut vehicle
Insurance	\$ 4,700	\$ 4,204					
Additional Vehicle	550	1,000					
	\$ 5,250	\$ 5,204					
<u>5501 - RECOGNITION AND TRAINING EXPENSES (combined with 32010)</u>			\$ 67,395	\$ 67,395	\$ 108,500	\$ 80,000	\$ 28,500 general cut
<i>Physical Training(s):</i>							
Operational Staff	\$ 35,000	\$ 35,000					
Admin/Training Staff	15,000	15,000					
Paramedic Program Attendance (5)	20,000	40,000					
VIAAI & VDPA - 1031/1033 Conferences	5,895	4,500					
Structural Collapse Specialist School		2,500					
<i>Incentives/Meals/Awards:</i>							
Meals/Fuel	6,000	6,000					
Awards	1,000	1,000					
EMS/Fire Prev Gifts	2,000	2,000					
Misc.	2,500	2,500					
	\$ 87,395	\$ 108,500					

**32030-FIRE EMS-TRAINING
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommend</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
<u>5652 - CONTRACTUAL TRAINING</u>			\$ 6,300	\$ 6,300	\$ 8,500	\$ 6,300	\$ 2,200
Pay for specialty instructors to come to the area for classes. Child Safety Seat Class (\$1,000)	\$ 7,500	\$ 8,500					general cut
<u>5801 - DUES & SUBSCRIPTIONS</u>			\$ 2,000	\$ 2,000	\$ 1,625	\$ 1,625	\$ -
Dues, subscriptions, professional affiliations	\$ 1,625	\$ 1,625					
	375	-					
	\$ 2,000	\$ 1,625					
<u>6001 - OFFICE SUPPLIES</u>			\$ 1,600	\$ 1,600	\$ 1,600	\$ 1,600	\$ -
office supplies for training staff	\$ 1,600	\$ 1,600					
<u>6005 - JANITORIAL SUPPLIES</u>			\$ 300	\$ 300	\$ 300	\$ 300	\$ -
	\$ 300	\$ 300					
<u>6007 - REPAIR & MAINTENANCE - BURN BUILDING</u>			\$ 3,500	\$ 3,500	\$ 5,000	\$ 3,500	\$ 1,500
Normal Routine maintenance on building	\$ 3,500	\$ 5,000					general cut
Sign Replacement	2,000	-					
	\$ 5,500	\$ 5,000					
<u>6008 VEHICLE & POWERED EQUIP - FUEL</u>			\$ 3,500	\$ 3,500	\$ 6,000	\$ 5,000	\$ 1,000
Increase for additional travel on training vehicles due to daily station trainings	\$ 5,000	6000					general cut
<u>6009 - VEHICLE & POWERED EQUIP - MAINT & SUPPL</u>			\$ 4,000	\$ 4,000	\$ 7,500	\$ 5,500	\$ 2,000
Normal routine up keep of training vehicles; increase for anticipated maintenar on training vehicles due to station training and age of vehicles	\$ 5,000	7500					general cut
<u>6011 - WEARING APPAREL</u>			\$ 2,000	\$ -	\$ -	\$ -	\$ -
Wearing apparel for training personnel and P/T instructors	\$ 250	\$ 250					
Yearly allotment current employees	1,000	1,000					
EMT/Recruit Student Apparel	1,000	1,000					
MOVED THIS LINE TO 32010-6011	\$ 2,250	\$ -					
<u>6012 - EMS SUPPLIES</u>			\$ 5,000	\$ 9,000	\$ 9,000	\$ 5,000	\$ 4,000
EMS Supplies for EMT classes, CE & AED	\$ 3,500	\$ 3,500					moved training kits to revised
Misc. Items	1,500	1,500					
Hand Tevy Training Kits (4)	-	4,000					
	\$ 5,000	\$ 9,000					

**32030-FIRE EMS-TRAINING
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommendations</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
<u>6013 - TRAINING MATERIALS</u>			\$ 32,000	\$ 32,000	\$ 35,950	\$ 32,000	\$ 3,950
Textbooks, audio visual aids, and video, material needs to train all county personnel	\$ 28,518	\$ 24,000					general cut
Platinum Ed (Planner and EMS Testing)		10,000					
Adobe Captive Access		1,000					
Child Safety Seat Class		950					
	\$ 35,000	\$ 35,950					
<u>6014 - SMOKE & NITROGEN - BURN BUILDING</u>			\$ 3,500	\$ 3,500	\$ 5,000	\$ 3,500	\$ 1,500
Smoke Fluid and Nitrogen Gas	\$ 3,500	\$ 5,000					general cut
<u>6015 - SCBA REPAIRS AMD MAINTENANCE</u>			\$ 41,625	\$ 41,625	\$ 49,675	\$ 41,625	\$ 8,050
This is for all of the items needed for SCBA Maintenance (Compressor & General SCBA Maintenance)	\$ 12,000	\$ 12,000					general cut
Face Piece Replacement (25 @ \$283.13)	3,500	5,175					
Mask Wash	750	500					
Hydrotesting (volunteer bottles)	12,000	10,000					
Misc Equipment	2,000	2,000					
Flow Testing	15,000	15,000					
Facepiece Test W/PosiChek	7,875	3,000					
Spectacle Kits	500	2,000					
	5,000	-					
	\$ 53,625	\$ 49,675					
<u>8001 - EQUIPMENT</u>			\$ 4,500	\$ 12,500	\$ 15,750	\$ 5,000	\$ 10,750
Misc Equipment (wooden door blocks, plywood, drywall)	\$ 2,500	\$ 2,500					moved max box fire trainer to revised
Utility Sink	1,000	1,000					general cut
Ruth Lee Dummy (1-Fire Class)	1,000	1,000					
Misc Hand Tools (haligan bars and hooks)	-	850					
Replacement Nozzles (2)	-	2,400					
Max Box Fire Trainer	-	8,000					
	\$ 4,500	\$ 15,750					
<u>8002 - FURNITURE AND FIXTURES</u>			\$ 4,000	\$ 10,000	\$ 6,000	\$ 1,000	\$ 5,000
Misc items for Training Center	\$ 1,000	\$ 1,000					new tables to revised
New Tables for Classroom(s)	5,000	5,000					
	-	-					
	\$ 6,000	\$ 6,000					
<u>8003 - GRANT 50/50</u>			\$ 10,000	\$ 10,000	\$ 15,000	\$ 10,000	\$ 5,000
Matching funds for 50/50 Grant	\$ 15,000	\$ 15,000					general cut

**32030-FIRE EMS-TRAINING
BUDGET REQUEST**

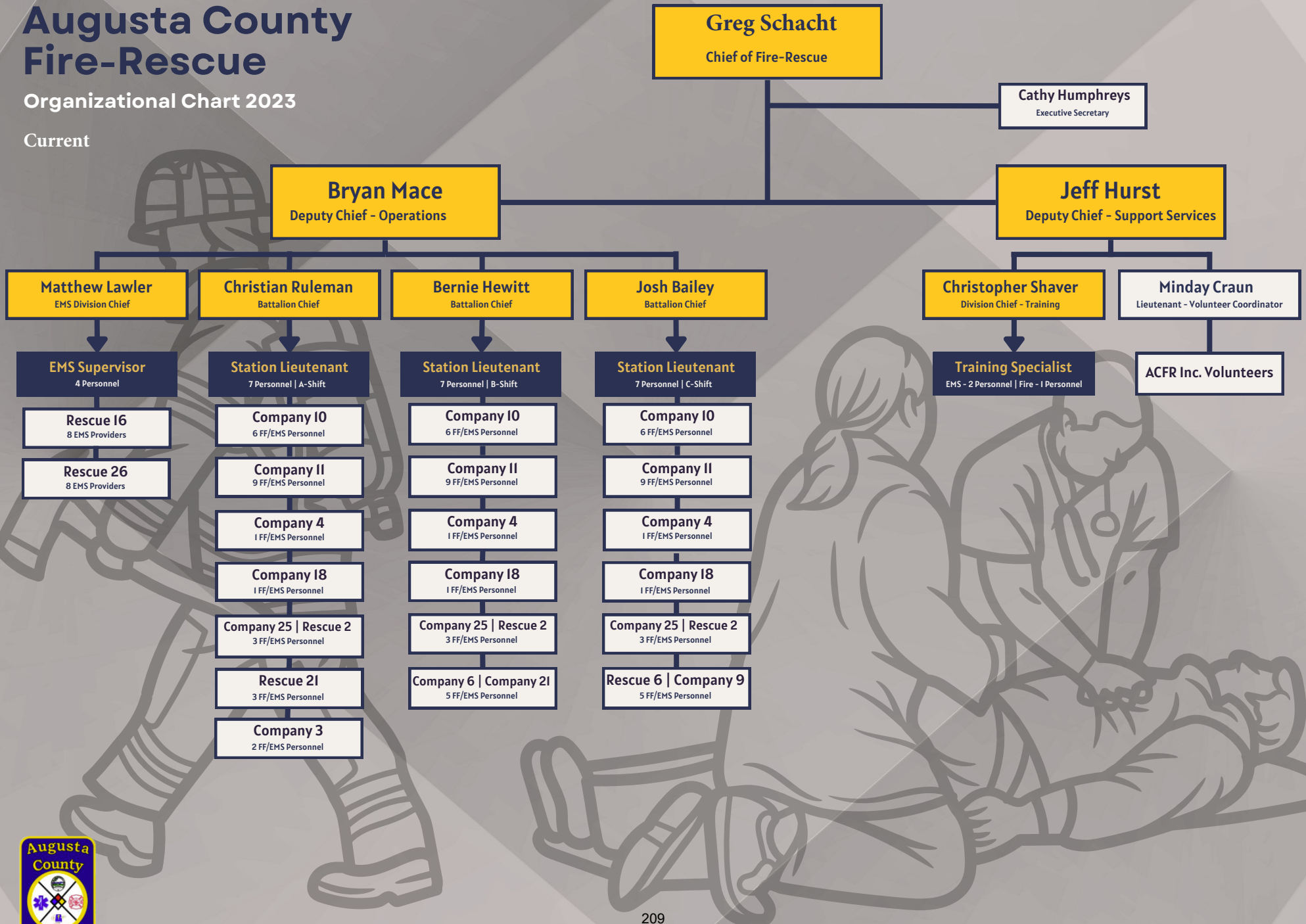
	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>	
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24		
<u>NEW VEHICLE - ADDITION TO FLEET</u>			\$ -	\$ -	\$ 65,000	\$ -	\$ 65,000	
A new vehicle and equipment to outfit	\$ 47,000	\$ 65,000						
			Department Total:	\$ 210,845	\$ 226,845	\$ 369,404	\$ 227,754	\$ 141,650
			Payroll Total:	\$ 412,314	\$ 417,124	\$ 605,457	\$ 458,298	\$ 147,159
			Grand Total:	<u>\$ 623,159</u>	<u>\$ 643,969</u>	<u>\$ 974,861</u>	<u>\$ 686,052</u>	<u>\$ 288,809</u>

*Cut personnel requests

Augusta County Fire-Rescue

Organizational Chart 2023

Current



Juvenile and Domestic Relations District Court

Department Overview:

The juvenile and domestic relations district court handles cases involving:

- Juveniles accused of delinquent acts, traffic infractions or status offenses
- Children in need of services or supervision (Truancy/Runaway)
- Children who have been subjected to abuse or neglect, or abandoned
- Children whose custody, visitation, support or parentage is a subject of controversy
- Children in regards to whom relief of custody or termination of parental rights is sought
- Children in foster care and who are subjects of entrustment agreements
- Minors seeking emancipation or work permits
- Family or household members who have been subjected to or accused of abuse
- Adults accused of child abuse or neglect, or of offenses against a family or household member
- Spouses seeking support after separation
- Enforcement of support orders
- Court consent for certain medical treatments
- Individuals seeking either child or family protective orders

Juvenile and domestic relations district courts differ from other courts in their duty to protect the confidentiality and privacy of juveniles and their families who have legal matters before the court. In addition to protecting the public and holding delinquent juveniles accountable, the court considers services needed to provide for rehabilitation. As a district court, this court does not conduct jury trials. Also, like all other courts in the Commonwealth, protection of victim rights and constitutional safeguards remain the same.

The Juvenile and Domestic Relations District Court serve two separate localities- the County of Augusta and the City of Staunton. One clerk serves both localities and five Judges. Currently, the Honorable Correy R. Smith serves as the Chief Judge and presides two days a week. The Honorable Susan Read and Linda S. Jones each serve as a resident Judge and preside five days a week (occurring at the same time). The J&DR Courts maintain two case management systems and two financial management systems with separate audits for each. The J&DR Courts serve two Circuit Courts, two Commonwealth Attorneys, Augusta County Sheriff's Department, Staunton City Sheriff, Staunton Police Department, Virginia State Police and Virginia Department of Game and Inland Fisheries. Additionally, the J&DR Court maintain separate filing systems for each jurisdiction.

The Clerk's Office staff consists of the Clerk, nine full time Deputy Clerks, one wage employee (vacancy), and one temporary part time scanning assistant (county funded.) Salaries are paid by the Supreme Court for the State of Virginia while Augusta County and the City of Staunton provide a 3% supplement (Staunton providing for three employees/Augusta County providing for seven employees).

Strategic Goals and Objectives:

- Continue to maintain high levels of service while processing increasing caseloads and adapting to mandated required by changed in laws, which affect our courts.
- Continue to communicate with localities concerning specific needs of our courts to provide an adequate, secure courts facility with consideration given to the required maintenance and custodial services necessary to provide a clean, safe environment to all employees and the communities we serve.
- Complete and maintain the yearly expungement process to reduce costs for file storage and prepare to move to new courthouse in each locality.

Budget Summary:

Item	FY2021- 2022 Expenditures	FY2022 - 2023 Adopted	FY2022 – 2023 Revised	FY2023 - 2024 Adopted	% Change from FY2023
Operating	\$11,724	\$40,617	\$39,981	\$40,075	-1.3%

*decrease in costs are due to employee turnover resulting in savings on salary supplement.

Service and Performance Measures:

Item-Staunton/Augusta J&D Court	CY2022
Juvenile Cases (new filings)	2,659
Adult Cases (new filings)	2,812
Hearings Held	Unavailable

Accomplishments:

- Continue to maintain staff
- Provide outstanding customer service to the public, as well as the state and local agency
- Extensive training to all staff members as most staff members are in new positions
- Ensure expungement process is completed to ensure all available space is saved for filing, so the cost can remain low and the need for additional filing space does not become an issue this fiscal year.

Contact Information:

Callie K. Bailey, Clerk

Location:

Staunton/Augusta County J&DR Court
6 E. Johnson St. 1st. Fl.
Staunton, VA 24401

Phone: (540) 245-5306 ext. 205

Fax: (540) 245-5349

E-mail: cbailey@vacourts.gov

**33030-JUVENILE DOMESTIC COURT
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
<u>1100 - SALARIES & WAGES</u>							
Salary Request 3% for each staff member	\$ 10,081	\$ 9,572	\$ 23,581	\$ 19,445	\$ 23,039	\$ 23,039	\$ -
Allowable under Code of Virginia							
Temporary scanning assistant	13,500	13,467					
*includes FICA	\$ 23,581	\$ 23,039					
<u>5203 - TELEPHONE SERVICES</u>							
Cost of land lines, fax	\$ 3,500	\$ -	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500	\$ -
<u>5501 - TRAVEL EXPENSES</u>							
For Judges and staff for education that is not paid by Supreme Court	\$ 400	\$ -	\$ 400	\$ 400	\$ 400	\$ 400	\$ -
<u>5801 - DUES & SUBSCRIPTIONS</u>							
Dues Judges National, State & District-these haven't been pd in years	\$ 750	\$ -	\$ 2,435	\$ 2,435	\$ 2,435	\$ 2,435	\$ -
Dues Clerks Association-these haven't been pd in years	750	-					
Lawyer's Weekly Subscription, Miscellaneous	389	-					
Lexis Nexis once yearly cost	365	-					
	\$ 2,254	\$ -					
<u>6001 - OFFICE SUPPLIES</u>							
Copy Machine Lease (Cannon including Supplies)	\$ -	\$ -	\$ 10,701	\$ 11,701	\$ 10,701	\$ 10,701	\$ -
Old Xerox Lease G7A000752	-	-					
Old Xerox Lease A2M651417	-	-					
Old Xerox Lease AE7165075	-	-					
Copy Machine Lease (Xerox including Supplies)							
B405dn 57/month (1,000 copies incl.) .01980/copy	684	-					
B8155 350/month(20,000 copies incl.) .01/copy	4,200	-					
B7030 106/month(1,000 copies incl) .0129/copy	1,272	-					
one time drop for copier							
Products for Judges, Case Updates, Handbook, Laws & Rules	1,000	-					
Miscellaneous Supplies	3,000	-					
Shredding services 45.40/ month	545	-					
	\$ 10,701	\$ -					

**33030-JUVENILE DOMESTIC COURT
BUDGET REQUEST**

	Detail	Detail	Original	Revised	Request	County Admin. Recommends	Difference	
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24		
8002 - FURNITURE & FIXTURES			\$ -	\$ 2,500	\$ -	\$ -	\$ -	
new cubicle	\$ -	\$ -						
	\$ -	\$ -						
			Department Total:	\$ 40,617	\$ 39,981	\$ 40,075	\$ 40,075	\$ -
			Payroll Total:	\$ -	\$ -	\$ -	\$ -	\$ -
			Grand Total:	\$ 40,617	\$ 39,981	\$ 40,075	\$ 40,075	\$ -

25TH District J&DR Court Services

Mission:

The Virginia Department of Juvenile Justice protects the public by preparing court-involved youth to be successful citizens.

Department Overview:

The 25th District Court Service Unit is a state agency which provides services to the Juvenile and Domestic Relations Court in seven (7) Counties and five (5) Cities, and covers a geographical area of 3,894 square miles. The main office for the Court Service Unit is located in Staunton, with branch offices in Covington, Fincastle, Lexington, and Waynesboro. In addition to being the Unit’s main office, the Staunton office provides services specifically to the Juvenile and Domestic Relations Court in Augusta County, Highland County and the City of Staunton.

The current programs are:

- Intake Services (Juvenile and Domestic Relations)
- Background Reports (Social History Investigations and Transfer Reports)
- Probation Supervision
- Parole Supervision
- Diversion

Strategic Goals and Objectives:

- To provide agency services
- To retain knowledgeable and skilled staff
- To reduce recidivism rates of Probationers and Parolees
- To reduce the length of probation supervision for low risk offenders
- To sustain staff proficiency in Evidence Based Practices

Budget Summary:

Item	FY2021- 2022 Expenditures	FY2022 - 2023 Adopted	FY2022 – 2023 Revised	FY2023 - 2024 Adopted	% Change from FY2023
Operating	\$5,135	\$4,436	\$5,552	\$4,800	8.2%

*Increase in operating due to an increase in telephone services.

Contact Information:

Sandra D. Crawford, Director

Location: 25th District Court Service Unit

6 East Johnson St., 3rd Floor

Staunton, VA 24402

Phone: (540) 245-5315 x 123

E-mail: Sandra.Crawford@djj.virginia.gov

**33040-COURT SERVICES
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
<u>5203 - TELEPHONE SERVICES</u>			\$ 4,436	\$ 4,572	\$ 4,800	\$ 4,800	\$ -
Treasurer of VA	\$ 660	\$ -					
Switchboard	300	-					
Verizon	2,988	-					
Cost of office lines, fax, repairs	-	-					
Cell phone-Supervisor	492	-					
	<u>\$ 4,440</u>	<u>\$ -</u>					
<u>8002 - FURNITURE & FIXTURES</u>			\$ -	\$ 980	\$ 980	\$ -	\$ 980.00
2 office chairs @ \$500	\$ -	\$ -					moved to revised
3 office chairs @ \$750 FY 16-17	-	-					
17 mini blinds @ 170 FY 16-17	-	-					
2 chairs (clerical)@ \$500 FY17-18	-	-					
1 office chair new hire@\$250 FY19-20	-	-					
	<u>\$ -</u>	<u>\$ -</u>					
Department Total:			\$ 4,436	\$ 5,552	\$ 5,780	\$ 4,800	\$ 980
Payroll Total:			\$ -	\$ -	\$ -	\$ -	\$ -
Grand Total:			<u>\$ 4,436</u>	<u>\$ 5,552</u>	<u>\$ 5,780</u>	<u>\$ 4,800</u>	<u>\$ 980</u>

Juvenile & Probation

Department Overview:

This section of the budget is comprised of County contributions to entities that provide probation and incarceration services on behalf of the County. Contributions fund preventive and operating expenditures for the services.

Office on Youth: The mission of the Central Shenandoah Valley Office on Youth is to develop positive connections between youth, their families, and communities to build a strong foundation for a successful future. The Office provides programs for juvenile offenders, parental support, substance abuse prevention, suspended and expelled youth, teen pregnancy prevention, and youth employment. The Cities of Staunton and Waynesboro participate in the Office with Augusta County.

Shenandoah Valley Juvenile Center: The Center is a regional facility providing for the temporary care and supervision of juvenile offenders detained or sentenced by order of the Court. Established in 1967 by a commission of Harrisonburg, Lexington, Staunton and Waynesboro, the Center was expanded in 1972 to include Augusta, Rockingham and again in 2011 to include Rockbridge. Localities fund the proportionate share of operating and capital costs according to the total number of detention days utilized in the preceding three calendar years. The assessment percentage for Augusta County in FY24 is 22.18%, percentage for FY23 was 13.72%.

Middle River Regional Jail: The Cities of Staunton and Waynesboro and the County of Augusta entered into a service agreement dated June 25, 2001, to operate a regional jail facility. The County has three representatives on the Authority, which approves an annual budget. Localities fund the proportionate share of operating and capital costs according to the total number of inmate days utilized in the preceding three calendar years. Rockingham and Harrisonburg joined the regional jail as members on July 1, 2015. The County’s contribution for FY24 is 37.6% for operating and debt service, 2.1% higher than FY23 at 35.5%. Augusta County’s annual contribution for capital expenditures and operating expenditures is partially funded through savings within the capital improvement fund.

SAW Range: The County of Augusta and Cities of Staunton and Waynesboro operate a regional firing range. The Range consists of a target range, classroom and obstacle course that allow for training of public safety personnel. The capital and maintenance expenditures for the facility are split equally in accordance with a memorandum of understanding. For FY24 the local contributions are for maintenance and continued capital upgrades for the target system. The facility is rented to outside agencies as long as there are open dates for use.

Budget Summary:

Item	FY2021- 2022 Expenditures	FY2022 - 2023 Adopted	FY2022 – 2023 Revised	FY2023 - 2024 Adopted	% Change from FY2023
Operating	\$4,447,290	\$2,846,265	\$5,405,413	\$2,928,620	3%

*Funding for FY24 continues the practice of using reserves to fund MRRJ operating costs.

**33050-JUVENILE PROBATION
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
6015 - OFFICE ON YOUTH			\$ 155,880	\$ 155,880	\$ 169,218	\$ 169,218	\$ -
Contribution to regional Office on Youth							8.5% increase
7001 - DETENTION HOME			\$ 108,799	\$ 108,799	\$ 329,861	\$ 329,861	\$ -
Contribution to Shenandoah Valley	<u>FY23</u>	<u>FY24</u>					
Juvenile Detention Home	13.72%	22.18%	\$ 108,799	\$ 329,861			
Annual capital contribution			-	-			
(paid from escrow)							
Debt pd off spring 2020							
The FY24 utilizes 35% of SVJDC reserves			\$ 108,799	\$ 329,861			
7002 - MIDDLE RIVER REGIONAL JAIL			\$ 2,571,586	\$ 5,130,734	\$ 5,419,541	\$ 2,419,541	\$ 3,000,000
Contribution for operations & debt	<u>FY23</u>	<u>FY24</u>					use of reserves
Contribution for debt service	35.50%	37.60%	\$ 5,130,734	\$ 5,419,541			
Amendment			\$ -	\$ -			
Amount funded from escrow-debt only			\$ -	\$ -			
Amount funded from 2/3 of							
annual buy-in loan payment			\$ -	\$ (564,124)			
Use of reserves saved in escrow			\$ -	\$ (2,435,876)			
One half debt payment from escrow			\$ -	\$ -			
General fund obligation			\$ 5,130,734	\$ 2,419,541			
7004 - SAW FIRING RANGE			\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ -
Contribution to maintenance of							
regional firing range (25%)			\$ 2,000	\$ 2,000			
Capital request for upgrade of							
target software (out of maintenance)			8,000	8,000			
			\$ 10,000	\$ 10,000			
Department Total:			\$ 2,846,265	\$ 5,405,413	\$ 5,928,620	\$ 2,928,620	\$ 3,000,000
Payroll Total:			\$ -	\$ -	\$ -	\$ -	\$ -
Grand Total:			\$ 2,846,265	\$ 5,405,413	\$ 5,928,620	\$ 2,928,620	\$ 3,000,000

FY24 continues to use reserves to fund MRRJ
operating costs.

Animal Control

Mission:

It is the mission of the Animal Control Department to provide quality leadership in the animal control field through consistent professionalism, humane law enforcement, and dedication to improved levels of training. Our objective shall be to educate the public and then enforce.

Department Overview:

Augusta County Animal Control continues to respond to steady citizen requests to handle animal situations. Include is health and welfare check on animals that are known concern and from complaints received. The Department continues to support the County Sheriff’s Office and Virginia State Police with animal related problems. Animal Control Officers also euthanize deer and other wildlife when requested by the Department of Game & Inland fisheries. In addition we euthanize and hold animals for Staunton/Augusta Health Dept. that are the result of animal bites and rabies exposure concerns. All Health Department animal calls on weekends, nights and holidays are handled by Animal Control.

Strategic Goals and Objectives:

- Serve the citizens of Augusta County through to the best of staff’s ability and to enforce regulations where appropriate.
- Collaborate with the Augusta County Sheriff’s Office, Staunton and Waynesboro’s Animal Control Officers and the Shenandoah Valley Animal Services Center.
- Educate citizens concerning animal welfare and of the laws and regulations.
- Review and revise Augusta County Animal Control Ordinance (Chapter 5 Augusta County Ord.) as needed.

Budget Summary:

Item	FY2021- 2022 Expenditures	FY2022 - 2023 Adopted	FY2022 – 2023 Revised	FY2023 - 2024 Adopted	% Change from FY2023
Personnel	\$173,209	\$198,805	\$210,804	\$226,117	13.7%
Operating	\$307,253	\$369,011	589,755	540,070	46.4%
Total	\$480,462	\$567,816	\$800,559	\$766,187	34.9%

*Increases in operating is due to increased cost for operating the Shenandoah Valley Animal Service Center.

Service and Performance Measures:

Item	2020 Actual	2021 Actual	2022 Actual
Number of Calls Received (from CADD)	2589	2854	2375
Number of After-Hours Calls Received	269	112	198
Animals Received – surrenders, strays, seized (dogs & cats only)	396	316	945
Educational Events	0	2	2
Court Cases (Cruelty, dangerous dogs, etc.)	9	3	12
Registered Dangerous Dogs	6	6	2
Livestock Claims	\$544	\$55	\$30
Kennel Inspections	35	35	10*
Running at Large Violations	267	180	78
No County License Violations	267	182	74
No Rabies Vaccinations	267	180	140
Number of summons issued (civil and criminal)	136	138	125

Fines Collected for Running-At Large	\$3,150	\$2,150	1950
Fees Collected for No Tags	\$1,120	\$7,700	740
Fees Collected for Pick-Up	\$2,680	\$1,820	1740
Fees Collected for Impoundment	\$4,175	\$3,240	\$4,590
Fines Collected for No Rabies Vaccination	\$2,025	\$1,500	\$1,400
Restitution from Court (TR414 Co#121)	\$4,064	\$540	9,098
Veterinarian Fees Collected	\$383	0	\$469

*Community Development requested inspection. Less inspections made on kennels due to lack of officers.

Accomplishments:

- Continue pursuing compliance of unlicensed dogs, as they are made known to the Animal Control Department from the Treasurer’s Office. Includes letters to dog owners with no dog tags or rabies certificate. The first letter sent is a reminder that dog tags are needed. The second letter is a violation letter. Approximately 3,100 first notice letters and 1,100 violation letters are sent per year.

Item	2020	2021	2022
# Dog Tags Sold	3,961	2,612	2,495
# Kennel Tags Sold*	85	80	82
Dog/Kennel Tag - Revenue	\$45,507	\$34,570	\$33,221
Dog Tag Violations - Revenue	\$15,468	\$11,650	11,769
Total Revenue	\$60,975	\$46,220	\$44,990

*Kennels may include 20 dogs tags sold. This is not included in the data.

- Dwight Strickler elected to Virginia Animal Control Association Board of Directors. Term 2021 – 2023.
- Maintain 20’ disaster trailer to use for animal sheltering as part of the Emergency Operation Plan. This unit is jointly owned by Staunton, Waynesboro and Augusta County and stored in the warehouse at the Government Center in Verona.
- Assists the Sheriff’s Office as needed on animal related events.
- Officers complete semi-annual gun qualification with the Augusta County Sheriff’s Office.
- Complete annual surveys as required by the Virginia.
- Maintain Dangerous Dog Registry as required by Law.
- The County’s database is maintained of all calls received.
- Continue public outreach and education.
- Maintain records through ECC’s CADD versus Microsoft Access.
- Deployed animal control disaster trailer for rescue van accident on the interstate in summer 2022. Provided care to 42 animals at the Augusta County Government Center from approximately one week because of pending court action which was dismissed.
- Assisted administration with fiscal agent duties as needed for animal shelter.
- Attended Donuts with Deputies and a 4-H event for education purposes.

Contact Information: Candy Hensley, Assistant to the County Administrator
Dwight Strickler, Animal Control Supervisor

Location: Augusta County Government Center
18 Government Center Lane
PO Box 590
Verona, VA 24482

Phone: (540) 245-5635

E-mail: animalcontrol@co.augusta.va.us

**35010-ANIMAL CONTROL
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	FY 22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
<u>3110 - VET BILLS</u>			\$ 4,200	\$ 14,466	\$ 9,000	\$ 7,000	\$ 2,000
Veterinarian care, euthanasia, necropsy, etc. - spent thus far	\$ 5,566.37	\$ -					general cut
Remaining FY 22-23 Year	5,000						
1/17/2023 - 13 cat necropsies being preformed	3,900						
	<u>\$ 14,466</u>	<u>\$ 9,000</u>					
Plan for rabies Dog/Tag Clinic in new facility							
<u>3120 - PHYSICALS</u>	\$ 165	\$ 165	\$ 165	\$ 165	\$ 165	\$ 165	\$ -
Immunization Fees (titer vaccinations) or new hires							
Titer checks and shots for new employee - \$165 ea new employee							
<u>5201- POSTAL SERVICES</u>	\$ 350	\$ 350	\$ 350	\$ 350	\$ 350	\$ 350	\$ -
For 2nd notice delinquent letters by Treasurer's Office and Misc. items							
<u>5203 - TELEPHONE SERVICES</u>			\$ 3,732	\$ 5,469	\$ 3,817	\$ 3,817	\$ -
Expenditure as of 11/30/2022	\$ 1,409	\$ -					
Remaining expenditure	2,323						
Caroline Digital Landline		610					
Switchboard - \$30 previously budgeted		30					
3 cell phones - \$40/month		1,440					
SHI International - net motion software annual license (\$99 ea)	297	297					
Wireless air card Monthly Rate - \$40/laptop/month	1,440	1,440					
	<u>\$ 5,469</u>	<u>\$ 3,817</u>					
<u>5305 - MOTOR VEHICLE INSURANCE</u>	\$ 2,225	\$ 2,225	\$ 1,700	\$ 2,224	\$ 2,225	\$ 2,225	\$ -
3 vehicles							
<u>5501 - TRAVEL EXPENSES</u>			\$ 4,610	\$ 10,292	\$ 1,870	\$ 1,870	\$ -
Expenditure as of 12/8/2022	\$ 4,067.00	\$ -					
*Primarily new hire training costs							
1 Person - State Animal Control Conference - 15 CE Pts	400	400					
Hotel 3 days - \$135 per day for FY24	370	405					
Meals \$60/day for FY24	150	180					
*1 Person - State Animal Control Conference -VACA Board member	-	-					
Meals for VACA Board member not paid by VACA	-	100					
ACO Basic Training for new hires	500						
Meals for Basic Training - \$60/day X 19 days for FY24	1,140						

**35010-ANIMAL CONTROL
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	FY 22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
Hotel for Basic Training - \$135 x 19 days for FY24	2,565						
Tranquilizer gun training/certification - June 13 - 14, 2023 Fredericksburg	900						
Hotel 3 days - \$135 per day		405					
Meals \$60/day		180					
Misc. training	200	200					
	<u>\$ 10,292</u>	<u>\$ 1,870</u>					
* No fee on conference - MOU on trailer rental at Gov't Ctr							
<u>5684 - ANIMAL SERVICES CENTER OPERATIONS</u>			\$ 330,698	\$ 521,210	\$ 483,155	\$ 506,423	\$ (23,268)
Contribution for operations of regional Shenandoah Valley Animal Services Center (Based on annual intake per jurisdiction)				this includes last qtr FY22		used budget dated 2.28.23	
<u>5801 - DUES AND SUBSCRIPTIONS</u>			\$ -	\$ 105	\$ 105	\$ 105	\$ -
VACA membership dues - \$35 ea.	\$ 105	\$ 105					
<u>5802 - LIVESTOCK & FOWL CLAIMS</u>			\$ 500	\$ 1,000	\$ 1,000	\$ 500	\$ 500
Expenditure as of 11/30/2022	\$ 30	\$ -					general cut
Remaining potential expenditure	970						
	<u>\$ 1,000</u>	<u>\$ 1,000</u>					
Payment to citizens whose animals are destroyed by a dog. This amount fluctuates based on activity within the County.							
<u>6001 - OFFICE SUPPLIES</u>			\$ 2,000	\$ 2,751	\$ 1,400	\$ 1,400	\$ -
Expenditure as of 11/30/2022	\$ 1,251	\$ -					
Give aways for educational events	200	400					
General supplies - paper, toner, batteries, etc.	200	500					
Custody forms, etc. (County's portion)	500	500					
2 desk scanners (one existing) - \$300 ea	600	-					
	<u>\$ 2,751</u>	<u>\$ 1,400</u>					
<u>6008 - MOTOR VEHICLE FUEL</u>			\$ 7,000	\$ 9,122	\$ 10,000	\$ 10,000	\$ -
Fuel for three vehicles	\$ 4,561						
Remaining FY 22-23 Year	4,561						
	<u>\$ 9,122</u>	<u>\$ 10,000</u>					
<u>6009 - MOTOR VEHICLE MAINT & SUPPLIES</u>			\$ 6,130	\$ 4,790	\$ 3,700	\$ 1,700	\$ 2,000
Expenditure as of 11/30/2022	\$ 2,810	\$ -					cut wrap for new truck s/b Capital
Garage - engine, brakes, lighting, communications, etc.	500	1,000					

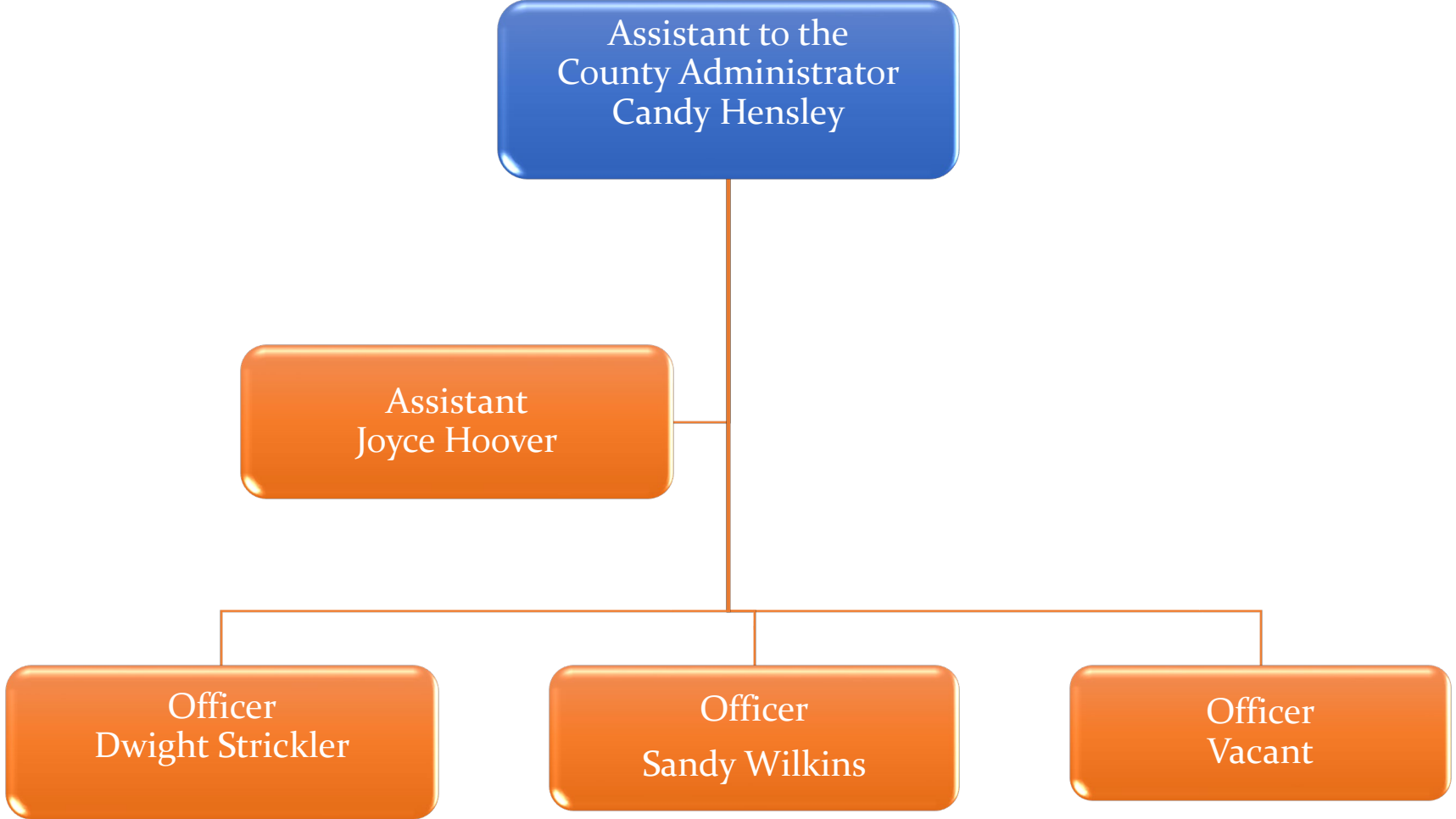
**35010-ANIMAL CONTROL
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	FY 22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
Oil changes	250	500					
Car Wash	130	200					
Camper top back glass	500						
Portable heaters for truck bed for animals - 3 @ \$200 ea. (code)	600						
Vehicle Wrap - New Truck		2,000					
	<u>\$ 4,790</u>	<u>\$ 3,700</u>					
<u>6011 - WEARING APPAREL</u>			\$ 1,200	\$ 2,984	\$ 1,200	\$ 1,200	\$ -
Expenditure as of 12/30/2022	\$ 1,284	\$ -					
*Primarily for now hire uniform supplies (Sandy)							
Remaining uniform supplies for new hire (Sandy)	100						
Uniforms, boots, all weather gear for new hire - \$1200 ea.	1,200						
Uniforms - Dwight	400						
Uniforms and boots for three officers		1,200					
	<u>\$ 2,984</u>	<u>\$ 1,200</u>					
<u>6030 - DMV ANIMAL FRIENDLY PLATES</u>			\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ -
Tax deductible contributions from:							
State income taxes / DMV animal tag sales							
Offset by revenue from the State							
Revenue passed through to Animal Services Center							
<u>8001 - EQUIPMENT</u>			\$ 4,726	\$ 11,427	\$ 1,315	\$ 1,315	\$ -
Expenditure as of 11/30/2022	\$ 5,945	\$ -					
Repair and replace traps and equip., etc.	500	500					
Equipment such as snare poles, gloves, cages, etc.	100	400					
Ammunition - Qualifying primarily - pistol & rifle		350					
Tranquilizer gun (approved FY22-23)	730						
Ballistic vest replacement - Strickler	1,144						
Ballistic Vest Replacement - Wilkins - new employee	1,144						
Ballistic vest - New Officer (price increasing)	1,800						
Phone case - New Officer	-	65					
	<u>\$ 11,363</u>	<u>\$ 1,315</u>					

**35010-ANIMAL CONTROL
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	FY 22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
8002 - FURNITURE & FIXTURES			\$ -	\$ 1,400	\$ 3,850	\$ -	\$ 3,850
New Desks - L desk & hutch -Dwight	\$ 1,400	\$ -					cut furniture
New Desk - 2 officers - new office area		2,000					
2 file cabinets - new office area		550					
Break table - new office area/4 chairs		1,300					
	\$ 1,400	\$ 3,850					
Department Total:			\$ 369,011	\$ 589,755	\$ 525,152	\$ 540,070	\$ (18,768)
Payroll Total:			\$ 198,805	\$ 210,804	\$ 228,025	\$ 226,117	\$ 1,908
Grand Total:			\$ 567,816	\$ 800,559	\$ 753,177	\$ 766,187	\$ (16,860)

Animal Control Organizational Chart



Emergency Management

The office of Emergency Management is responsible for professional and technical administrative work relating to the development and maintenance of the Regional Operation Plan, and Hazmat/Sara Title III plans for Staunton, Augusta County, Waynesboro, and (SAW) Region. In addition, responsibilities include coordination of disaster preparedness, emergency operations center manager, training and development of departments, volunteer organizations, and citizens from those jurisdictions which are responsible for responding to natural or man-made emergencies; coordinating recovery and mitigation for citizens and local governments due to hazardous material incidents, pandemics (COVID-19), man-made or natural disasters.

Mission

The mission of the Office of Emergency Management is to have an all-hazards approach to provide a safe, secure, and resilient community to the citizens of Augusta County through fostering the emergency management mission of mitigating against, preparing for, responding to, and recovering from emergencies to support the County of Augusta's mission.

Department Overview

The office of Emergency Management provides emergency management services for Augusta County. The significant areas of focus include emergency management planning and policy; building a countywide emergency training and exercise program; public preparedness, awareness, and education; providing guidance to enhance the response and recovery capabilities. The office of Emergency Management is dedicated to the prevention of, preparing for, responding to, recovering from, and mitigating new and challenging threats.

The office of Emergency Management develops a vision and direction to provide the knowledge, skills, and ability to be a subject matter expert in the field of emergency management. The office of Emergency Management develops, reviews, and coordinates emergency management programs to meet the County's needs to ensure a state of readiness. The plan is managed, developed, and updated based on an all-hazards approach to emergency management.

The office of Emergency Management will act as the liaison to county, regional, state, volunteer, and private partners in order to prepare for, effectively respond to, and quickly recover from significant emergencies. Through providing an operational framework for county and partnering agencies when responding to an emergency in Augusta County.

The office of Emergency Management works with many partners to develop and maintain the Emergency Operation Plan and other functions. Some of the key partners that the office of Emergency Management partners with are the Staunton-Augusta-Waynesboro (SAW) region, Central Shenandoah Planning Commission (CSPDC), Virginia Department of Health (VDH), Virginia Department of Emergency Management (VDEM), and the Department of Environmental Quality (DEQ), along with other government, civic, and private partners.

Strategic Goals and Objectives:

- Expected to plan, develop, implement and administer county-wide policies and programs related to emergency management; measure program effectiveness and recommend enhancements and improvements to the county’s Emergency Management Plan to achieve a high level of preparedness and response capability to risks likely to impact the community.
- Collaborate with other officials to prepare and analyze damage assessments following disasters or emergencies
- Keep informed of federal, state, and local regulations affecting emergency plans and ensure that plans adhere to those regulations
- Train local departments and groups in preparations of long-term plans that are compatible with federal and state plans
- Propose alteration of emergency response procedures based on the regulatory changes, technological changes, or knowledge gained from outcomes of previous emergency situations
- Keep informed of activities or changes that could affect the likelihood of an emergency and those that could affect response efforts and details of plan implementation.
- Review emergency plans of individual organizations to ensure their adequacy.
- Keep emergency contacts and information up to date
- Coordinate disaster response or crisis management activities, such as evacuations, opening shelters, helping facilities develop emergency operation plans, and implementing special needs plans and programs
- Consult with officials of local and area governments, schools, and other institutions to determine their needs and capabilities in the event of a natural disaster or another emergency.
- Apply for federal funding for emergency management-related needs and administer and report the progress of grants
- Assist with duties related to emergency service and public safety.
- Assist Health Department with COVID-19 response: testing, vaccines, planning, and prevention
- Administers public education training programs to outside organizations, agencies, and entities
- Build a strong whole-community approach to Emergency Management by developing social media presents and attending community events.

Budget Summary

Item	FY2021- 2022 Expenditures	FY2022 - 2023 Adopted	FY2022 – 2023 Revised	FY2023 - 2024 Adopted	% Change from FY2023
Personnel	\$42,319	\$87,401	\$87,225	\$88,255	57.4%
Operating	43,093	12,091	18,752	19,030	1.0%
Total	\$85,412	\$99,492	\$105,977	\$107,285	7.8%

*Changes in operating are due to the addition of contract services for CODE RED, this software was previously paid out of the IT operating budget. Other changes include expenses for employee education and training material and public education and awareness training material.

In FY2023, the Department of Emergency Management completed its first full year as a standalone department within the public safety group.

In FY2023, the Department of Emergency Management added 247 new subscribers to the county’s emergency notification system, “CodeRed.” CodeRed was promoted in community outreach presentations by the public safety group, social media platforms, and printed county publications. Implementing and constructing a robust emergency notification system is important to the whole community approach to emergency management. The

goal for next year is to have 400 new subscribers to the CodeRed emergency notification system. The office of Emergency Management will continue to strive to grow the subscribers to the emergency notification system while looking at and developing different ways to communicate with the community.

Knowledge is power, and the Department of Emergency Management has strived to educate county employees and volunteers over the last year. The CSPDC, in conjunction with the SAW region, has restarted the CERT training program with one course already completed and two more scheduled. The public safety group has committed to educating and training county staff on updated emergency action plans. Augusta County School Board staff, teachers, and school staff received training on these updates before the start of the school 2022-2023 school year. 159 Augusta County Government Center staff participated in this training as well. This training was conducted as a joint effort with Augusta County Sheriff's Office and Augusta County Fire and Rescue. This department's goal is to continue offering training and educational opportunities that focus on building a strong and resilient government by following emergency management's core principles.

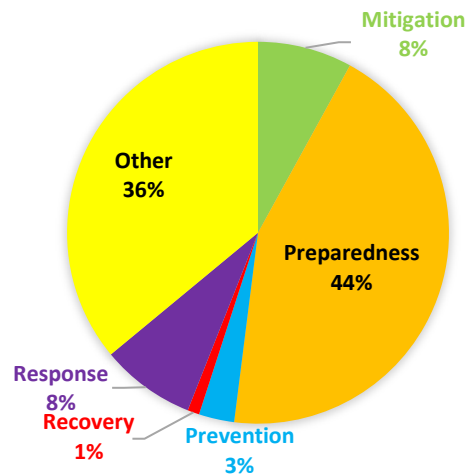
A core function of emergency management is to help plan and develop incident action plans for special events. Along with the public safety team, we have developed three full incident action plans for special events held in the county. The goal for this next year is to create a set of guidelines to help develop these preparedness documents for the significant events held in Augusta County.

Indicator	Calendar Year 2022 Actual	Calendar Year 2023 Estimate
County and Volunteers that received emergency operations training	159	250
New CodeRed Members (Countywide alerting system)	247	400
Number of Businesses assisted with Emergency Operations Planning.	13	20
Incident action plans developed for significant events	3	10

Steps of Emergency Management allocation of time:

- **Prevention**- Actions that are taken to avoid an incident.
- **Mitigation**- Reducing the chance and severity of a disaster occurring again.
- **Preparedness**-Steps to increase the community’s ability to respond and recover from a disaster.
- **Response**- Actions taken immediately before, during, and immediately after a disaster.
- **Recovery**- Actions taken to return the community to normal or near-normal conditions.
- **Other**- Represents meetings, daily functions, and other tasks that relate to Emergency Management but do not fit the above categories.

PERCENTAGE OF ALLOCATED TIME



Accomplishments:

- The Office of Emergency Management completed its first full year.
- Prevention, response, and recovery to the COVID-19 pandemic: Through testing and vaccination clinics and tracking surge numbers and status, this was done in conjunction with VDH and the SAW surge task force.
- Finished first draft and training of the new Emergency Response Guide for government facilities.
- Responded to and managed several emergencies with assistance from local and state partners.
- The Emergency Management Coordinator completed several certifications this year. (FEMA National Emergency Management Basic Academy, FFA Remote Pilots license, and FCC Amateur Radio License.)

Major Events in Emergency Management

- 2 state of emergencies
- 5 Weather Warnings
- 1 major hazmat call

Contact Information:

Patrick L. Lam, Emergency Management Coordinator

Location: Augusta County Government Center
18 Government Center Lane
P.O. Box 590
Verona, VA 24482

Phone: (540) 245-5408

E-mails: plam@co.augusta.va.us.us

**35050-EMERGENCY MANAGEMENT
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
<u>3320- CONTRACT SERVICES</u>			\$ -	\$ 3,850	\$ 3,850	\$ 3,850	\$ -
Crisis Go	\$ 3,850	\$ 3,850					
	\$ 3,850	\$ 3,850					
<u>5203 - TELEPHONE SERVICES</u>			\$ 762	\$ 762	\$ 838	\$ 762	\$ 76
Landline	\$ 162	\$ 162					cut to actual
Cell phone	\$ 600	\$ 600					
	\$ 762	\$ 762					
<u>5305 - MOTOR VEHICLE INSURANCE</u>			\$ 498	\$ 556	\$ 601	\$ 601	\$ -
Insurance	\$ 556	\$ 556					
	\$ 556	\$ 556					
<u>5501 - TRAVEL EXPENSES</u>			\$ 2,350	\$ 340	\$ 2,350	\$ 2,000	\$ 350
Travel	\$ 2,000	\$ 2,000					general cut
Virgina Emergency Management Association Symposium	350	350					
	\$ 2,350	\$ 2,350					
<u>5801 - DUES & SUBSCRIPTIONS</u>			\$ 1,225	\$ 1,225	\$ 1,480	\$ 1,480	\$ -
Virgina Emergency Management Association (VEMA)	\$ 75	\$ 125					
weatherTap	70	95					
National Emergency Management Association (NEMA)	240	250					
Zoom	240	240					
Visio Pro	-	170					
Adobe Creative Cloud	600	600					
	\$ 1,225	\$ 1,480					
<u>6001 - OFFICE SUPPLIES</u>			\$ 1,061	\$ 1,061	\$ 2,411	\$ 2,000	\$ 411
Printer Cartridges / Copier	\$ 111	\$ 233					general cut
Paper	100	100					
Miscellaneous	600	800					
Medical Supplies for office and command vehicle	250	1,278					
	\$ 1,061	\$ 2,411					
<u>6008 - VEHICLE & POWER EQUIPMENT FUEL</u>			\$ 2,000	\$ 2,225	\$ 2,450	\$ 2,450	\$ -
Vehicle Fuel	\$ 2,000	\$ 2,450					
	\$ 2,000	\$ 2,450					
<u>6009 - MOTOR VEHICLE MAINTENANCE & SUPPLIES</u>			\$ 195	\$ 267	\$ 187	\$ 187	\$ -
Oil Changes	\$ 100	\$ 165					
State Inspection	20	22					

**35050-EMERGENCY MANAGEMENT
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
Radio Maintenance	147	-					
	\$ 267	\$ 187					
<u>6011 - WEARING APPAREL</u>			\$ 1,000	\$ 1,000	\$ 200	\$ 200	\$ -
Apparel	\$ 320	\$ 200					
Jacket	250	-					
Boots	292	-					
Hardhat/Helmet	313	-					
	\$ 1,175	\$ 200					
<u>6013 EDUCATION & TRAINING</u>			\$ 2,000	\$ 2,000	\$ 4,000	\$ 3,000	\$ 1,000
Training for county employees	\$ 2,000	\$ 2,000					general cut
	\$ 2,000	\$ 2,000					
<u>6014 PUBLIC EDUCATION AND AWARENESS</u>			\$ -	\$ -	\$ 2,000	\$ 1,500	\$ 500
Public Education and Awareness	\$ -	\$ 2,000					general cut
	\$ -	\$ 2,000					
<u>6015 EMERGENCY MANAGEMENT</u>			\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ -
Emergency Management	\$ 1,000	\$ -					
	\$ 1,000	\$ -					
<u>8001 - EQUIPMENT</u>			\$ -	\$ 4,466	\$ 6,944	\$ -	\$ 6,944
Equipment	\$ -	\$ -					
Computer	4,070	600					
Ham Radio	-	6,344					
	\$ 4,070	\$ 6,944					
<u>8002 - FURNITURE & FIXTURES</u>			\$ -	\$ -	\$ -	\$ -	\$ -
Furniture & Fixtures	\$ -	\$ -					
	\$ -	\$ -					
Department Total:			\$ 12,091	\$ 18,752	\$ 28,311	\$ 19,030	\$ 9,281
Payroll Total:			\$ 87,401	\$ 87,225	\$ 88,891	\$ 88,255	\$ 636
Grand Total:			\$ 99,492	\$ 105,977	\$ 117,202	\$ 107,285	\$ 9,917

Emergency Management Organizational Chart



Augusta County
Fiscal Year 2023-2024
Departmental Budgets by Function
Public Works

Department	FY2021– 2022	FY2022 - 2023	FY2022 – 2023	FY2023 - 2024	% Change from FY2023
	Actual	Adopted	Revised	Adopted	
Highway & Roads	\$ 20,980	\$ 20,000	\$ 20,000	\$ 20,000	0%
Street Lights	117,473	121,000	121,000	121,000	0%
Sanitation & Waste Removal	2,398,966	2,388,530	2,450,423	2,630,274	10%
Recycling Program	153,008	158,600	172,900	176,300	11%
Facilities Management	2,234,260	2,245,021	2,284,642	2,225,311	-1%
Total Public Works	\$ 4,924,687	\$ 4,933,151	\$ 5,048,965	\$ 5,172,885	5%



Facilities Management

(Includes: Highways & Roads, Street Lights, Sanitation and Waste, Recycling and Maintenance of Buildings and Grounds)

Mission Statement:

To provide safe, secure, and well maintained buildings and grounds for the residents, employees, and visitors of Augusta County in a professional, responsible, and safe manner.

Goals and Objectives:

To safely, and efficiently maintain County properties, equipment and assets to provide a safe, clean and hazard free environment for our residents, employees and visitors by use of preventive maintenance, and providing quality customer service.

Department Overview:

The Facilities Management Department is responsible for the maintenance and upkeep of all County owned Properties. There currently 45 employees in the Department, 31 of which are part-time employees, and 14 full time employees. 22 of those part time employees are employed as Solid Waste Site Caretakers with one Coordinator, seven work in the Grounds Maintenance area, four of which are seasonal employees. There is one part time Sign Technician. The remaining full time employees are split between Building Maintenance (4), Grounds Maintenance (4), Custodial (4), one full time Maintenance Worker / Sign Technician, and one full time Director. The Department reports to The Assistant County Administrator.

Tasks:

- Building, electrical, mechanical and plumbing repairs, as well as preventative maintenance performed by staff and contract agreement.
- Remodeling projects utilizing staff to complete projects from painting, to concrete pouring, general remodeling work, landscaping, and easement maintenance.
- Grounds keeping aspect of each facility, this can include mowing, trimming, mulching, tree and shrub trimming, ballfield maintenance, landscaping, and general upkeep and maintenance of the grounds through staff and contract agreements.
- Janitorial/Custodial duties by the use of staff, and contract agreements.
- Maintain ten solid waste and 9 recycling sites located throughout the County.
- The Department makes professional signs for all County Departments and buildings.
- Create and maintain street signs throughout the County.
- Maintenance of County owned easements which includes mowing and debris management.
- Snow removal at County owned properties by the use of staff, and contract agreements.

Properties Include:

-Government Buildings-

The Government Center Complex, and extensions, DSS Building, District Courts Building, Circuit Courthouse, OSHA Building, Sheriffs Department.

-Fire and Rescue Buildings-

Fire and Rescue Burn Building, Company 10 Fire Department, Company 25 Riverheads Fire Department, Company 11 Preston L. Yancey Fire Department, Rescue 16 Craigsville-Augusta Springs First Aid Crew.

-Parks and Recreation-

Natural Chimneys Campground and Pool, Stuarts Draft Park and Pool, Augusta Springs Park, Crimora Park, Mill Place Industrial Park Walking Trail, Deerfield Park Community Center, and Dooms Crossing boat landing.

-Libraries-

Fishersville Library, Churchville Library, and Deerfield Library and Community Center.

-Surplus School Properties-

Old School Board Office Buildings, Verona Elementary School

-Property Leases-

Berry Farm, Mill Place Industrial Park, Buffalo Gap House,

-Other Properties-

Gochenhour Property, Grandma Moses Property, Zapton House, Shenandoah Valley Animal Service Center and County owned easements

-Solid Waste Disposal Sites –

Mt. Solon, Mt. Sidney, New Hope, Crimora, Verona, Churchville, Sherando, Greenville, Augusta Springs, Deerfield

Budget Summary:

Highways & Roads:

Item	FY2021- 2022 Expenditures	FY2022 - 2023 Adopted	FY2022 – 2023 Revised	FY2023 - 2024 Adopted	% Change from FY2023
Operating	\$20,980	\$20,000	\$20,000	\$20,000	0.0%

Street Lights:

Item	FY2021- 2022 Expenditures	FY2022 - 2023 Adopted	FY2022 – 2023 Revised	FY2023 - 2024 Adopted	% Change from FY2023
Operating	\$117,473	\$121,000	\$121,000	\$121,000	0.0%

Sanitation & Waste Removal:

Item	FY2021- 2022 Expenditures	FY2022 - 2023 Adopted	FY2022 – 2023 Revised	FY2023 - 2024 Adopted	% Change from FY2023
Personnel	\$335,722	\$335,691	\$347,034	\$380,380	13.3%
Operating	2,063,244	2,052,839	2,103,389	2,249,894	9.6%
Total	\$2,398,966	\$2,388,530	\$2,450,423	\$2,630,274	10.1%

*Increase in personnel is due to a 3% COLA effective 1/1/2023 and adding caretakers to the New Hope site, which was previously handled by the New Hope Ruritan Club. Operating costs are due to increases in landfill operating costs and a new hauling contract.

Recycling:

Item	FY2021- 2022 Expenditures	FY2022 - 2023 Adopted	FY2022 – 2023 Revised	FY2023 - 2024 Adopted	% Change from FY2023
Operating	\$153,008	\$158,600	\$172,900	\$176,300	11.2%

*Increase in operating is due to a new hauling contract.

Maintenance:

Item	FY2021- 2022 Expenditures	FY2022 - 2023 Adopted	FY2022 – 2023 Revised	FY2023 - 2024 Adopted	% Change from FY2023
Personnel	\$996,937	\$1,035,121	\$1,001,206	\$1,042,911	0.8%
Operating	1,237,323	1,209,900	1,283,436	1,182,400	-2.3%
Total	\$2,234,260	\$2,245,021	\$2,284,642	\$2,225,311	-0.9%

. *reduction in operating expenses is related to ceasing additional COVID cleaning at the Government Center.

Service and Performance Measures:

	CY 20	CY 21	CY 22	CY 23
Number of compactor/recycling sites provided & maintained	10	10	10	10
Preventive Maintenance Contracts	6	6	6	6
Buildings Maintained	19	22	22	22
Fleet Vehicles Maintained	15	16	16	16
Pools Maintained	2	2	2	2
Parks / Trails Maintained	6	6	6	6
Signs: Road Work	387	309	234	181
New Blades Made	336	241	217	182
New In House Signs	428	84	222	252

Accomplishments:

General

- Performed general and preventive maintenance for County owned Facilities by use of staff, and contract agreements with zero injuries.
- Maintained County owned parks by use of staff, and contract agreements with zero injuries.
- Required employees to participate in OSHA certified safety training programs. The employees have been very attentive, and have gained a plethora of knowledge from the classes. These classes are ongoing, and will be a requirement going forward for OSHA compliance.
- Have establish Safety Data Sheet database as required by OSHA guidelines.
- Provided solid waste disposal and recycling for the citizens of Augusta County.
- Maintained Fire Extinguishers at all County properties as required by NFPA 10.
- Maintained elevator systems as required by the 2018 VA Maintenance Code Sec. 606 and ASME A17.1.
- Maintained the fire sprinkler and alarm systems as required by 2018 VA Maintenance Code Sec. 704 and NFPA 25.
- Maintained street signs throughout the County as well as signs for County properties.
- Started an additional PM annual inspection through contract for the automatic doors located at our facilities. This contract will be starting in 2023 and will help us be proactive in maintaining our entry doors to limit any downtime due to mechanical failures.

- Utilized shared service with ACSB bus garage and ACSA for several completed task.
- Continually working together as one department to work more efficient and effectively. We continue to intertwine the grounds division and building maintenance division. I feel we have been successful, and will continue to be successful in the building and grounds merger.
- Assisting with Government Center renovation project
- Assisting with Courthouse project
- Assisting with the ACSA water line project

Career Development

- With the departments newly developed Career Enhancement Program, I am proud to report we currently have 6 staff members that have enrolled into one or more of the options. We now have 3 Registered Technicians to apply herbicides/pesticides, 2 Certified Pool Operators, as well as 4 staff members actively taking adult education classes at VCTC, that pertain to their field of work. This has been and will continue to be beneficial to the County and the employees.

Solid Waste Sites

- **All sites** - Maintained Solid Waste Collection Sites throughout the County by making deck repairs, repairing motors, making compactor repairs to include replacing a cylinder at the New Hope site, providing snow removal, and assistance to the caretakers who man the sites as needed.
- **Churchville Site** - Have contracted with Mid Atlantic Waste to replace the compactor unit at the Churchville Solid Waste Site. This project includes a new compactor unit, a new 40 yard compactor receiving container, and some electrical upgrades at the site. Due to supply chain issues, this project is schedule to be completed later than expected, with a completion target of mid-February, 2023. The total project cost including the compactor, 40 yard compactor receiving container, and electrical upgrades is \$57,000.
- **New Hope Site** - We plan to continue to update our compacting equipment that was installed in the mid 1990's. The next site due up for replacement is New Hope. The New Hope site will need some addition site work, as the concrete is failing and will need to be replaced. This site has recently been taken over by the County due to the Ruritan Club having issues keeping the site manned. As of 1-1-2023 we have placed two County employees to run the site on a rotating schedule, just like the other compactor sites. We feel this will increase the level of service for the public, as well as we will be able to keep a better handle on what is going into the compactor, in hopes of extending the life of the existing compactor and the new compactor unit once installed. We are also preparing to put out a request for quotes in order for the road into the New Hope Solid Waste site to be repaved. We have had many issues with potholes forming. We are currently working with Engineering to develop this RFQ.

Easements

- Maintained the County owned easements. Note that this work is time consuming even under previous conditions with the help of the MRRJ crew. We no longer have access to this crew, so we are basically down to one staff member with occasional assistance from our grounds staff to assist. This past years work has gotten slightly better, but we are having to devote more in house personnel to this task. This is a short term solution. We have also been working on getting our herbicide/pesticide program in place to assist with frequency and invasive species to try and cut back on the amount of work. I have requested a

forestry cutter for the skid steer for FY-24. This equipment will assist greatly with our easement maintenance.

Parks

- **All Parks** - We have been successful in maintaining 6 parks to a high level. We continue to make improvements for the guest, some of which are seen and other improvements are unseen.
- **Natural Chimneys Park** – There were many dangerous trees removed from the park last year. We contracted with Williams Brothers Tree and Lawn to remove 36 trees, trim several trees and grind many stumps throughout the park and campground. This work was funded through the maintenance operating budget and cost \$12,500.
- **Natural Chimneys Park** – Mr. Slaven, through his infrastructure account, funded a project that entailed replacing the fencing around the maintenance shop. This project was completed by L & O Fencing at a total cost of \$18,000.
- **Natural Chimneys Park** – Mr. Slaven, through his infrastructure account, funded a project to have the removal of the old log cabin and the ranger house located on the property near the chimneys. This project came in at a total cost of \$12,300, and has increase the green space around the chimneys lawn area. We have received many complements on the new area.
- **Natural Chimneys Park** – Mr. Slaven and Mr. Morelli, through their infrastructure accounts, funded the replacement of 4 toilets in A and B Bathhouses. These higher height toilets came in at a cost of approx. \$2,800.
- **Natural Chimneys Park** – Through the RFQ process, we have contracted the replacement of several roofs at the park. These roofs include shelters 1, 2, 3, 4, the water filter shed roof, Roadside well pump house roof, and a shed in the maintenance shop yard. The total cost of the project low bid is \$63,623, with Sustainable Solutions out of Harrisonburg winning the contract. Other bids totals were \$85,986, and \$107,907. This project is slated to start in Jan. 2023 and be completed by April 2023.
- **Natural Chimneys Park** – The water tank at NC Park that provides potable water to campers and guest, is slated to have an interior renovation done in the 2023 calendar year. We are in the process of developing an RFQ, with hopes of this work being completed once the park closes for the season October 31, 2023.
- **Stuarts Draft Park** – Replaced the bar grating bridge over the spillway for the walking trail. This project was completed by staff, and the supplies were purchased from Industrial Fabricators of VA at a cost of \$1,640.
- **Stuarts Draft Park** – Removed a large section of the juniper shrubs near the pool in order to minimize the maintenance in that area of the park. This work was completed by staff.
- **Trails at Mill Place** – Repaired the walking trail pavement due to someone building a fire on the pavement in one area and repairing edge cracking in another section of the trail. This work was completed by Moffett Paving at a cost of \$2245.
- **Trails at Mill Place** - Pressure washed and sealed the walking trail bridge to help extend the life of the materials.

Government Buildings

- **OSHA/DOLI** – Replaced the east HVAC roof top unit. This unit was depreciated out in the capital depreciation schedule. The unit had a compressor failure that would have cost around \$5,000 to repair. We opted to replace the entire unit at a cost of \$23,500. We added dehumidification controls within the

unit, as the previous unit had been retrofitted. This work was completed by Young's Mechanical Solutions under emergency procurement guidelines, and was completed on time on budget.

- **Government Center** – Activities Room – Replaced the HVAC roof top unit. This unit was depreciated out in the capital depreciation schedule. The unit had developed a bad compressor that would have had a replacement cost of \$3745. We decided to replace the entire unit at a total cost of \$11,155. This work was completed by Young's Mechanical Solutions under emergency procurement guidelines, and was completed on time on budget.
- **Government Center** – ECC Server Room – Replaced Fujitsu Split unit. This unit was depreciated out in the capital depreciation schedule. The unit had a reoccurring refrigerant leak issues. We decided to replace the unit as this space is considered critical and would be difficult with an outage for a prolonged period of time. The unit was replaced with a Mitsubishi P type Ductless Split unit by Young's Mechanical Solutions for a total cost of \$9,275. This project came in on time and on budget, and was procured utilizing emergency procurement guidelines.
- **Government Center** - Replaced compressor motor in McQuay Chiller #2. This is the second of two compressors due to be changed for this chiller. The RFQ process was utilized for procurement of this work. Young's Mechanical Solutions was the lowest quote at \$27,000. The other two quotes received were \$32,450 and \$50,410. This work was completed on time and on budget. Moving forward with this chiller that works in tandem with a second chiller to serve the Government Center, if we have more issues, I would recommend total chiller replacement.
- **All Facilities** - We continue to install I-Wave bipolar ionization units on each of our HVAC equipment. We have completed all of the buildings with the exception of the Government Center. We plan to get the remainder of the Government Center completed in CY-23
- **Circuit Court** - Removed the two large Zelcova trees from the front lawn. These trees were showing signs of girdling roots, affecting the health of the trees. This work was completed by Williams Brothers Tree and Lawn service at a cost of \$5,750. The lawn has been reseeded with grass.
- **Circuit Court** - Cleaned and sealed the brick pavers in the front of the Circuit Court building. We had to make repairs to many of the joints between the pavers. Since the trees have been removed, we anticipate this area staying much cleaner moving forward.
- **Circuit Court** - Staff has worked through a work list provided by Mr. Landes, with maintenance request, and to date we have completed all items on the list that are attainable.
- **Sheriff's Office** - We continue to monitor the humidity levels at the Sheriffs Office facility. The improvements that have been made including the addition of dehumidification to the existing units, the limiting of the economizers, and the chair mat venting have improved the air quality greatly. We will continue to monitor, as we feel there is still work to be done to make this facility better.
- **District Court** - Worked with the ACSA and staff to install a pressure reducing valve (PRV) on the District Courts facility. The "Old Section" of the building that was built in the 1950's has never had a PRV on the domestic water entering the building. Over the years, the City has increase water pressure causing an abundance of pressure in the building which causes plumbing fixture failures. This work has decreased the water pressure for more than 120psi down to a working pressure of 85psi which is within specification for the plumbing fixtures. We were able to put three down fixtures back in service once this work was completed.
- **Animal Shelter** – We have assisted the SVASC with several different issues since the County took over fiscal agent responsibilities in July. We have helped with HVAC issues, plumbing issues for the animal waste system, and the domestic waste system, as well as general maintenance of the facility.

Planned:

- Continue to provide exceptional service to the public, and our customer base.
- Continue integrating task performed by the buildings and grounds disciplines.
- Continue to replace lighting fixtures to a higher efficiency type, as the ballast go out, or repairs are needed.
- Develop a Facilities Capital Improvement Plan.
- Utilize staff to maintain more equipment in order not to have to contract out as much work.
- Provide educational opportunities for employees in order for them to expand their knowledge in the maintenance line of work.
- Complete Natural Chimney Park/Campground roof replacement for shelters, roadside well house, water treatment shed, and maintenance shed.
- Replace 4 more toilets at NC Park/Campground at the request of Mr. Slaven.
- Work to locate all private utilities at NC Park and create a GIS layered map of the utilities so moving forward we have everything documented and located.
- Replace solid waste compactor at the New Hope site.
- Repave road leading to the New Hope Solid Waste site.
- Further explore storm drain issues at the Government Center and look into minimizing the amount of water that backs up in the basement area.
- Continue to work on the humidity issues within the Sheriffs Office facility with the ultimate goal of replacing carpet and flooring in the dispatch area.
- Investigate and repair/replace sewer line at old Smith Shop on the Government Center Complex.
- Replace wood decking material with concrete at the solid waste sites.
- Assist Administration with Government Center renovations, Animal Shelter project, Storm Sewer project, and Courthouse project.

Contact Information:

Rusty Sprouse

Director of Facilities Management

P.O. Box 590

Verona, VA 24482

Phone: (540) 245-5632

E-mail: rsprouse@co.augusta.va.us

**41020-HIGHWAYS ROADS
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
<u>3325 - REPLACEMENT & SUPPLIES - ST SIGNS</u>			\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ -
Materials and equipment to maintain, repair, and install street signs and other sign requests.							
<u>8001 - EQUIPMENT</u>			\$ -	\$ -	\$ -	\$ -	\$ -
Department Total:			\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ -
Payroll Total:			n/a	n/a	n/a	n/a	n/a
Grand Total:			\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ -

**41040-STREET LIGHTS
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
<u>5100 - ELECTRIC SERVICES</u>			\$ 121,000	\$ 121,000	\$ 121,000	\$ 121,000	\$ -
Monthly bills for streetlights, includes Mill Place fountain							
Department Total:			\$ 121,000	\$ 121,000	\$ 121,000	\$ 121,000	\$ -
Payroll Total:			n/a	n/a	n/a	n/a	n/a
Grand Total:			\$ 121,000	\$ 121,000	\$ 121,000	\$ 121,000	\$ -

**42010-SANITATION WASTE REMOVAL
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommendations</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
<u>3310 - MAINTENANCE & UPKEEP OF SITES</u>			\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ -
	\$ 20,000	\$ -					
	\$ 20,000	\$ -					
<u>3311 - LEASE PAYMENTS</u>			\$ 19,703	\$ 19,703	\$ 19,753	\$ 19,753	\$ -
Deerfield(Cale)	\$ 180	\$ 180					
Sherando expires 07/28/2025 no increases	1,800	1,800					
Deerfield(Hoy Stevens) 7-1-2023 revised to \$550	500	550					
Churchville(CHurchville Marketplace) exp 12/31/2023	13,087	13,087					
Greenville(Luck) expires 05/01/2026 No increases	4,136	4,136					
	\$ 19,703	\$ 19,753					
<u>3322 - CONTAINERIZATION PROGRAM - CONTR.</u>			\$ 683,000	\$ 699,000	\$ 722,160	\$ 722,160	\$ -
Contract with BTS (new contract Feb 2023) for hauling from sites to landfill. 5 year contract began Feb 2023.							
Contract includes monthly fuel adjustment.							
<u>3500 - AUGUSTA COUNTY CLEAN UP</u>			\$ 15,000	\$ 15,000	\$ 23,981	\$ 23,981	\$ -
Annual event includes hauling of additional dumpsters and tires.							
<u>3800 - SANITARY LANDFILL #1 - CONTRACT</u>			\$ 1,251,302	\$ 1,285,755	\$ 1,399,945	\$ 1,399,945	\$ -
Includes daily operations and ground water monitoring at Landfill. Amount from landfill budget.							
<u>3900 - LEACHEATE EXPENSES</u>			\$ 55,027	\$ 55,124	\$ 55,248	\$ 55,248	\$ -
Based on landfill budget.							
<u>5100 - ELECTRIC SERVICES</u>			\$ 8,807	\$ 8,807	\$ 8,807	\$ 8,807	\$ -
Electric services at compactor and recycle sites.							
Department Total:			\$ 2,052,839	\$ 2,103,389	\$ 2,249,894	\$ 2,249,894	\$ -
Payroll Total:			\$ 335,691	\$ 347,034	\$ 380,380	\$ 380,380	\$ -
Grand Total:			\$ 2,388,530	\$ 2,450,423	\$ 2,630,274	\$ 2,630,274	\$ -
Personnel inclds. Adding New hope							

**42020-RECYCLING PROGRAM
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
<u>3310 - MAINTENANCE & UP-KEEP OF SITES</u>							\$ -
To replace or repair decks, rails, painting of containers, etc.							
<u>3322 - HAULING RECYCLING CONTAINERS</u>			\$ 149,000	\$ 152,000	\$ 156,000	\$ 156,000	\$ -
Based on contract for trash hauling services. Includes monthly fuel adj.							
<u>3323 - PAYMENTS FOR RECYCLING</u>			\$ 6,000	\$ 17,300	\$ 17,300	\$ 17,300	\$ -
*H&R - Recycled Paper	\$1,800	\$1,800					
*Sunoco - Cardboard, mixed paper, aluminum, metal cans	15,500	15,500					
	<u>\$17,300</u>	<u>\$17,300</u>					
<u>3600 - RECYCLING COMMITTEE</u>			\$ 3,600	\$ 3,600	\$ 3,600	\$ 3,000	\$ 600
Recycling Containers	\$ 200	\$ -					general cut
Hazardous Waste Event	1,000	-					
Public School Grants	1,200	-					
Misc. Signs at Compactor Sites	1,150	-					
Funds for event booths	50	-					
(Moved from 82010)	<u>\$ 3,600</u>	<u>\$ -</u>					
Department Total:			\$ 158,600	\$ 172,900	\$ 176,900	\$ 176,300	\$ 600
Payroll Total:			n/a	n/a	n/a	n/a	n/a
Grand Total:			<u>\$ 158,600</u>	<u>\$ 172,900</u>	<u>\$ 176,900</u>	<u>\$ 176,300</u>	<u>\$ 600</u>

**43010-FACILITIES MANAGEMENT
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
<u>3310- BUILDING MAINTENANCE - SERVICE CONTRACTS</u>			\$ 173,500	\$ 148,000	\$ 149,000	\$ 149,000	\$ -
Building Maintenance Service Contracts:							
Elevators	\$ 30,000	\$ 30,000					
Fire Extinguishers includes Additional from P&R	\$ 3,250	\$ 3,250					
Fire Alarm and Ansul Systems	\$ 5,000	\$ 5,000					
Annual Sprinkler Systems	\$ 7,800	\$ 7,800					
Fire Alarm Monitoring Circuit	\$ 400	\$ 500					
Security Monitoring District Court	\$ 400	\$ 400					
Generator Yearly PM ACFR-ECC-Sheriff-	\$ 4,700	\$ 6,900					
Pest Control (Increase in cost and addition of Extension Office quarterly)	\$ 2,500	\$ 3,400					
Kitchen Hood Inspections (Company 25 and Government Center)	\$ 500	\$ 500					
Janitorial Services (H&R-ACSO, T & A Cleaning -District Courts public	\$ 20,000	\$ 20,000					
Automatic Door PM Contract -G'Center, Sheriffs Office, DSS	\$ 2,200	\$ 2,200					
VAV Box PM South End	\$ 4,000	\$ 4,000					
Wayne Oxygen - Tanks	\$ 1,000	\$ 1,000					
DOLI Boiler Inspections	\$ 200	\$ 200					
Fork Lift Yearly PM	\$ 300	\$ 300					
Chiller PM Agreement	\$ 7,800	\$ 7,800					
Garage Door PM	\$ 1,500	\$ 1,500					
Back Flow Testing	\$ 2,500	\$ 2,800					
District Court Private Area Cleaning(OFFSET BY VACANT CUSTODIAL PC	\$ 28,000	\$ 28,000					
COVID Cleaning- District Court Removed OSHA-E:	\$ 48,000	\$ 24,000					
	\$ 170,050	\$ 149,550					
<u>3320 - GROUNDS MAINTENANCE SERVICE CONTRACTS</u>			\$ 155,000	\$ 155,000	\$ 159,000	\$ 159,000	\$ -
I.e. annual service contracts							
Irrigations Systems	\$ 2,800	\$ 2,800					
Augusta Springs Park Septic	\$ 400	\$ 400					
	\$ -	\$ -					
Turf Treatment @ Govt Ctr, etc.	\$ 4,500	\$ 4,500					
Grounds keeping @ Govt Ctr (added 2.5% cpi FY-24)	\$ 27,000	\$ 27,675					
Deerfield Park caretaking & mowing	\$ 4,500	\$ 4,500					
Mowing contracts (east, west and Natural Chimneys-added 2.5% cpi F)	\$ 112,330	\$ 115,338					
Portable toilets (Deerfield, Stuarts Draft, special events)	\$ 3,500	\$ 3,500					
	\$ -	\$ -					
Natural Chimneys toilets	\$ 500	\$ 500					
	\$ -	\$ -					
	\$ -	\$ -					
	\$ -	\$ -					
	\$ 155,530	\$ 159,213					

**43010-FACILITIES MANAGEMENT
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
<u>3325 - BUILDING - CONTRACTED REPAIR AND MAINT.</u>			\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ -
Contracted Repairs and Maintenance							
Includes contracted repair work on Generators, Boilers HVAC units, electrical, plumbing, etc.	35,000	35,000					
<u>5100 - ELECTRIC SERVICES</u>			\$ 380,000	\$ 397,000	\$ 397,000	\$ 370,000	\$ 27,000 general cut
County properties (G'Center-DOLI-Sheriff-ACFR-Courts-Zapton-misc.	\$ 333,000	\$ 347,000					
Verona Elementary/Deerfield	\$ 6,437	\$ 6,620					
Parks and Rec facilities -SD and Augusta Springs Parks	\$ 7,488	\$ 7,810					
Natural Chimneys	\$ 26,032	\$ 27,151					
Construction Work - G'Center Renovation Project	\$ 3,500	\$ 3,650					
New Addition Parks and Rec./ Veranda - Complete 12-2023		\$ 4,500					
NOTE: Revised and FY-24 includes a 4.3% increase due to inflation	\$ 376,457	\$ 396,731					
<u>5102 - HEATING SERVICES</u>			\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ -
County properties	\$ 80,000	\$ 80,000					
		-					
		-					
	\$ 80,000	\$ 80,000					
<u>5103 - WATER & SEWER SERVICES</u>			\$ 28,000	\$ 32,000	\$ 32,000	\$ 28,000	\$ 4,000 general cut
County properties	\$ 23,520	\$ 23,500					
Verona Elementary	4,000	4,000					
Parks and Rec facilities (includes SD pool refilling)	3,000	4,000					
	\$ 30,520	\$ 31,500					
<u>5104 - REFUSE COLLECTION CHARGES</u>			\$ 45,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ -
Contracted trash collection Includes Natural Chimneys	\$ 45,000	\$ 35,000					
	\$ 45,000	\$ 35,000					
<u>5105 - STORMWATER MAINTENANCE</u>			\$ 5,500	\$ 5,500	\$ 5,500	\$ 5,500	\$ -
City of Staunton and Waynesboro stormwater charges							
<u>5203 - TELEPHONE SERVICES</u>			\$ 4,200	\$ 6,900	\$ 7,000	\$ 6,000	\$ 1,000 general cut

**43010-FACILITIES MANAGEMENT
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
<u>5300 - INSTITUTIONAL & FACILITY INSURANCE PREMIUMS</u>			\$ 88,000	\$ 88,000	\$ 88,000	\$ 88,000	\$ -
Property, general liability and contents insurance for majority of County properties							
<u>5305 - MOTOR VEHICLE INSURANCE</u>			\$ 9,000	\$ 8,897	\$ 9,000	\$ 9,000	\$ -
<u>5501 - TRAVEL EXPENSES</u>			\$ 1,600	\$ 1,600	\$ 1,100	\$ 1,100	\$ -
Certified Pool Operator - (5Yr.) \$500 per employee X1 FY-24	\$ 1,000	500					
Bucket Truck Training-Two new employees-shared with ACSB FY-23	600	600					
	\$ 1,600	1,100					
<u>6001 - OFFICE SUPPLIES</u>			\$ 1,800	\$ 2,800	\$ 3,000	\$ 3,000	\$ -
General Office Supplies - pens pencils, markers, paper, ect.	\$ 500	\$ 500					
Ink/Toner	700	700					
Xerox copier/printer contract	1,587	1,825					
	\$ 2,787	\$ 3,025					
<u>6005 - JANITORIAL SUPPLIES</u>			\$ 40,000	\$ 35,000	\$ 40,000	\$ 40,000	\$ -
Buildings including Courts and Libraries and Courts FY22 and FY23	\$ 30,700	\$ -					
Parks	4,100	-					
Natural Chimneys	5,200	-					
	\$ 40,000	\$ -					
<u>6006 - REPAIR & MAINTENANCE WATER/SEWER</u>			\$ 4,000	\$ 3,000	\$ 4,000	\$ 4,000	\$ -
Natural Chimneys water filtration system	\$ 4,000	\$ -					
<u>6007 - BUILDING REPAIR & MAINTENANCE SUPPLIES</u>			\$ 40,000	\$ 40,000	\$ 43,000	\$ 40,000	\$ 3,000 general cut
General maintenance items for employees to complete work							
Buildings	\$ 34,500	\$ -					
Parks	3,500	-					
Natural Chimneys	5,000	-					
	\$ 43,000	\$ -					
<u>6008 - VEHICLE & POWERED EQUIPMENT - FUEL</u>			\$ 26,000	\$ 37,500	\$ 37,500	\$ 31,000	\$ 6,500 general cut
Building	\$ 10,000	\$ 10,000					
Grounds	20,000	20,000					
Natural Chimneys (off-road fuel Mowers)	3,500	3,500					
Off Road Diesel - Equipment and Generators	4,000	4,000					
	\$ 37,500	\$ 37,500					

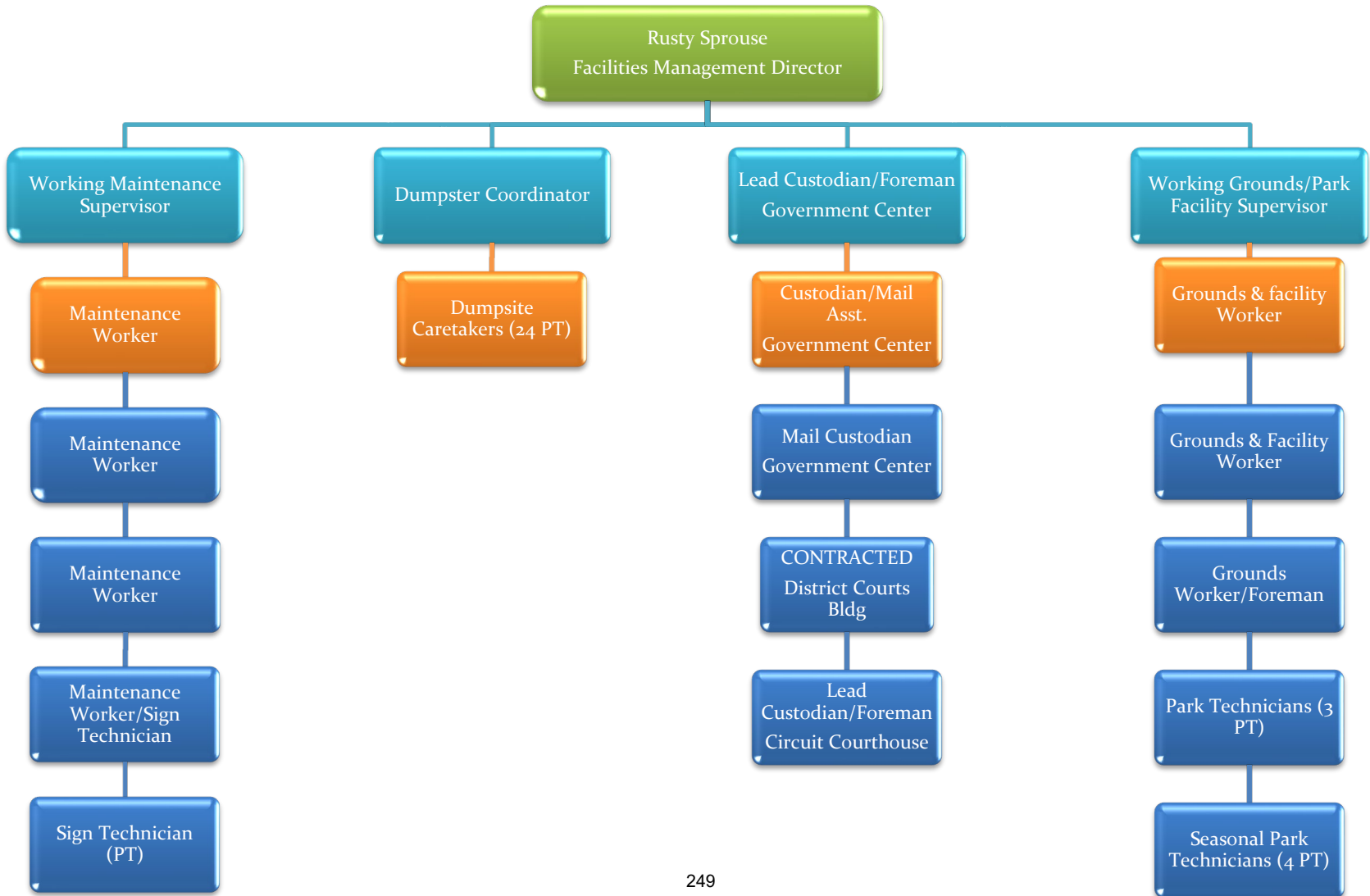
**43010-FACILITIES MANAGEMENT
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
<u>6009 - VEHICLE MAINTENANCE & SUPPLIES - FLEET</u>			\$ 9,000	\$ 11,000	\$ 11,500	\$ 10,000	\$ 1,500
Building maintenance	\$ 5,000	\$ 5,500					general cut
Grounds maintenance	6,000	6,000					
	<u>\$ 11,000</u>	<u>\$ 11,500</u>					
<u>6010 - POWER EQUIPMENT MAINTENANCE & SUPPLIES</u>			\$ 13,000	\$ 15,000	\$ 15,000	\$ 14,000	\$ 1,000
I.e. weed eater cord, mower blades, small engine repair							general cut
Service work on (2) Ventrats, backhoe, etc.							
Building	\$ 2,500	\$ 3,500					
Grounds	10,500	11,500					
	<u>\$ 13,000</u>	<u>\$ 15,000</u>					
<u>6011 - WEARING APPAREL</u>			\$ 10,800	\$ 10,800	\$ 10,800	\$ 10,800	\$ -
Uniforms, boots, etc. - full-time employees							
Natural Chimneys Seasonal Park Attendants and seasonal PT Summer	\$ 600	\$ 600					
Building and Grounds	9,800	9,600					
Special Event Tees - \$500.00 (NC and SD Parks)	600	600					
	<u>\$ 11,000</u>	<u>\$ 10,800</u>					
<u>6012 - REPAIR & MAINTENANCE - SHOP/EASEMENTS</u>			\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ -
Grounds maintenance of county owned easements	\$ 4,000	\$ -					
Includes Mill Place							
<u>6013 - REPAIR & MAINTENANCE/POOLS</u>			\$ 9,500	\$ 11,500	\$ 10,500	\$ 10,500	\$ -
Natural Chimney's Pool	\$ 5,500	\$ 5,500					
Stuarts Draft Pool	5,000	5,500					
	<u>\$ 10,500</u>	<u>\$ 11,000</u>					
<u>6014 - GROUNDS REPAIR & MAINTENANCE SUPPLIES</u>			\$ 24,500	\$ 24,500	\$ 27,000	\$ 27,000	\$ -
Road Salt, Bag Salt, Mulch, stone, tree trimming, etc.							
County owned grounds	\$ 21,000	\$ 21,000					
Natural Chimneys	6,000	6,000					
	<u>\$ 27,000</u>	<u>\$ 27,000</u>					
<u>6016 - REPAIR & MAINTENANCE - SHOP/GENERAL</u>			\$ 5,500	\$ 5,500	\$ 5,700	\$ 5,500	\$ 200
Small tools, gloves, safety glasses, etc.	\$ 4,000	\$ -					general cut
Target Solution Subscription	1,700	-					
	-	-					
	<u>\$ 5,700</u>	<u>\$ -</u>					

**43010-FACILITIES MANAGEMENT
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
<u>6017 - INFRASTRUCTURE & UTILITIES/NATURAL CHIMNEYS</u>			\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000	\$ -
Replacement and large repairs for infrastructural items I.e. water lines, power pedestals, etc.)		0					
<u>8001 - EQUIPMENT</u>			\$ 8,000	\$ 80,939	\$ 8,000	\$ 8,000	\$ -
For replacement of larger equipment - I.e. mowers, weed eaters, snow plows, chain saws, drills, tool boxes, etc.							mini w/ trailer in revised breaker hammer in revised
1-Mini Excavator-NC Park and other projects- dispose of backhoe	\$ 58,592	\$ -					
2- 14K Dump Trailer-NC park and other projects- dispose of backhoe	12,112	-					
3- One JD Zero Turn mowers with chute blockers- dispose of Bad Boy IV	12,529	-					
4- Makita corded Breaker Hammer - Dispose of gas powered breaker	2,235	-					
5- Fecon Forestry Head for skid steer to help with easements	22,370	-					
Yearly Equipment Allowance	8,000	-					
Total	\$ 115,838	\$ -					
Department Total:	\$ 1,209,900	\$ 1,283,436	\$ 1,226,600	\$ 1,182,400	\$ 44,200		
Payroll Total:	\$ 1,035,121	\$ 1,001,206	\$ 1,051,815	\$ 1,042,911	\$ 8,904		
Grand Total:	\$ 2,245,021	\$ 2,284,642	\$ 2,278,415	\$ 2,225,311	\$ 53,104		

Facilities Management Organizational Chart



**Augusta County
Fiscal Year 2023-2024
Departmental Budgets by Function
Health & Public Assistance**

Department	FY2021– 2022 Actual	FY2022 - 2023 Adopted	FY2022 – 2023 Revised	FY2023 - 2024 Adopted	% Change from FY2023
Health Department	\$ 579,123	\$ 628,127	\$ 628,127	\$ 719,687	15%
Tax Relief for the Elderly	348,406	363,115	363,115	360,833	-1%
Total Health & Public Assistance	\$ 927,529	\$ 991,242	\$ 991,242	\$ 1,080,520	9%



Health Department

Mission:

The Mission of the Virginia Department of Health is to promote and protect the health of all Virginians. The agency's vision statement is "Healthy People in Healthy Communities".

Department Overview:

VDH has 41 service areas, each with its own service area plan. VDH products and services, fully described within each of the service area plans, can be broadly categorized as follows:

- Communicable disease prevention and control,
- Environmental health hazards protection,
- Emergency preparedness and response and emergency medical services,
- Health assessment, promotion and education,
- Health planning, quality oversight and access to care,
- Drinking water protection,
- Vital records and health statistics,
- Medical examiner and anatomical services,
- Administrative and support services, and
- Financial assistance to improve access to health care and emergency medical services.

Current focus is pandemic based response, to test for and make COVID vaccine available to all Virginians. We are part of a national effort to reduce the impact and curtail loss of life due to COVID.

Strategic Goals and Objectives:

The local Health Department provides a wide range of products and services to promote and protect public health. The definition of public health can be expressed as what society does collectively to create those conditions in which people can be healthy. VDH serves as a leader and coordinator of Virginia’s public health system. In conjunction with partners in the federal government and private sector, VDH plays a fundamental role in protecting and promoting the health of Virginians, and specifically those in your locality.

Budget Summary: Augusta County; includes local funding, state funding and revenue

	FY 2022 Expenditures	FY 2023 Adopted	FY 2023 Revised on LGA, due to vacancies	FY 2024 Adopted	FY 2024 Requested	% Change from FY2022
County Funding	\$579,123	\$628,127	\$619,436	\$719,687	\$719,687	14%

Service and Performance Measures:

Item (routine)	FY 2021 Actual	FY 2022 Actual
Septic Permits Issued	302	292
Well Permits Issued	179	193
Food Inspections	184	171
Milk Processing Inspections	35	34
Installed alternative on-site sewage	232	694
Tourist establishments	22	35
Patient Visits	COVID OTHER STATS UNAVAILABLE	COVID OTHER STATS UNAVAILABLE

Contact Information:

Dr. Elaine Perry, Health Director
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**51010-HEALTH DEPARTMENT
BUDGET REQUEST**

	<u>Detail</u>	<u>Detail</u>	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
<u>5601 - CONTRIBUTION TO STATE HEALTH DEPT</u>			\$ 628,127	\$ 628,127	\$ 719,687	\$ 719,687	\$ -
Includes services for medical, sanitation and milk inspections							
Department Total:			\$ 628,127	\$ 628,127	\$ 719,687	\$ 719,687	\$ -
Payroll Total:			n/a	n/a	n/a	n/a	
Grand Total:			\$ 628,127	\$ 628,127	\$ 719,687	\$ 719,687	\$ -

Tax Relief for the Elderly

Department Overview:

Tax Relief for the Elderly and Disabled is authorized under the Code of Virginia Section 58.1-3210 and was adopted in Augusta County in 1992 under Ordinance 22-12. To qualify for tax relief, real estate shall be owned by, and be occupied as the sole dwelling of anyone sixty five years of age; or anyone found to be permanently and totally disabled. Applicants must meet a series of criteria to qualify for the program. If the applicant qualifies, an exemption certificate will be issued with the Real Estate Tax Bill. The exemption certificate becomes void if not presented in settlement of taxes on or before June 5 or December 5 of the tax year for which exemption is granted. The exemption amount is a percentage of the real estate tax assessed for the applicable tax year and is based on a net worth and income range for the applicant.

Budget Summary:

Item	FY2021 - 2022 Expenditures	FY2022 – 2023 Adopted	FY2022 – 2023 Revised	FY2023 - 2024 Adopted	% Change from FY2023
Operating	\$348,406	\$363,115	\$363,115	\$360,833	-0.6%

*decrease based on historical usage of program and it is affected by any increases in the real estate tax rate.

**51020-TAX RELIEF FOR THE ELDERLY
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
<u>5799 - TAX RELIEF FOR THE ELDERLY</u>			\$ 363,115	\$ 363,115	\$ 360,833	\$ 360,833	\$ -
Annual reduction in taxes for citizens that qualify for tax relief for the elderly deduction Shown as tax revenue also (per Audit of Public Accounts requirement)							
Department Total:			\$ 363,115	\$ 363,115	\$ 360,833	\$ 360,833	\$ -
Payroll Total:			n/a	n/a	n/a	n/a	n/a
Grand Total:			\$ 363,115	\$ 363,115	\$ 360,833	\$ 360,833	\$ -

**Augusta County
Fiscal Year 2023-2024
Departmental Budgets by Function
Cultural**

Department	FY2021– 2022 Actual	FY2022 - 2023 Adopted	FY2022 – 2023 Revised	FY2023 - 2024 Adopted	% Change from FY2023
Parks & Recreation	\$ 688,563	\$ 930,685	\$ 908,870	\$ 926,627	0%
Library	1,636,488	1,678,937	1,765,655	1,776,836	6%
Total Cultural	\$ 2,325,051	\$ 2,609,622	\$ 2,674,525	\$ 2,703,463	4%



Photo provided by Augusta County Parks and Recreation



Parks and Recreation

(Including Natural Chimneys)

Department Overview:

Augusta County Parks and Recreation is dedicated to providing a variety of quality recreational and leisure opportunities to the citizens of Augusta County. The department's goal is to enhance quality of life for all citizens by managing resources and facilitating leisure services and recreational opportunities in safe, well-maintained environments at our parks and facilities. A wide variety of recreational, educational, and life-long learning activities are provided on a seasonal basis in active and passive environments.

Parks and Recreation provides these opportunities at six parks and two indoor facilities of varying size throughout the County. Each park has been either built or acquired in just the past 25 years and amenities within them have developed incrementally as funding has been provided. Based on national standards, this 'build-out' alone is a phenomenal accomplishment. These parks are now anchors within communities around the County, providing convenient access to outdoor recreation. Facilities managed by the department provide vital programming space wherein thousands of citizens of both Augusta County and surrounding localities participate in recreational activities annually.

Stuarts Draft Park was the first of its kind for the department. The property was purchased in 1998 and was gradually developed in the following years. Located on Edgewood Lane, just off US Route 340, the park features a Junior Olympic size swimming pool, two picnic shelters, an amphitheater and a playground. There are also two soccer fields, two little league baseball fields, and a lengthy walking trail. The department's aquatics programming including swim lessons is held primarily at the Stuarts Draft pool. This park has also hosted over the years popular award-winning special events such as the Sweet Dreams Festival, Draft Days, Movie Nights, and the Park to Park ½ Marathon.

Crimora Park was acquired in 2000 and is one of two Augusta County parks that provide river access—Crimora being the only one to provide access year-round. Located on New Hope and Crimora Road, just west of the Crimora community, this park is about 18 acres and is split into two levels based on existing topography. It features two picnic shelters, two playgrounds, and a seasonal restroom on the elevated level. A walking trail, almost ½ mile in length, meanders through this level. On the lower level, the park features a large manicured grass area and over 1,000 feet of river frontage that provides ample access to the South River for kayaking, canoeing, and/or fishing. Improvements are scheduled for 2023 that include more convenient vehicle access to the riverside and a new boat launch. The Crimora Community Center, leased to and operated by the local Ruritan Club, and two lighted baseball fields, sub-leased to and operated by the Crimora Baseball Association, are at the entrance to the park.

In 2006, Augusta Springs Park was added to the department. Located on Augusta Springs Road but just off US Route 42, this park is 25 acres in size and includes a playground, a basketball court, a picnic shelter, a seasonal restroom, a multipurpose field, and a walking trail almost one mile in length. This is a unique park as it is entirely flat, with most of its area in the Little Calfpasture River floodplain.

Deerfield Park was then acquired in 2010. This 4.5 acre park is located on Marble Valley Road in Deerfield. It features one picnic shelter, a playground, volleyball net, basketball court and a Community Center that houses the Deerfield Library Station. A walking trail, approximately 0.32 miles in length runs around the perimeter of the park and several tables are scattered under numerous stately oaks trees.

Also in 2010, the County acquired Natural Chimneys Park and Campground—the department's largest and most popular park. Located in Mt. Solon, this 135 acre park offers many recreational opportunities to county citizens and other visitors from across the state and nation. It features the towering limestone formations for which it is named, trails, picnic shelters, a performance stage, a swimming pool, seasonal access to the North River, and a

very popular seasonal campground that is experiencing its fourth generation of campers. Both day visitors and those who choose to stay overnight in the campground find plenty of space and opportunities for recreation, relaxation and fellowship. The facility is managed by Department staff. This park's annual remote operation, including the available camping program, has been designed to be at least revenue neutral since it was gifted to the County by the now-dissolved Upper Valley Regional Park Authority. Since being gifted the park, the County has invested more than 1.5 million dollars in capital improvements at the park, significantly improving infrastructure including utilities. At the same time, the private sector has invested in the park as well with Dominion Electric completing in 2019 an estimated 2 plus million dollar underground line and transformer replacement project. Also Black Bear Productions spearheaded a number of private entities in completing a more than \$50,000 renovation of the park's performance stage and area at the base of the Natural Chimneys formation.

The department has also been involved in the management of the Berry Farm property which was acquired by the County in 1964. The property has been managed with a relatively hands-off approach with conservation of watershed and aquifers, wildlife habitat and open space in mind. Over the years, several sections of the property have been parceled off and deeded to the Augusta County Service Authority for the purpose of establishing drinking water sources. Additionally, a portion of land has been leased to Project GROWS, a non-profit farm which strives to educate the local community regarding sustainable food production and access. The Berry Farm property presents numerous opportunities for recreation. The property already has an extensive trail system which is lightly maintained. The Berry Farm is a textbook example of property that could be developed for both open space conservation and passive recreation opportunities in the future.

In 2013, the department moved its offices to a more central location within the Government Center. With that move, previous programming space in the building became unavailable. However, a space on the second floor of the Government Center was developed into what is now called the Activity Room. This space is where we host many of our fitness and dance programs. It is also used for some of our instructional, classroom based programs. This well-lit space features a laminated dance floor, ballet barres, a mirror wall, and three large televisions.

Completed in 2018, The Trails at Mills Place is a pocket park located in the County's Mill Place Commerce Park and provides visitors with a small picnic pavilion and a two-thirds of a mile paved walking trail that circles around a 2 acre storm water retention pond. Several benches are placed around the trail for those who would like to take a break and relax in this beautiful outdoor setting. The pond contains several species of freshwater fish and is open to catch and release fishing.

Development of the Dooms Crossing Public Access to the South River was completed in 2021. The Dooms Crossing river access site is a 6.3 acre parcel located off rt. 611 (Dooms Crossing Rd.) along the South River. It is used exclusively as a boat launching and fishing site. This project was made possible by a \$100,000 grant through the DuPont Recreational Settlement – Support To Partners Shenandoah River Watershed Program. An information kiosk and additional signage was installed just prior to its grand opening in April of 2022. Maps included in the kiosk show additional upstream (Basic Park in the City of Waynesboro) and downstream (Crimora Park) launch sites along the South River.

Prior to the conclusion of FY2024, the department is anticipating moving into new offices and activity space that are being constructed on the existing south end of the Government Center building during 2023. This new space will provide more than 2,400 square feet of modern and newly furnished space for a variety of recreational programs at a very central location for County citizens. The department will also have more than 1,600 square feet of easily accessible and well organized storage space for its recreational equipment and supplies valued at more than \$25,000. This new construction is part of more than \$3.1 million worth of renovations taking place at the Government Center in 2023-2024.

Strategic Goals and Objectives:

- Successfully move into new office space at the south end of the Government Center and be settled comfortably by April 2024. Use the new activity rooms and space extensively by conclusion of FY24, for existing programs and new offerings.
- Secure funding and then execute a replacement plan for 170 picnic tables and 170 campfire rings within the campground at Natural Chimneys Park
- Make facility and space reservations for parks and County facilities available to be conducted on-line through a simple inquiry or request procedure and approval and confirmation process, using the newer software system that the Department is operating.
- Purchase the necessary equipment and implement 'bar-code/UPC' technology in our camp store operations at Natural Chimneys Park.
- Using the \$100,000 grant/allocation from VA DCR via the DuPont Settlement Fund, construct a new boat launch at Crimora Park on the South River and improve vehicle access and parking for those wishing to access the river at this existing park.
- Continue to replace park signage as it needs with the newer County logo replacing the department's previous logo.
- Shape, form and build a 'programming environment' for the new activity rooms and space.
- Construct a Recreational Programming Plan/Vision for the next 2-3 years based on current trends, current offerings, past successes, and assessment of where there are gaps or voids in our offered programming. This plan would also identify the key resources need to fulfill the plan.
- Continue to provide staff with training and education for our RecTrac software through department wide in-services and virtual classes. These efforts improve every staff member's efficiency and ability to manage all details of our annual operations.
- Continue to grow the department's 'market presence' for its varied recreational opportunities through an aggressively distributed seasonal publication (Activities Guide). This would serve as a County newsletter/news-piece of sorts for all County citizens. This along with consistent use of existing social media platforms for the department will complement the seasonal/quarterly Activities Guide and keep our recreational offerings 'in front' of citizens/customers.
- Continue to work with Balzer & Associates on a plan for possible renovations to existing facilities and amenities, and future development of new amenities at Stuarts Draft Park. Distribute community surveys and facilitate engagement opportunities on all of our media platforms. Prior to surveying the community, Balzer & Associates, county staff, and specific stakeholders and/or their representatives, including members of the Parks & Recreation Commission will meet to gauge interest and gain valuable feedback in regard to what priorities are moving forward. Most things being considered are existing amenity improvement or expansion or enhancement, and/or relocation along with new, additional amenities. Additional land acquisition of expansion of the park is not currently being included or considered.
- Enter into an agreement with an outside consultant or resource management agency that could assist the County in long-term management of the timber on the property and other natural resources including administering a well overdue timber harvest of pines on the western tract of the property. Then pursue a Public Use Overlay for the Berry Farm property as it presents numerous opportunities for recreation/public use. It is a textbook example of property that could be developed for both open space conservation and passive recreation opportunities in the future. Development of a management and amenity plan among stakeholders will be a vital important step requiring focus and deliberate action steps and timelines.
- Further explore and pursue the development of multi-sports/athletic fields on the south-end of the current Government Center campus in Verona. The artificial turf option on the area that is currently in pavement/gravel would be extremely viable and utilitarian and could be combined with some existing features such as the veranda, the Gouchenour House lawn, the designated wetlands, ample weeknight and weekend parking, etc. to provide an ideal recreational area for the greater Augusta County community.

- Develop a plan to establish in the next 2-3 years, a working management and programming office/space for Stuarts Draft Park within the existing facilities at the park.
- Promote the availability of walking trails at all County parks and encourage County citizens to take part in simple exercise and develop healthy living habits.
- Pursue grant funding to pave/hard-surface the existing trails at Augusta Springs Park and Deerfield Park. This will vastly improve accessibility and provide much greater ease of maintenance. The trails at Crimora Park and Stuarts Draft Park would then become priority.
- Plan and position our department, staff, and resources to possibly assume leadership and management of a County-wide comprehensive youth sports/athletics program. An abundance of opportunities have been provided by local non-profits throughout the County, loosely knit, up to this point in time. With each passing year, more and more organizations are struggling and are looking to the County for assistance and getting steps closer to ‘folding’ all together and no longer offering those recreational opportunities. These efforts would merge into the last few years’ steps to adjust the department’s organizational structure to more accurately reflect the public’s current expectations of the department and continue to improve employee efficiency and productivity. These included the creation of the Recreation Manager position and the Parks Services Manager position. The next step is to hire an additional full-time Program Coordinator to develop this athletics program, provide oversight of it and continue offering the numerous high quality programs that have come to be expected of our department and to meet the expressed needs and interests of our citizens.
- Pursue a master plan specifically for Natural Chimneys Park.
- Commit time and resources to reviewing and studying existing funding practices and methods, and determining what mechanism or policy/procedure could be implemented to fund new recreational property or amenities without further burdening the budgeting or financial planning process. This could also fund complex enhancements of existing amenities that don’t truly fall into the replacement or depreciation definition of funding.
- Further grow community use of existing recreational facilities that may result in additional revenue streams. Enhance existing parks and recreational facilities with trending amenities.
- Maintain clean parks and safe recreational equipment (playgrounds, ball fields, soccer goals, etc.)

Budget Summary:

Item	FY2021- 2022 Expenditures	FY2022 - 2023 Adopted	FY2022 – 2023 Revised	FY2023 - 2024 Adopted	% Change from FY2023
Personnel	\$529,769	\$647,785	\$544,514	\$576,313	-11.0%
Operating	158,794	282,900	364,356	350,314	23.8%
Total	\$688,563	\$930,685	\$908,870	\$926,627	-0.4%

*Decrease in personnel are due to the elimination of the Kid’s camp which significantly reduced salary and wages for the overall budget. Operating increased due to the continued rebound of programming from the effects of the pandemic and the addition of state funding to the budget that is earmarked for outdoor recreation or forest preservation (Berry farm).

Service and Performance Measures:

Item	2022 Actual
Programs Offered	n/a
Programs Realized/started	n/a
Participants	n/a
Participation Hours	n/a

Still significantly affected by the pandemic when compared to years prior to 2021. Returning to those program numbers and participation numbers will take some time as well as reinvestment of resources. Also, the department has attempted to offer more programs and offerings that did not require advance registrations and did not follow our historical nor traditional model of programming. Thus gathering statistics and figures for participation and influence or impact on citizens presented challenges. Truly, having the campground open and providing someone with the opportunity to camp on one site for one night during the pandemic should count as a program offering. With 165 sites in our campground available for more than 120 nights, that would equate to lots of program offerings, in this different mindset that the pandemic has forced us to consider and adjust to in time. The same could be said for more than 200 sessions of open swim at our pools during the summer of 2022. To this matter, the Department is working on developing an improved statistical reporting format that takes all into consideration. For the time being please refer to the attached/included.

Accomplishments:

- For the sixth straight year, maintained an 80% plus success rate/percentage for offered programs over the entire FY22, albeit still emerging and recovering from the pandemic. This six-year period is the department's greatest success percentage ever and speaks to the focus on staff efficiency and meeting citizens' interests.
- Opened a public river access to the South River at Dooms Crossing. This access includes adequate parking and a beach style boat launch. The recreational portion of this larger project on the river at Dooms Crossing was made possible through a \$100,000 grant from the Dupont Settlement via VA DCR. The grand opening was in April 2022.
- Installed more park rules signs throughout our parks and in multiple locations at some of our bigger and busier parks. This was done at significant savings by our County sign shop.
- Hired the Department's first Parks Services Manager and integrated the position into the 'Management Team' that includes the Director and Recreation Manager.
- Assisted in the design and planning for the department's new offices and activity space to be constructed in 2023.
- Reassigned some responsibilities and many programming objectives and directives within the department with the discontinuing of some programming offerings and some staff turnover.
- Hosted a number of Special Events for the greater community including:
 - Draft Days on Saturday, June 8. A new event including a full day of play at Stuarts Draft Park, ten organizations and seven businesses, 5 food trucks and a free showing of the movie, *Sing 2* at sundown with more than 800 attending.
 - Fall Movie Night at Natural Chimneys Park on Saturday, October 8. It was a cold evening that featured 2 local nature conservation organizations as well as 2 food trucks! Over 275 attendees enjoyed lawn games and warmed themselves by 2 small fire pits while the movie, *The Bad Guys*, played.
 - The 2022 Senior Health Fair on Wednesday, November 16 was our first IN-PERSON health fair since the pandemic! The fair featured 45 health and wellness vendors from across the Shenandoah Valley! The Senior Health Fair was funded in part by 8 sponsors providing a total of \$2,800, which helped fund our complimentary refreshment bar, 2 door prizes, and Senior Health Fair Tote bags for all attendees. The fair saw an estimated attendance of more than 250.
 - Clark in the Parks from November 21 through December 20 was a county-wide, hide-and-seek style, month long scavenger hunt! Park staff hides elves in all of our 6 parks, then posts clues on social media for followers to...well...follow! Found elves are returned to our office for prize packs from our sponsors! This year we had 13 sponsors, who provided monetary and in-kind donations

in the amount of \$1070! The event had a total of 36 prize pack winners, and 2 grand prize winners out of a total estimated 180 participants and 80 grand prize entries.

- Hosted 132 picnic shelter/pavilion reservations.
- Purchased and installed 10 new handicap accessible, recyclable plastic picnic tables in shelters at Natural Chimneys Park.
- Granted admission to more than 8,300 people to our swimming pools at Stuarts Draft Park and Natural Chimneys Park in the summer of 2023.
- Fiber internet was installed by Shentel and the County's IT Department at Natural Chimneys Park to provide the Visitor Center with better tools to manage the park, the campground and to help support visitor services and improve connectivity quality with our main offices in Verona as well as park patrons calling into the park.
- Following the third worst Atlantic hurricane season ever in 2021, the department partnered with experts from the Virginia Department of Forestry in order to identify hazardous trees at Natural Chimneys Park which were most likely to come down due to a weather event. In order to minimize the possibility of damage to the campground, vehicles and visitors, staff proactively had several dozen hazardous trees taken down by a license contractor. Once this \$12,000 job was complete, staff worked with local businesses and craftspeople to upcycle the wood for use in furniture, lumber and firewood.
- At the conclusion of FY22 the department had recovered more than 61% of all operating expenses through direct revenue streams. This was an increase of more than 20% over previous FY as a result of emerging from the pandemic. This was more comparable to the FYs prior to 2020 when the department had the ability, for the entire fiscal year, to provide revenue generating programming and making facilities and campsites available for rent and use. All budget goals for FY22 were exceeded.
- Opened a 'camp store' / retail operation in the Visitor Center at Natural Chimneys Park that generated more than \$31,000 in revenue within the first 6 months of operations.
- Staff began efforts with Balzer & Associates to develop a plan for possible renovations to existing facilities and amenities, and further future development of new amenities at Stuarts Draft Park. Most things being considered are existing amenity improvement or expansion or enhancement, and/or relocation along with new, additional amenities.

Contact Information:

Andy Wells, Director

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**71010-PARKS RECREATION
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
<u>3201 - FEE BASED PROGRAMS</u>			\$ 10,000	\$ 14,000	\$ 17,000	\$ 17,000	\$ -
Direct leadership cost with all department programs							
<i>*Has averaged about 18-22% of projected</i>							
<i>Rec Fee revenue 016130-0006 over past 6 years less pandemic period</i>							
<u>3205 - CREDIT CARD FEES</u>			\$ 8,800	\$ 16,460	\$ 16,300	\$ 16,300	\$ -
Estimated on past yearly expenditures							
and based on 3.5% of total revenue but higher than pre-pandemic							
More smaller dollar purchases with camp store and limitations							
imposed by Treasurer's office increasing expenses							
Fees better with more secure online trx							
Preferred method of payment (over 96% of all annual trxn)							
<i>*Directly related to total revenue</i>							
<u>3320 - MAINTENANCE SERVICE CONTRACTS</u>			\$ 19,800	\$ 19,300	\$ 27,600	\$ 27,600	\$ -
Virtual Symposium (RecTrac virtual training - prev. in -5501)	\$ -	\$ 800					
Annual maintenance fee & hosting of all (RecTrac & WebTrac)	17,800	25,300					
new credit card machines - rentals	1,500	1,500					
(\$25/month/device)							
	\$ 19,300	\$ 27,600					
<u>3600 - ADVERTISING</u>			\$ 62,500	\$ 62,500	\$ 66,050	\$ 66,050	\$ -
Quarterly brochure/guide at 54 pgs/run							
@ 40K quantity	\$ 60,000	\$ 63,600					
- includes all design, print, postal distrib.							
- run approx \$21,200/issue (x 3 issues per year NOW)							
3 domains - annual renewal	\$ 100	\$ 100					
Facebook/social med promotions	1,000	1,000					
use of Canva for design purposes	350	150					
Adobe Creative Cloud subscription	700	700					
Photography	500	500					
	\$ 62,650	\$ 66,050					
<i>*Historically, P&R budget is constructed so that 50% of this expense is treated as a 'program expense' of which all are recovered by the department's revenues by conclusion of FY</i>							
<u>3800 - CONTRACT SERVICES - LIFEGUARDS</u>			\$ 57,500	\$ 55,998	\$ 63,000	\$ 63,000	\$ -
Contracted services to provide lifeguards for ACPR Pools							
on a seasonal basis; Revised FY is to actual							
<i>*new agreement/new season allowance 10% increase</i>							
<i>Smr'23 =3,100 hrs @ \$21/hr</i>			Actl \$ per site				
NCP Pool	\$ 24,382	\$ 27,300					
SDP Pool	31,616	35,700					

**71010-PARKS RECREATION
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
	\$ 55,998	\$ 63,000					
<u>5201 - POSTAL SERVICES</u>			\$ 500	\$ 500	\$ 500	\$ 500	\$ -
Relying more on digital communication including using our registration software to send confirmations, etc. by email							
<u>5203 - TELEPHONE SERVICES</u>			\$ 10,000	\$ 11,600	\$ 12,000	\$ 12,000	\$ -
Monthly cost for share of all office phones, incl NCP (\$275x12)	\$ 1,480	\$ 3,300					
Monthly cost for service @ NCP for phone and new fiber (\$430x12)	2,580	5,160					
Monthly cost for share of cell phones and hot spots (\$260x12)	1,560	3,120					
Service calls & enhancements during the year		500					
@ NCP in the Visitor Center (Shentel picked up most exp)	\$ 5,620	\$ 12,080					
<u>5305 - MOTOR VEHICLE INSURANCE</u>			\$ 3,500	\$ 3,336	\$ 3,500	\$ 3,500	\$ -
4 vehicles; 2 mini-buses							
<u>5501 - TRAVEL EXPENSES</u>			\$ 4,850	\$ 3,000	\$ 3,700	\$ 3,700	\$ -
RecTrac Symposium-Fall '23 registration for 1 staff member	\$ 1,400	\$ -					
RecTrac Symposium-Fall'23 attendance, lodging, meals		1,850					
RecTrac Training for staff - Dept wide regis in 'RT University' which allows for online training for all staff on site	800	-					
assorted VRPS mini-conferences & trainings across the state (day-trips)	400	800					
Annual Staff Retreat	150	150					
Driver Safety Training		400					
First Aid & CPR Training for Bus Drivers and other prg staff	300	500					
	\$ 3,050	\$ 3,700					
<u>5801 - DUES & SUBSCRIPTIONS</u>			\$ 2,300	\$ 2,300	\$ 2,300	\$ 2,300	\$ -
VRPS agency membership (Director & one)	\$ 250	\$ 250					
VRPS Professional Memberships 8 @ \$75 pr and 3 @ \$60 pr	\$ 750	\$ 750					
NRPA Agency membership up to 10 FT staff and 10 Citizens/Cmsnrs	\$ 700	\$ 700					
NACPRO membership	\$ 90	\$ 90					
Zoom Memberships (\$240 yr x 2)	500	500					
VDH Campground Permit	40	40					
	\$ 2,330	\$ 2,330					
<u>6001 - OFFICE SUPPLIES</u>			\$ 6,300	\$ 6,300	\$ 6,500	\$ 6,300	\$ 200
Monthly lease fees for Xerox (\$400/month)	\$ 4,800	\$ 4,800					general cut
annual calendar order	350	350					

**71010-PARKS RECREATION
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
copy paper, pens, pencils, binders, laminates	1,000	1,150					
* NCP campstore sales supplies	150	200					
	\$ 6,300	\$ 6,500					
<u>6002 - SUPPLIES - CARE PROGRAMS</u>			\$ -	\$ -	\$ -	\$ -	\$ -
*Discontinued program							
<i>*coordinates directly with revenue item 016130-0007</i>							
<u>6003 - KIDS CAMP SUPPLIES</u>			\$ 17,000	\$ -	\$ -	\$ -	\$ -
*Discontinued program until possible summer 2024							
<i>*related directly to revenue item 016130 - 0008</i>							
<u>6004 - EVENT SUPPLIES</u>			\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ -
Special Events/Programs like Sr Health Fair, Food Truck,	\$ 7,500	\$ 7,500					
also Movie Nights, Clark in the Parks or anything Holiday-related							
Special Weekend/Holiday programs @ NC Park							
Draft Days event @ SD Park	12,500	12,500					
Accounting for special event/program planning that	\$ 20,000	\$ 20,000					
doesn't fit our traditional model for revenue recovery							
<i>*related to revenue items - 0001, 0002, and -0003</i>							
<u>6008 - VEHICLE & POWERED EQUIPMENT - FUEL</u>			\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ -
Fuel to operate departmental vehicles for transporting							
program participants and staff on administrative tasks							
Highly successful bus trips could drastically increase this expense							
but would also be reflected in increased revenue							
<i>*Difficult to forecast @pump costs but have adjusted staff ops to save</i>							
<i>*related to revenue item -0006</i>							
<u>6009 - VEH MAINT & SUPPLIES - FLEET VEHICLES</u>			\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ -
4 vehicles and 2 mini-buses w/majority being newer vehicles with							
good preventative maintenance being performed on them							
Annual inspections & routine oil changes		\$ 600					
2 new tires on Dodge Caravan		300					
all new tires on 2017 minibus		1,000					
unexpected repairs on Ford Explorer (much older vehicle)		300					
		\$ 2,200					
<u>6021 - PROGRAM EQUIP & MATERIALS</u>			\$ 6,000	\$ 5,000	\$ 5,600	\$ 5,600	\$ -
Recyclable supplies such as balls, nets, goals, line paint	\$ 1,000	\$ 1,200					
Lifeguard umbrellas & aquatics activity supplies	800	800					

**71010-PARKS RECREATION
BUDGET REQUEST**

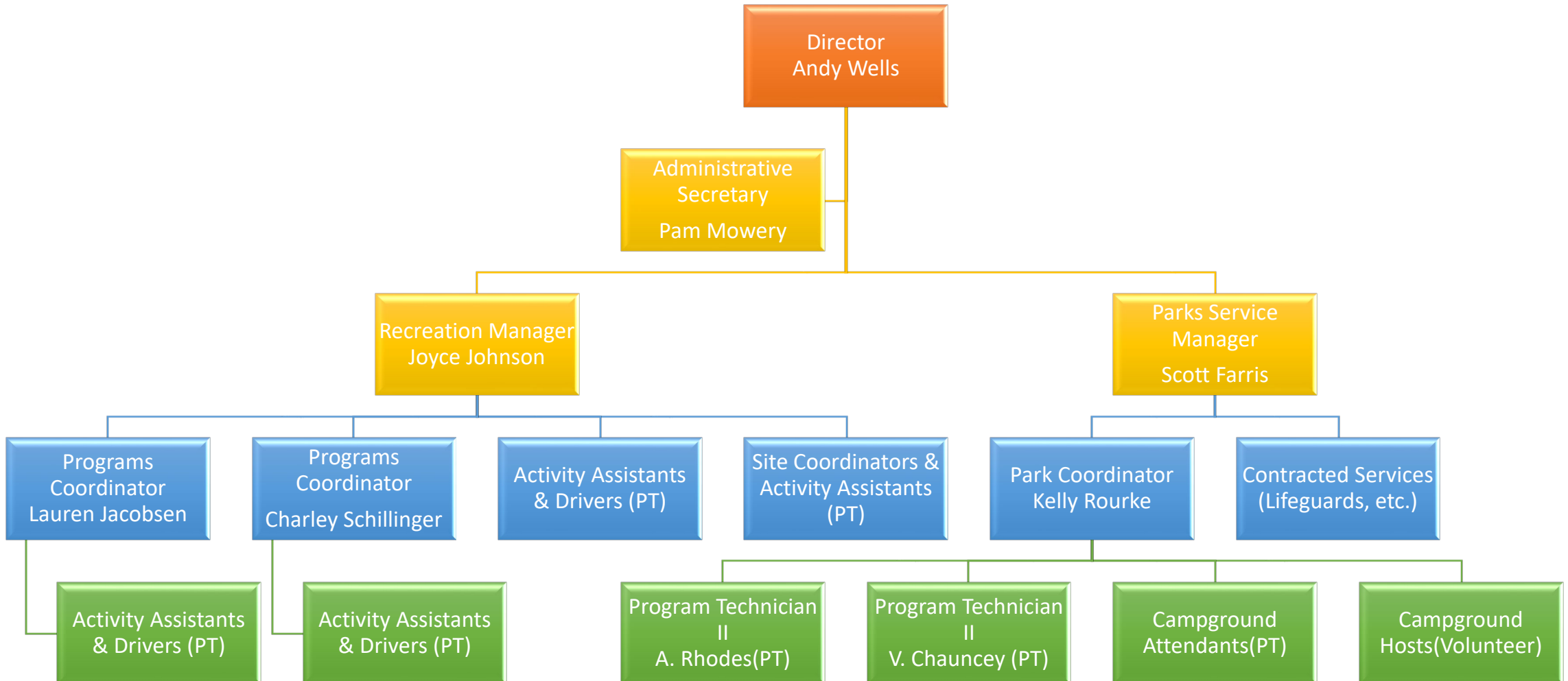
	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
First Aid supplies	300	400					
Event apparel & safety-wear for staff	-	700					
Event equipment (parking markers, storage totes, etc.)	400	250					
Event signage (banners, Aframe inserts, etc.)	500	750					
Park signage (replacement & new)	2,000	1,500					
	\$ 5,000	\$ 5,600					
<u>6024 - ADULT PROGRAM SUPPLIES</u>			\$ 29,000	\$ 88,000	\$ 49,300	\$ 49,300	\$ -
Includes all supplies that are consumed in our programs: trophies, admission tickets, chartered busses, class supplies							
<i>*Historically (last 8 years less pandemic) been at 52-58% of projected rec fee revenue 016130 - 0006 but in effort to host more programs with fewer participants per, have allowed reduction in Net ops which makes this closer to 58%</i>							
<i>*directly related to revenue item -0006</i>							
<u>6028 - RESALE ITEMS</u>			\$ 14,000	\$ 18,000	\$ 19,000	\$ 19,000	\$ -
Includes all products purchased with the intent to resale							
<i>*Revs'd FY23 requested is 66% of projected revenue in item 016130-0005 and New FY24 request is conservative at 63%</i>							
<i>Should continue to decrease as % of revenue with increasing profit margins now that store is established with inventory and stock to sell</i>							
<u>6029 - FOREST SUSTAINABILITY EXPENSES</u>			\$ -	\$ 24,164	\$ 24,164	\$ 24,164	\$ -
funds received from the state New in FY23. Must be spent on outdoor recreation or forest sustainability							
<u>8001 - EQUIPMENT</u>			\$ 850	\$ 3,347	\$ 9,500	\$ 4,000	\$ 5,500
retrofitting buses for safety camera install	\$ -	\$ -					cut 2 AED's
New VOIP phones (Carolina Digital) and hardware for NCP-VC	500						Moved NC equipment to revised
#2 larger monitors for work stations (necessary with RecTrac)	350	-					
#3 new charcoal grills (replacement) for shelters @ NCP	1,000						
AED units for SDP and NCP pools, NCP Visitor Center, and NCP Shop	-	-					
NCP Shop \$2,000 each x 4 locations		8,000					
#2 scanners, #2 receipt printers, and #1 barcode generator for Camp Store operations @ NCP		1,500					
	\$ 1,850	\$ 9,500					

**71010-PARKS RECREATION
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
<u>8002 - FURNITURES & FIXTURES</u>			\$ -	\$ 551	\$ -	\$ -	\$ -
new office/desk chairs #2 x \$275 each	\$ 551	\$ -					
	\$ 551	\$ -					
<u>8003 - COMPUTER SOFTWARE</u>			\$ -	\$ -	\$ -	\$ -	\$ -
Department Total:	\$ 282,900	\$ 364,356	\$ 282,900	\$ 364,356	\$ 356,014	\$ 350,314	\$ 5,700
Payroll Total:	\$ 647,785	\$ 544,514	\$ 647,785	\$ 544,514	\$ 580,765	\$ 576,313	\$ 4,452
Grand Total:	\$ 930,685	\$ 908,870	\$ 930,685	\$ 908,870	\$ 936,779	\$ 926,627	\$ 10,152

*personnel includes reclass

Parks and Recreation Organizational Chart



Library

Mission:

The Augusta County Library provides a welcoming gathering place with convenient access to information, experiences, and materials for the benefit of all community members.

Department Overview:

Since opening to the public in 1977 from a small building in the Woodrow Wilson School complex, the Augusta County Library has grown into a service-oriented system with seven libraries in key communities throughout this large county. As a member of the Valley Libraries Connection with the Staunton and Waynesboro Libraries, our patrons have access to the resources of each separate system.

Area residents rely on our libraries for access to computers and printers, access to the Internet through Wi-Fi at all locations, and assistance with using varied technology. For many, we are their means to finding and applying for jobs, and benefits, obtaining a driver's license, filing taxes, and maintaining e-mail contact. Many sign-up for Book-a-Librarian sessions to learn how to use new smart devices, troubleshoot their personal equipment, or learn new software.

Following a strong tradition of lifelong learning, we support early literacy through our children's collections, STEM materials, and a variety of programs for all ages. Teachers and students depend upon our collections and resources to supplement their educational efforts and for homeschoolers and those taking online classes, we are their library.

FY 2022-2023 Overview:

Augusta County Library enjoyed a sense of normalcy, progress, and growth as we learned how to live alongside COVID and provide our community with the public services they have come to expect. We were able to remain consistently open, at full capacity to the relief of not only our patrons but also staff who missed interacting with the community regularly. Not only were our buildings and full collections available to the public, but we were able to provide regular programming. Through the purchase of portable air purifiers that provided an added layer of protection for program participants and staff, we were able to provide indoor programming focusing on building relationships and providing opportunities for learning and social interaction for all ages.

Spring of 2022 we opened our meeting rooms, allowing community members to reserve space for meetings, community-led classes, and even ensemble practices. Computer and wifi usage remains high and continues to increase at all of our locations, both onsite at our seven locations, as well as in a lending capacity with our mobile hotspot program, which we were able to increase availability through ARPA funds provided by the Library of Virginia.

Over the course of the last fiscal year, Augusta County Library was awarded \$3,000 for a Libraries Transforming Communities grant through the American Library Association with a focus on determining the needs of our aging population. Through this grant, we spoke with community members to identify challenges that they experience in relation to aging family members. An area that was identified as a priority was supporting adult caregivers and individuals experiencing memory loss. We were able to purchase several memory kits with the grant funds to provide meaningful opportunities for participants to engage in memory recall activities. These have been a huge success both with our Augusta County Library patrons, and other Valley Library Connection Libraries: Waynesboro Public Library and Staunton Public Library. We continue to purchase additional kits to supplement what we currently have.

As we continue to move forward with providing access to resources for the residents of Augusta County Library, we are filled with optimism and excitement for the number of opportunities that present themselves for partnerships, outreach, accessibility, and greater impact on the quality of life for Augusta County residents.

FY 2022 - FY 2023 Accomplishments:

- Provided outreach and access to books at two assisted living facilities
- Successful implementation of two grants: Libraries Transforming Communities grant (\$3,000) and Sci-Fi writers grant (\$500)
- Strengthened partnerships with Valley Program for Aging Services, provided meeting room space for meetings for seniors
- Partnered with the Virginia Health Department to provide free COVID test kits for community members at all seven locations and with Augusta Health to provide space for vaccine clinics throughout the county
- The only library in the SAW area to provide indoor programming until Fall 2022.
- Worked with the Deerfield Ruritan Club to establish a food pantry
- Provided support for approximately 20 elementary school students identified as struggling readers by delivering books every other week during the summer
- Collaborated with HR to revamp the library’s performance review structure
- Increased internet speeds at Middlebrook Library Station
- Reinstated valuable library services such as meeting room reservations, volunteer program, and a full schedule of programming,
- Updated public computers at Churchville Branch Library and Craigsville Library Station
- Increase in the following metrics for all seven Augusta county Library locations:

	FY2021-2022 Actual	% Change from FY2020-2021
Print Circulation	459,935	-2.68%
Digital Circulation	31,890	-3.18%
Hotspot Circulation	296	529.79%
Number of registered users who were active over the year	25,371	46.72%
Number of New Library Card Holders	1,612	25.35%
Number of Patron Visits	82,716	30.44%
Number of Programs	419	-1.64%
Program Attendance	8,424	7.64%
Number of Wireless Sessions	34,914	22.50%
Number of Computer Users	7,624	55.12%
Reference Questions Asked	20,943	-24.88%

	FY2022-2023 (July-December) Actual	% Change from FY2021-2022 (July-December)
Print Circulation	235,371	+0.9%
Digital Circulation	19,510	+22.97%
Hotspot Circulation	200	+88.68%

	FY2022-2023 (July-December) Actual	% Change from FY2021-2022 (July-December)
Number of registered users who were active over the course of the 6 months	14,114	+11.44%
Number of New Library Card Holders	936	+15.99%
Meeting Room Usage in Hours	543	Meeting Rooms Closed
Number of Patron Visits	44,505	+5.47%
Number of Programs	230	+5.50%
Program Attendance	9,301	+170%
Number of Wireless Sessions	20,980	+26.35
Number of Computer Users	4283	+14.73%
Reference Questions Asked	8,803	-18.04%

FY20-23 Strategic Areas of Focus and Goals:

Collections: Facilitate access to materials, particularly for individuals and communities with limited transportation options.

Goal 1: Expand Books on Wheels program to additional Augusta County Schools.

Goal 2: Explore partnerships, grants, and additional funding to launch service to homebound individuals.

Goal 3: Improve marketing of online services to patrons with lack of transportation.

Goal 4: Create “pop-ups” at assisted care facilities and communities.

Collections: Provide a variety of materials appealing to targeted populations of non-users while satisfying the needs of current users.

Goal 1: Rebalance and diversify collections including aggressively weeding smaller libraries.

Goal 2: Apply market segmentation data to outlet-specific collection development purchase.

Goal 3: Seek funding to develop and promote a Library of Things, including toys, professional attire for job interviews, and tools.

Programming: Build on the Library’s longstanding commitment to educational support.

Goal 1: Reach out to local agencies to develop a resource and outreach network with adult education and career advisory service providers.

Goal 2: Coordinate and communicate with County teaching staff and reading specialists to identify support needs for distance learning students.

Goal 3: Provide additional Wi-Fi hotspots for check out.

Programming: Explore alternative program options.

Goal 1: Budget for additional staffing, supplies, and a mode of transporting materials.

Goal 2: Establish baseline measures and track program attendance.

Goal 3: Provide both print and online forms to evaluate the appeal, relevance, and quality of all programs.

Goal 4: Test alternative methods for program delivery including developing additional and diverse passive programming.

Goal 5: Host multigenerational programs emphasizing do-it-yourself, crafts, and cost savings topics, in partnerships with community members and organizations.

Communications: Apply market segmentation insights to develop a marketing plan that prioritizes targets, selects services to be promoted, and identifies media preferences.

Goal 1: Launch an aggressive all-County card registration drive, with smaller campaigns targeting the County’s opportunity segments.

Goal 2: Emphasize homeschooling and distance learning resources in all outreach communications.

Goal 3: Increase promotion of the online newsletter.

Goal 4: Test non-electronic, targeted communications to underserved market segments.

Goal 5: Include a line item in the budget for marketing and explore grant opportunities to fund targeted advertising costs, printing, and branded giveaways.

Goal 6: Improve marketing of the Library’s current educational resources to market segments with children.

Goal 7: Establish baseline measures of cardholders, program participants, and platform use to assess performance of communications vehicles and activities.

Communications: Develop alternative communications channels.

Goal 1: Coordinate with Parks and Recreation so that the *Activities Guide* can be reconfigured to reach targeted demographic(s).

Goal 2: Explore working with selected partners to expand messaging reach.

Goal 3: Provide staff training to increase staff and volunteer comfort with verbally promoting the Library, cross-selling its resources, and encouraging program promotions with each patron interaction.

Goal 4: Utilize community resources pages to promote service.

Communications: Market current collections more effectively.

Goal 1: Provide staff training on effective merchandising techniques.

Goal 2: Test bookstore model of collection organization in Stuarts Draft and/or Weyers Cave.

Goal 3: Apply genre markers and develop more visible collection displays.

Goal 4: Develop family of *Readers Advisory* publications for online referral in in-library distribution.

Goal 5: Add a cross-marketing segment to Radio Reference with a particular focus on cross-promoting print materials with online resources, audio- and e-book, Young Adult, and DVD collections.

Goal 6: Develop system-wide branded, thematic programming to facilitate more cost-effective targeted marketing.

Communications: Improve internal communications.

Goal 1: Encourage staff to use the password protected blog and provide training where needed.

Goal 2: Begin program of staff rotation to all locations to encourage familiarity with all communities within the service area.

Goal 3: Explore installing G Suite or similar tools to facilitate centralized schedules, calendars and communications.

Budget Summary:

Item	FY2021- 2022 Expenditures	FY2022 - 2023 Adopted	FY2022 – 2023 Revised	FY2023 - 2024 Adopted	% Change from FY2023
Personnel	\$1,106,799	\$1,112,380	\$1,177,646	\$1,208,228	8.6%
Operating	529,689	566,557	588,009	568,608	0.4%
Total	\$1,636,488	\$1,678,937	\$1,765,655	\$1,776,836	5.8%

7 Locations

- Fishersville Maine Library
1759 Jefferson Highway, Fishersville, VA 22939
- Churchville Branch Library
3714 Churchville Ave, Churchville, VA 24421
- Craigsville Library Station
18 Hidy Street, Craigsville, VA 24430
- Deerfield Library Station
59 Marble Valley Road, Deerfield, VA 24432
- Middlebrook Library Station
3698 Middlebrook Road, Middlebrook, VA 24459
- Stuarts Draft Library Station
2857 Stuarts Draft Highway, #107, Stuarts Draft, VA 24477
- Weyers Cave Library Station
51 Franklin Street, Weyers Cave, VA 24486

Contact Information:

Dr. Jennifer Brown, Director
Debbie Sweeney, Assistant Director

Location: Main Library, Fishersville
1759 Jefferson Hwy
Fishersville, VA 22939

Phone: (540) 949-6354
(540) 885-3961

E-mail: jbrown@augustacountylibrary.org

**73010-LIBRARY (INCLUDES CHURCHVILLE LIBRARY)
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
3125 - COLLECTION AGENCY FEE			\$ -	\$ -	\$ -	\$ -	\$ -
VLC has suspended use but request to keep this line open							
3310 - REPAIRS & MAINT - CONTRACTUAL			\$ 4,113	\$ 4,150	\$ 4,230	\$ 4,230	\$ -
Brown Exterminating (Termite)	\$ 200	\$ 215					
Security during Halloween	200	215					
Miscellaneous repairs	3,000	3,000					
American Pest (Fishersville & Churchville)*	750	800					
*American Pest increased rates by 5.9% starting 1/23 and an additional 5.9% starting 4/23	\$ 4,150	\$ 4,230					
3320 - MAINTENANCE SERVICE CONTRACTS			\$ 68,657	\$ 62,420	\$ 61,508	\$ 61,508	\$ -
Automation maintenance includes SIP & phone tree charges to WPL (TLC)	\$ 22,763	\$ 22,838					
Bibliotheca(self check and RFID)	9,260	9,260					
Cornerstone (fire security monitoring/testing)	360	360					
Snow removal	3,100	3,100					
Custom Deliveries of VA*	12,400	13,800					
I-Drive (cloud storage)	-	150					
Service, repairs, and upgrades	600	625					
Librarica LLC (Cassie maintenance)	525	525					
Port 53 (filtering software)	1,200	1,200					
Gimlet (Reference software)	710	710					
Centurion Technology (PC Security)	450	450					
netSummit (Next: FY25)	-	-					
Cisco Service Subscriptions	1,646	1,745					
Spaghetti Detector (3D Printer)	100	100					
E-Rate Central (manage E-Rate program)	2,000	2,000					
Niche Academy	3,700	3,700					
Office 360	3,606	945					
**FY23 Custom Deliveries rate increase, \$6925 from Erate reimbursement	\$ 62,420	\$ 61,508					
3324 - JANITORIAL SERVICES - CONTRACTUAL			\$ 38,765	\$ 38,765	\$ 40,770	\$ 40,770	\$ -
Window Cleaning	\$ 1,500	\$ 1,770					
Upholstery Cleaning	2,025	2,025					
Janitorial Service at SDLS	2,220	2,400					
Janitorial Service at Fishersville	22,140	23,220					
Janitorial Service at Churchville	2,880	3,120					
Janitorial Service at Weyers Cave	2,200	2,400					
Strip and wax floor	2,000	2,000					

**73010-LIBRARY (INCLUDES CHURCHVILLE LIBRARY)
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
Carpet (plus stations)	3,800	3,835					
	\$ 38,765	\$ 40,770					
<u>3600 - ADVERTISING</u>			\$ 300	\$ 300	\$ 300	\$ 300	\$ -
Program ads on Facebook and area media	\$ 300	\$ 300					
<u>5100 - ELECTRIC SERVICES</u>			\$ 38,500	\$ 38,500	\$ 38,500	\$ 38,500	\$ -
Fishersville	\$ 30,000	\$ 30,000					
Churchville	8,500	8,500					
	\$ 38,500	\$ 38,500					
<u>5102 - HEATING SERVICES</u>	\$ 6,000	\$ 6,360	\$ 6,000	\$ 6,000	\$ 6,360	\$ 6,360	\$ -
<u>5103 - WATER & SEWERAGE SERVICES</u>	\$ 2,500	\$ 2,500	\$ 3,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ -
<u>5104 - REFUSE COLLECTION CHARGES</u>			\$ 6,700	\$ 6,700	\$ 6,700	\$ 6,700	\$ -
WM (Fishersville)	\$ 4,400	\$ 4,400					
Churchville	1,400	1,400					
Weyers Cave	900	900					
	\$ 6,700	\$ 6,700					
<u>5201 - POSTAL SERVICES</u>			\$ 200	\$ 200	\$ 200	\$ 200	\$ -
Use of postage machine and overnight deliveries	\$ 200	\$ 200					
<u>5203 - TELEPHONE SERVICES</u>			\$ 45,460	\$ 43,200	\$ 43,200	\$ 43,200	\$ -
Segra (Lumos)*							
Fishersville voice, data and Internet	\$ 22,390	\$ 22,390					
Verizon:							
Fishersville voice lines	2,210	2,210					
Churchville voice lines	820	820					
Middlebrook voice line	750	750					
Comcast	-	-					
Churchville Internet	3,400	3,400					
Craigsville voice and Internet	2,940	2,940					
SDLS voice and Internet	3,370	3,370					
Weyers Cave voice and Internet	4,000	4,000					
AT&T long distance-FAX	60	60					
MGW Deerfield voice and Internet	1,740	1,740					
Treasurer of Virginia Long Distance	80	80					

**73010-LIBRARY (INCLUDES CHURCHVILLE LIBRARY)
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
Verizon Hotspot	1,440	1,440					
*Decrease due to new antenna for MLS	\$ 43,200	\$ 43,200					
<u>5300 - INSURANCE - BUILDING</u>							
	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000	\$ -
<u>5305 - MOTOR VEHICLE INSURANCE</u>							
Van	\$ 600	\$ 600	\$ 600	\$ 600	\$ 600	\$ 600	\$ -
<u>5501 - TRAVEL EXPENSES</u>							
Professional Meetings & Staff Development:			\$ 6,000	\$ 6,000	\$ 12,700	\$ 6,000	\$ 6,700
VLA Conference - four staff members' lodging, meals, registration.	\$ 2,000	\$ 3,000					cut LEAD
VLA Paraprofessional Conference							
Continuing Education Workshops							
Mileage*	\$ 4,000	\$ 4,500					
Staff travel to schools, meetings, conferences, Government Center							
Board Members' miles to and from board meetings, conferences, and other state meetings.							
LEAD		\$ 5,200					
* FY24 increase due to increase in mileage cost	\$ 6,000	\$ 12,700					
<u>5688 - BOOK STATIONS</u>							
Stuarts Draft Station (rent)**	\$ 25,900	\$ 26,400	\$ 86,922	\$ 89,428	\$ 90,860	\$ 90,860	\$ -
Weyers Cave (rent)	51,900	51,900					
Middlebrook Station (rent/electric/oil)*	11,628	12,560					
* FY24 estimate based on 8% COLA increase	\$ 89,428	\$ 90,860					
** FY23 \$2500 (SDLS rent increase) from ERATE reimbursement							
<u>5801 - DUES & SUBSCRIPTIONS</u>							
Virginia Library Assn.	\$ 750	\$ 795	\$ 2,425	\$ 2,425	\$ 2,470	\$ 2,470	\$ -
ALA/PLA-- 4 professional staff	1,000	1,000					
Virginia Public Library Directors Assn.	55	55					
Notary Public renewals	130	130					
Zoom	240	240					
MALIA	150	150					
Augusta County Historical Society	100	100					
	\$ 2,425	\$ 2,470					

**73010-LIBRARY (INCLUDES CHURCHVILLE LIBRARY)
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
6001 - OFFICE SUPPLIES	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500	\$ -
Copier paper, toner, general supplies							
6005 - JANITORIAL SUPPLIES	\$ 4,000	\$ 4,000	\$ 5,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ -
Light bulbs, bathroom tissue, paper towels, cleaning supplies.							
6007 - REPAIR & MAINT SUPPLIES - BLDGS	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ -
Paint, tools, repair supplies, etc.							
6008 - MOTOR VEHICLE FUEL	\$ 1,000	\$ 1,100	\$ 1,000	\$ 1,000	\$ 1,100	\$ 1,100	\$ -
Mileage on 1/6/2023 was 119,430							
6009 - MOTOR VEHICLE MAINT & SUPPLIES	\$ 570	\$ 570	\$ 1,000	\$ 570	\$ 570	\$ 570	\$ -
General maintenance and repairs							
6016 - BOOKS (LOCAL ONLY)			\$ -	\$ -	\$ 7,500	\$ -	\$ 7,500
State Aid is still not fully funded while the cost of books, e-books, DVDs, databases, and other items continues to increase.							
*Talking Book Center now under 092030							
	\$ -	\$ 7,500					\$ 7,500
	\$ -	\$ 7,500					general cut
6017 - BOOKS (STATE & FEDERAL AID)			\$ 119,258	\$ 119,258	\$ 120,000	\$ 120,000	\$ -
Funded by State Aid revenue							
FY 2023	\$ 210,227						
Estimate for FY 2024	\$ 211,050	\$ 120,000					
6018 - PERIODICALS (MAGS., NEWSPAPERS)	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ -
Funded by State Aid revenue							
6019 - AUDIOVISUAL MATERIALS	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ -
Funded by State Aid revenue							
6020 - ELECTRONIC MATERIALS (LOCAL AND STATE AID)			\$ 30,000	\$ 55,969	\$ 56,792	\$ 56,050	\$ 742
Local							
State Aid*	\$ -	\$ -					cut to match state aid
FY23 increase due to finalized state budget	\$ 55,969	\$ 56,792					
6021 - LIBRARY MATERIALS & SUPPLIES			\$ 35,000	\$ 28,000	\$ 30,000	\$ 30,000	\$ -
Materials processing supplies (barcodes, labels, tape, vinyl covers,							

**73010-LIBRARY (INCLUDES CHURCHVILLE LIBRARY)
BUDGET REQUEST**

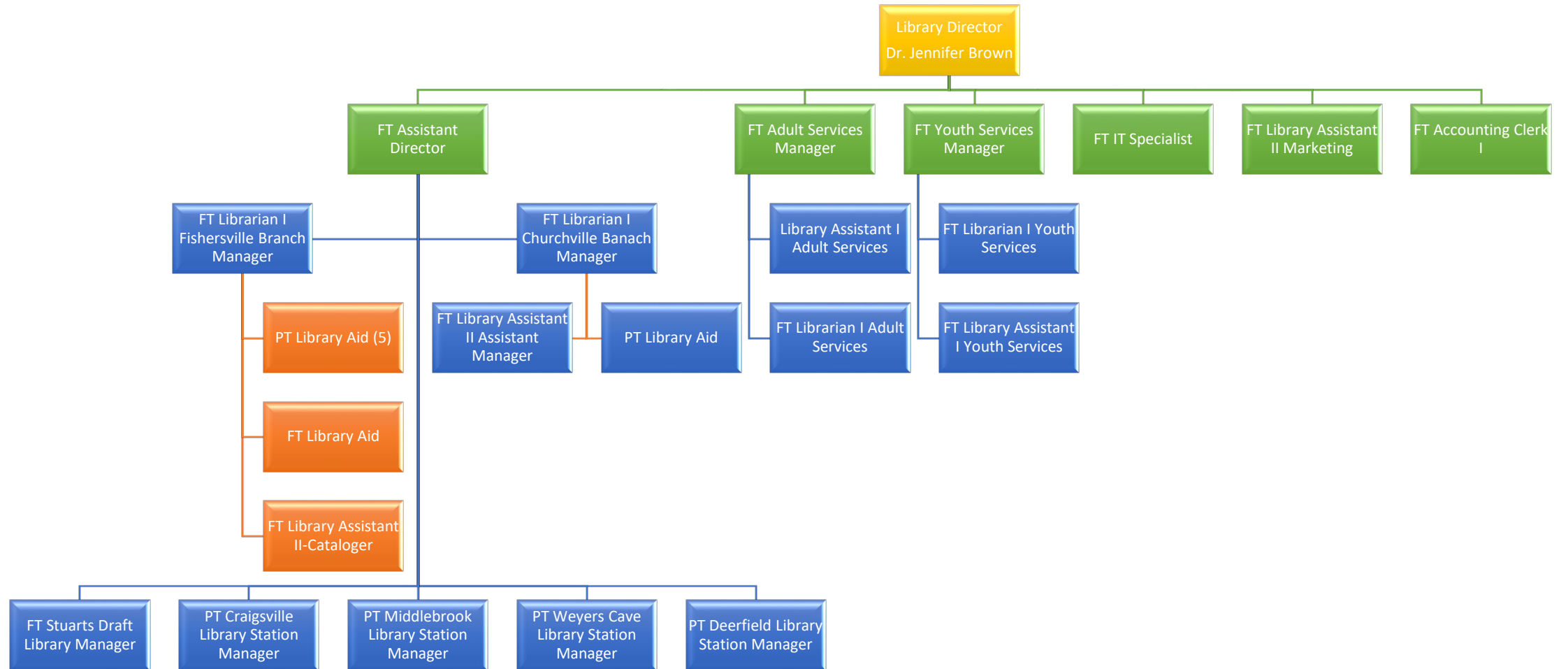
	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
lamine, label covers, cases, etc.)	\$ 8,500	\$ 8,500					
Circulation desk supplies(patron application and ID cards, labels, barcodes, receipt tape, ribbons for printers)	\$ -	\$ -					
Programs (Display and promotional materials for adult and children's programs at all locations)	\$ 1,500	\$ 1,500					
Printing (Activities Guide, brochures, flyers, etc)	\$ 6,000	\$ 6,000					
Branch and library station supplies (magazine racks, shelf locators, posters, circulation supplies, barcodes, etc)	\$ 10,000	\$ 10,000					
Books By Mail Supplies	\$ 2,000	\$ 2,000					
		2,000					
	\$ 28,000	\$ 30,000					
<u>8001 - EQUIPMENT</u>			\$ 3,555	\$ 11,555	\$ 3,700	\$ 2,000	\$ 1,700
Supplies	\$ 2,225	\$ 2,000					cut NAS upgrades
2X RFID Pad	1,555	-					
Fishersville Meeting Room Equipment	7,000						
NAS Upgrades		1,700					
Square Stands x2	325						
Wireless Printer (SDLS)	450						
* FY23 \$8,000 from Erate Reimbursement	\$ 11,555	\$ 3,700					
<u>8002 - FURNITURE & FIXTURES</u>			\$ 4,327	\$ 7,194	\$ 7,387	\$ 2,200	\$ 5,187
Shelving for Library of Things	\$ 2,500	\$ -					cut all but display supports
Puppet Tree	112	-					
Carts	880	-					
Smith System Tables x2	835	-					
Branch & Station furniture improvements*	2,867						
Display Supports		2,200					
Range Finders		1,245					
Foam Benches (Children's Area FVL)		1,865					
Three Seat Sofa (Children's Area FVL)		2,077					
* FY23 \$2867.38 from Erate Reimbursement	\$ 7,194	\$ 7,387					
<u>8200 - IMPROVEMENT TO SITES</u>			\$ 10,775	\$ 10,775	\$ 54,395	\$ -	\$ 54,395
Parking Lot Improvements (FVL)	\$ 10,775	\$ -					cut all items
Minor Parking Lot Repairs (FVL)		1,000					
Parking Lot Improvement (CBL)		9,750					
Painting (SDLS)		400					

**73010-LIBRARY (INCLUDES CHURCHVILLE LIBRARY)
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
Program Room revamp (FVL)		5,000					
Outdoor Electronic Sign (FVL)		38,245					
	\$ 10,775	\$ 54,395					
Department Total:	\$ 566,557	\$ 588,009	\$ 644,842	\$ 568,618	\$ 76,224		
Payroll Total:	\$ 1,112,380	\$ 1,177,646	\$ 1,233,371	\$ 1,208,228	\$ 25,143		
Grand Total:	\$ 1,678,937	\$ 1,765,655	\$ 1,878,213	\$ 1,776,846	\$ 101,367		

*Cut additional hours at SD

Library Organizational Chart



**Augusta County
Fiscal Year 2023-2024
Departmental Budgets by Function
Community Development**

Department	FY2021– 2022	FY2022 - 2023	FY2022 – 2023	FY2023 - 2024	% Change from FY2023
	Actual	Adopted	Revised	Adopted	
Community Development	\$ 1,067,377	\$ 1,241,098	\$ 1,143,618	\$ 1,217,002	-2%
Tourism	472,976	361,767	655,689	469,443	30%
Economic Development	302,171	330,304	330,811	338,152	2%
Extension Office	117,528	141,194	141,194	158,418	12%
Agricultural Outreach	6,760	6,760	6,760	6,760	0%
Total Community Development	\$ 1,966,812	\$ 2,081,123	\$ 2,278,072	\$ 2,189,775	5%



Community Development

(Includes Building Inspections)

Department Overview:

The Augusta County Community Development Department is responsible for reviewing and developing plans that reflect the County's interest in the preservation of the environment, the provision of efficient public facilities and services, the provision of diverse housing opportunities, and the effective utilization of the area's land resources.

In its day to day operations, the Community Development Department:

- Coordinates the implementation of the Comprehensive Plan.
- Drafts Subdivision and Zoning Ordinance Amendments as requested or needed.
- Seeks and administers grants, including Indoor Plumbing, Community Development Block Grant, Rural Development, and Transportation Enhancement and Hazard Elimination grants.
- Coordinates the Traffic Impact Analysis process for major development proposals.
- Reviews and makes staff reports on potential rezoning's and rezoning applications, comprehensive plan amendments, special use permits, and variances.
- Assists with economic development projects as needed.
- Reviews design and construction plans for residential subdivisions and commercial sites.
- Provide GIS support and engineering designs for various County projects such as stormwater management facilities and miscellaneous departmental requests.
- Reviews major subdivision preliminary plats, minor subdivision plats, final plats, and plan of developments to assure their compliance with appropriate ordinances.
- Maintains Subdivision and Erosion & Sediment Control Bonds.
- Responds to all citizen inquiries concerning erosion, sediment, and drainage complaints.
- Handles projects such as maintenance of drainage facilities and drainage improvement projects and engineering designs for various County projects.
- Performs zoning inspections prior to issuance of Certificates of Occupancy.
- Oversees renewals of existing Agricultural and Forrestral Districts and Agricultural and Forrestral District Creation.
- Enforces the Zoning, Subdivision, Erosion and Sediment Control, and Stormwater Ordinances and Floodplain Overlay District.
- Maintains the County's MS-4 permit and program.
- Reviews building permits, sketches, and plans.
- Issues administrative zoning permits.
- Site plan review for multi-family residential, commercial and industrial sites, churches and schools.
- Administers various grants for water quality projects.
- Administers VDOT funded projects for County road projects.
- The Building Inspections Department is the responsible party for the enforcement of the Uniform Statewide Building Code which is established by the Code of Virginia. The purpose of the Building Code is to ensure safety to life and property from all hazards incidental to building design, construction, use, repair, removal or demolition. Buildings shall be permitted to be constructed at the least possible cost consistent with nationally recognized standards for health, safety, energy conservation, water conservation, adequate egress facilities, sanitary equipment, light and ventilation, fire safety, structural strength, and physically handicapped and aged accessibility. In accordance with Section 36-98 of the Code of Virginia the Uniform Statewide Building Code supersedes the building codes and regulations of the counties, municipalities and other political subdivisions and state agencies, relating to any construction, reconstruction, alterations, conversion, repair or use of buildings and installation of equipment therein. The Uniform Statewide Building Code does not supersede zoning ordinances or land use controls that do not affect the manner of construction or materials to be used in the construction, alteration or repair of a building.

Strategic Goals and Objectives:

- Strive to implement the goals and objectives of our Comprehensive Plan.
- Aid customers and County staff in identifying and understanding the Zoning Ordinance.
- Participate in the continued revision to the County’s Zoning and Subdivision Ordinances as directed by the Board of Supervisors.
- Provide the best information and documentation we can to the Board of Supervisors, Planning Commission, Board of Zoning Appeals, and other Departments on our staff reports for rezoning’s, special use permits, variance requests, flood plain, site plans, and subdivision plans.
- Assist customers by providing documented sections of the Zoning Ordinance and Augusta County Code to promote an understanding of their specific zoning, weed, trash, or junk vehicle violation.
- Strive to have more personal, one-on-one contact with people when investigating both Zoning and Erosion and Sediment complaints.
- Effectively interpret and administer the Zoning and Subdivision Ordinances.
- To comply with the Department of Environmental Quality recommendations on our Erosion & Sediment Control, Stormwater, and MS-4 Programs.
- Process all permits and plats in an efficient timely manner.
- Seek grant funding for County projects where appropriate and cost effective.
- Effectively administer the County’s Erosion & Sediment Control, Stormwater, Zoning and Subdivision Ordinances.
- To provide contract administration/project management and construction inspection on approved County Projects.
- To provide engineering assistance to other departments on their various projects.
- We will continue to improve our skills and knowledge of state and local ordinances.
- We will strive to maintain a good public image and be sensitive to the needs of the public.
- We will strive to offer accurate information, fast and efficient service, and timely inspections in a budget conscious manner.
- We will continue to offer owners, contractors and design professional’s assistance with their projects to help them keep their projects code compliant at the minimum possible cost.
- We will work with contractors and design professionals to assist them with the new code change cycle.

Budget Summary:

Building Inspections:

Item	FY2021- 2022 Expenditures	FY2022 - 2023 Adopted	FY2022 – 2023 Revised	FY2023 - 2024 Adopted	% Change from FY2023
Personnel	\$431,940	\$421,907	\$424,364	\$483,261	14.5%
Operating	17,121	27,199	26,523	33,419	22.9%
Total	\$449,061	\$449,106	\$450,887	\$516,680	15.0%

* Change in personnel figures is due to a new Permit Technician position. Operating changes are due to costs associated with this new position.

Community Development:

Item	FY2021- 2022 Expenditures	FY2022 - 2023 Adopted	FY2022 – 2023 Revised	FY2023 - 2024 Adopted	% Change from FY2023
Personnel	\$922,269	\$1,062,075	\$964,750	\$1,017,613	-4.2%
Operating	145,108	179,023	178,868	199,389	11.4%
Total	\$1,067,377	\$1,241,098	\$1,143,618	\$1,217,002	-1.9%

*Operating increases are attributed to an increase in operating costs due to inflation, including but not limited to fuel and supplies. Decreases in personnel are related to employee turnover.

Service and Performance Measures:

Item	FY2011 – 2012 Actual	FY2012 – 2013 Actual	2015	2016	2017	2018	2019	2020	2021	2022
Building permits issued	780	728	812	826	907	779	825	794	840	851
Total permits issued	2,445	2,614	2,810	2,774	3,123	2,741	3,002	2,882	3,062	2,995
Inspections	6,790	7,047	7,761	7,606	8,593	6,943	7,465	7,562	7,482	6,939
Special Use permits	46	56	48	48	62	55	72	55	68	85
Variances	2	3	5	1	1	5	3	1	4	2
Rezoning requests	14	1	5	6	3	9	5	5	10	15
Zoning certificates issued	199	192	218	234	198	191	212	207	180	193
Administrative permits reviewed	332	296	291	287	319	284	280	252	300	296
Field inspections (zoning)	1,486	1,459	1,353	1,250	1,501	1,409	1,625	1,444	1,278	1,278
E&S inspections	1,033	1,103	1,122	883	856	789	818	1,074	1,367	1,253
E&S control plan review	26	29	21	81	34	13	39	25	16	19
Site plan review	17	19	27	29	31	25	23	27	30	33
Final plat review	19	14	16	13	14	10	13	6	11	14
Flood plain review	20	12	22	41	27	27	28	36	39	58
Minor subdivision plat reviews	210	167	189	198	220	203	181	236	253	183

Accomplishments:

- Staff to the Planning Commission - for 2022, the Planning Commission had fifteen (15) rezoning requests, one (1) Comprehensive Plan amendment, one (1) amendment of a concept plan and Zoning Ordinance for a Planned Unit Development, and one (1) request to renew the Middlebrook Agricultural Forestal District.
- In 2022, Planning staff took six (6) amendments to the County's Zoning and Subdivision Ordinance through the public hearing process before the Planning Commission and Board of Supervisors.
- Planning served as main support staff to the Ordinance Review committee.
- Prepared thirty-one (31) staff reports on potential rezoning requests in the County.
- Prepared staff reports and recommendations on one hundred seven (107) Board of Zoning Appeals items including:
 - Eighty-five (85) Special Use Permit applications
 - Two (2) Variance applications
 - Eighteen (18) Extensions of Time
 - Two (2) Cancellations
- Reviewed fifty-eight (58) Flood Plain sketches.
- Reviewed nine hundred eighty-nine (989) Building Permit applications.
- Issued one hundred ninety-three (193) Zoning Certificates.
- Reviewed a total of two hundred ninety-six (296) Administrative Permits.
- Made a total of one thousand two hundred seventy-eight (1,278) Field Inspections including:
 - Seventy-six (76) Special Use Permit inspections including Special Use Permit violation Inspections.
 - Seven hundred fifty-four (754) Zoning Complaint Inspections.
 - Two hundred eighty-four (284) Grass and Weed Complaint Inspections.
 - One hundred fifty-nine (159) Trash Complaint Inspections.
 - Five (5) Administrative Permit/Chickens in Residential.
- Received one hundred ninety-four (194) New Zoning Complaints.
- Prepared documentation for thirty-one (31) Court Cases to go to trial.
- On-going construction administration for the Verona Pedestrian Project (VDOT LAP).
- Reviewed one hundred eighty-three (183) Minor Subdivision Plats.
- Reviewed two (2) Preliminary Plat and fourteen (14) Final Plats.
- Reviewed thirty-three (33) Site Plans.
- Issued thirty (30) Certificates of Occupancy for commercial and industrial sites.
- Reviewed nineteen (19) Construction and Erosion and Sediment Control Plans.
- Reviewed twenty-two (22) As-Built Plans.
- Issued twenty-nine (29) Land Disturbing Permits.
- Currently have 93 active sites/37 active commercial sites.
- Conducted 1,253 Erosion Inspections on 93+ sites, issuing 23 Notice to Comply with Zero Stop Work Orders.
- Received thirteen (13) drainage complaints.
- Collected \$76,122 in Stormwater Fees and \$6,500 in Erosion and Sediment Control Fees.
- Worked smoothly to complete large and small scale projects while being short staffed.
- Awarded SLAF grant funding for two (2) credit purchases and one (1) stream restoration.
- Issued site plan approval for two (2) new middle school projects.
- Completed the renewal of the Middlebrook Agricultural Forestal District.
- The MS4 Program Plan was created for the 2018 – 2023 permit cycle.
- The MS4 Annual Report was submitted and approved.
- Local Water Quality Issues were met with public outreach and education.
- Hosted Spring Clean-Up, Fall Household Hazardous Waste Collection, and Watershed Model demonstrations for outreach and education.

- MS4 website was updated to meet DEQ requirements.
- MS4 IDDE had no illicit discharges this year.
- Storm Sewer System and Outfall map and inspections completed. No issues found.
- TMDL Action Plan completed. 300 Septic to Public Sewer Connections, BMPs were added to the DEQ BMP Warehouse in accordance with DEQ requirements.
- Erosion and Sediment Control Program monitored and revised to best meet the State regulations and the community.
- Stormwater Management Program continues with recommendations from DEQ.
- Post-construction Stormwater Management is developing with public and privately owned facilities being tracked inside the MS4 area.
- County-owned facilities SWPPPs and NMPs continue with no major changes.
- Training for the MS4 is ongoing with classes, meetings, conferences, and online presentations.
- The Non-Competitive Litter Prevention and Recycling Grant was received to help with the cost of our collection sites around the County. \$22,993 awarded.
- The Jennings Branch Stream Restoration project is ongoing. Plans have been drafted, easements and construction are ongoing.
- The Doods Crossing Road Boat Launch and Bank Stabilization project is ongoing.
- VEEP DEQ Yearly Review for all four locations submitted and approved.
- VEEP development through recertification of the Wastewater Treatment Plants.
- Reestablishing VEEP program with changes in management.
- Recycling Committee is reviewing the Mini Grant to better fit the needs of our local schools.
- Work with the Recycling Committee including 6 meetings, volunteering, and public education at the Sweet Dreams Festival and Augusta County Fair.
- We held training sessions with the building community to help keep them informed of proposed code changes.
- We continued to offer homeowners, contractors, engineers and architects quality assistance with plans, code-related issues, and County operating policy.
- We continued to strive for good working relations with other government departments to maintain a reputation for fairness among the contractors, and to function as a team within our own organization.
- All employees continued to take any available training that will enhance their job performance and to obtain continuing education credits to maintain their current certifications.
- Inspectors and office staff are currently enforcing the 2018 edition of the Uniform Statewide Building Code.
- Department representatives continued to respond to requests from Emergency Personnel for structural analysis of damaged buildings.
- Issued 2,995 permits including 851 Building, 940 Electrical, 472 Plumbing, 665 Mechanical and 67 Manufactured Homes.
- Performed 6,939 inspections.

Contact Information:

Community Development Department
 Director – Doug Wolfe

Location: Augusta County Government Center
 Community Development Department
 18 Government Center Lane
 P.O. Box 590
 Verona, VA 24482

Phone: (540) 245-5700

Fax: (540) 245-5066

E-mail: comdev@co.augusta.va.us

**81010-COMMUNITY DEVELOPMENT
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
<u>3110 - PROFESSIONAL SERVICES - TOWERS</u>			\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ -
New tower requests (\$3200/each)	\$ 6,400	\$ 6,400					matches revenue
Co-location tower requests (\$450/each)	3,600	3,600					
	<u>\$ 10,000</u>	<u>\$ 10,000</u>					
<u>3111 - PROFESSIONAL SERVICES - SOLAR</u>			\$ -	\$ -	\$ 10,000	\$ 10,000	\$ -
New Solar requests reimbursable	\$ -	\$ 6,400					matches revenue
nonreimbursable expenses		3,600					
	<u>\$ -</u>	<u>\$ 10,000</u>					
<u>3122 - COMPREHENSIVE PLAN</u>			\$ 4,250	\$ 4,250	\$ 4,250	\$ -	\$ 4,250
Comprehensive Plan Review and Amendment							moved it Board budget
Community Meeting and Public Awareness	\$ 750	\$ 750					
Advertising	2,500	2,500					
Printing	1,000	1,000					
	<u>\$ 4,250</u>	<u>\$ 4,250</u>					
<u>3320 - MAINTENANCE SERVICE CONTRACTS</u>			\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ -
Colorwave Scanner/Plotter	\$ 1,000	\$ 1,000					
Requested Associate Planner - GIS License	-	-					
	<u>\$ 1,000</u>	<u>\$ 1,000</u>					
<u>3600 - ADVERTISING</u>			\$ 12,500	\$ 12,500	\$ 31,600	\$ 12,500	\$ 19,100
Rezoning	\$ 7,500	\$ 7,500					general cut
PC Schedule Resolution	500	500					
Redistricting Public Hearing	-	-					
Ordinance Amendments	4,000	10,000					
Special Use Permits, Variances, Appeals	12,000	13,600					
	<u>\$ 24,000</u>	<u>\$ 31,600</u>					
<u>5201 - POSTAL SERVICES</u>			\$ 9,200	\$ 9,200	\$ 17,513	\$ 11,200	\$ 6,313
Director Items	\$ 30	\$ 33					general cut
Engineering	5,361.0	5,682.0					
Zoning	8,588.0	7,642.0					
Planning	1,499.0	1,622.0					

**81010-COMMUNITY DEVELOPMENT
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
Building Inspection	2,689.0	2,534.0					
	\$ 18,167	\$ 17,513					
<u>5203 - TELEPHONE SERVICES</u>			\$ 9,740	\$ 9,740	\$ 10,040	\$ 9,040	\$ 1,000
5 Cell Phones	\$ 2,700	\$ 2,700					general cut
2 Smart Phones	1,440	1,440					
Data service for GPS Unit	600	600					
Switchboard	-	-					
Office Phones	5,000	5,000					
Requested E&SC/SWM Inspector - Cell Phone	300	300					
	\$ 10,040	\$ 10,040					
<u>5305 - MOTOR VEHICLE INSURANCE</u>			\$ 2,900	\$ 2,745	\$ 3,625	\$ 2,900	\$ 725
4 vehicles	\$ 2,900	\$ 2,900					cut new vehicle
Requested E&SC/SWM Inspector - New Vehicle	725	725					
	\$ 3,625	\$ 3,625					
<u>5501 - TRAVEL EXPENSES</u>			\$ 13,000	\$ 13,000	\$ 21,319	\$ 15,000	\$ 6,319
BZA Meals	\$ 1,800	\$ 1,800					general cut
Certified Training Program for BZA	1,240	1,240					
Regional VAZO Meetings	160	160					
VAZO Seminar - Spring	920	920					
VAZO Seminar - Fall	1,340	1,340					
Certified Zoning Official Training	-	-					
Certified Zoning Exams	-	-					
Effective Zoning and Land Use Seminar	1,825	1,825					
Planning Commission Meals	2,200	2,200					
Certified Planning Commission Program	2,140	2,140					
Plan Virginia/Virginia Tech Land Use Education Program	-	-					
American Planning Association Annual Conference	2,040	2,040					
Misc. Planning or Census Conferences	920	920					
VA GIS Conference	250	250					
SWM/E&S Seminars	1,050	1,050					
VLWA Annual Conference	1,130	1,270					
E&S Re-Certification	-	-					
PE License Renewal	-	-					

**81010-COMMUNITY DEVELOPMENT
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
Association of Floodplain Managers	-	-					
Re-Certification Floodplain Manager	-	-					
Environment Virginia Conference	750	750					
Association of Watershed and Stormwater Professionals	534	534					
Misc. Engineering Seminars	1,480	1,480					
FED GIS Annual Conference	670	670					
VDOT Local Programs Workshop	730	730					
IIMC - Institute	-	-					
IIMC - Annual Conference	-	-					
	\$ 21,179	\$ 21,319					
<u>5604 - PLANNING DISTRICT VI</u>			\$ 63,720	\$ 63,720	\$ 65,506	\$ 65,506	\$ -
Annual Assessment - .81 per capita	\$ 50,052	\$ 50,836					
Staunton-Augusta-Waynesboro CERT	5,500	5,500					
Staunton-Augusta-Waynesboro MPO	8,168	9,170					
Staunton-Aug-Waynesboro Public Transit							
Regional Agri-Tourism - Fields of Gold							
Total	-	-					
	\$ 63,720	\$ 65,506					
<u>5801 - DUES & SUBSCRIPTIONS</u>			\$ 12,414	\$ 12,414	\$ 14,118	\$ 14,118	\$ -
American Planning Association	\$ 428	\$ 109					
Associate Planner - APA Dues	221	109					
Associate Planner - VA Planning Associates	-	-					
American Society of Civil Engineers	280	280					
Association of Watershed and Stormwater Professionals	500	500					
Association of State Floodplain Managers	180	180					
VA municipalStormwater Assoc.	4,000	4,110					
Leica Smartnet GPS	2,400	2,400					
MS-4 Annual Permit	3,000	3,000					
Virginia Association of Zoning Officials	400	400					
Re-Certification Fee-Zoning	50	-					
Zoning Law and Practice	-	-					
Virginia Building Officials and Code Administrators	45	45					

**81010-COMMUNITY DEVELOPMENT
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommendations</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
Virginia Building Officials and Code Administrators Region 3	-	-					
International Association of Electrical Inspectors	15	15					
VA Bld Official & Code Administrators (Ray)	-	-					
VA Plumbing & Mechanical Inspect. (Michael)	125	125					
VA Plumbing & Mechanical Inspect. (Nelson)	45	45					
Bright Building Inspections User Group Dues	40	40					
International Institute of Municipal Clerks	40	40					
VA Municipal Clerks Assoc. (VMCA)	-	-					
VMCA Region III	110	115					
Adobe Acrobat Licenses - 3	25	25					
Zoom Subscriptions - 3	30	30					
		1,650					
	480	900					
	\$ 12,414	\$ 14,118					
<u>6001 - OFFICE SUPPLIES</u>			\$ 18,000	\$ 18,000	\$ 29,360	\$ 22,000	\$ 7,360
Color Copier/Printer	\$ 10,800	\$ 10,800					general cut
Notary Renewal	-	-					
Building Inspection Code Books	-	2,385					
Books for Proposed Permit Technician for Certification	275	275					
Books - Planning	200	200					
Engineering Reference Books/Training	500	500					
Books - Zoning	200	200					
General Office Supplies	15,000	15,000					
	\$ 26,975	\$ 29,360					
<u>6002 - DRAFTING SUPPLIES</u>			\$ 2,100	\$ 2,100	\$ 3,520	\$ 2,500	\$ 1,020
4 Xerox Roll Paper (34 x 500)							general cut
4 Xerox Roll Paper (36 x 500)							
Toner	\$ -	\$ -					
Plotter Paper (36 x 500)	520	520					
Toner Cartridges (\$250/each)	3,000	3,000					
	\$ 3,520	\$ 3,520					

**81010-COMMUNITY DEVELOPMENT
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
<u>6007 - ENVIRONMENTAL SUPPLIES</u>			\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ -
Environmental supplies.	\$ 1,000	\$ 1,000					
	\$ 1,000	\$ 1,000					
<u>6008 - MOTOR VEHICLE FUEL</u>			\$ 9,876	\$ 9,876	\$ 11,976	\$ 11,976	\$ -
Director							
Zoning Technician II							
County Engineer							
Civil Engineer							
E&S Inspector							
Subdivision Administrator							
MS-4 Coordinator							
Planning Department							
Total Miles = 57,350 18 miles/gal x 3.10/gal=	\$ 9,876	\$ 9,876					
Requested E&SC/SWM Inspector	2,100	2,100					
	\$ 11,976	\$ 11,976					
<u>6009 - MOTOR VEHICLE MAINTENANCE & SUPPLIES</u>			\$ 5,450	\$ 5,450	\$ 8,100	\$ 6,449	\$ 1,651
Tires	\$ 2,000	\$ 2,400					general cut
Brake Pads	700	1,200					
Oil Changes	750	1,000					
Caliper Replacement	1,000	1,000					
Power Transfer Unit	1,500	1,500					
Misc. Repairs	1,000	1,000					
	\$ 6,950	\$ 8,100					
<u>6011 - UNIFORMS</u>			\$ 573	\$ 573	\$ 800	\$ 800	\$ -
Uniforms - Jackets and Boots (2)	\$573	\$800					
<u>8002 - FURNITURE & FIXTURES</u>			\$ 900	\$ 900	\$ 2,785	\$ 1,000	\$ 1,785
Color Plotter	\$ -	\$ -					cut position
Legal Size Filing Cabinets	400	400					
Computer Monitors	-	800					
Camera (Zoning)	-	200					
Manhole Puller		60					
Requested E&SC/SWM Desk	500	500					
Requested E&SC/SWM Desk Chair	400	400					

**81010-COMMUNITY DEVELOPMENT
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
Requested E&SC/SWM Side Chairs	300	300					
Requested E&SC/SWM Desk Phone	125	125					
LED Light Bars	1,800	-					
Vari-Desks	500						
Office Chair (Jeff)	-	-					
	<u>\$ 4,025</u>	<u>\$ 2,785</u>					
<u>8003 - COMPUTER HARDWARE</u>			\$ -	\$ -	\$ 2,000	\$ -	\$ 2,000
Requested E&SC/SWM Computer	<u>\$ 2,000</u>	<u>\$ 2,000</u>					cut position
	<u>\$ 2,000</u>	<u>\$ 2,000</u>					
<u>8004 - COMPUTER SOFTWARE</u>			\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ -
Hydrology Studio Suite - Unlimited Site License	<u>\$ 2,400</u>	<u>\$ 2,400</u>					
	<u>\$ 2,400</u>	<u>\$ 2,400</u>					
<u>8005-MOTOR VEHICLE</u>							
Requested E&SC/SWM Inspector - New Vehicle	<u>\$ 27,000</u>	<u>\$ 45,000</u>	\$ -	\$ -	\$ 45,000	\$ -	\$ 45,000
	<u>\$ 27,000</u>	<u>\$ 45,000</u>					cut position
Department Total:			<u>\$ 179,023</u>	<u>\$ 178,868</u>	<u>\$ 295,912</u>	<u>\$ 199,389</u>	<u>\$ 96,523</u>
Payroll Total:			<u>\$ 1,062,075</u>	<u>\$ 964,750</u>	<u>\$ 1,089,148</u>	<u>\$ 1,017,613</u>	<u>\$ 71,535</u>
Grand Total:			<u>\$ 1,241,098</u>	<u>\$ 1,143,618</u>	<u>\$ 1,385,060</u>	<u>\$ 1,217,002</u>	<u>\$ 168,058</u>

*cut personnel request FT & PT

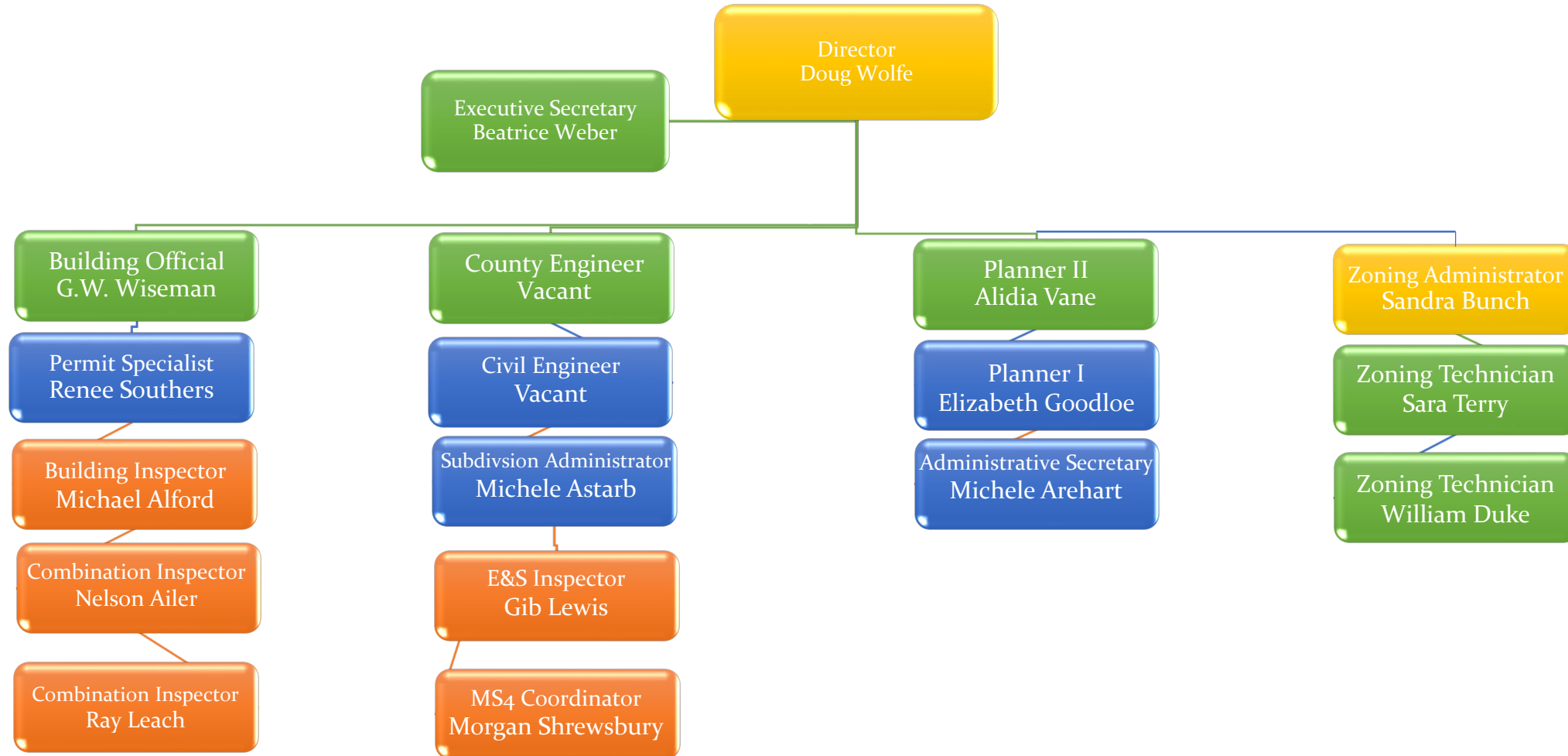
**34010-BUILDING INSPECTIONS
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
<u>5305 - MOTOR VEHICLE INSURANCE</u>			\$ 2,900	\$ 2,224	\$ 2,900	\$ 2,500	\$ 400
4 vehicles at \$725 each	\$ 2,900	\$ 2,900					to actual
<u>5501 - TRAVEL EXPENSES</u>			\$ 1,925	\$ 1,925	\$ 1,925	\$ 1,925	\$ -
Building and Code Official Association:							
Registration	\$ -	\$ -					
Lodging (2 nights) at \$200/night	-	-					
Meals	-						
Proposed Permit Technician Exam	225	225					
Certification Tests for New Inspector	1,200	1,200					
Misc. training to maintain inspector certifications	500	500					
	\$ 1,925	\$ 1,925					
<u>6008 - MOTOR VEHICLE FUEL</u>			\$ 12,155	\$ 12,155	\$ 15,155	\$ 14,500	\$ 655
4 inspectors vehicles at 22,000 miles/yr	\$ 15,155	\$ 15,155					general cut
<u>6009 - MOTOR VEHICLE MAINT & SUPPLIES</u>			\$ 8,500	\$ 8,500	\$ 9,400	\$ 8,500	\$ 900
Tires	\$ 1,000	\$ 1,000					general cut
Brake pads & Caliper Replacements	-	-					
Oil changes	2,000	2,000					
Replacement Tires	2,000	2,000					
Brakes for Each Vehicle	2,400	2,400					
Misc. Repairs	2,000	2,000					
	\$ 9,400	\$ 9,400					
<u>6011 - UNIFORMS</u>			\$ 1,719	\$ 1,719	\$ 1,719	\$ 1,719	\$ -
Uniforms for 3 Inspectors	\$ 1,719	\$ 1,719					

**34010-BUILDING INSPECTIONS
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
<u>8001 - EQUIPMENT</u>			\$ -	\$ -	\$ 2,375	\$ 2,375	\$ -
Computer for Permit Technician	\$ 2,000	\$ 2,000					
Typewriter for Permit Technician	250	250					
Desk Phone for Permit Technician	125	125					
	<u>\$2,375</u>	<u>\$2,375</u>					
<u>8002 - FURNITURE & FIXTURES</u>			\$ -	\$ -	\$ 1,900	\$ 1,900	\$ -
Desk for Permit Technician	\$ 1,500	\$ 1,500					
Desk Chair for Permit Technician	400	400					
	<u>\$ 1,900</u>	<u>\$ 1,900</u>					
Department Total:			\$ 27,199	\$ 26,523	\$ 35,374	\$ 33,419	\$ 1,955
Payroll Total:			\$ 421,907	\$ 424,364	\$ 487,713	\$ 483,261	\$ 4,452
Grand Total:			<u>\$ 449,106</u>	<u>\$ 450,887</u>	<u>\$ 523,087</u>	<u>\$ 516,680</u>	<u>\$ 6,407</u>

Community Development Organizational Chart



Economic Development & Tourism

Mission:

To implement quantitative and qualitative changes in the economy that promote the standard of living and economic health for the citizens of Augusta County

Department Overview:

The Department of Economic Development & Tourism exists to provide a diverse and vibrant economy that offers a broad range of job opportunities while supporting the delivery of high quality government services to its residents. The Department strives to collaborate on all levels (local, regional, state, and federal) to maximize economic opportunities. The Department focuses on four main areas: **business attraction, existing business retention, business start-up support (in addition to communicating with the community, enhancing labor resources and physical infrastructure/site readiness) as well as visitor attraction.** All of this is done while promoting a quality of life that embraces our heritage, preserves the environment, and effectively manages resources.

Strategic Goals and Objectives:

- Organizational Effectiveness and Communications
 - Maintain Economic Development website (augustavabusiness.com)
 - Finish and promote new video focused on existing manufacturing employers
 - Continue to develop “People of Augusta” profiles to promote the County’s entrepreneurial spirit
 - Promote Quality of Life video
 - Publish established monthly electronic newsletter
 - Publish Annual Report
 - Maintain Economic Development Facebook page
 - Maintain Tourism Instagram page
 - Finish and promote redesigned tourism website (visitaugustacounty.com)
 - Speak at community-engagement events as necessary (i.e. Rotary, Chamber, Kiwanis, Ruritan, and educational groups)
 - Each staff member to attend one or more training opportunities each year in order to consistently learn new strategies, evaluate existing approaches, and implement best practices
 - Attend Public Relations Council meetings for professional development
 - Serve as VEDA Rising Star Nomination Committee Chair
- Existing Business Retention
 - Complete 25 direct industry visits per year
 - Collaborate with the region and state to recognize and show appreciation for Augusta County businesses including sponsoring and planning Business Appreciation Breakfast in partnership with Staunton and Waynesboro Economic Development Offices and Chamber
 - Plan for third biennial Shenandoah Valley-wide event for regional farms/producers to market products to statewide consumers (called Farm2Fork Affair) through partnerships with various stakeholder groups (VDACS/Shenandoah Valley Tourism Partnership/Extension Office, etc).
 - Re-establish and grow the Augusta County Tourism grant program to encourage County-wide collaboration on new events and marketing programs as well as facilities projects
 - Promote regional craft beer trail – the Shenandoah Beerwerks Trail (GART)
 - Promote regional Shenandoah Valley tourism group (Shenandoah Valley Tourism Partnership) and serve on Marketing Committee
 - Attend Chamber Industrial Roundtables
 - Serve on Project Grows’ Farmers Market Committee

- **Business Attraction**
 - Complete requests for information, site submittals, and prospect visits
 - Continue participation in the Shenandoah Valley Partnership's (SVP) site location consultant and decision makers initiatives:
 - Work with SVP to host site selectors in individual and collective visits
 - Work with SVP on 1-day site selector familiarization tours in partnership with VEDP
 - Meet as needed with established LifeCore stakeholders to promote LifeCore for development
 - Work with SVP to host Virginia Economic Development Partnership project managers
 - Participate on SVP Lead Generation Committee and Marketing & Communications Committee
 - Work with SVP on continued virtual events for site selectors and decision makers
 - Continue marketing business and industrial sites throughout the County through VEDP's Virginia Scan listings.

- **Business Start-up Support**
 - Promote the updated Augusta County Small Business Loan Fund
 - Maintain regional website devoted exclusively to helping entrepreneurs navigate the start-up pathway (augusta-startup.com)
 - Continue to host satellite office of the Shenandoah Valley Small Business Development Center in the Augusta County Government Center
 - Continue to mail Economic Development Services rack card (including Loan Fund information) to new business license lists

- **Labor Resources**
 - Work with regional workforce partners, including Blue Ridge Community College, to build upon the Job Starter program success
 - Serve on Executive Committee and as alternate to the Shenandoah Valley Workforce Investment Board's CEO consortium
 - Support outside organizations in their implementation of initiatives from the CTE Strategic Plan
 - Serve on the SAW Education Coalition Regional Advisory Board
 - Promote collaborative labor pipeline development campaign called inDemand Jobs established by the Shenandoah Valley Partnership and WHSV-TV3
 - Work with the Shenandoah Valley Partnership on workforce marketing program(s) including a campaign to recruit workforce to the area
 - Participate on regional CTE sector groups

- **Physical Infrastructure and Site Readiness (capital requests)**
 - Further site readiness of key economic development sites in Augusta County
 - Blue Mountain Property:
 - Tier Increase from 2 to 3 to be completed through GO VA grant
 - Eight due diligence items will be performed for the site
 - Approximately 194 acres
 - Martin Property
 - Tier Increase from 2 to 3 to be completed through GO VA grant
 - Eight due diligence items will be performed for the site
 - Approximately 250 acres total
 - Lyndhurst/Route 340 Sewer (\$7,000,000)
 - Mill Place Commerce Park:
 - Intersection improvements @ Laurel Hill Road (SMART SCALE)
 - Entrance Signs & Landscaping (\$100,000)
 - Trail Network
 - Pad Site \$650,000

- Move Dominion Energy transmission line to align with DASCOT Americas property northeast property line (\$110,000)

Budget Summary:

Tourism:

Item	FY2021- 2022 Expenditures	FY2022 - 2023 Adopted	FY2022 – 2023 Revised	FY2023 - 2024 Adopted	% Change from FY2023
Operating	\$472,976	\$361,767	\$655,689	\$469,443	29.8%

*Funding based on requirements to meet tourism moral obligation.

Economic Development:

Item	FY2021- 2022 Expenditures	FY2022 - 2023 Adopted	FY2022 – 2023 Revised	FY2023 - 2024 Adopted	% Change from FY2023
Personnel	\$185,095	\$194,951	\$195,480	\$197,600	1.4%
Operating	117,076	135,353	135,331	140,552	3.8%
Total	\$302,171	\$330,304	\$330,811	\$338,152	2.4%

*Increases in operating are related to increases in funding to the Small Business development center and the Shenandoah Valley Partnership.

Accomplishments for Calendar Year 2022:

The Augusta County Department of Economic Development and Tourism had a steady year considering COVID-19's continued effect on the economy. One new project was announced with a capital investment of \$166 million-plus and 500 jobs created (see chart below for project detail).

	2022YTD	Goal	Prior Year
	Total	2023	2021
Marketing Missions/Fam Tour	5	4	6
Outreach VEDP	1	2	0
Virtual Events	3	4	4
VEDP Staff Tours	1	1	0
Total Outreach	10	11	10
Leads/SVP/VEDP	17	20	18
Leads/Other	8	10	14
Total Leads	25	30	32
Prospect Visits/SVP/VEDP	5	4	4
Prospect Visits/Other	4	3	8
Total Prospect Visits	9	7	12

Expansion Projects	0	2	0
New Company Locations	1	1	1
Capital Investment	\$166,000,000		\$37,500,000
Jobs Created	500		52
Jobs Retained	0		0
*Projects (YTD):	Investment	Jobs Created	
Amazon	\$166,000,000	500	

The following are other accomplishments achieved in calendar year 2022, organized by strategic goal category:

- Organizational Effectiveness and Communications
 - Redesigned newsletter
 - Published Official Guide to Augusta County – quality of life and tourism piece which received an Honorable Mention from the North American Travel Journalists Association 2022 Awards. Distributed printed guides to VA Welcome Centers.
 - Promoted Economic Development website
 - Served on Shenandoah Valley Tourism Partnership Board and Marketing committee
 - Started redesign of tourism website at visitaugustacounty.com
 - Published monthly electronic newsletter with average open rate of 50%
 - Developed “People of Augusta” profiles to promote the County’s entrepreneurial spirit
 - Maintained Economic Development Facebook page and Tourism Instagram page
 - In six years, the Shenandoah Beerwerks Trail Passport Program has recorded 49,766 brewery visits with 7,398 completed passports. Survey data collected in 2022 revealed that 37.3% of visitors were brought to the area by the passport program, 24.7% had not previously visited the Valley, 54% stayed 4 days or longer, and 21.5% extended their stay in order to complete the passport. In addition, the survey shows that passport users consistently participate in other activities like dining, shopping, outdoor recreation, and scenic drives while completing the passport.

- Existing Business Retention
 - 34 existing business visits conducted
 - Staff sponsored and presented at Business Appreciation Event in partnership with Staunton and Waynesboro Economic Development Offices and Chamber
 - Continued SAW MSA Recovery Task Force meetings with community partners
 - Served on Project Grows’ Farmers Market Committee
 - Contributed funding and support to Small Business Development Center’s Small Business Resiliency Team Navigators GO VA grant. The SBDC was awarded the grant.
 - Planned for second biennial 2023 Shenandoah Valley-wide event for regional farms/producers to market products to statewide consumers (called Farm2Fork Affair) through partnerships with various stakeholder groups (VDACS/Shenandoah Valley Tourism Partnership/Extension Office, etc).

- Business Attraction
 - Announced location of Amazon on Westgate site - \$166+M investment and 500 new jobs
 - Created sites and buildings marketing materials
 - Completed requests for information, site submittals, and prospect visits
 - Participated on SVP Lead Generation Committee and Marketing & Communications Committees
 - SVP promoted a Quality of Life website to attract workforce
 - Assisted SVP in series of virtual cooking shows focused on site selectors

- **Business Start-up Support:**
 - The Augusta County Economic Development Authority updated its small business loan fund program (reduced interest rate). Awarded first two loans in program's history.
 - With Staunton and Waynesboro, promoted a web version of An Entrepreneur's Guide to Starting a Business in Augusta County, www.augusta-startup.com
 - Hosted a satellite office of the Shenandoah Valley Small Business Development Center in the Augusta County Government Center

- **Labor Resources**
 - Supported Blue Ridge Community College's Job Starter: Advanced Manufacturing Training, a three-week paid manufacturing boot camp, planned by multiple regional workforce partners in collaboration with local manufacturers. The BRCC program is now held quarterly with its own coordinator and received a Community Economic Development Award from the Virginia Economic Developers Association.
 - SVP promoted the collaborative labor pipeline development campaign established by the Shenandoah Valley Partnership and WHSV-TV3 (in Demand Jobs)
 - Director served as Executive Committee member and alternate to the Shenandoah Valley Workforce Investment Board's CEO consortium
 - Attended SAW Education Coalition meetings

- **Physical Infrastructure and Site Readiness**
 - Replaced small entrance sign for Mill Place Commerce Park
 - Began due diligence for Blue Mountain Site under Shenandoah Valley Partnership GO VA Grant
 - Site Tier increase from 2 to 3 on 194-acre site
 - Eight due diligence items completed
 - Began due diligence for Martin Site under Shenandoah Valley Partnership GO VA Grant
 - Site Tier increase from 2 to 3 for General Agriculture zoned parcels
 - Approximately 250 acres to receive due diligence
 - Mill Place Commerce Park is the only Tier 4 Certified Site in the Shenandoah Valley

Contact Information:

Rebekah S. Castle, Director of Economic Development & Marketing

Location: Augusta County Government Center
Economic Development Office
18 Government Center Lane
P.O. Box 590
Verona, VA 24482

Phone: (540) 245-5619

E-mails: rcastle@co.augusta.va.us

**81020-TOURISM
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin.</u> <u>Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
<u>5603 - TOURISM DEVELOPMENT</u>			\$ 207,687	\$ 502,807	\$ 277,802	\$ 277,802	\$ -
GART	\$ 25,000	\$ 25,000					
Group Sales Promotion	9,000	9,000					
Innovate Live or other regional event	5,000	5,000					
Photography	5,000	5,000					
Tourism Website redesign (ARPA)	25,000	-					
VA-1 Tourism Summit	645	750					
Tourism Brochure/Printing & Design	28,000	20,000					
Tourism Marketing and Facilities Grant Program	25,000	50,000					
Agritourism Conference Scholarships	2,000	2,000					
Farm2Fork Affair	5,000	5,000					
People of Augusta Campaign	1,500	1,500					
Fish Virginia First	500	500					
VADMO	450	450					
DropBox	125	150					
Bike-Walk Summit	1,000	-					
Hootsuite	382	588					
Shenandoah Valley Travel Association	600	600					
Contingency	-	-					
Personnel Allocation	-	-					
	\$ 134,202	\$ 125,538					
<u>5677 - GREATER AUGUSTA CHAMBER OF COMMERCE</u>			\$ 1,100	\$ 1,100	\$ 1,100	\$ 1,100	\$ -
Annual dues	\$1,100	\$ -					
<u>5679 - SHENANDOAH VALLEY AIRPORT</u>			\$ 134,080	\$ 134,080	\$ 172,141	\$ 172,141	\$ -
Financial Support for SHD	\$134,080	\$ 172,141					
<u>5698 - FINE ARTS GRANT</u>			\$ 9,500	\$ 9,500	\$ 9,500	\$ 9,500	\$ -
Grant funds (\$5000) and local matching funds (\$5000) for State Grant. Funds benefit Stonewall Brigade Band, Shenanarts, and Shenandoah Valley Art Center.							
<u>5700 - AUGUSTA COUNTY FAIR</u>			\$ 9,400	\$ 8,202	\$ 8,900	\$ 8,900	\$ -
Sheriff Deputy Coverage for Fair	\$ 5,000	\$ 5,000					
Fair Meals	1,000	500					

**81020-TOURISM
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
unclaimed property(fair meals check from FY20)	-	-					
Staff shirts, hats and incentives	1,700	1,700					
Popcorn Machine, Popcorn, Bags	1,500	1,500					
Gift Bags, Miscellaneous Supplies	200	200					
	\$ 9,400	\$ 8,900					
Department Total:	\$ 361,767	\$ 655,689	\$ 469,443	\$ 469,443	\$ -		
Payroll Total:	n/a	n/a	n/a	n/a	n/a		n/a
Grand Total:	\$ 361,767	\$ 655,689	\$ 469,443	\$ 469,443	\$ -		

**81050-ECONOMIC DEVELOPMENT
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
<u>3600 - ADVERTISING/MARKETING</u>			\$ 30,000	\$ 30,000	\$ 31,500	\$ 30,000	\$ 1,500
Site Plan Marketing (prospect visits)	\$ 10,000	\$ 10,000					general cut
Business Retention (industry lunches)	500	500					
Business Appreciation Event	1,500	1,500					
Printing & Design Marketing Brochures/Collateral	6,000	6,000					
Website Add-ons/Video	4,000	2,000					
Website Technology Upgrade/Design Enhancements	2,000	2,000					
Industry Tours/CTE/Workforce Support	3,500	3,500					
Existing Business Contact/Promotional Products	1,500	-					
Announcements/Groundbreaking Invitations	1,000	1,000					
Entrepreneurial Grant Initiative (SCCF)	3,000	3,000					
People of Augusta	2,000	2,000					
	\$ 35,000	\$ 31,500					
<u>5201 - POSTAL SERVICES</u>	\$ 800	\$ 800	\$ 700	\$ 700	\$ 800	\$ 700	\$ 100
General office mailings and overnight deliveries							general cut
Economic development services mailing to business licenses							
<u>5203 - TELEPHONE SERVICES</u>			\$ 1,560	\$ 1,560	\$ 1,560	\$ 1,560	\$ -
Cell Phone	\$ 600	\$ 600					
Land Line	480	480					
Air Card	480	480					
	\$ 1,560	\$ 1,560					
<u>5305 - MOTOR VEHICLE INSURANCE</u>			\$ 600	\$ 556	\$ 600	\$ 600	\$ -
One vehicle							
<u>5501 - TRAVEL EXPENSES</u>			\$ 6,000	\$ 6,000	\$ 7,300	\$ 6,500	\$ 800
Prospect Visits	\$ 1,100	\$ 1,100					general cut
VA Economic Developers Association	3,000	4,630					
Site Selector Visits	200	200					
State Site Selector Event	1,400	-					
IEDC/SEDC Training Courses	1,600	3,000					
	\$ 7,300	\$ 8,930					

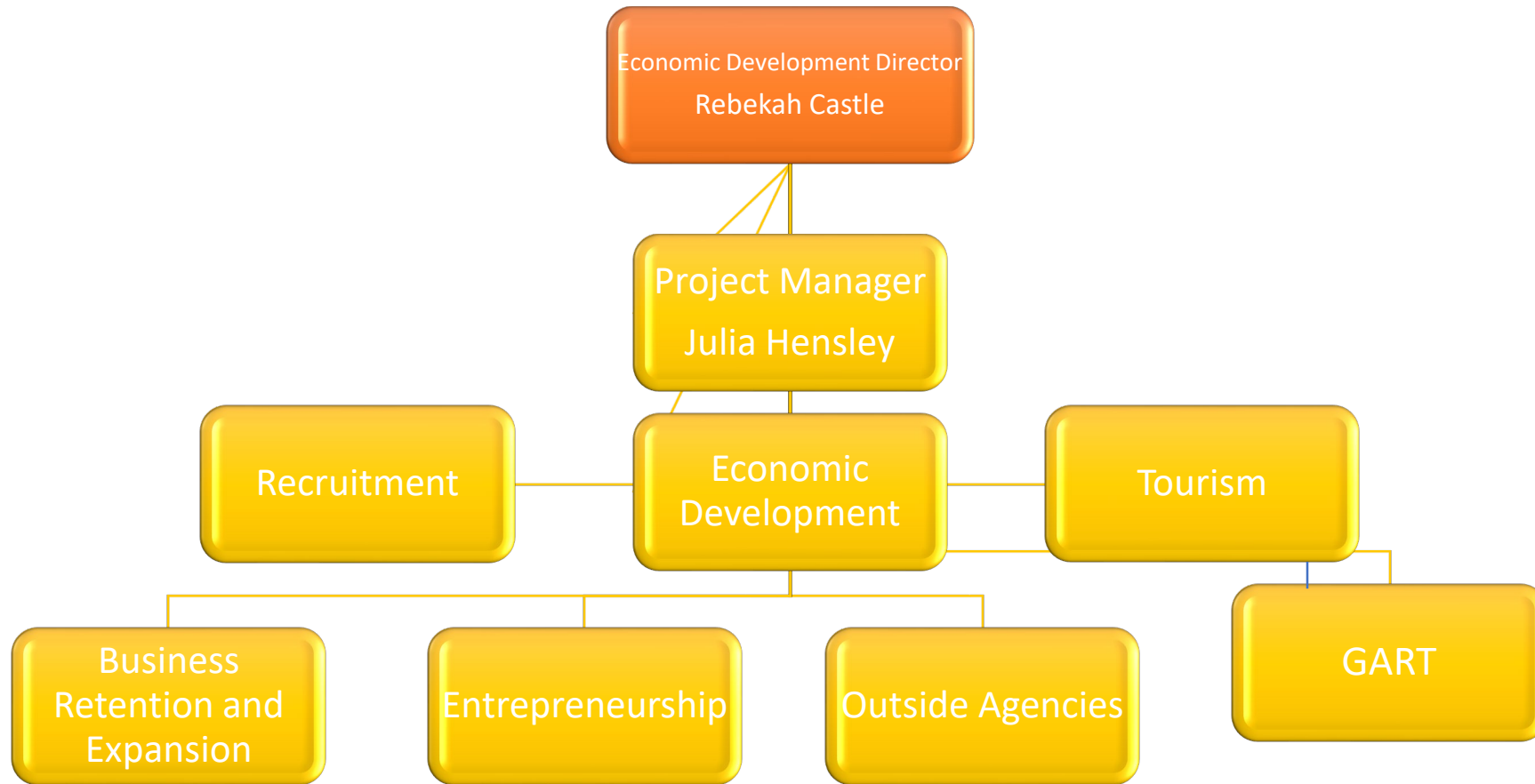
**81050-ECONOMIC DEVELOPMENT
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
<u>5674 - SHENANDOAH VALLEY PARTNERSHIP</u>	\$ 75,013	\$ 77,487	\$ 75,013	\$ 75,013	\$ 77,487	\$ 77,487	\$ -
Annual contribution to SVP							
<u>5675 - SMALL BUSINESS DEVELOPMENT CENTER</u>			\$ 12,000	\$ 12,000	\$ 14,000	\$ 14,000	\$ -
Rent-inkind (offset by revenue)	\$ 2,000	\$ 2,000					
Stipend	10,000	12,000					
	\$ 12,000	\$ 14,000					
<u>5801 - DUES & SUBSCRIPTIONS</u>			\$ 6,580	\$ 6,580	\$ 6,805	\$ 6,805	\$ -
International Economic Developers Assoc.	\$ 455	\$ 455					
Shenandoah Valley Technology Council	250	250					
Southern Economic Development Council	250	300					
Jobs EQ - Chmura Analytics	1,160	1,350					
Virginia Economic Developers Assoc. for 2	750	500					
Verona Business Association	75	75					
Virginia Agribusiness Council	210	110					
Public Relations Council	330	165					
Constant Contact	470	470					
Hover (URL subscriptions)	360	220					
Nexcess (web hosting increased due to website sizes)	600	1,090					
Canva for Business	120	120					
Wordpress Quarterly Updates(minimum to maintain securit	800	800					
Zoom	480	480					
Network Solutions (Mill Place domain)	420	420					
	\$ 6,730	\$ 6,805					
<u>6001 - OFFICE SUPPLIES</u>			\$ 1,800	\$ 1,800	\$ 1,800	\$ 1,800	\$ -
Copier	\$ 720	\$ 720					
Prospect Supplies	1,000	1,000					
Miscellaneous	80	80					
	\$ 1,800	\$ 1,800					
<u>6008 - MOTOR VEHICLE FUEL</u>			\$ 900	\$ 900	\$ 900	\$ 900	\$ -
Mileage as of 1/9/23: 34,457.7	\$ 900	\$ 900					
<u>6009 - MOTOR VEHICLE MAINTENANCE</u>			\$ 200	\$ 222	\$ 200	\$ 200	\$ -
General repairs and maintenance	\$ 222	\$ 200					

**81050-ECONOMIC DEVELOPMENT
BUDGET REQUEST**

<u>Detail</u>	<u>Detail</u>	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
<u>8002 FURNITURE & FIXTURES</u>		\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
Department Total:		\$ 135,353	\$ 135,331	\$ 142,952	\$ 140,552	\$ 2,400
Payroll Total:		\$ 194,951	\$ 195,480	\$ 198,872	\$ 197,600	\$ 1,272
Grand Total:		\$ 330,304	\$ 330,811	\$ 341,824	\$ 338,152	\$ 3,672

Economic Development Organizational Chart



Extension Office

Mission:

Virginia Cooperative Extension helps lead the engagement mission of Virginia Tech and Virginia State University, the commonwealth's land-grant universities. Building local relationships and collaborative partnerships, we help people put scientific knowledge to work through learning experiences that improve economic, environmental, and social well-being.

Department Overview:

The Augusta County Office of Virginia Cooperative Extension provides the citizens of Augusta County, Staunton and Waynesboro with educational, research-based information from Virginia Tech and Virginia State University. Currently the staff includes three Extension Agents, one administrative assistant, one 4-H program assistant, and a federally funded program assistant (SNAP). The Extension Agents are one county 4-H agent, and two Agricultural and Natural Resources (ANR) agents. Under the area programming model additional agents from other offices in Extension Planning District 6 (in addition to Augusta these include Bath, Highland, Rockbridge and Rockingham counties) will conduct educational programs in complementary program areas including farm business management, environmental science and dairy production as well as family consumer sciences. Furthermore, Augusta County has the added benefit of the Community Viability Specialist housed in the Northern District office in Harrisonburg.

Virginia Cooperative Extension's Vision is to help lead the engagement mission of Virginia Tech and Virginia State University, the Commonwealth's land-grant universities. Building local relationships and collaborative partnerships, we help people put scientific knowledge to work through learning experiences that improve economic, environmental, and social well-being. Extension is committed to providing access to unbiased, scientific information related to locally defined issues; a presence in local communities; the establishment of strong partnerships and collaborative coalitions; and innovative service to the Commonwealth.

Virginia Cooperative Extension Programs are proactive and are designed to address problems/needs of the county in an effective, timely manner. Educational information is delivered through organized programs, workshops and meetings, field days, test plots, newsletters, tours, demonstrations, one-on-one contacts, media, schools, and 4-H clubs, camps, and activities. Through Virginia Cooperative Extension, the citizens of Augusta County have access to research-based, unbiased information to help them improve their productivity, profitability, and quality of life.

Area programming has always been part of our educational efforts. Extension Agents work across county lines conducting programs in their area of specialization. The Agriculture Extension Agents and Family and Consumer Science Extension Agent (Rockingham) have been assigned a program specially giving them the advantage of concentrating in a particular subject matter area. Agents receive intensive training so they can be more knowledgeable and advanced in their specialty assignment. Each county also has a 4-H Extension Agent and/or Program Assistant who is assigned to coordinate 4-H programs in that locality.

University specialists from Virginia Tech and Virginia State Universities are available through Virginia Cooperative Extension to provide expertise and research based education information. In conjunction with local Extension Agents, Specialists develop publications and program materials. They are also available to assist with programs at the local level.

Strategic Goals and Objectives:

- Agriculture and Natural Resources
 - Advise work of the Augusta Agriculture Industry Board
 - Enhance Augusta beef cattle marketing opportunities for producers
 - Provide resources for land and water stewardship to new/absentee landowners

- Expand educational scope of 4-H/FFA Market Animal Show
 - Expand educational scope of agriculture at the Augusta County Fair
 - Provide crop hybrid and variety information to help farmers select adaptable crop genetics
 - Maintain pesticide applicators licensing program for farmers and commercial applicators
 - Monitor incursion of invasive pests and weeds, including the spotted lanternfly
 - Investigate innovative sustainable cropping practices programs for environmental and production efficiency
 - Encourage farmers/landowners to adopt best management practices that improve economic and environmental outcomes
 - Education in farm business management and Farm Family Transition to the next generation
 - Continue programming aimed at supporting small farm enterprise development
 - Provide advice and secure expertise when necessary in the interpretation of law and public policy as it applies to agricultural operations
 - Provide education and strategies for dealing with herbicide resistant weeds
- 4-H
 - Youth development to grow community oriented, capable, resilient citizens
 - Manage 4-H Teen Leadership Development Program
 - Foster youth engagement in STEM related learning and proficiency
 - Provide opportunities for practical, hands-on learning of skills and exposure to career paths
 - Assist in organization and management of Market Animal Show
 - Increase membership in 4-H and awareness of Augusta, Staunton, and Waynesboro 4-H Programs
 - Manage and develop a team of adult volunteers to serve as positive role models, mentors, and caring adults in the lives of youth members
 - Network and partner with other organizations and institutions to address the needs of youth, families, and the 4-H program
- Family and Consumer Sciences – Family Nutrition Program
 - Identify, recruit, teach, train, and manage volunteers to offer nutrition, health, and weight management programs
 - Improve food access and availability in settings, such as farmers markets and grocery stores, using lessons from approved core curricula
 - Present and/or serve on local food policy councils and other entities serving limited-income audiences to assist in establishing EBT programs
 - Build community capacity for improving community food security, nutrition, health, and weight status for SNAP-eligible individuals and families, including forging partnerships to establish community gardens
 - Create partnerships with local agencies serving limited resource populations and connecting these agencies with food access, nutrition, health, and weight management programs offered through SNAP-Ed

Budget Summary:

Item	FY2021- 2022 Expenditures	FY2022 - 2023 Adopted	FY2022 – 2023 Revised	FY2023 - 2024 Adopted	% Change from FY2023
Personnel	\$111,642	\$133,194	\$133,194	\$150,418	12.9%
Operating	5,886	8,000	8,000	8,000	0%
Total	\$117,528	\$141,194	\$141,194	\$158,418	12.2%

*Increase in personnel expenditures is due to pay and reclassified from VT, all salaries for this department fall under Virginia Tech.

Accomplishments:

- Crops and Soils
 - Provided direct assistance to over 1500 individual farmers and landowners in Augusta County
 - Promotion of safe and effective pesticide usage through certification of 95 private applicators (farmers) and 30 commercial applicators (Co-ops, Houff, etc.)
 - Row crop and forage research and educational programs efforts (workshops and field demonstrations)
 - Conducted a survey of water quality used for pesticide spraying (102 samples collected for 91 individuals)
 - Consulted with beginning farmers about crop management and forage systems
 - Provided consultations for turf and landscape issues such as disease, insect, nutrition and renovation
 - Provided consultations for turf and landscape issues such as disease, insect, nutrition and renovation
 - Provided education for absentee or new landowners about land stewardship and rural concerns
 - Consulted with beginning farmers about crop management and marketing
 - Provided consultations for turf and landscape issues such as disease, insect, nutrition and renovation
 - Developed a hemp production manual for interested producers

- Horticulture
 - Consult with commercial vegetable, ornamental, and nursery enterprises on production and marketing issues
 - Assist small horticulture operation to increase scale and marketing options
 - Consult homeowners with lawns, landscaping and gardening
 - GAP and Food Safety training for vegetable growers
 - Work with Shenandoah Valley Master Gardener Association to monitor spotted lanternfly
 - Work with Shenandoah Valley Master Gardener Association to educate homeowners on sustainable horticultural practices

- Animal Science
 - Provided production and conservation advice to individual livestock producers and landowners
 - Improve farm-profitability through better animal nutrition, health, and marketing
 - Assisted farmers with winter feeding rations by submitting forage samples for quality analysis
 - Improvement of livestock health through educational programs on various diseases
 - Held Theileria in Cattle management meeting with support from Ag Industry Board
 - Held a pond management educational meeting for landowners and farmers
 - Held a Virginia Fence Law workshop for county landowners
 - Organized a Premium Assured Heifer sale for area producers for the Virginia Beef Expo

- Farm Business Management
 - Individual family consults for generational transition, farm business expansion and or farm business start-ups
 - Land Leasing and Custom Work Rate surveys and advice
 - Individual consultations on rental rates, farm rental arrangements, and Virginia Fence Law
 - New landowner guidance
 - Crop damage and value assessments including utility rights-of-way
 - Case studies of profitable livestock operations

- Dairy Science
 - Dairy sustainability through feed, genomics, and management
 - Assisting with Dairy Margin Coverage sign up and reimbursement
 - Mastitis culturing
 - FARM program updates
 - Dairy BMP projects
 - Organic Dairying
 - Educational meetings, farm visits, and virtual assistance
 - Youth programs
 - Work with the Farm Family Transition program
 - Farm Stress and Mental Health
 - Ventilation design, calf health, feed and nutrient management

- 4-H Youth Development
 - Maintained the wide breadth of continuous 4-H programming, including:
 - Community Clubs
 - Cloverbud Clubs
 - Project Clubs
 - 4-H Judging Teams
 - Special Interest Contest Teams
 - Conducted a STEM-focused Special Interest Club throughout the summer
 - Conducted a successful Junior 4-H Camp
 - Created a STEM-focused after-school program
 - Assisted with a successful Augusta County 4-H/FFA Market Animal Show, Sale, and Banquet
 - Hosted a foreign exchange member through the International 4-H Exchange Program
 - Held a variety of workshops and day camps throughout the year
 - Organized the annual 4-H county contests, through which members competed in talent, presentations, and public speaking contests
 - Conducted 4-H club officer training and leadership development opportunities
 - Trained Augusta 4-H volunteers in risk management
 - Conducted a successful in-school program that reached approximately 500 students
 - Assisted with and attended State 4-H Events
 - National representation through contests and congress attendance

- Family Nutrition Program
 - Partnership with Embrace Community Garden in Waynesboro reached 1,805 families and distributed 3,610 lbs. of produce
 - Over 220 preschool aged children visited the community garden over the growing season

Contact Information:

John Benner, ANR Agent, Unit Coordinator

Location: 13 Government Center Lane

Verona, VA 24482

Phone: (540) 245-5750

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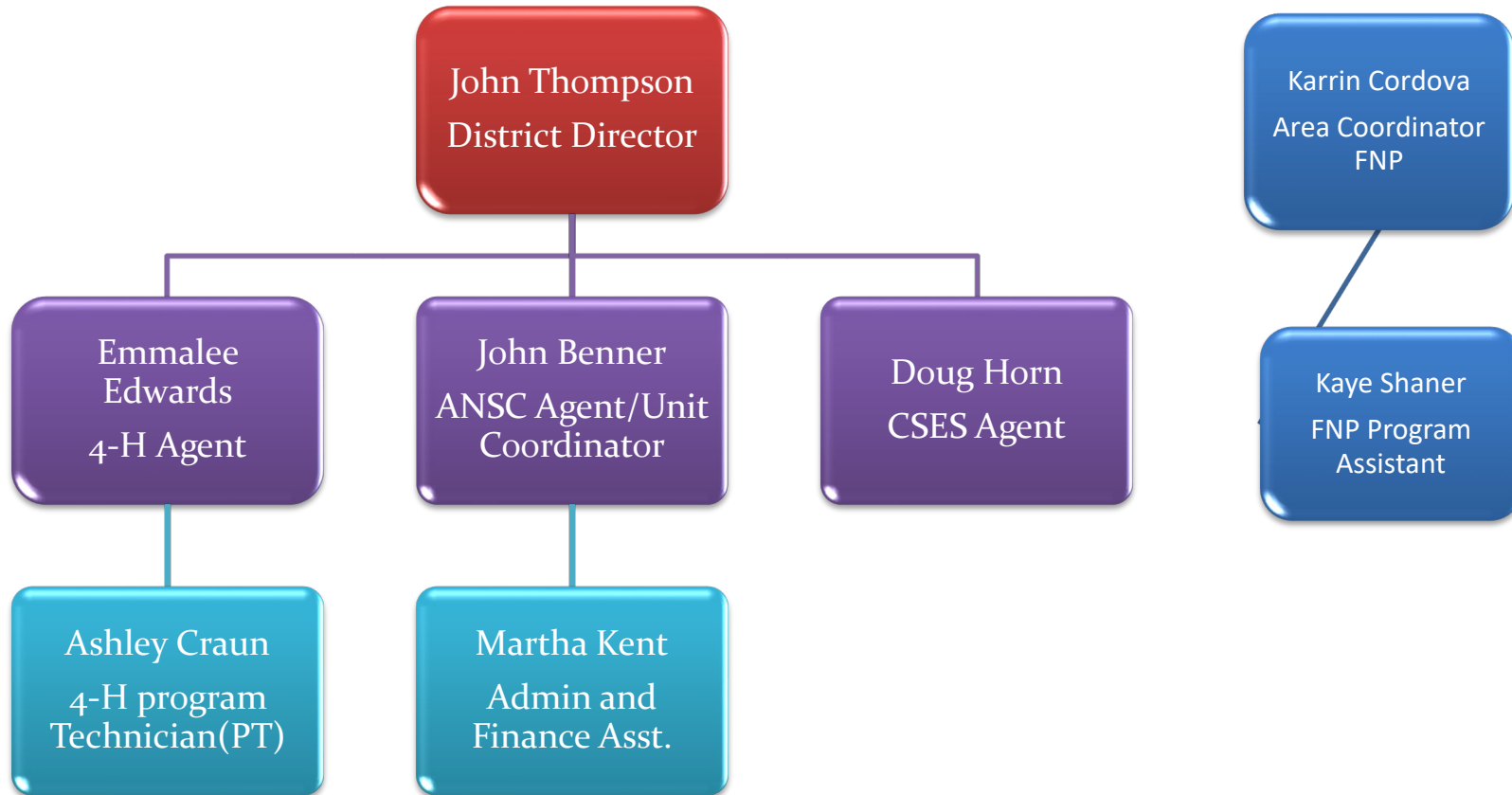
E-mail: benner89@vt.edu

**83010-EXTENSION OFFICE
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
<u>5203 - TELEPHONE SERVICES</u>		\$ -	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ -
Land lines, fax, repairs for Augusta office							
<u>5501 - TRAVEL EXPENSES</u>		\$ -	\$ 3,500	\$ 3,500	\$ 4,000	\$ 3,500	\$ 500 general cut
Mileage for agents in Augusta office							
<u>6001 - OFFICE SUPPLIES</u>		\$ -	\$ 800	\$ 800	\$ 900	\$ 800	\$ 100 general cut
Supplies for Augusta office employees							
<u>6002 - 4-H PROGRAM SUPPORT</u>		\$ -	\$ 700	\$ 700	\$ 700	\$ 700	\$ -
Mileage for 4-H technician travel, market animal show, 4-H camp & other program support							
Department Total:	\$ -	\$ 8,000	\$ 8,000	\$ 8,600	\$ 8,000	\$ 600	
Payroll Total:	\$ 133,194	\$ 133,194	\$ 150,418	\$ 150,418	\$ -		
Grand Total:	\$ -	\$ 141,194	\$ 141,194	\$ 159,018	\$ 158,418	\$ 600	

VA Cooperative Extension-Augusta County Office

Organizational Chart



Agricultural Development

Mission:

The Augusta County Agriculture Industry Board serves to design, promote, and advance efforts to further the importance of agricultural production in Augusta County and increase the success of agricultural producers.

Department Overview:

The Augusta County Agriculture Industry Board works to increase the sustainability and success of agricultural producers within Augusta County.

Strategic Goals and Objectives:

- Augusta County 4-H/FFA Market Animal Show & Sale
 - Financially support the operations of the annual Augusta County 4-H/FFA Market Animal Show & Sale
 - Support the educational efforts of the Market Animal Show by supporting the cash awards for the senior record book awards as part of the David Fiske Recordbook award
- Youth Development Fund
 - Support Augusta County 4-H state contest winning teams compete in National Contests
 - Support Augusta County 4-H Clubs in holding special events or contests
 - Support FFA chapters in sending teams to special contests and national convention
 - Support FFA chapters in purchasing jackets for members
- Scholarship Support
 - Support efforts for a scholarship for youth studying veterinary technology at BRCC
 - Support establishing a youth sheep producer scholarship for county youth intent on pursuing a post-secondary education
- Agricultural Development
 - Support Agricultural development and educational opportunities
 - Support educational programming and opportunities from Extension Office,

Budget Summary:

Item	FY2021- 2022 Expenditures	FY2022 - 2023 Adopted	FY2022 – 2023 Revised	FY2023 - 2024 Adopted	% Change from FY2023
Operating	\$6,760	\$6,760	\$6,760	\$6,760	0%

Accomplishments:

- Augusta County 4-H/FFA Market Animal Show & Sale support
- Co-hosted with Extension office “Managing Theileria in Beef Cattle” educational meeting at BRCC
 - 70+ attendees
- Supported state winning Augusta County 4-H Meats Judging Team competing in National Contest

**83050-AGRICULTURAL OUTREACH
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
<u>6003 - AGRICULTURAL SUPPLIES & MAINTENANCE</u>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
To maintain Berry Farm and Mill Place							
<u>6007 - AGRICULTURAL DEVELOPMENT FUND</u>		\$ -	\$ 6,760	\$ 6,760	\$ 20,000	\$ 6,760	\$ 13,240
Support of agricultural community including projects of Extension or Ag Board. Projects approved individually by BOS before funded.							
Department Total:		\$	\$ 6,760	\$ 6,760	\$ 20,000	\$ 6,760	\$ 13,240
Payroll Total:			n/a	n/a	n/a	n/a	
Grand Total:		\$	\$ 6,760	\$ 6,760	\$ 20,000	\$ 6,760	\$ 13,240

Augusta County
Fiscal Year 2023-2024
Departmental Budgets by Function
Non-departmental & Contingencies

Department	FY2021– 2022 Actual	FY2022 - 2023 Adopted	FY2022 – 2023 Revised	FY2023 - 2024 Adopted	% Change from FY2023
Other Operational Functions	\$ 1,218,567	\$ 1,314,636	\$ 1,216,611	\$ 1,525,268	16%
Contributions	454,922	493,160	509,618	539,014	9%
Contingencies	69,885	55,000	55,000	55,000	0%
Transfers to Other Funds	67,057,842	63,959,812	74,600,355	64,792,117	1%
Total Non-departmental & Contingencies	\$ 68,801,216	\$ 65,822,608	\$ 76,381,584	\$ 66,911,399	2%



AUGUSTA
 COUNTY, VIRGINIA

Non-Departmental & Transfers

Description:

Certain General Fund functions that cannot logically be categorized with any of the established departments are included as Other Operational Functions, Contributions, Contingencies and Transfers.

Other Operational Functions includes funding for the Soil & Water Conservation District, in which the County is fiscal agent for payroll. Other payroll related expenditures are in this category, including: Line of Duty Premiums, Health Insurance Premiums, Unemployment Insurance, Consulting Services related to Health Insurance, and Pay & Classification funding for allocation to employees for approved annual pay changes.

The County receives annual requests for financial support from charities and non-profit organizations. These requests are grouped under the heading, "Contributions".

Contingency budgets are for use in case of emergency or if an expenditure arises during the fiscal year that was not previously budgeted. Material contingency spending is approved by the Board of Supervisors.

The General Fund provides transfers to the various other funds to supplement the other revenue collected by these funds. The Revenue Recovery Fund, Virginia Public Assistance Fund, Comprehensive Services Act Fund, School Fund, Debt Fund, and Capital Improvement Fund receive capital and operating funds from the General Fund.

Budget Summaries:

Other Operational Functions

Item	FY2021- 2022 Expenditures	FY2022 - 2023 Adopted	FY2022 – 2023 Revised	FY2023 - 2024 Adopted	% Change from FY2023
Operating	\$1,218,567	\$1,314,636	\$1,216,611	\$1,525,268	15.6%

*Changes in operating include the use of dependent care reserves and includes allocations for a 5% pay increase for all employees effective 1/1/2024 to be allocated by department in FY24 revised.

Contributions

Item	FY2021- 2022 Expenditures	FY2022 - 2023 Adopted	FY2022 – 2023 Revised	FY2023 - 2024 Adopted	% Change from FY2023
Operating	\$454,922	\$493,160	\$509,618	\$539,014	9.3%

*Increase is due to small increases in regional contributions.

Contingencies

Item	FY2021- 2022 Expenditures	FY2022 - 2023 Adopted	FY2022 – 2023 Revised	FY2023 - 2024 Adopted	% Change from FY2023
Operating	\$69,885	\$55,000	\$55,000	\$55,000	0%

Transfers

Item	FY2021- 2022 Expenditures	FY2022 - 2023 Adopted	FY2022 – 2023 Revised	FY2023 - 2024 Adopted	% Change from FY2023
Operating	\$67,057,842	\$63,959,812	\$74,600,355	\$64,792,117	1.3%

*Change in transfers due to increases in transfers to Schools. Increase in revised is due to allocation of year end fund balance and school year end fund balance.

**92020-OTHER OPERATIONAL
92040-CONTINGENCIES
BUDGET REQUEST**

Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
92020 - Other Operational Expenditures:						
<u>1100 - HEADWATERS CONSERVATION DISTRICT</u>		\$ 68,488	\$ 68,488	\$ 71,912	\$ 71,912	\$ -
Payroll portion of annual contribution						
<u>1600 - VARIOUS BOARDS & COMMISSIONS</u>		\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ -
Semi-annual payments to board appointments including Recycling Committee, Ag Board, CPMT, CATS, Youth Commission, Ag & Forest Committee						
<u>2220 - LINE OF DUTY</u>		\$ 120,891	\$ 127,594	\$ 133,752	\$ 133,752	\$ -
Premium for line of duty coverage for public safety employees and F&R volunteers (VACO) FY18 reduction due to allocation to SAFER grant						
<u>2300 - HOSPITALIZATION - DEPENDENT CARE</u>		\$ 560,000	\$ 922,000	\$ 936,180	\$ 450,000	\$ 486,180
Premium for dependent care Portion funded out of Health Insurance escrow savings Use of reserves						
<u>2301 - HEALTH SAVINGS ACCOUNT</u>		\$ 40,000	\$ 41,000	\$ 41,000	\$ 41,000	\$ -
Monthly contribution to employees on High Deductible Plan with Health Savings Account						
<u>2500 - VACO Hybrid Plan STD/LTD</u>		\$ -	\$ -	\$ -	\$ -	\$ -
Funding for short term disability/long term disability plan required for VRS Hybrid Plan employees						
<u>2600 - UNEMPLOYMENT</u>		\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ -
Estimate of unemployment claims						
<u>2700 - WORKER'S COMPENSATION</u>		\$ -	\$ -	\$ -	\$ -	\$ -
Payments related to worker's comp claims from when County was self-funded						

**92020-OTHER OPERATIONAL
92040-CONTINGENCIES
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
<u>2800 - OTHER BENEFITS</u>			\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ -
Administration of flex benefits plan							
<u>2801 - HOSPITALIZATION-RETIREES</u>			\$ 25,000	\$ -	\$ 25,000	\$ 25,000	\$ -
Subsidy for retiree health insurance							
<u>3130 - CONSULTING SERVICES CONSORTIUM</u>			\$ 13,000	\$ 13,000	\$ 13,000	\$ 13,000	\$ -
Administration of health insurance benefits							
<u>5683 - HEADWATERS SOIL CONSERVATION DISTRICT</u>			\$ 31,029	\$ 31,029	\$ 31,591	\$ 31,591	\$ -
Dam management portion of annual contribution							
<u>8002 - FURNITURE & FIXTURES</u>			\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ -
Amount reserved for unexpected expenditures related to County F&F							
<u>9994 - CAREER DEVELOPMENT/PAY & CLASS</u>			\$ -	\$ -	\$ -	\$ -	\$ -
All departments but public safety P&C							
<u>9995 & 9997 PAY & CLASSIFICATION PLAN</u>		Comp Bd	\$ 113,800	\$ -	\$ 196,232	\$ 196,232	\$ -
Funding available for appropriated pay increases for County and Comp Board employees. Allocated to employees by evaluation scores. Allocated to departments during revised budget preparation.		County	\$ 293,928	\$ -	\$ 509,309	\$ 509,309	\$ -
5% increase 1/1/24							
<u>9996 AID TO THE COMMONWEALTH</u>			\$ -	\$ -	\$ -	\$ -	\$ -
General Assembly action to reimburse a portion of State Aid back to the state. N/A FY18, FY19, FY20, FY21							

**92020-OTHER OPERATIONAL
92040-CONTINGENCIES
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>County Admin. Recommends</u>	<u>Difference</u>
	22-23 Revised	FY23-24	FY 22-23	FY 22-23	FY 23-24	FY 23-24	
<u>9998 - OPEB</u>			\$ 25,000	\$ -	\$ 25,000	\$ 25,000	\$ -
Funding available for accrued sick leave payouts for employees that retire during the fiscal year. Allocated to departments during revised budget preparation.							
<u>9999 - PART TIME</u>			\$ 10,000	\$ -	\$ 10,000	\$ 10,000	\$ -
Funding available for part time needs that arise during the fiscal year. Allocated to departments during revised budget preparation.							
<u>92040 - Contingency:</u>							
<u>9999 - CONTINGENCIES</u>			\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ -
Amount reserved for unexpected expenditures, emergencies that arise during the fiscal year							
Other Operational Department Total:			\$ 1,314,636	\$ 1,216,611	\$ 2,006,476	\$ 1,520,296	\$ 486,180
Contingency Total:			\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ -
Grand Total:			<u>\$ 1,369,636</u>	<u>\$ 1,271,611</u>	<u>\$ 2,061,476</u>	<u>\$ 1,575,296</u>	<u>\$ 486,180</u>



AUGUSTA

COUNTY, VIRGINIA

OTHER FUNDS

**Augusta County
Fiscal Year 2023-2024**

Total Expenditures-All Funds

	FY2021- 2022	FY2022 - 2023	FY2022 – 2023	FY2023 - 2024	% Change from
	Actual	Adopted	Revised	Adopted	FY2023
General Operating Fund					
General Government Administration	\$ 5,439,103	\$ 6,381,012	\$ 7,013,554	\$ 6,740,929	6%
Judicial Administration	3,076,313	3,208,141	3,125,491	3,144,143	-2%
Public Safety	27,770,376	28,700,691	32,501,528	31,037,613	8%
Public Works	4,924,687	4,933,151	5,048,965	5,172,885	5%
Health & Public Assistance	927,529	991,242	991,242	1,080,520	9%
Cultural	2,325,051	2,609,622	2,674,525	2,703,463	4%
Community Development	1,966,812	2,081,123	2,278,072	2,189,775	5%
Non-departmental & Contingencies	68,801,216	65,822,608	76,381,584	66,911,399	2%
Subtotal-General Operating Fund	\$ 115,231,087	\$ 114,727,590	\$ 130,014,961	\$ 118,980,727	4%
Other:					
Fire Revolving Loan Fund	\$ 574,068	\$ 605,000	\$ 1,105,000	\$ 605,000	0%
Asset Forfeiture Fund	31,703	48,000	69,092	48,000	0%
Economic Development Fund	457,107	402,400	832,450	802,450	99%
Revenue Recovery Fund	2,147,302	1,985,000	2,146,800	2,401,434	21%
CARES/ARPA Fund	1,104,461	8,083,025	7,753,838	6,702,143	-17%
Virginia Public Assistance Fund	12,928,891	14,419,765	14,419,765	15,599,208	8%
Children’s Services Act Fund	4,492,281	5,500,000	5,189,024	5,500,000	0%
School Operating Fund	120,693,047	130,204,938	134,877,643	138,907,034	7%
School Cafeteria Fund	4,969,471	6,700,858	6,939,815	6,484,386	-3%
School Capital Improvement Fund	5,036,451	27,930,759	32,330,372	45,370,924	62%
Debt Fund	7,818,366	8,180,811	7,716,441	10,710,154	31%
Head Start Fund	3,184,454	3,768,156	3,760,077	3,746,407	-1%
Governor's School Fund	1,762,141	1,981,169	2,085,035	2,198,634	11%
County Capital Improvement Fund	5,761,475	12,825,855	20,942,367	11,876,177	-7%
Total Revenues	\$ 286,192,305	\$ 337,363,326	\$ 370,182,680	\$ 369,932,678	10%

**Augusta County
Fiscal Year 2023-2024
Fire Revolving Loan Fund**

	FY2021– 2022 Actual	FY2022 - 2023 Adopted	FY2022 – 2023 Revised	FY2023 - 2024 Adopted	% Change from FY2023
Revenues:					
State Funds	\$ 294,767	\$ 279,186	\$ 307,267	\$ 322,630	16%
Loan Repayments	162,183	85,636	105,636	105,636	23%
Total Revenues	\$ 456,950	\$ 364,822	\$ 412,903	\$ 428,266	17%
Expenditures:					
Disbursement of Loans	\$ 500,000	\$ 500,000	\$ 1,000,000	\$ 500,000	0%
Gear Purchases	74,068	105,000	105,000	105,000	0%
Total Expenditures	\$ 574,068	\$ 605,000	\$ 1,105,000	\$ 605,000	0%

Fire Revolving Loan Fund

Mission:

“To serve and protect our citizens and visitors through education and the delivery of all fire and emergency medical services.”

Description:

The Fire Revolving Loan Fund is used by the Volunteer Fire Departments that are physically located within the County for apparatus, small equipment and gear purchases. The apparatus/equipment loans and gear purchases are determined by following the revolving loan guidelines approved by the Board of Supervisors. Revenues for this fund are from the Department of Fire Programs Aid to Localities (fire insurance money per capita) and repayment of loans. Expenditures for this fund are loans for the fiscal year, as well as gear purchases.

Goals:

The main goal of this money is to give the fire agencies the ability to purchase apparatus interest free. Apparatus costs range from \$150,000 for a brush truck to \$600,000 or more for an engine. This fund allows the agencies to finance part of the cost without having to incur interest charges. The gear purchase part of the loan allows for each agency to keep their members in NFPA compliance protective gear.

Budget Summary:

Item	FY2021 – 2022 Expenditures	FY2022 - 2023 Adopted	FY2022 – 2023 Revised	FY2023 - 2024 Adopted	% Change from FY2023
Operating	\$574,068	\$605,000	\$1,105,000	\$605,000	0%

*Budget for possible loan disbursement and gear purchases. Available loan amounts increased per policy in 2016, causing budget to increase. FY23 revised reflects two loan disbursements, delayed due to manufacturing shortages.

**Augusta County
Fiscal Year 2023-2024
Asset Forfeiture Fund**

	FY2021– 2022 Actual	FY2022 - 2023 Adopted	FY2022 – 2023 Revised	FY2023 - 2024 Adopted	% Change from FY2023
<u>Revenues:</u>					
Use of Money & Property	\$ 2,180	\$ 1,500	\$ 2,266	\$ 1,500	0%
Asset Forfeitures	101,600	10,800	52,000	10,800	0%
Total Revenues	\$ 103,780	\$ 12,300	\$ 54,266	\$ 12,300	0%
<u>Expenditures:</u>					
Personnel	\$ 31,703	\$ 38,000	\$ 37,400	\$ 38,000	0%
Operations	-	10,000	31,692	10,000	0%
Total Expenditures	\$ 31,703	\$ 48,000	\$ 69,092	\$ 48,000	0%

Asset Forfeiture Fund

Description:

Augusta County participates in the Virginia State Asset Sharing and Federally Forfeited Property Programs. The assets are received from drug seizures. Restrictions are placed on the use of forfeited cash, property, proceeds, and any interest earned according to VA Code 19.2-386.14 and is to be used to enhance law enforcement. These funds are to be used for law enforcement purposes only.

Budget Summary:

Item	FY2021 – 2022 Expenditures	FY2022 - 2023 Adopted	FY2022 – 2023 Revised	FY2023 - 2024 Adopted	% Change from FY2023
Personnel	\$31,703	\$38,000	\$37,400	\$38,000	0%
Operating	0	10,000	31,692	10,000	0%
Total	\$31,703	\$48,000	\$69,092	\$48,000	0.0%

**Augusta County
Fiscal Year 2023-2024
Economic Development Fund**

	FY2021– 2022 Actual	FY2022 - 2023 Adopted	FY2022 – 2023 Revised	FY2023 - 2024 Adopted	% Change from FY2023
<u>Revenues:</u>					
Grants-County	\$ 455,215	\$ 400,000	\$ 830,000	\$ 800,000	100%
Local Funds	1,892	2,400	2,450	2,450	2%
Total Revenues	\$ 457,107	\$ 402,400	\$ 832,450	\$ 802,450	99%
<u>Expenditures:</u>					
Capital Contributions	\$ 457,107	\$ 402,400	\$ 832,450	\$ 802,450	99%
Total Expenditures	\$ 457,107	\$ 402,400	\$ 832,450	\$ 802,450	99%

Economic Development Fund

Description:

The Economic Development Authority of Augusta County, Virginia was created as a political subdivision of the Commonwealth of Virginia by ordinance of Board of Supervisors on March 1, 1971 pursuant to the provisions of the Economic Development and Revenue Bond Act (Chapter 33, Section 15.1-1373 et seq., of the Code of Virginia (1950), as amended.) The Authority is governed by seven directors appointed by the Board of Supervisors. It is authorized to acquire, own, lease and dispose of properties to the end that such activities may promote industry and develop trade by inducing enterprises to locate and remain in Virginia.

In addition, the Authority is authorized to issue revenue bonds for the purpose of obtaining and constructing facilities. Liability under the bonds may be retained by the Authority or it may be assumed by the enterprises for whom facilities are constructed. Collection of revenues pledged to liquidate the bonds may be assigned to a trustee. The revenue bonds are not deemed to constitute a debt or pledge of the faith and credit of the Commonwealth of Virginia or any municipality thereof. The bonds are payable solely from revenues generated from the lease of the facilities constructed and may be secured by a deed of trust on those facilities.

The Economic Development Authority of Augusta County, Virginia serves as an escrow agent for grant contributions and tax increment financing contributions. The County of Augusta disburses funds for operating contributions through the Authority for the benefit of regional arts and educational organizations in a manner which will increase cultural activity and identity for the region. The County appropriates funds annually for the contributions.

In accordance with Virginia Code Section 15.2-953, the Authority receives contributions from the County for the purpose of promoting economic development. As stated in contribution and grant agreements for each tax increment financing, the County is committed to disburse funds to the Authority when appropriated by the County. The Authority is then required to disburse the funds to the respective developer or business.

Budget Summary:

Item	FY2021 – 2022 Expenditures	FY2022 - 2023 Adopted	FY2022 – 2023 Revised	FY2023 - 2024 Adopted	% Change from FY2023
Operating	\$457,107	\$402,400	\$832,450	\$802,450	87.52%

**Augusta County
Fiscal Year 2023-2024
Revenue Recovery Fund**

	FY2021– 2022 Actual	FY2022 - 2023 Adopted	FY2022 – 2023 Revised	FY2023 - 2024 Adopted	% Change from FY2023
Revenues:					
Use of Money & Property	\$ 3,587	\$ 3,000	\$ 19,800	\$ 3,600	20%
Miscellaneous Revenue	1,984,254	1,822,000	1,967,000	1,915,000	5%
Non-Revenue Receipts	160,000	160,000	160,000	160,000	0%
Total Revenues	\$ 2,147,841	\$ 1,985,000	\$ 2,146,800	\$ 2,078,600	5%
Expenditures:					
Volunteer Contributions	\$ 571,140	\$ 461,811	\$ 556,000	\$ 512,950	11%
Service Fees	113,923	121,813	123,102	448,472	268%
Contingencies	58,676	160,000	160,000	160,000	0%
Transfers to Other Funds	1,403,563	1,241,376	1,307,698	1,280,012	3%
Total Expenditures	\$ 2,147,302	\$ 1,985,000	\$ 2,146,800	\$ 2,401,434	21%

Revenue Recovery Fund

Description:

Emergency Medical Service (EMS) Revenue Recovery is a program in which a third party bills a user fee to Medicaid, Medicare, and private insurance companies for emergency ambulance transport service. A fee is only assessed if a patient is actually transported to the hospital, and if the EMS call does not result in transport, there is no billing incurred. Revenues received from emergency medical transport are allocated to Volunteer Rescue Agencies and County Rescue in accordance with revenue recovery policy. As of July 1, 2018, the County handles their own billing through the Finance Department.

Budget Summary:

Item	FY2021 – 2022 Expenditures	FY2022 - 2023 Adopted	FY2022 – 2023 Revised	FY2023 - 2024 Adopted	% Change from FY2023
Operating	\$2,147,302	\$1,985,000	\$2,146,800	\$2,401,434	20.9%

***Effective January 1, 2024 the board approved an increase in billing rates that are in line with Medicare’s max allowable billing.

**Augusta County
Fiscal Year 2023-2024**

ARPA Fund

	FY2021– 2022 Actual	FY2022 - 2023 Adopted	FY2022 – 2023 Revised	FY2023 - 2024 Adopted	% Change from FY2023
Revenues:					
Interest on bank deposits	\$ 41,598	\$ 37,156	\$ 392,918	\$ -	
Revenue from the Federal Government	172,992	-	7,702,825	35,927	
Total Revenues	\$ 214,590	\$ 37,156	\$ 8,095,743	\$ 35,927	
Expenditures:					
COVID/ARPA approved expenditures	\$ 172,294	\$ 8,083,025	\$ 7,753,838	\$ 6,702,143	
Transfers to the general fund	932,167	-	-	-	
Transfers to School Operating Fund	-	-	-	-	
Total Expenditures	\$ 1,104,461	\$ 8,083,025	\$ 7,753,838	\$ 6,702,143	

*Note funding in FY20-21 were from Federal CARES Funding. Funds from FY22,23 and 24 are from Federal ARPA Funding.

ARPA Fund

Description:

This fund was set up specifically for federal funds received by the county with the passing of the The Coronavirus Aid, Relief, and Economic Security (CARES) Act and the Coronavirus Response and Relief Supplemental Appropriations Act of 2021 as well as the American Rescue Plan Act (ARPA) also passed by the Federal Government in 2021. These federal funds were disbursed to the state of Virginia and then pass through to localities based on a population formula determined by the state. The CARES/ARPA Act require that funds be used to cover specific expenses related to the COVID19 pandemic, and are outlined in Final Rules issued by the Department of the Treasury.

Budget Summary:

Item	FY2021 – 2022 Expenditures	FY2022 - 2023 Adopted	FY2022 – 2023 Revised	FY2023 - 2024 Adopted	% Change from FY2023
Expenses	\$1,104,461	\$8,083,025	\$7,753,838	\$6,702,143	-17%

Augusta County
Fiscal Year 2023-2024
Virginia Public Assistance

	FY2021– 2022 Actual	FY2022 - 2023 Adopted	FY2022 – 2023 Revised	FY2023 - 2024 Adopted	% Change from FY2023
Revenues:					
State & Federal Funds	\$ 11,786,836	\$ 12,913,729	\$ 12,913,729	\$ 14,047,209	9%
Non-Revenue Receipts	1,142,056	1,506,036	1,506,036	1,551,999	3%
Total Revenues	\$ 12,928,892	\$ 14,419,765	\$ 14,419,765	\$ 15,599,208	8%
Expenditures:					
Administration	\$ 10,240,011	\$ 11,517,060	\$ 11,517,060	\$ 12,286,634	7%
Public Assistance	2,688,880	2,902,705	2,902,705	3,312,574	14%
Total Expenditures	\$ 12,928,891	\$ 14,419,765	\$ 14,419,765	\$ 15,599,208	8%

Virginia Public Assistance Fund

Mission:

The mission of Shenandoah Valley Social Services is the promotion of self-reliance and protection of citizens through community based services. Benefit programs provide medical, financial, energy (fuel/cooling) and nutritional assistance to the citizens of Augusta County and the Cities of Staunton and Waynesboro. Service programs provide services directly or via purchase of services which includes child care, adult services, employment services, supportive services, foster care, adoption, prevention, child protective services, and adult protective services.

Department Overview:

Benefit programs provide medical, financial, fuel and food assistance to eligible citizens.

- **SNAP (Supplemental Nutrition Assistance Program):** Formerly known as Food Stamps, the program provides food assistance to low income eligible households to alleviate hunger and malnutrition.
- **General Relief:** A locally optional program designed to provide maintenance for indigent minor children living with an unrelated caregiver.
- **Auxiliary Grants:** Aged and Disabled – This program provides payments to Homes for Adults on behalf of income and resource eligible clients to pay for shelter, food and some personal care.
- **TANF (Temporary Assistance to Needy Families):** Provides temporary financial assistance to low income eligible households with minor children.
- **Energy Assistance Program:** Provides fuel, cooling and emergency crisis heating assistance to low income households.
- **Medicaid:** Provides medical assistance for eligible individuals who meet income and resource guidelines.
- **Family Access to Medical Insurance Security (FAMIS):** Health insurance program for children of working families.

Service Programs provide services directly to clients or via purchase of services.

- **Adult Services:** This program provides services to maximize self-sufficiency, prevent abuse, neglect, exploitation, inappropriate institutionalization, and assist with appropriate placements when needed.
- **Adult Protective Services:** Investigates referrals of abuse, neglect or exploitation of adults and assesses and provides services.
- **Child Protective:** Investigates referrals and provides services to abused or neglected children and their families.
- **Prevention Services:** Provides services and works within the community to prevent out of home placement and foster care for children by strengthening families, promoting child safety, well-being and permanency.
- **Child Care Services:** These services assist eligible families who are working and /or attending school with child care needs of minor or disabled children in the household.
- **VIEW- Employment Services Program:** Aids in employment, education and training, childcare, transportation, and other supportive services to low income families receiving public assistance. The Virginia Initiative for Employment not Welfare (VIEW) is a grant program designed to encourage self-sufficiency through employment.
- **Foster Care and Adoption:** Services are provided on behalf of children in the custody of Shenandoah Valley DSS. Assistance and resources are provided to families who foster and/or adopt children. This program also performs court-ordered custody investigations.
- **Volunteer Payee Services:** Coordinated volunteer services provide financial management to mentally or physically disabled and/or elderly adults.
- **Guardianship Services:** Guardianship monitoring in the areas of health, safety, and care for those unable to make their own decisions.

Strategic Goals & Objectives for FY 2024:

- Continue to educate and train the community and recipients on how to use the Virginia CommonHelp Online System to conveniently apply for benefits and services.
- Continue to coordinate and conduct Family Partnership Meetings to strengthen and assist families and children in obtaining and connecting to services and resources, plus ensuring the safety and welfare of children.
- Continue to work with the courts and other community partners to minimize the number of children placed in SVSS custody while advocating for appropriate services.
- Increase trauma-based practice in service programs and throughout the agency supported through training for staff and updating policy and guidance to support efforts.
- Implement Family First Prevention according to the State guidance and policy and assist in building community capacity for evidence based services.
- Make every effort to control/reduce CSA costs by closely monitoring cases and placements.
- Pursue best practices to improve services to customers and streamline caseload management for staff.
- Pursue continued renewal of agency grants such as the Adoption Grant, Independent Living Grant, Respite Grant, Title IV-E Training Grant, Safe & Stable Families Grant, Medical Outreach and Financial Independence Program, and TANF Competitive Grant. Pursue additional grant funding to provide services.
- Work toward meeting and maintaining the state and federal participation rates in the VIEW Employment Program.
- Continue investigating fraud referrals and pursuing collections and/or prosecution.
- Continue to research and implement methods to encourage employee retention and hire qualified and knowledgeable staff.
- Obtain necessary equipment, technology, knowledge, and resources to consistently and efficiently handle high caseloads.
- Continue cross training of staff to ensure adequate knowledge and coverage.
- Ensure staff are current on all state mandated training and knowledgeable on state and local policies.
- Continuing to research and implement the use of automation and technology to streamline operations.
- Seek additional and creative cost savings measures to maintain and provide services.
- Meet and maintain case processing and error rate mandates in all programs as required by State/Federal regulations.
- Maintain consistent membership, attendance, and active participation on various state, regional and local committees.
- Work closely with Regional Specialists and state personnel to develop a better understanding of policy and procedures, improve services, and meet state and federal requirements.
- Continue to educate and train the community on mandated reporting for CPS and APS.
- Continue to increase community outreach; educating the public on services and programs.
- Continue to enhance and improving customer service to the community.

Budget Summary:

Item	FY2021 – 2022 Expenditures	FY2022 - 2023 Adopted	FY2022 – 2023 Revised	FY2023 - 2024 Adopted	% Change from FY2023
Operating	\$11,786,836	\$12,913,729	\$12,913,729	\$14,047,209	8.7%
County Transfer	\$1,142,056	\$1,506,036	\$1,506,036	\$1,551,999*	3%

*\$275,659 of this transfer will come from the County capital reserve for DSS.

Caseload Statistics:

Program	FY2018	FY2019	FY2020	FY2021	FY2022
Family/Children Medicaid/ADC-FC/FAMIS	3,401	4,038	5,463	6,781	7,759
Adult Medicaid/Auxiliary Grant/LTC	2,066	2,016	2,234	2,310	2,390
SNAP -Supplemental Nutrition Assistance Program (formerly known as Food Stamps)	2,403	2,265	2,209	2,495	2,812
TANF/Diversionsary /Emergency Asst.	208	196	179	190	205
VIEW	53	41	29	51	62
Energy Assistance	2,255	2,318	2,165	2,074	2,200
Foster Care	61	55	46	41	53
Post Adoption Subsidy			112	105	102
Prevention Court Ordered			21	19	16
CPS Investigations & Family Assessments	385	461	341	381	376
Prevention High Risk	30	17	15	23	15
Child Care	83	70	86	71	73
APS Investigations	496	551	665	742	717
AS/APS Guardianship Ongoing Service Cases	267	271	244	318	387
Total Case Count for Augusta County	11,708	12,299	13,809	15,601	17,167

Shenandoah Valley Social Service Accomplishments for FY2022:

SVSS handled 34,018 ongoing cases in FY2022, a nine percent increase over FY2021. Cases have increasingly become much more complex. New state systems have produced numerous challenges and difficulties in accuracy and timely processing. Caseload statistics include only approved cases and not those that have been processed and denied, estimated to be an additional 30 percent. The caseload numbers do not reflect the total number of clients served, which may be two to three times higher.

- In FY2022, the Verona and Waynesboro Offices received a total of 17,556 combined visitors, averaging 1,463 visitors each month. The Waynesboro Office had 8,438 visitors for the year, averaging 703 a month and the Verona Office had 9,118 visitors during the year, averaging 760 a month. Overall, SVSS experienced a 150.8 percent increase in lobby traffic year over year, primarily due to reopening and reverting back from COVID-19 procedures.
- SVSS received \$338,420 in Medicaid Expansion funding and \$129,334 for In-Home foster care prevention services. Both funding streams required no local match for FY2022. This funding is used to support additional benefit and service program positions to assist with the increased Medicaid caseload and expansion of prevention services.
- Adoption/Resource Unit: SVSS completed 32 adoptions during FY2022 and averaged a pool of 46 local DSS resource homes and 260 post adoption cases. We completed eight nonrelative approved home studies, four kinship approved home studies, seven current pending Kinship Approval (with children in placement), one ICPC approval and two kinship approvals that were opened/closed within time frame.
- In FY2022, sixty-seven children entered into the Department's custody (61 Foster Care, 4 Fostering Futures, 1 non-custodial and 1 Extended Fostering Futures COVID). Thirty-three children left care (10 reunification, 1 relative placement, 18 emancipation, 1 entrustment, 2 non-custodial and 1 death). The year-end balance of children in foster care was 133. The Foster Care Unit continues to be committed to working with families and children on reunification and working with older youth in gaining independent living skills.
- In FY2022, SVSS Child Protective Services worked 808 investigations and family assessments and saw 1,104 victim children within the designated response time. This measure increased from 80 percent last fiscal year to 86 percent this fiscal year. The CPS unit has prioritized and improved the rate in which these contacts are successfully made. The FY2022 statistics show that 2,290 referrals were received, a 16 percent increase over FY21.
- The Prevention Unit continues to be busy with an increase in court ordered cases as well as the push from the state to open 75% of the high and very high risk cases from CPS. The number of Family Partnership Meetings for FY22 was 171 meetings. A total of 112 new cases were opened and 81 cases closed. Of those closed cases, 69 children remained in their community instead of entering Foster Care.
- CommonHelp – the VDSS online “web-based” system received 4,617 applications for SNAP, Medicaid, TANF, EAP, and Child Care during FY22. For SNAP, Medicaid, and TANF, 35 percent of all applications received for these programs were from CommonHelp.
- SNAP, TANF, and Medicaid program applications totaled 10,381 from all sources, which includes CommonHelp, CoverVA, FFM (healthcare.gov), Enterprise Customer Service Center, and LDSS (paper applications submitted locally). Medicaid accounted for 4,560 or 44% percent of the

applications. A monthly average of 10,797 individuals were eligible for Medicaid Expansion categories during this fiscal year.

- A State maintained Central Processing Unit assisted our agency by processing 418 (9%) Medicaid applications. In addition, the state VaCMS system automatically processed and successfully completed 7,256 (32%) Medicaid automated renewal applications.
- Benefit Program issued amounts have greatly increased from the prior year due to additional emergency benefits distributed during the pandemic and due to Medicaid closure preventions.
 - TANF monthly average of ongoing cases was slightly higher, (19 cases higher) and the value of benefits issued were \$668,376 more than last year. This substantial increase in benefits is attributed to a TANF one-time payment of \$907 issued to eligible families during the month of January 2022, as part of the funds the Commonwealth received for the American Rescue Plan. In addition, TANF applicants were able to apply for Emergency Assistance for essential needs because the COVID-19 pandemic is considered a natural disaster. These Emergency Assistance payments accounted for \$38,403.97 of the total benefits issued. Total TANF benefits issued were \$2,480,665.
 - SNAP monthly average of ongoing cases was much higher with 587 more cases and benefits issued were \$8,597,009 more than last year. The monthly issuance of emergency benefits increases the household's current monthly allotment to the maximum monthly allotment for the household size and continues each month into the next fiscal year. Total SNAP benefits issued were \$34,157,267.
 - Medicaid monthly average of cases is 19,043 and remains high due to the pandemic. The Department of Health and Human Services has extended the Public Health Emergency (PHE) until January 11, 2023, which continues the requirement that Medicaid cases cannot be closed unless the person requests closure, dies, or permanently moves out of state. Families and Children Medicaid, Plan First, and Medicaid Expansion cases under care increased an additional 1,817 cases from the past fiscal year, and Long Term Care, Aged, Blind and Disabled, and Auxiliary Grant cases increased by 90 cases. Total average of Medicaid benefits issued was \$241,579,414.
 - The agency provided local Burial Assistance of \$21,425 and General Relief of \$44,585 for unrelated minors.
 - Low Income Energy Assistance Program (LIHEAP) provided heating, cooling, and crisis assistance to 4,472 households with total benefits issued of \$2,441,194.
- The Benefits Units were recognized by the Piedmont Regional Director and TANF, SNAP and Medicaid Regional Practice Consultants for their continued efforts and achievements with timely processing of large volumes of applications, while ensuring the continuation of ongoing benefits to community members in need.
- The Child Care Subsidy Unit continues to be acknowledged for 100% correctness of cases submitted to Payment Accuracy Review. The Unit collaborated with area child care vendors to construct and disseminate a monthly report of child care availability in the community. This information was shared with agencies such as The Community Foundation, CAPSAW and United Way. The Unit once again teamed up with Head Start to send out 2,385 mailings to advertise and market Head Start services and child care subsidy in Staunton, Augusta and Waynesboro. The Unit served 164 families during FY22.

- The agency applied for and was awarded funding in the amount of \$116,928 to begin a comprehensive SNAP E&T program in January. A part-time self-sufficiency specialist was hired in February and a full-time self-sufficiency specialist was hired in June of 2022 to begin work on developing the new program and outreach to referred SNAP recipients. To date, over 600 outreach letters have been sent to engage SNAP recipients referred to the program. While response to the outreach attempt has been minimal, it is anticipated that the end of the PHE will see an increase in client program participation.
- SVSS received \$240,417.44 in fraud collections for FY2022. The Fraud Unit received 105 referrals and completed 110 investigations. Eleven of these cases were referred to the Commonwealth Attorney's Office for prosecution with claims totaling \$197,351.89. The Unit initiated 31 Administration Disqualification Hearings with claims totaling \$117,341 and 75 unsubstantiated investigations totaling \$46,721.86 in claims. The combined established claims totaled \$361,414.75 with ongoing and disqualification savings totaling \$380,059.
- SVSS AS/APS Unit received and processed 1,789 reports of adult abuse, neglect or exploitation. Of these 1,595 were investigated with 729 being determined in need of services. An average of 245 guardianships and 32 clients in the Volunteer Money Management Program were monitored for the year. Adult Protective Services continues to work closely with local and state law enforcement agencies relating to criminal abuse, neglect and exploitation investigations, with 226 referrals being made to law enforcement in FY2022. Adult Services received 453 new referrals for long term care screenings, assisted living screenings, or assess service needs.
- Our VIEW program continues to be recognized for its performance in the state. VIEW participants' average hourly rate is \$12.90 which is \$1.90 higher than Virginia's state minimum wage; increasing by \$0.60 over last fiscal year.
- Our Family Outreach and Employment Support Program served 85 individuals during the year. The average hourly wage for an FOP participant was \$12.66, \$1.66 higher than Virginia's state minimum wage.
- Our Medical Outreach and Financial Independence Program Grant concluded in June of 2022. The MOFIP grant hosted six virtual Financial Literacy Sessions through partnership with Habitat for Humanity. Individual financial literacy case management services was offered in partnership with the Adult Learning Center. A contracted provider of Medical Case Management services, RSVP, Inc., assisted individuals with qualifying for and obtaining SSI (Supplemental Security Income) through the Social Security Administration.
- SVSS continues to successfully pursue, obtain and renew numerous grants/funding to provide services to the community. Grants and additional funding include VIEW Purchased Services, Fraud Free, Outstation Eligibility Worker at VCSB, Family Preservation and Substance Abuse & Supplemental Supplies, Adoption, Respite, IV-E Foster Care Training, Chafee Education (IL Purchased Services), Safe & Stable Families, Medical Outreach and Financial Independence Program (MOFIP), and TANF Competitive Grant (Family Outreach and Employment Support Program). Total grants award in FY22 were \$1,195,745.
- Technology Accomplishments:
 - SVSS successfully renewed DMV use contracts which occurs every two years. This renewal was much more rigorous than years past and required a much more detailed justification of our need to access DMV information. Need for access includes employee driving record checks for new hires and continued employment, driving record check for

foster care home placements, client fraud, client eligibility for Medicaid benefits, and client eligibility for VIEW vehicle purchase program. The VEC launched a new web based system that our staff is now using. SVSS completed a design upgrade of our pages on the County website and worked with the City of Staunton to redirect visitors to their site for social services information to our county website page.

- To assist staff in communicating with foreign speaking client, the agency purchased ten Wi-Fi enabled translation devices for various units. We expanded Wi-Fi capability in our offices allowing staff to be more mobile with their laptops for meetings and teamwork collaboration efforts. The agency created our own Verizon micro cellular network in the Verona building through the purchase of a Verizon network extender device allowing staff to better utilize the state iPads issued which access Verizon service. This also enhanced performance of agency cellphones which are Verizon based.
 - Both offices upgraded the closed-circuit camera security systems in visitation rooms and conference rooms. Two additional cameras were also purchased to capture footage of the lobbies of both offices and existing cameras were repositioned on the exterior of both buildings to better capture drop boxes. Eleven new laptops and a charging cart was purchased with some funding assistance from the Adult Learning Center to upgrade the classrooms for the VIEW/Job Readiness Programs. In addition, forty-two agency laptop computers were replaced by the state at no local cost.
- Numerous community presentations and informational meetings were provided to the various community agencies such as Valley Program for Aging, CASA, Valley Community Services Board, HeadStart, etc., this past year including presentations to libraries, nursing and health care facilities, correctional centers, law enforcement agencies, churches, vocational technical centers, schools and colleges. The agency coordinates Child and Adult Protective Service trainings, which includes mandated reporting, within the community. The agency participates in numerous job, health and community fairs including Augusta County Fair, ACPR Senior Health Fair and Staunton Celebration of Lights. Staff also participated in Reentry Fairs at correctional centers and Probation and Parole Office in Staunton. Joint displays with the Augusta County Sheriff's Office and Staunton Police Department were set up in the community and at offices to raise awareness during Elder Abuse Prevention Month and World Elder Abuse Awareness Day.
 - Agency staff participated in collecting referrals for Thanksgiving Assistance through Staunton Alliance Church, which provided individuals and families with baskets of food or a prepared meal. Adopt A Senior was held within the agency with staff assisting 164 elderly and disabled individuals. The CPS Units delivered approximately 85 dozen cookies to twenty-two community partners including law enforcement, Children's Advocacy Center, Victim Witness, Commonwealth Attorney Offices, Court Services, and hospital social workers. Adoption and Foster Care collected presents, money and gift cards from various organizations and distributed to foster families and 75 foster children during Christmas. In Home Services was able to provide 107 children with Christmas gifts with help from community sponsors which included Georges, Atlantic Builders, TJMaxx, and others.
 - Staff continue to represent SVSS and advocate for populations served by participating on numerous boards and committees in the community, including Valley Community Services Board, SACRA, BRITE, Shenandoah Valley Head Start Council, Waynesboro Housing Committee, Regional Youth Commission, Child Advocacy Center Advisory Board, Staunton and Waynesboro Truancy Board, Foster Love Ministries Board, Augusta Health Support for Vulnerable Community Members, Augusta Health Ethics Committee, Valley Program for Aging, Greater Augusta Coalition Against Adult Abuse, Renewing Homes, ARROW Project Board, Human Trafficking Coalition, Reentry Committee and Business Solutions. Agency coordination and participation in the Augusta County

and Staunton Elder Abuse Multidisciplinary Teams have continued to successfully coordinate social, medical, and legal services for abused, neglected, and exploited adults in the community.

- The agency Facebook pages continue to grow with people liking and sharing our pages and posts. It has been a source for posting current information as well as vacancies to help with recruitment efforts.
- The agency logo continues being promoted in the community through correspondence, including letterhead, emails and agency apparel. To date, agency staff have purchased approximately \$14,500 in agency logo apparel which assists in promoting and recognizing our agency in the community.



Contacts:

Anita Harris	Director Shenandoah Valley Social Services	(540) 245-5810
Lisa Shiflett	Assistant Director, Service Programs	(540) 245-5838
Amber Bokelman	Assistant Director, Benefit Programs	(540) 942-6664
Susan Hughes	Administrative Services Manager	(540) 245-5813

Locations:

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68 Dick Huff Lane
P.O. Box 7 (mailing address)
Verona, VA 24482
(540) 245-5800

Waynesboro Office
1200 Shenandoah Avenue
Waynesboro, VA 22980
(540) 942-6646

Last update January 2023

Augusta County
Fiscal Year 2023-2024
Comprehensive Services Act

	FY2021– 2022 Actual	FY2022 - 2023 Adopted	FY2022 – 2023 Revised	FY2023 - 2024 Adopted	% Change from FY2023
Revenues:					
State Funds	\$ 2,986,460	\$ 3,540,000	\$ 3,328,536	\$ 3,540,000	0%
Transfers from Other Funds	1,505,820	1,960,000	1,860,488	1,960,000	0%
Total Revenues	\$ 4,492,280	\$ 5,500,000	\$ 5,189,024	\$ 5,500,000	0%
Expenditures:					
Children’s Services Act	\$ 4,492,280	\$ 5,500,000	\$ 5,189,024	\$ 5,500,000	0%
Total Expenditures	\$ 4,492,280	\$ 5,500,000	\$ 5,189,024	\$ 5,500,000	0%

Children's Services Act Fund

Description:

The Children's Services Act (CSA) is a Virginia Law that provided for the pooling of eight specific funding streams, which purchases services for high-risk youth. These funds are returned to our localities with a required state/local match and are managed by local interagency teams. The purpose of the Act is to provide child centered, family focused, cost effective services to high-risk youth and their families. The CSA was initially codified as the "Comprehensive Services Act for At-Risk Youth and Families" in 1993 and was renamed effective July 1, 2015.

There are two tiers to the CSA system including the multijurisdictional Community Policy and Management Team (CPMT) which has administrative and fiscal responsibility for the local funds pool and is responsible for the development of local policy and procedures. This team is made up of at least one elected or appointed official or their designee and the agency heads or their designees from the local Department of Social Services, School System, Community Services Board (mental health), Court Services Unit (juvenile justice), local Health Department, a parent representative, and where appropriate, a private provider. The second tier is the Family Assessment and Planning Team (FAPT) which is comprised of supervisory level staff from the same agencies as the CPMT as well as the parent and often a private provider. This team meets up to four times per month to discuss the strengths and needs of these children, determine what services would best meet the need, contract for services and maintain fiscal accountability for the services. Each child receiving services is reviewed for a continued need.

There are three main areas which make a child eligible for mandated funding. These include children who are in foster care, children who require services to prevent foster care and children who require a special education private day placement or residential through their Individual Education Plan. Mandated children must be served under the law, and each locality is mandated under State and Federal law to provide sum sufficient funding to meet the needs of these children. The CPMT may choose to fund other children that meet criteria as determined by the FAPT and may choose to fund services for children who are considered non-mandated.

The number of children served and the level of care required to meet their needs fluctuates from year to year. Costs for treatment foster care, residential placement, community-based services, and special education placements have risen in the last year and will likely continue to rise. In Augusta County we strive to serve and maintain our children in the community whenever possible, but are facing a shortage of evidence-based and clinical services in the area. This lack of appropriate services, in addition to an increase in the number of older children (who typically require more a more intensive level of service) coming into foster care, has meant an increase in the number of children placed outside of the community. The amount we spend on out-of-home placements will continue to rise, while spending on community-based services may stagnate due to lack of providers.

Goals:

- Streamline the local CSA program to address staffing shortages
- Continue to support alternative multi-disciplinary teams in the community
- Maintain communication with the courts in order to provide more effective services to children and families in the community
- Redevelop our strategic plan goals to better meet our community's needs
- Identify new services and providers that can provide evidence-based services that are eligible for alternative funding streams in addition to CSA funding
- Fill vacant Parent Representative Seats on CPMT and all FAP Teams
- Continue to effectively monitor the submission of Child and Adolescents Needs and Strengths (CANS) Assessments to ensure compliance with state policy

- Continue to maximize use of alternative funding streams to decrease CSA costs (IV-E, VJCCCA, EBA, Medicaid, and MHI)
- Assist with attempts to secure grant funding to bring additional resources to the community

Budget Summary:

Item	FY2021-2022 Expenditures	FY2022 2023 Adopted	FY2022 - 2023 Revised	FY2023-2024 Adopted	% Change from FY2023
Operating	\$2,986,460	\$3,540,000	\$3,328,536	\$3,540,000	0%
County Transfer	1,505,820	1,960,000*	1,860,488	1,960,000	0%

*The use of County reserves is reflected in the Fiscal Year 2024 County transfer, for further details see the County Administrator’s letter to the board.

Service Levels and Performance Measures:

	FY2017-2018	FY2018-2019	FY2019-2020	FY2020-2021	FY2021-2022
Total Children Served	205	185	161	152	169

Accomplishments:

- Maintained all program operations during staffing shortage
- Implemented the tiered billing system for alternative day placements in CSA
- Continued to collaborate with Valley CSB on effective use of MHI funding
- Renewed the PSSF grant
- Completed the CSA Self-Assessment Audit
- Revised and renewed CSA Vendor contracts with eligible service providers

Contact Information:

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Updated Jan 2023

**Augusta County
Fiscal Year 2023-2024
School Operating Fund**

	FY2021– 2022 Actual	FY2022 - 2023 Adopted	FY2022 – 2023 Revised	FY2023 - 2024 Adopted	% Change from FY2023
Revenues:					
From Local Funds	\$ 2,053,364	\$ 1,974,926	\$ 1,980,488	\$ 1,887,627	-4%
From State Funds	63,826,312	74,235,864	76,293,298	79,984,810	8%
From Federal Funds	10,016,635	6,250,806	8,860,515	8,006,092	28%
Non-Revenue Receipts	44,796,672	47,743,342	47,743,342	49,028,505	3%
Total Revenues	\$ 120,692,983	\$ 130,204,938	\$ 134,877,643	\$ 138,907,034	7%
Expenditures:					
Classroom Instruction	\$ 76,703,659	\$ 82,516,408	\$ 84,064,496	\$ 85,028,275	3%
Guidance Services	3,216,787	3,570,994	3,571,695	3,755,357	5%
School Social Worker Services	800,023	857,311	1,243,463	1,022,282	19%
Homebound Instruction	45,135	26,335	33,760	36,525	39%
Improvement of Instruction	3,773,537	4,116,249	4,469,208	4,646,726	13%
Media Services	1,863,184	2,086,619	2,037,880	2,090,506	0%
Technology Services	3,882,181	4,576,504	4,600,983	4,751,573	4%
Office of the Principal	7,293,149	7,868,899	7,995,367	8,458,496	7%
Board Services	294,902	253,136	256,841	256,841	1%
Executive Admin. Services	856,278	788,163	932,776	963,138	22%
Personnel Services	735,991	768,138	763,601	778,341	1%
Fiscal Services	806,651	889,828	924,256	953,775	7%
Data Processing Services	478,441	470,030	568,738	585,642	25%
Health Services	1,258,794	1,460,033	1,523,860	1,536,477	5%
Psychological Services	550,165	615,797	672,331	764,168	24%
Speech/Audiology Services	11,897	14,355	11,783	14,450	1%
Garage Management	573,863	722,062	664,911	639,682	-11%
Vehicle Operation Service	5,347,610	5,393,561	5,800,343	5,582,000	3%
Vehicle Maintenance Service	1,267,705	1,639,231	1,813,817	1,869,586	14%
Operations Management	415,289	442,112	454,043	454,599	3%
Building Service	9,525,395	10,145,092	10,346,231	11,410,568	12%
Grounds Service	304,412	376,846	579,110	276,846	-27%
Equipment Service	118,680	184,746	197,166	187,252	1%
Vehicle Services	307,186	231,292	232,464	267,464	16%
Security Services	217,686	146,497	299,399	120,965	-17%
Café Workers, Summer Academy	44,447	44,700	-	-	
Funds Transfer, Intra-agency	-	-	819,121	2,455,500	
Total Expenditures	\$ 120,693,047	\$ 130,204,938	\$ 134,877,643	\$ 138,907,034	7%

Schools Operating Fund

Description:

The School Operating Fund consists of local fund support derived through the transfer from the County’s General Fund, State, Federal, and other operating support for Augusta County Public Schools. Augusta County’s per pupil expenditure was \$12,845 for fiscal year 2020-2021 (latest year to be reported by DOE).

Augusta County Public Schools is comprised of nine elementary schools, four middle schools, five high schools and a vocational school and a governor’s school. The projected daily membership for funding the upcoming school year is 9,576 students, excluding regional special education, preschool, and 4-year old programs. The overall student/teacher ratio is 21:1.

Goal:

To prepare a budget that is responsive to the current economic conditions and the corresponding available revenues from the local, state and federal governments. During the 2023-2024 budget development process, the Augusta County School Board will seek to:

- Instructional focus on deeper thinking and learning, emphasizing the Profile of an ACPS Learner through innovative teaching strategies, technology infusion, and social-emotional development;
- Continuous improvement of salary scales while maintaining/improving benefits for all employees;
- Address maintenance/capital infrastructure needs; including school safety recommendations;
- Address social and emotional needs of students and staff.

Budget Summary:

	FY2021-2022 Expenditures	FY2022-2023 Adopted Budget	FY2022-2023 Amended Budget	FY2023-2024 Adopted Budget	% Change from FY2024
Instruction	\$97,577,612	\$105,619,319	\$108,016,852	\$109,789,740	1.6%
Administration	3,172,258	3,169,295	3,446,212	3,537,737	2.7%
Health Services	1,820,849	2,090,185	2,207,974	2,315,095	4.9%
Pupil Transportation	7,189,177	7,754,854	8,279,071	8,091,268	-2.3%
Operations & Maintenance	10,888,643	11,526,585	12,108,413	12,717,694	5.0%
School Nutrition Program	44,446	44,700	0	0	0.0%
Transfer to Capital	0	0	819,121	2,455,500	199.8%
Total	\$120,692,985	\$130,204,938	\$134,877,643	\$138,907,034	3.0%
County Transfer-operating	\$46,128,652	\$46,128,652	\$46,128,652	\$49,028,505	2.7%

Service Levels and Performance:

In 2023-2024 the School Board Operating Fund will include more than \$138 million in financially related activities. An average 5.0% salary increase is to be implemented in 2023-2024. The budget also provides 50% health insurance premium subsidies for employee spouses and dependents. The budget does provide continued support for the implementation of the digital transformation initiative. Financial activities include providing support for classroom instruction, pupil transportation, administration, health services, and facilities maintenance. Financial activities include processing accounts payable, accounts receivable, grant reimbursements, petty cash, payrolls, procurement functions, time clock administration, the administering of employee leave and benefit programs, 1099 reporting, Medicaid reimbursement submission, and the administration of property & casualty and workers compensation insurance and FMLA. Payroll and fringe benefit administration services are provided for the School Board, the Shenandoah Valley Regional Program and Valley Career & Technical Center. Monthly payrolls are processed for more than 1,650 contracted employees and more than 700 part-time employees.

**Augusta County
Fiscal Year 2023-2024
School Cafeteria Fund**

	FY2021– 2022 Actual	FY2022 - 2023 Adopted	FY2022 – 2023 Revised	FY2023 - 2024 Adopted	% Change from FY2023
Revenues:					
From Local Funds	\$279,092	\$1,166,300	\$1,045,200	\$1,064,200	-9%
From State Funds	115,265	130,955	100,000	100,000	-24%
From Federal Fund	6,219,623	3,200,000	3,278,588	3,200,000	0%
Total Revenues	\$ 6,613,980	\$ 4,497,255	\$ 4,423,788	\$ 4,364,200	-3%
Expenditures:					
School Food Services	\$ 4,969,471	\$ 6,700,858	\$ 6,939,815	\$ 6,484,386	-3%
Total Expenditures	\$ 4,969,471	\$ 6,700,858	\$ 6,939,815	\$ 6,484,386	-3%

Fund 43 – School Nutrition Program

Description:

The School Nutrition Program accounts for all of the operations of the school food services program in the 18 schools. For fiscal year 2023-2024 school food services will be operating in 18 schools. It is an extension of the educational programs of the schools, and is operated under the federally funded National School Lunch Act and Child Nutrition Act. In addition, there is an a la carte food service program available at all schools. This federal program works closely with the County’s Treasurer’s Department to monitor all financial transactions and to develop formal collection procedures.

Goals:

The School Nutrition Program of ACPS will provide students the opportunity to enjoy nutritionally balanced, affordable, and delicious school meals that promote learning readiness and healthy eating behaviors.

To complement and support the education environment through providing students with dining experiences that will provide a social break to the school day in a friendly atmosphere with timely service of healthy choices and a variety of foods prepared and served in a safe manner.

To continue to operate as a self-supporting department within the school system.

Budget Summary:

	FY2021 - 2022 Expenditures	FY2022 - 2023 Adopted	FY2022 - 2023 Amended	FY2023 - 2024 Proposed	% Change from FY20
Operating	\$4,969,472	\$6,700,858	\$6,939,815	\$6,484,386	-6.6%

Employee compensation expenditures for fiscal year 2023-2024 reflect a starting worker wage to \$14 per hour and an average 5% salary increase for SNP employees. The projected cost of health insurance premiums for employees is built into the 2023-2024 budget. Meal prices remain unchanged for fiscal year 2023-2024.

Service Levels and Performance:

This federal program provides subsidized and nutritious meals to eligible students at reduced or no cost. In the SY 2021-2022 there were 934,700 student lunches, 741,178 student breakfasts, and 13,911 adult meals served. Augusta County participates in the Shenandoah School Food Buying Co-operative in order to keep costs as low as possible. The Co-operative evaluates, bids, and purchases foods and supplies as one purchasing entity to take advantage of volume pricing. The food service program employs 83 full-time employees and 51 part-time employees. The SNP offers an apprenticeship program that offers on-the-job and classroom training.

**Augusta County
Fiscal Year 2023-2024
School Capital Improvement Fund**

	FY2021– 2022 Actual	FY2022 - 2023 Adopted	FY2022 – 2023 Revised	FY2023 - 2024 Adopted	% Change from FY2023
Revenues:					
Use of Money & Property	\$ -	\$ 58,000	\$ 335,600	\$ 500,000	762%
Miscellaneous Revenue	28,426	28,910	480,558	31,590	9%
E-Rate Capital	948,949	46,743	111,717	160,000	242%
School Construction Grants	-	-	3,328,529	-	
ARPA ESSER III	-	2,000,000	2,000,000	-	
VPSA Bonds Unsubsidized	-	40,590,000	66,183,927	-	
Non-Revenue Receipts	1,080,000	1,080,000	1,899,121	3,535,500	227%
Total Revenues	\$ 2,057,375	\$ 43,803,653	\$ 74,339,452	\$ 4,227,090	-90%
Expenditures:					
Technology Initiative	\$ 1,207,166	\$ 434,763	\$ 475,226	\$ 754,763	74%
Capitla Replacement, Buses	1,056,360	1,080,000	1,626,073	1,080,000	0%
Building Services	405,205	-	764,428	765,000	
VCTC Renovation	38,176	1,900,000	865,000	3,260,000	73%
Buffalo Gap Middle School	1,149,340	12,257,998	11,696,482	17,880,831	73%
Riverheads Middle School	1,115,504	12,257,998	13,737,758	21,215,397	73%
Riverheads Elementary	64,700	-	-	-	
Transfers to Debt Fund	-	-	2,913,596	414,933	
Bond Issuance Cost	-	-	251,809	-	
Total Expenditures	\$ 5,036,451	\$ 27,930,759	\$ 32,330,372	\$ 45,370,924	62%

Fund 44 – School Capital Improvement Fund

Description:

The School Capital Improvement Fund provides a mechanism by which capital improvement projects are funded. These projects can include the construction and/or renovation of facilities which results in the increased value or increased useful life of such facilities. In addition, funds can be expended for the purchase of school buses, one-time technology upgrades, infrastructure improvements, and major equipment. The nature of these expenditures is non-reoccurring. The fund serves as a mechanism by which transfers from the County’s School CIP account are made to the school division in order to address major capital needs.

Goals: To provide safe, functional, and properly maintained facilities that properly accommodates the student population while facilitating the educational process.

Budget Summary:

	FY2021-2022 Expenditures	FY2022-2023 Adopted	FY2022-2023 Amended	FY2023-2024 Proposed
Capital	\$5,036,452	\$27,930,759	\$32,330,372	\$45,370,924

Service Levels and Performance:

Fiscal Year 2023:

Revenues: The Revised FY23 budget revenues include funds from the proceeds of two VPSA bond sales to fund the Buffalo Gap and Riverheads middle school projects (\$66 million); the interest from investing the proceeds (\$335,600), e-Rate reimbursement (\$46,743), the leasing of the Educational Broadband Spectrum (\$17,109), State funds representing funding for School Construction Grants (\$3,328,529), and Other Local revenue representing lease of a cellular tower and reimbursement from the Department of Environmental Quality for the purchase of two electric school buses (\$463,449). In total, the revised FY23 revenues are \$70,440,331.

A transfer from the County’s Operating Fund in the amount of \$1,080,000 is earmarked for the purchase of 12 new school buses.

A transfer from the School’s Operating Fund in the amount of \$819,221 is designated to offset stimulus related expenditures in Fund 44 as well as addressing technology capital expenditures.

Expenditures: The Revised FY23 expenditure budget includes \$475,226 for the annual lease cost for the upgrade of the network infrastructure. The purchase of buses is budgeted at \$1,626,073. This is for the 10 gasoline buses and two electric buses. Building Services are projected to have a cost of \$764,428 for the replacement of HVAC systems at Clymore and Stuarts Draft Elementary Schools.

Costs associated with capital projects at Valley Career & Technical Center total \$865,000. This includes \$200,000 for the architectural costs associated with the planned expansion and

renovation project. Construction costs are estimated to be \$540,000 for the time period of March through June. Reimbursement to VCTC for costs associated with the construction of the additional classroom space project is \$125,000.

The costs associated with the Buffalo Gap Middle School project is budgeted at \$11,696,482. The costs associated with the Riverheads Middle School project is budgeted at \$13,257,758. The replacement cost of the HVAC system at Riverheads High School is budgeted to be \$480,000 as this will be the first year of a two year project (the project is stimulus funded). Costs associated with the bond issuance to finance the projects is \$251,809.

There is a transfer from Fund 44 (School CIP) to Fund 45 (County Debt Service) of \$2,913,596 as this represents the transfer of the State Construction Grant funds to the County to be applied to existing school debt.

In total, the FY23 revised budget for Fund 44 – School Capital Improvement Program is \$32,330,372.

Fiscal Year 2024:

Revenues: The FY24 budget revenues include the interest from investing the bond proceeds used to finance the middle school projects (\$500,000); the leasing of a cellular tower (\$13,965), the leasing of the Educational Broadband Spectrum (\$17,625); and e-Rate reimbursement from the purchase of computer hardware and network infrastructure upgrade lease (\$160,000).

A transfer from the County's Operating Fund in the amount of \$1,080,000 is earmarked for the purchase of 12 new school buses.

A transfer from the School's Operating Fund in the amount of \$2,455,500 representing the reimbursement from ARPA ESSER III for the cost of constructing additional classroom space at Valley Career & Technical Center.

Expenditures: The FY24 expenditure budget includes \$320,000 for teacher Chromebook replacements (cost is partially offset through e-Rate revenues). The annual lease cost of the network infrastructure upgrade is \$434,763. The purchase of school buses is budgeted at \$1,080,000. The next phase of stimulus funded HVAC system upgrades is budgeted at \$765,000. Costs associated with capital project at Valley Career & Technical Center total \$3,260,000. The total cost of the VCTC project is budgeted at \$4 million spread across two fiscal years.

The costs associated with the Buffalo Gap Middle School project are \$17,880,831. The costs associated with the Riverheads Middle School project are \$20,495,397. The cost of the Riverheads High HVAC system upgrade is \$720,000 (stimulus funded).

There is a transfer from Fund 44 (School CIP) to Fund 45 (County Debt Service) of \$414,933 as this represents the transfer of the State Construction Grant funds to the County to be applied to existing school debt.

In total, the FY24 budget for Fund 44 – School Capital Improvement Program is \$45,370,924.

**Augusta County
Fiscal Year 2023-2024**

Head Start Fund

	FY2021– 2022 Actual	FY2022 - 2023 Adopted	FY2022 – 2023 Revised	FY2023 - 2024 Adopted	% Change from FY2023
Revenues:					
Local Funds	\$ 75,674	\$ 60,000	\$ 62,619	\$ 60,000	0%
Tuition-Other Divisions	-	-	-	-	
From Federal Funds	3,105,082	3,708,156	3,698,277	3,686,407	-1%
Total Revenues	\$ 3,180,756	\$ 3,768,156	\$ 3,760,896	\$ 3,746,407	-1%
Expenditures:					
Class Room Instruction	\$ 1,840,803	\$ 2,277,068	\$ 2,056,945	\$ 2,231,667	-2%
Social Worker Services	573,114	641,422	682,673	648,463	1%
Improvement of Instruction	184,518	202,214	277,216	279,384	38%
Fiscal Services	265,562	252,730	303,611	264,636	5%
Attendance Services	63,288	66,962	64,702	62,770	-6%
Health Services	131,874	198,737	230,635	110,616	-44%
Vehicle Operation Service	67,942	87,098	100,188	102,674	18%
Building Service	39,820	38,925	43,126	43,772	12%
Transportation Services	17,533	3,000	981	2,425	-19%
Total Expenditures	\$ 3,184,454	\$ 3,768,156	\$ 3,760,077	\$ 3,746,407	-1%

Fund 47 – Head Start Fund

Description:

Head Start is a national program administered by the Office of Head Start within the Administration for Children and Families (ACF) office of the U.S. Department of Health and Human Services. The Shenandoah Valley Head Start program is operated by Augusta County Public Schools as grantee. The **Head Start** program partners with seven public school divisions to provide comprehensive services for low-income children, ages three and four, prior to entry into kindergarten.

In the spring of 2015, Augusta County and Shenandoah Valley Head Start received an **Early Head Start – Child Care Partnerships (EHS-CCP)** grant. This program provides for enhanced full day and full-year services to very young children, aged 6 weeks to 3 years, in community-based licensed childcare settings.

Goal:

The SVHS and EHS-CCP program will provide a program that is aligned to federal regulations and responsive to the economic conditions and corresponding available supporting resources provided by the host public school divisions and communities.

The programs will maintain current instructional, health support, family support, and provide staff training.

The Early Head Start – Child Care Partnerships budget will implement high quality full-day and full-year services focused on overall child development, health promotion, family support, and staff training in the partnership sites.

Head Start and Early Head Start will emphasize school readiness and parent, family and community engagement to support the academic trajectory of children impacted by poverty.

Budget Summary:

	FY2021 – 2022 Expenditures	FY2022 - 2023 Adopted	FY2022 - 2023 Revised	FY2023 – 2024 Proposed	% Change from FY2023
Head Start Operating	\$2,543,413	\$2,967,840	\$2,806,070	\$2,900,205	14.2%
EHS – CCP Operating	\$635,007	\$801,354	\$954,007	\$846,202	-11.3%

Employee compensation expenditures for fiscal year 2022-2023 parallel the rate changes for employees in the School Operating budget.

Service Levels and Performance:

The mission of the Shenandoah Valley Head Start & Early Head Start programs is to partner with communities, schools, and families to provide high quality, comprehensive preschool services which promote school readiness skills to eligible children and families.

Using comprehensive school readiness goals and the Parent, Family & Community Engagement Framework, the programs prepare children for success throughout their school years. Our goal is to encourage lifelong learning while empowering families to reach their full potential through parent engagement opportunities with their children.

The activities provided include classroom instruction, health services, family and child support, staff development and parent training, acquisition of program technical assistance, and operational and

maintenance services. Financial activities include meeting personnel, fringe, contractual, travel, supplies, equipment, and training costs associated with maintaining a regional comprehensive preschool program operating a birth to five continuum that meets the Office of Head Start performance standards.

Three classrooms did not open this academic year due to the inability to hire qualified lead teachers. This is a systemic issue across Head Start programs nationwide.

Augusta County
Fiscal Year 2023-2024
Governor's School Fund

	FY2021- 2022 Actual	FY2022 - 2023 Adopted	FY2022 - 2023 Revised	FY2023 - 2024 Adopted	% Change from FY2023
Revenues:					
From Local Funds	\$ 74,996	\$ 132,000	\$ 132,000	\$ 130,000	-2%
Miscellaneous Revenue	16,235	2,800	13,676	2,800	0%
Recovered Costs	1,035,074	1,134,883	1,114,445	1,183,115	4%
From State Funds	683,206	711,486	808,195	882,719	24%
ARPA Funds	-	-	17,224	-	
Total Revenues	\$ 1,809,511	\$ 1,981,169	\$ 2,085,540	\$ 2,198,634	11%
Expenditures:					
Class Room Instruction	\$ 1,383,340	\$ 1,492,102	\$ 1,513,717	\$ 1,602,046	7%
Guidance	84,732	91,250	88,800	92,123	1%
Improvement/Instruction	188,628	195,429	196,666	202,555	4%
Computer Technician	52,546	59,701	56,670	106,872	79%
Health Service	31,219	31,482	31,982	32,838	4%
Operations Management	20,400	61,200	62,200	62,200	2%
Maintenance Service	1,276	50,005	135,000	100,000	100%
Total Expenditures	\$ 1,762,141	\$ 1,981,169	\$ 2,085,035	\$ 2,198,634	11%

Fund 48 – Governor’s School Fund

Description:

The Governor's School Fund plays a critical role in enhancing the educational experience students receive. This fund directly supports student participation in curricular and co-curricular activities; updated technology and equipment; and student development and is designed to meet the unique needs of gifted and highly motivated students. Students may attend in one of two broad curriculum areas: the Arts and Humanities program or the Sciences program.

Goals:

The Shenandoah Valley Governor’s School is dedicated to leadership in innovative instructional practices and effective service to students and teachers. The facility, schedule, teacher-student relationships, organization, and course offerings focus on the special attributes and needs of advanced learners and highly motivated students. SVGS is working to develop creative solutions for current fiscal challenges which offer future opportunities or provide long term possibilities in providing resources for instruction, staff, technology, and capital improvements.

Budget Summary:

	FY2021 – 2022 Expenditures	FY2022 - 2023 Adopted	FY2022 – 2023 Revised	FY2023 - 2024 Proposed	% Change from FY2020
Operating	\$1,762,139	1,981,169	2,085,035	2,198,634	6.1%

Employee compensation expenditures for fiscal year 2023-2024 parallel the rate changes for employees in the School Operating budget.

Service Levels and Performance:

SVGS is a regional program that will serve 236 high ability students (151 Augusta County) in grades 11-12 from 3 local school divisions in 2023-2024. In addition, SVGS provides enrichment and outreach to gifted students in 25 area elementary and middle schools.

CONTRIBUTIONS



CONTRIBUTIONS

DESCRIPTION	PREVIOUS YEAR	PREVIOUS YEAR	PREVIOUS YEAR	Adopted	Projected	Dept	
	FY/2020	FY/2021	FY/2022	ADOPTED	PROJECTED	FY/2024	FY/2024
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	REQUEST	ADOPTED
SHENANDOAH VALLEY AIRPORT	134,080	134,080	134,080	134,080	134,080	172,141	172,141
SHENANDOAH VALLEY PARTNERS	75,013	75,013	75,013	75,013	75,013	77,487	77,487
MENTAL HEALTH SERVICES BOARD	197,000	197,000	197,000	215,000	215,000	429,944	236,500
VALLEY EDUCATION ALLIANCE	1,000	1,000		1,000	1,000	3,000	-
VALLEY PROGRAM FOR AGING SER	31,250	31,250	31,250	31,250	31,250	31,250	31,250
BLUE RIDGE COMMUNITY COLLEGE	5,000	5,000	5,000	5,000	5,000	5,000	5,000
BRITE BUS-PDC TRANSIT	41,000		41,107	43,510	43,510	50,638	50,638
INTER-REGIONAL PUBLIC TRANSI			12,346	1,109	11,094	11,351	11,351
CATS-TAX EXEMPTION							
COMMUNITY CENTERS (FROM P&R)	8,750	8,750	8,750	8,750	8,750	8,750	8,750
CRAIGSVILLE MEALS TAX	23,058	22,606	19,010	23,276	23,276	21,721	21,721
VERONA FOOD PANTRY	39,540	39,540	39,540	39,540	39,540	39,540	39,540
VALLEY ASSOC FOR INDEPENDENT					-	2,000	-
CENTRAL SHEN CRIME STOPPERS							
FRIENDS OF THE SHENANDOAH RI							
CRAIGSVILLE PERSONAL PROPERT	37,337	38,986	40,386	40,386	46,859	46,859	46,859
LIONS OF VA-TAX EXEMPTION	658	616	586	578	578	597	597
OAK GROVE THEATER-TAX EXEMPT	2,788	2,847	2,847	2,847	2,847	2,846	2,846
STILLWATERS TAX EXEMPTION							
MARY BALDWIN COLLEGE-TAX EXE							
GREENVILLE ATHLETIC CLUB-TAX							
VALLEY CHILDREN'S ADVOCACY C	5,000	5,000	5,000	11,613	11,613	13,654	13,654
SOUTHEAST RURAL COMM. PRO (S					-	5,000	-
VIRGINIA WAR MEMORIAL FOUNDA					-		
CREATIVE WORKS FARM-TAX EXPE				2,176	2,176	3,183	3,183
CAP-SAW CONTRIBUTION	52,100	52,100	52,100	63,125	63,125	63,125	63,125
TALKING BOOK CENTER				4,000	4,000	7,000	4,000
AUGUSTA MILITARY ACADEMY ALUM					-	30,000	-
VASAP					-	7,000	-
RIVERHEADS WEEKLY RELIGIOUS						1,366	-
TOTAL CONTRIBUTIONS	653,574	613,788	664,015	702,253	718,711	1,033,452	788,642



Capital Improvements Plan

**Augusta County
Fiscal Year 2023-2024
County Capital Improvement Fund**

	FY2021– 2022	FY2022 - 2023	FY2022 – 2023	FY2023 - 2024	% Change from
	Actual	Adopted	Revised	Adopted	FY2023
Revenues:					
From Local Funds	\$ -	\$ -	\$ -	\$ -	
Revenue from Use of Money and Property	18,401	8,306	10,296	5,000	-40%
Miscellaneous Revenue	2,323	30,000	2,914	30,000	0%
Recovered Costs	391,590	117,000	100,000	57,000	-51%
From State Funds	2,388,771	4,138,929	914,605	2,821,831	-32%
From Federal Funds	-	1,800,000	-	-	-100%
Non-Revenue Receipts	15,172,699	5,656,384	19,869,456	5,225,495	-8%
Total Revenues	\$ 17,973,784	\$ 11,750,619	\$ 20,897,271	\$ 8,139,326	-31%
Expenditures:					
Capital Outlays	\$ 5,099,128	\$ 11,319,700	\$ 20,219,179	\$ 8,139,326	-28%
Transfers to Other Funds	662,347	1,506,155	723,188	3,736,851	148%
Total Expenditures	\$ 5,761,475	\$ 12,825,855	\$ 20,942,367	\$ 11,876,177	-7%

County’s Capital Improvement Fund

Description:

The County Capital Projects Fund is used to account for the construction or renovation of major capital facilities. These projects include major building repairs such as roofs, repaving of parking lots, replacement vehicles such as fire and rescue apparatus, and construction projects such as landfill expansion. Funding is provided by grants, loan proceeds and a transfer from the general fund.

Budget Summary:

Item	FY2021 – 2022 Expenditures	FY2022 - 2023 Adopted	FY2022 – 2023 Revised	FY2023 - 2024 Adopted	% Change from FY2023
Capital	\$5,099,128	\$11,319,700	\$20,219,179	\$8,139,326	-28%
Transfers	662,347	1,506,155	723,188	3,736,851	148%
Total	\$5,761,475	\$12,825,855	\$20,942,367	\$11,876,177	-7%

* Capital budget includes funding depreciation accounts for future equipment replacements and building improvements. Middle River Regional Jail member buy-in payments are to be appropriated for future expenditures: one-third operating reduction, one-third future expansion savings and one-third County depreciation allocation.

*Transfers are: 1) to cover debt service in Debt Fund, including School Financing, Greenville Sewer, Mill Place Water Tank and Rt. 636 and 2) to fund the School Board’s depreciation.

CAPITAL IMPROVEMENT PROGRAM:

- The County will develop a five-year plan for capital improvements and update each annually.
- The County will coordinate the development of the capital improvement budget with the development of the County’s operating budget. Future operating costs associated with the new capital improvements will be projected and included in operating budget forecasts.
- The County will maintain all its assets at a level adequate to protect the County’s capital investment and to minimize future maintenance and replacement costs.
- The Planning Commission will review and approve the five-year plan before submission to the Board of Supervisors.

See Additional Attachment following the Capital Budget Letter for Capital Projects Detail

Funding sources for capital projects include: cash payments, long-term borrowing, current revenues, grants, private donations, capital leases and various other methods.

COUNTY OF AUGUSTA, VA

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March 27, 2023

M E M O R A N D U M

TO: **BOARD OF SUPERVISORS**

FROM: Timothy K. Fitzgerald, County Administrator

COPY: Augusta County Planning Commission

SUBJECT: **CAPITAL IMPROVEMENTS PLAN AND BUDGET**

The recommended Capital Improvements Budget for Fiscal Year 2023-24, along with the Capital Improvements Plan for the five years 2023-24 through 2027-28, is submitted for the Board of Supervisors' consideration (**attachment**). I am also forwarding the CIP to the Planning Commission for their review and consideration as it relates to the Comprehensive Plan.

A CIP offers a systematic approach to planning and financing capital improvements. Although capital improvement programming cannot totally eliminate inefficiencies and the element of chance, a well-prepared CIP can offer advantages such as:

- Anticipating future capital facility needs
- Leveling funding for replacement of assets
- Correlating projects to community goals, financial capabilities and anticipated growth
- Eliminating duplication and poorly planned expenditures
- Encouraging cooperation with other governmental units
- Establishing work schedules and cost estimates
- Facilitating Federal and State Grants
- Facilitating private sector improvements consistent with the Comprehensive Plan
- Developing public support for capital expenditures

A funded or partially funded CIP can also serve as a “rainy day” fund for operating budgets in times of fiscal stress. Since 1990, there has been seven times that CIP earmarked funding has been used to offset operating budget revenue needs:

FY93-94	\$ 400,000
FY03-04	\$ 278,000
FY09-10	\$ 751,750
FY10-11	\$ 623,000
FY11-12	\$ 834,913
FY12-13	\$ 277,940
FY14-15	<u>\$1,296,421</u>
	\$4,462,024

This represented a reduction of \$4,462,024 in previously committed Capital funding. The Board allocated re-occurring capital funding of \$1.7 in the FY19 budget and an additional \$1.1 million with the FY20 budget to offset a portion of the total capital funds previously used for operating. There still remains \$1.7 million in reoccurring capital funding need to fully refund the capital account. This equates to a little more than 2¢ on the tax rate (4¢ if include School funding).

The relationship between Capital and Operating budgets is always fluid. When “year end” fund balances occur, the CIP’s depreciation accounts (DA) have been the primary beneficiary. These accounts include: Electoral Board Automation, Sheriff’s Department Equipment, Fire/Rescue Equipment, Emergency Communications Equipment, Geological Information System (GIS) Equipment, Information Technology (IT), Library Automation, Vehicle Depreciation, Security Equipment, Parks and Recreation and Building Maintenance (HVAC, Roof, Carpet and Tile, Lighting, Compactors, etc.).

2023-24 CAPITAL BUDGET SUMMARY

Specifically, the proposed capital improvement budget for Fiscal Year 2023-24 identifies needs totaling \$22.7 million. The amount of funds represented by the five-year CIP is \$109 million. Because the CIP is a multi-year planning document, the Board has the flexibility to modify its five-year priorities as circumstances dictate. To fund the capital budget, year-end fund balances and reassessments revenues have been supplemented by designated revenues, i.e., one third of consumer utility taxes, one third of BPOL license taxes, 90% of meal taxes (4% of the 6%), a portion of lodging taxes, rental income and the 1997 NADA TPP adjustment.

For Fiscal Year 2023-24 the following funding sources are earmarked for capital projects:

<u>General Operating</u>	<u>FY23-24</u>
Consumer Utility (1/3) (1993)	\$ 606,000
Business, Professional & Occupational License Tax (BPOL) (1/3) (1993)	1,577,000
Meals Tax (90%) (1992/1998)	2,667,000
General Reassessment (1993)	2,300,000
General Reassessment (1997)	1,210,000
TPP NADA Adjustment (1997)	950,000
General Reassessment (1/2-2001)	919,000
General Reassessment (2005)	2,424,000
Rental Income	256,000

Lodging Taxes	10,000
Revenue Recovery	200,000
Real Estate (2015)	898,350
Real Estate (2018)	1,704,685
Real Estate (2019)	<u>1,125,000</u>
	- 400,000 (1)
	- 278,000 (2)
	- 751,750 (3)
	- 623,000 (4)
	- 834,913 (5)
	- 277,940 (6)
	-1,296,421 (7)
	<u>-7,256,250 (8)</u>
	\$ 5,131,761

- (1) Reflects FY 93-94 CIP reductions to offset operating budget needs.
- (2) Reflects FY 03-04 CIP reductions to offset operating budget needs.
- (3) Reflects FY 09-10 CIP reductions to offset operating budget needs.
- (4) Reflects FY10-11 CIP reductions to offset operating budget needs.
- (5) Reflects FY11-12 CIP reductions to offset operating budget needs.
- (6) Reflects FY12-13 CIP reductions to offset operating budget needs.
- (7) Reflects FY14-15 CIP reductions to offset operating budget needs (School Board).
- (8) School Debt – Phases I, II, III, IV, V and VI.

Note: FY22-23 CIP reduction to offset operating budget needs of \$1,078,571 were replaced by increased PP vehicle revenue

In 1993 and 1997, the Board authorized 100% of the general reassessment for capital improvements. In 2001, the Board authorized 50% of the general reassessment for capital improvements (the remaining 50% was earmarked for teacher salaries). With the construction of Wilson Middle School, and renovations/expansions to Stuarts Draft and Wilson Memorial High Schools, \$2,424,000 of the 2005 reassessment was earmarked for school debt.

As previously stated, the CIP is a plan (versus the Capital budget) and it is a valuable exercise to identify needs regardless of the current funding availability. Doing so ensures that capital and infrastructure needs are not ignored and reminds us what future needs are on the horizon. The Capital Budget Fund had a December 31st balance of \$58 million. Growth in the capital balance is due to the FY23 capital budget allocation, and the delay in spending for the Courthouse project. This fund can be broken down into a number of categories:

1. Infrastructure Accounts
2. Matching Grants (Recreation, ACSA and VDOT)
3. Depreciation Accounts
 - Board of Elections Automation
 - Library Automation
 - Fire-Rescue Equipment
 - Emergency Communications
 - Sheriff's Department Equipment
 - GIS Equipment
 - Parks and Recreation
 - IT Equipment

- Security Equipment
- Vehicles
- Building/HVAC
- 4. Specific Capital Projects:
 - Landfill
 - Courthouse
 - Solid Waste Centers
 - County Schools
 - Flood Control Dams/Stormwater Management
 - Fire Training Center
 - Government Center
- 5. Grant Matches
 - Fire and Rescue Equipment - Volunteers
 - Hazardous Materials and Equipment
 - Roads
- 6. Debt
 - Regional Jail
 - Juvenile Detention Home
 - Blue Ridge Community College
 - County Court Complex
 - Route 636 Road Project
 - Mill Place Commerce Park Water Tank
- 7. Reserves
 - Children Services Act
 - Department of Social Services
 - Economic Development
- 8. Regional Projects
 - Tourist Information Center
 - Firing Range

Also attached is a list of CIP projects and allocations based upon available Fund Balance and reoccurring CIP funding availability (**attachment**). It is significant to note that the CIP has an “unfunded” balance of \$18.4 million.

The following is an overview of the CIP by project area:

INFRASTRUCTURE

The seven infrastructure accounts allow Board members the flexibility to address unique problems and needs in their magisterial districts. These accounts have also been used to study problems, leverage other funding sources and expedite projects. Since FY2010, funding for this account has been substantially reduced:

	<u>Per District</u>	<u>Total</u>
FY2010-11	\$100,000	\$ 700,000
FY2012	\$ 50,000	\$ 350,000
FY2013-14	\$ -0-	\$ -0-

FY2015	\$ 25,000	\$ 175,000
FY2016-20	\$ 50,000	\$ 350,000
FY2021	\$ -0- COVID	\$ -0- COVID
FY2022-24	\$ 50,000	\$ 350,000

PUBLIC WORKS

A) Stormwater

Stormwater management continues to be a significant state and local challenge. Many of our older subdivisions have inadequate storm drainage systems, or the systems are in need of repair. Regional stormwater management planning, especially for areas in industrial, commercial, and small lot residential subdivisions, continues to hold promise, particularly when a public/private partnership presents itself as a viable option. This account provides seed money or leverage to address these issues.

Up to \$40,000 a year has been earmarked in the past to fund Stormwater projects under this program, individual projects up to \$20,000 have been eligible for this funding. Projects above this amount require Supervisor funding from their individual infrastructure accounts or public-private partnerships.

B) MS4

In 2014, the County became a regulated Municipal Separate Storm Sewer System (MS4) community and a Virginia Stormwater Management Program (VSMP) Authority. These programs, which are mandated by state code, significantly increase the required level of investment in stormwater management infrastructure, and will require that the county plan for the associated long term maintenance responsibilities. In addition, the VSMP program will lead to additional privately funded facilities for the county to maintain in residential subdivisions.

The MS4 program seeks to minimize the discharge of pollutants through and from the MS4 area into state waters. This program must include six elements, or “Minimum Control Measures”:

- Public Education and Outreach
- Public Participation / Involvement
- Illicit Discharge Detection and Elimination
- Construction Site Runoff Control
- Post-Construction Runoff Control
- Pollution Prevention / Good Housekeeping

The industry standard to maintain stormwater infrastructure averages \$30/acre/year to \$150/acre/year depending upon density. Considering the acreage for both the MS4 regulated area and the Urban Service Areas (41,000 acres plus/minus), the cost would be \$1,230,000 to \$6,150,000 annually. Many communities are enacting stormwater management fees to offset the construction and maintenance cost of these facilities. Funding for implementation of the program is included in current and future capital budgets.

The MS4 program, in order to meet Total Maximum Daily Load (TMDL) discharge limits, requires significant investment on the County's part for planning, design, construction and maintenance. The MS4 area is approximately 8,800 acres and the MS4 plan focuses primarily on stream restoration, credit purchases and credit obtained from discontinuing use of existing septic systems by hooking these customers up to ACSA wastewater services. Future projects may involve retrofit of older stormwater management measures to meet required pollutant reductions. The County is continuously examining into new opportunities to minimize upfront costs along with long-term maintenance for these practices. In late 2021, the County received three Stormwater Local Assistance Fund (SLAF) grants totaling \$1,369,064 from the Virginia Department of Environmental Quality. Cold Springs Nutrient Credit Purchases Phase I and II totaled \$402,739 and as a 50/50 grant enabled purchase of \$805,478 worth of nutrient credits to meet our 2023 requirement. With credit from sewer connections and claiming credits from the Dooms Crossing Streambank Stabilization project (funded through DuPont NRDAR grants), we are well on our way to meeting the 2028 nutrient reduction requirement. We still have the \$926,325 grant for Moffett Branch Stream Restoration, which will require a match of \$926,325. Though we are close to meeting the CURRENT 2028 requirement, DEQ has yet to issue guidance on implementation of required increases to our MS4 area based on population increases captured in the 2020 US Census. Therefore, staff recommends that we plan to implement the Moffett Branch project beginning Spring 2024 against these projected increased requirements.

C) **Roads**

Roads continue to be a priority of the Board and our citizens. Statewide, the competition for Smart Scale and Revenue Sharing funding is intense.

From previous rounds of VDOT Smart Scale applications, currently funded projects include: short-term WWRC improvements, the Woodrow Wilson Roundabout, the I-81 exit 235 turn lanes (SAWMPO application), Rt 612 improvements at Mill Place Parkway and targeted intersection improvements to Hermitage Road (Rt 254). For the 2022 cycle (Smart Scale Round 5), the county's application to expand the Route 256 bridge over I-81 in Weyers Cave was not competitive for funding.

Smart Scale funding is open for application every two years with the next round of submissions due in the summer of 2024. We will continue to provide feedback to VDOT on the Smart Scale scoring process and will continue to develop projects and prepare them in order to have solid applications for future funding.

EDUCATION

Since 1992, the County has authorized \$246.8 million in bonds for School construction projects. Projects include:

PHASE I (\$2.4M)

Stuarts Draft Middle
Cassell Elementary
Riverheads Elementary

PHASE II (\$14.7M)

Stuarts Draft Elementary
Clymore Elementary

Beverley Manor Middle
Wilson Elementary

PHASE III (\$25.2M)

Ft. Defiance High
Buffalo Gap High
Riverheads High

PHASE V (\$58M)

Wilson Middle School
Stuarts Draft High
Wilson High

PHASE IV (\$24.3M)

North River Elementary
Craigsville Elementary
Stump Elementary
Churchville Elementary

PHASE VI (\$60.5M)

Wilson Middle School
Wilson Elementary School
Riverheads Elementary School
Cassell Elementary School

In June 1990, School debt totaled \$5,639,604. As of June 2022, School debt totaled \$54.3 million. Since 1990, principal and interest costs have increased from \$876,000 to \$7.2 million in FY22.

The Board, on September 22, 2010, authorized the School Board to proceed with Capital Improvements within the Board of Supervisors currently authorized annual debt appropriation (\$7,256,250). Two bonds will be issued in FY23 for construction on the Buffalo Gap and Riverheads Middle School wings at a total of \$64.6 million.

PUBLIC SAFETY

A) **Detention**

The Middle River Regional Jail opened in 2006. Current outstanding debt is \$15.7 million. The debt payment is \$1,953,525 annually of which Augusta County's share is \$734,525 based upon our three-year average of prisoner days (37.6%). With Rockingham and Harrisonburg joining the Authority, our percentage of debt has dropped from 39.41% to 37.6%.

Middle River Regional Jail saw 613 inmates transferred into the VADOC in 2022. As of February 1, 2023, the jail housed 565 inmates. Funding for localities remains flat from FY2023 to FY2024 with a change in local funding percentages based on a three year rolling average. Augusta County's average increased from 35.5% to 37.6%. The County continues to use a reserve to fund the operations of the jail, with a portion of capital allocated to the reserve on an annual basis. Correction of this practice will need to be addressed in a future budget year as revised revenues or capital allocation may no longer fund the difference if they are not realized.

B) **E-911**

The City of Staunton, Augusta County, and the City of Waynesboro (SAW) will replace their legacy UHF analog conventional radio systems with a new regional P25 radio system. L3 Harris Technologies will provide a modern trunked radio system infrastructure, a connectivity network, dispatch consoles, and subscriber radios necessary to support the radio system. The new SAW

communications system will be a UHF P25 Phase 2 (TDMA) Trunked Radio System for all public safety and public service radio users in the SAW region. L3 Harris will design and install fixed infrastructure equipment over the next two years. Augusta County's portion of the project is funded from capital savings.

The Virginia General Assembly adopted legislation that requires each Public Safety Answering Point (PSAP), by July 1, 2020, to be able to receive and process calls for emergency assistance sent via text message. The Commonwealth of Virginia's NG911 deployment plan offers the Next Generation ESInet solution throughout Va. as a solution that will facilitate a transition from legacy 9-1-1 networks to networks capable of supporting multimedia emergency services for Augusta ECC deployment. Augusta County's NG9-1-1 migration funding is extended through Dec. 31, 2024.

Hardware and software for Computer Aided Dispatch (CAD) is approaching end of life and exceeds the industry standards for replacement. Modern technology will allow for added capabilities, software improvements and safety recommendations.

C) **FIRE AND RESCUE**

While this is recognized and accounts have been established in capital for apparatus, the Training Center, and volunteer equipment, the needs associated with maintaining and supporting a combination system continue to escalate. The preparation of a Fire & Rescue Strategic Plan will assist in prioritizing the future financial commitments to the system.

Fire and rescue station infrastructure; 17 stations total countywide, 4 of which are County owned, are aging and need to be considered with regard to future upgrades and/or new construction.

In addition to having the following County owned fire apparatus; 4 Engines, 1 Tanker, 2 Squads, 2 Ladder Trucks, and numerous other support fire related apparatus, Augusta County Fire-Rescue has acquired ten (10) County owned ambulances over the past several years. These ambulances are providing service delivery from both County owned stations, as well as through partnerships with volunteer stations.

The Training Center and Training Division, inclusive of both fire and EMS remain a key element in assuring that both the career and volunteer system have the resources and facilities to deliver necessary training to provide skilled and capable personnel to meet present and future public safety needs.

D) **COURTS**

The referendum in November 2022 relocated the courthouse to Verona. Capital funding has been set aside to begin the design and construction procurement process. Debt service for a new courts facility affects the FY2025 and future budgets.

E) **LANDFILL**

The landfill has transitioned over the years from just Augusta County, to Augusta County/Staunton, and to the current Regional Landfill including Augusta County/Staunton/Waynesboro. Many improvements have occurred over the years to include development of the public use site.

The Augusta County Service Authority manages the landfill. ACSA actively works to reduce tonnage, improve compaction and find other ways to increase the longevity of the landfill. Currently ACSA is actively filling in Phase 4. Phase 5 construction has been budgeted and is planned to occur in FY24. The project will be funded from the landfill sinking fund which is held by the landfill.

The landfill owners share in capital and operating costs. All owners are also required to set aside funding for closure and post closure expenses of the new landfill. The County and Staunton are obligated to fund all post closure expenses on the old landfill phases as Waynesboro was not a part of those Phases.

OTHER CATEGORIES

This category represents funding for a variety of County projects. The following is a brief synopsis:

A) **IT/GIS** – Traditionally, the Purpose of the IT Department is to quickly respond to business needs while maintaining relatively low costs. Almost every key business function in the county requires direct or indirect computer support - Aligning Technology and County Goals.

Technology solutions must not only fully meet business requirements, but must do so while reinforcing/improving the County’s cybersecurity posture against the constant attacks by enemy states and organized criminal enterprises like Ransomware Gangs, and Ransomware as a Service. Security is interwoven through every aspect of the County’s information technology to such an extent that we must mentally add the phrase “while defending the county against cyber attacks” because security efforts have associated personnel, training, software, and hardware costs.

Information Technology (IT) has combined functions with the Geographic Information Systems (GIS). Both groups are intrinsically part of the broader county objective to maximize technical capabilities and both groups share a strong commitment to customer service.

The Information Technology (IT) department provides the following technology services for county departments and constitutional offices, many of which are funded by capital dollars.

Enterprise Business Systems Administration & Support

- Business analysis and process modeling services
- Database administration and data integration services
- Document management
- Key governmental applications and systems

Web Administration & GIS Services

- Administration, governance and content management of external and internal websites

- Enterprise GIS planning, management, and support
- Web services and applications

Project Management & Strategic Planning

- IT Strategic planning and operational oversight
- Management of the IT Project portfolio and project management methodology and training

Network & Security Services

- Cybersecurity monitoring and management
- Data and network access and security
- LAN/WAN interconnectivity
- Mobile and remote access management
- Network design and engineering
- Point-to-point wireless network
- Virtual server and shared storage management

Operations & Technical Services

- Mass printing and processing
- Voice telecommunications
- Workstations and peripherals maintenance, repair, and support

B) **BLUE RIDGE COMMUNITY COLLEGE** – Localities served by the Community College are responsible for the non-general costs of site work associated with projects, i.e. utility extensions, parking lots, roadways, external lighting, sidewalks, etc. Augusta County’s share remains at \$137,585 a year.

C) **LIBRARY** – The Library’s Strategic Plan for FY 2020-2023 identified the need for a comprehensive overview of the library’s facilities and the services provided within them.

Specifically noted was the need for a plan to address space and building issues at each of our facilities. In order to keep up with public demand for materials, meeting and study rooms, and technology, additional square footage is needed at Craigsville, Middlebrook, and Stuarts Draft. Additional long term goals include the construction of a library at the Stuarts Draft Park, the possibility of relocating the Middlebrook Library to an area with better Internet access closer to population centers and traffic patterns and upgrading the Fishersville meeting rooms.

Changes in the public’s use of and requirements for public libraries necessitate a reexamination of the services currently provided as well as changes in the physical spaces. In addition to increased wiring, cabling, and security systems, modern libraries must be designed for flexible configurations of their interior spaces. This is difficult in our rented and older buildings.

In addition to being community hubs and a source for books and other media, our libraries are technology centers for all ages. Over 27% of county residents do not have access to affordable broadband and depend upon the libraries for their computer needs. Many require intensive hands-on assistance and training. It is essential that funding be provided to improve access, increase bandwidth, and maintain currency with emerging trends and products.

The lack of transportation, the distances many residents must travel, and the demands of modern life call for staff to take the library to the public, to meet community members where they are. "Pop-Up" libraries and outreach services through the use of a "Book Mobile" or library on wheels bring services such as internet, technology and physical resources to where people are already conducting their business or gathering, thus improving access to library services throughout the county. Therefore, the library is in need of a bookmobile vehicle that can transport books and other resources throughout the community. The current library van must be replaced to enable this type of service and to permit easy and reliable transportation of materials and staff between our branches.

By investing in improved facilities, community focused services, current materials to check out, and technology, we can provide Augusta County residents with better access to technology resources, trained and knowledgeable staff, and community resources to further increase this area's viability for industry and economic development.

As technology evolves, so do the unique needs of the Augusta County residents who feel the effects of the digital divide due to financial restraints or lack of digital literacy. Every day we provide classes or one-on-one support to those in need of new technology skills as they face changes in conducting business, navigating government services, or achieving educational goals. In order to provide quality service, the staff needs to remain current with advances in technology through careful evaluation of potential purchases and future services.

With the addition of the seventh Library in Weyers Cave and the new Strategic Plan, the Library Board of Trustees and staff will continue to determine the best methods of providing efficient and effective service to Augusta County. This includes a master plan for facility upgrades to keep pace with the demands for more community space and varied technological needs.

The Library is currently updating the Strategic Plan.

D) **RECREATION FACILITIES** - In partnership with the Facilities Management Department, Parks and Rec assists in developing and maintaining County parks, facilities and recreational amenities. Parks are an avenue for citizens to enjoy the outdoors, gather as a community and participate in sports or wellness activities. The County has six parks: Natural Chimneys, Augusta Springs, Deerfield, Crimora, Stuarts Draft and the Trails at Mill Place Commerce Park. Essential capital needs for the older parks are becoming more significant as the initial investments are fully depreciating. This fact coupled with exponentially growing use of our parks, facilities, and amenities will continue to reveal an annually increasing need to invest.

Staff have realized significant increases in requests for gym space and lighted activity field space over the past nine plus years. This increase is reflective of the deficit in these types of space that the County has, compared to demand, especially within its urban growth areas. Staff would expect this need to be accurately reflected and conveyed through a revised Master Plan based on citizen survey responses and then a public meeting stage.

It is imperative to realize that many County owned properties, that include facilities and amenities currently used for recreational purposes by Augusta County residents, are through

agreement, managed and operated by a variety of non-profit community groups and organizations. Some of these properties include the Deerfield Community Center, the Crimora Community Center, the New Hope Community Center, the old Verona Elementary School, the Fishersville ballfields, and the Diamondback ballfield in Stuarts Draft. Many of these groups and organizations charged with managing these properties have experienced dwindling membership numbers and quite often a void of consistent, motivated leadership over the past five years. They were also severely negatively impacted during the pandemic. While these organizations have historically looked to the County for assistance with funding for capital improvements on the County owned property, they have often assisted through their own private fundraising efforts and supplemented county funding. Those efforts have not been as frequent in recent times and it would be unwise to assume that trend will reverse itself considering noticeable trends and patterns in the area. The County needs to be prepared to have a more significant role in the near future of not only operating and managing these properties with daily expenses but also shouldering a heavier burden on the capital investment side if these amenities are going to continue to be made available to our citizens. The County should also be prepared to be approached with buying or assuming ownership of current, privately owned properties where there has been decades of history of joint private and public capital investment for recreational purposes for greater Augusta County and specifically, smaller geographic communities within it.

The Parks and Recreation Commission continues to serve as a resource in advising the Board of Supervisors on the allocation of recreation grants to community groups which have dedicated their time and energy to promoting recreation opportunities for our citizens. Since the program was initiated, over \$2.5 million has been authorized leveraging an estimated \$4.8 million in community, individual and corporate contributions.

The Parks & Recreation Department would suggest the following as priorities for capital investment and improvement, based on identified and long existing needs as well as data that staff have been able to collect. These priorities are separated into 'New' and 'Replacement of Existing'.

New:

- Master Plan for Natural Chimneys Park.
- Development of multi-sports/athletic fields and a gym on the south-end of the current Government Center campus in Verona to provide an ideal recreational area for the greater Augusta County community.
- Improvements at Stuarts Draft Park possibly including expanded parking, new year round accessible restrooms, provision of utilities and shade at the Swett Amphitheater but dependent on study being provided by Balser & Associates, Inc. and community input.

Replacement of Existing:

- Replacement of 170 picnic tables and 170 campfire rings within the campground of Natural Chimneys Park.
- Renovations/re-lining of the water tank at Natural Chimneys Park.
- Replacement and relocation of the playground at Stuarts Draft Park.

- Pave/Re-Surface the existing walking paths/trails at Augusta Springs Park, then Deerfield Park and then Stuarts Draft Park to improve accessibility and provide for ease of maintaining.

E) **SHENANDOAH VALLEY REGIONAL AIRPORT COMMISSION** - The Airport Commission has been successful over the past several years leveraging local funds to secure significant State and Federal Grants to improve facilities at the Shenandoah Valley Regional Airport (SHD). Projects underway or recently completed include renovations to runways and hangar design/construction. The Airport Commission has a Master Plan for the Airport which identifies existing conditions, forecasts demand, and recommends facilities that will be necessary to meet such demand over the next 15-20 years. The development and approval of the plan is required by both the Federal Aviation Administration and Virginia Department of Aviation in order for the Commission to secure funding for future projects from both agencies. Augusta County partners with Rockingham County, Staunton, Waynesboro and Harrisonburg to operate the Airport.

F) **UTILITIES** – The County’s Infrastructure Accounts have traditionally covered minor water and sewer extensions. The County’s Comprehensive Plan, as well as Economic Development initiatives, often requires a financial commitment from the Service Authority. In such circumstances, it would be appropriate to participate in cost sharing proposals. Additionally, the issue of fire flow may require public-private and County-ACSA partnerships to address. In 2015, ACSA provided the County with a detailed list of potential fire flow improvement projects in each district, noting those that also had economic development benefits as well. The County’s prioritization of Weyers Cave as the focus of new industrial and commercial growth will also require an expansion of the Weyers Cave wastewater treatment plant, which cannot be funded solely through increased sewer rates for ACSA customers. County participation in the funding of this project will be critical in order to move forward.

G) **BUILDING SINKING FUND** – The Building Sinking Fund has been established based upon depreciation costs associated with HVAC, carpet and tile, roofs, lighting, painting and paving. Replacement costs associated with solid waste/recycling container sites are also included in this account. Revenues generated from the rental of space at Government Center to Federal, State and Regional agencies contributes funding for this sinking fund.

H) **GOVERNMENT CENTER** – Functionality of the Government Center continues to evolve as well as maintenance needs. This account allows for funding of renovations and improvements to address those needs. The County will utilize America Rescue Plan funding (ARPA) for improvements to the Emergency Communications Center, Parks & Recreation activity space and office space for several department to accommodate space needs.

I) **SOCIAL SERVICES BUILDING** – The current offices are located in a circa 1965 warehouse. The roofing system, along with HVAC systems, makes it extremely difficult to maintain and efficiently operate. A separate building is maintained by the City of Waynesboro. We continue to look for opportunities to provide a consolidated regional facility at some point in the future.

J) **ECONOMIC DEVELOPMENT** – This account has been used to purchase and develop Mill Place Commerce Park. Funding from this account has been used in the past to grade several sites in the

Commerce Park to make them “shovel ready” and complete a Master Plan update for the Commerce Park. Additionally, funds from this account assist in progressing the site readiness of other key sites throughout the County. Funding from this account can be used to provide the required local match should Commonwealth’s Opportunity Fund (COF), Industrial Road Access, Rail Access, or as other similar projects present themselves.

K) **TOURISM** – The goal is to help attract new visitors to Augusta County and enhance their visitor experience with tourist information centers and support of other key attractions. In an effort to meet our moral obligation, any tourism funding not spent in any given fiscal year as part of the general fund is moved into a tourism CIP for more significant tourism projects.

L) **GOVERNMENT BUILDINGS SECURITY** – Since 2001, Homeland Security has been a high priority and additional security measures have been completed to protect against active shooters. The account is set up to fund camera, badge access systems, and notification systems, to name a few.

M) **FLOOD CONTROL DAMS** – NRCS has completed improvements to Robinson Hollow, Inch Run, Toms Branch, Mills Creek, Todd Lake and Hearthstone dams. Several dams in the County are left to be rehabilitated and efforts are made to begin the planning process.

N) **SOLID WASTE TRANSFER RECYCLING LOCATIONS** – Staff continually monitors the demand and functionality of the ten (10) solid waste collections sites. Nine (9) collection sites plus the Landfill recycle cardboard, mixed paper, aluminum, and metal. These collection sites also offer glass recycling that is reused as an engineered material at the landfill in accordance with Department of Environmental Quality guidelines. Staff and the Recycling Committee track these commodities and manage revenues and expenses. Currently, the resell of recyclables has increased but they do not cover the rising transportation costs. The County continues to balance costs and benefits for recycling. Improvements are slated for the New Hope site, including a new compactor and repaving the entrance.

O) **VEHICLE SINKING FUND** – This account has been established for the replacement of law enforcement and other County vehicles.

**CIP Accounts
#80000**

	FY24 Requested	FY22/23 Fund Bal.	FY24 CIP Budget	FY24 Grant/ Rev. Budget	FY24 Total Exp. Budget
Infrastructure Accounts @ \$50,000	\$ 350,000	\$ -	\$ 350,000	\$ -	\$ 350,000
Recreation Matching Grants @ \$15,000	\$ 105,000	\$ -	\$ 105,000	\$ -	\$ 105,000
Total	\$ 455,000	\$ -	\$ 455,000	\$ -	\$ 455,000
Depreciation Accounts					
Electoral Board Voting Equipment	\$ 42,831	\$ -	\$ 25,000		\$ 25,000
Library	\$ 104,995	\$ -	\$ -	\$ 17,000	\$ 17,000
Fire/Rescue Equipment	\$ 8,506,302	\$ -	\$ 500,000	\$ 70,500	\$ 570,500
ECC	\$ 4,460,807	\$ -	\$ 425,000	\$ 70,500	\$ 495,500
Sheriff's Dept. Equipment	\$ 453,161	\$ -	\$ 50,000	\$ -	\$ 50,000
GIS Equipment	\$ 40,000	\$ -	\$ -	\$ -	\$ -
Parks & Recreation/Natural Chimney's	\$ 130,000	\$ -	\$ 100,000	\$ -	\$ 100,000
IT Equipment	\$ 529,357	\$ -	\$ 175,000	\$ 70,562	\$ 245,562
Financial Software Replacement	\$ -	\$ -	\$ -	\$ -	\$ -
Security Equipment	\$ 245,132	\$ -	\$ 25,000	\$ -	\$ 25,000
Vehicles	\$ 1,460,626	\$ -	\$ 175,000	\$ 100,500	\$ 275,500
Buildings	\$ 2,129,563	\$ -	\$ 256,460	\$ 5,000	\$ 261,460
Total	\$ 18,102,774	\$ -	\$ 1,731,460	\$ 334,062	\$ 2,065,522
General Projects					
Landfill	\$ 1,139,543	\$ -	\$ 400,000	\$ -	\$ 400,000
Fire Training Center	\$ 50,000	\$ -	\$ -	\$ -	\$ -
Flood Control Dams	\$ 10,000	\$ -	\$ -	\$ -	\$ -
Stormwater Management	\$ 673,000	\$ -	\$ 47,229	\$ 926,325	\$ 973,554
Economic Development	\$ 300,000	\$ -	\$ 200,000	\$ -	\$ 200,000
Utilities	\$ 200,000	\$ -	\$ 100,000	\$ -	\$ 100,000
Broadband	\$ -	\$ -	\$ -	\$ -	\$ -
Tourist Information Center	\$ 10,000	\$ -	\$ 10,000	\$ -	\$ 10,000
Regional Firing Range (Fiscal Agent)	\$ -	\$ -	\$ -	\$ 40,000	\$ 40,000
VDOT Revenue Sharing	\$ 500,000	\$ -	\$ -	\$ -	\$ -
Fire/Rescue Equipment-Volunteer	\$ 200,000	\$ -	\$ 200,000	\$ -	\$ 200,000
Hazardous Materials Grant	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000
Verona Sidewalk Project	\$ -	\$ -	\$ -	\$ 1,185,506	\$ 1,185,506
Government Center Expansion	\$ 250,000	\$ -	\$ -	\$ -	\$ -
Watershed Grants	\$ -	\$ -	\$ -	\$ -	\$ -
New Courts Complex	\$ -	\$ -	\$ 600,000	\$ 700,000	\$ 1,300,000
County Schools (Carryover)	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ (1,965)	\$ -	\$ (1,965)
Total	\$ 3,332,543	\$ -	\$ 1,555,264	\$ 2,861,831	\$ 4,417,095
Debt					
MRRJ (Jail) @ 37.6%	\$ 736,436	\$ -	\$ 500,000	\$ 564,124	\$ 1,064,124
SVJC (Juvenile) @ 22.81%-debt pd 6/20	\$ -	\$ -	\$ -	\$ -	\$ -
BRCC @ 33.8%	\$ 137,585	\$ -	\$ 137,585	\$ -	\$ 137,585
Total	\$ 874,021	\$ -	\$ 637,585	\$ 564,124	\$ 1,201,709
Grand Total	\$ 22,764,338	\$ -	\$ 4,379,309	\$ 3,760,017	\$ 8,139,326
		\$ 4,379,309	\$ -		
		\$ 4,379,309			

COUNTY OF AUGUSTA
CAPITAL IMPROVEMENTS PLAN
FISCAL YEARS 2024-2028

<u>PROJECT</u>	<u>FISCAL YEAR ENDING JUNE 30TH</u>					<u>TOTAL</u>
	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	
<u>PUBLIC WORKS:</u>						
INFRASTRUCTURE	280,000	1,400,000	1,400,000	1,400,000	1,400,000	5,880,000
STORMWATER MANAGEMENT	122,600	122,600	122,600	122,600	122,600	613,000
LANDFILL	2,756,070	2,771,325	860,495	422,620	331,090	7,141,600
BROADBAND	0	0	0	0	0	0
REVENUE SHARING-ROADS	500,000	500,000	500,000	500,000	500,000	2,500,000
SUB-TOTAL	3,658,670	4,793,925	2,883,095	2,445,220	2,353,690	16,134,600

<u>SCHOOL PROJECTS:</u>	<u>7,256,250</u>	<u>7,256,250</u>	<u>7,256,250</u>	<u>7,256,250</u>	<u>7,256,250</u>	<u>36,281,250</u>
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<u>PUBLIC SAFETY:</u>						
JAIL (DEBT)	734,525	735,315	735,717	735,588	737,181	3,678,326
COURTHOUSE (DEBT CONTRIBUTION)	0	4,685,380	4,685,380	4,685,380	4,685,380	18,741,520
EMERGENCY COMMUNICATIONS (DA)	4,460,807	802,057	760,377	759,358	628,803	7,411,402
FIRE & RESCUE APPARATUS (DA)	8,506,302	581,314	513,038	416,108	346,748	10,363,510
FIRE/ RESCUE TRAINING CENTER II	135,000	40,000	40,000	40,000	40,000	295,000
FIRE/ RESCUE CAPITAL (VOL.)	200,000	200,000	200,000	200,000	200,000	1,000,000
SHERIFF'S DEPARTMENT (DA)	453,161	59,509	55,789	33,539	15,385	617,383
FIRING RANGE	10,000	10,000	10,000	10,000	10,000	50,000
SUB-TOTAL	14,499,795	7,113,575	7,000,301	6,879,973	6,663,497	42,157,141

<u>OTHER COUNTY PROJECTS:</u>						
G. I. S. (DA)	40,000	8,000	7,000	4,000	4,000	63,000
BLUE RIDGE COMM. COLLEGE	138,000	138,000	138,000	138,000	138,000	690,000
LIBRARY AUTOMATION/TECHNOLOGY (DA)	104,995	10,861	9,504	9,040	0	134,400
RECREATIONAL MATCHING GRANTS	105,000	210,000	210,000	210,000	210,000	945,000
RECREATIONAL COMM. CENTERS	202,000	18,000	18,000	18,000	18,000	274,000
RECREATION (DA)	332,000	11,046	1,834	10,834	10,040	365,754
SHEN. VAL. REG. AIRPORT COMM.	134,080	172,141	172,141	172,141	172,141	822,644
UTILITIES	235,000	200,000	200,000	200,000	200,000	1,035,000

OTHER COUNTY PROJECTS (CONTINUED):

INFORMATION TECHNOLOGY (DA)	529,357	199,322	61,437	3,132	998	794,246
FINANCIAL SOFTWARE REPLACEMENT	0	0	0	0	0	0
ECONOMIC DEVELOPMENT	300,000	300,000	300,000	300,000	300,000	1,500,000
TOURIST INFORMATION CENTERS	10,000	10,000	10,000	10,000	10,000	50,000
GOVERNMENT CENTER SECURITY (DA)	245,132	54,150	52,722	31,800	31,800	415,604
VEHICLE SINKING FUND (DA)	1,460,626	564,712	600,004	564,712	504,784	3,694,838
FLOOD CONTROL DAMS	100,000	100,000	100,000	100,000	100,000	500,000
BUILDING SINKING FUND (DA)	2,129,563	288,547	268,573	254,488	247,383	3,188,554
ELECTORAL BOARD VOTING EQUIPMENT (DA)	42,831	48,225	48,225	48,225	48,225	235,731
SUB-TOTAL	6,108,584	2,333,004	2,197,440	2,074,372	1,995,371	14,708,771
USES - GRAND TOTAL	31,523,299	21,496,754	19,337,086	18,655,815	18,268,808	109,281,762

SCHOOL BORROWING	7,256,250	7,256,250	7,256,250	7,256,250	7,256,250	36,281,250
V. D. O. T.	500,000	500,000	500,000	500,000	500,000	2,500,000
RENTS	256,460	256,460	256,460	256,460	256,460	1,282,300
REVENUE RECOVERY	200,000	200,000	200,000	200,000	200,000	1,000,000
GENERAL FUND REVENUE	3,912,846	3,912,846	4,991,417	4,991,417	4,991,417	22,799,943
GENERAL FUND BALANCE	19,387,743	9,361,198	6,122,959	5,441,688	5,054,681	45,368,269
TOURISM (MEALS/LODGING)	10,000	10,000	10,000	10,000	10,000	50,000
SOURCES - GRAND TOTAL	31,523,299	21,496,754	19,337,086	18,655,815	18,268,808	109,281,762



AUGUSTA

COUNTY, VIRGINIA

Debt

**Augusta County
Fiscal Year 2023-2024**

Debt Fund

	FY2021– 2022 Actual	FY2022 - 2023 Adopted	FY2022 – 2023 Revised	FY2023 - 2024 Adopted	% Change from FY2023
Revenues:					
Charges for Services	\$ 69,738	\$ 33,300	\$ 16,119	\$ 37,489	13%
Non-Revenue Receipts	7,748,628	8,147,511	7,700,322	10,672,665	31%
Total Revenues	\$ 7,818,366	\$ 8,180,811	\$ 7,716,441	\$ 10,710,154	31%
Expenditures:					
Debt Service	\$ 7,818,366	\$ 8,180,811	\$ 7,716,441	\$ 10,710,154	31%
Total Expenditures	\$ 7,818,366	\$ 8,180,811	\$ 7,716,441	\$ 10,710,154	31%

Debt Fund

Description:

The Debt Service Fund was established by the Board of Supervisors as the repository of funding for principal and interest costs on outstanding debt. Debt service in this fund encompasses costs associated with public school projects and County capital projects. The County has no statutory limit, or “legal debt margin,” on the amount of debt it can issue. The County does not currently have a bond rating.

The FY 2023 adopted debt service expenditures are shown in the following table. Expenditures consist of the actual amount of principal and interest payments due on debt issued in prior years, and the projected amount of principal and interest payments due in FY 2023, and certain service costs incurred on debt.

Bonded Debt Authorization and Issuance Policies:

The Constitution of Virginia and the Virginia Public Finance Act provide the authority for a County to issue general obligation debt secured solely by the pledge of its full faith and credit, as well as debt secured by the fee revenues generated by the system for which the bonds are issued and, if necessary, by general obligation tax revenues. The County is also authorized to issue debt secured solely by the revenues of the system for which the bonds are issued. There is no limitation imposed by state law or local ordinance on the amount of general obligation debt which a County may issue; however, with certain exceptions, debt which either directly or indirectly is secured by the general obligation of a County must be approved at public referendum prior to issuance. Debt secured solely by the revenues generated by the system for which the bonds were issued may be issued in any amount without a public referendum.

Types of Debt:

Currently the County has two types of debt, general obligation bonds and revenue bonds. General obligation bonds relate directly to school construction projects. Revenue bonds are County projects that include construction of a gravity sewage system, roadway and bridge construction, and Mill Place water tank.

Budget Summary:

Item	FY2021 – 2022 Expenditures	FY2022 - 2023 Adopted	FY2022 – 2023 Revised	FY2023 - 2024 Adopted	% Change from FY2023
Operating	\$7,818,366	\$8,180,811	\$7,716,441	\$10,710,154	30.9%

*Increases in FY24 are due to new debt issuances in the Fall of 2022 and Spring 2023 for two middle school projects for the School board.

Long-Term Debt Obligations

School Related Debt

At the end of FY23, Augusta County held \$152.8 million in outstanding long-term debt through the fiscal year 2044 for school projects. This amount includes principal and interest payments due. This amount includes two new debt issuances in the fall of 2022 and the spring of 2023 to build two new middle schools on the existing high school campuses at Buffalo Gap and Riverheads.

A summary of school-related general long-term obligations outstanding as of June 30, 2023 follows:

Issue	Issue Date	Retire Date	Interest Rate	Original Issue	Principal Installments	Balances as of June 30, 2023	Purpose of Debt
2004A	5/13/2004	7/15/2025	5.10%	\$5,875,000	Various Annual	571,060	Wilson Middle (New)
2004B	11/10/2004	7/15/2024	4.1%- 5.1%	\$6,454,481	Various Annual	772,499	Wilson Middle (New)
2006A	11/9/2006	7/15/2026	4.225%- 5.1%	\$26,610,000	Various Annual	5,806,115	Stuarts Draft High/Wilson High
2007A	11/8/2007	7/15/2027	4.35%- 5.1%	\$12,729,426	Various Annual	4,031,247	Stuarts Draft High/Wilson High
2011A	6/28/2011	6/1/2027	reimbursed as federal tax credit	\$7,500,000	Various Annual	1,875,000	Wilson Elem
2012B	5/10/2012	7/15/2032	3.05%- 5.05%	\$6,600,000	Various Annual	4,990,724	Wilson Elem
2016A	4/26/2016	7/15/2035	2.05%- 5.05%	\$27,825,000	Various Annual	26,676,039	Hugh Cassell, Riverheads Elem., WMS addition
2016B	11/17/2016	7/15/2036	3.05%- 5.05%	\$14,285,000	Various Annual	14,083,631	Hugh Cassell, Riverheads Elem., WMS addition
2022B	11/9/2022	7/15/2042	4.05%- 5.05%	\$20,520,000	Various Annual	32,061,843	BG and RH Middle (New)

2023A	05/16/2023	7/15/2043	5.05%	\$38,145,000	Various Annual	61,956,602	BG and RH Middle (New)
					TOTAL	\$152,824,761	

Note: Interest rates are the stated rates per amortization schedules. Most issues were subsidized so the implicit rate would have been less.

General Government Debt

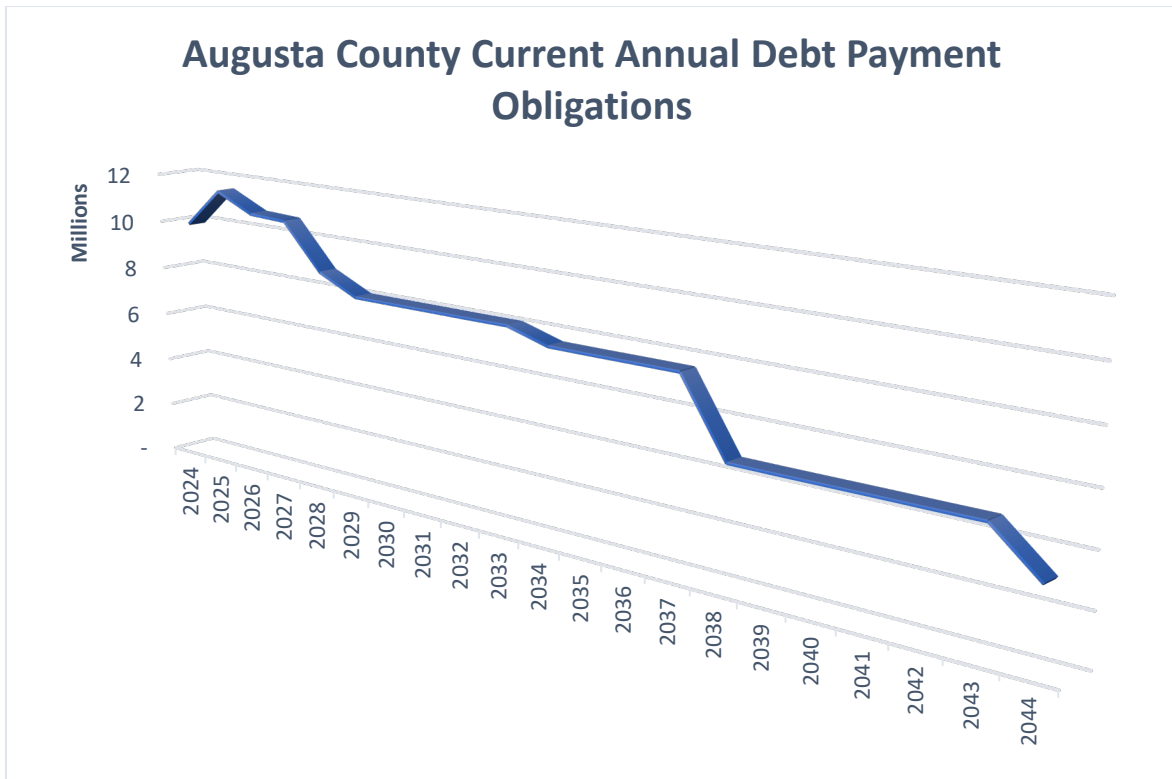
At the end of Fiscal Year 2023, Augusta County held \$3.79 million in outstanding long-term debt through the year 2033 for General Government projects. This amount includes both principal and interest payments.

A Summary of general government long-term obligations (Principal only) outstanding as of June 30, 2023 follows:

Issue	Issue Date	Retire Date	Interest Rate	Original Issue	Principal Installments	Balances as of June 30, 2023	Purpose of Debt
2012B	8/23/2012	12/1/2033	0.00%	\$1,789,123	\$92,677	908,696	Greenville Sewer
2013A	6/5/2013	10/1/2028	2.02%- 4.84%	\$4,415,000	Various Annual	2,409,003	Route 636
2014C	11/19/2014	10/1/2024	2.97%- 5.13%	\$1,890,000	Various Annual	478,703	Water Tank
Total						\$3,796,402	

Note: Interest rates are the stated rates per amortization schedules. Most issues were subsidized so the implicit rate would have been less.

The following chart shows the County's current payment obligations by year, both General Obligation and Revenue Bonds.



COUNTY OF AUGUSTA, VIRGINIA

Note: This chart only reflects complete audited fiscal years.

RATIO OF NET GENERAL BONDED DEBT TO ASSESSED VALUE AND NET BONDED DEBT PER CAPITA Last Ten Fiscal Years

Fiscal Year	Net Bonded Debt ⁽³⁾	Ratio of Net General Obligation Debt to Assessed Value ⁽²⁾	Net Bonded Debt per Capita ⁽¹⁾
2022	\$ 58,110,052	0.63%	\$ 749
2021	63,516,501	0.70%	820
2020	68,813,173	0.77%	911
2019	74,473,645	0.87%	987
2018	80,768,982	1.02%	1,075
2017	86,828,357	1.06%	1,158
2016	75,885,169	0.95%	1,021
2015	51,139,403	0.66%	688
2014	56,548,128	0.72%	766
2013	62,543,941	0.81%	846

Notes:

- (1) Population data can be found in the Schedule of Demographic and Economic Statistics – Table 13.
- (2) See the Schedule of Assessed Value and Estimated Actual Value of Taxable Property – Table 7.
- (3) Includes all long-term general obligation bonded debt, excludes revenue bonds, capital leases, and compensated absences.

COUNTY OF AUGUSTA, VIRGINIA

Note: This chart only reflects complete audited fiscal years.

**RATIO OF OUTSTANDING DEBT BY TYPE
Last Ten Fiscal Years**

Fiscal Years	Governmental Activities				Total Primary Government	Percentage of Personal Income ⁽¹⁾	Per Capita ⁽¹⁾
	General Obligation Bonds	Other Bonds	Private Placement Notes	Leases			
2022	\$ 58,110,052	\$ 4,509,443	\$ 1,428,063	\$ 5,091,839	\$ 69,139,397	1.87%	\$ 891
2021	63,516,501	5,170,965	1,750,669	-	70,438,135	1.99%	909
2020	68,813,173	5,807,487	2,126,746	-	76,747,406	2.29%	1,016
2019	74,473,645	6,424,009	-	-	80,897,654	2.53%	1,072
2018	80,768,982	7,020,530	-	-	87,789,512	2.75%	1,168
2017	86,828,357	7,597,052	-	-	94,425,409	2.97%	1,259
2016	75,885,169	8,163,572	-	-	84,048,741	2.84%	1,131
2015	51,139,403	8,715,094	-	-	59,854,497	2.04%	805
2014	56,548,128	6,890,001	-	-	63,438,129	2.25%	859
2013	62,543,941	6,244,457	-	-	68,788,398	2.53%	931

Notes:

- ⁽¹⁾ See the Schedule of Demographic and Economic Statistics – Table 13
- ⁽²⁾ Details regarding the County’s outstanding debt can be found in the Notes to Financial Statements.



Appendices

COUNTY OF AUGUSTA, VIRGINIA

**PROPERTY TAX RATES⁽¹⁾
Last Ten Fiscal Years**

Calendar Year	Property Tax Rates						
	Real Estate	Personal Property ⁽²⁾		Mobile Homes	Machinery and Tools	Total Direct Rate	
		Vehicle	Other				
2022	\$ 0.63	\$ 2.60	\$ 2.00	\$ 0.63	\$ 2.00	\$ 0.84	
2021	0.63	2.60	2.00	0.63	2.00	0.81	
2020	0.63	2.50	2.00	0.63	2.00	0.81	
2019	0.63	2.50	2.00	0.63	2.00	0.81	
2018	0.63	2.50	2.00	0.63	2.00	0.81	
2017	0.58	2.50	2.00	0.58	2.00	0.76	
2016	0.58	2.50	2.00	0.58	2.00	0.76	
2015	0.58	2.50	2.00	0.58	2.00	0.74	
2014	0.56	2.50	1.90	0.56	1.90	0.70	
2013	0.51	2.50	1.90	0.51	1.90	0.67	

Notes:

⁽¹⁾ Per \$100 of assessed value.

⁽²⁾ Personal Property includes:

Vehicle – auto, motorcycle, campers, boats, airplanes, trailers

Other – business personal property, large trucks and trailers

AUGUSTA COUNTY, VIRGINIA

ASSESSED VALUATION OF TAXABLE PROPERTY

ESTIMATES FOR THE YEAR ENDING JUNE 30, 2024

Real Estate (Net of Land Use Value)	\$7,903,477,586
Mobile Homes	\$39,303,420
Personal Property	\$800,040,975
(Vehicles, Motorcycles, Campers, Boats, Boat Trailers, Horse Trailers, Airplanes, Trailers)	
Personal Property – Business Personal Property.....	\$149,255,124
(Large trucks and trailers)	
Machinery & Tools	\$288,709,080
Public Service Corporations	
Real Estate	\$419,980,410
Personal Property	<u>\$ 904,380</u>
	<u>\$420,884,790</u>
TOTAL ESTIMATED ASSESSED VALUATIONS	<u><u>\$9,601,670,975</u></u>

Typical Augusta County Household

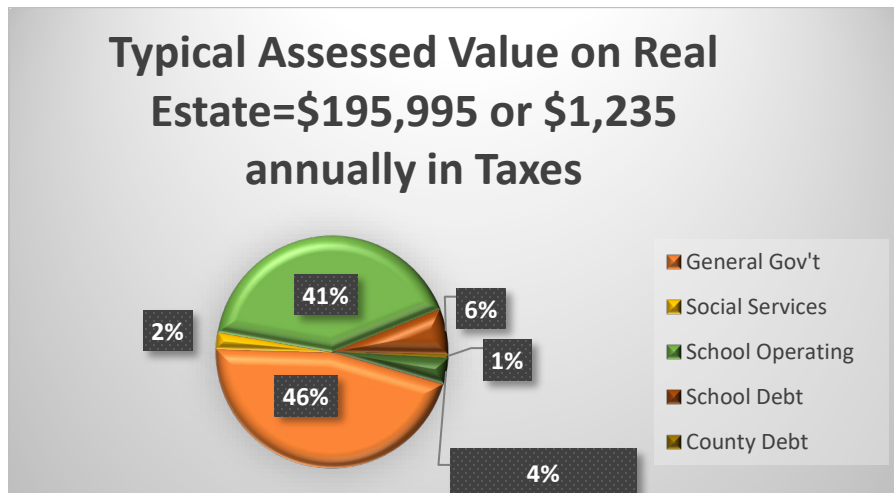
Typical Assessed Value

\$195,995- \$1,235 Real Estate Taxes
(At adopted tax rate of 63 cents)



<u>Funds</u>	<u>Budgeted Amount</u>	<u>Local Funds Percentage</u>	<u>Tax Amount</u>
General Government	\$55,913,242	46%	\$577
Social Services	2,826,340	2%	29
School Operating	50,108,505	41%	509
School Debt	7,696,946	6%	78
County Debt	694,603	1%	7
County Capital Improvements	<u>4,379,309</u>	<u>4%</u>	<u>44</u>
TOTALS**	<u>\$121,618,945</u>	<u>100.00%</u>	<u>\$1,235</u>

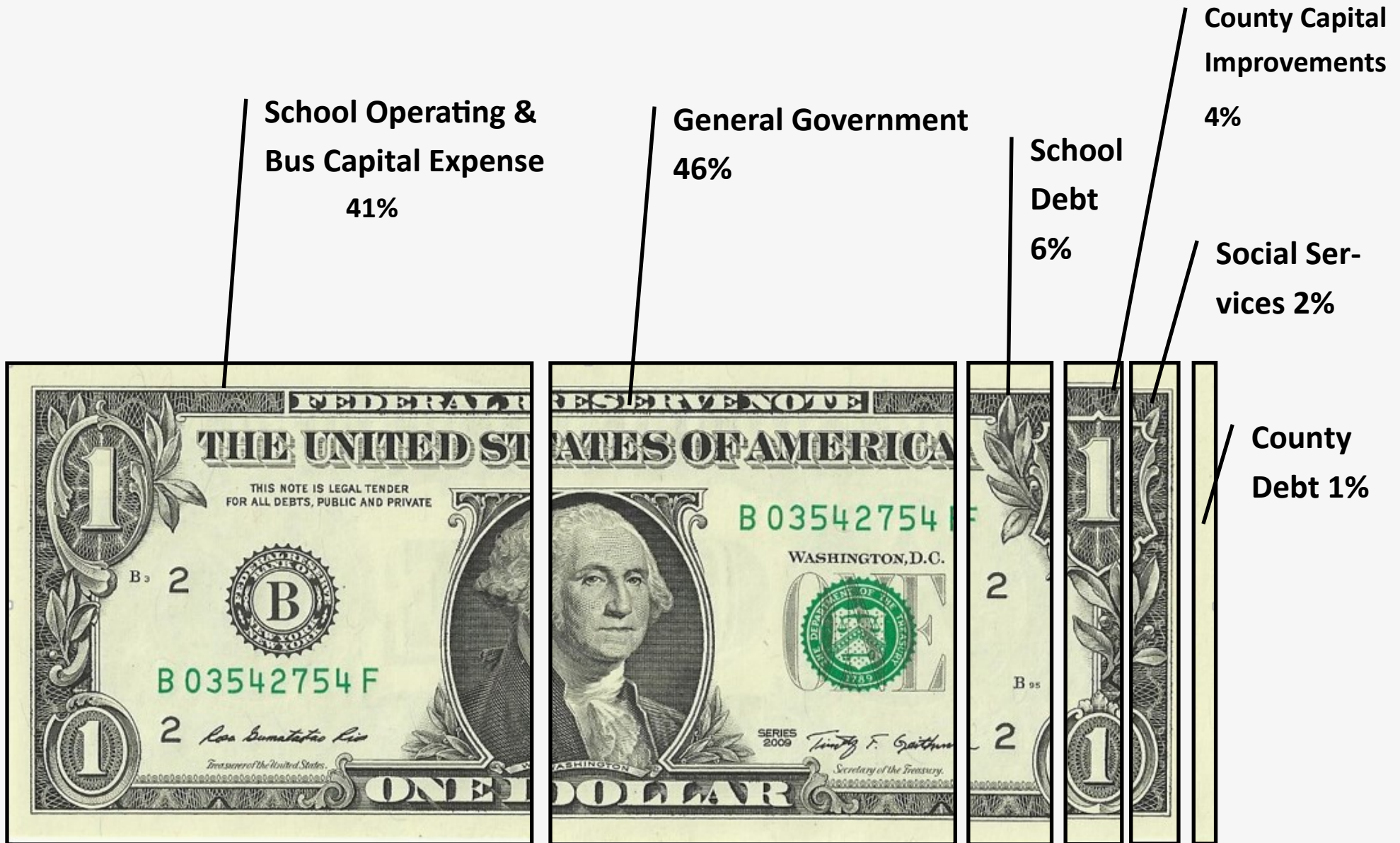
** Includes \$49,290,550 in Real Estate Taxes.



Typical Augusta County Household

Typical Assessed Value

\$195,995 = \$1,235 Real Estate Taxes (\$0.63 per \$100)



Note: The Advertised budget was not the budget that the board adopted for FY24.

**COUNTY OF AUGUSTA
BUDGET HEARING AND TAX RATES
FOR FISCAL YEAR ENDING JUNE 30, 2023
AND JUNE 30, 2024**

Public hearings will be held by the Augusta County Board of Supervisors on Wednesday, April 12, 2023, at 7:00 p.m. at the Augusta County Government Center in Verona, Virginia. Interested citizens are encouraged to attend and express their views. County staff will be available to answer questions from 6:30 - 7:00 p.m. prior to the public hearings.

	REVISED 2022-2023	PROPOSED 2023-2024
<u>FUNDING SOURCES:</u>		
General Property Taxes	\$ 78,411,984	\$ 76,477,426
Other Local Revenues	29,615,216	26,831,730
State Revenues	29,893,322	34,011,154
Federal Revenues	8,598,969	814,386
Sales Tax (state/local)	24,723,341	25,195,041
State School Revenues	64,806,681	64,772,488
Federal School Revenues	15,854,604	14,892,499
Non-Revenue Receipts	67,930,113	846,186
Total Revenues	<u>\$ 319,834,230</u>	<u>\$ 243,840,910</u>
Transfers From Other Funds	\$ 80,363,958	\$ 72,679,413
Fund Balances and Reserves	84,499,662	114,515,170
Total Sources	<u>\$ 484,697,850</u>	<u>\$ 431,035,493</u>
<u>FUNDING USES:</u>		
General Government Administration	\$ 7,013,554	\$ 6,740,929
Judicial Administration	3,125,491	3,335,615
Public Safety	42,268,560	40,081,244
Public Works	5,048,965	5,172,885
Health & Public Assistance	20,600,031	22,179,728
Recreation & Library	2,674,525	2,703,463
Community Development	3,110,522	2,992,225
Non-Departmental & Contingencies	1,781,229	2,150,744
Education-Operating Funds	146,843,449	148,880,961
Education-Capital Improvements	29,416,776	44,955,991
Debt	7,716,441	10,710,154
County Capital Improvements	20,219,179	8,139,326
Total Expenditures	<u>\$ 289,818,722</u>	<u>\$ 298,043,265</u>
Transfers to Other Funds	\$ 80,363,958	\$ 72,679,413
Fund Balances and Reserves	114,515,170	60,312,815
Total Uses	<u>\$ 484,697,850</u>	<u>\$ 431,035,493</u>

Copies of the County Administrator's recommended budget and the Board of Supervisors' advertised budget upon which the above synopsis is based are available for public review in the office of the County Administrator in Verona. The information is also available on the County's website at www.co.augusta.va.us.

Tax rates:	<u>Current</u>	<u>Proposed</u>
Real Estate	\$ 0.63	\$ 0.64
Personal Property-auto and motorcycle	\$ 2.60	\$ 2.60
Personal Property-business, large trucks and trailers, machinery & tools	\$ 2.00	\$ 2.00
Personal Property-campers, boats, boat trailers, horse trailers, airplanes, trailers	\$ 2.60	\$ 2.60

Timothy K. Fitzgerald, Clerk
Board of Supervisors

APPROPRIATIONS

On the motion of _____, seconded by _____, the following Resolution was adopted:

BE IT RESOLVED by the Board of Supervisors of the County of Augusta, Virginia, that the following appropriation be made for the fiscal year **2022-2023** from the funds and for the functions or purposes indicated:

BE IT FURTHER RESOLVED that the Treasurer be, and is hereby authorized to transfer to other funds from the GENERAL OPERATING FUND from time to time as money becomes available, sums equal to, but not in excess of the appropriations made to these funds from GENERAL OPERATING FUND for the period covered by the appropriation.

BE IT STILL RESOLVED that the County Administrator is authorized, pursuant to a resolution adopted by this Board of Supervisors on November, 11, 1959, to pay all normal and routine claims, when presented for which appropriations are hereinafter made, with his own warrant.

GENERAL OPERATING FUND

11010	BOARD OF SUPERVISORS	175,910
12010	COUNTY ADMINISTRATOR	1,096,170
12030	HUMAN RESOURCES	338,030
12040	LEGAL SERVICES	457,082
12090	COMMISSIONER OF REVENUE	1,179,616
12100	REASSESSMENT	996,835
12130	TREASURER	652,064
12150	FINANCE	443,342
12200	INFORMATION TECHNOLOGY	1,163,678
13010	BOARD OF ELECTIONS	510,827
21010	CIRCUIT COURT	204,265
21020	GENERAL DISTRICT COURT	21,697
21030	MAGISTRATE	4,461
21060	CLERK OF THE CIRCUIT COURT	1,188,155
22010	COMMONWEALTH ATTORNEY	1,706,913
31020	SHERIFF	9,591,201
31040	EMERGENCY COMMUNICATIONS CENTER	2,456,261
32010	FIRE DEPARTMENT	11,048,809
32020	EMERGENCY SERVICES - VOLUNTEERS	1,952,919
32030	FIRE & EMS TRAINING	643,969
33030	J&D COURT	39,981
33040	COURT SERVICES	5,552
33050	JUVENILE & PROBATION	5,405,413
34010	BUILDING INSPECTIONS	450,887
35010	ANIMAL CONTROL	800,559
35050	EMERGENCY MANAGEMENT	105,977
41020	HIGHWAYS & ROADS	20,000
41040	STREET LIGHTS	121,000
42010	SANITATION & WASTE	2,450,423
42020	RECYCLING	172,900
43010	FACILITIES MANAGEMENT	2,284,642

51010	HEALTH DEPARTMENT	628,127
51020	TAX RELIEF FOR THE ELDERLY	363,115
71010	PARKS & REC INCL. NATURAL CHIMNEYS	908,870
73010	LIBRARY	1,765,655
81010	COMMUNITY DEVELOPMENT	1,143,618
81020	TOURISM	655,689
81050	ECONOMIC DEVELOPMENT	330,811
83010	EXTENSION OFFICE	141,194
83050	AGRICULTURAL OUTREACH	6,760
92020	OTHER OPERATIONAL FUNCTIONS	1,216,611
92030	CONTRIBUTIONS	509,618
92040	CONTINGENCIES	55,000
94000	TRANSFERS TO OTHER FUNDS	74,600,355

GRAND TOTAL - GENERAL OPERATING FUND (11) 130,014,961

FROM: Fire Revolving Loan Fund (12)
TO: Fire Revolving Loan Fund (12)

50000 - Disbursement of Loans & Gear Purchases 1,105,000

Grand Total - Fire Revolving Loan Fund (12) 1,105,000

FROM: Asset Forfeiture Fund (13)
TO: Asset Forfeiture Fund (13)

31030 - Operations 69,092

Grand Total - Asset Forfeiture Fund (13) 69,092

FROM: Economic Development Fund (14)
TO: Economic Development Fund (14)

53000 - Payments to E.D.A. 832,450

Grand Total - Economic Development Fund (14) 832,450

FROM: Revenue Recovery Fund (15)
TO: Revenue Recovery Fund (15)

32020 - Payments to Agencies 839,102

94000 - Transfers to Other Funds 1,307,698

Grand Total - Revenue Recovery Fund (15) 2,146,800

FROM: ARPA Fund (20)
TO: ARPA Fund (20)

12010 Stormwater 32,675

12010 Renovation Project 3,180,504

31020 Sheriff 109,075

32010	Fire Department	103,125
43010	Facilities Management	14,110
80000	Special Projects	869,349
81020	VTC Funds	85,000
92030	Broadband	3,360,000

Grand Total - CARES Relief Fund (20) 7,753,838

FROM: Virginia Public Assistance Fund (23)
TO: Virginia Public Assistance Fund (23)

For the operation of the Augusta County Department of Public Welfare, Virginia Public Assistance Fund and to be expended only on order of the Board of Welfare for the functions and objects as outlined in the budget requests as presented to the Board of Supervisors for informative and fiscal purposes only:

53010 -	Administration	11,517,060
53020 -	Public Assistance	2,902,705

Grand Total - Virginia Public Assistance Fund (23) 14,419,765

FROM: Children's Services Act Fund (24)
TO: Children's Services Act Fund (24)

53060 -	Children's Services Act	5,189,024
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Grand Total - Children's Services Act Fund (24) 5,189,024

FROM: School Operating Fund (41)
TO: School Operating Fund (41)

For the operation of the Public Schools of the School Operating Fund (41) and to be expended only on order of the Augusta County School Board of Augusta County, Virginia, for the functions and objects a contained in their budget requests as presented to the Board of Supervisors for financial and fiscal purposes:

11000 -	Instruction	108,016,852
20000 -	Admin/Attend/Health	5,654,186
30000 -	Pupil Transportation	8,279,071
40000 -	Operation/Maintenance	12,108,413
50000-	School Food Service	819,121
Grand Total - School Operating Fund (41)		134,877,643

FROM: School Cafeteria Fund (43)
 TO: School Cafeteria Fund (43)

To be expended on order of the Augusta County School Board for the operation of the School Cafeteria Fund:

50000 - School Food Services	6,939,815
Grand Total - School Cafeteria Fund (43)	6,939,815

FROM: School Capital Improvement Fund (44)
 TO: School Capital Improvement Fund (44)

13800 - Technology	475,226
34000 - Transportation	1,626,073
42000 - Building/Facility Services	764,428
62020- Valley Career & Technical Center	865,000
62400 - Buffalo Gap Middle School Wing	11,696,482
62410 - Riverheads Middle School Wing	13,737,758
94000 - Transfers to Other Funds	2,913,596
99999 - Bond Issuance Cost	251,809
Grand Total - School Capital Improvement Fund (44)	32,330,372

FROM: School Debt Fund (45)
 TO: School Debt Fund (45)

92040 - Debt Service - County	732,946
92050 - Debt Service - School	6,983,495
Grand Total - School Debt Service (45)	7,716,441

FROM: Head Start Fund (47)
 TO: Head Start Fund (47)

10000 - Instruction	3,123,586
20000 - Admin/Attend/Health	494,887
30000 - Pupil Transportation	97,497
40000 - Maintenance Services	44,107
Grand Total - Head Start Fund (47)	3,760,077

FROM: Governor's School Fund (48)
 TO: Governor's School Fund (48)

11000 - Instruction	1,855,853
20000 - Health Services	31,982
40000 - Operations/Maintenance	62,200
66000 - Building Improvement	135,000
Grand Total - Governor's School Fund (48)	2,085,035

FROM: County Capital Improvement Fund (70)
 TO: County Capital Improvement Fund (70)

8005 -	Landfill	400,000
8011 -	Infrastructure - Beverley Manor	50,000
8012 -	Infrastructure - Middle River	50,000
8013 -	Infrastructure - North River	50,000
8014 -	Infrastructure - Pastures	50,000
8015 -	Infrastructure - Riverheads	50,000
8016 -	Infrastructure - South River	50,000
8017 -	Infrastructure - Wayne (includes VDOT project)	50,000
8021 -	Matching Grants - Beverley Manor	15,000
8022 -	Matching Grants - Middle River	15,000
8023 -	Matching Grants - North River	15,000
8024 -	Matching Grants - Pastures	15,000
8025 -	Matching Grants - Riverheads	15,000
8026 -	Matching Grants - South River	15,000
8027 -	Matching Grants - Wayne	15,000
8049 -	Electoral Board - Voting Machines	139,000
8053 -	Library - Automation	117,775
8057 -	Fire Apparatus & Equipment	1,470,500
8058 -	Emergency Communications	2,495,500
8060 -	Sheriff/K-9	340,001
8134 -	County School	4,544,094
8135 -	Regional Correction Center	1,544,124
8139 -	Tourist Information Center	10,000
8142 -	Parks & Recreation/Community Center	500,000
8144 -	Information Technology	895,562
8145 -	Economic Development	1,870,624
8146 -	Firing Range	40,000
8147 -	Government Center Expansion	250,000
8148 -	County Courthouse	3,100,000
8149 -	A.C.S.A.Contribution	100,000
8152 -	Fire & Rescue Equipment	200,000
8153 -	Haz Mat Grant	10,000
8155 -	Dupont Settlement Grant	48,000
8161 -	Blue Ridge Community College	137,585
8162 -	Secondary Roads - Revenue Sharing	149,287
8164 -	Storm Water Management	47,229
8165 -	Government Center Security	125,000
8166 -	Vehicle Sinking Fund	972,490
8198 -	Building Sinking Fund	259,373
8199 -	Contingencies	(1,965)
94000 -	Transfers To Other Funds	723,188

Grand Total - Capital Improvement Fund (70) 20,942,367

GRAND TOTAL - APPROPRIATIONS (All Funds) 370,182,680

APPROPRIATIONS

On the motion of _____, seconded by _____, the following Resolution was adopted:

BE IT RESOLVED by the Board of Supervisors of the County of Augusta, Virginia, that the following appropriation be made for the fiscal year **2023-2024** from the funds and for the functions or purposes indicated:

BE IT FURTHER RESOLVED that the Treasurer be, and is hereby authorized to transfer to other funds from the GENERAL OPERATING FUND from time to time as money becomes available, sums equal to, but not in excess of the appropriations made to these funds from GENERAL OPERATING FUND for the period covered by the appropriation.

BE IT STILL RESOLVED that the County Administrator is authorized, pursuant to a resolution adopted by this Board of Supervisors on November, 11, 1959, to pay all normal and routine claims, when presented for which appropriations are hereinafter made, with his own warrant.

GENERAL OPERATING FUND

11010	BOARD OF SUPERVISORS	180,344
12010	COUNTY ADMINISTRATOR	1,126,908
12030	HUMAN RESOURCES	367,813
12040	LEGAL SERVICES	451,018
12090	COMMISSIONER OF REVENUE	1,212,796
12100	REASSESSMENT	579,109
12110	BOARD OF EQUALIZATION	4,300
12130	TREASURER	662,841
12150	FINANCE	511,406
12200	INFORMATION TECHNOLOGY	1,147,978
13010	BOARD OF ELECTIONS	496,416
21010	CIRCUIT COURT	208,355
21020	GENERAL DISTRICT COURT	18,744
21030	MAGISTRATE	4,771
21060	CLERK OF THE CIRCUIT COURT	1,214,214
22010	COMMONWEALTH ATTORNEY	1,698,059
31020	SHERIFF	10,136,525
31040	EMERGENCY COMMUNICATIONS CENTER	2,741,983
32010	FIRE DEPARTMENT	11,122,676
32020	EMERGENCY SERVICES - VOLUNTEERS	1,986,730
32030	FIRE & EMS TRAINING	686,052
33030	J&D COURT	40,075
33040	COURT SERVICES	4,800
33050	JUVENILE & PROBATION	2,928,620
34010	BUILDING INSPECTIONS	516,680
35010	ANIMAL CONTROL	766,187
35050	EMERGENCY MANAGEMENT	107,285
41020	HIGHWAYS & ROADS	20,000
41040	STREET LIGHTS	121,000
42010	SANITATION & WASTE	2,630,274
42020	RECYCLING	176,300

43010	FACILITIES MANAGEMENT	2,225,311
51010	HEALTH DEPARTMENT	719,687
51020	TAX RELIEF FOR THE ELDERLY	360,833
71010	PARKS & REC INCL. NATURAL CHIMNEYS	926,627
73010	LIBRARY	1,776,836
81010	COMMUNITY DEVELOPMENT	1,217,002
81020	TOURISM	469,443
81050	ECONOMIC DEVELOPMENT	338,152
83010	EXTENSION OFFICE	158,418
83050	AGRICULTURAL OUTREACH	6,760
92020	OTHER OPERATIONAL FUNCTIONS	1,525,268
92030	CONTRIBUTIONS	539,014
92040	CONTINGENCIES	55,000
94000	TRANSFERS TO OTHER FUNDS	64,792,117

GRAND TOTAL - GENERAL OPERATING FUND (11) 118,980,727

FROM: Fire Revolving Loan Fund (12)
TO: Fire Revolving Loan Fund (12)

50000 - Disbursement of Loans & Gear Purchases 605,000

Grand Total - Fire Revolving Loan Fund (12) 605,000

FROM: Asset Forfeiture Fund (13)
TO: Asset Forfeiture Fund (13)

31030 - Operations 48,000

Grand Total - Asset Forfeiture Fund (13) 48,000

FROM: Economic Development Fund (14)
TO: Economic Development Fund (14)

53000 - Payments to E.D.A. 802,450

Grand Total - Economic Development Fund (14) 802,450

FROM: Revenue Recovery Fund (15)
TO: Revenue Recovery Fund (15)

32020 - Payments to Agencies 1,121,422

94000 - Transfers to Other Funds 1,280,012

Grand Total - Revenue Recovery Fund (15) 2,401,434

FROM: ARPA Fund (20)
TO: ARPA Fund (20)

12010 Stormwater 453,000

12010 Renovation Project 2,120,338

31020	Sheriff	271,025
32010	Fire Department	103,125
80000	Special Projects	334,651
81020	VTC Funds	60,004
92030	Broadband	3,360,000
		<hr/>

Grand Total - CARES Relief Fund (20) 6,702,143

FROM: Virginia Public Assistance Fund (23)
TO: Virginia Public Assistance Fund (23)

For the operation of the Augusta County Department of Public Welfare, Virginia Public Assistance Fund and to be expended only on order of the Board of Welfare for the functions and objects as outlined in the budget requests as presented to the Board of Supervisors for informative and fiscal purposes only:

53010 -	Administration	12,286,634
53020 -	Public Assistance	3,312,574
		<hr/>

Grand Total - Virginia Public Assistance Fund (23) 15,599,208

FROM: Children's Services Act Fund (24)
TO: Children's Services Act Fund (24)

53060 -	Children's Services Act	5,500,000
		<hr/>

Grand Total - Children's Services Act Fund (24) 5,500,000

FROM: School Operating Fund (41)
TO: School Operating Fund (41)

For the operation of the Public Schools of the School Operating Fund (41) and to be expended only on order of the Augusta County School Board of Augusta County, Virginia, for the functions and objects a contained in their budget requests as presented to the Board of Supervisors for financial and fiscal purposes:

11000 -	Instruction	109,789,740
20000 -	Admin/Attend/Health	5,852,832
30000 -	Pupil Transportation	8,091,268
40000 -	Operation/Maintenance	12,717,694
94000-	School Capital	2,455,500
		<hr/>

Grand Total - School Operating Fund (41) 138,907,034

FROM: School Cafeteria Fund (43)
 TO: School Cafeteria Fund (43)

To be expended on order of the Augusta County School Board for the operation of the School Cafeteria Fund:

50000 - School Food Services	<u>6,484,386</u>
Grand Total - School Cafeteria Fund (43)	6,484,386

FROM: School Capital Improvement Fund (44)
 TO: School Capital Improvement Fund (44)

13800 - Technology	754,763
34000 - Transportation	1,080,000
42000 - Building/Facility Services	765,000
62020- Valley Career & Technical Center	3,260,000
62400 - Buffalo Gap Middle School Wing	17,880,831
62410 - Riverheads Middle School Wing	21,215,397
94000 - Transfers to Other Funds	<u>414,933</u>
Grand Total - School Capital Improvement Fund (44)	45,370,924

FROM: School Debt Fund (45)
 TO: School Debt Fund (45)

92040 - Debt Service - County	732,092
92050 - Debt Service - School	<u>9,978,062</u>
Grand Total - School Debt Service (45)	10,710,154

FROM: Head Start Fund (47)
 TO: Head Start Fund (47)

10000 - Instruction	3,159,514
20000 - Admin/Attend/Health	438,022
30000 - Pupil Transportation	102,674
40000 - Maintenance Services	<u>46,197</u>
Grand Total - Head Start Fund (47)	3,746,407

FROM: Governor's School Fund (48)
 TO: Governor's School Fund (48)

11000 - Instruction	2,003,596
20000 - Health Services	32,838
40000 - Operations/Maintenance	62,200
66000 - Building Improvement	<u>100,000</u>
Grand Total - Governor's School Fund (48)	2,198,634

FROM: County Capital Improvement Fund (70)
 TO: County Capital Improvement Fund (70)

8005 -	Landfill	400,000
8011 -	Infrastructure - Beverley Manor	50,000
8012 -	Infrastructure - Middle River	50,000
8013 -	Infrastructure - North River	50,000
8014 -	Infrastructure - Pastures	50,000
8015 -	Infrastructure - Riverheads	50,000
8016 -	Infrastructure - South River	50,000
8017 -	Infrastructure - Wayne (includes VDOT project)	50,000
8021 -	Matching Grants - Beverley Manor	15,000
8022 -	Matching Grants - Middle River	15,000
8023 -	Matching Grants - North River	15,000
8024 -	Matching Grants - Pastures	15,000
8025 -	Matching Grants - Riverheads	15,000
8026 -	Matching Grants - South River	15,000
8027 -	Matching Grants - Wayne	15,000
8049 -	Electoral Board - Voting Machines	25,000
8053 -	Library - Automation	17,000
8057 -	Fire Apparatus & Equipment	570,500
8058 -	Emergency Communications	495,500
8060 -	Sheriff/K-9	50,000
8134 -	County School	0
8135 -	Regional Correction Center	1,064,124
8139 -	Tourist Information Center	10,000
8142 -	Parks & Recreation/Community Center	100,000
8144 -	Information Technology	245,562
8145 -	Economic Development	200,000
8146 -	Firing Range	40,000
8147 -	Government Center Expansion	0
8148 -	County Courthouse	600,000
8149 -	A.C.S.A.Contribution	100,000
8152 -	Fire & Rescue Equipment	200,000
8153 -	Haz Mat Grant	10,000
8155 -	Dupont Settlement Grant	700,000
8161 -	Blue Ridge Community College	137,585
8162 -	Secondary Roads - Revenue Sharing	1,185,506
8164 -	Storm Water Management	973,554
8165 -	Government Center Security	25,000
8166 -	Vehicle Sinking Fund	275,500
8198 -	Building Sinking Fund	261,460
8199 -	Contingencies	(1,965)
94000 -	Transfers To Other Funds	3,736,851

Grand Total - Capital Improvement Fund (70) 11,876,177

GRAND TOTAL - APPROPRIATIONS (All Funds) 369,932,678



Detailed Budget



Revenue Summary

REVENUE ESTIMATES

		REVISED	ADOPTED
GL NUMBER	DESCRIPTION	FY/2023	FY/2024
		BUDGET	BUDGET
GENERAL OPERATING FUND			
11000-GENERAL PROPERTY TAXES			
011010-0002	DELINQUENT TAXES-REAL ESTATE	(1,100,000)	(717,600)
011010-0005	LAND USE ROLL-BACK TAXES	(216,650)	(216,650)
011010-0011	ATTORNEY'S FEES-DEL.TAXES	(900)	(300)
011010-2022	2022 CURRENT TAXES-R.E.	(24,550,000)	
011010-2023	2023 CURRENT TAXES-R.E.	(23,183,000)	(23,183,000)
011010-2024	2024 CURRENT TAXES-R.E.		(24,383,000)
TOTAL GENERAL PROPERTY TAXES		(49,050,550)	(48,500,550)
011020-DELINQUENT PUBLIC SERVICE R.			
011020-0003	CURRENT TAXES-P.P.-PUB. SERV	(18,088)	(20,435)
011020-2022	2022 R.E.-PUBLIC SERVICE	(1,128,836)	
011020-2023	2023 R.E.-PUBLIC SERVICE	(1,322,938)	(1,288,177)
011020-2024	2024 R.E.-PUBLIC SERVICE		(1,098,000)
TOTAL-PUBLIC SERVICE REAL ESTATE		(2,469,862)	(2,406,612)
11030-PERSONAL PROPERTY			
011030-0001	CURRENT TAXES-PERSONAL PROPE	(20,698,000)	(18,561,057)
011030-0002	DELINQUENT TAXES-PERSONAL PR	(250,000)	(316,500)
011030-0003	MOBILE HOME TAXES	(223,572)	(237,707)
TOTAL PERSONAL PROPERTY		(21,171,572)	(19,115,264)
11040-MACHINERY & TOOLS			
011040-0001	CURRENT TAXES-MACHINERY & TO	(4,611,000)	(4,611,000)
TOTAL MACHINERY & TOOLS		(4,611,000)	(4,611,000)
11060-PENALTIES & INTEREST			
011060-0001	PENALTIES	(509,000)	(509,000)
011060-0002	INTEREST	(600,000)	(545,000)
TOTAL PENALTIES & INTEREST		(1,109,000)	(1,054,000)
TOTAL GENERAL PROPERTY TAXES		(78,411,984)	(75,687,426)
12000-OTHER LOCAL TAXES			
012010-0001	LOCAL SALES & USE TAXES	(9,000,000)	(9,000,000)
012020-0001	CONSUMER UTILITY TAXES	(1,804,000)	(1,818,000)
012030-0001	BUSINESS & PROFESSIONAL LICE	(4,331,000)	(4,730,000)
012030-0007	UTILITY LICENSE TAX	(276,000)	(282,000)
012060-0001	BANK FRANCHISE TAXES	(340,000)	(335,200)
012070-0001	RECORDATION TAXES	(1,150,000)	(1,033,000)
012070-0002	WILLS & ADMINISTRATION TAX	(38,000)	(28,700)
012080-0001	CIGARETTE TAXES	(350,000)	(350,000)
012100-0001	LODGING TAXES	(1,400,000)	(1,100,000)
012110-0001	MEALS TAX	(4,200,000)	(4,000,000)
012190-0001	INTEREST & PENALTY-LOCAL TAX	(62,000)	(78,500)
TOTAL-OTHER LOCAL TAXES		(22,951,000)	(22,755,400)
13000-PERMITS, PRIV. FEES-REG. LICE			
013010-0001	ANIMAL LICENSES	(32,000)	(42,000)
013030-0001	PRIMARY ELECTION REIMB.	(100)	
013030-0004	LAND USE APPLICATION FEES	(38,000)	(31,500)
013030-0005	TRANSFER FEES	(2,100)	(2,200)
013030-0006	CELLULAR TOWER FEES	(10,000)	(10,000)
013030-0007	ZONING & SUBDIVISION PERMITS	(30,000)	(28,800)
013030-0008	BUILDING PERMITS	(280,000)	(190,100)

REVENUE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2023	FY/2024
		BUDGET	BUDGET
013030-0009	TEMP.CERTIFICATES OF OCCUPAN	(900)	(500)
013030-0010	ELECTRICAL PERMITS	(120,000)	(78,900)
013030-0011	EROSION & SEDIMENT FEES (BLD	(48,000)	(48,000)
013030-0012	PLUMBING PERMITS	(58,000)	(42,000)
013030-0013	REINSPECTION FEES	(1,500)	(500)
013030-0014	MECHANICAL PERMITS	(75,000)	(53,500)
013030-0015	PRECIOUS METAL PERMITS	(800)	(800)
013030-0016	DANCE HALL PERMITS	(200)	(200)
013030-0017	STORMWATER FEE-LOCAL	(68,300)	(61,700)
013030-0018	EMERGENCY FALSE ALARM FEES	(7,000)	(7,000)
013030-0019	AGRICULTURAL STRUCTURAL PERM	(800)	(700)
013030-0020	MECHANIC'S LIEN FEE	(500)	(500)
013030-0021	SOLAR FEES		(10,000)
013030-0032	SPEC. USE PERMITS & VAR. FEE	(30,000)	(20,000)
013030-0034	ZONING APPLICATION FEES	(8,000)	(7,200)
013030-0035	AMUSEMENT DEVICE PERMITS	(300)	(300)
013030-0036	EROSION & SEDIMENT CONTROL F	(6,000)	(6,000)
013030-0037	SITE PLAN FEES	(12,000)	(8,500)
013030-0038	SANITATION FEES	(85,000)	(27,000)
013030-0039	ADMINISTRATIVE PERMITS	(11,000)	(5,800)
TOTAL-PERMITS,PRIV. FEES-REG. LIC		(925,500)	(683,700)
14000-FINES & FORFEITURES			
014010-0001	COUNTY FINES & FORFEITURES	(250,000)	(235,000)
014010-0003	VEHICLE VIOLATIONS	(150)	(150)
014010-0004	DOG VIOLATION FINES	(15,000)	(15,000)
TOTAL-FINES & FORFEITURES		(265,150)	(250,150)
15000-REV. USE OF MONEY & PROPERTY			
015010-0001	INTEREST ON BANK DEPOSITS	(2,200,000)	(1,200,000)
015020-0001	RENTAL ON GENERAL PROPERTY	(324,130)	(324,130)
015020-0006	SALE OF MATERIALS & SUPPLIES	(2,000)	(2,800)
015020-0007	SALE OF SALVAGE & SURPLUS	(3,000)	(3,000)
015020-0008	SALE OF RECYCLABLE MATERIALS	(30,000)	(7,600)
015020-0009	SALE OF MATERIALS & SUPPLIES	(35,000)	(41,000)
015020-0011	BERRY FARM/MILL PLACE OPERAT	(4,000)	(4,000)
TOTAL-REV. USE OF MONEY & PROPERT		(2,598,130)	(1,582,530)
16000-CHARGES FOR SERVICES			
016010-0002	EXCESS FEES-CLK.OF CIRCUIT C	(25,250)	(25,250)
016010-0003	SHERIFF'S FEES	(3,609)	(3,609)
016010-0004	CRIMINAL RECORDS CHECK-SHERI	(2,000)	(2,400)
016010-0005	COURTHOUSE FEES	(52,000)	(55,800)
016010-0006	TREASURER'S COLLECTIONS FEES	(87,000)	(87,000)
016010-0007	CONCEALED WEAPONS PERMITS	(42,800)	(42,500)
016010-0008	COURTHOUSE SECURITY FEES	(150,000)	(135,000)
016010-0009	TREASURER'S ADMINISTRATIVE F	(5,600)	(5,600)
016010-0010	E-SUMMONS FEES	(23,000)	(31,400)
016020-0001	COMMONWEALTH ATTORNEY FEES	(8,200)	(8,600)
016050-0002	MISCELLANEOUS JAIL FEES	(30,000)	(30,200)
016080-0001	LANDFILL TIPPING FEES	(1,881,000)	(1,593,600)
016130-0001	CAMPING FEES	(270,000)	(290,000)

REVENUE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2023	FY/2024
		BUDGET	BUDGET
016130-0003	EVENT FEES	(6,000)	(8,000)
016130-0004	RENTAL FEES	(16,000)	(18,500)
016130-0005	FIREWOOD/SALES ITEMS	(27,000)	(30,000)
016130-0006	RECREATION FEES	(115,000)	(85,000)
016130-0010	POOL FEES	(36,300)	(32,000)
016150-0001	LIBRARY FINES & FEES	(1,000)	(500)
016150-0002	LIBRARY COLLECTION FEES	(100)	(100)
TOTAL-CHARGES FOR SERVICES		(2,781,859)	(2,485,059)
18000-MISCELLANEOUS			
018990-0006	MISCELLANEOUS	(5,000)	(5,000)
018990-0007	OPIOID SETTLEMENT FUNDS	(214,310)	(35,684)
TOTAL-MISCELLANEOUS		(219,310)	(40,684)
19000-RECOVERED COSTS			
019120-0003	MRRJA RECOVERED COSTS	(42,744)	
019120-0004	LIBRARY E-RATE REIMBURSEMENT	(20,292)	
019120-0005	OTHER RECOVERED COSTS	(47,100)	(47,800)
019120-0006	ANIMAL CONTROL RESTITUTION P	(8,000)	(600)
019330-0001	REIMB.-J & D COURT COST	(8,429)	(8,000)
TOTAL-RECOVERED COSTS		(126,565)	(56,400)
22000-REVENUE FROM THE COMMONWEALTH			
022010-0003	MOTOR VEHICLE CARRIER TAXES	(58,025)	(78,100)
022010-0005	MOBILE HOME TITLING TAXES	(211,000)	(159,400)
022010-0006	TIMBER SALES-STATE	(468)	(1,800)
022010-0008	MOTOR VEHICLE LEASING TAXES	(110,000)	(86,200)
022010-0011	PERSONAL PROPERTY REIMB.	(4,296,000)	(4,296,000)
022010-0012	STATE COMMUNICATIONS TAXES	(1,740,190)	(1,740,190)
022010-0013	MOPED SALES TAX	(30,000)	(34,900)
022010-0014	GAMING REVENUES		
022010-0015	PEER TO PEER VEHICLE SHARING	(1,515)	(1,100)
TOTAL-REVENUE FROM THE COMMONWEALTH		(6,447,198)	(6,397,690)
23000-REVENUE FROM THE COMMONWEALTH			
023000-0001	CLERK OF CIRCUIT COURT EXPEN	(482,772)	(506,911)
023000-0002	CIR. CT. STENOGRAPHER REIMBU	(91,350)	(83,500)
023010-0001	COMMONWEALTH ATTORNEY EXPENS	(816,414)	(857,235)
023010-0002	VICTIM-WITNESS GRANT	(33,208)	(33,208)
023020-0001	SHERIFF'S DEPT. EXPENSES	(3,244,016)	(3,406,217)
023030-0001	COMM. OF REVENUE EXPENSES	(252,975)	(265,624)
023040-0001	TREASURERS EXPENSES	(187,955)	(197,353)
023060-0001	REGISTRAR/ELECTORAL BD. EXPE	(101,691)	(101,691)
TOTAL-REVENUE FROM THE COMMONWEALTH		(5,210,381)	(5,451,739)
24000-REVENUE FROM THE COMMONWEALTH			
024040-0002	WIRELESS E-911 PSAP FUNDING	(273,483)	(273,483)
024040-0007	LITTER CONTROL GRANTS	(20,550)	(20,000)
024040-0009	LIBRARY AID	(210,227)	(211,050)
024040-0010	PERFORMING ARTS-GRANT	(4,500)	(4,500)
024040-0012	SPAY/NEUTER REIMB & DMV PLAT	(2,000)	(2,000)
024040-0014	TECHNOLOGY TRUST FUND	(40,000)	(40,000)

REVENUE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2023	FY/2024
		BUDGET	BUDGET
024040-0015	GRANT-RESTORATION OF RECORDS	(48,682)	(47,687)
024040-0017	FOREST SUSTAINABILITY FUND	(24,164)	(24,164)
024040-0018	SRO SALARY GRANT	(90,000)	(797,171)
024050-0006	DEPT BEH HLTH & DEV VCSB-TDO	(28,000)	
TOTAL-REVENUE FROM THE COMMONWEALTH		(741,606)	(1,420,055)
33000-REVENUE FROM THE FEDERAL GOVT			
033010-0001	GROUND TRANSPORTATION GRANT	(37,000)	(37,000)
033010-0003	JUSTICE ASSISTANCE GRANTS (J	(15,958)	
033010-0006	PAYMENT IN LIEU OF TAXES	(577,915)	(580,578)
033010-0008	VICTIM-WITNESS GRANT	(77,485)	(69,736)
033010-0009	EMERGENCY MGMT. PERF GRANT ((14,882)	(14,882)
033010-0011	SANE GRANT	(15,243)	(15,243)
033010-0012	DOMESTIC VIOLENCE GRANT	(31,020)	(31,020)
033010-0015	BULLET PROOF VEST GRANT	(8,012)	
033010-0018	ACSO CESF COVID GRANT CFDA 1	(629)	
033010-0026	OPIOD & SUBSTANCE ABUSE GRAN	(118,000)	(30,000)
REVENUE FROM THE FEDERAL GOVT		(896,144)	(778,459)
41000-NON-REVENUE RECEIPTS			
041050-0015	TRANSFER FROM REVENUE RECOVER	(1,307,698)	(1,280,012)
041050-0070	TRANSFER FROM CO. CAP. IMPR	(63,681)	(111,423)
TOTAL- NON-REVENUE RECEIPTS		(1,371,379)	(1,391,435)
TOTAL FOR GENERAL FUND		(122,946,206)	(118,980,727)
FIRE REVOLVING LOAN FUND			
051000-0001	FIREMAN'S INSURANCE FUND	(307,267)	(322,630)
051000-0002	REPAYMENT OF LOANS	(105,636)	(105,636)
TOTAL FOR FIRE REVOLVING LOAN FUND		(412,903)	(428,266)
ASSET FORFEITURE FUND			
015010-0001	INTEREST ON BANK DEPOSITS	(2,266)	(1,500)
041000-0001	SEIZED FUNDS-LOCAL	(22,000)	(800)
041000-0002	SEIZED FUNDS-STATE	(30,000)	(10,000)
041000-0003	SEIZED FUNDS-FEDERAL		
TOTAL FOR ASSET FORFEITURE FUND		(54,266)	(12,300)
ECONOMIC DEVELOPMENT FUND			
014000-0002	GRANTS - COUNTY	(830,000)	(800,000)
041000-0002	LOCAL FUNDS - COUNTY JV FROM	(2,450)	(2,450)
TOTAL FOR ECONOMIC DEVELOPMENT FUND		(832,450)	(802,450)
REVENUE RECOVERY FUND			
015010-0001	INTEREST ON BANK DEPOSITS	(19,800)	(3,600)
018990-0001	REVENUE RECOVERY RECEIPTS	(1,967,000)	(1,915,000)
041050-0011	TRANSFER FROM GENERAL FUND	(160,000)	(160,000)
TOTAL FOR REVENUE RECOVERY FUND		(2,146,800)	(2,078,600)
ARPA FUND			
015010-0001	INTEREST ON BANK DEPOSITS	(392,918)	
033010-0006	AMERICAN RESCUE PLAN ACT (AR	(7,338,128)	

REVENUE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED FY/2023 BUDGET	ADOPTED FY/2024 BUDGET
033010-0008	VTC ARPA FUNDS (CFDA 21.027)	(39,073)	(35,927)
033010-0009	LATCF REVENUE SHARING COUNTY	(325,624)	
TOTAL FOR ARPA FUND		(8,095,743)	(35,927)
VIRGINIA PUBLIC ASSISTANCE			
24000-FROM STATE FUNDS			
024010-0002	PUBLIC ASSISTANCE	(2,805,045)	(3,197,964)
024010-0007	ADMINISTRATIVE REIMBURSEMENT	(10,108,684)	(10,849,245)
TOTAL-FROM STATE FUNDS		(12,913,729)	(14,047,209)
41000-NON-REVENUE RECEIPTS			
041050-0011	TRANSFERS FROM GENERAL FUND	(1,506,036)	(1,276,340)
041050-0070	TRANSFERS FROM CAPITAL IMPR.		(275,659)
TOTAL-NON-REVENUE RECEIPTS		(1,506,036)	(1,551,999)
TOTAL FOR VIRGINIA PUBLIC ASSISTANCE FUND		(14,419,765)	(15,599,208)
COMPREHENSIVE SERVICES ACT			
24000-FROM STATE FUNDS			
024010-0009	COMPREHENSIVE SERVICES ACT	(3,328,536)	(3,540,000)
TOTAL FROM STATE FUNDS		(3,328,536)	(3,540,000)
41000-TRANSFERS FROM OTHER FUNDS			
041050-0011	TRANSFERS FROM GENERAL FUND	(1,860,488)	(1,550,000)
041050-0070	TRANSFERS FROM CAPITAL IMPRO		(410,000)
TOTAL- TRANSFERS FROM OTHER FUND		(1,860,488)	(1,960,000)
TOTAL FOR COMPREHENSIVE SERVICES ACT FUND		(5,189,024)	(5,500,000)
SCHOOL OPERATING FUND			
15000-FROM USE OF MONEY			
015020-0001	RENTS	(10,000)	(10,000)
TOTAL FROM USE OF MONEY		(10,000)	(10,000)
16120-CHARGES FOR EDUCATION			
016120-0001	TUITION-DAY SCHOOL	(93,052)	(90,052)
016120-0003	TEXTBOOK RESALE & FINES	(500)	(1,000)
016120-0004	TECHNOLOGY FEES & FINES	(210,000)	(210,000)
016120-0005	TRANSPORTATION OF PUPILS	(500)	(500)
016120-0006	TUITION-ADULT	(212,394)	(212,394)
CHARGES FOR EDUCATION		(516,446)	(513,946)
18000-OTHER REBATES & REFUNDS			
018030-0003	OTHER REBATES & REFUNDS	(170,033)	(120,763)
018990-0003	DONATIONS & SPECIAL GIFTS	(10,260)	(4,000)
018990-0005	SALE OF SUPPLIES	(105,418)	(105,418)
018990-0009	SALE OF OTHER EQUIPMENT	(7,500)	(5,000)
018990-0010	INSURANCE ADJUSTMENTS	(500)	(5,000)
018990-0012	LOCAL, OTHER FUNDS	(2,000)	(500)
TOTAL- OTHER REBATES & REFUNDS		(295,711)	(240,681)
19010-TUITION & OTHER RECOVERED			
019010-0002	PAYMENTS, OTHER DIVISIONS	(141,931)	(81,500)
019010-0005	SCHOOL-BASED MEDICAL REIMBUR	(90,000)	(90,000)

REVENUE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2023	FY/2024
		BUDGET	BUDGET
019010-0011	E-RATE	(333,000)	(335,000)
019010-0100	BENEFITS-OTHER STATE AGENCIE	(593,400)	(616,500)
TOTAL-TUITION & OTHER RECOVERED		(1,158,331)	(1,123,000)
24000-FROM STATE FUNDS			
024020-0001	SALES TAX RECEIPTS	(15,723,341)	(16,195,041)
024020-0002	BASIC AID ENTITLEMENT	(32,385,880)	(32,372,404)
024020-0003	GED / ISAEP FUNDING	(16,405)	(16,405)
024020-0004	REMEDIAL SUMMER	(133,569)	(133,569)
024020-0005	REGULAR FOSTER CHILDREN	(470,820)	(179,087)
024020-0007	EDUCATION OF THE GIFTED	(336,681)	(335,106)
024020-0008	REMEDIAL EDUCATION	(883,788)	(885,638)
024020-0011	COMPENSATION SUPPLEMENT	(1,995,253)	(4,471,938)
024020-0012	SPECIAL EDUCATION SOQ	(2,771,607)	(2,764,628)
024020-0014	TEXTBOOK PAYMENTS	(795,890)	(792,168)
024020-0017	VOCATIONAL EDUCATION SOQ	(1,436,907)	(1,430,186)
024020-0021	SOCIAL SECURITY INSTRUCTIONA	(1,917,880)	(1,914,894)
024020-0023	TEACHER RETIREMENT INSTRUCI	(4,467,037)	(4,464,096)
024020-0028	EARLY READING INTERVENTION	(415,652)	(424,993)
024020-0041	GROUP LIFE INSURANCE INSTRUC	(138,280)	(137,633)
024020-0046	HOMEBOUND	(17,571)	(17,747)
024020-0048	REGIONAL TUITION PROGRAMS	(1,544,146)	(1,617,814)
024020-0052	CAREER/TECH ED EQUIP	(20,356)	(20,356)
024020-0053	CAREER/TECH ED, OCCUPATIONAL	(102,963)	(102,963)
024020-0059	SPECIAL EDUCATION FOSTER CHI	(86,298)	(85,978)
024020-0062	VOC EDUCATION ADULT-REGIONAL	(109,456)	(109,456)
024020-0065	AT RISK	(1,785,086)	(1,797,067)
024020-0070	CAREER/TECH ED EQUIP, REGION	(23,633)	(23,633)
024020-0073	NATIONAL BD CERTIFIED TEACHE	(12,500)	(12,500)
024020-0075	PRIMARY CLASS SIZE	(1,262,742)	(1,292,146)
024020-0076	TECHNOLOGY	(518,000)	(518,000)
024020-0077	SECURITY EQUIPMENT GRANT	(115,322)	(60,000)
024020-0081	AT RISK FOUR-YEAR OLDS	(1,305,885)	(1,128,284)
024020-0082	VOC ED OCCUPATIONAL PREP-REG	(100,653)	(100,653)
024020-0086	INFRASTRUCTURE/OPERATION PER	(2,441,284)	(2,471,500)
024020-0091	CLINICAL FACULTY & MENTOR TE	(2,792)	(2,792)
024020-0111	BONUS-RETENTION		(384,468)
024030-0007	CTE-JOBS FOR VIRGINIA GRADUA	(26,000)	
024030-0009	ENGLISH AS SECOND LANGUAGE	(242,514)	(304,331)
024040-0005	SOL ALGEBRA READINESS	(111,393)	(111,398)
024040-0045	PROJECT GRADUATION	(10,663)	(10,663)
024040-0050	ITCV GRANT	(194,124)	(194,124)
024040-0067	CAREER SWITCHER MENTORING GR	(1,675)	(1,675)
024080-0014	CTE REGL CTR WORKFORCE EXPAN	(60,000)	(60,000)
024080-0089	VPI - AT RISK 3 YR OLDS	(313,412)	
024080-0091	VPI - TEACHER/STUDENT RATIO	(88,800)	
024080-0092	VPI - FLEXIBLE SPENDING	(31,341)	
024080-0093	GROCERY TAX HOLD HARMLESS	(833,912)	(2,060,347)
024080-0095	REBENCHMARKING HOLD HARMLESS	(930,462)	(928,393)
024080-0096	EARLY READING SPEC INITIATIV	(48,325)	(50,736)
024080-0097	DCJS DIGITAL MAPPING GRANT	(63,000)	
TOTAL-FROM STATE FUNDS		(76,293,298)	(79,984,810)

REVENUE ESTIMATES

		REVISED	ADOPTED
GL NUMBER	DESCRIPTION	FY/2023	FY/2024
		BUDGET	BUDGET
33000-FROM FEDERAL FUNDS			
033020-0665	FEDERAL LAND USE (FOREST RES	(152,000)	(152,000)
033020-4010	TITLE I GRANTS TO LEAs	(1,345,000)	(1,412,250)
033020-4024	TITLE IV PART A ESSA	(76,450)	(77,000)
033020-4027	SPECIAL EDUCATION, FLOW-THRO	(2,319,600)	(2,435,580)
033020-4029	SPECIAL EDUC, FLOWTHROUGH, A	(383,981)	
033020-4048	VOC ED - FEDERAL (PERKINS)	(164,767)	(164,767)
033020-4173	SPECIAL EDUCATION, PRE-SCHOO	(69,132)	(68,000)
033020-4174	SPECIAL EDUC, PRESCHOOL, ARP	(5,977)	
033020-4181	ITCV, FEDERAL	(74,462)	(74,462)
033020-4354	SCHOOL-BASED HLTH WORKFORCE	(76,523)	
033020-4365	TITLE III-PART A	(23,050)	(24,697)
033020-4367	ESEA, TITLE II PART A	(287,694)	(280,975)
033020-4427	CARES ACT FUNDS (ESSER II)	(73,121)	
033020-4428	ARPA ESSER III	(2,435,000)	(2,455,500)
033020-4429	ARP HOMELESS II - CHILDREN/Y	(7,100)	(21,500)
033020-4430	ARP ESSER III - SET ASIDE	(340,000)	(839,361)
033020-4432	ESSER-POSTSEC SPED SUPRT-84.	(10,216)	
033020-4433	ARPA PANDEMIC BONUS #21.027	(1,016,442)	
	TOTAL-FROM FEDERAL FUNDS	(8,860,515)	(8,006,092)
41000-NON-REVENUE RECEIPTS			
041050-0011	TRANSFERS FROM GENERAL FUND	(47,743,342)	(49,028,505)
	TOTAL-NON-REVENUE RECEIPTS	(47,743,342)	(49,028,505)
	TOTAL FOR SCHOOL OPERATING FUND	(134,877,643)	(138,907,034)
SCHOOL CAFETERIA FUND			
10000-FROM LOCAL FUNDS			
015010-0001	INTEREST ON BANK DEPOSITS	(115,000)	(100,000)
	TOTAL-FROM LOCAL FUNDS	(115,000)	(100,000)
16120-CHARGES FOR EDUCATION			
016120-0041	STUDENT LUNCHES	(565,000)	(600,000)
016120-0042	STUDENT BREAKFASTS	(100)	(100)
016120-0043	ADULT LUNCHES	(50,000)	(45,000)
016120-0045	A LA CARTE	(302,000)	(300,000)
016120-0046	OTHER REVENUES - REBATES		(7,000)
016120-0047	OTHER REVENUES - CATERING	(8,000)	(7,000)
016120-0048	OTHER REVENUES - VENDING	(100)	(100)
016120-0049	OTHER REVENUES - MISCELLANEO	(5,000)	(5,000)
	TOTAL- CHARGES FOR EDUCATION	(930,200)	(964,200)
24000-FROM STATE FUNDS			
024020-0015	REIMB, STATE FOOD PROGRAM	(50,000)	(50,000)
024030-0047	SCHOOL BREAKFAST-STATE	(50,000)	(50,000)
	TOTAL- FROM STATE FUNDS	(100,000)	(100,000)
33000-FROM FEDERAL FUNDS			
033020-0553	REIMB.-FEDERAL SCHOOL BREAKF	(1,150,000)	(1,200,000)
033020-0555	REIMB.-FEDERAL SCHOOL LUNCH	(2,125,453)	(2,000,000)
033020-0649	SNP P-EBT ADMIN FUNDING GRAN	(3,135)	

REVENUE ESTIMATES

		REVISED	ADOPTED
GL NUMBER	DESCRIPTION	FY/2023	FY/2024
		BUDGET	BUDGET
TOTAL-FROM FEDERAL FUNDS		(3,278,588)	(3,200,000)
TOTAL FOR SCHOOL CAFETERIA FUND		(4,423,788)	(4,364,200)
SCHOOL CAPITAL IMPROVEMENT			
10000-LOCAL FUNDS			
015010-0003	INTEREST INCOME-SNAP	(335,600)	(500,000)
TOTAL-FROM LOCAL FUNDS		(335,600)	(500,000)
18000-MISCELLANEOUS REVENUE			
018990-0012	LOCAL - OTHER FUNDS	(463,449)	(13,965)
018990-0013	EDUCATIONAL BROADBAND LEASE	(17,109)	(17,625)
TOTAL-MISCELLANEOUS REVENUE		(480,558)	(31,590)
19010-E-RATE, CAPITAL ACCOUNT			
019010-0011	E-RATE, CAPITAL ACCOUNT	(46,743)	(160,000)
019010-0020	OTHER PAYMENTS FROM CITY/COU	(64,974)	
TOTAL- E-RATE, CAPITAL ACCOUNT		(111,717)	(160,000)
24000-FROM STATE FUNDS			
024090-0001	SCHOOL CONSTRUCTION GRANTS	(3,328,529)	
TOTAL- FROM STATE FUNDS		(3,328,529)	
30000-FEDERAL FUNDS			
033020-4428	ARPA ESSER III	(2,000,000)	
TOTAL FROM FEDERAL FUNDS		(2,000,000)	
41000-NON-REVENUE RECEIPTS			
041040-0010	VPSA BONDS UNSUBSIDIZED	(66,183,927)	
TOTAL VPSA BONDS		(66,183,927)	
41050-TRANSFERS FROM OTHER FUNDS			
041050-0011	TRANSFER FROM THE GENERAL FU	(1,080,000)	(1,080,000)
041050-0041	TRANSFER FROM SCHOOL OPERATI	(819,121)	(2,455,500)
TOTAL TRANSFERS FROM OTHER FUNDS		(1,899,121)	(3,535,500)
TOTAL- NON-REVENUE RECEIPTS		(68,083,048)	(3,535,500)
TOTAL FOR SCHOLL CAPITAL IMPROVEMENT FUND		(74,339,452)	(4,227,090)
DEBT FUND			
16190-LOCAL RECEIPTS			
016190-0001	GREENVILLE SEWER CHARGES-ACS	(16,119)	(37,489)
TOTAL LOCAL RECEIPTS		(16,119)	(37,489)
41000-NON-REVENUE RECEIPTS			
041050-0011	TRANSFERS FROM GENERAL FUND	(4,127,219)	(7,317,963)
041050-0044	TRANSFERS FROM SCHOOL CAPITA	(2,913,596)	(414,933)
041050-0070	TRANSFERS FROM CO. CAP. IMPR	(659,507)	(2,939,769)
TOTAL-NON-REVENUE RECEIPTS		(7,700,322)	(10,672,665)
TOTAL FOR DEBT FUND		(7,716,441)	(10,710,154)
HEAD START FUND			
10000-FROM LOCAL FUNDS			
018990-0001	CAPSAW GRANT	(60,000)	(60,000)
018990-0009	SALE OF OTHER EQUIP - HEAD S	(2,619)	
TOTAL-FROM LOCAL FUNDS		(62,619)	(60,000)
33000-FEDERAL FUNDS			
033020-0099	HEAD START FEDERAL REVENUE	(3,698,277)	(3,686,407)
TOTAL-FEDERAL FUNDS		(3,698,277)	(3,686,407)
TOTAL FOR HEAD START FUND		(3,760,896)	(3,746,407)

REVENUE ESTIMATES

		REVISED	ADOPTED
GL NUMBER	DESCRIPTION	FY/2023	FY/2024
		BUDGET	BUDGET
GOVERNOR'S SCHOOL FUND			
16000-FROM LOCAL FUNDS			
016120-0002	SPECIAL FEES FROM STUDENTS	(132,000)	(130,000)
TOTAL-FROM LOCAL FUNDS		(132,000)	(130,000)
18000-MISCELLANEOUS REVENUE			
018030-0003	OTHER REBATES & REFUNDS, GOV	(13,540)	(2,800)
018990-0003	DONATIONS & SPECIAL GIFTS	(136)	
TOTAL-MISCELLANEOUS REVENUE		(13,676)	(2,800)
19000-RECOVERED COSTS			
019010-0001	TUITION FROM OTHER DIVISIONS	(1,114,445)	(1,183,115)
TOTAL-RECOVERED COSTS		(1,114,445)	(1,183,115)
24000-FROM STATE FUNDS			
024020-0029	GOVERNOR'S SCH.-REGIONAL	(782,195)	(856,719)
024020-0076	TECHNOLOGY	(26,000)	(26,000)
TOTAL-FROM STATE FUNDS		(808,195)	(882,719)
33000-FEDERAL FUNDS			
033020-4433	ARPA PANDEMIC BONUS #21.027	(17,224)	
TOTAL-FROM FEDERAL FUNDS		(17,224)	
TOTAL FOR GOVERNOR'S SCHOOL FUND		(2,085,540)	(2,198,634)
COUNTY CAPITAL IMPROVEMENT			
15000-REV. FROM USE OF MONEY &			
015010-0002	INTEREST INCOME-CRESCENT LOA	(3,306)	
015020-0007	SALE OF SALVAGE & SURPLUS	(6,990)	(5,000)
TOTAL-REV. FROM USE OF MONEY &		(10,296)	(5,000)
18000-MISCELLANEOUS			
018030-0003	EXPENDITURE REFUNDS	(1)	
018990-0003	MISC-INFRASTRUCTURE ACCT REC	(2,913)	
018990-0009	INSURANCE PROCEEDS		(30,000)
TOTAL MISCELLANEOUS		(2,914)	(30,000)
19000-RECOVERED COSTS			
019020-0001	RECOVERED COSTS	(60,000)	
019020-0004	LOCAL CONTRIBUTIONS-FIRING R	(40,000)	(40,000)
019120-0004	LIBRARY E-RATE REIMBURSEMENT		(17,000)
TOTAL RECOVERED COSTS		(100,000)	(57,000)
24000-FROM THE COMMONWEALTH			
024030-0003	COMMONWEALTH OF VA-VDOT	(149,287)	(1,185,506)
024040-0005	HAZARDOUS MATERIALS GRANT	(10,000)	(10,000)
024040-0010	BROADBAND GRANT-DHCD	(707,318)	
024040-0011	DUPONT SETTLEMENT GRANT	(48,000)	(700,000)
024040-0013	DEQ-SLAF GRANT		(926,325)
TOTAL- FROM THE COMMONWEALTH		(914,605)	(2,821,831)
41000-NON-REVENUE RECEIPTS			
041020-0001	SALE OF LAND	(900,000)	
041020-0098	SALE OF ASSET-MRRJ CAPACITY	(846,186)	(846,186)
041050-0011	TRANSFERS FROM GENERAL FUND	(18,123,270)	(4,379,309)
TOTAL-NON-REVENUE RECEIPTS		(19,869,456)	(5,225,495)
TOTAL FOR COUNTY CAPITAL IMPROVEMENT FUND		(20,897,271)	(8,139,326)
TOTAL FOR ALL FUNDS		(402,198,188)	(315,730,323)



Expenditure Summary

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED FY/2023 BUDGET	ADOPTED FY/2024 BUDGET
GENERAL OPERATING FUND			
11010-BOARD OF SUPERVISORS			
011010-1600	COMPENSATION OF MEMBERS	75,744	75,744
011010-2100	EMPLOYERS SHARE-FICA	5,501	5,794
011010-2300	EMPLOYERS SHARE-HOSPITALIZAT	17,282	16,416
011010-3120	CONTRACTUAL-STATE ASSEMBLY	28,500	29,500
011010-3125	CENSUS, SURVEYS, REPORTS	36,945	39,310
011010-5203	TELEPHONE SERVICES	2,880	2,880
011010-5501	TRAVEL EXPENSES	9,000	10,700
011010-6001	OFFICE SUPPLIES	58	
TOTAL-BOARD OF SUPERVISORS		175,910	180,344
12010-COUNTY ADMINISTRATOR			
012010-1100	SALARIES & WAGES	672,640	692,211
012010-1300	SALARIES & WAGES/PART-TIME	10,000	10,000
012010-2100	EMPLOYERS SHARE-FICA	47,958	53,719
012010-2210	EMPLOYERS SHARE-RETIREMENT	68,293	69,219
012010-2300	EMPLOYERS SHARE-HOSPITALIZAT	56,498	49,248
012010-2400	EMPLOYERS SHARE-GROUP LIFE I	8,808	8,927
012010-2500	EMPLOYERS SHARE-VRS HYBRID S	404	409
012010-2700	WORKERS COMPENSATION INS.	414	455
012010-3121	AUDITING-CONTRACTUAL	68,215	69,480
012010-3124	COST ALLOCATION PLAN	4,000	4,000
012010-3600	ADVERTISING	7,000	7,000
012010-3700	MARKETING & COMMUNICATIONS	88,000	108,000
012010-5201	POSTAL SERVICES	700	700
012010-5203	TELEPHONE SERVICES	5,040	5,040
012010-5305	MOTOR VEHICLE INSURANCE	1,200	1,200
012010-5307	LIABILITY INS.-PUBLIC OFFICI	3,700	3,700
012010-5501	TRAVEL EXPENSES	8,500	8,500
012010-5801	DUES & SUBSCRIPTIONS	23,500	23,500
012010-6001	OFFICE SUPPLIES	9,100	8,600
012010-6008	MOTOR VEHICLE FUEL	2,000	2,000
012010-6009	MOTOR VEHICLE MAINT. & SUPPL	500	1,000
012010-8002	FURNITURE & FIXTURES	9,700	
TOTAL COUNTY ADMINISTRATOR		1,096,170	1,126,908
12030-HUMAN RESOURCES			
012030-1100	SALARIES & WAGES	228,733	252,717
012030-1300	SALARIES & WAGES/PART-TIME	6,900	
012030-2100	EMPLOYERS SHARE-FICA	17,048	19,333
012030-2210	EMPLOYERS SHARE-RETIREMENT	23,570	26,257

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2023	FY/2024
		BUDGET	BUDGET
012030-2300	EMPLOYERS SHARE-HOSPITALIZAT	27,163	28,728
012030-2400	GROUP LIFE INSURANCE	3,040	3,386
012030-2500	EMPLOYERS SHARE-VRS HYBRID S	211	318
012030-2700	WORKERS COMPENSATION INS.	142	156
012030-3103	COBRA FEES	1,185	2,705
012030-3323	BACKGROUND CHECKS	1,000	1,000
012030-3600	ADVERTISING	1,350	1,000
012030-5201	POSTAGE SERVICES	700	700
012030-5203	TELEPHONE SERVICES	1,189	1,189
012030-5501	TRAVEL EXPENSES	500	1,000
012030-5504	IN-SERVICE TRAINING & EDUCAT	21,000	21,000
012030-5506	EMPLOYEE RECOGNITION & AWARD	1,000	800
012030-5801	DUES & SUBSCRIPTIONS	299	299
012030-6001	OFFICE SUPPLIES	3,000	3,000
012030-8001	EQUIPMENT		1,725
012030-8002	FURNITURE & FIXTURES		2,500
TOTAL HUMAN RESOURCES		338,030	367,813
12040-COUNTY ATTORNEY			
012040-1100	SALARIES & WAGES	305,103	305,445
012040-1300	SALARIES & WAGES/PART-TIME	3,000	
012040-2100	EMPLOYERS SHARE-FICA	22,187	23,367
012040-2210	EMPLOYERS SHARE-RETIREMENT	31,855	31,736
012040-2300	EMPLOYERS SHARE-HOSPITALIZAT	28,535	24,624
012040-2400	EMPLOYERS SHARE-GROUP LIFE I	4,108	4,093
012040-2700	WORKERS COMPENSATION INS.	194	213
012040-3120	CONTRACT SERVICES	40,000	40,000
012040-5201	POSTAGE	330	350
012040-5203	TELEPHONE SERVICES	2,000	2,110
012040-5501	TRAVEL EXPENSES/EDUCATION	4,500	4,940
012040-5801	DUES & SUBSCRIPTIONS	3,520	3,340
012040-6001	OFFICE SUPPLIES	2,750	2,800
012040-6004	LAW BOOKS	8,000	8,000
012040-8001	FURNITURE & FIXTURES	1,000	
TOTAL COUNTY ATTORNEY		457,082	451,018
12090-COMMISSIONER OF THE REVENUE			
012090-1100	SALARIES & WAGES	760,630	782,152
012090-2100	EMPLOYERS SHARE-FICA	56,572	59,835
012090-2210	EMPLOYERS SHARE-RETIREMENT	79,246	81,265
012090-2300	EMPLOYERS SHARE-HOSPITALIZAT	100,386	98,496
012090-2400	EMPLOYERS SHARE-GROUP LIFE I	10,221	10,481

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2023	FY/2024
		BUDGET	BUDGET
012090-2500	EMPLOYERS SHARE-VRS HYBRID S	1,256	1,292
012090-2700	WORKERS COMPENSATION INS.	1,916	2,108
012090-3320	MAINTENANCE SERVICE CONTRACT	695	695
012090-3501	CONTRACTUAL ASSESSMENTS-NADA	15,000	15,000
012090-3600	ADVERTISING	500	500
012090-4100	DATA PROCESSING SERVICES	78,542	87,132
012090-5201	POSTAL SERVICES	39,754	40,000
012090-5203	TELEPHONE SERVICES	3,246	3,100
012090-5305	MOTOR VEHICLE INSURANCE	1,112	1,200
012090-5501	TRAVEL EXPENSES	8,720	7,720
012090-5801	DUES & SUBSCRIPTIONS	1,820	1,820
012090-6001	OFFICE SUPPLIES	18,000	18,000
012090-6008	MOTOR VEHICLE FUEL	1,500	1,500
012090-6009	MOTOR VEHICLE MAINT. & SUPPL	500	500
TOTAL COMMISSIONER OF REVENUE		1,179,616	1,212,796
12100-REASSESSMENT			
012100-3329	CONTRACTUAL SERVICES	975,835	573,109
012100-5201	POSTAGE	15,000	
012100-5203	TELEPHONE SERVICES	1,000	1,000
012100-6001	OFFICE SUPPLIES	5,000	5,000
TOTAL REASSESSMENT		996,835	579,109
12110-BOARD OF EQUALIZATION			
012110-1600	COMPENSATION OF BOARD MEMBER		3,000
012110-3600	ADVERTISING		700
012110-5201	POSTAGE		100
012110-5203	TELEPHONE		500
TOTAL BOARD OF EQUALIZATION			4,300
12130-TREASURER			
012130-1100	SALARIES & WAGES	408,002	419,626
012130-1300	SALARIES & WAGES/PART-TIME	1,000	
012130-2100	EMPLOYERS SHARE-FICA	31,075	32,101
012130-2210	EMPLOYERS SHARE-RETIREMENT	42,498	43,599
012130-2300	EMPLOYERS SHARE-HOSPITALIZAT	56,868	57,456
012130-2400	EMPLOYERS SHARE-GROUP LIFE I	5,481	5,623
012130-2500	EMPLOYERS SHARE-VRS HYBRID S	574	581
012130-2700	WORKERS COMPENSATION INS.	259	285
012130-3600	ADVERTISING	300	300
012130-4100	DATA PROCESSING SERVICES	25,000	24,200
012130-5201	POSTAL SERVICES	53,000	53,000

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED FY/2023 BUDGET	ADOPTED FY/2024 BUDGET
012130-5203	TELEPHONE SERVICES	2,550	2,600
012130-5307	MONEY & SECURITIES INSURANCE	1,087	1,200
012130-5501	TRAVEL EXPENSES	2,500	2,500
012130-5801	DUES & SUBSCRIPTIONS	1,500	1,600
012130-6001	OFFICE SUPPLIES	16,000	14,000
012130-6018	DOG TAGS	1,170	1,170
012130-6099	DELINQUENT TAX COLLECTION EX	2,500	3,000
012130-8002	FURNITURE & FIXTURES	700	
TOTAL TREASURER		652,064	662,841
12150-FINANCE			
012150-1100	SALARIES & WAGES	298,425	346,246
012150-2100	EMPLOYERS SHARE-FICA	22,481	26,488
012150-2210	EMPLOYERS SHARE-RETIREMENT	31,075	35,975
012150-2300	EMPLOYERS SHARE-HOSPITALIZAT	40,868	46,786
012150-2400	EMPLOYERS SHARE-GROUP LIFE I	4,008	4,640
012150-2500	EMPLOYERS SHARE-VRS HYBRID S	984	1,140
012150-2700	WORKERS COMPENSATION INS.	190	208
012150-4100	DATA PROCESSING SERVICES	24,250	25,173
012150-5201	POSTAL SERVICES	3,300	3,300
012150-5203	TELEPHONE SERVICES	1,100	1,100
012150-5501	TRAVEL EXPENSES	6,000	5,000
012150-5801	DUES & SUBSCRIPTIONS	1,200	1,200
012150-6001	OFFICE SUPPLIES	9,000	9,000
012150-8002	OFFICE FURNITURE	461	5,150
TOTAL FINANCE		443,342	511,406
12200 INFORMATION TECHNOLOGY			
012200-1100	SALARIES & WAGES	484,366	491,495
012200-1200	SALARIES & WAGES/OVER-TIME	8,000	8,000
012200-1300	SALARIES & WAGES/PART-TIME	114,900	114,999
012200-2100	EMPLOYERS SHARE-FICA	45,852	47,009
012200-2210	EMPLOYERS SHARE-RETIREMENT	50,126	50,867
012200-2300	EMPLOYERS SHARE-HOSPITALIZAT	70,328	65,664
012200-2400	EMPLOYERS SHARE-GROUP LIFE I	6,468	6,560
012200-2500	EMPLOYERS SHARE-VRS HYBRID S	492	497
012200-2700	WORKERS COMPENSATION INS.	1,304	1,434
012200-3320	MAINTENANCE SERVICE CONTRACT	232,316	232,683
012200-3321	MAINTENANCE SERVICE - GIS	18,789	27,259
012200-3322	CONTRACT SERVICES	39,811	42,668
012200-3323	CONTRACT SERVICES-GIS	500	500
012200-5201	POSTAL SERVICES		200

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED FY/2023 BUDGET	ADOPTED FY/2024 BUDGET
012200-5203	TELEPHONE SERVICES	34,311	35,169
012200-5305	INSURANCE	6,985	7,308
012200-5501	TRAVEL & TRAINING EXPENSES	4,000	6,800
012200-5502	TRAVEL & TRAINING - GIS	600	600
012200-5801	DUES & SUBSCRIPTIONS	1,430	1,466
012200-6001	OFFICE SUPPLIES	5,500	5,000
012200-6002	OFFICE SUPPLIES - GIS	700	700
012200-6008	MOTOR VEHICLE FUEL	600	600
012200-6009	MOTOR VEHICLE MAINT & SUPPLI	500	500
012200-8002	OFFICE FURNITURE	1,000	
012200-8003	COMPUTER HARDWARE	7,300	
012200-8004	COMPUTER SOFTWARE	27,500	
TOTAL INFORMATION TECHNOLOGY		1,163,678	1,147,978
13010-BOARD OF ELECTIONS			
013010-1100	SALARIES & WAGES	152,825	154,118
013010-1300	SALARIES & WAGES/PART-TIME	16,720	24,072
013010-1600	COMPENSATION OF MEMBERS	12,196	12,196
013010-2100	EMPLOYERS SHARE-FICA	16,422	14,565
013010-2210	EMPLOYERS SHARE-RETIREMENT	15,344	16,013
013010-2300	EMPLOYERS SHARE-HOSPITALIZAT	17,582	16,416
013010-2400	EMPLOYERS SHARE-GROUP LIFE I	1,979	2,065
013010-2500	EMPLOYERS SHARE-VRS HYBRID S	211	214
013010-2700	WORKERS COMPENSATION INS.	149	164
013010-3200	COMP. OF ELECTION OFFICIALS	70,815	70,517
013010-3201	CUSTODIAN & MECH.-VOTING MAC	10,850	10,850
013010-3320	MAINTENANCE SERVICE CONTRACT	35,476	35,476
013010-3600	ADVERTISING	750	750
013010-3900	PRIMARY ELECTIONS	65,000	88,000
013010-3902	REDISTRICTING	45,379	
013010-5201	POSTAL SERVICES	8,000	9,000
013010-5203	TELEPHONE SERVICES	1,000	1,000
013010-5300	INSURANCE - VOTING MACHINES	279	350
013010-5402	RENT OF VOTING PRECINCTS	1,600	1,600
013010-5501	TRAVEL EXPENSES	8,000	8,000
013010-5801	DUES & SUBSCRIPTIONS	450	450
013010-6001	OFFICE SUPPLIES	5,000	6,000
013010-6007	REPAIRS & MAINTENANCE-VOTING	600	600
013010-6028	BALLOTS & VOTING MACHINE SUP	24,200	24,000
013010-8002	FURNITURE & EQUIPMENT		
TOTAL BOARD OF ELECTIONS		510,827	496,416

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED FY/2023 BUDGET	ADOPTED FY/2024 BUDGET
21010-CIRCUIT COURT			
021010-1100	SALARIES & WAGES	135,155	143,010
021010-2100	EMPLOYERS SHARE-FICA	10,154	10,940
021010-2210	EMPLOYERS SHARE-RETIREMENT	13,668	14,859
021010-2300	EMPLOYERS SHARE-HOSPITALIZAT	25,564	24,624
021010-2400	EMPLOYERS SHARE-GROUP LIFE I	1,762	1,916
021010-2500	EMPLOYERS SHARE-VRS HYBRID S	475	510
021010-2700	WORKERS COMPENSATION INS.	87	96
021010-3200	COMPENSATION-JURORS & WITNES	8,000	4,000
021010-3201	COMPENSATION OF JURY COMMISS	2,700	2,700
021010-5203	TELEPHONE SERVICES	1,200	1,200
021010-5801	DUES & SUBSCRIPTIONS	1,000	1,000
021010-6001	OFFICE SUPPLIES	3,500	3,500
021010-8002	FURNITURE & EQUIPMENT	1,000	
TOTAL CIRCUIT COURT		204,265	208,355
21020-GENERAL DISTRICT COURT			
021020-1100	SALARIES & WAGES-SUPPLEMENT	7,707	8,949
021020-2100	EMPLOYERS SHARE-FICA	590	685
021020-5203	TELEPHONE SERVICES	3,800	3,810
021020-5501	TRAVEL EXPENSES		
021020-5801	DUES & SUBSCRIPTIONS	300	300
021020-6001	OFFICE SUPPLIES	5,800	5,000
021020-8002	FURNITURE & EQUIPMENT	3,500	
TOTAL GENERAL DISTRICT COURT		21,697	18,744
21030-MAGISTRATE			
021030-5201	POSTAGE	66	66
021030-5203	TELEPHONE SERVICES	2,000	2,000
021030-5501	TRAVEL & TRAINING	200	250
021030-5604	PRO-RATA SHARE-CHIEF MAGISTR	125	135
021030-5801	DUES & SUBSCRIPTIONS	970	1,120
021030-6001	OFFICE SUPPLIES	600	700
021030-6002	OFFICE SUPPLIES WASH ACCOUNT		
021030-8002	FURNITURE & EQUIPMENT	500	500
TOTAL MAGISTRATE		4,461	4,771
21060-CLERK OF THE CIRCUIT COURT			
021060-1100	SALARIES & WAGES	721,246	743,727
021060-1300	PART-TIME WAGES	37,856	37,856
021060-2100	EMPLOYERS SHARE-FICA	56,834	59,791
021060-2210	EMPLOYERS SHARE-RETIREMENT	74,698	77,273

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED FY/2023 BUDGET	ADOPTED FY/2024 BUDGET
021060-2300	EMPLOYERS SHARE-HOSPITALIZAT	112,996	114,912
021060-2400	EMPLOYERS SHARE-GROUP LIFE I	9,634	9,966
021060-2500	EMPLOYERS SHARE-VRS HYBRID S	1,611	1,656
021060-2700	WORKERS COMPENSATION INS.	478	526
021060-3121	AUDITING-APA	3,100	
021060-5201	POSTAL SERVICES	11,000	12,000
021060-5203	TELEPHONE SERVICES	16,000	16,000
021060-5501	TRAVEL EXPENSES	2,000	2,300
021060-5505	JUROR MEALS & SNACKS	3,850	3,850
021060-5801	DUES & SUBSCRIPTIONS	670	670
021060-6001	OFFICE SUPPLIES	5,500	6,000
021060-6002	TECHNOLOGY MAINTENANCE	40,000	40,000
021060-6014	STATE LIBRARY GRANT	48,682	47,687
021060-8002	FURNITURE & FIXTURES	2,000	
021060-9999	TECHNOLOGY TRUST FUND	40,000	40,000
TOTAL CIRCUIT COURT CLERK		1,188,155	1,214,214
22010-COMMONWEALTH ATTORNEY			
022010-1100	SALARIES & WAGES	1,040,665	1,089,491
022010-2100	EMPLOYERS SHARE-FICA	78,618	83,346
022010-2210	EMPLOYERS SHARE-RETIREMENT	108,416	113,198
022010-2300	EMPLOYERS SHARE-HOSPITALIZAT	127,730	123,120
022010-2400	EMPLOYERS SHARE-GROUP LIFE I	13,982	14,599
022010-2500	EMPLOYERS SHARE-VRS HYBRID S	3,926	4,158
022010-2700	WORKERS COMPENSATION INS.	704	774
022010-3320	MAINTENANCE SERVICE CONTRACT	13,501	13,501
022010-5201	POSTAL SERVICES	900	1,100
022010-5203	TELEPHONE SERVICES	5,500	6,800
022010-5305	MOTOR VEHICLE INSURANCE	556	1,200
022010-5501	TRAVEL EXPENSES	9,533	9,533
022010-5801	DUES & SUBSCRIPTIONS	9,511	9,546
022010-6001	OFFICE SUPPLIES	12,000	12,000
022010-6004	LAW BOOKS	7,320	8,271
022010-6008	MOTOR VEHICLE FUEL		1,500
022010-6009	MOTOR VEH. MAINT. & SUPPLIES		1,500
022010-6017	VICTIM/WITNESS GRANT	79,000	99,624
022010-6018	DOMESTIC VIOLENCE GRANT	53,800	53,800
022010-6019	SANE GRANT	15,243	15,243
022010-6025	LITTER CONTROL PROGRAM	4,705	4,755
022010-6026	OPIOID & SUBSTANCE ABUSE GRA	118,000	30,000
022010-8002	FURNITURE & EQUIPMENT	3,303	1,000
TOTAL COMMONWEALTH ATTORNEY		1,706,913	1,698,059

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED FY/2023 BUDGET	ADOPTED FY/2024 BUDGET
31020-SHERIFF			
031020-1100	SALARIES & WAGES	5,431,302	5,535,435
031020-1104	COURTROOM SECURITY	134,285	136,270
031020-1105	TDO TRANSPORT GRANT	28,000	
031020-1106	DCJS SRO GRANT	90,000	797,171
031020-1200	OVER-TIME	320,000	200,000
031020-2100	EMPLOYERS SHARE-FICA	466,343	450,433
031020-2210	EMPLOYERS SHARE-RETIREMENT	569,292	589,290
031020-2300	EMPLOYERS SHARE-HOSPITALIZAT	783,232	771,552
031020-2400	EMPLOYERS SHARE-GROUP LIFE I	73,479	76,001
031020-2500	EMPLOYERS SHARE-VRS HYBRID S	1,658	1,722
031020-2700	WORKERS COMPENSATION INS.	106,861	117,547
031020-3110	PHYSICALS-NEW EMPLOYEES	4,000	4,500
031020-3202	PROFESSIONAL SERVICES	15,000	23,500
031020-3320	MAINTENANCE SERVICE CONTRACT	115,000	145,604
031020-3321	RADIO MAINTENANCE CONTRACT	10,000	15,000
031020-5201	POSTAL SERVICES	5,000	5,000
031020-5203	TELEPHONE SERVICES	104,200	105,000
031020-5305	MOTOR VEHICLE INSURANCE	63,680	65,000
031020-5501	TRAVEL & TRAINING	49,000	55,000
031020-5801	DUES & SUBSCRIPTIONS	25,000	20,000
031020-6001	OFFICE SUPPLIES	38,000	40,000
031020-6005	CRIME PREVENTION SUPPLIES	17,500	17,500
031020-6008	MOTOR VEHICLE FUEL	320,000	300,000
031020-6009	MOTOR VEHICLE MAINT. & SUPPL	200,000	170,000
031020-6010	POLICE SUPPLIES	65,000	65,000
031020-6011	WEARING APPAREL-UNIFORMS	87,800	95,000
031020-6012	RADAR EQUIPMENT	37,700	37,700
031020-6013	AMMO RANGE SUPPLIES	55,000	55,000
031020-6014	K-9 UNIT	21,500	21,500
031020-6016	TACTICAL UNIT EXPENSES	56,000	56,000
031020-6018	PUBLIC SAFETY GRANTS	16,587	5,000
031020-7002	CENTRAL SHEN.CRIMINAL JUSTIC	66,300	71,800
031020-8001	EQUIPMENT-COMPUTER	58,000	48,000
031020-8002	FURNITURE & EQUIPMENT	156,482	40,000
TOTAL SHERIFF		9,591,201	10,136,525
31040-EMERGENCY COMMUNICATIONS CENTER			
031040-1100	SALARIES & WAGES	946,102	1,135,672
031040-1200	SALARIES & WAGES OVERTIME	286,227	290,000
031040-1300	SALARIES & WAGES/PART-TIME	96,000	100,000

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2023	FY/2024
		BUDGET	BUDGET
031040-2100	EMPLOYERS SHARE-FICA	100,511	116,714
031040-2210	EMPLOYERS SHARE-RETIREMENT	96,995	117,996
031040-2300	EMPLOYERS SHARE-HOSPITALIZAT	153,533	180,576
031040-2400	EMPLOYERS SHARE-GROUP LIFE I	12,510	15,218
031040-2500	EMPLOYERS SHARE-VRS HYBRID S	2,702	3,706
031040-2700	WORKERS COMPENSATION INS.	2,487	2,736
031040-3110	CONTRACTUAL PROFESSIONAL SER	4,200	4,200
031040-3320	MAINTENANCE SERVICE CONTRACT	290,000	290,000
031040-5100	UTILITIES-TOWER SITES	11,500	9,500
031040-5201	POSTAL SERVICES	715	715
031040-5203	TELEPHONE SERVICES	275,000	290,000
031040-5305	MOTOR VEHICLE INSURANCE	1,376	1,400
031040-5400	COMMUNICATIONS SITE LEASE	148,251	152,745
031040-5501	TRAVEL EXPENSES	3,200	3,200
031040-5801	DUES & SUBSCRIPTIONS	2,252	2,555
031040-6001	OFFICE SUPPLIES	7,500	8,000
031040-6007	MAINTENANCE SUPPLIES	1,000	1,000
031040-6008	VEHICLE & POWER EQUIP. FUEL	300	300
031040-6009	TRANSPORTATION-VEHICLES	700	350
031040-6011	WEARING APPAREL	2,500	2,000
031040-6013	EDUCATION & TRAINING MATERIA	1,000	1,000
031040-7002	C.S.C.J.T.C.-ASSESSMENT	6,200	12,400
031040-8001	EQUIPMENT	3,500	
TOTAL EMERGENCY COMMUNICATIONS CENTER		2,456,261	2,741,983
32010-FIRE DEPARTMENT CAREER			
032010-1100	SALARIES & WAGES	6,647,970	6,971,863
032010-1200	SALARIES & WAGES - OVERTIME	578,715	290,000
032010-1300	SALARIES & WAGES/PART-TIME	60,000	123,402
032010-1400	SALARIES & WAGES-EMS PRECEPT	30,000	39,360
032010-2100	EMPLOYERS SHARE-FICA	549,930	576,159
032010-2210	EMPLOYERS SHARE-RETIREMENT	629,514	647,479
032010-2300	EMPLOYERS SHARE-HOSPITALIZAT	1,028,681	1,001,376
032010-2400	EMPLOYERS SHARE-GROUP LIFE I	81,378	83,505
032010-2700	WORKERS COMPENSATION INS.	241,934	266,128
032010-3110	PHYSICALS	20,630	28,000
032010-3120	PROFESSIONAL SERVICES OMD	45,000	45,000
032010-3310	REPAIRS & MAINT.-CONTRACTUAL	64,668	68,248
032010-3320	MAINTENANCE SERVICE CONTRACT	103,914	125,000
032010-5201	POSTAL SERVICES	750	750
032010-5203	TELEPHONE SERVICES	30,630	31,590
032010-5305	MOTOR VEHICLE INSURANCE	39,140	58,646

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED FY/2023 BUDGET	ADOPTED FY/2024 BUDGET
032010-5801	DUES & SUBSCRIPTIONS	21,815	23,100
032010-6001	OFFICE SUPPLIES	11,700	10,000
032010-6007	REPAIRS & MAINT. SUPPLIES-BL	66,750	30,500
032010-6008	VEHICLE & POWERED EQUIP.-FUE	136,000	110,000
032010-6009	APPARATUS/EQUIP.-MAINT.& REP	183,190	185,000
032010-6010	ADMIN VEHICLE MAINT. & REPAI	8,000	8,000
032010-6011	WEARING APPAREL	72,000	90,000
032010-6012	EMS SUPPLIES	97,600	90,000
032010-6014	FIRE FIGHTING SUPPLIES	98,000	98,000
032010-6015	EMERGENCY SEARCH/RESCUE SUPP	44,900	33,330
032010-8001	EQUIPMENT	111,000	32,000
032010-8002	FURNITURE & FIXTURES	15,000	15,000
032010-8003	EMS 50/50 GRANT	30,000	30,000
032010-8006	COMMUNICATIONS		11,240
TOTAL FIRE DEPARTMENT CAREER		11,048,809	11,122,676
32020-EMERGENCY SERVICES-VOLUNTEER			
032020-3121	AUDITING - CONTRACTUAL	69,707	72,000
032020-3205	VOLUNTEER FIRE & EMS TRAININ	100,000	100,000
032020-3320	MAINTENANCE CONTRACTS	94,772	94,772
032020-3800	STATE ASSIST. - FOREST FIRE	12,288	12,288
032020-5203	TELEPHONE SERVICES	22,000	27,000
032020-5306	INSURANCE - CASUALTY & PROPE	220,500	213,725
032020-5308	ACCIDENT & HEALTH INS.	125,000	117,000
032020-5602	MEMBER REIMBURSEMENT-FUEL	150,000	150,000
032020-6002	VOLUNTEER RECOGNITION	4,000	4,000
032020-6003	MARKETING & RECRUITMENT	4,000	4,000
032020-6012	EMS SUPPLIES-REHAB	2,000	6,250
032020-6013	FIRE PREVENTION	4,000	4,000
032020-6016	FOAM REIMBURSEMENT/REPLACEME	10,000	15,000
032020-8001	EQUIPMENT	11,657	14,240
032020-9101	BRIDGEWATER VOL. FIRE DEPT.	27,398	27,800
032020-9102	CHURCHVILLE VOL. FIRE DEPT.	66,176	70,112
032020-9103	CRAIGSVILLE VOL. FIRE DEPT.	60,701	62,212
032020-9104	DEERFIELD VOL. FIRE DEPT.	54,439	55,912
032020-9105	DOOMS VOL. FIRE DEPT.	76,426	80,537
032020-9106	GROTTOES VOL. FIRE DEPT.	61,949	57,095
032020-9107	MIDDLEBROOK VOL. FIRE DEPT.	58,676	58,650
032020-9108	RAPHINE VOL. FIRE DEPT.	55,069	54,920
032020-9109	STUARTS DRAFT VOL. FIRE DEPT	80,151	85,912
032020-9110	VERONA VOL. FIRE DEPT.	88,651	86,962
032020-9111	WEYERS CAVE VOL. FIRE DEPT.	84,951	86,862

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED FY/2023 BUDGET	ADOPTED FY/2024 BUDGET
032020-9112	PRESTON L.YANCEY VOL.FIRE DE	14,163	13,528
032020-9113	SWOOPE VOL. FIRE DEPT.	69,851	74,762
032020-9114	WALKERS CREEK VOL. FIRE DEPT	13,263	13,528
032020-9115	WILSON FIRE STATION	63,851	68,112
032020-9116	MT.SOLON VOL. FIRE DEPT.	60,439	63,525
032020-9117	NEW HOPE VOL.FIRE DEPT.	61,976	61,425
032020-9118	WINTERGREEN FIRE DEPT.	13,263	13,528
032020-9130	WINTERGREEN RESCUE SQUAD	15,963	22,914
032020-9151	AUGUSTA COUNTY VOLUNTEERS	21,063	22,153
032020-9152	RIVERHEADS VOLUNTEERS	60,576	58,006
032020-9160	NON-COUNTY AGENCY CONTRIBUTI	14,000	14,000
TOTAL EMERGENCY SERVICES VOLUNTEER		1,952,919	1,986,730
32030-FIRE & EMS TRAINING			
032030-1100	SALARIES & WAGES	263,271	252,908
032030-1200	SALARIES & WAGES - OVERTIME	30,000	30,000
032030-1300	SALARIES & WAGES/PART-TIME	30,000	75,000
032030-2100	EMPLOYERS SHARE-FICA	24,301	27,380
032030-2210	EMPLOYERS SHARE-RETIREMENT	25,527	26,277
032030-2300	EMPLOYERS SHARE-HOSPITALIZAT	31,176	32,832
032030-2400	EMPLOYERS SHARE-GROUP LIFE I	3,292	3,389
032030-2700	WORKERS COMPENSATION INS.	9,557	10,512
032030-3110	PHYSICALS		1,100
032030-3320	MAINTENANCE SERVICE CONTRACT	10,000	15,000
032030-5100	ELECTRIC SERVICES	625	700
032030-5102	PROPANE	1,500	2,000
032030-5103	WATER & SEWER SERVICES	500	500
032030-5203	TELEPHONE SERVICES	2,300	2,300
032030-5305	INSURANCE - BUILDINGS & GROU	4,700	4,204
032030-5501	RECOGNITION AND TRAINING EXP	67,395	80,000
032030-5652	CONTRACTUAL TRAINING	6,300	6,300
032030-5801	DUES & SUBSCRIPTIONS	2,000	1,625
032030-6001	OFFICE SUPPLIES	1,600	1,600
032030-6005	JANITORIAL SUPPLIES	300	300
032030-6007	REPAIR & MAINTENANCE-BURN BU	3,500	3,500
032030-6008	VEHICLE & POWERED EQUIP.-FUE	3,500	5,000
032030-6009	VEH.& POWERED EQUIP.-MAINT.&	4,000	5,500
032030-6012	EMS SUPPLIES	9,000	5,000
032030-6013	TRAINING MATERIALS	32,000	32,000
032030-6014	SMOKE & NITROGEN-BURN BUILDI	3,500	3,500
032030-6015	SCBA REPAIRS AND MAINTENANCE	41,625	41,625
032030-8001	EQUIPMENT	12,500	5,000

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED FY/2023 BUDGET	ADOPTED FY/2024 BUDGET
032030-8002	FURNITURE & FIXTURES	10,000	1,000
032030-8003	GRANT 50/50	10,000	10,000
TOTAL F&R TRAINING		643,969	686,052
33030-J&D COURT			
033030-1100	SALARIES & WAGES-SUPPLMENT	18,063	21,402
033030-2100	EMPLOYERS SHARE-FICA	1,382	1,637
033030-5203	TELEPHONE SERVICES	3,500	3,500
033030-5501	TRAVEL EXPENSES	400	400
033030-5801	DUES & SUBSCRIPTIONS	2,435	2,435
033030-6001	OFFICE SUPPLIES	11,701	10,701
033030-8002	FURNITURE & FIXTURES	2,500	
TOTAL J&D COURT		39,981	40,075
33040-COURT SERVICES			
033040-5203	TELEPHONE SERVICES	4,572	4,800
033040-8002	FURNITURE & FIXTURES	980	
TOTAL COURT SERVICES		5,552	4,800
33050-JUVENILE & PROBATION			
033050-6015	OFFICE ON YOUTH	155,880	169,218
033050-7001	DETENTION HOME-OPERATING EXP	108,799	329,861
033050-7002	MRRJ-OPERATING EXPENDITURES	5,130,734	2,419,541
033050-7004	SAW FIRING RANGE	10,000	10,000
TOTAL JUVENILE & PROBATION		5,405,413	2,928,620
34010-BUILDING INSPECTIONS			
034010-1100	SALARIES & WAGES	306,673	352,377
034010-2100	EMPLOYERS SHARE-FICA	23,060	26,957
034010-2210	EMPLOYERS SHARE-RETIREMENT	31,863	36,612
034010-2300	EMPLOYERS SHARE-HOSPITALIZAT	54,136	57,456
034010-2400	EMPLOYERS SHARE-GROUP LIFE I	4,110	4,722
034010-2500	EMPLOYERS SHARE-VRS HYBRID S	640	867
034010-2700	WORKERS COMPENSATION INS.	3,882	4,270
034010-5305	MOTOR VEHICLE INSURANCE	2,224	2,500
034010-5501	TRAVEL EXPENSES	1,925	1,925
034010-6008	MOTOR VEHICLE FUEL	12,155	14,500
034010-6009	MOTOR VEHICLE MAINT & SUPPLI	8,500	8,500
034010-6011	UNIFORMS	1,719	1,719
034010-8001	EQUIPMENT		2,375
034010-8002	FURNITURE & FIXTURES		1,900
TOTAL BUILDING INSPECTIONS		450,887	516,680

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED FY/2023 BUDGET	ADOPTED FY/2024 BUDGET
35010-ANIMAL CONTROL			
035010-1100	SALARIES & WAGES	126,930	149,218
035010-1200	SALARIES & WAGES- OVERTIME	33,400	20,000
035010-2100	EMPLOYERS SHARE-FICA	12,173	12,945
035010-2210	EMPLOYERS SHARE-RETIREMENT	13,030	15,504
035010-2300	EMPLOYERS SHARE-HOSPITALIZAT	22,004	24,624
035010-2400	EMPLOYERS SHARE-GROUP LIFE I	1,681	2,000
035010-2500	EMPLOYERS SHARE-VRS HYBRID S	325	439
035010-2700	WORKERS COMPENSATION INS.	1,261	1,387
035010-3110	VET BILLS	14,466	7,000
035010-3120	PHYSICALS	165	165
035010-5201	POSTAL SERVICES	350	350
035010-5203	TELEPHONE SERVICES	5,469	3,817
035010-5305	MOTOR VEHICLE INSURANCE	2,224	2,225
035010-5501	TRAVEL EXPENSES	10,292	1,870
035010-5684	ANIMAL SERVICES CENTER OPERA	521,210	506,423
035010-5801	DUES & SUBSCRIPTIONS	105	105
035010-5802	LIVESTOCK & FOWL CLAIMS	1,000	500
035010-6001	OFFICE SUPPLIES	2,751	1,400
035010-6008	MOTOR VEHICLE FUEL	9,122	10,000
035010-6009	MOTOR VEHICLE MAINT & SUPPLI	4,790	1,700
035010-6011	WEARING APPAREL	2,984	1,200
035010-6030	DMV ANIMAL FRIENDLY PLATES	2,000	2,000
035010-8001	EQUIPMENT	11,427	1,315
035010-8002	FURNITURE & FIXTURES	1,400	
TOTAL ANIMAL CONTROL		800,559	766,187
35050-EMERGENCY MANAGEMENT			
035050-1100	SALARIES & WAGES	65,596	66,565
035050-2100	EMPLOYERS SHARE-FICA	4,971	5,092
035050-2210	EMPLOYER SHARE-RETIREMENT	6,815	6,916
035050-2300	EMPLOYER SHARE-HOSPITALIZATI	8,435	8,208
035050-2400	EMPLOYER SHARE-GROUP LIFE IN	879	892
035050-2700	WORKERS COMPENSATION INSURAN	529	582
035050-3320	CONTRACT SERVICES	3,850	3,850
035050-5203	TELEPHONE SERVICES	762	762
035050-5305	MOTOR VEHICLE INSURANCE	556	601
035050-5501	TRAVEL EXPENSES	340	2,000
035050-5801	DUES & SUBSCRIPTIONS	1,225	1,480
035050-6001	OFFICE SUPPLIES	1,061	2,000
035050-6008	MOTOR VEHICLE FUEL	2,225	2,450

EXPENDITURE ESTIMATES

EXPENDITURE ESTIMATES			
GL NUMBER	DESCRIPTION	REVISED FY/2023 BUDGET	ADOPTED FY/2024 BUDGET
035050-6009	MOTOR VEHICLE MAINT & SUPPLI	267	187
035050-6011	WEARING APPAREL	1,000	200
035050-6013	EDUCATION & TRAINING MATERIA	2,000	3,000
035050-6014	PUBLIC EDUCATION & AWARENESS		1,500
035050-6015	EMERGENCY EVENT SUPPLIES	1,000	1,000
035050-8001	EQUIPMENT	4,466	
TOTAL EMERGENCY MANAGEMENT		105,977	107,285
41020-HIGHWAYS & ROADS			
041020-3325	REPLACEMENT & SUPPLIES-ST.SI	20,000	20,000
TOTAL -HIGHWAYS & ROADS		20,000	20,000
41040-STREET LIGHTS			
041040-5100	ELECTRIC SERVICES	121,000	121,000
TOTAL STREETLIGHTS		121,000	121,000
42010-SANITATION & WASTE REMOVAL			
042010-1100	SALARIES & WAGES	317,165	346,791
042010-2100	EMPLOYERS SHARE-FICA	23,452	26,530
042010-2700	WORKERS COMPENSATION INS.	6,417	7,059
042010-3310	MAINTENANCE & UPKEEP OF SITE	20,000	20,000
042010-3311	LEASE PAYMENTS	19,703	19,753
042010-3322	CONTAINERIZATION PROGRAM-CON	699,000	722,160
042010-3500	AUGUSTA COUNTY CLEAN UP	15,000	23,981
042010-3800	SANITARY LANDFILL #1-CONTRAC	1,285,755	1,399,945
042010-3900	LEACHEATE EXPENSES	55,124	55,248
042010-5100	ELECTRIC SERVICES	8,807	8,807
TOTAL SANITATION & WASTE REMOVAL		2,450,423	2,630,274
42020-RECYCLING PROGRAM			
042020-3322	HAULING RECYCLING CONTAINERS	152,000	156,000
042020-3323	RECYCLING-CONTRACTUAL	17,300	17,300
042020-3600	RECYCLING COMMITTEE	3,600	3,000
TOTAL RECYCLING PROGRAM		172,900	176,300
43010-MAINTENANCE OF BLDGS.& GROUNDS			
043010-1100	SALARIES & WAGES	608,600	625,322
043010-1200	OVER-TIME	6,155	6,155
043010-1205	SALARIES & WAGES/ON-CALL	10,950	10,950
043010-1300	SALARIES & WAGES/PART-TIME	115,875	138,274
043010-2100	EMPLOYERS SHARE-FICA	57,976	59,724
043010-2210	EMPLOYERS SHARE-RETIREMENT	63,260	64,971

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED FY/2023 BUDGET	ADOPTED FY/2024 BUDGET
043010-2300	EMPLOYERS SHARE-HOSPITALIZAT	117,203	114,912
043010-2400	EMPLOYERS SHARE-GROUP LIFE I	8,159	8,379
043010-2500	EMPLOYERS SHARE-VRS HYBRID S	1,717	1,782
043010-2700	WORKERS COMPENSATION INS.	11,311	12,442
043010-3310	BUILDING MAINT. SERVICE CONT	148,000	149,000
043010-3320	GROUNDS MAINTENANCE SERVICE	155,000	159,000
043010-3325	CONTRACTED REPAIRS AND MAINT	35,000	35,000
043010-5100	ELECTRIC SERVICES	397,000	370,000
043010-5102	HEATING SERVICES	80,000	80,000
043010-5103	WATER & SEWER SERVICES	32,000	28,000
043010-5104	REFUSE COLLECTION CHARGES	35,000	35,000
043010-5105	STORMWATER MAINTENANCE	5,500	5,500
043010-5203	TELEPHONE SERVICES	6,900	6,000
043010-5300	INSTITUTIONAL INS. PREMIUMS	88,000	88,000
043010-5305	MOTOR VEHICLE INSURANCE	8,897	9,000
043010-5501	TRAVEL EXPENSES	1,600	1,100
043010-6001	OFFICE SUPPLIES	2,800	3,000
043010-6005	JANITORIAL SUPPLIES	35,000	40,000
043010-6006	REPAIR & MAINT. WATER/SEWER	3,000	4,000
043010-6007	BUILDING REPAIR & MAINTENANC	40,000	40,000
043010-6008	VEHICLE & POWERED EQUIP.-FUE	37,500	31,000
043010-6009	VEHICLE MAINTENANCE & SUPP.	11,000	10,000
043010-6010	POWER EQUIPMENT MAINT & SUPP	15,000	14,000
043010-6011	WEARING APPAREL	10,800	10,800
043010-6012	REPAIR & MAINT.-SHOP/EASEMEN	4,000	4,000
043010-6013	REPAIR & MAINT.-POOLS	11,500	10,500
043010-6014	GROUNDS REPAIR & MAINT. SUPP	24,500	27,000
043010-6016	REPAIR & MAINT.-SHOP/GENERAL	5,500	5,500
043010-6017	INFRASTRUCTURE & UTILITIES/N	9,000	9,000
043010-8001	EQUIPMENT	80,939	8,000
TOTAL MAINTENANCE OF BLDGS.& GROUNDS		2,284,642	2,225,311
51010-HEALTH DEPARTMENT			
051010-5601	CONTRIBUTION TO STATE HEALTH	628,127	719,687
TOTAL HEALTH DEPARTMENT		628,127	719,687
51020-TAX RELIEF FOR THE ELDERLY			
051020-5799	TAX RELIEF FOR THE ELDERLY	363,115	360,833
TOTAL TAX RELIEF FOR THE ELDERLY		363,115	360,833
71010-PARKS & RECREATION			
071010-1100	SALARIES & WAGES	345,180	359,602

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2023	FY/2024
		BUDGET	BUDGET
071010-1300	SALARIES & WAGES/PART-TIME	60,000	73,000
071010-1600	COMPENSATION OF BOARD MEMBER	3,500	3,500
071010-2100	EMPLOYERS SHARE-FICA	30,526	33,094
071010-2210	EMPLOYERS SHARE-RETIREMENT	35,897	37,363
071010-2300	EMPLOYERS SHARE-HOSPITALIZAT	57,950	57,456
071010-2400	EMPLOYERS SHARE-GROUP LIFE I	4,630	4,819
071010-2500	EMPLOYERS SHARE-VRS HYBRID S	844	893
071010-2700	WORKERS COMPENSATION INS.	5,987	6,586
071010-3201	INSTRUCTION-FEE BASED PROGRA	14,000	17,000
071010-3205	CREDIT CARD FEES	16,460	16,300
071010-3320	MAINTENANCE SERVICE CONTRACT	19,300	27,600
071010-3600	ADVERTISING	62,500	66,050
071010-3800	CONTRACT SERVICES-LIFEGUARDS	55,998	63,000
071010-5201	POSTAL SERVICES	500	500
071010-5203	TELEPHONE SERVICES	11,600	12,000
071010-5305	MOTOR VEHICLE INSURANCE	3,336	3,500
071010-5501	TRAVEL EXPENSES	3,000	3,700
071010-5801	DUES & SUBSCRIPTIONS	2,300	2,300
071010-6001	OFFICE SUPPLIES	6,300	6,300
071010-6004	EVENT SUPPLIES	20,000	20,000
071010-6008	VEHICLE & POWERED EQUIPMENT-	7,500	7,500
071010-6009	VEH MAINT & SUPPLIES-FLEET V	2,500	2,500
071010-6021	PROGRAM EQUIPMENT & MATERIAL	5,000	5,600
071010-6024	PROGRAM SUPPLIES	88,000	49,300
071010-6028	RESALE ITEMS	18,000	19,000
071010-6029	FOREST SUSTAINABILITY EXPENS	24,164	24,164
071010-8001	TOOLS & EQUIPMENT	3,347	4,000
071010-8002	FURNITURE & FIXTURES	551	
TOTAL PARKS & RECREATION		908,870	926,627
73010-LIBRARY			
073010-1100	SALARIES & WAGES	727,568	742,097
073010-1300	SALARIES & WAGES/PART-TIME	152,417	167,248
073010-2100	EMPLOYERS SHARE-FICA	67,447	69,565
073010-2210	EMPLOYERS SHARE-RETIREMENT	75,595	77,104
073010-2300	EMPLOYERS SHARE-HOSPITALIZAT	142,240	139,536
073010-2400	EMPLOYERS SHARE-GROUP LIFE I	9,749	9,944
073010-2500	EMPLOYERS SHARE-VRS HYBRID S	2,089	2,139
073010-2700	WORKERS COMPENSATION INS.	541	595
073010-3310	REPAIRS & MAINT.-CONTRACTUAL	4,150	4,230
073010-3320	MAINTENANCE SERVICE CONTRACT	62,420	61,508
073010-3324	JANITORIAL SERVICES-CONTRACT	38,765	40,770

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2023	FY/2024
		BUDGET	BUDGET
073010-3600	ADVERTISING	300	300
073010-5100	ELECTRIC SERVICES	38,500	38,500
073010-5102	HEATING SERVICES	6,000	6,350
073010-5103	WATER & SEWER SERVICES	2,500	2,500
073010-5104	REFUSE COLLECTION CHARGES	6,700	6,700
073010-5201	POSTAL SERVICES	200	200
073010-5203	TELEPHONE SERVICES	43,200	43,200
073010-5300	INSURANCE-BUILDING	7,000	7,000
073010-5305	MOTOR VEHICLE INSURANCE	600	600
073010-5501	TRAVEL EXPENSES	6,000	6,000
073010-5688	BOOK STATIONS	89,428	90,860
073010-5801	DUES & SUBSCRIPTIONS	2,425	2,470
073010-6001	OFFICE SUPPLIES	4,500	4,500
073010-6005	JANITORIAL SUPPLIES	4,000	4,000
073010-6007	REPAIR & MAINT.SUPPLIES-BLDG	2,000	2,000
073010-6008	MOTOR VEHICLE FUEL	1,000	1,100
073010-6009	MOTOR VEHICLE MAINT.& SUPPLI	570	570
073010-6017	BOOKS (STATE & FEDERAL AID)	119,258	120,000
073010-6018	PERIODICALS (MAGS.,NEWSPAPER	10,000	10,000
073010-6019	AUDIOVISUAL MATERIALS	25,000	25,000
073010-6020	ELECTRONIC MATERIALS	55,969	56,050
073010-6021	LIBRARY MATERIALS & SUPPLIES	28,000	30,000
073010-8001	EQUIPMENT	11,555	2,000
073010-8002	FURNITURE & FIXTURES	7,194	2,200
073010-8200	IMPROVEMENT TO SITES	10,775	
TOTAL LIBRARY		1,765,655	1,776,836
81010-COMMUNITY DEVELOPMENT			
081010-1100	SALARIES & WAGES	701,110	746,622
081010-1300	SALARIES & WAGES/PART-TIME	7,800	
081010-1600	COMP.-PLANNING BOARD MEMBERS	7,875	7,875
081010-1700	COMP. OF ZONING BOARD OF APP	6,000	6,000
081010-1800	COMP. OF PLANNING DIST VI ME	600	600
081010-2100	EMPLOYERS SHARE-FICA	52,982	57,117
081010-2210	EMPLOYERS SHARE-RETIREMENT	69,886	77,574
081010-2300	EMPLOYERS SHARE-HOSPITALIZAT	97,413	98,496
081010-2400	EMPLOYERS SHARE-GROUP LIFE I	9,416	10,005
081010-2500	EMPLOYERS SHARE-VRS HYBRID S	1,461	2,096
081010-2700	WORKERS COMPENSATION INS.	10,207	11,228
081010-3110	PROFESSIONAL SERVICES-TOWERS	10,000	10,000
081010-3111	PROFESSIONAL SERVICES-SOLAR		10,000
081010-3122	COMPREHENSIVE PLAN	4,250	

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2023	FY/2024
		BUDGET	BUDGET
081010-3320	MAINTENANCE SERVICE CONTRACT	1,000	1,000
081010-3600	ADVERTISING	12,500	12,500
081010-5201	POSTAL SERVICES	9,200	11,200
081010-5203	TELEPHONE SERVICES	9,740	9,040
081010-5305	MOTOR VEHICLE INSURANCE	2,745	2,900
081010-5501	TRAVEL EXPENSES	13,000	15,000
081010-5604	PLANNING DISTRICT VI	63,720	65,506
081010-5801	DUES & SUBSCRIPTIONS	12,414	14,118
081010-6001	OFFICE SUPPLIES	18,000	22,000
081010-6002	DRAFTING SUPPLIES	2,100	2,500
081010-6007	ENVIRONMENTAL SUPPLIES	1,000	1,000
081010-6008	MOTOR VEHICLE FUEL	9,876	11,976
081010-6009	MOTOR VEHICLE MAINT. & SUPPL	5,450	6,449
081010-6011	WEARING APPAREL	573	800
081010-8002	FURNITURE & FIXTURES	900	1,000
081010-8004	COMPUTER SOFTWARE	2,400	2,400
TOTAL COMMUNITY DEVELOPMENT		1,143,618	1,217,002
81020-TOURISM & ECON.DEVELOPMENT			
081020-5603	TOURISM DEVELOPMENT	502,807	277,802
081020-5677	GREATER AUGUSTA CHAMBER OF C	1,100	1,100
081020-5679	SHENANDOAH VALLEY AIRPORT	134,080	172,141
081020-5698	FINE ARTS GRANT	9,500	9,500
081020-5700	AUGUSTA COUNTY FAIR	8,202	8,900
TOTAL TOURISM & ECON. DEVELOPMENT		655,689	469,443
81050-ECONOMIC DEVELOPMENT			
081050-1100	SALARIES & WAGES	147,291	149,467
081050-2100	EMPLOYERS SHARE-FICA	10,808	11,434
081050-2210	EMPLOYERS SHARE-RETIREMENT	15,304	15,530
081050-2300	EMPLOYERS SHARE-HOSPITALIZAT	17,582	16,416
081050-2400	EMPLOYERS SHARE-GROUP LIFE I	1,973	2,003
081050-2500	EMPLOYERS SHARE-VRS HYBRID S	290	295
081050-2700	WORKERS COMPENSATION INS.	2,232	2,455
081050-3600	ADVERTISING/MARKETING	30,000	30,000
081050-5201	POSTAL SERVICES	700	700
081050-5203	TELEPHONE SERVICES	1,560	1,560
081050-5305	MOTOR VEHICLE INSURANCE	556	600
081050-5501	TRAVEL EXPENSES	6,000	6,500
081050-5674	SHENANDOAH VALLEY PARTNERSHI	75,013	77,487
081050-5675	SMALL BUSINESS DEVELOPMENT C	12,000	14,000
081050-5801	DUES & SUBSCRIPTIONS	6,580	6,805

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED FY/2023 BUDGET	ADOPTED FY/2024 BUDGET
081050-6001	OFFICE SUPPLIES	1,800	1,800
081050-6008	MOTOR VEHICLE FUEL	900	900
081050-6009	MOTOR VEHICLE MAINTENANCE	222	200
TOTAL ECONOMIC DEVELOPMENT		330,811	338,152
83010-EXTENSION OFFICE			
083010-1100	SALARIES & WAGES -V.P.I.	131,750	150,418
083010-1300	SALARIES & WAGES/PART-TIME	1,444	
083010-5203	TELEPHONE SERVICES	3,000	3,000
083010-5501	TRAVEL EXPENSES	3,500	3,500
083010-6001	OFFICE SUPPLIES	800	800
083010-6002	4-H PROGRAM SUPPLIES	700	700
TOTAL EXTENSION OFFICE		141,194	158,418
83050-AGRICULTURAL OUTREACH			
083050-6007	AGRICULTURAL DEVELOPMENT FUN	6,760	6,760
TOTAL AGRICULTURAL OUTREACH		6,760	6,760
92020-OTHER OPERATIONAL FUNCTION			
092020-1100	HEADWATERS CONSERVATION TECH	68,488	71,912
092020-1600	COMP.-VARIOUS BDS. & COMMISS	6,000	6,000
092020-2220	LINE OF DUTY	127,594	133,752
092020-2300	HOSPITALIZATION-DEPENDENT CA	922,000	455,000
092020-2301	HEALTH SAVINGS ACCOUNT	41,000	41,000
092020-2600	UNEMPLOYMENT	2,000	2,000
092020-2800	OTHER BENEFITS	4,000	4,000
092020-2801	HOSPITALIZATION-RETIRES		25,000
092020-3130	CONSULTING SERVICES-CONSORTI	13,000	13,000
092020-5683	HEADWATERS SOIL CONSERV.DIST	31,029	31,591
092020-8002	FURNITURE & FIXTURES	1,500	1,500
092020-9995	PAY & CLASS. PLAN-COMP BOARD		196,232
092020-9997	PAY & CLASS. PLAN-COUNTY		509,281
092020-9998	PAY & CLASS. PLAN-OPEB		25,000
092020-9999	PAY & CLASS. PLAN-PART TIME		10,000
TOTAL OTHER OPERATIONAL FUNCTION		1,216,611	1,525,268
92030-CONTRIBUTIONS			
092030-5602	MENTAL HEALTH SERVICES BOARD	215,000	236,500
092030-5604	VALLEY EDUCATION ALLIANCE	1,000	
092030-5665	VALLEY PROGRAM FOR AGING SER	31,250	31,250
092030-5673	BLUE RIDGE COMMUNITY COLLEGE	5,000	5,000
092030-5703	BRITE BUS-PDC TRANSIT	43,510	50,638

EXPENDITURE ESTIMATES

		REVISED	ADOPTED
GL NUMBER	DESCRIPTION	FY/2023	FY/2024
		BUDGET	BUDGET
092030-5704	INTER-REGIONAL PUBLIC TRANSI	11,094	11,351
092030-5711	COMMUNITY CENTERS (FROM P&R)	8,750	8,750
092030-5714	CRAIGSVILLE MEALS TAX	23,276	21,721
092030-5715	VERONA FOOD PANTRY	39,540	39,540
092030-5720	CRAIGSVILLE PERSONAL PROPERT	46,859	46,859
092030-5750	LIONS OF VA-TAX EXEMPTION	578	597
092030-5751	OAK GROVE THEATER-TAX EXEMPT	2,847	2,846
092030-5756	VALLEY CHILDREN'S ADVOCACY C	11,613	13,654
092030-5759	CREATIVE WORKS FARM-TAX EXPE	2,176	3,183
092030-5760	CAP-SAW CONTRIBUTION	63,125	63,125
092030-5761	TALKING BOOK CENTER	4,000	4,000
TOTAL CONTRIBUTIONS		509,618	539,014
92040-CONTINGENCIES			
092040-9999	CONTINGENCIES	55,000	55,000
TOTAL CONTINGENCIES		55,000	55,000
94000-TRANSFERS TO OTHER FUNDS			
094000-0015	TRANSFERS TO REVENUE RECOVER	160,000	160,000
094000-0023	TRANSFERS TO VPA FUND	1,506,036	1,276,340
094000-0024	TRANSFERS TO CSA FUND	1,860,488	1,550,000
094000-0041	TRANSFERS TO SCHOOL FUND	47,743,342	49,028,505
094000-0044	TRANSFERS TO SCH. CAP. IMPRO	1,080,000	1,080,000
094000-0045	TRANSFERS TO DEBT FUND	4,127,219	7,317,963
094000-0070	TRANSFERS TO CO. CAPITAL IMP	18,123,270	4,379,309
TOTAL TRANSFERS TO OTHER FUNDS		74,600,355	64,792,117
TOTAL FOR GENERAL OPERATING FUND		130,014,961	118,980,727
FIRE REVOLVING LOAN FUND			
50000	DISBURSEMENT OF LOANS		
050000-5300	DISBURSEMENTS (LOANS)	1,000,000	500,000
050000-6014	GEAR PURCHASES	105,000	105,000
TOTAL FOR DISBURSEMENT OF LOANS		1,105,000	605,000
TOTAL FOR FIRE REVOLVING LOAN FUND		1,105,000	605,000
ASSET FORFEITURE FUND			
31030-OPERATIONS			
031030-1200	OVER-TIME	35,000	35,000
031030-2100	EMPLOYERS SHARE-FICA	2,400	3,000
031030-6010	POLICE SUPPLIES	21,692	
031030-9999	OPERATIONS SUPPORT/INVESTIGA	10,000	10,000

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED FY/2023 BUDGET	ADOPTED FY/2024 BUDGET
TOTAL OPERATIONS		69,092	48,000
TOTAL FOR ASSET FOREFITURE FUND		69,092	48,000
ECONOMIC DEVELOPMENT FUND			
53000-EXPENDITURES - EDA			
053000-1600	COMPENSATION OF MEMBERS	2,000	2,000
053000-5501	TRAVEL & TRAINING (MILEAGE)	450	450
053000-8000	CONTRIBUTIONS	830,000	800,000
TOTAL EXPENDITURES - EDA		832,450	802,450
TOTAL FOR ECONOMIC DEVLEOPMENT FUND		832,450	802,450
REVENUE RECOVERY FUND			
32020-VOLUNTEER CONTRIBUTIONS			
032020-9001	DEERFIELD RESCUE SQUAD	7,400	10,900
032020-9002	CHURCHVILLE RESCUE SQUAD	70,000	75,150
032020-9003	STUARTS DRAFT RESCUE SQUAD	330,000	303,000
032020-9005	NEW HOPE RESCUE SQUAD	35,900	34,600
032020-9006	MOUNT SOLON RESCUE SQUAD	63,000	46,700
032020-9007	WEYERS CAVE	49,700	42,600
TOTAL VOLUNTEER CONTRIBUTIONS		556,000	512,950
32040-SERVICE FEES			
032040-1100	SALARIES & WAGES	71,717	72,946
032040-2100	EMPLOYERS SHARE-FICA	5,408	5,580
032040-2210	EMPLOYERS SHARE-RETIREMENT	7,494	7,579
032040-2300	EMPLOYERS SHARE-HOSPITALIZAT	15,588	15,919
032040-2400	EMPLOYERS SHARE-GROUP LIFE I	967	977
032040-2500	EMPLOYERS SHARE-VRS HYBRID S	381	385
032040-2700	WORKERS COMPENSATION INS.	47	52
032040-3100	PROFESSIONAL SERVICES	13,300	13,400
032040-3125	COLLECTION AGENCY FEE	500	500
032040-5201	POSTAL SERVICES	1,300	1,100
032040-5203	TELEPHONE SERVICES	350	350
032040-5501	TRAVEL EXPENSES	3,000	3,800
032040-6001	OFFICE SUPPLIES	2,550	2,550
032040-8002	OFFICE EQUIPMENT & FURNITURE	500	500
032040-8005	CAPITAL OUTLAY-AMBULANCE PUR		322,834
TOTAL SERVICE FEES		123,102	448,472
92040-CONTINGENCIES			
092040-9991	STAUNTON AUGUSTA RESCUE	26,000	26,000
092040-9992	WAYNESBORO FIRST AID CREW	21,800	21,800
092040-9993	AUGUSTA AGENCY CONTRIBUTION	112,200	112,200
TOTAL CONTINGENCIES		160,000	160,000

EXPENDITURE ESTIMATES

		REVISED	ADOPTED
GL NUMBER	DESCRIPTION	FY/2023	FY/2024
		BUDGET	BUDGET
94000-TRANSFERS TO OTHER FUNDS			
094000-0011	TRANSFERS TO GENERAL FUND	1,307,698	1,280,012
TOTAL TRANSFERS TO OTHER FUNDS		1,307,698	1,280,012
TOTAL FOR REVENUE RECOVERY FUND		2,146,800	2,401,434
ARPA FUND			
12010-ADMINISTRATION			
012010-8003	GOVERNMENT CENTER STORMWATER	32,675	453,000
012010-8004	ECC/P&R RENOVATION PROJECT	3,180,504	2,120,338
TOTAL COUNTY ADMINISTRATION		3,213,179	2,573,338
31020-SHERIFF			
031020-8001	EQUIPMENT	109,075	271,025
TOTAL SHERIFF		109,075	271,025
32010-FIRE DEPARTMENT			
032010-8001	EQUIPMENT	103,125	103,125
TOTAL FIRE DEPARTMENT		103,125	103,125
43010-FACILITIES MANAGEMENT			
043010-8001	EQUIPMENT	14,110	
TOTAL FACILITIES MANAGEMENT		14,110	
8000-SPECIAL PROJECTS			
080000-8013	SCHOOL SAFETY EQUIPMENT	159,349	90,651
080000-8014	SRO EQUIPMENT x12	710,000	244,000
TOTAL SPECIAL PROJECTS		869,349	334,651
81020-TOURISM & ECON. DEVELOPMEN			
081020-5603	VTC ARPA FUNDS (CFDA 21.027)	85,000	60,004
TOTAL TOURISM & ECON. DEVELOPMENT		85,000	60,004
92020-NON-DEPARTMENTAL			
092030-5610	BROADBAND "ALLPOINTS"	3,360,000	3,360,000
TOTAL NON-DEPARTMENTAL		3,360,000	3,360,000
TOTAL FOR ARPA FUND		7,753,838	6,702,143
VIRGINIA PUBLIC ASSISTANCE			
53010-ADMINISTRATION			
053010-1100	SALARIES & WAGES	7,293,396	7,947,473
053010-2100	EMPLOYERS SHARE-FICA	583,788	635,990
053010-2210	EMPLOYERS SHARE-RETIREMENT	800,326	849,045
053010-2300	EMPLOYERS SHARE-HOSPITALIZAT	1,752,720	1,695,945
053010-2400	EMPLOYERS SHARE-GROUP LIFE I	99,912	108,824
053010-2500	EMPLOYERS SHARE-VRS HYBRID S	21,984	29,634
053010-2600	UNEMPLOYMENT COMPENSATION	15,000	8,000
053010-2700	WORKERS COMPENSATION INS.	21,000	18,000
053010-2802	HEALTH SAVINGS ACCOUNT	19,000	16,000

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2023	FY/2024
		BUDGET	BUDGET
053010-3110	PROFESSIONAL HEALTH SERVICES	3,000	3,500
053010-3120	LEGAL/OTHER PROFESSIONAL SER	165,000	170,000
053010-3310	REPAIRS & MAINT.-CONTRACTUAL	66,000	71,000
053010-5201	POSTAL SERVICES	26,000	27,000
053010-5203	TELEPHONE SERVICES	54,000	56,000
053010-5305	MOTOR VEHICLE INSURANCE	17,000	18,500
053010-5306	SURETY BOND	1,800	2,200
053010-5307	PUBLIC OFFICIAL LIABILITY IN	2,317	2,400
053010-5402	RENT-BUILDING	146,000	150,000
053010-5501	TRAVEL EXPENSES/TRAINING	8,000	8,000
053010-5504	IN-SERVICE TRAINING & EDUCAT	1,000	1,000
053010-5720	MEDICAID EXPANSION	337,817	366,123
053010-5801	DUES & SUBSCRIPTIONS/ADVERTI	2,500	4,000
053010-6001	OFFICE SUPPLIES	21,000	24,000
053010-6008	MOTOR VEHICLE FUEL	35,000	47,000
053010-6009	MOTOR VEHICLE MAINT. & SUPPL	17,000	18,500
053010-8001	COMPUTER EQUIPMENT	4,000	4,500
053010-8002	FURNITURE & FIXTURES	2,500	4,000
TOTAL ADMINISTRATION		11,517,060	12,286,634
53020-PUBLIC ASSISTANCE			
053020-5701	GENERAL RELIEF	20,000	21,000
053020-5702	AUXILIARY GRANTS	215,700	288,569
053020-5706	AID TO DEPT.CHILDREN-FOSTER	400,000	720,000
053020-5712	MED OUTREACH/FIN IND PROG.	134,000	134,000
053020-5714	SPECIAL ADOPTION PAYMENTS	82,000	82,000
053020-5715	ADOPTION SUBSIDY PAYMENTS	1,500,000	1,500,000
053020-5717	ADULT & APS SERVICES	31,000	35,000
053020-5718	CLIENT PURCHASED SVCS	138,000	150,000
053020-5725	VIEW PURCHASED SVCS	107,000	107,000
053020-5730	SNAPET PLEDGE	27,005	27,005
053020-5750	FAMILY OUTREACH GRANT	248,000	248,000
TOTAL PUBLIC ASSISTANCE		2,902,705	3,312,574
TOTAL FOR VIRGINIA PUBLIC ASSISTANCE FUND		14,419,765	15,599,208
COMPREHENSIVE SERVICES ACT			
053060-5715	FAMILY COMPREHENSIVE SERVICE	5,189,024	5,500,000
TOTAL FOR COMPREHENSIVE SERVICES ACT FUND		5,189,024	5,500,000
SCHOOL OPERATING FUND			
11000-CLASSROOM INSTRUCTION			
011000-1621	TEACHER SUPPLEMENTS		21,850
011000-1621	TEACHER SUPPLEMENTS, ATHL		43,820

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2023	FY/2024
		BUDGET	BUDGET
011000-1650	NATL BD CERT, INCENTIVE BONU	12,500	12,500
011000-1660	BONUS/SUPPLEMENT, ARPA	937,000	
011000-1121	TEACHERS, ELEM, REGULAR	14,161,910	14,276,565
011000-1121	TEACHER, ELEM, PALS	10,000	10,000
011000-1121	TEACHERS, ELEM, ESL	381,777	400,878
011000-1121	TEACHERS, ELEM, TITLE I	793,756	833,478
011000-1121	TEACHERS, ELEM, TITLE II	112,663	118,296
011000-1121	TEACHERS, ELEM, SE	1,776,745	1,916,447
011000-1121	TEACHERS, ELEM, FT	580,950	597,576
011000-1151	AIDES, ELEM, REGULAR	1,491,321	1,565,885
011000-1151	AIDES, ELEM, PALS	273,321	273,321
011000-1151	AIDES, ELEM, SE	962,662	1,010,394
011000-1520	SUB TEACHERS, ELEM, REGULAR	525,000	525,000
011000-1520	SUB TEACHERS, ELEM, TITLE I	13,450	13,450
011000-1520	SUB TEACHERS, ELEM, SE	60,000	60,000
011000-1551	SUB AIDES, ELEM, REGULAR	150,000	150,000
011000-1551	SUB AIDES, ELEM, SE	80,000	80,000
011000-1621	TEACHER SUPPLEMENTS, ELEM, R	61,470	61,470
011000-1621	TEACHER SUPPLEMENTS, ELEM, G	18,755	18,755
011000-1621	TEACHER SUPPLEMENTS, ELEM, O	6,070	6,070
011000-1660	BONUS	13,000	
011000-1660	BONUS, TITLE II	4,000	
011000-1660	BONUS	33,000	
011000-1121	TEACHERS, MIDD, REGULAR	7,615,433	7,621,166
011000-1121	TEACHERS, MIDD, ESL	103,303	108,470
011000-1121	TEACHERS, MIDD, SE	746,680	834,844
011000-1121	TEACHERS, MIDD, FT	307,355	322,731
011000-1121	TEACHERS, MIDD, VOC	867,340	913,874
011000-1128	TEACHERS, MIDD, VOC EXT	63,210	63,210
011000-1151	AIDES, MIDD, REGULAR	115,217	120,978
011000-1151	AIDES, MIDD, SE	595,232	624,979
011000-1151	AIDES, MIDD, FT	36,666	38,537
011000-1520	SUB TEACHERS, MIDD, REGULAR	280,000	280,000
011000-1520	SUB TEACHERS, MIDD, SE	40,000	40,000
011000-1520	SUB TEACHERS, MIDD, VOC	11,000	11,000
011000-1520	SUB NURSE, SUMMER ENRICH	520	520
011000-1551	SUB AIDES, MIDD, REGULAR	15,000	15,000
011000-1551	SUB AIDES, MIDD, SE	45,000	45,000
011000-1621	TEACHER SUPPLEMENTS, MIDD, R	21,375	21,375
011000-1621	TEACHER SUPPLEMENTS, MIDD, A	11,340	11,340
011000-1621	TEACHER SUPPLEMENTS, MIDD, V	3,420	3,420
011000-1621	TEACHER SUPPLEMENTS, MIDD, G	6,820	6,820

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2023	FY/2024
		BUDGET	BUDGET
011000-1621	TEACHER SUPPLEMENTS, MIDD, O	6,920	6,920
011000-1621	TEACHER SUPPLEMENTS, MIDD, A	80,640	80,640
011000-1121	TEACHERS, HIGH, REGULAR	9,790,441	9,609,557
011000-1121	TEACHERS, HIGH, ESL	108,139	113,546
011000-1121	TEACHERS, HIGH, SE	843,024	974,357
011000-1121	TEACHERS, HIGH, FT	353,444	371,123
011000-1121	TEACHERS, HIGH, VOC	2,192,096	2,366,084
011000-1128	TEACHERS, HIGH, VOC EXT	170,818	170,818
011000-1151	AIDES, HIGH, REG	20,416	21,437
011000-1151	AIDES, HIGH, SE	398,873	443,908
011000-1151	AIDES, HIGH, FT	76,840	80,681
011000-1520	SUB TEACHERS, HIGH, REGULAR	350,000	350,000
011000-1520	SUB TEACHERS, HIGH, SE	26,000	26,000
011000-1520	SUB TEACHERS, HIGH, VOC	40,000	40,000
011000-1551	SUB AIDES, HIGH, SE	8,500	8,500
011000-1621	TEACHER SUPPLEMENTS, HIGH, C	21,825	21,825
011000-1621	TEACHER SUPPLEMENTS, HIGH, A	90,555	90,555
011000-1621	TEACHER SUPPLEMENTS, HIGH, S	9,550	9,550
011000-1621	TEACHER SUPPLEMENTS, HIGH, 5	5,400	8,950
011000-1621	TEACHER SUPPLEMENTS, HIGH, V	34,320	34,320
011000-1621	TEACHER SUPPLEMENTS, HIGH, G	8,525	8,525
011000-1621	TEACHER SUPPLEMENTS, HIGH, O	80,750	80,750
011000-1621	TEACHER SUPPLEMENTS, HIGH, A	862,845	862,845
011000-1621	TEACHER SUPPLEMENTS, SAT SCH	4,500	4,500
011000-1121	TEACHERS, REG, ARPA	51,459	
011000-1121	SUMMER FOR SUCCESS, TITLE II		3,800
011000-1121	TEACHERS, ELEM, AFTER SCH RE	148,700	158,800
011000-1121	TEACHERS, MIDD, AFTER SCH RE		12,000
011000-1121	TEACHERS, MIDD, AFTER, ARPA SET	8,000	52,000
011000-1121	TEACHERS, HIGH, AFTER SCH RE		7,500
011000-1121	TEACHER, HIGH, AFTER, ARPA SET	10,000	65,000
011000-1121	TEACHERS, SE, POST HIGH PROG	119,148	125,108
011000-1121	TEACHERS, SE, SUMMER SCHOOL		11,500
011000-1121	TEACHERS, SUMMER ACADEMY, ARPA	399,350	
011000-1121	TEACHERS, SUMMER ACADEMY, ARPA		350,000
011000-1121	TEACHERS, REG SUMMER SCHOOL	8,550	8,550
011000-1121	TEACHERS, PRESCHOOL	508,381	533,819
011000-1121	TEACHERS, PRESCHOOL GRANT	54,525	57,251
011000-1130	ITCV COORDINATOR	319,825	318,091
011000-1151	AIDES, ELEM, AFTER SCH	2,949	
011000-1151	AIDES, SE, POST HIGH PROGRAM	162,341	197,799
011000-1151	AIDES, SE, SUMMER SCHOOL		1,029

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2023	FY/2024
		BUDGET	BUDGET
011000-1151	AIDES,SUMMER ACADEMY,ARPA	91,215	
011000-1151	AIDES,SUMMER ACADEMY,ARPA		50,000
011000-1151	AIDES, PRESCHOOL	213,121	222,314
011000-1621	SUPP,PROF DEVELOP,ARPA SET A	126,000	126,000
011000-1660	BONUS	20,000	
011000-1660	BONUS	4,000	
011000-1660	BONUS	1,000	
011000-1121	TEACHERS, VPI	565,087	593,360
011000-1151	AIDES, VPI	185,627	194,909
011000-1660	BONUS	22,000	
011000-2100	FICA, UNDESIGNATED	18,044	19,148
011000-2100	FICA, ARPA	68,953	
011000-2100	FICA, SE	5,600	5,600
011000-2100	FICA, FT	450	450
011000-2800	OTHER BENEFITS	134,860	134,860
011000-2800	TUITION ASSISTANCE	99,195	99,195
011000-2100	FICA, ELEM, REGULAR	1,153,838	1,188,705
011000-2100	FICA, ELEM, RTI	4,702	4,702
011000-2100	FICA, ELEM, PALS	22,641	22,641
011000-2100	FICA, ELEM, ESL	29,204	30,667
011000-2100	FICA, ELEM, SCIENCE	420	420
011000-2100	FICA, ELEM, TITLE I	62,749	64,786
011000-2100	FICA, ELEM, TITLE II	8,925	9,050
011000-2100	FICA, ELEM, SE	220,270	234,612
011000-2100	FICA, ELEM, FT	46,966	45,715
011000-2100	FICA, ELEM, GIFTED	1,435	1,435
011000-2100	FICA, ELEM, OTHER	464	464
011000-2210	VRS, ELEM, REGULAR	1,542,672	1,591,545
011000-2210	VRS, ELEM, ESL	29,312	30,778
011000-2210	VRS, ELEM, TITLE I	112,836	118,483
011000-2210	VRS, ELEM, TITLE II	10,521	11,047
011000-2210	VRS, ELEM, SE	187,501	196,820
011000-2210	VRS, ELEM, FT	55,060	55,749
011000-2220	VRS HYBRID, ELEM, REGULAR	1,052,610	1,113,958
011000-2220	VRS HYBRID, ELEM, ESL	34,140	35,849
011000-2220	VRS HYBRID, ELEM, TITLE I	19,086	20,041
011000-2220	VRS HYBRID, ELEM, TITLE II	8,204	8,614
011000-2220	VRS HYBRID, ELEM, SE	267,796	289,620
011000-2220	VRS HYBRID, ELEM, FT	41,493	43,569
011000-2300	HEALTH INS, ELEM, REGULAR	2,932,070	2,923,810
011000-2300	HEALTH INS, ELEM, ESL	66,572	66,572
011000-2300	HEALTH INS, ELEM, TITLE I	105,690	105,690

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2023	FY/2024
		BUDGET	BUDGET
011000-2300	HEALTH INS, ELEM, TITLE II	21,100	21,100
011000-2300	HEALTH INS, ELEM, SE	663,504	671,764
011000-2300	HEALTH INS, ELEM, FT	84,686	84,686
011000-2400	GROUP LIFE INS, ELEM, REGULA	209,747	218,663
011000-2400	GROUP LIFE INS, ELEM, ESL	5,116	5,371
011000-2400	GROUP LIFE INS, ELEM, TITLE	10,638	11,168
011000-2400	GROUP LIFE INS, ELEM, TITLE	1,509	1,586
011000-2400	GROUP LIFE INS, ELEM, SE	36,705	39,214
011000-2400	GROUP LIFE INS, ELEM, FT	7,784	8,009
011000-2510	VRS, VLDP, ELEM, REGULAR	29,758	31,512
011000-2510	VRS, VLDP, ELEM, ESL	965	1,014
011000-2510	VRS, VLDP, ELEM, TITLE I	540	567
011000-2510	VRS, VLDP, ELEM, TITLE II	232	244
011000-2510	VRS, VLDP, ELEM, SE	7,576	8,192
011000-2510	VRS, VLDP, ELEM, FT	1,175	1,232
011000-2750	VRS, HIC, ELEM, REGULAR	189,375	197,474
011000-2750	VRS, HIC, ELEM, ESL	4,619	4,852
011000-2750	VRS, HIC, ELEM, TITLE I	9,603	10,085
011000-2750	VRS, HIC, ELEM, TITLE II	1,363	1,431
011000-2750	VRS, HIC, ELEM, SE	32,729	34,983
011000-2750	VRS, HIC, ELEM, FT	7,029	7,231
011000-2100	FICA, MIDD, REGULAR	556,896	567,811
011000-2100	FICA, MIDD, RTI	1,635	1,635
011000-2100	FICA, MIDD, ALT ED	868	868
011000-2100	FICA, MIDD, ESL	7,903	8,298
011000-2100	FICA, MIDD, SE	109,161	118,181
011000-2100	FICA, MIDD, FT	26,318	27,637
011000-2100	FICA, MIDD, VOC	72,290	75,852
011000-2100	FICA, MIDD, GIFTED	522	522
011000-2100	FICA, MIDD, SUMMER ENRICH	1,570	1,570
011000-2100	FICA, MIDD, OTHER	529	529
011000-2100	FICA, MIDD, ATHL	6,169	6,169
011000-2210	VRS, MIDD, REGULAR	811,847	849,279
011000-2210	VRS, MIDD, ESL	8,537	8,964
011000-2210	VRS, MIDD, SE	102,977	108,130
011000-2210	VRS, MIDD, FT	10,949	11,496
011000-2210	VRS, MIDD, VOC	97,924	102,823
011000-2220	VRS HYBRID, MIDD, REGULAR	466,989	482,557
011000-2220	VRS HYBRID, MIDD, ESL	8,632	9,064
011000-2220	VRS HYBRID, MIDD, SE	120,053	134,495
011000-2220	VRS HYBRID, MIDD, FT	46,229	48,546
011000-2220	VRS HYBRID, MIDD, VOC	56,733	59,571

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2023	FY/2024
		BUDGET	BUDGET
011000-2300	HEALTH INS, MIDD, REGULAR	1,312,888	1,304,628
011000-2300	HEALTH INS, MIDD, ESL	25,182	25,182
011000-2300	HEALTH INS, MIDD, SE	359,746	368,006
011000-2300	HEALTH INS, MIDD, FT	73,528	73,528
011000-2300	HEALTH INS, MIDD, VOC	146,482	146,482
011000-2400	GROUP LIFE INS, MIDD, REGULA	103,591	107,901
011000-2400	GROUP LIFE INS, MIDD, ESL	1,384	1,454
011000-2400	GROUP LIFE INS, MIDD, SE	17,979	19,560
011000-2400	GROUP LIFE INS, MIDD, FT	4,610	4,840
011000-2400	GROUP LIFE INS, MIDD, VOC	12,470	13,091
011000-2510	VRS, VLDP, MIDD, REGULAR	13,201	13,642
011000-2510	VRS, VLDP, MIDD, ESL	244	256
011000-2510	VRS, VLDP, MIDD, SE	3,393	3,804
011000-2510	VRS, VLDP, MIDD, FT	1,307	1,374
011000-2510	VRS, VLDP, MIDD, VOC	1,605	1,685
011000-2750	VRS, HIC, MIDD, REGULAR	93,526	97,430
011000-2750	VRS, HIC, MIDD, ESL	1,250	1,313
011000-2750	VRS, HIC, MIDD, SE	16,233	17,665
011000-2750	VRS, HIC, MIDD, FT	4,162	4,372
011000-2750	VRS, HIC, MIDD, VOC	11,261	11,823
011000-2100	FICA, HIGH, REGULAR	732,814	738,258
011000-2100	FICA, HIGH, CHORAL	1,670	1,670
011000-2100	FICA, HIGH, ALT ED	6,927	6,927
011000-2100	FICA, HIGH, SOL REMED	898	898
011000-2100	FICA, HIGH, ESL	8,272	8,686
011000-2100	FICA, HIGH, SE	98,376	111,869
011000-2100	FICA, HIGH, FT	32,915	34,561
011000-2100	FICA, HIGH, 504 COORDINATORS	413	413
011000-2100	FICA, HIGH, VOC	186,445	199,756
011000-2100	FICA, HIGH, GIFTED	652	652
011000-2100	FICA, HIGH, OTHER	6,178	6,178
011000-2100	FICA, HIGH, ATHL	66,008	69,360
011000-2100	FICA, SATURDAY SCHOOL	344	344
011000-2210	VRS, HIGH, REGULAR	1,017,876	1,062,653
011000-2210	VRS, HIGH, ESL	10,010	10,511
011000-2210	VRS, HIGH, SE	84,628	85,692
011000-2210	VRS, HIGH, FT	24,204	25,416
011000-2210	VRS, HIGH, VOC	246,189	267,779
011000-2220	VRS HYBRID, HIGH, REGULAR	581,114	601,981
011000-2220	VRS HYBRID, HIGH, ESL	7,962	8,361
011000-2220	VRS HYBRID, HIGH, SE	119,809	150,021
011000-2220	VRS HYBRID, HIGH, FT	47,309	49,676

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2023	FY/2024
		BUDGET	BUDGET
011000-2220	VRS HYBRID, HIGH, VOC	146,530	153,858
011000-2300	HEALTH INS, HIGH, REGULAR	1,630,577	1,622,317
011000-2300	HEALTH INS, HIGH, ESL	16,520	16,520
011000-2300	HEALTH INS, HIGH, SE	293,672	318,452
011000-2300	HEALTH INS, HIGH, FT	86,682	86,682
011000-2300	HEALTH INS, HIGH, VOC	379,790	388,050
011000-2400	GROUP LIFE INS, HIGH, REGULA	129,834	135,185
011000-2400	GROUP LIFE INS, HIGH, ESL	1,449	1,521
011000-2400	GROUP LIFE INS, HIGH, SE	16,482	19,005
011000-2400	GROUP LIFE INS, HIGH, FT	5,765	6,055
011000-2400	GROUP LIFE INS, HIGH, VOC	31,663	33,994
011000-2510	VRS, VLDP, HIGH, REGULAR	16,583	17,180
011000-2510	VRS, VLDP, HIGH, ESL	225	236
011000-2510	VRS, VLDP, HIGH, SE	3,444	4,242
011000-2510	VRS, VLDP, HIGH, FT	1,338	1,404
011000-2510	VRS, VLDP, HIGH, VOC	4,142	4,350
011000-2750	VRS, HIC, HIGH, REGULAR	117,228	122,067
011000-2750	VRS, HIC, HIGH, ESL	1,309	1,374
011000-2750	VRS, HIC, HIGH, SE	15,025	17,164
011000-2750	VRS, HIC, HIGH, FT	5,205	5,467
011000-2750	VRS, HIC, HIGH, VOC	28,592	30,695
011000-2800	TUITION ASSIST	300	300
011000-2100	FICA, JVG GRANT	1,530	
011000-2800	OTHER BENEFITS, BGHS, JVG GR	20,000	
011000-2100	FICA, REG, ARPA	3,936	
011000-2100	FICA, ARPA SET ASIDE	9,639	9,639
011000-2100	FICA	290	290
011000-2100	FICA, ELEM, AFTER SCHL REMED	12,200	12,200
011000-2100	FICA, MIDD, AFTER SCHL REMED		918
011000-2100	FICA,MIDD,AFTER,ARPA SET ASI	612	4,025
011000-2100	FICA, HIGH, AFTER SCHL REMED		574
011000-2100	FICA,HIGH,AFTER,ARPA SET ASI	765	4,975
011000-2100	FICA, SPED	21,536	24,701
011000-2100	FICA, SE, SUMMER SCHOOL		958
011000-2100	FICA, STUDENT APPRENTICE	1,071	1,071
011000-2100	FICA,SUMMER ACADEMY,ARPA	37,528	
011000-2100	FICA,SUMMER ACADEMY,ARPA SET		27,722
011000-2100	FICA, SUMMER REGIONAL	655	655
011000-2100	FICA, PRESCHOOL	56,725	57,844
011000-2100	FICA, ITCV	24,782	24,333
011000-2100	FICA, PRESCHOOL GRANT	4,249	4,380
011000-2210	VRS, SE, POST HIGH PROGRAM	29,657	31,140

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2023	FY/2024
		BUDGET	BUDGET
011000-2210	VRS, PRESCHOOL	72,980	76,387
011000-2210	VRS, ITCV	43,182	45,342
011000-2210	VRS, PRESCHOOL GRANT	9,062	9,515
011000-2220	VRS HYBRID, REG, ARPA	8,552	
011000-2220	VRS HYBRID, SE, POST HIGH PR	17,127	22,527
011000-2220	VRS HYBRID, PRESCHOOL	46,935	49,282
011000-2300	HEALTH INS, REG, ARPA	8,260	
011000-2300	HEALTH INS, SE, POST HIGH PR	70,162	78,422
011000-2300	HEALTH INS, PRESCHOOL	171,774	171,774
011000-2300	HEALTH INS, ITCV	47,936	47,936
011000-2300	HEALTH INS, PRESCHOOL GRANT	8,260	8,260
011000-2400	GROUP LIFE INS, REG, ARPA	690	
011000-2400	GROUP LIFE INS, SE, POST HIG	3,773	4,326
011000-2400	GROUP LIFE INS, PRESCHOOL	9,669	10,133
011000-2400	GROUP LIFE INS, ITCV	3,482	3,656
011000-2400	GROUP LIFE INS, PRESCHOOL GR	731	767
011000-2510	VRS, VLDP, REG, ARPA	242	
011000-2510	VRS, VLDP, SE, POST HIGH PRO	483	636
011000-2510	VRS, VLDP, PRESCHOOL	1,328	1,394
011000-2750	VRS, HIC, REG, ARPA	623	
011000-2750	VRS, HIC, SE, POST HIGH PROG	3,406	3,907
011000-2750	VRS, HIC, PRESCHOOL	8,731	9,150
011000-2750	VRS, HIC, ITCV	3,143	3,301
011000-2750	VRS, HIC, PRESCHOOL GRANT	660	693
011000-2100	FICA, VPI	59,110	60,303
011000-2210	VRS, VPI	50,807	53,349
011000-2220	VRS HYBRID, VPI	73,963	77,662
011000-2300	HEALTH INS, VPI	160,668	160,668
011000-2400	GROUP LIFE INS, VPI	10,061	10,568
011000-2510	VRS, VLDP, VPI	2,091	2,196
011000-2750	VRS, HIC, VPI	9,082	9,538
011000-3100	PROF SERVICES, DIGITAL TRANS	5,400	5,400
011000-3100	PROF SERVICES, SE	738,048	940,000
011000-3100	PROF SERVICES, PARENT TRAINI	19,676	109,983
011000-3200	CONTRACTED SERV, SPEECH SUPE	37,953	
011000-3100	PROF SERVICES, ELEM, REGULAR	12,600	14,600
011000-3100	PROF SERVICES, ELEM, CHORUS	1,400	1,400
011000-3100	PROF SERVICES, PALS	18,000	
011000-3100	PROF SERVICES, ELEM, ESL	2,275	2,275
011000-3100	PROF SERVICES, ELEM, SCIENCE	7,300	7,800
011000-3100	PROF SERVICES, ELEM, TITLE 1	70,400	73,000
011000-3100	PROF SERVICES, ELEM, TITLE I	4,300	4,300

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2023	FY/2024
		BUDGET	BUDGET
011000-3100	PROF SERVICES, ELEM, GIFTED		2,000
011000-3300	MAINTENANCE SERVICE, ELEM, A	1,000	1,000
011000-3100	PROF SERVICES, MIDD, REGULAR	8,975	14,475
011000-3100	PROF SERVICES, MIDD, MUSIC	750	750
011000-3100	PROF SERVICES, MIDDLE, CHORU	1,790	1,790
011000-3100	PROF SERVICES, MIDD, ESL	1,675	1,675
011000-3100	PROF SERVICES	500	500
011000-3100	PROF SERVICES, MIDD, PERKINS	3,350	3,350
011000-3100	PROF SERVICES, MIDD, GIFTED		2,000
011000-3100	PROF SERVICES, SUMMER ENRICH	20,000	20,000
011000-3100	PROF SERVICES, MIDD, ATHL	9,800	9,800
011000-3300	MAINTENANCE SERVICE, MIDD, A	1,000	1,000
011000-3300	MAINTENANCE SERVICE	2,500	1,000
011000-3300	MAINTENANCE SERVICE, MIDD, V	1,750	1,750
011000-3300	MAINTENANCE SERVICE	500	500
011000-3300	MAINTENANCE SERVICE, BMMS, M	2,000	2,000
011000-3300	MAINTENANCE SERVICE, SMS, MU	2,000	2,000
011000-3300	MAINTENANCE SERVICE, SDMS, M	2,000	2,000
011000-3300	MAINTENANCE SERVICE, WMS, MU	2,000	2,000
011000-3100	PROF SERVICES, HIGH, REGULR	5,900	6,900
011000-3100	PROF SERVICES, HIGH, MUSIC	750	750
011000-3100	PROF SERVICES, HIGH, CHORUS	7,500	7,500
011000-3100	PROF SERVICES, HIGH, ISAEP	4,000	4,000
011000-3100	PROF SERVICES, HIGH, SOL REM	9,765	9,765
011000-3100	PROF SERVICES, HIGH, TESTING	6,000	6,000
011000-3100	PROF SERVICES, HIGH, ESL	1,650	1,650
011000-3100	PROF SERVICES	3,000	2,500
011000-3100	PROF SERVICES, HIGH, TITLE I	500	1,028
011000-3100	PROF SERVICES, HIGH, SPEC. E	29,861	37,000
011000-3100	PROF SERVICES, HIGH, VOCATIO	123,057	123,057
011000-3100	PROF SERVICES, PERKINS	12,500	12,500
011000-3100	PROF SERVICES, HIGH, GIFTED	100	2,000
011000-3100	PROF SERVICES, ATHL TRAINERS	113,686	113,686
011000-3300	MAINTENANCE SERVICE, ART	1,000	1,000
011000-3300	MAINTENANCE SERVICE, HIGH, S	3,000	1,000
011000-3300	MAINTENANCE SERVICE, HIGH, V	1,750	1,750
011000-3300	MAINTENANCE SERVICE, HIGH, H	450	450
011000-3300	MAINTENANCE SERVICE, HIGH, T	500	500
011000-3810	TUITION, REG GENESIS SCHOOL	346,633	360,852
011000-3810	TUITION, GOV SCHOOL GIFTED	3,000	3,000
011000-3100	PROF SERVICES, BGHS, JVG GRA	5,000	
011000-3100	PROF SERVICES, BGHS, ATHL	6,055	6,055

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2023	FY/2024
		BUDGET	BUDGET
011000-3300	MAINTENANCE SERVICE, BGHS, M	1,200	1,200
011000-3100	PROF SERVICES, FDHS, ATHL	6,055	6,055
011000-3300	MAINTENANCE SERVICE, FDHS, M	1,200	1,200
011000-3100	PROF SERVICES, RHS, ATHL	6,055	6,055
011000-3300	MAINTENANCE SERVICE, RHS, MU	1,200	1,200
011000-3100	PROF SERVICES, SDHS - ATHLET	6,055	6,055
011000-3300	MAINTENANCE SERVICE, SDHS, M	1,200	1,200
011000-3100	PROF SERVICES, WMHS - ATHLET	6,055	6,055
011000-3300	MAINTENANCE SERVICE, WMHS, M	1,200	1,200
011000-3100	PROF SERVICES, SPED SUM SCH	12,338	
011000-3100	PROF SERVICES, STUDENT APPRE	14,000	14,000
011000-3100	PROF SERVICES, ITCV, CONTRAC	3,972	1,000
011000-3100	PROF SERVICES, VPI	4,670	5,100
011000-5504	CONFERENCE/INSERVICE, REGU		3,000
011000-5504	CONFERENCE, MUSIC	1,000	1,000
011000-5504	CONFERENCE, ART	1,056	1,056
011000-5504	CONFERENCE, CHORUS	2,300	2,300
011000-5504	CONFERENCE, PHYS ED	1,924	1,924
011000-5504	CONFERENCES, ASST TECHNOLOGY		750
011000-5504	CONFERENCE/INSERVICE, GIFTED		3,000
011000-5801	DUES/MEMBERSHIP, MUSIC	560	560
011000-5801	DUES/MEMBERSHIP, ART	300	300
011000-5801	DUES/MEMBERSHIP, CHORUS	2,200	2,200
011000-5501	MILEAGE, PHYS. ED	36	36
011000-5501	MILEAGE, SPED		1,000
011000-5501	TRAVEL, ELEM, REGULAR		500
011000-5501	TRAVEL, ELEM, SE	1,500	
011000-5504	CONFERENCE REIMB, ELEM, REGU	9,400	12,900
011000-5504	CONFERENCE REIMB, TITLE III	3,000	2,000
011000-5504	CONFERENCE REIMB, ELEM, SCIE		350
011000-5504	CONFERENCE REIMB, ELEM, TITL	5,000	10,000
011000-5504	CONFERENCE REIMB, ELEM, TITL	528	
011000-5504	CONFERENCE REIMB, ELEM, SE		1,000
011000-5501	TRAVEL, MIDD, REGULAR		500
011000-5501	TRAVEL, MIDD, SE	600	
011000-5501	TRAVEL, MIDD, AG	200	200
011000-5501	TRAVEL, MIDD, HOME EC	200	200
011000-5501	TRAVEL, MIDD, BUSINESS	100	100
011000-5501	TRAVEL, MIDD, TECH PREP	200	200
011000-5504	CONFERENCE REIMB, MIDD, REGU	10,560	12,000
011000-5504	CONFERENCES/ED/INSERVICE		1,000
011000-5504	CONFERENCE REIMB, MIDD, SE	42	1,000

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2023	FY/2024
		BUDGET	BUDGET
011000-5504	CONFERENCE EXP, MIDD, VOC	1,000	1,000
011000-5504	CONFERENCE REIMB, MIDD, AG	4,000	4,000
011000-5504	CONFERENCE REIMB, MIDD, HOME	7,500	7,500
011000-5504	CONFERENCE, MIDDLE, BUSINESS	400	400
011000-5504	CONFERENCE REIMB, MIDD, TECH	2,800	2,800
011000-5801	DUES/MEMBERSHIP, MIDD, AG	2,000	2,000
011000-5801	DUES/MEMBERSHIP, MIDD, FCS	2,000	2,000
011000-5801	DUES/MEMBERSHIP, MIDD, BUSIN	2,000	2,000
011000-5801	DUES/MEMEBERSHIP, MIDD, TECH	2,000	2,000
011000-5000	OTHER/MISC, DUAL ENROLLMENT	1,174	
011000-5501	TRAVEL, HIGH, REGULAR		1,000
011000-5501	TRAVEL, HIGH, AG	750	750
011000-5501	TRAVEL, HIGH, HOME EC	650	650
011000-5501	TRAVEL, HIGH, BUSINESS	100	100
011000-5501	TRAVEL, HIGH, TECH PREP	100	100
011000-5501	TRAVEL, HIGH, TRADE & INDUST	600	600
011000-5504	CONFERENCE REIMB, HIGH, REGU	7,750	12,250
011000-5504	CONFERENCE REIMB, ISAEP	500	500
011000-5504	CONFERENCE/EDUC/IN-SERVICE		1,000
011000-5504	CONFERENCE REIMB, HIGH, SE		1,000
011000-5504	CONFERENCE, HIGH, CAREER & T	2,500	2,500
011000-5504	CONFERENCE REIMB, HIGH, AG	14,004	14,004
011000-5504	CONFERENCE, HIGH, HEALTH OCC	1,000	1,000
011000-5504	CONFERENCE REIMB, HIGH, HOME	8,500	8,500
011000-5504	CONFERENCE REIMB, HIGH, BUSI	2,000	2,000
011000-5504	CONFERENCE REIMB, HIGH, TECH	4,500	4,500
011000-5504	CONFERENCE, HIGH, TRADE/INDU	100	100
011000-5801	DUES/MEMBERSHIP, HIGH, AG	2,000	2,000
011000-5801	DUES/MEMBERSHIP, HIGH, FCS	2,000	2,000
011000-5801	DUES/MEMBERSHIP, HIGH, BUSIN	1,600	1,600
011000-5801	DUES/MEMBERSHIP, HIGH, TECHN	2,000	2,000
011000-5801	DUES/MEMBERSHIPS, HIGH, EFE	2,000	2,000
011000-5801	DUES/MEMBERSHIPS, VHSL	17,333	18,067
011000-5400	LEASES/RENTALS, SPED	1,356	
011000-5501	TRAVEL, LOCAL INFANT/TODDLER	5,000	5,000
011000-5504	CONFERENCE EXP, INFANT & TOD	783	500
011000-5801	DUES/MEMBERSHIPS, ITCV	130	400
011000-5501	TRAVEL, VPI	1,200	2,000
011000-5504	CONFERENCE EXPENSE, VPI	3,730	3,500
011000-6011	TEXTBOOKS, DIGITAL	50,000	50,000
011000-6012	TEXTBOOKS, REPLACEMENTS		100,000
011000-6013	EDUC SUPPLIES, ART	450	450

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2023	FY/2024
		BUDGET	BUDGET
011000-6013	EDUC SUPPLIES, CHORUS	13,355	13,355
011000-6013	EDUC SUPPLIES, DIGITAL TRANS	1,000	1,000
011000-6013	EDUC SUPPLIES, ASST TECH	1,100	1,000
011000-6013	EDUC SUPPLIES, SECTION 254		600
011000-6013	EDUC SUPPLIES, GIFTED		27,350
011000-6013	EDUC SUPPLIES, SUMMER ENRICH	5,400	5,400
011000-6014	EDUC SUPPLIES, GIFTED	4,004	4,500
011000-6040	TECHNOLOGY SOFTWARE, DGI	482,680	516,100
011000-6040	TECHNOLOGY SOFTWARE, TITLE I	22,800	
011000-6040	TECHNOLOGY SOFTWARE, SE		30,000
011000-6040	TECHNOLOGY SOFTWARE, ASST TE	15,900	16,000
011000-6040	TECHNOLOGY SOFTWARE, G&T	13,600	18,600
011000-6050	NON-CAP TECH HARDWARE, ART		848
011000-6050	NON-CAP TECH HARDWARE, SE		1,500
011000-6050	NON-CAP TECH HARDWARE, ASST	8,000	8,000
011000-6050	NON-CAP TECH HARDWARE, GIFTE		5,500
011000-6070	CONSUMABLE EQUIP, SCIENCE	5,000	6,000
011000-6012	TEXTBOOKS, ELEM	75,000	75,000
011000-6013	EDUC SUPPLIES, ELEM, ART	27,000	27,000
011000-6013	EDUC SUPPLIES, ELEM, CHORUS	28,075	28,075
011000-6013	EDUC SUPPLIES, ELEM, PHYS ED	18,400	18,400
011000-6013	EDUC SUPPLIES, ELEM TITLE II	2,590	
011000-6013	EDUC SUPPLIES, ELEM, PALS	91,690	109,690
011000-6013	EDUC SUPPLIES, ELEM, SCIENCE	281	
011000-6013	EDUC SUPPLIES, ELEM, TITLE I	77,412	2,400
011000-6013	EDUC SUPPLIES, ELEM, TITLE I	44,700	67,500
011000-6013	EDUC SUPPLIES, ELEM, SE	2,000	6,000
011000-6013	EDUC SUPPLIES, ELEM, GIFTED	8,000	
011000-6014	EDUC SUPPLIES, ELEM, REGULAR	49,843	52,375
011000-6014	EDUC SUPPLIES, ELEM TITLE II		1,732
011000-6014	EDUC SUPPLIES, ELEM, ESL	800	800
011000-6014	EDUC SUPPLIES, ELEM, SCIENCE	40,719	40,500
011000-6014	EDUC SUPPLIES, ELEM, TITLE I	42,165	37,026
011000-6016	PARENTAL INVOLVEMENT TITLE I	39,900	70,500
011000-6040	TECHNOLOGY SOFTWARE, ELEM, D	33,420	
011000-6040	SOFTWARE/ ON LINE SUPPLIES,	5,000	5,000
011000-6040	TECHNOLOGY SOFTWARE, TITLE I	8,870	
011000-6013	EDUC SUPPLIES, CASL, REGULAR	18,600	18,510
011000-6013	EDUC SUPPLIES, CASL, GIFTED	675	
011000-6013	EDUC SUPPLIES, CHVL, REGULAR	12,600	12,452
011000-6013	EDUC SUPPLIES, CHVL, GIFTED	675	
011000-6013	EDUC SUPPLIES, CLYM, REGULAR	22,112	21,932

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2023	FY/2024
		BUDGET	BUDGET
011000-6013	EDUC SUPPLIES, CLYM, GIFTED	675	
011000-6013	EDUC SUPPLIES, CGVL, REGULAR	4,912	4,883
011000-6013	EDUC SUPPLIES, CGVL, GIFTED	675	
011000-6013	EDUC SUPPLIES, NRES, REGULAR	7,812	7,754
011000-6013	EDUC SUPPLIES, NRES, GIFTED	675	
011000-6013	EDUC SUPPLIES, RES, REGULAR	21,419	21,230
011000-6013	EDUC SUPPLIES, RES, GIFTED	675	
011000-6013	EDUC SUPPLIES, SDES, REGULAR	16,860	16,648
011000-6013	EDUC SUPPLIES, SDES, GIFTED	675	
011000-6013	EDUC SUPPLIES, SES, REGULAR	13,467	13,313
011000-6013	EDUC SUPPLIES, SES, GIFTED	675	
011000-6013	EDUC SUPPLIES, WES, REGULAR	19,041	18,823
011000-6013	EDUC SUPPLIES, WES, GIFTED	675	
011000-6012	TEXTBOOKS, MIDD	50,000	50,000
011000-6013	EDUC SUPPLIES, MIDD, MUSIC	54,600	54,600
011000-6013	EDUC SUPPLIES, MIDD, ART	13,700	13,700
011000-6013	EDUC SUPPLIES, MIDD, CHORUS	21,210	21,210
011000-6013	EDUC SUPPLIES, MIDD, PHYS ED	6,200	6,200
011000-6013	EDUC SUPPLIES, MIDD, SE	2,000	6,000
011000-6013	EDUC SUPPLIES, MIDD, PERKINS	500	500
011000-6013	EDUC SUPPLIES, MIDD, GIFTED	8,000	
011000-6013	EDUC SUPPLIES, MIDD, ATHL	8,000	8,000
011000-6014	EDUC SUPPLIES, MIDD, REGULAR	40,029	29,900
011000-6014	EDUC SUPPLIES, MIDD, TITLE I	1,500	2,000
011000-6014	EDUC SUPPLIES, MIDD, ESL	850	850
011000-6014	EDUC SUPPLIES, MIDD, SCIENCE	6,750	6,750
011000-6040	TECHNOLOGY SOFTWARE, ON-LINE	6,348	10,000
011000-6040	TECHNOLOGY SOFTWARE, TESTING	9,500	9,500
011000-6040	TECH SOFTWARE, TITLE III PAR		1,000
011000-6040	TECHNOLOGY SOFTWARE, MIDD, S	6,697	7,000
011000-6040	TECH SOFTWARE, MIDD, PERKINS	5,072	5,072
011000-6050	NON-CAP TECH HARDWARE, TESTI	700	700
011000-6050	NON-CAP TECH HARDWARE, MIDD,	3,238	3,238
011000-6050	NON-CAP TECH HARDWARE, MID,	16,760	16,760
011000-6070	CONSUMABLE EQUIP, MIDD, PERK	25,043	25,043
011000-6013	EDUC SUPPLIES, BMMS, REGULAR	18,429	18,281
011000-6013	EDUC SUPPLIES, BMMS, SCIENCE	2,000	2,250
011000-6013	EDUC SUPPLIES, BMMS, AG	4,000	4,000
011000-6013	EDUC SUPPLIES, BMMS, HOME EC	3,700	3,700
011000-6013	EDUC SUPPLIES, BMMS, BUSINES	2,100	2,100
011000-6013	EDUC SUPPLIES, BMMS, TECH ED	3,900	3,900
011000-6013	EDUC SUPPLIES, BMMS, GIFTED	1,500	

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2023	FY/2024
		BUDGET	BUDGET
011000-6070	CONSUMABLE EQUIP, BMMS, AG	1,800	1,800
011000-6070	CONSUMABLE EQUIP, BMMS, FACS	1,700	1,700
011000-6070	CONSUMABLE EQUIP, BMMS, BUSI	1,000	1,000
011000-6070	CONSUMABLE EQUIP, BMMS, TECH	1,700	1,700
011000-6013	EDUC SUPPLIES, SMS, REGULAR	15,848	15,700
011000-6013	EDUC SUPPLIES, SMS, SCIENCE	2,000	2,150
011000-6013	EDUC SUPPLIES, SMS, AG	4,100	4,100
011000-6013	EDUC SUPPLIES, SMS, HOME EC	4,400	4,400
011000-6013	EDUC SUPPLIES, SMS, BUSINESS	1,700	1,700
011000-6013	EDUC SUPPLIES, SMS, TECH ED	3,500	3,500
011000-6013	EDUC SUPPLIES, SMS, GIFTED	1,500	
011000-6070	CONSUMABLE EQUIP, SMS, AG	1,800	1,800
011000-6070	CONSUMABLE EQUIP, SMS, FACS	1,900	1,900
011000-6070	CONSUMABLE EQUIP, SMS, BUSIN	800	800
011000-6070	CONSUMABLE EQUIP, SMS, TECH	1,600	1,600
011000-6013	EDUC SUPPLIES, SDMS, REGULAR	15,181	15,033
011000-6013	EDUC SUPPLIES, SDMS, SCIENCE	2,000	2,250
011000-6013	EDUC SUPPLIES, SDMS, AG	4,200	4,200
011000-6013	EDUC SUPPLIES, SDMS, HOME EC	4,400	4,400
011000-6013	EDUC SUPPLIES, SDMS, BUSINES	2,100	2,100
011000-6013	EDUC SUPPLIES, SDMS, TECH ED	3,900	3,900
011000-6013	EDUC SUPPLIES, SDMS, GIFTED	1,500	
011000-6070	CONSUMABLE EQUIP, SDMS, AG	1,900	1,900
011000-6070	CONSUMABLE EQUIP, SDMS, FACS	2,000	2,000
011000-6070	CONSUMABLE EQUIP, SDMS, BUSI	1,000	1,000
011000-6070	CONSUMABLE EQUIP, SDMS, TECH	1,700	1,700
011000-6013	EDUC SUPPLIES, WMS, REGULAR	19,180	19,006
011000-6013	EDUC SUPPLIES, WMS, SCIENCE	2,000	2,750
011000-6013	EDUC SUPPLIES, WMS, AG	4,100	4,100
011000-6013	EDUC SUPPLIES, WMS, HOME EC	4,300	4,300
011000-6013	EDUC SUPPLIES, WMS, BUSINESS	2,100	2,100
011000-6013	EDUC SUPPLIES, WMS, TECH ED	4,300	4,300
011000-6013	EDUC SUPPLIES, WMS, GIFTED	1,500	
011000-6070	CONSUMABLE EQUIP, WMS, AG	1,800	1,800
011000-6070	CONSUMABLE EQUIP, WMS, FACS	1,900	1,900
011000-6070	CONSUMABLE EQUIP, WMS, BUSIN	1,000	1,000
011000-6070	CONSUMABLE EQUIP, WMS, TECH	1,900	1,900
011000-6007	REPAIR SUPPLIES, HIGH, AG		1,483
011000-6012	TEXTBOOKS, HIGH	75,000	75,000
011000-6013	EDUC SUPPLIES, HIGH, MUSIC	90,000	90,000
011000-6013	EDUC SUPPLIES, MIDD, ART	17,701	17,701
011000-6013	EDUC SUPPLIES, HIGH, CHORUS	30,300	30,300

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2023	FY/2024
		BUDGET	BUDGET
011000-6013	EDUC SUPPLIES, HIGH, PHYS ED	7,100	7,100
011000-6013	EDUC SUPPLIES, HIGH, DRAMA	75,000	75,000
011000-6013	EDUC SUPPLIES, ISAAP	150	150
011000-6013	EDUC SUPPLIES, ALT ED	3,000	3,000
011000-6013	EDUC SUPPLIES, HIGH, SE	1,000	6,000
011000-6013	EDUC SUPPLIES, HIGH, GIFTED	8,071	
011000-6013	EDUC SUPPLIES, HIGH, ATHL	6,250	6,250
011000-6014	EDUC SUPPLIES, HIGH, REGULAR	32,578	33,050
011000-6014	EDUC SUPPLIES, HIGH, TITLE I	1,500	2,000
011000-6014	EDUC SUPPLIES, HIGH, ESL	850	850
011000-6014	EDUC SUPPLIES, HIGH, SCIENCE	4,542	4,000
011000-6014	EDUC SUPPLIES, HIGH, VOC	1,000	1,000
011000-6040	SOFTWARE / ON-LINE SUPPLIES	995	40,000
011000-6040	TECHNOLOGY SOFTWARE, ISAAP	1,550	1,550
011000-6040	SOFTWARE, HIGH SCHOOL, ALT.	2,100	2,100
011000-6040	TECH SOFTWARE, HIGH, TITLE I		1,000
011000-6040	SOFTWARE, HIGH SCHOOL, ESL	2,400	2,400
011000-6040	TECH SOFTWARE, HIGH, PERKINS	18,027	18,027
011000-6040	TECH SOFTWARE, INDUSTRY CERF	24,552	24,552
011000-6050	NON-CAP TECH HARDWARE, HIGH,	33,828	33,828
011000-6050	NON-CAP TECH HARDWARE, HS, P	29,875	29,875
011000-6070	CONSUMABLE EQUIP, HIGH, PERK	29,239	29,239
011000-6013	EDUC SUPPLIES, BGHS, REGULAR	13,554	13,438
011000-6013	EDUC SUPPLIES, BGHS, SCIENCE	1,750	1,750
011000-6013	EDUC SUPPLIES, BGHS, AG	2,900	2,900
011000-6013	EDUC SUPPLIES, BGHS, HEALTH	200	200
011000-6013	EDUC SUPPLIES, BGHS, HOME EC	2,200	2,200
011000-6013	EDUC SUPPLIES, BGHS, JVG GRA	3,470	
011000-6013	EDUC SUPPLIES, BGHS, BUSINES	800	800
011000-6013	EDUC SUPPLIES, BGHS, TECH ED	2,754	2,754
011000-6013	EDUC SUPPLIES, BGHS, EFE	275	275
011000-6013	EDUC SUPPLIES, BGHS, GIFTED	2,000	
011000-6070	CONSUMABLE EQUIP, BGHS, AG	746	746
011000-6070	CONSUMABLE EQUIP, BGHS, HEAL	300	300
011000-6070	CONSUMABLE EQUIP, BGHS, FACS	1,000	1,000
011000-6070	CONSUMABLE EQUIP, BGHS, BUSI	400	400
011000-6070	CONSUMABLE EQUIP, BGHS, TECH	1,000	1,000
011000-6013	EDUC SUPPLIES, FDHS, REGULAR	21,906	21,715
011000-6013	EDUC SUPPLIES, FDHS, SCIENCE	2,250	2,500
011000-6013	EDUC SUPPLIES, FDHS, AG	2,800	2,800
011000-6013	EDUC SUPPLIES, FDHS, HEALTH	200	200
011000-6013	EDUC SUPPLIES, FDHS, HOME EC	4,400	4,400

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2023	FY/2024
		BUDGET	BUDGET
011000-6013	EDUC SUPPLIES, FDHS, BUSINES	1,300	1,300
011000-6013	EDUC SUPPLIES, FDHS, TECH ED	2,300	2,300
011000-6013	EDUC SUPPLIES, FDHS, EFE	300	300
011000-6013	EDUC SUPPLIES, FDHS, GIFTED	2,000	
011000-6070	CONSUMABLE EQUIP, FDHS, AG	1,300	1,300
011000-6070	CONSUMABLE EQUIP, FDHS, HEAL	300	300
011000-6070	CONSUMABLE EQUIP, FDHS, FACS	2,000	2,000
011000-6070	CONSUMABLE EQUIP, FDHS, BUSI	600	600
011000-6070	CONSUMABLE EQUIP, FDHS, TECH	1,000	1,000
011000-6013	EDUC SUPPLIES, RHS, REGULAR	14,497	14,453
011000-6013	EDUC SUPPLIES, RHS, SCIENCE	1,750	1,750
011000-6013	EDUC SUPPLIES, RHS, AG	2,200	2,200
011000-6013	EDUC SUPPLIES, RHS, HEALTH O	200	200
011000-6013	EDUC SUPPLIES, RHS, HOME EC	1,900	1,900
011000-6013	EDUC SUPPLIES, RHS, BUSINESS	800	800
011000-6013	EDUC SUPPLIES, RHS, TECH ED	710	710
011000-6013	EDUC SUPPLIES, RHS, EFE	300	300
011000-6013	EDUC SUPPLIES, RHS, GIFTED	2,000	
011000-6050	NON-CAP TECH HARDWARE, RHS,	848	
011000-6070	CONSUMABLE EQUIP, RHS, AG	1,000	1,000
011000-6070	CONSUMABLE EQUIP, RHS, HEALT	300	300
011000-6070	COMSUMABLE EQUIP, RHS, FACS	900	900
011000-6070	CONSUMABLE EQUIP, RHS, BUSIN	400	400
011000-6070	CONSUMABLE EQUIP, RHS, TECH	190	190
011000-6007	REPAIR SUPPLIES, SDHS, AG	1,483	
011000-6013	EDUC SUPPLIES, SDHS, REGULAR	21,051	20,862
011000-6013	EDUC SUPPLIES, SDHS, SCIENCE	2,250	3,000
011000-6013	EDUC SUPPLIES, SDHS, AG	2,500	2,500
011000-6013	EDUC SUPPLIES, SDHS, HEALTH	464	464
011000-6013	EDUC SUPPLIES, SDHS, HOME EC	2,600	2,600
011000-6013	EDUC SUPPLIES, SDHS, BUSINES	1,463	1,463
011000-6013	EDUC SUPPLIES, SDHS, TECH ED	3,500	3,500
011000-6013	EDUC SUPPLIES, SDHS, EFE	300	300
011000-6013	EDUC SUPPLIES, SDHS, PERKINS	126	
011000-6013	EDUC SUPPLIES, SDHS, GIFTED	2,000	
011000-6070	CONSUMABLE EQUIP, SDHS, AG	1,000	1,000
011000-6070	CONSUMABLE EQUIP, SDHS, HEAL	36	36
011000-6070	CONSUMABLE EQUIP, SDHS, FACS	1,200	1,200
011000-6070	CONSUMABLE EQUIP, SDHS, BUSI	400	400
011000-6070	CONSUMABLE EQUIP, SDHS, TECH	1,600	1,600
011000-6013	EDUC SUPPLIES, WMHS, REGULAR	25,473	25,270
011000-6013	EDUC SUPPLIES, WMHS, SCIENCE	3,011	3,500

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2023	FY/2024
		BUDGET	BUDGET
011000-6013	EDUC SUPPLIES, WMHS, AG	2,500	2,500
011000-6013	EDUC SUPPLIES, WMHS, HEALTH	200	200
011000-6013	EDUC SUPPLIES, WMHS, HOME EC	3,700	3,700
011000-6013	EDUC SUPPLIES, WMHS, BUSINES	1,000	1,000
011000-6013	EDUC SUPPLIES, WMHS, TECH ED	3,500	3,500
011000-6013	EDUC SUPPLIES, WMHS, EFE	300	300
011000-6013	EDUC SUPPLIES, WMHS, GIFTED	2,000	
011000-6070	CONSUMABLE EQUIP, WMHS, AG	1,200	1,200
011000-6070	CONSUMABLE EQUIP, WMHS, HEAL	300	300
011000-6070	CONSUMABLE EQUIP, WMHS, FACS	1,600	1,600
011000-6070	CONSUMABLE EQUIP, WMHS, BUSI	400	400
011000-6070	CONSUMABLE EQUIP, WMHS, TECH	1,600	1,600
011000-6013	EDUC SUPPLIES,REG,ARPA SET A	150,000	150,000
011000-6013	EDUC SUPPLIES, AFTER SCH REM	19,100	9,000
011000-6013	EDUC SUPPLIES,EXCEPTIONAL LE		3,000
011000-6013	EDUC SUPPLIES,FLOW-THROUGH,A	383,981	
011000-6013	EDUC SUPPL,SUMMER ACADEMY,AR	1,890	
011000-6013	EDUC SUPPLIES	3,000	3,000
011000-6013	EDUC SUPPLIES, PRESCHOOL	4,600	4,600
011000-6013	EDUC SUPPLIES, ITCV	100	2,865
011000-6013	EDUC SUPP, PRESCHOOL GRNT, A	1,534	
011000-6013	EDUC SUPPLIES, PRESCHOOL INI	33,766	32,830
011000-6050	NON-CAP TECH HARDWARE, PRE-S	3,064	3,000
011000-7100	SVRP TUITION	952,243	1,097,185
011000-7201	VVTC TUITION	3,113,253	3,387,831
011000-7202	VVTC - LOCAL COLLECTIONS	327,026	327,026
011000-7203	VVTC - FT FUNDS	286,856	296,120
011000-7204	VVTC - CARL PERKINS	11,506	14,055
011000-7300	GOV SCHOOL - GIFTED	707,679	724,092
TOTAL CLASSROOM INSTRUCTION		84,064,496	85,028,275
12100-GUIDANCE SERVICES			
012100-1660	BONUS/SUPPLEMENT, ARPA	46,000	
012100-1123	COUNSELORS, ELEM	758,116	796,062
012100-1123	COUNSELORS, MIDD	563,542	647,615
012100-1150	GUIDANCE CLERICAL, MIDD	134,551	141,278
012100-1123	COUNSELORS, HIGH	808,571	848,997
012100-1150	GUIDANCE CLERICAL, HIGH	166,586	174,915
012100-2100	FICA, ARPA	3,519	
012100-2100	FICA, ELEM	57,996	60,896
012100-2210	VRS, ELEM	65,607	68,890
012100-2220	VRS HYBRID, ELEM	60,394	63,413
012100-2300	HEALTH INS, ELEM	130,440	130,440

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2023	FY/2024
		BUDGET	BUDGET
012100-2400	GROUP LIFE INS, ELEM	10,161	10,667
012100-2510	VRS, VLDP, GUIDANCE, ELEM	1,708	1,794
012100-2750	VRS, HIC, GUIDANCE, ELEM	9,172	9,634
012100-2100	FICA, MIDD	53,404	60,347
012100-2210	VRS, MIDD	77,983	91,172
012100-2220	VRS HYBRID, MIDD	30,619	32,151
012100-2300	HEALTH INS, MIDD	128,846	137,106
012100-2400	GROUP LIFE INS, MIDD	9,356	10,572
012100-2510	VRS, VLDP, GUIDANCE, MIDD	866	909
012100-2750	VRS, HIC, GUIDANCE, MIDD	8,447	9,545
012100-2100	FICA, HIGH	74,599	78,333
012100-2210	VRS, HIGH	113,010	118,658
012100-2220	VRS HYBRID, HIGH	49,061	51,514
012100-2300	HEALTH INS, HIGH	164,085	164,085
012100-2400	GROUP LIFE INS, HIGH	13,066	13,719
012100-2510	VRS, VLDP, GUIDANCE, HIGH	1,388	1,458
012100-2750	VRS, HIC, GUIDANCE, HIGH	11,802	12,387
012100-5504	CONFERENCE/EDUC, ELEM	1,200	1,200
012100-5504	CONFERENCE/EDUC, MIDD	1,200	1,200
012100-5504	CONFERENCE/EDUC, HIGH	1,200	1,200
012100-6013	EDUC SUPPLIES	800	800
012100-6013	EDUC SUPPLIES, ELEM	6,000	6,000
012100-6013	EDUC SUPPLIES, MIDD	3,500	3,500
012100-6013	EDUC SUPPLIES, HIGH	4,900	4,900
TOTAL GUIDANCE SERVICES		3,571,695	3,755,357
12200-SCHOOL SOCIAL WORKER SERVICES			
012200-1134	SCHOOL SOCIAL WORKERS	348,961	529,746
012200-1660	BONUS/SUPPLEMENT, ARPA	6,000	
012200-1130	OTHER PROFESSIONALS, NON-GRA	50,674	53,208
012200-1134	SOCIAL WORKER, ARPA	142,493	
012200-1130	OTHER PROFESSIONALS, FSA	98,544	103,472
012200-2100	FICA	26,696	40,526
012200-2100	FICA, ARPA	11,360	
012200-2210	VRS	40,303	55,460
012200-2220	VRS, HYBRID, VISITING TEACHE	17,695	32,583
012200-2300	HEALTH INS	63,674	71,934
012200-2400	GROUP LIFE INS	4,675	7,099
012200-2510	VRS, VLDP, VISITING TEACHERS	501	922
012200-2750	VRS, HIC, VISITING TEACHERS	4,222	6,411
012200-2100	FICA	3,877	4,071
012200-2210	VRS, ARPA	11,529	
012200-2210	VRS	8,422	8,843

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2023	FY/2024
		BUDGET	BUDGET
012200-2220	VRS HYBRID, ARPA	12,154	
012200-2300	HEALTH INS, ARPA	8,260	
012200-2300	HEALTH INS	8,260	8,260
012200-2400	GROUP LIFE INS, ARPA	1,910	
012200-2400	GROUP LIFE INS	679	713
012200-2510	VRS, VLDP, ARPA	344	
012200-2750	VRS, HIC, ARPA	1,724	
012200-2750	VRS, HIC, PRE-SCHOOL	613	644
012200-2100	FICA	7,539	7,915
012200-2220	VRS HYBRID	16,378	17,197
012200-2300	HEALTH INS	21,152	21,152
012200-2400	GROUP LIFE INS	1,321	1,387
012200-2510	VRS, VLDP, VISITING TEACHERS	463	487
012200-2750	VRS, HIC, PRE-SCHOOL INITIAT	1,193	1,252
012200-3100	PROF SERVICES	1,950	2,000
012200-3100	PROF SERVICES, SCH SUPPORTS,	296,497	
012200-3100	PROF SERVICES, HOMELESS, ARP	1,500	1,500
012200-5501	TRAVEL, SOCIAL WORKER	8,000	4,000
012200-5504	CONFERENCE REIMB	3,000	3,000
012200-5801	DUES/MEMBERSHIP	1,000	1,000
012200-5501	TRAVEL, ATTENDANCE		1,000
012200-5501	TRAVEL, MENTAL/SOCIAL/EMOTIO		1,000
012200-5504	CONFERENCE REIMB, ATTENDANCE		2,000
012200-5504	CONF REIMB,MENTAL/SOCIAL/EMO		2,000
012200-6013	EDUC SUPPLIES	2,700	3,000
012200-6013	EDUC SUPPLIES, TITLE I	500	500
012200-6040	TECH SOFTWARE, SOCIAL WORKER	600	1,000
012200-6050	NON-CAP TECH HARDWARE	500	1,000
012200-6013	EDUC SUPPLIES, ATTENDANCE		3,000
012200-6013	EDUC SUPPLIES,MENTAL/SOCIAL/		3,000
012200-6013	EDUC SUPPLIES, HOMELESS, ARP	5,600	20,000
TOTAL SCHOOL SOCIAL WORKER SERVICES		1,243,463	1,022,282
12300-HOMEBOUND INSTRUCTION			
012300-1121	HOMEBOUND INSTRUCTORS, DISTR	23,000	24,000
012300-1121	HOMEBASED INSTRUCTORS, SPED	7,500	10,000
012300-2100	FICA, HOMEBOUND, DISTRICT	1,760	1,760
012300-2100	FICA, HOMEBASED, SPED	500	765
012300-3100	HOMEBOUND, INSTITUTION, SEC	1,000	
TOTAL HOMEBOUND INSTRUCTION		33,760	36,525
13100-IMPROVEMENT OF INSTRUCTION			
013100-1121	INSTRUC FACILITATOR	60,415	63,434
013100-1121	ESL TEACHER/FLOATER	46,500	48,825

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2023	FY/2024
		BUDGET	BUDGET
013100-1124	CURR SUPERVISOR, REGULAR	660,907	693,952
013100-1124	DIRECTOR, PUPIL SERVICES	53,524	56,200
013100-1124	CURR SUPERVISOR, VOC	92,259	96,872
013100-1130	OTHER PROFESSIONAL, REG	120,441	126,462
013100-1130	OTHER PROFESSIONAL, SPEC ED.	123,606	129,786
013100-1137	ACCOUNTANT	34,877	36,621
013100-1140	TECHNICAL, OTHER	44,378	46,597
013100-1150	OFFICE CLERICAL, REGULAR	164,262	172,474
013100-1150	ESL FAMILY ENGAGEMENT/STDNT	44,097	46,302
013100-1150	OFFICE CLERICAL, SPECIAL ED	114,147	119,854
013100-1660	BONUS/SUPPLEMENT, ARPA	34,000	
013100-1121	INSTR SPECIALIST	410,166	486,741
013100-1121	INSTR SPECIALIST, ELEM, TITL	61,554	64,630
013100-1121	INSTR SPECIALIST, ELEM, SE	86,790	91,132
013100-1121	TEACHER, ELEM, FLOW-THROUGH	223,052	221,511
013100-1121	INSTR SPECIALIST, MIDD, TITL	64,504	67,728
013100-1121	INSTR SPECIALIST, MIDD, SE	130,838	137,385
013100-1121	INSTR SPECIALIST, HIGH, SE	80,245	84,257
013100-1121	INSTRUCTIONAL COACH, SPED		84,775
013100-1121	INSTRUCTIONAL COACH, SPED, A	80,738	
013100-1124	SUPERVISORS, AUGUSTA PRESCHO	78,151	82,059
013100-1140	TECHNICAL, BEHAVIOR TCHN		199,053
013100-1140	TECHNICAL, BEHAVIOR TCHN	148,890	
013100-2100	FICA, REGULAR	83,021	87,177
013100-2100	FICA, ARPA	2,601	
013100-2100	FICA, OTHER PROF, ESL	6,930	7,277
013100-2100	FICA, SE	22,282	23,397
013100-2100	FICA, VOC	7,058	7,411
013100-2210	VRS, REGULAR	172,998	181,648
013100-2210	VRS, SE	48,410	50,829
013100-2210	VRS, VOC	15,333	16,100
013100-2220	VRS HYBRID, REGULAR	7,376	7,744
013100-2220	VRS HYBRID, ESL	15,057	15,810
013100-2300	HEALTH INS, REGULAR	128,583	128,583
013100-2300	HEALTH INS, ESL	16,520	16,520
013100-2300	HEALTH INS, SE	33,653	33,653
013100-2300	HEALTH INS, HIGH, VOC	12,420	12,420
013100-2400	GROUP LIFE INS, REGULAR	14,545	15,270
013100-2400	GROUP LIFE, ESL	1,214	1,274
013100-2400	GROUP LIFE INS, SE	3,903	4,098
013100-2400	GROUP LIFE INS, VOC	1,236	1,298
013100-2510	VRS, VLDP, REGULAR	209	219

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2023	FY/2024
		BUDGET	BUDGET
013100-2510	VRS, VLDP, ESL	426	447
013100-2750	VRS, HIC, REGULAR	13,132	13,788
013100-2750	VRS, HIC, ESL	1,097	1,151
013100-2750	VRS, HIC, SE	3,525	3,700
013100-2750	VRS, HIC, VOC	1,116	1,172
013100-2800	OTHER BENEFITS, REG	4,654	4,654
013100-2100	FICA, ELEM, REGULAR	31,378	37,234
013100-2100	FICA, ELEM, TITLE II	4,709	4,944
013100-2100	FICA, ELEM, SE	6,639	6,971
013100-2100	FICA, ELEM, FLOW-THROUGH	17,064	16,946
013100-2210	VRS, INSTR SPECIALIST	58,935	71,202
013100-2210	VRS, ELEM, TITLE II	10,230	10,742
013100-2210	VRS, ELEM, FLOW-THROUGH	14,964	15,713
013100-2220	VRS HYBRID, ELEM	9,234	9,695
013100-2220	VRS HYBRID, ELEM, SE	14,425	15,146
013100-2220	VRS, HYBRID, FLOW-THROUGH	22,106	21,103
013100-2300	HEALTH INS, ELEM	45,382	53,642
013100-2300	HEALTH INS, ELEM, TITLE II	12,342	12,342
013100-2300	HEALTH INS, ELEM, SE	16,520	16,520
013100-2300	HEALTH INS, ELEM, FLOW-THROU	35,528	35,528
013100-2400	GROUP LIFE INS, ELEM, REGULA	5,495	6,523
013100-2400	GROUP LIFE INS, ELEM, TITLE	825	866
013100-2400	GROUP LIFE INS, ELEM, SE	1,163	1,221
013100-2400	GROUP LIFE INS, ELEM, FLOW-T	2,989	2,969
013100-2510	VRS, VLDP, ELEM	261	274
013100-2510	VRS, VLDP, ELEM, SE	408	429
013100-2510	VRS, VLDP, FLOW-THROUGH	625	597
013100-2750	VRS, HIC, ELEM	4,963	5,889
013100-2750	VRS, HIC, ELEM, TITLE II	745	782
013100-2750	VRS, HIC, ELEM, SE	1,050	1,103
013100-2750	VRS, HIC, ELEM, FLOW-THROUGH	2,699	2,680
013100-2100	FICA, MIDD, TITLE II	4,934	5,181
013100-2100	FICA, ELEM, SE	10,009	10,510
013100-2210	VRS, MIDD, TITLE II	10,721	11,256
013100-2210	VRS, MIDD, SE	21,745	22,833
013100-2300	HEALTH INS, MIDD, TITLE II	12,342	12,342
013100-2300	HEALTH INS, ELEM, SE	28,050	28,050
013100-2400	GROUP LIFE INS, MIDD, TITLE	864	908
013100-2400	GROUP LIFE, ELEM, SE	1,753	1,841
013100-2750	VRS, HIC, MIDD, TITLE II	780	820
013100-2750	VRS, HIC, ELEM, SE	1,583	1,663
013100-2100	FICA, HIGH, SE	6,139	6,446

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2023	FY/2024
		BUDGET	BUDGET
013100-2210	VRS, HIGH, SE	13,337	14,004
013100-2400	GROUP LIFE INS, HIGH, SE	1,075	1,129
013100-2750	VRS HIC, HIGH, SE	971	1,020
013100-2100	FICA, SPED		21,712
013100-2100	FICA, SPED, ARPA	17,568	
013100-2100	FICA, AUGUSTA PRESCHOOL	5,978	6,278
013100-2210	VRS, SPED		20,981
013100-2210	VRS, SPED, ARPA	19,982	
013100-2210	VRS, AUGUSTA PRESCHOOL	12,989	13,638
013100-2220	VRS HYBRID, SPED		26,192
013100-2220	VRS HYBRID, SPED, ARPA	18,183	
013100-2300	HEALTH INS, SPED		61,180
013100-2300	HEALTH INS, SPED, ARPA	52,920	
013100-2400	GROUP LIFE, SPED		3,803
013100-2400	GROUP LIFE INS, SPED, ARPA	3,077	
013100-2400	GROUP LIFE INS, AUGUSTA PRES	1,047	1,100
013100-2510	VRS, VLDP, SPED		741
013100-2510	VRS, VLDP, SPED, ARPA	514	
013100-2750	VRS, HIC, SPED		3,435
013100-2750	VRS, HIC, SPED, ARPA	2,778	
013100-2750	VRS, HIC, PRE-SCHOOL	946	993
013100-3100	PROF SERVICES, DISTRICT, TIT	5,000	
013100-3100	PROF SERVICES, ESL	2,100	2,100
013100-3100	PROF SERVICES, TITLE IV	76,046	
013100-3100	PROF SERVICES, DISTRICT, SE	18,600	50,000
013100-3500	IMPROV INST PRINTING SERV SE	1,370	2,000
013100-3100	PROF SERVICES, ELEM, REGULAR	405	
013100-3100	PROFESSIONAL SERVICES, TITLE	50,000	
013100-3500	PRINTING SRV, ELEM, REGULAR	2,313	3,000
013100-3100	PROF SERVICES, MIDD, SCIENCE	3,000	
013100-3100	PROF SERVICES, HIGH, SCIENCE	3,000	
013100-5400	LEASES & RENTALS	27,000	27,000
013100-5501	TRAVEL, MILEAGE, REGULAR	7,000	7,000
013100-5501	TRAVEL, MILEAGE, SPED	12,000	12,000
013100-5504	CONFERENCE REIMB, REGULAR	22,000	10,000
013100-5504	CONFERENCE REIMB, MUSIC	40	40
013100-5504	CONFERENCE REIMB, ART	40	40
013100-5504	CONFERENCE REIMB, CHORUS	40	40
013100-5504	CONFERENCE REIMB, PE	40	40
013100-5504	CONFERENCE REIMB, SE	2,000	4,000
013100-5504	CONFERENCE REIMB/EDUC, VOCAT	3,300	3,300
013100-5504	CONFERENCE REIMB, G&T	1,100	

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2023	FY/2024
		BUDGET	BUDGET
013100-5801	DUES/ASSOC MEMBERSHIP, REG	9,673	9,000
013100-5801	DUES/ASSOC MEMBERSHIP, SE	700	700
013100-5504	CONFERENCE/EDUC, ELEM, REGUL	1,900	14,900
013100-5504	CONFERENCE REIMB/EDUC, ELEM,	500	150
013100-5504	CONFERENCE REIMB, ELEM, TITL	5,000	
013100-5801	DUES/MEMBERSHIP, ELEM, REG	630	800
013100-5504	CONFERENCE/EDUC, MIDD, TEST	1,000	1,000
013100-5504	CONFERENCE REIMB/EDUC, MIDD,	1,000	
013100-5504	CONFERENCE REIMB/EDUC,HIGH,S	500	
013100-6001	OFFICE SUPPLIES	2,500	2,500
013100-6001	OFFICE SUPPLIES, SE	10,332	15,000
013100-6013	EDUCATIONAL SUPPLIES	4,337	2,000
013100-6013	EDUC SUPPLIES, TESTING	1,900	1,900
013100-6013	EDUC SUPPLIES, TITLE III	951	
013100-6013	EDUCATIONAL SUPPLIES, SE	15,605	20,000
013100-6040	TECHNOLOGY SOFTWARE	3,564	3,564
013100-6040	TECHNOLOGY SOFTWARE, ESL	600	600
013100-6040	TECHNOLOGY SOFTWARE	10,500	25,000
013100-6013	EDUC SUPPLIES, ELEM, TITLE I	7,373	
013100-6040	TECHNOLOGY SOFTWARE, HIGH, A	7,645	7,645
TOTAL IMPROVEMENT OF INSTRUCTION		4,469,208	4,646,726
13200-MEDIA SERVICES			
013200-1660	BONUS/SUPPLEMENT, ARPA	25,000	
013200-1122	LIBRARIANS, ELEM	553,539	581,209
013200-1122	LIBRARIANS, MIDD	256,656	269,484
013200-1150	OFFICE CLERICAL, MIDD	52,270	54,883
013200-1122	LIBRARIANS, HIGH	287,947	302,337
013200-1150	OFFICE CLERICAL, HIGH	117,842	123,734
013200-2100	FICA, ARPA	1,913	
013200-2100	FICA, ELEM	42,345	44,463
013200-2210	VRS, ELEM	82,678	86,811
013200-2220	VRS HYBRID, ELEM	9,320	9,786
013200-2300	HEALTH INS, ELEM	78,108	78,108
013200-2400	GROUP LIFE INS, ELEM	7,416	7,788
013200-2510	VRS, VLDP, ELEM	264	277
013200-2750	VRS, HIC, ELEM	6,698	7,033
013200-2100	FICA, MIDD	23,632	24,814
013200-2210	VRS, MIDD	51,344	53,909
013200-2300	HEALTH INS, MIDD	60,308	60,308
013200-2400	GROUP LIFE INS, MIDD	4,140	4,347
013200-2750	VRS, HIC, MIDD	3,738	3,925
013200-2100	FICA, HIGH	31,042	32,596

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED FY/2023 BUDGET	ADOPTED FY/2024 BUDGET
013200-2210	VRS, HIGH	41,100	43,153
013200-2220	VRS HYBRID, HIGH	26,342	27,658
013200-2300	HEALTH INS, HIGH	77,326	77,326
013200-2400	GROUP LIFE INS, HIGH	5,438	5,709
013200-2510	VRS, VLDP, HIGH	745	783
013200-2750	VRS, HIC, HIGH	4,910	5,155
013200-5504	CONFERENCE/EDUC/INSERVICE	2,000	2,000
013200-6013	EDUC SUPPLIES, MEDIA CENTER	30,000	30,000
013200-6040	SOFTWARE/ON-LINE SUPPLIES	45,000	45,000
013200-6012	BOOKS & SUBSCRIPTIONS, CASL	6,675	6,644
013200-6012	BOOKS & SUBSCRIPTIONS, CHVL	4,606	4,555
013200-6012	BOOKS & SUBSCRIPTIONS, CLES	7,886	7,824
013200-6012	BOOKS & SUBSCRIPTIONS, CGVL	1,955	1,945
013200-6012	BOOKS & SUBSCRIPTIONS, NRES	2,955	2,935
013200-6012	BOOKS & SUBSCRIPTIONS, RES	7,647	7,582
013200-6012	BOOKS & SUBSCRIPTIONS, SDES	6,075	6,002
013200-6012	BOOKS & SUBSCRIPTIONS, SES	4,905	4,852
013200-6012	BOOKS & SUBSCRIPTIONS, WES	6,827	6,752
013200-6012	BOOKS & SUBSCRIPTIONS, BMMS	6,616	6,565
013200-6012	BOOKS & SUBSCRIPTIONS, SMS	5,726	5,675
013200-6012	BOOKS & SUBSCRIPTIONS, SDMS	5,496	5,445
013200-6012	BOOKS & SUBSCRIPTIONS, WMS	6,875	6,815
013200-6012	BOOKS & SUBSCRIPTIONS, BGHS	4,935	4,895
013200-6012	BOOKS & SUBSCRIPTIONS, FDHS	7,815	7,749
013200-6012	BOOKS & SUBSCRIPTIONS, RHS	5,260	5,245
013200-6012	BOOKS & SUBSCRIPTIONS, SDHS	7,520	7,455
013200-6012	BOOKS & SUBSCRIPTIONS, WMHS	9,045	8,975
TOTAL MEDIA SERVICES		2,037,880	2,090,506
13800-TECHNOLOGY SERVICES			
013800-1124	SUPERVISORS, TECH	507,004	583,174
013800-1140	TECHNICAL, TECH	1,057,787	1,253,834
013800-1140	TECHNICAL, ARPA	136,340	
013800-1660	BONUS/SUPPLEMENT, ARPA	25,000	
013800-2100	FICA, TECH	119,704	140,533
013800-2100	FICA, ARPA	1,913	
013800-2100	FICA, ARPA	10,429	
013800-2210	VRS, TECH	152,282	159,897
013800-2220	VRS HYBRID	107,787	145,413
013800-2220	VRS HYBRID, ARPA	22,660	
013800-2300	HEALTH INS, TECH	210,495	235,379
013800-2300	HEALTH INS, ARPA	16,624	
013800-2400	GROUP LIFE INS, TECH	20,967	24,617

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2023	FY/2024
		BUDGET	BUDGET
013800-2400	GROUP LIFE INS, ARPA	1,827	
013800-2510	VRS, VLDP	3,049	4,113
013800-2510	VRS, VLDP, ARPA	641	
013800-2750	VRS, HIC, TECH	18,934	22,227
013800-2750	VRS, HIC, ARPA	1,650	
013800-2800	OTHER BENEFITS, TECH	3,804	
013800-2800	OTHER BENEFITS, TECH	500	500
013800-3100	CLOUD SECURITY, SUPPORT SERV	55,919	53,130
013800-5001	ON LINE COMPUTER TELECOM	603,460	595,000
013800-5001	COMPUTER TELECOMM, HEADSTART	6,000	6,300
013800-5400	LEASE & RENTAL, TECH	2,600	2,600
013800-5501	TRAVEL, TECH	6,000	6,000
013800-5504	CONFERENCE/EDUC/INSERVICE	2,500	2,500
013800-6001	OFFICE SUPPLIES	7,700	7,700
013800-6013	EDUCATIONAL SUPPLIES	1,000	
013800-6040	SOFTWARE/ON-LINE, TECH	215,886	228,135
013800-6050	NON-CAP TECH, HARDWARE	1,216,721	1,216,721
013800-6060	INFRASTRUCTURE, TECH	55,000	55,000
013800-6040	SOFTWARE/ON-LINE, TECH	8,800	8,800
TOTAL TECHNOLOGY SERVICES		4,600,983	4,751,573
14000-INSTRUCTIONAL SUPPORT, ADM			
014100-1121	TEACHERS/ADMIN INTERN		123,472
014100-1126	PRINCIPALS, ELEM	842,404	866,363
014100-1127	ASSISTANT PRINCIPALS, ELEM	459,982	506,981
014100-1150	OFFICE CLERICAL, ELEM	611,358	671,018
014100-1627	ELEM ASSIST PRIN SUPPLEMENT	3,880	4,080
014100-1660	BONUS/SUPPLEMENT, ARPA	29,000	
014100-1126	PRINCIPALS, MIDD	386,446	405,768
014100-1127	ASSISTANT PRINCIPALS, MIDD	454,219	480,014
014100-1150	OFFICE CLERICAL, MIDD	312,400	320,165
014100-1660	BONUS/SUPPLEMENT, ARPA	18,000	
014100-1126	PRINCIPALS, HIGH	533,181	559,838
014100-1127	ASSISTANT PRINCIPALS, HIGH	1,082,613	1,136,744
014100-1150	OFFICE CLERICAL, HIGH	452,149	474,757
014100-1628	ATHLETIC ASSIST SUPPLEMENT	19,660	22,290
014100-1660	BONUS/SUPPLEMENT, ARPA	31,000	
014100-2100	FICA, ELEM	145,526	156,920
014100-2100	FICA, ARPA	2,219	
014100-2100	FICA		9,446
014100-2210	VRS, ELEM	282,084	300,632
014100-2210	VRS		20,522
014100-2220	VRS HYBRID, ELEM	33,476	35,150

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2023	FY/2024
		BUDGET	BUDGET
014100-2300	HEALTH INS, ELEM	291,398	307,918
014100-2300	HEALTH INS		16,520
014100-2400	GROUP LIFE INS, ELEM	25,441	27,072
014100-2400	GROUP LIFE		1,654
014100-2510	VRS, VLDP, ELEM	947	994
014100-2750	VRS, HIC, ELEM	22,974	24,446
014100-2750	VRS, HIC		1,494
014100-2800	OTHER BENEFITS, ELEM	40,976	26,776
014100-2100	FICA, MIDD	88,211	93,341
014100-2100	FICA, ARPA	1,377	
014100-2210	VRS, MIDD	165,982	174,379
014100-2220	VRS HYBRID, MIDD	25,657	26,051
014100-2300	HEALTH INS, MIDD	159,723	159,723
014100-2400	GROUP LIFE INS, MIDD	15,451	16,160
014100-2510	VRS, VLDP, MIDD	725	738
014100-2750	VRS, HIC, MIDD	13,952	14,593
014100-2800	OTHER BENEFITS, MIDD	7,205	14,205
014100-2100	FICA, HIGH	158,197	167,715
014100-2100	FICA, ARPA	2,372	
014100-2100	FICA	1,504	1,705
014100-2210	VRS, HIGH	304,342	319,559
014100-2220	VRS HYBRID, HIGH	39,351	41,317
014100-2300	HEALTH INS, HIGH	296,881	296,881
014100-2400	GROUP LIFE INS, HIGH	27,711	29,096
014100-2510	VRS, VLDP, HIGH	1,113	1,168
014100-2750	VRS, HIC, HIGH	25,021	26,272
014100-2800	OTHER BENEFITS, HIGH	14,029	21,029
014100-5400	LEASES & RENTALS, ELEM	300,000	300,000
014100-5501	TRAVEL, ELEM	2,500	2,500
014100-5504	CONFERENCE REIMB, ELEM	3,200	3,200
014100-5400	LEASES & RENTALS, MIDD	85,000	85,000
014100-5501	TRAVEL, MIDD	2,000	2,000
014100-5504	CONFERENCE REIMB, MIDD	2,500	2,500
014100-5400	LEASES & RENTALS, HIGH	130,000	130,000
014100-5501	TRAVEL, HIGH	20,230	20,230
014100-5504	CONFERENCE REIMB, HIGH	3,000	3,000
014100-6001	OFFICE SUPPLIES, ELEM	4,800	1,500
014100-6001	OFFICE SUPPLIES, MIDD		1,500
014100-6001	OFFICE SUPPLIES, HIGH	12,000	2,100
TOTAL INSTRUCTIONAL SUPPORT,ADM		7,995,367	8,458,496
20000-ADMINISTRATION/ATTENDANCE			
021100-1111	BOARD MEMBERS	21,000	21,000

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2023	FY/2024
		BUDGET	BUDGET
021100-2100	FICA	1,610	1,610
021100-2300	HEALTH INS	29,545	29,545
021100-3100	PROF SERVICES	185,080	185,080
021100-3600	ADVERTISING	750	750
021100-5504	CONFERENCE REIMB	7,550	7,550
021100-5801	DUES & ASSOCIATION MEMBERSHI	11,306	11,306
TOTAL ADMINISTRATION/ATTENDANCE		256,841	256,841
21200-EXECUTIVE ADMIN.SERVICES			
021200-1112	SUPERINTENDENT	224,349	235,565
021200-1113	ASSISTANT SUPERINTENDENT	147,402	154,771
021200-1130	OTHER PROFESSIONALS	119,000	124,949
021200-1150	OFFICE CLERICAL	57,253	60,115
021200-1660	BONUS/SUPPLEMENT, ARPA	3,000	
021200-2100	FICA	38,771	39,715
021200-2100	FICA, ARPA	230	
021200-2210	VRS	91,078	95,632
021200-2300	HEALTH INS	40,743	40,743
021200-2400	GROUP LIFE INS	7,343	7,711
021200-2750	VRS, HIC, ADMINISTRATION	6,632	6,962
021200-2800	OTHER BENEFITS	23,452	23,452
021200-3100	PROFESSIONAL SERVICES	96,850	96,850
021200-3500	PRINTING & BINDING	4,630	4,630
021200-5400	LEASES & RENTALS	18,000	18,000
021200-5501	TRAVEL, ADMINISTRATION	1,000	1,000
021200-5504	CONFERENCE REIMB	14,500	14,500
021200-5801	DUES & ASSOCIATION MEMBERSHI	5,475	5,475
021200-6001	OFFICE SUPPLIES, CO	25,000	25,000
021200-6040	SOFTWARE	568	568
021200-6050	NON-CAP TECH HARDWARE	7,500	7,500
TOTAL EXECUTIVE ADMIN. SERVICES		932,776	963,138
21400-PERSONNEL SERVICES			
021400-1130	DIRECTOR, PERSONNEL	126,087	132,390
021400-1150	OFFICE CLERICAL, PERSONNEL	174,297	183,012
021400-1660	BONUS/SUPPLEMENT, ARPA	4,000	
021400-2100	FICA	22,978	24,128
021400-2100	FICA, ARPA	306	
021400-2210	VRS	49,924	52,420
021400-2300	HEALTH INS	33,653	33,653
021400-2400	GROUP LIFE INS	4,026	4,226
021400-2600	UNEMPLOYMENT INS	6,000	6,000
021400-2700	WORKER COMPENSATION	192,021	192,021
021400-2750	VRS, HIC, PERSONNEL SERVICES	3,635	3,817

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2023	FY/2024
		BUDGET	BUDGET
021400-2800	OTHER BENEFITS, PERSONNEL	2,425	2,425
021400-3100	CONTRACTED SERVICES	3,518	3,518
021400-3102	CONT SERV, EMPL EVAL/TESTING	2,000	2,000
021400-3110	HEALTH SERVICES, EMPLOYEES	8,600	8,600
021400-3600	PERSONNEL ADVERTISING	30,000	30,000
021400-3800	LICENSE RENEWAL/BACKGROUND C	26,000	26,000
021400-3800	LICENSE RENEW/BACKGROUND CHE	3,000	3,000
021400-5501	PERSONNEL, TRAVEL	100	100
021400-5504	CONFERENCE REIMB	4,400	4,400
021400-5801	PERSONNEL, DUES & ASSOC MEMB	625	625
021400-6001	OFFICE SUPPLIES, PERSONNEL	6,000	6,000
021400-6040	SOFTWARE, PERSONNEL SERVICES	60,006	60,006
TOTAL PERSONNEL SERVICES		763,601	778,341
21600-FISCAL SERVICES			
021600-1660	BONUS/SUPPLEMENT, ARPA	8,000	
021600-1130	OTHER PROFESSIONALS, FIN	226,011	237,311
021600-1137	ACCOUNTANT	321,098	337,154
021600-1150	OFFICE CLERICAL, FIN	57,327	60,193
021600-2100	FICA, ARPA	612	
021600-2100	FICA	46,238	48,309
021600-2210	VRS	67,835	71,226
021600-2220	VRS HYBRID	32,622	34,252
021600-2300	HEALTH INS	64,391	64,391
021600-2400	GROUP LIFE INS	8,099	8,505
021600-2510	VRS, VLDP	923	969
021600-2750	VRS, HIC, FISCAL SERVICES	7,314	7,679
021600-2800	OTHER BENEFITS, FIN	3,084	3,084
021600-3100	PROFESSIONAL SERVICES	19,500	19,500
021600-5501	TRAVEL	900	900
021600-5504	CONFERENCE REIMB	100	100
021600-5801	DUES & ASSOCIATION MEMBERSHI	550	550
021600-6040	SOFTWARE, FISCAL SERVICES	59,652	59,652
TOTAL FISCAL SERVICES		924,256	953,775
21900-DATA PROCESSING SERVICES			
021900-1660	BONUS/SUPPLEMENT, ARPA	4,000	
021900-1130	OTHER PROFESSIONALS, DP	88,793	93,233
021900-1152	COMPUTER OPERATOR, DP	217,169	228,028
021900-2100	FICA, ARPA	306	
021900-2100	FICA	23,405	24,576
021900-2210	VRS	50,850	53,393
021900-2300	HEALTH INS	29,545	29,545
021900-2400	GROUP LIFE INS	4,100	4,305

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED FY/2023 BUDGET	ADOPTED FY/2024 BUDGET
021900-2750	VRS, HIC, DP	3,702	3,887
021900-5504	CONFERENCE/TRAINING	1,200	1,200
021900-6014	DP SUPPLIES	500	500
021900-6040	SOFTWARE/ON-LINE SUPPLIES	145,168	146,975
TOTAL DATA PROCESSING SERVICES		568,738	585,642
TOTAL ADMINISTRATION		3,446,212	3,537,737
22000-ATTENDANCE & HEALTH SERVICE			
022200-1131	SCHOOL NURSE	691,675	726,259
022200-1131	SCHOOL NURSE,SCH HLTH WORKFO	41,817	43,908
022200-1131	SCHOOL NURSE,SUMMER ACADEMY,	25,900	
022200-1140	CLINIC AIDE	172,075	180,680
022200-1660	BONUS/SUPPLEMENT, ARPA	23,000	
022200-2100	FICA	66,080	69,378
022200-2100	FICA, ARPA	1,760	
022200-2100	FICA	3,199	3,359
022200-2100	FICA,SUMMER ACADEMY,ARPA	1,982	
022200-2210	VRS	94,139	98,845
022200-2210	VRS	6,950	7,298
022200-2220	VRS HYBRID	49,416	51,887
022200-2300	HEALTH INS	187,998	187,998
022200-2400	GROUP LIFE INS	11,574	12,155
022200-2400	GROUP LIFE INS	560	588
022200-2510	VRS, VLDP	1,398	1,467
022200-2750	VRS, HIC	10,451	10,974
022200-2750	VRS, HIC	506	531
022200-3100	ADMIN/PROF SERV, MEDICAID	75,000	75,000
022200-3100	PROF SERVICE, ITCV	21,274	
022200-3102	EVALUATIONS, ITCV	1,500	
022200-3103	OCCUPATIONAL THERAPY, ITCV	3,071	24,825
022200-3104	PHYSICAL THERAPY, ITCV	1,000	1,625
022200-3105	SPEECH/LANGUAGE, ITCV	5,000	8,125
022200-3106	VISION SERVICE, ITCV	1,000	1,625
022200-3300	MAINTENANCE SERVICES		500
022200-5504	CONFERENCE/EDUC/INSERVICE		250
022200-5504	CONF/EDUC/INSERVICE, MEDICAI		500
022200-5801	DUES & MEMBERSHIPS, MEDICAID	3,500	3,500
022200-6013	EDUC SUPPLIES,ELEM,RELATED S		2,000
022200-6013	EDUC SUPPLIES,MIDD,RELATED S		2,000
022200-6013	EDUC SUPPLIES,HIGH,RELATED S		2,000
022200-6001	OFFICE SUPPLIES, ITCV	3,135	
022200-6004	MEDICAL, LAB SUPPLIES	18,900	19,200
TOTAL ATTENDANCE AND HEALTH SERVICE		1,523,860	1,536,477

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED FY/2023 BUDGET	ADOPTED FY/2024 BUDGET
22300-PSYCHOLOGICAL SERVICES			
022300-1130	PSYCHOLOGISTS	442,086	526,357
022300-1140	TECHNICAL	25,000	
022300-1660	BONUS/SUPPLEMENT, ARPA	6,000	
022300-2100	FICA	35,733	40,266
022300-2100	FICA, ARPA	459	
022300-2210	VRS	62,394	65,515
022300-2220	VRS HYBRID	11,081	21,965
022300-2300	HEALTH INS	49,962	58,222
022300-2400	GROUP LIFE INS	5,923	7,053
022300-2510	VRS, VLDP	313	621
022300-2750	VRS, HIC	5,651	6,369
022300-3100	PSYCHOLOGICAL SERVICES	2,000	10,000
022300-5501	TRAVEL	3,800	3,800
022300-5504	CONFERENCE REIMB, PSYCHOLOGI	2,000	4,000
022300-6013	EDUCATIONAL SUPPLIES	1,725	4,000
022300-6040	PSYCHOLOGICAL SERV, SOFTWARE	15,407	15,000
022300-6050	NON-CAP TECH, HARDWARE	2,797	1,000
TOTAL PSYCHOLOGICAL SEVICES		672,331	764,168
22400-SPEECH/AUDIOLOGY SERVICES			
022400-2100	FICA, INTERPRETER SERVICES	50	50
022400-3100	INTERPRETER SERV, 504, PAREN	1,000	3,000
022400-3300	AUDIOMETER MAINTENANCE	540	2,000
022400-5504	CONFERENCE/INSERVICE, SPEECH	1,200	1,200
022400-6013	EDUCATIONAL SUPPLIES	2,605	2,700
022400-6040	SOFTWARE/ON-LINE SUPPLIES	2,388	1,500
022400-6050	NON-CAP TECH, HARDWARE	4,000	4,000
TOTAL SPEECH/AUDIOLOGY SERVICES		11,783	14,450
31000-GARAGE MANAGEMENT			
031000-1130	OTHER PROF, TRANSPORTATION	327,239	343,599
031000-1150	OFFICE CLERICAL, TRANSPORTAT	81,572	85,651
031000-1660	BONUS/SUPPLEMENT, ARPA	7,000	
031000-2100	FICA	31,272	32,838
031000-2100	FICA, ARPA	536	
031000-2210	VRS	38,912	40,857
031000-2220	VRS HYBRID	29,032	30,484
031000-2300	HEALTH INS	51,971	51,971
031000-2400	GROUP LIFE INS	5,478	5,750
031000-2510	VRS, VLDP	822	862
031000-2750	VRS, HIC	4,947	5,194
031000-2800	OTHER BENEFITS	24,836	
031000-5203	TELECOMMUNICATIONS, TRANSPOR	16,000	16,000

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED FY/2023 BUDGET	ADOPTED FY/2024 BUDGET
031000-5400	LEASES & RENTALS	4,400	4,400
031000-5504	CONFERENCE REIMB	750	750
031000-6001	OFFICE SUPPLIES, TRANSPORTAT	4,500	4,500
031000-6040	TECH SOFTWARE, TRANSPORTATIO	34,174	15,356
031000-6050	NON-CAPITALIZED TECH HARDWAR	1,470	1,470
TOTAL GARAGE MANAGEMENT		664,911	639,682
32000-VEHICLE OPERATION SERVICE			
032000-1140	AIDES, BUS	125,950	125,950
032000-1170	BUS DRIVERS, REGULAR	2,147,511	2,128,578
032000-1170	BUS DRIVERS, AFTER SCH REMED	30,000	30,000
032000-1170	BUS DRIVERS, SE	179,681	188,664
032000-1170	DRIVERS, SE, ESY	20,580	7,000
032000-1170	BUS DRIVERS, HOMELESS	121,113	121,819
032000-1170	BUS DRIVERS, VOC	1,800	1,800
032000-1170	BUS DRIVERS,SUMMER ACADEMY,A	61,720	
032000-1171	SUB BUS DRIVERS	1,000,000	1,000,000
032000-1173	BUS DRIVERS, ACTIVITY	100,000	100,000
032000-1660	BONUS/SUPPLEMENT, ARPA	152,500	
032000-2100	FICA, BUS DRIVERS, HEADSTART	816	816
032000-2100	FICA	237,948	238,340
032000-2100	FICA, ARPA	11,666	
032000-2100	FICA	3,600	3,600
032000-2100	FICA, SE	22,641	23,325
032000-2100	FICA, SE, SUMMER SCHOOL	1,574	536
032000-2100	FICA, BUS DRIVER, HOMELESS	8,424	8,478
032000-2100	FICA, VOC	138	138
032000-2100	FICA,SUMMER ACADEMY,ARPA	4,725	
032000-2300	HEALTH INS	434,147	434,147
032000-2300	HEALTH INS	16,520	16,520
032000-2300	HEALTH INS	8,260	8,260
032000-2800	OTHER BENEFITS	40,900	40,900
032000-3100	PROF SERVICES	20,649	20,649
032000-3420	TRANSPORTATION, BY PARENT	5,000	5,000
032000-3800	BUS DRIVER BACKGROUND CHECKS	2,000	2,000
032000-5300	INSURANCE, BUSES	55,680	55,680
032000-5504	CONFERENCE REIMB, DRIVERS	750	750
032000-6001	OFFICE SUPPLIES	300	300
032000-6004	FIRST AID SUPPLIES	1,000	1,000
032000-6008	VEHICLE FUELS, BUSES	982,750	1,017,750
TOTAL VEHICLE OPERATION SERVICE		5,800,343	5,582,000
34000-VEHICLE MAINTENANCE SERVICE			
034000-1165	MECHANICS	613,701	644,386

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2023	FY/2024
		BUDGET	BUDGET
034000-1660	BONUS/SUPPLEMENT, ARPA	9,000	
034000-2100	FICA	46,947	49,295
034000-2100	FICA, ARPA	689	
034000-2210	VRS	6,413	6,735
034000-2220	VRS HYBRID	25,928	27,223
034000-2300	HEALTH INS	95,540	95,540
034000-2400	GROUP LIFE INS	8,221	8,636
034000-2510	VRS, VLDP	4,182	4,392
034000-2750	VRS, HIC	3,621	3,804
034000-2800	OTHER BENEFITS	1,000	1,000
034000-3300	OUTSIDE MAINT SERVICES	300,000	330,000
034000-3700	LAUNDRY/DRY CLEANING	12,000	12,000
034000-5504	CONFERENCE REIMB, GARAGE	900	900
034000-6009	VEHICLE PARTS, SUPPLIES	682,000	682,000
034000-6009	VEH/POWER EQUIP SUPPLIES	3,675	3,675
TOTAL VEHICLE MAINTENANCE SERVICE		1,813,817	1,869,586
41000-OPERATIONS MANAGEMENT			
041000-1130	OTHER PROFESSIONALS, MAINTEN	112,666	118,299
041000-1150	OFFICE CLERICAL, MAINTENANCE	51,771	54,359
041000-1660	BONUS/SUPPLEMENT, ARPA	2,000	
041000-2100	FICA	12,580	13,208
041000-2100	FICA, ARPA	153	
041000-2210	VRS	27,329	28,695
041000-2300	HEALTH INS	16,624	16,624
041000-2400	GROUP LIFE INS	2,204	2,313
041000-2750	VRS, HIC	1,989	2,089
041000-2800	OTHER BENEFITS, MAINT	3,162	3,162
041000-5201	POSTAL SERVICES	10,500	10,500
041000-5202	DELIVERY SERVICES	1,000	1,000
041000-5203	TELECOMMUNICATIONS	132,715	125,000
041000-5300	INSURANCE	67,200	67,200
041000-5410	EQUIP LEASE, CONTRACTUAL	3,200	3,200
041000-5501	TRAVEL, MAINTENANCE	5,200	5,200
041000-6001	OFFICE SUPPLIES, MAINTENANCE	3,250	3,250
041000-6050	NON-CAP TECH	500	500
TOTAL OPERATIONS MANAGEMENT		454,043	454,599
42000-BUILDING SERVICE			
042000-1130	OTHER PROFESSIONALS, MAINTEN	74,351	78,068
042000-1160	MAINTENANCE WORKERS	1,138,923	1,195,869
042000-1191	CUSTODIANS	2,290,123	2,359,622
042000-1460	MAINTENANCE PART-TIME/OVER-T	12,000	12,000
042000-1491	CUSTODIANS PT/OT	60,000	60,000

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2023	FY/2024
		BUDGET	BUDGET
042000-1491	CUSTODIANS OT,SUMMER ACDMY,A	1,150	
042000-1660	BONUS/SUPPLEMENT, ARPA	82,000	
042000-2100	FICA	273,051	283,018
042000-2100	FICA, ARPA	6,273	
042000-2100	FICA,SUMMER ACADEMY,ARPA	88	
042000-2210	VRS	112,907	118,553
042000-2220	VRS HYBRID	92,582	97,209
042000-2300	HEALTH INS	735,391	735,391
042000-2400	GROUP LIFE INS	46,940	49,294
042000-2510	VRS, VLDP	13,765	14,442
042000-2750	VRS, HIC	21,567	22,644
042000-2800	OTHER BENEFITS	46,772	46,772
042000-3300	OUTSIDE MAINT SERVICES	708,504	614,677
042000-3391	CONTRACTED CUSTODIAL SERVICE	45,000	45,000
042000-5101	ELECTRICAL SERVICES	2,069,912	2,244,912
042000-5102	HEATING SERVICES	574,583	1,024,583
042000-5103	WATER/SEWER SERVICES	552,239	562,239
042000-5300	INSURANCE	129,324	129,324
042000-5501	TRAVEL, MAINT, CUSTODIAL	444	444
042000-5504	CONFERENCES/TRAINING REIMB	1,200	1,200
042000-6005	SUPPLIES, JANITORIAL/LAUNDRY	243,389	293,389
042000-6005	SUPPLIES, JANITORIAL, CARES	29,901	
042000-6007	SUPPLIES, REPAIR/MAINTENANCE	722,152	703,293
042000-6050	NON-CAP TECH HARDWARE, MAINT	400	400
042000-8100	CAPITAL REPLACEMENT	218,080	718,225
042000-8100	CAPITAL REPLACEMENT, CARES I	43,220	
TOTAL BUILDING SERVICE		10,346,231	11,410,568
43000-GROUNDS SERVICE			
043000-3300	MAINTENANCE SERVICE	52,729	52,729
043000-6007	SUPPLIES, REPAIR/MAINT	28,381	24,117
043000-8100	CAPITAL REPLACEMENT	498,000	200,000
TOTAL GROUNDS SERVICE		579,110	276,846
44000-EQUIPMENT SERVICE			
044000-1160	TRADES	59,090	62,045
044000-1660	BONUS/SUPPLEMENT, ARPA	1,000	
044000-2100	FICA	4,521	4,747
044000-2100	FICA, ARPA	77	
044000-2220	VRS HYBRID	3,114	3,270
044000-2300	HEALTH INS	15,807	15,807
044000-2400	GROUP LIFE INS	792	831
044000-2510	VRS, VLDP	502	527
044000-2750	VRS, HIC	349	366

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED FY/2023 BUDGET	ADOPTED FY/2024 BUDGET
044000-3300	OUTSIDE MAINTENANCE SERVICES	40,261	40,261
044000-6007	SUPPLIES, REPAIR/MAINT	71,653	59,398
TOTAL EQUIPMENT SERVICE		197,166	187,252
45000-VEHICLE SERVICE			
045000-3300	MAINTENANCE SERVICE	27,503	27,503
045000-5300	INSURANCE	55,039	55,039
045000-6008	VEHICLE/POWER EQUIP FUELS	75,000	90,000
045000-6009	VEHICLE/POWER EQUIP SUPPLIES	24,922	24,922
045000-8100	REPLACEMENT, OTHER VEHICLES	50,000	70,000
TOTAL VEHICLE SERVICE		232,464	267,464
46000-SECURITY SERVICES			
046000-3300	MAINTENANCE SERVICE	9,000	9,000
046000-3320	PROFESSIONAL SRV-MONITORING	10,000	10,000
046000-6007	MATERIALS/SUPPLIES	2,500	2,500
046000-6040	TECH SOFTWARE, SECURITY	87,260	24,465
046000-8200	CAPITAL OUTLAY	190,639	75,000
TOTAL SECURITY SERVICES		299,399	120,965
94000-FUND TRANSFERS			
094000-0044	TRANSFERS TO SCHOOL CAPITAL	754,147	
094000-0044	TRANSFER TO FUND 44 - ARPA	64,974	2,455,500
TOTAL FUND TRANSFERS		819,121	2,455,500
TOTAL FOR SCHOOL OPERATING FUND		134,877,643	138,907,034
SCHOOL CAFETERIA FUND			
051000-1124	SUPERVISOR, FOOD SERVICE	133,767	140,449
051000-1137	ACCOUNTANT, FOOD SERVICE	71,028	74,577
051000-1140	TECHNICAL, FOOD SERVICE	55,255	58,018
051000-1160	TRADES/MAINTENANCE	84,546	88,774
051000-1193	FOOD SERVICE WORKERS	1,500,000	1,575,000
051000-1590	FOOD SERVICE SUBSTITUTE WORK	407,000	430,000
051000-1660	BONUS	130,000	
051000-2100	FICA, FOOD SERVICE	187,500	197,000
051000-2210	VRS, FOOD SERVICE	34,037	35,738
051000-2220	VRS HYBRID	23,400	24,570
051000-2300	HEALTH INS, FOOD SERVICE	521,610	519,893
051000-2400	GROUP LIFE INS, FOOD SERVICE	4,596	4,848
051000-2510	VRS, VLDP	650	690
051000-2600	UNEMPLOYMENT	500	500
051000-2700	WORKER COMPENSATION, FOOD SE	25,000	25,000
051000-2750	VRS, HIC	4,200	3,829
051000-2800	OTHER BENEFITS, FOOD SERVICE	15,000	15,000
051000-3100	PROF SERVICES	30,000	30,000

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED FY/2023 BUDGET	ADOPTED FY/2024 BUDGET
051000-3300	MAINTENANCE SERVICE	30,000	30,000
051000-5501	TRAVEL, MILEAGE	10,000	12,000
051000-5504	CONFERENCE REIMB	5,000	7,500
051000-6001	OFFICE SUPPLIES	1,500	1,500
051000-6002	FOOD & FOOD SERVICE SUPPLIES	2,500,000	3,000,000
051000-6005	SUPPLIES, JANITORIAL/LAUNDRY	18,000	18,000
051000-6007	SUPPLIES, REPAIR/MAINTENANCE	40,000	40,000
051000-6011	UNIFORMS/WEARING APPAREL	3,484	3,500
051000-6040	TECH SOFTWARE, CAFETERIA	22,742	23,000
051000-6050	NON-CAP TECH, HARDWARE	6,000	10,000
051000-6070	NON-CAP, SNP EQUIPMENT	35,000	35,000
051000-8100	CAPITAL REPLACEMENT	30,000	30,000
051000-8200	CAPITAL OUTLAY/ADDITIONAL	1,010,000	50,000
TOTAL FOR SCHOOL CAFETERIA FUND		6,939,815	6,484,386
SCHOOL CAPITAL IMPROVEMENT			
013800-6050	INFORMATION TECHNOLOGY HARDW		320,000
013800-8220	CAPITAL, TECHNOLOGY INFASSTRU	475,226	434,763
035000-8100	CAPITAL REPLACEMENT, BUSES	1,626,073	1,080,000
042000-8125	BOILER REPLACEMENT	764,428	765,000
062020-8263	VCTC RENOVATION, PROF SERVIC	200,000	
062020-8266	VCTC RENOVATION, BLDG RENOVA	665,000	3,260,000
062460-2100	FICA	18,866	19,487
062460-8263	PROF SERVICES, BUFFAL GAP MS	922,240	1,728,281
062460-8266	BLDG RENOVATIONS, BUFFALO GA	10,755,376	16,133,063
062570-2100	FICA	18,866	19,487
062570-8125	RIVERHEADS, HVAC, ARPA/CSLFR	480,000	720,000
062570-8263	PROF SERVICES, RIVERHEADS MS	1,685,661	3,146,064
062570-8266	BLDG RENOVATIONS, RIVERHEADS	11,553,231	17,329,846
094000-0045	TRANSFERS TO DEBT FUND	2,913,596	414,933
099999-9999	BOND ISSUANCE COST	251,809	
TOTAL FOR SCHOOL CAPITAL IMPROVEMENT FUND		32,330,372	45,370,924
DEBT FUND			
92040-DEBT SERVICE-COUNTY BONDS			
092040-9124	BOND REDEMPTION - #21 VRA GR	92,677	92,677
092040-9125	BOND REDEMPTION - #22 VRA RT	300,000	315,000
092040-9126	BOND REDEMPTION - #23 VRA WA	210,000	220,000
092040-9255	INTEREST ON BOND #22 VRA RT.	101,569	86,734
092040-9256	INTEREST ON BOND #23 VRA WAT	28,700	17,681
TOTAL DEBT SERVICE COUNTY BONDS		732,946	732,092
92050-DEBT SERVICE-SCHOOL BONDS			

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2023	FY/2024
		BUDGET	BUDGET
092050-3099	HANDLING CHARGES	6,525	6,525
092050-9115	BOND REDEMPTION - #15 2004 A	290,000	290,000
092050-9116	BOND REDEMPTION - #16 2004 B	366,859	366,334
092050-9117	BOND REDEMPTION - #17 2006 B	1,330,000	1,330,000
092050-9121	BOND REDEMPTION - #18 2007 A	677,002	686,738
092050-9122	BOND REDEMPTION - #19 QSCB 2	468,750	468,750
092050-9123	BOND REDEMPTION - #20 2012B	315,000	330,000
092050-9124	BOND REDEMPTION - #21 2016A	1,150,000	1,205,000
092050-9125	BOND REDEMPTION - #22 2016B	585,000	615,000
092050-9126	BOND REDEMPTION - #23 2022B		400,000
092050-9249	INTEREST ON BOND #15 2004 A	16,382	2,394
092050-9250	INTEREST ON BOND #16 2004 B	42,266	25,541
092050-9251	INTEREST ON BOND #17 2006 B	173,708	114,380
092050-9252	INTEREST ON BOND #18 2007 A	196,749	164,512
092050-9253	INTEREST ON BOND #19 QSCB 20	19,238	19,238
092050-9254	INTEREST ON BOND #20 2012 A	173,420	147,132
092050-9255	INTEREST ON BOND #21 2016 A	757,805	698,341
092050-9256	INTEREST ON BOND #22 2016 B	420,791	390,491
092050-9257	INTEREST ON BOND #23 2022B		1,202,343
092050-9258	INTEREST ON BOND 2023 A		1,515,343
TOTAL DEBT SERVICE-SCHOOL BONDS		6,983,495	9,978,062
TOTAL FOR DEBT FUND		7,716,441	10,710,154
HEAD START FUND			
11000-CLASSROOM INSTRUCTION DISTRICT WIDE			
011000-1121	TEACHERS, HEAD START	156,803	469,266
011000-1121	TEACHERS, HEAD START	355,935	234,048
011000-1121	TEACHERS, EHS	9,061	861
011000-1121	TEACHERS, EHS	820	9,488
011000-1151	AIDES, HEAD START	53,917	198,147
011000-1151	AIDES, HEAD START	138,767	98,827
011000-1151	AIDES, HEAD START, CAPSAW GR	30,000	30,000
011000-1151	AIDES, EHS	200,911	42,387
011000-1151	AIDES, EHS	30,382	211,934
011000-1151	AIDES, HS/EHS ARPA GRANT	38,614	
011000-1520	SUBSTITUTE TEACHER, HEAD STA	7,571	
011000-1520	SUBSTITUTE TEACHER, HEAD STA		261
011000-1520	SUBSTITUTE TEACHER, HEAD STA	45,133	57,012
011000-1520	SUBSTITUTE TEACHER, HEAD STA	261	261
011000-1520	SUBSTITUTES, EHS, TTA	2,560	
011000-1520	SUBSTITUTES, EHS, TTA		2,560
011000-1660	BONUS, HS/EHS ARPA GRANT	75,000	

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2023	FY/2024
		BUDGET	BUDGET
011000-2100	FICA	16,766	51,057
011000-2100	FICA	365	
011000-2100	FICA	37,845	25,465
011000-2100	FICA, EHS	16,063	3,308
011000-2100	FICA, EHS	2,338	16,939
011000-2100	FICA, HS/EHS ARPA GRANT	7,765	
011000-2210	VRS	11,946	36,681
011000-2210	VRS	21,161	24,454
011000-2210	VRS, EHS	1,472	172
011000-2210	VRS, EHS	149	1,545
011000-2220	VRS HYBRID	32,459	62,901
011000-2220	VRS HYBRID	52,114	41,934
011000-2220	VRS HYBRID	35,911	7,401
011000-2220	VRS HYBRID	4,171	37,007
011000-2220	VRS, HYBRD, HS/EHS ARPA GRANT	6,832	
011000-2300	HEALTH INS	47,800	140,411
011000-2300	HEALTH INS	92,414	64,659
011000-2300	HEALTH INS	42,460	7,489
011000-2300	HEALTH INS	3,548	39,770
011000-2300	HEALTH INS, HS/EHS ARPA GRAN	14,050	
011000-2400	GROUP LIFE INS	3,580	8,029
011000-2400	GROUP LIFE INS	5,908	5,353
011000-2400	GROUP LIFE INS	3,014	611
011000-2400	GROUP LIFE INS	348	3,108
011000-2400	GROUP LIFE INS, HS/EHS ARPA	550	
011000-2510	VRS, VLDP	918	2,176
011000-2510	VRS, VLDP	1,260	1,451
011000-2510	VRS, VLDP, EHS	764	184
011000-2510	VRS, VLDP, EHS	118	920
011000-2510	VRS, VLDP, HS/EHS ARPA GRANT	194	
011000-2700	WORKERS COMP	981	500
011000-2700	WORKERS COMP	500	500
011000-2700	WORKERS COMP, EARLY HEAD STA	181	181
011000-2700	WORKERS COMP, EARLY HEAD STA	82	181
011000-2750	VRS, HIC, HEAD START	3,233	7,250
011000-2750	VRS, HIC, HEAD START	5,335	4,833
011000-2750	VRS, HIC, EHS	2,722	552
011000-2750	VRS, HIC, EHS	315	2,807
011000-2750	VRS, HIC, HS/EHS ARPA GRANT	496	
011000-2800	TUITION ASSISTANCE- HEAD STA	329	
011000-2800	TUITION ASSISTANCE - HEAD ST	987	807
011000-2800	TUITION ASSISTANCE - HEAD ST	807	400

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2023	FY/2024
		BUDGET	BUDGET
011000-2800	TUITION ASSISTANCE, EHS	807	
011000-2800	TUITION ASSISTANCE, TT&A EHS	269	807
011000-3100	PROFESSIONAL SERVICES	9,570	2,000
011000-3100	PROFESSIONAL SERVICES	4,750	5,400
011000-3100	PROFESSIONAL SERVICES - HEAD	2,000	2,000
011000-3100	PROFESSIONAL SERVICES, EHS,	1,660	1,600
011000-3100	PROFESSIONAL SERVICE		1,660
011000-3130	CHILD CARE FEE, HS		110,147
011000-3130	CHILD CARE FEE, HS		81,200
011000-3130	CHILD CARE FEE, EARLY HEAD S	3,530	
011000-3300	MAINTENANCE SERVICE, HEAD ST	7,699	3,000
011000-3300	MAINTENANCE SERVICE, HEAD ST	3,000	3,000
011000-3300	MAINTENANCE SERVICE, EHS	500	500
011000-3300	MAINTENANCE SERVICE, EHS	21,007	500
011000-3300	MAINTENANCE SERVICE, EHS, TT	3,190	
011000-3300	MAINT SERVICES, HS/EHS-COVID	5,868	
011000-3800	PURCHASED SERVICES, GOV'T AG	836	150
011000-3800	PURCHASED SERVICE, GOVT AGEN	300	850
011000-3800	PROFESSIONAL SERV, GOV AGENC		50
011000-3800	PURCHASED SERV, GOV'T, EARLY	227	50
011000-3800	PURCHASED SRV, HS/EHS, ARPA	150	
011000-5000	OTHER CHARGES	3,261	
011000-5000	OTHER CHARGES	1,622	
011000-5000	OTHER CHARGES	1,100	3,750
011000-5000	OTHER, EHS	250	100
011000-5000	OTHER, EARLY HEAD START	354	
011000-5000	OTHER, EHS TT&A	289	
011000-5000	OTHER, HS/EHS ARPA	800	
011000-5001	TELEPHONE SERVICES	3,747	2,500
011000-5001	TELEPHONE SERVICES	3,250	3,750
011000-5001	TELEPHONE SERVICE, EHS	500	500
011000-5001	TELEPHONE SERVICE, EARLY HEA	313	350
011000-5002	MILEAGE	4,109	750
011000-5002	MILEAGE	4,250	4,500
011000-5002	MILEAGE, EHS	100	200
011000-5002	MILEAGE, EARLY HEAD START	501	100
011000-5002	MILEAGE, TT&A, EARLY HEAD ST	2,737	
011000-5003	INSURANCE	845	5,722
011000-5003	INSURANCE	5,722	
011000-5003	INSURANCE, EHS	150	
011000-5003	INSURANCE, EARLY HEAD START	149	150
011000-5004	POLICY COUNCIL EXPENSES	127	

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2023	FY/2024
		BUDGET	BUDGET
011000-5005	MEALS & SNACKS	4,079	3,000
011000-5005	MEALS & SNACKS	6,000	4,000
011000-5005	MEALS/SNACKS, EHS	50	
011000-5005	MEALS/SNACKS, EHS		75
011000-5007	FACILITY UPKEEP - HEAD START	8,216	3,000
011000-5007	FACILITY UPKEEP - HEAD START	3,000	3,000
011000-5007	FACILITY UPKEEP, EHS	250	200
011000-5007	FACILITY UPKEEP, EHS	3,983	650
011000-5504	CONFERENCE REIMB - TTA	958	
011000-5504	CONFERENCE REIMB - TTA		435
011000-6013	EDUCATIONAL SUPPLIES - HEADS	95,316	5,000
011000-6013	EDUCATIONAL SUPPLIES - TTA		1,271
011000-6013	EDUCATIONAL SUPPLIES - HEADS	3,000	3,000
011000-6013	EDUCATIONAL SUPPLIES - TTA	1,271	
011000-6013	SUPPLIES, EHS	500	500
011000-6013	SUPPLIES, EHS	1,290	1,115
011000-6013	EDUCATIONAL SUPPLIES, EARLY	81,675	500
011000-6013	EDUCATIONAL SUPPLIES, TT&A,	240	1,290
011000-6013	EDUCATIONAL SUPPLIES,HS/EHS,	38,009	
011000-6040	TECHNOLOGY SOFTWARE - HEAD S	11,812	6,556
011000-6040	TECHNOLOGY SOFTWARE/ON-LINE	10,200	1,711
011000-6040	TECHNOLOGY SOFTWARE, EHS	3,190	
011000-6040	TECHNOLOGY SOFTWARE, EARLY H	3,408	990
011000-6040	EDUCATIONAL SOFTWARE, EHS, S	109	
011000-6050	NON CAPITALIZED TECH HARDWAR	21,974	2,000
011000-6050	NON-CAPITALIZED TECH-HEAD ST	2,000	2,000
011000-8200	CAPITAL ADDITIONAL, EHS	30,890	
TOTAL CLASSROOM INSTRUCTION DISTRICT WIDE		2,056,945	2,231,667
12000-INSTRUCTIONAL SUPPORT, STU			
012100-1130	MENTAL HEALTH SPECIALIST	19,106	40,989
012100-1130	MENTAL HEALTH SPECIALIST	38,451	20,443
012100-1130	OTHER PROFESSIONAL, MH, EHS	9,314	885
012100-1130	OTHER PROF, MENTAL HEALTH, E	843	9,753
012100-1660	BONUS, HS/EHS ARPA GRANT	2,500	
012100-2100	FICA	1,459	3,136
012100-2100	FICA	2,941	1,564
012100-2100	FICA, MH, EHS	713	68
012100-2100	FICA, EARLY HEAD START	65	746
012100-2100	FICA, HS/EHS ARPA GRANT	192	
012100-2210	VRS	3,464	6,487
012100-2210	VRS	6,062	3,707
012100-2210	VRS	1,528	160

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2023	FY/2024
		BUDGET	BUDGET
012100-2210	VRS, EARLY HEAD START	153	1,605
012100-2300	HEALTH INS	2,458	4,563
012100-2300	HEALTH INS	4,563	2,281
012100-2300	HEALTH INS	1,131	101
012100-2300	HEALTH INS	108	1,188
012100-2400	GROUP LIFE INS	279	523
012100-2400	GROUP LIFE INS	489	299
012100-2400	GROUP LIFE INS, EHS	123	13
012100-2400	GROUP LIFE INS, EARLY HS	12	129
012100-2750	VRS, HIC	252	472
012100-2750	VRS, HIC	441	270
012100-2750	VRS, HIC, EHS	111	12
012100-2750	VRS, HIC, EARLY HEAD START	11	117
012100-5504	CONFERENCE/IN-SERVICE EXPENS	779	
012100-5504	CONFERENCE, MENTAL HEALTH	1,332	
012100-5504	CONFERENCE REIMB, MH, TTA, E	145	
012100-6013	SUPPLIES, MENTAL HEALTH	17,980	
012100-6013	SUPPLIES, MENTAL HEALTH	5,000	5,000
012100-6013	SUPPLIES, MENTAL HEALTH, EHS		
012100-6013	SUPPLIES, MENTAL HEALTH, EHS	80	
012100-6013	SUPPLIES, EHS, START UP		
TOTAL INSTRUCTIONAL SUPPORT STU		122,085	104,511
12200-SOCIAL WORKER SERVICES			
012200-1130	FAMILY SERVICE WORKERS-HEADS	31,767	47,587
012200-1130	FAMILY SERVICE WORKERS-HEADS	44,474	33,991
012200-1130	OTHER PROFESSIONALS, EHS	11,212	2,355
012200-1130	FAMILY SERVICE WORKERS, EARL	2,242	11,773
012200-1151	ASST FAM SERV WORKERS-HEAD S	65,698	128,385
012200-1151	ASST FAM SERV WORKERS-HEAD S	120,333	70,297
012200-1151	FAMILY SERVICE ASST, CAPSAW	30,000	30,000
012200-1151	ASST FAM SERV WORKER, EARLY	41,615	3,954
012200-1151	ASST FAM SERV WORKER, EARLY	16	43,577
012200-1660	BONUS, HS/EHS ARPA GRANT	15,000	
012200-2100	FICA, HEADSTART	7,389	13,462
012200-2100	FICA, HEADSTART	12,608	7,978
012200-2100	FICA, EHS	4,041	483
012200-2100	FICA, EARLY HEAD START	462	4,234
012200-2100	FICA, HS/EHS ARPA GRANT	1,148	
012200-2210	VRS	11,308	18,428
012200-2210	VRS	17,894	11,660
012200-2210	VRS, EARLY HEAD START	2,033	391
012200-2210	VRS	373	1,957

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2023	FY/2024
		BUDGET	BUDGET
012200-2220	VRS HYBRID	5,591	10,175
012200-2220	VRS HYBRID	9,509	6,275
012200-2220	VRS HYBRID	6,828	717
012200-2220	VRS HYBRID	683	7,170
012200-2300	HEALTH INS	16,968	27,769
012200-2300	HEALTH INS	27,769	15,747
012200-2300	HEALTH INS	6,398	872
012200-2300	HEALTH INS	217	6,981
012200-2400	GROUP LIFE INS, HEADSTART	1,362	2,306
012200-2400	GROUP LIFE INS, HEADSTART	2,209	1,446
012200-2400	GROUP LIFE INS, EHS	714	89
012200-2400	GROUP LIFE INS, EARLY HEAD S	85	736
012200-2510	VRS, VLDP	158	288
012200-2510	VRS, VLDP	235	177
012200-2510	VRS, VLDP, EHS	168	20
012200-2510	VRS, VLDP	19	203
012200-2750	VRS, HIC	1,230	2,082
012200-2750	VRS, HIC	1,995	1,306
012200-2750	VRS, HID, EHS	645	81
012200-2750	VRS, HIC	77	664
012200-2800	TUITION ASSISTANCE, HEAD STA		100
012200-3100	PURCHASED SERVICE, HEAD STAR	982	2,000
012200-3100	PURCHASED SERVICE, HEAD STAR	2,500	3,000
012200-5000	OTHER, EHS	159	
012200-5504	CONFERENCE EXPENSE	1,107	
012200-5504	CONFERENCE - HS, TT&A	383	2,463
012200-5504	CONFERENCE/ED/INSERVICE TT&A	2,463	2,463
012200-5504	CONF/EDUC/INSERVICE, EHS, TT	1,009	
012200-5504	CONFERENCE REIMB., TT&A, EHS		1,009
012200-6013	INSTRUCTIONAL SUPPLIES, HEAD	32,529	2,000
012200-6013	ED SUPPLIES - HEAD START, TT		3,160
012200-6013	EDUCATIONAL SUPPLIES, HEAD S	5,000	5,000
012200-6013	SUPPLIES - HS TT&A	3,160	3,393
012200-6013	SUPPLIES, EHS	1,666	
012200-6013	SUPPLIES, EHS	1,381	
012200-6013	EDUCATIONAL SUPPLIE, TT&A, E	164	1,666
012200-6040	TECHNOLOGY SOFTWARE, HS, TTA		807
012200-6040	TECHNOLOGY SOFTWARE, EHS, TT	1,275	
012200-6040	TECHNOLOGY SOFTWARE, EHS, TT		1,275
012200-6050	NON-CAPITALIZED COMP HARDWAR	4,337	
TOTAL SOCIAL WORKER SERVICES		560,588	543,952
13000-INSTRUCTIONAL SUPPORT, STA			

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2023	FY/2024
		BUDGET	BUDGET
013100-1124	SUPERVISORS, HEAD START	29,936	44,661
013100-1124	SUPERVISORS, HEAD START	41,911	31,901
013100-1124	SUPERVISORS, EHS	6,653	1,393
013100-1124	SUPERVISOR, EARLY HEAD START	1,331	6,964
013100-1130	OTHER PROFESSIONAL, EHS CCP	90,840	12,771
013100-1130	OTHER PROFESSIONAL, EARLY HS	12,163	95,226
013100-1660	BONUS, HS/EHS ARPA GRANT	7,500	
013100-2100	FICA	2,297	3,417
013100-2100	FICA	3,206	2,440
013100-2100	FICA, EHS	7,458	1,084
013100-2100	FICA, EARLY HEAD START	1,048	7,818
013100-2100	FICA, HS/EHS ARPA GRANT	574	
013100-2210	VRS	4,975	7,423
013100-2210	VRS	6,966	5,302
013100-2210	VRS	10,104	1,176
013100-2210	VRS	1,121	10,606
013100-2220	VRS HYBRID	5,983	1,256
013100-2220	VRS HYBRID	1,197	6,282
013100-2300	HEALTH INS	3,254	4,227
013100-2300	HEALTH INS	4,227	3,020
013100-2300	HEALTH INS	16,993	2,317
013100-2300	HEALTH INS	2,493	17,818
013100-2400	GROUP LIFE INS	401	598
013100-2400	GROUP LIFE INS	562	427
013100-2400	GROUP LIFE INS, EHS	1,297	196
013100-2400	GROUP LIFE INS, EARLY HEAD S	187	1,362
013100-2510	VRS, VLDP, EHS	148	31
013100-2510	VRS, VLDP	34	155
013100-2750	VRS, HIC	362	540
013100-2750	VRS, HIC	507	386
013100-2750	VRS, HIC, EHS	1,171	177
013100-2750	VRS, HIC, EARLY HEAD START	169	1,230
013100-2800	OTHER BENEFITS, HEAD START	1,555	
013100-2800	OTHER BENEFITS, EARLY HEAD S	332	
013100-5504	CONFERENCE - HS, TT&A	843	4,243
013100-5504	CONFERENCE, HS - TT&A	4,243	1,928
013100-5504	CONFERENCE REIMB, EHS	1,009	
013100-5504	CONFERENCE REIMB., TT&A, EHS	1,719	1,009
013100-6013	EDUCATIONAL SUPPLIES, HEAD S	447	
TOTAL INSTRUCTIONAL SUPPORT, STA		277,216	279,384
2000-ADMINISTRATION/ATTENDANCE			
021600-1130	DIRECTOR, HEAD START	35,031	49,025

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2023	FY/2024
		BUDGET	BUDGET
021600-1130	DIRECTOR, HEAD START	45,815	35,018
021600-1130	OTHER PROFESSIONAL, EHS	21,817	4,586
021600-1130	OTHER PROFESSIONAL, EARLY HS	2,182	22,928
021600-1150	CLERICAL, HEAD START	9,848	14,752
021600-1150	CLERICAL, HEAD START	13,787	10,537
021600-1150	CLERICAL, EHS	19,695	4,136
021600-1150	CLERICAL, EARLY HEAD START	3,939	20,680
021600-1660	BONUS, HS/EHS ARPA GRANT	5,000	
021600-2100	FICA	3,333	4,879
021600-2100	FICA	4,560	3,485
021600-2100	FICA, EHS	3,176	667
021600-2100	FICA, EARLY HEAD START	450	3,336
021600-2100	FICA, HS/EHS ARPA GRANT	383	
021600-2210	VRS	1,637	2,452
021600-2210	VRS	2,291	1,751
021600-2210	VRS	3,273	687
021600-2210	VRS	655	3,437
021600-2220	VRS HYBRID	3,263	8,148
021600-2220	VRS HYBRID	7,615	5,820
021600-2220	VRS HYBRID	3,626	762
021600-2220	VRS HYBRID		3,811
021600-2300	HEALTH INS	5,180	5,871
021600-2300	HEALTH INS	7,824	4,194
021600-2300	HEALTH INS	6,101	1,007
021600-2300	HEALTH INS	1,004	5,384
021600-2400	GROUP LIFE INS	395	855
021600-2400	GROUP LIFE INS	799	610
021600-2400	GROUP LIFE INS, EHS	556	117
021600-2400	GROUP LIFE INS, EARLY HEAD S	53	584
021600-2510	VRS, VLDP	92	230
021600-2510	VRS, VLDP	142	165
021600-2510	VRS, VLDP	68	22
021600-2510	VRS, VLDP		108
021600-2750	VRS, HIC	357	772
021600-2750	VRS, HIC	721	551
021600-2750	VRS, HIC, EHS	502	106
021600-2750	VRS, HIC	48	528
021600-3100	PROFESSIONAL SERVICES	519	17,589
021600-3100	PROFESSIONAL SRV & INDIRECT	24,127	500
021600-3100	PROFESSIONAL SRV & INDIRECT	6,123	50
021600-3100	PROFESSIONAL SERVICE, EARLY	46	6,123
021600-3100	PROF SERVICES, HS/EHS ARPA G	2,000	

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2023	FY/2024
		BUDGET	BUDGET
021600-5000	OTHER CHARGES, TT&A	13	
021600-5400	COPIER LEASE, HEAD START	2,868	3,000
021600-5400	COPIER LEASE, HEAD START	3,250	2,500
021600-5400	LEASE, COPIER, EHS	714	550
021600-5400	COPIER LEASE, EARLY HEAD STA	732	714
021600-5504	CONFERENCE/IN-SERVICE EXPENS	1,948	
021600-5504	CONFERENCE - HS, TT&A	2,115	1,009
021600-5504	CONFERENCE, HS, TT& A	1,009	
021600-5504	CONFERECNE REIMB., TT&A, EHS	1,243	
021600-6001	OFFICE SUPPLIES	10,128	3,000
021600-6001	OFFICE SUPPLIES	5,000	5,000
021600-6001	OFFICE SUPPLIES, EHS	1,000	600
021600-6001	OFFICE SUPPLIES, EARLY HEAD	1,742	1,000
021600-6001	OFFICE SUPPLIES, LOCAL	1,000	
021600-6040	TECHNOLOGY SOFTWARE	6,138	
021600-6050	NON CAPITALIZED COMPUTER HAR	2,150	500
021600-6050	NON-CAPITALIZED COMPUTER HAR	1,885	500
021600-6050	NON CAP TECHNOLOGY HARDWARE,	236	
021600-8100	CAPITAL REPLACEMENT, HEAD ST	12,407	
TOTAL ADMINISTRATION/ATTENDANCE		303,611	264,636
22000-ATTENDANCE & HEALTH SERVICE			
022100-1130	ATTENDANCE PROFESSIONAL-HEAD	12,308	18,438
022100-1130	ATTENDANCE PROFESSIONAL-HEAD	17,232	13,170
022100-1130	OTHER PROFESSIONAL, ERSEA, E	4,344	912
022100-1130	ATTENDANCE PROFESSIONAL, EHS	869	4,561
022100-1660	BONUS, HS/EHS ARPA GRANT	2,500	
022100-2100	FICA - ATTENDANCE - HEAD STA	659	1,411
022100-2100	FICA - ATTENDANCE - HEAD STA	1,318	806
022100-2100	FICA, EHS	332	70
022100-2100	FICA, EARLY HEAD START	45	349
022100-2100	FICA, HS/EHS ARPA GRANT	191	
022100-2210	VRS	2,046	3,064
022100-2210	VRS	2,864	2,189
022100-2210	VRS	722	152
022100-2210	VRS, EARLY HEAD START	144	758
022100-2300	HEALTH INS	5,844	7,592
022100-2300	HEALTH INS	7,592	5,423
022100-2300	HEALTH INS	1,959	383
022100-2300	HEALTH INS	413	2,048
022100-2400	GROUP LIFE INS	165	247
022100-2400	GROUP LIFE INS	231	176
022100-2400	GROUP LIFE INS	58	12

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2023	FY/2024
		BUDGET	BUDGET
022100-2400	GROUP LIFE INS	12	61
022100-2750	VRS, HIC	149	223
022100-2750	VRS, HIC	209	159
022100-2750	VRS, HIC, EHS	53	11
022100-2750	VRS, HIC, EARLY HEAD START	11	55
022100-6001	OFFICE SUPPLIES- HS ATTENDAN	1,870	
022100-6001	OFFICE SUPPLIES, HS ATTENDAN	500	500
022100-6001	OFFICE SUPPLIES, EARLY HEAD	62	
TOTAL ATTENDANCE & HEALTH SERVICE		64,702	62,770
22200-HEALTH SERVICES			
022200-1131	HEALTH NURSES (RN) HEAD STAR	18,235	27,317
022200-1131	HEALTH NURSES (RN) HEAD STAR	25,529	19,512
022200-1131	RN, EHS	9,118	1,915
022200-1131	HEALTH NURSE, RN, EARLY HEAD	1,824	9,574
022200-1660	BONUS, HS/EHS ARPA GRANT	2,500	
022200-2100	FICA	1,269	2,090
022200-2100	FICA	1,953	1,493
022200-2100	FICA, EHS	698	146
022200-2100	FICA, EARLY HEAD START	126	732
022200-2100	FICA, HS/EHS ARPA GRANT	191	
022200-2220	VRS HYBRID	3,031	4,540
022200-2220	VRS HYBRID	4,243	3,243
022200-2220	VRS, HYBRID	1,515	318
022200-2220	VRS HYBRID	303	1,591
022200-2300	HEALTH INS	4,322	5,614
022200-2300	HEALTH INS	5,614	4,010
022200-2300	HEALTH INS	2,052	401
022200-2300	HEALTH INS	432	2,145
022200-2400	GROUP LIFE INS	244	366
022200-2400	GROUP LIFE INS	342	261
022200-2400	GROUP LIFE INS, EHS	122	26
022200-2400	GROUP LIFE INS, EARLY HEAD S	24	128
022200-2510	VRS. VLDP	86	128
022200-2510	VRS. VLDP	79	92
022200-2510	VRS, VLDP	28	9
022200-2510	VRS, VLDP	9	45
022200-2750	VRS, HIC	221	331
022200-2750	VRS, HIC	309	236
022200-2750	VRS, HIC, EHS	110	23
022200-2750	VRS, HIC, EARLY HEAD START	22	116
022200-3100	PROFESSIONAL SERVICES, HEAD	462	360
022200-3100	PROFESSIONAL ASSISTANCE - HS	340	

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2023	FY/2024
		BUDGET	BUDGET
022200-3100	PURCHASED SERVICE, HEAD STAR	360	500
022200-3100	PROFESSIONAL SERVICE, EHS		300
022200-3100	PROFESSIONAL SERVICE, EARLY	338	
022200-3100	PROFESSIONAL SERVICE, EHS	85	
022200-5000	HEALTH SERVICES- HS - OTHER	43	
022200-5000	HEALTH SERVICES, HS, OTHER	250	250
022200-5504	CONFERENCE - HS, T&A		795
022200-5504	CONFERENCE/EDUC/INSERVICE T	795	
022200-5504	CONF/EDUC/INSERVICE	1,009	
022200-5504	CONFERENCE REIMB., TT&A, EHS		1,009
022200-6013	INSTRUCTIONAL SUPPLIES, HEAD	29,170	7,000
022200-6013	EDUCATIONAL SUPPLIES, HEAD S	10,000	10,000
022200-6013	SUPPLIES, EHS	2,000	2,000
022200-6013	SUPPLIES, EHS	9,136	2,000
022200-6013	EDUCATIONAL SUPPLIES,HS/EHS,	2,475	
022200-6013	EDUCATIONAL SUPPLIES,HS/EHS,	39,221	
022200-6013	EDUC SUPPLIES, LOCAL	800	
022200-8200	CAPITAL ADDITIONAL, HS/EHS-C	49,600	
TOTAL HEALTH SERVICES		230,635	110,616
32000-VEHICLE OPERATION SERVICE			
032000-1130	OTHER PROFESSIONALS	24,656	36,934
032000-1130	OTHER PROFESSIONALS	34,518	26,382
032000-1130	OTHER PROFESSIONAL, EHS	8,702	1,827
032000-1130	OTHER PROFESSIONALS, EARLY H	1,740	9,137
032000-1660	BONUS, HS/EHS ARPA GRANT	2,500	
032000-2100	FICA	1,880	2,825
032000-2100	FICA	2,641	2,018
032000-2100	FICA, EHS	666	140
032000-2100	FICA, EARLY HEAD START	133	699
032000-2100	FICA, HS/EHS ARPA GRANT	191	
032000-2220	VRS HYBRID	4,098	6,138
032000-2220	VRS HYBRID	5,737	4,385
032000-2220	VRS HYBRID	1,446	304
032000-2220	VRS HYBRID	289	1,519
032000-2300	HEALTH INS	3,073	3,992
032000-2300	HEALTH INS	3,992	2,852
032000-2300	HEALTH INS	1,030	201
032000-2300	HEALTH INS	217	1,077
032000-2400	GROUP LIFE INS	330	495
032000-2400	GROUP LIFE INS	463	354
032000-2400	GROUP LIFE INS, EHS	117	24
032000-2400	GROUP LIFE INS, EARLY HEAD S	23	122

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2023	FY/2024
		BUDGET	BUDGET
032000-2510	VRS, VLDP	116	174
032000-2510	VRS, VLDP	107	124
032000-2510	VRS, VLDP	27	9
032000-2510	VRS, VLDP	8	43
032000-2750	VRS, HIC	298	447
032000-2750	VRS, HIC	418	319
032000-2750	VRS, HIC, EHS	105	22
032000-2750	VRS, HIC, EARLY HEAD START	21	111
032000-6013	EDUCATIONAL SUPPLIES, HEAD S	646	
TOTAL VEHICLE OPERATION SERVICE		100,188	102,674
42000-BUILDING SERVICE			
042000-3300	MAINTENANCE SERVICE, HS	2,000	2,000
042000-5000	OTHER CHARGES, HEAD START	669	500
042000-5000	OTHER CHARGES, HEAD START	1,200	700
042000-5000	OTHER, MAINTENANCE, EHS	150	25
042000-5000	MAINTENANCE SERV, EARLY HS		150
042000-5101	HS, ELECTRICAL	586	350
042000-5101	HS, ELECTRICAL	620	600
042000-5101	ELECTRICAL, EHS	75	25
042000-5101	ELECTRICAL, EARLY HEAD START	3	75
042000-5400	LEASE/RENTAL, HEAD START	26,476	
042000-5400	LEASE/RENTAL, HEAD START		28,000
042000-5400	LEASE/RENTAL, EARLY HS	11,347	11,347
TOTAL BUILDING SERVICE		43,126	43,772
45000-TRANSPORTATION SERVICES			
045000-3300	VEHICLE MAINT/REPAIRS	806	2,000
045000-3300	VEHICLE MAINTENANCE, EHS	175	175
045000-3300	MAINTENANCE SERVICE, EARLY H		250
TOTAL TRANSPORTATION SERVICES		981	2,425
TOTAL FOR HEAD START FUND		3,760,077	3,746,407
GOVERNOR'S SCHOOL FUND			
11000-CLASSROOM INSTRUCTION			
011000-1121	TEACHERS, GOVERNORS SCHOOL	793,021	832,694
011000-1520	SUBSTITUTE TEACHERS, GOV SCH	2,000	2,000
011000-1621	TEACHER, SUPPLEMENT	6,723	7,059
011000-1660	BONUS	14,000	
011000-2100	FICA	64,470	68,548
011000-2210	VRS, GOVERNORS SCHOOL	122,205	138,390
011000-2220	VRS HYBRID, GOV SCHOOL	9,595	14,850
011000-2300	HEALTH INS, GOV SCHOOL	128,472	117,176
011000-2400	GROUP LIFE INS, GOV SCHOOL	10,626	11,158

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2023	FY/2024
		BUDGET	BUDGET
011000-2510	VRS, VLDP, GOV SCHOOL	472	496
011000-2700	WORKERS COMPENSATION	1,337	1,400
011000-2750	VRS, HIC, GOV SCHOOL	9,596	10,075
011000-2800	OTHER BENEFITS, GOV SCHOOL	2,000	2,000
011000-3100	CONTRACTED SERVICES	14,000	12,000
011000-3120	PROFESSIONAL SERVICES	42,000	48,000
011000-3300	MAINTENANCE SERVICE	500	500
011000-3500	PRINTING & BINDING	500	1,500
011000-3830	TUITION, DUAL ENROLLMENT	112,000	112,000
011000-5420	RENTAL SPACE	4,000	4,000
011000-5504	CONV/EDUC/INSERVICE	5,000	5,000
011000-5801	DUES/MEMBERSHIPS	1,200	1,200
011000-6012	TEXTBOOKS		2,000
011000-6013	EDUCATIONAL SUPPLIES	65,000	65,000
011000-6040	SOFTWARE/ON-LINE CONTENT	60,000	60,000
011000-6050	NON CAPITALIZED COMPUTER HAR	45,000	85,000
TOTAL CLASSROOM INSTRUCTION		1,513,717	1,602,046
12100-GUIDANCE SERVICES			
012100-1123	GUIDANCE COUNSELORS, GOV SCH	62,719	65,855
012100-1660	BONUS	1,000	
012100-2100	FICA, GOV SCHOOL	4,798	5,031
012100-2210	VRS, GOV SCHOOL	10,424	11,506
012100-2300	HEALTH INS, GOV SCHOOL	8,260	8,052
012100-2400	GROUP LIFE, GOV SCHOOL	759	797
012100-2750	VRS, HIC, GOV SCHOOL	840	882
TOTAL GUIDANCE SERVICES		88,800	92,123
13100-IMPROVEMENT/INSTRUCTION			
013100-1130	DIRECTOR, GOVERNORS SCHOOL	92,573	97,202
013100-1150	CLERICAL, GOVERNORS SCHOOL	38,608	40,538
013100-1660	BONUS	2,000	
013100-2100	FICA, GOV SCHOOL	10,035	10,523
013100-2210	VRS, GOV SCHOOL	21,802	22,892
013100-2300	HEALTH INS, GOV SCHOOL	16,520	16,104
013100-2400	GROUP LIFE INS, GOV SCHOOL	1,758	1,846
013100-2700	WORKERS COMPENSATION	283	283
013100-2750	VRS, HIC	1,587	1,667
013100-5400	EQUIPMENT RENTAL	8,000	8,000
013100-6001	SUPPLIES	3,500	3,500
TOTAL IMPROVEMENT/INSTRUCTION		196,666	202,555
13800-COMPUTER TECHNICIAN			
013800-1140	COMPUTER TECHNICIAN	41,034	77,869

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED FY/2023 BUDGET	ADOPTED FY/2024 BUDGET
013800-1660	TECHNOLOGY, BONUS	500	
013800-2100	FICA	3,139	5,949
013800-2210	VRS	6,820	12,942
013800-2300	HEALTH INS	4,130	8,056
013800-2400	GROUP LIFE INS	497	942
013800-2750	VRS, HIC	550	1,114
TOTAL DEPARTMENT		56,670	106,872
22200-HEALTH SERVICE, GOV SCHOOL			
022200-1131	LICENSED SCHOOL NURSE	21,639	22,721
022200-1660	BONUS	500	
022200-2100	FICA	1,655	1,736
022200-2210	VRS	3,596	3,776
022200-2300	HEALTH INS	4,040	4,026
022200-2400	GROUP LIFE INS	262	275
022200-2750	VRS, HIC	290	304
TOTAL HEALTH SERVICE, GOV SCHOOL		31,982	32,838
41000-OPERATIONS MANAGEMENT			
041000-5201	POSTAL SERVICES	2,200	2,200
041000-5203	TELEPHONE SERVICES	60,000	60,000
TOTAL OPERATIONS MANAGEMENT		62,200	62,200
66000-CSVRGS BUILDING PROJECT			
066000-8200	CAPITAL/ADDITIONAL	135,000	100,000
TOTAL CSVRGS BUILDING PROJECT		135,000	100,000
TOTAL FOR GOVERNOR'S SCHOOL FUND		2,085,035	2,198,634
COUNTY CAPITAL IMPROVEMENT			
80000-CAPITAL OUTLAYS			
080000-8005	ACQ. & DEVELOPMENT-LANDFILL	400,000	400,000
080000-8011	INFRASTRUCTURE-BEVERLEY MANO	50,000	50,000
080000-8012	INFRASTRUCTURE-MIDDLE RIVER	50,000	50,000
080000-8013	INFRASTRUCTURE-NORTH RIVER	50,000	50,000
080000-8014	INFRASTRUCTURE-PASTURES	50,000	50,000
080000-8015	INFRASTRUCTURE-RIVERHEADS	50,000	50,000
080000-8016	INFRASTRUCTURE-SOUTH RIVER	50,000	50,000
080000-8017	INFRASTRUCTURE-WAYNE	50,000	50,000
080000-8021	MATCHING GRANTS-BEVERLEY MAN	15,000	15,000
080000-8022	MATCHING GRANTS-MIDDLE RIVER	15,000	15,000
080000-8023	MATCHING GRANTS-NORTH RIVER	15,000	15,000
080000-8024	MATCHING GRANTS-PASTURES	15,000	15,000
080000-8025	MATCHING GRANTS-RIVERHEADS	15,000	15,000
080000-8026	MATCHING GRANTS-SOUTH RIVER	15,000	15,000
080000-8027	MATCHING GRANTS-WAYNE	15,000	15,000

EXPENDITURE ESTIMATES

GL NUMBER	DESCRIPTION	REVISED	ADOPTED
		FY/2023	FY/2024
		BUDGET	BUDGET
080000-8049	ELECTORAL BD - VOTING MACHIN	139,000	25,000
080000-8053	LIBRARY-AUTOMATION	117,775	17,000
080000-8057	FIRE & RESCUE EQUIP/APPARTUS	1,470,500	570,500
080000-8058	EMERGENCY COMMUNICATIONS	2,495,500	495,500
080000-8060	SHERIFF EQUIP/K-9	340,001	50,000
080000-8134	COUNTY SCHOOLS	4,544,094	
080000-8135	REGIONAL CORRECTION FACILITY	1,544,124	1,064,124
080000-8139	TOURIST INFORMATION CENTER	10,000	10,000
080000-8142	SD POOL/BUS/PARKS	500,000	100,000
080000-8144	INFORMATION TECHNOLOGY	895,562	245,562
080000-8145	ECONOMIC DEVELOPMENT	1,870,624	200,000
080000-8146	FIRING RANGE	40,000	40,000
080000-8147	GOVERNMENT CENTER EXPANSION	250,000	
080000-8148	COUNTY COURTHOUSE	3,100,000	600,000
080000-8149	WATER & SEWER PROJECTS CONTR	100,000	100,000
080000-8152	FIRE & RESCUE EQUIPMENT-VOLU	200,000	200,000
080000-8153	HAZARDOUS MATERIALS GRANT	10,000	10,000
080000-8155	DUPONT SETTLEMENT GRANT	48,000	700,000
080000-8161	BLUE RIDGE COMMUNITY COLLEGE	137,585	137,585
080000-8162	SECONDARY ROADS-REVENUE SHAR	149,287	1,185,506
080000-8164	STORM WATER MANAGEMENT	47,229	973,554
080000-8165	GOVERNMENT CENTER SECURITY	125,000	25,000
080000-8166	VEHICLE SINKING FUND	972,490	275,500
080000-8198	BUILDING SINKING FUND	259,373	261,460
080000-8199	CONTINGENCIES	-1,965	-1,965
TOTAL CAPITAL OUTLAYS		20,219,179	8,139,326
94000-TRANSFERS TO OTHER FUNDS			
094000-0011	TRANSFERS TO GENERAL FUND	63,681	111,423
094000-0023	TRANSFER TO DSS FUND		275,659
094000-0024	TRANSFER TO CSA FUND		410,000
094000-0045	TRANSFERS TO DEBT FUND	659,507	2,939,769
TOTAL TRANSFERS TO OTHER FUNDS		723,188	3,736,851
TOTAL FOR COUNTY CAPITAL IMPROVEMENT FUND		20,942,367	11,876,177
FINAL TOTAL ALL FUNDS		370,182,680	369,932,678



AUGUSTA

COUNTY, VIRGINIA

Statistical Section

COUNTY OF AUGUSTA, VIRGINIA

**FULL-TIME EQUIVALENT COUNTY GOVERNMENT EMPLOYEES BY FUNCTION
Last Ten Fiscal Years**

Function	Fiscal Year June 30,									
	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
General government	47	46	47	50	50	50	50	53	53	55
Judicial administration	23	23	23	26	27	27	27	30	31	33
Public safety:										
Sheriffs department	74	76	80	76	78	80	85	88	89	94
Emergency communication center	18	18	18	18	18	18	18	18	21	22
Fire & rescue	80	80	86	105	105	105	105	106	109	125
Building inspections	6	6	6	6	6	6	6	6	6	6
Animal control	3	3	3	3	3	3	3	3	3	3
Public works										
Facilities management:	17	17	19	27	31	31	35	35	35	35
Health and welfare:										
Department of social services	121	123	132	134	144	145	145	153	156	163
Culture and recreation:										
Parks and recreation	10	10	11	10	10	10	6	6	7	7
Library	15	15	15	16	16	16	16	16	16	16
Community development	10	10	10	11	11	11	11	11	12	12
Economic development	1	2	2	2	2	2	2	2	2	2
Totals	425	429	452	484	501	504	509	527	540	573

Source: Human Resources

COUNTY OF AUGUSTA, VIRGINIA

**ASSESSED VALUE AND ESTIMATED ACTUAL VALUE OF TAXABLE PROPERTY
Last Ten Fiscal Years**

Fiscal Year	Real Estate ⁽¹⁾	Personal Property ⁽²⁾	Machinery and Tools	Public Service ⁽³⁾	Total Taxable Assessed Value	Total Direct Tax Rate	Estimated Actual Taxable Value	State Sales Assessment Ratio ⁽⁴⁾
2022	\$7,655,920,958	\$ 859,133,240	\$ 264,108,470	\$ 483,096,064	\$9,262,258,732	\$ 0.84	\$ 12,918,073,545	71.70%
2021	7,582,050,648	780,556,010	242,485,670	482,755,979	9,087,848,307	0.81	11,219,565,811	81.00%
2020	7,471,356,719	757,708,190	233,718,440	471,627,175	8,934,410,524	0.81	10,095,379,123	88.50%
2019	7,179,876,646	726,168,020	216,125,380	458,514,898	8,580,684,944	0.81	9,157,614,668	93.70%
2018	6,596,809,781	694,028,820	210,101,090	452,830,444	7,953,770,135	0.81	8,654,809,723	91.90%
2017	6,809,979,950	685,423,223	199,672,770	459,153,026	8,154,228,969	0.76	8,647,114,495	94.30% ⁽⁵⁾
2016	6,749,732,645	664,734,844	190,814,950	394,852,593	8,000,135,032	0.76	8,483,706,291	94.30%
2015	6,664,333,605	634,007,910	182,405,510	304,068,097	7,784,815,122	0.74	7,792,607,730	99.90%
2014	6,720,763,659	630,856,230	174,573,180	302,295,345	7,828,488,414	0.70	7,955,780,909	98.40%
2013	6,627,699,412	610,670,920	169,345,780	306,388,610	7,714,104,722	0.67	7,714,104,722	100.00%

Source: Commissioner of Revenue

Notes:

- (1) Real estate is assessed at 100% of fair market value.
- (2) Includes PPTRA.
- (3) Assessed values are established by the State Corporation Commission.
- (4) Source: Virginia Department of Taxation.
- (5) 2017 Information is unavailable; used 2016 ratio.

COUNTY OF AUGUSTA, VIRGINIA

PRINCIPAL PROPERTY TAXPAYERS

Current Year and the Period Nine Years Prior

Taxpayer	Business Type	Fiscal Year 2022			Fiscal Year 2013		
		2022 Assessed Valuation	Rank	% of Total Assessed Valuation	2013 Assessed Valuation	Rank	% of Total Assessed Valuation
Virginia Power	Public Utility	\$ 300,344,599	1	3.30%	\$ 167,534,651	1	2.17%
Hershey Foods Corporation	Food Manufacturer	178,480,430	2	1.96%	119,539,540	2	1.55%
McKee Baking Company	Food Manufacturer	76,433,070	3	0.84%	93,774,070	3	1.22%
Target Corporation	Distribution Center	52,689,230	4	0.58%	41,576,260	5	0.54%
Shenandoah Valley Electric	Public Utility	49,179,571	5	0.54%	51,972,850	4	0.67%
Shamrock Foods Company	Food Manufacturer	36,815,070	6	0.41%	-		
Hollister, Inc.	Medical Supplies Mfg.	29,529,289	7	0.32%	16,623,809	8	0.22%
Nibco, Inc.	Copper Pipe Fittings	27,653,800	8	0.30%	-		
MeadWestvaco	Paper Mfg. Warehouse	27,090,200	9	0.30%	20,540,400	6	0.27%
McQuay International	Industrial Air Cond. Equip.	26,948,520	10	0.30%	16,302,250	9	0.21%
Staunton Mall Realty Mgmt	Real Estate	-		-	17,066,800	7	0.22%
Verizon	Public Utility	-		-	15,677,829	10	0.20%
		<u>\$ 805,163,779</u>		<u>8.86%</u>	<u>\$ 560,608,459</u>		<u>7.27%</u>

Source: Commissioner of Revenue

COUNTY OF AUGUSTA, VIRGINIA

PRINCIPAL EMPLOYERS Current Year and Nine Years Ago

Employer	Fiscal Year 2022			Fiscal Year 2013		
	Employees	Rank	% of Total County Employment	Employees	Rank	% of Total County Employment
Augusta County School Board	1000+	1	4.26%	1000+	1	3.97%
Augusta Medical Center	1000+	2	4.26%	1000+	2	3.97%
Target Corp.	500-999	3	4.26%	500-999	3	1.98%
Hershey Chocolate of Virginia	500-999	4	4.26%	500-999	5	1.98%
McKee Foods Corporation	250-499	5	4.26%	500-999	4	1.98%
AAF McQuay, Inc.	250-499	6	2.13%	500-999	6	0.99%
Hollister, Inc.	250-499	7	2.13%	250-499	7	0.99%
NIBCO of Virginia	250-499	8	2.13%	-	-	-
County of Augusta	250-499	9	2.13%	250-499	10	0.99%
Variform Inc. (formerly PlyGem/Alcoa)	250-499	10	2.13%	250-499	-	-
Blue Ridge Community College	-	-	-	250-499	8	0.99%
Augusta Correctional Center	-	-	-	250-499	9	0.99%
Totals, average	11,250		31.95%	7,125		18.83%
Total County employment	35,201			37,823		

Source: Virginia Employment Commission, Labor Market Information (LMI)

COUNTY OF AUGUSTA, VIRGINIA

GENERAL GOVERNMENTAL TAX REVENUES BY SOURCE

Last Ten Fiscal Years

(modified accrual basis of accounting)

Fiscal Year	Property Tax	Local Sales and Use Tax	Consumers' Utility Tax	Business License Tax	Restaurant Food Tax	Other Local Tax	Total
2022	\$ 73,302,421	\$ 8,911,976	\$ 1,858,499	\$ 5,079,478	\$ 4,149,877	\$ 3,453,997	\$ 96,756,248
2021	69,199,131	7,827,992	1,834,845	4,384,814	2,599,472	2,650,641	88,496,895
2020	68,528,431	6,822,265	1,812,435	4,313,711	2,418,593	2,094,917	85,990,352
2019	66,330,173	6,240,415	1,804,213	4,065,916	2,558,254	2,171,699	83,170,670
2018	61,109,229	5,673,129	1,791,413	3,813,142	2,504,972	2,107,785	76,999,670
2017	58,114,396	5,542,113	1,786,347	3,625,435	2,544,440	2,106,591	73,719,322
2016	56,207,747	5,422,965	1,781,431	3,526,206	2,444,725	1,964,970	71,348,044
2015	52,963,125	4,984,203	1,749,332	3,734,050	2,320,903	1,856,653	67,608,266
2014	51,399,030	4,803,575	1,724,037	3,488,169	2,081,118	1,853,526	65,349,455
2013	47,584,001	4,823,327	1,714,242	3,183,170	2,246,096	1,629,127	61,179,963

COUNTY OF AUGUSTA, VIRGINIA

DEMOGRAPHIC AND ECONOMIC STATISTICS Last Ten Fiscal Years

Fiscal Year	Population	Personal Income	Per Capita Personal Income	Median Age	School Enrollment	Unemployment Rate
2022	77,563	\$47,794	61.62%	45-49 ⁽¹⁾	9,498	2.70%
2021 ⁽²⁾	77,487	45,658	58.92%	45-49	9,745	3.50%
2020 ⁽²⁾	75,558	44,316	58.65%	45-49	9,896	5.80%
2019	75,457	42,436	56.24%	45-49	9,925	2.60%
2018	75,144	42,436	56.47%	45-49	9,939	3.00%
2017	74,997	42,436	56.58%	45-49	9,968	3.60%
2016	74,314	39,856	53.63%	50-54	10,106	3.50%
2015	74,314	39,479	53.12%	50-54	10,162	4.70%
2014	73,862	38,255	51.79%	50-54	10,325	4.70%
2013	73,912	36,764	49.74%	50-54	10,415	5.30%

Source: Weldon Cooper Center, Virginia Employment Commission, Labor Market Information, and Annual School Report – prepared by the County

Note:

⁽¹⁾ Data that is unavailable for a more recent year is noted as the prior year's amount.

⁽²⁾ Fiscal year 2020 and 2021 unemployment rate was affected by the Worldwide COVID 19 pandemic.

COUNTY OF AUGUSTA, VIRGINIA

OPERATING INDICATORS BY FUNCTION Last Ten Fiscal Years

Function	Fiscal Year June 30,									
	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Public Safety										
Sheriffs Department:										
Number of police personnel and officers	74	76	80	73	80	80	88	88	89	94
Physical arrests	1,642	1,865	1,876	1,907	2,383	2,469	2,328	2,549	2,676	2,559
Traffic violations	3,367	3,928	3,444	2,419	5,045	5,695	5,273	5,631	5,778	4,313
Parking violations	-	28	9	6	6	-	4	5	-	-
Fire and rescue:										
Number of calls answered	18,884	17,949	17,645	17,866	18,338	18,811	20,055	15,845	20,031	17,232
Number of volunteers ⁽¹⁾	890	964	921	858	813	785	607	605	650	632
Number of paid fire personnel and officers	80	81	86	86	105	105	105	106	109	125
Building inspections:										
Permits issued	728	801	812	826	907	779	825	794	840	N/A
Animal control:										
Number of calls answered	3,272	2,940	2,961	2,781	2,510	2,737	2,854	2,589	2,854	N/A
Public Works										
Facilities Management										
Trucks/vehicles ⁽³⁾	7	7	7	7	7	15	15	16	16	16
Health and Welfare										
Department of Social Services:										
Caseload	12,389	12,050	11,555	11,420	11,514	11,708	12,299	13,809	15,601	17,167
Culture and Recreation										
Parks and recreation:										
After-school program participants ⁽⁴⁾	304	289	284	285	279	272	226	159	-	-
Community Development										
Planning:										
Zoning permits issued	487	471	509	521	517	475	492	459	480	N/A
Component Unit - School Board										
Education:										
Instruction	1,105	1,088	1,079	1,071	1,079	1,056	1,064	1,077	1,115	1,113
Other	474	478	476	485	513	502	511	510	483	515
Total	1,579	1,566	1,555	1,555	1,592	1,558	1,575	1,587	1,598	1,628
Average daily membership	10,415	10,325	10,162	10,106	9,968	9,939	9,925	9,896	9,750	9,498
Local expenditures per pupil ⁽²⁾	4,046	4,357.37	4,459.09	4,530	4,640	5,090	5,113	5,109	5,360	5,380

Source: Individual County departments

Notes:

- (1) All County funded stations
- (2) Includes debt service
- (3) In fiscal year 2018, Maintenance and Parks and Recreation grounds was merged to create Facilities Management. Vehicles were moved from Parks and Recreation.
- (4) In fiscal year 2020, the Parks and Recreation departments' after-school program was significantly impacted by the COVID 19 pandemic. The program ceased operating in March of 2020 due to shelter at home orders, this program has not been restored.

COUNTY OF AUGUSTA, VIRGINIA

CAPITAL ASSET STATISTICS BY FUNCTION Last Ten Fiscal Years

Function	Fiscal Year June 30,										
	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	
General Government											
Administration buildings	17	17	17	17	17	17	17	17	17	17	17
Vehicles	5	5	5	5	5	5	5	5	5	5	5
Public Safety											
Sheriff's Department:											
Number of stations	1	1	1	1	1	1	1	1	1	1	1
Patrol units	72	75	75	74	75	81	81	87	93	93	93
Other vehicles	17	14	13	15	10	19	19	21	21	21	21
Fire and rescue:											
Number of fire & rescue stations	17	17	17	17	17	17	17	17	17	17	17
Number of apparatus	159	169	169	170	176	179	179	190	181	172 ⁽³⁾	172 ⁽³⁾
Building inspections:											
Vehicles	3	4	4	4	4	4	4	4	4	4	4
Animal control:											
Vehicles	3	3	3	3	3	3	3	3	3	3	3
Mobile Command Units	1	1	1	1	1	1	1	1	1	1	1
Public Works											
General maintenance:											
Trucks/vehicles ⁽²⁾	7	7	7	7	7	15	15	16	16	16	16
Compactor sites	10	10	10	10	10	10	10	10	10	10	10
Health and Welfare											
Department of Social Services:											
Vehicles	28	28	28	29	28	29	29	30	30	30	30
Culture and Recreation											
Parks and recreation:											
Community centers	6	6	6	6	6	6	6	6	6	6	6
Vehicles	15	15	14	12	12	12	7	6	6	6	6
Parks	5	5	5	5	5	5	5	5	5	5	5
Parks acreage	210	210	210	210	210	210	217	217	217	217	217
Swimming pools	2	2	2	2	2	2	2	2	2	2	2
Tennis courts ⁽¹⁾	18	18	18	18	18	18	18	18	18	18	18
Library:											
Vehicles	1	1	1	1	1	1	1	1	1	1	1
Community Development											
Planning:											
Vehicles	4	4	4	4	4	4	4	4	4	4	4
Economic Development:											
Vehicles	-	1	1	1	1	1	1	1	1	1	1
Component Unit - School Board											
Education:											
Number of schools:											
Elementary	12	11	11	11	11	11	11	11	11	11	11
Middle	4	4	4	4	4	4	4	4	4	4	4
High	5	5	5	5	5	5	5	5	5	5	5

Source: Individual County departments

Notes:

- (1) At high and middle schools.
- (2) Maintenance and Parks and Recreation grounds were combined to create facilities management that moved vehicles between departments.
- (3) Excludes antique vehicles.



AUGUSTA

COUNTY, VIRGINIA

Glossary

Augusta County Glossary of Terms

Agency Fund	This fund is for assets held by the County for outside organizations. This allows for no duplication of administrative functions such as accounting, budgeting, procurement and personal matters.
Appropriation	An authorization granted by the Board of Supervisors to a specified organization, such as a unit of the County Government, to make expenditures and to incur obligations for specific purposes. An appropriation is limited in dollar amount and as to when it may be spent, usually expiring at the end of the fiscal year.
Appropriation Resolution	A legally binding document prepared by the County Administrator which delineates by fund and department all expenditures and revenue adopted by the Board of Supervisors which are reflected in the Adopted Fiscal Plan.
Assessed Valuation	The official valuation of property as a basis for property taxation.
Balanced Budget	The estimated revenues meet planned expenditures
Budget	An annual financial plan that identifies revenues, specifies the type and level of services to be provided and establishes the amount of money which can be spent.
Capital Facilities	Fixed assets, primarily buildings, acquired or constructed by the County.
Capital Improvement Program	Proposes the acquisition, development, enhancement or replacement of public facilities to serve the County citizenry. The CIP, a reflection of the physical development policies of the County, typically encompasses a five-year period and typically includes projects in excess of \$50,000.
Capital Outlay	Expenditures for items of a substantial nature (more than \$1,000) that are expected to have a useful life of several years. Examples include personal computers, vehicles, radios, tape recorders, etc.
Carryover Funds	Unexpended funds from the previous fiscal year which may be used to make payments in the current fiscal year. This may also be referred to as the beginning fund balance.
Codified Ordinance	An ordinance related to a specific code, such as the Code of the Commonwealth of Virginia, or the Code of the County of Augusta.
Constitutional Officers	Elected officials whose positions are established by the Constitution of the Commonwealth or its statutes. (Clerk of the Circuit Court, Commissioner of the Revenue, Commonwealth's Attorney, Sheriff and Treasurer.)
Debt Service Fund	The fund to finance and account for both principal and interest payments on long term debt.
Depreciation	A loss in value of property due to age, wear, or market conditions.
Enterprise Fund	This fund is used to report any activity for which a fee is charged to external users for goods or services.
Fiscal Year	A fixed period of time for which expenditures and revenues are provided in Augusta County. The fiscal year is July 1 through June 30.
Full Time Position	An employment position authorized by the Board of Supervisors and included in the Table of Authorized Positions. Funding may or may not be included in the budget for the positions.
Fund	An accounting entity with a group of self-balancing accounts.
Fund Balance	The difference between costs and revenue. A negative fund balance is sometimes called a deficit.
General Fund	The general operating fund that is used to account for all financial resources except those required to be accounted for in another fund.
Goal	A broad statement of outcomes to be achieved on behalf of the customers.

Governmental Fund	Fund typically used to account for tax –supported activities.
Intergovernmental Revenue	Revenue from other governments, such as the State and Federal governments, in the form of grants, entitlements, shared revenue, or payments in lieu of taxes.
Internal Service Fund	A self-supporting fund that generates expenditures and revenues through user charges in providing services to internal customers.
Long-Term Debt	Debt with a maturity of more than one year after the date of issuance.
Modified Accrual	Revenues are recorded when susceptible to accrual, i.e., both measurable and available to finance expenditures of the fiscal period.
Object Series	A subsection of a department’s budget which groups similar accounts. Personnel, operating and capital outlay are the three major series used
Objectives	A statement of results to be achieved by a specific period of time in order to accomplish stated goals. Objectives describe specific measurable outputs within a designated time frame.
Operating Budget	Includes all funds except those in the capital budget. The operating budget is adopted by the Board of Supervisors on a fiscal year basis and can be amended during the year pursuant to Virginia Code.
Performance Measurements	Provides continuous feedback and identifies where adjustments or corrective actions are needed.
Personal Property	A category of property, other than real estate, so identified for purposes of taxation. It includes personally owned items, corporate property and business equipment. Examples include automobiles, motorcycles, trailers, boats, airplanes, business furnishing, and manufacturing equipment.
Productivity Measures	Data which combines the dimensions of efficiency and effectiveness in a single indicator.
Program	This is a plan or unit under which action may be taken towards meeting an individual or set of goal(s) in the provision of a particular service.
Property Tax Rate	The level at which property values are calculated to determine the amount of taxes to be collected.
Public Service Property	Property specifically designated for public service use. This includes property purchased or received as a gift by a government. It includes real property such as land and buildings, and other property, such as computers, copiers and cash registers.
Real Property	Real estate, including land and improvements (building, fencing, paving, etc.) classified for purposes of tax assessment.
Reserve	A portion of a fund’s assets that is restricted for a certain purpose and not available for appropriation.
Revenue	A source of income that provides an increase in net financial resources, and is used to fund expenditures. Budgeted revenue is categorized according to its source such a local, state, federal or other financing sources.
School Fund	This fund is used for revenues and expenditures related to operations of the public school system.
Service Levels	A descriptive section in the budget narratives, detailing past performance and changes in the quality and quantity of services provided.
Special Revenue Fund	The fund that accounts for special revenue sources that is restricted to expenditures for specific purposes. These funds include welfare funds.
Workload Measures	Data which indicates the amount of work performed; strictly a volume count; a measure of inputs and outputs. Also known as a performance measure.